



A G E N D A
CITY OF WAUPUN RECREATION & WELLNESS
BOARD MEETING
Waupun City Hall (201 E. Main Street, Waupun, WI)
Wednesday, February 9, 2022 at 4:30 PM

CALL TO ORDER

ROLL CALL

PERSONS WISHING TO ADDRESS THE RECREATION & WELLNESS BOARD --State name, address, and subject of comments. (2 Minutes)

CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS

1. Approval of Agenda/Motion to Deviate
2. Approval of January 12, 2022 Recreation & Wellness Board Meeting Minutes

COMMUNITY WELLNESS PLANNING WORKSHOP #6

3. Refinement of 2022 Subcommittee Work Plans
4. Subcommittee Report Out
5. 2022 AARP Community Challenge Grant

ADVANCED PLANNING

6. Potential Agenda Items
7. Date of Next Scheduled Meeting - March 9, 2022 at 4:30 p.m.

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES
CITY OF WAUPUN RECREATION & WELLNESS
BOARD MEETING
Waupun City Hall (201 E. Main St., Waupun, WI)
Wednesday, January 12, 2022 at 4:30 p.m.

Committee Members Present:

Rohn Bishop City Council
Sandy Buchholz..... Citizen
Karen Gibbs Church Health Services
Will Langford City Council
Scott Loudon (ex-officio)..... Waupun Police Department
Mike Matoushek City Council
Diane Posthuma (arrived at 4:33 p.m.) Waupun Memorial Hospital
Terri Respalje Waupun Food Pantry

Committee Members Absent:

BJ DeMaa, ex-officio Waupun Fired Department
Steve Hill, ex-officio (excused) Waupun School District
Julie Nickel, ex-officio (excused) Mayor
Linda Nickel Citizen
Darian Schmitz (excused) REACH Waupun

Guests:

Jeanne Ludjack Dimensional Learning Systems

Staff Present:

Rachel Kaminski Waupun Senior Center
Kathy Schlieve Administrator
Sarah Van Buren Community & Economic Development Coordinator

CALL TO ORDER:

Chair Matoushek called the meeting to order at 4:31p.m.

ROLL CALL OF BOARD MEMBERS:

Roll call of board members determined a quorum of voting members was present

PUBLIC COMMENT:

None.

CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS:

1. Approval of Agenda/Motion to Deviate

A motion to approve the agenda was made by Ms. Gibbs and seconded by Ms. Buchholz, passing unanimously.

2. Approval of December 15, 2021 Recreation & Wellness Board Meeting Minutes

A motion to approve the December 15, 2021 Recreation & Wellness Board meeting minutes was made by Ms. Gibbs and seconded by Mr. Langford, passing unanimously.

Ms. Posthuma arrived at 4:33 p.m.

3. Approval of Committee Assignments

Prior to voting, Administrator Schlieve provided an overview as to how the subcommittee assignments were determined.

A motion to approve the committee assignments, as presented, was made by Ms. Gibbs and seconded by Chair Matoushek, passing unanimously.

COMMUNITY WELLNESS PLANNING WORKSHOP #5

4. Development of 2022 Committee Work Plans

Ms. Ludjack discussed expectations for tonight's subcommittee work. The objective is to look at the categories, subcommittee purpose statements, and start discussing what work can get the most traction to gain small wins. Ms. Ludjack asked that each group to answer the first two questions highlighted in the guidebook.

5. Committee Report Out

Upon reconvening, a spokesperson from each provided a summary of the discussion had and what efforts will be focused on.

Administrator Schlieve stated a summary of the breakout sessions held by each subcommittee will be provided in advance of the next meeting.

ADVANCED PLANNING:

6. Potential Agenda Items

- Subcommittee breakout to discuss specific tasks to focus on for 2022.

7. Date of Next Scheduled Meeting

- The next meeting will be February 9, 2022 – Diane and Scott will be gone for the next meeting.

ADJOURNMENT

A motion to adjourn the meeting was made by Mr. Langford and seconded by Ms. Posthuma, passing unanimously. The meeting adjourned at 5:43 p.m.

Sub-Committee Breakout Flipcharts

Community Wellbeing Sub-Committee

(Karen Gibbs, BJ Demaa, **Scout Loudon**, Darian Schmitz, Steve Hill, **Will Langford**, Rachel Kaminski, Linda Nickel, **Kathy Schlieve-Facilitator**)

FCs 1, 2 & 3

- What services are available?
 - Where do you start?
 - What resources?
 - Farmers Market (good way to create social connections – but limited)
 - REACH Waupun
 - Rock River Wellness
 - Partner/Alzheimer Association
 - Aging Coalition momentum (need to determine how to sustain this)
 - SSM → stronger engagement
 - Foot care nurse

Aging
Hub Example

FC 4

- Partners (Strong engagement. Ideally health system would own Community Wellness.)
 - Churches
 - REACH
 - Schools (WASD & CWC)
 - One Waupun
 - Health Systems
 - CHS
 - Network
 - Development
 - County Health
 - County Resources
-
- What needs does the community have?
 - Bike paths – movements
 - Wild Goose Street Trail Connection
 - Fond du Lac has fruit trees planted along bike paths - nutrition
 - Strengthen access to mental health services
 - Police and EMS demands increasing (partnership opportunity?)
 - Failing people – we respond but no one connects them to resources (no follow-up = need to return for similar issues; it's a cycle – how do we change this); Discussion on different models that include mental health/social workers to address this gap.
 - Community Gathering Spaces (No Community Center)
 - Reduce social isolation

- Indoor exercise/walking (bad weather)
- Communication Gaps – People unaware of what is happening in community
- Resource Hub
 - Partners generally unaware of what partners are doing/capabilities

Healthy Economy Sub-Committee

(Rohn Bishop, Julie Nickel, Diane Posthuma, Terri Respalje, Sarah Van Buren, Mike Matoushek, Sandy Bucholz, Jeanne Ludjack-Facilitator)

Prior to selection each category's definition (pg 4 Handbook) was reviewed and discussion for potential projects was based on:

- What is currently in progress (Recreation & Wellness Board Work Plan matrix)
- Need
- Impact
- Housing
 - Need Affordable meaning for those who work in Waupun i.e. teachers, guards etc.
 - Transitional meaning men/women temporary housing
 - Impacts workforce and child care categories
- **Transportation***
 - **Need Partnerships with Dodge/FDL counties, health services**
 - **Need to communicate better****
 - **Transportation impacts other categories such as workforce, childcare**
- Neighborhood
 - Need for more socialization opportunities i.e. Block Party
 - Better social relationships impact Transportation; neighbors give rides when needed
 - Need to get back to helping each other; e.g. with shopping etc.
- Workforce
 - What are the roles of Schools & Industry to fulfill needs
 - College isn't always the answer; technical skills important too
 - This category is dependent on transportation, childcare and housing
- Child care
 - City already addressing
 - SSM example – tried to hire nurse but due to no childcare available refused job.
 - Church (class rooms) under utilized
- Opportunity (embracing diversity & offering opportunities to all ages and backgrounds) applies to all categories

*Transportation category was selected

-Rohn Bishop Leader

-Jeanne Ludjack Recorder

**There were questions as to who to talk to at city hall for resources; often people come to city hall with questions about where to go to get help not only regarding city services but for other services too.



**AARP
COMMUNITY
CHALLENGE**

Grants to make communities livable for people of all ages
aarp.org/CommunityChallenge

2022 AARP Community Challenge

*A grant program to make communities **more livable** for people **of all ages** with **tangible improvements** that jump-start long-term change*

AARP invites you to submit applications for quick-action projects that can help your community become more livable for all (especially those age 50 and over), by improving public places; transportation; housing; civic engagement; diversity, equity, and inclusion; federal funding implementation; and more.

Applications must be submitted through www.aarp.org/communitychallenge and are due by March 22, 2022, 5:00 p.m. ET. All projects must be completed by November 30, 2022.

AARP AND LIVABLE COMMUNITIES

AARP's work on livable communities supports the efforts of neighborhoods, towns, cities and counties nationwide to become more livable for all. We believe that communities should provide safe, walkable streets; affordable and accessible housing and transportation options; access to needed services; and opportunities for residents (especially those age 50 and older) to participate in civic and community life.

AARP has offices in every state, the District of Columbia, Puerto Rico and the U.S. Virgin Islands and is working with local leaders in roughly 600 communities who are part of the AARP Network of Age-Friendly States and Communities. Our vision is for a future in which communities—urban, suburban and rural—are great for people of all ages.

AARP COMMUNITY CHALLENGE

It takes time to build great communities, but quick actions and tangible improvements can help spark longer-term progress. To support this, in 2017 AARP launched the AARP Community Challenge to fund projects that build momentum for change.

Since then, the AARP Community Challenge has awarded over 800 grants that have demonstrated the ability to:

- Leverage **additional funds** and support from public, private and philanthropic funders;
- Advance change and **overcome policy barriers**; and
- Lead to new relationships, and greater **awareness and engagement** with the effort.

AARP is currently soliciting applications for 2022 funding. Applications are due by March 22, 2022, 5:00 p.m. ET, and all projects must be completed by November 30, 2022.

Applications must be submitted through www.aarp.org/communitychallenge. See Attachment A for the sample application.

PROJECT TYPES

AARP will prioritize projects that support residents age 50 and over, are inclusive, address disparities, directly engage volunteers and aim to achieve one or more of the following outcome areas:

- Create vibrant **public places** that improve open spaces, parks and access to other amenities.
- Deliver a range of **transportation** and mobility options that increase connectivity, walkability, bikeability, wayfinding, access to transportation options and roadway improvements.
- Support a range of **housing** options that increases the availability of accessible and affordable choices.
- Ensure a focus on **diversity, equity and inclusion** while improving the built and social environment of a community.
- Support communities' efforts to **build engagement and leverage funding available under new federal programs** through laws like the American Rescue Plan Act, the Infrastructure Investment and Jobs Act, and more.
- Increase **civic engagement** with innovative and tangible projects that bring residents and local leaders together to address challenges and facilitate a greater sense of inclusion.
- **Other community improvements**; including health services, community development, and coronavirus pandemic recovery.

Community Challenge grants can be used to support the following types of projects:

- **Permanent physical improvements** in the community
- **Temporary demonstrations** that lead to long-term change
- **New, innovative** programming or services

Please note: Project types described above will be prioritized over those that support ongoing programming or events.

See **Attachment C** for specific examples from previous AARP Community Challenge funded projects.

ELIGIBILITY

The program is open to the following types of organizations:

- 501(c)(3), 501(c)(4) and 501(c)(6) nonprofits
- Government entities
- Other types of organizations considered on a case-by-case basis

GRANT AMOUNTS

Grants have ranged from *several hundred* dollars for smaller, short-term activities to *tens of thousands* of dollars for larger projects. Since 2017, our average grant amount is \$11,500 and 76% of grants have been under \$15,000. While AARP reserves the right to award compelling projects of any dollar amount, the largest grant that has been awarded under the Community Challenge is \$50,000.

2022 TIMELINE

Dates	Key Activity
March 22, 2022 (5:00 p.m. ET)	Deadline for applications.
May 2022	Selected and non-selected applicants will be notified of their status via email.
June 15, 2022	Deadline for MOU and vendor forms to be completed and returned by grantees to AARP.
June 29, 2022 (tentative)	Announcements of selected grantees to public and projects can start.
November 30, 2022	Deadline for project completion.
December 14, 2022	Deadline for After-Action Report.

APPLICATION REQUIREMENTS

- Applicants must meet the eligibility requirements.
- Applications must be submitted through [AARP.org/CommunityChallenge](https://www.aarp.org/CommunityChallenge) with all pertinent information by March 22, 2022, 5:00 p.m. ET.
- Incomplete applications will not be reviewed.

GRANT SELECTION

Grant recipients will be selected by an AARP panel of experts on aging, community development and livable communities. Projects will be judged on the degree to which their goals make an immediate change that leads to longer-term impact in a manner that meets all other selection criteria.

The following projects are **NOT** eligible for funding:

- Partisan, political or election-related activities
- Planning activities and assessments and surveys of communities without tangible engagement
- Studies with no follow-up action
- Publication of books or reports

- Acquisition of land and/or buildings or a vehicle (such as a car or truck) purchase
- Sponsorships of other organizations' events or activities
- Research and development for a non-profit endeavor
- Research and development for a for-profit endeavor
- The promotion of a for-profit entity and/or its products and services

Eligible projects will be assessed on:

- **IMPACT (60 points)** – The project addresses a clear need that brings positive change and demonstrates the ability to overcome barriers and accelerate, grow and/or sustain the community's efforts to become more livable for residents (especially those age 50 and older), focuses on diversity, inclusion and addresses disparities.
- **EXECUTION (30 points)** – Applicants demonstrate capacity to deliver the AARP Community Challenge project on time and within the awarded budget, effectively engage residents and key stakeholders, and leverage volunteers (especially those age 50 and older) in the execution.
- **INNOVATION (10 points)** – The project demonstrates creativity or unique design or engagement elements which will contribute to its impact on residents (especially those age 50 and older)

In addition to the criteria provided, AARP will also evaluate each project based on its consistency with the AARP mission to serve the needs of people 50-plus.

ADDITIONAL OPPORTUNITIES

An Opportunity for Other Possible AARP Funding:

By submitting a proposal for the AARP Community Challenge initiative, you and your organization give AARP permission to reach out to you and others at your organization about other possible AARP funding opportunities that your proposal may be eligible for based on the AARP Community Challenge criteria. However, please note that AARP is not obligated in any way to consider your proposal for any additional AARP funding.

Note Regarding Other Potential Funders:

AARP might be contacted by other potential funders that could be interested in funding projects that were not funded through the AARP Community Challenge. The potential funders may have additional process steps and funding requirements than those of the AARP Community Challenge. If requested, AARP would like to send your contact information, organization name and a short description of the proposal, including the community where the project would take place ("Project Information"). Please note that these projects will be subject to any potential funder's own terms, conditions and review. Please indicate in your application whether or not you give permission to AARP to share your Project Information with other potential funders. We will alert you before this Project Information is given to potential funders.

GRANT SELECTION NOTIFICATION

Grant recipients and unselected applicants will be notified by email in May 2022. Grantees must execute and email a binding Memorandum of Understanding and completed vendor forms to AARP by June 15, 2022. Noncompliance with this deadline may result in disqualification or delayed funding.

SUBMISSION TERMS AND CONDITIONS If you submit this application, you agree on behalf of yourself and your organization to release AARP and its affiliates and their respective officers, directors, employees, contractors, agents and representatives from all liability associated with sharing the Project Information with potential funders.

By submitting an application to AARP, the applicant agrees that:

- The decisions of AARP regarding the eligibility of applicants and the validity of entries shall be final and binding.
- All submissions will be judged by AARP, whose decisions and determinations as to the administration of the award and selection of award recipients are final.
- AARP has the right, in its sole discretion, to cancel, or suspend the award.
- All projects and applications shall not violate any third-party rights.
- Except where prohibited by law, participation in the AARP Community Challenge constitutes the Applicant's consent to AARP's use of the organization's name and corporate logo, street address, city, state, zip code, county, and names, likenesses, photographs, videos, images, and statements made or provided by the Applicant's representatives regarding the award for promotional purposes in any media without further permission, consent, payment or other consideration.
- All promotional materials (such as newsletters, press releases), events and signage related to the funded project will include a statement indicating that support was received from AARP.
- The organization is required to capture photos of the project and is encouraged to capture video. As the organization captures photos and video of the project, if an identifiable individual appears in the photos and/or videos, the organization is responsible for having him/her sign the AARP General Release (this document will be provided to grantees with the MOU and other required paperwork). In addition, the organization should not include any element in photos or videos provided to AARP that may violate third party rights such as artwork and trademarks in text and logo other than those owned by the organization and AARP. The organization should be prepared to send work in progress photos to AARP upon request. Following the grant period, grantees are required to respond to periodic requests for updates from AARP.
- AARP and its affiliated organizations, subsidiaries, agents and employees are not responsible for late, lost, illegible, incomplete, stolen, misdirected, illegitimate, or impermissible submissions or any other error whether human, mechanical or electronic.