



**A G E N D A**  
**CITY OF WAUPUN COMMON COUNCIL SPECIAL**  
**MEETING**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Tuesday, August 20, 2019 at 5:30 PM**

**CALL TO ORDER**

-

**ROLL CALL**

**CONSENT AGENDA** *(Roll Call)*

1. Future Meetings & Gatherings, License and Permit Applications, Expenses

**RECOMMENDATIONS FROM BOARDS, COMMITTEES, COMMISSIONS**

2. Certified Survey Map- Redivision of Lot 19 Mayfair Estates

**ORDINANCES AND RESOLUTIONS**

3. Consideration for Creating an Ordinance to Allow ATV-UTV's on City Streets
4. Ordinance to Amend Ch. 27 Entitled Municipal Court
5. Resolution Authorizing Lowering Property Tax Equivalent for the Water Utility
6. Resolution to Support Census 2020 Partnership and Establish a Complete Count Committee
7. Resolution to Support Dodge County Broadband Expansion

**CONSIDERATION-ACTION**

8. Carlson Dettmann Compensation Study-Patrick Glynn
9. Approve Nominal Payment Parcel Report for STH 68 Resurface, WI DOT Project 6070-02-20 and 607-02-21
10. Municipal Code & Code Compliance Review

**ADJOURNMENT**

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*



# AGENDA SUMMARY SHEET

MEETING DATE: 8/20/19

TITLE: **Future Meetings & Gatherings, License and Permit Applications, Expenses**

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

DEPARMTENT GOAL(S) SUPPORTED (if applicable)	FISCAL IMPACT	

## ISSUE SUMMARY:

The Consent Agenda consist of future meetings and gatherings of the Common Council and consideration of licenses and permits and payment of expenses.

### Future Meetings and Gatherings

Wednesday, August 21, 2019	National Senior Citizens Day	12:30-1:00pm	Waupun Senior Center
Monday, August 26, 2019	Ribbon Cutting for All Access Playground Equip.	3:30pm	Rock River Intermediate School
Tuesday, September 10, 2019	Common Council	6:00pm	Council Chambers-City Hall
Tuesday, September 24, 2019	Committee of the Whole	5:30pm	Council Chambers-City Hall
Tuesday, October 08, 2019	Common Council	6:00pm	Council Chambers-City Hall
Monday, October 07, 2019	Community Services Open House	5:00pm-8:00pm	Waupun Safety Building
Tuesday, October 29, 2019	Committee of the Whole	5:30pm	Council Chambers-City Hall
Tuesday, November 12, 2019	Common Council	6:00pm	Council Chambers-City Hall
Tuesday, November 26, 2019	Committee of the Whole	5:30pm	Council Chambers-City Hall
Tuesday, December 10, 2019	Common Council	6:00pm	Council Chambers-City Hall
TBD due to holiday	Committee of the Whole	5:30pm	Council Chambers-City Hall

### License and Permit Applications

License:	Temporary Class B
Applicant:	Waupun Drift Jumpers
Date of Event:	August 31, 2019
Location:	Waupun Community Center, 510 E Spring St. Waupun
Event Name:	Waupun Super Pull
License:	Solicitor
Applicant:	Dawn Olig
Business:	Spectrum Services

## STAFF RECOMENDATION:

Approve the Consent Agenda

## ATTACHMENTS:

Expense Report

## RECOMENDED MOTION:

Motion to approve the Consent Agenda. (Roll Call)

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
08/15/2019	98323	ADVANCED DISPOSAL	42,859.12
08/15/2019	98324	BOARD OF REGENTS OF UNIVERSITY	1,616.97
08/15/2019	98325	CAREW CONCRETE & SUPPLY INC	371.25
08/15/2019	98326	CHARTER COMMUNICATIONS	1,054.38
08/15/2019	98327	MARTENS ACE HARDWARE	692.78
08/15/2019	98328	FLEETPRIDE	1.45
08/15/2019	98329	GOODYEAR COMMERCIAL TIRE & SE	884.14
08/15/2019	98330	GREMME & ASSOCIATES INC	59,163.88
08/15/2019	98331	GUNDERSON, INC.	230.02
08/15/2019	98332	HOME CONTRACTORS & SUPPLY INC	38.88
08/15/2019	98333	KWIK TRIP STORES	5,860.25
08/15/2019	98334	LAPPEN SECURITY PRODUCTS	2,384.65
08/15/2019	98335	LIBERTY TIRE RECYCLING, LLC	278.00
08/15/2019	98336	MARCO TECHNOLOGIES LLC	47.07
08/15/2019	98337	NAPA AUTO PARTS-WAUPUN	2,950.51
08/15/2019	98338	PHC TRANSIT LLC	237.50
08/15/2019	98339	PIGGLY WIGGLY DISCOUNT FOODS	8.57
08/15/2019	98340	QUALITY AGGREGATE LLC	378.20
08/15/2019	98341	RAY O'HERRON CO., INC.	384.00
08/15/2019	98342	SAN-A-CARE, INC	64.48
08/15/2019	98343	SHRED-IT	67.85
08/15/2019	98344	WAUPUN UTILITIES	35,399.76
08/15/2019	98345	WAUPUN TRUCK-N-SHOW	2,500.00
08/15/2019	98346	W.W. ELECTRIC MOTORS, INC.	232.94
08/15/2019	98347	YMCA OF DODGE COUNTY	15,958.41
08/15/2019	98348	INSIGHT FS	156.00
08/15/2019	98349	WI ECONOMIC DEVELOPMENT CORP	200.00
08/15/2019	98350	SALAMONE SUPPLIES	306.01
08/15/2019	98351	BOND TRUST SERVICES CORPORAT	800.00
Grand Totals:			175,127.07

## Report Criteria:

[Report].Invoice Date = 08/15/2019

Invoice	Description	Invoice Date	Total Cost	GL Account
<b>615 ADVANCED DISPOSAL</b>				
E10001358764	aquatic center	08/15/2019	152.00	100-20-5523-3-36
E10001358764	Recycle	08/15/2019	8,749.28	420-70-5436-3-38
E10001358764	Residential Trash	08/15/2019	33,587.84	425-70-5476-3-38
E10001358764	Celebrate Waupun 2019	08/15/2019	370.00	450-70-5440-3-38
Total 615 ADVANCED DISPOSAL:			42,859.12	
<b>5601 BOARD OF REGENTS OF UNIVERSITY</b>				
MIL0064146 02	Madison Ph 2 Historical Investigations	08/15/2019	1,616.97	400-70-5436-8-00
Total 5601 BOARD OF REGENTS OF UNIVERSITY:			1,616.97	
<b>7065 CAREW CONCRETE &amp; SUPPLY INC</b>				
1141119	concrete - S Mill & E Jefferson	08/15/2019	198.00	100-70-5433-3-36
1140708	concrete - S Mill & E Jefferson	08/15/2019	173.25	700-10-5192-3-38
Total 7065 CAREW CONCRETE & SUPPLY INC:			371.25	
<b>10048 CHARTER COMMUNICATIONS</b>				
64276-AUG19	city hall - voice	08/15/2019	119.97	100-10-5197-3-31
54053-AUG19	aquatic center - internet	08/15/2019	100.23	100-20-5523-3-38
41336-AUG19	PD - voice	08/15/2019	182.91	100-40-5211-3-31
18615-AUG19	PD - tv, internet, voice	08/15/2019	339.01	100-40-5211-3-38
41336-AUG19	FD - voice	08/15/2019	24.94	100-50-5231-3-31
15199-AUG19	garage - tv, internet, voice	08/15/2019	287.32	100-70-5412-3-38
Total 10048 CHARTER COMMUNICATIONS:			1,054.38	
<b>12700 MARTENS ACE HARDWARE</b>				
JULY2019	flex tape/chalk saver	08/15/2019	18.58	100-20-5523-3-36
JULY2019	wasp & hornet spray	08/15/2019	11.98	100-20-5523-3-36
JULY2019	basketball net/L500 Landscape	08/15/2019	14.57	100-20-5523-3-36
JULY2019	wax/glass cleaner	08/15/2019	28.95	100-20-5523-3-36
JULY2019	hand soap/shop towels/auto cloth	08/15/2019	32.55	100-20-5523-3-36
JULY2019	floor squeegee	08/15/2019	15.98	100-20-5523-3-36
JULY2019	fasteners	08/15/2019	10.74	100-20-5523-3-36
JULY2019	pipe/elbow	08/15/2019	3.77	100-20-5525-3-36
JULY2019	caulk/sparypaint	08/15/2019	40.47	100-20-5525-3-36
JULY2019	caulk	08/15/2019	29.97	100-20-5525-3-36
JULY2019	universal cover	08/15/2019	15.96	100-20-5525-3-36
JULY2019	supplies - repair outlets by gazebo	08/15/2019	61.96	100-20-5525-3-36
JULY2019	paper towel/vertical cover/horizontal cover	08/15/2019	48.13	100-20-5525-3-36
JULY2019	hinges	08/15/2019	39.98	100-20-5525-3-36
JULY2019	caulk	08/15/2019	19.98	100-20-5525-3-36
JULY2019	spraypaint/caulk	08/15/2019	46.96	100-20-5525-3-36
JULY2019	usb charger	08/15/2019	9.99	100-40-5212-3-38
JULY2019	foosaver roll	08/15/2019	19.99	100-40-5212-3-38
JULY2019	UPS	08/15/2019	15.60	100-50-5231-3-30
JULY2019	hand soap/caulk	08/15/2019	63.94	100-70-5410-3-36
JULY2019	coupl brs3	08/15/2019	11.98	100-70-5410-3-36
JULY2019	hand soap	08/15/2019	23.98	100-70-5410-3-36
JULY2019	lighter/hube heat	08/15/2019	8.67	100-70-5410-3-36
JULY2019	LED Ace	08/15/2019	9.99	100-70-5410-3-36
JULY2019	couple	08/15/2019	.59	100-70-5410-3-36



Invoice	Description	Invoice Date	Total Cost	GL Account
JULY2019	lube triflow	08/15/2019	14.99	100-70-5410-3-36
JULY2019	gorilla glue	08/15/2019	14.99	100-70-5411-3-36
JULY2019	trimmer line	08/15/2019	39.99	100-70-5411-3-36
JULY2019	highlighters/sharpies/paint markers - shop	08/15/2019	17.55	100-70-5412-3-38
Total 12700 MARTENS ACE HARDWARE:			692.78	
<b>13354 FLEETPRIDE</b>				
32981476	wedge	08/15/2019	1.45	100-70-5411-3-36
Total 13354 FLEETPRIDE:			1.45	
<b>14641 GOODYEAR COMMERCIAL TIRE &amp; SER</b>				
132-1175335	tires - DPW	08/15/2019	884.14	100-70-5411-3-36
Total 14641 GOODYEAR COMMERCIAL TIRE & SER:			884.14	
<b>14791 GREMMER &amp; ASSOCIATES INC</b>				
3-3	Madison Eng Dsgn Ph 2-Water/Sewer	08/15/2019	744.00	100-13850
5-5	Madison St Construction - Water/Sewer	08/15/2019	15,846.73	100-13850
3-3	Madison St - Consultant/Permit-Street	08/15/2019	3,700.00	400-70-5420-8-00
3-3	Madison Eng Dsgn Ph 2-Street	08/15/2019	4,088.15	400-70-5436-8-00
5-5	Madison St Construction - Street	08/15/2019	28,520.07	400-70-5436-8-00
5-5	Madison St - Vehicle - Street	08/15/2019	481.40	400-70-5436-8-00
3-3	Madison Eng Dsgn Ph 2-Storm	08/15/2019	2,326.53	700-10-5192-8-00
5-5	Madison St Construction - Storm	08/15/2019	3,457.00	700-10-5192-8-00
Total 14791 GREMMER & ASSOCIATES INC:			59,163.88	
<b>15075 GUNDERSON, INC.</b>				
765967	Library Rugs	08/15/2019	61.18	100-70-5410-3-36
2	CITY HALL rugs	08/15/2019	62.93	100-70-5410-3-36
767634	Garage supplies	08/15/2019	42.84	100-70-5411-3-36
769986	Garage supplies	08/15/2019	26.29	100-70-5411-3-36
767635	Uniform/charges	08/15/2019	18.39	100-70-5412-3-38
769987	Uniform/charges	08/15/2019	18.39	100-70-5412-3-38
Total 15075 GUNDERSON, INC.:			230.02	
<b>16001 HOME CONTRACTORS &amp; SUPPLY INC.</b>				
29351	hardboard - concrete - mill st	08/15/2019	38.88	100-70-5433-3-36
Total 16001 HOME CONTRACTORS & SUPPLY INC.:			38.88	
<b>17175 KWIK TRIP STORES</b>				
PD-JULY19	Police Dept monthly fuel	08/15/2019	2,341.09	100-40-5212-3-38
DPW-JULY19	DPW monthly fuel purchases	08/15/2019	3,313.35	100-70-5411-3-38
DPW-JULY19	DPW monthly fuel purchases	08/15/2019	205.81	700-10-5192-3-38
Total 17175 KWIK TRIP STORES:			5,860.25	
<b>17281 LAPPEN SECURITY PRODUCTS</b>				
LSPQ41412	city hall camera syst - replacement	08/15/2019	2,384.65	100-70-5410-3-36
Total 17281 LAPPEN SECURITY PRODUCTS:			2,384.65	
<b>17610 LIBERTY TIRE RECYCLING, LLC</b>				
1641698	Recycle tires	08/15/2019	278.00	100-70-5411-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 17610 LIBERTY TIRE RECYCLING, LLC:			278.00	
<b>18459 MARCO TECHNOLOGIES LLC</b>				
INV6622763	Konica/A7PY011X001	08/15/2019	47.07	100-40-5211-3-38
Total 18459 MARCO TECHNOLOGIES LLC:			47.07	
<b>19802 NAPA AUTO PARTS-WAUPUN</b>				
249499	credit	08/15/2019	10.00-	100-40-5211-3-36
250526	blower motor assy	08/15/2019	43.59	100-40-5212-3-36
250660	battery/core deposit	08/15/2019	128.19	100-40-5212-3-36
249489	hub assembly - 2006 Chev Silv 3500	08/15/2019	253.09	100-70-5411-3-36
249601	battery/core deposit	08/15/2019	114.39	100-70-5411-3-36
249641	spring brake/air brake chamber	08/15/2019	204.16	100-70-5411-3-36
249642	slack adjuster kit	08/15/2019	368.48	100-70-5411-3-36
249983	spring brake	08/15/2019	55.77	100-70-5411-3-36
250024	snap rings	08/15/2019	10.32	100-70-5411-3-36
250113	spring brakes	08/15/2019	111.54	100-70-5411-3-36
250339	oil dry	08/15/2019	38.76	100-70-5411-3-36
250467	fitting	08/15/2019	11.69	100-70-5411-3-36
250528	plugs/o-ring kit/caps/cap nuts	08/15/2019	754.85	100-70-5411-3-36
250635	blower motor assy	08/15/2019	43.59	100-70-5411-3-36
250741	set of inch mandrel/set of metric mandrel	08/15/2019	158.67	100-70-5411-3-36
250752	mc lamp	08/15/2019	17.34	100-70-5411-3-36
250803	lamps/dielect silicone comp	08/15/2019	17.96	100-70-5411-3-36
250884	hose end fitting	08/15/2019	43.14	100-70-5411-3-36
250972	hose end	08/15/2019	19.17	100-70-5411-3-36
250974	hose end fitting	08/15/2019	11.69	100-70-5411-3-36
250975	union	08/15/2019	1.39	100-70-5411-3-36
250981	oil filter	08/15/2019	7.79	100-70-5411-3-36
251114	oil filter/prem deicer	08/15/2019	53.38	100-70-5411-3-36
251287	oxygen sensor	08/15/2019	48.59	100-70-5411-3-36
251302	battery/core deposit	08/15/2019	140.09	100-70-5411-3-36
251371	fuse holders/fittings/wire/adapters	08/15/2019	142.67	100-70-5411-3-36
251495	pipe coupling	08/15/2019	12.18	100-70-5411-3-36
251561	fittings	08/15/2019	86.70	100-70-5411-3-36
251761	oil filter	08/15/2019	9.09	100-70-5411-3-36
252017	ferrules/fittings/hose ends	08/15/2019	13.57	100-70-5411-3-36
252024	plug/socket	08/15/2019	38.86	100-70-5411-3-36
252196	credit	08/15/2019	.19-	100-70-5411-3-36
Total 19802 NAPA AUTO PARTS-WAUPUN:			2,950.51	
<b>21560 PHC TRANSIT LLC</b>				
2085	gravel - storm sewer inlet repairs on FDL St	08/15/2019	237.50	700-10-5192-3-36
Total 21560 PHC TRANSIT LLC:			237.50	
<b>21665 PIGGLY WIGGLY DISCOUNT FOODS</b>				
7134	parks program	08/15/2019	8.57	100-20-5525-3-39
Total 21665 PIGGLY WIGGLY DISCOUNT FOODS:			8.57	
<b>22350 QUALITY AGGREGATE LLC</b>				
2319	inlet repairs	08/15/2019	378.20	700-10-5192-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 22350 QUALITY AGGREGATE LLC:			378.20	
<b>22660 RAY O'HERRON CO., INC.</b>				
1943470-IN	ammo	08/15/2019	384.00	100-40-5215-3-38
Total 22660 RAY O'HERRON CO., INC.:			384.00	
<b>23224 SAN-A-CARE, INC</b>				
496174	Cleaning supplies	08/15/2019	64.48	100-70-5410-3-36
Total 23224 SAN-A-CARE, INC:			64.48	
<b>23612 SHRED-IT</b>				
8127837024	destruction of records	08/15/2019	67.85	100-40-5211-3-38
Total 23612 SHRED-IT:			67.85	
<b>27450 WAUPUN UTILITIES</b>				
JULY2019	Monthly utility charges	08/15/2019	233.05	100-20-5512-3-32
JULY2019	Monthly utility charges	08/15/2019	376.18	100-20-5513-3-32
JULY2019	Monthly utility charges	08/15/2019	6,210.90	100-20-5523-3-32
JULY2019	Monthly utility charges	08/15/2019	6,999.14	100-20-5525-3-32
JULY2019	Monthly utility charges	08/15/2019	1,274.30	100-40-5211-3-32
JULY2019	Monthly utility charges	08/15/2019	716.80	100-50-5231-3-32
JULY2019	Monthly utility charges	08/15/2019	16.00	100-50-5251-3-32
JULY2019	Monthly utility charges	08/15/2019	2,904.34	100-70-5410-3-32
JULY2019	Monthly utility charges	08/15/2019	1,379.18	100-70-5412-3-32
JULY2019	Monthly utility charges	08/15/2019	232.88	100-70-5441-3-32
JULY2019	Monthly utility charges	08/15/2019	11,815.69	100-70-5442-3-32
JULY2019	Monthly utility charges	08/15/2019	3,194.52	210-60-5511-3-32
JULY2019	Monthly utility charges	08/15/2019	46.78	700-10-5192-3-32
Total 27450 WAUPUN UTILITIES:			35,399.76	
<b>27715 WAUPUN TRUCK-N-SHOW</b>				
8-15-19	2019 Truck N Show promo/advertising	08/15/2019	2,500.00	100-10-5534-3-36
Total 27715 WAUPUN TRUCK-N-SHOW:			2,500.00	
<b>29875 W.W. ELECTRIC MOTORS, INC.</b>				
WPN10322	motor - community center roof fan	08/15/2019	232.94	100-70-5410-3-36
Total 29875 W.W. ELECTRIC MOTORS, INC.:			232.94	
<b>29893 YMCA OF DODGE COUNTY</b>				
8110	Concession Staff Wage & 25% Admin	08/15/2019	15,051.16	100-20-5523-1-10
8110	Taxes	08/15/2019	907.25	100-20-5523-2-23
Total 29893 YMCA OF DODGE COUNTY:			15,958.41	
<b>300032 INSIGHT FS</b>				
200018036	bulizeye	08/15/2019	78.00	100-70-5613-3-38
200018868	bulizeye	08/15/2019	78.00	100-70-5613-3-38
Total 300032 INSIGHT FS:			156.00	

Invoice	Description	Invoice Date	Total Cost	GL Account
<b>300049 WI ECONOMIC DEVELOPMENT CORP</b>				
8-15-19	Connect Communities FY20 Patricipation Fee	08/15/2019	200.00	100-80-5670-3-37
Total 300049 WI ECONOMIC DEVELOPMENT CORP:			200.00	
<b>300193 SALAMONE SUPPLIES</b>				
137524	Building & Parks Supplies	08/15/2019	306.01	100-70-5410-3-36
Total 300193 SALAMONE SUPPLIES:			306.01	
<b>300206 BOND TRUST SERVICES CORPORATOIN</b>				
49032	Paying Agent Fee 2016 Refunding	08/15/2019	400.00	300-10-5943-6-00
49033	Paying Agent Fee 2017 TID 7 bonds	08/15/2019	400.00	300-10-5943-6-00
Total 300206 BOND TRUST SERVICES CORPORATOIN:			800.00	
Grand Totals:			175,127.07	

## Report GL Period Summary

GL Period	Amount
08/19	175,127.07
Grand Totals:	175,127.07

Vendor number hash: 3019400  
Vendor number hash - split: 3852107  
Total number of invoices: 74  
Total number of transactions: 126

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	175,127.07	.00	175,127.07
Grand Totals:	175,127.07	.00	175,127.07

## Report Criteria:

[Report].Invoice Date = 08/15/2019



## AGENDA SUMMARY SHEET

**MEETING DATE:** 8/20/2019

**TITLE:** Certified Survey Map- Redivision of Lot 19  
Mayfair Estates

**AGENDA SECTION:** RECOMMENDATIONS FROM  
BOARDS, COMMITTEES,  
COMMISSIONS

**PRESENTER:** Kathy Schlieve, City  
Administrator

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DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Economic Vitality	N/A	

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**ISSUE SUMMARY:**

Plan Commission is considering approval of CSM at a 4:45 p.m. meeting on Tuesday 8/20/19. Zoning on the lot is R2 and a duplex, zero lot line configuration is permissible with approval of CSM. Based on Plan Commission outcome/recommendation, we will be seeking your final approval of proposed CSM.

**STAFF RECOMMENDATION:**

Approve in accordance with Plan Commission recommendation.

**ATTACHMENTS:**

CSM Lot 19 Mayfair Estates

**RECOMMENDED MOTION:**

Pending Plan Commission recommendation, Motion to approve the Certified Survey Map for Lot 19 Mayfair Estates as presented.

AGENDA ITEM: #

DATE: [8/20/2019]

632 Ledgeview Blvd.  
Fond du Lac, WI 54935

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## ET SURVEYING INC.

### LETTER OF INTENT

July 29, 2019

**OWNER:** Shane Rhodes Construction, LLC  
706 Fern St  
Waupun, WI 53963

**SURVEYOR:** ET Surveying, Inc.  
Eric S. Freiberg  
632 Ledgeview Blvd.  
Fond du Lac, Wisconsin

**LOCATION:** Lot 19, Mayfair Estates in the Southwest 1/4 of the Southwest 1/4 of Section 4, Township 13 North-Range 15 East, City of Waupun, Dodge County County, Wisconsin. 0.289 Acres

**ESTIMATED TIME TABLE OF DEVELOPMENT:** Immediately

Sincerely,



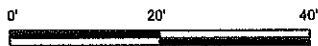
Eric S. Freiberg  
President, ET Surveying Inc

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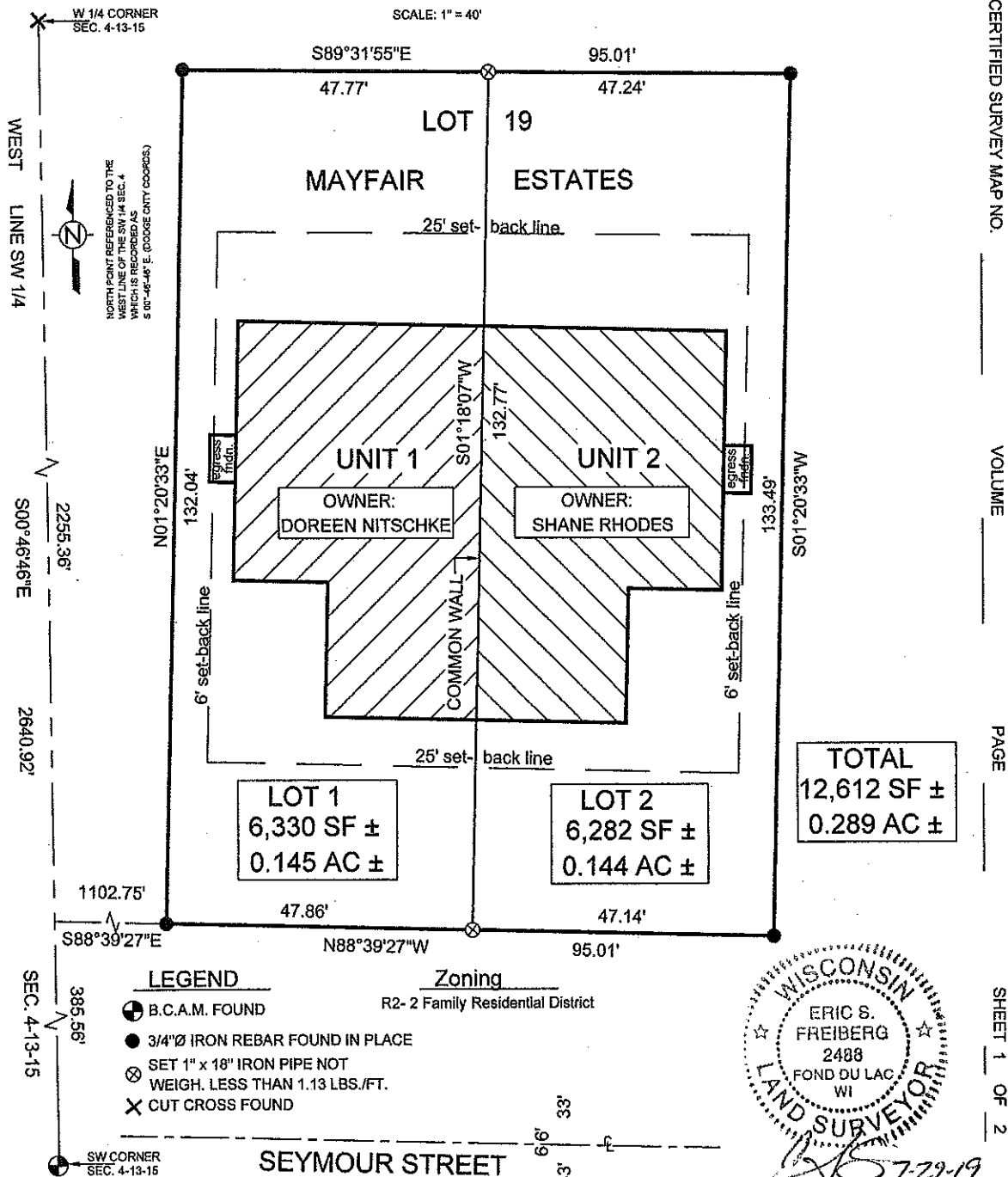
*Have a great day!*

# CERTIFIED SURVEY MAP

A REDIVISION  
OF LOT 19 OF MAYFAIR ESTATES  
BEING LOCATED  
IN THE SW 1/4 OF THE SW 1/4 OF SEC. 4  
T. 13 N. - R. 15 E., CITY OF WAUPUN  
DODGE COUNTY, WISCONSIN



SCALE: 1" = 40'



CERTIFIED SURVEY MAP NO. \_\_\_\_\_

VOLUME \_\_\_\_\_

PAGE \_\_\_\_\_

SHEET 1 OF 2

## **CERTIFIED SURVEY MAP**

A RE-DIVISION OF LOT 19 MAYFAIR ESTATES  
BEING LOCATED IN THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 4,  
BEING LOCATED IN TOWNSHIP 13 NORTH - RANGE 15 EAST,  
CITY OF WAUPUN,  
DODGE COUNTY, WISCONSIN

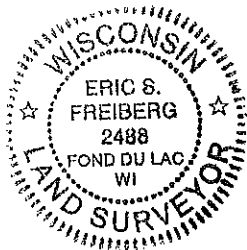
### **SURVEYOR'S CERTIFICATE**


I, Eric S. Freiberg, Professional Land Surveyor of the State of Wisconsin, hereby certify that by the direction of Shane Rhodes, I have surveyed all of Lot 19 of Mayfair Estates as recorded in Plats in Cabinet C Page 125, as Document No. 1233191 of the Dodge County Register of Deeds Office being located in the Southwest 1/4 of the Southwest 1/4 of Section 4, Township 13 North-Range 15 East, City of Waupun, Dodge County, Wisconsin, being more particularly described as follows:

All of said Lot 19 which contains 0.289 Acres (12,612 Sq. Ft.) of land more or less and being subject to all easements and restrictions of record.

That such is a correct representation of all exterior boundaries of the land surveyed, divided and mapped.

That I have fully complied with the provisions of Chapter 236.34 of the State of Wisconsin Statutes and subdivision ordinances of the City of Waupun in surveying, mapping and dividing the same.



 7-29-19  
Eric S. Freiberg P.L.S. No. 2488  
ET Surveying, INC.  
632 Ledgeview Blvd.  
Fond du Lac, WI

### **CITY OF WAUPUN CERTIFICATE**

Approved by the City of Waupun on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Julie Nickel, Mayor

\_\_\_\_\_  
Angela Hull, City Clerk

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

VOLUME \_\_\_\_\_

PAGE \_\_\_\_\_

SHEET 2 OF 2





## AGENDA SUMMARY SHEET

**MEETING DATE:** 08/20/19

**TITLE:** Consideration for Creating an Ordinance to Allow ATV-UTV's on City Streets

**AGENDA SECTION:** ORDINANCES & RESOLUTIONS

**PRESENTER:** Jeff Daane, Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED (if applicable)	FISCAL IMPACT	\$ [Enter]

### ISSUE SUMMARY:

At the June 11, 2019 Board of Public Works Meeting, members of the Marshview Riders (Carrey Terlisner, Mike Schwandt, Bridget Mayes) returned to request for the allowance of ATV/UTV access on City streets. Daane spoke with LAPWA regarding ordinances and Rasch spoke with the DNR. Safety is the main concern when mixing ATV/UTV with general traffic. Other concerns are signage costs and the confusion the signs may cause. Terlisner comments that the club would consider assisting in payment of signage and would welcome sitting down and mapping out routes. Board Member Hull comments this could be accepted on a temporary basis, to be revisited and considered for a permanent ordinance change, in order to measure its usage and economic impact.

A motion was made to move forward to establish an ordinance to include all city streets, with no more than 35 mph. The motion failed due to no second. Matoushek then made a motion for the following route: City limits from County Road M (S. Madison St) to Libby Street; Libby Street turns into Mayfair Street then to Shaler Drive; Shaler Drive to Gateway Drive to Kelly Avenue. Route would also include 1700 block of Shaler Drive. This motion failed due to a tie vote.

Marshland Riders stated they intend to approach the Common Council for consideration of ATV/UTV access on City Streets.

### STAFF RECCOMENDATION:

See below of options.

### ATTACHMENTS:

Proposed map providing route of City limits from County Road M (S. Madison St) to Libby Street; Libby Street turns into Mayfair Street then to Shaler Drive; Shaler Drive to Gateway Drive to Kelly Avenue

### RECCOMENDED MOTION:

#### *Options:*

1. Direct City Attorney to create an ordinance allowing ATV-UTV use in the City limits
2. Direct City Attorney to create an ordinance allowing a ATV- UTV use on a posted route in the City limits
3. Direct City Attorney to create an ordinance allowing ATV-UTV use in the City limits excluding HWY 26/Watertown St., HWY 49/ Main St and HWY 68/ Fox Lake Rd
4. Motion to table the ordinance indefinitely

[illegible]



## AGENDA SUMMARY SHEET

**MEETING DATE:** 08/20/19

**TITLE:** Ordinance to Amend Ch. 27 Entitled Municipal Court

**AGENDA SECTION:** ORDINANCE-RESOLUTIONS

**PRESENTER:** Scott Loudon, Chief

---

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	\$ [Enter]

---

**ISSUE SUMMARY:**

Due to the City of Mayville joining the Beaver Dam Municipal Court, all municipalities involved are required to revise their municipal ordinance to include the City of Mayville.

**STAFF RECCOMENDATION:**

Adopt the ordinance to amend Ch. 27, Sections 27.01 and 27.06 entitled Municipal Court to include the City of Mayville.

**ATTACHMENTS:**

Striked version and revised ordinance for consideration.

**RECCOMENDED MOTION:**

Motion to adopt the Ordinance to amend Chapter 27, Sections 27.01 and 27.06 entitled Municipal Court to include the City of Mayville.

COMMON COUNCIL  
CITY OF WAUPUN, WISCONSIN

ORDINANCE 19-\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER TWENTY-SEVEN OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN ENTITLED "MUNICIPAL COURT."

THE COMMON COUNCIL OF THE CITY OF WAUPUN ORDAINS:

**SECTION 1:** Chapter 27.01 of the Municipal Code of the City of Waupun entitled MUNICIPAL COURT CREATED is repealed and recreated as follows:

27.01. MUNICIPAL COURT CREATED. There is created and established a Municipal Court under the provisions of Wis. Stats., §§ 755.01(4) and 66.0301, to be designated as the "Municipal Court for the City of Beaver Dam, Town of Beaver Dam, Village of Neosho, Town of Rubicon, Town of Ashippun, ~~and~~ the City of Waupun, ~~and the City of Mayville.~~

**SECTION 2:** Chapter 27.06 of the Municipal Code of the City of Waupun entitled RESIDENCY AND ELECTION OF MUNICIPAL JUDGE is repealed and recreated as follows:

27.06. RESIDENCY AND ELECTION OF MUNICIPAL JUDGE. The Municipal Court shall be under the jurisdiction of and presided over by a Municipal Judge who shall be a resident of the City of Beaver Dam, Town of Beaver Dam, Village of Neosho, Town of Rubicon, Town of Ashippun, ~~or~~ the City of Waupun, ~~or the City of Mayville.~~ The Municipal Judge shall be elected at large in the spring election on odd-numbered years for a term of four years commencing on May 1<sup>st</sup> of the year of his or her election. All candidates for the position of Municipal Judge shall be nominated by nomination papers as provided in Wis. Stats. § 8.10, and selection at a primary election if such is held as provided in Wis. Stats. § 8.11. The Common Council shall provide for primary election if more than two candidates file nomination papers for such position of Municipal Judge as provided in Wis. Stats. § 8.11(1) (a), and such primary election shall be held on the third Tuesday of February as provided in Wis. Stats. § 5.02(22).

**SECTION 3:** This Ordinance shall be in full force and effect on its passage and publication as provided by law.

Enacted this \_\_\_\_ day of \_\_\_\_\_, 2019.

---

Julie J. Nickel, Mayor

ATTEST:

---

Angela J. Hull, City Clerk

COMMON COUNCIL  
CITY OF WAUPUN, WISCONSIN

ORDINANCE 19-\_\_\_\_

AN ORDINANCE TO AMEND CHAPTER TWENTY-SEVEN OF THE MUNICIPAL CODE OF THE CITY OF  
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City of Beaver Dam, Town of Beaver Dam, Village of Neosho, Town of Rubicon, Town of  
Ashippun, the City of Waupun, or the City of Mayville. The Municipal Judge shall be elected at  
large in the spring election on odd-numbered years for a term of four years commencing on  
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on the third Tuesday of February as provided in Wis. Stats. § 5.02(22).

**SECTION 3:** This Ordinance shall be in full force and effect on its passage and  
publication as provided by law.

Enacted this \_\_\_\_ day of \_\_\_\_\_, 2019.

---

Julie J. Nickel, Mayor

ATTEST:

---

Angela J. Hull, City Clerk



## AGENDA SUMMARY SHEET

**MEETING DATE:** 8/20/2019

**TITLE:** Resolution Authorizing Lower Property  
Tax Equivalent for the Water Utility

**AGENDA SECTION:** ORDINANCES AND  
RESOLUTIONS

**PRESENTER:** Jared Oosterhouse,  
Finance Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Reliable, Well-Maintained Infrastructure	Total 2019 water and electric payment in lieu of tax revenues will approximate the 2018 paid. Future years will see on average a 1% increase.	

### ISSUE SUMMARY:

On August 12, 2019, Waupun Utilities Commission recommended a resolution authorizing a lower water property tax equivalent (also known as payment in lieu of tax or PILOT) for the years 2019 to 2026 at level of 14% of total annual water revenues. Common Council previously authorized a lower water property tax equivalent on October 28, 2014 for the years 2015 to 2017 at a level of 13.5% of total annual water revenues.

Authorizing a lower water property tax equivalent will provide financial relief to the water utility ensuring water rates continue to be adequate to meet operation and maintenance needs and continue to replace aging water infrastructure. Water infrastructure replacement projects are very costly. The cost to replace water mains, hydrants, and services on Madison street was over \$1.2 million and we have several more projects to complete in the next five years including Rock and Newton.

Under the state statute calculation for property tax equivalent, as the water utility invests in replacing aging infrastructure the following year the water utility realizes a large increase in the property tax equivalent payment. The general rule is for every \$1,000,000 in investment in capital the water utility makes, the tax equivalent payment will increase \$18,000. Since 2007, the property tax equivalent payment calculation has increased \$197,842 or 114%. Unfortunately, this expense increase is unsustainable when the water utility has had flat revenues over the last 10 years.

It is also important to note that this is not new territory or an isolated concern for Waupun's water utility. According to an investigation completed by the Wisconsin Public Service Commission in 2013, approximately 23% of municipalities have already lowered the water property tax equivalent payment due to the cost burden.

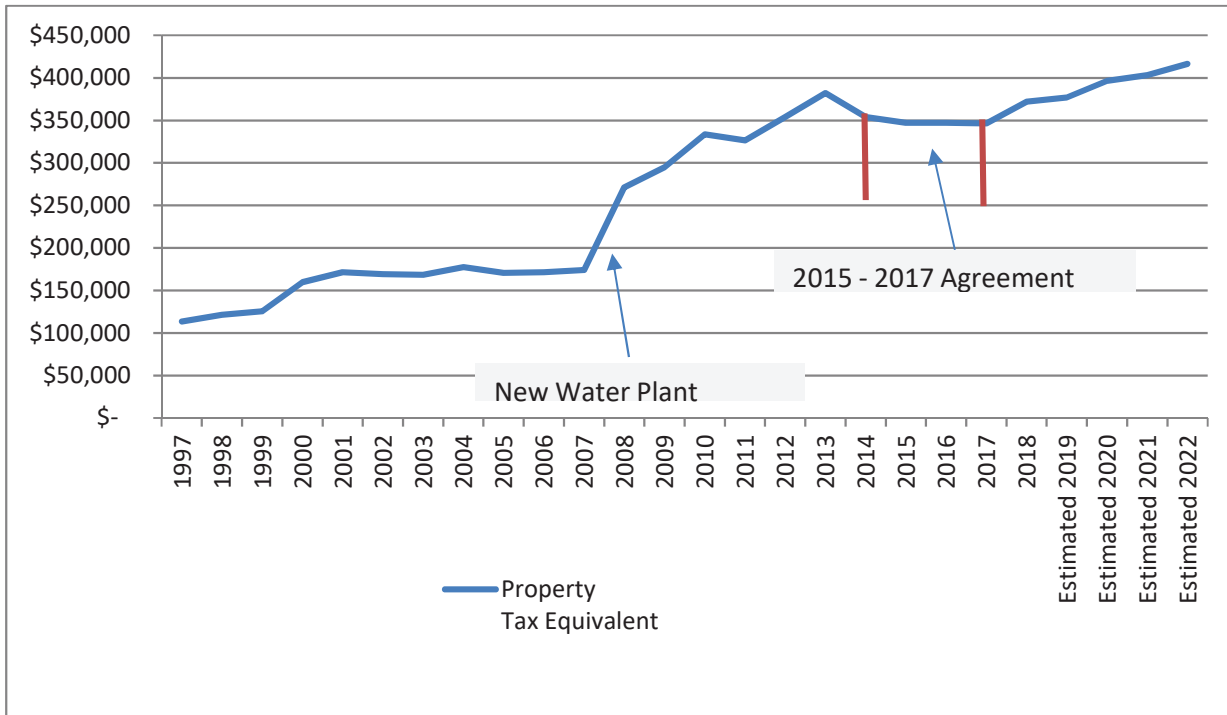
### ATTACHMENTS:

Resolution Authorizing Lower Water Property Tax Equivalent  
PILOT Graphs

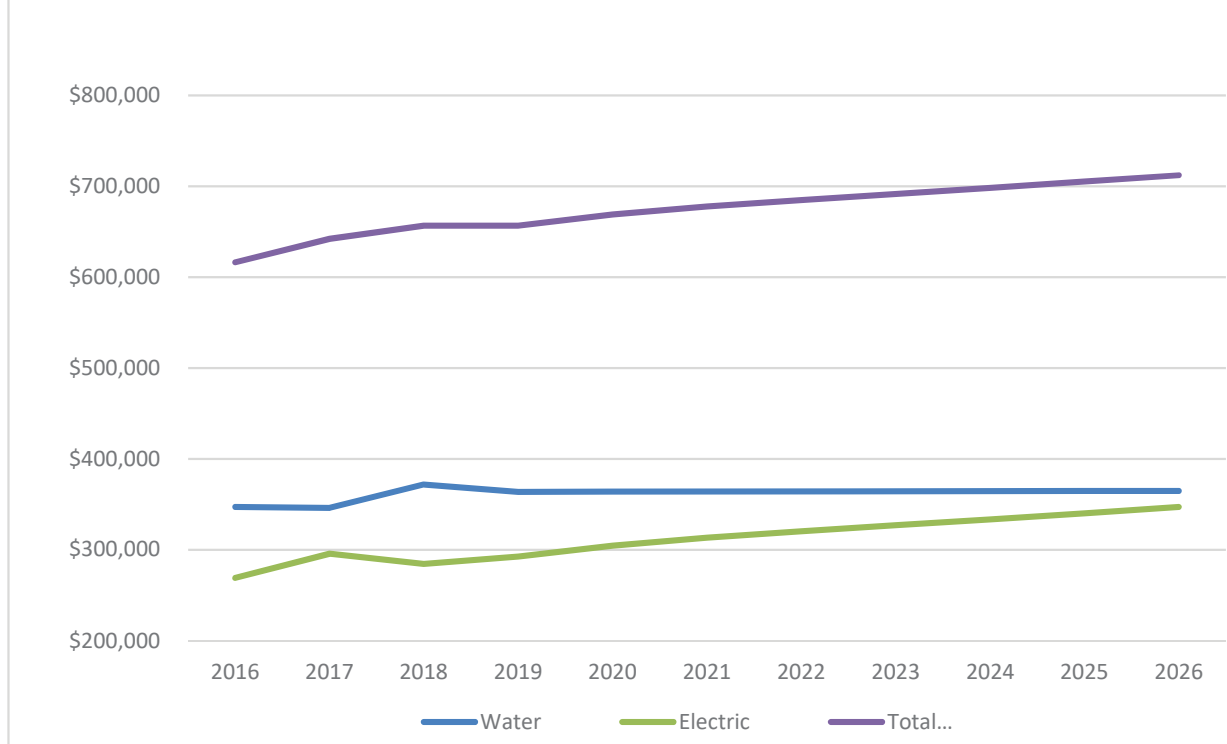
### **RECOMMENDED MOTION:**

Move to approve the Resolution Authorizing Lower Property Tax Equivalent for the Water Utility

## Water PILOT History and Projection



## Water and Electric PILOT Projection



COMMON COUNCIL  
CITY OF WAUPUN, WISCONSIN

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AUTHORIZING LOWER PROPERTY TAX EQUIVALENT FOR THE WATER UTILITY**

**WHEREAS**, the City of Waupun recognizes the importance of investing in replacing aging water infrastructure while maintaining affordable water utility rates for residential, commercial, and industrial customers;

**WHEREAS**, under Wisconsin statutes municipally owned water and electric utilities in Wisconsin are subject to a payment in lieu of local general property taxes, or property tax equivalent; and

**WHEREAS**, the water property tax equivalent has increased \$197,842 or 114% from \$174,132 to \$371,974 annually since the new water treatment plant was built in 2007; and

**WHEREAS**, for every \$1,000,000 invested in replacing aging infrastructure the water utility property tax equivalent increases by approximately \$18,000; and

**WHEREAS**, water sales consumption have declined since 2007 from water conservation and from higher than average existing water rates; and

**WHEREAS**, the water property tax equivalent payment represents a substantial portion of the revenue requirement at 14.4% of total water revenues in 2018 and is projected to increase to 16.2% of total water revenues in 2022 making it difficult to continue to replace aging infrastructure without a rate increase; and

**WHEREAS**, the City of Waupun previously provided financial relief by authorizing a lower water utility property tax equivalent for the years 2015 through 2017 in the amount of 13.5% of total annual water revenues.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Waupun authorizes a lower water utility property tax equivalent in the amount equal to 14% of total annual water revenues effective the calendar year 2019 through 2026.

Adopted \_\_\_\_ day of \_\_\_\_\_, 2019

\_\_\_\_\_  
Julie J. Nickel, Mayor

ATTEST:

\_\_\_\_\_  
Angela J. Hull, City Clerk





## AGENDA SUMMARY SHEET

**MEETING DATE:** 8/20/2019

**TITLE:** Resolution to Support Census 2020 Partnership  
and Establish a Complete Count Committee

**AGENDA SECTION:** ORDINANCES AND RESOLUTIONS

**PRESENTER:** Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Economic Vitality / High Performance Government	Staff Time	

### ISSUE SUMMARY:

The US Census Bureau is soliciting commitments from local governments to support a complete count during the 2020 Census. The U.S. Constitution (Article 1, Section 2) requires a headcount every 10 years, of everyone residing in the United States. Data gathered informs Legislative Representation and determines allocation of \$675 Billion that is distributed annually by the federal government based on census information.

A Complete Count Committee is organized at the local level and involves local outreach through a broad cross-section of community organizations. The goal is to assist the Census Bureau to meet the goal of a timely, accurate and cost effective census count, to promote participation within the community and the provide a trusted voice as Census Ambassadors.

Once you have approved, we will recruit members from a broad cross-section of the community and develop a plan to communicate importance of and encourage participation in the 2020 Census. This ad-hoc committee will sunset upon completion of 2020 Census activities.

### STAFF RECOMENDATION:

Approve the resolution as presented.

### ATTACHMENTS:

Resolution to Support Census 2020 Partnership and Establish a Complete Count Committee

### RECOMENDED MOTION:

Approve Resolution to Support Census 2020 Partnership and Establish a Complete Count Committee.

AGENDA ITEM: #

DATE: [8/20/2019]

COMMON COUNCIL  
CITY OF WAUPUN, WISCONSIN

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO SUPPORT 2020 CENSUS PARTNERSHIP  
AND ESTABLISH A COMPLETE COUNT COMMITTEE**

**WHEREAS** the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy; and

**WHEREAS** the City of Waupun is committed to ensuring every resident is counted; and

**WHEREAS** federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing; and

**WHEREAS** census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats, county and city councils and voting districts; and

**WHEREAS** information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment;

**WHEREAS** the information collected by the census is confidential and protected by law;

**WHEREAS** a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens;

**NOW THEREFORE, BE IT RESOLVED** that the City of Waupun is committed to partnering with the U.S. Census Bureau and the State of Wisconsin and will:

1. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.
2. Encourage all City residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
3. Provide Census advocates to speak to Community Organizations.
4. Support census takers as they help our City complete an accurate count.
5. Strive to achieve a complete an accurate count of all persons within our borders.

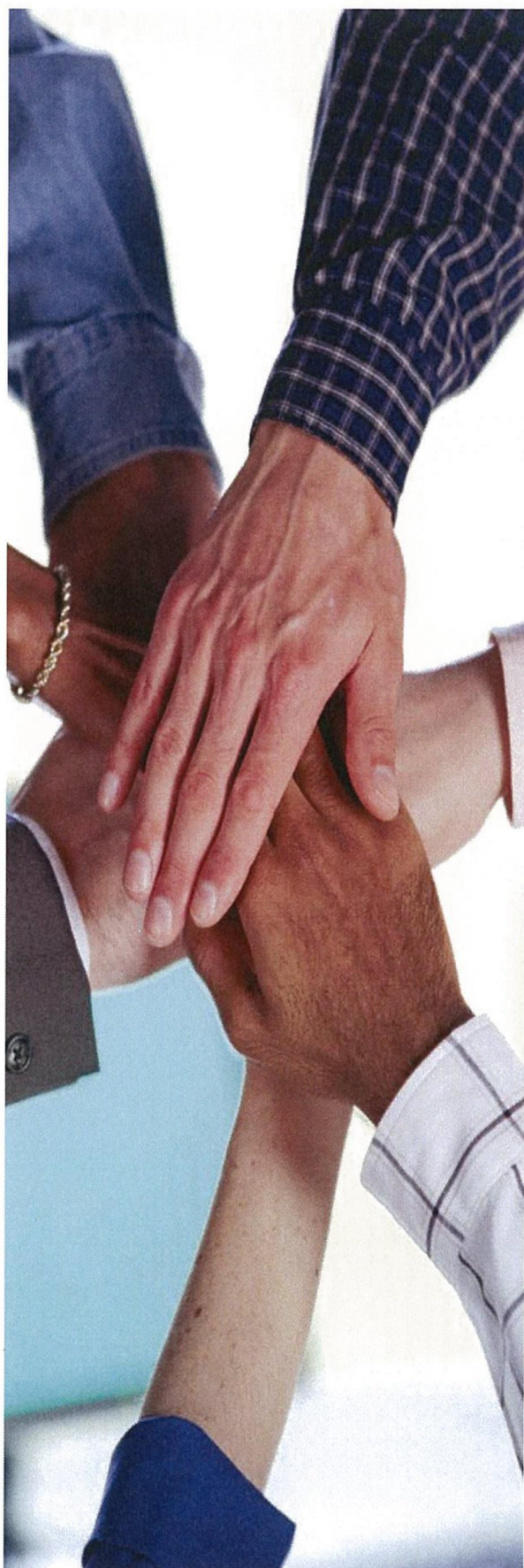
Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019

City of Waupun

\_\_\_\_\_  
Julie J. Nickel, Mayor

Attest: \_\_\_\_\_

Angela J. Hull, City Clerk



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### *How Does a Complete Count Committee Work?*

The Census Bureau cannot do this alone. We require the assistance of partners—individuals, groups, and organizations across the nation that can help us build awareness about the census, educate about its importance, and encourage their community to participate. One very effective way to accomplish this is through **Complete Count Committees**.

### *What Is a Complete Count Committee?*

A **Complete Count Committee (CCC)** is a volunteer committee established by tribal, state, and local governments, and/or community leaders, to increase awareness about the census and motivate residents in the community to respond. The committees work best when they include a cross section of representatives from government agencies, education, business, faith-based and community-based organizations, and the media. Establishing a Complete Count Committee is not an exact science or technical endeavor.

### *The Purpose and Goals of a Complete Count Committee*

---

The CCC is charged with developing and implementing a 2020 Census outreach, promotion, recruitment, and enumeration assistance plan of action designed to target and address the needs of their communities.

The overall purpose of the Complete Count Committee is three-fold:

1. It provides high-level oversight for participation in the 2020 Census
2. It provides a group of “trusted voices” to act as Census ambassadors
3. It serves as a knowledgeable contact point for the regional director in meeting the goal of a timely, accurate and cost-effective complete count.

The goals of the Complete Count Committee are to act as “champion” for the 2020 Census by:

1. **Motivating** the community to self-respond;
2. **Educating** the public about the importance of the Census to the local community;
3. **Informing** the community about the Census activities and timelines;
4. **Involving** the community in activities to build awareness;
5. **Increasing** the response rate.



## AGENDA SUMMARY SHEET

**MEETING DATE:** 8/20/2019

**TITLE:** Resolution to Support Dodge County  
Broadband Expansion

**AGENDA SECTION:** ORDINANCES AND RESOLUTIONS

**PRESENTER:** Kathy Schlieve, Administrator

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DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Quality of Place / Economic Vitality	TBD	

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**ISSUE SUMMARY:**

Dodge County officials are working to submit a grant to expand broadband service throughout the county. There are areas of Dodge County that currently lack access to broadband service. While coverage is relative good in the City of Waupun due to the presence of Spectrum, in certain areas of the Industrial Park there is limited access to needed services. Minimum federal standards are 25/3 Mbps, however communities leading the way in economic development are moving to rates that far outperform this minimum standard, making it critical that infrastructure be built to attract needed talent and connect the region to new opportunities.

**STAFF RECOMMENDATION:**

Approve the resolution as presented.

**ATTACHMENTS:**

Resolution to Support Dodge County Broadband Expansion

**RECOMMENDED MOTION:**

Approve resolution to support Dodge County Broadband Expansion as presented.

COMMON COUNCIL  
CITY OF WAUPUN, WISCONSIN

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION IN SUPPORT OF DODGE COUNTY BROADBAND EXPANSION**

**WHEREAS**, vast areas of Dodge County and thousands of citizens lack access to affordable and reliable broadband services that meet or exceed the federal broadband standard of 25/3 Mbps; and

**WHEREAS**, surveys and inquiries reveal that Dodge County residents find their broadband speed and access to be non-existent, poor or inadequate; and

**WHEREAS** broadband, or high-speed Internet, is essential today and increasingly essential for community vitality, including competitive economic development, affordable and quality health care, equitable education, farming and business operations, entertainment, interactions with government, and future uses yet to be developed; and

**WHEREAS**, the widespread efforts to promote broadband use is critical to improving Dodge County's quality of life; and

**WHEREAS**, the need for broadband service is growing daily; and

**WHEREAS**, several broadband vendors are willing to participate with the expansion of service in and around Dodge County.

**BE IT RESOLVED**, that the City of Waupun will cooperate with Dodge County in its efforts to expand and upgrade the broadband infrastructure in Dodge County, and offer assistance where possible.

**BE IT FURTHER RESOLVED**, that all levels of government identify opportunities for public private partnerships.

**BE IT FINALLY RESOLVED**, that this resolution be submitted to the FCC, the PSC, other interested parties, and pertinent State of Wisconsin elected officials to provide sufficient leadership, resources and legal framework to ensure that Dodge County achieves the vision of 100% broadband coverage.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2019

City of Waupun

\_\_\_\_\_  
Julie J. Nickel, Mayor

Attest: \_\_\_\_\_  
Angela J. Hull, City Clerk



## AGENDA SUMMARY SHEET

**MEETING DATE:** 8/20/2019

**TITLE:** Carlson Dettmann Compensation Study-Patrick Glynn

**AGENDA SECTION:** CONSIDERATION-ACTION

**PRESENTER:** Kathy Schlieve, Administrator

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DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	TBD	

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**SUMMARY ISSUE:**

Our consultant from Carlson Dettmann will be present and will provide an overview of the findings from the compensation study commissioned earlier this year. In general, we found that a majority of staff are paid below market rate. We also saw we have outdated job descriptions and/or job descriptions that are not reflective of the work being performed by certain positions. Additionally, we clarified some work balance issues that exist within the administrative ranks through the job evaluation process. Staff are currently working to devise a plan and implementation strategy to help advance our high performance government priorities. We will talk through next steps and timing as we work to integrate recommendations into the 2020 budget planning process.

**STAFF RECOMMENDATION:**

Discussion Only – No Action Will Be Taken

**ATTACHMENTS:**

None

**RECOMMENDED MOTION:**

None

AGENDA ITEM: #

DATE: [8/20/2019]



## AGENDA SUMMARY SHEET

**MEETING DATE:** 8/20/2019

**TITLE:** Approve Nominal Payment Parcel Report for  
STH 68 Resurface, WI DOT Project 6070-02-20  
and 607-02-21

**AGENDA SECTION:** CONSIDERATION-ACTION

**PRESENTER:** Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Well-maintained Infrastructure	~ \$10,000, reimbursable by WI DOT	

The WI-DOT will resurface STH 68 from the City of Fox Lake to the City of Waupun (STH 49/Main Street) in 2021. Part of the project requires sidewalks and sidewalk ramps to be made ADA compliant. The WI-DOT will need to acquire temporary limited easements that will result in payment to local property owners along Fox Lake Road (STH68) as outlined on these reports. WI-DOT requires municipalities to issue payment to residents per signed TLE agreements in accordance with the amounts outlined on these reports. The City is then eligible to submit those payments for reimbursement from WI-DOT.

**STAFF RECOMMENDATION:** Approve Nominal Payment Parcel Report for WI DOT project 6070-02-20 and 6070-02-21 as presented.

**ATTACHMENTS:**

Nominal Payment Parcel Report, WI DOT Project 6070-02-20

Nominal Payment Parcel Report, WI DOT Project 6070-02-21

**RECOMMENDED MOTION:**

Approve Nominal Payment Parcel Report for WI DOT project 6070-02-20 and 6070-02-21 reports as presented.

AGENDA ITEM: #

DATE: [8/20/2019]



**NOMINAL PAYMENT PARCEL REPORT**

RE1889 10/2018

Project ID 6070-02-20	Highway Name STH - 068
Project Name C WAUPUN, FOX LAKE STREET	County Dodge

Prepared By Jenice Anderson

Agency Reviewer

Date



8/12/2019

City of Waupun Reviewer or Supervisor Approval Date

PRCL	LAND TYPE	LAND ACQ	UNIT PRICE	ITEMS ACQUIRED / DOLLARS PER	LAND	ITEMS	TOTAL	ROUNDED
1	Residential	0.00 SF	\$0.00	Appraiser Rounding, Temporary Limited Easement (TLE) - TLE 446 sq. ft. X \$3.38 = \$1,507 X .25% = \$3.77 X 30 months = \$113	\$0.00	\$300.00	\$300.00	\$300.00
2	Residential	0.00 SF	\$0.00	Appraiser Rounding, Temporary Limited Easement (TLE) - TLE 226 Sq. Ft. X \$3.38 = \$764 X .25% = \$1.91 X 30 months = \$57	\$0.00	\$300.00	\$300.00	\$300.00
3	Residential	0.00 SF	\$0.00	Other - 1 large tree @ \$1000 per tree, Temporary Limited Easement (TLE) - TLE 590 sq. ft. X \$3.38 = \$1,994 X .25% = \$4.99 X 30 months = \$150	\$0.00	\$1,150.00	\$1,150.00	\$1,150.00
4	Commercial	0.00 SF	\$0.00	Appraiser Rounding, Temporary Limited Easement (TLE) - TLE 80 sq. ft. X \$3.99 = \$319 X .25% = \$.80 X 30 months = \$24.00	\$0.00	\$300.00	\$300.00	\$300.00
5	Residential	0.00 SF	\$0.00	Appraiser Rounding, Temporary Limited Easement (TLE) - TLE 157 Sq. ft. X \$3.38 = \$531 x .25% = \$1.33 x 30 months = \$40	\$0.00	\$300.00	\$300.00	\$300.00
6	Residential	0.00 SF	\$0.00	Improvements - All	\$0.00	\$3,171.00	\$3,171.00	\$3,171.00



				inclusive - 3 large tree @ \$1000 per tree, Temporary Limited Easement (TLE) - TLE 674 Sq. Ft. X \$3.38 = \$2,278 x .25% = \$5.70 X 30 months = \$171				
7	Residential	0.00 SF	\$0.00	Appraiser Rounding, Temporary Limited Easement (TLE) - TLE 342 sq. ft. X \$3.38 = \$1,156 X .25% = \$2.89 X 30 months = \$87	\$0.00	\$300.00	\$300.00	\$300.00
8	Residential	0.00 SF	\$0.00	Improvements - All inclusive - Fence post, planter and flag pole, Temporary Limited Easement (TLE) - TLE 155 sq. ft. X \$3.38 = \$524 X .25% = \$1.31 X 30 months = \$39	\$0.00	\$789.00	\$789.00	\$789.00
9	Residential	0.00 SF	\$0.00	Other - 1 Large tree @ \$1000 per tree, Temporary Limited Easement (TLE) - TLE 708 sq. ft. X \$3.38 = \$2,393 X .25% = \$5.98 X 30 months = \$179	\$0.00	\$1,179.00	\$1,179.00	\$1,179.00

# NOMINAL PAYMENT PARCEL REPORT

RE1889 10/2018

Project ID 6070-02-21	Highway Name STH - 068
Project Name C WAUPUN, FOX LAKE STREET	County Dodge

Prepared By Angela M Kneip

*Greg Messing*

8/12/2019

Agency Reviewer

Date

City of Waupun Reviewer or Supervisor Approval Date

PRC L	LAND TYPE	LAND ACQ	UNIT PRIC E	ITEMS ACQUIRED / DOLLARS PER	LAND	ITEMS	TOTAL	ROUNDE D
1	Residentia l	127.0 0 SF	\$3.38	Appraiser Rounding - (31.07),Improvements - All inclusive - Landscaping: 1 Lg tree (1x\$1000=\$1000.00),Temporar y Limited Easement (TLE) - 551sq. ft. TLE x \$3.38/per sq. ft. x .25% x 30 months= \$139.67	\$429.2 6	\$1,170.7 4	\$1,600.0 0	\$1,600.00
2	Residentia l	109.0 0 SF	\$3.38	Appraiser Rounding - (20.49),Other - Landscaping: 1 Lg tree (1x\$1000=\$1,000.00),Tempora ry Limited Easement (TLE) - 241sq. ft. TLE x \$3.38/per sq.ft. x .25% x 30 Months=\$61.09	\$368.4 2	\$1,081.5 8	\$1,450.0 0	\$1,450.00
3	Residentia l	99.00 SF	\$3.38	Appraiser Rounding - (33.05),Other - Landscaping: 1 Lg tree (1x\$1000=\$1,000.00),Tempora ry Limited Easement (TLE) - 522sq. ft. TLE x \$3.38/per sq. ft. x .25% x 30 Months=\$132.33	\$334.6 2	\$1,165.3 8	\$1,500.0 0	\$1,500.00
4	Residentia l	110.0 0 SF	\$3.38	Appraiser Rounding - (33.89),Improvements - All inclusive - 25 Landscaping pavers,Improvements - All inclusive - Landscaping pavers,Temporary Limited Easement (TLE) - 234. ft. TLE	\$371.8 0	\$178.20	\$550.00	\$550.00

				x \$3.38sq. ft. x .25% x 30 Months=\$59.31				
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## AGENDA SUMMARY SHEET

**MEETING DATE:** 8/20/2019

**TITLE:** Municipal Code & Code Compliance Review

**AGENDA SECTION:** CONSIDERATION-ACTION

**PRESENTER:** Code Enforcer Mike Beer  
Fire Chief BJ DeMaa  
Administrator Kathy Schlieve

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DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Quality of Place / Safe Community	TBD	

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**ISSUE SUMMARY:**

As demand for staff time for code enforcement issues increases, we are seeing recurrent themes related to property maintenance. We will discuss issues we are seeing, time demands and implications to staffing, and review a recommendation to a process change to improve outcomes. Additionally, we will discuss complaints that we have had related to the use of temporary tents/structures to determine if an ordinance is needed within the community.

**STAFF RECOMMENDATION:**

Discussion Only – No Action Will Be Taken

**ATTACHMENTS:**

None

**RECOMMENDED MOTION:**

N/A