



A G E N D A
CITY OF WAUPUN TRANSIT COMMITTEE
Waupun Council Chambers 201 E. Main St.
Waupun
Thursday, August 10, 2023 at 10:00 AM

VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE

Join Virtually: <https://us02web.zoom.us/j/85398912914?pwd=N3ZYOTdEZnR0eE00bTlrNCtEMEVxdz09>

Joint Teleconference: 312-626-6799

Meeting ID: 853 9891 2914

Passcode: 307160

CALL TO ORDER

ROLL CALL

PERSONS WISHING TO ADDRESS THE TRANSIT COMMITTEE--State name, address, and subject of comments. (2 Minutes)

CONSIDERATION - ACTION

- [1.](#) Approve Transit Committee Minutes 11/19/21
- [2.](#) 2024 Waupun Taxi Fares

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES
CITY OF WAUPUN TRANSIT COMMITTEE
Waupun City Hall 201 E Main Street, Waupun
Friday, November 19, 2021 at 1:30 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 1:30pm.

ROLL CALL

Members present on roll call are:

In Person: Mayor Nickel, Alderman Vanderkin, Alderman Kaczmariski, Alderman Langford, Police Chief Louden

Virtual/Teleconference: None

City Staff present are:

In person: Finance Director Kast

Virtual/Teleconference: City Clerk Hull

Audience present are:

In person/Virtual/Teleconference: None

Media present are:

In person/Virtual/Teleconference: None

PERSONS WISHING TO ADDRESS THE TRANSIT COMMITTEE

Audience is not present

CONSIDERATION - ACTION

1. Approve Transit Committee Minutes 9-22-21

Motion Vanderkin, second Louden to approve the minutes from the September 22 ,2021 Transit Committee meeting. Motion carried 5-0.

2. 2022 Waupun Taxi Fares

The City solicited request for proposals to provide the shared-ride taxi service for the City of Waupun, effective January 1, 2022, in which Brown Cab Inc. was selected. The expenses for this contracted service is estimated to increase \$45,000 over the current year. Due to this additional expense, a request to consider a fare increase is before the Committee as a recommendation to the Common Council.

Motion Louden, second Langford to recommend to the Common Council, the adoption of the 2022 Shared-Ride Taxi Service Fares. Motion carried 5-0 on roll call.

3. 2022 WisDOT Public Transit Assistance Program Operating Grant Application

The application for the State and Federal Aid grant for the shared-ride taxi program is due December 10, 2021. The Committee is requested to authorize approval to submit the 2022 WisDOT Public Transit Assistance Program Operating Grant Application.

Motion Nickel, second Vanderkin to authorize the submission of the 2022 WisDOT Public Transit Assistance Program Operating Grant Application. Motion carried 5-0 on roll call.

ADJOURNMENT

Motion Louden, second Vanderkin to duly call the meeting adjourned at 1:45pm. Motion carried 5-0.



AGENDA SUMMARY SHEET

MEETING DATE: 8/10/2023

TITLE: 2024 Waupun Taxi Fares

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Casey Langenfeld, Director of Finance

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

SUMMARY:

- 2023 and 2024 taxi services continue to rise, with an estimated increase in operating expenses in 2024 of \$6,000.
- The City will need to purchase a new Taxi in 2024, with an estimated cost of \$50,000. Portions of this purchase will be paid by grant revenue and fund balance.
- Taxi expenses are covered by 3 sources: grant funding, fare revenue, city tax levy/fund balance
- The purpose of this request is to increase fare prices to assist in covering the operating expenses for the taxi.
- The future goal is to review these fares annually to make adjustments as needed with rising operating expenses.

STAFF RECOMMENDATION:

Recommend to Council to adopt the proposed 2024 taxi fares.

ATTACHMENTS:

Taxi Financial Information Handout

RECOMMENDED MOTIONS:

Motion to recommend to Council adoption of the proposed taxi fares effective 1/1/2024.

2024 **Estimate** Taxi Budget

Taxi Fare Comparison - 2023 Fares

City	Adult	Senior	Disabled	Student	Additional	Parcel	Mileage	Special Fare	Agency*
Waupun	\$ 3.75	\$ 2.75	\$ 2.75	\$ 2.75	\$ 2.50	\$ 9.50	\$ 2.25	\$1.50 additional after 9Pm	\$ 9.50
Ripon	\$ 4.75	\$ 3.50	\$ 3.50	\$ 4.00	\$ 3.75	\$ 7.00	\$ 3.50	\$1.25 additional after 10pm	\$ 7.50
Watertown	\$ 4.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ -	\$ 8.25	\$10.00 flat out of town fee	\$2.25 corner stop	\$ 9.00
Waupaca	\$ 4.50	\$ 3.25	\$ 3.25	\$ 3.25	\$ 1.00	\$ 9.50	\$ 2.50	\$2.00 additional after 10pm	\$ 9.50
Beaver Dam	\$ 3.50	\$ 2.00	\$ 2.00	\$ 3.00	\$ 1.50	\$ 10.00	\$ 1.50	\$2.50 additional after 10pm	\$ 10.00
Berlin	\$ 3.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 0.75	\$ 1.00	\$ 1.50	n/a	\$ 10.00
Portage	\$ 4.75	\$ 3.50	\$ 3.50	\$ 3.50	\$ -	\$ 5.50	\$ 2.25	\$1.00 additional from 12am - 5am	\$ 10.00
Average	\$ 4.04	\$ 2.86	\$ 2.86	\$ 3.07	\$ 1.36	\$ 7.25	\$ 2.25	\$1.75 additional	\$ 9.36
Over/(under)	\$ (0.29)	\$ (0.11)	\$ (0.11)	\$ (0.32)	\$ 1.14	\$ 2.25	\$ -		\$ 0.14

CPI 2023	8%
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2024 Proposed Increase	\$ 4.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 2.75	\$ 10.00	\$ 2.50	\$2.00 add after 9PM	\$ 9.75
Change	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.50	\$ 0.25	\$ 0.50	\$ 0.25

*Agency fare is paid by human service agencies with subsidized dollars.

Estimated Impact of Fare Increase on Revenue

	YTD Trips 4/30/23	Annualized	Fare Income	Potential Revenue Increase
Agency	31	93	0.25	23
Other	4,844	13,164	0.25	3,291
Total	4,875	13,257		3,314

2024 **Estimate** Taxi Budget

Trip Count History

	2018	2019	COVID 2020	2021	2022	Est 2023	Est 2024
Annual Trips	11,339	11,092	8,803	10,571	13,195	14,676	14,676
Change from Prior Year	15%	-2.2%	-20.6%	20.1%	24.8%	11.2%	0.0%

Expense Comparison

	2022	Est 2023	Change	Est 2024	
Service Hours	5730.5	5731	0.5	5731	
Hourly Rate	\$ 31.23	\$ 31.23	0%	\$ 32.29	3.4%
	\$ 178,963.52	\$ 178,979.13	\$ 15.61	\$ 185,054.0	
Less Est. Rev Change			(3,314)		
			\$ (3,298.64)		

2024 Taxi Operating Grant Application

Estimated Operating Expenses	\$ 185,054
Estimated Grant Funding	50.0%
Estimated State/Federal Grant Funding	\$ 92,527

Estimated Operating Expenses	\$ 185,054	
Less - Estimated Grand Funding	\$ (92,527)	50%
Less- Estimated Fare Revenue	\$ (40,712)	22%
Estimated City of Waupun Share of Cost	\$ 51,815	28%

2024 Taxi Fund Levy	\$ 45,000
Fund Balance Applied	\$ 6,815
Current Fund Balance Available	\$ 5,964
GAP	\$ (851)

City will need to purchase a new vehicle in 2024.

Estimated Cost	\$ 100,000
Estimated City Portion	\$ 50,000
Grant Payment	\$ 50,000