



A G E N D A
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE
Waupun City Hall & Zoom
Tuesday, May 25, 2021 at 4:30 PM

Join Zoom Meeting:

<https://us02web.zoom.us/j/83253818048?pwd=Y2RvQ1ZhdkErOEVJK2NlcDJBRlJwQT09>

Meeting ID: 832 5381 8048

Passcode: 775332

-or-

Dial:

(312) 626-6799 US

Meeting ID: 832 5381 8048

Passcode: 775332

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT --*State name, address, and subject of comments. (2 Minutes)*

CONSIDERATION - ACTION

1. Approval of Agenda/Motion to Deviate
2. Approval of February 23, 2021 Economic Development Committee Closed Session Minutes
- [3.](#) Approval of March 30, 2021 Economic Development Committee Minutes
4. Approval of March 30, 2021 Economic Development Committee Closed Session Minutes

ADJOURN TO CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) of the WI Statutes for:
(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

5. Negotiations and investing of public funds for a proposed project at 505 Libby Street
6. Negotiations on Industrial Land owned by City of Waupun

RECONVENE TO OPEN SESSION

The Economic Development Committee will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

ADVANCED PLANNING

7. Potential Agenda Items
8. Date of Next Scheduled Meeting - June 29, 2021

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE MEETING
 Zoom
 Tuesday, March 30, 2021 at 4:30 p.m.

Committee Members Present:

Jim Cleveland (arrived at 4:33p.m.) Envision Greater Fond du Lac
 Pete Kaczmariski..... City Council
 Ryan Mielke City Council
 Julie Nickel Mayor
 Jason Westphal City Council

Committee Members Absent:

Steve Brooks Waupun Utilities

Staff Present:

Michelle Kast City of Waupun
 Kathy Schlieve Administrator
 Jeff Stanek Waupun Utilities
 Sarah Van BurenCommunity & Economic Development Coordinator
 Dan VandeZande City Attorney

CALL TO ORDER:

Mr. Kaczmariski called the virtual meeting of the Economic Development Committee meeting to order at 4:32 p.m.

ROLL CALL OF BOARD MEMBERS:

Roll call and quorum determined.

PUBLIC COMMENT:

None.

CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS:

1. Approval of Agenda/Motion to Deviate

Administrator Schlieve requested item 3, approval of February 23, 2021 Closed Session Minutes, be tabled until the next meeting since they were not included in the meeting packet.

A motion to approve the agenda, as amended, was made by Mayor Nickel and seconded by Mr. Westphal, passing unanimously.

2. Approval of February 23, 2021 Economic Development Committee Meeting Minutes

A motion to approve the February 21, 2021 minutes was made by Mayor Nickel and seconded by Mr. Westphal, passing unanimously.

DISCUSSION

3. Downtown Market Analysis

Administrator Schlieve stated the BID and CDA had budgeted for this work to be done in 2020 however, due to COVID, it was put on hold until 2021. Three proposals have been received and decision will be made this month. The results of this analysis will contain relevant data pertaining to trade area, retailer gaps, etc.

Mr. Kaczmariski asked if this item was budgeted for. Administrator Schlieve stated the BID and CDA budgeted for the work in 2020 and the funding was carried over into 2021.

ADJOURN TO CLOSED SESSION:

A motion was made by Mayor Nickel and seconded by Mr. Westphal to adjourn into closed session under Section 19.85 (1) of the WI Statutes for:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion was

unanimously approved.

4. **Negotiations on city-owned land in TID 7**
5. **Redevelopment of 21 E. Jefferson Street Negotiation in TID 3**
6. **Negotiations on Industrial Land owned by City of Waupun**

RECONVENE TO OPEN SESSION

A motion was made by Mayor Nickel and seconded by Mr. Westphal to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion unanimously approved.

ACTION FROM CLOSED SESSION

None

ADVANCED PLANNING:

7. Potential Agenda Items

- Will be determined, as needed.

8. Date of Next Scheduled Meeting

The next meeting will be April 27, 2021 at 4:30 p.m. Due to the pace of opportunities presented, the members are willing to be flexible with future meeting dates and times.

ADJOURNMENT

The motion to adjourn was made by Mr. Westphal and seconded by Mayor Nickel, passing unanimously. The meeting adjourned at 5:20 p.m.