



**A G E N D A**  
**CITY OF WAUPUN ECONOMIC DEVELOPMENT**  
**COMMITTEE**  
Zoom  
Tuesday, January 12, 2021 at 7:00 PM

**VIDEO & TELECONFERENCE MEETING**

Join Zoom Meeting

<https://us02web.zoom.us/j/84164608889?pwd=amhLS2d2b1hab3FZTm11YXhyYkIGUT09>

Meeting ID: 841 6460 8889

Passcode: 253922

-or-

Dial by your location

(312) 626-6799 (Chicago)

Meeting ID: 841 6460 8889

Passcode: 253922

**CALL TO ORDER**

**ROLL CALL**

**PERSONS WISHING TO ADDRESS THE ECONOMIC DEVELOPMENT COMMITTEE**--State name, address, and subject of comments. (2 Minutes)

**CONSIDERATION - ACTION**

1. Approval of Agenda/Motion to Deviate
2. Approval of December 15, 2020 Economic Development Committee Minutes
3. Approval of December 15, 2020 Economic Development Committee Closed Session Minutes

**ADJOURN TO CLOSED SESSION**

The Economic Development Committee will adjourn in closed session under Section 19.85 (1) of the WI Statutes for:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

4. Land Negotiations of City-Owned Industrial Land

**RECONVENE TO OPEN SESSION**

The Economic Development Committee will reconvene in open session under Section 19.85(2) of the WI Statutes.

**ACTION FROM CLOSED SESSION**

**DISCUSSION**

**ADVANCED PLANNING**

5. Potential Agenda Items
6. Date & time of Next Meeting

**ADJOURNMENT**

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*



MINUTES  
CITY OF WAUPUN ECONOMIC DEVELOPMENT  
COMMITTEE MEETING  
Zoom  
Tuesday, December 15, 2020 at 4:30 AM

Committee Members Present:

Steve Brooks ..... Waupun Utilities  
Jim Cleveland ..... Envision Greater Fond du Lac  
Pete Kaczmarek..... City Council  
Ryan Mielke (arrived at 4:38 p.m.) ..... City Council  
Julie Nickel ..... Mayor  
Jason Westphal ..... City Council

Staff Present:

Jeff Daane ..... Director of Public Works  
Kathy Schlieve ..... Administrator  
Jeff Stanek ..... Waupun Utilities  
Sarah Van Buren ..... Community & Economic Development Coordinator  
Dan VandeZande ..... City Attorney

Guests:

Elle Henne ..... Envision Greater Fond du Lac

**CALL TO ORDER:**

Mr. Kaczmarek called the virtual meeting of the Economic Development Committee meeting to order at 4:30 p.m.

**ROLL CALL OF BOARD MEMBERS:**

Roll call and quorum determined.

**PUBLIC COMMENT:**

None.

**CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS:**

**1. Approval of Agenda/Motion to Deviate**

Administrator Schlieve requested agenda item #7 be moved to be discussed in advance of items to be discussed in closed session. A motion to approve the agenda, with the recommended change, was made by Mayor Nickel and seconded by Mr. Westphal, passing unanimously.

**2. Approval of October 27, 2020 Economic Development Committee Meeting Minutes**

A motion to approve the October 27, 2020 minutes was made by Mayor Nickel and seconded by Mr. Brooks, passing unanimously.

**3. Approval of October 27, 2020 Economic Development Closed Session Minutes**

A motion to approve the October 27, 2020 closed session minutes was made by Mr. Westphal and seconded by Mayor Nickel, passing unanimously.

**ADJOURN TO CLOSED SESSION:**

A motion was made by Mayor Nickel and seconded by Mr. Westphal to adjourn into closed session under Section 19.85 (1) of the WI Statutes for:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion was unanimously approved.

**4. Land Negotiations of City-Owned Industrial Land**

**5. Update on 520 McKinley Street Negotiations in TID 6**

**6. Negotiations of Property Located at 505 Libby Street**

**RECONVENE TO OPEN SESSION**

A motion was made by Mayor Nickel and seconded by Mr. Westphal to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion unanimously approved.

**ACTION FROM CLOSED SESSION**

None

**DISCUSSION ITEMS:****7. Economic Development Strategic Plan Update & Market Research**

Administrator Schlieve providing an update on the work being done by Envision Greater Fond du Lac regarding the market research being done to assist the City how to best use the available industrial land. Ms. Henne, Envision Greater Fond du Lac, put together a comprehensive draft report that was included in the meeting packet.

Ms. Henne provided an overview of the draft document. Three industries were researched: meat packing; food processing; and advanced manufacturing. Based on the research, Envision Greater Fond du Lac is supportive of Waupun attracting companies in the advanced manufacturing sector. There is already a significant number of skilled workers in manufacturing and employees in that industry would not qualify for community resources.

Mr. Kaczmarek asked Ms. Henne if there were any median or long-range recommendations from this report. Ms. Henne stated Envision Greater Fond du Lac has the ability to do a long-range economic impact analysis but more information would be needed that was not currently available. However, it was noted that even additional information would not change their recommendation.

Mr. Westphal raised concerns about workforce availability for the advanced manufacturing sector. Ms. Henne reminded the group that workforce is a concern that is being seen across the country and is not unique to Wisconsin. With the strong manufacturing sector in the region, the workforce is available and the starting wages being offered still makes this an attractive industry to pursue.

Administrator Schlieve mentioned logistics and warehousing would be looked at in future iterations of this report.

**8. Attaining Main Street Status**

Due to a lack of time, this item will be discussed at a future meeting.

**ADVANCED PLANNING:****9. Potential Agenda Items**

Agenda items will be determined as needed.

**10. Date of Next Scheduled Meeting**

The next meeting will be in January 2021. A date and time will be determined based on Committee member availability.

**ADJOURNMENT**

The motion to adjourn was made by Mayor Nickel and seconded by Mr. Brooks, passing unanimously. The meeting adjourned at 5:55 p.m.