



A G E N D A
CITY OF WAUPUN BOARD OF PUBLIC WORKS AND
FACILITIES COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, May 11, 2021 at 4:30 PM

VIDEO CONFERENCE AND TELECONFERENCE

The Waupun Board of Public Works will meet virtually at 4:30 pm on Tuesday, May 11, 2021 via zoom. The public may access the conference meeting online or by phone. Instructions to join the meeting are provided below:

To Join Zoom Meeting:

<https://us02web.zoom.us/j/88385575927?pwd=UzBVK01McTB3ajBadWtZUGtZS2lDZz09>

Meeting ID: 883 8557 5927

Passcode: 591809

By Phone: +1 312 626 6799 US (Chicago)

CALL TO ORDER

ROLL CALL

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS--*State name, address, and subject of comments.*
(2 Minutes)

No Public Participation after this point.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

CONSIDERATION - ACTION

1. Recognition of Mayoral Appointment of Board Members
Peter Kaczmariski (Chairman)
Jason Westphal (Alderman)
Ryan Mielke (Citizen)
2. Nominations and Appointment of Clerk
3. Establish Day of Month and Time of Board Meeting
- [4.](#) Approve minutes of the 4/13/21 meeting.
- [5.](#) IWORQ Service agreement
- [6.](#) Trail from Beske St. to Pine St.
- [7.](#) Design services-Contract Amendment No. 1 Madison Street STP-Urban (Doty Street to Lincoln Street) Project
- [8.](#) Wilcox Park Playground equipment
- [9.](#) Recreation Report

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES
CITY OF WAUPUN
BOARD OF PUBLIC WORKS MEETING
201 E Main St
April 13, 2021 at 4:30 PM

VIDEO CONFERENCE AND TELECONFERENCE

The Waupun Board of Public Works met at 4:30 pm on Tuesday, April 13, 2021.

CALL TO ORDER

Chairman Ryan Mielke called the meeting to order at 4:37 PM

ROLL CALL

Roll call was taken members present:

Alders—Mike Matoushek, Ryan Mielke (Chair), Bobbie Vossekul

Citizens—Dale Heeringa, Brian Markus (absent with notification), Jessica Mueller (absent with notification), Gregg Zonnefeld (absent with notification)

Ex-officio—DPW Director Jeff Daane, Recreation Director Rachel Kaminski

PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS

There were no guests for public comment.

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS

Next meeting will be May 11th at 4:30 PM.

CONSIDERATION - ACTION

1. Approve minutes of the March 9, 2021 Board of Public Works Meeting.
Minutes of the March 9th meeting were presented. Motion (Matoushek/Vossekul) for approval. MOTION CARRIED (5-0)
2. Micro-Surfacing Carrington St. E. Main St. to E. Lincoln St.
DPW Director Daane shared the plan for Micro-Surfacing Carrington St. E. Main St. to E. Lincoln St. Micro-Surfacing has been budgeted for this year.
Motion (Vossekul/Matoushek) to approve lowest quote from Fahrner for \$22,731.
MOTION CARRIED (5-0)
3. MS4 Annual Report
DPW Director Daane recapped the informational summary of the MS4 Annual Report.
4. .Waupun Stormwater Management Plan
DPW Director Daane recapped the informational summary of the Waupun Stormwater Management Plan. Storm water management program describes how the City of Waupun intends to comply with the permit's requirements on daily tasks. These are new requirements that will need to be accurately managed and tracked. These are subject to DNR audits moving forward. This was approved on March 23rd by Council before being submitted to DNR.
5. Recreation Updates / Senior Center Attendance Report
Recreation Director Kaminski reported on how the attendance has been at the Waupun Senior Center since re-opening on March 1st. Attendance has been approximately 75%-80% of normal attendance with taking into consideration of some activity schedule changes such as limiting the building to one activity at a time and fitness center time. Also, Fond du Lac County Department of Senior Services has not opened the meal site up yet for in-house dining. Curbside and mobile meals have remained the same. The 2021 Park

Program is partnering with the Waupun Area School District summer school program. All City of Waupun Park Leaders will be stationed at Tanner Park for ten weeks this summer to supervise organized activities for children. The Park Program opens on Monday, June 14. The last day of the Park Program will be Friday, August 20. Tanner Park Program will be open from 11:00am—5:00pm, Monday—Thursday. We will have special activity/event days on Fridays.

ADJOURNMENT

Motion (Vossekuil/Heeringa) to adjourn the meeting of the BPW at 5:06PM. MOTION CARRIED (5-0)

Respectfully submitted,
Rachel Kaminski



AGENDA SUMMARY SHEET

MEETING DATE: May 11th 2021

TITLE: **IWORQ Service agreement**(Motion)

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeff Daane

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Technology	\$4,750 year 1 and \$9,500 on a yearly basis	

ISSUE SUMMARY:

The City of Waupun currently uses a reporting system called Cartegraph. We use this to track labor, equipment and material costs for projects completed. We also use this for our vehicle maintenance records and storm water reporting. We use this to track city assets like signs, storm sewer pipes, inlets, ponds, manholes and outfalls.

We have been looking for a program that could be more user friendly and set us up to track more information.

IWorQ gives us the ability to track all these same expenses and more. At facilities we can track work and invoices on boilers, furnaces and air conditioners. It also gives us the ability to track pavement ratings, this will give us a detailed map in color of how all of the city streets are rated.

The extra expense this year is un budgeted. We would use funds saved in equipment costs that came in under budget and postponing a utility trailer until next year.

IWorQ also has software we are looking that the city can use for code enforcement, permitting and citizen engagement.

STAFF RECCOMENDATION:

ATTACHMENTS:

IWorQ Proposal

RECCOMENDED MOTION:

1. Approve IWorQ proposal work management software for \$4,750 in 2021 and \$9,500 each year after.

AGENDA ITEM: #

DATE: [EnterDate]

IWORQ SERVICE AGREEMENT

For iWorQ applications and services

Waupun here after known as ("Customer"), enters into THIS SERVICE AGREEMENT ("Agreement") with iWorQ Systems Inc. ("iWorQ") with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ACCESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s), application(s) on iWorQ's authorized website for the fee(s) and terms listed in Appendix A. This agreement will govern all application(s) and service(s) listed in the Appendix A.

2. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation.

iWorQ is not responsible for the content entered into iWorQ's database or uploaded as a document or image. Access to iWorQ cannot be used to record personal or confidential information such as driver license numbers, social security numbers, financial data, credit card information or upload any images or documents considered personal or confidential.

3. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ's service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation documents upon request. iWorQ will do ONE import of the Customer's data. This import consists of importing data, sent by the Customer, in an electronic relational database format.

Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

4. CUSTOMER DATA:

Customer data will be stored on AWS GovCloud. iWorQ will use commercially reasonable efforts to backup, store and manage Customer data. iWorQ does backups twice per week and offsite backups twice per week. The subscription will renew each year on the anniversary date of this Agreement unless terminated (see 7. TERMINATION).

Customer can run reports and export data from iWorQ application(s) at any time.

Customer can pay iWorQ for additional data management service(s), onsite backups, application(s) and other service(s).

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

5. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support request is typically handled the same day. iWorQ provides "Service NOT Software".

6. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoice by mail and by email to the address(s) listed in Appendix A. Terms of the invoice are net 30 days. Any billing changes will require that a new Service(s) Agreement be signed by Customer.

Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly.

7. TERMINATION:

Either party may terminate this agreement, after the initial 2-YEAR TERM, without cause if the terminating party gives the other party sixty (60) days written notice. Should Customer terminate any application(s) and or service(s) the remaining balance will immediately become due. Should Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed.

Upon termination (6. TERMINATION), iWorQ will discontinue all application(s) and or service(s) under this Agreement; iWorQ will provide customer with an electronic copy of all of Customer's data, if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data for a cost of no more than \$2,500; and all provisions of this Agreement will continue.

8. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

9. MICELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Utah.

10.CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact _____ Title _____

Office Phone _____ Cell _____

Email _____

Secondary Implementation Contact _____ Title _____

Office Phone _____ Cell _____

Email _____

11. CUSTOMER BILLING INFORMATION:

Billing Contact _____ Title _____

Billing Address: _____

Office Phone _____ Cell _____

Email _____

PO# _____ (if required) Tax Exempt ID # _____

12.ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representative of Customer and iWorQ have read the Agreement and agree and accept all the terms.

Signature _____

Effective Date: _____

Printed Name _____

Title _____

Office Number _____

Cell Number _____

iWorQ Service(s) Agreement

APPENDIX A

iWorQ Price Proposal

Waupun	Population- 10718
201 E Main Street Waupun, WI 53963	Prepared by: Cade Gunnell

Annual Subscription Fees

<u>Application(s) and Service(s)</u>	<u>Package Price</u>	<u>Billing</u>
Public Works Package (Basic) Package includes: *Work Management *Sign Management *Pavement Management -Available on any computer, tablet, or mobile device using Chrome browser -Track and manage work by location using OpenStreetMap -Work order scheduling and templates -Track inventory, parts, material -Sign and Pavement Management with OpenStreetMap -Quarterly GIS Updates	\$9,500	Annual
Stormwater Package Package includes: -Work Management -SWPP Permit Management -Capital Asset Management - Available on any computer, tablet, or mobile device using Chrome browser - Track work orders and maintenance history for MS4 compliance - Track location using asset management with OpenStreetMap - Issue permits (SWPP) - Track inspections and compliance - Manage and reduce illicit discharge - Free forms, letters, and / or permits utilizing iWorQ's template library, and up to 3 custom letters / forms.	Included	Annual
Fleet Management -Available on any computer, tablet, or mobile device using Chrome browser	Included	Annual

<ul style="list-style-type: none"> -Fuel log tracking and uploads -Work orders for employee cost, inventory, and purchase orders -Manage maintenance schedules -Inventory management -Configurable dashboard, fields, and reports 		
Facilities Management Package Includes: *Facilities Asset Management *Work Management -Available on any computer, tablet, or mobile device -Track assets such as HVAC, plumbing, electrical, elevators, etc. -Work orders for employee cost, inventory, and purchase orders -Track inventory, parts, material -Maintenance schedules, work order scheduling, and templates -Inventory management -Configurable dashboard, fields, and reports	Included	Annual
Subscription Fee Total (This amount will be invoiced each year)	\$9,500	Annual

One-Time Setup, GIS integration, and Data Conversion Fees

Service(s)	Full Price Cost	Package Price	Billing
Implementation and Setup cost year 1	\$6,000	\$6,000	Year One
Up to 5 hours of GIS integration and data conversion	\$1,000	Included	Year One
Data Conversion	\$4,900	Included	Year One
One-Time Setup Total (This amount will be added year 1)	\$11,900	\$6,000	Year One
Grand Total Due Year 1	\$21,400	\$9,500	

NOTES AND SERVICE DESCRIPTION

- I. iWorQ will send out two invoices, first invoice will be a prorated amount of \$4,750 on June 1st, 2021. Second invoice will be sent on January 1st, 2022 of \$9,500, covering annual software costs for calendar year 2022.
- II. This subscription Fee and Agreement have been provided at the Customer's request and is valid until **5/14/21**.
- III. This cost proposal cannot be disclosed or used to compete with other companies.
- IV. Discounts, and changes in billing require a two-year contract term.



AGENDA SUMMARY SHEET

MEETING DATE: 5/11/21

TITLE: Trail from Beske St. to Pine St.

AGENDA SECTION: Consideration-Action

PRESENTER: Jeff Daane Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Safe, Healthy and Sustainable Community	\$	

ISSUE SUMMARY:

This path/trail is made of screenings and is in need of repairs. The path is on private property and was installed privately. The city did cut the curb for access from the Pine St . cul-de-sac. The past few years we have received calls on this asking the City to repair this path.

Some residents would like to see this upgraded to blacktop.

Frontedge does have a landscape easement from property 600 Beske St.

The city does not have an easement through these lots and when I spoke with Frontedge they would rather not have an easement.

STAFF RECOMENDATION:

This is privately owned and installed.

ATTACHMENTS:

Picture of path area

MOTIONS FOR CONSIDERATION:

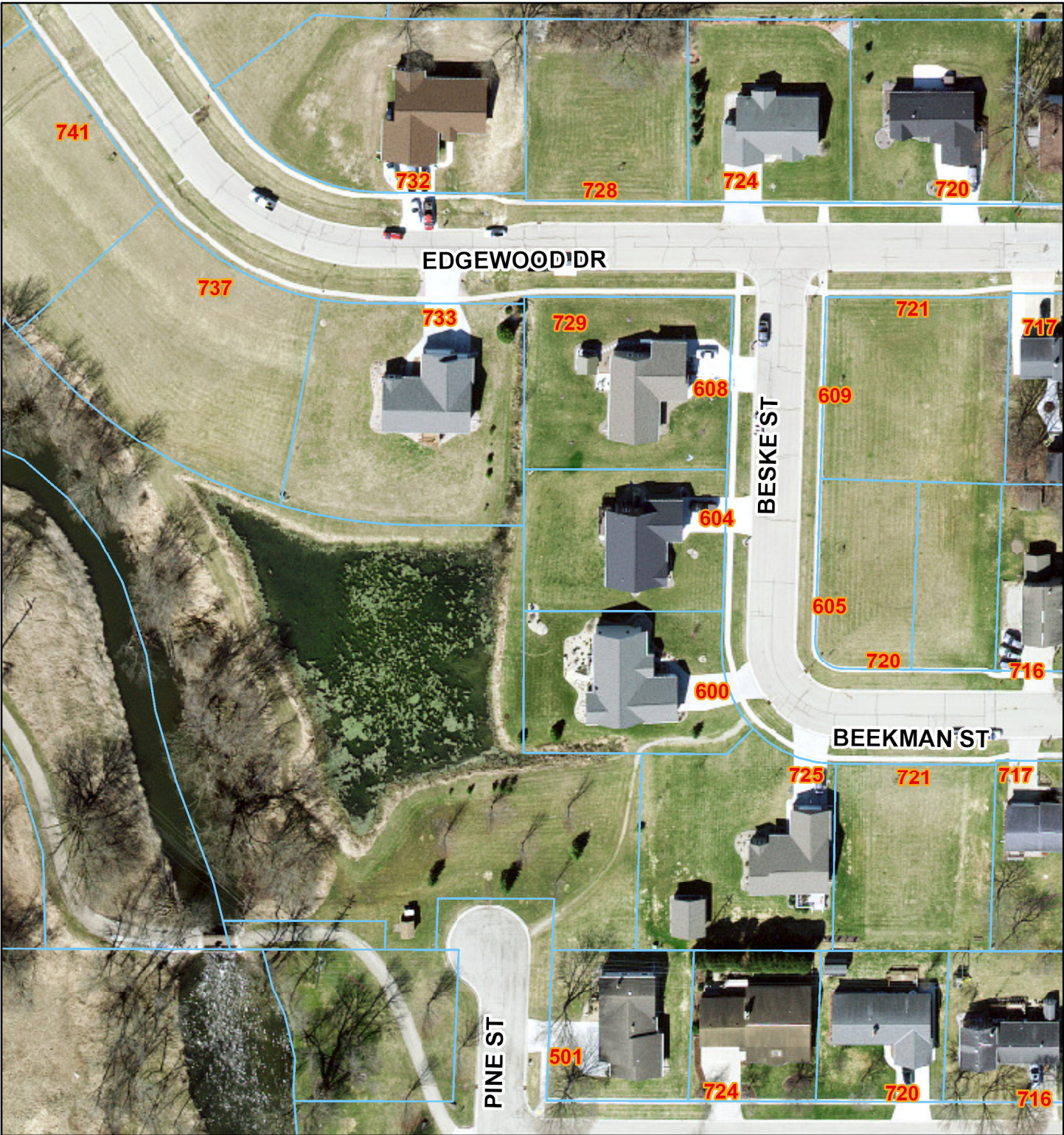
1. Do nothing and have the property owner that has the easement with neighboring property maintain the path.
2. Have the City try to acquire easements at a cost from an engineer and land acquisition, assume costs for trail work.

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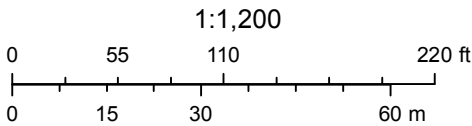
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Fond du Lac County, WI



May 6, 2021



Fond du Lac County

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.



AGENDA SUMMARY SHEET

MEETING DATE: 5-11-2021

TITLE: Design services-Contract Amendment No. 1
Madison Street STP-Urban (Doty Street to
Lincoln Street) Project

AGENDA SECTION: Consideration-Action

PRESENTER: Jeff Daane Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Safe, Healthy and Sustainable Community	\$5,970	

ISSUE SUMMARY:

With the S. Madison Street project getting pushed back to 2022 the project design plans need to be updated.

STAFF RECOMENDATION:

ATTACHMENTS:

Gremmer & Associates Proposal

MOTIONS FOR CONSIDERATION:

1. Approve the design services-contract amendment No. 1 for Madison Street STPUrban (Doty Street to Lincoln Street) project for \$5,970

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May 5, 2021

City of Waupun Engineering Department
201 E. Main St.
Waupun, WI 53963

Attention: Mr. Jeff Daane
Director of Public Works

Subject: Design services - Contract Amendment No. 1
Madison Street STP-Urban (Doty Street to Lincoln Street) project

Dear Mr. Daane:

The following is Contract Amendment No. 1 for additional design services for the Madison Street STP-Urban (Doty Street to Lincoln Street) project. The original contract dated 4/30/19 is amended as follows:

ADDITIONAL SCOPE OF WORK

Update the PS&E documents for an August 1, 2021 PS&E date. Scope does not include a revised draft PS&E submittal to WisDOT.


COMPENSATION

ENGINEER'S lump sum fee to complete the additional scope of work is a lump sum of \$5,970. This amendment increases the total lump sum fee of the contract to \$82,945.

AUTHORIZATION

If this amendment is acceptable, please sign below and return one copy to us for our files. The receipt of a signed copy of this amendment shall be considered as authorization to proceed with the services described.

For the ENGINEER



Thomas Lanser, President
Gremmer & Associates, Inc.

5/5/21

Date

Accepted by the OWNER

Jeff Daane
Director of Public Works

Date



AGENDA SUMMARY SHEET

MEETING DATE: 5/11/2021

TITLE: Wilcox Park Playground equipment

AGENDA SECTION: Consideration-Action

PRESENTER: Jeff Daane Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Safe, Healthy and Sustainable Community	\$	

ISSUE SUMMARY:

We have 3 proposals that we discussed last year at a Board of Public Works meeting. As we move forward in the budget process we are looking for a recommendation from this board on a playground setup for Wilcox Park. This is a large neighborhood park that is well used. This park also has a new ADA path that runs from Watertown St. to all amenities.

Option 1 has all woodchips

Option 2 has a portion with poured in place

Option 3 has the whole area either turf or poured in place

STAFF RECOMENDATION:

ATTACHMENTS:

3 proposals from Lee Recreation

MOTIONS FOR CONSIDERATION:

1. Option #1 All wood chips \$27,128.00 for 2022 budgeting
2. Option #2 Partial poured in place \$51,705.00 for 2022 budgeting
3. Option #3 All poured in place \$178,628.00 for 2022 budgeting

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LEE RECREATION, LLC

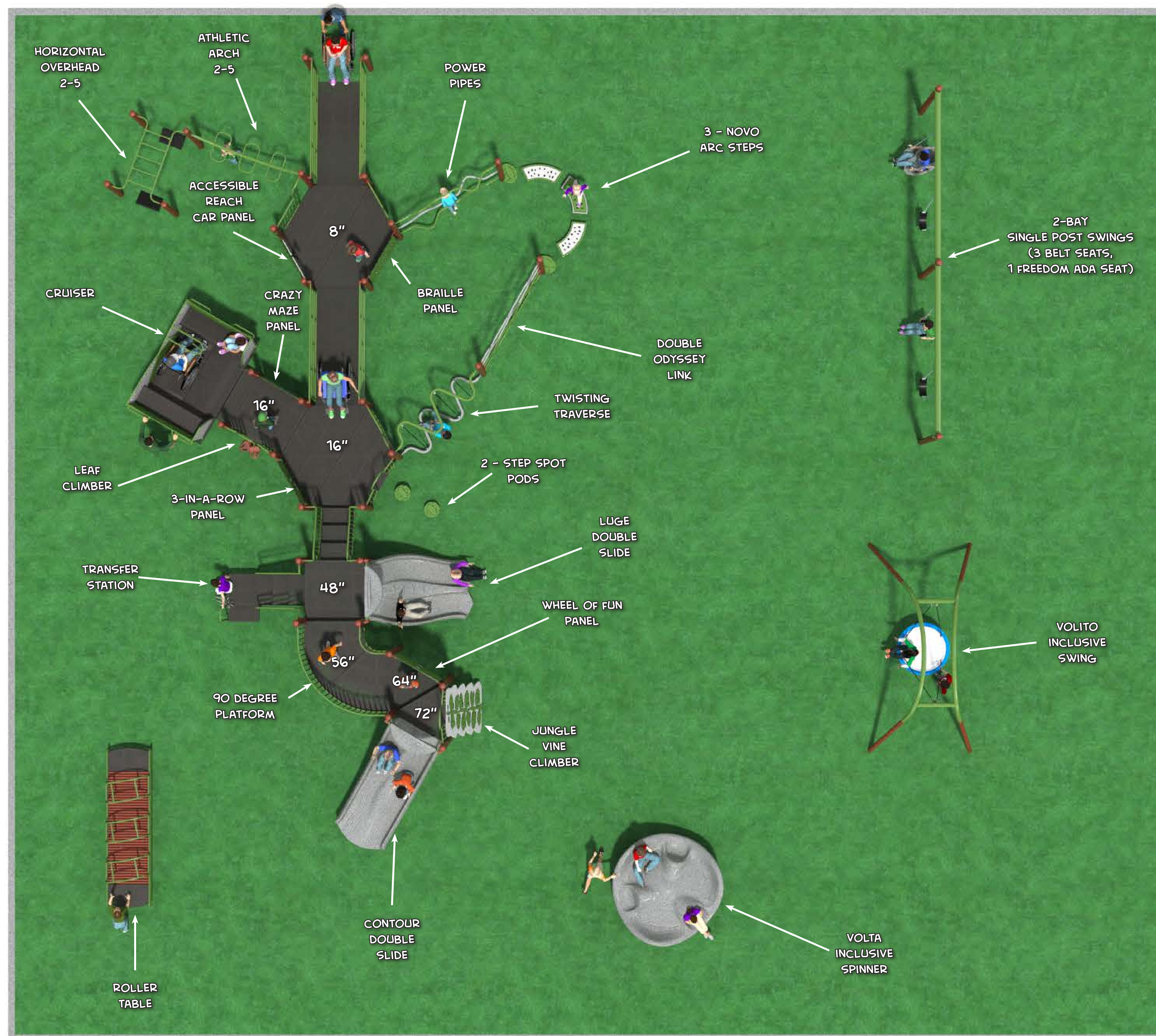
Providing Fun Across Wisconsin Since 1995

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WWW.LEERECREATION.COM • (800) 775-8937



USE ZONE: 70' X 79'
AGE RANGE: 5-12
FALL HEIGHT: 8'
OF ACTIVE
PLAY EVENTS: 27
COLORS: REDWOOD, OLIVE,
AND GRANITE



INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

3767 SQ.FT.

PERIMETER

513 FT.

STRUCTURE SIZE

68' 7" x 77' 1"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

- ☐ 6-23 MONTH OLDS
☒ 4-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13+ YEAR OLDS



Registered
to ISO 9001

Registered
to ISO 14001

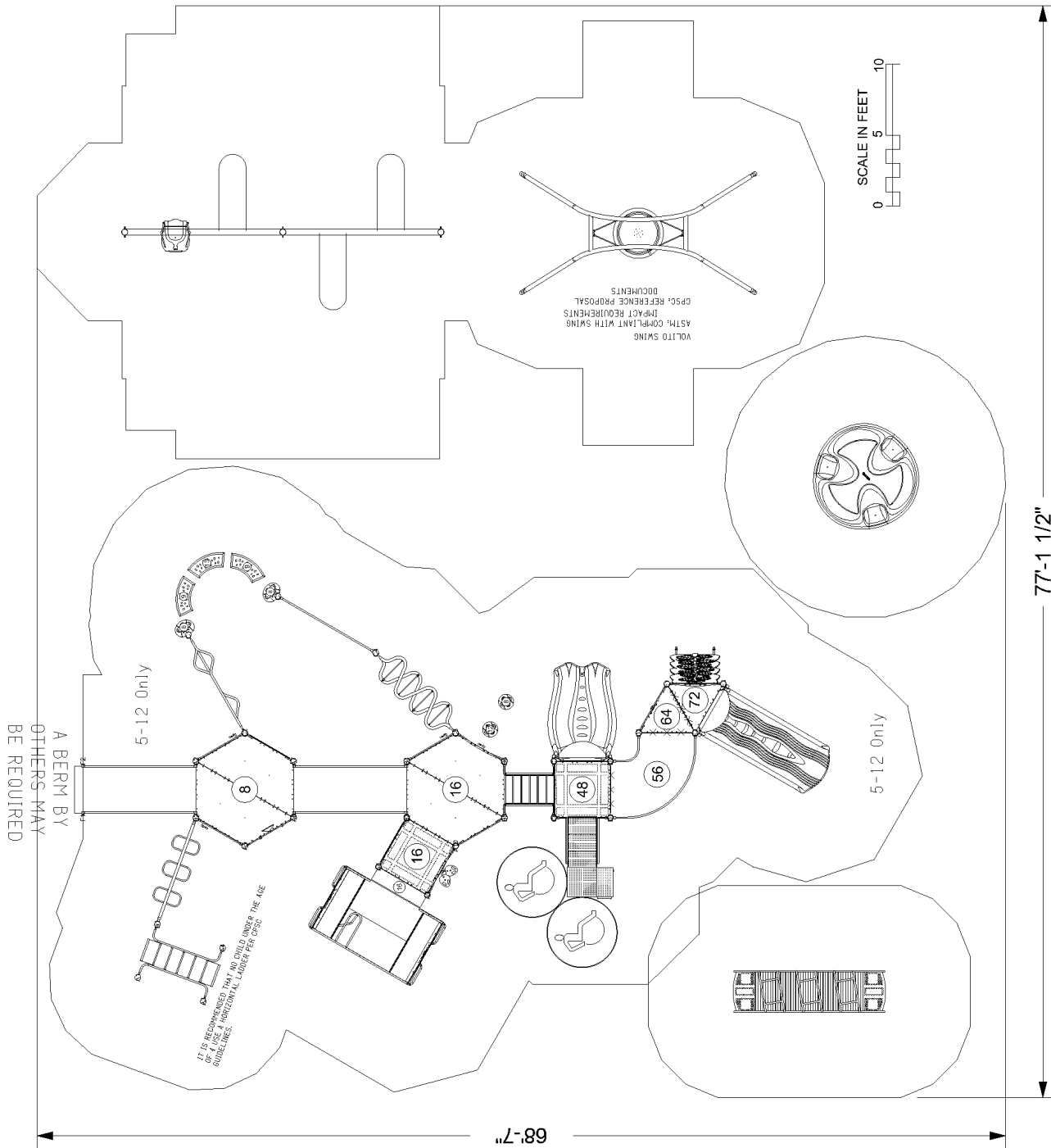


To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.



WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.

FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety.

PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	27	RECD: 0
NUMBER OF ELEVATED PLAY EVENTS:	13	PROVIDED: 9
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	13	PROVIDED: 13
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	14	PROVIDED: 14
NUMBER OF GROUND LEVEL PLAY EVENTS:	10	RECD: 0
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS:	10	RECD: 0

Burke

SERIES: Basics, Intensity, Nucleus

SITE PLAN

DRAWN BY: Kay Garcia

Wilcox Park

404 S Watertown St

Waupun, WI 53963

September 16, 2020

Lee Recreation, LLC

142-132915-1



Office (800) 775-8937
Fax (608) 423-7655

260 W. Main Street
Cambridge, WI 53523

info@leerecreation.com
www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1995

DATE: Sept. 18, 2020

TO: Jeff Daane
City of Waupun
201 E. Main St.
Waupun, WI 53963

FROM: Jeff Thompson

RE: Wilcox Park
Playground proposal #142-132915-1

BURKE "Play That Moves You"

Proposal #142-132915-1

27 Play Events for an Estimated 167 users

Modular Playstructure Includes:

\$ 69,749.00

DECKS: 2-Triangle, 2 Square, 2-Hexagon, 90° Platform

RAMPS: 1-Entrance Ramp with Guardrails – 8" rise,
1-Ramp with Guardrails – 8" Rise

ADA PLAY MOTION EVENT: Cruiser – Accommodates
2 Wheelchairs and up to 12 users

CLIMBERS: Power Pipes Climber, Odyssey Double Post
Link, Leaf Climber, 32" Stairs with Barriers between
2 Decks, Transfer Station, Jungle Vine Climber

OVERHEAD EVENTS: Athletic Arch Overhead, Horizontal
Ladder

SLIDES: Luge Double Slide @ 48" Deck Ht., Contour Double
Slide @ 72" Deck Ht.

BALANCE: 2-Step Spot Pods, 3-Novo Arc Benches,
Twisting Traverse, 2-Ovistep Launch Pads

PLAY ACTIVITY PANELS: Braille Panel, Wheel of Fun
Panel, 3-In-A-Row Panel, Crazy Maze 2-sided Panel,
Car Accessible Panel

1-#SWING	2 Bay Single Post Swing Assembly	\$ 3,271.00
	Includes 3 Belt Swing Seats, 1-Freedom Inclusive Swing Seat	
1-#550-0186	Volito Multi-User Swing	\$ 6,061.00
1-#560-2579	Volta Inclusive Spinner	\$ 6,021.00
1-#560-2601	Roller Table	\$ 11,816.00
	Subtotal Equipment	\$ 96,918.00
	Project Discount	(\$19,000.00)
	Supervised Install	\$ 6,000.00
	Freight	\$ 700.00
	TOTAL	\$ 84,618.00

Note:

Supervised Installations – We will supply 2-3 Experienced Installers to work alongside Your volunteers (estimating 12 on-site @ all times) No one under the age of 18 allowed On site.

We supply the Auger & Tools

You supply the concrete for the project

Optional: Complete assembly/installation by Lee Recreation, LLC – ADD \$19,000.00

SURFACING OPTIONS:

5,530 sq. ft. area – 70' x 79'

Playbound™ Poured in Place Surfacing \$17/ft. \$94,010.00

This includes the aggregate base & installation

Surfacing is 50% color/50% black speckled mix

Security of the surface until it sets is the responsibility of the customer

Playground Turf \$18/ft. \$99,540.00

This includes the aggregate base & Installation

Quote accepted by: _____ Date: _____

-
- TERMS: Net 20
 - Site Preparation, Resilient Surfacing & Placement of Surfacing is the responsibility of the Customer
 - Lead-Time: 4-6 weeks upon receipt of order
 - Quote effective: Until 12-31-2020



LEE RECREATION, LLC

Providing Fun Across Wisconsin Since 1995

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PROPOSAL # 142-131982-1

WILCOX PARK - OPTION #1

Burke
PLAY THAT MOVES YOU.



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Providing Fun Across Wisconsin Since 1995

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CLICK ON PICTURES
TO WATCH VIDEOS
ON VIMEO.COM



POWER PEAK W/ PANELS



MANITOU CLIMBER

USE ZONE: 58' X 47'

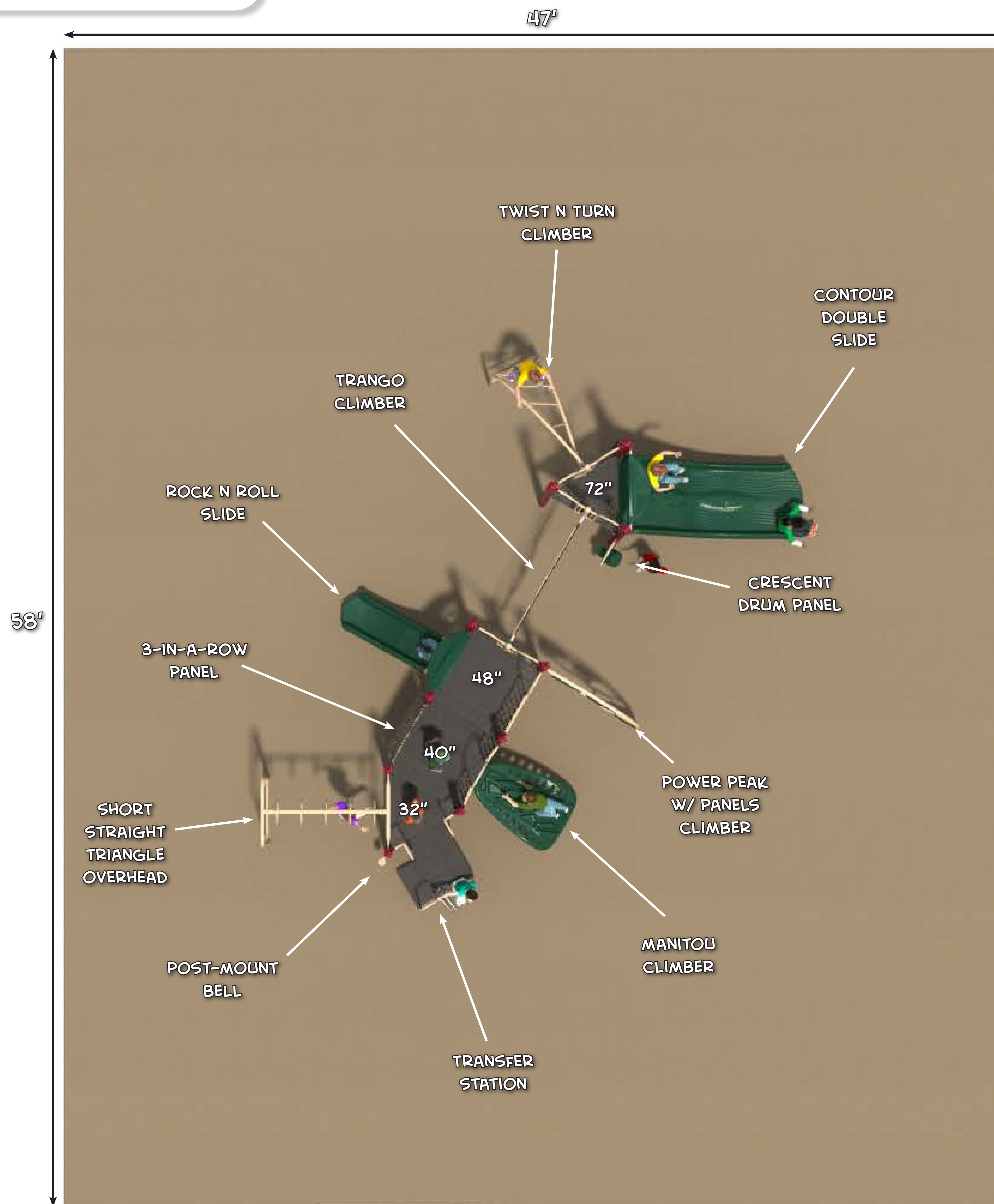
AGE RANGE: 5-12

FALL HEIGHT: 8'

OF ACTIVE

PLAY EVENTS: 11

COLORS: BURGUNDY, TAN,
AND GREEN



3-IN-A-ROW PANEL



CONTOUR DOUBLE SLIDE



CRESCENT DRUM PANEL

INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

978 SQ.FT.

PERIMETER

132 FT.

STRUCTURE SIZE

38' 8" x 40' 0"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

- ☐ 6-23 MONTH OLDS
☐ 2-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13 + YEAR OLDS



To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety.
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	11	REQD: 0
NUMBER OF ELEVATED PLAY EVENTS:	8	PROVIDED: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 6	REQD: 4
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	PROVIDED: 3	REQD: 3
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:	PROVIDED: 3	REQD: 3
NUMBER OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 3	REQD: 3

Burke

SERIES: Nucleus

SITE PLAN

DRAWN BY: Stevie Rosenkranz

Wilcox Park
404 S Watertown St
Waupun, WI 53963

Lee Recreation, LLC
142-131982-1

August 17, 2020



Office (800) 775-8937
Fax (608) 423-7655

260 W. Main Street
Cambridge, WI 53523

info@leerecreation.com
www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1995

DATE: August 17, 2020

TO: Jeff Daane
City of Waupun
201 E. Main St.
Waupun, WI 53963

FROM: Jeff Thompson

RE: Wilcox Park Playground Proposal, **Option 1**

BURKE "Play That Moves You"

Proposal #142-131982-1

11 Play Events for an Estimated 58 users
Designed for Children Ages 5-12 Years Old

1-#142-131982-1 Modular Play Structure Includes: \$ 22,448.00

DECKS: 2-Triangle, 2-Square

CLIMBERS: Twist N' Turn Climber, Power Peak with Panels, Trango
Climber, Manitou Climber, Transfer Station with Handrails

UPPER BODY: Triangle Overhead

BALANCE/CLIMBER/SOCIAL EVENT: Leaf Seat

SLIDES: Rock'N Roll Slide @ 48 Deck Ht., Contour Slide @ 72 Deck Ht.

PLAY ACTIVITY PANELS: 3-In-A-Row Panel, Drum Crescent Panel

Subtotal Equipment	\$ 22,448.00
<i>Project Discount</i>	<i>(\$1,500.00)</i>
Supervised Assembly/Installation	\$ 2,500.00
70 yds ³ Engineered Wood Fiber Surfacing, Delivered <u>ONLY</u>	\$ 1,680.00
40-4' Black Plastic Border Timbers Delivered & Installed	\$ 1,400.00
Freight	<u>\$ 600.00</u>
TOTAL	\$ 27,128.00

Installation Notes:

Customer is responsible for site preparation

With our Supervised Installations:

WE supply 2 experienced installers to work alongside your volunteers

WE supply the auger & all tools

YOU supply the volunteers – estimated 6-8 – No one under the age of 18 is allowed
onsite until the job is completed

YOU supply the concrete for the project

YOU place Engineered Wood Fiber Surfacing

Quote Accepted By: _____ Date: _____

- TERMS: Net 20
- Site preparation, Assistance with Assembly/Installation, Concrete for the project & Placement of Surfacing is the responsibility of the Customer
- Lead-Time: 4-6 weeks upon receipt of order
- Quote effective: ***Until 11-01-2020***





CLICK ON PICTURES
TO WATCH VIDEOS
ON VIMEO.COM



USE ZONE: 58' X 47'

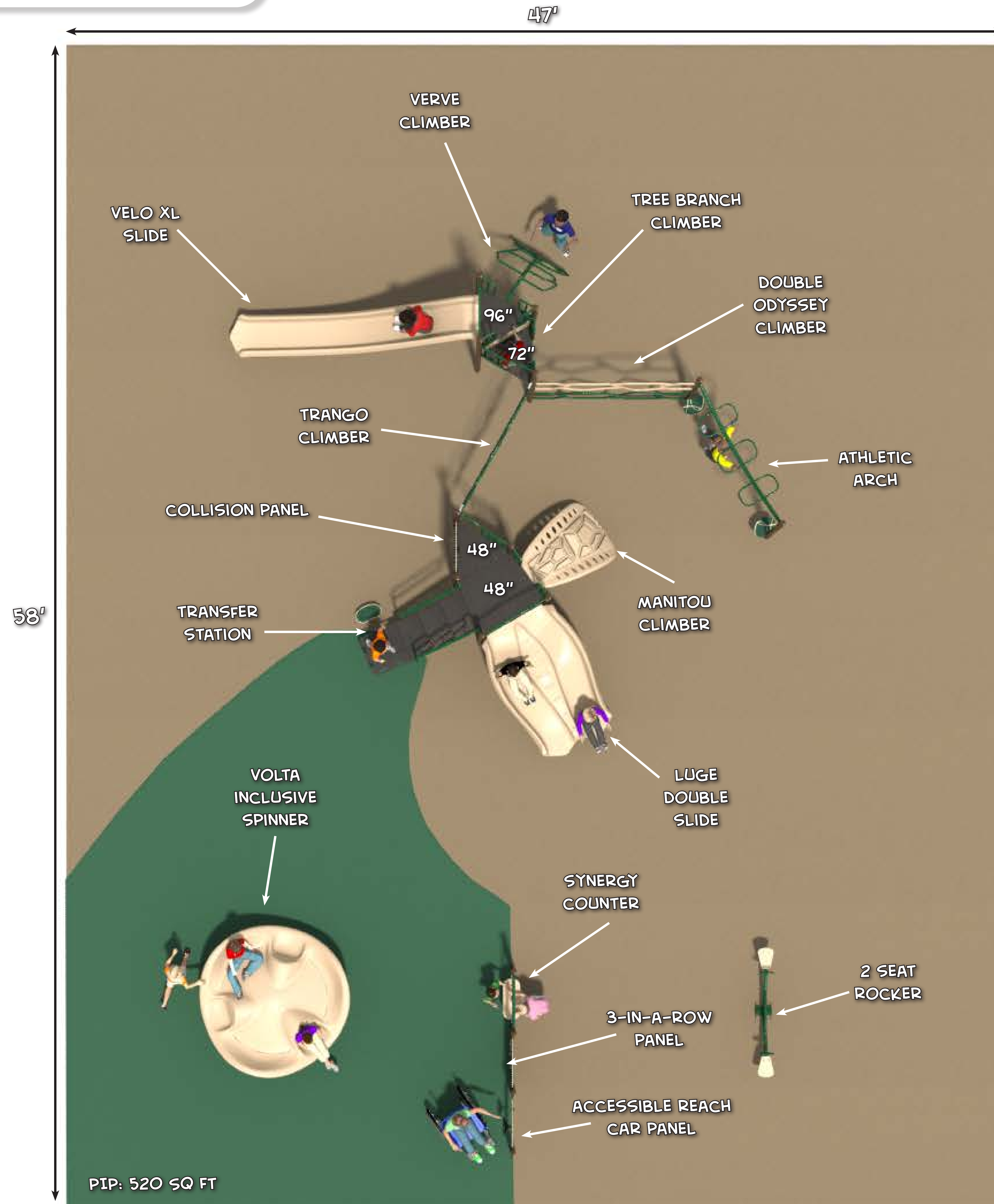
AGE RANGE: 5-12

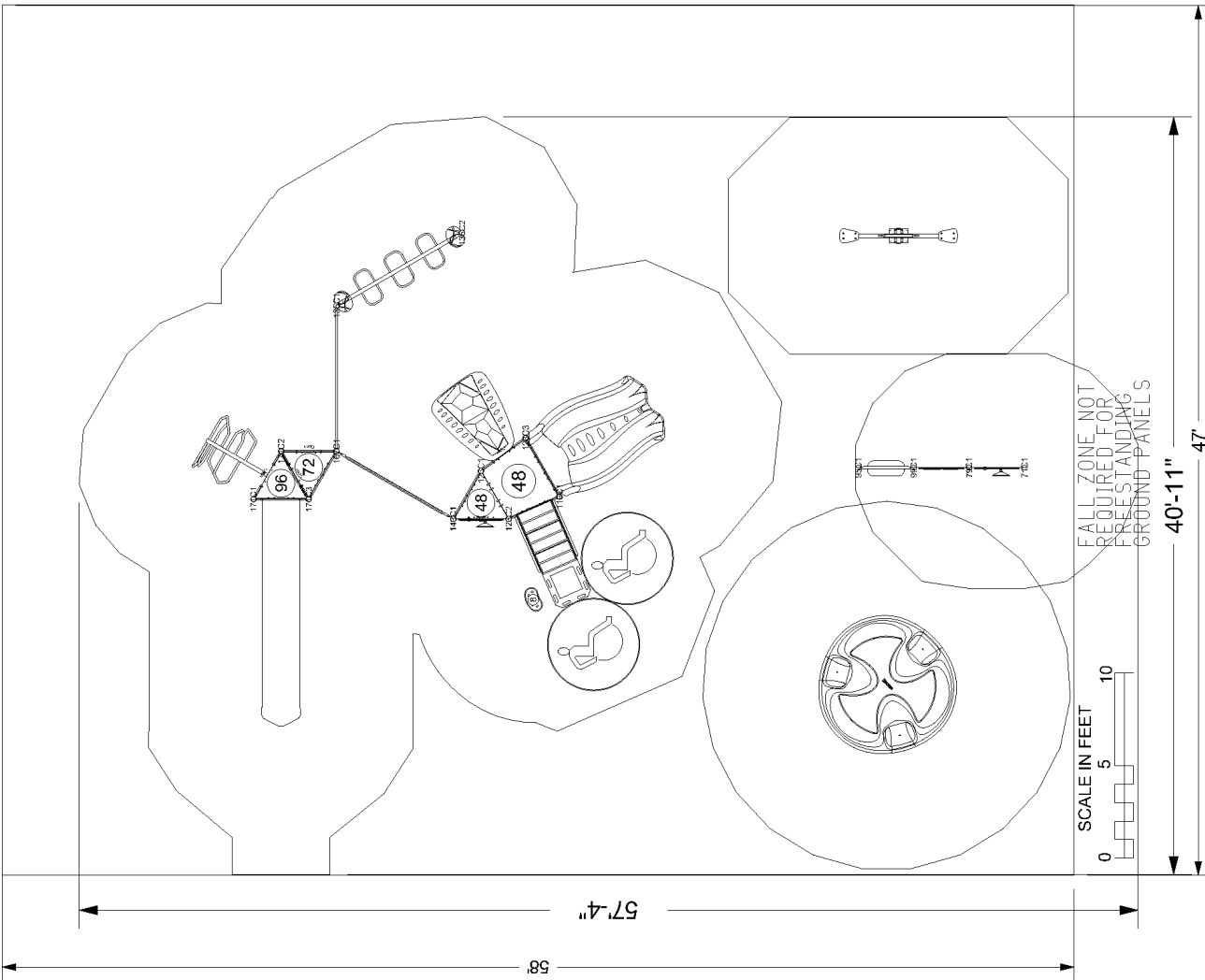
FALL HEIGHT: 8'

OF ACTIVE

PLAY EVENTS: 15

COLORS: REDWOOD, OLIVE,
AND GRANITE





INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA
1659 SQ.FT.

PERIMETER
301 FT.

STRUCTURE SIZE
57' 4" x 40' 11"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

☐ 6-23 MONTH OLDS

☐ 2-5 YEAR OLDS

☒ 5-12 YEAR OLDS

☐ 13 + YEAR OLDS

NSF NSF

Registered to ISO 9001 Registered to ISO 14001

INTERNATIONAL PLAY EQUIPMENT
IPEMA
CERTIFIED
ASTM
F1487
MANUFACTURERS ASSOCIATION

To verify product certification, visit www.ipema.org

The play components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH AND AROUND THIS EQUIPMENT.
FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for Public Playground Safety.
PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	15
NUMBER OF ELEVATED PLAY EVENTS:	7
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	PROVIDED: 4
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:	PROVIDED: 8
NUMBER OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 6
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS:	REQD: 2

Burke

August 17, 2020

SERIES: Basics, Synergy

SITE PLAN

DRAWN BY: Stevie Rosenkranz

Wilcox Park
404 S Watertown St
Waupun, WI 53963

Lee Recreation, LLC

142-132097-1



Office (800) 775-8937
Fax (608) 423-7655

260 W. Main Street
Cambridge, WI 53523

info@leerecreation.com
www.leerecreation.com

PROVIDING FUN ACROSS WISCONSIN SINCE 1995

DATE: August 17, 2020

TO: Jeff Daane
City of Waupun
201 E. Main St.
Waupun, WI 53963

FROM: Jeff Thompson

RE: Wilcox Park Playground Proposal, **Option 3**

BURKE "Play That Moves You"

Proposal #142-132097-1

15 Play Events for an Estimated 73 users
Designed for Children Ages 5-12 Years Old

1-#142-132097-1 Modular Play Structure Includes: \$ 21,839.00

DECKS: 1-Trapezoid, 3-Triangle

UPPER BODY: Athletic Arch with 2-Synergy Launch Pads

CLIMBERS: Tree Branch Climber, Odyssey Post Link Double, Trango Climber, Manitou Climber, Verve Climber, Transition Climber, Transfer Station with Handrails, Lil Novo Bean Step

SLIDES: Luge Double Slide @ 48" Deck Ht., Velo XL Slide @ 96" Deck Ht.

PLAY ACTIVITY PANELS: Car Panel, Collision Panel

1-#PLAYPANEL Play Panel Assembly \$ 3,200.00
Includes: Car Panel, 3-In-A-Row Panel, Synergy Counter

1-#560-2579 Volta Inclusive Spinner \$ 6,021.00

1-#570-0055 2-Seat Rocker \$ 1,650.00

Subtotal Equipment \$ 32,710.00

Project Discount (\$2,300.00)

Supervised Assembly/Installation \$ 2,500.00

520 sq. ft. Playbound Poured-in-Place Surfacing \$ 14,560.00

80 yds³ Engineered Wood Fiber Surfacing, Delivered ONLY \$ 1,920.00

49-4' Black Plastic Border Timbers Delivered & Installed \$ 1,715.00

Freight \$ 600.00

TOTAL \$ 51,705.00

Installation Notes:

Customer is responsible for site preparation

With our Supervised Installations:

WE supply 2 experienced installers to work alongside your volunteers

WE supply the auger & all tools

YOU supply the volunteers – estimated 6-8 – No one under the age of 18 is allowed onsite until the job is completed

YOU supply the concrete for the project

YOU place Engineered Wood Fiber Surfacing

Surfacing Notes:

Surfacing is 50% color – 50% black speckled mix

Compacted aggregate base included

Security of site until the surface sets is the responsibility of the Customer

Quote Accepted By:_____ **Date:**_____

- TERMS: Net 20
- Site preparation, Assistance with Assembly/Installation, Concrete for the project, Security of Site until PIP sets & Placement of Surfacing is the responsibility of the Customer
- Lead-Time: 4-6 weeks upon receipt of order
- Quote effective: ***Until 11-01-2020***

MAY SENIOR CENTER STATUS UPDATE

All of our activities have resumed with the exception of in-house lunch dining and transportation. Fond du Lac County Department of Senior Services will determine if those services will resume in June.

April Waupun Senior Center Programs:

- **SIA Insurance Bingo**: 37 participants
 - **Book Club**: 11 participants
 - **Learn to Zoom/Tech Support**: 2 participants
 - **Waupun Historical Society Tour**: participants
 - **One Waupun Presentation**: 26 participants, 2 participants received lawn mowing, 1 participant received landscaping, 1 participant received power washing of siding, 1 participant requested transportation
 - **Buddy Bingo**: 29 participants
 - **Waupun Community Coalition on Aging Bingo**: 38 participants
 - **Virtual Storytelling**: 7 seniors
 - **City Interview**: 27 participants
 - **Foot Care Clinic**: 34 participants
 - **Manicures**: 3 participants
 - **Eyeglass Adjustments**: 5 participants
 - **Craft Club**: 14 participants
 - **Pen Pals**: 22 participants
 - **Drug Repository**: 8 participants
 - **Euchre**: 87 participants
 - **Sheepshead**: 99 participants
 - **Knit-Wits**: 20 participants
 - **Fine Arts Presentation**: 4 participants
 - **Picnic**: 8 participants
 - **Walking Wednesday**: Rescheduled due to weather
 - **Yoga**: 261 participants
 - **Aerobics & Tone**: 172
 - **Board Games**: 112
 - **Movie Afternoon**: 12 participants
 - **Curbside Lunch**: 220 participants
 - **Mobile Meals**: 462 participants
-

MAY 2021 SENIOR CENTER ACTIVITY CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 8am Fitness Center 9am Marbles 10am Lunch 10:30am Yoga I 1pm Euchre 1pm Golf Cards	4 8am Fitness Center 9am Hand & Foot 10am Lunch 10:30am Tone	5 8am Fitness Center 9am Dice 10am Lunch 10:30am Aerobics I 1pm Sheepshead 1:30pm Bike Ride 6:15pm Knit-Wits	6 8am Fitness Center 8:30am Foot Care 10am Lunch 10:30am Yoga II 1pm Sheepshead	7 8am Fitness Center 9am Se7ens 10am Lunch 10:30am Aerobics II
10 8am Fitness Center 9am Pen Pals 9am Marbles 10am Lunch 10:30am Yoga I 1pm Euchre 1pm Golf Cards	11 8am Fitness Center 9am Hand & Foot 10am Lunch 10:30am Tone 11:30am Craft Club 1:30pm Storytelling	12 8am Fitness Center 9am Dice 10am Lunch 10:30am Aerobics I 1pm Sheepshead 6:15pm Knit-Wits	13 8am Fitness Center 9am Dominoes 10am Lunch 10:30am Yoga II 1pm Sheepshead	14 8am Fitness Center 9am Se7ens 10am Lunch 10:30am Aerobics II 1:00pm SIA Bingo
17 8am Fitness Center 9am Marbles 10am Lunch 10:30am Yoga I 1pm Euchre 1pm Golf Cards	18 8am Fitness Center 9am Hand & Foot 10am Lunch 10:30am Tone 1:30pm Fine Arts 3:00pm Movie	19 8am Fitness Center 9am Dice 10am Lunch 10:30am Aerobics I 11:30am Walking Wednesday 12:30pm Eyeglasses 1pm Sheepshead 6:15pm Knit-Wits	20 8am Fitness Center 8:30am Foot Care 10am Lunch 10:30am Yoga II 1pm Sheepshead	21 8am Fitness Center 9am Se7ens 10am Lunch 10:30am Aerobics I 11:30am Dementia Friendly 1:30pm Buddy Bingo
24 8am Fitness Center 9am Pen Pals 9am Marbles 10am Lunch 10:30am Yoga I 1pm Euchre 1pm Golf Cards	25 8am Fitness Center 9am Hand & Foot 10am Lunch 10:30am Tone 11:30am City Interview 1:30pm Buddy Picnic	26 8am Fitness Center 9am Dice 10am Lunch 10:30am Aerobics I 1pm Sheepshead 6:15pm Knit-Wits	27 8am Fitness Center 9am Dominoes 10am Lunch 10:30am Yoga II 1pm Sheepshead	28 8am Fitness Center 9am Book Club 9am Manicures 9am Se7ens 10am Lunch 10:30am Aerobics II 1:00pm WCCA Bingo

TANNER PARK PROGRAM

This year, the City of Waupun Park Program is teaming up with the Waupun Area School District Summer School Program! All City of Waupun Park Leaders will be stationed at Tanner Park for ten weeks

this summer to supervise organized activities for children. The Park Program opens on Monday, June 14. The last day of the Park Program will be Friday, August 20. Tanner Park Program will be open from 11:00am—5:00pm, Monday—Thursday. We have special activity/event days on Fridays. Join in on the summer fun!



Who:

•Kids ages 5—12

Activities & Events:

Field Trips, Sports, Tag & Water Games, Board Games, Competitions, Crafts, Bike Rodeo, Fishing Tournament, Swimming, Archery Shoot & more!

Where:

*New location! Join us after Summer School at Tanner Park

Tanner Park is located at 503 E. Spring Street. Tanner Park is right next to Rock River Intermediate School. Park Leaders will escort Park Program participants from summer school to Tanner Park. Non-Summer School participants can be dropped off in the Tanner Park parking lot and a Park Leader will greet them. The Community Center (510 E Spring Street, across the street from Tanner Park) will also be used for indoor activities, weather shelter, and restrooms.

Special Fridays & Locations:

- June 18—Bike Rodeo at the Community Center, Please bring a bike and helmet, Registration at 12:30pm, Activities from 1pm—3pm
- June 25—Minute to Win It Games at Tanner Park
- July 2—Water Games at Tanner Park. Please bring a swim suit and towel
- July 9—Sports at Tanner Park
- July 16—Fishing Tournament at Harris Mill Park, Please bring fishing equipment. If you do not have fishing equipment, we have fishing equipment that can be used. We will walk over as a group to Harris Mill Park or you can join us at 12:30pm for registration. Tournament from 1—3pm
- July 23—Slime Activities at Tanner Park
- July 30—Field Trip to Beaver Dam Lake, Bus departs from Tanner Park at 11:30am, Returns at 4:30pm. Registration required. Call 324-7930 for more information on field trip.
- August 6—Archery Shoot at Community Center from 1pm—3pm
- August 13—Swimming Day at the Waupun Family Aquatic Center. Please bring a swim suit and towel. Bus departs at 12:30pm and returns at 4:30pm. Call 324-7930 for more information on field trip.
- August 20—Pizza Picnic and Lawn Games at Tanner Park. Pizza will be served at Noon

Contact:

- Rachel Kaminski, parcs@cityofwaupun.org, (920) 324-7930
- Waupun Senior Center & Recreation Department, 301 E Main Street



WAUPUN FAMILY AQUATIC CENTER

The YMCA of Dodge County in collaboration with the City of Waupun, will be providing lifeguard management and staff of the Waupun Family Aquatic Center.



City of Waupun General Swimming Pool Information

LOCATED IN FOND DU LAC COUNTY PARK

The Waupun Family Aquatic Center features a zero depth entry, two water slides, a kiddie slide, water spouts and fountains; a lap pool area, two water basketball hoops, a one meter diving board, a bathhouse with private changing and showering areas; lounges, large shade umbrellas and concession stand with snacks and refreshments. There is a shelter area available to be rented for private parties.

ONLINE REGISTRATION AVAILABLE FOR SWIM LESSONS AND SEASON PASSES!

Passes may be purchased prior to pool opening online at www.theydc.org starting April 12 at 7:30 AM, at the Waupun Senior Center by appointment by calling (920)324-7930, or at the Waupun Family Aquatic Center beginning June 5.

Swim lessons may be purchased prior to pool opening online at www.theydc.org starting April 12 at 7:30 AM, at the YMCA of Dodge County, or at the Waupun Family Aquatic Center beginning June 5.

PURCHASE A SUMMER PASS BEFORE APRIL 23 AND SAVE \$5!

Waupun Family Aquatic Center	(920)324-7924
Waupun Senior Center(appointment only)	(920)324-7930
YMCA of Dodge County	(920)887-8811



Follow us on Facebook for up to date closings and pool information at Waupun Family Aquatic Center