



A G E N D A
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, July 11, 2023 at 5:30 PM

VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE

1. **Virtual Access:** <https://us02web.zoom.us/j/88975185869?pwd=THJ4VGdZc25vMmc5QXEvT01LdFhsdz09>
2. **Teleconference Access:** 1-312-626-6799
3. **Meeting ID:** 889 7518 5869 **Pass Code:** 157171

ROLL CALL

ADJOURN TO CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) **(c) (g)** of the WI Statutes for:
(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

1. Public Works Performance and Staffing
2. Possible Litigation involving 717 Sunrise Avenue

RECONVENE TO OPEN SESSION

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

There will be a slight recess to allow those attending to be seated - Meeting to resume at 6:00pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL

PUBLIC HEARING

PERSONS WISHING TO ADDRESS COUNCIL--State name, address, and subject of comments. (2 Minutes)

1. Waupun Hockey Association Update and ARPA Funds Review - Tyler Loomans
2. New Winter Festival Proposal – Jodi Mallas and Jeni Maly

No Public Participation after this point.

ORDINANCE CONSIDERATION FOR ADOPTION PROCESS (Roll Call Motion)

3. Ordinance to amend Ch.6.03(2) Traffic Code for the purpose of Additional Stop Sign Placement (Public Works 6-13-23)
4. Ordinance to amend Ch. 16.03 Zoning Code for the purpose of Off Street Parking (Plan Commission 6-21-23)

ORDINANCE CONSIDERATION FOR CONTINUATION IN CREATION PROCESS

5. Ordinance for the Purpose of Sexting

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

6. Certified Survey Map - Kate & Steve Bresser 305 & 307 E Main Street (Plan Commission 6-21-23)
7. Certified Survey Map - ACS RBHS LLC 1023 & 1021 Tanager St. (Plan Commission 6-21-23)

CONSIDERATION - ACTION *(Roll Call Motion)*

8. WisDOT 2024-2029 Surface Transportation Program-Local (STP-L) Funding

DISCUSSION - REVIEW

9. Review Fundraising Plan for Waupun Senior/Community Center
10. Review Sponsorship and Naming Rights Policy

MAYORAL CORRESPONDENCE/PRESENTATIONS

11. Review of the 6:00pm Start time for the Committee of the Whole Meetings *(Motion)*

CONSENT AGENDA *(Roll Call Motion)* **Items under the consent agenda may be acted upon by one motion**

12. Future Meetings & Gatherings, License and Permit Applications, Expenses

BOARDS, COMMITTEE AND COMMISSION MEETING MINUTES

13. Community Authority Committee 4-12-23
14. Board of Public Works 5-9-23
15. Business Improvement District 5-10-23
16. Plan Commission 5-24-23
17. Economic Development Authority 5-31-23
18. Utility Commission 6-12-23
19. Community Development Authority 6-14-23
20. Library Board 6-21-23

DEPARTMENT REPORTS

21. Police Department
22. Fire Department
23. Library
24. Recreation
25. Public Works
26. Finance
27. Utilities
28. City Clerk-Treasurer-HR
29. Administrator-Economic Development

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 7-11-23

TITLE: New Winter Festival Proposal – Jodi Mallas and Jeni Maly

AGENDA SECTION: PERSONS WISHING TO ADDRESS COUNCIL

PRESENTER: Jodi Mallas and Jeni Maly

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Quality of Life	Staff Time	

ISSUE SUMMARY

Jodi Mallas and Jeni Maly will provide a brief overview of a new winter festival that they hope to bring to Waupun. This will require a dedication of some City resources to support and therefore the concept is coming before the council for consideration.

From an economic development perspective, the proposal would be beneficial to the business community as it is scheduled for the post-holiday season when traffic is normally slower for many businesses.

We would tentatively be seeking a Joint Effort Marketing (JEM) Grant through the WI Dept of Tourism to support the event.

STAFF RECCOMENDATION:

ATTACHMENTS:

New Winter Festival Proposal

<u>MOTIONS FOR CONSIDERATION:</u>
--

Discussion

Ice Fest

February 17-18, 2024

Overview of Ice Fest

Max from Art Below Zero

Ice Artist

Max is a native of Venezuela and has an amazing talent of carving beautiful and interactive ice pieces that awe people of all ages. Max has toured parts of Waupun and is inspired by our statues, green spaces, and architecture of even our prisons. The small proceeds that would be raised by participation in this event would be used towards future sculptures being added to the City of Waupun. Ice Sculptures can last from 1 day to up to 3 weeks depending on temperatures and UV light. Viable time of the sculpture is not guaranteed.

Sponsor participation/Volunteers

Open

Sponsorships would be needed to fill the vital parts of this event, including by not limited to: insurance, signage and advertising. Volunteers would be needed in several areas to include assisting with ice sculpture set up, removal of snow from the green spaces, replacing batteries in the bases of the ice sculptures, take down and removal after the event. Event Staff to direct guests during the event. Help would be needed from the DPW for snow removal and set up.

Ice Sculpture Host

Businesses/Individuals or Families

An average Ice Sculpture will cost approx. \$500 (1 block). The sponsor of the sculpture would be able to select from approx. 400 creations on the list from Below Zero Art. Each sculpture can have a name plaque and be lighted as well. Several blocks can be used to make larger displays and items like Ice bars. Many of the works of art are interactive, photo opts, as well as beautiful in general.

A break from the winter blues to the city of Waupun. Increase foot traffic in retail and restaurant type businesses. Give options for fundraising to local groups. Share the City of Sculpture with our neighboring communities. Our hope is that this event will grow and be repeated for years to come in our community.

Date

February 17-18, 2024

Weather Related Delay date

February 25-26, 2024

Opportunities

- Sponsorship/volunteering
- Fundraising
- Ice Host
- Warm up Station Hosts
- Exposures for business, restaurants, retail stores, city
- Interactive spaces, snow shoeing, sledding, ice skating, Shaler sculpture tours, winter market, music spots, Marsh tours, Boardwalk-walks
- Food and Beverage Sales
- Chili Dinner

Contact

Jeni Maly (920)948-6921

jenimaly@imaginethatartstudiowaupun.com

Jodi Mallas (920)539-0448

jodimallas@gmail.com

Ice Fest

February 17-18, 2024

More information on Art Below Zero can be found at

www.artbelowzero.net. They have been involved with other festivals like Warm Up West Bend, Title Town Winter Games, Lake Geneva, Gurnee Park District, Oak Creek Winter Festival, Madison Winter Festival, Glencoe Winter Carnival, Kenosha, Frosty Fest, and more.

Being active in the winter is hard, here is a few ways to get people involved while out and about:

- Kids Building Block Station
- Guess how many coins
- Painting Ice Station
- Photo Frames
- Sit on animals/carousel
- Gear moving parts
- Ice Bars
- Tic Tac Toe
- Connect 4
- Ice Toss (with soft balls)
- Mini Golf Stations
- Graffiti Walls
- Ice Drums
- Ring Toss

Why you should consider being an Ice Host

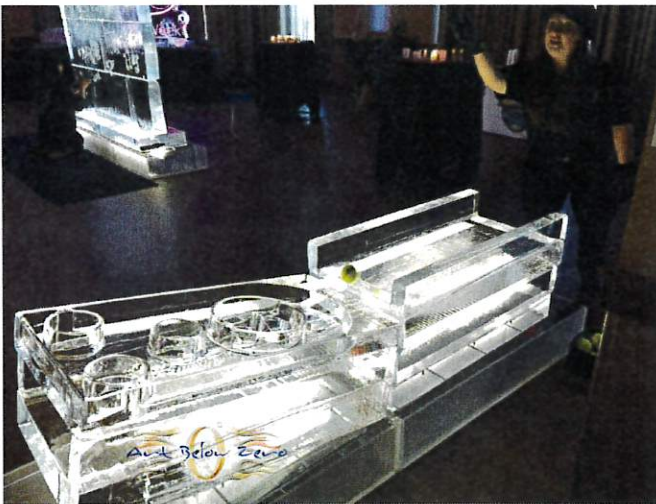
- Sense of Community
- Showing your support for a growing Waupun
- Memorial to a loved one
- New and Inventive advertising
- Brand Recognition
- Beating Cabin Fever
- Bringing Smiles and Fun to people of all ages
- Bring attention to youth sports and activities

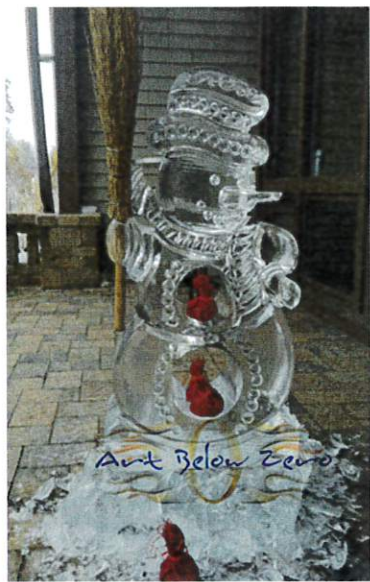
Bringing a break from the winter blues to Waupun. Increase foot traffic in retail and restaurant type business. Give options of fundraising to local groups. Share the City of Sculpture with our neighboring communities. Our hope is that this event will grow and be repeated for years to come in our community.



Other Ways to be Involved

- Sunday evening Chili Feed-possibly at City Hall/ Waupun High School-FFA/4-H
- Outdoor ice rink for skating- Skate rental through Hockey Association/Figure Skating
- Warm Up Stations-Barrel Fires, gas fire pits
- Food and Drink Specials-Bars and Restaurants
- Special Sales-Retail (Great place for a warm up stations)
- Snow shoeing -DNR
- Marsh tours- marsh haven
- Sculpture Tours-Historical Society
- Event Staff to assist in directions and suggestions-Fine Arts
- Interactive Ice- Waupun Park and rec department
- Bags tournament
- Sledding (Juniper Hill)
- Snowman Build competition
- Ice Bowling – Juds
- Ice Prison – Jail and Bail Fundraising for groups and projects, Raise Bail or get Frost Bite
-







COMMON COUNCIL
CITY OF WAUPUN, WISCONSIN

ORDINANCE NUMBER _____

AN ORDINANCE TO AMEND CHAPTER SIX OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN ENTITLED "TRAFFIC CODE."

THE COMMON COUNCIL OF THE CITY OF WAUPUN, DO ORDAIN:

SECTION 1: Section 6.03(2) of the Waupun Municipal code entitled "OTHER INTERSECTION CONTROLS" is amended to add the following subsections:

(bt) A stop sign shall be placed at the intersection of Rosewood Dr. and Autumn Ave so that traffic proceeding easterly on Rosewood Dr. shall stop before entering the intersection with Autumn Ave.

(bu) A stop sign shall be placed at the intersection of Rosewood Ct. and Autumn Ave. so that traffic proceeding westerly on Rosewood Ct. shall stop before entering the intersection with Autumn Ave.

(bv) Stop signs shall be placed at the intersection of Rosewood Dr. and Summer Ave. so that traffic proceeding east or west on Rosewood Dr. shall stop before entering the intersection.

(bw) A stop sign shall be placed at the intersection of W. Hawthorne Dr. and Summer Ave so that traffic proceeding westerly on W. Hawthorne Dr. shall stop before the intersection with Summer Ave.

(bx) A stop sign shall be placed at the intersection of Autumn Ave. and W. Hawthorne Dr. so that traffic proceeding north on Autumn Ave. shall stop before entering the intersection with W. Hawthorne Dr.

(by) A stop sign shall be placed at the intersection of W. Hawthorne Dr. and Winter Ave. so that traffic proceeding east on W. Hawthorne Dr. shall stop before entering the intersection with Winter Ave.

(bz) A stop sign shall be placed at the intersection of Bayberry Ln. and Shaler Dr. so that traffic proceeding south on Bayberry Ln. shall stop before entering the intersection with Shaler Dr

SECTION 2: This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Enacted this _____ day of _____, 2023.

Rohn W. Bishop, Mayor

ATTEST:

(Seal)
Angela J. Hull, City Clerk/Treasurer

Stop Sign Ordinance subsections (bt) - (by)



Stop Sign Ordinance subsections (bz)



COMMON COUNCIL
CITY OF WAUPUN, WISCONSIN

ORDINANCE NUMBER _____

AN ORDINANCE TO AMEND CHAPTER SIXTEEN OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN ENTITLED "ZONING CODE."

THE COMMON COUNCIL OF THE CITY OF WAUPUN ORDAINS:

SECTION 1: Section 16.03 of the Municipal Code of the City of Waupun entitled "RESIDENTIAL DISTRICT REQUIREMENTS" is amended as follows:

SECTION 16.03(1)(b)(iv) entitled "Off Street Parking" is repealed and recreated to read:

- (iv) Off Street Parking Regulations
 - a. Parking in Front Yards. There shall be no parking permitted from the front plane of the house to the front property line, except on driveways designed for motor vehicles, not defined as a recreational vehicle. Any person desiring to create a parking area in the front plane shall complete a Conditional Use Permit application. The application shall designate an area no greater than ten feet wide abutting an existing drive. The addition shall be a hard surface area (asphalt, concrete or gravel), tapered to the property line with a minimum sixty degree angle. The drive area and such parking shall not intrude into a required vision triangle.

SECTION 16.03(2)(b)(v) entitled "Off Street Parking" is repealed and recreated to read:

- (v) Off Street Parking Regulations
 - a. Parking in Front Yards. There shall be no parking permitted from the front plane of the house to the front property line, except on driveways designed for motor vehicles, not defined as a recreational vehicle. Any person desiring to create a parking area in the front plane shall complete a Conditional Use Permit application. The application shall designate an area no greater than ten feet wide abutting an existing drive. The addition shall be a hard surface area (asphalt, concrete or gravel), tapered to the property line with a minimum sixty degree angle. The drive area and such parking shall not intrude into a required vision triangle.

SECTION 16.03(3)(b)(iii) entitled Off Street Parking is repealed and recreated to read:

- (iii) Off Street Parking Regulations
 - a. Parking in Front Yards. There shall be no parking permitted from the front plane of the house to the front property line, except on driveways designed for motor vehicles, not defined as a recreational vehicle. Any person desiring to create a parking area in the front plane shall complete a Conditional Use Permit application. The application shall designate an area no greater than ten feet wide abutting an existing drive. The addition shall be a hard surface area (asphalt, concrete or gravel), tapered to the property line with a minimum sixty degree angle. The drive area and such parking shall not intrude into a required vision triangle.

SECTION 16.03(4)(b)(iv) entitled Off Street Parking is repealed and recreated to read:

(iv) Off Street Parking Regulations

- a. Parking in Front Yards. There shall be no parking permitted from the front plane of the house to the front property line, except on driveways designed for motor vehicles, not defined as a recreational vehicle. Any person desiring to create a parking area in the front plane shall complete a Conditional Use Permit application. The application shall designate an area no greater than ten feet wide abutting an existing drive. The addition shall be a hard surface area (asphalt, concrete or gravel), tapered to the property line with a minimum sixty degree angle. The drive area and such parking shall not intrude into a required vision triangle.

SECTION 2: All ordinances or portions of ordinances inconsistent with the provisions of this ordinance are repealed.

SECTION 3: This Ordinance shall be in full force and effect on its passage and publication as provided by law.

Adopted this _____ day of _____, 2023.

Rohn W. Bishop
Mayor

ATTEST:

Angela J. Hull
City Clerk/Treasurer



AGENDA SUMMARY SHEET

MEETING DATE: 7-11-23

TITLE: Ordinance for the Purpose of Sexting

AGENDA SECTION: ORDINANCE CONSIDERATION FOR CONTINUATION IN THE CREATION PROCESS

PRESENTER: Scott Loudon, Police Chief

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

ISSUE SUMMARY

The police department is recommending the ordinance as the sharing of explicit images and related activities between minors represents a concern for the health, safety, welfare, peace and order to the citizens of the City of Waupun. The police department wishes to deter this behavior and by having an ordinance law enforcement could enforce a lesser but effective penalty. Currently we have to enforce these violations with a Possession of Child Pornography Referral to Juvenile Intake or a Criminal Charge to the District Attorney's Office depending on the age of the juvenile(s) involved. Often the Referrals or Charges may be too severe for the violation thus they may not be prosecuted and there is no deterrence. This ordinance will assist law enforcement's discretion of the appropriate enforcement needed when responding to these types of complaints.

STAFF RECCOMENDATION:

Authorize the City Attorney to create or amend an ordinance regarding sexting

ATTACHMENTS:

Draft language for Sexting ordinance

RECCOMENDED MOTION:

Motion to direct the City Attorney to create/amend a City ordinance for future Council consideration, for the purpose of providing a definition and the violations of Sexting

Ordinance: Sexting

- (1) Definitions. In this section, the following terms shall have the meaning indicated:
- (a) Nudity. The showing of the human male or female genitals, pubic area, or buttocks with less than a fully opaque covering; or the showing of the female breast with less than a fully opaque covering of any portion thereof below the top of the nipple; or the depiction of covered male genitals in a noticeably erect state. A mother's breastfeeding of her baby does not under any circumstances constitute "nudity", irrespective of whether or not the nipple is covered during or incidental to feeding.
 - (b) Harmful to minors. Any reproduction, imitation, characterization, description, exhibition, presentation, or representation, of whatever kind or form, depicting nudity, sexual conduct, or sexual excitement when it:
 - 1. Predominantly appeals to an indecent, shameful, or morbid interest;
 - 2. Is blatantly offensive to prevailing standards in the adult community as a whole with respect to what is suitable material or conduct for minors; and
 - 3. Taken as a whole, is without, serious literary, artistic, political, or scientific value for minors.
 - (c) Minor. Any person under the age of 18 years.
 - 1. Uses a computer, or any other device capable of electronic data transmission or distribution, to transmit or distribute to another minor any photograph or video of any person which depicts nudity, as defined above, and is harmful to minors, as defined above.
 - 2. Possesses a photograph or video of any person that was transmitted or distributed by another minor which depicts nudity, as defined above, and is harmful to minors, as defined above. A minor does not violate this paragraph if all of the following apply:
 - a. The minor did not solicit the photograph or video;
 - b. The minor took reasonable steps to report the photograph or video to a school or law enforcement official; and
 - c. The minor did not transmit or distribute the photograph or a video to a third party other than a law enforcement official.
 - 3. Uses a computer, or any other device capable of electronic data transmission or distribution, to transmit or distribute to another minor any text, correspondence, or message of a sexual nature when it:
 - a. Predominantly appeals to an indecent, shameful, or morbid interest;
 - b. Is clearly offensive to prevailing standards in the adult community as a whole with respect to what is suitable material or conduct for minors; and
 - c. Taken as a whole, is without serious literary, artistic, political, or scientific value for minors.
 - 4. Solicits the transmission or distribution of any text, correspondence, message, photograph or video from another minor that would itself be prohibited under this section of the Municipal Code.
 - (d) Violations. Except as otherwise provided, the penalty for violation of any provision of this section shall be the penalty provided in 18.04 of this Municipal Code. Each violation and each day a violation continues shall constitute a separate offense. This section shall not preclude the City from maintain any appropriate action to prevent or remove a violation of this chapter.



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PROJECT NO. 22110000

DRAWN BY: B. BUCHDA

CHECKED BY: B. TISDALE

FILE: BRESSER CSM.DWG

SHEET NO. 2 OF 2

DODGE COUNTY CERTIFIED SURVEY MAP

A SURVEY OF LANDS BEING PART OF LOTS 3 & 4, BLOCK 10 OF THE PLAT OF EAST WAUPUN AND LOCATED IN THE NW 1/4 - NE 1/4 IN SECTION 5, T.13N., R.15E., CITY OF WAUPUN, DODGE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATION

I, Bradley Tisdale, Professional Land Surveyor of the State of Wisconsin do hereby certify that by order of Steve Bresser, I have surveyed, mapped and combined lands being part of Lots 3 & 4, Block 10 of the Plat of East Waupun and located in the NW 1/4 of the NE 1/4 of Section 5, Town 13 North, Range 15 East in the City of Waupun, Dodge County, Wisconsin and being more particularly described as follows:

LEGAL DESCRIPTION

COMMENCING at N 1/4 Corner of Section 5, Town 13 North, Range 15 East in the City of Waupun, Dodge County, Wisconsin, thence N 89°39'04" E, 1069.88 feet along the north line of the NE 1/4 of said Section 5; thence S 00°21'08" E, 33.00 feet to the NW corner of lands described in Document # 1235671, the northerly line of Lot 4 Block 10 of the Plat of East Waupun, the southerly right of way line of E. Main St. and the **POINT OF BEGINNING**; thence N 89°39'04" E, 48.29 feet along the northerly line of Lots 3 & 4 Block 10 of the Plat of East Waupun, lands described in Document # 1235671 & 1337290 and the southerly right of way line of E. Main St. to the northeast corner of lands described in Document # 1337290; thence S 00°15'55" W, 108.00 feet along the easterly line of lands described in Document # 1337290 and the center of the common wall to the southeast corner of lands described in Document # 1337290; thence S 89°39'04" W, 47.13 feet along the southerly line of lands described in Document # 1337290 & 1235671 to the southwest corner of lands described in Document # 1235671; thence N 00°21'08" W, 108.00 feet along the westerly line of lands described in Document # 1235671 and the center of common wall to the **POINT OF BEGINNING**.

Said parcel contains 5152 sq ft / 0.118 acres more or less

I further certify that this map is a correct representation of all of the exterior boundaries of the land surveyed, that I have complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes, Wisconsin Administrative Code A-E7 and the City of Waupun Subdivision Ordinance Code to the best of my knowledge and belief.

06/30/2023

Bradley L. Tisdale, PLS S-2824



CITY OF WAUPUN APPROVAL

This Certified Survey Map is hereby approved by the City of Waupun.

Rohn Bishop, Mayor

Date

Angie Hull, City Clerk

Date



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PROJECT NO. 15987005
 DRAWN BY: B. BUCHDA
 SURVEYOR: B. TISDALE
 FILE NO. Tanager CSM.DWG
 SHEET NO. 1 of 2

OWNER:
 ACS RBHS LLC.
 1023 & 1021 TANAGER ST.
 WAUPUN, WI 53963

FOND DU LAC COUNTY CERTIFIED SURVEY MAP # _____

A SURVEY OF LOT 24 OF PARK ESTATES AS RECORDED IN VOLUME 13 PAGE 42 AND 43 AS DOCUMENT NO. 457223 IN THE FOND DU LAC COUNTY REGISTER OF DEEDS OFFICE AND BEING PART OF THE NE 1/4 - SW 1/4 OF SECTION 31, T.14N., R.15E., CITY OF WAUPUN, FOND DU LAC COUNTY, WISCONSIN.

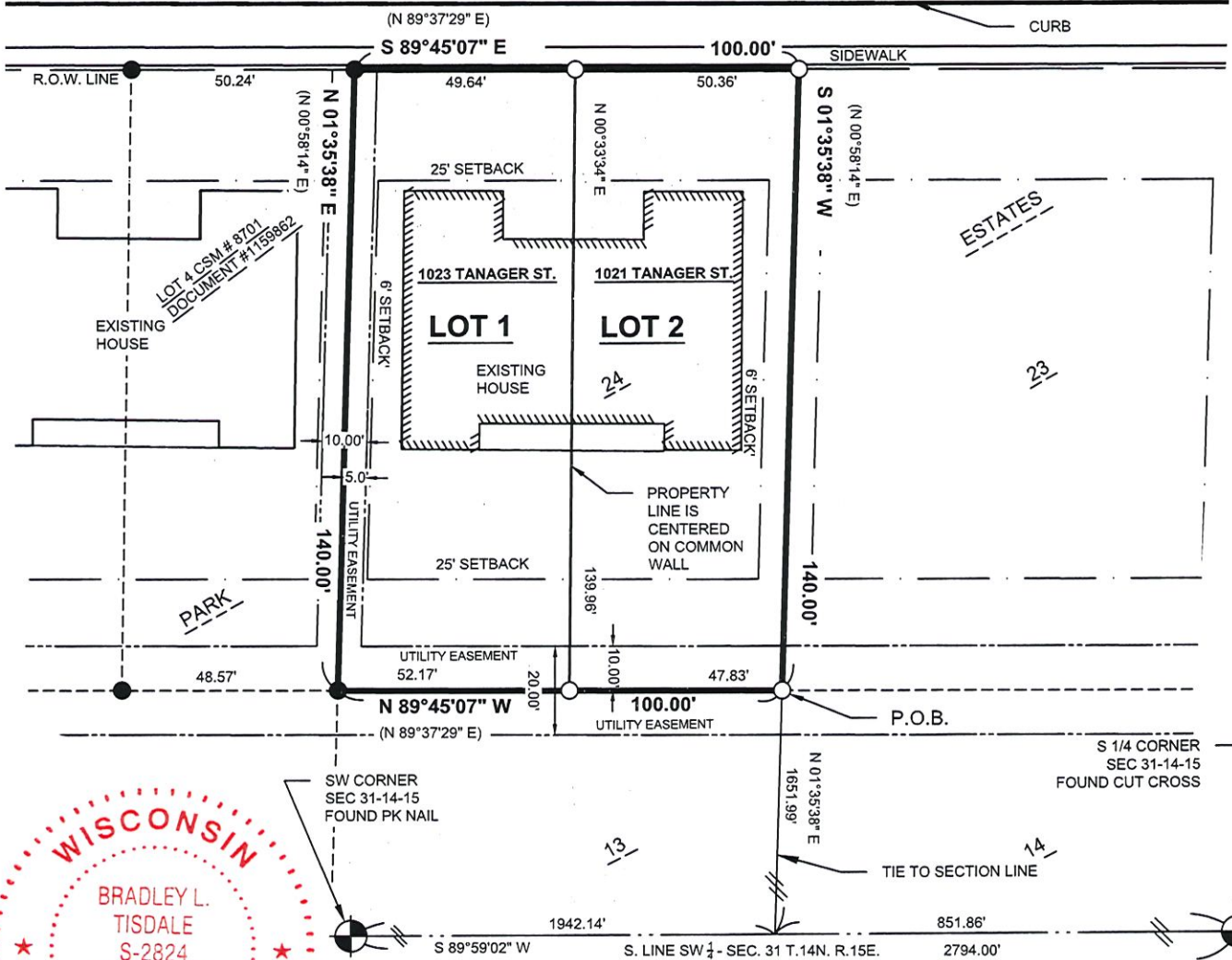
SAID PARCEL IS SUBJECT TO ALL EASEMENTS AND AGREEMENTS RECORDED AND UNRECORDED.

BEARINGS ARE REFERENCED TO THE FOND DU LAC COUNTY COORDINATE SYSTEM SOUTH LINE OF THE SW 1/4 OF SECTION 31 WHICH BEARS S 89°59'02" W



R.O.W. LINE

TANAGER ST.



LEGEND

- ◆ FD. SECTION CORNER
- ◆ FD. 1" IRON PIPE
- SET. 3/4" BY 18" IRON ROD - 1.50 LBS / FT
- FD. 3/4" IRON ROD



LOT 1 AREA:	7125± SQ. FT. 0.163± ACRES
LOT 2 AREA:	6871± SQ. FT. 0.158± ACRES
TOTAL AREA:	13,996± SQ. FT. 0.321± ACRES

G:\15\15987005\CSM\Drawings\Tanager CSM.dwg 30 Jun 2023 11:21am LOT 24



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PROJECT NO. 15987005

DRAWN BY: B. BUCHDA

CHECKED BY: B. TISDALE

FILE: TANAGER CSMs.DWG

SHEET NO. 2 OF 2

FOND DU LAC COUNTY CERTIFIED SURVEY MAP # _____

SURVEYOR'S CERTIFICATION

I, Bradley L. Tisdale, Professional Land Surveyor of the State of Wisconsin do hereby certify that by order of the ACS RBHS LLC, I have made a survey of Lot 24 of Park Estates recorded in Volume 13, Page 42 and 43 as Document No. 457223 and being part of the NE 1/4 of the SW 1/4 of Section 31, Town 14 North, Range 15 East in the City of Waupun, Fond du Lac County, Wisconsin.

I further certify that this map is a correct representation of all of the exterior boundaries of the land surveyed and the division of that land, that I have complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the City of Waupun Subdivision Control Ordinance in surveying and mapping the same to the best of my knowledge and belief.

06/30/2023

Bradley L. Tisdale PLS S-2824



CITY OF WAUPUN APPROVAL

This Certified Survey Map is hereby approved by the City of Waupun.

 ROHN BISHOP
 MAYOR

 DATE

 ANGIE HULL
 CITY CLERK

 DATE



AGENDA SUMMARY SHEET

MEETING DATE: 7-11-23

TITLE: WisDOT 2024-2029 Surface Transportation Program-Local (STP-L) Funding

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeff Daane, Public Works Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
	\$1,009,365 water and sewer \$404,822 City's portion not cover by grant	

ISSUE SUMMARY

WisDOT is providing local funding from the federal Bipartisan Infrastructure Law (BIL) for road improvements. The project would be scheduled for 2028.

The project involves three streets that are connected.

- The reconstruction of N. Grove between E. Franklin St. and Park St.
- The reconstruction of Roosevelt St. between N. Grove St. and STH 26
- The reconstruction of Park St. between N. Grove St. and STH 26

The streets are in a residential area. McCune Park is located along N. Grove St., which contains volleyball courts, a baseball/softball field and playground equipment. The existing pavement along the streets will be between 40 and 28 years old at the time of scheduled replacement. The streets are nearing the end of useful life. The existing roadways consists of 4" of blacktop, which is over a gravel base. The existing pavement has several areas of surface deterioration, failure, settling, rutting and edge raveling.

In addition to the condition of the existing roadway, the underground infrastructure (sanitary sewer and storm sewer) has reached the end of its useful life and needs replacing. The Waupun Utilities would replace existing sanitary sewer and water utilities (100% funded by the City) concurrently with this project. The storm sewer is clay pipe along with corrugated metal. There is a section of clay pipe that currently runs through private property that will be relocated to the City right-of-way.

In general, the proposed project would consist of the full reconstruction of the existing roadway with a new roadway cross-section involving 2 – 10' wide travel lanes, parking on one side of the street, 5' wide terrace and 4' wide sidewalk on both sides of the street. The project will also include full reconstruction of existing sanitary sewer (100% local funding), water (100% local funding) and storm sewer.

STAFF RECCOMENDATION:

Authorize submission of the Surface Transportation Program-Local (STP-L) Funding Application

ATTACHMENTS:

City of Waupun Grant Request Form

RECCOMENDED MOTION:

Authorize the submission of the Surface Transportation Program-Local (STP-L) Funding Application for 2028 road improvements



CITY OF WAUPUN GRANT REQUEST FORM

Upon the Department completing the grant and grant application assessment as outlined in the Grant Management Policy, the Department will complete this form and supporting documentation on the grant and submit it to the Finance Director. No grant applications shall be submitted to the funding agency or organization without the prior approvals defined in the Grant Management Policy. Created 12/01/2022 revision Date: 3/8/23

Date	6/20/2023	What year is the project scheduled for?	2028
Department	Public Works		
Department Grant Project Manager	Jeff Daane		

Grant Program Name	WisDOT 2024-2029 STP-Local Program	Application Deadline	10/27/2023
Granting Agency Name	WI Dot	Grant Amount	\$1,619,290
Agency Contact	Alex Dums	Agency Phone No.	920-492-5707
Agency Website	https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/stp-local.aspx	Agency Email Contact	alex.dums@dot.wi.gov

Source of Funds					
Federal	State (Federal Pass-thru)	State	Other	Local Match	Total Grant Project Budget
	1,619,290		1,009,365	404,822	\$3,033,477
If source of funds is either Federal or State (Federal Pass-thru), please provide the appropriate Federal Grant Catalog of Federal Domestic Assistance (CFDA) number				CFDA#	

If local match is required, are funds available in the department budget?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, identify budget line item	Name	
				Account Number	

Please provide a concise description of the grant and potential sources of local match if funds are not available in department budget.

These 3 streets are in poor condition. The storm sewer is old clay pipe that is at end of life. We also have an old clay pipe the runs North and South through yards. We would have no way to service this line, so this project would address that by changing water flow and getting the new pipe moved to the right of way.

Grant Accounting (Completed by Finance Department)			
Grant Revenue Account No.		Grant Expenditure Account No.	
Budget Resolution Required?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If a budget resolution is required please attach <i>Date Approved</i>

Grant Request Approvals (Level of approval governed by the Grant Management Policy.)			
Department Head	Name	Signature	Date
Finance Director	Name	Signature	Date
Mayor	Name	Signature	Date
Committee of the Whole and/or Common Council Approval (Attach minutes)	Date	Common Council Approval	



AGENDA SUMMARY SHEET

MEETING DATE: 7-11-23

TITLE: Review Fundraising Plan for Waupun Senior/Community Center

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Quality of Life	Fundraising for Senior Center	

ISSUE SUMMARY

The City is interested in pursuing sponsorship through naming rights of various spaces in the new Senior/Community Center.

A draft campaign is attached for review and discussion.

STAFF RECCOMENDATION:

Discussion

ATTACHMENTS:

Sponsorship/Naming Rights Document for Senior/Community Center

MOTIONS FOR CONSIDERATION:

Waupun Senior/Community Center

Naming Sponsorship and Donation Program Overview

Naming of key areas within the Waupun Senior/Community Center is a cost-effective way to reach customers and receive repeat exposure to large audiences. Benefits of a naming sponsorship include:

1. Increase your brand name visibility and awareness.
2. Leverage recreation, health, fitness and wellness as a platform to associate with your brand.
3. Opportunity to showcase community partnerships and support the mission and vision of the new senior/community center.
4. Promotional tie-in opportunities.
5. Increase goodwill and enhance quality of life for Waupun area residents.
6. Evidence of your brand's commitment to the community as a local and regional leader.

Naming Sponsorship Opportunities:

There are several naming opportunities within the new facility. Sponsors of the various community rooms will be provided with a plaque that displays their logo and room name. Sponsorship terms are negotiable and start with a 10-year naming right unless otherwise noted.

Senior/Community Center Naming Sponsorship:

- 22,000 square foot facility with naming option for the entire facility: \$500,000; 15 year naming right term

Fitness Center Naming Sponsorship:

- Option 1: Core Equipment and Room Design, including flooring and media: \$55,000; 7 year naming right term
- Option 2: Option 1 plus circuit equipment: \$85,000; 15 year naming right term

Gymnasium Naming Sponsorship:

- Naming Option: \$125,000; 10 year term
- Gym Equipment: (including basketball hoops, volleyball/pickleball nets, scoreboards, bleachers, gym equipment, etc.): \$50,000; 15 year term

Multi-Purpose Room Sponsorship:

- Including seating for 200, media, etc.: \$75,000; 10 year term

Conference Room Sponsorship:

- Including seating for 12, media, etc.: \$7,500; 10 year term

Donor Recognition Wall:

Donors have the ability to support the new senior/community center by purchasing a tile on the donor wall, which will be located in a main viewing area of the new facility. Gifts from \$500 up to \$10,000 will be acknowledge on different sized tiles. The sizes will reflect the recognition levels- of \$500, \$1,000, \$2,500, \$5,000, and \$10,000.

NAMING RIGHTS, DONATIONS, AND SPONSORSHIPS POLICY



ADOPTED BY COUNCIL:

Naming Rights and Donation Policy

1) Purpose

The purpose of the Naming Rights Policy is to establish the authority and processes for naming and renaming City of Waupun owned assets including buildings, as well as interior and exterior spaces associated with the city. Consistent with this policy the specific recognition given to donors may include named spaces such as rooms, furnishings or fixtures within buildings, land or green spaces owned by the city, placement on a donor wall, and other items that commemorate a gift.

The purpose of the Donation Policy is to establish a policy and procedure for the acceptance of monetary and non-monetary donations, devises, or bequests from private citizens, business groups or other organizations.

2) Definitions

City means the City of Waupun, including any office, department, board, committee or other entity therein.

Common Council means the elected body of the City of Waupun.

Donation means a donation of property, goods (materials), or funds generally with no expectations of return.

Donor means a person who donates property, goods (materials), or funds voluntarily.

Practical Use means a use of a non-monetary donation to the city that balances how the city may use a donation, relative to any costs the city may incur to store, maintain, or use the non-monetary donation. This concept of practical use is intended to be a balancing test of the totality of all known factors relating to a potential donations usefulness to the city.

Sponsor means an external entity that provides the City with a sponsorship by entering into a sponsorship arrangement with the City in accordance to this policy.

3) Authority

The Common Council has authority over Naming Rights. All Naming Rights proposals shall be submitted to and reviewed by the City Administrator. The City Administrator will refer Naming Rights proposals to the Common Council for their consideration and review.

The City Administrator has the authority to accept donations on the city's behalf. Department Heads are responsible for informing the City Administrator and Finance Director of all donations. The City Administrator will make a determination if a donation requires Common Council approval prior to acceptance.

4) Use

Once a donation is accepted by the City Administrator the donation shall become City property, and the City shall have sole discretion as to how the donation is to be utilized regardless of any terms or conditions imposed on the receipt of the donation. The City shall make reasonable efforts to utilize the donation in a manner consistent with the donor's intent. The City shall assume ownership and maintenance requirements of the donated items. The City reserves the right to remove and/or relocate the donated item at any time.

5) Duration of Names and Name Changes

Naming rights in honor of an individual or individuals, family or non-commercial entity are generally expected to last for the useful life of the building, interior/exterior space or program. If the individual, family or non-commercial entity chooses to change the name after it has been added or applied to a City owned asset it will be at the donor's expense to make the change after the request is approved by the Common Council.

Naming in honor of a commercial enterprise will have a set number of years attached to the naming, which will be determined on a case-by-case basis and included in a signed gift agreement associated with the naming opportunity. The duration of a commercial enterprise name shall normally remain the same notwithstanding future changes in the commercial enterprise name; provided however, in the event of a name change in the commercial enterprise, the Common Council may at their sole discretion elect to remove the established commercial enterprise name or to change the name, if either such action is determined to be in the best interest of the asset.

For individual, family, non-commercial and commercial named assets, a term expiration may be established depending on the useful life of the item. For example, if a memorialized bench needs to be replaced the naming rights for that bench may expire. If a building or area within a building is substantially renovated (providing new useful life equivalent to a new building), or if there is a significant addition to a building, it may be renamed, subject to the terms, conditions or restrictions set forth in any gift agreement related to prior naming action.

6) Prohibited Commercial Activities

The above procedures notwithstanding, no naming rights shall be granted to support commercial activity associated with tobacco, alcohol, illegal drugs, or weapons; which contain vulgar and plainly offensive, obscene, or sexually explicit language, advocates the violation of law or City policy; advances any religious or political organization; promotes supporting or opposition of a candidate for elected office or a ballot measure; which associated with any company or individual whose actions are inconsistent with the City's mission and goals or community values; is libelous; inhibits the functioning of the city; or otherwise in violation of the law.

7) Prior Procedures and Named Spaces

Building names or names of interior/exterior spaces in existence at the time of the adoption of this policy shall remain in effect, subject to future renaming consistent with this policy and subject to restrictions in any gift agreements related to prior naming action.

8) Removal or Change of Name

Naming recognition is provided to individuals, families and entities that exemplify the attributes of integrity and civic leadership. If an individual, family, or entity for whom a naming commitment has been made violates these standards, the Common Council may elect to remove the individual, family, or entities name from the naming opportunity. Before taking such action, the Common Council shall undertake due diligence, including consultation with legal counsel, as to any legal ramifications that the City may have under any pre-existing agreement(s) related to naming opportunities or in regard to any other matter that may have legal bearing upon a proposed change in name. Any naming authorized by the Common Council can only be revoked by a majority vote of the Common Council.

Alternatively, unforeseen circumstances may make it impossible for a donor to complete a gift commitment after that commitment has been recognized by placing a name on a building, interior/exterior space or major program. The Common Council will make reasonable efforts to work with the donor to create a plan for completion of the commitment. However, in certain circumstances it may be necessary in the best interests of the City to remove the donor's name from the naming opportunity with the understanding that any donations received by the city would not be returned to the donor.

9) Naming Rights Procedures

1. The potential sponsor shall complete the Naming Rights Request Form and present it to the City Administrator for consideration.
2. The request will be reviewed by the City Administrator according to this policy.
3. Upon review by the City Administrator, a recommendation shall be presented to the Common Council for approval of the request.
4. The recommendation from the Common Council shall include approval of the name, determination if the monetary donation equals the request for the named item, and a length of time for the duration of the naming right.
5. Once a name is approved by the Common Council, no changes shall occur without agreement of the Common Council.
6. In all cases, the Common Council has the right to accept or reject any Naming Rights request.
7. The City Administrator will contact the sponsor to provide them with the action of the Common Council and provide them with additional information. An agreement may need to be drafted prior to the acceptance of the request.
8. The City Clerk shall maintain a record of all named facilities and assets and to be able to provide a copy if requested.

10) Donation Procedures

1. The potential donor should contact a Department Head or City Administrator to notify them of their desire to make a donation.
2. The request will be reviewed by the Department Head or City Administrator according to this policy.
3. Department Heads are responsible for informing the City Administrator of all donations and of their intended use.
4. Some donations may need to be approved by the Common Council.
5. In all cases, the City has the right to accept or reject any donations.

11) Conflicts of Interest

The Mayor, Common Council, City Administrator, or employee of the city shall not accept any donation which creates a conflict of interest, is given in return for financial favors, business with the City, or other City-business-related benefit to donor, or which reasonably creates an appearance of impropriety. If these individuals have a question as to whether a donation creates a conflict of interest or may create an appearance of impropriety, the City Administrator shall consult with the City's attorney for a determination.

Sponsorship

1) Purpose

The purpose of this policy and procedure is to establish criteria by which the City may accept sponsors that further the City's mission by providing monetary or in-kind support for the City's programs or services. The City permits private sponsorship of government programs or services in limited circumstances as a means to generate funds for improving or expanding those programs and services. The City exercises sole discretion over who is eligible to become a sponsor according to the terms of this policy.

2) Definitions

City means the City of Waupun, including any office, department, board, committee or other entity therein.

Common Council means the elected body of the City of Waupun.

Donation means a donation of property, goods (materials), or funds generally with no expectations of return.

Donor means a person who donates property, goods (materials), or funds voluntarily.

Sponsor means an external entity that provides the City with a sponsorship by entering into a sponsorship arrangement with the City in accordance to this policy.

Sponsorship means the opportunity for an external entity (for-profit or not-for-profit) to associate its name, products, or services with the City's programs, services, or name. Sponsorship is a business relationship in which the City and the external entity exchange goods and services for the public display of a message on City property acknowledging external entity support.

3) Authority

The City Administrator may accept, condition, deny or refuse sponsorships for approved special events and programs recognized as fundraising activities. Any accepted sponsorship shall not suggest in any way an endorsement of the sponsor's goods, services, or proprietary interest of the sponsor.

4) Sponsorship Procedures

1. Proposed Sponsorships must be delivered in writing, either electronically or hardcopy to the City Administrator.
2. The proposed Sponsorship should apply to a City-budgeted expenditure.
3. City Administrator will review the sponsorship request and will make a determination on the request.
4. Depending on the level of sponsorship, the City may request to enter into a Sponsorship Agreement.
5. At the discretion of the City Administrator, any proposed sponsorship may be referred to the Common Council for review and approval.

5) Sponsorship Recognition

The City reserves its rights and discretion to exercise full editorial control over the placement, content, appearance, and wording of sponsorship messages. Sponsorship recognition messages may identify sponsor, but should not promote or endorse the organization or its products or services. Statements that advocate, contain price information or an indication of associated savings or value, request a response, or contain comparative or qualitative descriptions of products, services, or organizations will not be accepted.

6) Privileges and Consent

By agreeing to a sponsorship, a sponsor consents to the City's use of photos, videos, or other media to memorialize the event or program, including the City's use of photos, videos, or other media to memorialize the sponsor, the sponsor's goods, services, logos, or other identifying features. Providing a sponsorship shall not allow, permit, enable, impose, oblige, or entitle a sponsor to any special privileges other than those stated in the sponsorship agreement.

7) Unexpected cancelation of sponsorship

If a benefit of the sponsorship becomes unavailable (event is canceled), the City Administrator will try to identify an alternative benefit. If the sponsor accepts the alternative benefit and, if a sponsorship agreement is in place, an amended sponsorship agreement must be developed and signed before the alternative benefit can be provided.

8) Termination

The City may terminate any sponsorship agreement at any time for any reason if the sponsorship is determined in the City's sole discretion not to be in the best interests of the City. If the City elects to terminate a sponsorship agreement, it will give written notice to the sponsor. A prorated amount of funds or services based on the amount of unused sponsorship benefits, including any remaining or any unused materials or services, will be refunded, returned or cancelled by the City.

DRAFT



AGENDA SUMMARY SHEET

MEETING DATE: 7/11/23

TITLE: Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

ISSUE SUMMARY:

FUTURE MEETINGS

Tuesday, July 25, 2023	Committee of the Whole	6:00PM
Tuesday, August 8, 2023	Common Council	6:00PM
Tuesday, August 29, 2023	Committee of the Whole	6:00PM
Tuesday, September 12, 2023	Common Council	6:00PM
Tuesday, September 26, 2023	Committee of the Whole	6:00PM
Tuesday, October 10, 2023	Common Council	6:00PM
Tuesday, October 31, 2023	Committee of the Whole	6:00PM
Tuesday, November 14, 2023	Common Council	6:00PM
Tuesday, November 28, 2023	Committee of the Whole	6:00PM
Tuesday, December 12, 2023	Common Council	6:00PM

LICENSE/PERMIT APPLICATIONS

Operator License:

William Kuslits Jr., Janet Harmsen, Sheryl Bille, Stephen Farr, Lori Jaeger

Temporary Class B:

Waupun Hockey Association- September 15-16, 2023 Volksfest;

Rotary Club September 9, 2023 Annual Event

Chicken Permit:

Mark Roecker 207 Walker St, Waupun

Samantha Martinsen 511 Bronson St., Waupun

EXPENSES

Attached

RECOMENDED MOTION:

Motion to approve the Consent Agenda <i>(Roll Call)</i>

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
06/30/2023	148	CINTAS CORPORATION NO 2	724.00
06/30/2023	149	CREXENDO	451.91
06/30/2023	150	KWIK TRIP STORES	8,042.78
06/30/2023	151	WELLS FARGO PAYMENT REMITT	3,329.76
06/29/2023	106079	WI SURPLUS ONLINE AUCTION	11,000.00 M
06/22/2023	106105	AMAZON CAPITAL SERVICES	289.89
06/22/2023	106106	AIRGAS USA LLC	3,020.22
06/22/2023	106107	ALLIANT ENERGY/WP&L	1,736.06
06/22/2023	106108	ATLANTIS GLOBAL LLC	198.10
06/22/2023	106109	BUREAU OF CORRECTIONAL ENTER	892.11
06/22/2023	106110	BALLWEG IMPLEMENT	36.99
06/22/2023	106111	BEACON ATHLETICS	270.00
06/22/2023	106112	BLACKHAWK TECHNICAL COLLEGE	250.00
06/22/2023	106113	BROOKS SHOE & REPAIR	150.00
06/22/2023	106114	BROWN CAB SERVICE INC	11,166.83
06/22/2023	106115	CAPITAL NEWSPAPERS	385.68
06/22/2023	106116	CAREW CONCRETE & SUPPLY INC	478.00
06/22/2023	106117	CENTRAL CABLE CONTRACTORS INC	100.00
06/22/2023	106118	CHARTER COMMUNICATIONS	1,094.58
06/22/2023	106119	CITIES & VILLAGES MUTUAL INS	25,538.00
06/22/2023	106120	SSM HEALTH LABORATORIES	40.00
06/22/2023	106121	FERGUSON WATERWORKS #1476	1,458.87
06/22/2023	106122	DUMKE, GRAHAM	77.04
06/22/2023	106123	DTAK LLC	3,130.00
06/22/2023	106124	FOX COMPUTER & NETWORKING INC	131.19
06/22/2023	106125	GORDON FLESCH CO INC	167.59
06/22/2023	106126	HAMMES FIRE & SAFETY	1,631.00
06/22/2023	106127	HOMESTAR UPHOLSTERY	135.00
06/22/2023	106128	INTOXIMETERS INC	140.00
06/22/2023	106129	LYCON INC	350.25
06/22/2023	106130	MSA PROFESSIONAL SERVICES INC	45,178.63
06/22/2023	106131	MENARDS - BEAVER DAM	883.30
06/22/2023	106132	O'REILLY AUTOMOTIVE INC	725.16
06/22/2023	106133	PAUL, AARON	260.00
06/22/2023	106134	PIGGLY WIGGLY DISCOUNT FOODS	63.16
06/22/2023	106135	PITNEY BOWES GLOBAL FINANCIAL S	171.60
06/22/2023	106136	R GOOD SOLUTIONS LLC	1,327.36
06/22/2023	106137	RAZOR SHARP SCREEN PRINTING LL	166.75
06/22/2023	106138	REINDERS INC	43.02
06/22/2023	106139	ROET'S HOME HEATING	618.15
06/22/2023	106140	SAN-A-CARE INC	124.51
06/22/2023	106141	SHRED-IT	120.59
06/22/2023	106142	SIRCHIE ACQUISITION COMPANY LLC	47.25
06/22/2023	106143	SMITS & BLAZEL LAW OFFICE	1,890.00
06/22/2023	106144	STREICHER'S	905.00
06/22/2023	106145	SUNBELT RENTALS	406.00
06/22/2023	106146	TAYLOR ENTERPRISES OF WI INC	90.62
06/22/2023	106147	TOTAL BUSINESS PRODUCTS	318.00
06/22/2023	106148	TSE & INTUITIVE SOLUTIONS LLC	175.00
06/22/2023	106149	VERTICAL CONSULTANTS LLC	1,264.00

Check Issue Date	Check Number	Payee	Amount
06/22/2023	106150	WALMART COMMUNITY/CAPITAL ONE	172.46
06/22/2023	106151	WAUPUN UTILITIES	29,428.11
06/22/2023	106152	WI BUILDING SUPPLY	89.12
06/22/2023	106153	WONDRA CONSTRUCTION	404,802.55
06/22/2023	106154	XYLEM INC	.00 V
06/22/2023	106155	YMCA OF DODGE COUNTY	15,032.01
06/22/2023	106156	INSIGHT FS	1,213.02
06/22/2023	106157	BEAVER DAM MUNICIPAL COURT	126.00
06/22/2023	106158	TOP PACK DEFENSE LLC	1,361.62
06/22/2023	106159	MARCO TECHNOLOGIES LLC	160.91
06/22/2023	106160	TJ'S AUTO BODY	937.00
06/22/2023	106161	R&R WASH MATERIALS INC	87,472.49
06/23/2023	106162	XYLEM INC	780.00
07/06/2023	106163	AMAZON CAPITAL SERVICES	741.46
07/06/2023	106164	AIRGAS USA LLC	2,045.80
07/06/2023	106165	ASSOCIATED APPRAISAL CONSULTA	3,186.36
07/06/2023	106166	AT&T LONG DISTANCE	156.49
07/06/2023	106167	AT & T	129.40
07/06/2023	106168	BENTZ AUTOMOTIVE INC	19.00
07/06/2023	106169	BLACKSTONE TECHNOLOGIES LLC	1,404.00
07/06/2023	106170	CAPITAL NEWSPAPERS	507.86
07/06/2023	106171	CASPERS TRUCK EQUIPMENT	1,093.00
07/06/2023	106172	CEDAR CORPORATION	52,476.98
07/06/2023	106173	CHARTER COMMUNICATIONS	149.98
07/06/2023	106174	CITIES & VILLAGES MUTUAL INS	4,674.00
07/06/2023	106175	COUNTRY HILLS PET HOSPITAL	36.12
07/06/2023	106176	CRACK FILLING SERVICE CORP	16,000.00
07/06/2023	106177	DETROIT INDUSTRIAL TOOL	486.22
07/06/2023	106178	DESTINATION LAKE WINNEBAGO RE	5,124.77
07/06/2023	106179	EMERGENCY MEDICAL PRODUCTS	979.33
07/06/2023	106180	EWALD'S HARTFORD FORD LLC	48,282.00
07/06/2023	106181	MARTENS ACE HARDWARE	1,801.91
07/06/2023	106182	FOX VALLEY TECHNICAL COLLEGE	295.00
07/06/2023	106183	GAPPA SECURITY SOLUTIONS LLC	1,081.00
07/06/2023	106184	GFL ENVIRONMENTAL	44,906.14
07/06/2023	106185	GRAND VALLEY INSPECTION SERVIC	8,451.10
07/06/2023	106186	GREENFIELD, DAWN	57.44
07/06/2023	106187	HAWKINS INC	4,853.40
07/06/2023	106188	IMAGINE THAT! ART STUDIO	650.00
07/06/2023	106189	JEFFERSON FIRE & SAFETY INC	216,713.50
07/06/2023	106190	KAST, MICHELLE	85.00
07/06/2023	106191	KIMBALL MIDWEST	511.20
07/06/2023	106192	KREUZIGER, JEFFREY D	650.00
07/06/2023	106193	LIBERTY TIRE RECYCLING LLC	973.46
07/06/2023	106194	O'REILLY AUTOMOTIVE INC	309.93
07/06/2023	106195	PTASCHINSKI CONSTRUCTION INC	18,567.60
07/06/2023	106196	PIGGLY WIGGLY DISCOUNT FOODS	21.94
07/06/2023	106197	PIT-STOP PORTABLES	167.50
07/06/2023	106198	POMP'S TIRE	2,196.29
07/06/2023	106199	REGISTRATION FEE TRUST	169.50
07/06/2023	106200	SHERWIN WILLIAMS	133.78
07/06/2023	106201	STAPLES CREDIT PLAN	53.97
07/06/2023	106202	TRU CLEANERS LLC	4,232.81

Check Issue Date	Check Number	Payee	Amount
07/06/2023	106203	US CELLULAR	370.62
07/06/2023	106204	VON BRIESEN & ROPER, S.C.	682.50
07/06/2023	106205	WAUPUN AREA ANIMAL SHELTER INC	1,000.00
07/06/2023	106206	WAUPUN UTILITIES	501.25
07/06/2023	106207	WI DEPT OF JUSTICE	532.00
07/06/2023	106208	WONDRA CONSTRUCTION	368,104.77
07/06/2023	106209	W.W. ELECTRIC MOTORS INC	215.00
07/06/2023	106210	YMCA OF DODGE COUNTY	17,106.47
07/06/2023	106211	INSIGHT FS	15.63
07/06/2023	106212	VANDEZANDE REAL ESTATE LLC	975.00
07/06/2023	106213	BISHOP, ROHN	40.00
07/06/2023	106214	SALAMONE SUPPLIES	705.83
07/06/2023	106215	CND SPECIALTIES INC	684.45
Grand Totals:			<u>1,508,078.00</u>

Report Criteria:
Report type: Summary

Report Criteria:

Report type: Invoice detail
Check.Type = {<>} "Adjustment"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AIRGAS USA LLC						
AIRGAS USA LLC	WELDING SUPPLIES	06/22/2023	9138866972	100-70-5411-3-36	495.70	495.70
AIRGAS USA LLC	CHEMICALS - POOL	06/22/2023	913857976	100-20-5523-3-40	1,285.93	1,285.93
AIRGAS USA LLC	CHEMICALS - POOL	06/22/2023	9997150693	100-20-5523-3-40	1,059.39	1,059.39
AIRGAS USA LLC	REPLACE TORCH HOSES	06/22/2023	9138724893	100-70-5411-3-36	179.20	179.20
Total AIRGAS USA LLC:						3,020.22
ALLIANT ENERGY/WP&L						
ALLIANT ENERGY/WP&L	CITY HALL MONTHLY FUEL CHARGES - MAY 2023	06/22/2023	1780510000-	100-70-5410-3-32	253.55	253.55
ALLIANT ENERGY/WP&L	COMMUNITY CENTER MONTHLY FUEL-MAY 2023 - CITY	06/22/2023	2831330000-	100-70-5410-3-32	224.00	224.00
ALLIANT ENERGY/WP&L	GARAGE MONTHLY FUEL - MAY 2023	06/22/2023	3264610000-	100-70-5412-3-32	222.04	222.04
ALLIANT ENERGY/WP&L	MUSEUM MONTHLY FUEL CHARGE - MAY 2023	06/22/2023	3425110000-M	100-20-5512-3-32	55.86	55.86
ALLIANT ENERGY/WP&L	AQUATIC CENTER - MAY 2023	06/22/2023	5374620000-	100-20-5523-3-32	788.47	788.47
ALLIANT ENERGY/WP&L	SENIOR CENTER - MAY 2023	06/22/2023	7255200000-	100-20-5513-3-32	36.29	36.29
ALLIANT ENERGY/WP&L	FIRE DEPT - MONTHLY FUEL CHARGES - MAY 2023	06/22/2023	5946940000-	100-50-5231-3-32	155.85	155.85
Total ALLIANT ENERGY/WP&L:						1,736.06
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	INSTALL LIGHT BAR	06/22/2023	13VF-PGPD-3	100-70-5411-3-36	52.99	52.99
AMAZON CAPITAL SERVICES	REPLACE LUNETTE RING (HITCH)	06/22/2023	1H97-VW3W-4	700-10-5192-3-36	152.91	152.91
AMAZON CAPITAL SERVICES	REPLACE BASKETBALLS FOR POOL	06/22/2023	1J71-RJG3-3J	100-20-5523-3-36	83.99	83.99
Total AMAZON CAPITAL SERVICES:						289.89
ATLANTIS GLOBAL LLC						
ATLANTIS GLOBAL LLC	CITATION PAPER	06/22/2023	11823	100-40-5212-3-38	198.10	198.10
Total ATLANTIS GLOBAL LLC:						198.10
BALLWEG IMPLEMENT						
BALLWEG IMPLEMENT	REPLACE WEED EATER HEAD #303-17	06/22/2023	p66340	100-70-5411-3-36	36.99	36.99
Total BALLWEG IMPLEMENT:						36.99
BEACON ATHLETICS						
BEACON ATHLETICS	1ST BASE FOR BALL FIELDS	06/22/2023	0573262-IN	100-20-5525-3-36	270.00	270.00
Total BEACON ATHLETICS:						270.00
BEAVER DAM MUNICIPAL COURT						
BEAVER DAM MUNICIPAL COURT	PAYMENT FOR SPEEDING TICKET FOR CAMAIREE SIMPSON	06/22/2023	6-1-23	100-13850	126.00	126.00
Total BEAVER DAM MUNICIPAL COURT:						126.00
BLACKHAWK TECHNICAL COLLEGE						
BLACKHAWK TECHNICAL COLLEGE	VEHICLE CONTACTS TRAINING - WILLIAMS	06/22/2023	SO331933	100-40-5215-3-37	250.00	250.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total BLACKHAWK TECHNICAL COLLEGE:						250.00
BROOKS SHOE & REPAIR						
BROOKS SHOE & REPAIR	BOOT ALLOWANCE - DAANE	06/22/2023	46170	100-70-5412-3-38	150.00	150.00
Total BROOKS SHOE & REPAIR:						150.00
BROWN CAB SERVICE INC						
BROWN CAB SERVICE INC	MAY 2023 TAXI SERVICES	06/22/2023	3767	501-10-5154-3-38	11,166.83	11,166.83
Total BROWN CAB SERVICE INC:						11,166.83
BUREAU OF CORRECTIONAL ENTERPRISES						
BUREAU OF CORRECTIONAL ENTER	SUPPLIES FOR BUILDINGS & PARKS	06/22/2023	306-192576	100-70-5410-3-38	892.11	892.11
Total BUREAU OF CORRECTIONAL ENTERPRISES:						892.11
CAPITAL NEWSPAPERS						
CAPITAL NEWSPAPERS	ROOF BID NOTICE - ARPA - SAFETY BUILDING ROOF PROJECT	06/22/2023	158175	240-70-5410-3-38	68.42	68.42
CAPITAL NEWSPAPERS	EXAMINATION OF ASSESSMENT ROLLS & OPEN BOOK - BD OF REV	06/22/2023	158853	100-10-5110-3-35	20.23	20.23
CAPITAL NEWSPAPERS	BOARD OF REVIEW MEETING	06/22/2023	158887	100-10-5110-3-35	120.39	120.39
CAPITAL NEWSPAPERS	REZONING NOTICE - GUTHS	06/22/2023	159045	100-10-5110-3-35	79.89	79.89
CAPITAL NEWSPAPERS	PUBLIC HEARING - 600 FERN STREET	06/22/2023	159066	100-10-5110-3-35	27.44	27.44
CAPITAL NEWSPAPERS	ORD #23-03	06/22/2023	159781	100-10-5110-3-35	26.64	26.64
CAPITAL NEWSPAPERS	ORD #23-04	06/22/2023	159784	100-10-5110-3-35	42.67	42.67
Total CAPITAL NEWSPAPERS:						385.68
CAREW CONCRETE & SUPPLY INC						
CAREW CONCRETE & SUPPLY INC	SIDEWALK REPAIR - DODGE PARK	06/22/2023	1268334	100-70-5444-3-36	478.00	478.00
Total CAREW CONCRETE & SUPPLY INC:						478.00
CENTRAL CABLE CONTRACTORS INC						
CENTRAL CABLE CONTRACTORS IN	RENT HARLEY RAKE FOR HAWTHORNE SWALE PROJECT	06/22/2023	9759	100-70-5411-3-38	100.00	100.00
Total CENTRAL CABLE CONTRACTORS INC:						100.00
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	PD - INTERNET - SERVICES 6-1-23 TO 6-30-23	06/22/2023	000319406012	100-40-5211-3-38	490.00	490.00
CHARTER COMMUNICATIONS	SENIOR CENTER - TV, INTERNET	06/22/2023	16011-JUN23	100-20-5513-3-38	178.76	178.76
CHARTER COMMUNICATIONS	AQUATIC CENTER	06/22/2023	54053-JUN23	100-20-5523-3-38	114.97	114.97
CHARTER COMMUNICATIONS	GARAGE - TV, INTERNET	06/22/2023	15199-JUN23	100-70-5412-3-38	210.86	210.86
CHARTER COMMUNICATIONS	MUSEUM - INTERNET - PD BY HISTORICAL SOCIETY	06/22/2023	84621-JUN23	100-13850	99.99	99.99
Total CHARTER COMMUNICATIONS:						1,094.58
CITIES & VILLAGES MUTUAL INS						
CITIES & VILLAGES MUTUAL INS	2023 WORKERS COMP QUARTERLY PAYMENT	06/22/2023	2023 APP 135	100-10-5196-3-38	25,538.00	25,538.00
Total CITIES & VILLAGES MUTUAL INS:						25,538.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
DTAK LLC						
DTAK LLC	WOODCHIPS FOR PARK PLAYGROUNDS	06/22/2023	59636	100-20-5525-3-36	3,130.00	3,130.00
Total DTAK LLC:						3,130.00
DUMKE, GRAHAM						
DUMKE, GRAHAM	TRAINING - TRAVEL & CONFERENCE EXP REIMBURSEMENT	06/22/2023	06132023	100-40-5215-3-37	77.04	77.04
Total DUMKE, GRAHAM:						77.04
FERGUSON WATERWORKS #1476						
FERGUSON WATERWORKS #1476	DRAINAGE SWALE AND PIPE - HAWTHORNE & SUMMER	06/22/2023	0389471	700-10-5192-3-36	1,458.87	1,458.87
Total FERGUSON WATERWORKS #1476:						1,458.87
FOX COMPUTER & NETWORKING INC						
FOX COMPUTER & NETWORKING INC	POOL FRONT DESK CASH REGISTER PROGRAMMING	06/22/2023	339004	100-20-5523-3-38	35.00	35.00
FOX COMPUTER & NETWORKING INC	POOL CONCESSIONS CASH REGISTER PROGRAMMING	06/22/2023	339005	100-20-5523-3-39	96.19	96.19
Total FOX COMPUTER & NETWORKING INC:						131.19
GORDON FLESCH CO INC						
GORDON FLESCH CO INC	RICOH IMC4500 - CITY HALL COLOR COPIER - 5/14/23 - 6/14/23	06/22/2023	IN14248300	100-10-5141-3-36	167.59	167.59
Total GORDON FLESCH CO INC:						167.59
HAMMES FIRE & SAFETY						
HAMMES FIRE & SAFETY	EXTINGUISHER INSPECTION - BASEBALL COMPLEX	06/22/2023	40340	100-20-5525-3-36	115.50	115.50
HAMMES FIRE & SAFETY	EXTINGUISHER INSPECTIONS - CITY GARAGE	06/22/2023	40342	100-70-5410-3-36	671.50	671.50
HAMMES FIRE & SAFETY	EXTINGUISHER INSPECTIONS - CITY HALL	06/22/2023	40343	100-70-5410-3-36	338.00	338.00
HAMMES FIRE & SAFETY	EXTINGUISHER TEST - MUSEUM	06/22/2023	40344	100-70-5410-3-36	106.00	106.00
HAMMES FIRE & SAFETY	EXTINGUISHER INSPECTIONS - AQUATIC CENTER	06/22/2023	40345	100-20-5523-3-36	58.00	58.00
HAMMES FIRE & SAFETY	EXTINGUISHER INSPECTION - COMMUNITY CENTER	06/22/2023	40346	100-70-5410-3-36	245.00	245.00
HAMMES FIRE & SAFETY	EXTINGUISHER INSPECTION - MCCUNE BEACH	06/22/2023	40347	100-70-5410-3-36	97.00	97.00
Total HAMMES FIRE & SAFETY:						1,631.00
HOMESTAR UPHOLSTERY						
HOMESTAR UPHOLSTERY	REUPHOLSTER SEAT IN AUDITORIUM AT CITY HALL	06/22/2023	672023	100-70-5410-3-36	135.00	135.00
Total HOMESTAR UPHOLSTERY:						135.00
INSIGHT FS						
INSIGHT FS	GRUB PREVENTER FOR BALL FIELDS	06/22/2023	220010625	100-20-5525-3-36	192.00	192.00
INSIGHT FS	GRUB PREVENTER FOR BALL FIELDS	06/22/2023	220010633	100-20-5525-3-36	288.00	288.00
INSIGHT FS	STORM PIPE INSTALL AND NEW DITCH - W HAWTHORNE DR	06/22/2023	220010423	700-10-5192-3-36	485.52	485.52
INSIGHT FS	DITCH - SUMMER & HAWTHORNE	06/22/2023	220010459	700-10-5192-3-36	247.50	247.50

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Total INSIGHT FS:						1,213.02
INTOXIMETERS INC						
INTOXIMETERS INC	PBT MOUTHPIECES	06/22/2023	SO-0244579	100-40-5212-3-38	140.00	140.00
Total INTOXIMETERS INC:						140.00
LYCON INC						
LYCON INC	DRAINAGE SAWLE - SUMMER & HAWTHORNE	06/22/2023	0989530-IN	700-10-5192-3-36	350.25	350.25
Total LYCON INC:						350.25
MARCO TECHNOLOGIES LLC						
MARCO TECHNOLOGIES LLC	KONICA MINOLTA C3001 COPIER - CONTRACT 6-1-23 TO 7-1-23, COLOR COPY OVERAGE 2-1-22 TO 2-1-23	06/22/2023	503511222	100-40-5211-3-38	160.91	160.91
Total MARCO TECHNOLOGIES LLC:						160.91
MENARDS - BEAVER DAM						
MENARDS - BEAVER DAM	BANQUET TABLES	06/22/2023	35345	100-50-5232-3-38	449.30	449.30
MENARDS - BEAVER DAM	WATER HEATER - MEDEMA FIELDS	06/22/2023	36379	100-20-5525-3-36	434.00	434.00
Total MENARDS - BEAVER DAM:						883.30
MSA PROFESSIONAL SERVICES INC						
MSA PROFESSIONAL SERVICES INC	CORP UPDATE 2023	06/22/2023	R00212134.0-	100-20-5525-3-38	1,875.00	1,875.00
MSA PROFESSIONAL SERVICES INC	OOSTERHOUSE LAND ENVIRONMENTAL	06/22/2023	R00212144.0-	700-10-5192-8-00	2,250.00	2,250.00
MSA PROFESSIONAL SERVICES INC	CLAGGETT SITE LAYOUT	06/22/2023	R00212056.0-	419-70-5435-8-00	3,839.40	3,839.40
MSA PROFESSIONAL SERVICES INC	WILSON & SHALER DRIVE EXTENSION PROJECT	06/22/2023	R00212130.0-	419-70-5436-8-00	25,622.13	25,622.13
MSA PROFESSIONAL SERVICES INC	BAYBERRY LANE CONTRACT B	06/22/2023	R00212132.0-	419-70-5435-8-00	9,704.40	9,704.40
MSA PROFESSIONAL SERVICES INC	SWQMP REVISION - LEAVES AND STREET	06/22/2023	R00212143.0-	700-10-5192-3-38	1,887.70	1,887.70
Total MSA PROFESSIONAL SERVICES INC:						45,178.63
O'REILLY AUTOMOTIVE INC						
O'REILLY AUTOMOTIVE INC	INSTALL NEW INSTRUMENT CLUSTER #19-03	06/22/2023	2391-104047	100-70-5411-3-36	495.64	495.64
O'REILLY AUTOMOTIVE INC	CORE RETURN - ORIGINAL INVOICE 2391-104047	06/22/2023	2391-104720	100-70-5411-3-36	300.00-	300.00-
O'REILLY AUTOMOTIVE INC	OIL & FUEL FILTERS	06/22/2023	2391-104860	100-50-5232-3-36	393.39	393.39
O'REILLY AUTOMOTIVE INC	OIL FILTERS	06/22/2023	2391-104880	100-50-5232-3-36	86.00	86.00
O'REILLY AUTOMOTIVE INC	ERASER WHEEL/WASHER FLUID	06/22/2023	2391-105393	100-50-5232-3-36	50.13	50.13
Total O'REILLY AUTOMOTIVE INC:						725.16
PAUL, AARON						
PAUL, AARON	CPR/AED/FIRST AID CARDS - 4 HRS OF INSTRUCTION	06/22/2023	WAUPUN1	100-70-5412-3-38	260.00	260.00
Total PAUL, AARON:						260.00
PIGGLY WIGGLY DISCOUNT FOODS						
PIGGLY WIGGLY DISCOUNT FOODS	WATER FOR REHAB - FD	06/22/2023	2157	100-50-5232-3-38	15.96	15.96
PIGGLY WIGGLY DISCOUNT FOODS	SUPPLIES FOR 5-24-23 APARTMENT FIRE	06/22/2023	4115	100-10-5110-3-38	33.82	33.82

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PIGGLY WIGGLY DISCOUNT FOODS	WATER FOR FITNESS AREA	06/22/2023	0539	100-50-5232-3-38	13.38	13.38
Total PIGGLY WIGGLY DISCOUNT FOODS:						63.16
PITNEY BOWES GLOBAL FINANCIAL SERVICES						
PITNEY BOWES GLOBAL FINANCIAL	LEASE FOR MAIL MACHINE - PD - MARCH 30, 2023 TO JUNE 29, 2023	06/22/2023	3317503120	100-40-5211-3-33	171.60	171.60
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:						171.60
R GOOD SOLUTIONS LLC						
R GOOD SOLUTIONS LLC	CHAINSAW SAFETY TRAINING	06/22/2023	169	100-70-5443-3-38	1,327.36	1,327.36
Total R GOOD SOLUTIONS LLC:						1,327.36
R&R WASH MATERIALS INC						
R&R WASH MATERIALS INC	BAYBERRY LANE PAYMENT 2 EXTENSION CONTRACT B	06/22/2023	212132-2	419-70-5435-8-00	87,472.49	87,472.49
Total R&R WASH MATERIALS INC:						87,472.49
RAZOR SHARP SCREEN PRINTING LLC						
RAZOR SHARP SCREEN PRINTING LL	PARK PROGRAM STAFF SHIRTS	06/22/2023	3478	100-20-5525-3-39	166.75	166.75
Total RAZOR SHARP SCREEN PRINTING LLC:						166.75
REINDERS INC						
REINDERS INC	CAP-OIL	06/22/2023	6034080-00	100-70-5411-3-36	43.02	43.02
Total REINDERS INC:						43.02
ROET'S HOME HEATING						
ROET'S HOME HEATING	FILTERS FOR BUILDINGS	06/22/2023	3076	100-70-5410-3-36	618.15	618.15
Total ROET'S HOME HEATING:						618.15
SAN-A-CARE INC						
SAN-A-CARE INC	CLEANING SUPPLIES	06/22/2023	599678	100-70-5410-3-38	124.51	124.51
Total SAN-A-CARE INC:						124.51
SHRED-IT						
SHRED-IT	DESTRUCTION OF RECORDS - MAY 2023	06/22/2023	8004022969	100-40-5211-3-38	120.59	120.59
Total SHRED-IT:						120.59
SIRCHIE ACQUISITION COMPANY LLC						
SIRCHIE ACQUISITION COMPANY LL	DRUG TESTING EQUIPMENT - TEST 07 SCOTT REAGENT MODIFIED	06/22/2023	0596046-IN	100-40-5213-3-38	47.25	47.25
Total SIRCHIE ACQUISITION COMPANY LLC:						47.25
SMITS & BLAZEL LAW OFFICE						
SMITS & BLAZEL LAW OFFICE	ATTORNEY FEES - ROBERTS	06/22/2023	15384	100-10-5161-3-38	322.00	322.00
SMITS & BLAZEL LAW OFFICE	ATTORNEY FEES - KUSLITS	06/22/2023	15364	100-10-5161-3-38	1,568.00	1,568.00
Total SMITS & BLAZEL LAW OFFICE:						1,890.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
SSM HEALTH LABORATORIES						
SSM HEALTH LABORATORIES	LEGAL BLOOD DRAWS - MAY 2023	06/22/2023	4597349	100-40-5213-3-38	40.00	40.00
Total SSM HEALTH LABORATORIES:						40.00
STREICHER'S						
STREICHER'S	VEST - SCHNELL	06/22/2023	I1638336	410-40-5211-4-00	905.00	905.00
Total STREICHER'S:						905.00
SUNBELT RENTALS						
SUNBELT RENTALS	EQUIPMENT RENTAL	06/22/2023	140172380	100-70-5411-3-38	406.00	406.00
Total SUNBELT RENTALS:						406.00
TAYLOR ENTERPRISES OF WI INC						
TAYLOR ENTERPRISES OF WI INC	FLAVOR BURST SYRUP - AQUATIC CENTER	06/22/2023	0163972-IN	100-20-5523-3-39	90.62	90.62
Total TAYLOR ENTERPRISES OF WI INC:						90.62
TJ'S AUTO BODY						
TJ'S AUTO BODY	2022 FORD POLICE REPAIRS	06/22/2023	02EE0080	100-10-5194-3-38	937.00	937.00
Total TJ'S AUTO BODY:						937.00
TOP PACK DEFENSE LLC						
TOP PACK DEFENSE LLC	CLOTHING ALLOWANCE - GUN PURCHASE - NAVIS	06/22/2023	10818	100-12634	1,361.62	1,361.62
Total TOP PACK DEFENSE LLC:						1,361.62
TOTAL BUSINESS PRODUCTS						
TOTAL BUSINESS PRODUCTS	FD ENVELOPES	06/22/2023	91377	100-50-5231-3-30	318.00	318.00
TOTAL BUSINESS PRODUCTS:						318.00
TSE & INTUITIVE SOLUTIONS LLC						
TSE & INTUITIVE SOLUTIONS LLC	PARK PROGRAM KICK-OFF PARTY - DJ SERVICES	06/22/2023	212	100-20-5525-3-39	175.00	175.00
Total TSE & INTUITIVE SOLUTIONS LLC:						175.00
VERTICAL CONSULTANTS LLC						
VERTICAL CONSULTANTS LLC	CONSULTING SERVICES - US CELL/CELL SITE LEASE	06/22/2023	16038	404-10-5711-3-38	1,264.00	1,264.00
Total VERTICAL CONSULTANTS LLC:						1,264.00
WALMART COMMUNITY/CAPITAL ONE						
WALMART COMMUNITY/CAPITAL ONE	FC	06/22/2023	6-15-23	100-20-5525-3-38	172.46	172.46
Total WALMART COMMUNITY/CAPITAL ONE:						172.46
WAUPUN UTILITIES						
WAUPUN UTILITIES	MONTHLY UTILITY CHARGES	06/22/2023	MAY2023	100-50-5251-3-32	29,428.11	29,428.11
Total WAUPUN UTILITIES:						29,428.11

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
WI BUILDING SUPPLY						
WI BUILDING SUPPLY	BOARDWALK REPAIR - MEADOWVIEW PARK	06/22/2023	3545222	100-20-5525-3-36	89.12	89.12
Total WI BUILDING SUPPLY:						89.12
WONDRA CONSTRUCTION						
WONDRA CONSTRUCTION	WILSON DR & SHALER DR EXTENSION PMT 1	06/22/2023	PMT REQ 1	419-70-5435-8-00	404,802.55	404,802.55
Total WONDRA CONSTRUCTION:						404,802.55
XYLEM INC						
XYLEM INC	LIFT STATION - W. SPRING ST.	06/22/2023	3556C76154	700-10-5192-3-36	.00	.00
XYLEM INC	SERVICE - STORM LIFT STATION	06/22/2023	3556C76489	700-10-5192-3-36	.00	.00
Total XYLEM INC:						.00
YMCA OF DODGE COUNTY						
YMCA OF DODGE COUNTY	WAUPUN AQUATIC CENTER PAYROLL 5-14-23 THRU 5-27-23	06/22/2023	6012023	100-20-5523-3-38	3,132.53	3,132.53
YMCA OF DODGE COUNTY	WAUPUN AQUATIC CENTER PAYROLL - 5-28-23 THRU 6-10-23	06/22/2023	6152023	100-20-5523-3-38	11,899.48	11,899.48
Total YMCA OF DODGE COUNTY:						15,032.01
XYLEM INC						
XYLEM INC	SERVICE - STORM LIFT STATION	06/23/2023	3556C76489 -	700-10-5192-3-36	780.00	780.00
Total XYLEM INC:						780.00
WI SURPLUS ONLINE AUCTION						
WI SURPLUS ONLINE AUCTION	EZ LAUNCH KAYAK & CANOE LAUNCH W/ FLOATING DOCK	06/29/2023	061323-14132	400-20-5525-8-00	11,000.00	11,000.00
Total WI SURPLUS ONLINE AUCTION:						11,000.00
CINTAS CORPORATION NO 2						
CINTAS CORPORATION NO 2	GLOVES - GARAGE	06/30/2023	1903979823	100-70-5411-3-38	135.00	135.00
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - MAY 2023	06/30/2023	4155924362	100-70-5411-3-38	50.96	50.96
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - MAY 2023	06/30/2023	4156661095	100-70-5411-3-38	50.96	50.96
CINTAS CORPORATION NO 2	SAFETY BUILDING RUGS - JUNE 2023	06/30/2023	4157231864	100-70-5410-3-38	86.50	86.50
CINTAS CORPORATION NO 2	LIBRARY RUGS - JUNE 2023	06/30/2023	4157231888	100-70-5410-3-38	102.22	102.22
CINTAS CORPORATION NO 2	SENIOR CENTER RUGS - JUNE 2023	06/30/2023	4157231934	100-70-5410-3-38	52.09	52.09
CINTAS CORPORATION NO 2	CITY HALL RUGS - JUNE 2023	06/30/2023	4157231948	100-70-5410-3-38	113.95	113.95
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JUNE 2023	06/30/2023	4157232239	100-70-5411-3-38	82.38	82.38
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JUNE 2023	06/30/2023	4158045532	100-70-5411-3-38	49.94	49.94
Total CINTAS CORPORATION NO 2:						724.00
CREXENDO						
CREXENDO	SENIOR CENTER PHONE CHARGES - JUNE 2023	06/30/2023	JUNE2023	100-20-5513-3-31	451.91	451.91
Total CREXENDO:						451.91

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
KWIK TRIP STORES						
KWIK TRIP STORES	DPW MONTHLY FUEL PURCHASES - MAY 2023	06/30/2023	DPW-MAY23	100-70-5411-3-38	4,604.48	4,604.48
KWIK TRIP STORES	FIRE DEPT MONTHLY FUEL - MAY 2023	06/30/2023	FD-MAY23	100-50-5232-3-38	361.43	361.43
KWIK TRIP STORES	POLICE DEPT MONTHLY FUEL - MAY 2023	06/30/2023	PD-MAY23	100-40-5212-3-38	3,076.87	3,076.87
Total KWIK TRIP STORES:						8,042.78
WELLS FARGO PAYMENT REMITT						
WELLS FARGO PAYMENT REMITT	BADGER CORPORATION - USED COFFEE MAKER & DISPENSERS	06/30/2023	JEFF-APR23/	100-20-5513-3-38	243.69	243.69
WELLS FARGO PAYMENT REMITT	AMERICAN HEART SHOP - EMR TRAINING FOR CPR INSTRUCTOR	06/30/2023	BJ-APR23/MA	100-50-5230-3-38	1,090.86	1,090.86
WELLS FARGO PAYMENT REMITT	SPECTRUM BILL - LIBRARY - 4/18/23-5/17/23	06/30/2023	BRET-MAY23	210-60-5511-3-31	179.97	179.97
WELLS FARGO PAYMENT REMITT	HOTEL - CONFERENCE	06/30/2023	JEREMY-MAY	100-40-5211-3-37	357.00	357.00
WELLS FARGO PAYMENT REMITT	WIND & UNWINED - ADMIN CAMPBELLSPORT VISIT	06/30/2023	KATHY-APR23	100-10-5191-3-38	479.90	479.90
WELLS FARGO PAYMENT REMITT	WELLS FARGO CASH BACK CREDIT	06/30/2023	PAM-MAY23	400-48-4813-0-00	133.68	133.68
WELLS FARGO PAYMENT REMITT	BARGAINS GALORE THRIFT - SENIOR CENTER CART	06/30/2023	RACHEL-APR	100-20-5513-3-38	30.00	30.00
WELLS FARGO PAYMENT REMITT	WI CHAPTER FBI NATIONAL ACADEMY	06/30/2023	SCOTT-MAY2	100-40-5211-3-37	814.66	814.66
Total WELLS FARGO PAYMENT REMITT:						3,329.76
AIRGAS USA LLC						
AIRGAS USA LLC	POOL CHEMICALS	07/06/2023	9139151366	100-20-5523-3-40	562.05	562.05
AIRGAS USA LLC	REPLACE CUTTING TORCH HANDLE	07/06/2023	9139232522	100-70-5411-3-36	87.94	87.94
AIRGAS USA LLC	WELDING SUPPLIES	07/06/2023	9139232523	100-70-5411-3-36	345.50	345.50
AIRGAS USA LLC	POOL CHEMICALS	07/06/2023	9139284816	100-20-5523-3-40	473.77	473.77
AIRGAS USA LLC	POOL CHEMICALS	07/06/2023	9139330636	100-20-5523-3-40	576.54	576.54
Total AIRGAS USA LLC:						2,045.80
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	NOTE PADS, LAMINATION SHEETS, THANK YOU CARDS, CD LABELS, SHIPPINGS LABELS, CORRECTION TAPE	07/06/2023	1NXX-9JFV-C	100-40-5211-3-30	186.31	186.31
AMAZON CAPITAL SERVICES	YARD SIGNS	07/06/2023	1L3M-QGDV-L	100-20-5525-3-39	132.94	132.94
AMAZON CAPITAL SERVICES	MEDICAL SUPPLIES FOR POOL	07/06/2023	13MN-3F9K-V	100-20-5523-3-38	35.26	35.26
AMAZON CAPITAL SERVICES	TOOL TO REPAIR COPPER WATER LINE AT BUILDINGS	07/06/2023	1YCM-RLMM-	100-70-5410-3-38	116.99	116.99
AMAZON CAPITAL SERVICES	REPLACE FAUCET IN HIGH SCHOOL CONCESSION STAND & SOCCER NET AT DODGE PARK	07/06/2023	1YJG-LLD9-F	100-20-5525-3-36	269.96	269.96
Total AMAZON CAPITAL SERVICES:						741.46
ASSOCIATED APPRAISAL CONSULTAN						
ASSOCIATED APPRAISAL CONSULTA	MONTHLY SERVICES-REVAL PROGRAM JULY 2023	07/06/2023	169229	100-30-5152-3-38	3,186.36	3,186.36
Total ASSOCIATED APPRAISAL CONSULTAN:						3,186.36
AT & T						
AT & T	POLICE DEPT MONTHLY PHONE CHARGES	07/06/2023	MAY20-JUNE1	100-40-5211-3-31	129.40	129.40
Total AT & T:						129.40

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AT&T LONG DISTANCE						
AT&T LONG DISTANCE	AQUATIC CENTER	07/06/2023	JUNE23	100-20-5523-3-31	156.49	156.49
Total AT&T LONG DISTANCE:						156.49
BENTZ AUTOMOTIVE INC						
BENTZ AUTOMOTIVE INC	3-WHEELER REPAIR LEAKING TIRE - ADDED TUBE	07/06/2023	26917	100-70-5411-3-36	19.00	19.00
Total BENTZ AUTOMOTIVE INC:						19.00
BISHOP, ROHN						
BISHOP, ROHN	REIMBURSEMENT FOR CELL PHONE - JULY 2023	07/06/2023	6-27-23	100-10-5131-3-31	40.00	40.00
Total BISHOP, ROHN:						40.00
BLACKSTONE TECHNOLOGIES LLC						
BLACKSTONE TECHNOLOGIES LLC	COLD PATCH FOR STREETS	07/06/2023	232221	100-70-5431-3-36	1,404.00	1,404.00
Total BLACKSTONE TECHNOLOGIES LLC:						1,404.00
CAPITAL NEWSPAPERS						
CAPITAL NEWSPAPERS	NOTICE OF CITY OF WAUPUN JOINT REVIEW BOARD	07/06/2023	152702	100-10-5110-3-35	26.64	26.64
CAPITAL NEWSPAPERS	2023-2024 PUBLIC HEARING OF LIQUOR LICENSES PUB	07/06/2023	162885	100-10-5141-3-35	249.10	249.10
CAPITAL NEWSPAPERS	PUBLIC HEARING - OFF STREET PARKING	07/06/2023	162932	100-10-5110-3-35	204.68	204.68
CAPITAL NEWSPAPERS	ORD #23-05	07/06/2023	164505	100-10-5110-3-35	27.44	27.44
Total CAPITAL NEWSPAPERS:						507.86
CASPERS TRUCK EQUIPMENT						
CASPERS TRUCK EQUIPMENT	#12-18 - REPLACE RIGHT SIDE GUTTER BROOM ACTUATOR	07/06/2023	0057298-IN	700-10-5192-3-36	1,093.00	1,093.00
Total CASPERS TRUCK EQUIPMENT:						1,093.00
CEDAR CORPORATION						
CEDAR CORPORATION	PROFESSIONAL SERVICES - SENIOR/COMM CENTER - THRU 6/17/23	07/06/2023	116044	400-20-5513-8-00	52,476.98	52,476.98
Total CEDAR CORPORATION:						52,476.98
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	CITY HALL - INTERNET	07/06/2023	13430-JUN23	100-10-5197-3-31	149.98	149.98
Total CHARTER COMMUNICATIONS:						149.98
CITIES & VILLAGES MUTUAL INS						
CITIES & VILLAGES MUTUAL INS	2022 (UTILITIES) WORKERS COMP PAYROLL AUDIT ADDL PREMIUM	07/06/2023	2023 APP 171	100-13850	4,674.00	4,674.00
Total CITIES & VILLAGES MUTUAL INS:						4,674.00
CND SPECIALTIES INC						
CND SPECIALTIES INC	K9 BRAT FRY - BURGERS, BRATS, BUNS, ONIONS	07/06/2023	4643-1	220-40-5212-3-38	684.45	684.45

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total CND SPECIALTIES INC:						684.45
COUNTRY HILLS PET HOSPITAL						
COUNTRY HILLS PET HOSPITAL	PANACUR SUSPENSION	07/06/2023	219555	220-40-5212-3-38	36.12	36.12
Total COUNTRY HILLS PET HOSPITAL:						36.12
CRACK FILLING SERVICE CORP						
CRACK FILLING SERVICE CORP	CRACK SEALING VARIOUS STREETS	07/06/2023	6262023	100-70-5431-3-36	16,000.00	16,000.00
Total CRACK FILLING SERVICE CORP:						16,000.00
DESTINATION LAKE WINNEBAGO REGION						
DESTINATION LAKE WINNEBAGO RE	70% OF ROOM TAX - MAY 2023	07/06/2023	May 23	430-70-5436-3-42	5,124.77	5,124.77
Total DESTINATION LAKE WINNEBAGO REGION:						5,124.77
DETROIT INDUSTRIAL TOOL						
DETROIT INDUSTRIAL TOOL	SAFETY GLASSES	07/06/2023	596191	100-70-5412-3-38	486.22	486.22
Total DETROIT INDUSTRIAL TOOL:						486.22
EMERGENCY MEDICAL PRODUCTS						
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	07/06/2023	2560460	100-50-5230-3-38	979.33	979.33
Total EMERGENCY MEDICAL PRODUCTS:						979.33
EWALD'S HARTFORD FORD LLC						
EWALD'S HARTFORD FORD LLC	2023 FORD F-350	07/06/2023	44537	410-70-5412-4-00	48,282.00	48,282.00
Total EWALD'S HARTFORD FORD LLC:						48,282.00
FOX VALLEY TECHNICAL COLLEGE						
FOX VALLEY TECHNICAL COLLEGE	WI LEAP CONFERENCE	07/06/2023	TPB00008377	100-40-5211-3-37	295.00	295.00
Total FOX VALLEY TECHNICAL COLLEGE:						295.00
GAPPA SECURITY SOLUTIONS LLC						
GAPPA SECURITY SOLUTIONS LLC	2023CVMIC SAFETY GRANT - KEY FOB CITY HALL	07/06/2023	27600	100-70-5410-3-36	1,081.00	1,081.00
Total GAPPA SECURITY SOLUTIONS LLC:						1,081.00
GFL ENVIRONMENTAL						
GFL ENVIRONMENTAL	FUEL SURCHARGE CREDIT - JUNE 2023	07/06/2023	U9000014773	420-70-5436-3-38	44,906.14	44,906.14
Total GFL ENVIRONMENTAL:						44,906.14
GRAND VALLEY INSPECTION SERVICES						
GRAND VALLEY INSPECTION SERVIC	BUILDING INSP/ZONING ADMIN FOR JUNE 2023	07/06/2023	2023-115	230-30-5241-3-38	8,451.10	8,451.10
Total GRAND VALLEY INSPECTION SERVICES:						8,451.10
GREENFIELD, DAWN						
GREENFIELD, DAWN	REIMBURSE MEAL/LEAP CONF	07/06/2023	06212023	100-40-5211-3-37	57.44	57.44

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total GREENFIELD, DAWN:						57.44
HAWKINS INC						
HAWKINS INC	POOL CHEMICALS	07/06/2023	6505787	100-20-5523-3-40	4,853.40	4,853.40
Total HAWKINS INC:						4,853.40
IMAGINE THAT! ART STUDIO						
IMAGINE THAT! ART STUDIO	ART IN PARK INSTRUCTOR PROGRAMMING	07/06/2023	3	100-20-5525-3-39	650.00	650.00
Total IMAGINE THAT! ART STUDIO:						650.00
INSIGHT FS						
INSIGHT FS	DITCH - SUMMER & HAWTHORNE	07/06/2023	220010766	700-10-5192-3-36	15.63	15.63
Total INSIGHT FS:						15.63
JEFFERSON FIRE & SAFETY INC						
JEFFERSON FIRE & SAFETY INC	FLEX GRANT AMBULANCE PURCHASE	07/06/2023	PB001400	410-50-5231-4-00	216,713.50	216,713.50
Total JEFFERSON FIRE & SAFETY INC:						216,713.50
KAST, MICHELLE						
KAST, MICHELLE	JUNE 2023 FIN DIR TRAINING	07/06/2023	2023-06	100-10-5153-3-38	85.00	85.00
Total KAST, MICHELLE:						85.00
KIMBALL MIDWEST						
KIMBALL MIDWEST	CAP SCREWS / GREASE / NUTS / WASHERS	07/06/2023	101190560	100-70-5411-3-36	502.20	502.20
KIMBALL MIDWEST	SHOP SUPPLIES	07/06/2023	101192108	100-70-5411-3-36	9.00	9.00
Total KIMBALL MIDWEST:						511.20
KREUZIGER, JEFFREY D						
KREUZIGER, JEFFREY D	JUNE LAWN MOWING	07/06/2023	864277	100-70-5613-3-38	650.00	650.00
Total KREUZIGER, JEFFREY D:						650.00
LIBERTY TIRE RECYCLING LLC						
LIBERTY TIRE RECYCLING LLC	RECYCLE TIRES	07/06/2023	2522501	100-70-5411-3-36	973.46	973.46
Total LIBERTY TIRE RECYCLING LLC:						973.46
MARTENS ACE HARDWARE						
MARTENS ACE HARDWARE	COIL CLEANER	07/06/2023	228845	100-70-5410-3-36	21.98	21.98
MARTENS ACE HARDWARE	APRON CHAPS/PRUNIN SEAL/STIHL BAR & CHAIN/CYCLE MIX	07/06/2023	228868	100-70-5443-3-38	188.88	188.88
MARTENS ACE HARDWARE	WINCH HAND RATCHET	07/06/2023	228869	100-70-5411-3-36	44.99	44.99
MARTENS ACE HARDWARE	TOILET PAPER HOLDERS	07/06/2023	228881	100-70-5410-3-36	33.98	33.98
MARTENS ACE HARDWARE	OVEN THERMOMETER/COMPACT DIGITAL THERMOMETER	07/06/2023	228920	100-20-5523-3-39	38.97	38.97
MARTENS ACE HARDWARE	WHEEL PLASTIC HUB	07/06/2023	228954	100-70-5411-3-36	12.99	12.99
MARTENS ACE HARDWARE	WIRE CONNECT/FASTENERS	07/06/2023	228964	100-20-5523-3-36	36.15	36.15
MARTENS ACE HARDWARE	MOWING HEAD AUTOCUT	07/06/2023	229029	100-70-5411-3-36	71.98	71.98
MARTENS ACE HARDWARE	UPS POSTAGE	07/06/2023	229121	100-20-5525-3-36	25.78	25.78

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
MARTENS ACE HARDWARE	LINE TRIMMER	07/06/2023	229124	100-70-5411-3-36	23.99	23.99
MARTENS ACE HARDWARE	TRIMMER LINE	07/06/2023	229127	100-70-5411-3-36	71.97	71.97
MARTENS ACE HARDWARE	FASTENERS	07/06/2023	229147	100-20-5525-3-36	15.54	15.54
MARTENS ACE HARDWARE	TOWELS/LED BULBS	07/06/2023	229151	100-70-5410-3-36	29.97	29.97
MARTENS ACE HARDWARE	BRUSHES/PAINTERS TAPE/CAULK GUN/ROLLER/MURIATIC ACID PRUNER/BATTERIES	07/06/2023	229157	100-70-5410-3-36	104.89	104.89
MARTENS ACE HARDWARE	PRUNER/BATTERIES	07/06/2023	229223	100-70-5411-3-36	42.98	42.98
MARTENS ACE HARDWARE	PINS	07/06/2023	229225	100-70-5411-3-36	3.99	3.99
MARTENS ACE HARDWARE	FILM POLY/EZ-START TAPE	07/06/2023	229284	100-10-5534-3-38	87.95	87.95
MARTENS ACE HARDWARE	STOP NTS/CH RD MS	07/06/2023	229304	100-70-5411-3-36	15.28	15.28
MARTENS ACE HARDWARE	CABLETIES/BROOM/DUSTPAN/PICKUP TOOL	07/06/2023	229320	100-10-5534-3-38	197.90	197.90
MARTENS ACE HARDWARE	PIPE/GLOVES/ANGLE GRINDER	07/06/2023	229323	100-70-5411-3-36	174.11	174.11
MARTENS ACE HARDWARE	ELECTRIC TAPE/GORILLA TAPE/HIGHLIGHTERS/LEGAL PADS	07/06/2023	229334	100-10-5534-3-38	81.52	81.52
MARTENS ACE HARDWARE	CABLETIES	07/06/2023	229354	100-70-5411-3-36	39.99	39.99
MARTENS ACE HARDWARE	BANDAGES	07/06/2023	229356	100-20-5523-3-38	5.96	5.96
MARTENS ACE HARDWARE	UPS POSTAGE	07/06/2023	229393	100-20-5525-3-36	26.50	26.50
MARTENS ACE HARDWARE	CLAMP CONN	07/06/2023	229396	100-10-5534-3-36	3.59	3.59
MARTENS ACE HARDWARE	MARKING PAINT	07/06/2023	229410	100-50-5232-3-38	9.99	9.99
MARTENS ACE HARDWARE	ELBOW/ADAPTER/COUPLING/ELBOW S	07/06/2023	229422	100-20-5525-3-36	12.75	12.75
MARTENS ACE HARDWARE	FLEX GLUE	07/06/2023	229429	100-20-5525-3-36	15.99	15.99
MARTENS ACE HARDWARE	PEX CLAMP/ELBOW/ADAPTER/PIPE/COUPLING	07/06/2023	229439	100-20-5525-3-36	25.55	25.55
MARTENS ACE HARDWARE	PICKUP TOOL/UTILITY TOTE	07/06/2023	229476	100-10-5534-3-36	125.93	125.93
MARTENS ACE HARDWARE	TIE DOWNS/POWER BIT	07/06/2023	229516	100-70-5411-3-36	66.57	66.57
MARTENS ACE HARDWARE	PAINT MARKERS	07/06/2023	229519	100-70-5411-3-36	21.96	21.96
MARTENS ACE HARDWARE	MINERAL SPIRITS	07/06/2023	229541	100-70-5441-3-36	55.96	55.96
MARTENS ACE HARDWARE	KICKDOWN DOOR HOLD	07/06/2023	229543	100-70-5410-3-36	17.98	17.98
MARTENS ACE HARDWARE	HARDWARE/TOPLINK PIN	07/06/2023	229586	100-70-5411-3-36	39.95	39.95
MARTENS ACE HARDWARE	BANDAGES	07/06/2023	229611	100-20-5523-3-38	7.45	7.45
Total MARTENS ACE HARDWARE:						1,801.91
O'REILLY AUTOMOTIVE INC						
O'REILLY AUTOMOTIVE INC	COUNTRY FIRE DEPARTMENT - OIL/FUEL FILTERS	07/06/2023	2391-104850	100-13850	190.05	190.05
O'REILLY AUTOMOTIVE INC	MOTOR TRT - FD	07/06/2023	2391-106485	100-50-5232-3-36	119.88	119.88
Total O'REILLY AUTOMOTIVE INC:						309.93
PIGGLY WIGGLY DISCOUNT FOODS						
PIGGLY WIGGLY DISCOUNT FOODS	WATER FOR REHAB - FD	07/06/2023	4955	100-50-5232-3-38	21.94	21.94
Total PIGGLY WIGGLY DISCOUNT FOODS:						21.94
PIT-STOP PORTABLES						
PIT-STOP PORTABLES	PINE STREET PARK PORT A POTTY 5/27/23 - 6/23/23	07/06/2023	A-144542	100-20-5525-3-38	167.50	167.50
Total PIT-STOP PORTABLES:						167.50
POMP'S TIRE						
POMP'S TIRE	VAC TRAILER TIRES	07/06/2023	520126447	700-10-5192-3-36	714.29	714.29
POMP'S TIRE	NEW TIRES AND RIMS ON VAC TRAILER	07/06/2023	520126902	700-10-5192-3-36	1,482.00	1,482.00
Total POMP'S TIRE:						2,196.29

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
PTASCHINSKI CONSTRUCTION INC						
PTASCHINSKI CONSTRUCTION INC	MAIN ST. CONCRETE PATCHES	07/06/2023	6272023	100-70-5431-3-36	18,567.60	18,567.60
Total PTASCHINSKI CONSTRUCTION INC:						18,567.60
REGISTRATION FEE TRUST						
REGISTRATION FEE TRUST	LICENSE PLATE APPLICATION - 2023 FORD F-350	07/06/2023	7-5-23	410-70-5412-4-00	169.50	169.50
Total REGISTRATION FEE TRUST:						169.50
SALAMONE SUPPLIES						
SALAMONE SUPPLIES	BUILDING SUPPLIES	07/06/2023	167931	100-70-5410-3-38	705.83	705.83
Total SALAMONE SUPPLIES:						705.83
SHERWIN WILLIAMS						
SHERWIN WILLIAMS	PAINT SUPPLIES	07/06/2023	7717-8	100-70-5411-3-36	133.78	133.78
Total SHERWIN WILLIAMS:						133.78
STAPLES CREDIT PLAN						
STAPLES CREDIT PLAN	OFFICE SUPPLIES - CLERK	07/06/2023	6-27-23	100-10-5141-3-30	53.97	53.97
Total STAPLES CREDIT PLAN:						53.97
TRU CLEANERS LLC						
TRU CLEANERS LLC	CLEANING SERVICE FOR CITY OF WAUPUN - FOR JUNE 2023	07/06/2023	CW070123	100-70-5410-3-38	4,052.81	4,052.81
TRU CLEANERS LLC	ADDITIONAL CLEANINGS AT WAUPUN SENIOR CENTER - FOR MAY/JUNE 2023	07/06/2023	CW070223	100-70-5410-3-38	180.00	180.00
Total TRU CLEANERS LLC:						4,232.81
US CELLULAR						
US CELLULAR	ECONOMIC DEVELOPER/ADMINISTRATOR CELL PHONE - JUNE 2023	07/06/2023	0586852198	100-10-5191-3-31	370.62	370.62
Total US CELLULAR:						370.62
VANDEZANDE REAL ESTATE LLC						
VANDEZANDE REAL ESTATE LLC	SENIOR CENTER APPRAISAL	07/06/2023	TOT10010103	100-80-5670-3-38	975.00	975.00
Total VANDEZANDE REAL ESTATE LLC:						975.00
VON BRIESEN & ROPER, S.C.						
VON BRIESEN & ROPER, S.C.	5504-00033 PERSONNEL-MAY 2023	07/06/2023	428942	100-10-5143-3-38	682.50	682.50
Total VON BRIESEN & ROPER, S.C.:						682.50
W.W. ELECTRIC MOTORS INC						
W.W. ELECTRIC MOTORS INC	AQUATIC CENTER PANEL FAN REPAIR	07/06/2023	F124066	100-20-5523-3-36	215.00	215.00
Total W.W. ELECTRIC MOTORS INC:						215.00
WAUPUN UTILITIES						
WAUPUN UTILITIES	WPPI SUPPORT - JUNE 2023	07/06/2023	5882	100-10-5197-3-38	381.25	381.25

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
WAUPUN UTILITIES	VERIZON CHARGES - DPW I-PADS - MAY 2023	07/06/2023	5878	100-70-5420-3-31	60.00	60.00
WAUPUN UTILITIES	VERIZON CHARGES - DPW I-PADS - JUNE 2023	07/06/2023	5880	100-70-5420-3-31	60.00	60.00
Total WAUPUN UTILITIES:						501.25
WAUPUN AREA ANIMAL SHELTER INC						
WAUPUN AREA ANIMAL SHELTER IN	MONTHLY CONTRACT - JULY 2023	07/06/2023	JULY2023	100-40-5343-3-38	1,000.00	1,000.00
Total WAUPUN AREA ANIMAL SHELTER INC:						1,000.00
WI DEPT OF JUSTICE						
WI DEPT OF JUSTICE	G3369 - BACKGROUND CHECKS - JUNE 2023	07/06/2023	G3369-JUNE2	100-40-5213-3-38	532.00	532.00
Total WI DEPT OF JUSTICE:						532.00
WONDRA CONSTRUCTION						
WONDRA CONSTRUCTION	WILSON DR & SHALER DR EXTENSION PMT 2	07/06/2023	Payment Requ	419-70-5435-8-00	368,104.77	368,104.77
Total WONDRA CONSTRUCTION:						368,104.77
YMCA OF DODGE COUNTY						
YMCA OF DODGE COUNTY	WAUPUN AQUATIC CENTER PAYROLL - 6-11-23 THRU 6-24-23	07/06/2023	6292023	100-20-5523-3-38	17,106.47	17,106.47
Total YMCA OF DODGE COUNTY:						17,106.47
Grand Totals:						1,508,078.00

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-10-5110-3-35	576.02	.00	576.02
100-10-5110-3-38	33.82	.00	33.82
100-10-5131-3-30	4.28	.00	4.28
100-10-5131-3-31	40.00	.00	40.00
100-10-5131-3-37	139.00	.00	139.00
100-10-5141-3-30	28.27	.00	28.27
100-10-5141-3-31	74.47	.00	74.47
100-10-5141-3-35	249.10	.00	249.10
100-10-5141-3-36	167.59	.00	167.59
100-10-5142-3-38	32.95	.00	32.95
100-10-5143-3-38	682.50	.00	682.50
100-10-5153-3-38	89.28	.00	89.28
100-10-5161-3-38	1,890.00	.00	1,890.00
100-10-5191-3-30	4.28	.00	4.28
100-10-5191-3-31	74.48	.00	74.48
100-10-5191-3-38	13.04	.00	13.04
100-10-5194-3-38	937.00	.00	937.00
100-10-5196-3-38	25,538.00	.00	25,538.00
100-10-5197-3-31	483.10	.00	483.10
100-10-5197-3-38	549.25	.00	549.25
100-10-5534-3-36	129.52	.00	129.52



MINUTES
CITY OF WAUPUN COMMUNITY DEVELOPMENT
AUTHORITY MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, April 12, 2023 at 8:15 AM

Meeting called to order at 8:16 a.m. by Chairperson Mayor Rohn Bishop.

Roll Call taken. Present: Sue Vandeberg, Cassandra VerHage, Gary DeJager, Mayor Bishop. Absent and excused is Derek Drews and Jill Vanderkin. Also Present: Administrator Schlieve and Scott Peters.

Motion Vandeberg, second DeJager to approve minutes from February 8, 2023 CDA meeting as presented. Carries unanimously.

Administrator Schlieve tables agenda item 2 on CDA Financials, noting that the items were unable to be loaded to the board packet and will be presented at the next meeting.

Discussed proposed development at 26 W Main Street to determine alignment with Downtown Development Guidelines. Scott Peters presents the plan for development. Administrator Schlieve notes that the building inspector believes that the proposal is in accordance with the guidelines in that the previous structures on the site were gas stations and not historic in nature. Motion Vandeberg, second DeJager to approve the redevelopment plan for 26 W Main Street as presented. Carries unanimously.

Motion VerHage, second DeJager to adjourn the meeting. Carries unanimously. Meeting adjourned at 8:23 a.m.



MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

Tuesday, 9-May-2023 – City Council Chambers

CALL TO ORDER

Chairman Peter Kaczmarki called the meeting to order at 4:30 PM

ROLL CALL

Roll call was taken:

Alders—Peter Kaczmarki, William Langford, Mike Matoushek

Citizens—Dale Heeringa, Dave Rens (absent with notification), Andrew Sullivan, Gregg Zonnefeld

Ex-officio—DPW Director Jeff Daane, Mayor Rohn Bishop, City Administrator Kathy Schlieve, Recreation Director Rachel Kaminski

PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

Bill & Jake Wojahn

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

Next meeting will be on Tuesday, June 13th at 4:30PM.

CONSIDERATION - ACTION

1. Approve minutes of the April 11,, 2023 Board of Public Works & Facilities Meeting.
Minutes of the April 11, 2023 meeting were presented. Motion (Langford/Matoushek) to approve minutes as presented. **MOTION CARRIED (6-0)**
2. Recognition of Mayoral Appointment of Board Members
Mayor Bishop has appointed Dale Heeringa, Andrew Sullivan, Dave Rens, and Gregg Zonnefeld to serve on the Board until 4/30/2024. Motion (Matoushek/Langford) to approve appointments. **MOTION CARRIED (6-0)**
3. Nomination of Appointment of Board Clerk
Gregg Zonnefeld was nominated to serve as the clerk for Board of Public Works & Facilities. Motion (Heeringa/Langford) to approve nomination of Gregg Zonnefeld. **MOTION CARRIED. (5-0-1 Zonnefeld abstention)**
4. Establish Day of Month and Time of Board Meeting
The Board has been meeting at 4:30 PM on the second Tuesday of every month.. Motion (Zonnefeld/Sullivan) to continue with meetings at our established time. **MOTION CARRIED (6-0).**
5. 2024 11' wide area mower replacement
DPW Director Jeff Daane presented three options for replacing the city's 2015 wide area mower. An early order is required to receive in time for the 2024 mowing season due to supply chain issues. Maintenance issues are also accelerating on maintaining this equipment. This is part of the planned equipment replacement plan for 2024. Motion (Zonnefeld/Matoushek) to recommend to the Common Council ordering a 2024 John Deere 1600 Turbo wide area mower from Ballweg Implement for \$65,388. **MOTION CARRIED (6-0).**
6. City of Waupun Comprehensive Outdoor Recreation Plan 2023-2028
DPW Director Daane shared that the current CORP plan expired in 2022, and having an updated plan is necessary as we seek out grant opportunities or other outside funding sources. Administrator Kathy Schlieve shared the draft plan has been submitted as part of an in progress grant application. Emily Soderberg from MSA joined the meeting to share a summary of the plan. Motion (Matoushek/Langford) to recommend adoption of the City of Waupun Comprehensive Outdoor Recreation Plan (2023-2028) to the Common Council. **MOTION CARRIED (6-0).**
7. Flooding concerns – 736 Fern Street
In September of 2022, Jake Wojahn presented to the Board about flooding issues on his property. He was tasked to come back with an estimate to do the work and has now submitted the request (\$2,080). Mr. Wojahn has made improvements to his own property, but is requesting assistance since the water is coming from the neighborhood. Part of the cause is from sump pump discharge onto neighboring yards that are flowing toward this property. Motion (Langford/Sullivan) to have the city perform excavation and rough fill for project at 736 Fern Street. **MOTION CARRIED (6-0).**

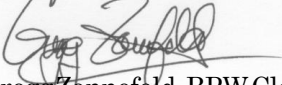
8. Community Garden location

Director Daane shared the last month's activity regarding the placement of the Community Garden on Welch Street. Additional locations have been suggested, including near Homan Auto and on School District property for 2024.

ADJOURNMENT

Motion (Matoushek/Heeringa) to adjourn the meeting of the BPW & Facilities at 5:32PM. **MOTION CARRIED (7-0).**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gregg Zonnefeld", written over a horizontal line.

Gregg Zonnefeld, BPW Clerk



MINUTES
CITY OF WAUPUN BUSINESS IMPROVEMENT
DISTRICT MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, May 10, 2023 at 7:00 AM

Meeting called to order by chairperson Krista Bishop at 7:02 a.m.

Roll call is taken. Members present: Gary DeJager, Rich Matravers, Mitch Greenfield, Teresa Ruch, Craig Much, Kate Bresser, Jodi Mallas, and Krista Bishop. Absent and excused is Tyler Schulz. Also present is Administrator Schlieve, Joe Venhuizen from the Waupun Business Alliance, Janelle Kartechner, and Jill Vanderkin from CDA. Steve Chmielewski with UW Extension arrived at 7:30 a.m.

Administrator Schlieve recognizes the service of board members and thanks Jonathan Leonard who completed a term on the board. Schlieve notes that Leonard's role remains vacant and members can help identify a replacement by contacting her.

DeJager nominates Krista Bishop to serve as Chair, second by Matravers. No other nominations are offered. Vote taken and carries 7-0 with Bishop abstaining.

Bishop nominates Teresa Ruch to serve as Vice-Chair, second by Greenfield. No other nominations offered. Vote carries 7-0 with Ruch abstaining.

Discussion on day of month and time of meeting. Administrator Schlieve requests a change due to an ongoing conflict for both herself and Joe Venhuizen with the current schedule. Discussion to move the meeting to the same day as CDA. DeJager motion, Matravers second to schedule the meeting for the third Tuesday of each month at 7 a.m. Carries unanimously.

Motion Matravers, second Greenfield to approve minutes from April 12, 2023 Bid Board meeting. Carries Unanimously.

Administrator Schlieve presents March and April 2023 financials for the BID. The format of financials has been updated to make it easier to understand cash on hand. Motion Greenfield, second Matravers to approve financials for March and April 2023 as presented. Carries unanimously.

Janelle Kartechner presents a request for marketing funds to support billboard advertising downtown Waupun. Administrator Schlieve adds that there is a need to update the Discover Downtown Waupun website to add meaningful content. With the recent WEDC award at 417 E Main the downtown website is being used as a landing page in press releases, but there is very little content on the site. Schlieve recommends that the group consider a \$5,000 award, contingent on the downtown group reporting a marketing plan. Motion DeJager, second Much to authorize \$5,000 to the downtown group for the purpose of marketing, contingent on a marketing plan that details how the money will be spent. Carried unanimously.

Joe Venhuizen provides a brief update on the Waupun Business Alliance, calling attention to a ribbon cutting at All Phase on May 12th and a planned grand opening at Main Street Bistro and Bakery on June 2, 2023.

Administrator Schlieve provides a brief update on grants submitted; work underway on fire staffing study and progress on childcare solutions for the community.

DeJager, Matravers, Greenfield, and Much depart the meeting at 7:30 a.m. The remaining members are part of a working subgroup meeting with UW Extension. Steve Chmielewski with UW Extension presents progress on the

community survey. Survey questions are discussed. Group provides direction to add a question to assess overall community feelings of safety in the downtown as well as a question to solicit opinions on the importance of dog friendliness. The group also discussed possible projects in the downtown and planned for Design WI charrette. Chmielewski to offer dates that the Design WI team has available and Schlieve to coordinate schedules with the BID and CDA.

Motion Ruch, second Bresser to adjourn meeting. Carried unanimously. Meeting adjourned at 8:13 a.m.



MINUTES
CITY OF WAUPUN PLAN COMMISSION
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, May 24, 2023 at 4:30 PM

CALL TO ORDER

Chairman Bishop called the meeting to order at 4:31 pm

ROLL CALL

Members Present: Elton TerBeest, Jerry Medema, Jeff Daane, Rohn Bishop, Mike Matoushek, Jill Vanderkin, & Jason Whitford

Public Attendance: See Attached Attendance Sheet

Staff Present: Kathy Schlieve - Administrator, Sue Leahy - Building Inspector

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION--

None

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION -

The next regular scheduled Plan Commission meeting will be Wednesday, June 21, 2023

CONSIDERATION - ACTION

1. Approval of Prior Meeting Minutes – April 26, 2023
Motion by Whitford, 2nd by Vanderkin to approve the minutes of the April 26, 2023 meeting as presented.
Motion carried unanimously.
2. Public Hearing - Rezoning Petition of Matt & Katie Bohn / Steve & Mary Guth to rezone property located at 912 E. Main St. from the R-4 Mixed Residential District to the PCD Planned Community Development District.

Motion by Whitford, 2nd by Vanderkin to open the public hearing. Motion carried.

This is to rezone a home adjacent to their current property which is the drive thru coffee shop. They purchased this property, but don't have an exact plan yet for it.

Motion by Matoushek, 2nd by Whitford to close the public hearing. Motion carried.

Motion by Matoushek, 2nd by Medema to recommend to the Common Council the rezoning of 912 E. Main St. from the R-4 Mixed Residential District to the PCD Planned Community Development District.

Vote: TerBeest, Medema, Daane, Bishop, Matoushek, Vanderkin, Whitford – "AYE"

Motion carried, unanimously.

3. Public Hearing - Conditional Use Permit – Maria A Lao & Nick Manasale at 600 Fern Street to operate a Church per Municipal Code Section 16.04(1)(d)(iv).

Motion by Whitford, 2nd by Matoushek to open public hearing. Motion carried.

Discussion regarding the existing Shrank clinic to be utilized as a church. Christopher Jansen stated they are looking to buy the building and convert it to a church as they have outgrown their present church located at 324 East Franklin Street. Once moved into the building they would look at selling their current building. The object is to utilize both the 1st floor and lower level. Bishop asked for other questions.

Motion by Matoushek, 2nd by TerBeest to close public hearing. Motion carried.

Motion by Whiteford, 2nd by Matoushek to approve the conditional use permit for a church at 600 Fern Street.

Vote: TerBeest, Medema, Daane, Bishop, Matoushek, Vanderkin, Whitford - "AYE"

Motion carried unanimously.

4. Site Plan- Scott Peters, 26 West Main Street

Schlieve stated that the building exterior finished has been approved by CDA. The building does not increase the impervious surface – no stormwater issues. Peters has installed a white vinyl fence along the north property line. Leahy stated the proposed building is under 25,000 cubic feet so does not need state approved plans just needs to follow code when building. Peters stated that there will not be any U-haul at this time. Outdoor storage was part of his conditional use permit.

Motion by Daane, 2nd by Matoushek to approve the site plan.

Vote TerBeest, Medema, Daane, Bishop, Matoushek, Vanderkin, Whitford - "AYE"

Motion carried, unanimously.

5. Extraterritorial Zoning Review – CSM for Helen & Roy Reabe Trust at W7485 State Road 68, Dodge County. Roy explained the reason for the CSM was to divide the house off the trust. They will be moving into their parent's home as it is a 1 story ranch in lieu of their current 2 story home. They must divide the parcel due to the trust.

Motion by Whiteford, 2nd by Vanderkin to approve the Extraterritorial CSM at W7485 State Road 68, Dodge County.

Vote: TerBeest, Medema, Daane, Bishop, Matoushek, Vanderkin, Whitford - "AYE"

Motion carried unanimously.

6. Extraterritorial Zoning Review – CSM for Frank VanBever, County Road M, Fond du Lac County.

VanBever explained that Lot 1 was on the 1st CSM with Stuebs. The future owner will be expanding their septic system there will be no buildings. Lot 2 VanBever will be giving to his employee. VanBever stated he owns the yellow house, flipped it and moved in a few weeks ago. VanBever went on to add, that if the City would like a future road that it could be placed along the north side of his barn to future lots north of Neevel Avenue. Lot 2 is 3.79 acres which will remain AG zoning. If he does decide to put a house on it, it would need to be rezoned. Whitford made a comment that if the City wants to grow, they need to purchase the land. Daane stated the City Attorney could draft a document stating something for a future street. Bishop asked if this could be a potential spot for drainage ponds. Daane stated that is a main line is not near it would cost more money.

Motion by Whiteford, 2nd by Daane to approve the Extraterritorial CSM, VanBever - County Road M, Fond du Lac County.

Vote: TerBeest, Medema, Daane, Bishop, Matoushek, Vanderkin, Whitford - "AYE"

Motion carried unanimously.

ADJOURNMENT

Motion by Medema, 2nd by TerBeest to adjourn the meeting. Motion carried, meeting adjourned at 5:09 pm.

Minutes prepared by Susan Leahy, Zoning Administrator



MINUTES
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, May 31, 2023 at 4:30 PM

Called to order by Pete Kaczmarski at 4:34 p.m.

Roll call taken with the following members present: Dan Siebers, Pete Kaczmarski, Jeff Daane, Kathy Schlieve, Dan Vande Zande, Rohn Bishop, Steve Brooks, Bob Jones, Envision Greater Fond du Lac. Jason Westphal is delayed but arrives at 4:45 p.m.

Agenda item on mayoral appointments and establishing day and time of month of the economic development committee meeting is moved to later in the agenda, pending Westphal's arrival.

Motion Siebers, second Jones to approve minutes from April 17, 2023 Economic Development Committee. Carried unanimously.

Motion Siebers, second Kaczmarski to approve Closed Session Minutes from April 17, 2023 Economic Development Committee Meeting. Carried unanimously.

Motion Siebers, second Jones to move into closed session under Section 19.85 (1) of the WI Statutes for: deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Carried unanimously.

Discussion sale of city-owned land in TID 7, property acquisition along Libby Street, and redevelopment of 1001 W Main St in TID 6.

Motion Siebers, second Westphal to move into option session at 5:36 p.m. Carried unanimously.

No action from closed session.

Group resumes discussion on previously tabled agenda item 1. Westphal recognizes Mayoral appointments. Schlieve requests that group eliminate reference to Waupun Industrial Development Corporation from membership as the group no longer exists; removal of Economic Development Coordinator in ex-officio capacity as the position was eliminated with last budget; and, the Director of Public Works be added in an ex-officio capacity. Discussion on meeting day and time. Also, discussed need for vice-chair given Westphal's work commitments. Motion Siebers, second Westphal to move the meeting to the last Tuesday of each month at 4:15 p.m. or as needed and to adopt the changes to the membership roster as outlined. Carried unanimously. Motion Siebers, second Westphal to nominate Pete Kaczmarski to Vice-Chair role to fill in in the event that Westphal is unable to make the meeting due to work conflicts. Carried unanimously.

Motion Kaczmarski, second Siebers to adjourn meeting at 5:45 p.m. Carried unanimously.

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, June 12, 2023**

Meeting called to order by President Heeringa at 4:00 p.m.

Commissioners Daane, Heeringa, Homan, Kunz, Siebers, Thurmer and Westphal present.

Motion made by Thurmer, seconded by Daane and unanimously carried, to approve minutes from May 8, 2023 meeting.

Motion by Homan, seconded by Kunz and unanimously carried, bills for month of May 2023 approved as presented.

On motion by Thurmer, seconded by Siebers and unanimously carried, year-to-date financial reports through April 2023 approved as presented by Finance Director Stanek. Electric operating income was \$132,700. Water operating income was \$259,100. Sewer operating income was \$199,000.

General Manager Brooks reported on call-ins and work completed/in progress by electric crew. Crew has been working to install a new 3-phase service to feed Veteran's Memorial Field, and cleaning up old infrastructure. Backyard rebuild project is complete in the area of Bly St, with crews scheduled to begin backyard rebuild in the area of W Lincoln St/Pleasant Ave. Waupun Utilities received the MEUW Safety Achievement Award "Gold Category" for 2022 in recognition of strong safety culture and safe work practices.

Treatment Facilities and Operations Superintendent Schramm reported on operations and projects at Water and Wastewater Treatment Facilities and Distribution/Collection system. VOC testing, looking for organic chemicals widely used as ingredients in household products is complete for 2023 at water treatment facility. All compound results were non-detect. Treatment facilities staff continues tank maintenance at WWTF and working on operational challenges with ABNR construction project. Distribution/collection crew continues focus on preventative maintenance of system, working to exercise water valves and jet sanitary sewer system.

Mallory Kleven, WPPI Senior Rates Analyst presented proposed electric rate application to Utility Commission based on test year 2023 electric rate study results, providing a detailed review of proposed rate design and tariff changes for rate application. Waupun Utilities' last electric rate adjustment was September 2016. Motion by Westphal, seconded by Kunz and unanimously carried, to approve proposed test year 2023 electric rate study as presented. Following commission approval, rate application will be filed with the PSC for review. The PSC will determine final retail rates.

Treatment Facilities and Operations Superintendent Schramm presented a review of the 2022 Compliance Maintenance Annual Report (CMAR). The CMAR is an annual self-evaluation reporting requirement for publicly/private owned wastewater treatment facilities, and its' purpose is to evaluate the system for problems or deficiencies. Plant received a 3.76 GPA, which is a testament to the great job staff does with preventative maintenance, meeting and exceeding limits and making necessary adjustments throughout the ABNR construction process. Motion by Siebers, seconded by Homan and unanimously carried, 2022 CMAR approved as presented.

General Manager Brooks presented proposed addition to the Waupun Utilities employee handbook of adding a volunteer policy in efforts to encourage staff to give back to our community through involvement in community organizations and events. Discussion held between commissioners and management, ultimately agreeing that it is a creative way to reward employees who do volunteer and in the end, does not affect the approved budget. On motion by Homan, seconded by Kunz and unanimously carried, approval made for revision of employment manual to include employee volunteer involvement in community organization and events policy. Policy being sent for review by labor attorney for recommended legal edits of wording.

General Manager Brooks provided commission an outlook on future employment operations plan and current job market. Based on discussion held of current job market and multiple job openings industry wide, commission and GM Brooks think it best to obtain a new compensation study, which will also help with succession planning. Previous compensation study based on market results from July 2021, implemented January 2022. To be progressive, commissioners would like to have compensation study completed/reviewed every two years. On motion by Siebers, seconded by Thurmer and unanimously carried, to move forward with a one-time only employment compensation study not to exceed \$15,000.

Discussion held regarding July meeting. Commission agreement, no July commission meeting unless time sensitive agenda items arise. In event of no agenda items, next commission meeting will be August 14, 2023.

Discussion held regarding General Manager Brooks' annual performance review. GM Brooks provided an update on previous and upcoming goals. Commission requested moving forward a working document of goals/projects to establish a record, and then receive quarterly updates on progress of goals. In June of each year, the commission will review the documents and results for annual performance review of GM Brooks. Motion by Westphal, seconded by Siebers and unanimously carried, commission consensus of positive performance review for past year of General Manager Brooks.

On motion by Kunz, seconded by Homan and unanimously carried, meeting adjourned at 6:09 p.m.

The next regular commission meeting is scheduled on August 14, 2023, at 4:00 p.m.

Jen Benson
Office & Customer Service Supervisor



MINUTES
CITY OF WAUPUN CDA SPECIAL MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, June 14, 2023 at 8:00 AM

Meeting called to order at 8 a.m. by Chairperson, Mayor Bishop.

Roll Call taken. Present: Sue Vandeberg, Jill Vanderkin, Cassandra VerHage, Gary DeJager, Mayor Bishop, Derek Drews; Absent and excused: Bobbi Jo Kunz. Also Present: Administrator Schlieve.

Administrator Schlieve explains that the CDA currently holds an agreement on Whispering Oaks Apartments located at 450 E Franklin St. The agreement allows the City to special assess the difference between a guaranteed tax valuation of \$2M and the present value through 2025. The property is being sold. Per the terms of the existing agreement, the CDA must approve the sale. A document that authorizes the sale on behalf of the CDA and requires assignment of the remainder of the original developer's agreement to the new property owner is included for review. Staff recommends approval of the sale contingent on assignment of the original developer agreement terms to the new owners. Motion DeJager, second Vandeberg to approve the sale transfer of Whispering Oaks Apartments, located at 450 E Franklin St to Jason Tracy, Sole Member, W4728 Hogsback Rd, Juneau, WI 53039, contingent on the assignment of the current Developer Agreement terms to Jason Tracy upon property transfer.

Motion Drews, second Vandeberg to adjourn the meeting. Carried unanimously. Meeting adjourned at 8:05 a.m.

**Minutes of the Waupun Public Library Board Meeting
Wednesday, June 21, 2023**

The Waupun Public Library Board meeting was called to order by Bev Martens, President, at 4:30 p.m. on Wednesday, June 21, 2023. Present were, Siebers, Schultz, Rohrer, Garcia, and Jaeger. Sullivan and Hintze present via Zoom. Gehl absent. Beer arrived later with meeting in progress.

ARTICLE I: Motion by Siebers, supported by Schultz, to accept the minutes of May 17, 2023 meeting as written. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 56,532 items through the end of May, up 13.9%.
- b. 22,204 people visited the library through the end of May, up 34%.
- c. Program attendance up 156.9%
- d. Meeting room use up 216.3%

ARTICLE IV: Budget. Reviewed current budget with no concerns noted.

ARTICLE V:

- a. Motion by Rohrer, supported by Schultz, to pay May 2023 bills. Motion carried 6-0 on roll call.

ARTICLE VI: Evaluation Committee Report will be presented in Closed Session.

ARTICLE VII: Librarians' Report.

- a. Registration for the Summer Reading Program started June 5th. On June 8th staff joined a Kick-off Party with Waupun Parks and Rec at West End Park.
- b. There has been a great deal of shifting of materials in order to make room for additions to library inventory.
 1. Adult audiobooks to 2nd floor.
 2. Adult DVDs and Juvenile DVDs to area where audiobooks were located.
 3. Wonderbooks to where Juvenile DVDs were located.
- c. The library received a grant of \$5,000 from the Nelson G. and Vera C. Hicks Charitable Foundation. These funds are used for the annual Summer Reading Program and to enhance the youth area of our library.
- d. Upcoming Business Programs:
 1. Fox Computer and Networking/June 27 @ 6:00pm
 2. Panel discussion with SIA Insurance, Baymont by Wyndham, Waupun Food Pantry and Imagine That! Art Studio/ July 18, @6:00pm

e. Thirty three people attended both Carol Shirk's Container Gardening program, and the History of Horicon Marsh program.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

a. Schultz and Siebers were appointed to the Budget Committee.

b. Donation and Gifts Policy was reviewed with no action required.

c. Motion by Siebers, supported by Rohrer, to adjourn into Closed Session under 19.85 (1) (c) of the Wisconsin Statutes for: (c) Considering employment, promotion, compensation of performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried unanimously.

d. Motion by Martens, supported by Hintze, to reconvene into Open Session under Section 19.85 (2) of the Wisconsin Statutes. Motion carried unanimously.

e. Motion by Siebers, supported by Sullivan, to accept Jaeger's 2023 Goals as presented. Motion carried unanimously.

f. Motion by Schultz, supported by Hintze, to accept Jaeger's 2022 Evaluation as presented, which makes him eligible for the 2023 mid-year step increase. Motion carried unanimously. The Board is grateful to Bret for the time and effort invested in keeping Waupun Public Library going strong.

ARTICLE X: Motion by Siebers, supported by Rohrer, to adjourn at 5:00 p.m. Motion carried.

*Next tentative meeting: Wednesday, July 19, 2023 at 4:30 p.m.

SANDRA ROHRER Secretary
SR/bkj

Waupun Police Department Update – June Report

Training:

Lieutenant Williams successfully completed Vehicle Contact Instructor Training. Officer Dumke attended the School Resource Officer Conference. Officer Hague attended De-escalation and Communication Training. Officer Halverson attended K9 Training.

The annual Wisconsin Training and Standards training roster verification was completed and submitted for audit of compliance.

Events/Reports:

Waupun Bike Rodeo
Waupun PD K9 Brat Fry

Staffing/Hiring Process:

Officer Adam Schnell successfully passed field training and is on solo patrol. Officer Aaron Gile resigned due to his fiancé receiving a job opportunity in Minnesota. He served the city of Waupun honorably since October 2021.

Our current staff level is 16 sworn personnel and 2 non-sworn personnel. We are currently hiring for 2 officer positions.

Briefs:

Calls for Service: 1107
Traffic Stops: 187
Arrests: 13

Code Enforcement	Warnings	Citations
January	10	5
February	10	6
March	5	10
April	8	1
May	19	2
June	11	1

Complaints:

On 6/2/23 at approximately 8:36pm, police responded to a residence on Rock Ave for a warrant pick up. Police took a 47 year old man into custody on a Fond du Lac County Failure to Appear warrant and a Dodge County Failure to Appear warrant. The man was turned over to a Fond du Lac County Deputy for transport.

On 6/3/23 at approximately 1:37am, police responded to 500 block on Wilcox St for a vehicle versus utility pole crash. Minor injuries were reported and a 51 year old man was transported to a local hospital.

On 6/3/23 at approximately 11:59am, police responded to W Main St at N West St for a 2 vehicle crash with road blockage. A 50 year old woman was cited for Inattentive Driving.

On 6/3/23 at approximately 1:44pm, police conducted a traffic stop in the 500 block of E Main St. A 31 year old man was cited for Operating After Revocation 4th Offense and Operating w/out Insurance.

On 6/3/23 at approximately 4:38pm, police conducted a traffic stop on Commercial St at Taylor St. An 18 year old man was cited for Operating After Suspension, Failure to Obey Sign, and Failure to Fasten Seatbelt.

On 6/4/23 at approximately 6:00pm, police conducted a traffic stop on Hwy 49 at Hwy 151. A 17 year old juvenile was cited for Operating w/out A Valid Driver's License.

On 6/5/23 at approximately 3:09am, police responded to a business on Gateway Dr for a report of a physical disturbance. A 42 year old woman was taken into custody on charges of Recklessly Endangering Safety, battery, and Disorderly Conduct. The woman was transported to the Fond du Lac County Jail.

On 6/7/23 at approximately 10:09am, police responded to a business on W Main St for a theft of alcohol and trespassing complaint. A 33 year old man was cited for retail theft and trespassing.

On 6/7/23 at approximately 11:13pm, police conducted a traffic stop on E Main St at Fond du Lac St. A 27 year old man was cited for Operating w/out a Valid Driver's License.

On 6/9/23 at approximately 9:57pm, police conducted a traffic stop on W Brown St at S Harris Ave. A 33 year old man was cited for Operating w/out a Valid Driver's License.

On 6/10/23 at approximately 8:19pm, police conducted a traffic stop in the 900 block of W Main St. A 27 year old man was cited for Operating w/out a Valid Driver's License.

On 6/12/23 at approximately 10:11am, police responded to a residence on Rock River Ave for a report of harassment. The victim advised she wished the suspect no longer contact her. Police made contact with a 23 year old man and informed him any further contact could result in citations or charges.

On 6/14/23 at approximately 1:37am, police conducted a traffic stop on Beaver Dam St at Hazel St. A 21 year old woman was cited for Operating w/out a Valid Driver's License.

On 6/14/23 at approximately 3:52pm, police responded to a residence on Fond du Lac St for a report of damage to property. The complaint is under investigation.

On 6/14/23 at approximately 10:41pm, police conducted a traffic stop in the 400 block of N Madison St. A 21 year old woman was cited for Operating w/out a Valid Driver's License.

On 6/16/23 at approximately 7:33pm, police responded to the 700 hundred block of W Lincoln St for a theft of credit card complaint. The victim advised his credit card was stolen from his vehicle and a fraudulent charge was on it. The complaint is under investigation.

On 6/17/23 at approximately 1:13am, police conducted a subject stop on Fond du Lac St at N Watertown St. A 23 year old man was taken into custody on an arrest warrant through Winnebago County. The man was transported to the Fond du Lac County Jail.

On 6/17/23 at approximately 2:18pm, police responded to a traffic crash on Fond du Lac St at E Spring St. A state crash report was completed and no injuries were reported. A 17 year old was female was cited for Operating w/out a Valid Driver's License. A 39 year old man was cited for Allowing an Unlicensed Driver to Operate a Motor Vehicle.

On 6/17/23 at approximately 2:47pm, police responded to the 800 block of E Lincoln St for a theft report of cash and a debit card taken from inside a vehicle. The complaint is under investigation.

6/18/23 at approximately 3:33am, police conducted a traffic stop on S Watertown St at E Main St. A 33 year old man was cited for Operating After Suspension.

On 6/19/23 at approximately 6:32pm, police responded to a business in the 1700 block of Shaler Dr for a report of damage to property. The victim advised a 39 year old woman damaged his camper and also stole trailer hitches. The woman was no longer on scene and the complaint is under investigation.

On 6/21/23 at approximately 6:24pm, police responded to a residence on Visser Ave for a report of a Restraining Order Violation. Police later took a 40 year old woman into custody for the violation. The woman was transported to the Dodge County Jail.

On 6/23/23 at approximately 10:27pm, police responded to a residence on Fox lake Rd for a report of an overdose. A 25 year old man was transported to a local hospital. A Felony Bail Jumping is being referred to the Dodge County DA's Office against the man.

On 6/24/23 at approximately 7:35pm, police responded to a residence on Flyway Dr for a report of a physical disturbance. A 33 year old man was taken into custody on a Probation Hold and charges of Disorderly Conduct and Battery. The man was transported to the Dodge County Jail.

On 6/25/23 at approximately 1:24pm, police responded to a residence on Walker St for a report of a physical disturbance. A 17 year old male was taken into custody on a charge of Disorderly Conduct and he was transported to the Dodge County Jail.

On 6/26/23 at approximately 1:10am, police conducted a traffic stop on Beaver Dam at W Brown St. A 28 year old man was cited for a charge of Operating After Revocation.



Waupun Police Department Total Call Report



From: June 01, 2023 To: June 30, 2023

Agency	Incident Type	Total Incidents	WP	FOUND PROPERTY	7
WP	911 CHECK	95		FRAUD COMPLAINT	4
	ABANDONED VEHICLE	3		FUNERAL ESCORT	3
	ACCIDENT	6		GAS DRIVE OFF	1
	ACCIDENT W/BLOCKAGE	2		HARASSMENT	12
	ACCIDENT W/INJURY	4		HIT AND RUN	1
	AMBULANCE	84		INFORMATION TO DOCUMENT	5
	ANIMAL BITE	1		INTOXICATED DRIVER	3
	ANIMAL COMPLAINT	15		INTRUSION ALARM	6
	ASSIST AGENCY	17		JUVENILE PROBLEM	3
	ASSIST CITIZEN	37		LOITERING	1
	ASSIST MOTORIST	2		LOST ANIMAL LOCATED	1
	ATTEMPT TO LOCATE	6		MISSING JUVENILE	1
	BUILDING CHECK	45		NEIGHBOR DISPUTE	2
	CHECK WELFARE	22		NEIGHBORHOOD POLICING	1
	CHILD CUSTODY	2		NOTIFY MED EXAMINER	1
	CIVIL PROBLEM	5		OFFICER STANDBY	1
	DEPARTMENT K9 DOG	2		OPEN DOOR	3
	DIRECTED AREA PATROL	212		ORDINANCE VIOLATION	13
	DISABLED VEHICLE	1		PAPER SERVICE	1
	DISORDERLY CONDUCT	4		PARKING ENFORCEMENT	13
	DOMESTIC	3		PATROL ASSIST FIRE	6
	EXTRA PATROL	60		PRISONER TRANSPORT	1
	FIGHT	1		RAILROAD COMPLAINT	5
	FIREWORKS COMPLAINT	2		RECKLESS DRIVER	9
	FOLLOW UP	40		REPOSSESSION	1
	FOOT PATROL	25			
	FOUND ANIMAL	4			



Waupun Police Department Total Call Report



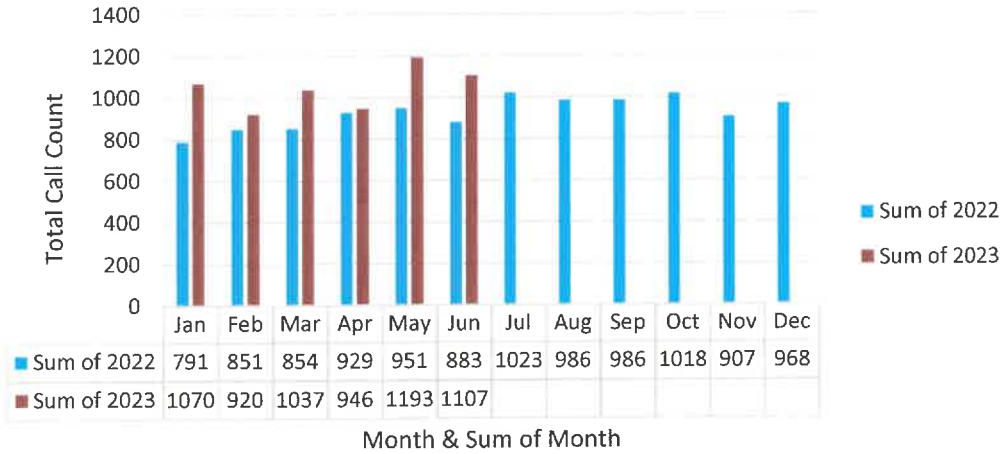
From: June 01, 2023 To: June 30, 2023

WP	RESTRAINING ORDER VIOLATION	3
	RUNAWAY	2
	SCAM COMPLAINT	3
	SEXUAL ASSAULT	1
	SPECIAL ASSIGNMENT	15
	SUBJECT STOP	6
	SUSPICIOUS ACTIVITY	17
	SUSPICIOUS VEHICLE	12
	TAVERN CHECK	24
	THEFT	8
	THREATS COMPLAINT	2
	TRAFFIC COMPLAINT	3
	TRAFFIC ENFORCEMENT	4
	TRAFFIC PROBLEM	1
	TRAFFIC STOP	187
	TRESPASSING	2
	UNDERAGE POSSESSION	1
	VANDALISM	6
	VEHICLE LOCKOUT	1
	WARRANT	2
	WRONG WAY DRIVER	2
	Total	1107
Total		1107

June 2023

Monthly Call Volume Report

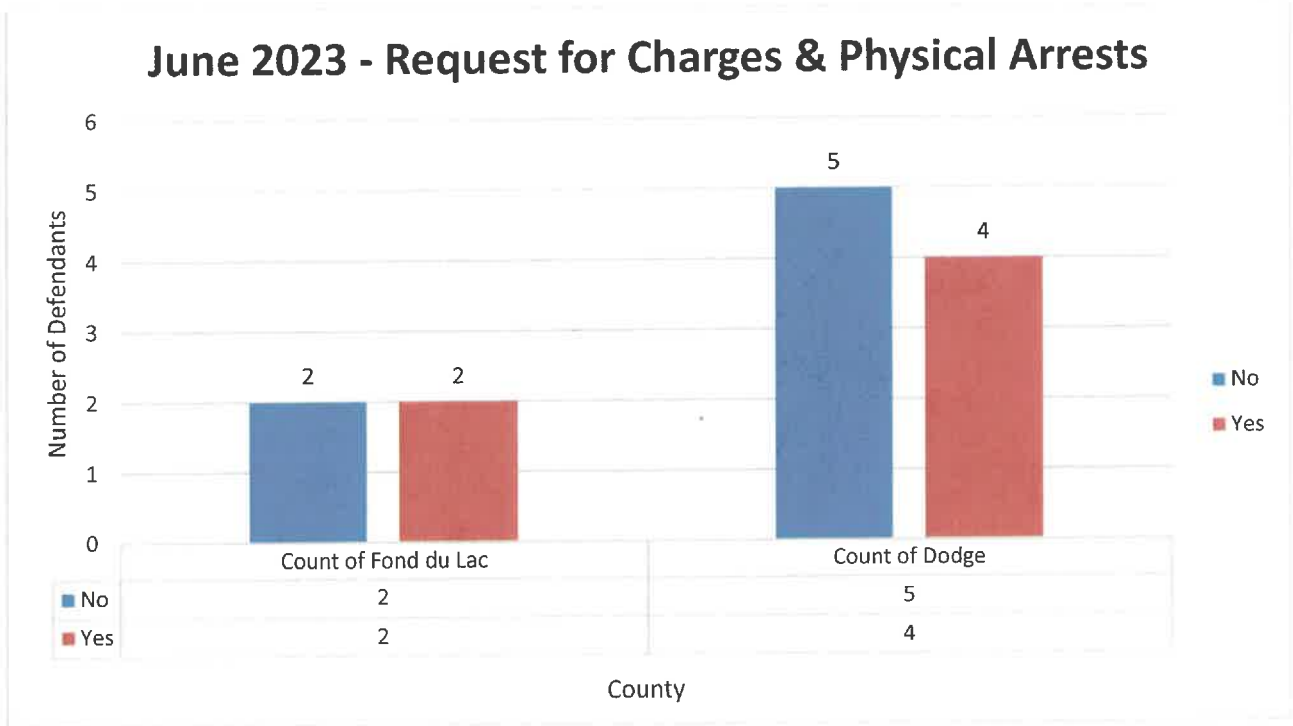
Monthly Call Volume 2022 - 2023



Call Volume Monthly 2022 - 2023			
Month	2022	2023	Percent Difference
January	791	1070	26.1%
February	851	920	8.1%
March	854	1037	21.4%
April	929	946	1.8%
May	951	1193	25.4%
June	883	1107	25.4%
July	1023		
August	986		
September	986		
October	1018		
November	907		
December	968		
Grand Total:	11,147	6,273	

June 2023

Request for Charges & Physical Arrest Report



WAUPUN POLICE DEPARTMENT

Monthly City Council Report

Dispatch Summary From 1/1/2022 To 1/18/2022

16 E. Main St.
Waupun, WI 53963
(920) 324-7911

Total Number of Calls for this reporting period: 459

72 HOUR DETENTION	2	SUBJECT STOP	2
911 CHECK	6	SUSP ACTIVITY	5
911 MISDIAL	1	SUSP PERSON	3
ABANDONED VEHICLE	2	SUSPICIOUS VEHICLE	3
ACCIDENT	6	THREAT COMPLAINT	3
ACCIDENT W/BLOCKAGE	1	TRAFFIC ENFORC DAP	5
ACCIDENT/INJURIES	1	TRAFFIC PROBLEM	3
ALARM TEST	2	TRAFFIC STOP	60
ANIMAL COMPLAINT	2	TRUANCY	1
ASSIST CITIZEN	17	UNDERAGE POSSESSION	1
ASSIST MOTORIST	3	VANDALISM	1
ASSIST OTHER AGENCY	6	WARRANT	1
ATTEMPT TO LOCATE	4	WATER UTILITY	1
ATV COMPLAINT	1	WAUPUN ORDINANCE	4
BATTERY	1		
BUILDING CHECK	9		
CAR FIRE	1		
CAR VS DEER	1		
CHECK WELFARE	15		
CIVIL PROBLEM	2		
CLICK IT GRANT	1		
COUNTY AMBULANCE	40		
DIRECTED AREA PATROL	101		
DISORDERLY CONDUCT	3		
DOMESTIC DISPUTE	2		
DRUGS/NARCOTICS	1		
ESCORT	1		
EXTRA PATROL	43		
FIRE ALARM	5		
FOLLOW UP	17		
FOOT PATROL	2		
FOUND PROPERTY	3		
FUEL ASSISTANCE	1		
GAS LEAK	1		
HARASSMENT	1		
HIT AND RUN	1		
HOUSE WATCH REQUEST	22		
INFO TO DOCUMENT	1		
INFORMATION	4		
INTRUSION ALARM	3		
JUVENILE PROBLEM	4		
LOITERING	5		
OCCUPIED DISABLED	1		
OFFICER STAND BY	2		
PAPER SERVICE	2		
PARKING ENFORCEMENT	5		
PHONE CO-TESTING	4		
RECKLESS DRIVER	3		
REPOSSESSED PROPERTY	1		
SCAM	2		
SEXUAL ASSAULT	1		

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Waupun Police Department Total Call Report



From: January 18, 2022 To: June 30, 2022

Agency	Incident Type	Total Incidents	WP		
WP	911 CHECK	194		CRIMES WITH CHILDREN	1
	ABANDONED VEHICLE	23		DEPARTMENT K9 DOG	2
	ACCIDENT	43		DIRECTED AREA PATROL	882
	ACCIDENT W/BLOCKAGE	8		DISABLED VEHICLE	9
	ACCIDENT W/INJURY	14		DISORDERLY CONDUCT	41
	ALARM TEST	21		DOMESTIC	41
	AMBULANCE	277		DRUG RECOGNITION EXPERT	1
	ANIMAL ABUSE	2		DRUGS/NARCOTICS	12
	ANIMAL BITE	2		EXTRA PATROL	430
	ANIMAL COMPLAINT	51		FIGHT	1
	ANNOYING PHONE CALLS	1		FIREWORKS COMPLAINT	3
	ASSIST AGENCY	80		FOLLOW UP	286
	ASSIST CITIZEN	157		FOOT PATROL	62
	ASSIST MOTORIST	14		FOOT PURSUIT	2
	ATTEMPT TO LOCATE	16		FOUND ANIMAL	19
	AUTO THEFT	4		FOUND ANIMAL CLAIMED	3
	BATTERY	2		FOUND JUVENILE	3
	BUILDING CHECK	211		FOUND PROPERTY	26
	BURGLARY	2		FRAUD COMPLAINT	14
	CAR IN DITCH	1		FUNERAL ESCORT	22
	CARCASS IN ROADWAY	1		GAS DRIVE OFF	9
	CHECK WELFARE	140		HARASSMENT	18
	CHILD ABUSE/NEGLECT	6		HIT AND RUN	22
	CHILD CUSTODY	7		HOUSE WATCH REQUEST	58
	CIVIL PROBLEM	20		INFORMATION TO DOCUMENT	48
	COMPLIANCE CHECK	1			
	COURT ORDER VIOLATION	8			



Waupun Police Department Total Call Report



From: January 18, 2022 To: June 30, 2022

WP	INMATE PROGRAM CHECK	1	WP	PROBATION HOLD VIOLATION	1
	INTOXICATED DRIVER	5		RAILROAD COMPLAINT	2
	INTOXICATED SUBJECT	9		RECKLESS DRIVER	24
	INTRUSION ALARM	29		REPOSSESSION	7
	JUVENILE PROBLEM	35		RESTRAINING ORDER VIOLATION	1
	LEWD/LACIVIOUS	1		RUNAWAY	8
	LITTERING	1		SCAM COMPLAINT	14
	LOITERING	14		SEARCH WARRANT	1
	LOST ANIMAL	5		SEXUAL ASSAULT	10
	LOST ANIMAL LOCATED	9		SHOPLIFTER	1
	LOST PROPERTY	11		SPECIAL ASSIGNMENT	64
	MINI DIRT/BIKE COMPLAINT	3		SUBJECT STOP	25
	MISSING ADULT	2		SUBJECT WITH A WEAPON	2
	NEIGHBOR DISPUTE	13		SUBJECT WITH GUN	1
	NEIGHBORHOOD POLICING	7		SUSPICIOUS ACTIVITY	110
	NOISE COMPLAINT	21		SUSPICIOUS VEHICLE	71
	NOTIFY MED EXAMINER	4		TAVERN CHECK	24
	OCCUPIED DISABLED	8		THEFT	22
	OFFICER STANDBY	21		THREATS COMPLAINT	12
	OPEN DOOR	5		TRAFFIC COMPLAINT	1
	ORDINANCE VIOLATION	26		TRAFFIC ENFORCEMENT	7
	PAPER SERVICE	11		TRAFFIC PROBLEM	35
	PARKING ENFORCEMENT	138		TRAFFIC STOP	531
	PATROL ASSIST FIRE	36		TRESPASSING	7
	PORNOGRAPHY	2		TRUANCY	8
	PRISONER TRANSPORT	4		UNDERAGE POSSESSION	6



Waupun Police Department Total Call Report



From: January 18, 2022 To: June 30, 2022

WP	VANDALISM	26
	VEHICLE LOCKOUT	5
	WARRANT	14
	WARRANT OTHER AGENCY	9
	WATER UTILITY	2
	WEATHER RELATED INFO	5
	WRONG WAY DRIVER	2
	Total	4800
Total		4800

+ 459 (TIBURON)

5259



Waupun Police Department Total Call Report



From: January 01, 2023 To: June 30, 2023

Agency	Incident Type	Total Incidents	WP	Incident Type	Total Incidents
WP	911 CHECK	454		CHILD LET AT SCHOOL	1
	911 MISDIAL	5		CIVIL PROBLEM	24
	ABANDONED VEHICLE	9		COURT ORDER VIOLATION	4
	ABUSE/NEGLECT	1		DEPARTMENT K9 DOG	10
	ACCIDENT	46		DIRECTED AREA PATROL	1264
	ACCIDENT W/BLOCKAGE	5		DISABLED VEHICLE	9
	ACCIDENT W/INJURY	8		DISORDERLY CONDUCT	42
	AMBULANCE	366		DOMESTIC	36
	ANIMAL ABUSE	2		DRUGS/NARCOTICS	16
	ANIMAL BITE	5		ESCORT	1
	ANIMAL COMPLAINT	52		EXTRA PATROL	449
	ANNOYING PHONE CALLS	1		FIGHT	2
	ASSIST AGENCY	99		FIREWORKS COMPLAINT	3
	ASSIST CITIZEN	180		FOLLOW UP	261
	ASSIST MOTORIST	24		FOOT PATROL	82
	ATTEMPT TO LOCATE	23		FOUND ANIMAL	22
	ATV COMPLAINT	3		FOUND ANIMAL CLAIMED	1
	ATV UTV TRAFFIC	2		FOUND JUVENILE	1
	AUTO THEFT	4		FOUND PROPERTY	31
	BATTERY	3		FRAUD COMPLAINT	16
	BIKE STOP	1		FUNERAL ESCORT	27
	BUILDING CHECK	226		GAS DRIVE OFF	9
	BURGLARY	2		HARASSMENT	25
	CAR IN DITCH	5		HIT AND RUN	14
	CARCASS IN ROADWAY	1		HOUSE WATCH REQUEST	5
	CHECK WELFARE	164		INFORMATION TO DOCUMENT	43
	CHILD ABUSE/NEGLECT	4			
	CHILD CUSTODY	16			



Waupun Police Department Total Call Report



From: January 01, 2023 To: June 30, 2023

WP	INTOXICATED DRIVER	8	WP	RAILROAD COMPLAINT	7
	INTOXICATED SUBJECT	6		RECKLESS DRIVER	28
	INTRUSION ALARM	31		REPOSSESSION	16
	JUVENILE PROBLEM	43		RESTRAINING ORDER VIOLATION	4
	LEWD/LACIVIOUS	1		RUNAWAY	14
	LOITERING	4		SCAM COMPLAINT	16
	LOST ANIMAL	8		SCHOOL BUS COMPLAINT	1
	LOST ANIMAL LOCATED	8		SEARCH WARRANT	1
	LOST PROPERTY	9		SEXUAL ASSAULT	5
	MINI DIRT/BIKE COMPLAINT	1		SHOPLIFTER	2
	MISSING ADULT	5		SPECIAL ASSIGNMENT	106
	MISSING JUVENILE	3		STALKING COMPLAINT	1
	NEIGHBOR DISPUTE	13		SUBJECT STOP	32
	NEIGHBORHOOD POLICING	5		SUBJECT WITH A WEAPON	4
	NOISE COMPLAINT	15		SUBJECT WITH GUN	1
	NOTIFY MED EXAMINER	7		SUSPICIOUS ACTIVITY	86
	OCCUPIED DISABLED	4		SUSPICIOUS VEHICLE	87
	OFFICER STANDBY	25		TAVERN CHECK	48
	OPEN DOOR	8		THEFT	25
	ORDINANCE VIOLATION	80		THREATS COMPLAINT	15
	PAPER SERVICE	3		TRAFFIC COMPLAINT	3
	PARKING ENFORCEMENT	101		TRAFFIC ENFORCEMENT	8
	PATROL ASSIST FIRE	50		TRAFFIC PROBLEM	31
	PORNOGRAPHY	1		TRAFFIC STOP	1103
	PRISONER TRANSPORT	4		TRESPASSING	14
	PROBATION HOLD VIOLATION	1		TRUANCY	7



Waupun Police Department Total Call Report



From: January 01, 2023 To: June 30, 2023

WP	UNDERAGE POSSESSION	3
	VANDALISM	21
	VEHICLE LOCKOUT	4
	WARRANT	10
	WARRANT OTHER AGENCY	13
	WEATHER RELATED INFO	1
	WRONG WAY DRIVER	3
	Total	6273
Total		6273



Waupun Fire Department

16 E. Main Street Waupun, WI 53963

Non-emergency Number: 920-324-7910

B.J. DeMaa, Chief
bjdema@waupunpd.org

Monthly Report

Date: July 5, 2023
 To: Mayor, Council, City Administrator, and PFC
 From: Fire Chief, B.J. DeMaa
 Re: June report

Fire Calls:

There were fourteen (14) fire & rescue calls in the month of June for a total of eighty (80) year-to-date. EMRs ran a total of seventy (70) medical calls in the month of June for a total of three hundred thirty (330) year-to-date.

Average Fire Personnel Response (excluding mutual aid & shift calls):		
	Avg # of Responders	% of Total Department
4A – 8P	8.8	33%
8P – 4A	10.0	37%

* Current roster is 26 members.

** National Institute of Standards and Technology (NIST) recommends no less than 18 firefighters for offensive fire attack at structure fire.

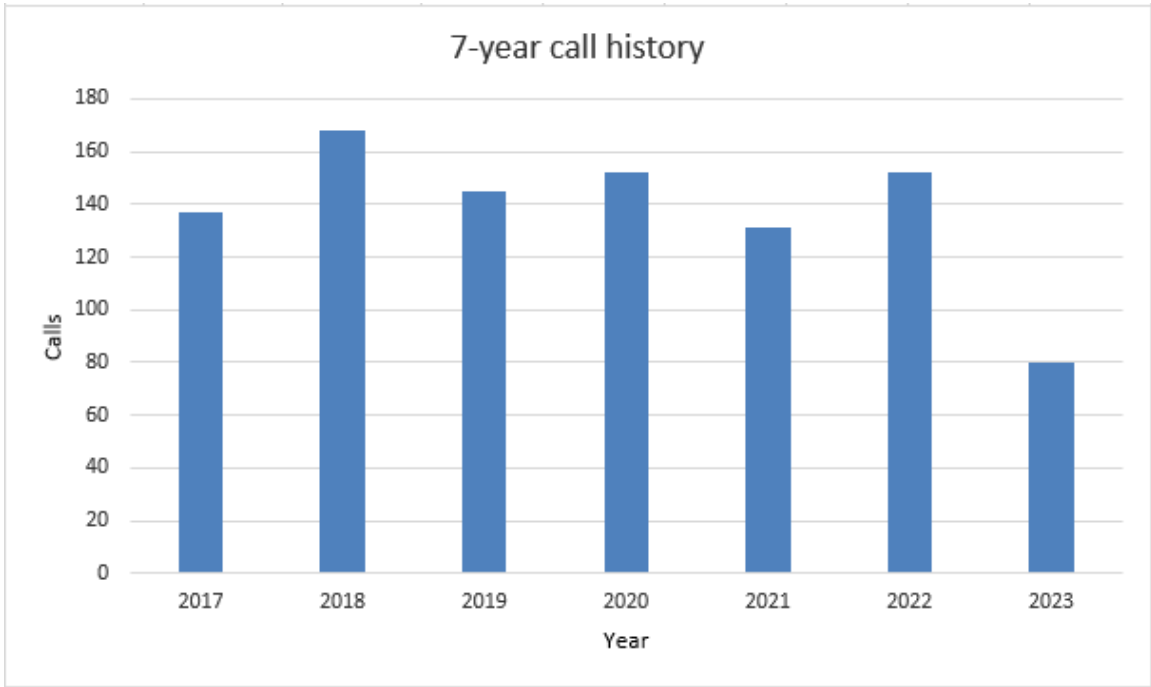
RED = below recommended industry best practices

GREEN = meets industry best practices

Average Fire Personnel Response (excluding mutual aid & shift calls) YTD:												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
4A – 8P	9.0	8.7	10.8	9.7	9.0	8.8						
8P – 4A	9.0	8.0	8.3	9.3	7.0	10.0						

Notes:

- 3 mutual aid calls for the month (Beaver Dam, Ripon, Knowles)
- Staffing:
 - o FFs: 27 (can go up to 33); pre-employment in process (2 candidates)
 - o EMRs: 9 (can go up to 15); pre-employment in process (3 candidates)
- Response numbers suggest staffing is a 24/7 issue.



EMR Call Summary:

Emergency Medical Responder Calls YTD:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
48	45	45	48	74	70							330

Notes:

- **Total calls EMRs first on scene – 28 (38%)**
- **Avg. arrival time before contracted service – 1.4 minutes (does not include mutual aid calls)**
- **Mutual aid requests by Lifestar – 0**
- **Shift calls – 37 (51%)**
- **Calls not covered by EMRs for the month – 3**

2023 Fire Department Strategic Initiatives Update:

#1 – Implement grant programs to strengthen ambulance response:	
Healthcare Infrastructure Grant progress	In progress
EMS Flex Grant progress	In progress

#2 – Complete staffing study for fire and EMR to form recommendations for sustainable emergency response model:	
Work with contractor on study	Working on compiling information needed for study

#3 – Command Staff restructuring to balance call response and workload:	
Work with existing staff on structure	
Post vacancies	
Fill vacancies and train	

#4 – Determine need for public safety referendum and timing:	
Dependent on staffing study and other inputs	See Initiative #2

#5 – Conclude fire consolidation discussions with townships and define long-term strategy for cost containment by Q1 of 2022:	
Set meeting with townships	On hold – staff capacity
Discuss long-term strategies	On hold – staff capacity

#6 – Establish baseline schedule and process for Lexipol policy implementation:	
Put together schedule for policy edits	
Put together schedule for policy releases	

#7 – Integrate EMI AAR into overall Emergency Response Plan (Emergency Mgmt.):	
Resolve and implement identified gaps in program	

Legend:
On track to meet deadline or already completed.
Project is trending behind schedule.
Project will not meet established timeline or no work completed.



A G E N D A
CITY OF WAUPUN LIBRARY BOARD MEETING
Waupun Public Library – 123 S. Forest Street,
Waupun WI
Wednesday, June 21, 2023 at 4:30 PM

The Waupun Public Library Board of Trustees will meet at 4:30 p.m. on June 21, 2023, in the Carnegie Room. The public may attend in person or access the meeting online or by phone. Instructions are provided below:

1. Join Zoom Meeting:

<https://us02web.zoom.us/j/84050961742>

2. By phone:

1-312-626-6799

Meeting ID: 840 5096 1742

CALL TO ORDER

MINUTES FROM PREVIOUS MEETINGS

1. May minutes

PERSONS WISHING TO ADDRESS THE LIBRARY BOARD

No Public Participation after this point.

MONTHLY STATISTICS

2. May statistics

BUDGET SUMMARY

3. May budget report

CONSIDERATION OF BILLS FOR PAYMENT

4. June bills

COMMITTEE REPORTS

5. Evaluation Committee

LIBRARIAN'S REPORT

6. Librarians report

OLD BUSINESS

NEW BUSINESS

7. Appoint Budget Committee
8. Donations and Gifts Policy review

CLOSED/OPEN SESSION

The Waupun Library Board will adjourn into closed session under Section 19.85 (1)(c) of the WI Statutes for:

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The Waupun Library Board will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

FUTURE MEETINGS AND GATHERING INVOLVING THE LIBRARY BOARD

9. Tentative next meeting: Wednesday, July 19, 2023, at 4:30 p.m.

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

RECREATION DEPARTMENT	MONTHLY REPORT TO COMMON COUNCIL July 11, 2023	
Activity/Project	Status	Notes/Other
Senior Center Attendance – June	1,188 participants signed in Average daily attendance - 54 participants	Open 22 days. Rachel was on vacation June 16-23 with no fitness classes or special activities at the Senior Center.
Senior Center Rentals – June	4 rentals	0 rentals in June 2022
Senior Center Meals – June	Serving Monday – Wednesday 48 Indoor Dining Meals Serving Monday – Friday 310 Mobile Meals	Average daily attendance indoor dining – 2 meals Average daily attendance mobile meals – 14 meals
Senior Center Special Activities/Events – June	Friday Senior Swim at Aquatic Center June 29 – Yoga in the Park	29 participants
Upcoming Senior Center Special Activities/Events	<ul style="list-style-type: none"> • July 11 – SSM Health Brain Games • July 19 – Craft Club Rock Painting for Park Program Rock Scavenger Hunt • July 25 – Lunch & Learn about Assisted Living from Prairie Ridge Assisted Living • July 25 - Buddy Bingo in the Park with Park Program 	
Park Program - June	Registered Participants June 8 – Summer Kick-Off Party June 15 – Bike Rodeo June 30 – Fishing Tournament	236 participants ~400 participants 42 participants, Sponsored by Waupun Kiwanis Club, Waupun Police Department 41 participants, Sponsored by Holliday Food & Sport, Culver’s and Pizza Ranch
Upcoming Park Program Special Activities/Events	<ul style="list-style-type: none"> • July Storybook Walk at Pine Street Park • July Park Passport • July 11 – Ice Cream Social at West End Park • July 14 – Fieldtrip to Canoe, Kayak and Paddleboard on Beaver Dam Lake • July 18 – Carnival Games at Harris Mill Park • July 25 - July 25 - Buddy Bingo in the Park with Senior Center at Harris Mill Park • July 28 - Rock Scavenger Hunt at Pine Street Park 	All month long All month long Sponsored by Culver’s

Aquatic Center - June	<ul style="list-style-type: none"> • All staffed trained in Dementia Friendly • Approaching 3,000 followers on Facebook • Mock Drill on June 26 • Water Aerobics Added to Monday Evenings • 188 Candace Wojahn Start Out Safe Water Program Participants • June Attendance – 6,024 • 195 Season Passes Sold (14 Individual) 	<p>Closed 2 days due to weather 116 passes sold onsite 79 passes sold online</p>
Park Rentals - June	Dodge Park – 4 rentals Harris Mill Park – 2 rentals McCune Park – 1 rental West End Park – 4 rental Wilcox Park – 1 rental	3 rentals in June 2022 4 rentals in June 2022 2 rentals in June 2022 5 rentals in June 2022 1 rental in June 2022

DATE: July 12th, 2023			
Project	Status		Other
Safety Building roof	We are scheduled for the week of July 24 th . The work should take about one week to complete.		
Wilson Dr. and Shaler Dr. Street construction	Water and sewer are complete. They are just finishing up storm sewer work. Crews should be starting with the roadway portion in the next couple weeks. We still have not received communication back from the DOT on the HWY 26 roadway portion. We have emailed and called multiple times.		
Storm Sewer Compliance	Pond inspections this month along with outfall inspections. We have started to receive private pond inspections.		
Property west of Rosewood	We will begin cleaning this property up. We will start with tree work and removing the pile of fill. The previous owner has until the end of July to take anything from the shed. After that we will start on that.		
5 year plans	Working on updating the city 5 year capital and equipment plans		
Dodge Park	The swing set was in need of replacing. The Lions have donated the funds to purchase this along with new woodchips. The new swing set has been picked up and will be installed in the near future.		
Code enforcement	We sent out the remaining Ash tree list to property owners. These are the trees that could fall on the sidewalk or roadway.		
Staff projects	Shooting range is ready for blacktop Budgeting for 2024 Updating storm sewer maps Mow ditches and other city property		
Bayberry Lane	Concrete work and landscape are complete. Blacktop is scheduled for the middle of July		



AGENDA SUMMARY SHEET

MEETING DATE: 6/27/2023

TITLE: MONTHLY FINANCIALS

AGENDA SECTION: ACTION

PRESENTER: Casey Langenfeld, Finance
Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

SUMMARY:

STAFF RECOMMENDATION: Request action accept the financials and to move them to the Common Council Consent Agenda.

ATTACHMENTS:

May 31, 2023 Monthly Financials

RECOMMENDED MOTION:

Motion to approve accept and to move the monthly financials to the Common Council.



**MONTHLY FINANCIAL REPORT
2023**

January

Revenues	Expenses
\$22,215 - Library Board approved to move 2022 surplus from Library Fund to the Capital Project fund in 2023.	

February

Revenues	Expenses
\$55,389 Municipal Services Payment	
\$4,103 Parking Violation Revenue	
\$20,666 Interest Income	

March

Revenues	Expenses
\$30,819 Fond du Lac County Sales & Use Tax	\$175,192 Payment for Land Purchase
\$15,365 DOA Law Enforcement Agency Grant (Fund 220)	\$105,797 Payment to Stone & Suede from WEDC Grant
\$199,548 & \$22,215 year end transfers from GF and Library to Capital (Fund 400)	
\$210,452 transfer from GF to Bus Park (Fund 404) pay remaining loan payment to utilities	
\$134,200 WEDC CDI Grant Payment (Fund 405)	
\$80,000 assigned funds transfer in for Ambulance (Fund 410)	
\$16,956.14 DOT FED Grant (Fund 501)	

April

Revenues	Expenses

May

Revenues	Expenses
\$1,000 (Fund 100) Donation Economic Development from Waupun Utilities	
\$15,189 (Fund 410) Sale of 2 PD Explorers	
\$10,000 (Fund 410) Sale of Skid Loader	
\$220.00 (Fund 410) sale of snow blower	
\$134,300 (Fund 410) EMS Flex Grant Payment Received	



**MONTHLY FINANCIAL REPORT
MAY 31, 2023**

A B C D E
 % of Year Past
42%

1
2 **FUND 100**

3 **General Operations Fund**

4 5/31/2023 5/31/2023 5/31/2023 5/31/2023
 Month Activity YTD Actual Budget Amount Unearned Percent

5	REVENUE				
6	TAXES	60,648	1,556,500	2,405,770	849,270 64.70
7	SPECIAL ASSESSMENTS	-	8	100	92 7.75
8	INTERGOVERNMENTAL AIDS	323	358,922	3,340,523	2,981,601 10.74
9	LICENSES & PERMITS	15,838	17,401	58,160	40,759 29.92
10	PENALTIES, FOREFEITURES	4,342	20,119	45,500	25,381 44.22
11	PUBLIC CHARGES FOR SERVICE	4,187	115,559	266,368	150,809 43.38
12	INTERGOVERNMENTAL CHARGES	-	-	-	-
13	MISCELLANEOUS REVENUE	26,270	122,972	50,000	(72,972) 245.94
14	SPECIAL FUNDS ACTIVITY	-	-	710,046	710,046 0.00
15	TOTAL REVENUE	111,609	2,191,482	6,876,467	4,684,985

18	EXPENDITURES				
19	GENERAL GOVERNMENT	67,400	967,475	1,880,661	913,186 51.44
20	ECO DVLP/ADMIN	4,401	32,424	37,161	4,737 87.25
21	RECREATION	23,845	80,810	385,944	305,134 20.94
22	ASSESSOR/INSPECTOR	3,186	15,932	39,875	23,943 39.95
23	POLICE	158,516	789,606	2,288,462	1,498,856 34.50
24	FIRE	23,408	136,448	522,597	386,148 26.11
25	PUBLIC WORKS	121,387	661,129	1,721,767	1,060,638 38.40
26	TOTAL EXPENDITURES	402,143	2,683,824	6,876,467	4,192,643
27					
28	NET REVENUE OVER EXPENDITURES	(290,534)	(492,342)	0	492,342

41 **FUND 200**

42 **Trust Fund**

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
44 REVENUE					
45 ST AID-WINNEFOX/MID-WISC	-	-	-	-	0.00
46 INTEREST/DIVIDEND/GRANT	-	3	75	72	3.88
47 UNREALIZED GAINS	-	-	-	-	0.00
48 TOTAL REVENUE	-	3	75	72	

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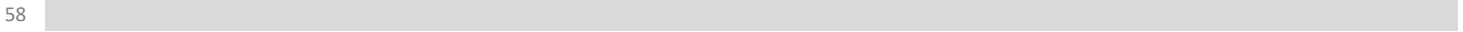
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51 EXPENDITURES					
52 OPERATING TRANSFER OUT	-	-	-	-	0.00
53 LIBRARY EXPENSES	-	-	-	-	0.00
54 TOTAL EXPENDITURES	-	-	-	-	

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56 NET REVENUE OVER EXPENDITURES	-	3	75	72	
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62 **FUND 210**

63 **Library Fund**

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
64 REVENUE					
65 GENERAL PROPERTY TAXES	-	391,049	516,792	125,743	75.67
66 INTEREST/DIVIDEND/GRANT	-	213,939	213,938	(1)	100.00
67 FEES	17	349	1,200	851	29.07
68 DIVIDEND/REVENUE/DONATIONS	3,792	10,583	11,000	417	96.21
69 TOTAL REVENUE	3,809	615,920	742,930	127,010	

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73 EXPENDITURES					
74 LIBRARY EXPENSES	78,152	283,100	742,930	459,830	38.11
75 TRANSFER OUT - CAPITAL FUND	-	-	-	-	0.00
76 TOTAL EXPENDITURES	78,152	283,100	742,930	459,830	

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78 NET REVENUE OVER EXPENDITURES	(74,343)	332,820	-	(332,820)	
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FUND 220

A B C D E

Grants and Donations Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
PSC/FEDERAL GRANT	-	-	-	-	0.00
GRANTS	<u>1,500</u>	<u>25,068</u>	<u>6,010</u>	<u>(19,058)</u>	417.10
TOTAL REVENUE	<u>1,500</u>	<u>25,068</u>	<u>6,010</u>	<u>(19,058)</u>	

EXPENDITURES					
GEN GOVERNMENT	-	5,000	-	(5,000)	0.00
GRANT EXPENSES - RECREATION	283	283	-	(283)	0.00
GRANT EXPENSES - POLICE	126	11,484	5,000	(6,484)	229.67
GRANT EXPENSES - FIRE/EMR	4,623	4,983	-	(4,983)	0.00
GRANT EXPENSES - DPW	-	-	-	-	0.00
ECONOMIC DEVELOPMENT EXPENSES	-	-	1,000	1,000	0.00
TOTAL EXPENDITURES	<u>5,032</u>	<u>21,749</u>	<u>6,000</u>	<u>(15,749)</u>	

NET REVENUE OVER EXPENDITURES	(3,532)	3,319	10	(3,309)	
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FUND 230

Building Inspection Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-BLDG IN	-	-	-	-	0.00
PERMITS-BUILDING	9,707	24,352	75,000	50,648	32.47
FEES	<u>1,790</u>	<u>5,400</u>	<u>9,150</u>	<u>3,750</u>	59.02
TOTAL REVENUE	<u>11,497</u>	<u>29,752</u>	<u>84,150</u>	<u>54,398</u>	

EXPENDITURES					
OPERATING SUPPLIES/WAGES	<u>5,914</u>	<u>25,149</u>	<u>86,816</u>	<u>61,667</u>	28.97
TOTAL EXPENDITURES	<u>5,914</u>	<u>25,149</u>	<u>86,816</u>	<u>61,667</u>	

NET REVENUE OVER EXPENDITURES	5,583	4,602	(2,666)	(7,268)	
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FUND 240

ARPA Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
FED GRANT (PD BY STATE)-ARPA	-	-	-	-	0.00
INTEREST INCOME-ARPA	<u>5,143</u>	<u>23,063</u>	<u>7,500</u>	<u>(15,563)</u>	307.51
TOTAL REVENUE	<u>5,143</u>	<u>23,063</u>	<u>7,500</u>	<u>(15,563)</u>	

EXPENDITURES					
ARPA POLICE OPERATING EXP	-	-	-	-	0.00
ARPA EXPENSES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

NET REVENUE OVER EXPENDITURES	5,143	23,063	7,500	(15,563)	
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FUND 300

Debt Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
PAID TO ESCROW AGENT	-	-	-	-	0.00
GENERAL PROPERTY TAXES	-	596,329	788,080	191,751	75.67
FUNDS APPLIED	134	599	375	(224)	159.70
DEBT SERVICE SURPLUS APPLIED	<u>-</u>	<u>177,654</u>	<u>827,080</u>	<u>649,426</u>	21.48
TOTAL REVENUE	<u>134</u>	<u>774,581</u>	<u>1,615,535</u>	<u>840,954</u>	

EXPENDITURES					
ROCK NEWTON 2021 P&I	-	11,175	137,350	126,175	8.14
PRINCIPAL AND INTEREST PAYMENTS	<u>-</u>	<u>380,456</u>	<u>1,478,185</u>	<u>1,097,729</u>	25.74
TOTAL EXPENDITURES	<u>-</u>	<u>391,631</u>	<u>1,615,535</u>	<u>1,223,904</u>	

NET REVENUE OVER EXPENDITURES	134	382,950	-	(382,950)	
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FUND 400
Capital Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-CIF	-	257,273	340,000	82,727	75.67
SIDEWALKS	-	-	100,000	100,000	0.00
STATE SHARED REVENUES-EXP REST	-	289,686	2,574,434	2,284,748	11.25
FEES-REC FACILITY MAINTENANCE	-	500	15,000	14,500	3.33
CO & MUNIC-STREET & HIGHWAYS	-	-	-	-	0.00
INTEREST AND MISC	20,328	31,141	8,000	(23,141)	389.27
TRANSFERS IN FROM OTHER FUNDS	-	221,763	680,000	458,237	32.61
TOTAL REVENUE	<u>20,328</u>	<u>800,363</u>	<u>3,717,434</u>	<u>2,917,071</u>	
EXPENDITURES					
CITY HALL	-	-	-	-	
RECREATION	45,798	154,069	2,530,000	2,375,931	6.09
PUBLIC SAFETY	365	179,574	255,095	75,521	70.39
LIBRARY AND DPW	-	-	-	-	0.00
STREETS	42,679	52,473	450,000	397,527	11.66
TRANSFER OUT	-	-	-	-	0.00
TOTAL EXPENDITURES	<u>88,842</u>	<u>386,116</u>	<u>3,235,095</u>	<u>2,848,979</u>	
NET REVENUE OVER EXPENDITURES	(68,514)	414,247	482,339	68,092	

FUND 401
TID 5 Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	4,560	314,049	408,345	94,296	76.91
DEVELOPER GUARANTEES	-	24,735	-	(24,735)	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 5 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>4,560</u>	<u>338,784</u>	<u>408,345</u>	<u>69,561</u>	
EXPENDITURES					
TID 5 OPERATING EXPENSES	575	52,938	381,050	328,113	13.89
TOTAL EXPENDITURES	<u>575</u>	<u>52,938</u>	<u>381,050</u>	<u>328,113</u>	
NET REVENUE OVER EXPENDITURES	3,985	285,847	27,295	(258,552)	

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FUND 404

Business Park Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAX INCREMENT	-	-	-	-	0.00
INTEREST INCOME	-	-	-	-	0.00
LEASES/FUND BALANCE	-	219,526	224,103	4,577	97.96
TOTAL REVENUE	-	219,526	224,103	4,577	

EXPENDITURES					
OPERATING EXPENSES	-	70	15,109	15,039	0.46
TOTAL EXPENDITURES	-	70	15,109	15,039	

NET REVENUE OVER EXPENDITURES	-	219,456	208,994	(10,462)	
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FUND 405

TID 3 Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	12,311	107,423	150,598	43,175	71.33
PAYMENT IN LIEU OF TAX	-	9,762	9,000	(762)	108.47
GRANTS	-	134,200	-	(134,200)	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
PROCEEDS LONG TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	12,311	251,386	159,598	(91,788)	

EXPENDITURES					
TID 3 OPERATING EXPENSES	2,152	121,470	159,083	37,613	76.36
TRANSFER TO A DIF FUND	-	-	-	-	0.00
TOTAL EXPENDITURES	2,152	121,470	159,083	37,613	

NET REVENUE OVER EXPENDITURES	10,159	129,916	515	(129,401)	
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243 **FUND 407**244 **TID 7 Fund**

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	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	37,796	45,000	7,204	83.99
PERMITS-BUILDING-TIF 7	-	-	-	-	0.00
STATE GRANT	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>37,796</u>	<u>45,000</u>	<u>7,204</u>	

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EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	28,069	131,138	103,069	21.40
TID 7 OPERATING EXPENSES	<u>575</u>	<u>913</u>	<u>6,500</u>	<u>5,588</u>	14.04
TOTAL EXPENDITURES	<u>575</u>	<u>28,981</u>	<u>137,638</u>	<u>108,657</u>	

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NET REVENUE OVER EXPENDITURES	(575)	8,815	(92,638)	(101,453)	
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264 **FUND 408**265 **TID 6 Fund**

266

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	3,539	78,108	98,488	20,380	79.31
STATE/FEDERAL GRANT-TIF 6	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS/TRANSFERS	-	-	-	-	0.00
TOTAL REVENUE	<u>3,539</u>	<u>78,108</u>	<u>98,488</u>	<u>20,380</u>	

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EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	-	65,630	65,630	0.00
TID 6 OPERATING EXPENSES	<u>2,562</u>	<u>6,931</u>	<u>30,266</u>	<u>23,335</u>	22.90
TOTAL EXPENDITURES	<u>2,562</u>	<u>6,931</u>	<u>95,896</u>	<u>88,965</u>	

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NET REVENUE OVER EXPENDITURES	977	71,177	2,592	(68,585)	
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283 **FUND 410**

284 **Equipment Fund**

285

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-ERF	-	170,254	225,000	54,746	75.67
FEDERAL GRANT-MISC	268,600	268,600	-	(268,600)	0.00
MISCELLANEOUS	26,325	29,516	5,000	(24,516)	590.33
TRANSFERS	-	80,000	-	(80,000)	0.00
TOTAL REVENUE	<u>294,925</u>	<u>548,371</u>	<u>230,000</u>	<u>(318,371)</u>	

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EXPENDITURES					
EQUIPMENT ADMINISTRATION	-	-	7,000	7,000	0.00
EQUIPMENT RECREATION	-	3,973	5,000	1,027	79.47
EQUIPMENT POLICE	-	111,492	130,187	18,695	0.00
EQUIPMENT FIRE	-	1,392	30,500	29,108	4.56
EQUIPMENT LIBRARY	-	-	-	-	0.00
EQUIPMENT DPW	-	57,450	141,500	84,050	40.60
TOTAL EXPENDITURES	<u>-</u>	<u>174,307</u>	<u>314,187</u>	<u>139,880</u>	

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NET REVENUE OVER EXPENDITURES	294,925	374,064	(84,187)	(458,251)	
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307 **FUND 418**

308 **TID 8 Fund**

309

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	104,702	125,000	20,298	83.76
PERMITS-BUILDING-TIF 8	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 8 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>104,702</u>	<u>125,000</u>	<u>20,298</u>	

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EXPENDITURES					
TRANSFER OUT	-	-	15,405	15,405	0.00
TID 8 OPERATING EXPENSES	575	130,913	131,150	238	0.44
TOTAL EXPENDITURES	<u>575</u>	<u>130,913</u>	<u>146,555</u>	<u>15,643</u>	

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NET REVENUE OVER EXPENDITURES	(575)	(26,210)	(21,555)	4,655	
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327	FUND 419	A	B	C	D	E
328	TID 9 Fund	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
329						
330	REVENUE					
331	TAXES-TAX INCREMENTAL DISTRICT	-	-	-	-	0.00
332	TIF 9 INTEREST REVENUE	(5,037)	(5,004)	-	5,004	0.00
333	TOTAL REVENUE	(5,037)	(5,004)	-	5,004	
334						
335						
336	EXPENDITURES					
337	TRANSFER OUT	-	-	-	-	0.00
338	TID 9 OPERATING EXPENSES	146,977	181,217	115,116	(66,102)	157.42
339	TOTAL EXPENDITURES	146,977	181,217	115,116	(66,102)	
340						
341	NET REVENUE OVER EXPENDITURES	(152,014)	(186,221)	(115,116)	71,105	



345	FUND 420					
346	Recycling Fund	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
347						
348	REVENUE					
349	STATE GRANT-RECYCLING	-	-	50,000	50,000	0.00
350	FEES-RECYCLING	11,881	47,523	99,561	52,038	47.73
351	INTEREST REVENUE	421	1,890	750	(1,140)	252.06
352	TOTAL REVENUE	12,302	49,413	150,311	100,898	
353						
354						
355	EXPENDITURES					
356	OPERATING	24,165	64,318	148,828	84,510	43.22
357	TOTAL EXPENDITURES	24,165	64,318	148,828	84,510	
358						
359	NET REVENUE OVER EXPENDITURES	(11,863)	(14,905)	1,483	16,388	

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FUND 425

Solid Waste Fund

A	B	C	D	E
Month Activity	YTD Actual	Budget Amount	Unearned	Percent

REVENUE					
FEES-SOLID WASTE	35,642	142,568	441,689	299,121	32.28
TOTAL REVENUE	35,642	142,568	441,689	299,121	

EXPENDITURES					
OPERATING	66,023	168,287	436,846	268,559	38.52
TOTAL EXPENDITURES	66,023	168,287	436,846	268,559	

NET REVENUE OVER EXPENDITURES	(30,381)	(25,719)	4,843	30,562	
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FUND 430

Tourism Fund

Month Activity	YTD Actual	Budget Amount	Unearned	Percent
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REVENUE					
LOCAL ROOM TAX-TOURISM FUND	5,858	20,755	60,000	39,245	34.59
MISCELLANEOUS REVENUE-TOURISM	-	-	10,000	10,000	0.00
TOTAL REVENUE	5,858	20,755	70,000	49,245	

EXPENDITURES					
OPERATING EXPENSES	12,945	22,540	70,000	47,460	32.20
TOTAL EXPENDITURES	12,945	22,540	70,000	47,460	

NET REVENUE OVER EXPENDITURES	(7,087)	(1,785)	-	1,785	
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FUND 501
Taxi Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES	-	34,051	45,000	10,949	0.00
FED GRANT (PD BY ST)-TRANSPORT	51,055	68,011	109,930	41,919	61.87
SALE OF CITY PROPERTY-TAXI	-	-	-	-	0.00
OPERATING TRANSFER IN-GF	-	-	-	-	0.00
TOTAL REVENUE	<u>51,055</u>	<u>102,062</u>	<u>154,930</u>	<u>52,868</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>10,390</u>	<u>43,146</u>	<u>163,303</u>	<u>120,157</u>	26.42
TOTAL EXPENDITURES	<u>10,390</u>	<u>43,146</u>	<u>163,303</u>	<u>120,157</u>	

NET REVENUE OVER EXPENDITURES	40,665	58,916	(8,373)	(67,289)	
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FUND 509
CDBG Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
INTEREST REVENUE	6	22	20	(2)	111.15
TOTAL REVENUE	<u>6</u>	<u>22</u>	<u>20</u>	<u>(2)</u>	

EXPENDITURES					
OPERATING EXPENSES	-	10,958	73,000	62,042	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>10,958</u>	<u>73,000</u>	<u>62,042</u>	

NET REVENUE OVER EXPENDITURES	6	(10,935)	(72,980)	(62,045)	
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432 **FUND 700**433 **StormWater Fund**

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	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
435 REVENUE					
436 GRANT REVENUE-STORMWATER	-	-	-	-	0.00
437 FEES-MISCELLANEOUS	-	-	-	-	0.00
438 STORMWATER REVENUES	50,334	202,330	588,800	386,470	34.36
439 PROCEEDS FROM LONG-TERM NOTES	-	-	-	-	0.00
440 TOTAL REVENUE	<u>50,334</u>	<u>202,330</u>	<u>588,800</u>	<u>386,470</u>	

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443 EXPENDITURES					
444 ADMIN WAGES/BENEFITS	3,020	15,704	42,815	27,111	36.68
445 STREET WAGES/BENEFITS	2,685	3,962	27,493	23,531	14.41
446 STREET OPERATING EXPENSES	534	655	3,200	2,545	20.46
447 REPAIR AND MAIN WAGES/BENEFITS	6,469	13,988	79,906	65,918	17.51
448 UTILITIES	8,644	50,929	141,900	90,971	35.89
449 LEAF PICK UP WAGES/BENEFITS	3,599	6,364	45,626	39,262	13.95
450 OPERATING EXPENSES	<u>142</u>	<u>101,410</u>	<u>196,020</u>	<u>94,610</u>	51.73
451 TOTAL EXPENDITURES	<u>25,093</u>	<u>193,012</u>	<u>536,960</u>	<u>343,948</u>	

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453 NET REVENUE OVER EXPENDITURES	25,240	9,318	51,840	42,522	
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Administrative Report for June 2023

Prepared by K Schlieve, 7/5/23

Personnel

- Recruitment process remains open as we seek to hire an 18th police officer training position as approved through council action. Unfortunately, Officer Gile resigned effective July 1, 2023. The Police Dept is now actively recruiting for two positions. An exit interview was completed with Officer Gile.
- Dept Heads are wrapping up performance evaluations and succession plans in June and early July.

Planning:

- Interviews with townships and data analysis in process with PAA on fire staffing study. Community survey and communications plan finalized and will launch during the month of July.
- Joined Dodge County municipalities and county staff to restart focus on tourism. Discover Dodge has disbanded in recent years and there is no coordinated effort to market the region at this time. Discussion is underway with county staff to seek a Joint Effort Marketing (JEM) grant from the State of WI to work on rebranding and creation of a plan to market Dodge County as a destination.

Grants Work:

- Senior Center bid awarded to SMA Construction Services. Working to coordinate schedules for ground-breaking ceremony during the month of August.
- Vibrant Spaces grant award announced through WEDC for a food truck alley in the downtown. Work underway with MSA to coordinate design with bidding and construction planned for 2024.
- Pending grants: BIL grant for Wilcox St - \$100K; Knowles-Nelson Stewardship Grant - \$209K.

Community/Economic Development:

- UW Extension has secured Design WI to complete a charrette (placemaking project) in downtown Waupun. Dates of the event are September 18 & 19, 2023.
- Joint Review Board (JRB) Annual Meeting and report filings completed.
- Attended Envision Greater Fond du Lac's Business and Education Roundtable with Mayor Bishop. There is a strong focus on improving coordination of education and business to meet the needs of the local labor market.
- Working with WisDOT on finalizing access permits for new Wilson/Shaler extension at STH26. We have been working with a team from WisDOT for 2 years on the proposed design and submitted permit application in February of 2023 based on feedback that group provided. We have since been sitting in queue. We are escalating our request for review to meet our development timelines.

Administration:

- Work continues on negotiating terms for a near-site clinic as part of our total health insurance benefit offered to staff. This will be in partnership with Waupun Area School District.
- Overall employee benefit package is being reviewed to identify areas to improve benefits that support an employer of choice strategy.
- Staff completed a strategic planning session with USI, our health insurance broker. We are pending renewal information from Dean Health for 2024.
- The State has adopted the 2023-2025 Biennium Budget with significant changes to Shared Revenue. The City's increased allocation of shared revenue is \$620K. Working to understand rules and maintenance of effort requirements tied to this funding.