



A G E N D A
CITY OF WAUPUN
POLICE AND FIRE COMMISSION MEETING
Waupun Safety Building-16 E. Main Street, Waupun
Wednesday, July 17, 2024 at 4:30 PM

CALL TO ORDER

ROLL CALL

PERSONS WISHING TO ADDRESS THE POLICE AND FIRE COMMISSION - *State name, address, and subject of comments. (2 Minutes)*

No Public Participation after this point.

MINUTES FROM PREVIOUS MEETING

1. Approval of minutes from the June 27, 2024 Police and Fire Commission Meeting

GENERAL DISCUSSION AND EXCHANGE OF INFORMATION CONCERNING THE NORMAL OPERATIONS OF THE WAUPUN POLICE DEPARTMENT AND WAUPUN FIRE DEPARTMENT

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES
CITY OF WAUPUN
Special Police & Fire Commission (PFC) Meeting
Waupun Safety Building – 16 E. Main Street, Waupun
Thursday, June 27, 2024 at 5:00pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 5:00pm by PFC President.

ROLL CALL

Present Bambi Buchholz (PFC Citizen), Bobbi Jo Kunz (Council Member-Ex Officio), Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President), WPD Chief Jeremy Rasch (left meeting at 5:50pm), WFD Chief BJ DeMaa (joined meeting at 5:55pm)
Member(s) absent (excused): John Bett (PFC Vice President), Teresa Heidemann (PFC Citizen)
Guests: N/A

MINUTES FROM PREVIOUS MEETINGS

Minutes from the June 4, 2024 meeting were presented for approval. Motion to approve minutes as submitted at 5:02pm by B. Buchholz, B. Kunz second; all in favor, motion passed.

Minutes from the June 24, 2024 meeting were presented for approval. Motion to approve minutes as submitted at 5:03pm by B. Buchholz, B. Kunz second; all in favor, motion passed.

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for employment for the open Patrol Officer, EMR and Firefighter vacancies.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to go into Closed Session at 5:04pm was made by B. Buchholz, T. Rhodes second; all in favor, motion passed.

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 6:21pm after motion from T. Rhodes, B. Buchholz second; all in favor, motion passed.

ACTION FROM CLOSED SESSION

(During closed session, the PFC completed remaining 4th interview for 2nd shift Patrol Lieutenant, with Chief Rasch exiting after the interview concluded. Also, Chief Demaa joined closed session to participate in the interview for firefighter/EMR candidate.)

Motion at 6:23pm to extend conditional offer to 2nd shift Patrol Lieutenant candidate M. Ritzema was made by T. Rhodes, B. Buchholz second; all in favor/unanimous, motion passed.

Motion at 6:25pm to extend conditional offer to firefighter/EMR candidate V. Nelson was made by T. Rhodes, B. Buchholz second; all in favor/unanimous, motion passed.

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

The next Commission meeting is to-be-determined. The PFC meets quarterly, at minimum.

If necessary, please send any agenda requests to Chief DeMaa or Chief Rasch so appropriate preparation(s) can be made.

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ADJOURNMENT

Motion at 6:26pm to adjourn meeting made by B. Buchholz, T. Rhodes second; all in favor, motion passed.

Respectfully submitted,
Tara Rhodes, Secretary