



VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE

Virtually: <https://us02web.zoom.us/j/81751337789?wd=R2V6MDhuMUTHSGNs1QvYjRybWJ1QT09>

Teleconference: 1 312 626 6799

Meeting ID: 817 5133 7789

Passcode: 746846

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL

ORDINANCES-RESOLUTIONS

1. Ordinance to amend Ch. 6.05 entitled Traffic Code-Parking Limitations
2. Resolution Approving the Carry Forward of Unexpended 2025 Appropriations
3. Resolution Authorizing 2025 Budget Advances from the General Fund to TID 7

CONSIDERATION - ACTION

4. Extraterritorial Certified Survey Map Review- Rachel J. Navis Revocable Trust. Parcel #T21-14-15-31-07-007-00 (Plan Commission 1-21-26)
5. Certified Survey Map - City of Waupun Shaler West (Plan Commission 1-21-26)
6. WIS-DOT Planned US151 Improvement Project Installation of Fencing
7. Authorize the purchase of a 2026 Police Interceptor Utility
8. Authorize the purchase of a 2026 F-150 Police Responder 4x4
9. Vibrant Spaces Grant Request

DISCUSSION-REVIEW

10. Program Guidelines for Child Care Revolving Loan Fund (CCRLF)

CONSENT AGENDA

11. License-Permit Applications, Expenses

MEETING MINUTES

12. Park & Recreation 6-23-25
13. Economic Development 9-23-25
14. Park & Recreation 10-27-25
15. Utilities Commission 11-10-2025
16. Public Works 11-11-2025
17. Business Improvement District 11-18-25
18. Community Development Authority 11-18-25
19. Library Board 11-19-25
20. Plan Commission 11-19-25
21. Special Council 11-25-25
22. Common Council 12-9-25
23. Common Council 1-13-26

DEPARTMENT REPORTS

- [24. Police Department](#)
- [25. Fire Department](#)
- [26. Library](#)
- [27. Recreation](#)
- [28. Public Works](#)
- [29. Utilities](#)
- [30. Finance](#)
- 31. City Clerk-Treasurer-HR
- [32. Administrator-Economic Development](#)

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 1/27/2026

TITLE: Ordinance to amend Ch. 6.05 entitled Traffic Code-Parking Limitations

AGENDA SECTION: ORDINANCES-RESOLUTION

PRESENTER: Jeff Daane, Public Works Director

DEPARTMENT GOAL(S) SUPPORTED (if applicable)	FISCAL IMPACT	
	Cost to update signs	

ISSUE SUMMARY

At the January 13, 2026 Board of Public Works meeting, the Board made recommendation to the Council to amend Ch.6.05 entitled Traffic Code to extend the parking limits in the downtown area from 2 hours to 4 hours.

The city has been in discussion with downtown businesses for parking improvements and they wish for these extended parking limits.

The City is currently working on final design, with construction coming in 2026, for the alley project on the north side of Main Street in the 300 and 400 blocks.

STAFF RECOMMENDATION:

Accept first reading

ATTACHMENTS:

Striked-proposed ordinance

MOTION OPTIONS:

1. Motion to **accept the first reading** to amend Ch. 6.05 entitled Traffic Code-Parking Limitations to extend parking limitations from 2 hours to 4 hours in the downtown area.
or
2. Motion to **waive the first reading** and adopt Ordinance #26- to amend Ch. 6.05 entitled Traffic Code-Parking Limitations to extend parking limitations from 2 hours to 4 hours in the downtown area
or
3. **Do nothing** and the ordinance fails

ORDINANCE NUMBER _____

AN ORDINANCE TO AMEND CHAPTER SIX OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN
ENTITLED "TRAFFIC CODE."

THE COMMON COUNCIL OF THE CITY OF WAUPUN, DO ORDAIN:

SECTION 1: Section 6.05 of the Waupun Municipal code entitled "Parking Limitations" is amended as follows:

A. Section 6.05 (2)(a)(e) are repealed in their entirety, and recreated as follows:

(2) RESTRICTED PARKING. When signs are erected in any block giving notice thereof, no person shall park a vehicle for longer than the period hereinafter specified at any time between 8:00 a.m. and 6:00 p.m., except Sundays and the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas, or between 8:00 a.m. and 9:00 p.m. on Fridays upon the following streets or portions of streets, except when parking meters shall be erected on any portion thereof:

(a) Two Hour Limits.

1. ~~E. Main St. from Watertown St. to the railroad tracks of the railroad tracks.~~
2. ~~Carrington Street, South Madison Street, South Mill Street and west side of South Forest Street between East Main Street and East Jefferson Street, except as otherwise provided in this Municipal Code.~~
3. ~~Fond du Lac St., N. Madison St. and N. Mill St. Between E. Main St. and E. Franklin St., except as otherwise provided in this Municipal Code.~~
4. ~~The north side of E. Franklin St. from Fond du Lac St. to Drummond St., except for the east 215 feet (front of 450 E. Franklin St.) and the west 150 feet (front of post office) of that portion of E. Franklin St. lying between the intersection of E. Franklin St. and N. Madison St. and E. Franklin St. and Fond du Lac St.~~
5. ~~The south side of E. Jefferson St. from Madison St to Drummond St.~~
6. The south side of Olmstead St.
7. ~~The east 98 feet of the south side of that portion of E. Franklin St. lying between N. Drummond St. and the railroad tracks.~~
8. The north 239.25 feet of the east side of that portion of S. Madison St. lying south of the intersection with E. Lincoln St.
9. The north side of that portion of E. Spring St. lying between N. Madison St. and Home Ave.
10. The east side of S. Drummond St. from its intersection with Olmstead St. to its intersection with Lincoln St.
11. ~~The north side of W. Main St. beginning 27 feet west of the west curbline of Commercial St. and continuing westerly for a distance of 64 feet.~~
12. ~~The south side of E. Jefferson St. beginning 38 feet east of the east curbline of S. Madison St. and continuing easterly for a distance of 100 feet.~~

(e) Four Hour Limits

1. E. Main St. from Watertown St. to the railroad tracks of the railroad tracks.
2. Carrington Street, South Madison Street, South Mill Street and west side of South Forest Street between East Main Street and East Jefferson Street, except as otherwise provided in this Municipal Code.
3. Fond du Lac St., N. Madison St. and N. Mill St. Between E. Main St. and E. Franklin St., except as otherwise provided in this Municipal Code.

4. The north side of E. Franklin St. from Fond du Lac St. to Drummond St., except for the east 215 feet (front of 450 E. Franklin St.) and the west 150 feet (front of post office) of that portion of E. Franklin St. lying between the intersection of E. Franklin St. and N. Madison St. and E. Franklin St. and Fond du Lac St.
5. The south side of E. Jefferson St. from Madison St to Drummond St.
6. The east 98 feet of the south side of that portion of E. Franklin St. lying between N. Drummond St. and the railroad tracks.
7. The north side of W. Main St. beginning 27 feet west of the west curbline of Commercial St. and continuing westerly for a distance of 64 feet.
8. The south side of E. Jefferson St. beginning 38 feet east of the east curbline of S. Madison St. and continuing easterly for a distance of 100 feet.

B. Section 6.05 (3)(a)(b) are repealed in their entirety, and recreated as follows:

(3) RESTRICTED PARKING AT ANY TIME.

- (a) Two-Hour Limit. When signs are erected in any block giving notice thereof, no person shall park a vehicle for longer than 2 hours at any time upon the following streets or portions of streets:
 1. ~~On the south side of E. Jefferson St. from S. Drummond St. to S. Forest St.~~
 2. ~~On the west side of S. Drummond St. beginning 18 feet south of the south curbline of E. Main St. going south for 132 feet.~~
 3. On Shaler Dr. between E. Main St. and E. Jefferson St.
 4. ~~On the east side of N. Drummond St. starting 29 feet north of the intersection of E. Main St continuing north to the to the intersection of E. Franklin St.~~
 5. On the west side of S. Drummond St. beginning 78 feet south of the south curbline of E. Jefferson St. going south to the north curbline of E. Brown St.
- (b) Three-Hour Limit. S. Grove St. between the hours of 7:30 a.m. and 4:30 p.m. during school days on the east and west sides of S. Grove St. commencing at the south curbline of Sawyer St. to the north curbline of Argonne St.

(bm) Four Hour Limit

1. On the south side of E. Jefferson St. from S. Drummond St. to S. Forest St.
2. On the west side of S. Drummond St. beginning 18 feet south of the south curbline of E. Main St. going south for 132 feet.
3. On the east side of N. Drummond St. starting 29 feet north of the intersection of E. Main St continuing north to the to the intersection of E. Franklin St.

SECTION 2: This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Adopted this ____ day of _____, 2026.

Rohn W Bishop, Mayor

ATTEST:

Angela J. Hull, City Clerk/Treasurer



AGENDA SUMMARY SHEET

MEETING DATE: 1-27-26

TITLE: Resolution Approving the Carry Forward of Unexpended 2025 Appropriations

AGENDA SECTION: ORDINANCES-RESOLUTIONS

PRESENTER: Casey Langenfeld, Finance Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

SUMMARY:

Projects and purchases budgeted for 2025 but not completed include:

- Public Safety New Facility Plan/Design Work
- Sidewalk Program to complete in 2026
- Stormwater pond
- Fire Department equipment
- Information Technology Services

A total carryover of \$1,070,035 is being requested to fund these projects/purchases in 2026.

ATTACHMENTS:

Resolution Approving the Carryforward of Unexpended 2025 Appropriations

RECOMMENDED MOTION:

Approve Resolution # ____ Authorizing the Carry forward of Unexpended 2025 Appropriations

RESOLUTION NO. _____

RESOLUTION APPROVING THE CARRYFORWARD OF UNEXPENDED 2025 APPROPRIATIONS

BE IT HEREBY RESOLVED, that the following unexpended appropriations on December 31, 2025 be carried forward to 2026:

Fund	Account	Account Name	Amount	Description
General Fund				
	100-10-5197-338	INFO TECHNOLOGY-OPERATING EXP	15,000	\$15K from 2025 Information Technology to 2026 Information Technology
General Fund Total				15,000
Capital Improvement Fund				
400-40-5211-800	CAPITAL IMPROVEMENT-PUB SAFETY	250,000	Capital Project for Safety Building Design	
400-70-5444-800	CAPITAL IMPROVEMENT-SIDEWALKS	30,000	2025 Sidewalk Program to be completed in 2026	
400-10-5140-800	CAPITAL IMPROVEMENTS-CITY HALL	40,000	City Hall Engineering work	
410-50-5231-400	EQUIPMENT-FIRE	270,000	SCBAs purchased in early 2026	
410-50-5231-400	EQUIPMENT-FIRE	35,000	\$15K carry over 2023, \$5K from 2024 and \$15K from 2025.	
410-50-5231-400	EQUIPMENT-FIRE	14,000	Mobile Radios purchased early 2026	
410-50-5231-400	EQUIPMENT-FIRE	118,385	New fire truck retrofit	
Capital Improvement Fund Total				757,385
Stormwater Fund				
700-10-5192-800	STORMWATER UTILITY-CAPITAL OUT	66,000	2025 carry over for pond land acquisition	
700-10-5192-800	STORMWATER UTILITY-CAPITAL OUT	231,650	Carryover from 2025 for gateway pond project	
Stormwater Fund Total				297,650

Passed this _____ day of _____, 2026.

ATTEST:

Rohn W. Bishop, Mayor

Angela J. Hull, City Clerk/Treasurer



AGENDA SUMMARY SHEET

TITLE: Resolution Authorizing 2025 Budget Advances from the General Fund to TID 7

MEETING DATE: 1/27/2026

AGENDA SECTION: ORDINANCES-RESOLUTIONS

PRESENTER: Casey Langenfeld, Finance Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

SUMMARY:

The City recognizes that there will be a need for incentive payments for a development project in TID 7 in 2026. This resolution will allow for the advance of \$400,000 from the General Fund to TID 7 for development incentive payments.

ATTACHMENTS:

Resolution Approving the Advance of funds from the General Fund to the TID 7 Fund.

RECOMMENDED MOTIONS:

Approve the Resolution #____ Authorizing 2025 Budget Advances from the General Fund to TID 7

COMMON COUNCIL
CITY OF WAUPUN, WISCONSIN

RESOLUTION NO. ____

RESOLUTION AUTHORIZING 2025 BUDGET ADVANCES
FROM THE GENERL FUND TO TID 7

WHEREAS, the Common Council of the City of Waupun approved a series of actions that require related 2025 advances between funds;

WHEREAS, advances are necessary to fund costs incurred related to development incentives in TID No. 7;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Waupun approves Fund Advances as follows:

<u>Account</u>	<u>Account Name</u>	<u>Amount</u>	<u>Description</u>
407-25100	Advance to TID 7	\$400,000	Development Incentives

This Resolution was adopted and approved by the Common Council of the City of Waupun on the ____ day of ____ , 2026.

Rohn W. Bishop, Mayor

ATTEST:

Angela J. Hull, City Clerk/Treasurer



Fond du Lac County

LAND INFORMATION DEPARTMENT
 160 S. Macy Street Phone: (920) 929-3027
 Fond du Lac, WI 54935
 Email: land.information@fdlco.wi.gov

City Clerk
 Angie Hull

City of Waupun
 201 E. Main St.
 Waupun, WI 53963

LAND DIVISION REVIEW LETTER OF INTENT

A copy of the Letter of Intent must be emailed with digital PDF copies of the proposed land division to:
Plat.Review@fdlco.wi.gov

Check One	Type	Number of Copies	Fee
<input checked="" type="radio"/>	Certified Survey Map (CSM)	One digital PDF	\$200 \$100
<input type="radio"/>	Preliminary Plat (State)	One digital PDF & one hard copy	\$300 + \$15 per lot _____
<input type="radio"/>	Preliminary Plat (County)	One digital PDF & one hard copy	\$300 + \$15 per lot _____
<input type="radio"/>	Final Plat	One digital PDF & one hard copy	\$275 + \$15 per lot _____
<input type="radio"/>	Planned Unit Development	One digital PDF	\$300 + \$15 per lot _____

Please remit ONE check, payable to Fond du Lac County

Surveyor Robert W. Condon Email rcondon@grothman.com
 Surveyor Address 625 E. Slifer Street, Portage, WI 53901 Phone 608-742-7788

Property Owner(s) Name Rachel J. Navis Revocable Trust

Property Owner(s) Address 402 County Park Road, Waupun, WI 53963

Buyer(s) Name (If Applicable) _____

Background Information

Municipality Town of Waupun

Parcel Number(s) T21-14-15-31-07-007-00

Number of Lots 2 Number of Outlots None Net Acreage 3.19

Type of Sewer: Public Private

Current Land Use Vacant

Proposed Land Use Residential

Current Zoning Residential District Proposed Zoning Residential District

Brief Summary of Submittal

Splitting Lot 2, C.S.M. No. 7934 into two equal areas.

Additional Notes

As prepared by:

GA GROTHMAN & ASSOCIATES S.C.
PROFESSIONAL SERVICES
625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI 53901
PHONE: PORTAGE: (608) 742-7788 SAUK: (608) 644-8877
E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

G & A FILE NO. 1125-668



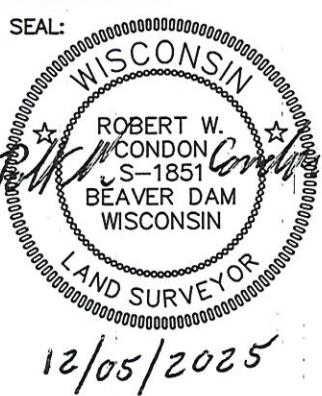
DRAFTED BY: T. KASPER

CHECKED BY: RC

PROJ. 512-210

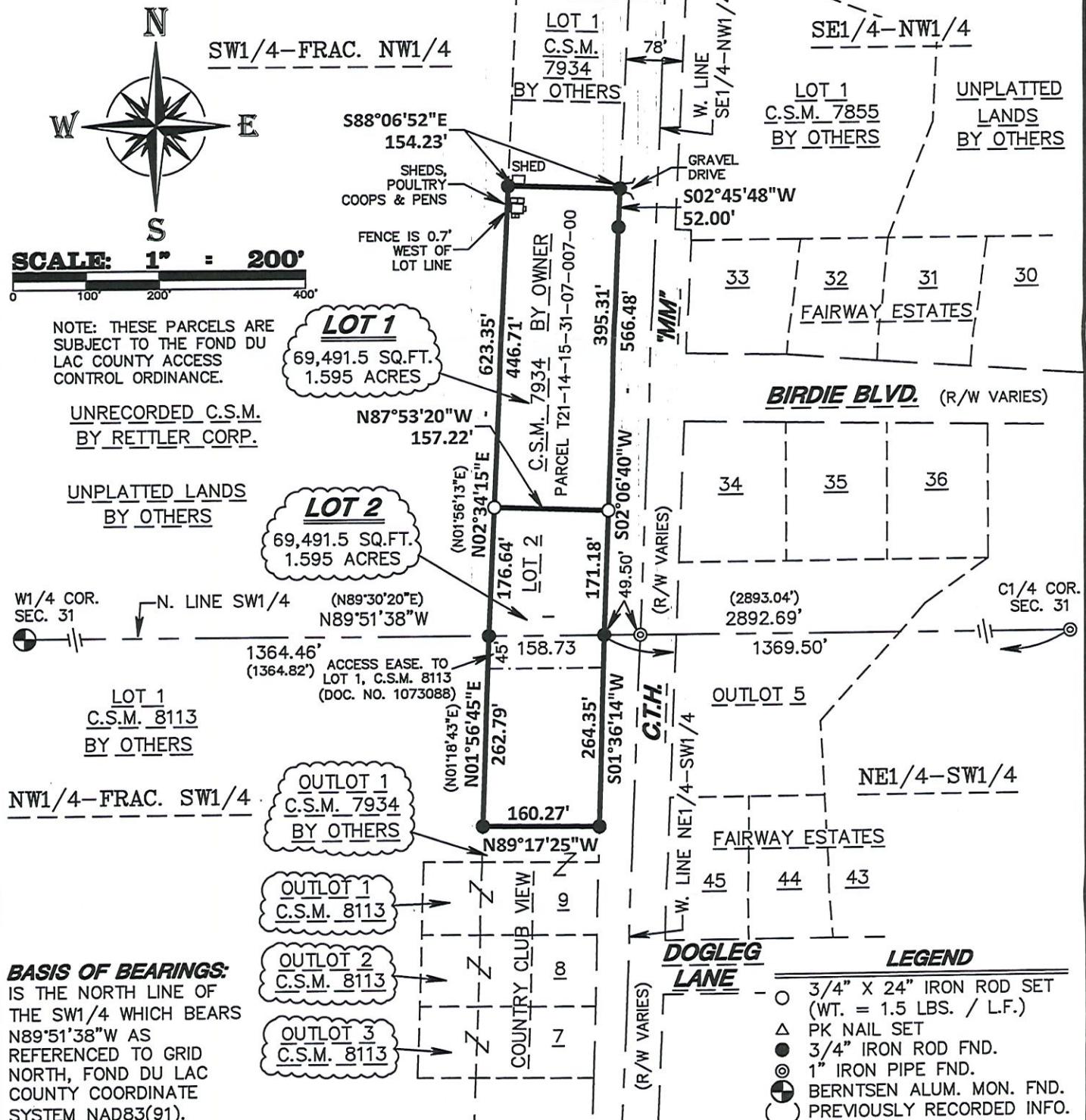
DWG. 1125-668

SHEET 1 OF 3



FOND DU LAC COUNTY CERTIFIED SURVEY MAP GENERAL LOCATION

BEING LOT 2, C.S.M. NO. 7934 AS RECORDED IN VOL 59 OF C.S.M.S. PAGES 44, 44A AND 44B AS DOCUMENT NO. 1042730, LOCATED IN THE SW1/4 OF THE FRACTIONAL NW1/4 AND THE NW1/4 OF THE FRACTIONAL SW1/4, SECTION 31, T. 14 N, R. 15 E, TOWN OF WAUPUN, FOND DU LAC COUNTY, WISCONSIN. CONTAINING: 138,983 SQ.FT. - 3.19 ACRES



OWNER: RACHEL J. NAVIS
REVOCABLE TRUST
402 COUNTY PARK ROAD
WAUPUN, WI 53963

CLIENT: GAIL L. NEEVEL
720 WEST BROWN STREET
WAUPUN, WI 53963

As prepared by:



G & A FILE NO. 1125-668



DRAFTED BY: T. KASPER

CHECKED BY: RC

PROJ. 512-210

DWG. 1125-668 SHEET 2 OF 3

SEAL:



FOND DU LAC COUNTY CERTIFIED SURVEY MAP GENERAL LOCATION

BEING LOT 2, C.S.M. NO. 7934 AS RECORDED IN VOL 59 OF C.S.M.S. PAGES 44, 44A AND 44B AS DOCUMENT NO. 1042730, LOCATED IN THE SW1/4 OF THE FRACTIONAL NW1/4 AND THE NW1/4 OF THE FRACTIONAL SW1/4, SECTION 31, T. 14 N, R. 15 E, TOWN OF WAUPUN, FOND DU LAC COUNTY, WISCONSIN. CONTAINING: 138,983 SQ.FT. — 3.19 ACRES

SURVEYOR'S CERTIFICATE

I, ROBERT W. CONDON, Professional Land Surveyor, do hereby certify that by the order of Gail L. Neevel, I have surveyed, monumented, mapped and divided Lot 2, Certified Survey Map, No. 7934 as recorded in Volume 59 of Certified Survey Maps, pages 44, 44A and 44B as Document No. 1042730 located in the Southwest Quarter of the fractional Northwest Quarter and the Northwest Quarter of the fractional Southwest Quarter, Section 31, Town 14 North, Range 15 East, Town of Waupun, Fond Du Lac County, Wisconsin. Containing 138,983 square feet, (3.19 acres), more or less. Being subject to servitudes and easements of use or record if any.

I DO FURTHER CERTIFY that this is a true and correct representation of the boundaries of the land surveyed and that I have fully complied with the Provisions of Chapter 236.34 of the Wisconsin State Statutes, the Town of Waupun and the Fond Du Lac County Subdivision Ordinance to the best of my knowledge and belief.

ROBERT W. CONDON

Professional Land Surveyor, No. 1851

Dated: December 5, 2025

File No: 1125-668

OWNER: RACHEL J. NAVIS
REVOCABLE TRUST
402 COUNTY PARK ROAD
WAUPUN, WI 53963

CLIENT: GAIL L. NEEVEL
720 WEST BROWN STREET
WAUPUN, WI 53963

As prepared by:



G & A FILE NO. 1125-668

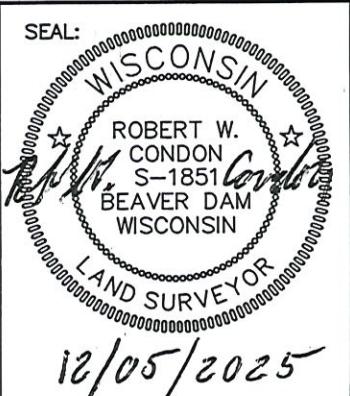
DRAFTED BY: T. KASPER

CHECKED BY: RC

PROJ. 512-210

DWG. 1125-668 SHEET 3 OF 3





**FOND DU LAC COUNTY CERTIFIED SURVEY MAP
GENERAL LOCATION**

BEING LOT 2, C.S.M. NO. 7934 AS RECORDED IN VOL 59 OF C.S.M.S. PAGES 44, 44A AND 44B AS DOCUMENT NO. 1042730, LOCATED IN THE SW1/4 OF THE FRACTIONAL NW1/4 AND THE NW1/4 OF THE FRACTIONAL SW1/4, SECTION 31, T. 14 N, R. 15 E, TOWN OF WAUPUN, FOND DU LAC COUNTY, WISCONSIN. CONTAINING: 138,983 SQ.FT. - 3.19 ACRES

TOWN BOARD RESOLUTION

RESOLVED that this certified survey map in the **Town of Waupun**, Gail L. Neevel, Owner(s), is hereby approved and dedication accepted by the Town Board.

Dated this _____ day of _____, 20_____.
(Handwritten signature)

Town Chairperson

I HEREBY CERTIFY that the foregoing is a copy of the Resolution adopted by the Town Board of Waupun.

Dated this _____ day of _____, 20____

Town Clerk

CITY of WAUPUN RESOLUTION

RESOLVED THAT this Certified Survey Map within the **City of Waupun** is hereby approved and accepted by the **City of Waupun** Planning Commission.

Mayor

Date

City Clerk

Date

CERTIFICATE OF THE FOND DU LAC COUNTY PLANNING DEPARTMENT

Approved by the Fond du Lac County Planning Department.

Dated this _____ day of _____, 20____

**Terry Dietzel
Land Information Department Director**

OWNER: RACHEL J. NAVIS
REVOCABLE TRUST
402 COUNTY PARK ROAD
WALPINN WI 53963

CLIENT: GAIL L. NEEVEL
720 WEST BROWN STREET
WAUPUN, WI 53963

Receipt No: 1.000022525

Dec 22, 2025

GROTHMAN & ASSOCIATES

Previous Balance:	.00
FEES	
CSM-EXTRA TERRITORIAL	100.00
REVIEW	
230-46-4615-0-00	
FEES-ZONING/ANNEX/CSMOCCUPANCY	

Total:	100.00
	=====
CHECKS	
Check No: 5958	100.00
Total Applied:	100.00

Change Tendered:	.00
	=====
Duplicate Copy	
12/22/2025 7:01 AM	

CITY OF WAUPUN
201 E. MAIN STREET
WAUPUN WI 53963 920-324-7900



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FUNDING | PLANNING | ENVIRONMENTAL

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PROJECT NO.	212171
DRAWN BY:	B. BUCHDA
SURVEYOR:	T. DAVIS
FILE NO.	SHALER WEST CSM.dwg
SHEET NO.	1 OF 2

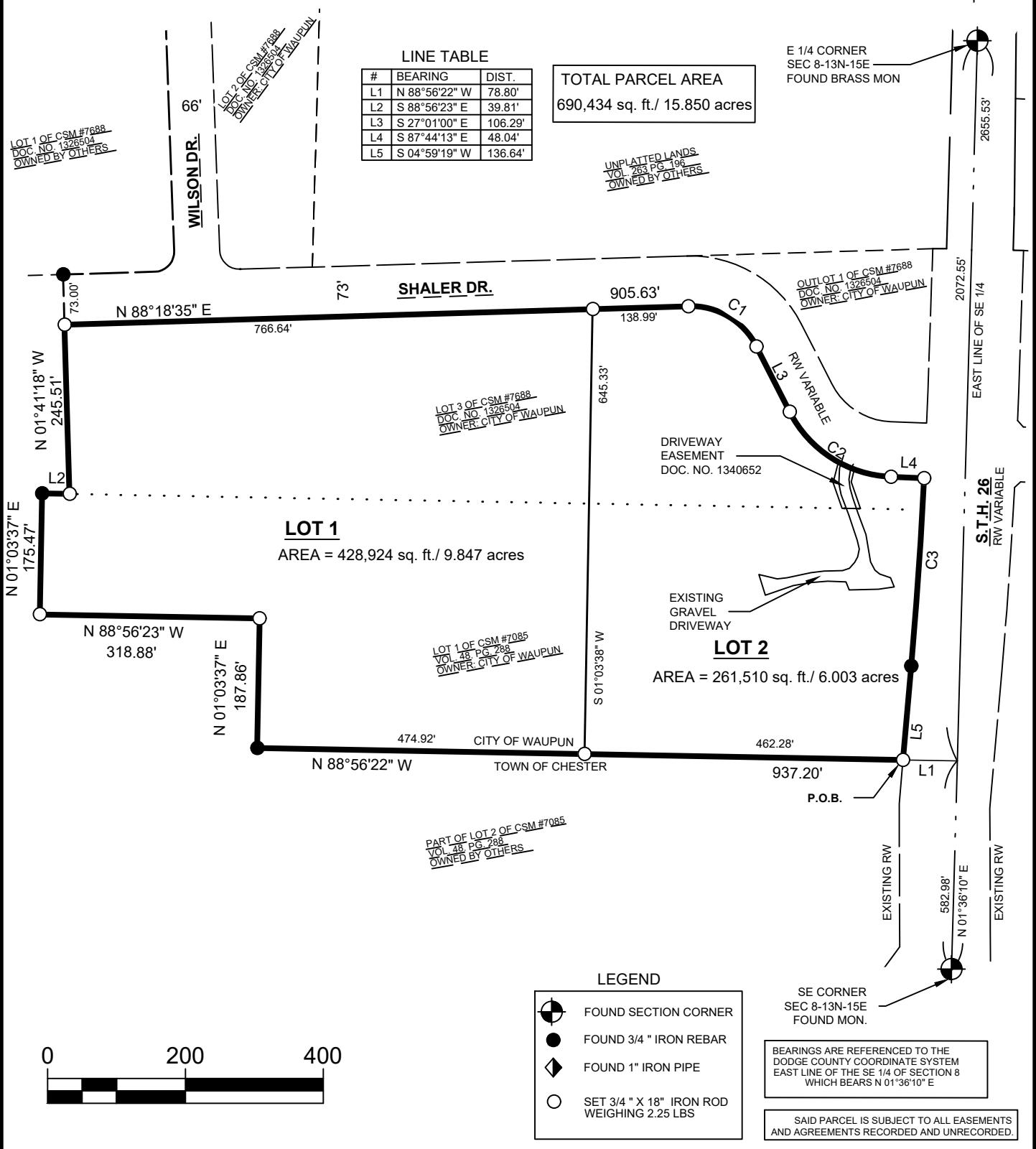
OWNER:
CITY OF WAUPUN

DODGE COUNTY CERTIFIED SURVEY MAP #

LANDS BEING LOT 3 CSM #7688 AND LOT 1 CSM #7085 AND LOCATED IN THE SE 1/4 OF THE SE 1/4 OF SECTION 8, T.13N., R.15E., CITY OF WAUPUN, DODGE COUNTY, WISCONSIN.

CURVE TABLE

#	CHORD BEARING	DISTANCE	ARC DISTANCE	RADIUS	CENTRAL ANGLE
C1	S 59°21'13" E	114.46'	120.77'	-	107.00' 064°40'25"
C2	S 57°22'36" E	174.88'	183.34'	-	173.00' 060°43'12"
C3	S 03°57'20" W	273.19'	273.20'	7574.44'	002°04'00"





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PROJECT NO.	212171
DRAWN BY:	B. BUCHDA
SURVEYOR:	T. DAVIS
FILE NO.	SHALER WEST CSM.dwg
SHEET NO.	2 OF 2

DODGE COUNTY CERTIFIED SURVEY MAP

LANDS BEING LOT 3 CSM #7688 AND LOT 1 CSM #7085 AND LOCATED IN THE SE 1/4 OF THE SE 1/4 OF SECTION 8, T.13N., R.15E., CITY OF WAUPUN, DODGE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATION

I, Timothy Davis, Professional Land Surveyor of the State of Wisconsin do hereby certify that by order of the City of Waupun. I have made a survey being Lot 3 of CSM #7688 & Lot 1 of CSM #7085 and located in a part of the SE 1/4 of the SE 1/4 of Section 8, Town 13 North, Range 15 East, City of Waupun, Dodge County, Wisconsin and being more particularly described as follows:

LEGAL DESCRIPTION:

COMMENCING at the southeast corner of Section 8, Town 13 North, Range 15 East in the City of Waupun, Dodge County, Wisconsin; thence N 01°36'10" E, 582.98 feet along the east line of the southeast quarter of said Section 8 to the easterly extension of a northerly line of Lot 2 of CSM #7085; thence N 88°56'22" W, 78.80 feet along the easterly extension of a northerly line of Lot 2 of CSM #7085 to a northeast corner of Lot 2 of CSM #7085, the westerly right of way of State Trunk Highway 26 and the **POINT OF BEGINNING**; thence continuing N 88°56'22" W, 937.20 feet along the a northerly line of Lot 2 of CSM #7085 to a northeasterly corner of said Lot 2; thence N 01°03'37" E, 187.86 feet along an easterly line of Lot 2 CSM #7085 to a northeasterly corner of said Lot 2; thence N 88°56'23" W, 318.88 feet along a northerly line of Lot 2 CSM #7085 to a northeasterly corner of said Lot 2; thence N 01°03'37" E, 175.47 feet along an easterly line of Lot 2 CSM #7085 to a southeasterly corner of said Lot 2; thence S 88°56'23" E, 39.81 feet along a southerly line of Lot 2 CSM #7085 to a southeasterly corner of said Lot 2 and the southwest corner of Lot 3 CSM #7688; thence N 01°41'18" W, 245.51 feet along an easterly line of Lot 2 CSM #7085 to the northwest corner of Lot 3 CSM #7688 and a point on the southerly right of way of Shaler Drive; thence N 88°18'35" E, 905.63 feet along the southerly right of way of Shaler Drive to the beginning of a curve; thence southeasterly along the southerly right of way of Shaler Drive 120.77 feet along the arc of a curve to the right with a radius of 107.00 feet, with a chord which bears S 59°21'13" E, 114.46 feet; thence S 27°01'00" E, 106.29 feet along the southerly right of way of Shaler Drive to the beginning of a curve; thence southeasterly along the southerly right of way of Shaler Drive 183.34 feet along the arc of a curve to the left with a radius of 173.00 feet, with a chord which bears S 57°22'36" E, 174.88 feet; thence S 87°44'13" E, 48.04 feet along the southerly right of way of Shaler Drive to the westerly right of way of STH 26 and the beginning of a curve; thence southerly along the westerly right of way of STH 26, 273.20 feet along the arc of a curve to the right having a radius of 7574.44 feet, with a chord which bears S 03°57'20" W, 273.19 feet; thence S 04°59'19" W, 136.64 feet along the westerly right of way of STH 26 to the **POINT OF BEGINNING**.

Said parcel contains 690,434 sq. ft / 15.850 acres more or less.

I further certify that this map is a correct representation of all of the exterior boundaries of the land surveyed and the division of that land, that I have complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the City of Waupun Subdivision Ordinances in surveying and mapping the same to the best of my knowledge and belief.

TIMOTHY B. DAVIS, PLS S-4045

CITY OF WAUPUN APPROVAL

This Certified Survey Map is hereby approved by the City of Waupun.

Rohn Bishop, Mayor

Date

Angela Hull, City Clerk

Date



AGENDA SUMMARY SHEET

MEETING DATE: 1/27/2026

TITLE: WIS-DOT Planned US151 Improvement Project
Installation of Fencing

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeff Daane, Public Works Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Quality of Place	\$360,000	

ISSUE SUMMARY:

WIS-DOT is scheduling road repairs to US151 in 2028/2029. During the project, the DOT plans to install a fence along Shaler Dr, from Main St/STH 49 to Lincoln St. The fence would be installed in the DOT right of way. This is the only area of the city that has good visibility from US151. WIS-DOT has communicated that a more decorative fence could be installed at City's cost:

COST ESTIMATE FOR BLACK POLY COATED CHAIN LINK FENCE

	QTY	UNIT	\$/LF	TOTAL
STANDARD CHAIN LINK	4000	LF	\$55.00	\$220,000.00
POLY COATED CHAIN LINK	4000	LF	\$145.00	\$580,000.00
		CITY'S COST		\$360,000.00

Since this is a specialty item, the state would look to execute a maintenance agreement with Waupun to have the city maintain the fence.

STAFF RECOMMENDATION:

We do not recommend. This would look nice and be a better look than the galvanized fence, however, the extra cost for installation and future maintenance and repair could be expensive.

ATTACHMENTS:

None

RECOMMENDED MOTION:



AGENDA SUMMARY SHEET

MEETING DATE: 01/27/26

TITLE: Authorize the purchase of a 2026 Police Interceptor Utility

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeremy Rasch, Police Chief

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	2026 approved budget item \$45,007	

ISSUE SUMMARY

Squad Car Replacement Program – purchase (1) 2026 Ford Explorer Interceptor which will replace a current Patrol Vehicle.

STAFF RECOMMENDATION:

Accept the quote from Holiday Automotive (Lowest Quote).

ATTACHMENTS:

Holiday Automotive quote

Homan Auto Group quote

Napleton 151 Auto Group quote

RECOMMENDED MOTION OPTIONS:

Motion to authorize the purchase of a 2026 Police Interceptor Utility from the lowest quote received of \$45,007 with Holiday Automotive

Prepared for: JEREMY RASCH, POLICE CHIEF, WAUPUN PD

Ordering FIN Code: QM848

End User FIN Code: QM848

2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615



Client Proposal

Prepared by:

Tyler Jackson

Office: 920.517.1989

Email: tjackson@holidayautomotive.com

Date: 01/08/2026



Holiday Ford | 390 Rolling Meadows Drive, Fond Du Lac, Wisconsin, 54937

Office: 920-322-9600 | Fax: 920-322-9402

Prepared for: JEREMY RASCH

POLICE CHIEF, WAUPUN PD

Prepared by: Tyler Jackson

01/08/2026

Holiday Ford | 390 Rolling Meadows Drive Fond Du Lac Wisconsin | 54937



2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
K8A	Base Vehicle Price (K8A)	\$48,550.00
Packages		
500A	Order Code 500A <i>Includes:</i> - 3.73 Axle Ratio - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i> - Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt with manual recline, 2-way power lumbar), passenger 8-way power track with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i> - Radio: AM/FM/MP3 Capable <i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port, 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem. Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).</i> - SYNC Phoenix Communication & Entertainment System <i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i>	N/C
Powertrain		
99B	Engine: 3.3L V6 Direct-Injection <i>136-MPH top speed. Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank with 21.4-gallon tank.</i>	N/C
44U	Transmission: 10-Speed Automatic (44U)	N/C
STDAX	3.73 Axle Ratio	Included
Wheels & Tires		
STDTR	Tires: 255/60R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover and center caps.</i>	Included
Seats & Seat Trim		
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615

As Configured Vehicle (cont'd)

Code	Description	MSRP
<i>Includes reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt with manual recline, 2-way power lumbar), passenger 8-way power track with 2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks.</i>		

Other Options

PAINT	Monotone Paint Application	STD
119WB	119" Wheelbase	STD
STDRD	Radio: AM/FM/MP3 Capable <i>Includes 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port, 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem. Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).</i>	Included
67U	 <i>Includes:</i> - SYNC Phoenix Communication & Entertainment System <i>Includes hands-free voice command support compatible with most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack.</i> Ultimate Wiring Package	\$640.00
63B	Recommend police wire harness connector kit (67V). <i>Includes wiring harness instrument panel to rear cargo area (overlay), (2) light cables - supports up to (6) LED lights (engine compartment/grille), (1) 10-amp siren/speaker circuit engine compartment and rear hatch/cargo area wiring - supports up to (6) rear LED lights. Does not include LED lights, side connectors or controller.</i> <i>Includes:</i> - Rear Console Plate Contours through 2nd row; channel for wiring. - Grille LED Lights, Siren & Speaker Pre-Wiring Side Marker LED Sideview Mirrors	\$490.00
51R	Recommend using ready for the road package (67H) or ultimate wiring package (67U). <i>Includes driver side - red/passenger side - blue. Located on exterior mirror housing. LED lights only. Wiring and controller not included.</i> Driver Only LED Bulb Spot Lamp (Unity)	\$400.00
59B	Keyed Alike - 1284x	\$50.00
85R	Rear Console Plate <i>Contours through 2nd row; channel for wiring.</i>	Included
60R	Noise Suppression Bonds (Ground Straps)	\$100.00

Prepared for: JEREMY RASCH

POLICE CHIEF, WAUPUN PD

Prepared by: Tyler Jackson

01/08/2026

Holiday Ford | 390 Rolling Meadows Drive Fond Du Lac Wisconsin | 54937



2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615

As Configured Vehicle (cont'd)

Code	Description	MSRP
Emissions		
425	50-State Emissions System	STD
Exterior Color		
UM_01	Agate Black	N/C
Upfit Options		
6522	MUNI TITLE AND REG	\$219.50
SUBTOTAL		\$50,449.50
Destination Charge		\$1,695.00
TOTAL		\$52,144.50

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Prepared for: JEREMY RASCH

POLICE CHIEF, WAUPUN PD

Prepared by: Tyler Jackson

01/08/2026

Holiday Ford | 390 Rolling Meadows Drive Fond Du Lac Wisconsin | 54937



2026 Police Interceptor Utility AWD Base (K8A)

Price Level: 615

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	\$52,144.50
Subtotal	\$52,144.50
<hr/>	
<i>Discount Adjustments</i>	
Discount Adjustments	-\$7,137.50
Total	\$45,007.00

Customer Signature

Acceptance Date



Napleton 151 Auto Group
Erin Damico | 920-623-5831 | edamico@napleton.autos

City of Waupun Police Department

Prepared For: Chief Jeremy Rasch

920-324-7903

Jeremy@waupunpd.org

Waupun PD F37A [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD



Erin Damico
Napleton Columbus, Inc
330 Transit Rd
Columbus, WI 53925
920-623-5831
edamico@napleton.autos

State Contract 505ENT-M25-VEHICLES-04



Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Waupun PD F37A [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✓ Complete)

Quote: Waupun PD F37A Police Interceptor

Quote Worksheet

	MSRP
Base Price	\$48,550.00
Dest Charge	\$1,695.00
Total Options	\$1,680.00
	Subtotal
	\$51,925.00
Title & Registration (New Official Plates) Effective 10/1/25 Title Fee \$214.50	\$219.50
Delivery to Waupun	\$37.00
	Subtotal Pre-Tax Adjustments
	\$256.50
Less Customer Discount	(\$6,696.00)
	Subtotal Discount
	(\$6,696.00)
Trade-In	\$0.00
Excluded from Sales Tax	Subtotal Trade-In
	\$0.00
	Taxable Price
	\$45,485.50
Sales Tax	\$0.00
	Subtotal Taxes
	\$0.00
	Subtotal Post-Tax Adjustments
	\$0.00
	Total Sales Price
	\$45,485.50

Dealer Signature / Date

Customer Signature / Date

Selected Model and Options

MODEL

CODE	MODEL	MSRP
K8A	2026 Ford Police Interceptor Utility AWD	\$48,550.00

COLORS

CODE	DESCRIPTION
UM	Agate Black

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Data Version: 27451. Data Updated: Jan 8, 2026 6:47:00 PM PST.



Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Waupun PD F37A [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✓ Complete)

Quote: Waupun PD F37A Police Interceptor

ENGINE

CODE	DESCRIPTION	MSRP
99B	Engine: 3.3L V6 Direct-Injection -inc: 136-MPH top speed, Deletes regenerative braking and lithium-ion battery pack; adds 250-amp alternator and replaces 19-gallon tank w/21.4-gallon tank	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44U	Transmission: 10-Speed Automatic (44U)	Inc.

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
500A	Order Code 500A	\$0.00

AXLE RATIO

CODE	DESCRIPTION	MSRP
—	3.73 Axle Ratio (STD)	\$0.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
UM	Agate Black	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
9W	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way power lumbar), passenger 8-way power track w/2-way power recline and 2-way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
67U	Ultimate Wiring Package -inc: wiring harness instrument panel to rear cargo area (overlay), (2) light cables - supports up to (6) LED lights (engine compartment/grille), (1) 10-amp siren/speaker circuit engine compartment and rear hatch/cargo area wiring - supports up to (6) rear LED lights, Does not include LED lights, side connectors or controller, Rear Console Plate, Contours through 2nd row; channel for wiring, Grille LED Lights, Siren & Speaker Pre-Wiring	\$640.00

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Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Waupun PD F37A [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✓ Complete)

Quote: Waupun PD F37A Police Interceptor

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
153	Front License Plate Bracket	\$0.00
51R	Driver Only LED Bulb Spot Lamp (Unity)	\$400.00
59B	Keyed Alike - 1284x	\$50.00
63B	Side Marker LED Sideview Mirrors -inc: driver side - red/passenger side - blue, Located on exterior mirror housing, LED lights only, Wiring and controller not included	\$490.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
18D	Global Lock/Unlock Feature -inc: Door-panel switches will lock/unlock all doors and rear liftgate, Eliminates the 45-second liftgate lock release + paitro timer, Overhead liftgate button and blue liftgate release button on key fob will not have any function when pressed w/this option	\$0.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00
85R	Rear Console Plate -inc: Contours through 2nd row; channel for wiring	Inc.
Options Total		\$1,680.00

Standard Equipment

Mechanical

Engine: 3.3L V6 Direct-Injection Hybrid System -inc: 136-MPH top speed (STD)

Transmission: 10-Speed Automatic (STD)

3.73 Axle Ratio (STD)

50-State Emissions System

Transmission w/Driver Selectable Mode and Oil Cooler

Automatic Full-Time All-Wheel

Engine Oil Cooler

92-Amp/Hr 850CCA Maintenance-Free Battery

Hybrid Electric Motor 220 Amp Alternator

Class III Towing Equipment -inc: Hitch

Trailer Wiring Harness

Police/Fire

6840# Gvwr 1500# Maximum Payload

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Waupun PD F37A [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✓ Complete)

Quote: Waupun PD F37A Police Interceptor

Mechanical

- Gas-Pressurized Shock Absorbers
- Front And Rear Anti-Roll Bars
- Electric Power-Assist Steering
- 19 Gal. Fuel Tank
- Dual Stainless Steel Exhaust
- Permanent Locking Hubs
- Strut Front Suspension w/Coil Springs
- Multi-Link Rear Suspension w/Coil Springs
- Regenerative 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
- Lithium Ion (li-Ion) Traction Battery 1.5 kWh Capacity

Exterior

- Wheels w/Hub Covers
- Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: polished stainless steel hub cover and center caps
- Tires: 255/60R18 AS BSW
- Steel Spare Wheel
- Full-Size Spare Tire Mounted Inside Under Cargo
- Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent and 1 Tow Hook
- Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
- Body-Colored Bodyside Cladding and Black Wheel Well Trim
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Side Mirrors w/Convex Spotter and Manual Folding
- Fixed Rear Window w/Wiper, Heated Wiper Park and Defroster
- Deep Tinted Glass
- Speed Sensitive Variable Intermittent Wipers
- Galvanized Steel/Aluminum Panels
- Lip Spoiler
- Black Grille
- Liftgate Rear Cargo Access

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Waupun PD F37A [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✓ Complete)

Quote: Waupun PD F37A Police Interceptor

Exterior

Tailgate/Rear Door Lock Included w/Power Door Locks

Auto On/Off Projector Beam Led Low/High Beam Headlamps

LED Brakelights

Entertainment

Radio w/Seek-Scan, Clock, Speed Compensated Volume Control and External Memory Control

Radio: AM/FM/MP3 Capable -inc: 100 watt siren/speaker prep kit, clock, 4 speakers, 1 USB port, 8" color LCD screen center-stack smart display, supports Android Auto and Apple CarPlay and fleet telematics modem, Allows data to be provided to support Ford Pro telematics and data services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts, Device enables optional telematics services through Ford or authorized providers via paid subscription, Subscribe at <https://fordpro.com/en-us/telematics/> or call 1-833-811-FORD (3673)

SYNC Phoenix Communication & Entertainment System -inc: hands-free voice command support compatible w/most Bluetooth connected mobile devices, 911 Assist, VHR, SYNC Services, AppLink, Bluetooth, steering wheel controls, USB port and auxiliary input jack

4 Speakers

Integrated Roof Antenna

Wireless Phone Connectivity

1 LCD Monitor In The Front

Interior

Driver Seat

Passenger Seat

35-30-35 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat

Manual Tilt/Telescoping Steering Column

Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Traction Battery Level, Trip Odometer and Trip Computer

Power Rear Windows and Fixed 3rd Row Windows

Selective Service Internet Access

Compass

Remote Keyless Entry

Remote Releases -Inc: Power Cargo Access

Cruise Control w/Steering Wheel Controls

Dual Zone Front Automatic Air Conditioning

Rear HVAC

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Waupun PD F37A [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✓ Complete)

Quote: Waupun PD F37A Police Interceptor

Interior

HVAC -inc: Underseat Ducts

Locking Glove Box

Driver Foot Rest

Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: reduced bolsters, driver 6-way power track (fore/aft, up/down, tilt w/manual recline, 2-way power lumbar), passenger 8-way power track w/2-way power recline and 2 -way power lumbar and built-in steel intrusion plates in both driver/passenger seatbacks

Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

Day-Night Rearview Mirror

Driver And Passenger Visor Vanity Mirrors

Mini Overhead Console w/Storage and 2 12V DC Power Outlets

Front And Rear Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Carpet Floor Trim

Cargo Features -inc: Cargo Tray/Organizer

Cargo Space Lights

Smart Device Remote Engine Start

Fleet Telematics Modem Tracker System

Smart Device Integration

Dashboard Storage, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power

Power Door Locks

Driver Information Center

Redundant Digital Speedometer

Trip Computer

Digital/Analog Appearance

Seats w/Vinyl Back Material

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Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Waupun PD F37A [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✓ Complete)

Quote: Waupun PD F37A Police Interceptor

Interior

- Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
- Perimeter Alarm
- 2 12V DC Power Outlets
- Air Filtration

Safety-Mechanical

- Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control

Safety-Exterior

- Side Impact Beams

Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Emergency SOS Capability
- Reverse Sensing System Rear Parking Sensors
- BLIS (Blind Spot Information System) Blind Spot
- Pre-Collision Assist with Pedestrian Detection
- Rear Cross-Traffic Braking
- Collision Mitigation-Front
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Curtain 1st And 2nd Row Airbags
- Airbag Occupancy Sensor
- Passenger Knee Airbag
- Rear Child Safety Locks
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
- Back-Up Camera w/Washer

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Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Waupun PD F37A [Fleet] 2026 Ford Police Interceptor Utility (K8A) AWD (✓ Complete)

Quote: Waupun PD F37A Police Interceptor

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 100,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Hybrid/Electric Components Years: 8
Hybrid/Electric Components Miles/km: 100,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000

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1036 W. Fond Du Lac Street | Ripon, WI 54971 | 920-748-7777 | 920-896-0707 | 888-282-7209

Jan 9, 2026

City of Waupun/Waupun Police Department
Attention Police Chief Jeremy Rasch

Jeremy,

Attached you will find our quote for the new 2026 Ford Police Interceptor vehicle equipped according to the specs that you sent me. Attached is also a build sheet for your review.

Police Interceptor MSRP \$51,925.00

Discount and Concessions -\$5,025.00

Net Price \$46,900.00

Title Fee and Plate \$219.50

Total \$47,119.50

If you have any questions, please feel free to call me.

Thank you,

Paul Trochinski
Sales Manager
Homan Ford Inc.
920-748-7777



Preview Order 0109 - K8A - Police Inter Utility AWD: Order Summary Time of Preview: 01/09/2026 09:38:20 Receipt: NA

Dealership Name: Homan Ford, Inc.

Sales Code: F41564

Dealer Rep.	PAUL TROCHINSKI	Type	Fleet	Vehicle Line	Explorer	Order Code	0109
Customer Name	CITY OF WAUPU	Priority Code	C3	Model Year	2026	Price Level	615

DESCRIPTION	MSRP	DESCRIPTION	MSRP
K8A0 POLICE INTER UTILITY AWD	\$48550	50 STATE EMISSIONS	\$0
.119 INCH WHEELBASE	\$0	DRIVER SIDE LED SPOT LAMP	\$400
AGATE BLACK METALLIC	\$0	KEYED ALIKE -KEY CODE B	\$50
CLOTH BUCKETS/VINYL REAR SEATS	\$0	NOISE SUPPRESSION BOND STRAPS	\$100
ONYX INTERIOR	\$0	SIDE MARKER LIGHTS SKULL CAPS	\$490
EQUIPMENT GROUP 500A	\$0	FRONT LICENSE PLATE BRACKET	\$0
.FM STEREO	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
3.3L TI-VCT V6 ENGINE	\$0	FUEL CHARGE	\$0
10-SPEED AUTO TRANSMISSION	\$0	NATIONAL FLEET INCENTIVE (56M)	\$0
ULTIMATE WIRING KIT	\$640	NET INVOICE FLEET OPTION (B4A)	\$0
.REAR CONSOLE MOUNTING PLATE	\$0	PRICED DORA	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	ADVERTISING ASSESSMENT	\$0
FLEET ADVERTISING CREDIT	\$0	DESTINATION & DELIVERY	\$1695
			MSRP
TOTAL BASE AND OPTIONS			\$51925
DISCOUNTS			NA
TOTAL			\$51925

ORDERING FIN: QM848 END USER FIN: QM848

SHIP TO : F41564

1036 West Fond Du Lac Street, Ripon, WI, 54971-9286

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.



AGENDA SUMMARY SHEET

MEETING DATE: 01/27/26

TITLE: Authorize the purchase of a 2026 F-150 Police Responder 4x4

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeremy Rasch, Police Chief

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	2026 approved budget item \$46,690	

ISSUE SUMMARY

Squad Car Replacement Program – purchase (1) 2026 Ford F150 Police Responder which will replace the current K9 Patrol Vehicle.

STAFF RECOMMENDATION:

Accept the quote from Holiday Automotive (Lowest Quote).

ATTACHMENTS:

Holiday Automotive quote

Homan Auto Group quote

Napleton 151 Auto Group quote

RECOMMENDED MOTION OPTIONS:

Motion to authorize the purchase of a 2026 F-150 Police Responder 4x4 from the lowest quote received of \$46,690 with Holiday Automotive

Prepared for: JEREMY RASCH, POLICE CHIEF, WAUPUN PD

Ordering FIN Code: QM848

End User FIN Code: QM848

2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615



Client Proposal

Prepared by:

Tyler Jackson

Office: 920.517.1989

Email: tjackson@holidayautomotive.com

Date: 01/08/2026



Holiday Ford | 390 Rolling Meadows Drive, Fond Du Lac, Wisconsin, 54937

Office: 920-322-9600 | Fax: 920-322-9402

Prepared for: JEREMY RASCH

POLICE CHIEF, WAUPUN PD

Prepared by: Tyler Jackson

01/08/2026

Holiday Ford | 390 Rolling Meadows Drive Fond Du Lac Wisconsin | 54937



2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
W1P	Base Vehicle Price (W1P)	\$52,350.00
Packages		
150A	Equipment Group 150A <i>Includes:</i> - Engine: 3.5L V6 EcoBoost 120-MPH top speed. - Transmission: Electronic 10-Speed Automatic Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select. - Electronic Locking w/3.31 Axle Ratio - GVWR: 7,075 lbs Payload Package - Tires: LT265/70R18 BSW A/T - Wheels: 18" Steel - HD Police-Grade Cloth 40/Blank/40 Front-Seats Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench. - Radio: AM/FM Stereo w/6 Speakers - SYNC 4 Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.	N/C
Powertrain		
998	Engine: 3.5L V6 EcoBoost 120-MPH top speed.	Included
44G	Transmission: Electronic 10-Speed Automatic <i>Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select.</i>	Included
XL3	Electronic Locking w/3.31 Axle Ratio	Included
STDGV	GVWR: 7,075 lbs Payload Package	Included
Wheels & Tires		
STDTR	Tires: LT265/70R18 BSW A/T	Included
STDWL	Wheels: 18" Steel	Included
Seats & Seat Trim		
P	HD Police-Grade Cloth 40/Blank/40 Front-Seats	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

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POLICE CHIEF, WAUPUN PD

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01/08/2026

Holiday Ford | 390 Rolling Meadows Drive Fond Du Lac Wisconsin | 54937



2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

As Configured Vehicle (cont'd)

Code	Description	MSRP
<i>Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench.</i>		

Other Options

145WB	145" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included
	<i>Includes:</i> - SYNC 4 <i>Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.</i>	
18B	Black Platform Running Boards	\$255.00
59E	Driver Only LED Bulb Spot Lamp (Unity)	\$405.00

Exterior Color

UM_03	Agate Black Metallic	N/C
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Upfit Options

6522	MUNI TITLE AND REG	\$219.50
SUBTOTAL		\$53,229.50
Destination Charge		\$2,595.00
TOTAL		\$55,824.50

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POLICE CHIEF, WAUPUN PD

Prepared by: Tyler Jackson

01/08/2026

Holiday Ford | 390 Rolling Meadows Drive Fond Du Lac Wisconsin | 54937



2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	\$55,824.50
Subtotal	\$55,824.50
<hr/>	
<i>Discount Adjustments</i>	
Discount Adjustments	-\$9,134.50
Total	\$46,690.00

Customer Signature

Acceptance Date



2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

Available Options

Selected	Code	Description	MSRP
Packages			
<input checked="" type="checkbox"/>	150A	Equipment Group 150A	N/C

Includes:

- Engine: 3.5L V6 EcoBoost
- 120-MPH top speed.
- Transmission: Electronic 10-Speed Automatic
- Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select.
- Electronic Locking w/3.31 Axle Ratio
- GVWR: 7,075 lbs Payload Package
- Tires: LT265/70R18 BSW A/T
- Wheels: 18" Steel
- HD Police-Grade Cloth 40/Blank/40 Front-Seats
- Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench.
- Radio: AM/FM Stereo w/6 Speakers
- SYNC 4
- Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.

Powertrain

<input checked="" type="checkbox"/>	998	Engine: 3.5L V6 EcoBoost	STD
		120-MPH top speed.	
<input checked="" type="checkbox"/>	44G	Transmission: Electronic 10-Speed Automatic	STD
		<i>Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select.</i>	
<input checked="" type="checkbox"/>	XL3	Electronic Locking w/3.31 Axle Ratio	STD
<input checked="" type="checkbox"/>	STDGV	GVWR: 7,075 lbs Payload Package	STD

Wheels & Tires

<input checked="" type="checkbox"/>	STDTR	Tires: LT265/70R18 BSW A/T	STD
<input checked="" type="checkbox"/>	STDWL	Wheels: 18" Steel	STD
<input type="checkbox"/>	64H	Wheels: 18" Aluminum	\$485.00

Spare tire will be mounted on a steel rim.

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01/08/2026

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2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

Available Options (cont'd)

Selected	Code	Description	MSRP
Seats & Seat Trim			
<input checked="" type="checkbox"/>	P	HD Police-Grade Cloth 40/Blank/40 Front-Seats	STD
<i>Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench.</i>			
<input type="checkbox"/>	X	HD Police-Grade Cloth 40/Console/40 Front-Seats	N/C
<i>Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, flow-through console with steering column mounted shift (restraint control module cover provided) and cloth rear bench.</i>			
<input type="checkbox"/>	61P	8-Way Power Passenger Seat	\$300.00

Other Options

<input checked="" type="checkbox"/>	145WB	145" Wheelbase	STD
<input checked="" type="checkbox"/>	PAINT	Monotone Paint Application	STD
<input checked="" type="checkbox"/>	STDRD	Radio: AM/FM Stereo w/6 Speakers	STD
<i>Includes:</i> - SYNC 4 <i>Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.</i>			
<input type="checkbox"/>	52C	Grille Lights	\$725.00
<input type="checkbox"/>	53B	Rear Lower Tailgate Lights	\$475.00
<input type="checkbox"/>	68A	Front-To-Rear Lighting Package #1	\$1,170.00
<i>Includes:</i> - Grille Lights - Rear Lower Tailgate Lights			
<input type="checkbox"/>	68B	All-Around Lighting Package #2	\$1,750.00
<i>Includes:</i> - Grille Lights			

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01/08/2026

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2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

Available Options (cont'd)

Selected	Code	Description	MSRP
		<ul style="list-style-type: none">- Rear Lower Tailgate Lights- Front Aux Corner Marker Lights	
<input type="checkbox"/>	595	Fog Lamps	\$145.00
<input type="checkbox"/>	942	Daytime Running Lamps (DRL)	\$45.00
		The non-controllable 942 Daytime Running Lamps (DRL) replace the standard Daytime Running Lamps (DRL) (on/off cluster controllable).	
<input type="checkbox"/>	85H	Backup Alarm System	\$220.00
<input type="checkbox"/>	41A	Badge Delete	N/C
		Removes rear Police Responder badge.	
<input checked="" type="checkbox"/>	18B	Black Platform Running Boards	\$255.00
<input type="checkbox"/>	435	Power-Sliding Rear-Window	\$460.00
<input type="checkbox"/>	17C	Chrome Front & Rear Bumpers	\$180.00
<input type="checkbox"/>	41H	Engine Block Heater	\$190.00
<input type="checkbox"/>	47R	Tray Style Floor Liner	\$200.00
<input type="checkbox"/>	168	Color-Coordinated Carpet w/Carpeted Floor Mats	\$150.00
		<i>Includes matching floor mats.</i>	
<input type="checkbox"/>	153	Front License Plate Bracket	N/C
		<i>Standard in states where required by law, optional to all others.</i>	
<input type="checkbox"/>	67T	Integrated Trailer Brake Controller	\$280.00
<input type="checkbox"/>	19A	Interior Upgrade Package	\$610.00
		<i>Includes floor console without shifter. Note: Maintains column shifter.</i>	

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2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

Available Options (cont'd)

Selected	Code	Description	MSRP
		<i>Includes:</i> - Color-Coordinated Carpet w/Carpeted Floor Mats <i>Includes matching floor mats.</i> - HD Police-Grade Cloth 40/Console/40 Front-Seats <i>Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, flow-through console with steering column mounted shift (restraint control module cover provided) and cloth rear bench.</i> - Front Console Plate Delete	
<input type="checkbox"/>	17R	Rear-Door Controls Inoperable	\$220.00
		<i>For locks, handles and windows. Note: Can manually remove window or door disable plate with special tool. Locks/windows operable from driver's door switches.</i>	
<input type="checkbox"/>	54R	Power Glass Heated Sideview Mirrors	\$405.00
		<i>Includes manual folding, turn signal and black skull caps.</i>	
<input type="checkbox"/>	54Y	Manual-Folding Power Glass Trailer Tow Mirror	\$395.00
		<i>Includes manual telescoping, heat, turn signal and black skull caps.</i>	
<input type="checkbox"/>	59S	High-Intensity LED Security Approach Lamps	\$295.00
		<i>Includes LED sideview mirror lights. Note: LED sideview mirror lights are not directional police spot lamps.</i>	
<input type="checkbox"/>	924	Rear Window Fixed Privacy Glass w/Defroster	\$100.00
<input type="checkbox"/>	60F	Front Console Plate Delete	N/C
<input type="checkbox"/>	60R	Rear Console Plate	\$60.00
<input type="checkbox"/>	96L	Rear Wheel Arch Liner	\$180.00
<input type="checkbox"/>	67P	Remote Keyless-Entry Key Fob w/o Key Pad	\$350.00
		<i>Less PATS. Includes 4-key fobs and perimeter anti-theft alarm. Note: Available with Keyed Alike. However, key fobs are not fobbed alike when ordered with Keyed Alike.</i>	
<input type="checkbox"/>	62E	Keyed Alike - 1435x	\$50.00
		<i>Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible with Police Interceptor Utility.</i>	

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Holiday Ford | 390 Rolling Meadows Drive Fond Du Lac Wisconsin | 54937



2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

Available Options (cont'd)

Selected	Code	Description	MSRP
<input type="checkbox"/>	62B	Keyed Alike - 1284x	\$50.00
		<i>Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible with Police Interceptor Utility.</i>	
<input type="checkbox"/>	62D	Keyed Alike - 0135x	\$50.00
		<i>Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible with Police Interceptor Utility.</i>	
<input type="checkbox"/>	62F	Keyed Alike - 0576x	\$50.00
		<i>Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible with Police Interceptor Utility.</i>	
<input type="checkbox"/>	62J	Keyed Alike - 1111x	\$50.00
		<i>Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible with Police Interceptor Utility.</i>	
<input type="checkbox"/>	62C	Keyed Alike - 1294x	\$50.00
		<i>Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible with Police Interceptor Utility.</i>	
<input type="checkbox"/>	62G	Keyed Alike - 0151x	\$50.00
		<i>Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible with Police Interceptor Utility.</i>	
<input type="checkbox"/>	59C	Spot Lamp Prep Kit	\$145.00
		<i>Driver only. Note: Does not include spot lamp housing and bulb.</i>	
<input type="checkbox"/>	59D	Dual Spot Lamp Prep Kit	\$300.00
		<i>Driver and passenger. Note: Does not include spot lamp housing and bulbs.</i>	
<input checked="" type="checkbox"/>	59E	Driver Only LED Bulb Spot Lamp (Unity)	\$405.00
<input type="checkbox"/>	59F	Driver Only LED Bulb Spot Lamp (Whelen)	\$430.00
<input type="checkbox"/>	59G	Dual LED Bulb Spot Lamp (Unity)	\$790.00
		<i>Driver and passenger.</i>	

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POLICE CHIEF, WAUPUN PD

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01/08/2026

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2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

Available Options (cont'd)

Selected	Code	Description	MSRP
<input type="checkbox"/>	59J	Dual LED Bulb Spot Lamp (Whelen) <i>Driver and passenger.</i>	\$880.00
<input type="checkbox"/>	79V	COV Required	N/A
<input type="checkbox"/>	C09	Priced DORA	N/C

Dealer Installed Options

<input type="checkbox"/>	FIXAD	Ash Cup w/Coin Holder (Dealer Installed) <i>Shipped separately from the vehicle for dealer installation.</i>	\$55.00
<input type="checkbox"/>	A9PAB	Foldable Pickup Box Bed Extender <i>Shipped separately from the vehicle for dealer installation.</i>	\$1,030.00

Fleet Options

<input type="checkbox"/>	D9K	Built: Kansas City Plant	N/C
<input type="checkbox"/>	31L	Ship-Thru: Crown North America	\$0.00
<input type="checkbox"/>	31A	Ship Thru: Holman	\$0.00
<input type="checkbox"/>	FLADCR	Fleet Advertising Credit	\$0.00
<input type="checkbox"/>	FINAL1	Fleet Final Order Date: TBD	N/C

Emissions

<input type="checkbox"/>	425	50-State Emissions	N/C
Automatically added to 3.5L EcoBoost (998) orders from dealers located in the following California, Colorado, Connecticut, Delaware, Massachusetts, Maryland, Maine, Minnesota, New Jersey, New York, Nevada, Oregon, Pennsylvania, Rhode Island, Virginia, Vermont, Washington. Available 3.5L EcoBoost (998), option for dealers in federal states for all order types (retail / stock / fleet).			

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2026 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 615

Available Options (cont'd)

Selected	Code	Description	MSRP
<input type="checkbox"/>	423	50-State Emissions System Not Required	N/C
		<i>Control code for units either shipped to or ordered by dealers in California emission states for registration in non-California emission state locations. In Maine, Rhode Island and Vermont, dealers cannot use this code to order vehicles for customers in non-California emission state locations (except state public service/emergency - 936).</i>	
<input type="checkbox"/>	936	50-State Emissions System Exemption	N/C
		<i>For public service/emergency vehicles. This exemption may only apply in certain California emissions states. Ordering dealer is responsible for contacting the proper state authorities for clarification on qualifying exempted vehicles for registration. Only available on units sold for authorized public service or emergency service use.</i>	

General Info

<input type="checkbox"/>	ORDER1	Initial Order Date: TBD	N/C
<input type="checkbox"/>	START1	Start-Up Date: TBD	N/C
<input type="checkbox"/>	BUILD1	Build-Out Date: TBD	N/C

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Napleton 151 Auto Group
Erin Damico | 920-623-5831 | edamico@napleton.autos

City of Waupun Police Department

Prepared For: Chief Jeremy Rasch

920-324-7903

Jeremy@waupunpd.org

Waupun PD F31 Fleet 2026 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 55' Box



Erin Damico
Napleton Columbus, Inc
330 Transit Rd
Columbus, WI 53925
920-623-5831
edamico@napleton.autos

State Contract 505ENT-M25-VEHICLES-04



Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Waupun PD F31 Fleet 2026 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 55' Box (✓ Complete)

Quote: Waupun PD F31 Police Responder

Quote Worksheet

	MSRP
Base Price	\$52,350.00
Dest Charge	\$2,595.00
Total Options	\$1,210.00
	Subtotal
	\$56,155.00
Title & Registration (New Official Plates) Effective 10/1/25 Title Fee \$214.50	\$219.50
Delivery to Waupun	\$37.00
	Subtotal Pre-Tax Adjustments
	\$256.50
Less Customer Discount	(\$8,705.00)
	Subtotal Discount
	(\$8,705.00)
Trade-In	\$0.00
Excluded from Sales Tax	Subtotal Trade-In
	\$0.00
	Taxable Price
	\$47,706.50
Sales Tax	\$0.00
	Subtotal Taxes
	\$0.00
	Subtotal Post-Tax Adjustments
	\$0.00
	Total Sales Price
	\$47,706.50

Dealer Signature / Date

Customer Signature / Date

Selected Model and Options

MODEL

CODE	MODEL	MSRP
W1P	2026 Ford F-150 Police Responder XL 4WD SuperCrew 5.5' Box	\$52,350.00

COLORS

CODE	DESCRIPTION
UM	Agate Black Metallic

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Data Version: 27451. Data Updated: Jan 8, 2026 6:47:00 PM PST.



Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Waupun PD F31 Fleet 2026 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box (✓ Complete)

Quote: Waupun PD F31 Police Responder

ENGINE

CODE	DESCRIPTION	MSRP
998	Engine: 3.5L V6 EcoBoost -inc: 120-MPH top speed (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44G	Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal/tow-haul/snow -wet/EcoSelect/sport and SelectShift automatic w/progressive range select (STD)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
150A	Equipment Group 150A	\$0.00

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
UM	Agate Black Metallic	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
PB	Black, HD Police-Grade Cloth 40/Blank/40 Front-Seats -inc: reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench	\$0.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
153	Front License Plate Bracket -inc: Standard in states where required by law, optional to all others	\$0.00
54R	Power Glass Heated Sideview Mirrors -inc: manual folding, turn signal and black skull caps	\$405.00
59E	Driver Only LED Bulb Spot Lamp (Unity)	Inc.
62B	Keyed Alike - 1284x -inc: Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible w/Police Interceptor Utility	\$50.00

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Waupun PD F31 Fleet 2026 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 55' Box (✓ Complete)

Quote: Waupun PD F31 Police Responder

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
67P	Remote Keyless-Entry Key Fob w/o Key Pad -inc: Less PATS, 4-key fobs and perimeter anti-theft alarm, Note: Available w/Keyed Alike, However, key fobs are not fobbed alike when ordered w/Keyed Alike	\$350.00
Options Total		\$1,210.00

Standard Equipment

Mechanical

Engine: 3.5L V6 EcoBoost -inc: 120-MPH top speed (STD)

Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic w/progressive range select (STD)

Transmission w/Driver Selectable Mode

Electronic Transfer Case

Automatic Full-Time Four-Wheel Drive

Electronic Locking w/3.31 Axle Ratio

80-Amp/Hr 800CCA Maintenance-Free Battery w/Run Down Protection

HD 240 Amp Alternator

Class IV Towing Equipment -inc: Hitch and Trailer Sway Control

Trailer Wiring Harness

3 Skid Plates

Police/Fire

1965# Maximum Payload

GVWR: 7,075 lbs Payload Package

HD Gas-Pressurized Shock Absorbers

Front HD Anti-Roll Bar

Off-Road Suspension

Electric Power-Assist Speed-Sensing Steering

26 Gal. Fuel Tank

Single Stainless Steel Exhaust

Auto Locking Hubs

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Waupun PD F31 Fleet 2026 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box (✓ Complete)

Quote: Waupun PD F31 Police Responder

Mechanical

Double Wishbone Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Descent Control, Hill Hold Control and Electric Parking Brake

Exterior

Regular Box Style

Wheels w/Full Wheel Covers

Wheels: 18" Steel

Tires: LT265/70R18 BSW A/T

Steel Spare Wheel

Full-Size Spare Tire Stored Underbody w/Crankdown

Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks

Black Rear Step Bumper

Black Side Windows Trim

Black Door Handles

Black Power Side Mirrors w/Manual Folding

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Aluminum Panels

Black Grille

Tailgate Rear Cargo Access

Tailgate/Rear Door Lock Included w/Power Door Locks

Ford Co-Pilot360 - Autolamp Auto On/Off Reflector Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off

Cargo Lamp w/High Mount Stop Light

Headlights-Automatic Highbeams

Entertainment

Radio w/Seek-Scan, Clock, Speed Compensated Volume Control and Radio Data System

Radio: AM/FM Stereo w/6 Speakers

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Napleton 151 Auto Group

Erin Damico | 920-623-5831 | edamico@napleton.autos

Waupun PD F31 Fleet 2026 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box (✓ Complete)

Quote: Waupun PD F31 Police Responder

Entertainment

- SYNC 4 -inc: 12" LCD capacitive touchscreen w/swipe capability, AppLink w/App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition
- 6 Speakers
- Fixed Antenna
- Wireless Phone Connectivity
- 2 LCD Monitors In The Front

Interior

- Driver Seat
- Passenger Seat
- 60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter and Trip Odometer
- Power Rear Windows
- FordPass Connect 5G Mobile Hotspot Internet Access
- Front Cupholder
- Rear Cupholder
- Compass
- Cruise Control w/Steering Wheel Controls
- Manual Air Conditioning
- HVAC -inc: Underseat Ducts
- Glove Box
- HD Police-Grade Cloth 40/Blank/40 Front-Seats -inc: reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench
- Interior Trim -inc: Cabback Insulator and Chrome Interior Accents
- Full Cloth Headliner
- Urethane Gear Shifter Material
- Day-Night Rearview Mirror
- Passenger Visor Vanity Mirror
- Mini Overhead Console w/Storage and 2 12V DC Power Outlets

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Waupun PD F31 Fleet 2026 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 55' Box (✓ Complete)

Quote: Waupun PD F31 Police Responder

Interior

- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Cab Mounted Cargo Lights
- Fleet Telematics Modem Tracker System
- Smart Device Integration
- Instrument Panel Bin, Dashboard Storage, Interior Concealed Storage, Driver / Passenger And Rear Door Bins
- Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
- Delayed Accessory Power
- Power Door Locks w/Autolock Feature
- Driver Information Center
- Redundant Digital Speedometer
- Outside Temp Gauge
- Analog Appearance
- Seats w/Cloth Back Material
- Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
- Perimeter Alarm
- 2 12V DC Power Outlets
- Air Filtration

Safety-Mechanical

- AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control

Safety-Exterior

- Side Impact Beams

Safety-Interior

- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Emergency SOS Capability
- Reverse Sensing System Rear Parking Sensors
- BLIS with Trailer Tow Coverage Blind Spot
- Automatic Emergency Braking

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Quote: Waupun PD F31 Police Responder

Safety-Interior

Ford Co-Pilot360 - Reverse Brake Assist
Ford Co-Pilot360 - Lane-Keeping Assist Lane Keeping Assist
Ford Co-Pilot360 - Lane-Keeping Assist Lane Departure Warning
Collision Mitigation-Front
Driver Monitoring-Alert
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
Reverse Camera Back-Up Camera

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 100,000
Corrosion Years: 5
Corrosion Miles/km: Unlimited
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000

Optional Equipment

ENGINE

CODE	DESCRIPTION	MSRP
998	Engine: 3.5L V6 EcoBoost -inc: 120-MPH top speed (STD)	\$0.00

TRANSMISSION

CODE	DESCRIPTION	MSRP
44G	Transmission: Electronic 10-Speed Automatic -inc: selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic w/progressive range select (STD)	\$0.00

OPTION PACKAGE

CODE	DESCRIPTION	MSRP
150A	Equipment Group 150A	\$0.00

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Quote: Waupun PD F31 Police Responder

PRIMARY PAINT

CODE	DESCRIPTION	MSRP
AT	Yellow	\$0.00
B1	School Bus Yellow	\$0.00
E4	Vermillion Red	\$0.00
E9	Argon Blue Metallic	\$0.00
GR	Green	\$0.00
HX	Antimatter Blue Metallic	\$0.00
JS	Iconic Silver Metallic	\$0.00
M7	Carbonized Gray Metallic	\$0.00
MB	Orange	\$0.00
UM	Agate Black Metallic	\$0.00
YZ	Oxford White	\$0.00

SEAT TYPE

CODE	DESCRIPTION	MSRP
PB	Black, HD Police-Grade Cloth 40/Blank/40 Front-Seats -inc: reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench	\$0.00
XB	Black, HD Police-Grade Cloth 40/Console/40 Front-Seats -inc: reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, flow-through console w/steering column mounted shift (restraint control module cover provided) and cloth rear bench	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
19A	Interior Upgrade Package -inc: floor console without shifter, Note: Maintains column shifter, Front Console Plate Delete, Color-Coordinated Carpet w/Carpeted Floor Mats, matching floor mats	\$610.00
68A	Front-To-Rear Lighting Package #1 -inc: Rear Lower Tailgate Lights, Grille Lights	\$1,170.00
68B	All-Around Lighting Package #2 -inc: Front Aux Corner Marker Lights, Rear Lower Tailgate Lights, Grille Lights	\$1,750.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
41H	Engine Block Heater	\$190.00

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Quote: Waupun PD F31 Police Responder

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
423	50-State Emissions System Not Required -inc: Control code for units either shipped to or ordered by dealers in California emission states for registration in non-California emission state locations, In Maine, Rhode Island and Vermont, dealers cannot use this code to order vehicles for customers in non-California emission state locations (except state public service/emergency - 936)	\$0.00
425	50-State Emissions	\$0.00
67T	Integrated Trailer Brake Controller	\$280.00
936	50-State Emissions System Exemption -inc: For public service/emergency vehicles, This exemption may only apply in certain California emissions states, Ordering dealer is responsible for contacting the proper state authorities for clarification on qualifying exempted vehicles for registration, Only available on units sold for authorized public service or emergency service use	\$0.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
153	Front License Plate Bracket -inc: Standard in states where required by law, optional to all others	\$0.00
17C	Chrome Front & Rear Bumpers	\$180.00
18B	Black Platform Running Boards	\$255.00
41A	Badge Delete -inc: Removes rear Police Responder badge	\$0.00
435	Power-Sliding Rear-Window	\$460.00
52C	Grille Lights	\$725.00
53B	Rear Lower Tailgate Lights	\$475.00
54R	Power Glass Heated Sideview Mirrors -inc: manual folding, turn signal and black skull caps	\$405.00
54Y	Manual-Folding Power Glass Trailer Tow Mirror -inc: manual telescoping, heat, turn signal and black skull caps	\$395.00
595	Fog Lamps	\$145.00
59C	Spot Lamp Prep Kit -inc: Driver only, Note: Does not include spot lamp housing and bulb	\$145.00
59D	Dual Spot Lamp Prep Kit -inc: Driver and passenger, Note: Does not include spot lamp housing and bulbs	\$300.00
59E	Driver Only LED Bulb Spot Lamp (Unity)	Inc.
59F	Driver Only LED Bulb Spot Lamp (Whelen)	\$430.00
59G	Dual LED Bulb Spot Lamp (Unity) -inc: Driver and passenger	\$790.00

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Quote: Waupun PD F31 Police Responder

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
59J	Dual LED Bulb Spot Lamp (Whelen) -inc: Driver and passenger	\$880.00
59S	High-Intensity LED Security Approach Lamps -inc: LED sideview mirror lights, Note: LED sideview mirror lights are not directional police spot lamps	\$295.00
62B	Keyed Alike - 1284x -inc: Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible w/Police Interceptor Utility	\$50.00
62C	Keyed Alike - 1294x -inc: Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible w/Police Interceptor Utility	\$50.00
62D	Keyed Alike - 0135x -inc: Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible w/Police Interceptor Utility	\$50.00
62E	Keyed Alike - 1435x -inc: Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible w/Police Interceptor Utility	\$50.00
62F	Keyed Alike - 0576x -inc: Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible w/Police Interceptor Utility	\$50.00
62G	Keyed Alike - 0151x -inc: Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible w/Police Interceptor Utility	\$50.00
62J	Keyed Alike - 1111x -inc: Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible w/Police Interceptor Utility	\$50.00
64H	Wheels: 18" Aluminum -inc: Spare tire will be mounted on a steel rim	\$485.00
79V	COV Required *PRICE TO FOLLOW*	W/A
924	Rear Window Fixed Privacy Glass w/Defroster	\$100.00
942	Daytime Running Lamps (DRL)	\$45.00
96L	Rear Wheel Arch Liner	\$180.00
C09	Priced DORA	\$0.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
168	Color-Coordinated Carpet w/Carpeted Floor Mats -inc: matching floor mats	\$150.00
17R	Rear-Door Controls Inoperable -inc: For locks, handles and windows, Note: Can manually remove window or door disable plate w/special tool, Locks/windows operable from driver's door switches	\$220.00
47R	Tray Style Floor Liner	\$200.00
60F	Front Console Plate Delete	\$0.00
60R	Rear Console Plate	\$60.00

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Waupun PD F31 Fleet 2026 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 55' Box (✓ Complete)

Quote: Waupun PD F31 Police Responder

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
61P	8-Way Power Passenger Seat	\$300.00
67P	Remote Keyless-Entry Key Fob w/o Key Pad -inc: Less PATS, 4-key fobs and perimeter anti-theft alarm, Note: Available w/Keyed Alike, However, key fobs are not fobbed alike when ordered w/Keyed Alike	\$350.00
85H	Backup Alarm System	\$220.00

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	MSRP
—	Fleet Advertising Credit *CREDIT*	\$0.00

DEALER INSTALLED OPTIONS

CODE	DESCRIPTION	MSRP
A9PAB	Foldable Pickup Box Bed Extender -inc: Shipped separately from the vehicle for dealer installation	\$1,030.00
FIXAD	Ash Cup w/Coin Holder -inc: Shipped separately from the vehicle for dealer installation	\$55.00

SHIP THRU CODES

CODE	DESCRIPTION	MSRP
31A	Ship Thru: Holman	\$0.00
31L	Ship-Thru: Crown North America	\$0.00
D9K	Built: Kansas City Plant	\$0.00

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1036 W. Fond Du Lac Street | Ripon, WI 54971 | 920-748-7777 | 920-896-0707 | 888-282-7209

Jan 9, 2026

City of Waupun/Waupun Police Department
Attention Police Chief Jeremy Rasch

Jeremy,

Attached you will find our quote for the new 2026 Ford Police F-150 vehicle equipped according to the specs that you sent me. I did add black platform running boards. They may be important depending on the height of the officer driving it. Attached is also a build sheet for your review.

Police Interceptor MSRP \$55,605.00

Discount and Concessions -\$7,535.00

Net Price \$48,070.00

Title Fee and Plate \$219.50

Total \$48,289.50

If you have any questions, please feel free to call me.

Thank you,

Paul Trochinski
Sales Manager
Homan Ford Inc.
920-748-7777



Preview Order 0109 - W1P - 4x4 Police SuperCrew: Order Summary Time of Preview: 01/09/2026 12:15:20 Receipt: NA

Dealership Name: Homan Ford, Inc.

Sales Code : F41564

Dealer Rep.	PAUL TROCHINSKI	Type	Fleet	Vehicle Line	F-150	Order Code	0109
Customer Name	CITY OF WAUPU	Priority Code	E4	Model Year	2026	Price Level	615

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW POLICE- 145	\$52350	7075# GVWR PACKAGE	\$0
145 INCH WHEELBASE	\$0	FORD FLEET SPECIAL ADJUSTMENT	\$0
TOTAL BASE VEHICLE	\$52350	FRONT LICENSE PLATE BRACKET	\$0
AGATE BLACK METALLIC	\$0	BLACK PLATFORM RUNNING BOARDS	\$255
POLICE 40/BLANK/40	\$0	SPOT LAMP DRIVER ONLY (UNITY)	\$405
BLACK	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
EQUIPMENT GROUP 150A	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.XL SERIES	\$0	FUEL CHARGE	\$0
3.5L V6 ECOBOOST	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
ELEC TEN-SPEED AUTO TRANS	\$0	PRICED DORA	\$0
LT265/70R18C BSW ALL-TERRAIN	\$0	ADVERTISING ASSESSMENT	\$0
.3.31 ELECTRONIC LOCK RR AXLE	\$0	DESTINATION & DELIVERY	\$2595
 TOTAL BASE AND OPTIONS			MSRP
DISCOUNTS			\$55605
TOTAL			NA
			\$55605

ORDERING FIN: QM848 END USER FIN: QM848

SHIP TO : F41564

1036 West Fond Du Lac Street, Ripon, WI, 54971-9286

Customer Name:

Customer Email:

Customer Address:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.



AGENDA SUMMARY SHEET

MEETING DATE: 1/27/26

TITLE: Vibrant Spaces Grant Request

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Kathy Schlieve, City Administrator

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Community & Economic Vitality	Leverage Back Alley Reconstruction Investment	

ISSUE SUMMARY:

We are seeking support to submit a grant request to WEDC for the Vibrant Spaces Grant.

STAFF RECOMENDATION:

ATTACHMENTS:

Grant Request Form

RECOMENDED MOTION:

Motion to authorize the City Administrator to submit a grant request to WEDC for the Vibrant Spaces Program to support back-alley improvements in the north side back alleyway of 300 E Main Street block



WAUPUN

CITY OF SCULPTURE

CITY OF WAUPUN

GRANT REQUEST FORM

Upon the Department completing the grant and grant application assessment as outlined in the Grant Management Policy, the Department will complete this form and supporting documentation on the grant and submit it to the Finance Director. No grant applications shall be submitted to the funding agency or organization without the prior approvals defined in the Grant Management Policy. Created 12/01/2022

Date	January 22, 2026
Department	Economic Development
Department Grant Project Manager	Schlieve

Grant Program Name	WEDC Vibrant Spaces Grant	Application Deadline	January 31, 2026
Granting Agency Name	WEDC	Grant Amount	
Agency Contact		Agency Phone No.	
Agency Website		Agency Email Contact	https://wecd.org/programs/vibrant-spaces-grant/

Source of Funds					
Federal	State (Federal Pass-thru)	State	Other	Local Match	Total Grant Project Budget
		50,000		50,000	\$100,000
If source of funds is either Federal or State (Federal Pass-thru), please provide the appropriate Federal Grant Catalog of Federal Domestic Assistance (CFDA) number			CFDA#		

If local match is required, are funds available in the department budget?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	If yes, identify budget line item	Name	TID 3 Back Alley Project
				Account Number	

Please provide a concise description of the grant and potential sources of local match if funds are not available in department budget.

We are hoping to leverage the investment being made in the back alley reconstruction project along the north side of the 300 and 400 block of East Main St to attract a vibrant spaces grant through WEDC. The grant supports activation of vacant spaces, which is our goal to extend back entrance spaces of business along that stretch of Main St.

Grant Accounting (Completed by Finance Department)					
Grant Revenue Account No.			Grant Expenditure Account No.		
Budget Resolution Required?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If a budget resolution is required please attach	Date Approved	

Grant Request Approvals (Level of approval governed by the Grant Management Policy.)					
Department Head	Name	Signature		Date	1/22/26
Finance Director	Name	Signature		Date	
Mayor	Name	Signature		Date	
Committee of the Whole and/or Common Council Approval (Attach minutes)	Date	Common Council Approval		Date	NA



AGENDA SUMMARY SHEET

MEETING DATE: 1/27/26

TITLE: Program Guidelines for Child Care Revolving Loan Fund (CCRLF)

AGENDA SECTION: DISCUSSION-REVIEW

PRESENTER: Kathy Schlieve, Administrator

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Community & Economic Vitality	Repurpose Previously Allocated Grant Funds (~\$125K)	

ISSUE SUMMARY:

In follow up to earlier council discussion, staff have drafted program guidelines for a revolving loan fund to support Child Care services in the community. A draft of the guidelines is provided for discussion and direction. A formal resolution establishing the program will be brought forth in early February based on feedback and direction of this discussion.

STAFF RECOMENDATION:

ATTACHMENTS:

CCRLF Program Guidelines

RECOMENDED MOTION:

City of Waupun Child Care Revolving Loan Fund (CCRLF) Program Guidelines

Introduction

The City of Waupun Child Care Revolving Loan Fund (CCRLF) is designed to increase access to quality, licensed child care services in the City of Waupun. The RLF provides low-interest loans—with optional forgivable components—to support the start-up, expansion, and improvement of child care businesses. As loans are repaid, funds are reinvested to support future projects.

Purpose

- Expand childcare availability
- Support child care start-ups and expansions
- Strengthen workforce participation
- Promote long-term economic stability in Waupun

Eligible Applicants

Eligible applicants include licensed or certified childcare centers, group childcare providers, and family childcare providers in good standing with the State of Wisconsin and operating or intending to operate within the City of Waupun. May be a for-profit, nonprofit or licensed home-based provider. Must demonstrate financial ability to repay the loan. Priority consideration is given to providers expanding childcare capacity, particularly infant and toddler care or that offer non-traditional hours (early morning, evening or weekend care).

Eligible Uses of Funds

Permanent or semi-permanent facility improvements and associated regularly fees that support leasehold improvements, renovations, and expansions that are affixed to the property and support licensed childcare use.

Ineligible Uses of Funds

- Furniture, fixtures, equipment, or other movable assets not permanently affixed or essential to licensed child care operations
- Licensing fees, payroll, routine operating expenses, or working capital
- Refinancing of existing debt
- Personal or non-child care-related expenses

Loan Terms

Loan terms shall be established and approved by the Economic Development Committee based on project type, financial capacity, and risk assessment and may include:

- **Loan Amount:** \$5,000 to \$70,000
- **Interest Rate:** 0% to 3%
- **Loan Term:** Up to 10 years
- **Grace Period:** Interest-only payments up to 12 months, when justified by construction or expansion timelines
- **Forgivable Component:** May be permitted for projects meeting specific milestones (i.e., opening a licensed facility, maintaining operations for a period of time, increasing childcare capacity, etc.) or for defined public benefit criteria, subject to recommendation of Economic Development Committee and a majority vote of the Common Council.

All loan repayments shall be returned to the Fund to maintain its revolving nature.

Security and Risk Management

To protect public funds while keeping the program accessible, the City may require:

- Coordination with Other Lenders: Loans may be subordinated to a bank or primary lender when it helps leverage private financing and does not create undue risk.
- Lease Protections: For leased facilities, the lease term (including renewals) must cover the loan period. Lease agreements may include provisions to protect City-funded improvements.
- Borrower Guarantees: Personal or business guarantees may be required depending on loan size and risk.
- Restricted Use & Disbursement: Funds must be used only for approved capital improvements and are generally paid after work is completed and documented.
- Insurance: Borrowers must carry property and liability insurance covering financed improvements, naming the City as an additional insured or loss payee when needed.
- Monitoring: The City may check that improvements are completed, maintained, and that the facility stays licensed.
- Default Remedies: If a borrower defaults—through non-payment, closure, or loss of licensure—the City can accelerate repayment or take other recovery actions.

This approach balances fund protection with ease of access, helping child care providers expand or improve their facilities while safeguarding public investment.

Review Board Structure

The CCRLF (**alternative CDA**) is administered by the Economic Development Committee under advisement of the City Administrator and City Finance Director.

Application Requirements

Applicants must submit a completed application and supporting documentation, including:

- Project description and budget
- Proof of licensure and regulatory compliance
- Financial statements or tax returns
- Lease agreement or proof of site control
- Cost estimates or contractor bids
- Evidence of matching funds, if applicable

Application Requirements

Application will be evaluated based on:

- Project readiness and feasibility
- Financial capacity and repayment ability
- Impact on childcare availability, quality or access
- Alignment with community workforce and economic development goals
- Applicant's compliance history.

The **Economic Development Committee (or CDA??)** is designated as the review committee and is authorized to review applications and enter into loan agreements for projects that comply with all program guidelines. Any application or request that deviates from the guidelines requires prior approval by the full Common Council.

Disbursement of Funds

Loan funds shall be disbursed on a reimbursement or milestone basis upon submission of invoices, receipts, or other documentation acceptable to the City and as defined in the loan agreement. The City may conduct site visits or inspections as needed.

Ongoing Compliance

Borrowers must:

- Maintain licensure and regulatory compliance
- Use funds only for approved purposes
- Provide periodic status or financial reports upon request
- Notify the City of material changes, including ownership, location, or operational status

Defaults and Remedies

Loan agreements shall define events of default, cure periods, and available remedies, including repayment acceleration. The City may consider reasonable accommodations for temporary hardship where consistent with fund sustainability.

Program Admininstration

The Fund shall be administered by the City Administrator, Finance Director, and designated review committee (ED or CDA?). The City reserves the right to interpret and apply these guidelines and to make administrative updates consistent with the intent of the program.



AGENDA SUMMARY SHEET

MEETING DATE: 01/27/26

TITLE: License-Permit Applications, Expenses

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Angela Hull, City Clerk/Treasurer

DEPARTMENT GOAL(S) SUPPORTED (if applicable)	FISCAL IMPACT	
High Performance Government	2026 approved budget item \$28,067.68	

FUTURE MEETINGS

Tuesday, February 10, 2026	Common Council	6:00PM
Tuesday, February 24, 2026	Committee of the Whole	5:30PM
Tuesday, March 10, 2026	Common Council	6:00PM
Tuesday, March 31, 2026	Committee of the Whole	5:30PM
Tuesday, April 14, 2026	Common Council	6:00PM
Tuesday, April 21, 2026	Re-Organizational Meeting	5:30PM
Tuesday, April 28, 2026	Committee of the Whole	5:30PM
Tuesday, May 12, 2026	Common Council	6:00PM
Tuesday, May 26, 2026	Committee of the Whole	5:30PM
Tuesday, June 9, 2026	Common Council	6:00PM
Tuesday, June 30, 2026	Committee of the Whole	5:30PM

LICENSE-PERMITS

Operator License- Gabrielle Walker, Zachariah Wiese, Joshua Bader, Arianna Hunstable
Temp Class B- Waupun Fine Arts 4/25/26 Joe Schmoe Comedy, Waupun city Hall 201 E Main St. Waupun

EXPENSES

Attached

MOTION

Motion to approve the Consent Agenda and authorize payment of expenses

Report Criteria:

Report type: Summary

Invoice.Batch = "A-2025","2025","2025-1"

Check Issue Date	Check Number	Payee	Amount
01/20/2026	309	CARDPOINTE	352.54
01/20/2026	310	KWIK TRIP STORES	10,035.15
01/20/2026	311	PAYMENT SERVICE NETWORK INC	3.50
01/20/2026	312	WELLS FARGO PAYMENT REMITT	2,310.23
01/20/2026	313	WI DEPT OF REVENUE	24.65
01/22/2026	111238	ASHWOOD COMMUNITIES	580.64
01/22/2026	111239	AT&T MOBILITY	560.62
01/22/2026	111240	BEAVER DAM CLERK OF COURT	187.00
01/22/2026	111241	BROWN CAB SERVICE INC	12,651.83
01/22/2026	111242	BUCHHOLZ, STEVE	91.00
01/22/2026	111243	FOND DU LAC COUNTY	21,252.72
01/22/2026	111244	HARMSEN, JAN	91.00
01/22/2026	111245	LIFESTAR EMERGENCY MEDICAL	5,500.00
01/22/2026	111246	MSA PROFESSIONAL SERVICES INC	15,660.69
01/22/2026	111247	OSHKOSH FIRE & POLICE EQUIPMNT	460.00
01/22/2026	111248	SSM HEALTH LABORATORIES	80.00
01/22/2026	111249	STEIN, DYLAN	91.00
01/22/2026	111250	TORRES, ANDREA	75.00
01/22/2026	111251	VON BRIESEN & ROPER, S.C.	438.00
01/22/2026	111252	WAUPUN UTILITIES	27,244.70
01/22/2026	111253	GAPPA SECURITY SOLUTIONS LLC	1,260.00
Grand Totals:			<u>98,950.27</u>

Report Criteria:

Report type: Invoice detail
 Check.Type = {<>} "Adjustment"
 Invoice.Batch = "A-2025","2025","2025-1"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
ASHWOOD COMMUNITIES						
ASHWOOD COMMUNITIES	REFUND DUE TO OVERPAYMENT OF MOBILE HOME FEES - JULY 2025 - DEC 2025	01/22/2026	1-9-26	100-13850	580.64	580.64
	Total ASHWOOD COMMUNITIES:					580.64
AT&T MOBILITY						
AT&T MOBILITY	DPW 3 IPAD - DEC 8 2025 - JAN 7 2026	01/22/2026	DEC8 2025-JA	100-70-5420-3-31	560.62	560.62
	Total AT&T MOBILITY:					560.62
BEAVER DAM CLERK OF COURT						
BEAVER DAM CLERK OF COURT	REIMBURSE ONLINE PMT - NELSON	01/22/2026	12-31-25	100-45-4513-0-00	187.00	187.00
	Total BEAVER DAM CLERK OF COURT:					187.00
BROWN CAB SERVICE INC						
BROWN CAB SERVICE INC	DECEMBER 2025 TAXI SERVICES	01/22/2026	6335	501-10-5154-3-38	12,651.83	12,651.83
	Total BROWN CAB SERVICE INC:					12,651.83
BUCHHOLZ, STEVE						
BUCHHOLZ, STEVE	BOARD OF REVIEW 9-24-25	01/22/2026	12-31-25	100-30-5152-1-10	91.00	91.00
	Total BUCHHOLZ, STEVE:					91.00
CARDPOINTE						
CARDPOINTE	COMMUNITY CENTER CHARGE CARD FEE - DEC 2025	01/20/2026	1-20-25	100-20-5511-3-38	352.54	352.54
	Total CARDPOINTE:					352.54
FOND DU LAC COUNTY						
FOND DU LAC COUNTY	SALT	01/22/2026	1198	100-70-5435-3-36	17,624.44	17,624.44
FOND DU LAC COUNTY	SALT BRINE MIX	01/22/2026	1199	100-70-5435-3-36	3,628.28	3,628.28
	Total FOND DU LAC COUNTY:					21,252.72
GAPPA SECURITY SOLUTIONS LLC						
GAPPA SECURITY SOLUTIONS LLC	DOOR - WEST END PARK MENS BATHROOM DOOR STALL	01/22/2026	33122	100-20-5525-3-36	1,260.00	1,260.00
	Total GAPPA SECURITY SOLUTIONS LLC:					1,260.00
HARMSEN, JAN						
HARMSEN, JAN	BOARD OF REVIEW 9-24-25	01/22/2026	12-31-25	100-30-5152-1-10	91.00	91.00
	Total HARMSEN, JAN:					91.00
KWIK TRIP STORES						
KWIK TRIP STORES	FIRE DEPT MONTHLY FUEL - DEC 2025	01/20/2026	FD-DEC25	100-50-5244-3-38	280.09	280.09
KWIK TRIP STORES	DPW MONTHLY FUEL PURCHASES - DEC 2025	01/20/2026	DPW-DEC25	100-70-5411-3-38	7,454.89	7,454.89

CITY OF WAUPUN		Check Register - Register for Council - specific dates Check Issue Dates: 1/20/2026 - 1/22/2026				Page: 2 Jan 22, 2026 12:15PM	
Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
KWIK TRIP STORES	POLICE DEPT MONTHLY FUEL - DEC 2025	01/20/2026	PD-DEC25	100-40-5212-3-38	2,300.17	2,300.17	
	Total KWIK TRIP STORES:					10,035.15	
LIFESTAR EMERGENCY MEDICAL							
LIFESTAR EMERGENCY MEDICAL	ACLS SERVICE- DECEMBER 2025	01/22/2026	21-0371	100-10-5255-3-38	5,500.00	5,500.00	
	Total LIFESTAR EMERGENCY MEDICAL:					5,500.00	
MSA PROFESSIONAL SERVICES INC							
MSA PROFESSIONAL SERVICES INC	ENGINEERING PLAN PREPERATION - WAUPUN/SHALER DR EXTENSION	01/22/2026	025093	419-70-5435-8-00	13,301.19	13,301.19	
MSA PROFESSIONAL SERVICES INC	SUBTOTAL TID 9 & 10 LEGAL DESCRIPTIONS	01/22/2026	022598	419-70-5435-3-39	893.50	893.50	
MSA PROFESSIONAL SERVICES INC	TID 9 & 10 LEGAL DESCRIPTION	01/22/2026	22041	411-70-5435-3-39	1,466.00	1,466.00	
	Total MSA PROFESSIONAL SERVICES INC:					15,660.69	
OSHKOSH FIRE & POLICE EQUIPMNT							
OSHKOSH FIRE & POLICE EQUIPMNT	SCBA AIR TESTING ANNUAL RENEWAL FOR 2026	01/22/2026	199055	100-50-5244-3-38	460.00	460.00	
	Total OSHKOSH FIRE & POLICE EQUIPMNT:					460.00	
PAYMENT SERVICE NETWORK INC							
PAYMENT SERVICE NETWORK INC	CITY OF WAUPUN CLINIC PAYMENTS - 12/01/25-12/31/25	01/20/2026	320492	100-10-5256-3-38	3.50	3.50	
	Total PAYMENT SERVICE NETWORK INC:					3.50	
SSM HEALTH LABORATORIES							
SSM HEALTH LABORATORIES	LEGAL BLOOD DRAWS - DECEMBER 2025	01/22/2026	4619641	100-40-5213-3-38	80.00	80.00	
	Total SSM HEALTH LABORATORIES:					80.00	
STEIN, DYLAN							
STEIN, DYLAN	BOARD OF REVIEW 9-24-25	01/22/2026	12-31-25	100-30-5152-1-10	91.00	91.00	
	Total STEIN, DYLAN:					91.00	
TORRES, ANDREA							
TORRES, ANDREA	BOARD OF REVIEW 9-24-25	01/22/2026	12-31-25	100-30-5152-1-10	75.00	75.00	
	Total TORRES, ANDREA:					75.00	
VON BRIESEN & ROPER, S.C.							
VON BRIESEN & ROPER, S.C.	HUMAN RESOURCES LEGAL	01/22/2026	516462	100-10-5143-3-38	438.00	438.00	
	Total VON BRIESEN & ROPER, S.C.:					438.00	
WAUPUN UTILITIES							
WAUPUN UTILITIES	STORMWATER BILLING & COLLECTION FEES - DEC 2025	01/22/2026	6566	700-10-5192-3-38	877.00	877.00	
WAUPUN UTILITIES	MONTHLY UTILITY CHARGES	01/22/2026	DEC2025	100-50-5244-3-32	26,367.70	26,367.70	
	Total WAUPUN UTILITIES:					27,244.70	

CITY OF WAUPUN		Check Register - Register for Council - specific dates Check Issue Dates: 1/20/2026 - 1/22/2026					Page: 3
							Jan 22, 2026 12:15PM
Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
WELLS FARGO PAYMENT REMITT							
WELLS FARGO PAYMENT REMITT	MTSR LLC - REPLACE BUMPER ON SNOWBLOWER - 103-22	01/20/2026	JEFF-NOV25/	100-70-5411-3-36	55.16	55.16	
WELLS FARGO PAYMENT REMITT	WALMART - COMM CENTER COFFEE & SENIOR NEW YEARS PARTY	01/20/2026	RACHEL-NOV	100-20-5511-3-38	787.20	787.20	
WELLS FARGO PAYMENT REMITT	ZOOM SUBSCRIPTION - 12/7/25-12/6/26	01/20/2026	KATHY-NOV2	100-10-5197-3-38	319.80	319.80	
WELLS FARGO PAYMENT REMITT	WELLS FARGO CASH BACK	01/20/2026	PAM-DEC25	400-48-4813-0-00	164.70	164.70	
WELLS FARGO PAYMENT REMITT	SPECTRUM BILL - LIBRARY - 12/04/25-01/03/26	01/20/2026	BRET-DEC25	210-60-5511-3-31	179.97	179.97	
WELLS FARGO PAYMENT REMITT	ANIMOTO - PRESENTATION PROGRAM SUBSCRIPTION	01/20/2026	BJ-NOV25/DE	100-50-5244-3-34	654.31	654.31	
WELLS FARGO PAYMENT REMITT	WELLS FARGO CASH BACK	01/20/2026	ANGIE-NOV2	400-48-4813-0-00	149.09	149.09	
Total WELLS FARGO PAYMENT REMITT:						2,310.23	
WI DEPT OF REVENUE							
WI DEPT OF REVENUE	WI MONTHLY STATE TAX - POOL	01/20/2026	1-20-26	100-46-4676-0-00	24.65	24.65	
Total WI DEPT OF REVENUE:						24.65	
Grand Totals:						98,950.27	
Summary by General Ledger Account Number							
GL Account	Debit	Credit	Proof				
100-10-5141-3-31	35.28	.00	35.28				
100-10-5141-3-34	253.07	.00	253.07				
100-10-5143-3-38	438.00	.00	438.00				
100-10-5191-3-31	35.28	.00	35.28				
100-10-5197-3-38	319.80	.00	319.80				
100-10-5255-3-38	5,500.00	.00	5,500.00				
100-10-5256-3-38	3.50	.00	3.50				
100-13850	870.40	.00	870.40				
100-20-5511-3-31	35.21	.00	35.21				
100-20-5511-3-32	1,583.72	.00	1,583.72				
100-20-5511-3-38	1,119.86	.00	1,119.86				
100-20-5512-3-32	88.44	.00	88.44				
100-20-5523-3-32	923.19	.00	923.19				
100-20-5525-3-32	2,130.76	.00	2,130.76				
100-20-5525-3-36	1,260.00	.00	1,260.00				
100-21100	.00	65,021.92-	65,021.92-				
100-30-5152-1-10	348.00	.00	348.00				
100-40-5211-3-32	907.08	.00	907.08				
100-40-5212-3-38	2,300.17	.00	2,300.17				
100-40-5213-3-38	80.00	.00	80.00				
100-45-4513-0-00	187.00	.00	187.00				
100-46-4676-0-00	24.65	.00	24.65				
100-50-5244-3-32	526.24	.00	526.24				
100-50-5244-3-34	264.00	.00	264.00				
100-50-5244-3-38	866.67	.00	866.67				
100-70-5410-3-32	6,593.82	.00	6,593.82				
100-70-5410-3-38	10.00	.00	10.00				
100-70-5411-3-36	19.13	.00	19.13				
100-70-5411-3-38	4,728.73	.00	4,728.73				
100-70-5412-3-32	1,250.75	.00	1,250.75				

GL Account	Debit	Credit	Proof
100-70-5420-3-31	419.57	.00	419.57
100-70-5435-3-36	21,252.72	.00	21,252.72
100-70-5441-3-32	208.57	.00	208.57
100-70-5442-3-32	10,438.31	.00	10,438.31
210-21100	.00	2,067.50-	2,067.50-
210-60-5511-3-31	215.25	.00	215.25
210-60-5511-3-32	1,652.25	.00	1,652.25
210-60-5511-3-44	200.00	.00	200.00
220-20-5514-3-38	19.88	.00	19.88
220-21100	.00	19.88-	19.88-
230-21100	.00	7.00-	7.00-
230-30-5241-3-38	7.00	.00	7.00
400-21100	139.28	.00	139.28
400-48-4813-0-00	.00	139.28-	139.28-
405-21100	.00	22.13-	22.13-
405-70-5436-3-38	22.13	.00	22.13
411-21100	.00	1,179.75-	1,179.75-
411-70-5435-3-39	1,179.75	.00	1,179.75
419-21100	.00	14,480.94-	14,480.94-
419-70-5435-3-39	1,179.75	.00	1,179.75
419-70-5435-8-00	13,301.19	.00	13,301.19
501-10-5154-3-38	12,651.83	.00	12,651.83
501-21100	.00	12,651.83-	12,651.83-
700-10-5192-3-32	35.44	.00	35.44
700-10-5192-3-38	3,603.16	.00	3,603.16
700-21100	.00	3,638.60-	3,638.60-
Grand Totals:	99,228.83	99,228.83-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

Invoice.Batch = "A-2025","2025","2025-1"

Report Criteria:

Report type: Summary

Invoice.Batch = "011626", "11626", "012226"

Check Issue Date	Check Number	Payee	Amount
01/16/2026	111209	MORENO, DANIEL C	517.52
01/16/2026	111210	CORELOGIC TAX SERVICES, LLC	2,091.93
01/22/2026	111254	AIR ONE EQUIPMENT INC	207,530.00
01/22/2026	111255	AMAZON CAPITAL SERVICES	1,193.14
01/22/2026	111256	ASCAP	458.00
01/22/2026	111257	BEAVER DAM CLERK OF COURT	98.80
01/22/2026	111258	BOND TRUST SERVICES CORPORATI	800.00
01/22/2026	111259	CHARTER COMMUNICATIONS	1,282.55
01/22/2026	111260	CHARTER COMMUNICATIONS	105.28
01/22/2026	111261	CITIES AND VILLAGES MUTUAL INS	206,760.66
01/22/2026	111262	CITY OF MAYVILLE - EMS	1,215.00
01/22/2026	111263	CONWAY SHIELD	2,750.00
01/22/2026	111264	DAILY CITIZEN	418.49
01/22/2026	111265	DIGGERS HOTLINE	1,724.40
01/22/2026	111266	ENERGITECH SERVICES LLC	300.00
01/22/2026	111267	GFL ENVIRONMENTAL	48,232.30
01/22/2026	111268	GORDON FLESCH CO INC	241.79
01/22/2026	111269	HERITAGE RIDGE TRAVEL PLAZA	443.78
01/22/2026	111270	HOLIDAY OUTDOOR DECOR	414.00
01/22/2026	111271	HOMAN AUTO -GATEWAY	11.08
01/22/2026	111272	IMAGETREND LLC	922.41
01/22/2026	111273	INTOXIMETERS INC	150.00
01/22/2026	111274	KIMBALL MIDWEST	2,771.90
01/22/2026	111275	MARCO TECHNOLOGIES LLC	163.91
01/22/2026	111276	MENARDS - BEAVER DAM	238.10
01/22/2026	111277	O'REILLY AUTOMOTIVE INC	289.40
01/22/2026	111278	OSHKOSH FIRE & POLICE EQUIPMNT	1,830.00
01/22/2026	111279	PETTY CASH - REC DEPT	360.00
01/22/2026	111280	PETTY CASH-CITY HALL	5.00
01/22/2026	111281	PIGGLY WIGGLY DISCOUNT FOODS	92.92
01/22/2026	111282	PURCHASE POWER	105.21
01/22/2026	111283	RENNERTS	157.03
01/22/2026	111284	ROCK RIVER STORMWATER GROUP	5,000.00
01/22/2026	111285	SHERWIN WILLIAMS	224.55
01/22/2026	111286	SIA INSURANCE SERVICES	2,676.00
01/22/2026	111287	STOBB PLUMBING & HEATING INC	32.00
01/22/2026	111288	SUBURBAN ENTERPRISES INC	6,964.61
01/22/2026	111289	SULLIVAN, TED	151.91
01/22/2026	111290	TITAN PUBLIC SAFETY SOLUTIONS LL	887.00
01/22/2026	111291	TRESTER HOIST & EQUIPMENT INC	1,630.00
01/22/2026	111292	TRUCK EQUIPMENT INC	432.38
01/22/2026	111293	UNIVERSAL TRUCK EQUIPMENT	809.50
01/22/2026	111294	W & D NAVIS	9,226.70
01/22/2026	111295	WAUPUN EQUIPMENT COMPANY INC	162.44
01/22/2026	111296	WAUPUN UTILITIES	75.00
01/22/2026	111297	WI DEPT OF JUSTICE	409.50
01/22/2026	111298	WISCONSIN ELEVATOR INSPECTION I	120.00

Check Issue Date	Check Number	Payee	Amount
Grand Totals:			<u>512,476.19</u>

Report Criteria:

Report type: Summary

Invoice.Batch = "011626","11626","012226"

Report Criteria:

Report type: Invoice detail
 Check.Type = {<>} "Adjustment"
 Invoice.Batch = "011626","11626","012226"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AIR ONE EQUIPMENT INC						
AIR ONE EQUIPMENT INC	SCBA EQUIPMENT REPLACEMENT - COUNTRY PORTION	01/22/2026	231156	410-50-5231-4-00	207,530.00	207,530.00
	Total AIR ONE EQUIPMENT INC:					207,530.00
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	PENS	01/22/2026	1N64-YWN4-4	100-10-5141-3-30	29.60	29.60
AMAZON CAPITAL SERVICES	SHARP CONTANERS FOR RESTROOMS - SPARE - COMM CENTER	01/22/2026	1YDF-W4QG-	100-20-5511-3-38	63.92	63.92
AMAZON CAPITAL SERVICES	SIGNS/CHANGING TABLE - REPLACE - ICE ARENA	01/22/2026	139T-YR9C-L	100-70-5410-3-36	132.26	132.26
AMAZON CAPITAL SERVICES	CUSTOM STAMPS	01/22/2026	1DYG-RHQW-	100-10-5141-3-30	117.03	117.03
AMAZON CAPITAL SERVICES	W-2 ENVELOPES	01/22/2026	1C14-RGTR-4	100-10-5141-3-30	33.99	33.99
AMAZON CAPITAL SERVICES	SENIOR DIAMOND ART	01/22/2026	16YC-WCLX-	100-20-5511-3-38	73.53	73.53
AMAZON CAPITAL SERVICES	STAFF STAMPS & INK PADS	01/22/2026	1HKY-LKVD-M	100-20-5511-3-38	26.24	26.24
AMAZON CAPITAL SERVICES	GLOVES	01/22/2026	1C9L-VKVI-4	100-70-5412-3-38	153.88	153.88
AMAZON CAPITAL SERVICES	LIGHTS FOR CHRISTMAS TREE IN OPEN SPACE	01/22/2026	1QCL-PQMQ-	100-10-5534-3-36	366.44	366.44
AMAZON CAPITAL SERVICES	SHOP VAC PARTS	01/22/2026	1MTW-66FX-	100-70-5411-3-36	11.30	11.30
AMAZON CAPITAL SERVICES	LIGHTS FOR CHRISTMAS TREE IN OPEN SPACE	01/22/2026	1PW9-QVFL-	100-10-5534-3-36	184.95	184.95
	Total AMAZON CAPITAL SERVICES:					1,193.14
ASCAP						
ASCAP	2026 MUSIC LIC FEE - 1/1/26 - 12/31/26	01/22/2026	1-19-26	100-20-5525-3-38	458.00	458.00
	Total ASCAP:					458.00
BEAVER DAM CLERK OF COURT						
BEAVER DAM CLERK OF COURT	REIMBURSEMENT - CITATION BI354158-0 - TIMOTHY SCHAUB	01/22/2026	1-13-26	100-45-4513-0-00	98.80	98.80
	Total BEAVER DAM CLERK OF COURT:					98.80
BOND TRUST SERVICES CORPORATION						
BOND TRUST SERVICES CORPORATION	PAYING AGENT FEE:	01/22/2026	101916	300-10-5943-6-00	400.00	400.00
BOND TRUST SERVICES CORPORATION	PAYING AGENT FEE:	01/22/2026	101917	300-10-5943-6-00	400.00	400.00
	Total BOND TRUST SERVICES CORPORATION:					800.00
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	ACCT# 171154501 - PD - TV - SERVS 1-26 TO 1-31-26	01/22/2026	171154501-JA	100-40-5211-3-38	103.08	103.08
CHARTER COMMUNICATIONS	ACCT# 171153401 - PD - INTERNET - SERVS 1-1-26 TO 1-31-26	01/22/2026	171153401-JA	100-40-5211-3-38	490.00	490.00
CHARTER COMMUNICATIONS	AQUATIC CENTER	01/22/2026	171154201-JA	100-20-5523-3-38	164.98	164.98
CHARTER COMMUNICATIONS	GARAGE - TV, INTERNET	01/22/2026	171154001-JA	100-70-5412-3-38	234.50	234.50
CHARTER COMMUNICATIONS	PMT PROCESSING FEE	01/22/2026	31233-JAN26	100-10-5197-3-31	105.28	105.28
CHARTER COMMUNICATIONS	CITY HALL - INTERNET	01/22/2026	171156301-JA	100-10-5197-3-31	160.00	160.00
CHARTER COMMUNICATIONS	NEW COMMUNITY CENTER	01/22/2026	241449301-JA	100-20-5511-3-31	129.99	129.99
	Total CHARTER COMMUNICATIONS:					1,387.83

CITY OF WAUPUN		Check Register - Register for Council - specific dates Check Issue Dates: 1/16/2026 - 1/22/2026				Page: 2 Jan 22, 2026 12:22PM	
Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
CITIES AND VILLAGES MUTUAL INS							
CITIES AND VILLAGES MUTUAL INS	2026 EXCELL LIABILITY- CITY PORTION	01/22/2026	507	100-10-5194-3-38	206,760.66	206,760.66	
Total CITIES AND VILLAGES MUTUAL INS:						206,760.66	
CITY OF MAYVILLE - EMS							
CITY OF MAYVILLE - EMS	EMS TRAINING - HANEFELD - FAP FUNDING QUALIFIED	01/22/2026	13SPRINGEM	100-50-5230-3-38	1,215.00	1,215.00	
Total CITY OF MAYVILLE - EMS:						1,215.00	
CONWAY SHIELD							
CONWAY SHIELD	2025 EXPENSE - TURNOUT GEAR	01/22/2026	0547309	410-50-5231-4-00	2,750.00	2,750.00	
Total CONWAY SHIELD:						2,750.00	
CORELOGIC TAX SERVICES, LLC							
CORELOGIC TAX SERVICES, LLC	2025 TAX REFUND - BARRIENTES	01/16/2026	1-16-26	202-12100	2,091.93	2,091.93	
Total CORELOGIC TAX SERVICES, LLC:						2,091.93	
DAILY CITIZEN							
DAILY CITIZEN	ANNUAL SUBSCRIPTION - PD	01/22/2026	JAN2026	100-40-5211-3-38	418.49	418.49	
Total DAILY CITIZEN:						418.49	
DIGGERS HOTLINE							
DIGGERS HOTLINE	ANNUAL PREPAYMENT 2026	01/22/2026	260150101PP	700-10-5192-3-38	1,724.40	1,724.40	
Total DIGGERS HOTLINE:						1,724.40	
ENERGITECH SERVICES LLC							
ENERGITECH SERVICES LLC	ANNUAL LIFT INSPECTIONS - CITY GARAGE	01/22/2026	180334	100-70-5412-3-36	300.00	300.00	
Total ENERGITECH SERVICES LLC:						300.00	
GFL ENVIRONMENTAL							
GFL ENVIRONMENTAL	RECYCLING FUEL SURCHARGE CREDIT - JAN 2026	01/22/2026	U9000030178	420-70-5436-3-38	48,232.30	48,232.30	
Total GFL ENVIRONMENTAL:						48,232.30	
GORDON FLESCH CO INC							
GORDON FLESCH CO INC	RICOH IMC4500 - CITY HALL COLOR COPIER - 12/14/25 TO 01/14/26	01/22/2026	IN15467409	100-10-5141-3-36	241.79	241.79	
Total GORDON FLESCH CO INC:						241.79	
HERITAGE RIDGE TRAVEL PLAZA							
HERITAGE RIDGE TRAVEL PLAZA	DPW FUEL - 11	01/22/2026	31570	100-70-5411-3-38	120.25	120.25	
HERITAGE RIDGE TRAVEL PLAZA	DPW FUEL - 11-01	01/22/2026	32609	100-70-5411-3-38	120.46	120.46	
HERITAGE RIDGE TRAVEL PLAZA	DPW FUEL 3-08	01/22/2026	32612	100-70-5411-3-38	203.07	203.07	
Total HERITAGE RIDGE TRAVEL PLAZA:						443.78	
HOLIDAY OUTDOOR DECOR							
HOLIDAY OUTDOOR DECOR	YELLOW REPLACEMENT LIGHTS FOR ANGELS	01/22/2026	INV23163	100-10-5534-3-36	186.00	186.00	

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HOLIDAY OUTDOOR DECOR	WHITE/RED/GREEN REPLACEMENT LIGHTS FOR CHRISTMAS DECOR	01/22/2026	INV23175	100-10-5534-3-36	228.00	228.00	
	Total HOLIDAY OUTDOOR DECOR:					414.00	
HOMAN AUTO -GATEWAY							
HOMAN AUTO -GATEWAY	SPARK PLUG - UNIT 581	01/22/2026	1026122	100-50-5244-3-36	11.08	11.08	
	Total HOMAN AUTO -GATEWAY:					11.08	
IMAGETREND LLC							
IMAGETREND LLC	IMAGETREND CAD DISTRIBUTION/ELITE FIRE ADD-ON - 2026	01/22/2026	PS-INV121841	100-50-5244-3-38	922.41	922.41	
	Total IMAGETREND LLC:					922.41	
INTOXIMETERS INC							
INTOXIMETERS INC	INTOXIMETER DRYGAS	01/22/2026	806226	100-40-5212-3-38	150.00	150.00	
	Total INTOXIMETERS INC:					150.00	
KIMBALL MIDWEST							
KIMBALL MIDWEST	HYDRAULIC HOSE ENDS	01/22/2026	104074417	100-70-5411-3-36	96.40	96.40	
KIMBALL MIDWEST	HOSE - REPLACE HOSES ON HYDRAULICS - 3-08	01/22/2026	104066845	100-70-5411-3-36	1,957.50	1,957.50	
KIMBALL MIDWEST	HOSE - REPLACE HYDRAULIC SYSTEM HOSES	01/22/2026	104082226	100-70-5411-3-36	718.00	718.00	
	Total KIMBALL MIDWEST:					2,771.90	
MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	KONICA MINOLTA C3001 COPIER - CONTRACT 1/1/26 TO 2/1/26, COLOR COPY OVERAGE	01/22/2026	572890317	100-40-5211-3-38	163.91	163.91	
	Total MARCO TECHNOLOGIES LLC:					163.91	
MENARDS - BEAVER DAM							
MENARDS - BEAVER DAM	ROLLING CARTS WALL BUMPERS	01/22/2026	89262	100-20-5511-3-38	15.33	15.33	
MENARDS - BEAVER DAM	PARTS/SUPPLIES - UPDATE EXIT LIGHTS, OUTLETS - UPSTAIRS WARMING AREA - ICE ARENA	01/22/2026	89001	100-70-5410-3-36	163.82	163.82	
MENARDS - BEAVER DAM	NET HANGERS/CHAIR BACKS - COMM CENTER	01/22/2026	89195	100-20-5511-3-38	58.95	58.95	
	Total MENARDS - BEAVER DAM:					238.10	
MORENO, DANIEL C							
MORENO, DANIEL C	2025 TAX REFUND	01/16/2026	1-16-26	100-13850	517.52	517.52	
	Total MORENO, DANIEL C:					517.52	
O'REILLY AUTOMOTIVE INC							
O'REILLY AUTOMOTIVE INC	BATTERY - JOHN DEERE GATOR @ MEDEMA FIELDS - 901	01/22/2026	2391-215437	100-70-5411-3-36	55.17	55.17	
O'REILLY AUTOMOTIVE INC	MICRO-V BELT - REPLACE IN 9-12	01/22/2026	2391-216841	100-70-5411-3-36	55.47	55.47	
O'REILLY AUTOMOTIVE INC	PIGTAIL/SWITCHCES - REPAIR BLOWER FOR HEATER - 11-01	01/22/2026	2391-216842	100-70-5411-3-36	58.82	58.82	
O'REILLY AUTOMOTIVE INC	ANTIGEL - FUEL TREATMENT FOR TRUCKS & EQUIPMENT	01/22/2026	2391-216923	100-70-5411-3-36	119.94	119.94	

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Total O'REILLY AUTOMOTIVE INC:						289.40	
OSHKOSH FIRE & POLICE EQUIPMNT							
OSHKOSH FIRE & POLICE EQUIPMNT	ROLLING EQUIPMENT RACK/LOCKER	01/22/2026	199053	220-50-5231-3-38	1,830.00	1,830.00	
Total OSHKOSH FIRE & POLICE EQUIPMNT:						1,830.00	
PETTY CASH - REC DEPT							
PETTY CASH - REC DEPT	BINGO PRIZES - SIA INS DONATED	01/22/2026	1-15-26	220-48-4853-0-00	360.00	360.00	
Total PETTY CASH - REC DEPT:						360.00	
PETTY CASH-CITY HALL							
PETTY CASH-CITY HALL	SSM EMPLOYEE CLINIC - UTILITY PMT REC IN ERROR	01/22/2026	1-21-26	100-13850	5.00	5.00	
Total PETTY CASH-CITY HALL:						5.00	
PIGGLY WIGGLY DISCOUNT FOODS							
PIGGLY WIGGLY DISCOUNT FOODS	SUPPLIES - GARAGE	01/22/2026	3031-1	100-70-5410-3-38	78.94	78.94	
PIGGLY WIGGLY DISCOUNT FOODS	SENIOR MOVIE POPCORN	01/22/2026	4068	100-20-5511-3-38	13.98	13.98	
Total PIGGLY WIGGLY DISCOUNT FOODS:						92.92	
PURCHASE POWER							
PURCHASE POWER	LATE FEE/FINANCE CHARGES	01/22/2026	1-6-26	100-10-5141-3-33	105.21	105.21	
Total PURCHASE POWER:						105.21	
RENNERTS							
RENNERTS	REPAIRS - 592 - HIGH TEMP ISSUE	01/22/2026	5408	100-50-5244-3-36	157.03	157.03	
Total RENNERTS:						157.03	
ROCK RIVER STORMWATER GROUP							
ROCK RIVER STORMWATER GROUP	2026 STORMWATER MEMBERSHIP DUES	01/22/2026	2026	700-10-5192-3-39	5,000.00	5,000.00	
Total ROCK RIVER STORMWATER GROUP:						5,000.00	
SHERWIN WILLIAMS							
SHERWIN WILLIAMS	PAINT - WARMING ROOM ICE ARENA	01/22/2026	7804-4	100-70-5410-3-36	224.55	224.55	
Total SHERWIN WILLIAMS:						224.55	
SIA INSURANCE SERVICES							
SIA INSURANCE SERVICES	ACCIDENT AND SICKNESS RENEWAL	01/22/2026	2590	100-50-5244-3-38	2,676.00	2,676.00	
Total SIA INSURANCE SERVICES:						2,676.00	
STOBB PLUMBING & HEATING INC							
STOBB PLUMBING & HEATING INC	GAS CONNECTOR - FD TRK BAY - GAS LEAK REPAIR	01/22/2026	17483	100-70-5410-3-36	32.00	32.00	
Total STOBB PLUMBING & HEATING INC:						32.00	

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Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
SUBURBAN ENTERPRISES INC							
SUBURBAN ENTERPRISES INC	ANNUAL MONITORING FEE FOR ALARM SYSTEM/CELLULAR BACKUP - ICE ARENA	01/22/2026	207506	100-70-5410-3-36	780.00	780.00	
SUBURBAN ENTERPRISES INC	ANNUAL MONITORING FEE FOR ALARM SYSTEM/CELLULAR BACKUP/OPEN-CLOSE SIGNALS - GARAGE	01/22/2026	207508	100-70-5410-3-36	863.00	863.00	
SUBURBAN ENTERPRISES INC	ANNUAL MONITORING FEE FOR ALARM SYSTEM/CELLULAR BACKUP/OPEN-CLOSE SIGNALS - AQUATIC CENTER	01/22/2026	207507	100-20-5523-3-36	863.00	863.00	
SUBURBAN ENTERPRISES INC	ANNUAL MONITORING FEE FOR ALARM SYSTEM/CELLULAR BACKUP/OPEN-CLOSE SIGNALS - MUSEUM	01/22/2026	207505	100-20-5512-3-36	863.00	863.00	
SUBURBAN ENTERPRISES INC	ANNUAL MONITORING FEE FOR ALARM SYSTEM/CELLULAR BACKUP/OPEN-CLOSE SIGNALS - CITY HALL	01/22/2026	207504	100-10-5144-3-38	863.00	863.00	
SUBURBAN ENTERPRISES INC	ANNUAL MONITORING FEE FOR ALARM SYSTEM/CELLULAR BACKUP/OPEN-CLOSE SIGNALS - LIBRARY	01/22/2026	207503	210-60-5511-3-45	863.00	863.00	
SUBURBAN ENTERPRISES INC	COMPLETED 2026 TEST & INSPECTION - CITY HALL	01/22/2026	207884	100-10-5144-3-38	678.15	678.15	
SUBURBAN ENTERPRISES INC	COMPLETED 2026 TEST & INSPECTION - LIBRARY	01/22/2026	207883	210-60-5511-3-45	304.65	304.65	
SUBURBAN ENTERPRISES INC	COMPLETED 2026 TEST & INSPECTION - MUSEUM	01/22/2026	207882	100-20-5512-3-36	239.65	239.65	
SUBURBAN ENTERPRISES INC	COMPLETED 2026 TEST & INSPECTION - AQUATIC CENTER	01/22/2026	207881	100-20-5523-3-36	267.51	267.51	
SUBURBAN ENTERPRISES INC	COMPLETED 2026 TEST & INSPECTION - GARAGE	01/22/2026	207880	100-70-5410-3-36	379.65	379.65	
Total SUBURBAN ENTERPRISES INC:						6,964.61	
SULLIVAN, TED							
SULLIVAN, TED	CLOTHING ALLOWANCE - SULLIVAN	01/22/2026	1-5-26	100-12634	151.91	151.91	
Total SULLIVAN, TED:						151.91	
TITAN PUBLIC SAFETY SOLUTIONS LLC							
TITAN PUBLIC SAFETY SOLUTIONS L	TIPSS COURTS - ANNUAL SUPPORT	01/22/2026	6052	100-40-5211-3-38	887.00	887.00	
Total TITAN PUBLIC SAFETY SOLUTIONS LLC:						887.00	
TRESTER HOIST & EQUIPMENT INC							
TRESTER HOIST & EQUIPMENT INC	ANNUAL INSPECTION	01/22/2026	0736859-IN	100-70-5411-3-36	1,630.00	1,630.00	
Total TRESTER HOIST & EQUIPMENT INC:						1,630.00	
TRUCK EQUIPMENT INC							
TRUCK EQUIPMENT INC	AIR BAG - 6-13	01/22/2026	1179339-00	100-70-5411-3-36	432.38	432.38	
Total TRUCK EQUIPMENT INC:						432.38	
UNIVERSAL TRUCK EQUIPMENT							
UNIVERSAL TRUCK EQUIPMENT	REPLACE WING CYLINDER ON PLOW - 7-03	01/22/2026	67017	100-70-5411-3-36	809.50	809.50	
Total UNIVERSAL TRUCK EQUIPMENT:						809.50	
W & D NAVIS							
W & D NAVIS	10-30 YD DUMPSTERS VANDEZANDE						

CITY OF WAUPUN		Check Register - Register for Council - specific dates Check Issue Dates: 1/16/2026 - 1/22/2026				Page: 6 Jan 22, 2026 12:22PM	
Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
	PROPERTY	01/22/2026	56899	404-10-5711-3-38	9,226.70	9,226.70	
Total W & D NAVIS:						9,226.70	
WAUPUN EQUIPMENT COMPANY INC							
WAUPUN EQUIPMENT COMPANY INC	FITTINGS - REPAIR HYDRAULIC LEAK - 104-18-B	01/22/2026	51950W	100-70-5411-3-36	162.44	162.44	
Total WAUPUN EQUIPMENT COMPANY INC:						162.44	
WAUPUN UTILITIES							
WAUPUN UTILITIES	WELL PERMIT #38 2026-2030 - MCCUNE PARK	01/22/2026	6572	100-20-5525-3-36	75.00	75.00	
Total WAUPUN UTILITIES:						75.00	
WI DEPT OF JUSTICE							
WI DEPT OF JUSTICE	TIME SYSTEM-QUARTERLY BILLING 1/1/26 - 3/31/26	01/22/2026	455TIME-0000	100-40-5212-3-38	409.50	409.50	
Total WI DEPT OF JUSTICE:						409.50	
WISCONSIN ELEVATOR INSPECTION INC							
WISCONSIN ELEVATOR INSPECTION I	ANNUAL ELEVATOR INSPECTION - CITY HALL	01/22/2026	21618	100-70-5410-3-36	120.00	120.00	
Total WISCONSIN ELEVATOR INSPECTION INC:						120.00	
Grand Totals:						512,476.19	
Summary by General Ledger Account Number							
GL Account	Debit	Credit	Proof				
100-10-5110-3-38	50.55	.00	50.55				
100-10-5141-3-30	130.07	.00	130.07				
100-10-5141-3-33	105.21	.00	105.21				
100-10-5141-3-36	241.79	.00	241.79				
100-10-5144-3-38	1,541.15	.00	1,541.15				
100-10-5194-3-38	73,561.98	.00	73,561.98				
100-10-5195-3-38	289.53	.00	289.53				
100-10-5196-3-38	77,486.28	.00	77,486.28				
100-10-5197-3-31	165.00	.00	165.00				
100-10-5534-3-36	820.89	.00	820.89				
100-12634	151.91	.00	151.91				
100-13850	56,045.67	.00	56,045.67				
100-20-5511-3-31	129.99	.00	129.99				
100-20-5511-3-38	251.95	.00	251.95				
100-20-5512-3-36	1,102.65	.00	1,102.65				
100-20-5523-3-36	1,130.51	.00	1,130.51				
100-20-5523-3-38	164.98	.00	164.98				
100-20-5525-3-36	75.00	.00	75.00				
100-20-5525-3-38	458.00	.00	458.00				
100-21100	.00	231,763.21-	231,763.21-				
100-40-5211-3-38	2,062.48	.00	2,062.48				
100-40-5212-3-38	559.50	.00	559.50				
100-45-4513-0-00	98.80	.00	98.80				

GL Account	Debit	Credit	Proof
100-50-5230-3-38	1,215.00	.00	1,215.00
100-50-5244-3-36	168.11	.00	168.11
100-50-5244-3-38	3,598.41	.00	3,598.41
100-70-5410-3-36	2,839.78	.00	2,839.78
100-70-5410-3-38	78.94	.00	78.94
100-70-5411-3-36	6,106.92	.00	6,106.92
100-70-5411-3-38	443.78	.00	443.78
100-70-5412-3-36	300.00	.00	300.00
100-70-5412-3-38	388.38	.00	388.38
202-12100	2,091.93	.00	2,091.93
202-21100	.00	2,091.93-	2,091.93-
210-21100	.00	1,167.65-	1,167.65-
210-60-5511-3-45	1,167.65	.00	1,167.65
220-21100	.00	2,190.00-	2,190.00-
220-48-4853-0-00	360.00	.00	360.00
220-50-5231-3-38	1,830.00	.00	1,830.00
300-10-5943-6-00	800.00	.00	800.00
300-21100	.00	800.00-	800.00-
404-10-5711-3-38	9,226.70	.00	9,226.70
404-21100	.00	9,226.70-	9,226.70-
410-21100	.00	210,280.00-	210,280.00-
410-50-5231-4-00	210,280.00	.00	210,280.00
420-21100	303.62	13,275.78-	12,972.16-
420-70-5436-3-38	13,275.78	303.62-	12,972.16
425-21100	1,142.17	36,402.31-	35,260.14-
425-70-5476-3-38	36,402.31	1,142.17-	35,260.14
700-10-5192-3-38	1,724.40	.00	1,724.40
700-10-5192-3-39	5,000.00	.00	5,000.00
700-21100	.00	6,724.40-	6,724.40-
Grand Totals:	515,367.77	515,367.77-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:

Report type: Invoice detail
Check.Type = {<>} "Adjustment"
Invoice.Batch = "011626","11626","012226"



A G E N D A
CITY OF WAUPUN BOARD OF PARK & RECREATION
Waupun Community Center - 520 McKinley Street,
Waupun, WI 53963
Monday, June 23, 2025 at 5:30 PM

CALL TO ORDER

ROLL CALL

Present: Lexi Zarn, Ryan Mielke, Megan Williams, Karissa Smits, Rachel Kaminski, Kathy Schlieve

Absent and excused: Bridget Winterhack, Wanda Nick, Nicole VanBuren

Public Present: Jeff Bruins

PERSONS WISHING TO ADDRESS THE RECREATION BOARD--State name, address, and subject of comments. (2 Minutes)
No Public Participation after this point.

CONSIDERATION - ACTION

1. Recognition of Mayoral Appointments
 - a. Thank you to Doug Disch, Mary Kay Gorst, Kambria Ledesma
 - b. Joining the Board of Park and Recreation Commission - Ryan Mielke, Karissa Smit, Nicole VanBuren
2. Nomination and Appointment of Board Chairperson
 - a. Megan Williams (Motion Miele / Second Zarn) - Carried Unanimously
3. Nomination and Appointment of Vice Chair
 - a. Lexi Zarn (Motion Williams/ Seconded Smits) - Carried Unanimously
4. Nomination and Appointment of Secretary
 - a. Table until next meeting
5. Future Meetings Date, Time, Location
 - a. 4th Monday at 5:30pm, Maintain this at the Waupun Community Center
6. Approve January 27, 2025 Minutes
 - a. Motion Zarn / Seconded Williams - Carried unanimously
7. Approve March 31, 2025 Minutes
 - a. Motion Zarn / Seconded Williams - Carried unanimously
8. Community Center Updates to Policies & Procedures
 - a. Adjust fee schedule as discussed
 - b. Motion Zarn / Seconded Williams - Carried unanimously
9. 2025 Youth Sport Grant Application Submission
 - a. Motion Williams, second Mielke to provide grant of \$5,000 to Waupun Softball Association for the purchase of a tractor to support field maintenance. Carried unanimously.
10. Community Center Marquee Sign
 - a. Review with building inspector for sign brightness/display and vision triangle

DISCUSSION

1. Wilcox Park Playground Equipment
 - b. Look at all inclusive as well as alternative playground equipment for Wilcox vs. Buwalda. Bring more information to a future meeting
2. Recreation Updates
 - a. Kaminski provided updates from Recreation Department

ADJOURNMENT

Motion Mielke, Smits seconded to adjourn. Carried unanimously. Adjournment at 6:52 pm.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



WAUPUN

CITY OF SCULPTURE

MINUTES

CITY OF WAUPUN ECONOMIC DEVELOPMENT
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, November 25, 2025 at 11:30 AM

Item 1.

Meeting called to order by chairperson Pete Kaczamarski at 11:31 am.

Roll Call taken. Members present include: Jason Westphal, Pete KaczmarSKI, Dan Siebers, Rohn Bishop, Dan Vande Zande, and Lisa McArthur, Steve Brooks (online). Absent and excused: Jeff Daane, Mayor Bishop. Also present is Administrator Schlieve, and Assistant City Administrator, Casey Langenfeld.

No one present for public comment.

Motion Siebers, second McArthur to approve the consent agenda including minutes from September 23, 2025 Economic Development committee meeting. Carried unanimously.

Administrator Schlieve provides an update. The Main Street cohort group, which is following a four-point model and working towards certification, has made significant progress. Schlieve explained that the group is focusing on creating a sustainable organizational structure to support a full-time director, and while the cohort will likely disband, its efforts will be integrated into the organization. WEDC will be in Waupun for a full day on January 6th and members are asked to participate in portions of that day. An agenda is forthcoming shortly. Schlieve also explained the CDA's preparation for the sunset of the expenditure period from TID3, with plans to transition from grants to a revolving loan fund by 2027. Lisa McArthur provided a brief update on a housing project that Envision is undertaking to support needs across the county. Brian Doudna from Doudna consulting will be helping assess needs in communities across the county and will be visiting Waupun on December 8.

Motion Siebers, second Westphal to adjourn into closed session under Section 19.85 (1) of the WI Statutes to deliberate the negotiation or purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

1. Negotiate Land Sale in Waupun Industrial Park, TID 9
2. Negotiate public investment in 331 Bly Street Redevelopment, TID 10
3. Negotiate land sale in Heritage Ridge, TID 7

Motion Siebers, second Westphal to reconvene to open session under Section 19.85(2) of the WI Statutes. Carried unanimously.

No action from closed session.

Motion Westphal, second McArthur to adjourn the meeting at 12:45 pm. Carried unanimously.



M I N U T E S
CITY OF WAUPUN BOARD OF PARK & RECREATION COMMISSION
Waupun Community Center
520 McKinley Street, Waupun, WI 53963
Monday, October 27, 2025 at 5:30 PM

CALL TO ORDER

President Williams calls the meeting to order at 5:30pm

ROLL CALL

Roll Call – Board Members: Megan Williams, Wanda Nick, Karissa Smits, Ryan Mielke

Ex-officio: Recreation Program Director, Rachel Kaminski

Absences: Bridget Winterhack, Nicole Flegner

PERSONS WISHING TO ADDRESS THE RECREATION BOARD - None

CONSIDERATION - ACTION

1. Nomination and Appointment of Secretary
 - a. Table until next meeting
2. Approve June 23, 2025 Minutes
 - a. Motion Nick / Seconded Mielke
3. 2025 Youth Recreation and Sport Grant Application Submission
 - a. Board reviewed the grant proposal and discussed the active educational and recreational programming pieces of the grant submittal by Waupun Sculpture Tour Committee. Mielke commented about if art installation of a sculpture qualifies as recreation. An education section of the grant submission listed educational programming without timeline of these programs. Nick commented about what about the youth that are not involved in sports and art is their choice of recreation. Nick was in favor of the submission as written. Williams commented about broadening the horizons of the grant opportunity outside of sports with agreement from Mielke. Williams commented that this proposal as written is not fully intended for youth without a schedule of youth programming. Mielke commented about donation and sponsors who have supported installation of sculptures in Waupun already. Request for resubmittal. Motion Mielke / Seconded Smits to deny grant submittal. Motion carried 3-1 with Nick voting nay.

DISCUSSION ITEMS

4. Community Center Updates – Activities, Services, Events, Rentals
 - a. Activities - Holiday activities for seniors planned in November (Veterans Day & Thanksgiving), November 17 youth activities in the Community Center Gym and REACH, writing workshop, WASD listening session from District Administrator Hill, line dancing
 - b. Services – November 18 fall prevention presentation by Waupun Fire & Rescue, leaf raking by the Fond du Lac Untied Way
 - c. Events – Senior Expo: Held on Thursday, October 9 at the Waupun Community Center. Next year's date is October 8, 2026, Anniversary Party: October 21 celebrated 1 year in the new building with lunch and games, Halloween Party: Wednesday, October 29
 - d. Rentals - First private rental on October 25, 2025. November and December Saturdays and Sundays are 50% rented.

FUTURE MEETING

Monday, November 24 at 5:30pm at Waupun Community Center

ADJOURNMENT

Motion Smits / Seconded Nick to adjourn. Carried unanimously. Adjournment at 6:51pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, November 10, 2025**

Meeting called to order by President Heeringa at 4:00 p.m.

Present: Commissioners Daane, Heeringa, Kunz, Mielke, Siebers, and Thurmer
Absent with notice: Commissioner Homan

Motion made by Siebers, seconded by Kunz, and unanimously carried to approve the minutes from the October 13, 2025 meeting.

Motion by Kunz, seconded by Thurmer, and unanimously carried to approve the bills for the month of October 2025 as presented.

On motion by Daane, seconded by Mielke, and unanimously carried, year-to-date financial reports through September 2025 were approved as presented by Finance Director Stanek. Electric operating income was \$518,000. Water operating income was \$464,900. Sewer operating income (loss) was (\$191,100).

General Manager Brooks provided updates on organizational changes within Waupun Utilities' leadership team, daily work and learning opportunities, a recent job posting, community outreach, and staff training.

Assistant Electric Superintendent Vande Kolk reported on electric department projects. He noted that quotes are being collected from transformer manufacturers as part of planning efforts for construction of the new Business Park Substation and related voltage conversion upgrades.

Treatment Facilities and Operations Superintendent Schramm provided updates on current projects at the water and wastewater treatment facilities, as well as within the distribution and collection system. These updates included centrifuge maintenance, operation plans for the dryer, and preparation for the upcoming DNR inspection required to begin processing and drying algae for sale.

Assistant Treatment Facilities Superintendent Sytsma present as a visitor.

Finance Director Stanek presented the 2026 budget for review for electric, water, and sewer utilities. The overall 2026 budget reflects an increase of \$1,907,405 or 10.55% over the 2025 budget, primarily due to a new customer in the industrial park, debt financing and utility construction of a new electric substation and water/sewer alleyway reconstruction projects. The presentation included an overview of sources and uses of funds for each utility, as well as changes from the prior year including; average cost of living wage adjustments and expected step increases based on the Commission approved compensation study, health insurance increases, and operation and maintenance expense increases based on inflationary trends. New wastewater treatment expenses are included related to the operation of ABNR processes. Forecasted revenues are based upon recent historical consumption data, additional large customer services in the industrial park, and new multi-family development. Capital equipment and vehicle replacements for assets past their useful life are also included in this budget. Debt financing and construction for a new Business Park substation and upgrades to convert remaining 4 kV electric distribution systems to 12 kV are planned. Motion made by Thurmer, seconded by Kunz and unanimously carried, to approve the 2026 budget as presented.

On motion by Kunz, seconded by Siebers, and unanimously carried, meeting adjourned at 5:14 p.m.

In the event that no additional agenda items arise before December 2025, the next regular commission meeting will be held on January 12, 2026 at 4:00 p.m.

Jen Benson
Office & Customer Service Supervisor



CALL TO ORDER

Chairperson Siebers called the meeting to order at 4:30pm.

ROLL CALL

Members Present Include: Alderpersons: Dan Siebers, Mike Matoushek. Citizens: Dale Heeringa, Dave Rens. Ex Officio: DPW Jeff Daane. Also in attendance: City Administrator Kathy Schlieve. Absent and Excused: Bobbi Jo Kunz, Marcia Maly, Andrew Sullivan. Public: Marty and Margaret Miedema.

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS-

1. Marty & Margaret Miedema, 6 Birdie Blvd, Exterior Light at Aquatic Center

Margaret Miedema addressed the board regarding a bright spotlight from the Utility Building at the Aquatic Center that shines through into her home, causing a glare and discomfort, especially affecting her vision due to a previous injury.

DPW Daane states the lights were installed due to break ins at the Aquatic Center and it is not a spotlight but a parking lot/area light and the City has made some adjustments to the lights to try and help.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

2. Next Regularly Scheduled Meeting: Tuesday, December 9, 2025, 4:30 p.m. Waupun City Hall, 201 E Main Street, Waupun, WI

CONSIDERATION - ACTION

3. Prior Minutes

Motion Matoushek, second Rens to approve minutes from October 14, 2025 Board of Public Works Meeting

4. Five-Year Street Plan 2026-2030

DPW Director Daane presents updated 5 year street plan and reviews what is planned for each year. Daane also mentioned that they have applied for a grant from LRIP and looking into possibly applying for an ARIP grant and to apply for any grant they need to have an updated street plan. Motion Matoushek, second Heeringa to approve 5 year street plan. Carried unanimously.

5. Soft Wash Exterior of Library

Daane presented two quotes for cleaning the exterior of the Library from SparkleWash and Grime Fighters. Daane recommends SparkleWash as it came in with the lower quote. Both companies use softwash and treatment typically lasts for 2-3 years. Motion Rens, second Matoushek to approve SparkleWash quote for \$4,231.95. Carried unanimously.

6. HP Designjet T2600mfp-sr Wide-Format Printer

Group discussed purchase of large format printer. Daane explains that there is a discount if ordered by end of year. Marco provided quote with Sourcewell as well as non-Sourcewell printing. Motion Matoushek, second Rens to approve the purchase of the printer for \$10,063, contingent on approval of 2026 budget by the Common Council. Carried unanimously.

DISCUSSION

7. Department Report for October 2025

Daane provides an overview of his department report, noting that yard waste pickup has been extended a week. Staff time has been spent on cleanup of the Vande Zande farm site and getting ready for winter.

Rens asks for a review of public comment light concern. Group agrees to research the issue further and discuss at a future meeting.

ADJOURNMENT

Motion Matoushek, second Rens to adjourn this meeting at 5:05pm. Carried unanimously.



Meeting called to order at 7 am by Chairperson Gary DeJager.

Roll call taken. Members present Tyler Schulz, Gary DeJager, Mitch Greenfield (online), Craig Much, Jodi Mallas, Kristine Salkowski, BJ Yohn, and Steve Daute (online). Also present are Mayor Bishop, Administrator Schlieve, Raina Lyman (Envision Greater Fond du Lac), Assistant Administrator Casey Langenfeld.

Absent and excused: Teresa Ruch. Absent and unexcused: Katie Bohn.

No one present for public comment.

Motion Schultz, second Yohn to approve the consent agenda as presented, including October 21, 2025 BID minutes and the October 2025 BID financials. Carried unanimously.

Administrator Schlieve reviews the draft of the 2026 BID Façade Grant application, noting that the only change is to increase the grant amount from \$2,100 to \$2,400. After discussion about neighboring communities, motion Greenfield, second Schultz to approve the 2026 application as presented. Carried unanimously.

Administrator Schlieve reviews the draft of the 2026 Business Attraction Grant application, noting the only change is to increase the grant amount from \$2,100 to \$2,500. Schlieve communicates that an alternative is to reestablish the pop-up program, which had been \$3,000. Schultz clarifies that the board can revise the approach if needed based on what comes in. Motion Greenfield, second Schultz to approve the 2026 Business Attraction Grant application in the amount of \$2,500 as presented. Carried unanimously.

Raina Lyman is present to provide updates for the Waupun Business Alliance. Lyman provides a review of the Ignite Rural program held in Waupun, recognizing the numerous Waupun people involved in making the program successful. Coffee Connection and the Annual meeting are scheduled for March 2026.

Administrator Schlieve provides an update. A meeting with property and business owners along the north side of 300 and 400 E Main on the alley reconstruction project is complete. Schlieve notes that input from the property owners is needed by December 1 on their private improvement decisions. The CDA is working on reducing their grant programs and staff is recommending the creation of a revolving loan fund. The WRNC continues to offer revolving loan funds through 2026. A significant amount of work has been done with a group of business owners on the Main Street Cohort project. The group has been working to establish a sustainable organizational structure and has a draft of bylaws. Schlieve notes that if implemented, the structure could have impacts on how the BID functions. Schlieve reminds the group that WEDC will be in Waupun on January 6th as part of the project, and that members are asked to attend parts of that session. A full agenda is forthcoming by early December. The annual Main Street awards program will be held March 19 in Wausau, and the City will be submitting the Hoya Hop House project for consideration. Finally, the new strategic plan for Envision has entrepreneurship development as a main pillar. Schlieve notes that there is significant work happening to define how programs like Ignite Rural and more will be supported through this plan.

The next regularly scheduled BID meeting is December 16, 2025 at 7 am.

Motion Schultz, second Much to adjourn the meeting at 7:20 am. Carried unanimously.



The meeting is called to order at 7:45 am by Chairperson, Mayor Rohn Bishop.

Roll call was taken. Members present include: Mayor Rohn Bishop; Derek Drews (onlin); Steve Daute (online); Gary DeJager, Cassandra Verhage (online), Sue Vandeberg, Bobbi Jo Kunz. Also present, Administrator Schlieve, and Assistant Administrator Langenfeld.

No one is present for public comment.

Motion DeJager, second Kunz to approve the Minutes from the October 21, 2025 CDA meeting. Carried unanimously.

Motion Kunz, second VerHage to approve the October 2025 CDA Financial Report. Carried unanimously.

Administrator Schlieve reviews the 2026 Façade Improvement application, noting that there are no significant changes to the application. Motion DeJager, second Kunz to approve the application as presented. Carried unanimously.

Administrator Schlieve discusses the future of TID 3. The expenditure period for the program, which funds CDA activity ends June 1, 2027. There are a number of priorities that the TID is obligated to financial support, including existing debt payments, support for the WRNC match, the northside alley project and associated incentives for property owners. That leaves approximately \$50K to \$60K of funds remaining for the existing grant program. To continue the work of the CDA, Schlieve recommends the creation of a Revolving Loan Fund, citing the WRNC model as a model that is working to support business startup and expansion. Schlieve reviews financials and indicates that roughly \$250K of funds could be set aside for the creation of such a fund. After discussion, the grant determines that CDA goals should establish the \$250K RLF as outlined and that the final year of grants for the CDA should be 2026. Mayor Bishop emphasizes that he wishes to support some placemaking activity in 2026 as part of the grant process. Motion DeJager, second Kunz to finalize the CDA budget with following key priorities: 1) Debt service, 2) North side alley reconstruction and incentives; 3) grants for 2026; 4) WRNC support; 5) Establish an RLF in the amount of \$250,000. Carries unanimously.

Administrator Schlieve provides an update. A meeting with property and business owners along the north side of 300 and 400 E Main on the alley reconstruction project is complete. Schlieve notes that input from the property owners is needed by December 1 on their private improvement decisions. The WRNC continues to offer revolving loan funds through 2026. A significant amount of work has been done with a group of business owners on the Main Street Cohort project. The group has been working to establish a sustainable organizational structure and has a draft of bylaws. Schlieve notes that if implemented, the structure could have impacts on how the BID functions. Schlieve reminds the group that WEDC will be in Waupun on January 6th as part of the project, and that members are asked to attend parts of that session. A full agenda is forthcoming by early December. The annual Main Street awards program will be held March 19 in Wausau, and the City will be submitting the Hoya Hop House project for consideration. Finally, the new strategic plan for Envision has entrepreneurship development as a main pillar. Schlieve notes that there is significant work happening to define how programs like Ignite Rural and more will be supported through this plan.

Motion Kunz, second Vandeberg to adjourn the meeting at 8:03 am. Carried unanimously.

Minutes of the Waupun Public Library Board Meeting
Wednesday, November 19, 2025

The Waupun Public Library Board was called to order by Dr. Bev Martens, President, at 4:30 p.m. on Wednesday, November 19, 2025. Present were Beer, DeJager, Hill, Homan, Mielke, Svec, Jaeger, and Garcia. Gehl was absent.

Svec asked for a volunteer to take minutes on her behalf as she was having trouble hearing. Homan volunteered to take minutes.

Minutes from Previous Meetings

Motion by Beer, second Hill, to accept the September minutes as presented. Motion carried.

Persons Wishing to Address the Library Board

No persons addressed the Library Board.

Visitors attending the meeting were Andy Nygren, Madeleine Nygren, Jenny Nygren, Kaedon DeJager, Dave DeJager, and Forsell Gappa.

Monthly Statistics

October statistics were reviewed.

Budget Summary

Current budget was reviewed.

Consideration of Bills for Payment

Motion by Svec, second Mielke, to pay November 2025 bills as presented. Motion carried 7-0 on roll call.

Committee Reports

None.

Librarian's Report

Librarian's report was reviewed.

Old Business

None.

New Business

Motion by Svec, second Homan, to approve the 2026 library budget as presented. Motion carried 7-0 on roll call.

Motion by Mielke, second Svec, to approve the 2026 staff wage grid as presented. Motion carried 7-0 on roll call.

Motion by Martens, second Svec, to authorize the release of future expenditures in case there is no December Library Board meeting. Motion carried 7-0 on roll call.

Future meetings and gatherings involving the Library Board

Next tentative meeting: Wednesday, December 17, 2025, at 4:30 p.m.

Adjournment

Motion by Svec, second DeJager, to adjourn at 5:02 p.m. Motion carried.

Casey Homan, Acting Secretary

CH/bkj



CALL TO ORDER

Chairperson Bishop called the meeting to order at 4:30pm.

ROLL CALL

Members In-Person: Chairperson Rohn Bishop, Gary Dejager, Jerry Medema, Elton TerBeest

Members Virtual: Michael Matoushek

City Staff In-Person: City Attorney Dan VandeZande, City Administrator Kathy Schlieve, Sue Leahy Grand Valley Inspector

City Staff Virtual: None

Absent and Excused: Jeff Daane

PUBLIC HEARING

1. Ordinance Amending Ch. 6.05 Parking Limitations; Ch 16.01 Zoning Code; Ch. 16.02 Definitions for the Purpose of Recreational Vehicle Parking

Motion Matoushek, second TerBeest to open the public hearing. Carried unanimously. No public comment.

Motion Dejager, second Medema to close the public hearing. Carried unanimously.

Motion Dejager, second Medema to approve and send to council Ordinance Amending Ch. 6.05 Parking Limitations; Ch 16.01 Zoning Code; Ch. 16.02 Definitions for the Purpose of Recreational Vehicle Parking. Carried unanimously.

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION

None

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

2. Next Regularly Scheduled Meeting: Wednesday, December 17, 2025, 4:30 p.m. Waupun City Hall, 201 E Main Street, Waupun, WI

CONSIDERATION - ACTION

3. Minutes from October 15, 2025 Plan Commission Meeting

Motion TerBeest, second Medema to approve minutes from October 15, 2025 Plan Commission Meeting. Carried unanimously.

DISCUSSION

4. Chris Blotzer, 717 Sunrise Avenue, for a home occupation for Automotive Retail/Wholesale utilizing a garage stall per Municipal Code Section 16.13(1)(b).

Sue Leahy- Grand Valley Building Inspector informs Plan Commission Chris Blotzer has withdrawn his conditional use permit application as he will only have a home office now.

ADJOURNMENT

Motion Medema, second Dejager to adjourn this meeting at 4:36pm. Carried unanimously.



CALL TO ORDER

Mayor Bishop called the meeting to order at 5:32pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Mielke, Alderman Siebers, Alderman Kunz
Council Virtual- None

Council Absent/Excused- Alderman Westphal, Alderman Matoushek

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Fire Chief Demaa, Finance Director Langenfeld, Police Chief Rasch

Management Virtual: None

Management absent and excused: Public Works Daane, Utility Manager Brooks, Recreation Director Kaminski, Library Director Jaeger

Audience in-person: Mike Beer, Jaedon Buchholz, Allison Schward of Municipal Code Enforcement Services

Audience Virtual: None

ORDINANCES-RESOLUTIONS

1. Ordinance to Amend Ch. 16.02(36m)(a) entitled Definitions-Recreational Vehicle

Motion Siebers, second Kaczmarski to waive the first reading and adopt ordinance 25-12 to amend Ch.6.02(36m)(a) entitled Definitions-Recreational Vehicle. Motion carried 4-0 on roll call.

2. Resolution Authorizing 2025 Budget Advances from the Business Park Fund to TID 9

Motion Kunz, second Siebers to approve Resolution 11-25-25-01 Authorizing 2025 Budget Advances from the Business Park Fund to TID 9. Motion carried 4-0 on roll call.

CONSIDERATION - ACTION

**3. Electric Transmission Line Easement Parcels 14-15-99-OV-046-15; 14-15-99-OV-067-01;
14-15-99-OV-062-02**

Motion Kunz, second Kaczmarski to approve the Electric Transmission Line Easement on the stated parcels and accept the compensation summary in the amount of \$8,030.51. Motion carried 4-0 on roll call.

4. Fly Me Flag Estimate for Relocation of Flagpoles

Motion Siebers, second Kunz to approve the estimate with Fly Me Flag in the amount of \$3,430.51. It is understood that ATC will reimburse the City for this expense as part of their compensation summary to expand transmission line easements. Motion carried 4-0 on roll call.

5:37pm Alderman Matoushek joins the meeting.

5. 2026 WI DOJ Drug Trafficking Response Grant

Motion Kunz, second Kaczmarski to authorize the Police Chief to submit the 2026 grant application for state aid for the WI DOJ Drug Trafficking Response Grant. Motion carried 5-0 on roll call.

DISCUSSION-REVIEW**6. Municipal Code Enforcement Pilot Program**

Allison Schward of Municipal Code Enforcement Services provides an overview of their services in the area of residential/business code enforcement.

7. 2026 Compensation Scale Adjustments

Schieve provides considerations for cost of living and restructuring of the current wage scale for 2026.

CONSENT AGENDA

Council consensus is to hold the December 9, 2025 council meeting but due to holidays we will only hold any further meeting in the month of December if urgent.

Motion Matoushek, second Kunz to approve the Consent Agenda. Motion carried 5-0 on roll call.

CLOSED SESSION

At 6:15p, motion Matoushek, second Mielke to adjourn in closed session under Section 19.85 (1)(g) of the WI Statutes for Possible Litigation- 331 Bly Street. Motion carried 5-0.

OPEN SESSION

At 6:38p, motion Matoushek, second by Mielke to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 5-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

At 6:39p, motion Kunz, second Kaczmarski to duly call the meeting adjourned. Motion carried 5-0.



CALL TO ORDER

Mayor Bishop called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kunz, Alderman Mielke, Alderman Matoushek,

Alderman Siebers

Council Virtual- None

Council Absent/Excused- Alderman Kaczmarski

Management in-person: Attorney Vande Zande, City Clerk/Treasurer Hull, Administrator Schlieve, Public Works

Daane, Fire Chief Demaa, Recreation Director Kaminski, Police Chief Rasch; Library Director Jaeger, Utility

Manager Brooks

Management Virtual: Finance Director Langenfeld

Management absent and excused: None

Audience in-person: Mike Beer, Allison Neumann, Jeni Maly, Miranda Bunkowski, Jill Embertson-Major, Charles Lehman, Jaedon Buchholz

Audience Virtual: None

PERSONS WISHING TO ADDRESS COUNCIL

Allison Neumann, owner of the Wee Care building, appeared before the Council in request of funding for roof replacement for Wee Care Day Care Center.

RESOLUTIONS

Resolution -Support for the Office of Emergency Communications (OEC) FY2026 Interoperable Radio Grant Application for Waupun Police Department

Motion Siebers, second by Kunz to adopt Resolution 12-09-25-01 Support for the Office of Emergency Communications (OEC) FY2026 Interoperable Radio Grant Application for Waupun Police Department. Motion carried 5-0 on roll call.

Resolution -Support for the Office of Emergency Communications (OEC) FY2026 Interoperable Radio Grant Application for Waupun Fire & Rescue Department

Motion Matoushek, second Kunz to adopt Resolution 12-09-25-02 Support for the Office of Emergency Communications (OEC) FY2026 Interoperable Radio Grant Application for Waupun Fire & Rescue Department. Motion carried 5-0 on roll call.

CONSIDERATION - ACTION

Childcare Stabilization Grant

Motion Westphal, second Matoushek to return to a future council meeting with a revolving loan fund concept to support current needs for our daycare provider. Motion carried 5-0 on roll call.

Permanent Placement of “Rising Star” Sculpture at Jerry Medema Softball Complex

Motion Matoushek, second Kunz to approve permanent placement of Rising Start Sculpture with the understanding that the City reserves the right to relocate the sculpture if needed at any point in time. Motion carried 5-0 on roll call.

2026 Compensation Scale with Position Classifications

Motion Siebers, second by Kunz to adopt the 2026 Compensation Scale and position classifications with an effective date of January 1, 2026. Motion carried 5-0 on roll call.

Job Description - Assistant Director of Public Works

Motion Matoushek, second Siebers to approve the Assistant Director of Public Works job description. Motion carried 5-0.

Job Description - Recreation Director

Motion Kunz, second Matoushek to approve the Recreation Director job description. Motion carried 5-0.

Job Description - Assistant Fire Chief

Motion Matoushek, second Siebers to approve the Assistant Fire Chief job description. Motion carried 5-0.

Job Description - Administrative Services Specialist

Motion Siebers, second by Kunz to approve the Administrative Services Specialist job description. Motion carried 5-0.

Paid-On-Call Firefighter Compensation Plan

Motion Siebers, second Matoushek to approve the 2026 Paid-On-Call Firefighter Compensation Plan. Motion carried 5-0 on roll call.

Paid-On-Call EMR Compensation Plan

Motion Siebers, second Matoushek to approve the 2026 Paid-On-Call EMR Compensation Plan. Motion carried 5-0 on roll call.

Fire Department SCBA Purchase

Motion Kunz, second Siebers to authorize staff to proceed with SCBA purchase acquisition from MSA in the amount not to exceed \$280,000. It is understood that the townships will be sharing responsibility in this purchase and that their cooperation will reduce the City's out-of-pocket expenditure to an estimated \$234,000. It is further understood that if the City's AFG grant is awarded from the federal government after the purchase, that staff will pursue all allowable options to apply eligible expenditures back to the grant reimbursement. Motion carried 5-0 on roll call.

Consideration of Holding Primary Election for Office of Mayor and Aldermanic Districts 2, 4, and 6 on February 17, 2026

Motion Matoushek, second Siebers to deny holding 2026 Primary Election for the local municipal races of Mayor and Aldermanic Districts 2, 4, and 6 if there is more than twice the number of candidates filing for these seats. Motion carried 5-0 on roll call.

2026-2027 City of Waupun Election Inspectors

Motion Matoushek, second Kunz to approve the 2026-2027 City of Waupun Election Inspectors. Motion carried 5-0 on roll call.

License-Permit Applications, Expenses

Motion Siebers, second Matoushek to approve the license and permit applications and authorize payment of expenses. Motion carried 5-0 on roll call.

Authorize the Release of Future Expenditures

Motion Matoushek, second Kunz to authorize the release of future expenditures should there not be a meeting of the Council prior to year-end. Motion carried 5-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

2026 Park Shelter Rental Fees

Motion Matoushek, second Kunz to approve 2026 park shelter rental fees. Motion carried 5-0 on roll call.

2026 Waupun Family Aquatic Center Fees

Motion Siebers, second Matoushek to approve the 2026 Waupun Family Aquatic Center Fees. Motion carried 5-0 on roll call.

ADJOURNMENT

At 6:32p, motion Kunz, second Matoushek to duly call the meeting adjourned. Motion carried 5-0.



CALL TO ORDER

Mayor Bishop called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmarski, Alderman Kunz, Alderman Mielke, Alderman Matoushek, Alderman Siebers

Council Virtual-

Council Absent/Excused-

Management in-person: Attorney Vande Zande, City Clerk/Treasurer Hull, Administrator Schlieve, Public Works Daane, Fire Chief Demaa, Recreation Director Kaminski, Police Chief Rasch; Library Director Jaeger, Finance Director Langenfeld

Management Virtual:

Management absent/excused: Utility Manager Brooks

Audience in-person: Jaedon Buchholz, Sam Kaufman, Chuck Willinger, Ryan Mulder

Audience Virtual: None

PUBLIC HEARING

No public hearing is before the Council.

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

Fond Du Lac County Executive Sam Kaufman provides updates of County proceedings

RESOLUTIONS AND ORDINANCES:

Resolution to Adopt the 2026 Fee Schedule

Motion Siebers, second Kunz to adopt Resolution #01-13-26-01 to amend the City of Waupun 2026 Fee Schedule. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

2026 Fire and Rescue Department Equipment and Personnel Billable Rate Schedule

Motion Matoushek, second Siebers to adopt the 2026 Fire and Rescue Department Equipment and Personnel Billable Rate Schedule. Motion carried 6-0.

Amendments to the Paid-On-Call EMR Compensation Plan

Motion Siebers, second Matoushek to approve the amendments to the Paid-On-Call EMR Compensation Plan. Motion carried 6-0 on roll call.

Amendments to the Paid-On-Call Firefighter Compensation Plan

Motion Kunz, second Matoushek to approve the amendments to the Paid-On-Call Firefighter Compensation Plan. Motion carried 6-0 on roll call.

Police Department Agreement with Nielson Communications Inc. for multiple Police Radios

Motion Siebers, second Kunz to approve the purchase agreement with Nielson Communication for the purchase of Dual Band Portable Radios and Multi Band Radios. Motion carried 6-0 on roll call.

Police Department Purchase of Squad Car and Body Cameras

Motion Kunz, second Matoushek to approve the purchase agreement with Safe fleet/Coban Technologies for the purchase of an IN-Car Camera System and Body Worn Camera Packages. Motion carried 6-0 on roll call.

Dodge County Community Development Grant Program Agreement

Motion Matoushek, second Siebers to approve the Dodge County Community Development Grant Program agreement for the purpose to extend Shaler Drive in Dodge County. Motion carried 6-0 on roll call.

License-Permit Applications, Expenses

Motion Siebers, second Matoushek to approve the license and permit applications and authorize payment of expenses. Motion carried 6-0 on roll call.

CORRESPONDENCE/PRESENTATIONS**2025 Accomplishments**

City Departments highlights and accomplishments from 2025 were reviewed.

ADJOURNMENT

At 6:30p, motion Kunz, second Mielke to duly call the meeting adjourned. Motion carried 6-0.



Waupun Police Department

Monthly Report

November 2025

Staffing Updates

Our current staff level is 18 full time sworn personnel and 2 non-sworn personnel.

Officer Hensen successfully completed field training and is assigned to 3rd shift patrol.

Officer Roberts successfully completed his probationary officer status.

Officer Brice is deployed with the Army National Guard.

Officer AJ Halverson completed 9 years of service in November.

Community Engagement

Dodge County Law Executive Meeting – Chief Rasch, DC Sullivan

Fond du Lac County Law Executive Meeting – Chief Rasch, DC Sullivan

Dodge County Drug Task Force Meeting – Officer Knudson, Officer Halverson

Hill's Huddle at Community Center – Lt Williams

Veteran's Day Memorial – Chief Rasch, Det Konkel, Officer Dumke, Officer Cupery

Adult Protective Services Meeting – Det Konkel

Fond du Lac Dock Spiders Outreach Meeting – Chief Rasch

Dodge County Human Services Meeting – Chief Rasch, DC Sullivan, Lt Williams, Officer Dumke

North Region TIME Meeting – DC Sullivan

Dodge County Detective Meeting – Lt Williams

Department Information

Training

Firearms Training – Dept wide

K9 Training – Officer Halverson

SWAT – Officer Halverson

Detective Academy – Det Konkel



Waupun Police Department

Monthly Report

November 2025

420 for Patrol – Officer Effort

Info

WPD continues to work with a Policy and Procedure Vendor for policy development. Approximately 42% has been completed.

Sunrise Counseling Services – we are working with Sunrise to provide staff with annual mental health check-ins. All staff members had a ride along/meeting with a counselor this year.

Open Records Requests

We are continuing to field a large number of open records requests. Due to the complexity of some of these requests we are tracking the amount of time it takes to complete these tasks. We are receiving more body worn camera video records request, which take an exorbitant amount of time to process.

**In 2024 we accumulated approximately 400 working hours for record request processing. Through November of this year, we have accumulated approximately 634.75 working hours for record request processing.

2025 November Total – 25

2025 Total – 590

2024 Annual Total – 633

2023 Annual Total – 583

2022 Annual Total – 555

2021 Annual Total – 564

2020 Annual Total – 623

Police Activity

Calls for Service: 799

Arrests: 14

Code Enforcement	Warnings	Citations	Hours
January	9	1	
February	20	1	
March	16	3	
April	20	6	18
May	17	34	19.5
June	9	2	9.5
July	8	0	4.5



Waupun Police Department

Monthly Report

November 2025

August	8	2	9
September	14	6	14.5
October	12	1	18
November	12	1	12.5
December			

Police School Liaison Officer

25WP09182 - Harassment – Info Report
25WP08987 – Truancy – Citation
25WP08986 – Loitering – Citation
25WP09050 - Underage nicotine possession – Citation
25WP09518 - Truancy – Citation
Assist Agency – Dodge County Child Abuse Investigation
Assist Agency – Fond du Lac County Juvenile Investigation

Extra Events:

11/14 - OWI Presentation
11/18 - SRO Countywide meeting
11/20 - MVP Safety Check
11/24 - HS Safety Check
11/24 - RRI Safety Check
11/25 - CWC Safety Check

Investigations

25WP07182 – Drug Investigation – Closed – No charges as problem resolved itself. Saturated the problem area and all suspects have moved out of Waupun

25WP07317 – Crypto Scam – Open Investigation

25WP08092 – Financial Exploitation – Open Investigation

25WP08498 – Drug Investigation – Closed – Follow up and case review with DA's Office

25WP08841 – Drug Investigation – Open Investigation

25WP08985 – ICAC – Referred to another agency. Investigation identified suspect in another jurisdiction.



Waupun Police Department Monthly Report

November 2025

25WP09039 – Child Abuse – Referred to another agency. Investigation proved incident[s] occurred outside Waupun jurisdiction

25WP09220 – Stalking – Active – will have felony charges referred.

25WP09325 – Embezzlement – Open Investigation

Additional Tasks

Search Warrant drafted and executed for mobile device

Surveillance of drug houses

Cellebrite Extraction Totals

2025 Total – 25 Extractions

2024 Total – 22 Extractions

2023 Total – 16 Extractions

Chief of Police Jeremy Rasch



Waupun Police Department

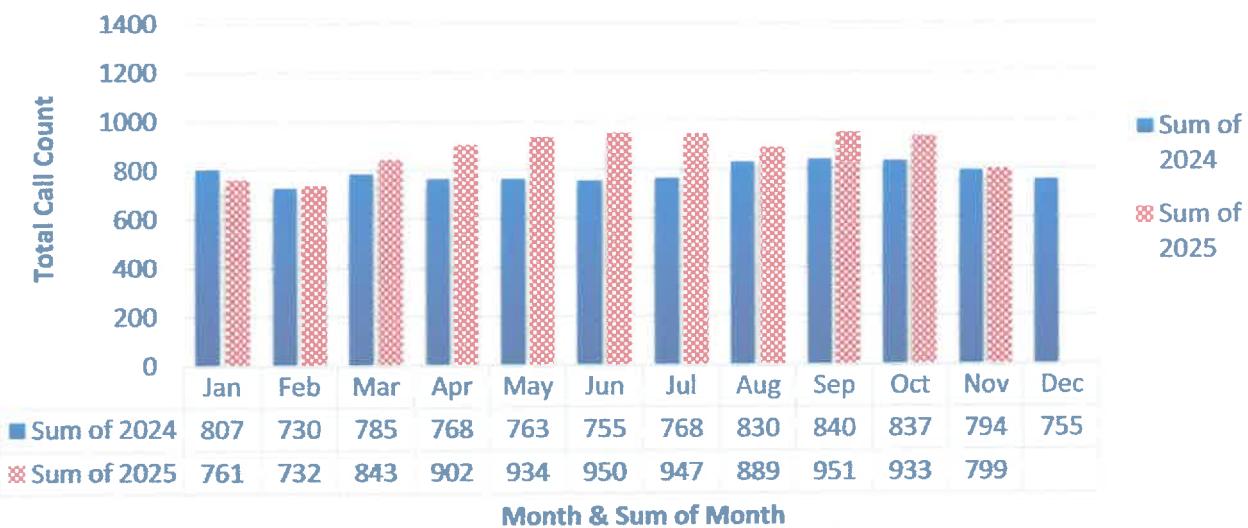
November 2025



Monthly Call Volume Report

Call Volume Monthly 2024 - 2025			
Month	2024	2025	Percent Difference
January	807	761	-5.7%
February	730	732	0.3%
March	785	843	7.4%
April	768	902	17.4%
May	763	934	22.4%
June	755	950	25.8%
July	768	947	23.3%
August	830	889	7.1%
September	840	951	13.2%
October	837	933	11.5%
November	794	799	0.6%
December	755		
Grand Total:	9,432	9,641	

Monthly Call Volume 2024 - 2025





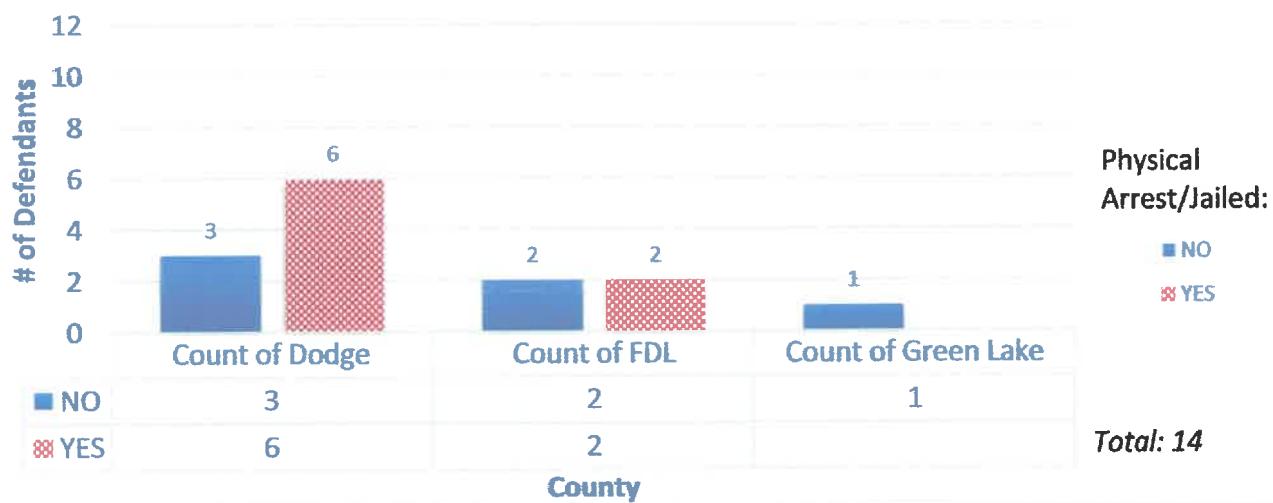
Waupun Police Department

November 2025

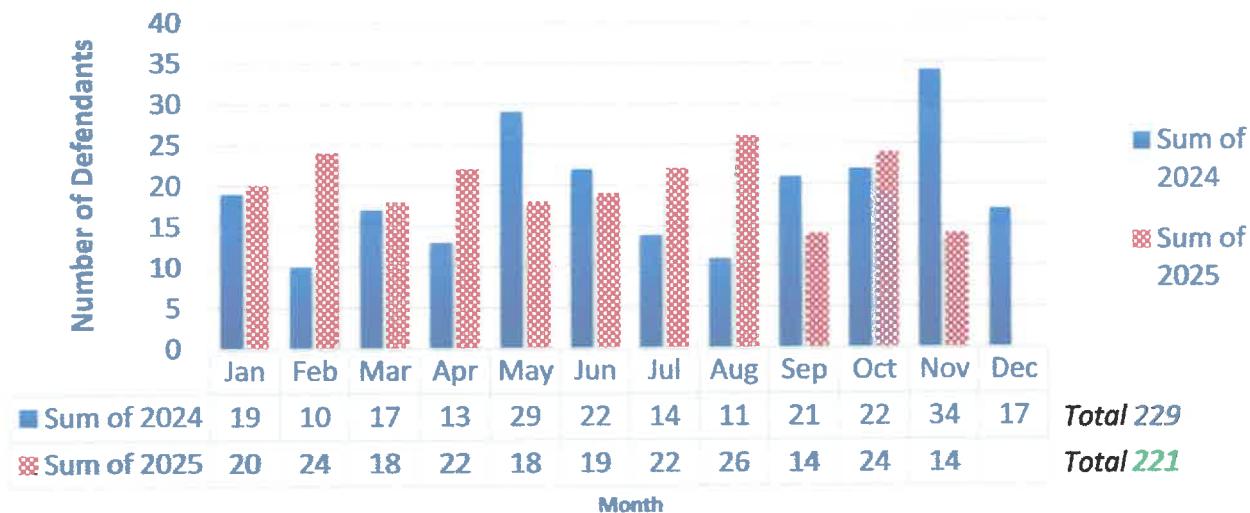


Request for Charges & Physical Arrest Report

Request for Charges & Physically Arrested November 2025



Monthly Arrest & Referral Comparison 2024 - 2025



The total number of arrests or referrals are subject to increase in the event there is an open or ongoing investigation.



Waupun Police Department

Total Call Report



From: November 1, 2025 To: November 30, 2025

Agency	Incident Type	Total Incidents
WP	911 CHECK	23
	ACCIDENT	14
	ACCIDENT FIRE	1
	ACCIDENT W/BLOCKAGE	1
	ACCIDENT W/INJURY	1
	AMBULANCE	37
	ANIMAL ABUSE	2
	ANIMAL COMPLAINT	4
	ANNOYING PHONE CALLS	1
	ASSIST AGENCY	9
	ASSIST CITIZEN	20
	ASSIST MOTORIST	1
	ATTEMPT TO LOCATE	1
	ATV COMPLAINT	1
	BUILDING CHECK	31
	CAR IN DITCH	1
	CAR VS DEER	1
	CHECK WELFARE	17
	CHILD ABUSE/NEGLECT	1
	CIVIL PROBLEM	2
	COMPLIANCE CHECK	4
	COURT ORDER VIOLATION	1
	CRIMES WITH CHILDREN	1
	DEATH INVESTIGATION	2
	DIRECTED AREA PATROL	150
	DISABLED VEHICLE	1
	DISORDERLY CONDUCT	4
	DRUGS/NARCOTICS	2
	EMBEZZLEMENT	1
	EXTRA PATROL	77
	FOLLOW UP	25
	FOOT PATROL	19
	FOOT PURSUIT	1
	FOUND ANIMAL	1
	FOUND PROPERTY	7
	FRAUD	3
	FUNERAL ESCORT	5
	HARASSMENT	5
	HIGH SPEED CHASE	1
	HIT AND RUN	3
	INFORMATION TO DOCUMENT	2
	INTOXICATED DRIVER	2
	INTOXICATED SUBJECT	1
	INTRUSION ALARM	5
	JUVENILE PROBLEM	10



Waupun Police Department

Total Call Report



From: November 1, 2025 To: November 30, 2025

LITTERING	1
LOITERING	1
MISSING ADULT	3
NOISE COMPLAINT	4
OCCUPIED DISABLED	2
OFFICER STANDBY	2
ORDINANCE VIOLATION	29
OVERDOSE	1
PAPER SERVICE	1
PARKING ENFORCEMENT	22
PATROL ASSIST FIRE	7
RECKLESS DRIVER	11
REPOSESSION	1
RESTRAINING ORDER VIOLATION	2
RUNAWAY	1
SCAM COMPLAINT	1
SPECIAL ASSIGNMENT	15
STALKING COMPLAINT	1
SUBJECT STOP	2
SUSPICIOUS ACTIVITY	4
SUSPICIOUS VEHICLE	5
TAVERN CHECK	6
THEFT	5
THREATS COMPLAINT	1
TRAFFIC ENFORCEMENT	9
TRAFFIC PROBLEM	2
TRAFFIC VIOLATION	146
TRUANCY	2
UNDERAGE POSSESSION	1
VANDALISM	1
WARRANT OTHER AGENCY	6
WRONG WAY DRIVER	2
Total	799



Waupun Police Department

Monthly Report

December 2025

Staffing Updates

Our current staff level is 18 full time sworn personnel and 2 non-sworn personnel.

Deputy Chief Ted Sullivan completed 6 years of service in December.

Lt of Investigations Bobby Williams completed 11 years of service in December.

Police Liaison Officer Graham Dumke completed 5 years of service in December.

Officer Jaret Knudson completed 3 years of service in December.

Officer Jon Cupery completed 2 years of service in December.

Officer Brice is deployed with the Army National Guard.

Community Engagement

WBEV Community Comment Radio Show – Chief Rasch

Fond du Lac County Shop w/a Cop – Chief Rasch, DC Sullivan, Lt Williams, PSLO Dumke, Officer Effert, Officer Roberts

Dodge County Shop w/a Cop – DC Sullivan, Lt Navis, Detective Konkel, PSLO Dumke, Officer Effert, Officer Hensen

Breakfast w/Santa – Chief Rasch, Lt Williams, Lt Brzezinski, Officer Roberts, Officer Cupery, Officer Hopp

Waupun Christmas Parade – Chief Rasch, DC Sullivan, Lt Navis, PSLO Dumke, Officer Hopp, Officer Effert

Celebrate Waupun Board Meeting – Chief Rasch

Elks Christmas Basket Delivery – Chief Rasch, DC Sullivan

Dodge County Law Executive Meeting – Chief Rasch, DC Sullivan

Fond du Lac County Law Executive Meeting – Chief Rasch, DC Sullivan

Dodge County Drug Task Force Meeting – Officer Knudson, Officer Halverson

Central Wisconsin Christian School Safety Meeting – Chief Rasch, DC Sullivan, Lt Williams, PSLO Dumke



Waupun Police Department

Monthly Report

December 2025

Once a Warrior Interview w/Steve Hill – Lt Williams

Central Wisconsin Christian High School Constitutional Law Presentation – Officer Dax Roberts, DC Sullivan

Department Information

Training

Taser Annual Update – Lt Williams

Field Training Update – Lt Navis

Active Shooter Incident Management – Det Konkel, Officer Warner, Officer Hensen

Reid Interview/Interrogation – Officer Effert

Firearms Training – Department wide

Info

Department Awards Luncheon – The below awards were presented at our annual Police Department/Safety Building Luncheon.

Commendation Award – PSLO Graham Dumke

Life Saving Award – Officer Emma Effert

Military Veteran Pin – Officer Charles Hensen

Investigator Pin – Detective Krystal Konkel

Field Training Officer Pin – Officer Alex Warner and Officer Dean Hopp

Field Training Supervisor Pin – Lieutenant Mike Navis

Drug Task Force Pin – Officer Jaret Knudson

Training Instructor Pin – Officer Adam Schnell

Central Wisconsin Christian School Lockdown Drill completed – Chief Rasch, DC Sullivan, Lt Williams, PSLO Dumke

Bethel Reformed Christian Church – Safety Analysis conducted by DC Sullivan

WPD continues to work with a Policy and Procedure Vendor for policy development. Approximately 45% has been completed.

Open Records Requests

We are continuing to field a large number of open records requests. Due to the complexity of some of these requests we are tracking the amount of time it takes to complete these tasks. We are receiving more body worn camera video records request, which take an exorbitant amount of time to process.



Waupun Police Department

Monthly Report

December 2025

**In 2024 we accumulated approximately 400 working hours for record request processing. IN year 2025 we have accumulated approximately 679.75 working hours for record request processing.

2025 December Total – 40

2025 Total – 630

2024 Annual Total – 633

2023 Annual Total – 583

2022 Annual Total – 555

2021 Annual Total – 564

2020 Annual Total – 623

Police Activity

December Calls for Service: 942

December Arrests: 21

2025 Calls for Service: 10,583

2025 Arrests: 242

Code Enforcement	Warnings	Citations	Hours
January	9	1	
February	20	1	
March	16	3	
April	20	6	18
May	17	34	19.5
June	9	2	9.5
July	8	0	4.5
August	8	2	9
September	14	6	14.5
October	12	1	18
November	12	1	12.5
December	15	4	14.5

Police School Liaison Officer

25WP09856 – Disorderly Conduct w/Injury @ RRI, school discipline and info report

25WP09325 – Embezzlement – Completed, Felony charges sent to Dodge County DA and subject was charged

25WP09914 – Truancy citation



Waupun Police Department

Monthly Report

December 2025

25WP10127 – Disorderly Conduct citation

Student Re-entry Meeting

Assist Agency – Fond du Lac County Sheriff's Office, Internet Crimes Against Children case

Attended (2) Varsity Girls Basketball games, MVP Concerts, (2) Hockey games, CWC coloring contest

Investigations

25WP08841 – Drug Investigation – Closed case due to lack of investigative leads

25WP09915 – Drug Investigation – Active w/Dodge County Drug Task Force

25WP09963 – Drug Investigation – Active w/Dodge County Drug Task Force

25WP09220 – Stalking – Completed, charge of stalking referred to FDL DA

25WP09946 – Embezzlement – Completed, Felony charges will be referred to Dodge County DA

25WP09325 – Embezzlement – Completed, Felony charges sent to Dodge County DA and subject was charged

25WP09651 – Burglary – Active, approximately \$20,000.00 worth of tools stolen.

25WP10155 – Theft/Fraud – Active

WP2400021 – Homicide – Sentenced – Defendant sentenced to 22 years total for 2nd Degree Homicide and PWI Distribute Fentanyl

WP2400349 – Stalking – Sentenced – Defendant sentenced consecutively to sentence he is already serving. Total of approx. 3 years

Additional Tasks

Surveillance of Drug houses

Evidence Processing and Intake

Follow up with Child Protective Services

Lock Down Drill at CWC



Waupun Police Department Monthly Report

December 2025

Cellebrite Etraction Totals

2025 Total – 25 Extractions

2024 Total – 22 Extractions

2023 Total – 16 Extractions

Chief of Police Jeremy Rasch



Waupun Police Department

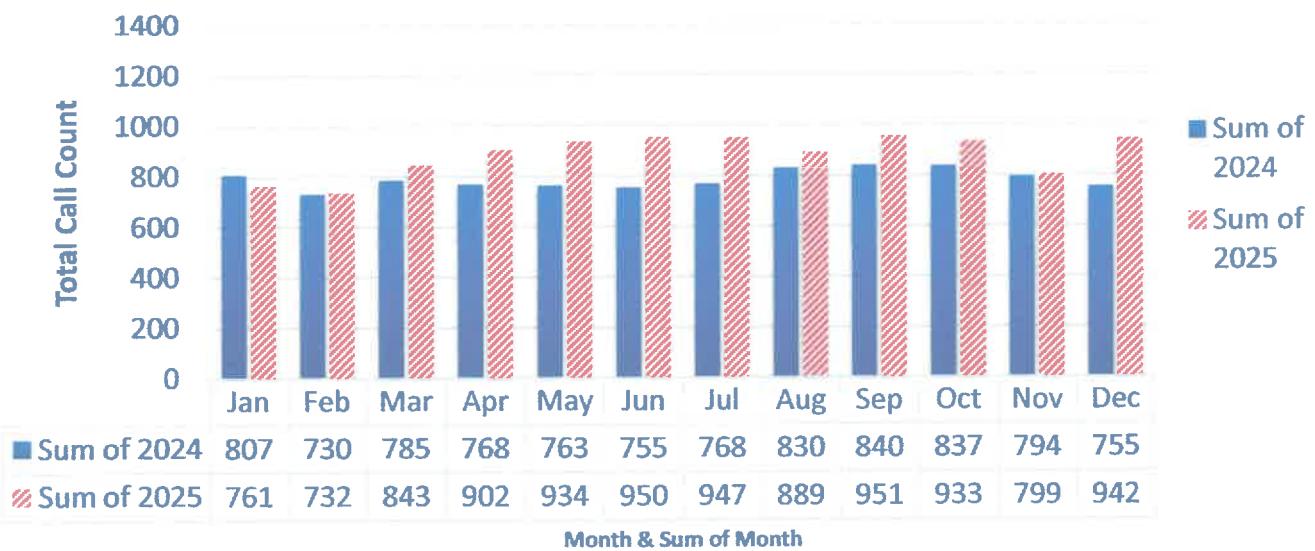
December 2025



Monthly Call Volume Report

Call Volume Monthly 2024 - 2025			
Month	2024	2025	Percent Difference
January	807	761	-5.7%
February	730	732	0.3%
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July	768	947	23.3%
August	830	889	7.1%
September	840	951	13.2%
October	837	933	11.5%
November	794	799	0.6%
December	755	942	24.8%
Grand Total:	9,432	10,583	

Monthly Call Volume 2024 - 2025





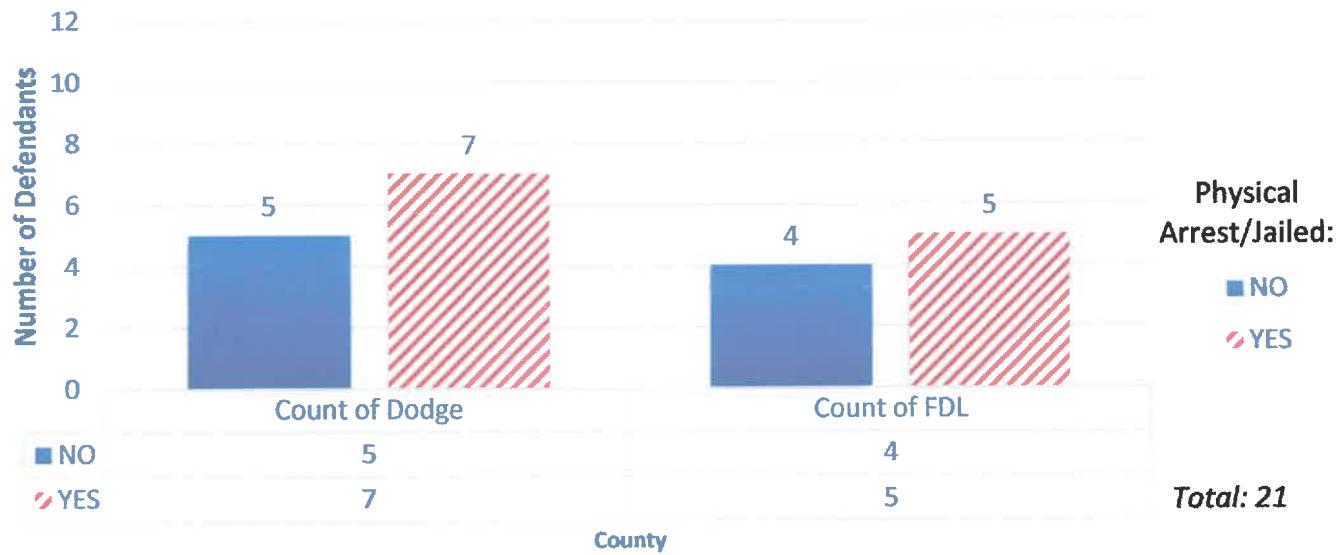
Waupun Police Department

December 2025

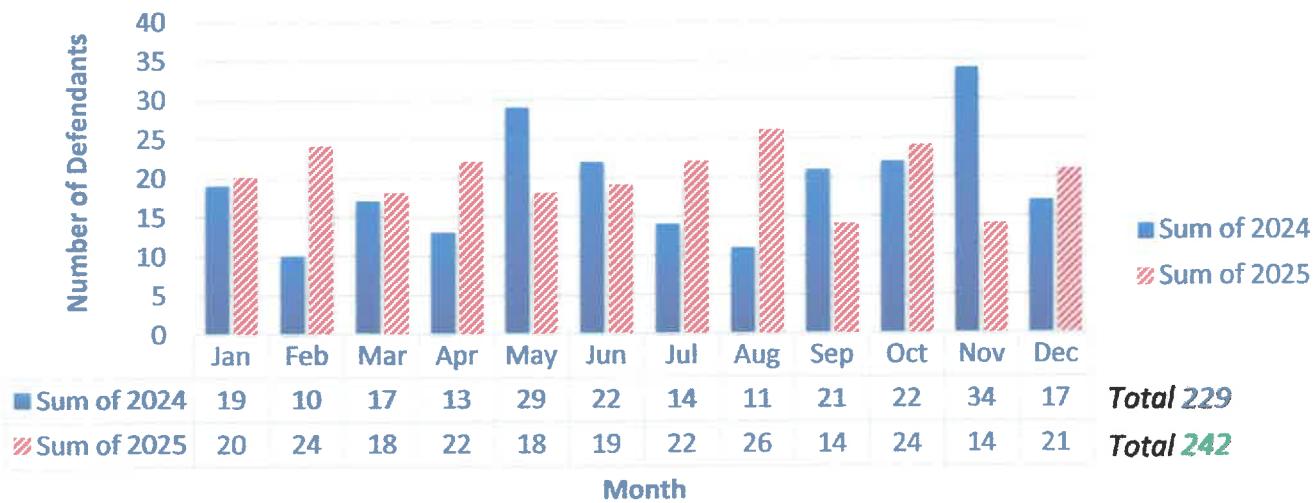


Request for Charges & Physical Arrest Report

Request for Charges & Physically Arrested December 2025



Monthly Arrest & Referral Comparison 2024 - 2025



The total number of arrests or referrals are subject to increase in the event there is an open or ongoing investigation.



Waupun Police Department

Total Call Report



From: December 1, 2025 To: December 31, 2025

Agency	Incident Type	Total Incidents
WP	911 CHECK	28
	ABANDONED VEHICLE	1
	ACCIDENT	18
	ACCIDENT W/BLOCKAGE	3
	AMBULANCE	37
	ANIMAL COMPLAINT	7
	ASSIST AGENCY	13
	ASSIST CITIZEN	17
	ASSIST MOTORIST	3
	BUILDING CHECK	50
	BURGLARY	1
	CAR IN DITCH	1
	CHAPTER 51	1
	CHECK WELFARE	12
	CHILD ABUSE/NEGLECT	1
	CHILD CUSTODY	2
	CHILD LEFT AT SCHOOL	1
	CIVIL PROBLEM	4
	DEATH INVESTIGATION	1
	DEPARTMENT K9 DOG	1
	DIRECTED AREA PATROL	253
	DISABLED VEHICLE	2
	DISORDERLY CONDUCT	3
	DOMESTIC	5
	DRUGS/NARCOTICS	5
	EMBEZZLEMENT	1
	EXTRA PATROL	108
	FOLLOW UP	30
	FOOT PATROL	24
	FOUND ANIMAL	1
	FOUND ANIMAL CLAIMED	1
	FOUND PROPERTY	3
	FRAUD	2
	GAS DRIVE OFF	1
	HARASSMENT	2
	HIT AND RUN	3
	HOUSE WATCH REQUEST	1
	INFORMATION TO DOCUMENT	1
	INTOXICATED DRIVER	4
	INTRUSION ALARM	4
	JUVENILE PROBLEM	10
	MENTAL SUBJECT	1
	NEIGHBOR DISPUTE	1
	NOISE COMPLAINT	1
	OCCUPIED DISABLED	2
	OCCUPIED VEHICLE LOCKOUT	3



Waupun Police Department

Total Call Report



From: December 1, 2025 To: December 31, 2025

OFFICER STANDBY	2
OPEN DOOR	2
ORDINANCE VIOLATION	21
OVERDOSE	2
PAPER SERVICE	1
PARKING ENFORCEMENT	29
PATROL ASSIST FIRE	7
PROBATION/PATROL VIOLATION	2
RECKLESS DRIVER	5
REPOSSESSION	1
RESTRAINING ORDER VIOLATION	2
RUNAWAY	3
SCAM COMPLAINT	1
SCHOOL CROSSING	2
SHOPLIFTER	1
SPECIAL ASSIGNMENT	21
SUBJECT STOP	1
SUSPICIOUS ACTIVITY	7
SUSPICIOUS VEHICLE	2
TAVERN CHECK	7
THEFT	4
THREATS COMPLAINT	2
TRAFFIC COMPLAINT	1
TRAFFIC ENFORCEMENT	6
TRAFFIC PROBLEM	3
TRAFFIC VIOLATION	124
TRESPASSING	1
TRUANCY	3
VANDALISM	1
WARRANT OTHER AGENCY	2
WRONG WAY DRIVER	2
TOTAL	942



Waupun Police Department

Total Call Report



From: January 1, 2025 To: December 31, 2025

Agency	Incident Type	Total Incidents
WP	911 CHECK	297
	ABANDONED VEHICLE	21
	ABUSE/NEGLECT	1
	ACCIDENT	117
	ACCIDENT FIRE	1
	ACCIDENT W/BLOCKAGE	16
	ACCIDENT W/INJURY	13
	ALL OTHER OFFENSES	2
	AMBULANCE	543
	AMBULANCE	1
	ANIMAL ABUSE	8
	ANIMAL BITE	9
	ANIMAL COMPLAINT	82
	ANNOYING PHONE CALLS	4
	ARSON INVESTIGATION	1
	ASSAULT	1
	ASSIST AGENCY	154
	ASSIST CITIZEN	295
	ASSIST MOTORIST	28
	ATTEMPT TO LOCATE	20
	ATV COMPLAINT	4
	AUTO THEFT	5
	BATTERY	2
	BIKE STOP	1
	BUILDING CHECK	602
	BURGLARY	4
	CAR IN DITCH	4
	CAR VS DEER	4
	CARCASS IN ROADWAY	3
	CASE TAKEN IN ERROR	9
	CHAPTER 51	5
	CHECK WELFARE	231
	CHILD ABUSE/NEGLECT	12
	CHILD CUSTODY	25
	CHILD LEFT AT ACHOOL	1
	CIVIL PROBLEM	38
	COMPLIANCE CHECK	5
	COURT ORDER VIOLATION	9
	CRIMES WITH CHILDREN	5
	CRIMINAL DAMAGE TO PROPERTY	3
	DEATH INVESTIGATION	11
	DEPARTMENT K9 DOG	11
	DIRECTED AREA PATROL	1952



Waupun Police Department

Total Call Report



From: January 1, 2025 To: December 31, 2025

DISABLED VEHICLE	13
DISORDERLY CONDUCT	83
DOMESTIC	36
DRUGS/NARCOTICS	59
DUI ALCOHOL OR DRUGS	2
ELDER ABUSE/NEGLECT	2
EMBEZZLEMENT	2
EXTRA PATROL	1222
FIGHT	6
FIREARM DENIAL NOTICE	1
FIREWORKS COMPLAINT	19
FLOCK HIT / ATL	3
FOLLOW UP	419
FOOT PATROL	135
FOOT PURSUIT	2
FOUND ANIMAL	26
FOUND ANIMAL CLAIMED	1
FOUND JUVENILE	4
FOUND PROPERTY	80
FRAUD	20
FUNERAL ESCORT	46
GAS DRIVE OFF	9
HARASSMENT	32
HIGH SPEED CHASE	5
HIT AND RUN	41
HOUSE WATCH REQUEST	19
INFORMATION REPORT	1
INFORMATION TO DOCUMENT	35
INTOXICATED DRIVER	24
INTOXICATED SUBJECT	13
INTRUSION ALARM	50
JA UNDERAGE ALCOHOL	2
JUVENILE PROBLEM	93
LEWD/LACIVIOUS	1
LITTERING	3
LOITERING	10
LOST ANIMAL	3
LOST PROPERTY	4
MENTAL SUBJECT	2
MINI DIRT/BIKE COMPLAINT	1
MISSING ADULT	8
MISSING JUVENILE	2
MUTUAL AID/ASSIST AGENCY	1
NEIGHBOR DISPUTE	19



Waupun Police Department

Total Call Report



From: January 1, 2025 To: December 31, 2025

NEIGHBORHOOD POLICING	16
NOISE COMPLAINT	39
OCCUPIED DISABLED	14
OCCUPIED VEHICLE LOCKOUT	3
OFFICER STANDBY	15
OPEN DOOR	10
ORDINANCE VIOLATION	232
OVERDOSE	10
PAPER SERVICE	9
PARKING ENFORCEMENT	221
PATROL ASSIST FIRE	97
PORNOGRAPHY	4
PRISONER TRANSPORT	1
PROBATION/PATROL VIOLATION	10
PROPERTY DAMAGE, NOT VANDALISM	2
PSYCHIATRIC/SUICIDE ATTEMPT	1
RAILROAD COMPLAINT	2
RECKLESS DRIVER	132
REPOSSESSION	11
RESTRAINING ORDER VIOLATION	10
RUNAWAY	12
SCAM COMPLAINT	33
SCHOOL CROSSING	7
SEARCH WARRANT	4
SEX OFFENDER	1
SEXUAL ASSAULT	20
SHOPLIFTER	8
SPECIAL ASSIGNMENT	160
STALKING COMPLAINT	4
SUBJECT STOP	40
SUBJECT WITH A WEAPON	1
SUSPICIOUS ACTIVITY	115
SUSPICIOUS VEHICLE	79
TAVERN CHECK	72
THEFT	41
THREATS COMPLAINT	30
TRAFFIC COMPLAINT	4
TRAFFIC ENFORCEMENT	136
TRAFFIC PROBLEM	40
TRAFFIC VIOLATION	1677
TRESPASSING	13
TRUANCY	29
UNDERAGE POSSESSION	7
VANDALISM	27



Waupun Police Department

Total Call Report



From: January 1, 2025 To: December 31, 2025

VEHICLE LOCKOUT	2
VIN CHECK	2
WARRANT	18
WARRANT OTHER AGENCY	27
WRONG WAY DRIVER	18
Total	10585



Waupun Fire & Rescue

16 E. Main Street Waupun, WI 53963

Non-emergency Number: 920-324-7910

B.J. DeMaa, Chief
bjdemaa@waupunpd.org

December Fire Chief's Report:

Call Summary:

	December 2025	2025 YTD	December 2024	2024 YTD
City Fire	10	143	13	180
City EMR	35	541	54	528
Country Fire	2	81	9	67

Staffing:

- City Fire: 29 of 31 positions filled
 - o 3 individuals are working through the pre-employment process
 - o Austin Hanefeld and Owen Kooima have successfully completed their Firefighter 1 certification.
- City EMR: 9 of 15 positions filled
 - o Of the 3 individuals above that are working through the pre-employment process, 1 would be for a firefighter/EMR position.
- Country Fire: 14 of 14 positions filled

Training:

- City Fire: CPR/AED license renewal; annual SCBA mask fit testing, annual PPE inspections, monthly vehicle inspections, locker organization
- City EMR: There was no meeting due to the Christmas holiday.
- Country Fire: Crews discussed the operational pieces of the fire department merger.

Department updates:

- The merger of the City and Country Fire Departments has been passed by all the governing bodies. As of 1/1/2026, we will operate as one department.
- Initial fire department ordinance information was provided to the Townships for adoption. Updates will be made to the City's fire department ordinances and then pushed out to the townships to ensure continuity across all jurisdictions.
- Work is being done on an Interoperability Radio Grant through the WI Office of Emergency Communications. The grant amount totals \$59,425.63 with 80% of the cost covered by the grant and 20% being the local match. We are pursuing this grant proactively as a result of radio system work being done in Dodge County and anticipated radio changes in Fond du Lac County.
- Met with the owner of 331 Bly Street regarding facility concerns and lack of compliance with fire codes. A plan, including timeline, has been put in place to resolve all open issues.

- The Paid-On-Call compensation policy for firefighters and EMRs was finalized and approved by the Common Council. This policy is work that was done alongside the fire department merger.
- Our annual Christmas/Awards Banquet was held with the following individuals being recognized for service milestones:
 - o Todd Bille – 20 years of service
 - o Cole Daniels – 20 years of service
 - o Cliff Teletzke – 20 years of service
 - o Andy Stelsel – 20 years of service
 - o Joab Homan – 15 years of service
 - o Shawn Turnes – 10 years of service
- Breakfast with Santa event was held alongside the Police Department. Approximately 80-100 people attended the event.
- SCBAs were ordered through MSA. This purchase is to replace the SCBAs that are expiring in 2025 and 2026.
- Safety Committee met and discussed the following topics:
 - o Using safe speeds while responding to the station in Personally Owned Vehicles (POV).
 - o When responding to the scene in fire apparatus, the maximum number of firefighters riding in the vehicle cannot exceed the number of seats equipped with seat belts.
 - o The importance of blocking vehicles at motor vehicle accidents.
 - o Use of safety vests when working scenes on a roadway.
 - o If taking a POV to the scene, be sure to stop at the law enforcement check-point(s). Let them know you are with the FD before driving past them to the scene.
- Service-level upgrade application, from EMR to EMT (transport capable), was submitted to WI Department of Health Services.
- Working with Joe Barnes on the fabrication of a turtle fire system. This is a nozzle that would be slid under an electric vehicle during a battery fire.
- Our 2% Dues audit through the WI Department of Safety and Professional Services (DSPS) is scheduled for January 21.

December Fire Officer's meeting notes:

- Officers reviewed updated MABAS binders (each officer now carries their own binder in their vehicle) and vehicle assignments. All recent hires have been assigned to a vehicle.

December EMR Officer's meeting notes:

- There was no Officers meeting.

Recruitment and Retention meeting notes:

- The group did not meet in December.

Notable discussions at the December Common Council and Committee of the Whole meetings:

- Resolution in support of applying for the Interoperable Radio Grant through the Office of Emergency Communications. This was a requirement of the application.
- Job description for the position of Assistant Fire Chief was approved.
- Paid-On-Call Compensation policy was approved for firefighters and EMRs.
- Approval was given to proceed with the SCBA purchase through MSA.

LIBRARY	MONTHLY REPORT January 2026
Subject	Summary
Statistics	Through the end of 2025, the library circulated/downloaded/loaned 139,234 items, and 52,638 people walked through our doors.
January Programs	Programs for January include Craft Night, book clubs, Puzzle Race, Toddler Tuesday, Movie Day, and Lego Club, along with the weekly storytimes. The monthly Friends of the Library Book Sale was January 12.
Donation	The library received a donation of \$5,000 from Drs. Al and Bev Martens. These funds have been deposited into the Library Trust.
Stock value	The yearly stock value calculations have been completed and Bret will attach the results at the end of this report.
Manual checking account	Bret will attach the 2025 details of the manual checking account at the end of this report so the Library Board can see the overall activity.
Front drainage project	The drainage project for rain and snow melt has been completed.
Elevator issue	On January 12, around 5 pm, the elevator stopped working and a woman was stuck inside. Fire Department was called and they were able to free the woman. Elevator technician showed up later and was able to restore elevator operation.
Summer Reading Program	Youth Librarian Lisa Bille sent out letters asking if businesses or entities could sponsor a prize, entertainer, or activity for the 2026 Summer Reading Program. We already received one sponsor check of \$100 from SIA Insurance, and hope to receive additional funds in the next couple of months.



REPORT DATE:	January 27, 2026
DEPARTMENT:	Recreation
PREPARED BY:	Rachel Kaminski

KEY PERFORMANCE INDICATORS:

2024 Membership

Unduplicated New People Per Month

Oct - 24	Nov - 24	Dec - 24
162	50	35

Total New People 247

2025 Membership

Unduplicated New People Per Month

Jan - 25	Feb - 25	Mar - 25	Apr - 25	May - 25	Jun - 25	Jul - 25	Aug - 25	Sep - 25	Oct - 25	Nov - 25	Dec - 25
62	27	25	17	17	16	10	8	3	18	7	29

Total New People 239

2026 Membership as of 1/22/2026

Unduplicated New People Per Month

Jan - 26
27

Total New People 27

Day Passes

Duplicated Per Month

Jan - 25	Feb - 25	Mar - 25	Apr - 25	May - 25	Jun - 25	Jul - 25	Aug - 25	Sep - 25	Oct - 25	Nov - 25	Dec - 25
96	103	186	141	82	127	84	69	78	103	110	181

Jan - 26
as of
1/22
181

2025 Community Center Member Average Daily Attendance:

Community Center Rentals

Nov - 25	Dec - 25	Jan - 26
6	6	8

Avg Duplicated	108.06																								
Avg Per Weekday	<table> <tr><td>Monday</td><td>164.4</td></tr> <tr><td>Tuesday</td><td>94.8</td></tr> <tr><td>Wednesday</td><td>109.22</td></tr> <tr><td>Thursday</td><td>119.7</td></tr> <tr><td>Friday</td><td>93.41</td></tr> <tr><td>Saturday</td><td>9.86</td></tr> </table>	Monday	164.4	Tuesday	94.8	Wednesday	109.22	Thursday	119.7	Friday	93.41	Saturday	9.86												
Monday	164.4																								
Tuesday	94.8																								
Wednesday	109.22																								
Thursday	119.7																								
Friday	93.41																								
Saturday	9.86																								
Avg Per Day by Month	<table> <tr><td>January</td><td>116.38</td></tr> <tr><td>February</td><td>119.3</td></tr> <tr><td>March</td><td>147.33</td></tr> <tr><td>April</td><td>150.52</td></tr> <tr><td>May</td><td>116.19</td></tr> <tr><td>June</td><td>107.43</td></tr> <tr><td>July</td><td>101.68</td></tr> <tr><td>August</td><td>88.32</td></tr> <tr><td>September</td><td>84.04</td></tr> <tr><td>October</td><td>88.3</td></tr> <tr><td>November</td><td>90.91</td></tr> <tr><td>December</td><td>103.46</td></tr> </table>	January	116.38	February	119.3	March	147.33	April	150.52	May	116.19	June	107.43	July	101.68	August	88.32	September	84.04	October	88.3	November	90.91	December	103.46
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October	88.3																								
November	90.91																								
December	103.46																								

GENERAL COMMENTS & UPDATES:

- December free day pass postcards: 42 received
- December holiday activities: 12/2 movie, 12/5 holiday parade participation, 12/15 Senior Christmas party, 12/15 Christmas letter responses, 12/16 MVP kindergarten sing, 12/18 Trolley Night host, 12/22 Imagine That! Art studio ceramic painting
- 500+ Community Center members
- January - May: MVP 1st grades classes attending Community Center Buddy Bingo
- January 19 & February 16 – Schools Day Out kids activities at Community Center
- January 20 - March 3 – Community Center Citizens Academy
- Currently working on an open gym and gym court reservation policy due to increased participation.
- Currently looking for four welcome desk shift volunteers to complete our weekly schedule.
- Next Board of Park & Recreation Commission Meeting: Monday, February 23 at 5:30pm at Community Center.



COUNCIL COMMUNICATION

REPORT DATE:	January 27, 2026
DEPARTMENT:	Public Works
PREPARED BY:	Jeff Daane

KEY PERFORMANCE INDICATORS:

METRIC*	1 to 3 Rating	4 to 5 Rating	6 to 8 Rating	9 to 10 Rating
Miles of Road Per PASER Rating	4.7	16.7	21.7	5.9
Miles of Road Planned Improvement 2025	.56	.39	1.26	.29

GOAL PROGRESS:

1. Improve road, pedestrian, bike and transit infrastructure.
2. Improve stormwater management practices and infrastructure to comply with WI-DNR mandates.
3. Improve and maintain public facilities to meet long-term needs of community.
4. Leverage technology to improve access to services and streamline workflows.
5. Staff development and training.

PROJECT	NOTES/ACTIVITIES
VandeZande Farm	<ul style="list-style-type: none">• Demo has been completed and lot is ready to sell.
Lift and hoist inspections	<ul style="list-style-type: none">• These have been completed for 2026.
Sidewalk replacement	<ul style="list-style-type: none">• Working on new agreement with Safe Step to evaluate 2026
N Alley 300 and 400 block of E Main	<ul style="list-style-type: none">• Engineering work is in progress.
Gateway Dr. stormwater pond	<ul style="list-style-type: none">• MSA has submitted an agreement to the DNR for review. If DNR approves we will be approving that agreement next month
Flood study (Hazel/Pattee)	<ul style="list-style-type: none">• We have received some preliminary costs for a possible pond
Snow removal	Staff has been very busy clearing streets and sidewalks
Review City Hall needs	<ul style="list-style-type: none">• Working with contractors getting updated numbers for carpeting, council chamber update, boiler replacement and AC in the auditorium
City boilers and heaters	<ul style="list-style-type: none">• This cold weather has been putting extra stress on some units. We have had some issues with the boiler at the Museum and also the heater in the pump house at the Aquatic center
Light show	<ul style="list-style-type: none">• We have picked up a portion of the show. Staff will start to look over and replace lights and equipment as needed
Private sidewalk shoveling	We continue to see a lot of sidewalks not getting shoveled in a timely manner. The contractor has cleared a large number this season. The smaller snow amounts tend to be the ones residents don't shovel

Training	Staff will be completing pool CPO training for the Aquatic Center
MS4	We are working on making sure all of yearly requirements are completed.
Shaler Dr. extension	<ul style="list-style-type: none"> • We met with MSA last week to finalize plans. This should be ready to bid soon.

GENERAL COMMENTS & UPDATES:

1. Key Issues or Challenges/Notable Accomplishments

- Aging infrastructure

2. Future Considerations:

- Working with Finance to update the city 5-year capital plans
- City Hall capital plans need to be more defined to support future capital plans.



TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: December 8, 2025
SUBJECT: General Manager Report

Business Park Substation

On November 11, Forster Engineering staff visited the site for a meeting to review key components of the new substation project, including the feeder buildouts, site layout challenges, the ATC interconnection, Wisconsin Public Service Commission requirements, and the Construction Authorization.

WU staff are also working with City staff and engineers from Cedar Creek Civil on the on-site design and stormwater requirements for the new substation, the cold-storage building, and the storage-yard reconfiguration.

WU Staff Meeting/Team-Building Event

The WU staff team-building event, held on November 12, was successfully conducted. The meeting began with a team lunch, followed by departmental updates and team-building exercises.

Staff participated in a series of activities designed to strengthen communication, problem-solving, and collaboration. These activities were well-received, and attendee feedback was highly positive.

The event reinforced collaboration across our team and provided valuable strategies to support more effective teamwork. We look forward to offering similar opportunities in the future to continue building team unity and performance.

Back Alley Reconstruction Project

Staff continue to coordinate with the City and affected customers on the full reconstruction of the back alleys north of Main Street in the 300–400 blocks.

The Utilities portion of the project includes significant water main replacements and upgrades, sanitary sewer replacement, and electrical system improvements, including the installation of new poles and conductors. Some customers may also elect to upgrade their private sewer laterals, water services, and electric services as part of the project.

Staff Training

On November 13, WU customer service staff attended the Building Community Connections workshop at WPPI. The workshop served as a rejuvenation day, aimed at helping participants refocus on what matters most: their community, customers, and personal well-being. Through guided discussions, member-led sharing, and inspirational presentations, staff explored practical strategies to strengthen customer connections and maintain balance in their day-to-day work.

Agenda highlights included an overview of the simplified communications plan, updates on member website services, and key program and promotional highlights.

Community Outreach

As part of our Public Power Week celebrations, WU hosted a 3rd-grade coloring contest, with the winning classes at Central Wisconsin Christian School (CWC) and Rock River Intermediate School (RRI) receiving a sponsored Pizza Party that includes pizza, cookies, and beverages. Staff will visit CWC on December 5 and RRI on December 10 to deliver the prizes, while runner-up classes will receive cookies in recognition of their participation. The contest generated strong engagement on Facebook, with CWC entries receiving 283 likes and 9 shares (the winning class earning 183 votes) and RRI entries receiving 503 likes and 8 shares (the winning class earning 188 votes). This outreach effort helps strengthen our relationships with local schools and families, promotes a positive image of our utility, and reinforces our commitment to providing safe, reliable services to the community.

WU will also participate in this year's Waupun Christmas Parade. Our Bucket Truck and Vac Truck will be decorated with festive lights and driven by two WU employees, who will be joined by their families. Together, they will represent the utility with bright smiles and holiday cheer, showcasing our community spirit.

This concludes my report for December 2025. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: January 12, 2026
SUBJECT: General Manager Report

2026 Work Plan Update

Department team leaders have completed their 2026 work plans, outlining key objectives, priorities, and initiatives for the upcoming year. These plans have been reviewed and revised to ensure alignment with organizational goals, and a copy is included in your packet for reference. Work plans will be updated quarterly to reflect progress, adjustments, and emerging priorities, with updated versions provided with future board packets. Please feel free to reach out at any time with questions, feedback, or requests for additional clarification.

Organization Chart

A revised organization chart is included in your packet to reflect recent changes. Our staff is approaching this transition with energy and dedication, and I look forward to supporting them as they step into their new leadership roles. I am confident that, together, we will continue to strengthen the organization, drive innovation, and advance our mission and vision for the future.

Staff Update

We continue our search for a new WWTP operator. The recruitment process is underway, with a focus on identifying highly qualified candidates who align with our technical requirements, safety standards, and organizational values. We are committed to finding the right team member who will contribute to operational success and support the long-term goals of the organization.

Business Park Substation

Staff continues to work on the design of the new substation, including yard expansion and reconfiguration, as well as the design of the new cold storage building. A pre-construction authorization meeting was held on December 8 with the Wisconsin Public Service Commission to review the new substation, voltage conversion, and feeder buildout. The meeting covered project phases and the overall scope of work.

Office Staff

Office staff has been busy closing out work orders and completing year-end accounting tasks, including payroll and insurance updates. In addition, staff is dedicating significant time and attention to preparing for the upcoming financial audit, scheduled to begin the second week of February.

This concludes my report for January 2026. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Owen Vande Kolk, Assistant Electric Operations Supervisor
DATE: December 8, 2025
SUBJECT: Electric Operations Report

Electric Department Update:

Call-Ins

- On 11/27 at approximately 10:45 AM, the lineman on call responded to a low-hanging wire over Wilcox St. The communication wire was raised to avoid additional damage.

Development Planning

- The WU Electric Department continues coordination, design, material procurement, and construction activities for the following projects:
 - Eagle Manufacturing
 - 2000-amp service energized on October 23 with 1,000 kVA transformer.
 - Load is projected to increase in Spring 2026.
 - 56-Unit Housing Complex (Bayberry Ln)
 - Requires a primary extension to serve four 800-amp services.
 - 300 kVA transformer has been installed.
 - WU has the required number of 12s meters in stock for the development.
 - Coordination continues with Spectrum for joint trenching and Hwy 26 crossing.
 - All primary cable is installed and energized.
 - Building One: All 17 meters installed and energized.
 - Building Two: One meter installed for construction power.
 - United Cooperative
 - Last portion of 500 mcm primary cable for feeder loop has been installed.
 - Riser has been terminated.
 - One additional switchgear has been set and is in the process of termination.
 - Work order expected to be closed by the end of 2025.
 - Combined peak demand for five large-power services to date is approximately 2 MW.

URD Cable Installation and Replacement for 2025

- Westview Apartments
 - WU will consolidate the existing two-meter setup into a single metering configuration.
 - Cable replacement includes setting a dual-voltage transformer in preparation for future voltage conversion. New transformer has been set.
 - Primary and secondary cables are prepped for cutover.

- North Side of Claggett Ave
 - Conduits have been installed.
 - Cable is installed and terminated.

Pole Replacement on Hwy 68

- On 11/7, a building materials delivery truck hooked a communication wire crossing a driveway of a home on Hwy 68, causing the pole west of the driveway break. WU crew replaced pole, and the building materials company will be invoiced for all materials and labor.

Johnson/Elm/Grace/W Brown St - Back Lot Rebuild

- Project completed.

Upcoming URD Service Installations and Relocations

- 752 Edgewood Dr-New Home (Complete)
- 30 Birdie Blvd-New Home (Complete)
- 234 Rounsville St-New Home
- 918 W Jefferson St-Storage Shed (Complete)
- 705 Claggett Ave-Relocation for patio (Complete)
- 800 Seymour St-Relocation for pool (Complete)

Business Park Substation and Feeder Build-Outs

- Began developing project estimates and a timeline for the Business Park Substation, feeder build-outs, and voltage conversion of 4kV circuits.
 - Utilizing a system map created by WPPI's GIS service, which shows remaining 4kV distribution transformer data, to develop estimates and request quotes for dual-voltage distribution transformers needed on the existing 4kV system.
 - Transformer procurement planning incorporates WPPI's transformer loading tool to ensure proper sizing for both load capacity and operational efficiency.
 - Preliminary transformer budget numbers have been received from vendors and will be used to refine cost estimates for multi-circuit voltage conversion efforts.

This concludes my report for the December 2025 WU Commission Meeting. Please contact me at 324-7920 or ovandekolk@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Owen Vande Kolk, Assistant Electric Operations Supervisor
DATE: January 12th 2026
SUBJECT: Electric Operations Report

Electric Department Update:

Call-Ins

- On 12/20 at approximately 3:00 PM, the lineman on call responded to an OMS-reported outage at a property in the 200 block of W. Franklin St. The lineman repaired service connections, restoring power to the home.
- On 12/29 at approximately 4:00 AM, the lineman on call responded to a reported gas leak at a commercial property on W. Main St. Alliant Energy and the Waupun Fire Department cleared the building. Power was not disconnected.

Development Planning

- The WU Electric Department continues coordination, design, material procurement, and construction activities for the following projects:
 - 56-Unit Housing Complex (Bayberry Ln)
 - Requires a primary extension to serve four 800-amp services.
 - 300 kVA transformer has been installed.
 - WU has the required number of 12s meters in stock for the development.
 - Spectrum and WU working together for joint trenching and Hwy 26 crossing.
 - All primary cable is installed and energized.
 - Building One: All 17 meters installed and energized.
 - Building Two: One meter installed for construction power.
 - United Cooperative
 - All work is completed and work order closed in 2025.
 - As of the end of 2025, peak billable demand for all five large power services was 3,344 kW.
 - Potential 45-Lot Single-Family Subdivision
 - Estimate to go out week of 1/5/2026.

Tenneco/ATC Planned Outage – 12/29/25

- A planned outage was required at the Comtech Substation to allow ATC and MP Systems to replace an aging guy pole on the transmission system feeding the substation.
- This substation serves as the primary feed for Tenneco.

- The outage was used as an opportunity for WU and Tenneco to perform maintenance on de-energized electrical equipment.

URD Cable Installation and Replacement – 2025

- Westview Apartments
 - All work has been completed.
- North Side of Claggett Ave
 - New cable has been installed and energized.

PSC System Inspections

- The electric department has started PSC system inspections utilizing a template in ArcGIS designed by WPPI's GIS Service.
- In accordance with PSC requirements, approximately 25% of the system will be inspected each year.

2026 Line Clearance Tree Trimming

- Work will begin in identified trouble areas and in response to customer requests.
- Crew will complete trimming on circuits scheduled for clearance in 2026.

Electric Operations Conference and Expo

- The conference features one of the largest utility trade expos in the Midwest.
- Speakers and topics include the PSC of Wisconsin, ATC, Wisconsin Emergency Management, emergency response/APPA, employee health and wellness, stray voltage testing, and drone technology in the utility industry.
- Carson Schramm will graduate from the State of Wisconsin Electric Lineworker Apprenticeship Program on Thursday evening during the conference.

Business Park Substation and Feeder Build-Outs

- Began developing project estimates and a timeline for the Business Park Substation, feeder build-outs, and voltage conversion of 4kV circuits.
 - Utilizing a system map created by WPPI's GIS service, which shows remaining 4kV distribution transformer data, to develop estimates and request quotes for dual-voltage distribution transformers needed on the existing 4kV system.
 - Transformer procurement planning incorporates WPPI's transformer loading tool to ensure proper sizing for both load capacity and operational efficiency.
 - Preliminary transformer budget numbers have been received from vendors and will be used to refine cost estimates for multi-circuit voltage conversion efforts.
 - Yard and storage building design and planning to begin in the first quarter of 2026.

This concludes my report for the January 2026 WU Commission Meeting. Please contact me at 324-7920 or ovandekolk@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: December 1, 2025
SUBJECT: Monthly Operation Report

Water Treatment Facility:

- **Call-In Report**

There are no call-ins to report for the month.

- **Operations**

Additional conductivity probing was completed on the RO2 stage 2 following the installation of the replacement membranes. The evaluation confirmed that conductivity levels remain stable and consistent, indicating that the new membranes are performing as expected and maintaining proper separation efficiency. Staff will continue to monitor system pressures, flows, and conductivity trends over the coming weeks to ensure the membranes remain fully conditioned and operating within design parameters.

Wastewater Treatment Facility:

- **Call-In Report**

There are no call-ins to report for the month.

- **Generator Project**

The project work was completed successfully this period, and the system has moved into its final closeout phase. Only a few punch-list items remain, and the contractor is actively addressing them. The cut-in was completed without issue, and the team is now coordinating with CAT to schedule the technician visit for ATS startup and commissioning, followed by owner training to ensure staff are fully prepared to operate and maintain the equipment. Upcoming steps include final verification testing and completion of the remaining commissioning documentation. Once these final tasks are finished and all punch-list items are resolved, the project will transition into routine operation and ongoing monitoring by staff.

- **Operations**

The Wisconsin DNR was on-site this period to conduct a full inspection and operational review of the double drum dryer as part of the Class A biosolids approval process. Staff walked through the system's operation, data documentation, safety practices, and product handling procedures, including the logistical steps involved in managing the dried algae material. The DNR was impressed with the facility's performance, recordkeeping, and overall operational standards. Following the review, the agency confirmed that all requirements were met and formally granted approval for Class A designation and for the continued handling and distribution of the algae-derived product. This approval supports ongoing regulatory compliance and expands beneficial use options for the material.

Wastewater Operations Continued

The treatment facilities team completed a full recovery clean on the membrane bioreactors (MBRs) as part of scheduled plant maintenance. The cleaning process removed accumulated fouling and restored permeability to improve treatment efficiency and maintain stable operating pressures. Following the cleaning, the MBRs were returned to service, and staff will closely monitor transmembrane pressure, flow rates, and overall system performance over the next several weeks to confirm the effectiveness of the recovery procedures. Early indicators are positive, and the team anticipates improved long-term operating reliability as a result of this maintenance cycle.

Collection and Distribution Crew:

- **Call-In Report**

There are no call-ins to report this month.

- **Operations**

During this period, the operations team advanced its curb box repair program, with notable work completed on Rieds Dr. Several curb boxes along the street were found to be buried, shifted, or obstructed, preventing crews from operating the customer shutoff valves. The team excavated each site, reset and realigned the curb boxes, cleared debris, and replaced damaged components where necessary. These repairs restored full access to the valves, reduced the likelihood of delays during future leak response or scheduled service work, and improved overall reliability for customers in that area.

The operations team also completed a customer water service line repair on East Franklin, following reports of low pressure and surface seepage in the area. Upon investigation, crews identified a failing section of the customer service line that was contributing to intermittent leakage and reduced flow to the residence. The team excavated the site, exposed the defective piping, and replaced the compromised section with new service line material meeting current standards. Once the repair was completed, crews flushed the line, restored normal pressure, and confirmed that no additional leaks were present. The site was backfilled and restored the same day, minimizing disruption to the customer and the surrounding area. This work has improved service reliability for the property and reduced the risk of future water loss along East Franklin.

The operations team completed its semiannual maintenance program for the wastewater lift stations this period. Crews performed full wet-well cleanings, removing accumulated debris, grit, and grease to ensure reliable pump performance and reduce wear on mechanical components. As part of the scheduled work, staff also exercised each lift station's standby generator under load to confirm proper operation during potential power outages. The generators performed as expected, and no deficiencies were identified. This preventative maintenance helps maintain system reliability, extends equipment life, and ensures the stations remain fully functional during both routine and emergency conditions.

The operations team conducted scheduled preventative jetting and flushing of sanitary sewer lines this period to address areas prone to "slow sewer" conditions. Crews systematically cleaned targeted segments, removing accumulated debris, grease, and sediment to maintain proper flow and reduce the risk of blockages. During the process, lines were inspected for early signs of structural issues or potential obstructions. The preventative maintenance successfully restored optimal flow and helps minimize future sewer backups and service disruptions. This proactive program continues to support system reliability and long-term infrastructure performance.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or sschramm@waupunutilities.org.



TO: Waupun Utilities Commissioners
FROM: Darren Sytsma
DATE: January 7, 2026
SUBJECT: Monthly Operation Report

Water Treatment Facility:

- **Call-In Report**

There are no call-ins to report for the month

- **Membrane Replacement**

An additional 21 reverse osmosis (RO) membranes have been ordered for replacement in three vessels in RO2 stage 2.

Since first being reported in the October commission report, all vessels have been continually monitored, with the final three vessels needing replacement to maintain optimal system operation.

Wastewater Treatment Facility:

- **Call-in Report**

There are no call-ins to report for the month

- **Generator Project**

On Tuesday, January 6, Wil Surge and CAT were onsite to complete final wire termination for the standby generator and automatic transfer switch (ATS). On Wednesday, January 7, a power-loss scenario was tested, during which the generator started, power was transferred, the system operated under generator load for 45 minutes, and service was seamlessly transferred back to utility power. CAT will contact the Utility in the coming weeks to review available maintenance contract options. The manufacturer's warranty began upon project completion on Wednesday. Utility staff will develop a Standard Operating Procedure (SOP) for proper equipment startup and shutdown in the event of future power loss.

- **Operations**

Treatment Facilities staff reviewed remaining 2025 work plan items and future 2026 work plans. Currently there a few left from 2025, one focused on management redefining roles for new positions, training new and existing personnel on all aspects of the ABNR process, continual training for new hire, and tracking of accurate and timely timekeeping approvals. The 2026 quarterly work plan was established based on project priority, budget considerations, and anticipated weather conditions.

Wastewater Operations Continued

As a preventative measure, and as discussed in the September commission report, a basket strainer will be installed this week in the Harvest feed line. The strainer will help prevent foreign objects from entering the Harvest feed pump and ultimately the centrifuge, extending the service life of centrifuge components. In December, both centrifuges required disassembly, cleaning, and repair due to debris such as microplastics and snails.

Ruekert & Mielke staff were onsite to finish installation of the new server and Wonderware software. A few issues with licensing and the initial setup remain and should be resolved in the coming weeks.

The Wisconsin DNR completed a Wastewater Facility Inspection on November 18, 2025, and issued a written inspection letter outlining recommendations and follow-up actions required to close out the inspection. A chemical addition Standard Operating Procedure (SOP), including phosphorus removal chemicals, polymers used for sludge thickening, and other treatment chemicals, will be developed and submitted for review. In addition, updates and corrections will be made to the December 2024 Waupun Solids Management Plan as described in the follow-up inspection letter. A meeting with Applied Technologies is scheduled for Tuesday to discuss the required changes to the Solids Management Plan.

This past month, the dryer was in operation for several consecutive weeks due to more consistently thickened product and higher algae concentrations. With assistance from our youth apprentice and the use of weights supplied by the Waupun School District weight room, we were able to properly calibrate the algae bagging system scales. Operation of the dryer has yielded four tons of algae product to date, which was shipped to the manufacturer just before the holidays. Dryer production will resume this week following the planned standby generator power outage. The manufacturer will spend the next few months testing the supplied algae.

This concludes my report. Please do not hesitate to contact me with any questions or concerns at 324-7920 or dsytsma@waupunutilities.org.



TO: Waupun Utilities Commissioners
FROM: Matt Geschke
DATE: January 12, 2026
SUBJECT: Monthly Operation Report

Monthly Report – Collection and Distribution Crew

Call-In Report

- Two call-ins were reported this month:
 - **Hydrant Damage:** A hydrant was struck by a vehicle, breaking at the breakaway flange. The crew repaired the hydrant and restored it to proper working condition.
 - **Broken Water Pipe:** A water pipe inside a building broke, and the interior shut-off valve failed. The crew shut off the service at the curb.

Operations

- **Level 1 Bleeders:** Activated the week of December 8. Bleeding is the controlled release of water through an orifice prior to the meter. This maintains water flow in service lines and prevents freezing.
- **Annual Maintenance:** Staff availability was limited due to several vacations. With reduced staffing, annual preventative maintenance of all equipment is being completed.
- **Hydrant Repairs:** A hydrant head that had been struck and spun on the barrel was repaired and restored.
- **Large Customer Meter Testing:** Staff has begun testing large customer meters using a portable test meter. This allows efficient and accurate testing at both high and low flow rates without removing meters from service, ensuring accurate billing based on usage.

Lead and Copper: The U.S. Environmental Protection Agency's (EPA) Lead and Copper Rule Revisions (LCRR) became effective in 2021. In accordance with the LCRR and Wisconsin Department of Natural Resources (DNR) requirements, all public water systems (PWS) in Wisconsin are required to develop, maintain, and submit a Service Line Materials Inventory.

Each public water system shall submit an initial Service Line Materials Inventory to the Wisconsin Department of Natural Resources no later than **October 16, 2024**. The inventory shall identify the

material composition of all service lines connected to the public water distribution system, including both publicly owned and privately owned portions of the service line.

Public water systems with one or more service lines classified as Lead, Galvanized Requiring Replacement (GRR), or Lead Status Unknown are subject to Consumer Notification (CN) requirements pursuant to the LCRR. The public water system shall deliver a consumer notice to all persons served by a service line with one of these classifications no later than **December 31, 2025**.

In addition, public water systems shall submit an annual Report Notification covering the previous calendar year to the Wisconsin Department of Natural Resources by **July 1** of each year.

Consumer notification shall be repeated annually for all affected service lines until the service line material is verified to be non-lead. Public water systems shall update the Service Line Materials Inventory as service line materials are identified, replaced, or otherwise modified and shall submit updated inventories to the Wisconsin Department of Natural Resources in accordance with applicable reporting requirements. Currently, Waupun Utilities has completed the July 1, 2026 deadline and is in the process of updating the Service Line Materials Inventory.

This concludes the report. Please contact me with any questions or concerns at **324-7920** or **mgeschke@waupunutilities.org**



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: December 8, 2025
SUBJECT: October 2025 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

The electric utility construction activity consisted of primary extension and underground cable replacement work for customers including the Bayberry Lane Development and overhead rebuild projects. Construction work for Newton/Rock reconstruction project for the Water & Sewer Utilities is completed. Engineering fees were also incurred in the Water & Sewer Utilities associated with the 2026 Mill to Madison Street reconstruction projects.

Sewer plant additions included a bio tower trickling pump installation at the WWTF for \$43,200 and the purchase of a used 12" dri-prime pump for use in emergency situations for \$40,000.

MONTHLY OPERATING RESULTS – October 2025 Monthly and Year-To-Date (YTD)

Sales

Electric

- Monthly kWh sales were 6.6% above budget & 8.3% higher than October 2024 on increased sales to Large Power & Large Industrial Power customers.
- YTD kWh sales were 0.4% below budget & 3.2% higher than October 2024 YTD actual sales.

Water

- Monthly sales units of 100 cubic feet were 0.3% below budget & 5.8% lower than October 2024 sales on lower sales to Industrial customers.
- YTD water sales were 3.7% below budget & 6.6% lower than October 2024 YTD actual sales.

Sewer

- Monthly sales units of 100 cubic feet were 4.0% below budget & 2.6% higher than October 2024 from higher volumes to Public Authority customers.
- YTD sewer sales were 3.9% below budget & 5.0% lower than October 2024 YTD actual sales.

Income Statement

Electric

- Operating revenues and purchased power expense were above budget \$300,100 and \$118,200, respectively, due to increases in sales to Large Power and Industrial Power customers.
- Gross margin was \$181,900 above budget as a result of lower market energy prices.
- Operating expenses were \$9,200 above budget primarily due to higher distribution expenses associated with tree trimming and underground line work during the non-construction season.
- Operating income was \$558,200 or \$257,400 above budget, largely due to the lower market energy prices and increased sales to Large Power customers.
- Net income was \$721,200 or \$472,700 above budget primarily from lower than budgeted purchased power expenses and higher sales to new Large Power customers.

- The rolling 12-month Rate of Return was 9.0%.

Water

- Operating revenues were \$29,100 ***below*** budget due to lower sales associated with Industrial customers.
- Operating expenses were \$17,100 ***above*** budget due to increased maintenance outlays at the water treatment facility.
- Operating income was \$518,600 or \$10,200 ***above*** budget.
- Net income was \$565,600 or \$111,500 ***above*** budget.
- The rolling 12-month Rate of Return was 4.5%.

Sewer

- Operating revenues were \$367,400 ***above*** budget due to the new sewer rates effective April 1, 2025.
- Operating expenses were \$168,700 ***below*** budget due to lower maintenance expenses at the WWTF as part of the new ABNR system optimization process.
- Operating income (loss) was (\$214,800) or \$506,100 ***above*** budget as a result of additional non-cash depreciation expense associated with new ABNR facilities offset by the lower ABNR operating costs.
- Net income (loss) was \$918,000 or \$1,860,900 ***above*** budget largely due to additional non-cash depreciation expense associated with new ABNR facilities and \$1,255,000 in grant revenues received during the year. Without the grant revenues, the net loss would have been (\$336,900) or \$605,900 ***above*** budget.
- The rolling 12-month Rate of Return was (2.2%).

Balance Sheets

Electric

- Balance sheet ***decreased*** \$205,600 from September 2025 due to a decrease in receivables from higher sales in the previous month.
- Unrestricted cash ***decreased*** \$151,500 from decreased receivable collections during higher volume summer months in the previous month.
- Accounts payable ***decreased*** \$257,600 from lower purchased power costs than the previous month which included higher sales volumes during the summer months.
- Net position ***increased*** \$50,200.

Water

- Balance sheet ***increased*** \$84,500 from September 2025 from routine operations.
- Unrestricted cash ***decreased*** \$10,800 largely due to routine operations.
- Net position ***increased*** \$54,500.

Sewer

- Balance sheet ***decreased*** \$22,600 from September 2025 due to capital asset purchases of \$84,000 and routine operations.
- Unrestricted cash ***increased*** \$176,900 from a decrease in maintenance expenses from the prior month and the transfer of \$300,000 from the Equipment Replacement Fund to reimburse equipment purchases from 2022 – 2025.
- Net position ***increased*** \$21,500 from the reduction in operating income for the month, largely due to higher monthly depreciation expense on capital assets.

Cash and Investments

The monthly metrics dashboard for cash and investments provides a monthly comparison of cash and investment balances and graphs that present long-term investments by maturity, type, and rating. The Utility's investments are typically fixed-income and held-to-maturity unless called before maturity by the issuer. Held to maturity investments recognize monthly mark to market adjustments that ultimately are not realized when the investment matures.

- Total cash and investments *increased* \$66,400 or **0.5%** from September 2025 primarily from routine operations within the three utilities.
- Received interest and distributions of \$2,500 and recorded unrealized market adjustments of \$2,600 along with (\$800) in management fees, resulting in a net portfolio *gain* of \$4,300 for the month.
- Total interest and investment income earned (excluding market value adjustments) on all accounts for the month was \$20,400 and \$320,400 year-to-date.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget <i>(As of 4/14/2024):</i>	\$ 37,508,000
Total Project Costs to Date <i>(Thru 12/2/2025):</i>	\$ 37,293,599
Loan Draws – Project to Date <i>(Thru 8/5/2025):</i>	\$ 27,807,000
Grants Provided <i>(Thru 10/6/2025):</i>	\$ 9,277,691
Disburse Request #39 Requested <i>(7/25/2025):</i>	\$ 221,143
Disburse Request #39 – Paid <i>(8/14/2025):</i>	\$ 221,200

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstanek@waupunutilities.org with any questions or comments.



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: January 12, 2026
SUBJECT: November 2025 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

The electric utility construction activity consisted of primary extension and underground cable replacement work for customers including the Bayberry Lane Development, United Soy extension and overhead rebuild projects. Construction work for Newton/Rock reconstruction project for the Water & Sewer Utilities is complete. Engineering fees were also incurred in the Water & Sewer Utilities associated with the 2026 Mill to Madison Street reconstruction projects.

There were no plant additions for the month.

MONTHLY OPERATING RESULTS – November 2025 Monthly and Year-To-Date (YTD)

Sales

Electric

- Monthly kWh sales were 5.8% above budget & 9.9% higher than November 2024 on increased sales to General Service & Large Power customers.
- YTD kWh sales were 0.1% below budget & 3.8% higher than November 2024 YTD actual sales.

Water

- Monthly sales units of 100 cubic feet were 7.1% below budget & 3.9% lower than November 2024 sales on lower sales to Industrial customers.
- YTD water sales were 4.0% below budget & 6.4% lower than November 2024 YTD actual sales.

Sewer

- Monthly sales units of 100 cubic feet were 6.5% below budget & 0.3% lower than November 2024 from lower volumes to Public Authority customers.
- YTD sewer sales were 3.6% below budget & 4.6% lower than November 2024 YTD actual sales.

Income Statement

Electric

- Operating revenues and purchased power expense were above budget \$279,300 and \$85,800, respectively, due to increases in sales to Large Power and Industrial Power customers.
- Gross margin was \$193,500 above budget as a result of the revenue increases above.
- Operating expenses were \$22,200 below budget primarily due to more labor hours being spent on project work than maintenance during the month.
- Operating income was \$634,900 or \$303,700 above budget largely due to increased sales to Large Power customers.
- Net income was \$813,800 or \$535,100 above budget primarily from lower than budgeted purchased power expenses and higher sales to new Large Power customers.
- The rolling 12-month Rate of Return was 9.5%.

Water

- Operating revenues were \$33,700 ***below*** budget due to lower sales associated with Industrial customers.
- Operating expenses were \$4,700 ***above*** budget due to increased maintenance outlays at the water treatment facility.
- Operating income was \$588,100 or \$33,300 ***above*** budget.
- Net income was \$643,900 or \$148,900 ***above*** budget.
- The rolling 12-month Rate of Return was 4.7%.

Sewer

- Operating revenues were \$409,700 ***above*** budget due to the new sewer rates effective April 1, 2025.
- Operating expenses were \$198,800 ***below*** budget due to lower maintenance expenses at the WWTF as part of the new ABNR system optimization process.
- Operating income (loss) was (\$193,000) or \$575,400 ***above*** budget as a result of additional non-cash depreciation expense associated with new ABNR facilities offset by the lower ABNR operating costs.
- Net income (loss) was \$929,400 or \$1,942,100 ***above*** budget largely due to additional non-cash depreciation expense associated with new ABNR facilities and \$1,255,000 in grant revenues received during the year. Without the grant revenues, the net loss would have been (\$325,500) or \$687,100 ***above*** budget.
- The rolling 12-month Rate of Return was (2.3%).

Balance Sheets

Electric

- Balance sheet ***decreased*** \$2,400 from October 2025 due to a decrease in receivables from lower sales in the previous month.
- Unrestricted cash ***decreased*** minimally from decreased receivable collections during higher volume summer months in the previous month.
- Accounts payable ***decreased*** \$100,000 from lower purchased power costs than the previous month which included higher sales volumes during the summer months.
- Net position ***increased*** \$92,600.

Water

- Balance sheet ***increased*** \$69,000 from October 2025 from routine operations.
- Unrestricted cash ***increased*** \$33,700 largely due to routine operations.
- Net position ***increased*** \$78,500.

Sewer

- Balance sheet ***decreased*** \$112,000 from October 2025 due to an interest only debt payment of \$148,800 and routine operations.
- Unrestricted cash ***increased*** \$84,500 from a decrease in maintenance expenses from the prior month and routine operations.
- Unrestricted cash ***decreased*** \$60,200 from an interest only debt payment of \$148,800.
- Accrued interest payable ***decreased*** \$123,300 from the interest only debt payment noted previously.
- Net position ***decreased*** \$11,400 from the reduction in debt interest accruals for the month and higher monthly depreciation expense on capital assets.

Cash and Investments

The monthly metrics dashboard for cash and investments provides a monthly comparison of cash and investment balances and graphs that present long-term investments by maturity, type, and rating. The Utility's investments are typically fixed-income and held-to-maturity unless called before maturity by the issuer. Held to maturity investments recognize monthly mark to market adjustments that ultimately are not realized when the investment matures.

- Total cash and investments *increased* \$122,500 or **0.9%** from October 2025 primarily from routine operations within the three utilities.
- Received interest and distributions of \$23,700 and recorded unrealized market adjustments of \$3,900 along with (\$800) in management fees, resulting in a net portfolio *gain* of \$26,800 for the month.
- Total interest and investment income earned (excluding market value adjustments) on all accounts for the month was \$43,200 and \$363,600 year-to-date.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget <i>(As of 4/14/2024):</i>	\$ 37,508,000
Total Project Costs to Date <i>(Thru 12/2/2025):</i>	\$ 37,293,600
Loan Draws – Project to Date <i>(Thru 8/5/2025):</i>	\$ 27,807,000
Grants Provided <i>(Thru 1/6/2025):</i>	\$ 9,277,691
Disburse Request #40 Requested <i>(12/1/2025):</i>	\$ 110,093
Disburse Request #40 – Paid <i>(12/15/2025):</i>	\$ 93,085

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstanek@waupunutilities.org with any questions or comments.

CITY OF WAUPUN FINANCIAL SUMMARY REPORT

2025

January

Revenues	Expenses
\$542,183 - Insurance recovery for Roof Damage work to be completed in 2025 (Total \$708,455)	
\$11,722 - State Aid Flooding June 2024	

February

Revenues	Expenses
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March

Revenues	Expenses
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April

Revenues	Expenses
Interest Income \$89,000 over budget	

May

Revenues	Expenses
	Police Overtime at 75% of its overtime budget

June

Revenues	Expenses
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July

Revenues	Expenses
\$6,484 Mutual Aid City of Juneau June 2025 Tornado	Police Overtime at 85% of its overtime budget
\$20,000 Tourism Payment Destination Lake Winnebago Region	

July

Revenues	Expenses
\$6,484 Mutual Aid City of Juneau June 2025 Tornado	Police Overtime at 85% of its overtime budget
\$20,000 Tourism Payment Destination Lake Winnebago Region	

August

Revenues	Expenses
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September

Revenues	Expenses
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October

Revenues	Expenses
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November

Revenues	Expenses
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CITY OF WAUPUN MONTHLY FINANCIAL REPORT

November 30, 2025



General Operations Fund

	11/30/2025 Month Activity	11/30/2025 YTD Actual	11/30/2025 Budget Amount	11/30/2025 Over/(Under)	% of Year Past 91%
REVENUE					
Taxes	96,496	2,328,666	2,384,660	(55,994)	97.65
Special Assessments	208	464	100	364	464.14
Intergovernmental Aids	2,857,843	4,221,998	4,144,529	77,469	101.87
Licenses and Permits	9,457	69,786	55,125	14,661	126.60
Penalties, Forefeitures	3,426	43,494	42,500	994	102.34
Public Charges for Service	12,142	404,970	366,080	38,890	110.62
Intergovernmental Charges	-	-	-	-	-
Miscellaneous Revenue	38,863	370,661	74,575	296,086	497.03
Special Funds Activity	-	-	176,506	(176,506)	0.00
TOTAL REVENUE	3,018,434	7,440,040	7,244,075	195,965	
EXPENDITURES					
General Government	78,427	1,651,260	1,514,733	136,527	109.01
Recreation	30,095	606,618	730,489	(123,871)	83.04
Assessor/Inspector	3,200	40,342	40,500	(158)	99.61
Police	220,167	2,310,595	2,616,773	(306,178)	88.30
Fire	33,853	355,852	683,794	(327,942)	52.04
Public Works	106,900	1,427,680	1,700,457	(272,777)	83.96
Economic Dvlp/Admin	714	23,179	21,895	1,284	105.87
TOTAL EXPENDITURES	473,355	6,415,526	7,308,641	(893,115)	
NET REVENUES OVER EXPENDITURES	2,545,080	1,024,514	(64,566)		

Library Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	
REVENUE					
Tax Levy	-	575,277	575,277	-	100.00
Interest/Divid/Grants/Cty Approp	-	231,464	223,304	8,160	103.65
Fees	128	1,807	1,300	507	138.98
Revenue/Donations	1,876	33,412	5,000	28,412	668.24
TOTAL REVENUE	2,003	841,959	804,881	37,078	
EXPENDITURES					
Wages/Benefits	62,121	687,196	804,881	(117,685)	85.38
Revenue/Donations	-	-	-	-	0.00
TOTAL EXPENDITURES	62,121	687,196	804,881	(117,685)	
NET REVENUE OVER EXPENDITURES	(60,118)	154,764	-		

Grants and Donations Fund

	11/30/2025 Month Activity	11/30/2025 YTD Actual	11/30/2025 Budget Amount	11/30/2025 Over/(Under)	Percent
REVENUE					
Federal Grants	-	-	-	-	
State/Misc Grants & Donations	3,525	61,836	6,000	55,836	
TOTAL REVENUE	3,525	61,836	6,000	55,836	
EXPENDITURES					
General Government	-	-	5,000	(5,000)	
Recreational Grants	29,000	112,731	-	112,731	
Police Grants	640	5,456	-	5,456	
Fire/EMR Grants	2,299	8,688	-	8,688	
DPW Grants	-	-	-	-	
Economic Development	-	-	1,000	(1,000)	
TOTAL EXPENDITURES	31,939	126,875	6,000	120,875	
NET REVENUE OVER EXPENDITURES	(28,414)	(65,038)	-	-	

Building Inspection Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Levy	-	-	-	-	
Building Permits	2,960	140,023	75,000	65,023	186.70
Fees	685	17,675	9,500	8,175	186.05
TOTAL REVENUE	3,645	157,698	84,500	73,198	
EXPENDITURES					
Operating Supplies/Wages	10,495	140,800	78,108	62,692	180.26
TOTAL EXPENDITURES	10,495	140,800	78,108	62,692	
NET REVENUE OVER EXPENDITURES	(6,850)	16,898	6,392	-	

Debt Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Paid to Escrow Agent	-	-	-	-	
General Property Tax	-	806,980	806,980	-	100.00
Funds Applied	-	1,350	1,000	350	134.97
Transfer in Other Funds	243,219	1,062,018	1,062,085	(67)	99.99
TOTAL REVENUE	243,219	1,870,348	1,870,065	283	
EXPENDITURES					
Principal and Interest Payments	-	130,450	130,450	-	100.00
Principal and Interest Payments	546,681	1,739,948	1,739,616	332	100.02
TOTAL EXPENDITURES	546,681	1,870,398	1,870,066	332	
NET REVENUE OVER EXPENDITURES	(303,463)	(50)	(1)	-	

Capital Fund

	11/30/2025 Month Activity	11/30/2025 YTD Actual	11/30/2025 Budget Amount	11/30/2025 Over/(Under)	Percent
REVENUE					
Tax Levy	-	340,000	340,000	-	100.00
Sidewalks	-	434	-	434	0.00
State Shared Revenue/Exp. Restr.	1,488	155,217	533,063	(377,846)	29.12
Fees - Recreation Facilities	-	15,500	15,000	500	103.33
Co. & Muni. Street & Highways	-	-	-	-	
Interest and Misc Income	14,655	928,085	8,000	920,085	11601.07
Transfer in Other Funds	-	1,738,077	1,206,646	531,431	144.04
TOTAL REVENUE	16,143	3,177,314	2,102,709	1,074,605	
EXPENDITURES					
City Hall	-	112,209	165,000	(52,791)	68.01
Recreation	-	461,254	339,130	122,124	136.01
Public Safety	-	-	297,500	(297,500)	0.00
Library	-	100	5,000	(4,900)	0.00
DPW/Streets	587,021	2,129,903	1,161,747	968,156	183.34
Transfer Out - Other Funds	-	-	-	-	0.00
TOTAL EXPENDITURES	587,021	2,703,466	1,968,377	735,089	
NET REVENUE OVER EXPENDITURES	(570,878)	473,848	134,332		

Business Park Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Increment	-	-	-	-	
Interest Income	8	89	-	89	
Leases/Debt Proceeds	2,493	55,640	12,221	43,419	455.28
TOTAL REVENUE	2,501	55,729	12,221	43,508	
EXPENDITURES					
Operating	2,518	46,653	51,149	(4,496)	91.21
TOTAL EXPENDITURES	2,518	46,653	51,149	(4,496)	
NET REVENUE OVER EXPENDITURES	(17)	9,076	(38,928)		

TID 3 Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Increment	-	214,768	206,481	8,287	104.01
PILOT	-	6,600	6,023	577	109.58
Grants	-	88,877	-	88,877	
Permits	-	-	-	-	
Donations	-	-	-	-	
Proceeds Long Term Debt Issue	-	-	-	-	
TOTAL REVENUE	-	310,246	212,504	97,742	
EXPENDITURES					
Operating	7,301	360,536	181,088	179,448	199.09
Transfer Out - Other Funds	-	-	-	-	
TOTAL EXPENDITURES	7,301	360,536	181,088	179,448	
NET REVENUE OVER EXPENDITURES	(7,301)	(50,290)	31,416		

TID 5 Fund

	11/30/2025 Month Activity	11/30/2025 YTD Actual	11/30/2025 Budget Amount	11/30/2025 Over/(Under)	Percent
REVENUE					
Tax Increment	-	474,540	473,755	785	100.17
Developer Guarantees	-	33,554	32,342	1,212	103.75
Fees	-	-	-	-	
Interest Revenue	-	-	-	-	
Proceeds Long Term Debt Issue	-	-	-	-	
TOTAL REVENUE	-	508,094	506,097	1,997	
EXPENDITURES					
Operating	-	388,207	387,800	407	100.10
TOTAL EXPENDITURES	-	388,207	387,800	407	
NET REVENUE OVER EXPENDITURES	-	119,887	118,297		

TID 6 Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Increment	-	145,390	140,441	4,949	103.52
State/Federal Grants	-	-	-	-	
Permits	-	-	-	-	
Donations/Transfer In	-	-	-	-	
TOTAL REVENUE	-	145,390	140,441	4,949	
EXPENDITURES					
Transfers Out - Other Funds	86,000	86,000	100,000	(14,000)	
Operating	1,005	4,659	5,150	(491)	90.46
TOTAL EXPENDITURES	87,005	90,659	105,150	(14,491)	
NET REVENUE OVER EXPENDITURES	(87,005)	54,731	35,291		

TID 7 Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Increment	-	75,484	75,484	(0)	100.00
Permits	-	-	-	-	
State Grants	-	-	-	-	
Permits - Other	-	2,499	-	2,499	
Donations	-	-	-	-	
TOTAL REVENUE	-	77,983	75,484	2,499	
EXPENDITURES					
Int on Adv/Transfer to Debt Fund	131,469	157,938	157,938	(1)	100.00
Operating	-	1,709	1,150	559	148.64
TOTAL EXPENDITURES	131,469	159,647	159,088	559	
NET REVENUE OVER EXPENDITURES	(131,469)	(81,664)	(83,604)	1,940	

TID 8 Fund

	11/30/2025 Month Activity	11/30/2025 YTD Actual	11/30/2025 Budget Amount	11/30/2025 Over/(Under)	Percent
REVENUE					
Tax Increment	-	226,936	226,936	(0)	100.00
Permits	-	-	-	-	
Fees	-	-	-	-	
Interest Revenue	-	-	-	-	
Proceeds from Long Term Debt Issue	-	-	-	-	
TOTAL REVENUE	-	226,936	226,936	(0)	
EXPENDITURES					
Transfer Out - Debt Fund	-	93,383	93,416	(33)	99.96
Operating	-	1,557	1,150	407	135.37
TOTAL EXPENDITURES	-	94,940	94,566	374	
NET REVENUE OVER EXPENDITURES	-	131,996	132,370		

TID 9 Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Increment	-	517,932	517,932	-	0.00
Interest Revenue	1,411	17,109	-	17,109	0.00
Proceeds Long Term Debt	-	-	-	-	
TOTAL REVENUE	1,411	535,041	517,932	17,109	
EXPENDITURES					
Transfer Out - Other Funds	51,750	103,500	103,500	-	100.00
Operating	471,333	1,400,005	2,450	1,397,555	57143.07
TOTAL EXPENDITURES	523,083	1,503,505	105,950	1,397,555	
NET REVENUE OVER EXPENDITURES	(521,672)	(968,464)	411,982		

Equipment Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Levy	-	280,930	280,930	-	100.00
Grants	-	10,471	-	10,471	0.00
Misc.	1,169	163,910	5,000	158,910	3278.20
Transfers In - Other Funds	-	2,438,750	2,682,250	(243,500)	90.92
TOTAL REVENUE	1,169	2,894,061	2,968,180	(74,119)	
EXPENDITURES					
Administration	-	8,084	20,100	(12,016)	40.22
Recreation	-	596	5,000	(4,404)	11.92
Police	2,187	214,965	195,127	19,838	110.17
Fire	-	1,904,152	2,519,000	(614,848)	75.59
Library	-	-	-	-	
DPW	628	319,159	286,750	32,409	111.30
TOTAL EXPENDITURES	2,815	2,446,956	3,025,977	(579,021)	
NET REVENUE OVER EXPENDITURES	(1,646)	447,105	(57,797)		

Recycling Fund

	11/30/2025 Month Activity	11/30/2025 YTD Actual	11/30/2025 Budget Amount	11/30/2025 Over/(Under)	Percent
REVENUE					
Grant	-	5,000	5,000	-	0.00
Fees	12,547	125,429	160,229	(34,800)	78.28
Interest	-	4,260	3,500	760	121.73
TOTAL REVENUE	12,547	134,689	168,729	(34,040)	
EXPENDITURES					
Operating	12,719	127,763	160,048	(32,285)	79.83
TOTAL EXPENDITURES	12,719	127,763	160,048	(32,285)	
NET REVENUE OVER EXPENDITURES	(171)	6,926	8,681		

Solid Waste Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Fees	37,641	376,286	442,265	(65,979)	85.08
TOTAL REVENUE	37,641	376,286	442,265	(65,979)	
EXPENDITURES					
Operating	34,527	348,463	442,493	(94,030)	78.75
TOTAL EXPENDITURES	34,527	348,463	442,493	(94,030)	
NET REVENUE OVER EXPENDITURES	3,115	27,823	(228)		

Tourism Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Local Room Tax	8,210	85,083	60,000	25,083	141.80
Misc.	-	20,000	10,000	10,000	200.00
TOTAL REVENUE	8,210	105,083	70,000	35,083	
EXPENDITURES					
Operating	9,970	86,331	70,000	16,331	123.33
TOTAL EXPENDITURES	9,970	86,331	70,000	16,331	
NET REVENUE OVER EXPENDITURES	(1,759)	18,751	-		

Taxi Fund

	11/30/2025	11/30/2025	11/30/2025	11/30/2025	
	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Levy	-	45,000	45,000	-	0.00
State/Federal Grants	-	59,969	93,000	(33,031)	64.48
Sale of Vehicles/Property	-	-	-	-	0.00
Transfer In - Other Funds	-	-	-	-	0.00
TOTAL REVENUE	-	104,969	138,000	(33,031)	
EXPENDITURES					
Operating	13,205	124,827	162,928	(38,101)	76.61
TOTAL EXPENDITURES	13,205	124,827	162,928	(38,101)	
NET REVENUE OVER EXPENDITURES	(13,205)	(19,858)	(24,928)		

Stormwater Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Grants	-	-	-	-	-
Fees	-	-	-	-	-
Stormwater Fees	52,425	545,671	592,500	(46,829)	92.10
Proceeds Long Term Debt Issue	-	1,036,250	1,115,643	(79,393)	92.88
TOTAL REVENUE	52,425	1,581,921	1,708,143	(126,222)	
EXPENDITURES					
Operating, Wages, Benefits	46,566	1,271,883	1,617,979	(346,096)	78.61
TOTAL EXPENDITURES	46,566	1,271,883	1,617,979	(346,096)	
NET REVENUE OVER EXPENDITURES	5,859	310,038	90,164		



COUNCIL COMMUNICATION

REPORT DATE:	January 22, 2026
DEPARTMENT:	Administration / Economic Development
PREPARED BY:	Administrator Schlieve

ECONOMIC DEVELOPMENT:

- WEDC conducted a site visit on January 6, 2026 as part of the Main Street Cohort program. Approximately 55 people attended a presentation on the benefits of the Main Street approached and discussion was had on what it means for Waupun to transition to a designated Main Street community. The feedback was positive and in support of moving forward with the program. The steering committee is meeting weekly and focused on establishing a sound organizational structure. That group will be coming to a future COW meeting to share a progress update.
- Back Alley Reconstruction Project. We continue to make slow progress with adjacent property owners and are nearing completion of the plan design for the back alley project. We are interested in pursuing a Vibrant Spaces Grant to help with beatification of the area and are working with WEDC to gain support for the idea.
- Shaler Drive extension to finalize survey maps. Additionally, work is happening with Dodge County to finalize grant agreements for this project. We anticipate engineering design to be complete with the project ready to bid in early 2026.
- WEDA Legislative Advocacy Day. Mayor Bishop and I attended the WEDA Legislative Day at the Capitol. There are a number of bills that we advocated for pertaining to affordable housing, TID reform and childcare, all issues relevant for Waupun. A copy of a briefing sheet is attached for reference.
- Main Street Makeover Contest. We are working with two property owners to file and application for the Main Street Makeover Contest. Properties receiving an award receive technical assistance and \$10,000 to complete a façade makeover. Applications are due the end of January.
- CDA/BID: The BID awarded a façade grant to Chic Tique Girls for the renovation of 301 E Main Street. Additionally a grant to upgrade signage at Werner Harmsen's retail store was approved. The CDA awarded both businesses businesses with a grant as well.

ADMINISTRATION:

- CDBG Community Survey: Follow-up letters were mailed and staff began calling residents in the neighborhood of Park, Roosevelt, Grove, and E Franklin Streets to complete surveys. The work is ongoing and we are hopeful that we will have an adequate sample size to qualify for a CDBG Public Facilities grant of up to \$1M. The total project cost is estimated at \$3.2M. The survey is needed to determine the City's eligibility for this funding. The CDBG program requires that 51% of residents in the impacted area fall below a particular income threshold (federal definition that varies based on household size) to meet eligibility requirements.
- January 1, 2026 marked the first day of the shared service agreement for fire and emergency services with the Towns of Chester, Trenton and Waupun.
- Applications for the Interoperability Radio Grant for Police and Fire were submitted on time. If awarded, the grant will fund up to \$50K to purchase 700/800 mHz radios and requires a 20% match, which the council authorized via resolution in late December.



WISCONSIN ECONOMIC DEVELOPMENT ASSOCIATION

The Wisconsin Economic Development Association (WEDA) **SUPPORTS** the following legislative proposals to enhance Wisconsin's economic development toolbox, address growing workforce development challenges, and drive economic growth across the state:

ASSEMBLY BILL 194 — WORKFORCE HOUSING REVOLVING LOAN FUND REPAIR BILL

WEDA **SUPPORTS** this legislation that makes critical improvements to the following three workforce housing revolving loan fund (RLF) programs administered by the Wisconsin Housing and Economic Development Authority (WHEDA), which were created in 2023 to increase affordable housing options statewide: 1.) Infrastructure Access Program; 2.) Restore Main Street Program; and 3.) Commercial-to-Housing Conversion Program. The bill updates project eligibility criteria and maximum loan amounts to make the programs more attractive and usable for developers and communities. Most importantly, this bill will repeal the "anti-stacking" language in current law that prohibits pairing financing from these programs with Tax Increment Financing (TIF) or historic rehabilitation tax credits, removing a major barrier to project feasibility.

- ⇒ *Bill Status: Passed by the Assembly and is awaiting further action in the Senate.*
- ⇒ *Messaging:*
 - ⇒ *Makes these programs more useful and accessible to developers and local governments.*
 - ⇒ *Gives developers greater financial capacity, lowering the funding gap that often prevents projects.*
 - ⇒ *Removes statutory roadblocks that have prevented full utilization of program funding.*

ASSEMBLY BILL 375 — HISTORIC PRESERVATION TAX CREDIT MODERNIZATION BILL

WEDA **SUPPORTS** this legislation that enhances Wisconsin's Historic Preservation Tax Credit (HTC) program, a proven economic development tool that attracts private investment and supports downtown revitalization, job creation, and tourism. Several changes over the years to both the state and federal HTC tax credit programs created eligibility obstacles that have derailed critical historic rehabilitation projects. This bill, which lowers administrative barriers to increase program access and promote additional historic preservation, will make the following changes to the program: 1.) Decouple the state HTC from the federal HTC for projects applying only for the state credit. This will allow smaller projects to qualify for the state credit without meeting the much higher federal expenditure threshold; and 2.) Modify the current \$3.5 million project cap to allow reapplication every 15 years for new restoration work on the same parcel.

- ⇒ *Bill Status: Passed by the Assembly and is awaiting further action in the Senate.*
- ⇒ *Messaging:*
 - ⇒ *Lowers administrative barriers and expands eligibility to allow more historic structures, which are anchors of tourism and economic activity, to be preserved for future generations.*
 - ⇒ *Makes the tax credit more accessible for historic rehabilitation projects, especially smaller projects in both urban and rural parts of the state.*
 - ⇒ *Helps ensure historic properties remain vital community assets that drive economic growth.*

ASSEMBLY BILL 451 — RESIDENTIAL TAX INCREMENT DISTRICT BILL

WEDA **SUPPORTS** this legislation that will create a new type of Tax Increment District (TID) in Wisconsin—a Residential TID, also referred to as a “Housing TID.” Under this proposal, municipalities would be granted a new tool specifically designed to promote owner-occupied housing development and finance residential infrastructure. The bill provides additional flexibility by exempting Housing TIDs from the current law 12% TIF equalized value limit. Instead, the total value of all Housing TIDs in a municipality would be capped at 3% of the municipality’s equalized property value, allowing communities to address housing needs without crowding out traditional economic development TIDs.

⇒ *Bill Status: Passed by the Assembly and is awaiting further action in the Senate.*

⇒ *Messaging:*

- ⇒ *Lowers costs for public infrastructure for residential development — such as streets, sidewalks, water, sewer, and utilities — one of the biggest cost barriers for new housing construction.*
- ⇒ *Will expand the availability and lower the cost of owner-occupied housing in Wisconsin.*
- ⇒ *Requires Housing TIDs to be developer financed, significantly lowering financial risk to local governments.*

SENATE BILL 376 — EMPLOYER PROVIDED CHILDCARE TAX CREDIT BILL

WEDA **SUPPORTS** this legislation that creates a new state tax credit for businesses that provide or support childcare for their employees, matching an existing federal incentive. Under current federal law, employers can receive a tax credit for helping build, expand, or operate childcare facilities, or for covering childcare referral and support services. The credit percentage for qualified expenditures is 40% for large businesses and 50% for small businesses. This legislation allows Wisconsin employers who already qualify for the federal credit to also claim the same amount against their state income taxes. In effect, the bill doubles the incentive for employers to invest in childcare in Wisconsin. The credit, which applies only to childcare services located in this state, is available to a wide range of employers, including small businesses, corporations, and pass-through entities. It also includes taxpayer safeguards so that if a childcare facility closes early and the federal credit must be repaid, the state credit is also repaid.

⇒ *Bill Status: Passed by the Senate and is awaiting further action in the Assembly.*

⇒ *Messaging:*

- ⇒ *Increases access to childcare for families by incentivizing employers to be part of the solution.*
- ⇒ *Encourages the creation of additional childcare slots and helps stabilize existing providers.*
- ⇒ *Strengthens Wisconsin’s workforce, helping employers to attract and retain employees.*
- ⇒ *Allows employers to leverage the value of the federal incentive with a new state tax benefit.*

