



A G E N D A
CITY OF WAUPUN BOARD OF PUBLIC WORKS AND
FACILITIES COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, March 08, 2022 at 4:30 PM

The Waupun Board of Public Works and Facilities Committee will meet in-person, virtual, and teleconference. Instructions to join the meeting are provided below:

Join Zoom Meeting

<https://us02web.zoom.us/j/83430608522?pwd=N1pSZ05zUStFdVEybWxwSHcyc2JyUT09>

Meeting ID: 834 3060 8522

Passcode: 630201

By Phone: 312 626 6799 US (Chicago)

CALL TO ORDER

ROLL CALL

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS--*State name, address, and subject of comments.*
(2 Minutes)

No Public Participation after this point.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

CONSIDERATION - ACTION

- [1.](#) Approve minutes of the February 8, 2022 meeting.
- [2.](#) Spring Yard Waste Pick-up Dates
- [3.](#) City of Waupun 2021 Annual MS4 Report(Informational)
- [4.](#) Driveway Opening for Waupun Correctional Institution property on S. Madison St.

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



A G E N D A
CITY OF WAUPUN BOARD OF PUBLIC WORKS AND
FACILITIES COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, February 08, 2022 at 4:30 PM

CALL TO ORDER

Chairman Kaczmarek called the meeting to order at 4:30pm.

ROLL CALL

Members in attendance on roll call is:

In-Person: Alderman Kaczmarek, Alderman Matoushek, Alderman Westphal, Ryan Mielke, Dave Rens

Virtually: Dale Heeringa

Members absent and excused: Gregg Zonnefeld

Ex officio, Non-Voting Members present is:

In-Person: Mayor Nickel, Public Works Director Daane, Recreation Director Kaminski,

Members absent and excused: Utility Manager Brooks, City Clerk Hull, Police Chief Loudon

City Staff in attendance is:

In-Person: Administrator Schlieve

Audience in attendance is:

In-Person: Mike Thurmer

Media in attendance:

In-Person: Jaedon Buchholz

PERSONS WISHING TO ADDRESS COUNCIL

Mike Thurmer provides his concerns and frustration regarding the permit fees for dumping grass, leaves, and debris.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

The next scheduled meeting will be held on Tuesday, March 8, 2022 at 4:30pm in the City Hall Council Chambers.

CONSIDERATION - ACTION

1. Approve Minutes of the December 14, 2021 Meeting

Motion Westphal, second Rens to approve the December 14, 2021 Board of Public Works and Facilities Meeting minutes. Motion carried 6-0.

2. 2022 Equipment Rates

Motion Matoushek, second Heeringa to make recommendation to the Common Council, the adoption of the 2022 Public Works Equipment Rates. Motion carried 6-0.

3. Recap of the first year contractors permit required for only dumping grass, leaves and chipped debris

Providing for a permit fee for the dumping of grass, leaves, and chipped debris provided a savings of \$20,000, year one. Discussions were heard on possible avenues to limit those that abuse the system in place. No recommendations to return this item at a future for action is heard.

4. Dodge Park Improvement Plan

Dodge Park plan includes black top and gravel paths and game /tables for ADA compliance. The removal of the tennis courts and grass placement is recommended until future funds permit for the remainder of the plan. Repositioning may need to happen to make place for an ice rink.

Motion Matoushek, second Westphal to approve the Dodge Park Improvement Plan contingent upon future budgeting and remove tennis courts when time permits. Motion carried 5-1 with Rens voting Nay.

5. Approve and Recommend 2022 Asphalt Paving contract

Bids for the 2022 asphalt paving contract for mill and overlay of W. Lincoln St., Pioneer Ave., Edgewood Dr., Hawthorn Dr., Commercial St., Alley were received from Northeast Asphalt (\$132,154.80) and Kartechner Brothers (\$139,550.50).

Motion Matoushek, second Mielke to recommend to the Common Council to award the bid for the 2022 Asphalt Paving Contract to Northeast Asphalt in the amount of \$132,154.80. Motion carried 6-0.

6. Approve and Recommend 2022 Sidewalk management program bid to Council

Bids for the 2022 sidewalk management program were received from Forward Contractors (\$1208,855.80) and Rennhack Constructions (\$272,361.50).

Motion Matoushek, second Rens to recommend to the Common Council to award the bid for the 2022 sidewalk management program to Forward Contractors in the amount of \$208,855.80. Motion carried 6-0.

7. 2022 Waupun Aquatic Center Rates

Rates for the Waupun Aquatic Center swimming passes and swimming lessons are presented for consideration. Proposal includes a \$150 residential family pass; \$75 residential individual pass; \$175 non residential family pass, and \$85 non-residential individual pass. These prices are established to be carried through the end of the 2022 year.

Motion Matoushek, second Westphal to accept the 2022 Waupun Aquatic Center rates as proposed. Motion carried 6-0.

8. 2022 Park Rental fees

Rates for City of Waupun park rentals are discussed. Rates are comparable with surrounding communities. Daane asks for consideration of lowering or removing the fee to Buwalda Park as the space is small and limited.

Motion Matoushek, second Heeringa to accept the 2022 City of Waupun park rental rates and eliminate a fee for the use of Buwalda Park. Motion carried 6-0.

9. Radio Repeater system quotes

With the City continuing to expand, the two-way radios are not reaching across the City which is an issue if there was a safety event or just communicating with coworkers on a project. Daane had a couple companies onsite to see if adding a repeater to the roof area of City Hall would help this issue. The results of this test were successful. This is a budgeted item for 2022 and quotes were received from General Communications (\$7,500) and Baycom (\$10,400).

Motion Westphal, second Matoushek to accept the quote from General Communications, not to exceed \$7,500, for radio repeater system. Motion carried 6-0.

10. Estimate for outdoor ice rink at a City Park

An inquiry was provided to Daane of the possibility of placement of an outdoor ice skating rink. Consideration of Dodge and West End Park locations.

Motion Matoushek, second Rens to approve an outdoor skating ice rink, contingent upon budget funds available.

ADJOURNMENT

At 5:48pm, motion Matoushek, second Westphal to duly call the meeting adjourned. Motion carried 6-0.



AGENDA SUMMARY SHEET

MEETING DATE: 3/8/22

TITLE: Spring Yard Waste Pick-up Dates

AGENDA SECTION: Consideration-Action

PRESENTER: Jeff Daane Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Safe, Healthy and Sustainable Community	

ISSUE SUMMARY:

Set Spring cleanup dates April 11th to May 2nd weather permitting. This is the week after bulk pickup.

STAFF RECOMENDATION:

ATTACHMENTS:

2022 Spring Yard Waste Pick-up ad

MOTIONS FOR CONSIDERATION:

1. Set spring cleanup dates April 11th to May 2nd.

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CITY OF WAUPUN

Yard Waste Pickup

The City of Waupun Department of Public Works will begin the spring yard waste pickup service on April 11, 2022 (weather permitting). This service is for the disposal of leaves, grass, garden waste, and branches that are generated from routine yard maintenance. **THIS SERVICE IS NOT FOR TREE REMOVAL OR LOT CLEARING. All yard waste must be at curbside by 7:00 a.m. on May 2, 2022**, when the Department of Public Works will make one final pass through the city. This service is for City of Waupun property owners only.

Please note the following guidelines:

Leaves and brush shall **not** be deposited on the street.

Leave grass clippings and leaves at the curbside loose. **Please Do Not Bag.**

Separate leaf piles and brush piles.

Branches shall not exceed 3 inches in diameter. (If possible keep all cut ends of branches facing the same way.)

No garbage, appliances, furniture, tires, etc.

No tree stumps or tree root systems will be collected.

The City will not collect any items not in compliance with the above guidelines. Thank you for your cooperation.



AGENDA SUMMARY SHEET

MEETING DATE: 3/8/22
AGENDA SECTION: CONSIDERATION-ACTION
PRESENTER: Jeff Daane

TITLE: **City of Waupun 2021 Annual MS4 Report**(Informational)

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Sustainability	

ISSUE SUMMARY:

Annually the city is required to submit an MS4 report in accordance with our MS4 permit issued under WI Statute NR 216.025. Under this legislation, the city is one of roughly 256 municipalities listed as a federally designated urbanized area with a population exceeding 10,000 as of the latest decennial census. MS4 permits are effective for a period of up to five years and must be updated and reissued at that time. The City of Waupun’s 2021 MS4 report is attached and includes an extensive list of tactics that the City completes each year to meet the conditions of our MS4 permit which was issued May 1, 2019.

STAFF RECCOMENDATION:

ATTACHMENTS:

Annual MS4 report

RECCOMENDED MOTION:

No Motion needed

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Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit

Form 3400-224 (R 09/21)

Page 1 of 13

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted separately from this report to the Department.

Part I. Municipal Contact Information			
This form covers the activities during calendar year 2021			
Name of Municipality City of Waupun	Facility ID No. (FIN) 31437	<input type="checkbox"/> Check to update mailing address information	
Mailing Address	City	State	ZIP Code
Primary Municipal Contact Person (Authorized Representative for MS4 Permit) <input type="checkbox"/> Check to update contact information			
Name Jeff Daane	Title Director of Public Works		
Mailing Address 201 E Main St	City Waupun	State WI	ZIP Code 53963
Phone Number (include area code) (920) 324-7918	Email jeff@cityofwaupun.org		
[+] Additional Contact Information (optional)			
Individual with responsibility for (check all that apply):			
<input type="checkbox"/> I&E Program <input type="checkbox"/> IDDE Program <input type="checkbox"/> IDDE Response Procedure Manual <input type="checkbox"/> Municipal-wide Water Quality Plan <input type="checkbox"/> Ordinances <input type="checkbox"/> Pollution Prevention Program <input type="checkbox"/> Post-Construction Program <input type="checkbox"/> Winter Roadway Maintenance			
First & Last Name	Title		
Mailing Address	City	State	ZIP Code
Phone Number (include area code)	Email		
1. Does the municipality rely on another entity to satisfy any of the permit requirements? <input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="checkbox"/> Public Education and Outreach - <u>Protect Wisconsin Waterways</u> <input checked="" type="checkbox"/> Public Involvement and Participation - <u>Protect Wisconsin Waterways</u> <input type="checkbox"/> Illicit Discharge Detection and Elimination - _____ <input type="checkbox"/> Construction Site Pollutant Control - _____ <input checked="" type="checkbox"/> Post-Construction Storm Water Management - <u>MSA Professional Services</u> <input type="checkbox"/> Pollution Prevention			
2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)? <input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Unsure			

Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit

Part II. Storm Water Program Evaluation – Minimum Control Measures

1. Public Education and Outreach

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the [+] to add multiple Mechanisms.

Delivery Mechanism * = Active	Project / Event Name	Event Start Date	Topics Covered	Target Audience	Estimated People Reached (optional)	Regional Effort? (optional)
Website	Website Information - Stormwater Management / Stormwater Around Your Home / Construction and Stormwater / Residential Infiltration	01/01/2021	<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: <u>Describe</u>	<input checked="" type="checkbox"/> General public <input checked="" type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	51-100	<input checked="" type="radio"/> Yes <input type="radio"/> No
Government event*	Clean Sweep Program / Yard Waste Pick-up	04/12/2021	<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <u>Describe</u>	<input checked="" type="checkbox"/> General public <input type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	100+	<input checked="" type="radio"/> Yes <input type="radio"/> No
Government event*	Community Open House	10/04/2021	<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <u>Describe</u>	<input checked="" type="checkbox"/> General public <input type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	100+	<input type="radio"/> Yes <input checked="" type="radio"/> No

Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit

Form 3400-224 (R 09/21)

Delivery Mechanism * = Active	Project / Event Name	Event Start Date	Topics Covered	Target Audience	Estimated People Reached (optional)	Regional Effort? (optional)
Distribution of print media	Maintenance reporting requirements for stormwater BMP's	04/22/2021	<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <u>Describe</u>	<input type="checkbox"/> General public <input type="checkbox"/> Public employees <input type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No
Distribution of print media	Grass Clipping Door Hangers	05/01/2021	<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <u>Describe</u>	<input type="checkbox"/> General public <input type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1-10	<input type="radio"/> Yes <input checked="" type="radio"/> No

b. Brief explanation on Public Education and Outreach reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The City of Waupun is a paying member of the Rock River Stormwater Group. This group is responsible for stormwater education and outreach in Waupun. Their annual report is always submitted with the City's annual MS4 report. See attachments

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit and volunteer activities were conveyed to your population. Use the [+] to add multiple Mechanisms.

Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit

Form 3400-224 (R 09/21)

Delivery Mechanism Permit Activities	Project / Event Name	Event Start Date	Topics Covered	Target Audience	Estimated People Reached (optional)	Regional Effort? (optional)
Citizen committee meeting	Board of Public Works Meeting	03/08/2022	<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm water related ordinance adoption or amendment <input type="checkbox"/> Other: <u>Describe</u>	<input checked="" type="checkbox"/> General public <input type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1-10	<input type="radio"/> Yes <input checked="" type="radio"/> No
Citizen committee meeting	Plan Commission	01/20/2021	<input type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm water related ordinance adoption or amendment <input checked="" type="checkbox"/> Other: <u>Describe</u> Stormwater Site Plan Review	<input checked="" type="checkbox"/> General public <input type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1-10	<input type="radio"/> Yes <input checked="" type="radio"/> No
Citizen committee meeting	Plan Commission	04/28/2021	<input type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm water related ordinance adoption or amendment <input checked="" type="checkbox"/> Other: <u>Describe</u> Stormwater Site Plan Review	<input checked="" type="checkbox"/> General public <input type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1-10	<input type="radio"/> Yes <input checked="" type="radio"/> No
Citizen committee meeting	Plan Commission	07/28/2021	<input type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm water related ordinance adoption or amendment <input checked="" type="checkbox"/> Other: <u>Describe</u> Stormwater Site Plan Review	<input checked="" type="checkbox"/> General public <input type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1-10	<input type="radio"/> Yes <input checked="" type="radio"/> No
Citizen committee meeting	Plan Commission	12/08/2021	<input type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm water related ordinance adoption or amendment <input checked="" type="checkbox"/> Other: <u>Describe</u> Stormwater Site Plan Review	<input checked="" type="checkbox"/> General public <input type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1-10	<input type="radio"/> Yes <input checked="" type="radio"/> No

Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit

Form 3400-224 (R 09/21)

Delivery Mechanism Volunteer Activities	Project / Event Name	Event Start Date	Topics Covered	Target Audience	Estimated People Reached (optional)	Regional Effort? (optional)
Storm drain stenciling	Waupun High School SDS Class Storm Sewer Stencil Project	11/15/2021	<input checked="" type="checkbox"/> Volunteer Opportunity	<input checked="" type="checkbox"/> General public <input type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No
Clean up event	Protect Wisconsin Waterways Rock River Clean-Up	09/11/2021	<input checked="" type="checkbox"/> Volunteer Opportunity	<input checked="" type="checkbox"/> General public <input checked="" type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input checked="" type="radio"/> Yes <input type="radio"/> No
Other hands-on event	Protect Wisconsin Waterways Volunteer Activities	01/01/2021	<input checked="" type="checkbox"/> Volunteer Opportunity	<input checked="" type="checkbox"/> General public <input checked="" type="checkbox"/> Public employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other		<input checked="" type="radio"/> Yes <input type="radio"/> No

b. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The City of Waupun works with the Rock River Storm Water Group. This group does many volunteer activities each year. Their annual report is attached. See attachment.

3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have? 85 Unsure
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? 19 Unsure
- c. From the municipality's routine screening, how many were confirmed illicit discharges? 0 Unsure

d. How many illicit discharge complaints did the municipality receive?	0	<input type="checkbox"/> Unsure												
e. From the complaints received, how many were confirmed illicit discharges?	0	<input type="checkbox"/> Unsure												
f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? (If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)	0	<input type="checkbox"/> Unsure												
<p>g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year.</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:40%;"><input checked="" type="checkbox"/> Verbal Warning</td> <td style="width:20%; text-align: center;">0</td> <td style="width:40%;"></td> </tr> <tr> <td><input checked="" type="checkbox"/> Written Warning (including email)</td> <td style="text-align: center;">0</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Notice of Violation</td> <td style="text-align: center;">0</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Civil Penalty/Citation</td> <td style="text-align: center;">0</td> <td></td> </tr> </table> <p>Additional information: _____</p>			<input checked="" type="checkbox"/> Verbal Warning	0		<input checked="" type="checkbox"/> Written Warning (including email)	0		<input checked="" type="checkbox"/> Notice of Violation	0		<input checked="" type="checkbox"/> Civil Penalty/Citation	0	
<input checked="" type="checkbox"/> Verbal Warning	0													
<input checked="" type="checkbox"/> Written Warning (including email)	0													
<input checked="" type="checkbox"/> Notice of Violation	0													
<input checked="" type="checkbox"/> Civil Penalty/Citation	0													
<p>h. Brief explanation on Illicit Discharge Detection and Elimination reporting. <i>If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.</i> See attachment</p>														

4. Construction Site Pollutant Control

a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?	4	<input type="checkbox"/> Unsure																								
b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?	3	<input type="checkbox"/> Unsure																								
c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?	41	<input type="checkbox"/> Unsure																								
<p>d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:40%;"><input type="checkbox"/> No Authority</td> <td style="width:20%;"></td> <td style="width:40%;"></td> </tr> <tr> <td><input checked="" type="checkbox"/> Verbal Warning</td> <td style="text-align: center;">0</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Written Warning (including email)</td> <td style="text-align: center;">0</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Notice of Violation</td> <td style="text-align: center;">0</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Stop Work Order</td> <td style="text-align: center;">0</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Civil Penalty/Citation</td> <td style="text-align: center;">_____</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Forfeiture of Deposit</td> <td style="text-align: center;">_____</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Other – Describe _____</td> <td style="text-align: center;"># _____</td> <td></td> </tr> </table> <p>Additional information: _____</p>			<input type="checkbox"/> No Authority			<input checked="" type="checkbox"/> Verbal Warning	0		<input checked="" type="checkbox"/> Written Warning (including email)	0		<input checked="" type="checkbox"/> Notice of Violation	0		<input checked="" type="checkbox"/> Stop Work Order	0		<input type="checkbox"/> Civil Penalty/Citation	_____		<input type="checkbox"/> Forfeiture of Deposit	_____		<input type="checkbox"/> Other – Describe _____	# _____	
<input type="checkbox"/> No Authority																										
<input checked="" type="checkbox"/> Verbal Warning	0																									
<input checked="" type="checkbox"/> Written Warning (including email)	0																									
<input checked="" type="checkbox"/> Notice of Violation	0																									
<input checked="" type="checkbox"/> Stop Work Order	0																									
<input type="checkbox"/> Civil Penalty/Citation	_____																									
<input type="checkbox"/> Forfeiture of Deposit	_____																									
<input type="checkbox"/> Other – Describe _____	# _____																									

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) Not Applicable

g. How many municipal properties require a SWPPP? 1

h. How many inspections of municipal properties have been conducted in the reporting year 1 Unsure

i. Have amendments to the SWPPPs been made? Yes No Unsure

j. If yes, describe what changes have been made: _____

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
 See attachment

Collection Services (street sweeping, catch basin sumps, leaf collection)

Street Sweeping/Cleaning Program Not Applicable

l. Did the municipality conduct street sweeping/cleaning during the reporting year? Yes No Unsure

m. If known, how many tons of material were collected? 1,029 Unsure

n. Does the municipality have a low hazard exemption for this material? Yes No

o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
 Yes - Explain frequency Once per week for 4 weeks after snow melt in spring then every other week until late fall
 No- Explain _____
 Not Applicable _____

Catch Basin Sump Cleaning Program Not Applicable

p. Did the municipality conduct catch basin sump cleaning during the reporting year? Yes No Unsure

q. How many catch basin sumps were cleaned in the reporting year? 66 Unsure

r. If known, how many tons of material were collected? 2,228 Unsure

s. Does the municipality have a low hazard exemption for this material? Yes No

t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
 Yes - Explain frequency Completed one section (per snow plow routes).
 No-Explain _____
 Not Applicable _____
 Unsure _____

Leaf Collection Program Not Applicable

u. Does the municipality conduct curbside leaf collection? Yes No Unsure

v. Does the municipality notify homeowners about pickup? Yes No Unsure

w. Where are the residents directed to store the leaves for collection?
 Pile on terrace Pile in street Bags on terrace Unsure
 Other - Describe _____

x. What is the frequency of collection? Spring - 3 weeks / Fall - 5-6 weeks

y. Is collection followed by street sweeping/cleaning? Yes No Unsure

z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
 See Attachment

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? 85 Unsure

ab. Provide amount of de-icing products used by month last winter season. Select the product used below and enter the quantity used each month.

Solids (tons)

Product	Oct	Nov	Dec	Jan	Feb	Mar*
Salt	0	0	87	60		

Liquids (gallons)

Product	Oct	Nov	Dec	Jan	Feb	Mar*
Brine	0	0	3,835	7,337		

ac. Was salt applying machinery calibrated in the reporting year? Yes No Unsure

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No Unsure

Date	Training Name	How many attended

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*
See Attachment

Internal (Staff) Education & Communication

af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements? Yes No Unsure

If yes, describe what training was provided: Training Video - A Grate Concern / 2021 League WI Conference

When: 10/28/21 / 10/21/21

How many attended: 11 / 1

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

Elected officials: Elected officials are sent the agenda for the Board of Public Works meetings and are welcome to attend and offer comments or concerns

Other municipal officials: All municipal officials are sent the agenda for the Board of Public Works meetings and are welcome to attend and offer comments or concerns.

Appropriate staff (such as operators, Department heads, and those that interact with the public):
All Department Managers are notified of the Board of Public Works meetings and are welcome to attend and offer comments or concerns.

ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

7. Storm Sewer System Map

a. Did the municipality update their storm sewer map this year? Yes No Unsure
 If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
- Storm pipes
- Vegetated swales
- Outfalls
- Other _____

b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The storm sewer map was updated with information from 2021 construction projects.

Part III. Final Evaluation

1. **Fiscal Analysis** Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Program Element	Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
Public Education and Outreach	\$3,331.00	\$3,331.00	\$3,331.00	
Public Involvement and Participation	\$2,500.00	\$2,500.00	\$2,500.00	Storm water utility
Illicit Discharge Detection and Elimination				
Construction Site Pollutant Control				Permit fee and/or deposit/escrow
Post-Construction Storm Water Management				Permit fee and/or deposit/escrow
Pollution Prevention	\$126,050.00	\$127,236.00	\$131,133.00	Storm water utility
Storm Water Quality Management	\$1,175,095.00	\$1,800,500.00	\$533,736.00	Storm water utility
Storm Sewer System Map				Storm water utility
Other: Diggers Hotline Locates, Projects, Salaries/Wages, Repairs/Maintenance	\$133,881.00	\$220,056.00	\$220,269.00	Storm water utility

Please provide a justification for any zeros ("0") entered in the Fiscal Analysis. *Limit response to 250 characters.*
 The City of Waupun does not budget according to Program Elements listed above. For preparation of the fiscal analysis for the 12/31/21 reporting year, city budget categories and Program Elements were reviewed and updated. Best estimates are provided.

2. Water Quality

- a. Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to? Yes No Unsure

If so, explain:

New stormwater pond installed at Oak Lane Park

- b. Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to? Yes No Unsure

If so, explain:

- c. Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year? Yes No Unsure

- d. Has the municipality evaluated their storm water practices to reduce the pollutants of concern? Yes No Unsure

3. Storm Water Quality Management

- a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? Yes No

- b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS) _____

Total phosphorus (TP) _____

4. Total Maximum Daily Loads

- a. For permittees covered under the MS4 individual permits only, does the municipality discharge to any of the following approved TMDLs? (Select all that apply.)

- Rock River Basin and/or Beaver Dam Lake
- Lower Fox River Basin and Lower Green Bay
- Lake St. Croix
- Tainter Lake and Lake Menomin Milwaukee River
- Wisconsin River
- Upper Fox and Wolf River Basin
- Other: _____
- Does not apply

- b. Status of TMDL implementation.
The permittee City of Waupun is subject to the following approved TMDLS: [autopopulated].
Auto-populates from DNR database based on past reporting.

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL: [autopopulated]

Auto-populates from DNR database based on past reporting.

[A.2] The Permittee requested and received department concurrence that the TMDL pollutant reductions is currently being met in all applicable reachsheds.

The permittee is confirming that they are maintaining all storm water management facilities, continuing street sweeping, and any other actions to continue maintenance of pollution control. Agree Disagree

[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.

The permittee is confirming that all planned efforts are on schedule. Agree Disagree

[A.3.2] The Permittee is participating in an approved Adaptive Management Project.

Attach a summary of adaptive management implementation actions for the reporting year, including:

- Most recent estimated pollutant of concern percent reduction levels (i.e. total phosphorus and total suspended solids/ sediment), as compared to no controls by reachshed, within the permittee's MS4 permitted area.
- Pollutant of concern percent reduction levels, as compared to no controls by reachshed, which the permittee intends to ultimately achieve within its own MS4 permitted area (not associated with AM buy-in).
- The financial dollar value contributed to an AM program for the reporting year.
- Identify any additional storm water measures that were initially implemented in the reporting year, which reduce the discharge of pollutants of concern from its MS4 permitted area (not associated with AM buy-in). If available, identify the incremental percent reduction gained by such measures relative to the MS4 permitted area.

[A.4] The Permittee will demonstrate that the TMDL pollutant reductions will be met in all applicable reachsheds by October 31, 2023.

The permittee is confirming that all planned efforts are on schedule. Agree Disagree

[A.5.3] The Permittee will demonstrate an optimization of measures defined in the permit by October 31, 2023.

The permittee is confirming that all planned efforts are on schedule.

Agree Disagree

[A.6.3] Final Documentation.

The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.

Agree Disagree

[B.3-4] The permittee is confirming that the appropriate documents, due March 31, 2022, has already been submitted or is being submitted with this annual report.

- For an Adaptive Management project, a plan is required.
- For TMDL Implementation, updates to mapping, modeling, tabular summary, and Implementation Plan documents are required.

Agree Disagree

[B.5.2] Bacteria sources map and inventory.

The permittee is confirming that the appropriate documents, due March 31, 2022, has already been submitted or is being submitted with this annual report.

Agree Disagree

[B.5.2.b] The Permittee will be submitting a bacteria source elimination plan.

The permittee is confirming that all planned efforts are on schedule to submit the required information by October 31, 2023.

Agree Disagree

[B.5.3] The Permittee will be adopting local ordinances to address potential sources of bacteria entering the MS4.

The permittee is confirming that all planned efforts are on schedule to submit the required information by March 31, 2023.

Agree Disagree

[B.6.3] Final Documentation.

The permittee is confirming that all planned efforts are on schedule to submit the required information by March 31, 2023.

Agree Disagree

[C.3-4] The Permittee is confirming that all planned efforts are on schedule to meet requirements due to the department.

- For an Adaptive Management project, a plan is required within 36 months of the TMDL approval date.
- For TMDL Implementation, updates to mapping, modeling, tabular summary, and Implementation Plan documents are required within 48 months of the TMDL approval date.)

Agree Disagree

5. Additional Information Based on the municipality's storm water program evaluation in Part II, describe any proposed changes to the municipality's storm water program. If your response exceeds 250 characters, attach supplemental information on the attachments page.

We are currently budgeting for an additional pond site. We have also started using IWorq for daily work orders and stormwater reporting.

Part IV. Request for Assistance on Understanding Permit Programs (optional)

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs? Please select from the options below.

- | | |
|--|---|
| <input type="checkbox"/> Public Education and Outreach | <input type="checkbox"/> Public Involvement and Participation |
| <input type="checkbox"/> Illicit Discharge Detection and Elimination | <input type="checkbox"/> Construction Site Pollutant Control |
| <input type="checkbox"/> Post-Construction Storm Water Management | <input type="checkbox"/> Pollution Prevention |
| <input type="checkbox"/> Storm Water Quality Management | <input type="checkbox"/> Water Quality Concerns |
| <input type="checkbox"/> Storm Sewer System Map | <input type="checkbox"/> Compliance Schedule Items Due |
| | <input type="checkbox"/> MS4 Program Evaluation |

Certification

I hereby certify that I am an authorized representative of the municipality covered under City of Waupun's MS4 Permit for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name	Authorized Representative Printed Title
Jeff Daane	Director of Public Works
Email	Phone Number

Signature of Authorized Representative

Date Signed (mm/dd/yyyy)

Public Education and Outreach Summary - 2021

The City of Waupun covered the following topics in 2021.

1. Illicit Discharge Detection and Elimination
 - a. ([City of Waupun website](#))
 - b. The City issued 3 Ordinance violations to residents in 2021 for blowing grass clippings into the street
2. Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing ([City of Waupun Website](#) and [Protect Wisconsin Waterways website](#))

Dodge and Fond du Lac both held Clean Sweep programs in 2021. Dodge County's was held on August 28, 2021 in Beaver Dam and Fond du Lac's was held on August 7, 2021 in Fond du Lac. City of Waupun residents were allowed to bring items to either location. This was advertised on the City's website, the County's Websites, Facebook pages, newspaper articles, and on the Radio (97.7 FM)
3. Yard Waste Management / Pesticide and Fertilizer Application ([City of Waupun Website](#))

The City offers curb side pickup of yard waste materials twice a year. In the spring the pick-up is usually 3 weeks long and in the fall the pick-up is 5-6 weeks long (depending on the weather). We also offer a 24 hr/7 day a week drop off site for yard waste materials.
4. Stream and Shoreline Management ([Protect Wisconsin Waterways website](#))
5. Residential Infiltration ([Protect Wisconsin Waterways website](#))
6. Construction Site and Post Construction Stormwater Management.

Signage is posted on all new construction sites that are over 1 acre as well as single family home construction.

The City requires all private stormwater ponds to be inspected annually. This is part of a Long Term Maintenance Agreement that is recorded with the County for each pond. There were 20 letters sent to property owners in April of 2021. The property owners were given until August 1, 2021 to return their inspections or the City would inspect them and assess the cost of the inspections to the tax bill for that property. The City received 11 inspections back from property owners and the Director of Public Works completed the remaining inspections.

10/4/21 – Community Open House. The Public Works had an information booth at the Community Open House held on 10/4/21. At this event we distributed
200 Salt Wise Cups and flyers
148 – 10 Simple Ways to Keep our Waters Clean flyer

The City of Waupun is a paying member of the Rock River Stormwater Group/Protect Wisconsin Waterways. This group is responsible for a large portion of the stormwater education and outreach in Waupun. Their annual report is attached to the MS4 Annual Report.

Public Involvement and Participation Summary – 2021

1. Annual Report – The annual report was presented to the Board of Public Works Meeting on March 8, 2022. There were ??? council members and ?? department managers that attended the meeting.
2. Stormwater Management Program
The City's Stormwater Management Program was created in 2021. This program was approved by the Common Council at the March 23, 2021 meeting. There were 6 council members, and 10 department managers that attended the meeting.
3. Adoption or amendment of stormwater related ordinances.
There were no changes to any of the stormwater related ordinances in 2021.

Volunteer Activities:

1. The City of Waupun is a dues paying member of the Rock River Storm Water Group / Protect Wisconsin Waterways. This group does many volunteer activities each year. On September 11, 2021 the group held a Waupun Waterway Clean-up Event.
<https://www.facebook.com/events/843039836414771/?ref=newsfeed>
2. The City of Waupun works with the Waupun Area School District Senior Democratic Class each year to do storm drain stenciling projects. In 2021 the class stenciled 166 inlets.

Illicit Discharge Summary – 2021

The City of Waupun has 85 Outfalls. They range in diameter from 10" to 60". There are presently 14 Outfalls that are 36" or larger.

The City inspected 19 Outfalls in 2021, of those inspected 14 were major outfalls. The inspection reports for Outfalls are completed in the City's asset management software "IWorq".

The City's Stormwater Illicit Discharge and Connection Ordinance was adopted in 2009 and has been submitted to the DNR on previous MS4 reports. No changes were made to the ordinance in 2021. (Chapter 26 of the Waupun Municipal Code).

Construction Site Pollutant Control – Summary - 2021

Chapter 23 of the Waupun Municipal Code was created in 2005, amended in 2010, and 2018. There were no amendments made to the ordinance in 2021.

# of Building Permits Issued by the City	285
# of Land Disturbing Sites in 2021	22
# of Land Disturbing Sites over 1 acre in 2021	3
# of Site Inspection Visits Conducted (sites over 1 acre):	41
# of Violations Observed:	0
# of Stop Work Orders Issued:	0
Comments: When construction erosion problems are observed the contractors are given verbal instructions on the required corrections. These sites are re-inspected within one or two days. This approach has proven effective in achieving compliance with meeting erosions control requirements.	

Post Construction Storm Water Management Summary – 2021

# of Site Plan Reviews in 2021	7			
New Development	Project Size (acres)	Land Use	SWM Plan Required/Submitted	Completed in 2021?
Maple Tree Apartments 901-915 E Jefferson St	3.6 Acres	Commercial	Y	N
Brittain House Parking Lot S. Watertown St	<1 acre	Commercial	N	Y
Re-Development	Project Size (acres)	Land Use	SWM Plan Required/Submitted	Completed in 2021?
CWC Garage 301 Fox Lake Rd	<1	Commercial	N	N
Kwik Trip 800 W Main St	<1 Acre	Commercial	N	N
Veterans Memorial Wall Shaler Park	<1	Commercial	N	N
Tenneco Powertrain 401 Industrial Dr	<1	Commercial	N	Y
Waupun Utilities 501 Fond du Lac St	??	Commercial	Y???	N
Culver's 900 Kelly Ave	<1 Acre	Commercial	N	Y
A&E Storage 503 Industiral Dr	<1 Acre	Commercial	Y	Y

MSA reviewed and approved the stormwater plans for the following:

-

The rest of the projects did not require stormwater plans as they are smaller projects.

Existing Long Term Maintenance agreements / inspections and enforcement

The City owns 11 storm water ponds and those are inspected annually. The inspections were completed in July of 2021 and the findings are in the City's Asset Management Program (Iworq)

For privately owned ponds, the City requires Long Term Maintenance Agreements to be recorded with the appropriate County. Every spring, the City sends out a notice to all pond owners, that the annual inspection is to be completed by August 1 of that year. If it not completed, the City completed the inspections and the costs associated with that are assessed back to the property owner on the tax bill. In 2021, 18 letters were sent out for 27 privately owned ponds. We received 10 inspections back from the property owners and the City completed 17 inspections that were assessed to tax bills.

Pollution Prevention Summary – 2021

Storm Water Management Facilities

STORM WATER MANAGEMENT FACILITIES

TABLE 2

Map Key	Name	Type	Const. Year	Management Plan	Maintenance Agreement	Record Drawing
AE	A&E Storage	Private	2021	Y	Y	Y
BC1	Baseball Complex 1	Municipal	2011	Y	Y	Y
BC2	Baseball Complex 2	Municipal	2011	Y	Y	Y
BC3	Baseball Complex 3	Municipal	2011	Y	Y	Y
BD EYE	BD Eye Clinic	Private	2010	Y	Y	Y
CH1	Christian Home 1	Private	2019	Y	Y	Y
CH2	Christian Home 2	Private	2019	Y	Y	Y
CH3	Christian Home 3	Private	2019	Y	Y	Y
CHIRO	Waupun Chiropractic	Private	2005	Y	Y	Y
CHIRO	Waupun Chiropractic	Private	2005	Y	Y	Y
CWC	Central WI Christian School	Private	2020	Y	Y	Y
FEP 1	Fairway Estates Pond 1	Private	2004	Y	N (prior to Ordinance Development)	Y
FEP 2	Fairway Estates Pond 2	Private	2004	Y	N (prior to Ordinance Development)	Y
FEP 3	Fairway Estates Pond 3	Private	2004	Y	N (prior to Ordinance Development)	Y
FEP 4	Fairway Estates Pond 4	Private	2004	Y	N (prior to Ordinance Development)	Y
FEP 5	Fairway Estates Pond 5	Private	2004	Y	N (prior to Ordinance Development)	Y
FEP 6	Fairway Estates Pond 6	Private	2004	Y	N (prior to Ordinance Development)	Y
FEP 7	Fairway Estates Pond 7	Private	2004	Y	N (prior to Ordinance Development)	Y
FLEX	Flexographic	Private	2014	N	N	N
GRAND	Grand Central	Private	2005	Y	Y	Y
HOC	Hockey Association	Municipal	pre 1992	N	Y	N
IFS	Insight FS	Private	2020	Y	Y (Not recorded)	Y
IFS 2	Insight FS 2	Private	2020	Y	Y (Not recorded)	Y
LA	Lamers	Private	2014	Y	Y	Y
LS	Lincoln & Shaler	Municipal	2011	N	Y	Y
MAY	Mayfair & Watertown	Municipal	2013	N	Y	Y
MVP	Meadowview	Private	2018	Y	Y	Y
NA	Navis	Private	2019	N	Y (Not recorded)	Y
OAK	Oak Lane Pond	Municipal	2021	Y	Y	
PR	Prairie Ridge	Private	2008	Y	Y (Not recorded)	Y
PVA	Pine Valley Apartments	Private	2020	Y	Y	Y
SHALER	Shaler	Municipal	2014	N	Y	Y
STAN	Stanton Subdivision	Municipal	2006	N	Y	Y
TAN	Tanager Street	Municipal	2020	N	Y (to be done)	Y
TS	Truck Stop	Municipal	2018	N	Y	Y
WD	Waupun Dental	Private	2020	Y	Y	Y
WH	Waupun Hospital	Private	2016	Y	Y (Not recorded)	Y
WHS	High School	Private	2017	Y	Y	Y

WSA	Wilcox Street Apartments	Private	2003	Y	N (prior to Ordinance Development)	Y
WSS	Waupun Self Storage	Private	2020	Y	Y	Y

BMP Maintenance Plan

The City inspected ten (10) municipal owned BMP's in July 2021. The inspection reports are stored in the City's Asset Management Software (Iworq)

For privately owned ponds, the City requires Long Term Maintenance Agreements to be recorded with the appropriate County. Every spring, the City sends out a notice to all pond owners, that the annual inspection is to be completed by August 1 of that year. If it not completed, the City completed the inspections and the costs associated with that are assessed back to the property owner on the tax bill. In 2021, 18 letters were sent out for 27 privately owned ponds. . We received 10 inspections back from the property owners and the City completed 17 inspections that were assessed to tax bills.

Municipally Owned Public Works Facilities

The SWPPP for the Waupun Public Works garage was completed in 2017 and submitted with the 2017 MS4 Annual Report. No changes have been made to the plan.

Measures to reduce municipal sources of storm water contamination within source water protection areas

Vehicle Maintenance – The City washes all vehicles indoors where the water drains to the Sanitary Sewer and not the storm sewer system.

Routine Inspection and maintenance of municipal owned or operated structural stormwater management facilities:

In 2021 the following activities were completed:

- 176 Catch Basins Cleaned in 2021. Of those cleaned 66 of the inlets are catch basins with sumps.
- 189 Inlets were inspected
- 37 Catch basins were repaired
- 1 Storm Manhole was repaired
- 19 Outfalls were inspected
- 10 Outfalls were repaired
- 0 Storm sewer pipes were repaired

Routine Street Sweeping and Cleaning of catch basins with sumps where appropriate

The City operates one Global M4HSD Mechanical Street Sweeper. All streets are cleaned once per week during the first four weeks in spring as soon as snow has cleared enough to allow access to the street and curb area. After spring cleanup all streets are cleaned every other week until late fall. There are approximately lane miles that the street sweeper cleans. There are approximately 45 lane miles that the street sweeper cleans each round.

The City does not currently have an inventory of catch basins with sumps. In the coming years, during our annual inspection/cleaning process we will document whether the catch basins have sumps and will begin reporting on those. We currently have 1,435 catch basins and 40 miles of storm sewer. The City operates a Versa Vac Trailer to clean the catch basins.

Proper disposal of street sweeping and catch basin cleaning waste

Materials are disposed of on the City property near the City's Public Works yard. The material deposit site is cleaned for blowing trash every two weeks. If there is any contamination, the debris is hauled to a licensed landfill.

Leaf and grass clippings management

Grass clippings and yard waste can be delivered to the municipal garage drop off site 24 hours a day / 7 days a week. The Public Works Department also provides curb side pick up of leaves, grass clippings, and yard waste two times a year, approximately 4 weeks in the Spring of the year and approximately 7 weeks in the Fall. The City operated two Giant Leaf Vac's to complete curbside pickup.

Brush can be dropped off by residents at the Public Works Garage drop off site 24 hours a day / 7 days a week. The Public Works Department also provides curb side pick-up of branches in the spring and fall of the year. The brush is chipped into wood mulch curbside by a Brush Bandit chipper. This mulch is available free of charge to the public for use in their home gardens.

Winter Road Management

Road Salt is applied using load sensor hydraulics and ground speed control to allow a controlled application.

The City currently operates 5 pieces of equipment that is used for salting

Vehicle ID	Description	Salter Control	Calibrated
3-08	Tandem Axle Dump Truck	Force America 5100es	before each season and during if totals are off
5-09	Tandem Axle Dump Truck	Force America 5100es	before each season and during if totals are off
6-13	Single Axle Dump Truck	Force America 6100	before each season and during if totals are off
8-20	Tandem Axle Dump Truck	Force America 6100	before each season and during if totals are off
9-12	Tandem Axle Dump Truck	Monroe MPX448	before each season and during if totals are off

The amount used and land miles treated is included in the MS4 report every year.

Road salt is property stored in a covered building located east of the large heated building at 903 N. Madison St. Annual inspections of the storage shed are performed each year by the WI DOT Bureau of Highway Operations.

Main and secondary streets are completely salted and residential streets are only salted at intersections, curves, and hills.

Nutrient Management

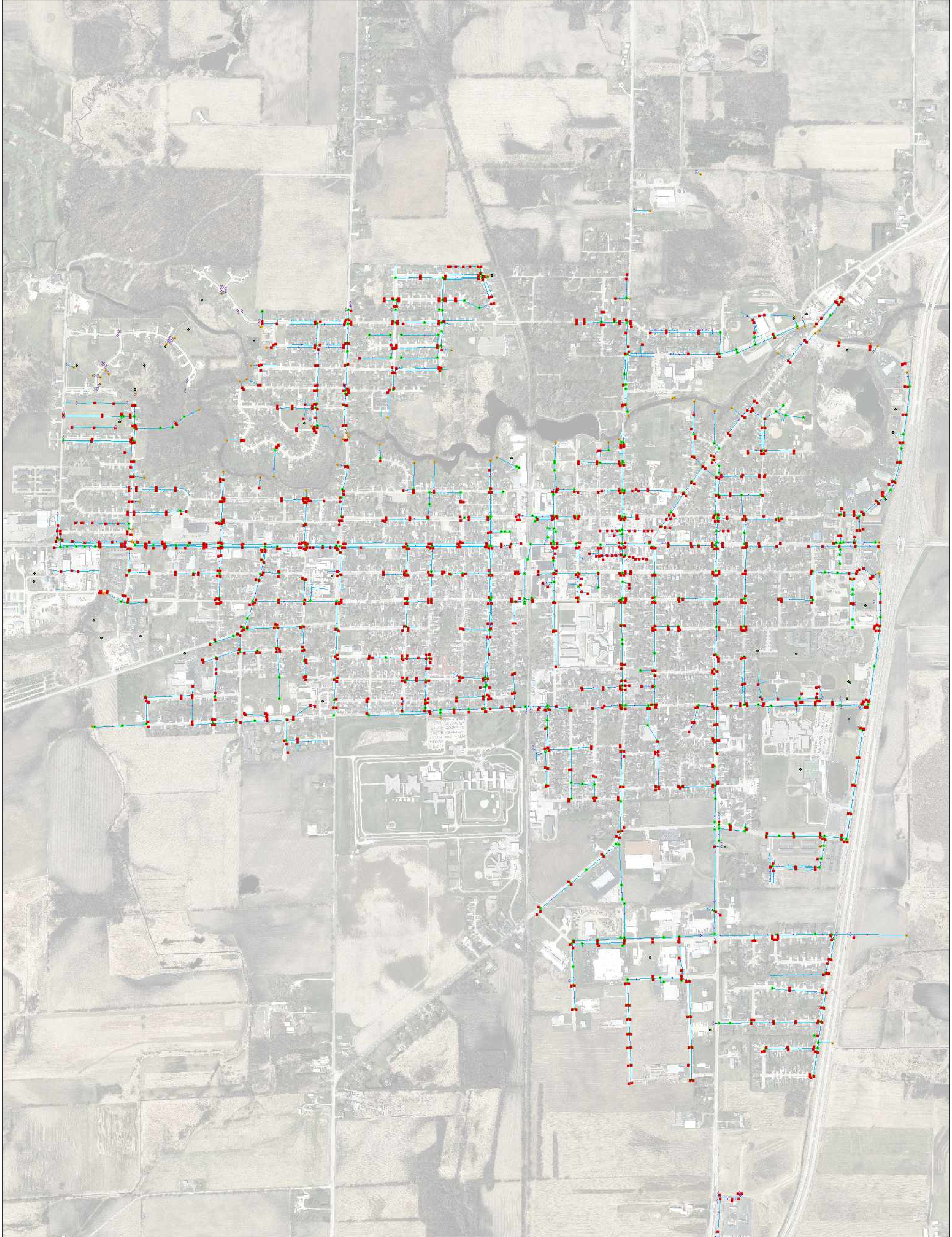
Application of lawn and garden fertilizers on municipally controlled properties, with pervious surfaces over five (5) acres each, in accordance with a site specific nutrient application schedule based on appropriate soil tests:

- a. The City's old landfill is annually monitored and reports are sent to the DNR.
- b. The majority of the City's municipally controlled properties with impervious areas more than five (5) acres are Parks.
- c. Turf Maintenance
Mow parks weekly, mow ballfields biweekly, fertilize ball fields in spring of each year, apply grub preventer in June of each year, soil testing as needed

Storm Water Quality Management Summary

The City of Waupun Storm Water Quality Plan Update was completed in 2017 and submitted with the 2017 MS4 Annual Report. No changes have been made to the Plan in 2021.

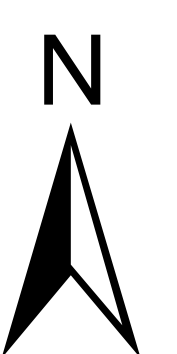
Waupun Storm Sewer Map

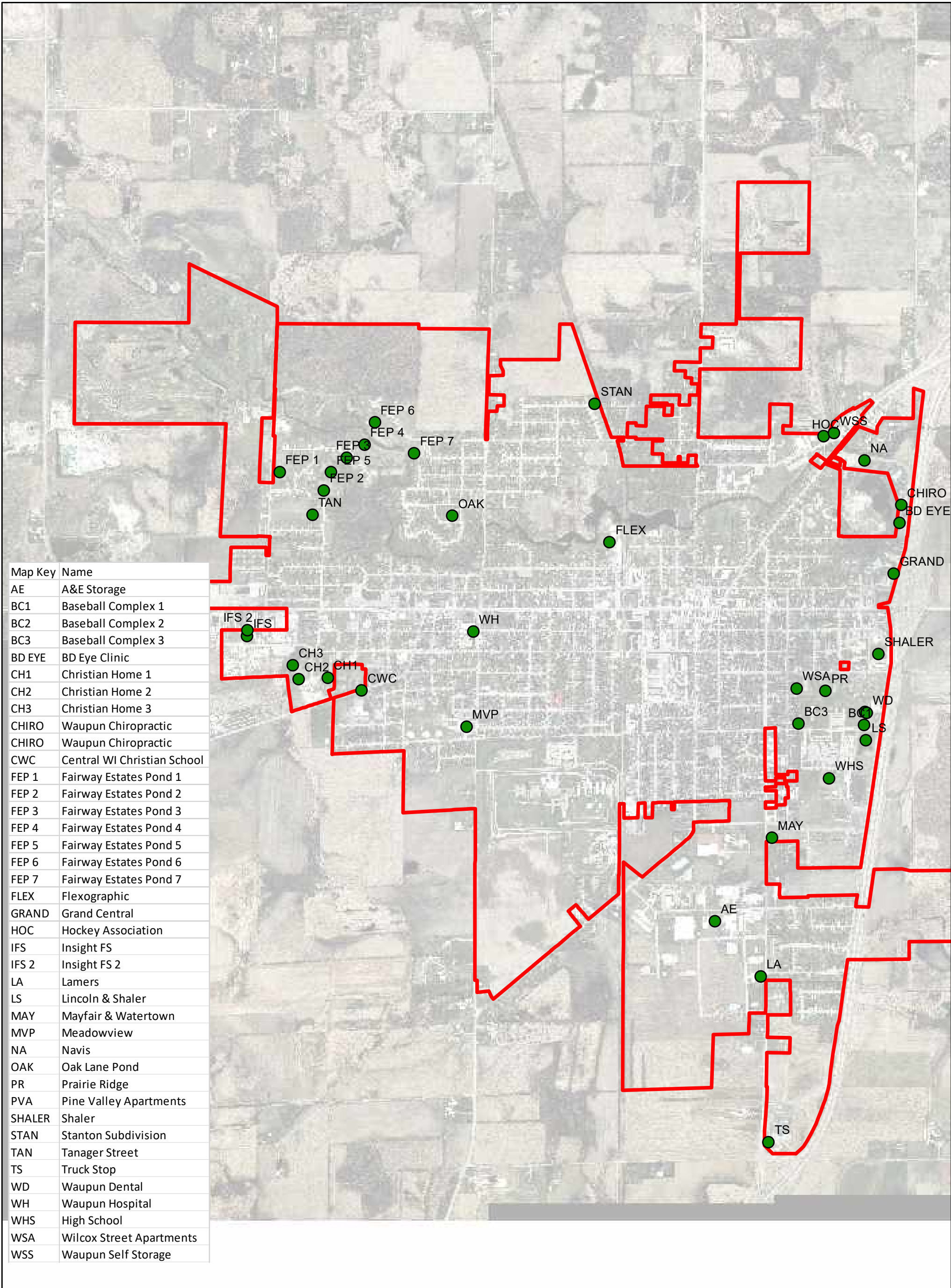


Legend

- Storm_Inlets
- Storm_Manholes
- Outfalls
- Detention_Basins
- Endwalls
- storm_lines

City of Waupun
Dodge and Fond du Lac Counties, WI





Existing Structural BMP's

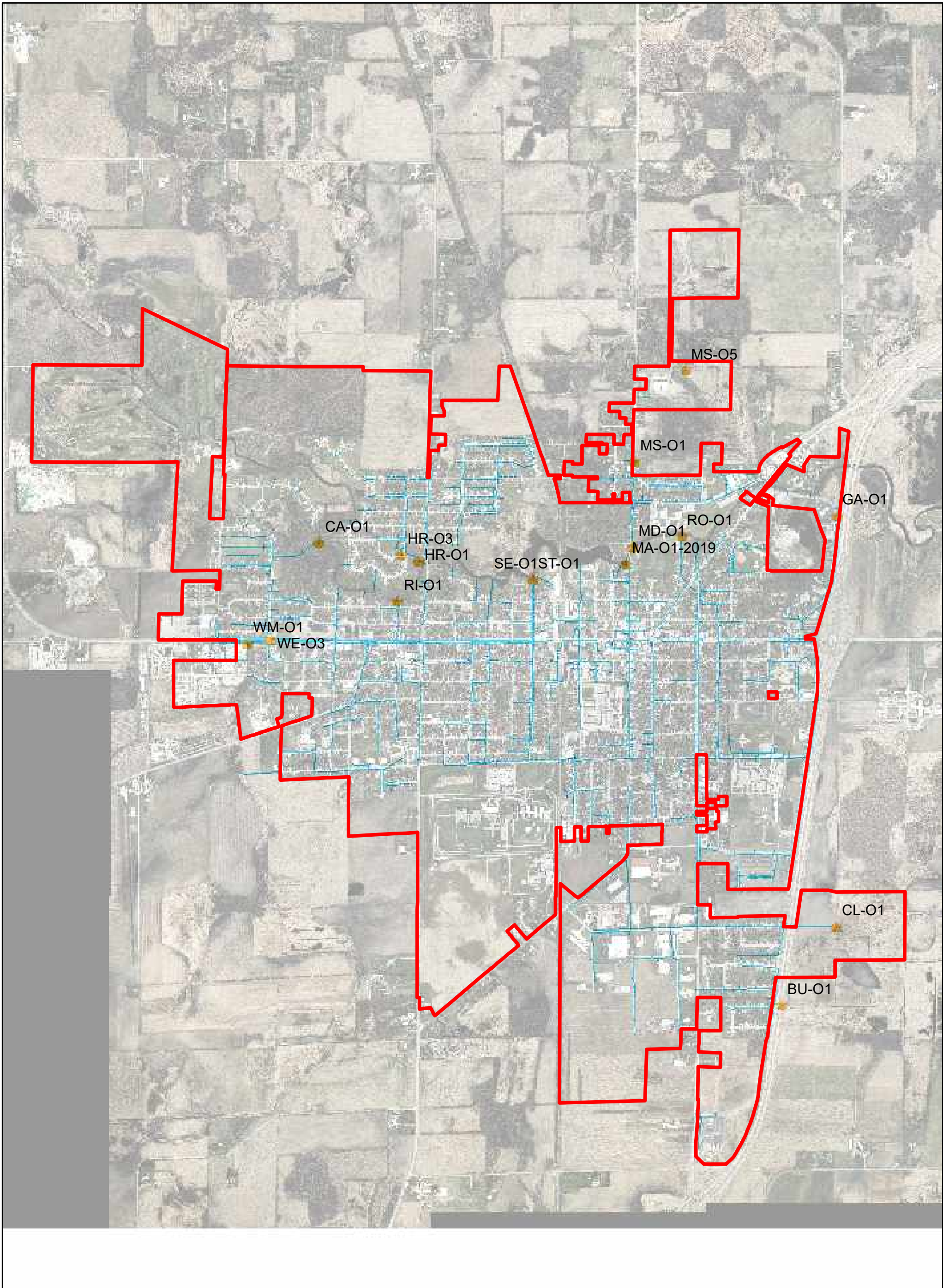
Legend

● Detention_Basins

□ City Limits

City of Waupun
Dodge and Fond du Lac Counties, WI





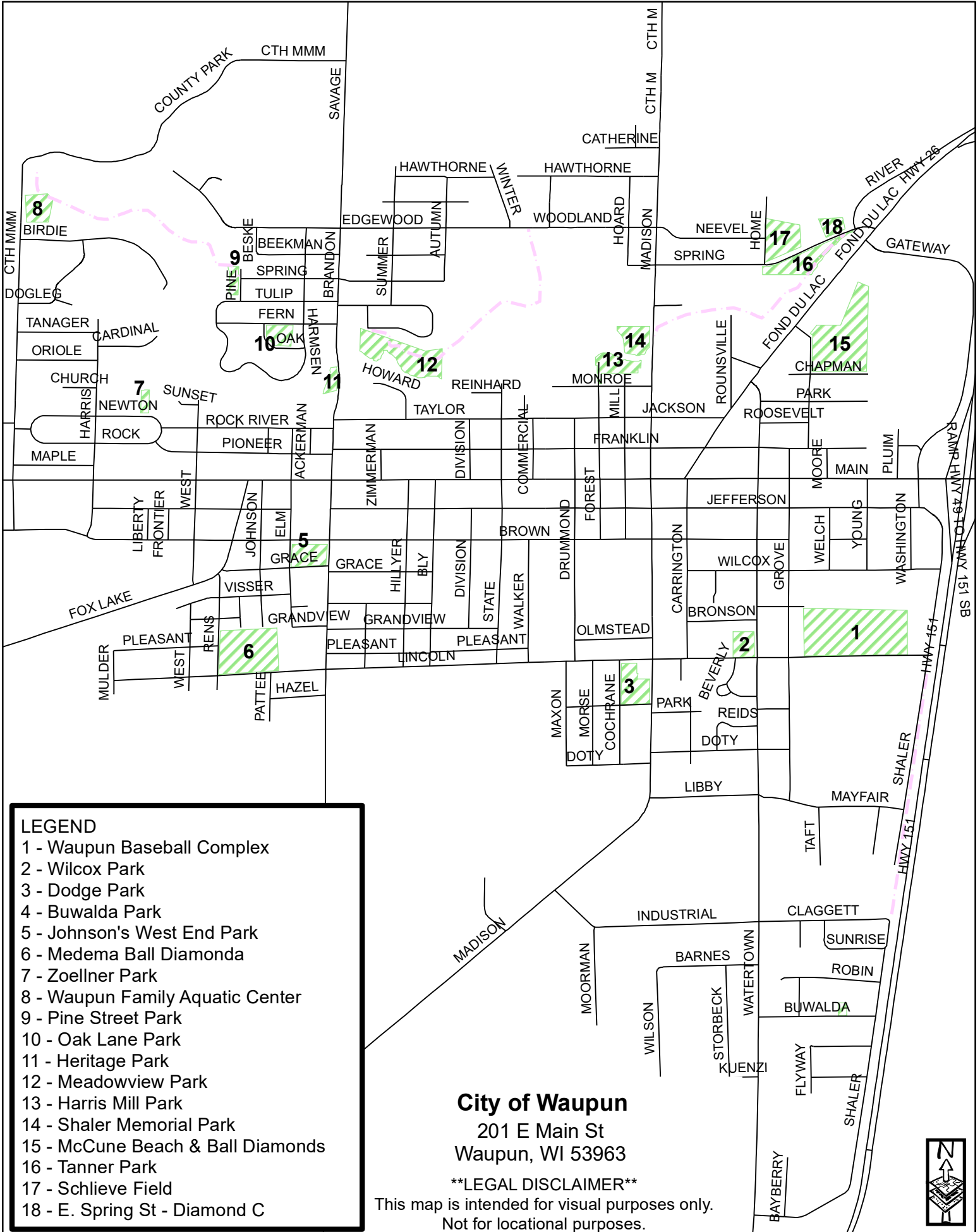
Major Outfalls

- Corporate Limits
- Outfalls - 36" or larger
- Storm Lines

City of Waupun
Dodge and Fond du Lac Counties, WI



Waupun Park Map



LEGEND

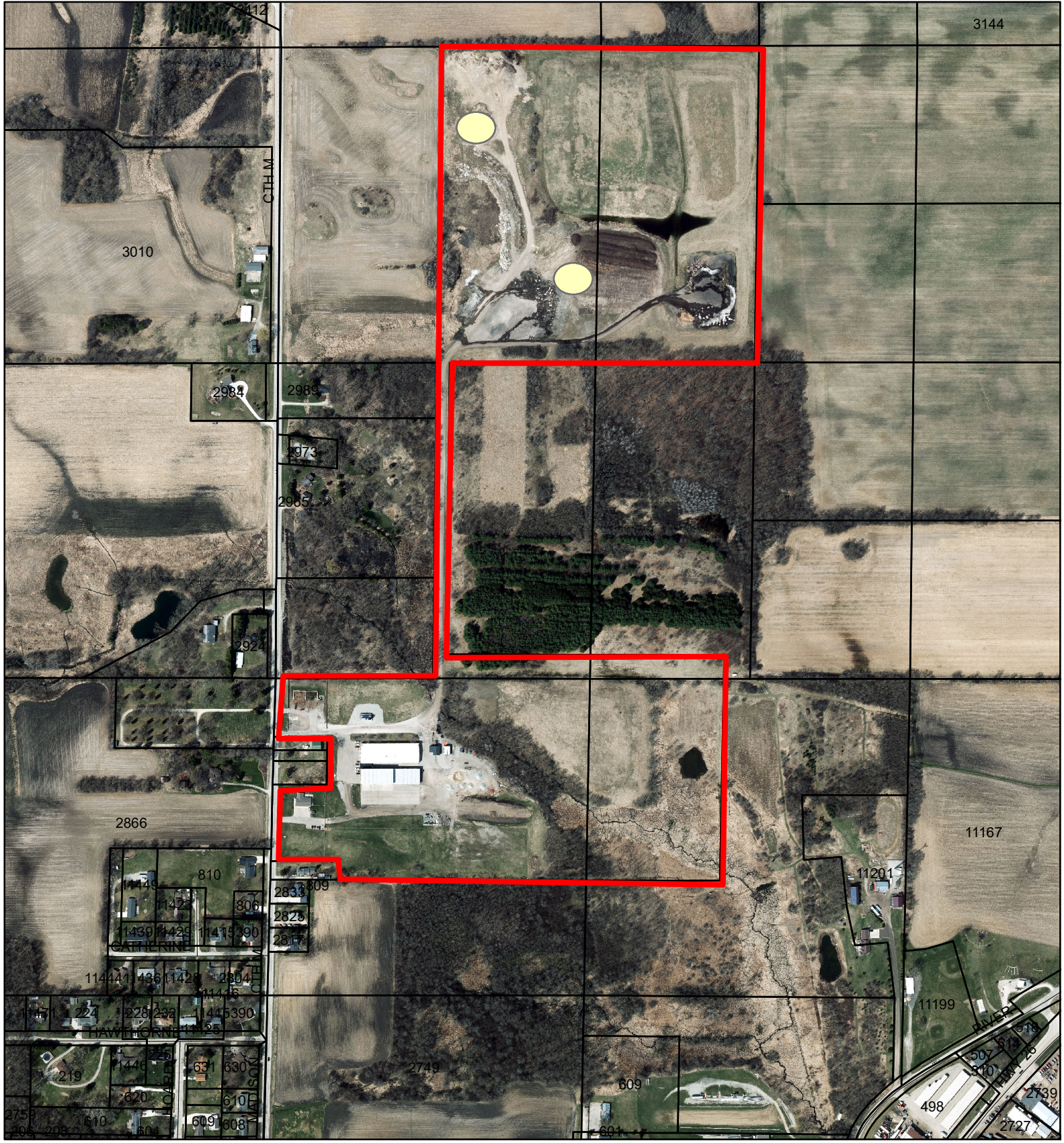
- 1 - Waupun Baseball Complex
- 2 - Wilcox Park
- 3 - Dodge Park
- 4 - Buwalda Park
- 5 - Johnson's West End Park
- 6 - Medema Ball Diamond
- 7 - Zoellner Park
- 8 - Waupun Family Aquatic Center
- 9 - Pine Street Park
- 10 - Oak Lane Park
- 11 - Heritage Park
- 12 - Meadowview Park
- 13 - Harris Mill Park
- 14 - Shaler Memorial Park
- 15 - McCune Beach & Ball Diamonds
- 16 - Tanner Park
- 17 - Schlieve Field
- 18 - E. Spring St - Diamond C

City of Waupun
 201 E Main St
 Waupun, WI 53963

****LEGAL DISCLAIMER****


This map is intended for visual purposes only.
 Not for locational purposes.





Waupun Public Works Garage - Snow Dumping Sites

City of Waupun
Fond du Lac County, WI

 City of Waupun Parcel

 Snow Dumping Site



1. January Theme

Event Start Date				January 1, 2021	
Project Event Name				Pollution Prevention	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1,000+	Yes
	Household hazardous waste disposal/pet waste management/ vehicle washing	X	Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management	X	Businesses		
	Residential infiltration		Contractors		
	Construction Sites and Post Construction Storm Water Management		Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
	Other				
	Explain:				

2. February Theme

Event Start Date				February 1, 2021	
Project Event Name				Construction Sites and Post Construction Storm Water Management	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1,000+	Yes
	Household hazardous waste disposal/pet waste management/ vehicle washing	X	Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management	X	Businesses		
	Residential infiltration	X	Contractors		
X	Construction Sites and Post Construction Storm Water Management	X	Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
	Other				

3. March Theme

Event Start Date				March 1, 2021	
Project Event Name				Snowmelt Runoff	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1,000+	Yes
	Household hazardous waste disposal/pet waste management/ vehicle washing		Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management	X	Businesses		
	Residential infiltration	X	Contractors		
	Construction Sites and Post Construction Storm Water Management		Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
X	Other: Snowmelt Runoff				
	Explain:				

4. April Theme

Theme and Month				April 1, 2021	
Project Event Name				Fertilizer and Pesticide Application	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1,000+	Yes
	Household hazardous waste disposal/pet waste management/ vehicle washing	X	Public Employees		
X	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management	X	Businesses		
	Residential infiltration	X	Contractors		
	Construction Sites and Post Construction Storm Water Management		Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
	Other				
	Explain:				

5. May Theme

Event Start Date				May 1, 2021	
Project Event Name				Household Hazardous Waste Disposal	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1,000+	Yes
X	Household hazardous waste disposal/pet waste management/ vehicle washing		Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management		Businesses		
	Residential infiltration		Contractors		
	Construction Sites and Post Construction Storm Water Management		Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
	Other				
	Explain:				

6. June Theme

Event Start Date				June 1, 2021	
Project Event Name				Yard and Pet Waste Management	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1,000+	Yes
X	Household hazardous waste disposal/pet waste management/ vehicle washing	X	Public Employees		
X	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management		Businesses		
	Residential infiltration	X	Contractors		
	Construction Sites and Post Construction Storm Water Management		Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
	Other				
	Explain:				

7. July Theme

Event Start Date				July 1, 2021	
Project Event Name				Stream and shoreline management	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1000+	Yes
	Household hazardous waste disposal/pet waste management/ vehicle washing		Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
X	Stream and shoreline management		Businesses		
	Residential infiltration		Contractors		
	Construction Sites and Post Construction Storm Water Management		Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
	Other				
	Explain:				

8. August Theme

Event Start Date				August 1, 2021	
Project Event Name				Illicit Discharge Detection and Elimination	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
X	Illicit Discharge detection and elimination	X	General Public	1000+	Yes
	Household hazardous waste disposal/pet waste management/ vehicle washing	X	Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management	X	Businesses		
	Residential infiltration		Contractors		
	Construction Sites and Post Construction Storm Water Management		Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
	Other				
	Explain:				

9. September Theme

Event Start Date				September 1, 2021	
Project Event Name				Vehicle Washing	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1000+	Yes
X	Household hazardous waste disposal/pet waste management/ vehicle washing		Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management		Businesses		
	Residential infiltration		Contractors		
	Construction Sites and Post Construction Storm Water Management		Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
	Other				
	Explain:				

10. Theme

Event Start Date				October 1, 2021	
Project Event Name				Green Infrastructure/low impact development	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1000+	Yes
	Household hazardous waste disposal/pet waste management/ vehicle washing	X	Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management		Businesses		
	Residential infiltration	X	Contractors		
	Construction Sites and Post Construction Storm Water Management	X	Developers		
X	Pollution Prevention		Industries		
X	Green Infrastructure/low impact development		Other		
	Other				
	Explain:				

11. November Theme

Event Start Date				November 1, 2021	
Project Event Name				Residential Infiltration	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1,000+	Yes
	Household hazardous waste disposal/pet waste management/ vehicle washing	X	Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management		Businesses		
X	Residential infiltration		Contractors		
	Construction Sites and Post Construction Storm Water Management	X	Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
	Other				
	Explain:				

12. December Theme

Event Start Date				December 1, 2021	
Project Event Name				Salt Use	
Delivery Mechanism				Social Media, Website, Passive Print	
Topics Covered		Target Audience		Estimated People Reached	Regional Effort (Yes/No)
	Illicit Discharge detection and elimination	X	General Public	1,000+	Yes
	Household hazardous waste disposal/pet waste management/ vehicle washing	X	Public Employees		
	Yard waste management/pesticide and fertilizer application	X	Residents		
	Stream and shoreline management	X	Businesses		
	Residential infiltration	X	Contractors		
	Construction Sites and Post Construction Storm Water Management		Developers		
X	Pollution Prevention		Industries		
	Green Infrastructure/low impact development		Other		
X	Other: Salt Use				
	Explain:				

Event Start Date		9-11-2021					
Project/ Event Name		Schilberg Park Clean-Up					
Delivery Mechanism		Informational Booth					
Topics Covered		Target Audience	Estimated People Reached (Optional)		Regoinal Effort (Optional)		
X	Illicit discharge detection and elimination	X General Public		1 - 10	X	Yes	
X	household hazardous waste disposal/pet waste management/ vehicle washing	X Public Employees		11-50		No	
X	yard waste management/ pesticide and fertilizer application	X Residents		51-100			
X	stream and shoreline management	Businesses	X	101 +			
X	residential infiltration	Contractors					
	construction sites and post construction storm water management	Developers					
X	Pollution prevention	Industries					
X	green infrastructure/ low impact development	Other					
	Other:						

Event Start Date		9-11-2021					
Project/ Event Name		Cravath Lakefront Clean-Up					
Delivery Mechanism		Informational Booth					
Topics Covered		Target Audience	Estimated People Reached (Optional)		Regoinal Effort (Optional)		
X	Illicit discharge detection and elimination	X General Public	X	1 - 10	X	Yes	
X	household hazardous waste disposal/pet waste management/ vehicle washing	X Public Employees		11-50		No	
X	yard waste management/ pesticide and fertilizer application	X Residents		51-100			
X	stream and shoreline management	Businesses		101 +			
X	residential infiltration	Contractors					
	construction sites and post construction storm water management	Developers					
X	Pollution prevention	Industries					
X	green infrastructure/ low impact development	Other					
	Other:						

Event Start Date		9-11-2021					
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Project/ Event Name		Shaler Park/Rock River Clean-Up				
Delivery Mechanism		Informational Booth				
Topics Covered		Target Audience	Estimated People Reached (Optional)		Regoinal Effort (Optional)	
X	Illicit discharge detection and elimination	X General Public		1 - 10	X	Yes
X	household hazardous waste disposal/pet waste management/ vehicle washing	X Public Employees	X	11-50		No
X	yard waste management/ pesticide and fertilizer application	X Residents		51-100		
X	stream and shoreline management	Businesses		101 +		
X	residential infiltration	Contractors				
	construction sites and post construction storm water management	Developers				
X	Pollution prevention	Industries				
X	green infrastructure/ low impact development	Other				
	Other:					

Event Start Date		9-11-2021				
Project/ Event Name		Fort Atkinson/Rock River Clean-Up				
Delivery Mechanism		Informational Booth				
Topics Covered		Target Audience	Estimated People Reached (Optional)		Regoinal Effort (Optional)	
X	Illicit discharge detection and elimination	X General Public		1 - 10	X	Yes
X	household hazardous waste disposal/pet waste management/ vehicle washing	X Public Employees	X	11-50		No
X	yard waste management/ pesticide and fertilizer application	X Residents		51-100		
X	stream and shoreline management	Businesses		101 +		
X	residential infiltration	Contractors				
	construction sites and post construction storm water management	Developers				
X	Pollution prevention	Industries				
X	green infrastructure/ low impact development	Other				
	Other:					

1. Public Involvement and Participation | Volunteer Opportunities

Event Start Date		9-11-2021					
Project/ Event Name		Cotton Mill Park/Beaver Dam Lake Clean-Up					
Delivery Mechanism		Clean up event					
Topics Covered		Target Audience		Estimated People Reached (Optional)		Regoinal Effort (Optional)	
X	Volunteer Opportunity	X	General Public		1 - 10	X	Yes
		X	Public Employees	X	11-50		No
		X	Residents		51-100		
			Businesses		101 +		
			Contractors				
			Developers				
			Industries				
			Other				

Event Start Date		9-11-2021					
Project/ Event Name		Riverside Park/Beloit/Rock River Clean-Up					
Delivery Mechanism		Clean up event					
Topics Covered		Target Audience		Estimated People Reached (Optional)		Regoinal Effort (Optional)	
X	Volunteer Opportunity	X	General Public		1 - 10	X	Yes
		X	Public Employees	X	11-50		No
		X	Residents		51-100		
			Businesses		101 +		
			Contractors				
			Developers				
			Industries				
			Other				

Event Start Date		9-11-2021					
-------------------------	--	-----------	--	--	--	--	--

Event Start Date	9-11-2021					
Project/ Event Name	Shaler Park/Rock River Clean-Up					
Delivery Mechanism	Clean up event					
Topics Covered	Target Audience	Estimated People Reached (Optional)			Regoinal Effort (Optional)	
X Volunteer Opportunity	X General Public		1 - 10	X	Yes	
	X Public Employees	X	11-50		No	
	X Residents		51-100			
	Businesses		101 +			
	Contractors					
	Developers					
	Industries					
	Other					

Event Start Date	9-11-2021					
Project/ Event Name	Fort Atkinson/Rock River Clean-Up					
Delivery Mechanism	Clean up event					
Topics Covered	Target Audience	Estimated People Reached (Optional)			Regoinal Effort (Optional)	
X Volunteer Opportunity	X General Public		1 - 10	X	Yes	
	X Public Employees	X	11-50		No	
	X Residents		51-100			
	Businesses		101 +			
	Contractors					
	Developers					
	Industries					
	Other					



2021 Final Report

Table of Contents

2021 Highlights.....	1
Annual Report 2021 Metrics Highlight	1
2021 Year-in-Review.....	0
Introduction.....	0
Target Audiences & Outreach Communication Model	1
Initiative #1: Expand on Existing Brand Awareness via Establishing & Maintaining Community Partners	2
2021 Focal Partnerships.....	2
Initiative #2: Content Calendar Related to Educational Topics.....	6
Website:	7
Species Spotlight:.....	8
Social Media & Outreach:.....	9
Initiative #3: Outreach & Engagement via Community Events.....	12
Storm Drain Protector Program:	12
Community Engagement Event Reports.....	14
The following section provides individual community engagement event details and metrics.....	14
Initiative #4: Outreach & Engagement via K-12 Events	37
Initiative #5: Municipal Worker & Other Trainings.....	37
2021 Activities & RRSB's Public Education & Outreach Goals	38



2021 Highlights

Annual Report 2021 Metrics Highlight

Summary: In 2021, the Protect Wisconsin Waterways (Rock River Stormwater Group) focused on organic and partner-driven digital reach and re-established an **in-person active presence at 20 events**. Partner-driven digital outreach included establishing partnerships with chambers of commerce and other community-based organizations. Combined with Protect Wisconsin Waterways’ digital outreach efforts (website, email, social media), the RRSg + partner outreach resulted in over **228,733 digital impressions (+24% compared to 2020 efforts)**.

The group’s 2021 event participation remained restricted during the first five months of 2021 due to COVID-19. However, in-person attendance at events from May-December 2021 helped **actively engage 2,360+ individuals**. After canceling the 2020 waterway clean-up events, RRSg municipalities hosted the basin-wide annual clean-up event on September 11, 2021. The clean-up date garnered media attention in the Beloit Daily News, Daily Citizen, an on-air feature on WCLO, among other coverage. A total of **187 volunteers** showed up across the **nine clean-up locations**. Plans for 2022 will continue to ramp up in-person events and re-introduce door-to-door visits to recruit additional Storm Drain Protectors (adopt-a-storm drain program). The group plans to expand outreach via existing and new community partnerships. RRSg also intends to offer mini-grants to local community groups to implement additional stormwater-related projects in RRSg member communities.

Total Digital Outreach Summary Statistics – Year Over Year

Combined Digital Outreach	2021*	2020*	2019	2018
Total Impressions	228,733+	184,403+	161,016	81,432

**Note: Combined impressions include RRSg metrics + data provided by community partners related to specific Protect Wisconsin Waterways-related social media posts, email messages, etc. (i.e., chambers of commerce, partner alliances, and others)*

Website Summary Statistics – Year Over Year

Website Metrics	2021	2020	2019	2018
Total Visits	8,010	8,540	7,995	5,861
Unique Visitors	3,853	4,152	4,017	2,363
Storm Drain Protector Program *new	241	380	25*	n/a
Pledge forms completed online	53	78	n/a	n/a

**Note: Storm drain protector program sign-ups before 2020 occurred only via in-person, door-to-door canvassing that was not implemented during the COVID-19 pandemic. 2020 and 2021 numbers reflect online-only efforts. 2020 efforts included paid ads on Google that resulted in additional visitors.*



Facebook Summary Statistics – Year Over Year

	2021	2020*	2019	2018
	897 Page Likes 119 Posts	802 Page Likes 143 Posts	561 Page Likes 144 Posts	301 Page Likes 207 Posts
Engaged Page Users	3,152	3,749	2,969	1,501
Total Reach	64,642	74,708	18,719	15,541
Total Impressions	87,607	99,352	46,125	29,470

**Note: 2020 included more boosted (paid) posts than other years – including 2021.*

Instagram Summary Statistics – Year Over Year

	2021	2020	2019	2018
	1,019 Followers 89 Posts	901 Followers 82 Posts	438 Followers 113 Posts	216 Followers 103 Posts
Total Impressions	14,041	28,387	32,769	26,386
Total Likes	1,252	2,382	4,891	5,621
Average Engagement Rate	11.17%	8.39%	12.46%	21.3%

YouTube Summary Statistics

YouTube	2021	2020	2019	2018
Total Views on YouTube*	4,400+	1,600+	1,500+	500+

**Note: Additional views occur via distribution on other social platforms.*

Clean-Up Summary Statistics – Year Over Year

Clean-Up Metrics	2021	2020*	2019	2018	2017
Total Volunteers	187	-	196	130	34
Total Trash Collected	200+ bags + other items	-	151+ bags + other items	37+ bags + other items	N/A

**Note: The 2020 clean-up was canceled due to COVID. Other items include tires, large pieces of metal, or other debris that is too large or heavy to fit inside a trash bag.*



Event Summary Statistics – Year Over Year

Event Metrics	2021*	2020*	2019	2018
Total Events	20	-	41	28
Total Event Reach	2,360+	-	3,595	2,700
Total Community Events	20	-	35	25
Total Community Event Reach	2,360+	-	3,453	2,299
Total K-12 Educational Events	-	-	6	3
Total Educational Event Reach	-	-	142	401

**Note: All in-person events were canceled in 2020; in-person events resumed in May 2021. K-12 in-person visits remained on hold due to COVID.*

2021 Year-in-Review

Introduction

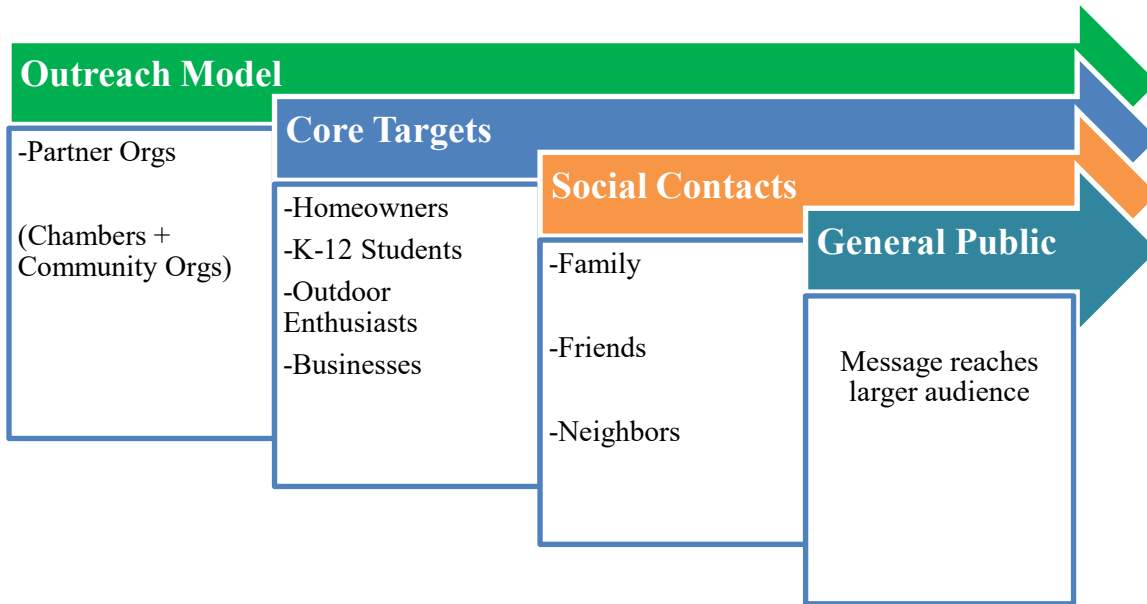
The following document provides an overview of the Rock River Stormwater Group's (RRSG) public education and outreach activities (branded as Protect Wisconsin Waterways) as part of regional stormwater public education and outreach during the 2021 calendar year.

After not participating in in-person events in 2020, the Protect Wisconsin Waterways regional stormwater public education efforts re-established a presence at over 20 in-person events between May and December 2021. Community-based events included farmer's markets, festivals near downtown areas or along waterways, and other events organized by community partners. Another key focus was relaunching our annual waterway clean-up events. Protect Wisconsin Waterways sponsored nine clean-up events in September 2021 that attracted 187 volunteers. The events also created additional exposure among community residents in the same area and via media coverage. The group also participated in another clean-up sponsored by the Rock River Coalition. Each event contributed to active education efforts to the general public, and some also led to interactions with elected/city officials in member communities. The City of Watertown joined the Rock River Stormwater Group during our "COVID" year in 2020. We emphasized additional visits to events in this location in 2021 and plan to relaunch our door-to-door in-person adopt-a-storm drain visits in spring 2022 in this city. On a digital front, we expanded partnership efforts through the chambers of commerce and other community-based organizations. Stormwater-focused communications shared through these organizations, plus our Protect Wisconsin Waterway's social media efforts resulted in over 228,733 digital impressions (+24% compared to 2020 efforts). In combination, the return to an in-person presence and expanded partnership opportunities with different community groups and social media helped the Protect Wisconsin Waterways brand increase public education efforts compared to 2020 efforts.



Target Audiences & Outreach Communication Model

Protect Wisconsin Waterways’ outreach and communication plan in 2021 focused on leveraging partnerships with community-based organizations to help engage our core targets, their social contacts, and by extension, the general public. The addition of chambers of commerce as partner organizations also opened up new outreach to the business community that will continue in 2022.



Initiative #1: Expand on Existing Brand Awareness via Establishing & Maintaining Community Partners

The RRSG’s efforts to increase brand awareness and educational outreach adapted to the COVID-19 pandemic by launching new and maintaining established community partnerships. We relied on social media and other digital marketing communications to expand on our existing brand awareness and promote our educational initiatives and programs through these partner organizations. We implemented new digital strategies to continue educating our current followers while engaging new audiences through various partner organizations and highlighting community members who were part of the storm drain protector program.



2021 Focal Partnerships

Humane Societies/Animal Rescues



Engaged Audience: Pet owners and other contacts across the RRSG area

Details: In June 2021, we repeated the popular pet/waterway photo contest established in 2020. While the engagement was not as high as 2020, the partnership with local animal shelters/rescue organizations still resulted in 30,000+ engagements via the partner organization platforms. We also increased reach via impressions of the user-generated photos and related educational messaging between partner sharing, individual consumer sharing, and RRSG media.

Chambers of Commerce in RRSG Communities

Engaged Audience: Businesses and their employees. Chambers also host different downtown events and thus also help reach residents/tourists to areas across the RRSG area.

Details: Starting in June 2021, Protect Wisconsin Waterways joined the chambers of commerce in the member communities. Chamber membership allowed for additional promotional opportunities at chamber events and outreach via chamber websites, email, and social media.



Plans are to leverage these memberships to better engage the business community in Salt Wise trainings and other efforts to get the downtown businesses in each RRSB municipality to adopt a storm drain near their business location. Digital outreach via the chambers on behalf of Protect Wisconsin Waterways includes 27,725+ impressions, with an additional 58,567+ impressions from RRSB municipal social media posts related to the clean-up events or other Protect Wisconsin Waterways' messaging. Of note, we also had mayors/city administrators share posts related to clean-up events or other messages tied to stormwater via their social media. Based on this, RRSB plans to develop a "Storm Water Awareness Week" in August 2022, including signed proclamations from local government officials. We have initiated conversations with other stormwater groups to create a more impactful awareness week across the state.

Wisconsin Salt Wise

In 2021, the RRSB established a partnership alliance with WI Salt Wise to help increase awareness of salt pollution and accelerate the adoption of best practices across the state. Salt Wise provides several municipal and private contractor training sessions. The group also offers a statewide database of Salt Wise-certified professionals, an interactive map of certified private contractors, a Story Map of Municipal Salt Reduction Champions, and a monthly webinar series to share voices and stories of salt reduction to a broader audience. Key metrics from Salt Wise that are otherwise not counted in metrics reported elsewhere in this report include:




- 1) Smart Salting training participants: 561
- 2) Equipment Open House participants: 313
- 3) Total reach of local, regional, and statewide presentations: 859 live and 2159 views
- 4) Social Media and Website metrics
 - a. Twitter: 361 followers; 146,143 impressions
 - b. Facebook: 31,871-page reach; 15,674 post reach
 - c. Website: 11,908 users; 45,109 page views
- 5) Over 20 newspaper/TV spotlights

Example Posts from Chambers/Other Community Partners on behalf of RRSg

City of Beaver Dam
August 24, 2021 · 🌐

Waterway Cleanup! September 11, 10AM-Noon
Register at: protectwiwaterways.org/2021cleanup and receive a FREE t-shirt! Get your picture taken with Splash and teach your children the importance of keeping our waterways clean! Will be held at: Beaver Dam Cotton Mill Park 200 Haskell St



SAT, SEP 11, 2021

Beaver Dam Waterway Clean-Up
200 Haskell Street, Beaver Dam, WI
You like Protect Wisconsin Waterways

Interested

👍 🥰 3

Jefferson Chamber of Commerce
July 5, 2021 · 🌐

The Jefferson Chamber of Commerce welcomed @Protect Wisconsin Waterways as a Chamber member. Protect Wisconsin Waterways is a stormwater education outreach initiative supported by the Rock River Stormwater Group, which includes the City of Jefferson. The Rock River Stormwater Group is a coalition of 11 municipalities from Waupun to Beloit committed to improving the health of the Rock River and other local waterways.

The group launched the Protect Wisconsin Waterways campaig... See more



👍 10 1 Share

Like Comment Share

 **GREATER BELOIT**
Chamber of Commerce

ABOUT MEMBERSHIP PROGRAMS RESOUR

PROTECT WISCONSIN WATERWAYS



800 W Main St
Whitewater, WI 53190
Phone: (262) 472-6950
Website
Hours:



The Rock River Stormwater Group (RRSG) is a coalition of 11 municipalities from Waupun to Beloit, including both the City of Beloit and Town of Beloit, committed to improving the health of the Rock River, Turtle Creek, and other local waterways.

The Protect Wisconsin Waterways campaign is part of the Rock River Stormwater Group's public

Whitewater Area Chamber of Commerce
September 10, 2021 · 🌐

Looks like its going to be a great day to do some clean-up.



2021 Waterways Clean-Up
Saturday
Sept. 11th
Whitewater
Cravath Park
341 S Fremont St
Whitewater, WI 53190
8 AM - 10 AM
ctwiwaterways.org/2021cleanup

City of Whitewater
September 9, 2021 · 🌐


Help keep our waterways clean Saturday, September 11th at Whitewater Cravath Park from 8am to 10am. Register at protectwiwaterways.org/2021cleanup.

👍 Like 💬 Comment ➦ Share

City of Janesville, WI
September 9, 2021 · 🌐

On Saturday, September 11, the City will join [Protect Wisconsin Waterways](#), the Rock River Stormwater Group, and students from UW-Whitewater in the annual Rock River Clean-Up!

Help us unite with communities across the Rock River Basin in enhancing one of our region's greatest natural resources! The Janesville Clean-Up will begin at 10 a.m. in Monterey Park. Register to volunteer now by visiting protectwiwaterways.org/2021cleanup.



ROCK RIVER CLEAN-UP

SATURDAY, SEPTEMBER 11

👍❤️ 8 2 Share

UW-Whitewater
@UWWhitewater

A great story from [@wclo1230](#) about UW-Whitewater participation in the Rock River clean-up.



wclo.com
Local communities participate in Rock River clean-up on Saturday
On Saturday, September 11, from 10:00 a.m. to 12:00 p.m., the City of Janesville will partner with the Rock River Stormwater Group, Protect Wisconsin

9:52 AM · Sep 9, 2021 · Twitter Web App

City of Watertown, WI - Government
September 11, 2021 · 🌐

Our 9/11 volunteer opportunity, Watertown's Rock River Clean-Up at Riverside Park, begins at 1 PM today!! We'll be picking up litter and debris along the Rock River shoreline, around the Park Island, and along Riverside Park Creek between 1:00 & 3:00. Sign up with the link, or just come and help! 💧❤️



PROTECTWIWATERWAYS.ORG
Protect Wisconsin Waterways 2021 Clean-Up - Protect Wisconsin Waterways

👍❤️ 19 2 Comments 1 Share

City of Watertown, WI - Government
September 14, 2021 · 🌐

Thanks to all the volunteers who made a "splash" at Saturday's [Protect Wisconsin Waterways](#) clean up at Riverside Park!



👍 24

Initiative #2: Content Calendar Related to Educational Topics

In 2021, we continued to follow a monthly themed content calendar to ensure our monthly outreach efforts covered each of the MS4 permit topical areas – plus additional topics deemed of value given past engagement efforts. The content calendar included new infographics and other digital content for our monthly e-newsletter, integration with our social media calendar, and leveraging of past animated and other video content.

Month	Theme
January	Pollution Prevention
February	Construction Sites and Post Construction Stormwater Management
March	Snow Melt Runoff
April	Fertilizer and Pesticide Application
May	Household Hazardous Waste Disposal
June	Yard and Pet Waste Management
July	Stream and Shoreline Management
August	Illicit Discharge Detection and Elimination
September	Vehicle Washing
October	Green Infrastructure and Low Impact Development
November	Residential Infiltration
December	Salt Use

Website:

The group continued to update the website (protectwiwaterways.org) with additional information specific to each municipality. We created more informative pages to help increase search engine optimization and added “Splash Tips” to improve the pages visually. New HubSpot lead forms helped track engagement and sign-ups for the storm drain protector program, clean-up registration, and more. Total website visits for 2021 included 8,010 page visits from 3,853 visitors. Of note, total visitors in 2021 are lower than in 2019-2020 when we used extensive paid digital ads. Importantly the engagement on the site of this smaller audience shows that although fewer visitors engaged, they were more actively engaged with our content.

Website Summary Statistics – Year Over Year				
Website Metrics	2021	2020	2019	2018
Total Visits	8,010	8,540	7,995	5,861
New Visitors	3,853	4,152	4,017	2,363
Storm Drain Protector Program	241	380	25*	n/a
Pledge forms completed online	53	78	n/a	n/a

**Note: Storm drain protector program sign-ups before 2020 occurred only via in-person, door-to-door canvassing that was not implemented during the COVID-19 pandemic. 2020 and 2021 numbers reflect online-only efforts. 2019-2020 efforts included paid ads on Google that resulted in additional visitors (although most did not sign-up for the storm drain protector program, and we decided not to rerun those ads in 2021.*

Example Webpages

Protect Wisconsin Waterways 9-11-2021 Clean-Up

Meeting location details for each clean-up are highlighted below. While it is past the early registration deadline (8/21) to receive a free t-shirt. Please encourage friends to still register and show up to volunteer!

City of Beloit 8AM

City of Beloit volunteers will meet at the **Rotary River Center at Riverside Park** (see X on map below) at **8 AM and end by 10 AM**.



What other mowing tips will help Protect Wisconsin's Waterways and save me money?

Check out Splash's other tips for lawn care maintenance that not only help the environment and our waterways, but can also save you money as a homeowner!



"Mow it High & Let it Lie"
SPLASH

- **Mow High:** Set your mower at the highest possible setting, usually between 2.5" and 3". This does two things: first, taller grass plants have healthier roots, which leads to a better, thicker turf that can withstand drought, and second, the taller, thicker grass shades out weeds.
- **Mow Sharp:** Sharpen your mower's blades two to three times each year. Dull blades tear the grass instead of cutting it. The torn blades dry out, giving the grass jagged brown or white tips.
- **Let it Lie:** One popular lawn care misconception is that leaving clippings on the lawn after mowing causes thatch buildup. However, the truth is that thatch is caused at the root level, not from grass clippings. Instead of raking clippings into the street, leave them on your lawn where they are less likely to wash away. The pieces break down quickly and provide nitrogen when they decompose, doing the same job as the expensive fertilizers bought in stores. Letting grass clippings stay on the lawn will allow you to skip one fertilizer application and reduces the number of waste bags needed to collect and store the clippings.
- **Finally, become a stormdrain protector and learn more ways to prevent stormwater pollution around your home!**

Species Spotlight:

In 2021 we introduced a social media campaign highlighting different species in our watershed. A key focus of the "Species Spotlight" is to draw attention to common species and highlight how pollutants in the waterways impact the species. Visual infographics provide photos of the species, key facts, and a captioned post that ties the species back to Wisconsin waterways.

Example Species Spotlight Graphics from Social Media

Species Spotlight

Habitat: Marshes, ponds, slow streams, banks of larger rivers

Food: Roots of cattails, arrowheads, water lilies, rushes; periodically eats frogs, turtles, fish, crayfish, mussels




MUSKRAT



Species Spotlight

Habitat: Breeds in prairie ponds, marshes, kettle potholes, lakes, woodland ponds, farm ponds

Food: Earthworms, cricket nymphs, grasshoppers, moths, flies, spiders, beetles, cicadas



TIGER SALAMANDER





Social Media & Outreach:

In 2021, the Protect Wisconsin Waterways social media team prioritized its presence on Facebook and Instagram. Although we continue to maintain a Twitter presence, the audience size and engagement on that platform are minimal compared to the other social media efforts. Our Facebook audience is now over 800, and Instagram is over 1,000 followers. Social media content aligns with our monthly themes to address different MS4 permit topics. Compared to 2020, we decreased the number of boosted posts in 2021. While this lowered overall reach/impressions, we continued to see high engagement from our organic content. We placed additional focus in 2021 on providing content (graphics and captions) to partner organizations to have them directly share on our behalf. As noted earlier, partners’ digital outreach on our behalf contributed to a significant increase in our overall reach in 2021. In addition to RRSg municipality posts, chambers of commerce and other partner organizations helped share our message with their followers, thereby extending the total impact of digital outreach efforts. We plan to increase content sharing via these digital partners in 2022. We are also investigating the value of a TikTok presence (particularly for our mascot Splash), given the increasing popularity of that social platform. Below, we provide reach and engagement statistics for our Protect Wisconsin Waterways’ social media platforms.

Social Media Metrics 2021

Facebook Page Statistics 2021: 897 Page Likes; 119 Posts					
	2021	2020	2019	2018	Definitions
Engaged Page Users	3,152	3,749	2,969	1,501	<i>The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)</i>
Total Reach	64,642	74,708	18,719	15,541	<i>The number of people who have seen any content associated with your Page. (Unique Users)</i>
Total Impressions	87,607	99,352	46,125	29,470	<i>The number of impressions seen of any content associated with your Page. (Total Count)</i>
<i>Note: 2020 included more boosted (paid) posts than other years – including 2021.</i>					

Instagram Statistics

	2021	2020	2019	2018	Definitions
Total Impressions	14,041	28,387	32,769	26,386	<i>Number of times users saw the post on Instagram.</i>
Total Likes	1,252	2,382	4,891	5,621	<i>Total number of likes on each post.</i>
Average Engagement Rate	11.17%	8.39%	12.46%	21.3%	<i>The number of like divided by impressions</i>

Twitter Statistics

	2021	2020	2019	2018	Definitions
Impressions	2,783	48,124	74,127	19,715	<i>Number of times users see the tweet on Twitter</i>
Engagements	102	1,206	2,586	917	<i>Total number of interactions with a tweet. This includes all clicks, retweets, replies, follows, and likes</i>
Average Engagement Rate	3.0%	2.5%	2.4%	4.7%	<i>The number of engagements divided by impressions</i>

YouTube Summary Statistics


YouTube	2021	2020	2019	2018
Total Views on YouTube*	4,400+	1,600+	1,500+	500+

**Note: Additional views occur via distribution on other social platforms.*

Example Social Media Content:

Protect Wisconsin Waterways
 Posted by Madeline Newbury
 Nov 1, 2021 · 🌐

This month our theme is Residential Infiltration!
 Residential infiltration is all about the way that water is re-entering our lakes, rivers and streams and how YOU can help that water stay clean! #ProtectWIWaterways




Protect Wisconsin Waterw... · 5/18/21 · ...

This month our theme is household hazardous waste and we will be helping you identify what these are as well as ways to keep them out of our waterways!
 #protectwiwaterways



PROTECT  WATERWAYS

protectwisconsinwaterways

PROTECT  WATERWAYS

ROLL UP YOUR SLEEVES



PROPERLY DISPOSE OF YOUR LEAVES


View insights Boost Post

👍👍 Liked by [_iangrant](#) and 5 others

protectwisconsinwaterways Leaves are starting to fall, and that means it is proper disposal season! Keep your leaves out and away from storm drains to #ProtectWIWaterways! #LeafWise


October 15, 2021

protectwisconsinwaterways

PROTECT  WATERWAYS


YARD WASTE EFFECTS:


- GRASS AND LEAVES: WHEN THEY GET INTO STORM DRAINS, LAKES, AND RIVERS THEY CREATE ALGAE WHICH TAKES AWAY OXYGEN AND SUNLIGHT FROM FISH AND PLANTS THAT NEED THEM TO LIVE.



PET WASTE EFFECTS:

- IF PET WASTE IS NOT PICKED UP IT CAN GO DIRECTLY INTO STORM DRAINS WHEN IT RAINS
- IT ALSO PUTS HEALTH OF WATERWAYS AND YOURSELF AT RISK, EITHER YOUR PET GETS SICK OR YOU DO THROUGH DISEASES OR PARASITES



PROTECT  WATERWAYS

View insights Boost Post

👍👍 Liked by [_iangrant](#) and 16 others

protectwisconsinwaterways Here is how pet waste and yard waste affect our waterways. #protectwiwaterways

June 9, 2021



Initiative #3: Outreach & Engagement via Community Events

Like many other organizations, Protect Wisconsin Waterways had many aspects of in-person interactions significantly reduced due to the presence of COVID-19. In-person outreach has been a significant aspect of our work throughout the years. Although not all in-person events we were scheduled to attend ended up happening, we were able to relaunch an in-person presence starting in May 2021. We look forward to more in-person opportunities returning in 2022, including our door-to-door adopt-a-storm drain program.

Storm Drain Protector Program:

The Storm Drain Protector Program was initially launched in 2019 and included door-to-door visits to engage homeowners with storm drains adjacent to their property. The program's goal is to raise awareness among municipal residents of the nature of stormwater and what things they should look for to preserve water quality. We ask homeowners to sign up to become "storm drain protectors" and pledge to keep their storm drains clear of leaves, grass clippings, and other debris. COVID-19 has restricted opportunities to canvas door-to-door, which significantly limited our reach for new Storm Drain Protectors. The 2021 efforts included only online sign-ups and interactions at our tabling events. In 2022, we have scheduled a return to in-person, at-home visits in the City of Watertown starting in April.

2021 sign-ups (all digital): 241



Annual Waterway Clean-Up: RRSB municipalities hosted nine waterway clean-up events in parks across the area on Saturday, September 11, 2021. Details of the different clean-up events are included in the event write-up reports. The Facebook events generated over 20,290 impressions, 200+ online registrations, and ultimately resulted in 187 volunteers participating in the clean-up events. Media coverage included articles in the Beloit Daily News, Daily Citizen, Whitewater Banner, an on-air radio interview on WCLO 1230 and online article, among other press coverage. Several city officials (mayors/city administrators) also participated in the clean-up events, thus extending the awareness to public officials within the municipalities.

Waupun	8-10 am	Shaler Park
Beaver Dam	10am-12pm	Cotton Mill Park
Watertown	1-3pm	Riverside Park
Fort Atkinson	8-11am	Fort Atkinson City Hall
Whitewater	8am-10am	Cravath Lakefront Park
Milton	8am-12pm	Schilberg Park
Janesville	10am-12pm	Monterey Park
Town of Beloit	10am-12pm	Preservation Park, Armstrong-Eddy Park
City of Beloit	8-10am	Riverside Park



Community Engagement Event Reports

The following section provides individual community engagement event details and metrics.

Date: February 15, 2021

Location: Virtual Zoom Meeting

Event Name: Rock Lake Improvement Association Monthly Meeting

Amount of People Engaged: 17 Rock Lake Community Members

Length: 6:30pm - 7:30pm

Style: Presentation

Number of Protect Wisconsin Waterways Representatives: 3

On Monday, February 15, the Protect Wisconsin Waterways team attended the Rock Lake Improvement Association (RLIA) Monthly Meeting via Zoom. At the meeting, we engaged with 17 community members that live around the Rock Lake area. The presentation covered the Storm Drain Protector Program and encouraged RLIA members to integrate new ideas into their storm stewardship program similar to our adopt-a-drain program.



Date: May 14, 2021

Location: Jefferson, Wisconsin (downtown)

Event Name: Jefferson Wine Walk

Amount of People Engaged: 300+ Community Members

Length: 10:00 am- 1:00 pm

Style: Event Sponsorship

Protect Wisconsin Waterways served as an event sponsor for the Jefferson Wine Walk. The downtown event had 300+ people in attendance (plus other vendors), and each participant received a brochure, storm drain protector postcard, and water stress droplet. The Jefferson Chamber of Commerce also provided several digital outreach communications via the event website, social media, and other PR.





Date: May 29, 2021

Location: Downtown Beloit

Event Name: City of Beloit Farmers Market

Amount of People Engaged: 160+ Community Members

Length: 9:00am-12:00pm

Style: Tabling Event and Enviroscape

Number of Protect Wisconsin Waterways Representatives: 2

Our first stop this past summer was in the City of Beloit at their downtown Farmer's Market. Over 160 community members walked past our table and engaged with the team. Protect Wisconsin Waterways' team members talked with community members about stormwater, demonstrated the enviroscape, and distributed brochures and other branded materials. Residents were encouraged to take the pledge and sign-up online as a storm drain protector.





Date: June 5, 2021

Location: Whitewater Municipal Building

Event Name: Whitewater Farmers Market

Amount of People Engaged: 50+ Community Members

Length: 9:00 am- 12:00 pm

Style: Tabling event

Number of Representatives: 3

On June 5, Protect Wisconsin Waterways attended the Whitewater Farmers Market. The team handed out informational brochures and merchandise. The enviroscape model was also used to demonstrate the effects of stormwater runoff pollution.





Date: June 27, 2021

Location: 5013 Wisconsin Trunk Hwy 11, Janesville, WI 53548 (Nature's Touch Garden Center)

Event Name: Rock County Farmers Market

Amount of People Engaged: 25+ community members

Length: 9:00am-12:00pm

Style: Tabling Event and Enviroscope

Number of Protect Wisconsin Waterways Representatives: 2

On June 27, Protect Wisconsin Waterways attended the Rock County Farmers Market at the Nature's Touch Garden Center outside Janesville. The team used the enviroscope model and handed out informational pamphlets to community members.



Date: July 17, 2021

Location: Whitewater Train Station

Event Name: Whitewater City Farmer's Market

Amount of People Engaged: 30+ community Members

Length: 9 am- 12pm

Style: Tabling Event

Number of Protect Wisconsin Waterways Representatives: 3

The Whitewater team returned to the Whitewater Farmers market on July 17. The team handed out informational brochures and branded merchandise similar to the previous visit. The enviroscape model was also used to demonstrate the effects of stormwater runoff pollution.



Date: August 3, 2021

Location: Watertown City Hall

Event Name: Watertown National Night Out

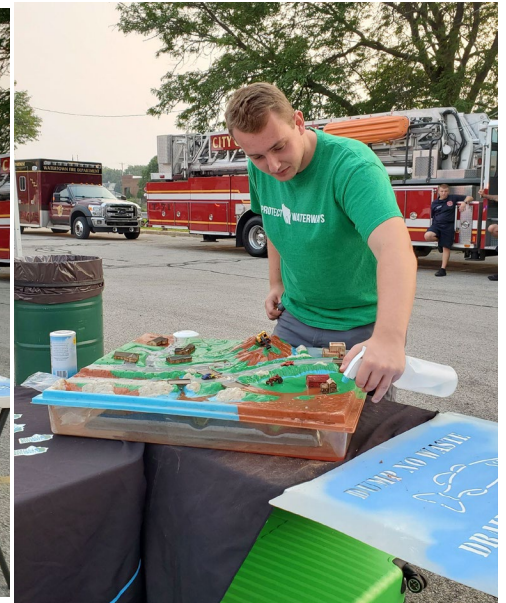
Amount of People Engaged: 30+ Community Members

Length: 4:00pm - 7:00pm

Style: Tabling Event and Enviroscape

Number of Protect Wisconsin Waterways Representatives: 1

A Protect Wisconsin Waterways representative attended Watertown's National Night Out. The tabling event distributed promotional items and children's activities (i.e., pencils, pens, bracelets, coloring sheets) and informational brochures to parents in attendance with their children. We also met with the Mayor of Watertown and discussed our message.



Date: August 14, 2021

Location: Watertown City Hall

Event Name: Watertown Riverfest

Amount of People Engaged: 500+ community members

Length: 10:00 am- 1:00 pm

Style: Splash and PWW representatives walked around the Riverfest event

Number of Protect Wisconsin Waterways Representatives: 2

Protect Wisconsin Waterways made its first appearance at Watertown’s Annual Riverfest. The group attended the Saturday portion of this multi-day event during children’s activities focused on the waterway. Splash walked around the event while another representative talked to community residents/visitors. Splash posed for several photos and was a popular hit with families. The reps handed out informational brochures and branded swag to raise awareness around stormwater issues. The number of engagements reflects that Splash was mobile throughout the event and engaged with residents attending the event.





Date: August 7, 2021

Location: Jones Park, Fort Atkinson Wisconsin

Event Name: Rock River Coalition Clean-up

Amount of People Engaged: 11+ community Members

Length: 9:00am-12:30pm

Style: Tabling Event at Rock River Coalition Clean-up

Number of Protect Wisconsin Waterways Representatives: 2

Two representatives provided an information table at the Rock River Coalition's clean-up at Jones Park in Fort Atkinson. The event was held in conjunction with the River Network and Ball Corporation in Fort Atkinson. Protect Wisconsin Waterways' representatives distributed informational pamphlets and branded materials to volunteers that participated in the clean-up. The RRC also helped promote our September clean-up event in Fort Atkinson.





Date: September 11, 2021

Location: Cotton Mill Park, Beaver Dam, WI

Event Name: 2021 Protect Wisconsin Waterways Clean-up

Amount of People Engaged: 27 Volunteers

Length: 10am - 12pm

Style: Clean-up/ environmental protection

Number of Protect Wisconsin Waterways Representatives: 6

The 2021 Protect Wisconsin Waterways Clean-Up in Beaver Dam had 27 total volunteers take over 20 bags of garbage, plus other debris from the waterway near Cotton Mill Park in Beaver Dam. The Mayor of Beaver Dam, Becky Glewen, also participated in the clean-up and helped promote the event on her social media. One of the most common items removed included fishing line. Individuals were also fishing along the river during the event, and Protect Wisconsin Waterways representatives engaged the fishing enthusiasts in conversations. The Wayland Academy Ecology group provided a key group of attendees and was very passionate about the cause. Wayland Academy also featured a blog article about their participation (see image included below). Other media coverage included an article in the Daily Citizen and a feature on the Daily Dodge.



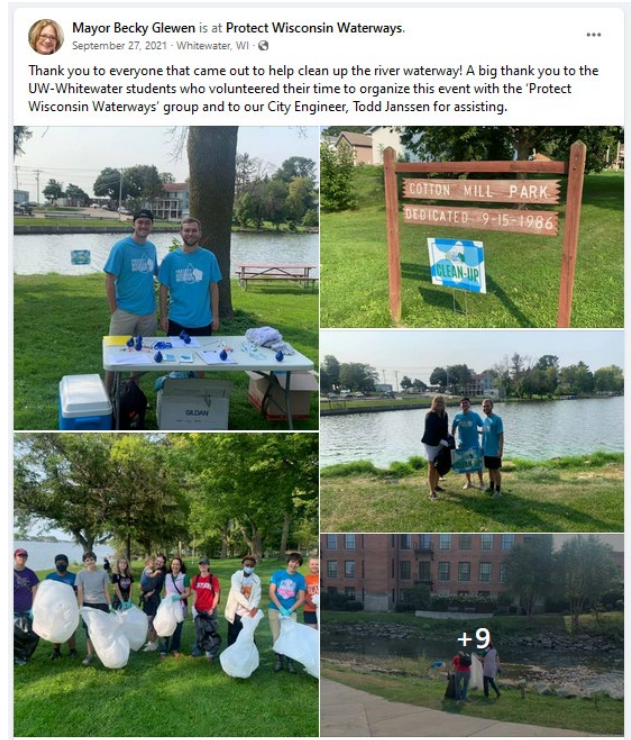
BEAVER DAM WATERWAYS CLEAN-UP EVENT SCHEDULED SATURDAY AT COTTON MILL PARK

SEPTEMBER 10, 2021 / DAILY DODGE / NEWS



(Beaver Dam) Beaver Dam residents are encouraged to take part in an up-coming event to help clean local waterways. The 2021 Waterways Clean-Up at Cotton Mill Park will be held on tomorrow (September 11th) between 10am and noon. The event is part of the Protect Wisconsin Waterways campaign to spread awareness of what people can do to protect the lakes and rivers that are right next door to them. Protect Wisconsin Waterways has run this event since 2016, and each year over fifty bags of trash and litter is removed from local waterways. The organization has removed various objects such as bottles, cans, and wrappers to larger items including tires, traffic cones, and PVC pipes. Beaver Dam Director of Engineering Todd Janssen says waterways are home to not only a bounty of wildlife, but are also the place where the community fishes, boats, kayaks, and swims. He says maintaining our waterways makes the area we live in even more enjoyable place for everyone. Click the following links for more information.

<https://protectwisconsinwaterways.org/get-involved/events/2021cleanup/>



WISCNEWS Search WisNews Subscribe for \$1

Alert TOP STORY

Beaver Dam River cleanup event planned

Chris Higgins Aug 27, 2021

f t i s r

Residents will be able to take a part in keeping Beaver Dam River clean next month.

Protect Wisconsin Waterways is staging a cleanup at Cotton Mill Park, 200 Haskell St., Sept. 11 from 10 a.m. to noon to help clean up the river area of trash and litter, whether cans or traffic cones. There will be other cleanups in area communities that are part of the Rock River Stormwater Group, including Waupun and Watertown. Part of the goal is to educate people on how what goes down storm drains is not treated and ends up in the waterways.



A light rain falls on Cotton Mill Park and Beaver Dam River in August 2021. A cleanup event is planned for the area on Sept. 11. CHRIS HIGGINS Daily Citizen

This is one of our bigger efforts in terms of getting out into the communities and trying to clean up anything that might have already been placed in a waterway or

Ecology Club Assists with Beaver Dam River Clean-up



Wayland's Ecology Club participated in the Protect Wisconsin Waterways clean-up on Saturday, September 11.

Wayland's Ecology Club participated in the Protect Wisconsin Waterways clean-up on Saturday, September 11. Lori Bird and Catherine Mangonès, Ecology Club advisors, organized the outing to help clean up the river area of trash and litter. The cleanup served to not only clean up the riverfront but also to educate people on how what goes down storm drains is not treated and ends up in the waterways.

Way to go, Ecology Club!



Date: September 11, 2021

Location: Riverside Park, City of Beloit, WI

Event Name: 2021 Protect Wisconsin Waterways Clean-up

Amount of People Engaged: 16 Volunteers

Length: 8am - 10am

Style: Clean-up/ environmental protection

Number of Protect Wisconsin Waterways Representatives: 4

The 2021 Protect Wisconsin Waterways Clean-Up in the City of Beloit included 16 total volunteers. The volunteers helped remove 20 bags, plus other debris, from the Rock River near Riverside Park. City of Beloit officials also participated in the clean-up.





Date: September 11, 2021

Location: Schilberg Park, Milton, WI

Event Name: 2021 Protect Wisconsin Waterways Clean-Up

Amount of People Engaged: 13 Volunteers + >1,000 impressions of families attending youth sporting events throughout the morning at Schilberg Park

Length: 8am - 12pm

Style: Clean-up/ environmental protection

Number of Protect Wisconsin Waterways Representatives: 7

The 2021 Protect Wisconsin Waterways Clean-Up in Milton had 11 total volunteers pick up 13 bags and debris from around Schilberg Park. Milton Youth Football and Soccer events took place the morning of the clean-up, which provided additional engagement and awareness with individuals attending those events. **Of note, we did not include the 1,000+ impressions in our event outreach metrics.*



Date: September 11, 2021

Location: Whitewater, WI

Event Name: Protect Wisconsin Waterways Clean-Up

Amount of People Engaged: 9 Volunteers

Length: 8:00am-10:00am

Number of Protect Wisconsin Waterways Representatives: 7

The Whitewater clean-up event had nine volunteers. The group cleaned up near the Cravath Lake area in downtown Whitewater. The volunteers collected 11 garbage bags and other oversized miscellaneous items (common items included shoes, bottles, and other trash). The Whitewater Banner ran a pre-event story on August 18, and the UW-Whitewater campus paper (The Royal Purple) provided a post-event recap to the UWW student audience.



News Sports Community Calendar Life Events Submit a Story

Founded 1901

2021 Waterways Cleanup at Cravath Park on Sept. 11: Register by Sat. For a Free T-shirt

Posted on August 18, 2021

2021 Waterways Clean-Up

Saturday
Sept. 11th

**Whitewater
Cravath Park**
341 S Fremont St
Whitewater, WI 53190

8 AM - 10 AM

Keep our local waterways clean!
Register online by August 21st to reserve your t-shirt

Scan the code below or go to:
protectwisconsinwaterways.org/2021cleanup

SCAN ME

A cleaner Whitewater

Dauntae Green and Felicity Knabenbauer
October 3, 2021

Saving the environment makes a difference for Whitewater citizens. A group called Protect Whitewater Waterways along with the UW-W American Marketing Association (AMA) and many volunteers from town got together to clean up the local water. The organizations worked on the clean up of

Volunteers posing in front of trash picked up

Vote for Whitewater's best!

Best of Whitewater 2022

The Royal Purple's 67th annual list of "bests" voted by the Whitewater & UWW community.

CLICK HERE TO VOTE!

BLM meet!

ASSOCIATION FOR GRADUATE STUDENTS OF COLOR

Created by the Whitewater Student Body



Date: September 11, 2021

Location: Shaler Park, Waupun WI

Event Name: 2021 Protect Wisconsin Waterways Clean-up

Amount of People Engaged: 30 Volunteers

Length: 8:00am – 10:00am

Style: Clean-up/ environmental protection

Number of Protect Wisconsin Waterways Representatives: 3

The 2021 Protect Wisconsin Waterways Clean-up in Waupun had over 30 volunteers remove over 20 bags of garbage, plus other debris from the Rock River shoreline at Shaler Park in Waupun. Some significant items include a long piece of lumber and a kid-sized snowboard.





Date: September 11, 2021

Location: Fort Atkinson City Hall, Fort Atkinson, WI

Event Name: 2021 Protect Wisconsin Waterways Clean-up

Amount of People Engaged: 19 Volunteers

Length: 8am - 11am

Style: Clean-up/ environmental protection

Number of Protect Wisconsin Waterways Representatives: 4

The 2021 Protect Wisconsin Waterways Clean-up in Fort Atkinson had 19 volunteers remove 20+ garbage bags and debris from the Rock River near Fort Atkinson's City Hall. Unique items removed included a tire and a lawn chair.



Date: September 11, 2021

Location: Preservation Park, Armstrong-Eddy Park, Town of Beloit, WI

Event Name: 2021 Protect Wisconsin Waterways Clean-Up

Amount of People Engaged: 12 Volunteers

Length: 10am - 12pm

Style: Clean-up/ environmental protection

Number of Protect Wisconsin Waterways Representatives: 4

The 2021 Protect Wisconsin Waterways Clean-Up in the Town of Beloit had 12 volunteers remove 15+ garbage bags and debris from the Rock River shoreline and park areas at Preservation Park/ Armstrong-Eddy Park. The Beloit Daily News also provided a pre-event article about the clean-up event.




Town of Beloit plans Rock River volunteer cleanup
By BRAD ALLEN Staff writer Aug 18, 2021

The entrance to Preservation Park is seen in the Town of Beloit. Coming up in September is a volunteer event geared towards cleaning up the Rock River.

TOWN OF BELOIT—Cleaner waters means a healthier living environment for everyone in the area, said Town of Beloit Community Development Director Tim Kienbaum, as the township prepares for a Rock River cleanup event.

“We’re just trying to keep pollution out of our rivers, lakes and streams. In the end our water quality affects all of us,” Kienbaum said.

The 2021 Waterways Cleanup is scheduled for 10 a.m.—noon on Sept. 11 at Preservation Park, 3444 S. Riverside



Date: September 11, 2021

Location: Monterey Park, Janesville, WI

Event Name: 2021 Protect Wisconsin Waterways Clean-up

Amount of People Engaged: 43 Volunteers

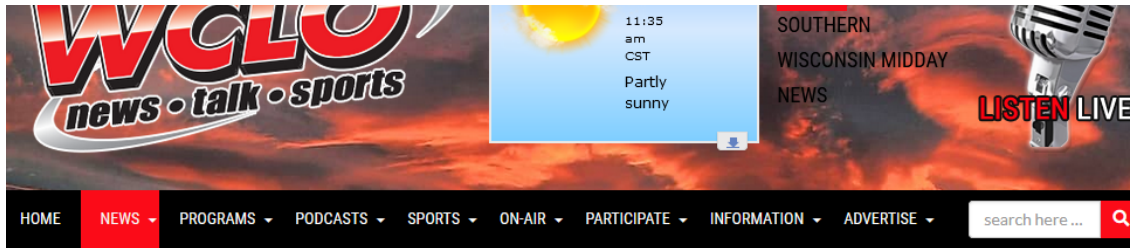
Length: 10am - 12pm

Style: Clean-up/ environmental protection

Number of Protect Wisconsin Waterways Representatives: 6

The 2021 Protect Wisconsin Waterways Clean-up in Janesville had 43 volunteers (many children) in attendance and the Janesville City Administrator. In total, the volunteers removed over 40 bags of garbage, plus other oversized debris (tires and large metal pieces) from the Rock River, shoreline, and other areas near Monterey Park. The Rock River water levels were relatively low, allowing several individuals to go further into the river to clean exposed sandbars. We also captured some overhead drone footage to incorporate into future event recruitment videos and other communications. WCLO (radio station) provided an on-air pre-event interview and digital promotion of the clean-up event in Janesville and Beloit.





WGLO news • talk • sports

11:35 am CST Partly sunny

SOUTHERN WISCONSIN MIDDAY NEWS LISTEN LIVE

HOME NEWS PROGRAMS PODCASTS SPORTS ON-AIR PARTICIPATE INFORMATION ADVERTISE search here ...



Calver's BUTTERBURGERS & FROZEN CUSTARD

DOUBLE BUTTERBURGER WITH CHEESE

FRESH, NEVER FROZEN MIDWEST BEEF COOKED AFTER YOU ORDER.

Local communities participate in Rock River clean-up on Saturday

📅 SEPTEMBER 8, 2021 📍 NEWS LOCAL



On Saturday, September 11, from 10:00 a.m. to 12:00 p.m., the City of Janesville will partner with the Rock River Stormwater Group, Protect Wisconsin Waterways, and University of Wisconsin-Whitewater students to host a river clean-up event in conjunction with waterway clean-up efforts across the Rock River watershed. The Janesville clean-up will occur near Monterey Park, 501 Rockport Road.

The Rock River is an asset to the Janesville community. For a fourth year, the City of Janesville has partnered with the Rock River Clean-Up initiative for this one-day volunteer river clean-up.

Volunteers from as far north as Waupun, all the way south to Beloit, will partner to clean the section of the Rock River that flows through their community.

The Rock River is a 284-mile river encompassing many communities and has become a staple of Wisconsin's waterway system. The September 11 event is a vital group effort to revitalize the Rock River and will help leave a positive footprint on our environment.

The City of Janesville, as part of its involvement in the Rock River Stormwater Group, identified the clean-up event as the perfect way to combine common interests in protecting Wisconsin's natural resources that we value so much.




MORE FOR YOUR MONEY

9:06 am SATURDAYS
on WGLO 1230 AM & 92.7 FM

Insight and guidance on topics related to investing and building a strong financial plan.

The show is LIVE and your calls are welcome at 608-752-4000.

UNCOMMON CENTS INVESTING

"More for Your Money" is a paid program produced in cooperation with WGLO, Janesville/Beloit.



Calver's BUTTERBURGERS & FROZEN CUSTARD

Strawberry Shake



Date: September 11, 2021

Location: Riverside Park, Watertown WI

Event Name: 2021 Protect Wisconsin Waterways Clean-up

Amount of People Engaged: 18 Volunteers

Length: 1pm - 3pm

Style: Clean-up/ environmental protection

Number of Protect Wisconsin Waterways Representatives: 6

The City of Watertown was hosting events all day in remembrance of 9/11. We held the first Protect Wisconsin Waterways Clean-Up in Watertown in the afternoon to reduce conflicts with other events. We had 18 total volunteers remove approximately 20 bags of garbage plus other debris from the shoreline and other areas at Riverside Park in Watertown. Splash made an appearance and posed for photos with volunteers. The Mayor of Watertown also stopped by. Unique items removed included long pieces of lumber and a few softballs that may have been home runs based on the proximity of the field in relationship to the river.





Date: October 23, 2021

Location: University of Wisconsin - Whitewater: Rock County

Event Name: Super Science Saturday

Amount of People Engaged: 55

Length: 10:00 am-12:00 pm

Style: Tabling Event and Enviroscope

Number of Protect Wisconsin Waterways Representatives: 3

On Saturday, October 23, three Protect Wisconsin Waterways representatives traveled to the UW-Whitewater @ Rock County campus in Janesville for their annual Super Science Saturday event. Children (and their families) from the surrounding area came to see live demonstrations from various science disciplines. Splash and the Protect Wisconsin Waterways team presented our enviroscope model, demonstrating how runoff works and the adverse effects on our waterways. Parents stopped to ask questions, and we were happy to provide tips on responsible stormwater practices that they could do around their homes. Kids went home with wristbands, pens, pencils, and interactive worksheets. Parents received informational brochures, were asked to complete our pledge, and sign up to adopt-a-storm drain.



Date: October 30, 2021

Location: Main St. Whitewater, Wisconsin

Event Name: UW-Whitewater Homecoming Parade

Amount of People Engaged: 1,000+ estimated impressions with parade attendees

Length: 9:00am-12:00pm

Style: Parade float + walking volunteers

Number of Protect Wisconsin Waterways Representatives: Splash + 15 walking volunteers

Protect Wisconsin Waterways took part in the University of Wisconsin-Whitewater's Homecoming parade with a float. Splash made an appearance on a boat pulled behind a jeep. Swag was handed out to individuals along the parade route, along with informational brochures.



Initiative #4: Outreach & Engagement via K-12 Events

Due to COVID-19 restrictions and visitor policies in our targeted schools, the team did not conduct any in-school K-12 events in 2021. Instead, we continued to offer digital activities to instructors, including a digital interactive enviroscape video story. We plan to relaunch in-school visits in 2022. The RRSg is partnering with the Rock River Coalition and Water Resources to provide additional training to the Protect Wisconsin Waterways representative team. We are working with the Rock River Coalition to develop new event set-ups beyond the current enviroscape activities that will benefit both in-school and other community engagement activities.

Initiative #5: Municipal Worker & Other Trainings

The RRSg provides all members access to an online library of training resources (i.e., videos and other materials) on different stormwater topics. Each January, we encourage members to provide DPW and other employees with time to complete relevant training. Our new partnership with Salt Wise also offers additional training opportunities and workshops specific to salt use, equipment calibration, and related topics. We also promoted Salt Wise workshops to the business community through our chamber of commerce connections. Municipal members also send employees to other training. For example, three City of Whitewater staff attended the Sensible Salting and Salt Reduction Tactics – Salt and Brine Open House in October 2021.

Municipal training resources include coverage of the following topics.

- Spill Prevention Control Countermeasure (SPCC)
- Stormwater MS4 'Rain Check'
- Stormwater Construction 'Ground Control'
- Stormwater 'Storm Watch' Municipal
- IDDE 'A Grate Concern' Employee Training



2021 Activities & RRSB's Public Education & Outreach Goals

The following section outlines the relationship between RRSB's specific activities and accomplishments to the group's public education and outreach goals.

Goal 1 - Illicit Discharge Detection and Elimination: Promote detection and elimination of illicit discharges and water quality impacts associated with such discharges from municipal separate storm sewer systems.

1. Illicit Discharge was the August monthly theme for social media and the e-newsletter, the Runoff Rundown. Posts were made identifying illicit discharge and what to do if they see it happening.
2. A "Report a Violations" tab was added to the website that allows website users to report illicit discharge violations in 2017. No violations were reported via the website in 2021.

Goal 2 - Household Hazardous Waste Disposal/Pet Waste/Management/Vehicle Washing: Inform and educate the public about the proper management of materials that may cause stormwater pollution from sources including automobiles, pet waste, household hazardous waste and household practices.

1. The social media and e-newsletter monthly themes in May, June, and September align with the discussion of proper management for automobiles, pet waste, and household practices. Most other monthly themes also included information on how community members could improve their household practices.
2. Our informational brochures for the Storm Drain Protector Program included information on how to protect the waterways from one's home. We have developed new "Be Wise" brochures and will launch a broader "Be Wise" messaging campaign in 2022.
3. Informational pages on the website were updated to include more tips and tricks for community members to follow, including "Splash Tips."
4. Clean-up events were held on September 11, 2021.

Goal 3 - Yard Waste Management/Pesticide and Fertilizer Application: Promote beneficial onsite reuse of leaves and grass clippings and proper use of lawn and garden fertilizers and pesticides.

1. Our monthly themes in April and June were fertilizer/pesticide application and pet/yard waste such as: lawn clippings, waste disposal, and leaves, respectively.
2. A "Lawn Wise" and "Yard Wise" brochure and related digital content were created to share key tips and best practices that help homeowners "Be Wise" and Protect Wisconsin Waterways.

Goal 4 - Stream and Shoreline Management: Promote the management of streambanks and shorelines by riparian landowners to minimize erosion and restore and enhance the ecological value of waterways.

1. Our monthly theme in July was stream and shoreline management where we discussed the best practices to benefit and help stream and shorelines.
2. A “Shore Wise” brochure and related digital content were created to share key tips and best practices that help homeowners “Be Wise” and Protect Wisconsin Waterways.

Goal 5 - Residential Infiltration: Promote infiltration of residential stormwater runoff from rooftop downspouts, driveways and sidewalks.

1. The monthly theme in November promoted better systems to allow more infiltration of residential stormwater.
2. The “Yard Wise” brochure includes information about residential infiltration.

Goal 6 - Construction Sites and Post-Construction Storm Water Management: Inform and educate those responsible for the design, installation, and maintenance of construction site erosion control practices and stormwater management facilities on how to design, install and maintain the practices.

1. By working with municipal representatives, we were able to gather information about different erosion control practices.
2. Our monthly theme for February was Construction Sites and Post Construction Storm Water Management.

Goal 7 - Pollution Prevention: Identify businesses and activities that may pose a stormwater contamination concern, and educate those specific audiences on methods of stormwater pollution prevention.

1. Pollution Prevention was our theme for January.
2. Educational efforts focused on community members and homeowners discussed various possible pollutants that they can help prevent from entering the waterways.
3. RRSB members had municipal/DPW employees complete online trainings via our Excel video library, Salt Wise, and Fortin virtual trainings.

Goal 8 - Green Infrastructure/Low Impact Development: Promote environmentally sensitive land development designs by developers and designers, including green infrastructure and low impact development.

1. Green Infrastructure/Low Impact Development was October’s monthly theme.
2. By promoting things like rain gardens and educating people on erosion control, we promoted environmentally sensitive land development.



AGENDA SUMMARY SHEET

MEETING DATE: 3/8/22

TITLE: **Driveway Opening for Waupun Correctional Institution property on S. Madison St.**

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeff Daane

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Sustainability	

ISSUE SUMMARY:

The Waupun Correctional Institution recently purchased a lot next to Pella Lutheran Church for additional parking for the prison. They had requested a Variance from the Plan Commission to allow for a larger driveway opening than what is allowed by the Municipal Code, however the Zoning Board of Appeals does not have authority over Section 7.04 of the Municipal Code. They are requesting this variance for a larger approach to avoid ripping up a recently reconstructed street. The existing curb and gutter would be saw cut and the apron widened to accommodate the new parking lot.

STAFF RECCOMENDATION:

ATTACHMENTS:

- Variance Application
- WCI Parking Lot Construction Plans

RECCOMENDED MOTION:

Approve request of Waupun Correctional Institution to allow for a wider driveway opening that what is allowed by Section 7.04 of the Waupun Municipal Code.

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Fee: \$150.00 Paid: \$150.00 2/15/22 Date: 02-01-22



CITY OF WAUPUN
201 E. Main Street
WAUPUN, WISCONSIN 53963

VARIANCE APPLICATION

From: State of Wisconsin Corrections Department
(business name or individual)

Property Description and address:

Lot 85, Assessor's Plat No. 5 in the City of Waupun, recorded in the Dodge County Register of Deeds Office in Cab. B of Plats, Page 58, as Document No. 990634. Located in part of the Northeast 1/4 of Section 5, T13N, R15E, City of Waupun, Dodge County, Wisconsin. (South Madison Street)

Variance Requested:

We are requesting to have a larger driveway than the ordinance allows to avoid ripping up the new street. The existing curb and gutter would be saw cut and the apron widened to accommodate the new parking lot.

Zoning Ordinance Section Involved:

Municipal Code section 7.04

Date presented to Zoning Board of Appeals:

VARIANCE: Granted Denied

Comments:

Signature of Applicant (s): *Ed Ka*

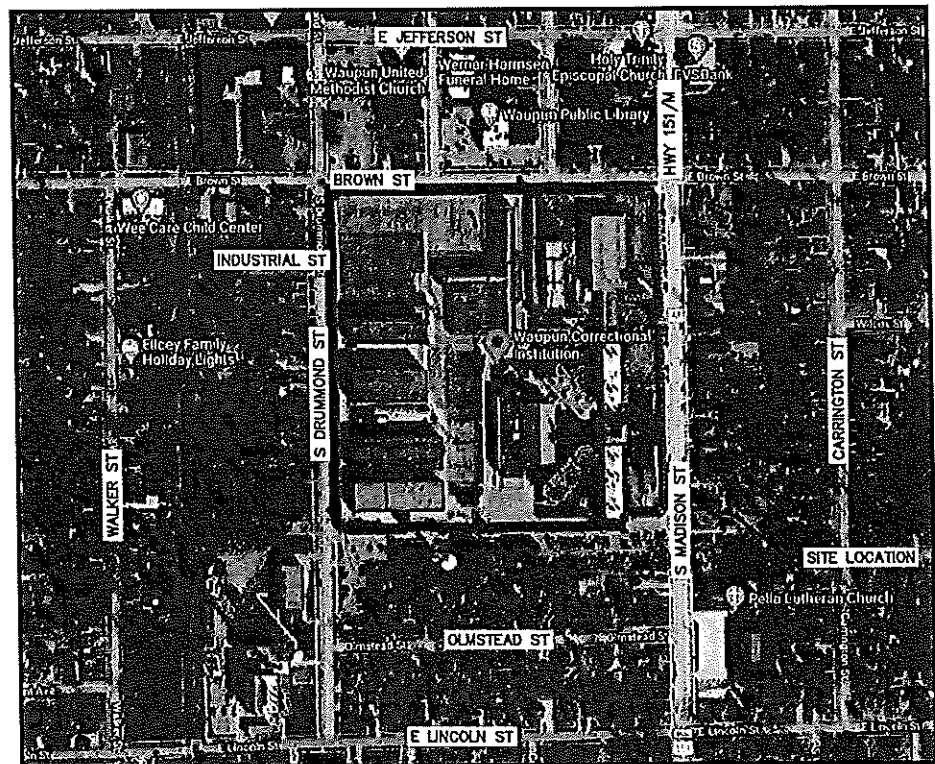
WCI PARKING LOT CONSTRUCTION WAUPUN CORRECTION INSTITUTION DEPARTMENT OF CORRECTIONS WAUPUN, WISCONSIN DFD PROJECT #: 21F1P



818 N Meadowbrook Ln
Waunakee, WI 53597
phone (608) 849-9378
www.pe-wi.com



SITE LOCATION



PROJECT LOCATION

SCALE: NTS

PROJECT CONTACTS:

LEAD A/E CONSULTANT:
PROFESSIONAL ENGINEERING, LLC
818 N MEADOWBROOK LANE
WAUNAKEE, WI 53597
CONTACT: ROXANNE JOHNSON
PHONE: (608) 849-9378
rjohnson@pe-wi.com

PROJECT MANAGER:
STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF FACILITIES DEVELOPMENT
101 E. WILSON STREET
P.O. BOX 7866
MADISON, WI 53707
CONTACT: ED KEASLER
PHONE: (608) 266-1413
ed.keasler@wisconsin.gov

AGENCY CONTACT:
WISCONSIN DEPARTMENT OF CORRECTIONS
AGENCY CONTACT
CONTACT: JEFF BERRES
PHONE: (920) 324-7240
jeffrey.berres@wisconsin.gov

LIST OF DRAWINGS

SHEET NO.	TITLE
T100	TITLE SHEET
C100	EXISTING CONDITIONS
C101	DEMOLITION PLAN
C200	SITE PLAN
C300	GRADING PLAN
C400	EROSION CONTROL PLAN
C500	SITE DETAILS
C501	SITE DETAILS
C502	SITE DETAILS
C600	LANDSCAPE PLAN

State of Wisconsin
Department of Administration
Division of Facilities Development



SOUTH MADISON STREET
WAUPUN, WISCONSIN

WCI PARKING LOT CONSTRUCTION
WAUPUN CORRECTIONAL INSTITUTE
DEPARTMENT OF CORRECTIONS
WAUPUN, WISCONSIN

Sheet Title:
TITLE SHEET

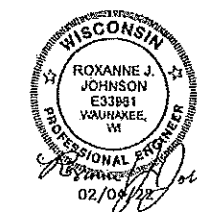
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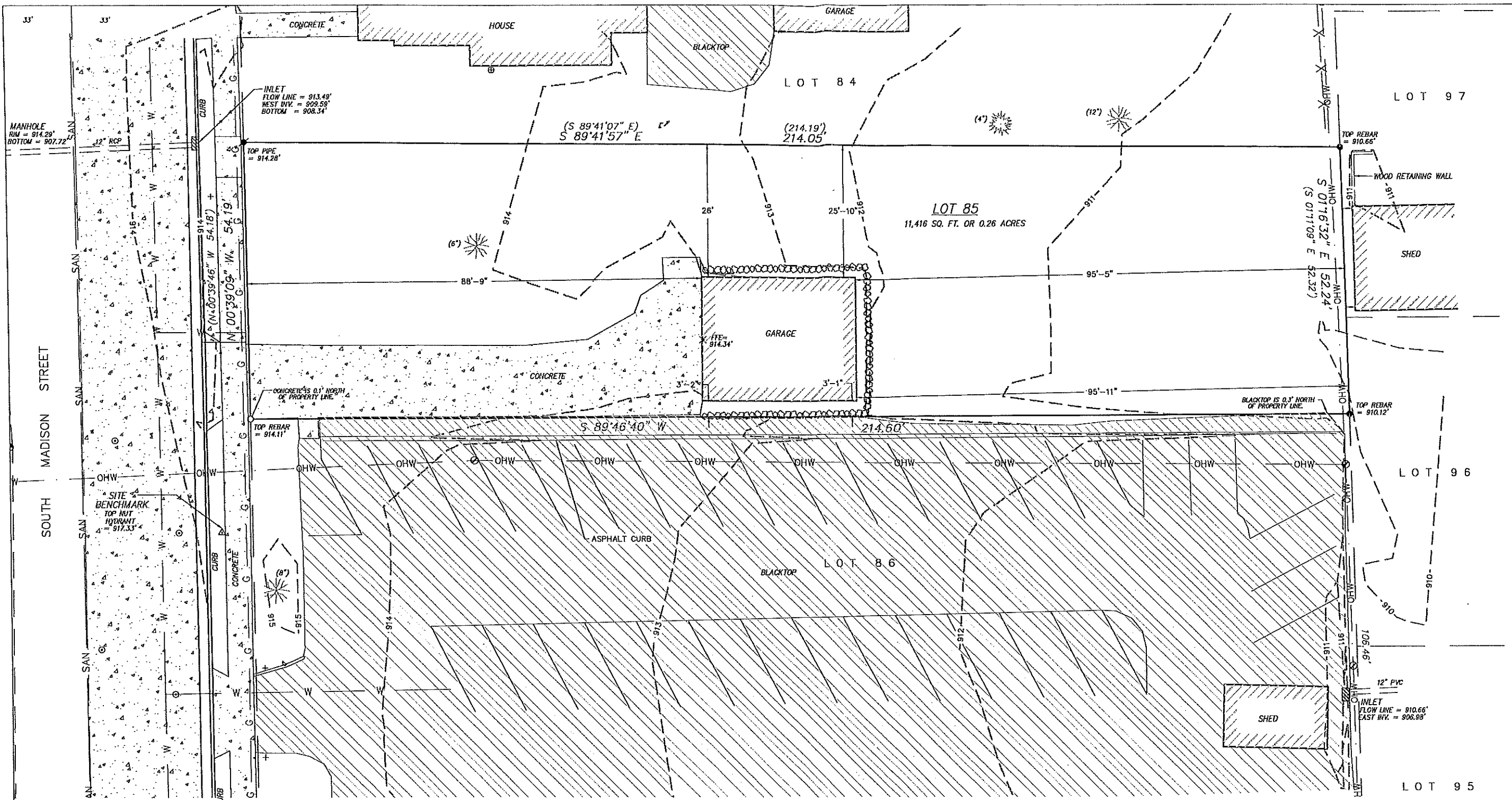
No.	Date:	Description:

Graphic Scale	SEE DRAWING
DFD Number	21F1P
Set Type	BD
Date Issued	02/04/2022
Sheet Number	T100



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Milwaukee Area (414) 259-1181
Hearing Impaired TDD (800) 542-2289
www.DiggersHotline.com





- LEGEND**
- = SET 3/4"x24" REBAR WT 1.5 LB PER LIN FT
 - ▲ = FOUND PINNAIL
 - = FOUND 3/4" REBAR WITH CAP
 - = FOUND 1" IRON PIPE
 - (#) = RECORDED AS
 - × = SPOT GRADE
 - + = STREET/PARKING SIGN
 - ⊙ = POWERPOLE
 - ⊙ = MANHOLE
 - ⊕ = FIRE HYDRANT
 - ⊕ = GAS VALVE
 - ⊕ = WATER VALVE

- ▨ = STORM INLET
- ⊗ = ROCK WALL
- (#) = CONIFEROUS TREE (DIAMETER NOTED)
- (#) = DECIDUOUS TREE (DIAMETER NOTED)

- LINE LEGEND**
- SAN — = SANITARY SEWER
 - SS — = STORM SEWER
 - W — W — = WATER MAIN
 - G — G — = UNDERGROUND GAS MAIN
 - OHW — = OVERHEAD ELECTRIC
 - X — X — = WOOD FENCE

- KEY**
- ▨ = EXISTING ASPHALT
 - ▨ = EXISTING CONCRETE

NOTES:

- 1.) THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF A TITLE REPORT FOR THE SUBJECT TRACT OR ADJOINERS AND IS THEREFORE SUBJECT TO ANY EASEMENTS, AGREEMENTS, RESTRICTIONS AND STATEMENT OF FACTS REVEALED BY EXAMINATION OF SUCH DOCUMENTS.
- 2.) WETLANDS AND FLOOD PLAIN, IF PRESENT, HAVE NOT BEEN DELINEATED OR SHOWN.
- 3.) ELEVATION ARE REFERENCED TO NAVD 88 (2012 DATUM). SITE BENCHMARK IS THE TOP OF HYDRANT LOCATED AT THE SOUTHWEST CORNER OF LOT 85. TOP OF HYDRANT = 917.33'.
- 4.) ALL UTILITIES SHOWN ON THIS SURVEY WERE FIELD LOCATED FROM GROUND MARKINGS PLACED BY THE UTILITY COMPANIES OR THEIR AGENTS OR ESTABLISHED FROM PLANS PROVIDED BY OTHERS, EXCEPT WHERE SNOW OR OTHER OBSTACLES MAY HAVE OBLSCURED THE LOCATION OF THE UTILITIES. IT IS THE RESPONSIBILITY OF THE OWNERS/CONTRACTORS TO CALL DIGGER'S HOTLINE FOR EXACT LOCATION OF UNDERGROUND UTILITIES BEFORE ANY CONSTRUCTION OR EXCAVATING IS DONE. DIGGER'S HOTLINE NO. 1-800-242-8511. DIGGER'S HOTLINE TICKET NO. 2021-4316462

DESCRIPTION:

Lot 85, Assessor's Plat No. 5 in the City of Waupun, recorded in the Dodge County Register of Deeds Office in Cab. B of Plats, Page 58, as Document No. 990634. Located in part of the Northeast 1/4 of Section 5, T13N, R15E, City of Waupun, Dodge County, Wisconsin.

PROFESSIONAL ENGINEERING
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 phone (608) 849-9378
 www.pe-wi.com

State of Wisconsin
 Department of Administration
 Division of Facilities Development

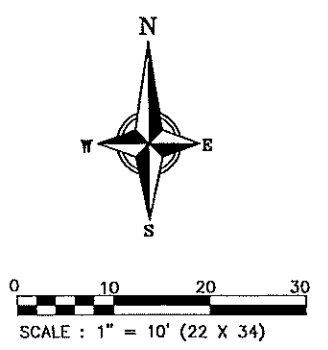


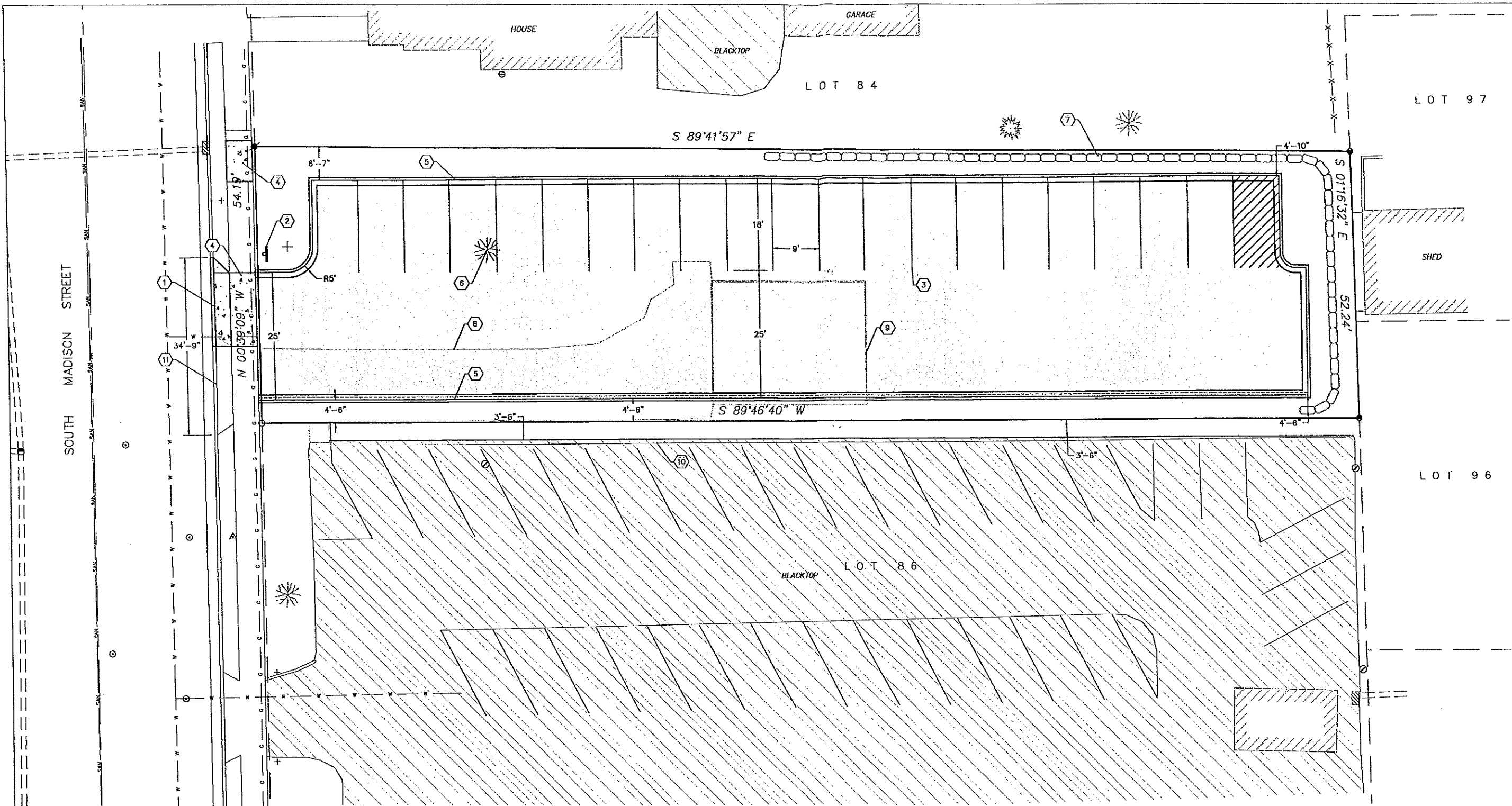
SOUTH MADISON STREET
 WAUPUN, WISCONSIN

WCI PARKING LOT CONSTRUCTION
 WAUPUN CORRECTIONAL INSTITUTE
 DEPARTMENT OF CORRECTIONS
 WAUPUN, WISCONSIN
 Sheet Title:
 EXISTING CONDITIONS

Revisions:		
No.	Date	Description

Graphic Scale	SEE DRAWING
DFD Number	21F1P
Set Type	BD
Date Issued	02/04/2022
Sheet Number	C100





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SOUTH MADISON STREET
 WAUPUN, WISCONSIN

WCI PARKING LOT CONSTRUCTION
 WAUPUN CORRECTIONAL INSTITUTE
 DEPARTMENT OF CORRECTIONS
 WAUPUN, WISCONSIN
 Sheet Title:
 SITE PLAN

PLAN KEY

- 1 NEW DRIVEWAY APPROACH IN ACCORDANCE WITH CITY STANDARDS. CONTRACTOR TO OBTAIN STREET EXCAVATION PERMIT FROM THE CITY TO WORK IN THE RIGHT-OF-WAY
- 2 7' STOP SIGN
- 3 4" PAVEMENT STRIPING WITH TWO COATS OF TRAFFIC GRADE LATEX PAINT, TYP
- 4 CONCRETE SIDEWALK
- 5 24" CURB AND GUTTER
- 6 MEMORIAL TREE AND SIGN TO BE RELOCATED, SEE LANDSCAPE PLAN
- 7 RETAINING WALL
- 8 EXISTING DRIVEWAY FOR REFERENCE
- 9 EXISTING HOUSE FOR REFERENCE
- 10 EXISTING ASPHALT CURB
- 11 EXISTING CONCRETE APRON TO REMAIN

PAVEMENT KEY

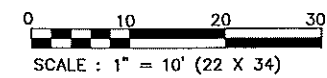
- ASPHALT PAVEMENT
- CONCRETE
- EXISTING CONCRETE
- EXISTING ASPHALT
- STANDARD CURB AND GUTTER
- REJECT CURB AND GUTTER

NOTES

1. PARKING STRIPING REQUIRES TWO COATS OF TRAFFIC GRADE LATEX PAINT
2. DIMENSIONS AND RADII ARE TO FACE OF CURB, TYP.

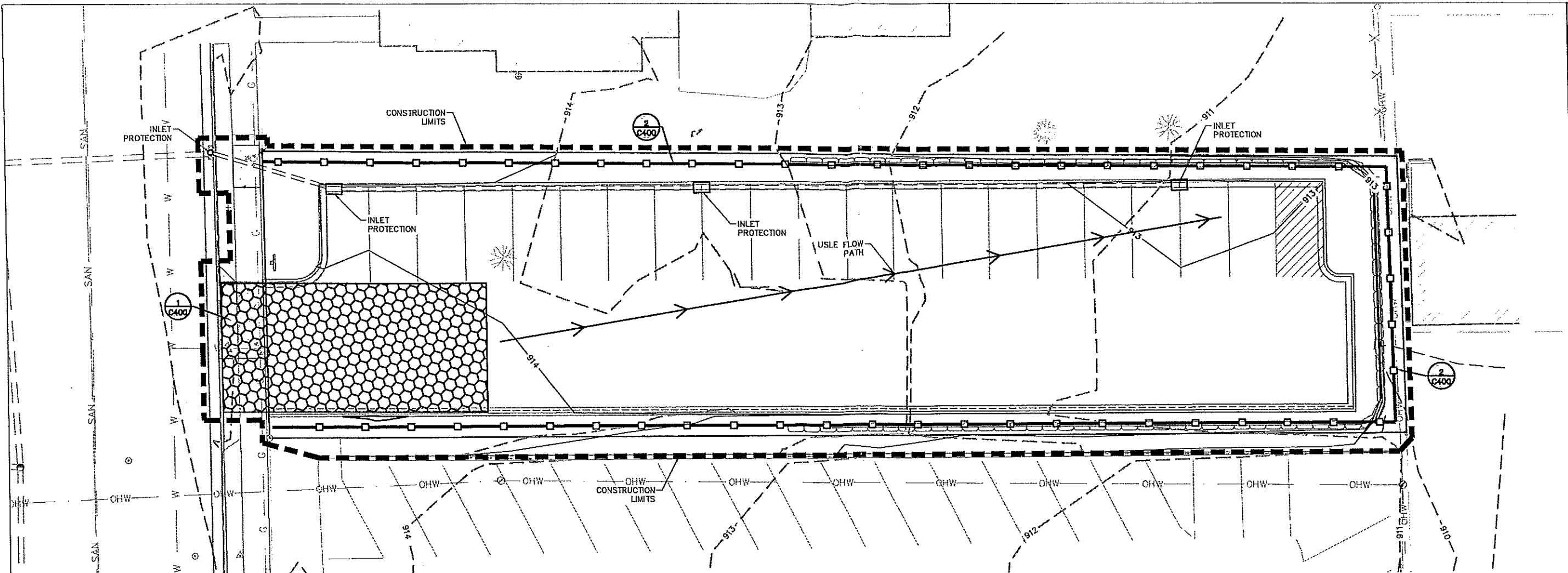
SITE INFORMATION

LOCATION: WAUPUN CORRECTIONAL INSTITUTE
 SITE ACREAGE TOTAL: 11,416 SF (0.26 ACRES)
 EXISTING IMPERVIOUS AREA = 2,210 SF
 EXISTING IMPERVIOUS SURFACE % = 19.4%
 PROPOSED IMPERVIOUS AREA = 8,774 SF
 IMPERVIOUS SURFACE % = 76.9%
 NUMBER OF PARKING STALLS: 20



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Set Type	BD
Date Issued	02/04/2022
Sheet Number	C200

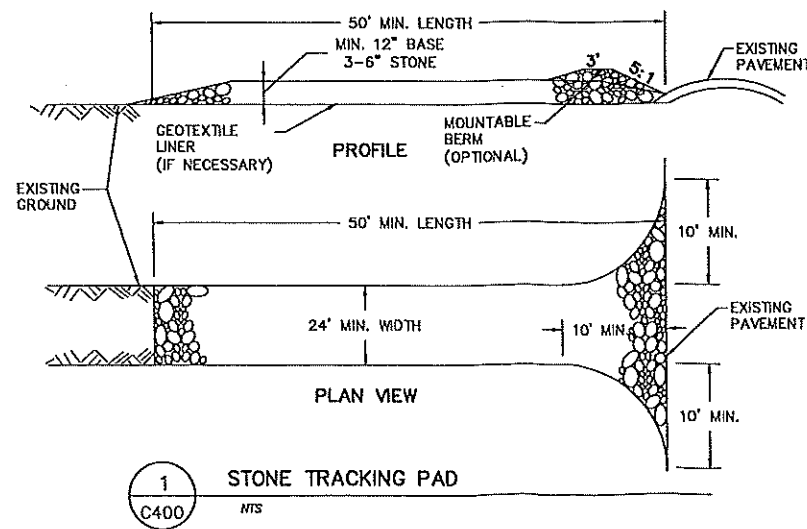


EROSION CONTROL NOTES

1. THE CONTRACTOR SHALL IMPLEMENT AND MAINTAIN EROSION CONTROL DEVICES FROM THE START OF LAND DISTURBING CONSTRUCTION ACTIVITIES UNTIL FINAL STABILIZATION OF THE CONSTRUCTION SITE.
2. ALL EROSION CONTROL MEASURES SHALL BE INSTALLED IN ACCORDANCE WITH THE APPROPRIATE WISCONSIN DNR CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL TECHNICAL STANDARDS. THE CITY RESERVES THE RIGHT TO REQUIRE ADDITIONAL EROSION CONTROL MEASURES AS CONDITIONS WARRANT.
3. CLEANING. RIGHT-OF-WAY SURFACES SHALL BE THOROUGHLY CLEANED BEFORE THE END OF EACH WORKING DAY.
4. RESTORATION. RESTORATION SHALL BE COMPLETED AS NOTED IN THE CONSTRUCTION SCHEDULE UNLESS OTHERWISE AUTHORIZED BY THE CITY.
5. INSPECTION. THE CONTRACTOR SHALL INSPECT EROSION AND SEDIMENT CONTROL PRACTICES WEEKLY, AND WITHIN 24 HOURS FOLLOWING A RAINFALL OF 0.5 INCHES OR GREATER. DOCUMENTATION OF EACH INSPECTION SHALL INCLUDE THE TIME, DATE AND LOCATION OF INSPECTION, THE PHASE OF LAND DISTURBANCE AT THE CONSTRUCTION SITE, PERSON CONDUCTING THE INSPECTION, ASSESSMENT OF CONTROL PRACTICES, AND A DESCRIPTION OF ANY EROSION OR SEDIMENT CONTROL MEASURE INSTALLATION.
6. STONE TRACKING PAD. BEFORE BEGINNING CONSTRUCTION, CONTRACTOR SHALL INSTALL A STONE TRACKING PAD AT EACH POINT WHERE VEHICLES ENTERS/EXITS THE CONSTRUCTION SITE. STONE TRACKING PADS SHOULD BE AT LEAST 24 FEET WIDE AND 50 FEET LONG, AND CONSTRUCTED OF 3-6 INCH WASHED STONE WITH A DEPTH OF AT LEAST 12 INCHES. ON SITES WITH CLAY SOILS, STONE TRACKING PADS MUST BE UNDERLAIN WITH A GEOTEXTILE LINER TO PREVENT THE STONE FROM SINKING INTO THE SOIL.
7. INLET PROTECTION. ALL INLETS SUBJECT TO DRAINAGE SHALL BE PROTECTED WITH FRAMED INLET PROTECTION MEETING ASTM D8057-17 REQUIREMENTS. ANY DEPOSITS OF DIRT, MUD, ROCK, DEBRIS, OR OTHER MATERIAL ENTERING THE STORM SEWER SYSTEM SHALL BE PROMPTLY AND THOROUGHLY CLEANED OUT.
8. EROSION MAT. AREAS OR EMBANKMENTS HAVING SLOPES GREATER THAN OR EQUAL TO 4H:1V SHALL BE STABILIZED WITH WISCONSIN DOT CLASS 1, URBAN, TYPE A, EROSION MAT OR WISCONSIN DOT CLASS 2, TYPE B, COCONUT FIBER EROSION MAT AS NOTED.
9. TEMPORARY EROSION CONTROL. ALL TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES SHALL BE REMOVED WITHIN 30 DAYS AFTER FINAL SITE STABILIZATION IS ACHIEVED OR AFTER THE TEMPORARY MEASURES ARE NO LONGER NEEDED.
10. STABILIZATION. ALL DISTURBED AREAS MUST BE STABILIZED WITHIN 14 DAYS OF LAST ACTIVITY. ALL DISTURBED AREAS MUST BE STABILIZED WITHIN 7 DAYS OF REACHING FINAL GRADING.
11. TOPSOIL. A MINIMUM OF 6 INCHES OF TOPSOIL MUST BE APPLIED TO ALL AREAS TO BE SEEDED OR SODDED.
12. SEEDING. LAWN AREAS SHALL BE FINISH GRADED AND SEEDED AT A RATE OF 4 LBS. PER 1,000 SQ. FT. BASIS OF DESIGN; MADISON PARKS LAWN SEED MIX. EARTHCARPET CORPORATION. (WWW.SEEDSOLUTIONS.COM). ALL STRAW MULCH MUST BE CRIMPED IN.
13. STOCKPILES. ALL STOCKPILES MUST BE TEMPORARILY STABILIZED WITHIN 7 DAYS OF LAST ACTIVITY AND PROTECTED WITH PERIMETER CONTROL INSTALLED 5' FROM THE TOE OF THE PILE.
14. POLYMER. BARE SOILS TO BE EXPOSED OVER WINTER SHALL BE SPRAYED WITH POLYMER IN ACCORDANCE WITH WISCONSIN DNR TECHNICAL STANDARD 1050.

CONSTRUCTION SCHEDULE

INSTALL EROSION CONTROL MEASURES: APRIL 1, 2022
 BEGIN SITE GRADING: APRIL 1, 2022
 SEED & MULCH LANDSCAPE AREAS: JULY 1, 2022
 VEGETATION ESTABLISHED: SEPTEMBER 1, 2022



0 10 20 30
 SCALE : 1" = 10' (22 X 34)

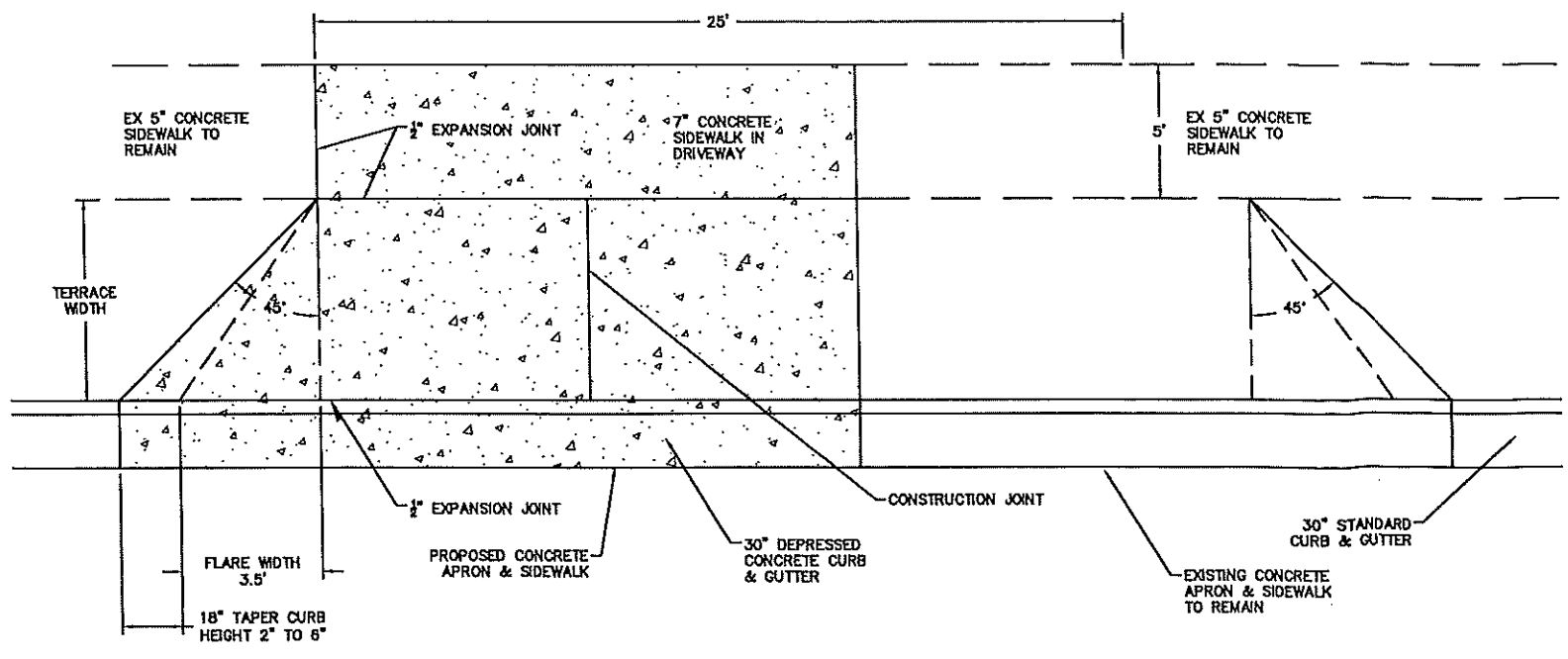
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Graphic Scale	SEE DRAWING
DFD Number	21F1P
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Date Issued	02/04/2022
Sheet Number	C400



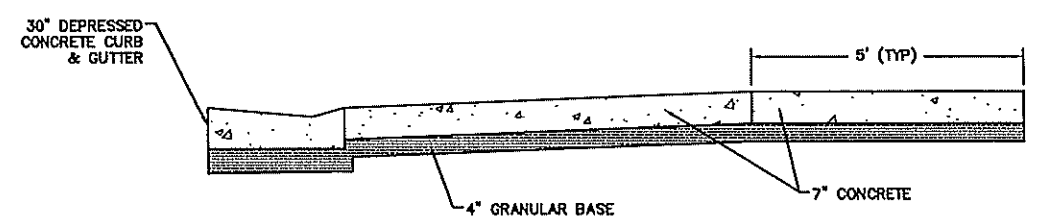
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Sheet Number	C501



FLARE TYPE A

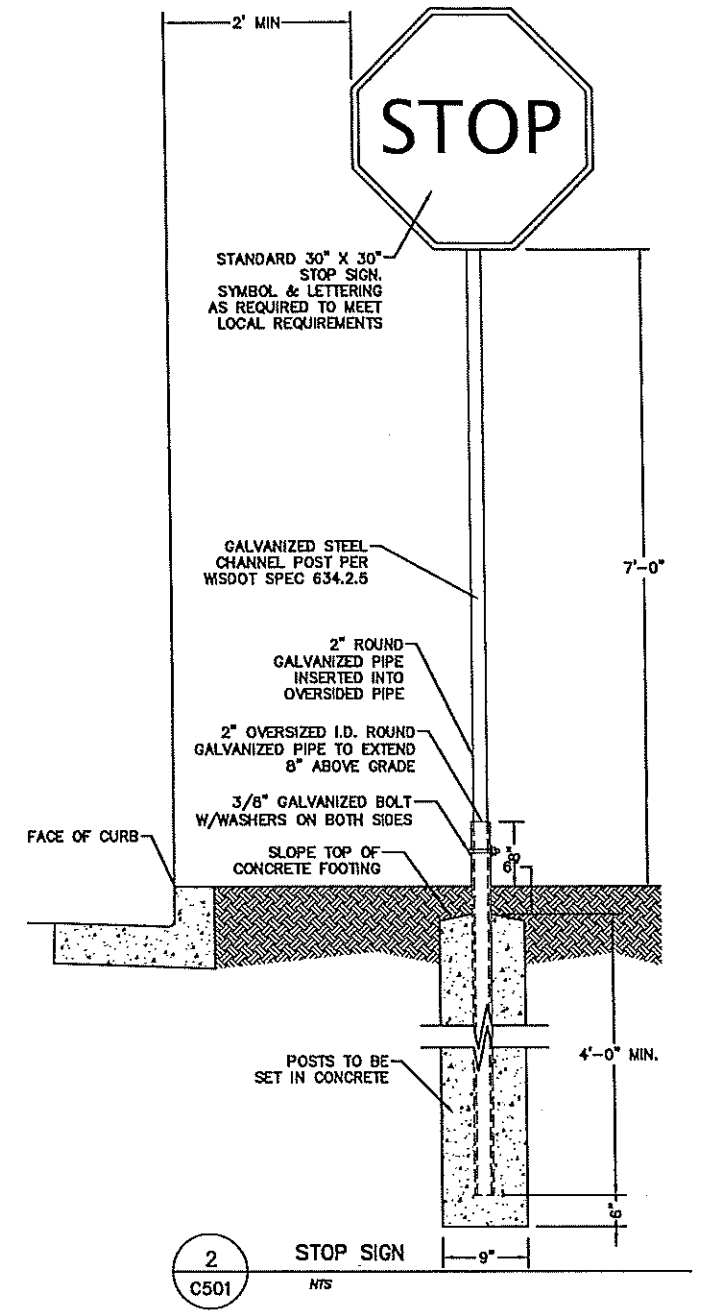
FLARE TYPE B



NOTES:

1. A STREET OPENING PERMIT IS REQUIRED FOR CONSTRUCTION ON EXISTING STREETS, UNLESS PART OF A CITY PROJECT.
2. ALL DRIVEWAY APRONS WIDER THAN 15' REQUIRE CONSTRUCTION JOINTS AT AN ASPECT RATIO OF 1.5 TO 1
3. IF A MOUNTABLE OR DEPRESSIONED CURB IS NOT CONSTRUCTED WITH THE INITIAL CURB AND GUTTER CONSTRUCTION, THE CURB CUT SHALL BE MADE BY SAWCUTTING THE EXISTING CURB HEAD BY MEANS OF A SPECIAL SAW DESIGNED TO MEET THE DETAILS ABOVE AND THE WAUPUN SPECIFICATION FOR "MINIMUM REQUIREMENT FOR DRIVEWAY CURB CUT". WITH APPROVAL OF THE DIRECTOR OF PUBLIC WORKS, THE CURB AND GUTTER MAY BE COMPLETELY REPLACED WITH A MOUNTABLE OR DEPRESSIONED CURB MEETING CITY'S STANDARDS.

1 COMMERCIAL DRIVEWAY APRON DETAIL
NTS



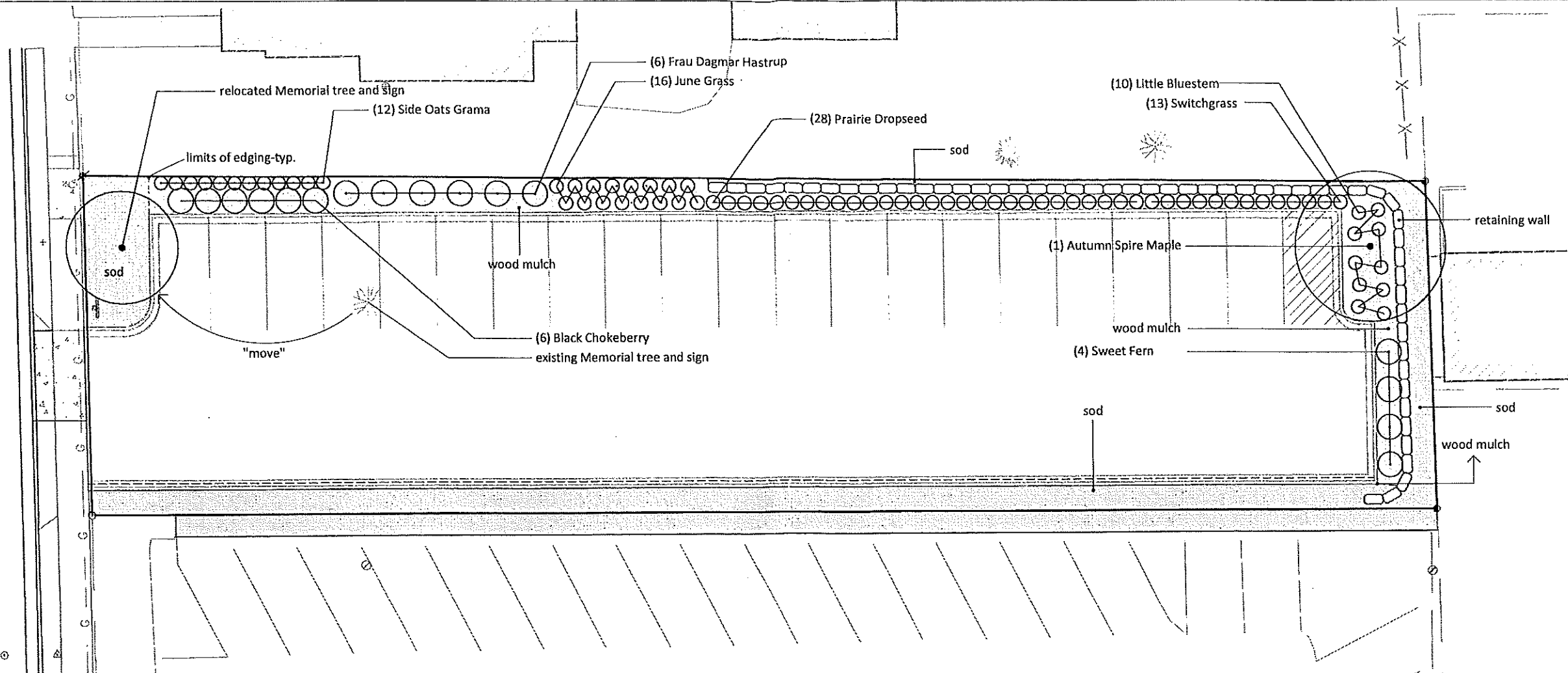
2 STOP SIGN
NTS



Revisions:		
No.	Date:	Description:

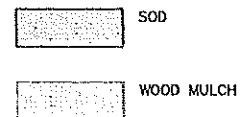
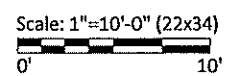
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Sheet Number	C600

SOUTH MADISON STREET

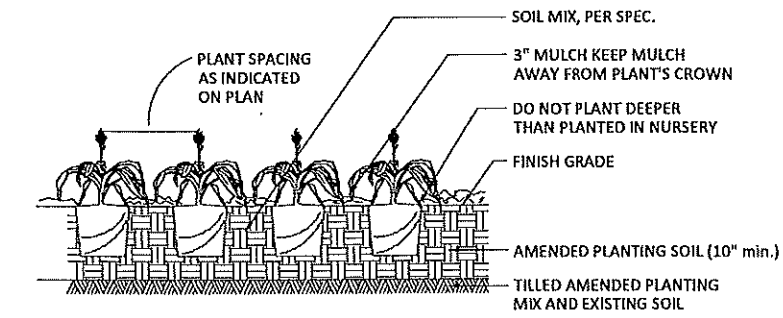


1 PLANTING PLAN

- C600
- CONTRACTOR SHALL VERIFY THE LOCATION OF ALL THE PRIVATE UTILITIES PRIOR TO THE START OF WORK.
 - ALL LANDSCAPE BEDS SHALL CONTAIN A 4" DEPTH OF SHREDDED HARDWOOD BARK MULCH SEPARATED BY LANDSCAPE EDGING.
 - ALL TREES SHALL HAVE A 5' SHREDDED HARDWOOD MULCH AREA FROM THE BASE OF THE TREE.
 - PLACE SOD ON ALL GENERAL TURF AREAS AS PER THE PROJECT MANUAL SPECIFICATIONS.
 - ALL GENERAL LANDSCAPE AREAS SHALL HAVE A MINIMUM 6" DEPTH OF TOPSOIL.
 - SEE THE PROJECT MANUAL FOR SPECIFICATIONS AND REQUIREMENTS FOR PLANTING, STAKING OF TREES, WARRANTY PERIOD, MAINTENANCE, ETC.

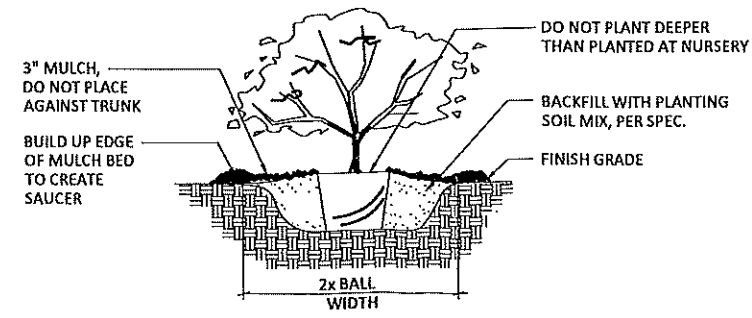


Scientific Name	Common Name	Planting Size
<i>Acer rubrum</i> 'Autumn Spire'	Autumn Spire Maple	2" cal.
<i>Comptonia peregrina</i>	Sweet Fern	24" ht.
<i>Rosa rugosa</i>	Frau Damar Hastrup	24" ht.
<i>Aronia melanocarpa</i>	Black Chokeberry	24" ht.
<i>Schizachyrium scoparium</i>	Little Bluestem	1 gal.
<i>Koeleria cristata</i> (macrantha)	June Grass	1 gal.
<i>Bouteloua curtipendula</i>	Side oats grama	1 gal.
<i>Panicum Virgatum</i>	Switchgrass	1 gal.
<i>Sporobolus heterolepis</i>	Prairie Dropseed	1 gal.



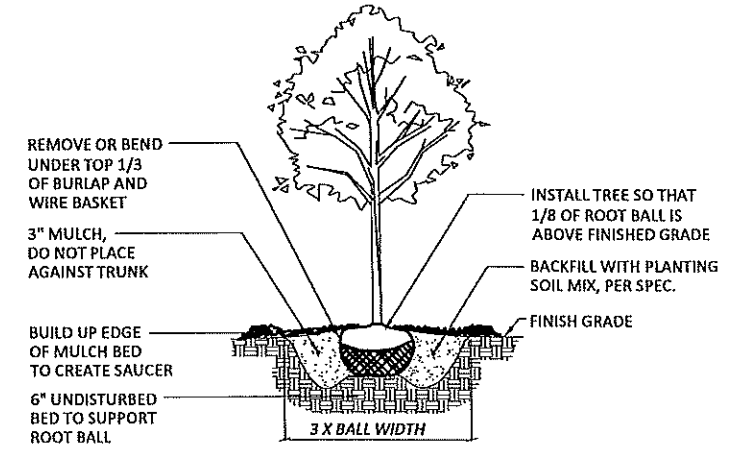
2 GROUNDCOVER / PERENNIAL PLANTING DETAIL

C600 NTS



3 CONTAINER PLANTING DETAIL

C600 NTS



4 B&B TREE PLANTING DETAIL

C600 NTS