



A G E N D A
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, May 31, 2023 at 4:30 PM

CALL TO ORDER

ROLL CALL

CONSIDERATION - ACTION

1. Recognition of Mayoral Appointments and Establish Day and Time of Month for Economic Development Committee Meetings
2. Approve Minutes from April 17, 2023 Economic Development Committee Meeting
3. Approve Closed Session Minutes from April 17, 2023 Economic Development Committee Meeting

ADJOURN TO CLOSED SESSION

The Waupun Economic Development Committee will adjourn in closed session under Section 19.85 (1) of the WI Statutes for:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

4. Discuss Land Sale of City-Owned Land in TID 7
5. Discuss Land Acquisition Along Libby St
6. Discuss Redevelopment of 1001 W Main St in TID 6

RECONVENE TO OPEN SESSION

The Economic Development Committee will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 5/31/23 TITLE: Recognition of Mayoral Appointments and Establish Day and Time of Month for Economic Development Committee Meetings

AGENDA SECTION: DISCUSSION

PRESENTER: Kathy Schlieve

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
High Performance Government	N/A

ISSUE SUMMARY

May meeting is the start of the new committee cycle. There are no membership changes. However, the areas outlined below in red are recommended for discussion and revision. Some of this is embedded in City ordinance and is no longer accurate. For example, the Waupun Industrial Development Corporation is no longer in existence.

ECONOMIC DEVELOPMENT COMMITTEE

Economic Development Committee shall regularly meet on the **last Tuesday** of each month at 4:30pm **or as scheduled on an as needed basis.**

The Mayor shall make all appointments, subject to confirmation by the Council. The Mayor shall designate the chairperson at the first regular meeting of the newly elected Council. The Mayor shall be an ex officio, nonvoting member. ~~A member of the Board of Directors of the Waupun Industrial Development Corporation selected~~ by that Board, shall serve as an ex officio, nonvoting member of the Economic Development Committee. Committees shall meet on call of the chairperson. The chairperson shall call a committee meeting at the request of the Mayor or any 2 committee members.

BOARD APPOINTMENTS	
Alderman	Peter Kaczmariski
Alderman (Mayoral Appointed Chairman)	Jason Westphal
Alderman	Dan Siebers
Economic Development Partner	Envision Greater Fond du Lac Representative – Bob Jones
Ex-Officio – Non-Voting Member Appointments	
Mayor	
Waupun Industrial Development Corporation	<i>Recommend Removal (WIDC no longer in existence)</i>
City Administrator/Economic Development	
Utility General Manager	
City Finance Director	

Community / ED Coordinator	<i>Recommend Removal (position eliminated with 2023 budget)</i>
Waupun Public Works Director	<i>Recommended Addition</i>

STAFF RECCOMENDATION:

Recommend changes to ordinance language to correct errors.

ATTACHMENTS:

MOTIONS FOR CONSIDERATION:

Motion to amend language as follows:

1. Eliminate reference to Waupun Industrial Development Corporation;
2. Recommend removal of reference to Economic Development Coordinator ex-officio appointment
3. Recommend the addition of the Director of Public Works as ex-officio capacity

AND,

Motion to select day and time of month to hold regular meetings, currently the last Tuesday of the month at 4:30 p.m. or as needed.



MINUTES
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Monday, April 17, 2023 at 3:00 PM

Meeting called to order at 3 p.m. by chairperson Pete Kaczmarski.

Roll call taken with the following members present: Jason Westphal, Dan Siebers, Pete Kaczmarski, Jeff Daane, Kathy Schlieve, Dan Vande Zande, Rohn Bishop, Steve Brooks, Bob Jones, Envision Greater Fond du Lac.

Motion Siebers, second Westphal to approve Minutes from February 28, 2023 Economic Development Committee Meeting. Carried unanimously.

Motion Westphal, second Siebers to approve Minutes from February 28 2023 Economic Development Closed Session Minutes. Carried unanimously.

Group discuss housing gaps that exist in the community. In 2020, the City conducted a housing study that pointed to need for additional housing in the community of all types. Currently, staff report consistently seeing fewer than one or two homes for sale below \$225,000, with new homes listing above \$400,000. Housing affordability and availability in the city is of significant concern. Discussed several strategies happening in neighboring counties to address inventory and affordability issues. Staff will continue to work on an overall housing strategy to increase inventory of all types of housing with focus on increasing affordability.

Motion Westphal, second Siebers to adjourn in closed session under Section 19.85 (1) of the WI Statutes for: (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion Bishop, second Westphal to reconvene the Economic Development Committee in open session under Section 19.85(2) of the WI Statutes.

No action from Closed Session.

Motion Siebers, second Westphal to adjourn meeting at 4:05 p.m. Carried unanimously.