



A G E N D A
CITY OF WAUPUN COMMITTEE OF THE WHOLE
MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, March 25, 2025 at 5:30 PM

VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE

Join Virtually:

<https://us02web.zoom.us/j/81751337789?pwd=R2V6MDhuMUthSGNsd1QvYjRybWJ1QT09>

Join Teleconference: 1 312 626 6799

Meeting ID: 817 5133 7789

Passcode: 746846

CALL TO ORDER

ROLL CALL

DEPARTMENTAL PRESENTATION

1. Lt. Investigator Williams - Taser Presentation
2. Recreation Department Updates and 2026 Planning

ORDINANCES-RESOLUTIONS

3. First Reading of Ordinance Ch.6.10 Traffic Code-Bicycles

CONSIDERATION - ACTION

4. License & Permit Applications; Expenses
5. Recommendation to Approve Extraterritorial Review of Dodge County Certified Survey Map General Location Being Park of the NW1/4 of the NE1/4, Part of the SW1/4 of the NE1/4, Part of the SE1/4 of the NW1/4 and Part of the NE1/4 of the NW1/4, Section 10, T.13 N, R. 15 E, Town of Chester, Dodge County, Wisconsin from Plan Commission
6. Approve Waiver of Heritage Ridge Restrictive Covenants Specific to Carver Flats Development Agreement
7. Approve Scope of Services with VandeWalle for an Affordable Housing Strategy for the City of Waupun
8. Approve 2026 Budget Allocations for Compensation of Elected Officials and Volunteer/POC Staff
9. Approve Change Order for Museum Tuckpointing Project with B&B Quality Building Restoration
10. Amend Charter Ordinance as Outlined In Municipal Code 1.02, Changing Mayoral Term from 2 to 3 Years

MAYORAL CORRESPONDENCE

11. National Library Week - April 6-12, 2025

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 3/25/25

TITLE: Recreation Department Updates and 2026 Planning

AGENDA SECTION: DEPARTMENTAL PRESENTATION

PRESENTER: Rachel Kaminski

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Quality of Life	2026 Budget Planning	

ISSUE SUMMARY:

As we head into quarter two of 2025, Department Heads will be sharing progress updates and planning for their respective areas during COW meetings. Rachel Kaminski, will provide updates on the new community center progress and discuss things that are being worked / considered for 2026 and beyond for your consideration and feedback.

STAFF RECOMENDATION:

ATTACHMENTS:

Recreation Slides

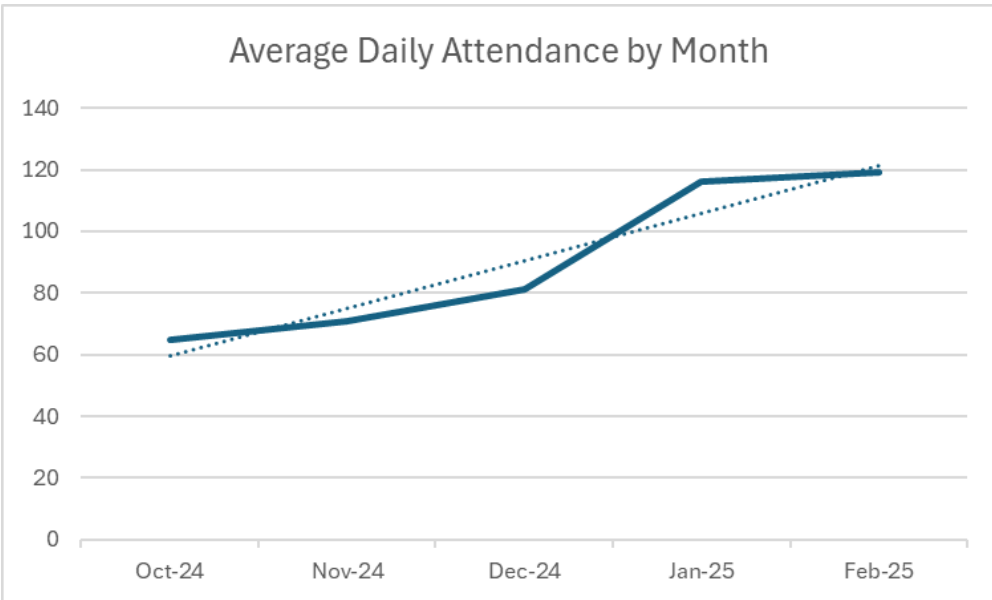
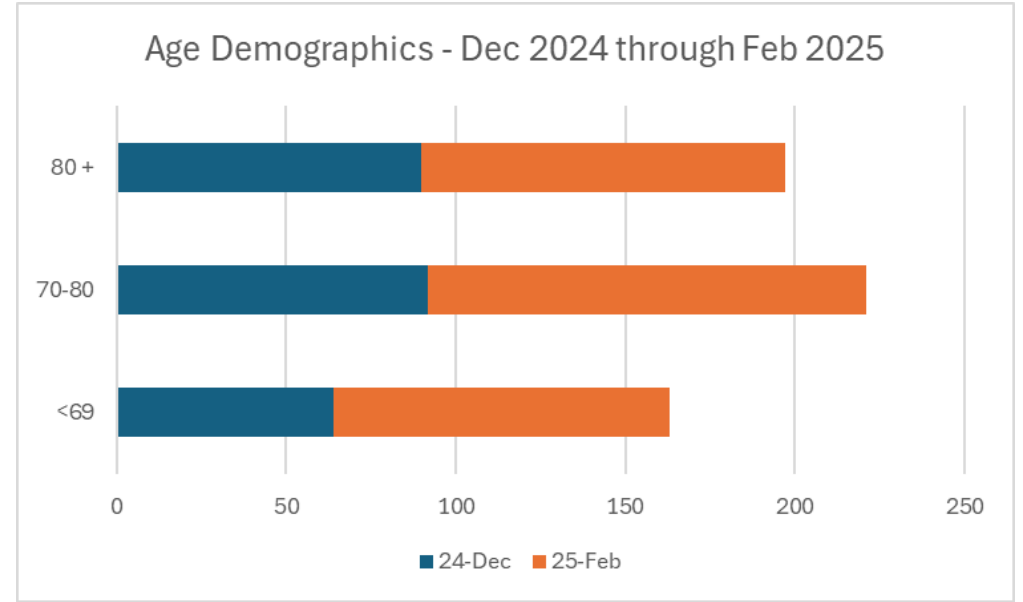
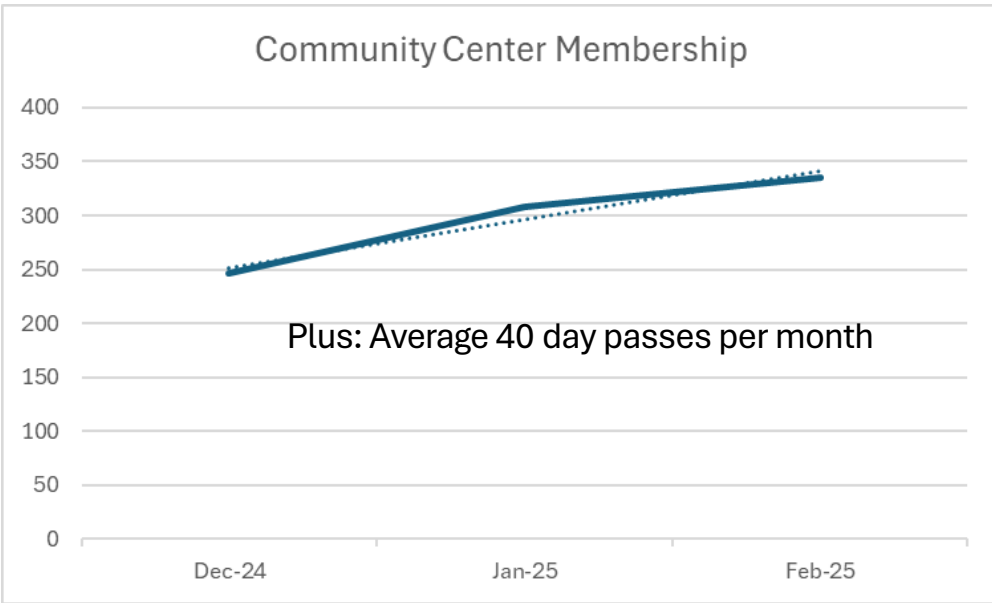
RECOMENDED MOTION:

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Recreation Dept Updates & 2026 Priorities

Membership is Growing and Diversifying



Staff Added to Serve More People

Hours of Operation Expanding	
Monday - Friday	6 am to 7 pm
Saturday & Sunday	Preparing for Rentals Increasing PT Staff Moving Toward Standard Hours of Operation

Recreation Accomplishments



2025/2026 Priorities:

1. Expand Program and Services for All Ages
 - Expand Wellness and Active Older Adult Programming
 - Introduce Family/Active Young Adult Programming
 - Leverage Partnerships
 - Expand Pool of PT Staff
 - Strengthen Volunteer Program
2. Optimize Building Access and Hours of Operation
 - Determine methods to Increase Flexible Scheduling/Concurrent Use
 - Introduce rentals
3. Strengthen Nutrition / Meal Site Program
4. Work Toward Association of Senior Center Accreditation
5. Summer Day Camp – YMCA Partnership / Park Program
6. Rec Board Priorities – McCune Park and Funding Options (i.e., Knowles-Stewardship, TAP, etc.)



AGENDA SUMMARY SHEET

MEETING DATE: 3/25/25

TITLE: First Reading of Ordinance Ch.6.10 Traffic Code-Bicycles

AGENDA SECTION: ORDINANCES-RESOLUTIONS

PRESENTER: Jeremy Rasch

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	--	

ISSUE SUMMARY:

From the March 11,2025 Council meeting we are presenting the first reading of ordinance Ch.6.10 Traffic Code-Bicycles for your review.

STAFF RECOMENDATION:

ATTACHMENTS:

DRAFT Ordinance

RECOMENDED MOTION:

Approve the first reading of Ordinance Ch.6.10 titled Traffic-Code Bicycles as presented [or with requested amendments stated].

OR

Motion to waive first reading and move to adopt Municipal Ordinance Ch.6.10 titled Traffic-Code Bicycles as presented.

ORDINANCE NUMBER 25-_____

AN ORDINANCE TO AMEND CHAPTER SIX OF THE MUNICIPAL CODE OF THE CITY
OF WAUPUN ENTITLED "TRAFFIC CODE."

THE COMMON COUNCIL OF THE CITY OF WAUPUN, DO ORDAIN:

Section 1: Section 6.10 of the Waupun Municipal code entitled "Bicycles" is amended as follows:

A. Section 6.10(1)-(3) are repealed in their entirety, and recreated as follows:

(1) REGISTRATION AND LICENSING. Bicycles may be registered at the Waupun Police Department but registration is optional only. There shall be no fee for registering a bicycle with the Waupun Police Department.

(2) GENERAL REGULATION AND EQUIPMENT.

(a) No person shall operate a bicycle in the City without the consent of the registered owner.

(b) Every person propelling or riding a bicycle on a public roadway in the City shall be subject to the provision of all municipal ordinances and State laws applicable to the operator of any vehicle, except those provisions with reference to equipment of vehicle and except those provisions which by their nature would have no application to bicycle operation.

(c) No person may operate a bicycle on a highway, bicycle lane, bicycle way, or sidewalk in the City during hours of darkness, unless such bicycle is equipped with or the operator is wearing a lamp emitting a white light visible from a distance of at least 500 feet to the front of such bicycle. Such bicycle shall also be equipped with a red reflector that has a diameter of at least 2 inches of surface area on the rear so mounted and maintained as to be visible from all distances from 50 to 500 feet to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to but not in lieu of the red reflector. Bicycle operators shall give hand signals for left turns, right turns, and stopping, shall yield the right-of-way to pedestrians on crosswalks, and shall make turns from the appropriate lane of traffic.

(d) Any type of siren on a bicycle is prohibited.

(e) Any person, regardless of age, may operate a bicycle on any public sidewalk, school playground or public park in the City, provided that the person does not operate the bicycle in a reckless manner. For the purpose of enforcing this provision, there shall be a rebuttable presumption that any person operating a bicycle on any public sidewalk, school playground or public park at a speed of more than 10 miles per hour is operating the bicycle in a reckless manner.

(f) Every bicycle shall have an adequate brake maintained in good working condition at all times.

(g) Bicycles shall always be operated in a single file, and when operated on a street or highway shall be kept as close to the right-hand curb as possible, except when operating within a designated and marked bicycle lane.

(h) No more than one person shall ride a bicycle at one time, except on a special bicycle built for 2 or more people with seats and handlebars for each person, except that in addition to the operator, a bicycle otherwise designed to carry only the operator may be used to carry or transport a child seated in an auxiliary child's seat or trailer designed for attachment to a bicycle if the seat or trailer is securely attached to the bicycle according to the direction of the manufacturer of the seat or trailer.

(i) No person shall cling to or be towed by another vehicle or bicycle while riding on a public street or highway. No bicycle shall tow anything behind, such as a sled, another bicycle, trailer or person on skates, except that in addition to the operator a bicycle otherwise designed to carry only the operator may be used to carry or transport a child seated in an auxiliary child's seat or trailer designed for attachment to a bicycle if the seat or trailer is securely attached to the bicycle according to the directions of the manufacturer of the seat or trailer.

(j) A unicycle shall not be required to be equipped with a wheel brake or handle bars.

B. Sections 6.10(5) and (6) are repealed in their entirety.

SECTION 2: This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Enacted this _____ day of _____, 2025.

Rohn W Bishop
Mayor

ATTEST:

Angela Hull
City Clerk



AGENDA SUMMARY SHEET

MEETING DATE: 3/25/25

TITLE: License & Permit Applications; Expenses

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Angela Hull, Clerk

FUTURE MEETINGS

Tuesday, April 8, 2025	Common Council	6:00PM
Tuesday, April 15, 2025	Re-Organizational Meeting	5:30PM
Tuesday, April 29, 2025	Committee of the Whole	5:30PM

LICENSE/PERMIT APPLICATIONS

Temporary Class B License: Waupun Fine Arts - Neil Diamond Tribute on April 26, 2025 at City Hall, 201 E Main St. Waupun

RECOMENDED MOTION:

Motion to approve the license and permit applications and release payment of expenses

Report Criteria:

Report type: Summary

Invoice.Batch = "BID","031225","031425","032525"

Check Issue Date	Check Number	Payee	Amount
03/11/2025	1003	BAKER TILLY US LLP	1,837.50
03/12/2025	109623	ALLIANT ENERGY/WP&L	2,511.35
03/12/2025	109624	HOYA HOP HOUSE BREWING LLC	97,005.19
03/12/2025	109625	PETERS, SCOTT	895.00
03/14/2025	109626	WELLS FARGO PAYMENT REMITT	391.70
03/19/2025	109647	AIRGAS USA LLC	24.00
03/19/2025	109648	AMAZON CAPITAL SERVICES	1,434.44
03/19/2025	109649	BADGER PEST CONTROL	80.00
03/19/2025	109650	BALLWEG IMPLEMENT	511.39
03/19/2025	109651	BEAVER DAM LOCK & SECURITY	90.00
03/19/2025	109652	BELCO VEHICLE SOLUTIONS LLC	1,460.00
03/19/2025	109653	BOUND TREE MEDICAL LLC	162.78
03/19/2025	109654	BRAUER SUPPLY & EQUIPMENT	790.00
03/19/2025	109655	BROWN CAB SERVICE INC	11,616.42
03/19/2025	109656	CHARTER COMMUNICATIONS	947.97
03/19/2025	109657	CHARTER COMMUNICATIONS	114.23
03/19/2025	109658	COLUMN SOFTWARE PBC	150.07
03/19/2025	109659	DCELEA	90.00
03/19/2025	109660	ENVISION GREATER FOND DU LAC IN	1,000.00
03/19/2025	109661	FBI	150.00
03/19/2025	109662	GANNETT WISCONSIN LOCALIQ	58.00
03/19/2025	109663	GAPPA SECURITY SOLUTIONS LLC	67.50
03/19/2025	109664	GORDON FLESCH CO INC	266.93
03/19/2025	109665	GRAY'S	2,280.00
03/19/2025	109666	H & R SAFETY SOLUTIONS LLC	707.10
03/19/2025	109667	IPROMOTEU	1,417.56
03/19/2025	109668	JOHN FABICK TRACTOR CO	1,492.39
03/19/2025	109669	MARCO TECHNOLOGIES LLC	160.91
03/19/2025	109670	MARCO TECHNOLOGIES LLC	393.08
03/19/2025	109671	MENARDS - BEAVER DAM	57.93
03/19/2025	109672	MSA PROFESSIONAL SERVICES INC	13,192.03
03/19/2025	109673	NAPA AUTO PARTS-WAUPUN	83.94
03/19/2025	109674	NATIONAL FLAGPOLE FDL LLC	366.00
03/19/2025	109675	O'REILLY AUTOMOTIVE INC	65.73
03/19/2025	109676	PETTY CASH-CITY HALL	11.90
03/19/2025	109677	PIGGLY WIGGLY DISCOUNT FOODS	31.92
03/19/2025	109678	PIONEER RESCUE & OUTFITTERS, LL	3,906.00
03/19/2025	109679	PITNEY BOWES GLOBAL FINANCIAL S	168.24
03/19/2025	109680	PRINT SOLUTIONS	108.00
03/19/2025	109681	PURCHASE POWER	1,009.75
03/19/2025	109682	R BAUMAN & ASSOCIATES SC	1,149.30
03/19/2025	109683	RENNERTS	796.75
03/19/2025	109684	RENS FLORAL	130.90
03/19/2025	109685	SHERWIN WILLIAMS	189.12
03/19/2025	109686	SHRED-IT / STERICYCLE, INC	308.58
03/19/2025	109687	SSM HEALTH LABORATORIES	80.00
03/19/2025	109688	TOP PACK DEFENSE	3,558.68
03/19/2025	109689	TRAFFIC & PARKING CONTROL CO	431.30
03/19/2025	109690	TRAINE U.S. INC	6,800.00

Check Issue Date	Check Number	Payee	Amount
03/19/2025	109691	WALMART COMMUNITY/CAPITAL ONE	432.13
03/19/2025	109692	WAUPUN CITY OF SCULPTURE	3,000.00
03/19/2025	109693	WAUPUN UTILITIES	29,585.55
Grand Totals:			<u>193,569.26</u>

Report Criteria:

Report type: Summary

Invoice.Batch = "BID","031225","031425","032525"

Report Criteria:

Report type: Invoice detail
 Check.Type = {<->} "Adjustment"
 Invoice.Batch = "BID","031225","031425","032525"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AIRGAS USA LLC						
AIRGAS USA LLC	OXYGEN RENTAL - FD	03/19/2025	5514407839	100-50-5230-3-38	24.00	24.00
Total AIRGAS USA LLC:						24.00
ALLIANT ENERGY/WP&L						
ALLIANT ENERGY/WP&L	ICE ARENA MONTHLY FUEL- FEB 2025 - CITY	03/12/2025	2831330000-F	100-70-5410-3-32	2,511.35	2,511.35
Total ALLIANT ENERGY/WP&L:						2,511.35
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	CALCULATOR RIBBONS	03/19/2025	1DPC-G7TY-3	100-10-5141-3-30	17.96	17.96
AMAZON CAPITAL SERVICES	COMMON COUNCIL CHROMEBOOKS AND CARRY CASE	03/19/2025	1G666TNV-Q3	100-10-5197-3-38	934.98	934.98
AMAZON CAPITAL SERVICES	SHOP TOWELS FOR GARAGE	03/19/2025	17JP-DR31-1	100-70-5412-3-36	38.39	38.39
AMAZON CAPITAL SERVICES	FAN - EXHAUST FAN - BATHROOMS AT CITY HALL	03/19/2025	1JWM-R31M-3	100-70-5410-3-36	58.99	58.99
AMAZON CAPITAL SERVICES	CABLE - REPLACE TRUCK ANTENNA CABLE	03/19/2025	14MG-Q1GQ-	100-70-5411-3-36	21.99	21.99
AMAZON CAPITAL SERVICES	GARAGE DOOR OPENER REMOTE REPLACEMENT - CITY GARAGE	03/19/2025	16NC-FV1V-4	100-70-5412-3-36	25.89	25.89
AMAZON CAPITAL SERVICES	ANTENNA - REPLACE RADIO ANTENNA	03/19/2025	1GFD-M3DD-	100-70-5411-3-36	14.99	14.99
AMAZON CAPITAL SERVICES	TAGS - ADD LABELS FOR LOCKOUT/TAGOUT	03/19/2025	1X4T-MVDD-G	100-20-5511-3-36	96.32	96.32
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/19/2025	13CN-TQ34-3	100-40-5211-3-30	15.43	15.43
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/19/2025	1FTK-HRDC-X	100-40-5211-3-30	196.76	196.76
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/19/2025	1GCC-49DX-	100-40-5211-3-30	12.74	12.74
Total AMAZON CAPITAL SERVICES:						1,434.44
BADGER PEST CONTROL						
BADGER PEST CONTROL	PEST CONTROL COMMUNITY CENTER	03/19/2025	12239	100-20-5511-3-36	80.00	80.00
Total BADGER PEST CONTROL:						80.00
BAKER TILLY US LLP						
BAKER TILLY US LLP	BID AUDIT FEES 12/31/24	03/11/2025	BT3093030	502-10-5850-3-38	1,837.50	1,837.50
Total BAKER TILLY US LLP:						1,837.50
BALLWEG IMPLEMENT						
BALLWEG IMPLEMENT	FUEL/OIL/AIR FILTERS - SERVICE 163-08	03/19/2025	P09288	100-70-5411-3-36	422.79	422.79
BALLWEG IMPLEMENT	HOSE/GASKET/QUICK COUPLE - REPAIR HYDRAULIC LEAK ON 163-08	03/19/2025	P09308	100-70-5411-3-36	50.57	50.57
BALLWEG IMPLEMENT	FILTER - 163-08	03/19/2025	P08841	100-70-5411-3-36	35.71	35.71
BALLWEG IMPLEMENT	OIL FILTER - 163-08	03/19/2025	P08842	100-70-5411-3-36	2.32	2.32
Total BALLWEG IMPLEMENT:						511.39
BEAVER DAM LOCK & SECURITY						
BEAVER DAM LOCK & SECURITY	30 KEYS - KEYS FOR BUILDINGS	03/19/2025	32016	100-70-5410-3-36	90.00	90.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total BEAVER DAM LOCK & SECURITY:						90.00
BELCO VEHICLE SOLUTIONS LLC						
BELCO VEHICLE SOLUTIONS LLC	K9 SQUAD - CAM SYS, LIGHTBARS	03/19/2025	10208	100-40-5212-3-36	860.00	860.00
BELCO VEHICLE SOLUTIONS LLC	SQUAD 5 - REMOVE & REPLACE CAMERA SYSTEM	03/19/2025	10217	100-40-5212-3-36	600.00	600.00
Total BELCO VEHICLE SOLUTIONS LLC:						1,460.00
BOUND TREE MEDICAL LLC						
BOUND TREE MEDICAL LLC	AED PADS	03/19/2025	85683003	100-50-5230-3-38	162.78	162.78
Total BOUND TREE MEDICAL LLC:						162.78
BRAUER SUPPLY & EQUIPMENT						
BRAUER SUPPLY & EQUIPMENT	PARTS - LIFT CHAIN REPAIRS	03/19/2025	250004	100-70-5411-3-36	790.00	790.00
Total BRAUER SUPPLY & EQUIPMENT:						790.00
BROWN CAB SERVICE INC						
BROWN CAB SERVICE INC	FEBRUARY 2025 TAXI SERVICES	03/19/2025	5582	501-10-5154-3-38	11,616.42	11,616.42
Total BROWN CAB SERVICE INC:						11,616.42
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	ACCT# 171154501 - PD - TV - SERVS 3 -1-25 TO 3-31-25	03/19/2025	171154501-M	100-40-5211-3-38	101.00	101.00
CHARTER COMMUNICATIONS	ACCT# 171153401 - PD - INTERNET - SERVS 3-1-25 TO 3-31-25	03/19/2025	171153401-M	100-40-5211-3-38	490.00	490.00
CHARTER COMMUNICATIONS	AQUATIC CENTER	03/19/2025	171154201-M	100-20-5523-3-38	124.98	124.98
CHARTER COMMUNICATIONS	GARAGE - TV, INTERNET	03/19/2025	171154001--M	100-70-5412-3-38	231.99	231.99
CHARTER COMMUNICATIONS	LATE FEE	03/19/2025	31233-MAR25	100-10-5197-3-31	114.23	114.23
Total CHARTER COMMUNICATIONS:						1,062.20
COLUMN SOFTWARE PBC						
COLUMN SOFTWARE PBC	TYPE D NOTICE - 4-1-25 ELECTION	03/19/2025	3EC85C3A-00	100-10-5142-3-35	67.00	67.00
COLUMN SOFTWARE PBC	GENERAL LEGAL NOTICE - NOTICE OF PUBLIC TEST 4-1-25	03/19/2025	3EC85C3A-00	100-10-5142-3-35	12.64	12.64
COLUMN SOFTWARE PBC	GENERAL LEGAL NOTICE - BID NOTICE ICE RINK AMMONIA VENTILATION	03/19/2025	3EC85C3A-00	400-20-5514-8-00	70.43	70.43
Total COLUMN SOFTWARE PBC:						150.07
DCELEA						
DCELEA	2025 DODGE CO LE MEMBERSHIP DUES	03/19/2025	3-12-25	100-40-5211-3-34	90.00	90.00
Total DCELEA:						90.00
ENVISION GREATER FOND DU LAC INC						
ENVISION GREATER FOND DU LAC INC	COMM CENTER DONATION PAYMENT FOR PICNIC TABLES	03/19/2025	1241023	220-20-5514-3-38	1,000.00	1,000.00
Total ENVISION GREATER FOND DU LAC INC:						1,000.00
FBI						
FBI	FBINAA CONFERENCE 2025 - RASCH	03/19/2025	3-18-25	100-40-5211-3-37	150.00	150.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total FBI:						150.00
GANNETT WISCONSIN LOCALIQ						
GANNETT WISCONSIN LOCALIQ	TYPE D NOTICE	03/19/2025	0008944022	100-10-5142-3-35	58.00	58.00
Total GANNETT WISCONSIN LOCALIQ:						58.00
GAPPA SECURITY SOLUTIONS LLC						
GAPPA SECURITY SOLUTIONS LLC	KEY FOBS	03/19/2025	31299	100-40-5211-3-38	67.50	67.50
Total GAPPA SECURITY SOLUTIONS LLC:						67.50
GORDON FLESCH CO INC						
GORDON FLESCH CO INC	RICOH IMC4500 - CITY HALL COLOR COPIER - 02/13/25 TO 03/12/25	03/19/2025	IN15083281	100-10-5141-3-36	266.93	266.93
Total GORDON FLESCH CO INC:						266.93
GRAY'S						
GRAY'S	SNOW PLOW BLADES	03/19/2025	39079	100-70-5435-3-36	2,280.00	2,280.00
Total GRAY'S:						2,280.00
H & R SAFETY SOLUTIONS LLC						
H & R SAFETY SOLUTIONS LLC	FIRST AID SUPPLIES - CITY HALL	03/19/2025	9285	100-70-5410-3-38	707.10	707.10
Total H & R SAFETY SOLUTIONS LLC:						707.10
HOYA HOP HOUSE BREWING LLC						
HOYA HOP HOUSE BREWING LLC	CDA GRANT REIMBURSEMENT - 514 E MAIN ST	03/12/2025	3-12-25	405-70-5436-3-38	97,005.19	97,005.19
Total HOYA HOP HOUSE BREWING LLC:						97,005.19
IPROMOTEU						
IPROMOTEU	CHALLENGE COIN	03/19/2025	2351230PZZ	100-40-5211-3-38	1,417.56	1,417.56
Total IPROMOTEU:						1,417.56
JOHN FABICK TRACTOR CO						
JOHN FABICK TRACTOR CO	REPLACE PIN AND DOWEL QUICK ATTACH - 103-10	03/19/2025	PIMK0389841	100-70-5411-3-36	176.30	176.30
JOHN FABICK TRACTOR CO	REPLACE QUICK ATTACHMENT CYLINDER - 103-10	03/19/2025	1316.09	100-70-5411-3-36	1,316.09	1,316.09
Total JOHN FABICK TRACTOR CO:						1,492.39
MARCO TECHNOLOGIES LLC						
MARCO TECHNOLOGIES LLC	LARGE SCANNER/COPIER SERVICE	03/19/2025	INV13626840	100-70-5420-3-36	393.08	393.08
MARCO TECHNOLOGIES LLC	KONICA MINOLTA C3001 COPIER - CONTRACT 3/11/25 TO 4/1/25, COLOR COPY OVERAGE	03/19/2025	550931042	100-40-5211-3-38	160.91	160.91
Total MARCO TECHNOLOGIES LLC:						553.99
MENARDS - BEAVER DAM						
MENARDS - BEAVER DAM	FLOOR MATS - RECREATION STAFF	03/19/2025	71740	100-20-5511-3-38	43.95	43.95
MENARDS - BEAVER DAM	ELECTRICAL TAPE	03/19/2025	71828	100-70-5412-3-36	13.98	13.98

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total MENARDS - BEAVER DAM:						57.93
MSA PROFESSIONAL SERVICES INC						
MSA PROFESSIONAL SERVICES INC	BAYBERRY LANE CSM	03/19/2025	013983	419-70-5435-3-38	893.32	893.32
MSA PROFESSIONAL SERVICES INC	2025 STORMWATER SERVICES	03/19/2025	014099	700-10-5192-3-38	5,139.21	5,139.21
MSA PROFESSIONAL SERVICES INC	2024 CITY OF WAUPUN SWQMP REVISION	03/19/2025	014092	700-10-5192-3-38	6,212.50	6,212.50
MSA PROFESSIONAL SERVICES INC	301 E MAIN STREET CSM 12/29/24-3/1/25	03/19/2025	013982	405-70-5436-3-39	947.00	947.00
Total MSA PROFESSIONAL SERVICES INC:						13,192.03
NAPA AUTO PARTS-WAUPUN						
NAPA AUTO PARTS-WAUPUN	ATF FLUID	03/19/2025	434250	100-50-5244-3-38	83.94	83.94
Total NAPA AUTO PARTS-WAUPUN:						83.94
NATIONAL FLAGPOLE FDL LLC						
NATIONAL FLAGPOLE FDL LLC	WI FLAGS FOR BUILDINGS	03/19/2025	12292	100-70-5410-3-36	366.00	366.00
Total NATIONAL FLAGPOLE FDL LLC:						366.00
O'REILLY AUTOMOTIVE INC						
O'REILLY AUTOMOTIVE INC	STABILIZER	03/19/2025	2391-176927	100-70-5411-3-36	49.74	49.74
O'REILLY AUTOMOTIVE INC	STAR BIT SET - DISMANTLE OLD PLAYGROUND	03/19/2025	2391-177609	100-20-5525-3-36	15.99	15.99
Total O'REILLY AUTOMOTIVE INC:						65.73
PETERS, SCOTT						
PETERS, SCOTT	DAMAGES SUSTAINED TO BUILDING AT 26 W MAIN, WAUPUN	03/12/2025	3-12-25	100-10-5194-3-38	895.00	895.00
Total PETERS, SCOTT:						895.00
PETTY CASH-CITY HALL						
PETTY CASH-CITY HALL	DELIVER ABSENTEE BALLOTS FROM DODGE CTY	03/19/2025	3-10-25	100-10-5142-3-37	11.90	11.90
Total PETTY CASH-CITY HALL:						11.90
PIGGLY WIGGLY DISCOUNT FOODS						
PIGGLY WIGGLY DISCOUNT FOODS	WATER - FD - FIRE CALLS/TRAINING MEETINGS	03/19/2025	7958	100-50-5244-3-38	31.92	31.92
Total PIGGLY WIGGLY DISCOUNT FOODS:						31.92
PIONEER RESCUE & OUTFITTERS, LLC						
PIONEER RESCUE & OUTFITTERS, LL	ICE RESCUE SUITS (4)	03/19/2025	2597	220-50-5231-3-38	3,906.00	3,906.00
Total PIONEER RESCUE & OUTFITTERS, LLC:						3,906.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES						
PITNEY BOWES GLOBAL FINANCIAL	LEASE FOR MAIL MACHINE - PD - DEC 30, 2024 TO MAR 29, 2025	03/19/2025	3320410225	100-40-5211-3-33	168.24	168.24
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:						168.24

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
PRINT SOLUTIONS						
PRINT SOLUTIONS	INK CARTRIDGES	03/19/2025	169844	100-40-5211-3-38	108.00	108.00
Total PRINT SOLUTIONS:						108.00
PURCHASE POWER						
PURCHASE POWER	POSTAGE OVERAGE FEE	03/19/2025	3-12-25	100-10-5141-3-36	1,009.75	1,009.75
Total PURCHASE POWER:						1,009.75
R BAUMAN & ASSOCIATES SC						
R BAUMAN & ASSOCIATES SC	PSYCH EVAL PRE-EMPLOYMENT - LAW ENFORCEMENT	03/19/2025	2042	100-40-5212-3-38	1,149.30	1,149.30
Total R BAUMAN & ASSOCIATES SC:						1,149.30
RENNERTS						
RENNERTS	REPAIRS TO FERNCO ON TRUCK 593	03/19/2025	3827	100-50-5244-3-36	796.75	796.75
Total RENNERTS:						796.75
RENS FLORAL						
RENS FLORAL	PLANT FOR FUNERAL SERVICES - DEBOER GRANDPA & BRICE GRANDMA	03/19/2025	2538	100-40-5211-3-38	130.90	130.90
Total RENS FLORAL:						130.90
SHERWIN WILLIAMS						
SHERWIN WILLIAMS	PAINT - SAFETY BUILDING DOOR	03/19/2025	8232-7	100-70-5410-3-36	55.45	55.45
SHERWIN WILLIAMS	PAINT - PAINT DOORS @ CITY GARAGE	03/19/2025	8301-0	100-70-5412-3-36	133.67	133.67
Total SHERWIN WILLIAMS:						189.12
SHRED-IT / STERICYCLE, INC						
SHRED-IT / STERICYCLE, INC	DESTRUCTION OF RECORDS - FEBRUARY 2025	03/19/2025	8010061174	100-40-5211-3-38	308.58	308.58
Total SHRED-IT / STERICYCLE, INC:						308.58
SSM HEALTH LABORATORIES						
SSM HEALTH LABORATORIES	LEGAL BLOOD DRAWS - FEBRUARY 2025	03/19/2025	4612722	100-40-5213-3-38	80.00	80.00
Total SSM HEALTH LABORATORIES:						80.00
TOP PACK DEFENSE						
TOP PACK DEFENSE	CLOTHING ALLOWANCE - HOPP	03/19/2025	15546	100-12634	917.95	917.95
TOP PACK DEFENSE	CLOTHING ALLOWANCE - BRZEZINSKI	03/19/2025	15547	100-12634	492.54	492.54
TOP PACK DEFENSE	HAT BADGES-HOPP, KONKEL, NAVIS / COLLAR BRASS-HOPP, KONKEL	03/19/2025	15549	100-40-5211-3-38	313.00	313.00
TOP PACK DEFENSE	CLOTHING ALLOWANCE - HOPP	03/19/2025	15633	100-12634	7.80	7.80
TOP PACK DEFENSE	CLOTHING ALLOWANCE - RASCH	03/19/2025	15599	100-12634	171.40	171.40
TOP PACK DEFENSE	CLOTHING ALLOWANCE - HENSEN	03/19/2025	15598	100-12634	460.83	460.83
TOP PACK DEFENSE	CLOTHING ALLOWANCE - KONKEL	03/19/2025	15595	100-12634	1,195.16	1,195.16
Total TOP PACK DEFENSE:						3,558.68

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
TRAFFIC & PARKING CONTROL CO						
TRAFFIC & PARKING CONTROL CO	PARTS/SUPPLIES - UPDATE WAYFINDING SIGNS @ RECREATIONAL AREA & COMMUNITY CENTER	03/19/2025	I797985	100-70-5441-3-36	431.30	431.30
Total TRAFFIC & PARKING CONTROL CO:						431.30
TRAINE U.S. INC						
TRAINE U.S. INC	ICE ARENA AMMONIA SYSTEM - APPLICATION 1	03/19/2025	315239763	400-20-5514-8-00	6,800.00	6,800.00
Total TRaine U.S. INC:						6,800.00
WALMART COMMUNITY/CAPITAL ONE						
WALMART COMMUNITY/CAPITAL ONE	FC	03/19/2025	3-18-25	100-20-5525-3-38	432.13	432.13
Total WALMART COMMUNITY/CAPITAL ONE:						432.13
WAUPUN CITY OF SCULPTURE						
WAUPUN CITY OF SCULPTURE	WAUPUN SCULPTURE TOUR 2025 ROTATING SPONSORSHIP SITE	03/19/2025	000014	430-70-5436-3-38	3,000.00	3,000.00
Total WAUPUN CITY OF SCULPTURE:						3,000.00
WAUPUN UTILITIES						
WAUPUN UTILITIES	CVMIC DIVIDEND PORTION	03/19/2025	3122025	100-10-5194-3-38	2,894.00	2,894.00
WAUPUN UTILITIES	MONTHLY UTILITY CHARGES	03/19/2025	FEB2025	100-50-5244-3-32	26,691.55	26,691.55
Total WAUPUN UTILITIES:						29,585.55
WELLS FARGO PAYMENT REMITT						
WELLS FARGO PAYMENT REMITT	HOLIDAY INN EXPRESS REBATE - SWAT TRAINING	03/14/2025	TED-FEB25	100-40-5215-3-38	391.70	391.70
Total WELLS FARGO PAYMENT REMITT:						391.70
Grand Totals:						193,569.26

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-10-5141-3-30	17.96	.00	17.96
100-10-5141-3-36	276.68	.00	276.68
100-10-5142-3-35	137.64	.00	137.64
100-10-5142-3-37	11.90	.00	11.90
100-10-5194-3-38	3,789.00	.00	3,789.00
100-10-5197-3-31	13.95	.00	13.95
100-10-5197-3-38	934.98	.00	934.98
100-12634	3,245.68	.00	3,245.68
100-13850	100.28	.00	100.28
100-16210	1,000.00	.00	1,000.00
100-20-5511-3-32	1,395.20	.00	1,395.20
100-20-5511-3-36	176.32	.00	176.32
100-20-5511-3-38	473.74	.00	473.74
100-20-5512-3-32	85.86	.00	85.86

GL Account	Debit	Credit	Proof
100-20-5513-3-32	592.52	.00	592.52
100-20-5523-3-32	918.30	.00	918.30
100-20-5523-3-38	124.98	.00	124.98
100-20-5525-3-32	2,126.63	.00	2,126.63
100-20-5525-3-36	15.99	.00	15.99
100-20-5525-3-38	2.34	.00	2.34
100-21100	56.01	53,517.64-	53,461.63-
100-40-5211-3-30	224.93	.00	224.93
100-40-5211-3-32	935.01	.00	935.01
100-40-5211-3-33	168.24	.00	168.24
100-40-5211-3-34	90.00	.00	90.00
100-40-5211-3-37	150.00	.00	150.00
100-40-5211-3-38	3,097.45	.00	3,097.45
100-40-5212-3-36	1,460.00	.00	1,460.00
100-40-5212-3-38	1,149.30	.00	1,149.30
100-40-5213-3-38	80.00	.00	80.00
100-40-5215-3-37	.00	3.82-	3.82-
100-40-5215-3-38	412.00	16.48-	395.52
100-50-5230-3-38	186.78	.00	186.78
100-50-5244-3-32	541.95	.00	541.95
100-50-5244-3-36	796.75	.00	796.75
100-50-5244-3-38	115.86	.00	115.86
100-70-5410-3-32	8,800.75	.00	8,800.75
100-70-5410-3-36	570.44	.00	570.44
100-70-5410-3-38	707.10	.00	707.10
100-70-5411-3-36	2,916.21	35.71-	2,880.50
100-70-5412-3-32	1,224.70	.00	1,224.70
100-70-5412-3-36	211.93	.00	211.93
100-70-5412-3-38	231.99	.00	231.99
100-70-5420-3-36	393.08	.00	393.08
100-70-5435-3-36	2,280.00	.00	2,280.00
100-70-5441-3-32	219.20	.00	219.20
100-70-5441-3-36	431.30	.00	431.30
100-70-5442-3-32	10,682.72	.00	10,682.72
210-21100	.00	1,617.31-	1,617.31-
210-60-5511-3-32	1,617.31	.00	1,617.31
220-20-5514-3-38	1,000.00	.00	1,000.00
220-21100	.00	4,906.00-	4,906.00-
220-50-5231-3-38	3,906.00	.00	3,906.00
400-20-5514-8-00	6,870.43	.00	6,870.43
400-21100	.00	6,870.43-	6,870.43-
405-21100	.00	97,981.96-	97,981.96-
405-70-5436-3-38	97,034.96	.00	97,034.96
405-70-5436-3-39	947.00	.00	947.00
419-21100	.00	893.32-	893.32-
419-70-5435-3-38	893.32	.00	893.32
430-21100	.00	3,000.00-	3,000.00-
430-70-5436-3-38	3,000.00	.00	3,000.00
501-10-5154-3-38	11,616.42	.00	11,616.42
501-21100	.00	11,616.42-	11,616.42-
502-10-5850-3-38	1,837.50	.00	1,837.50
502-21100	.00	1,837.50-	1,837.50-
700-10-5192-3-32	32.98	.00	32.98
700-10-5192-3-38	11,351.71	.00	11,351.71
700-21100	.00	11,384.69-	11,384.69-
Grand Totals:	<u>193,681.28</u>	<u>193,681.28-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

Invoice.Batch = "BID","031225","031425","032525"

Date: February 24, 2025

TO: City of Waupun
Attn: Angie Hull
201 E. Main Street
Waupun, WI 53963

FR: Scott P. Hewitt, PLS

RE: Certified Survey Map (Vande Slunt)
Northwest Quarter – Northeast Quarter
Southwest Quarter – Northeast Quarter
Southeast Quarter – Northwest Quarter
Northeast Quarter – Northwest Quarter
Section 10, Town 13 North, Range 16 East
Town of Chester, Dodge County, WI

G&A File No: 125

Dear Angie,

I have enclosed a Certified Survey Map for Michael & Susan Vande Slunt for city review & signatures. I am enclosing a check for \$100 for your review fee.

Could you please return it to our office in the enclosed envelope when signed?

We appreciate your cooperation!

As prepared by:

CA GROTHMAN & ASSOCIATES S.C.
PROFESSIONAL SERVICES
625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE: (808) 742-7788 SAUK: (808) 844-8877
E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



PRELIMINARY

G & A FILE NO. 125-4



DRAFTED BY: T. KASPER

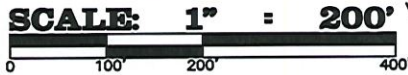
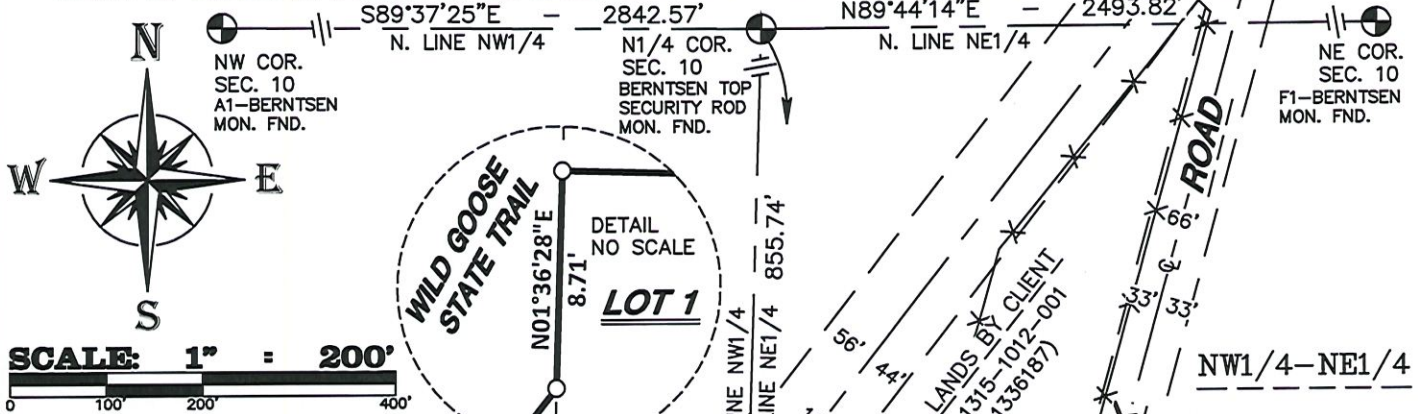
CHECKED BY: RC

PROJ. 125-4

DWG. 125-4 SHEET 1 OF 4

DODGE COUNTY CERTIFIED SURVEY MAP GENERAL LOCATION

BEING PART OF THE NW1/4 OF THE NE1/4, PART OF THE SW1/4 OF THE NE1/4, PART OF THE SE1/4 OF THE NW1/4 AND PART OF THE NE1/4 OF THE NW1/4, SECTION 10, T. 13 N., R. 15 E, TOWN OF CHESTER, DODGE COUNTY, WISCONSIN. CONTAINING: 398,965 SQ.FT., 9.159 ACRES

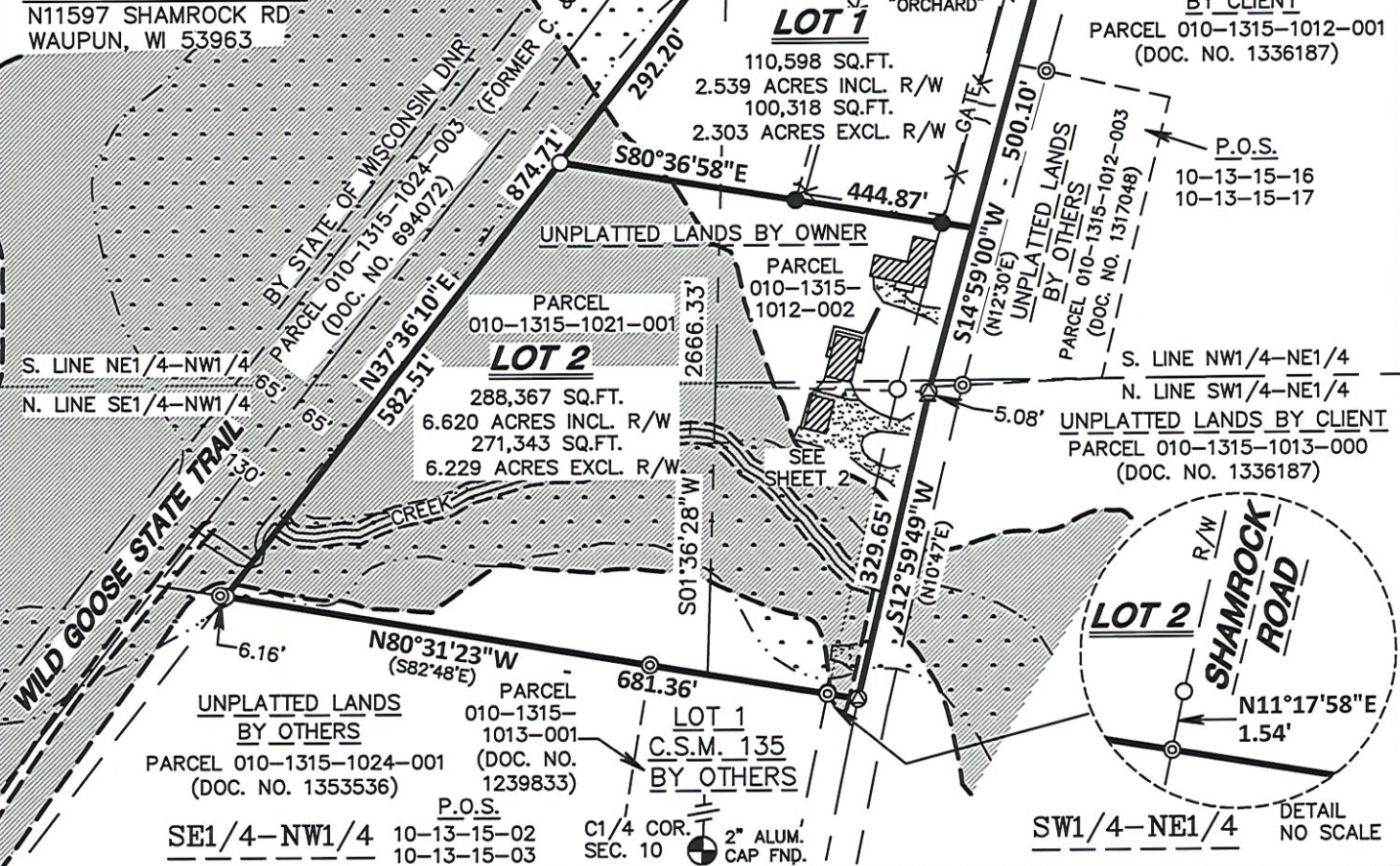


BASIS OF BEARINGS:

IS THE WEST LINE OF THE NE1/4, SECTION 10 WHICH BEARS S01°36'28"W AS REFERENCED TO GRID NORTH, DODGE COUNTY COORDINATE SYSTEM NAD83(91).

SITE ADDRESS

N11597 SHAMROCK RD
WAUPUN, WI 53963



NOTE: ALL LANDS OF C.S.M. AND ADJACENT LANDS ZONED FARMLAND PRESERVATION WITH NO PLANNED CHANGE OF USAGE.

UNPLATTED LANDS BY CLIENT
PARCEL 010-1315-1012-001 (DOC. NO. 1336187)

P.O.S.
10-13-15-16
10-13-15-17

UNPLATTED LANDS BY CLIENT
PARCEL 010-1315-1013-000 (DOC. NO. 1336187)

SW1/4-NE1/4
DETAIL NO SCALE

OWNER: LEROY L. VANDE SLUNT
MICHAEL L. VANDE SLUNT
N11597 SHAMROCK ROAD
WAUPUN, WI 53963

CLIENT: MICHAEL L. VANDE SLUNT
SUSAN K. VANDE SLUNT
W5759 STATE ROAD 49
WAUPUN, WI 53963

As prepared by:

CA GROTHMAN & ASSOCIATES S.C.
 PROFESSIONAL SERVICES
 625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
 PHONE: PORTAGE: (808) 742-7788 SAUK: (808) 644-8877
 E-MAIL: surveying@grothman.com
 (RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



PRELIMINARY

G & A FILE NO. 125-4



DRAFTED BY: T. KASPER

CHECKED BY: RC

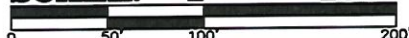
PROJ. 125-4

DWG. 125-4

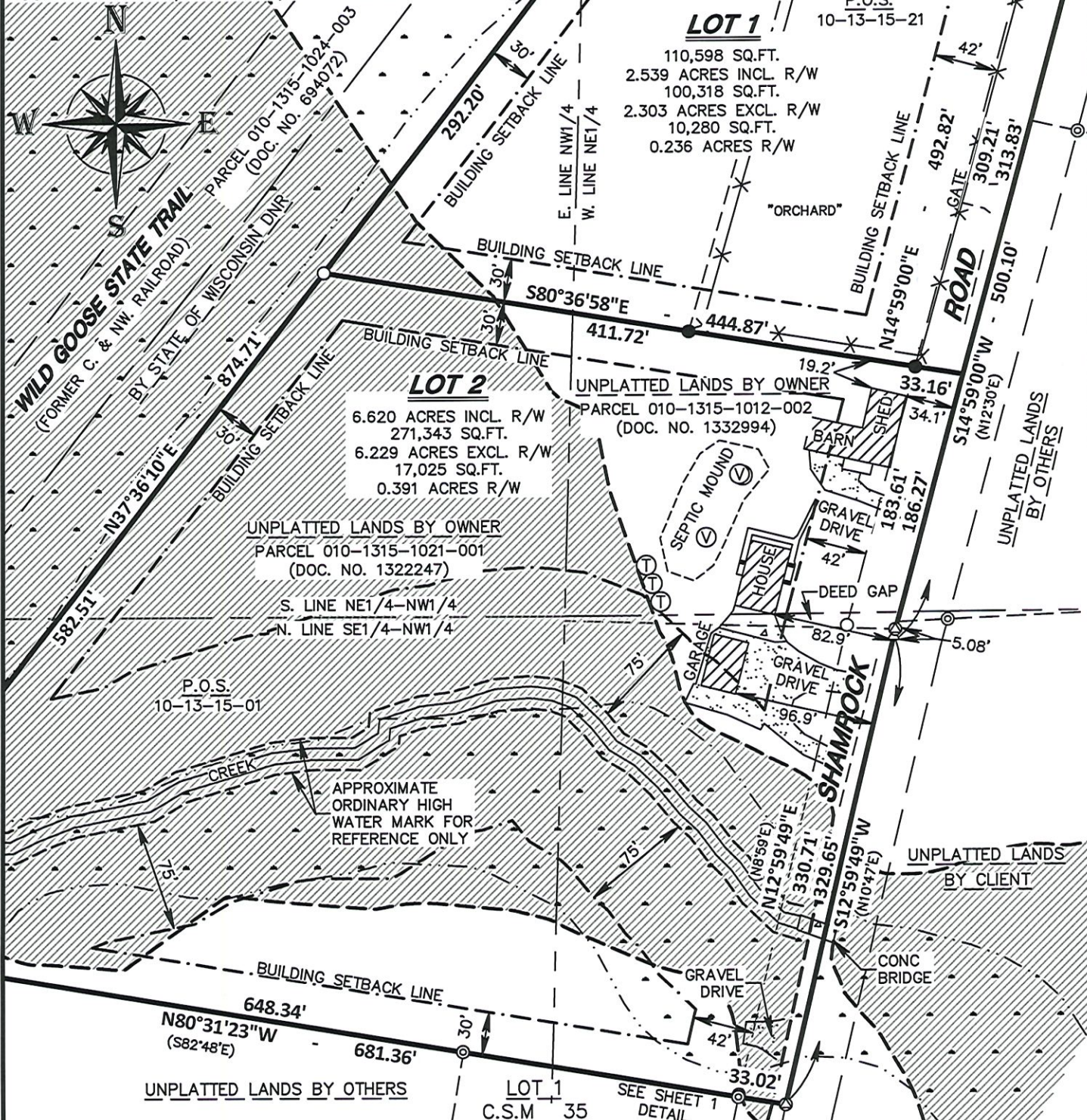
SHEET 2 OF 4

DODGE COUNTY CERTIFIED SURVEY MAP
GENERAL LOCATION

SCALE: 1" = 100'



BEING PART OF THE NW1/4 OF THE NE1/4, PART OF THE SW1/4 OF THE NE1/4, PART OF THE SE1/4 OF THE NW1/4 AND PART OF THE NE1/4 OF THE NW1/4, SECTION 10, T. 13 N., R. 15 E., TOWN OF CHESTER, DODGE COUNTY, WISCONSIN.
 CONTAINING: 398,965 SQ.FT., 9.159 ACRES



OWNER: LEROY L. VANDE SLUNT
 MICHAEL L. VANDE SLUNT
 N11597 SHAMROCK ROAD
 WAUPUN, WI 53963

CLIENT: MICHAEL L. VANDE SLUNT
 SUSAN K. VANDE SLUNT
 W5759 STATE ROAD 49
 WAUPUN, WI 53963

As prepared by:

GA GROTHMAN & ASSOCIATES S.C.
PROFESSIONAL SERVICES
625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE: (808) 742-7788 SAUK: (808) 644-8877
E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



PRELIMINARY

G & A FILE NO. 125-4



DRAFTED BY: T. KASPER

CHECKED BY: RC

PROJ. 125-4

DWG. 125-4 SHEET 3 OF 4

DODGE COUNTY CERTIFIED SURVEY MAP GENERAL LOCATION

BEING PART OF THE NW1/4 OF THE NE1/4, PART OF THE SW1/4 OF THE NE1/4, PART OF THE SE1/4 OF THE NW1/4 AND PART OF THE NE1/4 OF THE NW1/4, SECTION 10, T. 13 N., R. 15 E, TOWN OF CHESTER, DODGE COUNTY, WISCONSIN. CONTAINING: 398,965 SQ.FT., 9.159 ACRES

SURVEYOR'S CERTIFICATE

I, **ROBERT W. CONDON**, Professional Land Surveyor, do hereby certify that by the order of **Michael L. and Susan K. Vande Slunt**, I have surveyed, monumented, mapped and divided part of the Northwest Quarter of the Northeast Quarter, part of the Southwest Quarter of the Northeast Quarter, part of the Southeast Quarter of the Northwest Quarter and part of the Northeast Quarter of the Northwest Quarter, Section 10, Town 13 North, Range 15 East, Town of Chester, Dodge County, Wisconsin, described as follows:

Commencing at the North Quarter corner of Section 10;
thence South 01°36'28" West along the West line of the Northeast Quarter, 855.74 feet to the Northwest corner of lands described and recorded in Document No. 1110722 and being a point in the Southeast right-of-way line of Wild Goose Trail, formerly the Chicago and Northwestern Railroad and being the point of beginning;
thence South 88°23'32" East along the North line of lands described and recorded in Document No. 1110722, 341.65 feet to a point in the centerline of Shamrock Road;
thence South 14°59'00" West along the centerline of Shamrock Road, 500.10 feet;
thence South 12°59'49" West continuing along said centerline, 329.65 feet to the Southeast corner of lands described and recorded in Document No. 1322247 and being the Northeast corner of Lot 1, Certified Survey Map, No. 135;
thence North 80°31'23" West along the South line of said Document No. 1322247 and the North line of said Lot 1, Certified Survey Map, No. 135, 681.36 feet to a point in the Southeast right-of-way line of said Wild Goose Trail;
thence North 37°36'10" East along said Southeast right-of-way line, 874.71 feet to a point in the East line of the Northwest Quarter;
thence North 01°36'28" East along said East line and said Southeast right-of-way line, 8.71 feet to the point of beginning.
Containing 398,965 square feet, (9.159 acres), more or less. Being subject to Shamrock Road right-of-way along the Easterly 33 feet thereof and servitudes and easements of use or record if any.

I DO FURTHER CERTIFY that this is a true and correct representation of the boundaries of the land surveyed and that I fully complied with the Provisions of Chapter 236.34 of the Wisconsin State Statutes and the Subdivision Provisions of the Dodge County Land Use Code and the Town of Chester Subdivision Ordinance to the best of my knowledge and belief.

ROBERT W. CONDON
Professional Land Surveyor, No. 1851
Dated: February 7, 2025
File No.: 125-4

LEGEND

- 3/4" X 24" IRON ROD SET (WT. = 1.5 LBS. / L.F.)
- 3/4" IRON ROD FND.
- ⊗ RAILROAD SPIKE FND.
- ▲ MAG NAIL FND.
- ⊙ 1" IRON PIPE FND.
- ⊕ DODGE COUNTY SEC. COR. MON. FND. AS NOTED
- Ⓜ WELL
- Ⓢ CLEAN OUT
- Ⓣ SEPTIC TANK COVER
- Ⓥ SEPTIC VENT
- POWER POLE
- OHE—OVERHEAD UTILITY LINE
- X—X FENCE
- () PREVIOUS SURVEY OR RECORD INFO.
- [---] WETLANDS AREA DETERMINED FROM WISC. WETLAND INVENTORY MAP
- [---] FLOOD PLAIN BOUNDARY LINE AS DETERMINED FROM FIRM PANEL NO. 55027C0227F EFF. 4/19/2010

OWNER: LEROY L. VANDE SLUNT
MICHAEL L. VANDE SLUNT
N11597 SHAMROCK ROAD
WAUPUN, WI 53963

CLIENT: MICHAEL L. VANDE SLUNT
SUSAN K. VANDE SLUNT
W5759 STATE ROAD 49
WAUPUN, WI 53963

As prepared by:

GA GROTHMAN & ASSOCIATES S.C.
 PROFESSIONAL SERVICES
 625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
 PHONE: PORTAGE: (808) 742-7788 SAUK: (808) 644-8877
 E-MAIL: surveying@grothman.com
 (RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



PRELIMINARY

G & A FILE NO. 125-4



DRAFTED BY: T. KASPER

CHECKED BY: RC

PROJ. 125-4

DWG. 125-4 SHEET 4 OF 4

DODGE COUNTY CERTIFIED SURVEY MAP
GENERAL LOCATION

BEING PART OF THE NW1/4 OF THE NE1/4, PART OF THE SW1/4 OF THE NE1/4, PART OF THE SE1/4 OF THE NW1/4 AND PART OF THE NE1/4 OF THE NW1/4, SECTION 10, T. 13 N., R. 15 E, TOWN OF CHESTER, DODGE COUNTY, WISCONSIN. CONTAINING: 398,965 SQ.FT., 9.159 ACRES

TOWN BOARD RESOLUTION

BE IT RESOLVED that this certified survey map located in the Town of Chester is hereby approved by the Town Board.

Town Chairperson

Date

I HEREBY CERTIFY that the foregoing is a copy of a resolution adopted by the Town Board of Chester on

_____, 20____.

Town Clerk

Date

CITY of WAUPUN RESOLUTION

RESOLVED THAT this Certified Survey Map within the City of Waupun, extraterritorial jurisdiction is hereby approved and accepted by the City of Waupun Planning Commission.

Mayor

Date

City Clerk

Date

OWNER: LEROY L. VANDE SLUNT
 MICHAEL L. VANDE SLUNT
 N11597 SHAMROCK ROAD
 WAUPUN, WI 53963

CLIENT: MICHAEL L. VANDE SLUNT
 SUSAN K. VANDE SLUNT
 W5759 STATE ROAD 49
 WAUPUN, WI 53963

As prepared by:

GA GROTHMAN & ASSOCIATES S.C.
PROFESSIONAL SERVICES

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PHONE: PORTAGE: (808) 742-7788 SAUK: (808) 844-8877
E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



G & A FILE NO. 125-4



DRAFTED BY: T. KASPER

CHECKED BY: RC

PROJ. 125-4

DWG. 125-4 SHEET 4 OF 4

DODGE COUNTY CERTIFIED SURVEY MAP GENERAL LOCATION

BEING PART OF THE NW1/4 OF THE NE1/4, PART OF THE SW1/4 OF THE NE1/4, PART OF THE SE1/4 OF THE NW1/4 AND PART OF THE NE1/4 OF THE NW1/4, SECTION 10, T. 13 N., R. 15 E, TOWN OF CHESTER, DODGE COUNTY, WISCONSIN. CONTAINING: 398,965 SQ.FT., 9.159 ACRES

TOWN BOARD RESOLUTION

BE IT RESOLVED that this certified survey map located in the Town of Chester is hereby approved by the Town Board.

Town Chairperson

Date

I HEREBY CERTIFY that the foregoing is a copy of a resolution adopted by the Town Board of Chester on

_____, 20____.

Town Clerk

Date

CITY of WAUPUN RESOLUTION

RESOLVED THAT this Certified Survey Map within the City of Waupun, extraterritorial jurisdiction is hereby approved and accepted by the City of Waupun Planning Commission.

Mayor

Date

City Clerk

Date

OWNER: LEROY L. VANDE SLUNT
MICHAEL L. VANDE SLUNT
N11597 SHAMROCK ROAD
WAUPUN, WI 53963

CLIENT: MICHAEL L. VANDE SLUNT
SUSAN K. VANDE SLUNT
W5759 STATE ROAD 49
WAUPUN, WI 53963



AGENDA SUMMARY SHEET

MEETING DATE: 3/25/25
AGENDA SECTION: CONSIDERATION-ACTION
PRESENTER: Kathy Schlieve

TITLE: Approve Waiver of Heritage Ridge Restrictive Covenants Specific to Carver Flats Development Agreement

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Economic Vitality	--	

ISSUE SUMMARY:

Heritage Ridge Restrictive Covenants were drafted in 2017 to support orderly development consistent with City needs. We have since updated zoning for this area to be more supportive of multi-use development broader than initially envisioned for the covenants. We are recommending that you approve a waiver of the Heritage Ridge Restrictive Covenants specific to the Carver Flats Development, waiving any restrictions that are in direct conflict with the approved developer's agreement (DA). The DA requires a site plan approved through Plan Commission and that approval was granted on January 15, 2025. The developer will be required to comply with the approved plan.

STAFF RECOMENDATION:

ATTACHMENTS:

RECOMENDED MOTION:

Motion to waive any elements of the Heritage Ridge restrictive covenants that may conflict with the Carver Flats developers agreement and approved site plan as outlined by legal council.

AUTHORIZATION OF PARTIAL PERMANENT EXCEPTIONS TO DECLARATION
OF COVENANTS FOR HERITAGE RIDGE DEVELOPMENT PARK

Document Number:

Return Address: Vande Zande & Kaufman, LLP
 Post Office Box 430
 Waupun, WI 53963
 (920) 324-2951
 dan@vklaw.us

Parcel ID Number: see attached Exhibit "A"

THIS AUTHORIZATION is made by City of Waupun, a Wisconsin municipal corporation ("the City"), in favor of Carver Flats, LLC, a Wisconsin limited liability company ("Carver").

Carver is the owner of real estate ("the Real Estate") more particularly described on the attached Exhibit A, which is Exhibit is incorporated here by reference. Carver purchased the Real Estate from the City on this date.

The Real Estate is currently vacant. Carver has acquired the Real Estate for the express purpose of constructing a single-phased development, consisting of four (4) multi-family commercial buildings and related structures with a total of not less than fifty-six (56) units for use as residential dwellings with a mixture of efficiency, one-bedroom, two-bedroom, and three-bedroom apartment units, as depicted on the preliminary site plan which is attached and incorporated as Exhibit B to a Developer Agreement executed between the City and Carver on this date ("the Developer Agreement"), to be recorded with the Dodge County Register of Deeds contemporaneously with the recording of this Authorization.

The Real Estate is subject to a Declaration of Covenants for the Heritage Ridge Development Park dated April 28, 2017 and recorded with the Dodge County Register of Deeds on May 3, 2017 as Document No. 1249497 (“the Covenants”). Article Four, subsection B of the Covenants expressly permits the City to authorize temporary or permanent exceptions, provided that such exceptions conform to the intent of the Covenants, and are in conformance with the Waupun Zoning Code.

The City and Carver each acknowledge that the Developer Agreement includes a detailed preliminary site plan and other provisions concerning construction and occupancy timelines, construction specifications and standards, permitted uses, and other provisions that may potentially be in conflict with the more general restrictions contained in the Covenants.

The City and Carver further each acknowledge that they negotiated the terms of the Developer Agreement consistent with the general intent of the Covenants and to be in conformance with the provisions of the Waupun Zoning Code.

The City and Carver further each acknowledge that the terms of the Developer Agreement are more specifically designed for the location and intended use of the Real Estate, and it is therefore in the best interest of both the City and Carver that provisions of the Developer Agreement should supersede any conflicting terms in the Covenants.

THEREFORE, in consideration of the foregoing recitals, and in consideration of the mutual agreements contained in the Developer Agreement:

1. Authorization of Permanent Covenant Exemptions. The City authorizes a permanent exception to the Covenants as provided here. To the extent that any specific provision or requirement in the Covenants is in conflict with a specific provision or

requirement of the Developer Agreement, the provision in the Developer Agreement shall supersede any conflicting provision in the Covenants.

2. Zoning Code Application. Nothing contained in this Authorization shall be deemed or interpreted to supersede any conflicting provision of the Waupun Zoning Code, and the City and Carver reaffirm their joint intent that development and use of the Real Estate shall at all times be consistent with provisions of the Waupun Zoning Code.

3. General Reaffirmation of Heritage Ridge Covenants. Nothing contained in this Authorization shall be deemed or interpreted to supersede any provision of the Covenants, except as specifically identified in Section 1 above, and the City and Carver reaffirm their joint intent that development and use of the Real Estate shall at all times be consistent with the terms of the Covenants, except as specifically authorized under Section 1 above.

4. Consent of Carver Flats. Carver joins in executing this Authorization in order to confirm its agreement and consent to each of the terms and provisions set forth here.

5. Provisions to Run with Land. The terms of this Authorization shall run with the Real Estate and shall be binding on and are for the benefit of the City and Carver, together with their respective administrators, successors, assigns and legal representatives.

6. Public Notice. The City shall record this Authorization with the Dodge County Register of Deeds in order to provide public notice of this Authorization.

EXHIBIT A

REAL ESTATE DESCRIPTION

[INSERT PROPERTY DESCRIPTION HERE]

Property Address: Bayberry Drive, Waupun, WI 53963

Tax Parcel Number: 292-1315-0932-035; 292-1315-0932-030



AGENDA SUMMARY SHEET

MEETING DATE: 3/25/25 **TITLE:** Approve Scope of Services with VandeWalle for an Affordable Housing Strategy for the City of Waupun

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Kathy Schlieve

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Economic Vitality	\$15,000 (Affordable Housing Fund)

ISSUE SUMMARY:

The City of Waupun completed a housing study in 2020, which identified a shortage of available housing for all housing types. Over the past few years, we have seen significant shifts in our local housing market, with rising rents and home prices outpacing the growth of wages for many residents. The chart below provides a snapshot of the current housing picture in the City. Note that prices have been steadily increasing due to lack of available inventory.

CITY OF WAUPUN AFFORDABLE HOUSING SNAPSHOT				
<i>Prepared; March 19, 2025</i>				
WAUPUN DATA	12 Months Ending 2/1/2024	12 Months Ending 2/1/2025	12 Months Ending 2/1/2025	
Median Home Price	\$ 205,000	\$ 225,000	\$ 240,422	
Interest Rate	6.7%	6.7%	6.5%	
Monthly P&I Payment	\$ 1,322.00	\$ 1,455	\$ 1,520	
Monthly Taxes	\$ 250.00	250	\$ 250	
Monthly Insurance	\$ 125.00	125	\$ 125	
MONTHLY/ANNUAL TOTAL	\$ 1,697	\$ 1,830	\$ 1,895	
<i>Sources: Realtor.com</i>				
* Dept of Housing and Urban Development (HUD) definitions suggest that housing budgets should be no more than 30% of annual income.				
	Median Wages	30% of Annual Wage		
Household Income Needed to Afford Median Home*	\$ 75,800	\$ 22,740		
Est Median HHI for Waupun (US Census)	\$ 66,931	\$ 20,079		
DODGE/FOND DU LAC COUNTY WORKFORCE DATA	10th Percentile	Median	Hourly (Median)	Monthly Shortfall/Surplus from Median
Teacher	\$ 37,040	\$ 58,700	\$ 28.22	\$ (427.50)
Assembler/Fabricator	\$ 35,140	\$ 53,600	\$ 25.77	\$ (555.00)
Food Processing Worker	\$ 33,550	\$ 44,100	\$ 21.20	\$ (792.50)
Health Technologists and Technicians	\$ 35,490	\$ 50,020	\$ 24.05	\$ (644.50)
Home Health and Personal Care Aides / Nursing Assistants	\$ 28,260	\$ 35,940	\$ 17.28	\$ (996.50)
Law Enforcement Workers	\$ 55,120	\$ 70,550	\$ 33.92	\$ (131.25)
Counselor, Social Workers, Other Community/Social Svc	\$ 36,070	\$ 50,250	\$ 24.16	\$ (638.75)
Printing Workers	\$ 33,250	\$ 47,420	\$ 22.80	\$ (709.50)
<i>Source: State of WI Workforce Development, https://www.jobcenterofwisconsin.com/wisconomy/query</i>				

HUD defines affordable housing as no more than 30% of annual household income. The lowest portion of the chart above identifies annual median incomes for high-demand or essential positions for this region and applies the HUD definition to look at affordability. The shortfall illustrated is not only a concern for our residents' quality of life but also for the continued economic stability and workforce needs of our city.

In 2023, the City created an affordable housing fund with the closure of TID 1. While the fund is small (~\$240K), it is a fund that can be added to over time but must be used almost exclusively for the purpose of increasing housing affordability. We currently lack the needed strategy to define the best use of those funds to benefit our residents. Additionally, new WHEDA programming to assist with financing housing projects requires that we have taken recent (prior to 1/1/23) action to increase housing affordability through modifications to zoning, reductions fees and review processes, and that we have made updates to the housing chapter of our comprehensive plan. Undertaking this work will qualify developers for the various WHEDA programs to support needs in the city.

A comprehensive Affordable Housing Strategy would provide clear guidelines and actions to meet the housing needs of all housing types in Waupun, while ensuring the long-term growth of our local economy to support workforce needs, reduce the risk of homelessness, prevent displacement due to gentrification, and create a more inclusive and equitable community.

STAFF RECOMENDATION:

Approve the proposal as presented

ATTACHMENTS:

RECOMENDED MOTION:

Motion to approve the scope of Services with VandeWalle in the amount of \$15,000 to develop an affordable housing strategy and to authorize the use of affordable housing funds in that amount to complete the project.



VANDEWALLE & ASSOCIATES INC.

To: Kathy Schlieve, City Administrator

From: Ben Rohr, AICP

Date: March 18, 2025

Re: Scope of Services for an Affordable Housing Strategy for the City of Waupun

Like many communities across the state and nation, Waupun is facing a very difficult housing situation. The City has already taken several proactive steps to start understanding and addressing the issue, but lacks an overall strategy that can assist in guiding future initiatives it can take to mitigate barriers to housing production, leverage a variety of tools to close housing construction gaps, define affordable housing and what that means in community context, and utilize creative and proactive approaches to drive new housing growth the community desperately needs.

Building upon the 2020 Housing Study and Needs Analysis, 2040 Comprehensive Plan, TID Project Plans, and recent projects, the City of Waupun Affordable Housing Strategy will include an understanding of the housing situation, explore ways the community can address the housing shortage, and create an action plan with strategic steps toward addressing housing within the community. This work is proposed to include:

- Defining what affordable housing means in relationship to housing costs and incomes and updating key data and analysis from the 2020 Housing Study
- Exploration of creative ways to address housing construction gaps through a variety of funding sources that can be combined as part of the development capital stack
- Review and recommend ways to improve the TID Closure Affordable Housing Fund ordinance to reflect the strategies identified within this document
- Development of proactive strategies to address the housing situation and potential public and private partners who can assist in this effort
- Opportunities to further refine the City's Zoning Ordinance to enable different housing types that reflect modern development practices and developing potential Zoning Ordinance amendments as attachments
- Engaging key community stakeholders, City committees, and elected officials to gather input on their experiences with the housing situation and opportunities to address existing issues
- Documenting a set of recommended strategies and action steps for the City to pursue
- Providing the City with the tools to complete future Comprehensive Plan and Zoning Ordinance amendments, which would make the City eligible for WHEDA Affordable Housing Loan programs

The goal of this exercise will be to assist the community in determining the best path forward in addressing the housing situation in a creative, proactive, and feasible way. This document will be reviewed in detail with City staff, the Plan Commission, and the City Council.

The following Scope of Services provides an Affordable Housing Strategy for Waupun to be completed within 3 months of contract execution for a fixed fee cost of \$15,000.

Proposed Scope of Services

Work Element 1: Upfront Input

- **Task 1.1: Kick Off Meeting with Staff (2-hour in-person meeting):** Vandewalle & Associates (V&A) will meet with City staff to discuss existing projects and strategies employed, key issues and opportunities, and ideas on methods, tools, or other ways that the community could further address the housing situation.
- **Task 1.2: Stakeholder Meetings (Two 2-hour in-person meetings):** V&A will conduct a set of stakeholder meetings that could include large employers, businesses, realtors, and the development community to gather insight on the issues, opportunities, and challenges associated with the existing housing market. Following the meetings, input will inform the development of the Draft Affordable Housing Strategy and be summarized in the document.

Work Element 2: Affordable Housing Strategy Development

- **Task 2.1: Data Collection, Data Analysis, and Research:** V&A will conduct a thorough review of relevant documents, plans, and ordinances to gather insight into existing policies, community goals, and potential ways each could be improved to further address housing. Additionally, V&A will collect, analyze, and update key data from the 2020 Housing Study and Needs Assessment. Together with WE 1, this information will be used to gain an understanding of the existing situation and inform the development of the Affordable Housing Strategy.
- **Task 2.2: Produce Draft Affordable Housing Strategy:** V&A will complete an initial Draft Affordable Housing Strategy that incorporates an understanding of the existing situation and outlines potential strategies that could be undertaken to reverse key trends, address common issues, and proactively moves Waupun towards realizing its community goals. This document will be provided to City staff in advance of Task 2.3.
- **Task 2.3: Draft Review Meeting with Staff (1-hour in-person meeting):** V&A will meet with City staff to discuss the Draft document and provide any edits/changes needed.
- **Task 2.4: Draft Review Meeting with the Plan Commission (1-hour in-person meeting):** V&A will attend a regular Plan Commission meeting to present the draft and gather input on any edits/changes needed.

Work Element 3: Finalizing the Affordable Housing Strategy

- **Task 3.1: Produce the Final Affordable Housing Strategy:** V&A will complete the Final document that reflects City staff and Plan Commission feedback as discussed in WE 2. The document will be provided to the Plan Commission and City Council in advance of Task 3.2 and 3.3.

- **Task 3.2: Plan Commission Presentation (1-hour in-person meeting):** V&A will attend a regular Plan Commission meeting to present the findings of the document and seek action on it.
- **Task 3.3: City Council Presentation (1-hour in-person meeting):** V&A will attend a regular City Council meeting to present the findings of the document and seek action on it.

In addition, Wi Stat. 66.09(5)(b) defines that this change can be enacted and requires a 3/4 vote of all members of the council. A minimum of five (5) members would need to vote in favor of any proposed change for it to be enacted.

STAFF RECOMENDATION:

Support an inclusive and equitable approach to compensation adjustment

ATTACHMENTS:

RECOMENDED MOTION:

Motion to support the requested 2026 budget allocations for Elected/ Volunteer/POC staff members as presented, with the understanding that elected official pay will be increased for the Mayor to \$18,000 annually, and for alderpersons to \$6,500 annually, beginning with newly sworn officials seated at the April 2026 reorganization meeting and completing with newly sworn officials seated at the April 2027 reorganization meeting. All other proposed increases will be implemented with the adopted 2026 budget on January 1, 2026.

<u>City/Village</u>	<u>Population</u>	<u>Annually</u>	<u>Annually</u>
Lodi	3,199	\$ 9,600	\$ 2,400
City of New London	7,398	\$ 6,400	\$ 3,000
Village of Vernon	7,456	\$ 12,996	\$ 6,500
Village of Hales Corners	7,522	\$ 5,400	\$ 3,600
Village of Kimberly	7,626	\$ 8,500	\$ 5,000
City of Jefferson	7,646	\$ 7,200	\$ 3,000
Village of Mt Horeb	7,756	\$ 4,000	\$ 3,000
City of Ripon	7,766	\$ 7,000	\$ 3,600
Village of Hartland	10,065	\$ 10,000	\$ 6,000
City of Portage	10,126	\$ 11,400	\$ 3,600
City of Reedsburg	10,190	\$ 7,500	\$ 3,000
Elkhorn	10,230	\$ 8,260	\$ 5,480
City of Monroe	10,439	\$ 6,400	\$ 3,000
City of Waupun	11,039	\$ 12,000	\$ 6,000
City of Burlington	11,040	\$ 7,200	\$ 3,600
Cedarburg	12,547	\$ 6,000	\$ 2,400
City of Beaver Dam	16,531	\$ 20,000	\$ 3,900
Cudahy	18,648	\$ 14,000	\$ 7,800
Onalaska	19,018	\$ 23,000	\$ 6,288
Oak Creek	37,156	\$ 16,000	\$ 7,200
Menomonee Falls	39,700	\$ 7,500	\$ 5,500



AGENDA SUMMARY SHEET

MEETING DATE: 3/25/25
AGENDA SECTION: CONSIDERATION-ACTION
PRESENTER: Jeff Daane

TITLE: Approve Change Order for Museum Tuckpointing Project with B&B Quality Building Restoration

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Public Infrastructure	\$26,842	

ISSUE SUMMARY:

In the September of 2024, you approved a project to tuckpoint the museum, which has had problems with water infiltrating the building in different areas due to mortar joint deterioration. Total bid approved at that time was \$102,792 for a reduced scope. If you recall, the project was initially bid in the summer of 2024 and the low bid of \$194,194 was rejected due to the bid being more than double the budgeted amount for the project. In the revised scope that was ultimately approved the bid spec was changed to repair vs. replace old stone and remove some areas thought to be the least problematic. In both cases B&B Quality Building Restoration was the low bid. Contractors started work last fall and are now back onsite with weather improving to finish. Now that the contractor has had a chance to examine the condition of the bricks, there are more areas that can be patched vs. replaced to conserve some costs. They have also evaluated the remaining sections of the building that were removed due during the scope revision. They are recommending that those sections be repaired as well. If not addressed now, we will have to include future tuckpointing in our capital budgets and will incur additional mobilization costs. We are recommending that you approve a change order to complete the final sections of tuckpointing based on this latest information. The change increases the total expenditure for the project by \$26,842 and money would be taken from capital reserves to complete the project.

STAFF RECOMENDATION:

Approve the change order as presented

ATTACHMENTS:

Change Order

RECOMENDED MOTION:

Motion to approve the change order for the museum tuckpointing project in the amount of \$26,842, for a total project cost of \$129,634 as presented.

City of Waupun
Dodge County, WI
Bid Worksheet - 3/20/2025

Line Item	Item Description	Unit	Qty	Unit Price	Extension
Base Bid -					
1	Re-Pointing Masonry	SF	1,200	\$ 36.00	\$ 43,200.00
2	Cut Stone Replacement	SF	3	\$ 400.00	\$ 1,200.00
4	Fill Crack in Cut Stone	LF	5	\$ 165.00	\$ 825.00
5	Fill Chipped Cut Stone	SF	5	\$ 125.00	\$ 625.00
6	Masonry Cleaning	SF	4,500	\$ 1.00	\$ 4,500.00
Base Bid Total					\$ 50,350.00
<u>Items Repurposed to Tuckpointing</u>					
2	Cut Stone Replacment	SF	17	\$ 400.00	\$ 6,800.00
3	Limestone Replacement	SF	25	\$ 400.00	\$ 10,000.00
7	Roof Flashing	LF	90	\$ 49.00	\$ 4,410.00
8	Concrete Stair with Landing	EA	1	\$ 8,500.00	\$ 8,500.00
9	Concrete Foundation	LF	16	\$ 700.00	\$ 11,200.00
10	Railing	LF	18	\$ 550.00	\$ 9,900.00
11	Sidewalk Replacement	SF	32	\$ 51.00	\$ 1,632.00
Total Repurpose to Tuckpointing					\$ 52,442.00
Additional SF for Tuckpointing					1,457
Bid Base + Repurposed Tuckpointing					\$ 102,792.00
<u>Additional Areas to Tuckpoint</u>					
	Tuckpointing on Drawings				
	addational	SF	600	\$ 36.00	\$ 21,600.00
	areas to tp not on drawings	SF	1106	\$ 36.00	\$ 39,816.00
	Chimney Roof Sides	SF	70	\$ 36.00	\$ 2,520.00
	Flashing roof side	SF	231	\$ 25.00	\$ 5,775.00
	Total Additional Areas to Tuckpoint		2,007		\$ 69,711.00
<u>Additional Tuckpointing after repurpose amount</u>					
			532	\$ 36.00	\$ 19,152.00
<u>Additional Repair Items</u>					
	window jabs 2lf mortar per LF	LF	125	\$ 12.00	\$ 1,500.00
	Cut stone patches - Cracked	LF	10	\$ 165.00	\$ 1,650.00
	Cut stone patches - Chipped	LF	11	\$ 125.00	\$ 1,375.00
	Arched joints, stop at light base	EA	16	\$ 60.00	\$ 960.00
	TP Vertical at Front Entrance	LF	35	\$ 12.00	\$ 420.00
	Caulking stone caps	LF	51	\$ 35.00	\$ 1,785.00
	Total Additional Repair Items				\$ 7,690.00
Total Bid Base + Repurposed Tuckpointing + Additional Areas + Additional Repair Items					\$ 129,634.00

**City of Waupun
Dodge County, WI
Bid Worksheet - 3/20/2025**

Reconciliation of SF - Based Bid to Drawings

Total Tuckpointing including Rep		Unit	Qty
base bid tuckpointing	SF		1200
repurposed tuckpointing	SF		1475
Base Contract Total TP	SF		2675

Additional Tuckpointing Items

Areas Denoted on drawings not in base bid			
	SF		600
additional areas not on drawings	SF		1106
Chimney	SF		70
Roof flashing Side	SF		231
Total additional items	SF		2007
Deduct repurposed amount	SF		-1475
SF of TP unaccounted for			532

Stone Repairs

Base Bid - Cracked	LF		5
Base Bid - Chipped	SF		5

Additional Repair Items - Stone Repairs

Cut stone patches - Cracked	LF		11
Cut stone patches - Chipped	SF		10



AGENDA SUMMARY SHEET

MEETING DATE: 3/25/25
AGENDA SECTION: CONSIDERATION-ACTION
PRESENTER: Kathy Schlieve

TITLE: Amend Charter Ordinance as Outlined In
Municipal Code 1.02, Changing Mayoral Term
from 2 to 3 Years

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	N/A Unless Referendum Required	

ISSUE SUMMARY:

WI Stat 66.09(5)(b) and 66.0101 requires a change to charter ordinance to change the mayoral term from 2 years to 3 years. The change requires a class 1 published notice prior to any action being taken. The council can initiate this action through 2/3 vote of its members. If approved, the change would be effective 60 days after approval unless the electorate files a petition to appeal with a number equal to 7% of the number of voters who voted in the last governor's race signing the petition. In this case, the charter ordinance would need to be sent to referendum and that can be done in the spring election. As an alternative, the Council can chose to send this directly to referendum in the spring. If a referendum was required in either case, any change would be effective with the seating of a mayor in April of 2028.

STAFF RECOMENDATION:

ATTACHMENTS:

RECOMENDED MOTION:

Any motion to proceed with this change should direct staff to prepare the appropriate charter ordinance and publications before scheduling this matter for a vote.