The Waupun Board of Public Works and Facilities Committee will meet in-person, virtual, and teleconference. Instructions to join the meeting are provided below:

Join Zoom Meeting
https://us02web.zoom.us/j/85041232418?pwd=VFNaV3ZlcGhuNjlaNWlWTjBmd21ZUT09

Meeting ID: 850 4123 2418
Passcode: 178653
By Phone: (312) 626-6799 US (Chicago)

CALL TO ORDER

ROLL CALL

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS--State name, address, and subject of comments. (2 Minutes)

No Public Participation after this point.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

CONSIDERATION - ACTION
1. Approve minutes of the May 9, 2023 meeting
2. Stop Sign Ordinance

ADJOURNMENT
Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.
CALL TO ORDER
Chairman Peter Kaczmarki called the meeting to order at 4:30 PM

ROLL CALL
Roll call was taken:
Aldermen—Peter Kaczmarzki, William Langford, Mike Matoushek
Citizens—Dale Heeringa, Dave Rens (absent with notification), Andrew Sullivan, Gregg Zonnefeld
Ex-officio—DPW Director Jeff Daane, Mayor Rohn Bishop, City Administrator Kathy Schlieve, Recreation Director Rachel Kaminski

PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE
Bill & Jake Wojahn

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE
Next meeting will be on Tuesday, June 13th at 4:30 PM.

CONSIDERATION - ACTION
1. Approve minutes of the April 11, 2023 Board of Public Works & Facilities Meeting.
   Minutes of the April 11, 2023 meeting were presented. Motion (Langford/Matoushek) to approve minutes as presented. MOTION CARRIED (6-0)

2. Recognition of Mayoral Appointment of Board Members
   Mayor Bishop has appointed Dale Heeringa, Andrew Sullivan, Dave Rens, and Gregg Zonnefeld to serve on the Board until 4/30/2024. Motion (Matoushek/Langford) to approve appointments. MOTION CARRIED (6-0)

3. Nomination of Appointment of Board Clerk
   Gregg Zonnefeld was nominated to serve as the clerk for Board of Public Works & Facilities. Motion (Heeringa/Langford) to approve nomination of Gregg Zonnefeld. MOTION CARRIED. (5-0-1 Zonnefeld abstention)

4. Establish Day of Month and Time of Board Meeting
   The Board has been meeting at 4:30 PM on the second Tuesday of every month. Motion (Zonnefeld/Sullivan) to continue with meetings at our established time. MOTION CARRIED (6-0).

5. 2024 11’ wide area mower replacement
   DPW Director Jeff Daane presented three options for replacing the city’s 2015 wide area mower. An early order is required to receive in time for the 2024 mowing season due to supply chain issues. Maintenance issues are also accelerating on maintaining this equipment. This is part of the planned equipment replacement plan for 2024. Motion (Zonnefeld/Matoushek) to recommend to the Common Council ordering a 2024 John Deere 1600 Turbo wide area mower from Ballweg Implement for $65,388. MOTION CARRIED (6-0).

6. City of Waupun Comprehensive Outdoor Recreation Plan 2023-2028
   DPW Director Daane shared that the current CORP plan expired in 2022, and having an updated plan is necessary as we seek out grant opportunities or other outside funding sources. Administrator Kathy Schlieve shared the draft plan has been submitted as part of an in progress grant application. Emily Soderberg from MSA joined the meeting to share a summary of the plan. Motion (Matoushek/Langford) to recommend adoption of the City of Waupun Comprehensive Outdoor Recreation Plan (2023-2028) to the Common Council. MOTION CARRIED (6-0).

7. Flooding concerns – 736 Fern Street
   In September of 2022, Jake Wojahn presented to the Board about flooding issues on his property. He was tasked to come back with an estimate to do the work and has now submitted the request ($2,080). Mr. Wojahn has made improvements to his own property, but is requesting assistance since the water is coming from the neighborhood. Part of the cause is from sump pump discharge onto neighboring yards that are flowing toward this property. Motion (Langford/Sullivan) to have the city perform excavation and rough fill for project at 736 Fern Street. MOTION CARRIED (6-0).
8. Community Garden location
   Director Daane shared the last month's activity regarding the placement of the Community Garden on Welch Street. Additional locations have been suggested, including near Homan Auto and on School District property for 2024.

**ADJOURNMENT**
Motion (Matoushek/Heeringa) to adjourn the meeting of the BPW & Facilities at 5:32PM. **MOTION CARRIED (7-0).**

Respectfully submitted,

[Signature]
Gregg Zonnefeld, BPW Clerk
ORDINANCE NUMBER 23-

AN ORDINANCE TO AMEND CHAPTER SIX OF THE MUNICIPAL CODE
OF THE CITY OF WAUPUN ENTITLED “TRAFFIC CODE.”

THE COMMON COUNCIL OF THE CITY OF WAUPUN, DO ORDAIN:

SECTION 1: Section 6.03(2) of the Waupun Municipal code entitled “OTHER
INTERSECTION CONTROLS” is amended to add the following subsections:

(bt) A stop sign shall be placed at the intersection of Rosewood Dr. and
Autumn Ave so that traffic proceeding easterly on Rosewood Dr. shall
stop before entering the intersection with Autumn Ave.

(bu) A stop sign shall be placed at the intersection of Rosewood Ct.
and Autumn Ave. so that traffic proceeding westerly on Rosewood Ct.
shall stop before entering the intersection with Autumn Ave.

(bv) Stop signs shall be placed at the intersection of Rosewood Dr.
and Summer Ave. so that traffic proceeding east or west on Rosewood
Dr. shall stop before entering the intersection.

(bw) A stop sign shall be placed at the intersection of W. Hawthorne
Dr. and Summer Ave so that traffic proceeding westerly on W.
Hawthorne Dr. shall stop before the intersection with Summer Ave.

(bx) A stop sign shall be placed at the intersection of Autumn Ave.
and W. Hawthorne Dr. so that traffic proceeding north on Autumn Ave.
shall stop before entering the intersection with W. Hawthorne Dr.

(by) A stop sign shall be placed at the intersection of W. Hawthorne
Dr. and Winter Ave. so that traffic proceeding east on W. Hawthorne
Dr. shall stop before entering the intersection with Winter Ave.

(bz) A stop sign shall be placed at the intersection of Bayberry Ln.
and Shaler Dr. so that traffic proceeding south on Bayberry Ln. shall
stop before entering the intersection with Shaler Dr.

SECTION 2: This Ordinance shall be in full force and effect upon its passage
and publication as provided by law.

Enacted this day of , 2023.

Rohn W Bishop
Mayor
ATTEST:

Angela Hull
City Clerk
Stop Sign Ordinance
subsections (bt) - (by)