



A G E N D A
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Video Conference and Teleconference
Tuesday, October 27, 2020 at 6:00 PM

VIDEO CONFERENCE AND TELECONFERENCE

The Waupun Common Council will meet virtually at 6:00pm on Tuesday, October 27, 2020, via Zoom. The public may access the conference meeting online or by phone. Instructions to join the meeting are provided below:

1. Join Zoom Meeting

<https://us02web.zoom.us/j/88150699115?pwd=dHpTWnhuaTBLN05uSGR6NXpOdFRGdz09>

Meeting ID: 881 5069 9115

Passcode: 769483

2. By Phone 1-312-626-6799

CALL TO ORDER

ROLL CALL

CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) (e) (f) (g) of the WI Statutes for:

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

1. Consideration of Employee Leave of Absence

OPEN SESSION

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

CONSIDERATION - ACTION

2. Budget Update: 2020 Projected Mill Rates

3. Martinelli vs City of Waupun

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 10/27/2020

TITLE: Budget Update: 2020 Projected Mill Rates

AGENDA SECTION: CONSIDERATION/ACTIONS

PRESENTER: Schlieve

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Budget Policy Document	2021 Budget Approval

The 2021 draft budget remains a presented (overview below) on October 20, 2020. We anticipate having the proposed mill rates for Dodge and Fond du Lac Counties to share with you and this will be an opportunity to ask any additional questions prior to us finalizing documents for the budget hearing on November 10, 2020.

						Percentage
	Budget Year				Change	Change
	12/31/2018	12/31/2019	12/31/2020	12/31/2021	Increase	Increase
	2018	2019	2020	2021	(Decrease)	(Decrease)
General Fund	\$ 1,662,647	\$ 1,157,652	\$ 1,220,251	\$ 1,417,156	\$ 196,905	16.1%
Debt Service Fund	637,216	625,983	760,983	768,233	\$ 7,250	1.0%
Library Fund	-	541,000	519,150	516,792	\$ (2,358)	-0.5%
Capital Improvements	476,500	536,799	441,554	430,000	\$ (11,554)	-2.6%
Equipment Replacement	200,000	205,000	225,000	169,350	\$ (55,650)	-24.7%
Taxi Fund	26,000	26,000	26,000	-	\$ (26,000)	-100.0%
TOTAL	3,002,363	3,092,434	3,192,938	3,301,531	\$ 108,593	3.4%

STAFF RECOMMENDATION:

Discussion

ATTACHMENTS:

RECOMMENDED MOTION:

N/A

Proposed 2020 Tax Levy and Tax Rates

	Budget Year				Change Increase (Decrease)	Percentage Change Increase (Decrease)
	12/31/2018	12/31/2019	12/31/2020	12/31/2021		
	2018	2019	2020	2021		
General Fund	\$ 1,662,647	\$ 1,157,652	\$ 1,220,251	\$ 1,417,156	\$ 196,905	16.1%
Debt Service Fund	637,216	625,983	760,983	768,233	\$ 7,250	1.0%
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Taxi Fund	26,000	26,000	26,000	-	\$ (26,000)	-100.0%
TOTAL	3,002,363	3,092,434	3,192,938	3,301,531	\$ 108,593	3.4%
Percentage Change		3.0%	3.2%	3.4%		

Assessed Tax Rate per \$1,000

Dodge County	\$ 7.661	\$ 7.447	\$ 7.598	\$ 7.851
Percentage Change			2.0%	3.3%
Fond du Lac County	\$ 7.678	\$ 7.345	\$ 7.698	\$ 7.887
Percentage Change			4.8%	2.5%



AGENDA SUMMARY SHEET

MEETING DATE: 10/27/2020

TITLE: Martinelli vs City of Waupun

AGENDA SECTION: CONSIDERATION/ACTIONS

PRESENTER: Angie Hull, Clerk
Jeff Daane, Public Works
Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
	Insurance Claim	

CVMIC has reviewed a claim filed by Michael Martinelli, against the City of Waupun in the amount of \$2,177.47 for damage to a vehicle that was struck by a City of Waupun public works vehicle on 9/14/2020. CVMIC has reviewed and is recommending the claim be paid based on the following opinion:

In reviewing relevant claim documentation, Mr. Martinelli's vehicle was legally parked when the City of Waupun public works vehicle backed up and struck the left rear of Mr. Martinelli's parked vehicle. The City of Waupun driver admits in a written statement that he backed in to Mr. Martinelli's parked vehicle. Additionally, the police report finds Waupun's driver liable for this loss. As such, liability rests with the City of Waupun employee. There is no liability that can be assessed to Mr. Martinelli. Accordingly, it would be my recommendation that this claim be paid.

The City of Waupun is self-insured for this loss and the settlement will come from City funds.

STAFF RECOMMENDATION:

Approve payment of claim for vehicle damage based on insurance carrier recommendation.

ATTACHMENTS:

Claim

RECOMMENDED MOTION:

Motion to approve payment to Michael Martinelli for damages to his parked vehicle in the amount of \$2,177.47.

AGENDA ITEM: #

DATE:

Angie Hull

From: Allison C. De Franze <acd@cvmic.com>
Sent: Monday, October 26, 2020 10:08 AM
To: Angie Hull
Subject: Martinelli v City of Waupun

Hi Angie,

I am in receipt of the above claim that has been filed by Michael Martinelli, against the City of Waupun, in the amount of \$2,177.47, for damage to a vehicle that was struck by a City of Waupun public works vehicle on 9/14/2020. As you are aware, the City of Waupun is self-insured for this loss, and should the City decide to settle this matter, the settlement would come from City funds.

In reviewing relevant claim documentation, I note that Mr. Martinelli's vehicle was legally parked when the City of Waupun public works vehicle backed up and struck the left rear of Mr. Martinelli's parked vehicle. The City of Waupun driver admits in a written statement that he backed in to Mr. Martinelli's parked vehicle. Additionally, the police report finds Waupun's driver liable for this loss. As such, liability rests with the City of Waupun employee. There is no liability that can be assessed to Mr. Martinelli. Accordingly, it would be my recommendation that this claim be paid.

If you have any questions, please feel free to contact me.

Thank you,



9898 W. Bluemound Road
Wauwatosa, WI 53226

Allison C. De Franze
Liability Claims Manager
tel: (414) 831-5989
office: (262) 784-5666 (ext 189)
email: acd@cvmic.com
web: cvmic.com
fax: (262) 784-5599

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Return this form in complete with photos and claim estimate. Return directly to the City Clerk at City Hall or email to angie@cityofwaupun.org

**CITY OF WAUPUN
NOTICE OF CLAIM**

Claimant Information

Name: Michelle Martielli
Address: 621 Roosevelt St
City St Zip: Waupun WI 53983
Phone: 209 481 4367
Cell Phone: _____
Email: MuchMike16@gmail.com

Incident/Accident Information

Date: 09/14/20
Time: 12:39 P
Place: 621 Roosevelt St. Waupun

CIRCUMSTANCES OF CLAIM

1. In the space below briefly describe the circumstances of your claim. Attach additional sheets, if necessary.
2. For auto damages, attach a copy of police report, if any.
3. Attach a diagram of the accident scene indicating north, south, east or west corners if the accident occurred at an intersection.
4. Attach photographs.
5. For bodily injury, indicate nature of injury and whether or not medical attention was given and give the name of the physician.
6. Identify any witnesses to the incident/accident.

city worker backed into my vehicle

Signed: _____

Print Name: Michael Martielli

Date: 9/28/20

CLAIM

NOTE: You are not required to make a claim at this time. As long as you have filed the above Notice of Claim you may file a claim with the City of Waupun at any time consistent with the applicable statute of limitations. However, in order for the City of Waupun to formally accept or deny your claim at this time, the following claim must be completed and signed.

The undersigned hereby makes a claim against the City of Waupun arising out of the circumstances described above in the amount of \$ 2,177.41.

To process this claim it is necessary to detail all damages being sought. Complete page 2.

Signature: _____

Print Name: _____

Address: _____

Date: 10/26/20

Michael Martielli
621 Roosevelt St
Waupun

CITY OF WAUPUN
DETAILED CLAIM OF MONEY DAMAGE BEING SOUGHT


City worker Backed into my
Car outside of my home.

Total Damages being sought : \$ 21,774.17

Signature:

Print Name:

Date:


Michael J. Martinelli
10/5/20

T.J.'S AUTOBODY
703 SOUTH WATERTOWN STREET
WAUPUN, WI. 53963
PHONE: 920-324-3440 FAX: 920-324-3425
TAX ID: 270536365

*** PRELIMINARY ESTIMATE ***

09/23/2020 08:37 AM

Owner

Owner: Michael Martinelli
Address:
City State Zip: Waupun, WI 53963

Work/Day: (209)481-9367
FAX:

Inspection

Inspection Date: 09/23/2020 08:38 AM

Inspection Type:

Company: TJ's Auto Body
Contact: Todd Rohde
Address: 703 S Watertown St

Appraiser License # :

City State Zip: Waupun, WI 53963
Email: tjsautobody.todd@gmail.com

Work/Day: (920)324-3440
Cell: (920)979-8633
FAX: (920)324-3425

Repairer

Email: tjsautobody.todd@gmail.com

Target Complete Date/Time:

Days To Repair: 6

Vehicle

2010 Chrysler Sebring Touring 4 DR Sedan
4cyl Gasoline 2.4 PZEV
4 Speed Automatic

Lic.Plates: 6LNX306
Lic Expire:
Prod Date:
Veh Insp# :
Condition:
Ext. Color: BRIGHT SILVER MET
Ext. Refinish: Two-Stage
Ext. Paint Code: PS2

Lic State: CA
VIN: 1C3CC4FB3AN170821
Mileage: 186,847
Mileage Type: Actual
Code: M1563C
Int. Color: Dark slate gray
Int. Refinish:
Int. Trim Code: C7DV

Options - AudaVIN Information Received

AM/FM CD Player
Anti-Lock Brakes
Center Console
Dual Airbags
Head Airbags
Lighted Entry System
Power Brakes
Power Steering
Rem Trunk-L/Gate Release

Air Conditioning
Bodyside Moldings
Cruise Control
Floor Mats
Intermittent Wipers
MP3 Decoder
Power Door Locks
Power Windows
Side Airbags

Alarm System
Bucket Seats
Digital Clock
Halogen Headlights
Keyless Entry System
Overhead Console
Power Mirrors
Rear Window Defroster
Sirius Satellite Radio

Smokers Package

Tachometer
Tinted Glass

Split Folding Rear Seat
Theft Deterrent System
Velour/Cloth Seats

Steel Wheels
Tilt & Telescopic Steer

AudaVIN options are listed in bold-italic fonts

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Body And Windshield										
1	I		125	Mldg,W/S Reveal Side LT	Repair				0.2*	SM
				>> precision mask windshield moulding to avoid R & I for full refinish						
Roof										
2	I		347	Mldg,Roof Side LT	Repair				0.4*	SM
				>> precision mask roof moulding to avoid R & I for full refinish						
Quarter And Rocker Panel										
3	BR		625	Pillar,Windshield LT	Blend Refinish				INC	RF
4	BR		44	13 Panel,Bodyside Otr Upr LT	Blend Refinish				1.5	RF
					0.6 Blend					
					0.6 Two-stage setup					
					0.3 Two-stage					
5	I		379	Panel,Quarter LT	Repair				6.0*	SM
6	L		379	Panel,Quarter LT	Refinish				2.8	RF
					2.3 Surface					
					0.5 Two-stage					
7	BR		397	Door,Fuel Filler LT	Blend Refinish				0.2	RF
					0.1 Blend					
					0.1 Two-stage					
8	RI		397	Door,Fuel Filler LT	R & I Assembly				0.2	SM
9	RI		387	Applique,Qtr Panel LT	R & I Assembly				0.3	SM
Deck Lid And Back Glass										
10	I		371	Mldg,Back Glass Side LT	Repair				0.2*	SM
				>> precision mask rear glass moulding to avoid R & I for full refinish						
Rear Bumper										
11	RI		562	RR Bumper Cvr Overhaul	R & I Assembly				INC	SM
12	EP		556	Cover,Rear Bumper	Replace PXN	\$432.00			1.7	SM
13	L		556	Cover,Rear Bumper	Refinish				3.2	RF
					2.7 Surface					
					0.5 Two-stage					
14	E		423	N/Plate,RR Bumper Cove	4389774AA	\$48.45			0.2	SM
Rear Body, Lamps And Floor Pan										
15	EU		533	46 Taillamp Assembly,Otr LT	Replace Recycled	\$50.00*	+25.00		0.3	SM
				>> alpha automotive						
Manual Entries										
16	EC		M03	Flex Additive	Replace Economy	\$5.00*				RF
17	EC		M14	Corrosion Protection	Replace Economy	\$5.00*			0.1*	SM
18	EC		M17	Cover Car Exterior	Replace Economy	\$5.00*			0.1*	SM
19	I		M18	Set-Up And Measure	Repair				1.5*	SM*
20	N		M60	Hazardous Waste Removal	Additional Labor	\$4.00*				SM
21	I			Pull, LT quarter panel	Repair				1.0*	SM*
21	Items									

MC Message

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE
46 PRINTABLE ALTERNATE PARTS COMPARE

Estimate Total & Entries

OEM Parts		\$48.45	
Other Parts		\$501.00	
Paint & Materials	7.7 Hours @ \$40.00	\$308.00	
Line Item Markup		\$12.50	
Parts & Material Total			\$869.95
Tax on Parts & Material	@ 5.500%		\$47.85

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$60.00	2.9	9.3	12.2	\$732.00
Mech/Elec (ME)	\$60.00				
Frame (FR)	\$75.00				
Refinish (RF)	\$60.00	7.7		7.7	\$462.00
Labor Total				19.9 Hours	\$1,194.00
Tax on Labor		@ 5.500%			\$65.67
Gross Total					\$2,177.47
Net Total					\$2,177.47

Alternate Parts Y/02/01/00/01/00 Cumulative 02/01/00/01/00 Zip Code: 53963 Default
Rate Name Default

Audatex Estimating 8.0.911 ES 09/23/2020 10:02 AM REL 8.0.911 DT 09/01/2020
State Disclosure:WI
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2.0 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage