



A G E N D A
CITY OF WAUPUN
POLICE AND FIRE COMMISSION MEETING
Waupun Safety Building-16 E. Main Street, Waupun
Wednesday, May 14, 2025 at 5:00 PM

CALL TO ORDER

ROLL CALL

RECOGNITION OF MAYORAL APPOINTMENT AND NOMINATION OF APPOINTMENTS

1. Recognition of Mayoral Appointment and Board Members and Ex-Officio.
2. Nominations and Appointment of President.
3. Nominations and Appointment of Vice President.
4. Nominations and Appointment of Secretary.
3. Establish Day of Month and Time of Board Meeting.

MINUTES FROM PREVIOUS MEETING

1. Approve Minutes from April 22, 2025 Police and Fire Commission Meeting
2. Approve Minutes from April 23, 2025 Police and Fire Commission Meeting

GENERAL DISCUSSION AND EXCHANGE OF INFORMATION CONCERNING THE NORMAL OPERATIONS OF THE WAUPUN POLICE DEPARTMENT AND WAUPUN FIRE DEPARTMENT

CLOSED SESSION

The Waupun Police and Fire Commission will adjourn in closed session under Section 19.85 (1)(c) of the WI Statutes to conduct interviews with qualified applicants for employment for the open Firefighter and EMR vacancies.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

1. Approve the promotion of two Firefighter Lieutenants for the open Lieutenant positions
2. Fire Dept - Firefighter Applicant 1
3. Fire Dept - Firefighter - Applicant 2
4. Fire Dept - EMR Applicant 1
5. Fire Dept - Firefighter Interview Questions - PFC
6. Fire Dept - EMR Interview Questions - PFC

OPEN SESSION

The Waupun Police and Fire Commission will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES
CITY OF WAUPUN
Special Police & Fire Commission (PFC) Meeting
Waupun Safety Building – 16 E. Main Street, Waupun
Tuesday, April 22, 2025 at 5:00pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 5:01pm by PFC President.

ROLL CALL

Present: Bambi Buchholz (PFC Citizen), Teresa Heidemann (PFC Citizen), WFD Chief BJ DeMaa, Bobbi Jo Kunz (Council Member-Ex Officio), Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President)
Member(s) absent (excused): John Bett (PFC Vice President), WPD Chief Jeremy Rasch
Guests: N/A

MINUTES FROM PREVIOUS MEETING

Minutes from February 25, 2025, meeting presented for approval. Motion to approve minutes as submitted at 5:02pm by B. Buchholz and T. Heidemann second; all in favor, motion passed.

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for employment for the open Firefighter vacancies.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to go into Closed Session at 5:03pm was made by T. Rhodes and B. Buchholz second; all in favor, motion passed.

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 6:18pm after motion from T. Rhodes and T. Heidemann second; all in favor, motion passed.

ACTION FROM CLOSED SESSION

No motion after closed session due to continued interviewing scheduled tomorrow, 4/23/25.

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

The next Commission meeting is a special meeting, scheduled for Wednesday, April 23 at 5:00pm at the Waupun Safety Building. The PFC meets quarterly, at minimum.

If necessary, please send any agenda requests to Chief DeMaa or Chief Rasch so appropriate preparation(s) can be made.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

ADJOURNMENT

Motion at 6:19pm to adjourn meeting made by B. Buchholz and T. Heidemann second; all in favor, motion passed.

Respectfully submitted,
Tara Rhodes, Secretary



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CALL TO ORDER

Meeting convened at 5:00pm by PFC President.

ROLL CALL

Present: Bambi Buchholz (PFC Citizen), Teresa Heidemann (PFC Citizen), WFD Chief BJ DeMaa, Bobbi Jo Kunz (Council Member-Ex Officio), Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President)
Member(s) absent (excused): John Bett (PFC Vice President), WPD Chief Jeremy Rasch
Guests: N/A

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for employment for the open EMR and Firefighter vacancies.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to go into Closed Session at 5:01pm was made by T. Heidemann and B. Buchholz second; all in favor, motion passed.

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 6:25pm after motion from T. Rhodes and T. Heidemann second; all in favor, motion passed.

ACTION FROM CLOSED SESSION

Motion at 6:26pm to make a conditional offer to all candidates interviewed on 4/22 and 4/23 made by T. Rhodes and B. Buchholz second; all in favor, motion passed.

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

The next Commission meeting is to-be-scheduled at the Waupun Safety Building. The PFC meets quarterly, at minimum.

If necessary, please send any agenda requests to Chief DeMaa or Chief Rasch so appropriate preparation(s) can be made.

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ADJOURNMENT

Motion at 6:28pm to adjourn meeting made by T. Rhodes and B. Buchholz second; all in favor, motion passed.

Respectfully submitted,
Tara Rhodes, Secretary