

A G E N D A
CITY OF WAUPUN COMMON COUNCIL MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, March 12, 2019 at 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL--Mayor to excuse any absent members

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

No Public Participation after this point.

CONSENT AGENDA (Roll Call Motion) *Items under the consent agenda may be acted upon by one motion.*

It is the judgment of any Board Member that any item may be moved to later on the agenda for discussion and/or action.

BOARDS, COMMITTEE AND COMMISSION MEETING MINUTES

- [1.](#) Council minutes 1-29-19
- [2.](#) Council Minutes 2-12-19
- [3.](#) Common Council 2-26-19
- [4.](#) Library Minutes 2-18-19
- [5.](#) Recreation Board Minutes 2-25-19
- [6.](#) CDA Minutes 11-20-18
- [7.](#) CDA Minutes 02-19-19
- [8.](#) Plan Commission 12-12-18
- [9.](#) Board of Public Works 1-22-19

DEPARTMENT REPORTS

- [10.](#) Recreation Report
- [11.](#) Library Report
- [12.](#) Police Report
- [13.](#) Building Permit Report
- [14.](#) Public Works Department Report
- [15.](#) Fire Department report
- [16.](#) Utility Report
- 17. CONFIDENTIAL** Economic Development / Administration Report

FUTURE MEETINGS AND GATHERINGS INVOLVING THE COMMON COUNCIL

- [18.](#) Future Meetings of the Common Council

PAYMENT OF THE BILLS

- [19.](#) Authorize Payment of Expenses

LICENSES AND PERMITS

- [20.](#) Licenses and Permits for Consideration (*Police Chief approved*)

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION/ACTION

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

- [21.](#) Madison Street Construction Bids (Recommendation from Board of Public Works 3-12-19)

RESOLUTIONS - ORDINANCES (consideration/possible motion)

22. **Resolution Supplementing Resolution No. 1-26-93-1;** Authorizing the Issuance and Sale of \$700,000 Water and Electric System Revenue Bonds, Series 2019; and Providing for the Payment of the Bonds and Other Details and Covenants With Respect Thereto

ADJOURN TO CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) **(e)** of the WI Statutes for **consideration for Land Negotiations in TID 8 for Tanager Street, TID 5 land located at 412 Shaler Drive, land located in the Waupun Industrial Park, and the property located at 820 E Brown Street.**

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

RECONVENE OPEN SESSION

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

ADJOURNMENT

CC
Waupun Common Council
Department Managers
News Media

Angela Hull, City Clerk

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

Waupun Common Council
Minutes of Special Meeting from January 29, 2019

Mayor calls to order at 530pm.

Pledge of Allegiance is heard and followed by a moment of silence.

Board members present on roll call are Nickel, Vossekuil, Kaczmarski, Mielke, Westphal, Vanderkin, and Matoushek. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Finance Director Oosterhouse, Library Director Jaeger, Chief Loudon, Utility General Manager Posthuma, Public Works Director Daane, Chief Demaa, and Recreation Director Kaminski.

Other City Staff present is Economic Development Coordinator VanBuren and Code Enforcer Beer.

Audience present is Steve Chene of the Waupun School Board.

Steve Chene of the Waupun School District Board comes before the Council for discussion of school bus warning lights. Chief Loudon makes a recommendation to reflect the Plymouth ordinance.

Motion Vanderkin to authorize the City Attorney to create an ordinance, reflective of discussions in relation to the usage of school bus warning lights. Due to no second, motion fails.

VandeZande believes there are items that need clarification: What is the definition of traffic signal, what is the control of a side street but you have a through street that the bus is operating on, and if we were to try to match the code outside of the City-how would we revise it. Westphal would like revised the use of the lights matches what they do outside our jurisdiction.

Motion Kaczmarski, second Westphal for City Attorney to review and provide information at a future meeting. Motion carried 6-0 roll call.

Motion Westphal, second Matoushek to authorize the hiring to fill the vacancy of Lead Mechanic. Motion carried 6-0 on roll call.

Resolution 01-29-19-01 Approving 2018 Budget Amendments in a Series of Funds and Resolution 01-29-19-02 Approving the Carryforward of Unexpended 2018 Appropriations is brought before the Council for consideration.

These are amendments that the Council approved throughout the year, such as the Capital Improvement Fund for Madison Street engineering, Equipment Replacement Fund for installation of a warning siren, insurance claims, and TIFs. Savings were found with overtime in the Police Dept, health insurance premiums, utilities of electric and gas, website, aquatic center utilities, chemicals, and wages; workers compensation refund, and storm damage grant.

Propose to transfer surplus funds of \$170,000 to amend general fund capital projects to allow the city to use the surplus fund in the near future to avoid being negatively impacted by the expenditure restraint formula and propose transfer of \$15,000 surplus fund to the technology account for municipal management software.

Motion Vanderkin, second Matoushek to approve Resolution 01-29-19-01 Approving 2018 Budget Amendments in a Series of Funds. Motion carried 6-0 on roll call.

Motion Vossekui, second Vanderkin to approve Resolution 01-29-19-02 Approving the Carryforward of Unexpended 2018 Appropriations. Motion carried 6-0 on roll call.

Sidewalk replacement charges during construction is brought forward as a request from the Board of Public Works to review this possible ordinance change. The proposed ordinance provides for a 50% City 50% owner split. Discussions turn to charging tax exempt properties; charging costs beyond a 5' concrete square; and reflecting the sidewalk replacement program.

Motion Matoushek, second Westphal to return the discussions to the Board of Public Works. Motion carried 6-0 on roll call.

Motion Westphal, second Vossekui to authorize the Public Works Director to seek request for proposals for LED lighting upgrades at City buildings. Motion carried 6-0 on roll call.

The Downtown Street Scape plan is provided for consideration. The 2019 budget for TID 3 supports investment in Downtown Streetscaping Phase 1 improvements. As part of Phase 1 improvements, all cracked and worn existing furnishing in the current downtown design will be removed and replaced with updated furnishings in compliance with this plan. Additional streetscaping elements will be added to strengthen the brand and enhance beautification.

Motion Matoushek, second Vossekui to approve the Downtown Streetscape master plan. Motion carried 6-0 on roll call.

Motion Vanderkin, second Matoushek to authorize the release of the payment of expenses. Motion carried 6-0 on roll call.

Motion Vossekui, second Matoushek to approve the Operator License to Heather Quickle and Melannie Martinez and the Taxi Driver License to Kristi Donovan. Motion carried 6-0 on roll call.

Motion Vanderkin, second Vossekui to adjourn to closed session under Section 19.85 (1) (e) (g) of the WI Statutes for consideration of Land Negotiations in TID 3 for city owned land in the 400 block of E Main Street and TID 5 for the former Meadowview School site and Seymour Street, and to consult with legal counsel on possible litigation regarding Cooper Apartments. Motion carried 6-0.

Motion Vanderkin, second Matoushek to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

No action from closed session.

Motion Matoushek, second Vossekui to call the meeting adjourned at 8:03pm. Motion carried 6-0.

Angela Hull, Clerk



MINUTES
CITY OF WAUPUN COMMON COUNCIL MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, February 12, 2019 at 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL--Mayor to excuse any absent members

PRESENT

Mayor Julie Nickel
Council President Jason Westphal
Pete Kaczmariski
Michael Matoushek
Ryan Mielke
Nancy Vanderkin
Bobbie Vossekul

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Library Director Jaeger, Fire Chief Demaa, and Utility General Manager Posthuma. Those absent and excused are Finance Director Oosterhouse, Police Chief Loudon, Public Works Director Daane, and Recreation Director Kaminski.

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

Eric Ellcey and Tina Pelot – Consideration for Hens in the City Limits

Eric Ellcey of 225 Walker Street, Waupun makes request for the keeping of hens in the City limits. Tina Pelot, who is also listed on the agenda for this topic, is unable to attend. Alderman Kaczmariski states that the City of Fox Lake currently allows hens and makes request for the Clerk to ask the Police Department to contact the City of Fox Lake and ask if they have any issues or concerns with their ordinance as it stands and see if they have any issues that they can identify, who enforces it, etc. Mielke comments that we are promoting Waupun as an Ag community so this is something to consider. Mayor Nickel informs Mr. Ellcey that we would gather more information and get back to him.

Patrick Glynn, Carlson Dettmann Consulting, Compensation Study Overview

A salary survey of 25 job positions was funded in the 2019 Budget. Patrick Glynn of Carlson Dettmann Consulting provides the compensation study overview and timeline.

CONSENT AGENDA (Roll Call Motion) *Items under the consent agenda may be acted upon by one motion.*

It is the judgment of any Board Member that any item may be moved to later on the agenda for discussion and/or action.

Voted to approve the Consent Agenda

Motion made by Vanderkin, Seconded by Matoushek.

Voting Yea: Mayor Nickel, Council President Westphal, Kaczmariski, Matoushek, Mielke, Vanderkin, Vossekul

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION/ACTION

No items from the Consent Agenda are removed.

CONSIDERATION - ACTION

Memorandum of Agreement between the Common Council of the City of Waupun , WI and the Board of Education of the Waupun Area School District- Shared Use of Athletic Facilities

The Waupun School District Board of Education and the City of Waupun have prepared a five year agreement for cost sharing of the use of City owned buildings/grounds for athletic purposes.

Council approved the Memorandum of Agreement between the Common Council of the City of Waupun, WI and the Board of Education of the Waupun Area School District for the cost shared use of athletic facilities.

Motion made by Matoushek, Seconded by Vossekuil.

Voting Yea: Mayor Nickel, Council President Westphal, Kaczmarski, Matoushek, Mielke, Vanderkin, Vossekuil

REACH Fundraiser Sponsorship

The local business community is hosting a fundraising dinner for REACH Waupun. This fundraiser seeks \$1,000 to sponsor a table of 8 at a dinner planned for Saturday, April 6, 2019. Mayor Nickel states an invitation will be issued to Council to attend the event. If Council members cannot attend, Staff would be invited to make the table of 8 complete

Council approved the donation for the REACH fundraiser on April 6, 2019.

Motion made by Kaczmarski, Seconded by Vossekuil.

Voting Yea: Mayor Nickel, Council President Westphal, Kaczmarski, Matoushek, Mielke, Vanderkin, Vossekuil

Request to fill Firefighter Vacancy

Due to terminations, Fire Chief Demaa makes request to fill two Firefighter vacancies.

Council approved the hiring of two firefighter positions.

Motion made by Vanderkin, Seconded by Matoushek.

Voting Yea: Mayor Nickel, Council President Westphal, Kaczmarski, Matoushek, Mielke, Vanderkin, Vossekuil

ORDINANCE/RESOLUTIONS (Roll Call Motion)

First Reading – Ordinance to amend Ch.6 entitled Traffic Code to create Ch 6.145 School Bus Warning Lights

Attorney VandeZande prepared a draft ordinance to amend Chapter 6 entitled Traffic Code. This amendment would create section 6.145 to provide School Bus Warning Lights guidelines.

Council to accept the First Reading of an ordinance to amend and create Chapter 6.145 entitled Traffic Code-Bus Warning Lights.

Motion made by Council President Westphal, Seconded by Kaczmarski.

Voting Yea: Mayor Nickel, Council President Westphal, Kaczmarski, Matoushek, Mielke, Vanderkin, Vossekuil

CLOSED/OPEN SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) (e)] of the WI Statutes for **consideration of Land Negotiations in TID 5 for Seymour Street and for property located at 820 E Brown Street, Waupun, WI.**

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Council approved to adjourn to Closed Session

Motion made by Vossekuil, Seconded by Council President Westphal.

Voting Yea: Mayor Nickel, Council President Westphal, Kaczmarski, Matoushek, Mielke, Vanderkin, Vossekuil

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes.

Council to Reconvene to Open Session.

Motion made by Matoushek, Second by Kaczmarski,

Voting Yea: Mayor Nickel, Council President Westphal, Kaczmarski, Matoushek, Mielke, Vanderkin, Vossekuil

ACTION FROM CLOSED SESSION

No action taken in Open Session.

ADJOURNMENT

Council adjourned the meeting at 7:58pm

Motion made by Vanderkin, Seconded by Vossekuil.

Voting Yea: Mayor Nickel, Council President Westphal, Kaczmarski, Matoushek, Mielke, Vanderkin, Vossekuil

Angela J. Hull, City Clerk

Waupun Common Council
Minutes of Special Meeting from February 26, 2019

Mayor calls to order at 530pm.

Pledge of Allegiance is heard and followed by a moment of silence.

Board members present on roll call are Nickel, Vossekuil, Kaczmarski, Mielke, Westphal, Vanderkin, and Matoushek. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Finance Director Oosterhouse, Chief Louden, Public Works Director Daane, and Recreation Director Kaminski. Those absent and excused are Library Director Jaeger, Utility General Manager Posthuma, and Chief Demaa.

No other City Staff is present.

Audience present are Jake VandeKolk (9 Chapman), Cheri Rabehl (1000 Newton Ave), Eric Ellcey (225 Walker), Jeff Vree (209 Beaver Dam), Jared Ramthun (415 Jackson), Kristen Gappa (122 W Franklin) Chris Parrish (20 Reids Dr.), Steve Chene, and Jim Hartung.

Media present is Ken Thomas of Daily Citizen.

Schlieve recommends a change to the building inspection/zoning administration. Current vendor is Kunkel Engineering. Schlieve provides a service agreement with Grand Valley Inspection Services which includes a change in fees. These fees bring rates to the current standard.

Motion Vanderkin, second Matoushek to approve the service agreement between the City of Waupun and Grand Valley Inspection Services for building inspection and zoning administration. Motion carried 6-0 on roll call.

Motion Westphal, second Matoushek to authorize the release of the payment of expenses. Motion carried 6-0 on roll call.

Motion Matoushek, second Vanderkin to approve the Operator License to Lisa Percy, Crystal Hepler, Kent VandeKolk, and Jay Graff and the Temporary Class B License to the Waupun Historical Society for History Blue Jean Nation Organization on March 2, 2019 at 520 McKinley St, Waupun. Motion carried 6-0 on roll call.

Members of the audience appeared for the discussions of keeping hens in the city limits. Those who spoke in favor of keeping hens are Jared Ramthun, Chris Parrish, Jeff Vree, and Kristen Gappa. Sherry Rabehl feels this may be a fad, regulation and laws may be a problem and who will enforce them. Feels we have issues already with dogs and cats. If this is brought forward, rules are needed.

City Clerk Hull provided ordinances from other municipalities to reflect on.

Council agrees to return at the March 26, 2019 Committee of the Whole to continue discussions.

Ordinance to amend Ch.6 entitled Traffic Code to create Ch. 6.145 School Bus Warning Lights is before the Council for consideration.

Motion Westphal, second Matoushek to adopt Ordinance 19-01 to amend Ch.6 entitled Traffic Code to create Ch. 6.145 School Bus Warning Lights. Motion carried 6-0.

Motion Vanderkin, second Westphal to adjourn to closed session under Section 19.85 (1) (e) of the WI Statutes for consideration of Land Negotiations in TID 7 for Tanager Street. Motion carried 6-0.

Motion Matoushek, second Mielke to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

No action from closed session.

Motion Vossekul, second Vanderkin to call the meeting adjourned at 6:047pm. Motion carried 6-0.

Angela Hull, Clerk

Minutes of the Waupun Public Library Board Meeting February 18, 2019

In the absence of Claudia Waskow, President, the monthly meeting of the Waupun Public Library Board was called to order by Bev Martens, Vice President, at 4:15 p.m. on Monday, February 18, 2019. Also present were Hintze, Kaczmarski, Sullivan, Garcia, Jaeger, and Rohrer, virtually per Facetime. Waskow and Procise were absent.

ARTICLE I: Motion by Sullivan, supported by Kaczmarski, to accept the minutes of the January 21, 2019 meeting as written. Motion carried.

ARTICLE II: Personal appearance by Kathy Schlieve, City Administrator, who explained and took questions concerning the City's Compensation Study.

ARTICLE III: Monthly statistics: Statistics were affected by the fact that the library was closed two days in January due to the weather and poor weather throughout the month.

1. Circulation/downloads through end of January, 2019 was 10,169 items.
2. Rural Circulation through the end of January, was 3,131 items.
3. Library visits through the end of January was 4,781 people.

ARTICLE IV: Current budget was discussed with no concerns noted.

ARTICLE V: Motion by Hintze, supported by Rohrer, to pay the bills with the addition of the vendor's name, Oriental Trading, to line item 210-60-5511-344 Programming. Motion carried 5-0 on roll call.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarian's Report.

a. Future Programs:

1. **February 21** - Movie showings: The Nutcracker and the Four Realms, 1:00pm and 6:00pm
2. **February 26** - Homemade Cheese Curds, 6:00pm: Linda Conroy teaching how to make curds in your own kitchen. Samples will be provided. (This is a rescheduled program.)
3. **March 6** - Device Day 1:00pm-3:00pm; Device Night 5:00pm-7:00pm
4. **March 7** – Movie showings: Ralph Breaks the Internet, 1:00pm and 6:00pm
5. **March 19**- Birds and Butterflies: Learn ways to welcome bird and butterfly visitors to your backyard. Renee Whalen of Marsh Haven, presenter.

- b. Closing of the library for two days in January and on February 12 will affect circulation and library visit stats.
- c. With one half time employee remaining out on medical leave through the end of March, we continue to rotate night staff in during the day to process new materials when possible.
- d. Due to the Monarch Library System Director still out on medical leave the online annual report draft was reviewed by System staff and they said it looked ready for Library Board approval. The Monarch System is in the process of looking for an Interim Director.
- e. County Billing: Now that the annual report statistics have been confirmed by the Monarch Library System staff, we will be billing adjacent counties for service to rural county residents. The annual deadline for billing for service is July 1. Winnefox Library System bills Fond du Lac and Green Lake counties on Waupun's behalf.

ARTICLE VII. No Old Business.

ARTICLE IX: New Business.

- a. Statement of System Effectiveness: Motion by Rohrer, supported by Sullivan, stating that the Monarch Library System did provide effective leadership and adequately met the needs of the library in 2018. Motion carried.
- b. Motion by Hintze, supported by Rohrer, to accept the 2018 Annual Report for the DPI as presented. Motion carried 5-0 on roll call.
- c. Motion by Hintze, supported by Sullivan, to approve the Local Government Invest Pool Resolution authorizing an account for the Waupun Public Library under control of the Waupun Public Library Board of Trustees, and authorizing Full User Rights/Access to the LGIP account by the Waupun City Clerk, Waupun City Treasurer, and the Library Director of the Waupun Public Library. Motion carried on 5-0 roll call.
- d. Motion by Hintze, supported by Sullivan, upon establishment of an account at the Local Government Investment Pool under the control of the Waupun Public Library Board of Trustees, authorize the City Treasurer to transfer the entire amount of the Library System Fund, Wells Fargo account #3130083563, into the LGIP account and then close the empty Library System Fund account. Motion carried on 5-0 roll call.

ARTICLE X: Motion by Martens, supported by Procise, to adjourn at 5:00 pm. Motion carried.

Next tentative meeting: March 18, 2019, at 4:15 p.m.

SANDRA ROHRER Secretary
SR/bkj

Waupun Recreation Board
Minutes of Meeting
Monday, February 25, 2019

The Waupun Recreation Board met on Monday, February 25, 2019 at 6:00pm at the Waupun Senior Center, located at 301 E. Main Street, Waupun.

Call to Order-Larry Sullivan

Roll Call

Member Present: Bobbie Vossekuil, Jan Harmsen, Amy Ewerdt, Nancy Vanderkin, Beth Lienhard, Larry Sullivan

Member Absent: Randy Armga-excused

Others Present: Mayor Julie nickel, Jacob Van Den Berg- YMCA, Gail Sullivan-WARP, Rachel Kaminski

1. Persons Wishing to Address the Board - none
2. Approval of the Monday, November 26, 2018 Meeting Minutes- Vanderkin motioned, Harmsen seconded. All approved.
3. Motions
 - a. Election of Recreation Board President- Harmsen made the motion to have Sullivan as President, Vanderkin seconded. Roll call - all approved.
 - b. Election of Recreation Board Vice President- Vanderkin made a motion to nominate Harmsen as vice president, Vossekuil seconded. Roll call – all approved.
 - c. 2019 Waupun Family Aquatic Center Dates, Times, and Rates – Van Den Berg: June 8th pool opening. He passed out the Waupun Family Aquatic Center packet and discussed rate increase. Harmsen made a motion to raise the rates to \$125.00 for family pass with the max amount of people on the pass being five from the current four. Also, the daily rate would remain the same at \$5.00 a day and the individual season pass would remain the same at \$50.00. Sullivan seconded. Roll call – all approved.
 - d. 2019 Waupun Family Aquatic Center Swim Lessons Dates, Times and Rate – Vossekuil made a motion to keep the dates proposed in the brochure for swim lesson dates and times, with the rate staying the same at \$30.00. Harmsen seconded. Roll call – all approved.
 - e. 2019 Waupun Family Aquatic Center Candace Wojahn Start Out Safe Program – The enrollment for last year had 102 participants for these free swim lessons. Sullivan made a motioned to allow the program to use the pool from June 10 –June 13 for kid lessons and June 17 – June 19 for adult lessons. Vanderkin seconded. Roll Call – all approved.

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- f. 2019 Park Program Locations –Vanderkin made a motion to approve Dodge, West End, Wilcox and Pine Street for the 2019 Park Program. Ewerdt seconded. Roll call – all approved.
4. Updates (No motion will be taken)
- a. Jacob Van Den Berg –YMCA of Dodge County, Pool Update – Citizens will be able to buy their pool passes and swim lessons on line through the YMCA website beginning April 15, 2019. Citizens can also sign up at City Hall for pool passes and for swim lesson beginning April 15, 2019. If citizens purchase before April 26, 2019 they will get a five dollar discount on their family or individual pool pass. Vande Den berg and Kaminski will get Tyler Sturzl to post this on the city’s website.
 - b. Jeff Daane – City of Waupun, Parks Update: Kaminski shared that Wilcox Park will begin ADA improvements this summer to the bathrooms. All city park bathroom doors will be getting all new timer locks this summer.
 - c. Rachel Kaminski – City of Waupun, Recreation Update: Kaminski shared a summary of 2018 attendance and activities at the Waupun Senior Center. 2018 was the highest attended year yet. With almost 13,000 attendees averaging 50 attendees a day.
 - d. Senior Center Weather Policy: The policy was approved in 2018. It stated when the Waupun Area School District closes AND the Fond du Lac County Senior Services closes meal site, then Senior Center will close.
 - e. Lots of new activities coming for seniors. Movie night, painting class, WPD coming to do a presentation on road safety, new bingo sponsor. Facebook and city website training for the seniors.
 - f. Park Program: New park program dates and events due to attendance numbers falling. The city proposes to have 9 weeks versus 10 weeks, along with one big event a week.
5. Other Discussion
- a. Please add Splash Pad for Dodge Park and McCune Beach recreation plan for next month’s agenda for discussion.
6. Future Meetings/Gatherings of the Waupun Recreation Board-
- a. Monday, March 25, 2019 at 6:00pm at the Waupun Senior Center
7. Adjournment- Vanderkin motioned to adjourn, Vossekuil seconded. All approved.

Rachel Kaminski, Recreation Program Director

Roll call:

John Karsten
Jill Vanderkin
Nancy Vanderkin
Mayor Julie Nickel
Sue VandeBerg
Cassandra Verhage
Derek Drews

DRAFT

1. 8:00 A.M. Opening Items

1.1. Call to order at 8:2 A.M.

1.2. Present on Roll Call: John Karsten, Jill Vanderkin, Mayor Julie Nickel, Sue VandeBerg
Members excused: Cassandra VerHage, Derek Drews, Nancy Vanderkin
Administration Present: City Administrator/Director of Economic Development Kathy Schlieve, City Attorney Dan VandeZande, Economic Development Coordinator Sarah Van Buren, Accountant Michelle Kast
Audience Present: Stephen Tremlett, MSA Professional Services.

2. Consider approval of the following agenda items

2.1. Minutes for October 16, 2018

Action: Motion VandeBerg second by J. Vanderkin to approve the minutes.
Motion carried 4:0.

2.2. Financial Reports for October 2018

Action: Motion J. Vanderkin second by Karsten to approve the financial reports.
Motion carried 4:0.

3. Discussion Items

3.1. Outstanding Grant Applications – Administrator Schlieve reviewed outstanding applications for Gysbers Jewelry and Roadside Relics.

3.1.1. Gysbers Jewlery is requesting an extension. Remaining façade work cannot be completed until the spring due to weather.

3.1.2. Roadside Relics is requesting an extension. Remaining façade work cannot be completed until the spring due to weather. Applicant is also requesting a payout of half of the approved CDA funding in advance of project completion due to project costs exceeding estimates.

3.2. New Grant Applications

3.2.1. Liebenow Construction, 300 E. Main – Administrator Schlieve presented a new application on behalf of Liebenow Construction. Project includes removal of old windows and brick, installation of new windows, and installation of new doors. Mr. Liebenow has been informed of a potential

CDI grant application that would allow for future funding opportunities. Estimated project cost is \$25,875; BID approved \$2,000. Based on remaining budget for the year, Administrator Schlieve is recommending approval of \$5,000 from the CDA.

3.3. 2019 Budget

3.3.1. The 2019 Budget was approved at the November 13, 2018 Council meeting. Administrator Schlieve highlighted items in the budget pertinent to CDA activities.

3.4. Administrator Report – Administrator Schlieve reported on the following activities:

- Committee members are invited to attend WEDC's main Street and Connect Communities roundtable on January 23, 2019 in Kiel. This will be an opportunity to discuss successes and/or challenges being faced.
- The City will be hosting a Main Street Directors training on February 21' 2019 at the Waupun Utilities facility from 9:30-4:15 p.m. Committee members are encouraged to attend.
- Explore Starting Your Own Business Workshop was held November 7, 2018. Staff is currently reviewing the feedback to determine additional workshop opportunities to be offered in the future.
- Within the upcoming weeks, staff will be visiting other communities in the state that have utilized CDI funding for projects that are similar to what we may have in development.
- Steve Awve had a special reveal of the completed updates to his property located at 435 E. Main Street. The event was held on November 15th and was well attended. A tenant for the space is still being explored.
- The Streetscaping Plan has been completed by MSA and will be presented later in the meeting.
- Aging grant is coming to a conclusion. Many recommendations are being developed and a presentation will be given at a future meeting.
- Staff continues to respond to inquiries regarding available industrial space.

Karsten asked if an update could be provided on activities within Heritage Ridge since there seems to be work being done. Administrator Schlieve stated nothing new was occurring but would look into what may be occurring.

3.5. Streetscape Plan – Stephen Tremlett, MSA Professional Services

3.5.1. Mr. Tremlett, MSA Professional Services, presented the Waupun Streetscape Plan and an update on redevelopment concepts developed

since his last appearance at CDA. The final plan was developed based on reviewing the existing plan, the results of the design preference survey, a parking evaluation, park and redevelopment concepts, and options for streetscaping. The appendices include cost estimates and funding opportunities.

Administrator Schlieve stated the document gives the community a good roadmap for targeted development. Staff will be looking at ways of engaging youth since there are elements of the plan that the schools could help with implementing.

4. Consider approval of the following action items

4.1. Recommend Downtown Streetscape Plan for Council Approval

Action: Motion Nickel second by J. Vanderkin to recommend the Downtown Streetscape Plan be forwarded to Council for approval. Motion carried 4:0.

4.2. Outstanding Grant Applications Extension

4.2.1. Gysbers Jewelry, 305 E. Main St. – expires 12/19/18

Action: Motion Karsten second by J. Vanderkin to extend the deadline for the project at 305 E. Main to June 19, 2019. Motion carried 4:0.

4.2.2. Roadside Relics, 10 Jackson St. – expires 12/19/18

Action: Motion Karsten second by Mayor Nickel to extend the deadline for the project at 10 Jackson St. to June 19, 2019. Motion carried 4:0. Motion J. Vanderkin second by VandeBerg to approve 50% payment of grant application at this time with balance payable upon project completion. Motion carried 4:0.

4.3. New Grant Applications

4.3.1. Liebenow Construction, 300 E. Main

Action: Motion VandeBerg second by Karsten to approve \$5,000. Motion carried 4:0.

5. Advanced Planning

5.1. Possible future agenda items

5.1.1. Report on CDI opportunities.

5.2. Set next meeting date: Tuesday, December 18, 2018, 8:00AM

6. Adjournment

Action: Motion J. Vanderkin second by J. Karsten to call the meeting adjourned at 9:05AM. Motion carried 5:0.

Sarah Van Buren
Economic Development Coordinator



MINUTES
CITY OF WAUPUN COMMUNITY
DEVELOPMENT AUTHORITY
Waupun City Hall – 201 E. Main Street,
Waupun WI
Tuesday, February 19, 2019 at 8:00 AM

Committee Members Present:

John Karsten
Mayor Julie Nickel (Chair)
Jill Vanderkin
Nancy Vanderkin
Cassandra Verhage

Committee Members Absent:

Derek Drews
Sue VandeBerg

Staff Present:

Michelle Kast.....Accountant
Kathy Schlieve..... Administrator/ Director of Economic Development
Sarah Van Buren..... Economic Development Coordinator
Dan VandeZande City Attorney

Audience Present:

Claire BresserWaupun High School
Olivia DeVriesWaupun High School
Dawn DischWaupun High School
Taylor GieseWaupun High School
Claire Harder.....Waupun High School
Eryn Hautamaki.....Waupun High School
Emily Matravers.....Waupun High School
Cassie MattilaWaupun High School

1. Call to Order

Mayor Nickel called the meeting to order at 8:00 a.m.

2. Consider Approval of the Following Agenda Items

A. Minutes for November 20, 2018

A motion to approve the November 20, 2018 minutes was made by Ms. Nancy Vanderkin and seconded by Ms. Verhage. Motion carried 5:0.

B. Financial Reports for December 2018

A motion to approve the December 2018 Financial Report was made by Ms. Jill Vanderkin and seconded by Mr. Karsten. Motion carried 5:0.

3. Discussion Items

A. Administrator Report

Administrator Schlieve provided the members an update on the following:

- Steve Awve has entered into a lease agreement for a new restaurant located at his property. Mateo's Café and Restaurant hopes to be open

in early March. Once final receipts have been submitted, CDA reimbursement will occur.

- Numerous transitions will be occurring in downtown in the near future with numerous building going up for sale. The CDA will need to start focusing on entrepreneurial development. The City needs to know who is out there wanting to start a business and if they are capable of doing so. Mr. Karsten asked if there were any programs available to help financial secure the available buildings. Administrator Schlieve stated most funding programs are geared toward assistance with rehabilitation efforts.
- Roadside Relics will be holding an open house at its new location, located at 10 Jackson St. on February 28, 2019 from 5-7 p.m.
- The Madison Street reconstruction project will start at the end of March/early April, weather dependent. The City and the Chamber will be hosting an outreach session to businesses that are impacted by the project on Monday, February 25, 2019 from 5:30-7:00 p.m. at City Hall.
- The CDBG RLF funds through counties will be ending within the next two years and the City will need to start looking toward alternative funding sources, like those offered through the USDA-Rural program. Staff will continue to provide updates at future meetings.
- The City will be hosting Main Street Directors training on February 21, 2019 at the Waupun Utilities facility from 9:30-4:15 p.m. If you are interested in attending please let Staff know.
- The Wine Walk will take place on May 3rd. If your business is interested in participating, please contact the Waupun Chamber of Commerce for additional information.
- There are various redevelopment opportunities the City needs to evaluate. As more information becomes available, Staff may come to future CDA meetings to discuss funding.
- Kunkel Engineering has been notified of the City's intent to terminate the due to gaps in performance. Staff is working to finalize a contract with Grand Valley Inspection for Council's approval to be the new service provider. Once approved, the new provider will start at the beginning of March.
- The members of the Facilities Advisory Committee were approved by the Common Council at their January 8th meeting.
- Ms. Van Buren will begin working with a subset of the BID board to review and update the BID Operational Plan.
- Staff will work to develop a "street walk" with businesses to get a pulse on what assistance, in terms of training, is needed.

B. Senior Democratic Seminar Involvement with Implementation of Streetscaping Plan

Administrator Schlieve informed the group that the Council approved the Streetscaping Plan in January 2019. Staff has been working with the Waupun High School on ways to engage the students to potentially be involved with implementing components of the Streetscaping Plan. Such projects groups have been helping with are benches, garbage receptacles, and planters. Another group is exploring an idea of a mural by the Rock Shop and ways to utilize the surrounding green space. The SDS group presenting today has been specifically working on a banner design for our downtown.

The students presented preliminary design options, as well as design specifications. Questions were answered regarding how the banners would be installed, how they would withstand the elements, and color options. Staff will

work with the group to finalize cost estimates to determine how many banners can be produced and installed.

C. Housing Program Summary Report July-December 2018

Ms. Kast reviewed the summary document included in the agenda packet. Ms. Van Buren will be working with MSA staff to organize a training opportunity to educate the community on the availability and benefits of this program.

4. Consider Approval of the Following Action Items

None

5. Advanced Planning

- A. Possible future agenda items
 - I. Streetscaping Update
 - II. Outstanding applications.
- B. Set next meeting date
 - I. The next meeting is scheduled for March 19, 2019.

6. Adjournment

The motion to adjourn was made by Ms. Nancy Vanderkin with a second by Ms. Verhage. Motion carried 5:0, and the meeting was adjourned at 8:37 a.m.

Sarah Van Buren
Economic Development Coordinator

City of Waupun

Plan Commission Special Meeting 12/12/18 – Minutes (Approved 2/20/19)

4:45 p.m.

CALL TO ORDER ROLL CALL (4:47 p.m. by Jeff Daane)

Present: TerBeest, Daane, Medema, Drews

Absent: Matoushek, Lueck (excused), Nickel (excused)

Also in attendance was Matt Navis, of Navis Properties.

No persons in attendance wishing to address the Plan Commission.

ACTION

1. Motion TerBeest, second Medema to approve minutes from the November 14, 2018 meeting. Carried 4-0.
2. Discuss / Approve Site Plan for Navis Properties on Gateway Dr.
 - a. Matt Navis in attendance to review plan to equipment lot on Gateway drive and install a storm water pond on the site. Site will drain to the existing storm water system. Current site will be graded and drain as appropriate. Daane commented that they will need to get a storm water maintenance agreement drawn up and submitted to county which will require yearly inspection. Navis acknowledge requirement and will file appropriate paperwork.
 - b. Motion/Second: Motion Medema, second Drews. Roll Call: Medema – Y; Drews – Y; TerBeest – Y; Daane – Y (carried 4-0).
3. Discuss / Approve Minor Subdivision Letter of Intent for Born Rentals at N11203 CR I and W6147 Milligan Rd. in the Town of Chester.
 - a. Schlieve noted that future land-use maps recently approved do not have the city expanding near the proposed location. There is no opposition from the City.
 - b. Motion TerBeest, second Medema. Roll Call: Drews – Y; TerBeest – Y; Medema – Y; Daane – Y Carried 4-0

ADJOURNMENT

1. Motion TerBeest, second Drews to adjourn. Carried 4-0
2. Meeting adjourned 5:00 p.m.



CITY OF WAUPUN BOARD OF PUBLIC WORKS
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, January 22, 2019 at 4:45 PM
Approved February 19, 2019

CALL TO ORDER - Kaczmariski calls the meeting to order at 4:45 pm

ROLL CALL – Members Present: Chairman/Alderman Kaczmariski, Alderman Mielke, Alderman Matoushek, Public Works Director Daane, and Deputy Police Chief Rasch.

Member Absent: City Clerk Hull

Staff in Attendance: Administrator Schlieve

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS—No audience in attendance.

CONSIDERATION - ACTION

1. Approve Minutes of the January 8, 2019 meeting.
Motion by Rasch, second by Matoushek to approve the minutes of the January 8, 2019 meeting of the Board of Public Works. Motion carried 5/0.
2. Discuss / Approve pavement for the Madison Street project.
Daane explained that Gremmer wants to get the project out to bid by mid- February and they need a decision on whether to use 5” of blacktop or 8” of concrete. This is a high traffic road. Daane recommends going with concrete for the project. The grant that was received was written with concrete being installed and if that changes the grant amount will more than likely change as well. Blacktop has more maintenance such as crack sealing, crack filling, etc. Daane believes that over the lifespan of the road it might be a little cheaper to go with Asphalt. The budget numbers are still good if concrete is used. The bids will be put out in mid-February with approval from the Board of Public Works and Council in March and work will start in early April (depending on the weather). The timeline was discussed and concrete takes more time to set, but it shouldn’t change the schedule too much.

Motion by Matoushek, seconded by Mielke to use 8” of concrete in the bid package for the Madison Street reconstruction project. Motion carried 5/0.

ADJOURNMENT – Motion by Matoushek, seconded by Mielke to adjourn the meeting. Motion carried, meeting adjourned at 4:55 pm.

Minutes prepared by
Trista Steinbach
Administrative Assistant

March 12, 2019 Recreation Report

Senior Center *Individual Count Duplicate Count	January 2019	February 2019	February Notes
Monthly Attendance	1,110	873	Open 17 days. Closed 3 days due to weather
Average Daily Attendance	58	52	
*Rentals	-	2	
Mobile Meals	192	217	
Table Meals	198	143	
Transportation Rides	30	29	6 individuals this month
Open Pool	96	85	
Euchre	63	74	Mondays
Pool League	64	64	Tuesdays. 16 players
Sheepshead	211	168	Wednesdays and Thursdays. Did not meet 2/7
Wednesday Workout	62	54	
Friday Fitness	44	48	
Yoga Stretch	324	318	Mondays and Thursdays. Did not meet 2/7
*Book Club	13	8	Last Friday of the month
Bingo	136	59	2 times this month
Sevens Cards	19	16	Fridays
Hand & Foot Cards	32	23	Tuesdays. Did not meet 2/17
*Jam Session/Party	52	22	Lunch & Learn with the Mayor
Board Games/Marbles	17	10	Thursdays. Did not meet 2/7
Bank or Bust Dice	24	21	Wednesdays
*Craft Club	12	6	1 Tuesday a month
*Paint Pals	6	6	1 Tuesday a month
*Local Presentations/Services	21	-	Rescheduled due to weather
*Computer Classes	14	5	Individual meeting this month
*Movie Night	-	13	
Knit-Wits	24	15	Thursdays. Did not meet 2/7
*Euchre Tournament	41	-	1 st Saturday of the month. Canceled due to weather.
Pickleball	29	26	Tuesdays. Did not meet 2/12
Trips	-	-	

Waupun Public Library
123 S. Forest Street
Waupun, WI 53963
(920) 324-7925

March 2019

To: Mayor, City Council
From: Bret Jaeger, Library Director

Re: Report to Common Council

A. Statistics

Circulation/downloads through the end of February was 23,798 items.
Library visits through the end of February was 9,757 people.

B. Future programs

March 19 – Birds & Butterflies: Learn ways to welcome bird and butterfly visitors to your backyard. Renee Whalen of Marsh Haven shares her knowledge, seeds, and resources for a great start to creating you own bird and butterfly friendly garden.

March 26 – Cheese Curds program with Linda Conroy.

C. Closings in February

Due to severe weather, the library was closed one day in February.

D. National Library Week

This year National Library Week is April 7 – 13.

Any questions, please contact Bret at 324-7925 or bret@monarchlibraries.org.

WAUPUN POLICE DEPARTMENT

Monthly City Council Report

Dispatch Summary From 2/1/2019 To 2/28/2019

16 E. Main St.
Waupun, WI 53963
(920) 324-7911

Total Number of Calls for this reporting period: 979

72 HOUR DETENTION	1	NOISE COMPLAINT	5
911 CALL UNKNOWN	1	NOTIFY MED EXAMINER	1
911 CHECK	7	OCCUPIED DISABLED	1
911 MISDIAL	1	OFFICER STAND BY	2
ABANDONED VEHICLE	4	OPEN DOOR	1
ACCIDENT	13	ORDINANCE VIOLATION	3
ALARM TEST	4	PAPER SERVICE	7
ANIMAL COMPLAINT	7	PARKING ENFORCEMENT	24
ANNOYING PHONE CALLS	1	PRISONER TRANSPORT	2
ASSIST CITIZEN	27	PROBATION HOLD/VOL	2
ASSIST MOTORIST	11	RECKLESS DRIVER	4
ASSIST OTHER AGENCY	13	REPOSSESSED PROPERTY	2
ATTEMPT TO LOCATE	5	RESTRAIN ORDER VIOL	1
BATTERY	1	SCAM	1
BUILDING CHECK	26	SEXUAL ASSAULT	3
CHECK WELFARE	19	SNOWMOBILE COMPLAINT	1
CHILD ABUSE/NEGLECT	2	SPECIAL ASSIGNMENT	7
CIVIL PROBLEM	3	STALKING	1
COUNTY AMBULANCE	47	STRUCTURE FIRE	2
COURT ORDER VIOLAT	1	SUBJECT STOP	7
CR DAMAGE TO PROP	2	SUBJECT WITH WEAPON	1
DEPARTMENT K9 DOG	9	SUSP ACTIVITY	6
DIRECTED AREA PATROL	170	SUSP PERSON	2
DISORDERLY CONDUCT	7	SUSPICIOUS VEHICLE	15
DOMESTIC DISPUTE	5	THEFT	3
DRUGS/NARCOTICS	7	TRAFFIC ENFORC DAP	2
ESCORT FUNERAL	7	TRAFFIC PROBLEM	2
EVICIONS	2	TRAFFIC STOP	162
EXTRA PATROL	118	TRESPASSING	3
FIRE ALARM	2	VEHICLE LOCKOUT	2
FOLLOW UP	43	WARRANT	6
FOOT PATROL	16	WARRANT OTHER AGENCY	5
FOUND PROPERTY	1	WAUPUN ORDINANCE	5
FRAUD/FORGERY	6		
GAS LEAK	2		
HARASSMENT	3		
HIT AND RUN	3		
HOUSE WATCH REQUEST	48		
INFO TO DOCUMENT	2		
INFORMATION	5		
INTOXICATED DRIVER	1		
INTRUSION ALARM	7		
JUVENILE PROBLEM	15		
LAW ASSIST FIRE	1		
LEWD/LACIVIOUS	1		
LOITERING	1		
LOST/FOUND ANIMAL	4		
MINI/DIRT BIKE COMP	1		
MISSING ADULT	1		
MISSING JUVENILE	1		
NEIGHBOR DISPUTE	3		

**Waupun Police Department Update
February, 2019**

Records Clerk Hire – Danyelle DeBoer completed her one on one training and now is on her own.

Job Description Questionnaire - Staff Completed the questionnaire for the city's wage study.

Officer Morgan - Continues to do well in Field Training and we anticipate having her on the schedule in April.

Work Injury – Lt. Brzezinski is currently on light duty but will be working his normal shift with restrictions.

Meetings – Chief Loudon and Deputy Chief Rasch attended FDL and Dodge County Law Enforcement awards banquet. Chief Loudon attended the Dodge County Drug task force meeting. Lt. Brzezinski attend Dodge County Mental Health Update.

Child Abduction Response Team – Lt. Pfalzgraf attended Leads Tracker Demo in Oshkosh.

Training – Chief Loudon Deputy Chief Rasch attended the WI Chief's conference. Deputy Chief Rasch and Officer Williams attended Critical Incident Stress Management Training put on by CVMIC. Deputy Chief Rasch, Detective O'Donovan, PSLO Hraban attended Active Threat Training. Officer Rasmussen Advanced Roadside Impaired Driving Enforcement.

Community Relations- The Police Department is working with the school district by providing education and positive interactions with the police department in the schools. Lt. Pfalzgraf gave a Drivers Education Presentation for Ries Driving School.

TO: Mayor & Common Council
 FROM: Kunkel Engineering
 SUBJECT: Building Permits for FEBRUARY 2019

DODGE COUNTY

NO	HOLDER	ADDRESS	TYPE	COST	FEE
19- 9	James Ungart	202 Pleasant Ave	Windows, Siding, tub surround & rewire bath	\$12,000.00	\$100.00
19- 10	Emmanuel Reformed Church		Install lift to basement floor	\$40,000.00	\$200.00
19- 12	John Lont	808 Wilcox St.	reroof, add bath replace windows and doors	\$45,000.00	\$330.00
19- 15	Sara Blindauer	7 Beaver Dam St	Electric Service upgrade		\$35.00
19- 16	SCHOOL DISTRICT OF WAUPU	950 WILCOX ST	Remodel existing offices	\$70,000.00	\$556.99
19- 17	ANDREW SCHLIEVE	407 DOTY ST	Remodel upstairs bedrooms & living room	\$20,000.00	\$135.00
19- 18	Harvey Martin	507 S Madison St	kitchen remodel	\$25,000.00	\$195.00
19- 19	Warren Schmitz	408 S Grove St	Put railing on Deck	\$1,400.00	\$40.00
19- 20	Sarah Morris	305 McKinley St	Replace Breaker Panel	\$1,200.00	\$35.00
19- 21	Bryan Yohn	503 Industrial Ave	50 x 130 storage building and lighting		\$845.00
19- 22	Steve Daughty	105 E Main St	remodel kitchen area	\$35,000.00	\$292.54
19- 23	SSM Health - Daniel Loest	1001 West Brown St	Fire Protection System		\$482.00
19- 24	SSM Health - Daniel Loest	452 Fox Lake Rd	Fire Protection System		\$2,608.25
19- 25	Christian Home & Rehabilitation (1001 West Brown St	HVAC for skilled care facility		\$509.00
19- 26	Christian Home & Rehabilitation (452 Fox Lake Rd	HVAC work for skilled care facility		\$2,635.19
TOTAL				\$249,600.00	\$8,998.97

FOND DU LAC COUNTY

NO	HOLDER	ADDRESS	TYPE	COST	FEE
19- 13	Constance Bruins	528 Taylor St.	Foundation repair - install interior drain tile	\$21,000.00	\$105.00
19- 14	Steve Guth	928 E Main St.	Replace Furnace		\$35.00
				\$21,000.00	\$140.00

GRAND TOTAL	\$270,600.00	\$9,138.97
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Permits issued in Dodge County	15
Permits issued in Fond du Lac Cty	<u>2</u>
Total Permits for the month	17
Total Estimated Cost of Construction	\$270,600.00
Building Permit Fees	\$9,138.97
Special Assessment Letter Fees	\$130.00
Site Plan Reviews	\$100.00
Copies of House Plans	\$1.00
Conditional Use Permits	<u>\$150.00</u>
Grand Total	\$9,519.97

BUILDING PERMIT COMPARISON

February 2018: Dodge County - 10 permits; Fond du Lac County - 6 permits

Total Estimated Cost of Construction: \$ 627,185.00

TWO MONTH COMPARISON

January - February 2016	estimated cost of construction	\$110,053.00
January - February 2017	estimated cost of construction	\$811,575.17
January - February 2018	estimated cost of construction	\$695,725.00
January - February 2019	estimated cost of construction	\$331,606.46



City of Waupun

201 E. Main Street
WAUPUN, WISCONSIN 53963
Phone: 920-324-7900
Fax: 920-324-7939

"Wild Goose Center of Wisconsin"

Department of Public Works Activity Report

March 7, 2019

1. **Current Projects:**

- Attended LAPWA and Rock River Storm Water Group meetings.
- Bids for new dump truck / equipment and asphalt paving were received and approved by the Board of Public Works. The contract for Asphalt paving was sent to the contractor for completion.
- Truck Bid was awarded to Truck Country.
- The Equipment bid for the truck was awarded to Monroe equipment.
- Mill and Overlay Bid was awarded to Stark Paving.
- Wage study meeting. Completing JDQ's/
- CVMIC Work Plan
- Met with MSA regarding the stormwater pond on Monroe St.
- Ordered ballfield supplies.
- Madison Street project – Going over plans, working on signage for businesses, business meeting, meeting with Gremmer, 324 N Madison St storm sewer easement.
- Monitor streets and Called in salters and plows.
- Ordered park bathroom door locks
- Working on Lighting RFP
- Ordered salt.
- Festival meeting.
- Go over CWC addition plans for storm water.
- We have started mixing some 3/8 chips with our salt as we are nearing our yearly total.
- Made calls to summer help to see who would be returning. Only one will be returning from last year.
- Working on finalizing a performance contract to send out for our building LED project.
- Opened up inlets that were frozen for flooding issues.
- Plowed snow

2. **DPW Crew Projects**

- Building Daily Duties
- Clean equipment
- Clean inlets
- Diggers Hotline Locates
- Fill Potholes
- Haul Brush bins
- Haul snow
- Load truck with salt
- Plow Streets

- Salt streets
- Shovel sidewalks
- Spray Streets
- Training
- Wage Study – create JDQ's

Administrative Assistant

- MS4 Annual Report is complete and ready to be presented to the Board of Public Works.
- Board of Public Works and Plan Commission Agendas
- Site Plan Review billing.
- Updated parcel / streets layer in ArcGIS
- Madison St. Project: landscaping letters, tree letters, 324 N. Madison St. storm sewer easement letter.
- 2018-2019 Salt Usage spreadsheet.
- Issued dog /cat licenses.
- Filing.
- Issued assessment letters.
- Put requests into Cartegraph.
- Scan 2016 building permits and inspection reports.
- Created diagram for business signage for the Madison St. project.
- Updated restaurant map.
- Created section maps for Storm sewer mapping.
- Asphalt Paving Contract – sent to contractor to execute contract.
- Enter Diggers Hotline Tickets into database
- Equipment Invoice and costs entered into Cartegraph
- Researched information on properties (dealing with permits, variances or conditional uses)
- Monthly building permit report
- Cash Receipting
- Assign account #'s to bills.

Please call 324-7918 with any questions you may have.
 Jeff Daane, Director of Public Works



Waupun Fire Department



Fire Chief, B.J. DeMaa
16 E. Main Street
Waupun, Wisconsin 53963

Phone: (920) 324-7910
Fax: (920) 324-7854
E-mail: bjdemaa@waupunpd.org

Monthly Report

Date: March 6, 2019
To: Mayor, Council, City Administrator, and PFC
From: Fire Chief, B.J. DeMaa
Re: February Report

Fire Calls:

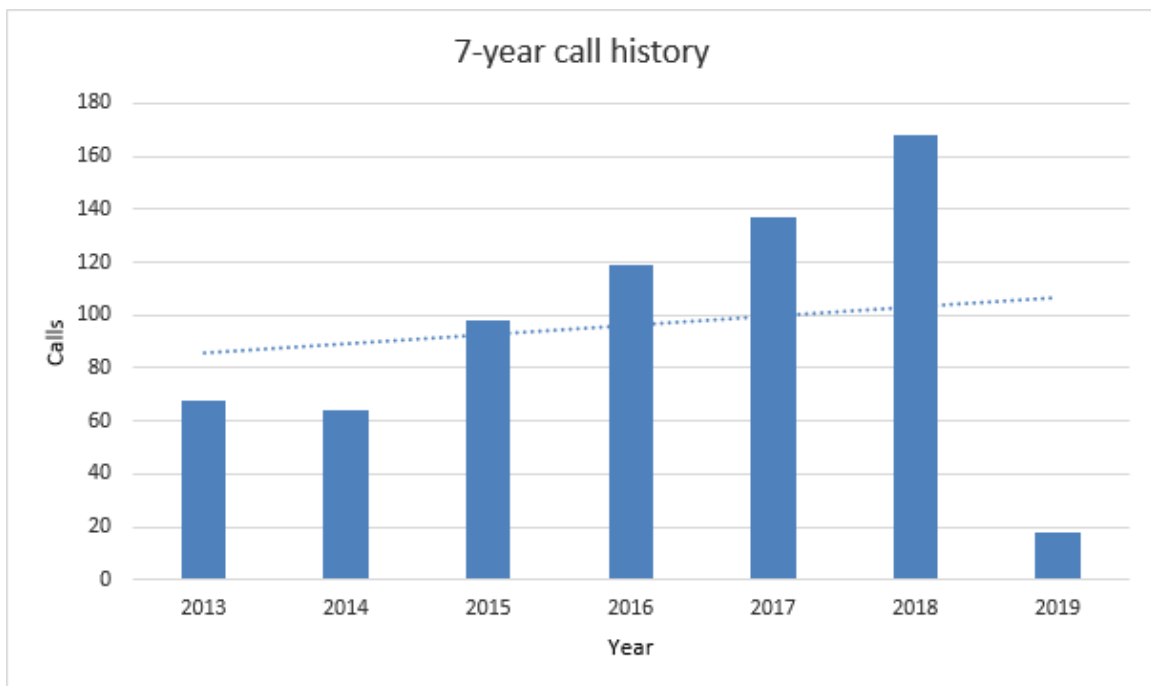
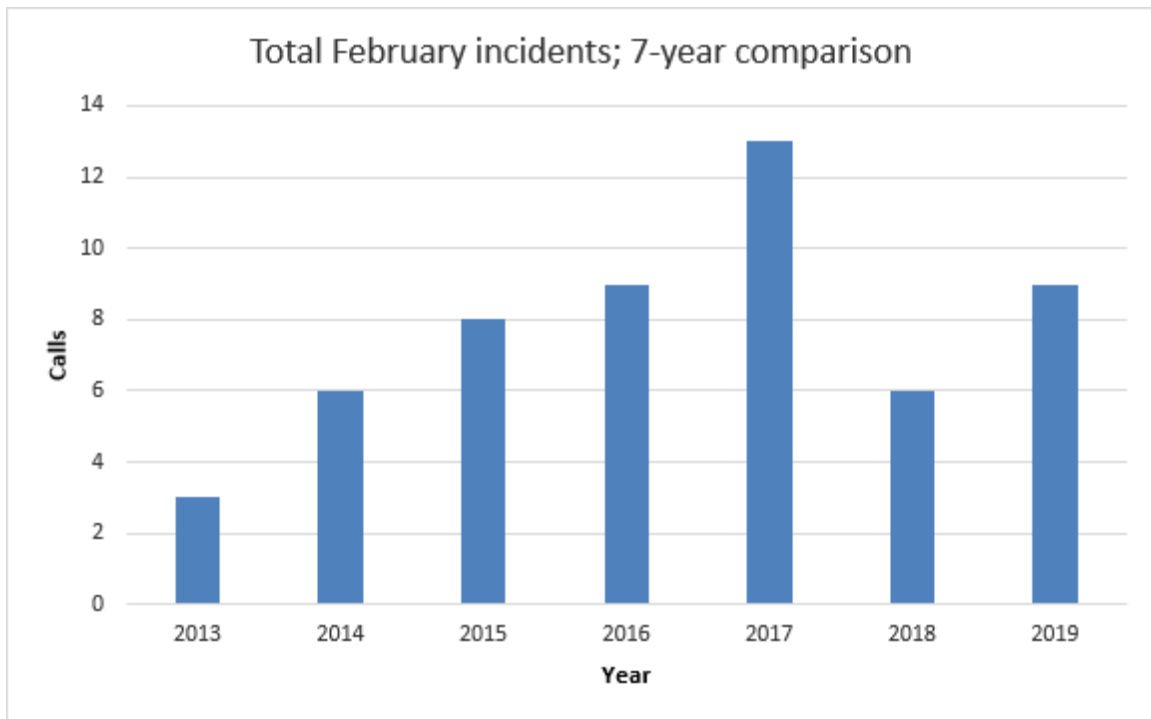
There were nine (9) fire & rescue calls in the month of February for a total of eighteen (18) YTD. The calls were as follows:

- 1100 block of Rock Avenue for an odor of natural gas in the building. Upon arrival, crews checked over the building with gas meters and nothing was found. It was determined that the smell was likely sewer gas so water was dumped into the floor drains.
- 600 block of W. Main Street for a buzzing sound coming from the power lines. Upon arrival, crews were able to hear the sound. Waupun Utilities was called and confirmed that the sound is normal, especially with the fog that was in the air the day of the call.
- 200 block of Pleasant Avenue for the smell of something burning in the house. Upon arrival, crews discovered that a grounding wire on the satellite cable wire had burned up on the outside of the house, leaving char marks on the siding. Crews disconnected the wires and waited for Waupun Utilities to arrive and check things over.
- 200 block of Rounsville Street for an activated carbon monoxide (CO) detector. Upon arrival, crews entered the home with CO meters and were unable to find anything. It was determined that the CO detector was expired and needed to be replaced. The homeowner was given a new CO detector and advised to buy additional units for each level of the house.
- 1100 block of Rock Avenue for an activated CO alarm. Upon arrival, crews checked over the building with CO meters and nothing was found. It was determined that the detector was expired and needed to be replaced. The building manager was advised to purchase new detectors and install them as soon as possible.
- 400 block of E. Franklin Street for an activated fire alarm in the lobby elevator area. Upon arrival, crews checked over the building and were unable to locate anything. The elevator was stuck on the first floor and crews were able to reset that.

- Claggett and Sunrise Avenue for a smell of natural gas in the area. Upon arrival, crews walked the entire block and were unable to locate any smell related to gas.
- 900 block of W. Lincoln Street for an activated fire alarm. Upon arrival, crews informed that someone cooking on the stove had burnt some food. The door to the apartment was opened and the smoke activated a hallway detector.
- 100 block of Gateway Drive for a report of smoke coming from the roof. Upon arrival, crews evacuated the 3rd floor and checked everything over. Nothing was found in any of the apartments or in the attic area. The roof was also checked and nothing found.

Call Breakdown Summary (7-year comparison):

<u>Breakdown of City calls:</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Structural Fires	4	6	7	2	2	7	
Cooking Fires	6	0	1	1	0	2	
Vehicle Fires	g sepa	2	2	0	0	5	
Grass / Brush Fires	0	1	0	0	2	0	
Fires Misc. (chimney, bonfire, etc.)	racking	1	6	9	7	4	1
Controlled Burn	racking	1	0	0	0	0	
Smell of Smoke or Something Hot	0	0	2	1	1	0	
Cooking Related - no fire	racking	6	7	7	4	4	1
Vehicle Accident	g sepa	4	6	12	12	10	1
Rescue tools	g sepa	0	0	0	0	0	
Fuel Leak/Spill	racking	1	1	2	2	1	
Electrical / Gas Leaks / CO	13	7	15	12	13	6	
Bad Detector	racking	4	4	15	17	2	4
Equipment Malfunction	racking	5	5	3	8	16	2
Mutual Aid	3	5	6	6	10	14	
Rapid Intervention Team (RIT)				5	7	9	
EMS Assist	g sepa	2	2	7	6	12	3
Prison Farm	0	0	0	0	0	0	
False Alarms	19	17	15	21	29	36	5
Severe Weather Related	0	2	1	6	5	30	
Misc. (Hazardous condition, etc.)	8	0	18	10	12	9	1
Vehicle Fires / Accidents	4	Began tracking separately in 2014					
Accident/EMS assist/Rescue Tools	11						
TOTAL:	68	64	98	119	137	167	18



Meetings/Activities Attended:

The following is a list of meetings/activities attended:

- 2 City Fire meetings, 2 Country Fire meeting, City Fire Officer meeting, Department Head meeting, Council meeting, Code Enforcement meeting, Compensation study overview meeting, CVMIC work-plan meeting, EMS review meeting with Lifestar Ambulance, Plan Commission meeting, and Fond du Lac County Hazard Mitigation Plan Steering Committee meeting

Projects/Special Events/Information:

Attended Individual and Group Crisis Intervention training through CVMIC. In 1999, the US Surgeon General's Report on Mental Illness noted that 80% of Americans will be exposed to a traumatic event (critical incident) in the course of their lives and about 10% of those exposed will develop negative psychological consequences. The rate of exposure for military and emergency services personnel is even higher and, regardless of their training and experience, they are not exempt from negative psychological outcomes. Crisis Intervention is a flexible support process that adapts to the needs of people in a crisis state. Over the 3-day class, we focused on key terms and concepts of Crisis Intervention (CI) and Critical Incident Stress Management (CISM), psychological and behavioral reactions to stressors, strategic planning in CI and CISM, informational group crisis interventions, interactive group crisis intervention via defusing, and interactive group crisis intervention via Critical Incident Stress Debriefing (CISD). We were able to see real world application of these topics as this class was taking place when the Milwaukee Police Department lost one of their members due to an officer-involved shooting. One of the instructors was heavily involved in the CISM process with the Milwaukee Fire Department on day 2 and shared with the group what her day looked like.

Attended the Wisconsin State Fire Chief's Leadership Symposium. Keynote speaker Chad Williams, a former Navy Seal, shared his story and provided great information related to teamwork, resilience, leadership, and self-motivation. Additional classes included:

- Winning Your City through Fire Prevention and Public Education: one of the most important things fire departments can be doing but the most difficult to assign value to. The instructor stressed the importance of building relationships with local leaders and the community to help accomplish these goals.

- The Fire Chief's Playbook: Sun Prairie's Fire Chief provided information on challenges facing departments across the country (recruitment and retention, growing educational and national standards requirements, generational changes in today's firefighters, consolidation in the fire service, and priorities for the department). While there is no "playbook", departments need to be intentional in a number of different areas to help drive interest in their mission. Failure to do this and the department dies.

Installed 2 new smoke alarms and changed batteries in 2 existing detectors for an elderly resident in the city.

Attended the Dodge County Hazard Mitigation update meeting. A generator for City Hall has been added to their plan for the following reasons: continuity of government, temporary shelter, address issues related to power failure during an election.

Attended Dodge County EMS coverage meeting. There are a number of EMS providers in Dodge County that are having problems staffing their ambulances due to volunteer shortages. Time and training commitments, combined with a shift in priorities for upcoming generations, has made volunteering less desirable. This has resulted in some temporary, and unsustainable, agreements with full-time agencies providing support when staffing is unavailable. The long-term picture does not look promising either as retirements will place further stress on EMS coverage. Townships are looking to better understand the options in front of them and will be reaching out to other counties that have county-wide EMS programs. This group will meet again in the April/May timeframe to discuss the findings. It is my belief that the fire service is 5-10 years behind until the volunteer shortage compromises the ability to provide services. There is already a huge reliance on automatic aid throughout both counties to provide coverage at daytime calls. This is an issue the City of Waupun must keep on their radar moving forward.

Met with Fire Chief Paul Stephans to discuss EMS coverage in the City of Hartford. Hartford has recently hired 2 full-time EMS staff to help with covering their ambulances. Their ambulances are used to cover 9-1-1 calls only and do not do any transports.

Fond du Lac County Emergency Management hosted a Municipal Emergency Managers meeting to review the following topics:

- Update on FEMA process – what have been the major watch-outs throughout the documentation process.
- Emergency Operations Plan – there will be a larger focus on trying to standardize plans throughout the county.

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- Purchasing Ordinance – making sure you have something in place for future emergencies.
- Emergency Sheltering – discussion surrounding how local municipalities handled the cold temperatures we experienced.
- Hazard Mitigation Plan – update on where the Steering Committee is at.

Work continues on the City-wide staff identification project. This project focuses on the creation of staff ID cards for all City Staff and Council Members.

We submitted a grant through the Walmart Community Grant program in the amount of \$1,300 to replace a 4-gas meter that is starting to show signs of failing.

We continue to await word on our State Farm grant. A \$10,000 grant application for Fire Prevention material was submitted to replace our Sparky the Fire Dog costume (over 20 years old) and allow us to purchase items such as fire safety DVDs, carbon monoxide detectors, and smoke detectors to help support our community risk reduction efforts.

We continue to await word on our Assistance to Firefighters Grant (AFG). A \$44,500 grant application was submitted to replace all of our fire suppression hose and a number of our hose nozzles. A significant portion of our hose exceeds the 10-year replacement recommendation from the National Fire Protection Association (NFPA) and a higher number of failures were seen during this year's hose testing. The AFG grants are a 95%/5% split. If awarded, our cost would be covered through our operational budget.

Staffing:

Firefighters Erick Searvogel and Rick Smith continue to work their Entry Level Firefighter (ELFF) course. They have completed the first 60 hours which is what the State of Wisconsin requires for new firefighters. They are currently working through the Hazmat Operations portion of the class.

We currently have 3 firefighters out on non-work-related medical leave.

Inspections:

Additional inspections completed:

- Roadside Relics new building on Jackson Street
- Pressure test for the dry system at Homestead 2

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- Fire alarm test (new system) at Waupun Junior/Senior High School
- Temporary use inspection at Homestead 2

Training:

Training for the February 4th meeting was our AED/CPR renewal. This training required firefighters to be recertified in the use of an AED and in proper CPR techniques. This certification lasts for 2 years.

Training for the February 18th meeting focused on smoke reading. Captain Eric Johnson with the Green Bay Metro Fire Department discussed reading smoke and what it is telling you about the fire's location, growth, and what it will eventually do unless conditions are changed. Captain Johnson also discussed the Top 21 Tactical considerations for fireground operations that was released by Underwriters Laboratories related to modern fire buildings.

Emergency Government:

FEMA continues to evaluate all the information we shared at our Recovery Scoping meeting. There has been some additional documentation requested throughout the process. To recap, we had damage in 5 of the 7 categories (A – debris removal, B – protective measures, C – roads and bridges, F – Utilities, and G – parks) that will now be logged in as separate projects. Each project, once entered (2-3 weeks), will go to a number of different agencies for review before decisions are made. Each project goes through its own process so we have no idea at what pace decisions and possible reimbursements will be made. As a refresher, approved costs resulting from damage in Fond du Lac County qualify for FEMA funding which breaks down accordingly: 75% FEMA, 12.5% State, and 12.5% Local.

We have received notice for the damages we submitted in Dodge County under the Wisconsin Disaster Fund (WDF). The City of Waupun will be receiving \$29,489.51 to offset the work done to mitigate the damage from the August 28, 2018 storms.

Code Enforcement – Mike Beer:

There were 2 new complaints investigated in February. A complaint regarding illegal living quarters in the basement was referred to the Building Inspector for further follow-up. A second complaint regarding mold and falling ceilings was also referred to the Building Inspector.

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One complaint for junk is currently on hold. It will be investigated when the snow goes down.

Participated in the Building Inspection / Code Enforcement system demos. A Code Enforcement meeting was also held to review outstanding ordinance complaints.

Total hours for Code Enforcement was 12 hours or 3.00 hour per week.



TO: Waupun Utilities Commissioners
FROM: Randy Posthuma, General Manager
DATE: March 7, 2019
SUBJECT: General Managers Report

APPA Legislative Rally Update: We used this year's legislative rally as an opportunity to join with other public power representatives to speak with legislators about important energy policies that have the potential to affect our utility, community and public power as a whole. We focused on advocating for policies aimed at keeping utility customer costs stable and keeping utility decisions local.

We met with Senators Tammy Baldwin and Ron Johnson, as well as Congressman Glenn Grothman. The meetings were used to encourage their support for policy recommendations that I've highlighted below.

We also encouraged legislators to oppose legislative proposals that would expand the federal government's role in decisions about how we manage our day-to-day operations.

Below are the talking points used during our Senate and Congressional meetings:

Spur New Municipal Utility Infrastructure by Strengthening and Modernizing Municipal Bonds

- Tax-exempt municipal bonds finance more than \$5 billion in annual public power investments in generation, transmission, distribution and system reliability.
- Municipal bonds have a far lower default rate than private bonds and save public power customers millions in annual financing costs because of a lower cost of capital.
- The Tax Cut and Jobs Act of 2017 prohibited the issuance of tax-exempt advance refunding bonds. This has resulted in a shorter length of issuance and higher interest rates. This hurts our cost of borrowing.
- We ask that Congress look for ways to improve tax-exempt financing such as reinstating tax-exempt advance refunding, simplifying private use rules and raising the current small issuer exception limit from \$10 million to \$30 million.
- These changes would spur public power infrastructure investment, benefit bondholders and keep costs low for public power customers.

Maintain Local Control over Public Power Utility Poles

- Municipal utilities primarily serve smaller communities and we strive to ensure that our customers have access to high-speed internet. We work with communications companies to provide equitable access to the utility infrastructure we own, operate and maintain.
- We support the buildout of 5G wireless infrastructure in public power communities where applicable and will grant fair and safe access to our electric utility poles for 5G deployment in any municipal utility community across Wisconsin.

- We are exempt from FCC regulation over utility pole attachment rates as our local governments negotiate agreements on attachment rates and procedures that are subject to state government oversight. We negotiate pole attachment agreements in good faith with communications companies to reflect the costs associated with such attachments and to ensure they meet our high standards of workplace safety.
- However, we oppose efforts via federal legislation or FCC rulemaking to take away the authority we have to ensure the allocation of fair costs and utility worker safety standards. Giving the FCC control over municipal utility pole attachment rates and procedures is taking away local control from public power communities and handing it to the federal government.
- We respectfully request that you withhold support from any broadband or 5G wireless deployment bill that eliminates our control over pole attachment rates and regulations.

Keep Distributed Energy Resource Decisions Local

- Public power communities support customer owned distributed energy resources (DER) like rooftop solar and believe that DER can and should play a role in providing power to our customers.
- We respond to public power community interest in distributed generation by tailoring programs to match customer demand, providing information and expertise, by building community solar gardens and by having interconnection processes and programs that accommodate the growth of DER.
- Public power utilities work with their communities, local commissioners and state regulators to ensure that all customers who benefit from the grid, including customers with rooftop solar and other DER, equitably contribute to safe operation, maintenance and utilization of the electric grid.
- Public power utility rates are set at the state and local level and a one-size fits all approach to utility rate design, though often well-intentioned, does not work.
- Congress should not seek to federalize rate design for distributed energy resources.

Strengthen Partnerships for a Secure Grid

- Electric grid cybersecurity is of the utmost importance to public power utilities. We support a process that is both collaborative and evolves with input from subject matter experts across industry and government.
- The electric utility industry is the only critical infrastructure sector to have enforceable cybersecurity standards in place. These standards are constantly evolving, but this regime has been in place since 2005.
- All utilities, regardless of size, must understand cybersecurity risks and take appropriate protective measures. However, we believe that one-size-fits-all compliance solutions that may be appropriate for the nation's largest utilities will not be appropriate for smaller utilities. We recognize that we cannot cost-effectively protect all assets from all threats all of the time, and instead must manage risk.
- The current construct of NERC issuing and enforcing FERC-approved standards is working well. It recognizes and reflects the inherent problems in a one-size-fits all compliance solution. We believe that it is important that future electric industry related cybersecurity proposals be implemented through the DOE's NERC/FERC process and build on the strong industry-government partnership forged over the last 14 years.

Support Electric Vehicles

- Public power utilities respond to the interests of the customers we serve in all areas, including by providing or planning to provide charging infrastructure and customized rate tariffs to increase electric vehicle adoption.
- Congress has taken a number of steps to encourage electric vehicle adoption, including tax credits and funding for electric vehicle corridors.
- We ask that Congress continue to support policies that spur electric vehicle adoption and ensure that any incentives to purchase an electric vehicle are available to public power utilities and our customers.

Federal Efforts to Address Climate Change

- Public power utilities are committed to providing safe, reliable, affordable and environmentally responsible energy to the communities we serve and in which we live.
- We are strong supporters of energy efficiency, work with our customers to enable distributed energy resources and green power programs and build or partner on utility scale renewable and carbon-free energy generation. Much or all of this is being done voluntarily as we recognize the responsibility we have to minimize our carbon footprint.
- We believe the Clean Air Act is not well suited for regulating CO2 or other greenhouse gas emissions and that if Congress has the desire to address climate change, legislation that promoted hydropower, nuclear energy, electric vehicles, electric storage, utility scale renewables and energy efficiency on an economy-wide basis would be a more suitable path.
- Any legislation addressing climate change should balance reducing CO2 emissions and keeping electricity affordable and reliable.

The APPA Rally allowed for the unique opportunity to meet face-to-face with the legislators representing our community. Policy decisions made in D.C. absolutely affect the customers of Waupun, and it is important that we continue to strengthen relationships with our representatives.

Self-Service for Customers: An exciting development for 2019 will be the spring launch of our enhanced online self-service tool, MyAccount. As a customer of Waupun Utilities, you will have the ability to view your energy use and pay your bill using this upgraded online account management tool. Receive data and alerts wherever you are, track and compare your usage, pay your bill online and set energy and water savings goals. Setting up MyAccount is quick and easy. Quick start instructions will be enclosed with your Waupun Utilities bill that will be mailed in April. The instructions will also be available on our web site.

Online bill pay will change to MyAccount on April 15th. Payment Service Network (PSN) online bill pay and the mobile app will no longer be an available payment option.

Spring 2019 Customer Newsletter: Our 2019 customer spring newsletter will be sent out with our March billing. The spring newsletter will focus on the upcoming Madison Street reconstruction. In addition, it informs our customers of Focus on Energy incentives, along with additional WPPI Energy funds, paid to the school district for their energy saving upgrades to lighting, heating and cooling.

Other topics covered in the newsletter include information on the Tree Power rebate, MyAccount upgrade, and a Lineworker Appreciation Day coloring contest.

The "Service Matters" newsletter can be found in the packet.

This concludes my report for March 2019. Please contact me at 324-7920 or rposthuma@wppienergy.org, with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: March 7, 2019
SUBJECT: Monthly Operation Report

Water Treatment Facility:

There are no call-ins to report this month.

The water treatment facility is performing well and water quality continues to be consistent barring the varying weather temperature swings.

Wastewater Treatment Facility:

There is one call-in to report this month. On February 26th, the digester heat exchanger failed to fire upon start up. After trouble shooting, a faulty contact relay was identified as the problem. The relay was replaced and the heat exchanger was returned to service.

Staff continues working on routine maintenance, and pump repairs, in preparation of the spring melt and rains.

Crane Engineering has completed installation of (3) RAS pumps, which are replacing 1980 vintage pumps. The new pumps are a high efficiency closed coupled slurry seal style. This type of pump will reduce annual maintenance and have greater electrical efficiency.

Water/Sewer Crew:

Staff continues televising sanitary laterals on Madison St. for the next month. This allows WU to verify sanitary lateral condition and location, along with verifying water lateral type prior to construction.

There was one water main break located on Park Ave. This was an 8 inch main, and the break was a "radial crack". The break was leaking approximately 104 gallons per minute, for 4.5 hours, totaling 28,080 gallons.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or sschramm@wppienergy.org.



TO: Waupun Utilities Commissioners
FROM: Steve Brooks Electric Operations Supervisor
DATE: March 7, 2019
SUBJECT: Electric Operations Report

Electric Department Update:

The electric crew was called for only 2 outages in February. One on Thursday, Feb 7th, at 4:00 p.m., at 225 W. Franklin St. Ice buildup caused a connector to fail at the weather head. Power was restored at 4:54 p.m. The second was on Friday, the 22nd, at 8:35 p.m., at 1013 Rock Ave. Ice buildup on a connector at the service entrance. Repairs were made and power was restored at 9:45 p.m.

Both outages were reported using the outage management system. We were able to make the repair before the customer called in the power outage.

Despite the extreme winter weather, the line crew is making good progress with the annual line clearance work. Makovsky Brush Service was in town to assess the line clearance work to be completed. They will have a crew available in the next few weeks. The line clearance work will be complete at the end of March

This concludes my report for March 2019. Please contact me at 324-7920 or sbrooks@wppienergy.org, with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Jared Oosterhouse, Finance Director
DATE: March 7, 2019
SUBJECT: January - February 2019 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

The electric utility \$22,596 in costs with the majority of costs for upgrading street lighting to LED. The sewer and water utility \$10,302 in engineering fees for Madison Street reconstruction. The water utility also purchased \$26,750 in water meters.

The electric utility purchased a portable meter test bench at a cost of \$10,165. The Chevy Equinox was purchased at cost of \$21,360 with the cost allocated between the utilities. The sewer utility purchased the portable generator at \$21,699 and the push camera with locator totaling \$12,370. In addition, \$165,648 was incurred on WWTP equipment replacement primarily for replacing pumps and valves. The water utility replaced a hydrant listener at a cost of \$4,000.

MONTHLY METRICS – February 2019 YTD

Sales

Electric

- kWh sales were 2.62% above budget and 1.88% above 2018.

Water

- Sales units of 100 cubic feet were 1.92% below budget, and
- 3.31% below 2018 on lower sales in all classes

Sewer

- Sales units of 100 cubic feet were 2.46% above budget and 5.50% above 2018 on higher public authority treatment charges

Income Statement

Electric

- Operating revenues and purchased power expense were below budget \$123,500 and \$75,900 respectively, due to overall lower purchased power costs
- Gross margin was \$47,700 below budget
- Operating expenses were \$23,200 above budget on higher distribution expenses from tree trimming
- Operating income was \$51,000 or \$70,800 below budget on lower gross margins and higher expenses. Operating income is expected to improve once construction season begins.

Water

- Operating revenues were \$3,900 above budget
- Operating expenses were \$21,900 below budget on lower transmission and distribution expenses
- Operating income was \$131,700 or \$28,000 above budget
- Net income was \$107,000 or \$29,800 above budget

Sewer

- Operating revenues were \$2,400 above budget
- Operating expenses were \$20,600 below budget on lower maintenance expenses
- Operating income was \$63,900 or \$23,000 above budget
- Net income was \$83,500 or \$44,700 above budget on lower expenses

Balance Sheets

Electric

- Balance sheet increased \$34,300 from January 2019
- Total unrestricted and restricted cash increased \$38,600
- Receivables increased \$16,200 on less customer collections
- Materials and supplies increased \$19,500 on purchases of inventory

Water

- Balance sheet increased \$67,000 from January 2019
- Total unrestricted and restricted cash increased \$79,600
- Net position increased \$57,100 from operating results

Sewer

- Balance sheet increased \$52,600 from January 2019
- Unrestricted and restricted cash decreased \$80,900 on equipment replacement purchases made for the WWTP
- Plant increased \$142,400
- Net position increased \$47,900 from operating results

Cash and Investments

The monthly metrics dashboard for cash and investments provide a monthly comparison of cash and investment balances, and graphs that present long-term investments by maturity, type, and rating.

- Total cash and investments increased \$37,300 from January 2019
- Received interest and distributions of \$14,100 and recorded an unrealized positive market adjustment of \$1,300, along with \$700 in management fees, resulting in a net portfolio gain of \$14,700 for the month.

This concludes my report. Please do not hesitate to contact me at 324-7923 or joosterhouse@wppienergy.org with any questions or comments.

CONSENT AGENDA
FUTURE MEETINGS/GATHERINGS:

MARCH

Tuesday, March 26, 2019	Waupun Special Common Council	5:30pm
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APRIL

Tuesday, April 9, 2019	Waupun Common Council	6:00pm
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Tuesday, April 16, 2019 5:30pm	Waupun Special Common Council	
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Tuesday, April 30, 2019	Waupun Committee of the Whole	5:30pm
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MAY

Tuesday, May 14, 2019	Waupun Common Council	6:00pm
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Tuesday, May 28, 2019	Waupun Committee of the Whole	5:30pm
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JUNE

Tuesday, June 11, 2019	Waupun Common Council	6:00pm
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Tuesday, June 25, 2019	Waupun Committee of the Whole	5:30pm
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Report Criteria:

[Report].Invoice Date = 03/07/2019

Invoice	Description	Invoice Date	Total Cost	GL Account
955 AGNESIAN WORK & WELLNESS-				
26987	DOT Drug Screen/Breath Alcohol	03/07/2019	165.00	100-70-5412-3-38
Total 955 AGNESIAN WORK & WELLNESS-:			165.00	
1174 ALLIANT ENERGY/WP&L				
3425110000-FEB19	MUSEUM monthly fuel charges	03/07/2019	421.97	100-20-5512-3-32
7255200000-FEB19	Senior Center monthly heat	03/07/2019	149.72	100-20-5513-3-32
5946940000-FEB19	Police Dept - monthly fuel charges	03/07/2019	710.67	100-40-5211-3-32
5946940000-FEB19	Fire Dept - monthly fuel charges	03/07/2019	399.75	100-50-5231-3-32
1780510000-FEB19	CITY HALL monthly fuel charges	03/07/2019	1,736.01	100-70-5410-3-32
2831330000-FEB19	community center monthly fuel - hockey portion	03/07/2019	537.67	100-70-5410-3-32
2831330000-FEB19	community center monthly fuel	03/07/2019	998.52	100-70-5410-3-32
3264610000-FEB19	SAFETY BUILDING monthly fuel charges	03/07/2019	1,952.43	100-70-5412-3-32
Total 1174 ALLIANT ENERGY/WP&L:			6,906.74	
1541 ARGCO				
INV80507731	Sprinkler head shut-off clamp	03/07/2019	160.41	100-50-5232-3-38
Total 1541 ARGCO:			160.41	
1787 ASSOCIATED APPRAISAL CONSULTAN				
141220	Monthly services - Mar 2019	03/07/2019	2,192.66	100-30-5152-3-38
Total 1787 ASSOCIATED APPRAISAL CONSULTAN:			2,192.66	
1904 AT & T				
3-7-19	agreed upon payment	03/07/2019	100.00	100-40-5211-3-31
Total 1904 AT & T:			100.00	
3072 BADGER STATE INDUSTRIES				
306-178250	can liners	03/07/2019	806.88	100-70-5410-3-36
Total 3072 BADGER STATE INDUSTRIES:			806.88	
5010 BEACON ATHLETICS				
0499867-IN	calcined clay/sparkle/fairball/paint/home plate/pitching rub	03/07/2019	1,999.60	100-20-5525-3-36
Total 5010 BEACON ATHLETICS:			1,999.60	
7058 CAPITAL NEWSPAPERS				
1620759	Ordinance	03/07/2019	60.93	100-10-5110-3-35
Total 7058 CAPITAL NEWSPAPERS:			60.93	
7075 CARTRIDGE WORLD				
74076	Cartridges	03/07/2019	57.40	100-40-5211-3-38
Total 7075 CARTRIDGE WORLD:			57.40	
10048 CHARTER COMMUNICATIONS				
16011-MAR19	senior center - tv, internet, voice	03/07/2019	39.99	100-20-5513-3-31
16011-MAR19	senior center - tv, internet, voice	03/07/2019	161.41	100-20-5513-3-38

Invoice	Description	Invoice Date	Total Cost	GL Account
54053-MAR19	aquatic center - internet	03/07/2019	100.23	100-20-5523-3-38
41336-MAR19	PD - voice	03/07/2019	171.74	100-40-5211-3-31
18615-MAR19	PD - voice, internet, tv	03/07/2019	329.08	100-40-5211-3-38
3194-FEB19	PD - MBPS Ethernet Instate	03/07/2019	550.00	100-40-5211-3-38
41336-MAR19	FD - voice	03/07/2019	23.42	100-50-5231-3-31
9909-MAR19	library - internet, voice	03/07/2019	156.02	210-60-5511-3-31
Total 10048 CHARTER COMMUNICATIONS:			1,531.89	
10226 CITIES & VILLAGES MUTUAL INS.				
WC-19-1074	2019 Worker's Comp Prem 2nd QTR City Portion	03/07/2019	16,542.00	100-10-5196-3-38
WC-19-1074	2019 Worker's Comp Prem 2nd QTR Utility Portion	03/07/2019	6,285.00	100-13850
Total 10226 CITIES & VILLAGES MUTUAL INS.:			22,827.00	
10468 CONSULTANTS LABORATORY-FDL				
1WPD-FEB19	legal blood draws	03/07/2019	160.00	100-40-5213-3-38
Total 10468 CONSULTANTS LABORATORY-FDL:			160.00	
10476 CONWAY SHIELD				
0435761-IN	turnout gear	03/07/2019	16,133.20	410-50-5231-4-00
Total 10476 CONWAY SHIELD:			16,133.20	
10555 COTTINGHAM & BUTLER INSURANCE SERVICES				
131096	Compensation Study Payment 1 of 4	03/07/2019	2,500.00	100-10-5191-3-38
Total 10555 COTTINGHAM & BUTLER INSURANCE SERVICES:			2,500.00	
11283 DIAMOND SPEED PRODUCTS, INC.				
58925	multi-blade/blade	03/07/2019	476.82	100-70-5411-3-36
Total 11283 DIAMOND SPEED PRODUCTS, INC.:			476.82	
12700 MARTENS ACE HARDWARE				
FEB2019	gun - PD - clothing allowance	03/07/2019	589.99	100-12634
FEB2019	foodsaver bags - PD	03/07/2019	22.99	100-40-5211-3-38
FEB2019	sand	03/07/2019	5.98	100-50-5231-3-38
FEB2019	plug in co w/ batt backup	03/07/2019	24.99	100-50-5233-3-38
FEB2019	elbows/pvc/couple flex	03/07/2019	122.91	100-70-5410-3-36
FEB2019	car wash/cable kit roof de-ice/scoop grain poly	03/07/2019	121.94	100-70-5410-3-36
FEB2019	glue cove latex	03/07/2019	3.99	100-70-5410-3-36
FEB2019	paper towel	03/07/2019	13.99	100-70-5410-3-36
FEB2019	cap/hose	03/07/2019	7.97	100-70-5410-3-36
FEB2019	cap brass	03/07/2019	3.59	100-70-5410-3-36
FEB2019	screws	03/07/2019	7.18	100-70-5410-3-36
FEB2019	pine sol cleaner	03/07/2019	23.98	100-70-5410-3-36
FEB2019	box junction/battery	03/07/2019	22.98	100-70-5411-3-36
FEB2019	wet/dry	03/07/2019	89.99	100-70-5411-3-36
FEB2019	auto stripper & crimper/crimper light duty	03/07/2019	35.98	100-70-5411-3-36
FEB2019	fasteners	03/07/2019	6.80	100-70-5411-3-36
FEB2019	soap	03/07/2019	4.99	100-70-5411-3-36
FEB2019	pin top link	03/07/2019	3.99	100-70-5411-3-36
FEB2019	ice melt	03/07/2019	636.51	100-70-5435-3-36
Total 12700 MARTENS ACE HARDWARE:			1,750.74	

Invoice	Description	Invoice Date	Total Cost	GL Account
13011 FIRE SAFETY USA INC				
117176	new foot assembl for ventilation fan	03/07/2019	45.00	100-50-5232-3-36
Total 13011 FIRE SAFETY USA INC:			45.00	
13495 FOND DU LAC COUNTY				
19610025	salt	03/07/2019	21,484.11	100-70-5435-3-36
19610025	salt brine mix	03/07/2019	1,665.06	100-70-5435-3-36
Total 13495 FOND DU LAC COUNTY:			23,149.17	
13850 FOX VALLEY TECHNICAL COLLEGE				
TPB0000506236	training - Fix & Navis	03/07/2019	120.00	100-40-5215-3-37
Total 13850 FOX VALLEY TECHNICAL COLLEGE:			120.00	
14160 GALLS, LLC				
012062694	Clothing allowance	03/07/2019	46.80	100-12634
Total 14160 GALLS, LLC:			46.80	
14275 GAPPA SECURITY SOLUTIONS LLC				
17803	auto locks - baseball complex bathrooms	03/07/2019	1,378.04	400-20-5525-8-00
17802	auto locks - parks	03/07/2019	2,418.13	400-20-5525-8-00
Total 14275 GAPPA SECURITY SOLUTIONS LLC:			3,796.17	
14553 GENERAL COMMUNICATIONS				
264945	New squad equipment	03/07/2019	3,783.60	410-40-5211-4-00
Total 14553 GENERAL COMMUNICATIONS:			3,783.60	
14720 GRAY'S				
35273	parts	03/07/2019	1,779.00	100-70-5435-3-36
Total 14720 GRAY'S:			1,779.00	
15075 GUNDERSON, INC.				
709059	CITY HALL rugs	03/07/2019	32.22	100-70-5410-3-36
706692	Library Rugs	03/07/2019	45.80	100-70-5410-3-36
707409	Credit Invoice	03/07/2019	66.14	100-70-5410-3-36
711538	fire Dept-Rugs	03/07/2019	39.83	100-70-5410-3-36
711530	Library Rugs	03/07/2019	45.00	100-70-5410-3-36
710872	Garage supplies	03/07/2019	16.50	100-70-5411-3-36
708422	Garage supplies	03/07/2019	28.99	100-70-5411-3-36
713264	Garage supplies	03/07/2019	28.99	100-70-5411-3-36
710873	Uniform/charges	03/07/2019	17.43	100-70-5412-3-38
708423	Uniform/charges	03/07/2019	16.73	100-70-5412-3-38
713265	Uniform/charges	03/07/2019	16.73	100-70-5412-3-38
Total 15075 GUNDERSON, INC.:			222.08	
16001 HOME CONTRACTORS & SUPPLY INC.				
29204	PARTS/SUPPLIES	03/07/2019	8.10	100-70-5410-3-36
29206	PARTS/SUPPLIES	03/07/2019	31.24	100-70-5410-3-36
Total 16001 HOME CONTRACTORS & SUPPLY INC.:			39.34	

Invoice	Description	Invoice Date	Total Cost	GL Account
16440 INTER-QUEST				
61296	Carbonite 100GB Add-on - PD	03/07/2019	33.05	100-40-5211-3-38
Total 16440 INTER-QUEST:			33.05	
16595 JMB & ASSOCIATES, LLC.				
31798	Annual calibration - DPW Garage/Safety Building	03/07/2019	651.15	100-70-5412-3-36
31925	Replace gas detectors - City Garage/Safety Building	03/07/2019	3,646.00	100-70-5412-3-36
Total 16595 JMB & ASSOCIATES, LLC.:			4,297.15	
16663 JOHN FABICK TRACTOR CO				
C196015	cartridge AS	03/07/2019	968.13	100-70-5411-3-36
Total 16663 JOHN FABICK TRACTOR CO:			968.13	
16736 JOHNSON, ERIC				
3-7-19	Reading smoke class - presenter fee	03/07/2019	275.00	100-50-5234-3-38
Total 16736 JOHNSON, ERIC:			275.00	
17280 LANGE ENTERPRISES				
68364	Signs	03/07/2019	298.31	100-70-5441-3-36
Total 17280 LANGE ENTERPRISES:			298.31	
17281 LAPPEN SECURITY PRODUCTS				
LSPQ40454	Service call city hall	03/07/2019	140.00	100-70-5410-3-36
Total 17281 LAPPEN SECURITY PRODUCTS:			140.00	
17282 LARK UNIFORM INC				
284164	Clothing Allowance	03/07/2019	162.95	100-12634
284786	Clothing Allowance	03/07/2019	67.95	100-12634
Total 17282 LARK UNIFORM INC:			230.90	
17759 LIFESTAR EMERGENCY MEDICAL				
19-0210	ACLS Service February	03/07/2019	3,500.00	100-10-5255-3-38
Total 17759 LIFESTAR EMERGENCY MEDICAL:			3,500.00	
18009 MSA PROFESSIONAL SERVICES INC.				
R00212056.0-49	Summit Credit Union Design Review	03/07/2019	386.50	100-13840
R00212056.0-49	504 Barnes St Site Rev & Exhibit Prep	03/07/2019	548.00	100-80-5670-3-38
R00212112.0-7	STorm Sewer GIS System Mapping	03/07/2019	581.75	700-10-5192-3-38
R00212110.0-1	2019 Monroe St Pond Design	03/07/2019	1,219.50	700-10-5192-8-00
Total 18009 MSA PROFESSIONAL SERVICES INC.:			2,735.75	
18961 MENARDS - BEAVER DAM				
50330	roof rake	03/07/2019	44.97	100-70-5410-3-36
49886	salt - ice melt	03/07/2019	293.51	100-70-5435-3-36
49892	credit	03/07/2019	287.52-	100-70-5435-3-36
Total 18961 MENARDS - BEAVER DAM:			50.96	

Invoice	Description	Invoice Date	Total Cost	GL Account
19173 MILWAUKEE BREWERS BASEBALL				
3-7-19	Recreation trip - senior center	03/07/2019	1,680.50	100-20-5513-3-38
Total 19173 MILWAUKEE BREWERS BASEBALL :			1,680.50	
19287 MK CELLULAR				
LAKEMAR29-3	MK Cellular - Business team	03/07/2019	64.98	100-40-5212-3-36
Total 19287 MK CELLULAR:			64.98	
19526 MOTOROLA				
16036757	Portable radios	03/07/2019	8,159.04	410-40-5211-4-00
Total 19526 MOTOROLA:			8,159.04	
19802 NAPA AUTO PARTS-WAUPUN				
235320	brake pads/brake rotor	03/07/2019	272.77	100-40-5212-3-36
236848	brake rotor & pad kit/disc brake pad/rotors	03/07/2019	272.59	100-40-5212-3-36
237421	BLister pack capsules	03/07/2019	13.14	100-40-5212-3-38
236534	adapter/foster disconnect	03/07/2019	65.36	100-50-5232-3-36
235146	tow socket	03/07/2019	15.99	100-70-5411-3-36
235331	deicer	03/07/2019	39.60	100-70-5411-3-36
235378	LED magnet	03/07/2019	62.31	100-70-5411-3-36
235874	degreaser/55 DEF	03/07/2019	566.88	100-70-5411-3-36
235957	door handle	03/07/2019	21.09	100-70-5411-3-36
236025	fuel filter	03/07/2019	23.49	100-70-5411-3-36
236039	fuel filter	03/07/2019	10.59	100-70-5411-3-36
236216	hose end fitting/hose	03/07/2019	22.69	100-70-5411-3-36
236603	lamp/cable ties	03/07/2019	116.03	100-70-5411-3-36
236754	batteries	03/07/2019	340.98	100-70-5411-3-36
236851	shop towels	03/07/2019	110.12	100-70-5411-3-36
236999	BLDGD Assy	03/07/2019	24.99	100-70-5411-3-36
237034	fitting	03/07/2019	2.79	100-70-5411-3-36
237125	cap screws/washers/nuts/glass cleaner/oil/starter fluid/fue	03/07/2019	877.23	100-70-5411-3-36
237226	fuel line hoses	03/07/2019	24.75	100-70-5411-3-36
237226	credit	03/07/2019	24.75-	100-70-5411-3-36
237386	hose/fittings	03/07/2019	422.64	100-70-5411-3-36
237437	hand soap	03/07/2019	171.06	100-70-5411-3-36
237686	brake shoes/hardware kit/brake drum/wheel seal	03/07/2019	316.77	100-70-5411-3-36
237687	axle nut	03/07/2019	4.69	100-70-5411-3-36
237692	credit	03/07/2019	5.74-	100-70-5411-3-36
Total 19802 NAPA AUTO PARTS-WAUPUN:			3,768.06	
20252 NAVIS, MIKE				
3-7-19	clothing allowance	03/07/2019	81.90	100-12634
3-7-19	meal - training	03/07/2019	11.16	100-40-5212-3-37
Total 20252 NAVIS, MIKE:			93.06	
20480 NICKEL, JULIE				
3-7-19	Reimbursement for cell phone use - March 2019	03/07/2019	40.00	100-10-5131-3-31
Total 20480 NICKEL, JULIE:			40.00	
20799 OPEN TEXT INC				
RC422552	IGC Standard Support/Brava! Desktop	03/07/2019	94.80	100-40-5211-3-38

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 20799 OPEN TEXT INC:			94.80	
20900 OSHKOSH OFFICE SYSTEMS				
AR35436	City Hall Color Copier 6333	03/07/2019	232.35	100-10-5141-3-36
AR35685	copy machine MPC 3500 - fire dept	03/07/2019	36.70	100-50-5231-3-30
Total 20900 OSHKOSH OFFICE SYSTEMS:			269.05	
21357 PETERSEN, JENNIFER				
3-7-19	MILEAGE FDL Cty - pick up absentee ballots 4-2-19 elect	03/07/2019	23.20	100-10-5142-3-38
3-7-19	MILEAGE Dodge Cty - pick up absentee ballots 4-2-19 el	03/07/2019	19.72	100-10-5142-3-38
Total 21357 PETERSEN, JENNIFER:			42.92	
21550 PETTY CASH-POLICE DEPT.				
3-7-19	Postage - PD	03/07/2019	8.30	100-40-5211-3-33
3-7-19	FDL Co Law Enf Execs Banq - PD	03/07/2019	100.00	100-40-5211-3-37
3-7-19	Dodge Co Law Enf Execs Banq	03/07/2019	75.00	100-40-5211-3-37
Total 21550 PETTY CASH-POLICE DEPT.:			183.30	
21665 PIGGLY WIGGLY DISCOUNT FOODS				
1222	senior center purchase	03/07/2019	77.28	100-20-5513-3-38
9712	senior center purchase	03/07/2019	5.99	100-20-5513-3-38
6693	garage supplies	03/07/2019	55.63	100-70-5410-3-36
Total 21665 PIGGLY WIGGLY DISCOUNT FOODS:			138.90	
21805 PITNEY BOWES				
3308293718	lease for mail machine - City Hall	03/07/2019	640.17	100-10-5141-3-36
Total 21805 PITNEY BOWES :			640.17	
21920 POESCHL PRINTING COMPANY, INC				
14469	Car Show flyers - Celebrate 2019	03/07/2019	198.00	450-70-5440-3-40
Total 21920 POESCHL PRINTING COMPANY, INC:			198.00	
22330 Q-TRONICS				
10077938	mouse - FD	03/07/2019	19.99	100-50-5231-3-30
Total 22330 Q-TRONICS:			19.99	
22360 QUALITY TRUCK CARE CENTER, INC				
FS517644	sensor/harness/seal/fuse/fees/computer diagnostics/labor	03/07/2019	1,566.19	100-70-5411-3-36
Total 22360 QUALITY TRUCK CARE CENTER, INC:			1,566.19	
22795 RENS FLORAL				
1292	Plant - Wucherer service	03/07/2019	48.90	100-10-5110-3-38
Total 22795 RENS FLORAL:			48.90	
23547 SERVICE LIFE.COM				
11138-2	web-site subscription 1/1/2019-12/31/2019	03/07/2019	70.00	100-10-5197-3-38

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 23547 SERVICE LIFE.COM:			70.00	
24108 STAPLES CREDIT PLAN				
3-7-19	office supplies	03/07/2019	124.78	100-10-5141-3-38
Total 24108 STAPLES CREDIT PLAN:			124.78	
24290 STEINIG TAL KENNEL LLC				
1460	K9 certification	03/07/2019	950.00	100-40-5212-3-38
Total 24290 STEINIG TAL KENNEL LLC:			950.00	
24350 STICKS AND STONES				
10566	snow removal	03/07/2019	157.50	100-70-5435-3-36
Total 24350 STICKS AND STONES:			157.50	
24470 STREICHER'S				
1354198	swivel	03/07/2019	19.98	410-40-5211-4-00
Total 24470 STREICHER'S:			19.98	
25450 TRU CLEANERS LLC				
CW020119	cleaning service for City of Waupun	03/07/2019	3,972.95	100-70-5410-3-38
Total 25450 TRU CLEANERS LLC:			3,972.95	
25760 US CELLULAR				
0294999154	Clerk cell phone	03/07/2019	69.58	100-10-5141-3-31
0294999154	Administrator cell phone	03/07/2019	73.66	100-10-5191-3-31
0294999154	PARK-rec cell phone	03/07/2019	68.56	100-20-5513-3-31
0295222573	POLICE DEPT monthly cell phone charges	03/07/2019	743.43	100-40-5211-3-31
0294999154	FIRE DEPT monthly cell phone charges	03/07/2019	205.46	100-50-5231-3-31
0294999154	DPW Director/Foreman monthly cell phone	03/07/2019	130.27	100-70-5420-3-31
0294999154	Library monthly cell	03/07/2019	60.69	210-60-5511-3-31
Total 25760 US CELLULAR:			1,351.65	
26042 VANDE ZANDE & KAUFMAN, LLP				
JAN2019	monthly City Attorney Fees	03/07/2019	3,970.00	100-10-5161-3-38
9814	Traffic monthly attorney fees	03/07/2019	2,926.50	100-10-5161-3-38
Total 26042 VANDE ZANDE & KAUFMAN, LLP:			6,896.50	
26790 WAUPUN AREA ANIMAL SHELTER, INC				
MAR2019	Monthly Contract	03/07/2019	1,000.00	100-40-5343-3-38
Total 26790 WAUPUN AREA ANIMAL SHELTER, INC:			1,000.00	
27000 WAUPUN EQUIPMENT COMPANY, INC.				
70577W	kit	03/07/2019	41.00	100-70-5411-3-36
Total 27000 WAUPUN EQUIPMENT COMPANY, INC.:			41.00	
27450 WAUPUN UTILITIES				
4588	Finance Director - Shared labor & benefits	03/07/2019	2,429.76	100-10-5153-1-10
4588	Finance Director - Shared labor & benefits	03/07/2019	403.50	100-10-5153-2-20

Invoice	Description	Invoice Date	Total Cost	GL Account
4588	Finance Director - Shared labor & benefits	03/07/2019	160.36	100-10-5153-2-22
4588	Finance Director - Shared labor & benefits	03/07/2019	185.88	100-10-5153-2-23
4588	Finance Director - Shared labor & benefits	03/07/2019	14.60	100-10-5153-2-29
4599	WPPI monthly email user/archiving accts/email charge/ad	03/07/2019	584.97	100-10-5197-3-38
4586	Street light bases - TID 7 Heritage Ridge	03/07/2019	880.00	407-70-5436-8-00
4598	Insert bulk pick-up flyer print fee from Sept 2018	03/07/2019	301.50	425-70-5476-3-38
4600	Stormwater Billing & Collection Fees	03/07/2019	857.00	700-10-5192-3-38
Total 27450 WAUPUN UTILITIES:			5,817.57	
27935 WELLS FARGO PAYMENT REMITT.				
SCOTT-FEB19	business cards - Vista Print - PD	03/07/2019	43.97	100-12634
SCOTT-FEB19	office supplies - PD	03/07/2019	201.11	100-40-5211-3-30
JEREMY-FEB19	hotel - PD	03/07/2019	91.00	100-40-5211-3-37
JEREMY-FEB19	hotel charge	03/07/2019	22.28	100-40-5211-3-37
JEREMY-FEB19	hotel credit	03/07/2019	22.28	100-40-5211-3-37
SCOTT-FEB19	microsoft online services - PD	03/07/2019	201.29	100-40-5211-3-38
JEREMY-FEB19	meal - PD	03/07/2019	24.97	100-40-5212-3-37
JEREMY-FEB19	CPS Course Application - PD	03/07/2019	225.00	100-40-5215-3-37
Total 27935 WELLS FARGO PAYMENT REMITT.:			787.34	
27948 WERNER ELECTRIC SUPPLY				
S5779382.001	light bulbs	03/07/2019	600.80	100-70-5410-3-36
Total 27948 WERNER ELECTRIC SUPPLY:			600.80	
28600 WI DEPT OF JUSTICE				
G3369-FEB19	G3369 - background checks - Feb 2019	03/07/2019	63.00	100-40-5213-3-38
Total 28600 WI DEPT OF JUSTICE:			63.00	
29673 WI TIMBER RATTLERS				
3-7-19	Senior Center Field Trip	03/07/2019	252.00	100-20-5513-3-38
3-7-19	Park program trip	03/07/2019	225.00	100-20-5525-3-39
Total 29673 WI TIMBER RATTLERS:			477.00	
300173 SENSIT TECHNOLOGIES LLC				
0270260-IN	new testing gas for 4 gas meters	03/07/2019	133.98	100-50-5232-3-36
Total 300173 SENSIT TECHNOLOGIES LLC:			133.98	
300183 FDL AREA CONVENTION & VISITORS BUREAU				
3-7-19	70% Of January Room Tax	03/07/2019	3,072.64	430-70-5436-3-42
Total 300183 FDL AREA CONVENTION & VISITORS BUREAU:			3,072.64	
300188 MARCO TECHNOLOGIES LLC				
62575832	KONMIN/BHC308	03/07/2019	244.86	100-40-5211-3-38
Total 300188 MARCO TECHNOLOGIES LLC:			244.86	
300208 WARRIOR FABRICATION & REPAIR				
599	American Legion Banner	03/07/2019	100.00	100-10-5534-3-36
Total 300208 WARRIOR FABRICATION & REPAIR:			100.00	

Invoice	Description	Invoice Date	Total Cost	GL Account
Grand Totals:			<u>146,229.09</u>	

Report GL Period Summary

GL Period	Amount
00/00	.00
03/19	<u>146,229.09</u>
Grand Totals:	<u>146,229.09</u>

Vendor number hash: 3391810
Vendor number hash - split: 4224978
Total number of invoices: 131
Total number of transactions: 177

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	<u>146,229.09</u>	<u>.00</u>	<u>146,229.09</u>
Grand Totals:	<u>146,229.09</u>	<u>.00</u>	<u>146,229.09</u>

Report Criteria:

[Report].Invoice Date = 03/07/2019

Manuals

CITY OF WAUPUN

Check Register - Council Check Register
Check Issue Dates: 2/28/2019 - 2/28/2019

Page: 1
Mar 01, 2019 09:45AM

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount	
02/28/2019	97186	SHEBOYGAN COUNTY SHERIFFS DE	355.00	M
Grand Totals:			355.00	

M = Manual Check, V = Void Check

Report Criteria:

[Report]. Invoice Date = 02/28/2019

Invoice	Description	Invoice Date	Total Cost	GL Account
23596 SHEBOYGAN COUNTY SHERIFFS DEPT				
2-28-19	Paid Warrant	02/28/2019	355.00	100-40-5211-3-38
Total 23596 SHEBOYGAN COUNTY SHERIFFS DEPT:			355.00	
Grand Totals:			355.00	

Report GL Period Summary

GL Period	Amount
00/00	355.00
Grand Totals:	355.00

Vendor number hash: 23596
 Vendor number hash - split: 23596
 Total number of invoices: 1
 Total number of transactions: 1

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	355.00	.00	355.00
Grand Totals:	355.00	.00	355.00

CONSENT AGENDA
LICENSES AND PERMITS

OPERATOR LICENSE:

Michael Burmania
Alyzza Martinez
Melissa Teachout
Kenneth Near

TEMPORARY CLASS B LICENSE:

None



AGENDA SUMMARY SHEET

MEETING DATE: March 12th 2019

TITLE: Approve Madison Street Construction Bid

AGENDA SECTION: BOARDS/COMMITTEE/COMMISSION
RECOMMENDATIONS

PRESENTER: Jeff Daane Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	\$ 5,696,647.55
Follow Street plan	Bid results came in higher than estimated	

ISSUE SUMMARY:

Bid results for Madison Street reconstruction project were opened on March 7th at 10am.

STAFF RECCOMENDATION:

The Board of Public Works recommends Ptaschinski Construction as lowest bidder for Madison Street reconstruction Project

ATTACHMENTS:

Bidders List

RECOMMENDED MOTION: Approve Ptaschinski Construction for the Madison Street Reconstruction Project in the amount of \$5,696,647.55.

MADISON STREET

BID TABULATION

				Engineer Estimate		Ptaschinski Construction		Dorner Inc.	
Item No	Item Description	Units	Quantity	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
ROADWAY ITEMS									
100-01	Clearing and Grubbing	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 27,000.00	\$ 27,000.00	\$ 30,000.00	\$ 30,000.00
100-02	Removing Pavement	SY	21,030	\$ 3.00	\$ 63,090.00	\$ 2.75	\$ 57,832.50	\$ 0.01	\$ 210.30
100-03	Removing Curb & Gutter	LF	920	\$ 3.00	\$ 2,760.00	\$ 3.00	\$ 2,760.00	\$ 1.85	\$ 1,702.00
100-04	Removing Concrete Driveways and Sidewalk	SY	6,960	\$ 4.00	\$ 27,840.00	\$ 9.00	\$ 62,640.00	\$ 4.90	\$ 34,104.00
100-05	Removing Concrete Bases	EACH	1	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 258.00	\$ 258.00
100-06	Excavation Common	CY	21,975	\$ 10.00	\$ 219,750.00	\$ 13.00	\$ 285,675.00	\$ 8.64	\$ 189,864.00
100-07	Base Aggregate Dense 3/4-Inch	TON	1,640	\$ 17.50	\$ 28,700.00	\$ 11.00	\$ 18,040.00	\$ 10.45	\$ 17,138.00
100-08	Base Aggregate Dense 1 1/4-Inch	TON	10,380	\$ 11.00	\$ 114,180.00	\$ 11.00	\$ 114,180.00	\$ 9.13	\$ 94,769.40
100-09	Breaker Run	TON	255	\$ 15.00	\$ 3,825.00	\$ 11.00	\$ 2,805.00	\$ 9.84	\$ 2,509.20
100-10	Select Crushed Material	TON	15,330	\$ 10.00	\$ 153,300.00	\$ 11.25	\$ 172,462.50	\$ 8.47	\$ 129,845.10
100-11	Geogrid Type SR	SY	23,100	\$ 2.00	\$ 46,200.00	\$ 1.50	\$ 34,650.00	\$ 1.51	\$ 34,881.00
100-12	Concrete Pavement 8-Inch	SY	19,150	\$ 39.00	\$ 746,850.00	\$ 35.20	\$ 674,080.00	\$ 36.26	\$ 694,379.00
100-13	Concrete Pavement 9-Inch	SY	275	\$ 50.00	\$ 13,750.00	\$ 48.79	\$ 13,417.25	\$ 50.25	\$ 13,818.75
100-14	Concrete Pavement Gaps	EACH	6	\$ 1,000.00	\$ 6,000.00	\$ 1,000.00	\$ 6,000.00	\$ 1,030.00	\$ 6,180.00
100-15	Concrete Pavement Approach Slab	SY	70	\$ 150.00	\$ 10,500.00	\$ 140.00	\$ 9,800.00	\$ 144.20	\$ 10,094.00
100-16	Concrete Driveway 6-Inch	SY	1,310	\$ 45.00	\$ 58,950.00	\$ 44.00	\$ 57,640.00	\$ 43.26	\$ 56,670.60
100-17	Concrete Driveway 8-Inch	SY	190	\$ 50.00	\$ 9,500.00	\$ 48.00	\$ 9,120.00	\$ 47.61	\$ 9,045.90
100-18	Drilled Tie Bars	EACH	90	\$ 10.00	\$ 900.00	\$ 8.00	\$ 720.00	\$ 8.24	\$ 741.60
100-19	Drilled Dowel Bars	EACH	167	\$ 15.00	\$ 2,505.00	\$ 14.00	\$ 2,338.00	\$ 14.42	\$ 2,408.14
100-20	Asphaltic Surface	TON	255	\$ 125.00	\$ 31,875.00	\$ 140.90	\$ 35,929.50	\$ 143.69	\$ 36,640.95
100-21	Asphaltic Surface Driveways and Field Entrances	TON	145	\$ 150.00	\$ 21,750.00	\$ 161.10	\$ 23,359.50	\$ 164.29	\$ 23,822.05
100-22	Concrete Curb Type A	LF	10	\$ 25.00	\$ 250.00	\$ 22.00	\$ 220.00	\$ 22.66	\$ 226.60
100-23	Concrete Curb Type D	LF	60	\$ 25.00	\$ 1,500.00	\$ 22.00	\$ 1,320.00	\$ 22.66	\$ 1,359.60
100-24	Concrete Curb & Gutter 30-Inch Type A	LF	7,700	\$ 13.00	\$ 100,100.00	\$ 14.71	\$ 113,267.00	\$ 13.09	\$ 100,793.00
100-25	Concrete Curb & Gutter 30-Inch Type D	LF	690	\$ 20.00	\$ 13,800.00	\$ 22.00	\$ 15,180.00	\$ 22.66	\$ 15,635.40
100-26	Concrete Curb Pedestrian	LF	310	\$ 25.00	\$ 7,750.00	\$ 22.00	\$ 6,820.00	\$ 22.66	\$ 7,024.60
100-27	Concrete Sidewalk 4-Inch	SF	46,395	\$ 4.50	\$ 208,777.50	\$ 4.56	\$ 211,561.20	\$ 4.18	\$ 193,931.10
100-28	Concrete Sidewalk 6-Inch	SF	2,770	\$ 5.00	\$ 13,850.00	\$ 5.10	\$ 14,127.00	\$ 4.74	\$ 13,129.80
100-29	Curb Ramp Detectable Warning Field Yellow	SF	320	\$ 35.00	\$ 11,200.00	\$ 30.00	\$ 9,600.00	\$ 30.90	\$ 9,888.00
100-30	Concrete Steps	SF	190	\$ 70.00	\$ 13,300.00	\$ 70.00	\$ 13,300.00	\$ 72.10	\$ 13,699.00
100-31	Pipe Underdrain Wrapped 6-Inch	LF	600	\$ 7.50	\$ 4,500.00	\$ 12.00	\$ 7,200.00	\$ 25.00	\$ 15,000.00
100-32	Topsoil	SY	5,950	\$ 4.50	\$ 26,775.00	\$ 3.40	\$ 20,230.00	\$ 3.50	\$ 20,825.00
100-33	Silt Fence	LF	85	\$ 5.00	\$ 425.00	\$ 3.00	\$ 255.00	\$ 3.09	\$ 262.65
100-34	Erosion Mat Urban Class I Type B	SY	5,950	\$ 1.50	\$ 8,925.00	\$ 1.90	\$ 11,305.00	\$ 1.96	\$ 11,662.00
100-35	Turbidity Barriers	SY	40	\$ 50.00	\$ 2,000.00	\$ 40.00	\$ 1,600.00	\$ 41.20	\$ 1,648.00
100-36	Inlet Protection Type A	EACH	26	\$ 100.00	\$ 2,600.00	\$ 100.00	\$ 2,600.00	\$ 103.00	\$ 2,678.00
100-37	Inlet Protection Type B	EACH	7	\$ 75.00	\$ 525.00	\$ 40.00	\$ 280.00	\$ 41.20	\$ 288.40
100-38	Inlet Protection Type C	EACH	85	\$ 75.00	\$ 6,375.00	\$ 45.00	\$ 3,825.00	\$ 46.35	\$ 3,939.75
100-39	Inlet Protection Type D	EACH	26	\$ 100.00	\$ 2,600.00	\$ 100.00	\$ 2,600.00	\$ 103.00	\$ 2,678.00
100-40	Fertilizer Type B	CWT	4	\$ 75.00	\$ 277.50	\$ 100.00	\$ 370.00	\$ 103.00	\$ 381.10
100-41	Seed Mix No. 40	LB	105	\$ 9.00	\$ 945.00	\$ 20.00	\$ 2,100.00	\$ 20.60	\$ 2,163.00
100-42	Signs Type II Reflective H	SF	358	\$ 17.50	\$ 6,265.00	\$ 19.65	\$ 7,034.70	\$ 20.24	\$ 7,245.92
100-43	Signs Type II Reflective F	SF	13	\$ 20.00	\$ 260.00	\$ 24.80	\$ 322.40	\$ 25.54	\$ 332.02

MADISON STREET

BID TABULATION

100-44	Removing Signs Type II	EACH	71	\$	25.00	\$	1,775.00	\$	20.00	\$	1,420.00	\$	20.60	\$	1,462.60
100-45	Removing Small Sign Supports	EACH	59	\$	25.00	\$	1,475.00	\$	20.00	\$	1,180.00	\$	20.60	\$	1,215.40
100-46	Moving Signs Type II	EACH	8	\$	75.00	\$	600.00	\$	90.00	\$	720.00	\$	92.70	\$	741.60
100-47	U-Channel Posts 13-FT	EACH	51	\$	60.00	\$	3,060.00	\$	125.00	\$	6,375.00	\$	128.75	\$	6,566.25
100-48	U-Channel Posts 14-FT	EACH	9	\$	65.00	\$	585.00	\$	125.00	\$	1,125.00	\$	128.75	\$	1,158.75
100-49	U-Channel Posts 15-FT	EACH	3	\$	70.00	\$	210.00	\$	150.00	\$	450.00	\$	154.50	\$	463.50
100-50	Round Tubular Steel Posts 14-FT	EACH	8	\$	90.00	\$	720.00	\$	150.00	\$	1,200.00	\$	154.50	\$	1,236.00
100-51	Round Tubular Steel Posts 16-FT	EACH	1	\$	100.00	\$	100.00	\$	175.00	\$	175.00	\$	180.25	\$	180.25
100-52	Marking Line Epoxy 4-Inch	LF	15,110	\$	1.00	\$	15,110.00	\$	0.55	\$	8,310.50	\$	0.57	\$	8,612.70
100-53	Marking Line Epoxy 8-Inch	LF	85	\$	2.00	\$	170.00	\$	0.90	\$	76.50	\$	0.93	\$	79.05
100-54	Marking Arrow Paint	EACH	7	\$	200.00	\$	1,400.00	\$	105.00	\$	735.00	\$	108.00	\$	756.00
100-55	Marking Arrow Epoxy	EACH	34	\$	225.00	\$	7,650.00	\$	105.00	\$	3,570.00	\$	108.00	\$	3,672.00
100-56	Marking Symbol Paint	EACH	1	\$	200.00	\$	200.00	\$	175.00	\$	175.00	\$	180.25	\$	180.25
100-57	Marking Symbol Epoxy	EACH	45	\$	255.00	\$	11,475.00	\$	175.00	\$	7,875.00	\$	180.25	\$	8,111.25
100-58	Marking Stop Line Epoxy 18-Inch	LF	70	\$	10.00	\$	700.00	\$	9.25	\$	647.50	\$	9.53	\$	667.10
100-59	Marking Diagonal Epoxy 12-Inch	LF	250	\$	8.00	\$	2,000.00	\$	8.75	\$	2,187.50	\$	9.01	\$	2,252.50
100-60	Marking Crosswalk Epoxy Transverse Line 6-Inch	LF	2,425	\$	8.00	\$	19,400.00	\$	7.50	\$	18,187.50	\$	7.73	\$	18,745.25
100-61	Marking Curb Epoxy	LF	2,070	\$	5.00	\$	10,350.00	\$	9.75	\$	20,182.50	\$	10.04	\$	20,782.80
100-62	Marking Parking Stall Paint	LF	560	\$	3.00	\$	1,680.00	\$	4.25	\$	2,380.00	\$	4.38	\$	2,452.80
100-63	Marking Parking Stall Epoxy	LF	1,050	\$	4.00	\$	4,200.00	\$	4.25	\$	4,462.50	\$	4.38	\$	4,599.00
100-64	Sawing Asphalt	LF	1,015	\$	2.00	\$	2,030.00	\$	2.00	\$	2,030.00	\$	1.60	\$	1,624.00
100-65	Sawing Concrete	LF	1,825	\$	3.00	\$	5,475.00	\$	4.00	\$	7,300.00	\$	2.32	\$	4,234.00
100-66	Mobilization	EACH	1	\$	100,000.00	\$	100,000.00	\$	249,015.00	\$	249,015.00	\$	55,000.00	\$	55,000.00
100-67	Traffic Control	LS	1	\$	25,000.00	\$	25,000.00	\$	25,000.00	\$	25,000.00	\$	15,000.00	\$	15,000.00
100-68	Remove & Replace Traffic Signal Loop Detectors	LS	1	\$	25,000.00	\$	25,000.00	\$	6,500.00	\$	6,500.00	\$	7,500.00	\$	7,500.00
Roadway Subtotal						\$	2,245,840.00			\$	2,427,346.05			\$	1,981,165.98
STORM SEWER ITEMS															
200-01	Connect to Existing Storm Sewer Structure	EACH	2	\$	1,000.00	\$	2,000.00	\$	500.00	\$	1,000.00	\$	1,334.00	\$	2,668.00
200-02	Removing Manholes	EACH	29	\$	400.00	\$	11,600.00	\$	300.00	\$	8,700.00	\$	485.00	\$	14,065.00
200-03	Removing Inlets	EACH	38	\$	300.00	\$	11,400.00	\$	150.00	\$	5,700.00	\$	289.00	\$	10,982.00
200-04	Removing Storm Sewer Pipe	LF	5,399	\$	15.00	\$	80,985.00	\$	25.00	\$	134,975.00	\$	38.00	\$	205,162.00
200-05	Concrete Collars for Pipe	EACH	25	\$	500.00	\$	12,500.00	\$	350.00	\$	8,750.00	\$	939.00	\$	23,475.00
200-06	Storm Sewer Pipe Reinforced Concrete Class IV 12-Inch	LF	1,096	\$	60.00	\$	65,760.00	\$	57.00	\$	62,472.00	\$	67.00	\$	73,432.00
200-07	Storm Sewer Pipe Reinforced Concrete Class IV 15-Inch	LF	275	\$	65.00	\$	17,875.00	\$	60.00	\$	16,500.00	\$	65.00	\$	17,875.00
200-08	Storm Sewer Pipe Reinforced Concrete Class IV 18-Inch	LF	351	\$	70.00	\$	24,570.00	\$	70.00	\$	24,570.00	\$	68.00	\$	22,113.00
200-09	Storm Sewer Pipe Reinforced Concrete Class IV 21-Inch	LF	65	\$	75.00	\$	4,875.00	\$	80.00	\$	5,200.00	\$	76.00	\$	4,940.00
200-10	Storm Sewer Pipe Reinforced Concrete Class IV 24-Inch	LF	140	\$	80.00	\$	11,200.00	\$	83.00	\$	11,620.00	\$	82.00	\$	11,480.00
200-11	Storm Sewer Pipe Reinforced Concrete Class IV 27-Inch	LF	249	\$	85.00	\$	21,165.00	\$	85.00	\$	21,165.00	\$	79.00	\$	19,671.00
200-12	Storm Sewer Pipe Reinforced Concrete Class IV 30-Inch	LF	1,007	\$	90.00	\$	90,630.00	\$	100.00	\$	100,700.00	\$	94.00	\$	94,658.00
200-13	Storm Sewer Pipe Reinforced Concrete Class IV 36-Inch	LF	637	\$	125.00	\$	79,625.00	\$	130.00	\$	82,810.00	\$	107.00	\$	68,159.00
200-14	Storm Sewer Pipe Reinforced Concrete Class IV 42-Inch	LF	161	\$	150.00	\$	24,150.00	\$	223.00	\$	35,903.00	\$	131.00	\$	21,091.00
200-15	Storm Sewer Pipe Reinforced Concrete Horizontal Elliptical Class HE-IV 38x60-Inch	LF	752	\$	175.00	\$	131,600.00	\$	276.00	\$	207,552.00	\$	207.00	\$	155,664.00
200-16	Storm Sewer Pipe Reinforced Concrete Horizontal Elliptical Class HE-IV 43x68-Inch	LF	382	\$	250.00	\$	95,500.00	\$	308.00	\$	117,656.00	\$	243.00	\$	92,826.00
200-17	Storm Sewer Pipe Reinforced Concrete Horizontal Elliptical Class HE-IV 48x76-Inch	LF	348	\$	350.00	\$	121,800.00	\$	374.00	\$	130,152.00	\$	329.00	\$	114,492.00

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200-18	Storm Sewer Pipe Reinforced Concrete Box Culvert 36x78-Inch	LF	20	\$	500.00	\$	10,000.00	\$	1,021.00	\$	20,420.00	\$	655.00	\$	13,100.00
200-19	Storm Sewer Lateral 6-Inch	LF	155	\$	70.00	\$	10,850.00	\$	55.00	\$	8,525.00	\$	50.00	\$	7,750.00
200-20	Storm Sewer Lateral 8-Inch	LF	42	\$	80.00	\$	3,360.00	\$	65.00	\$	2,730.00	\$	51.00	\$	2,142.00
200-21	Storm Sewer Lateral 10-Inch	LF	10	\$	90.00	\$	900.00	\$	75.00	\$	750.00	\$	54.00	\$	540.00
200-22	Storm Sewer Lateral 12-Inch	LF	5	\$	100.00	\$	500.00	\$	100.00	\$	500.00	\$	60.00	\$	300.00
200-23	Apron Endwalls for Culvert Pipe Reinforced Concrete Horizontal Elliptical 48x76-Inch	EACH	1	\$	4,000.00	\$	4,000.00	\$	6,900.00	\$	6,900.00	\$	6,558.00	\$	6,558.00
200-24	Manhole Covers Type J	EACH	37	\$	500.00	\$	18,500.00	\$	566.00	\$	20,942.00	\$	450.00	\$	16,650.00
200-25	Inlet Covers Type C	EACH	1	\$	350.00	\$	350.00	\$	559.00	\$	559.00	\$	334.00	\$	334.00
200-26	Inlet Covers Type H	EACH	27	\$	500.00	\$	13,500.00	\$	717.00	\$	19,359.00	\$	613.00	\$	16,551.00
200-27	Inlet Covers Type H-S	EACH	18	\$	500.00	\$	9,000.00	\$	717.00	\$	12,906.00	\$	613.00	\$	11,034.00
200-28	Inlet Covers Type H-C	EACH	2	\$	500.00	\$	1,000.00	\$	559.00	\$	1,118.00	\$	613.00	\$	1,226.00
200-29	Catch Basins 2x3-FT	EACH	46	\$	1,350.00	\$	62,100.00	\$	1,200.00	\$	55,200.00	\$	1,247.00	\$	57,362.00
200-30	Manholes 4-FT Diameter	EACH	10	\$	2,000.00	\$	20,000.00	\$	1,500.00	\$	15,000.00	\$	1,927.00	\$	19,270.00
200-31	Manholes 5-FT Diameter	EACH	2	\$	2,500.00	\$	5,000.00	\$	2,100.00	\$	4,200.00	\$	2,811.00	\$	5,622.00
200-32	Manholes 6-FT Diameter	EACH	13	\$	3,500.00	\$	45,500.00	\$	2,800.00	\$	36,400.00	\$	3,595.00	\$	46,735.00
200-33	Manholes 8-FT Diameter	EACH	3	\$	8,500.00	\$	25,500.00	\$	5,500.00	\$	16,500.00	\$	5,994.00	\$	17,982.00
200-34	Manholes 9-FT Diameter	EACH	4	\$	10,000.00	\$	40,000.00	\$	8,200.00	\$	32,800.00	\$	10,383.00	\$	41,532.00
200-35	Manholes 10-FT Diameter	EACH	5	\$	15,000.00	\$	75,000.00	\$	9,650.00	\$	48,250.00	\$	11,280.00	\$	56,400.00
200-36	Inlets 4-FT Diameter	EACH	1	\$	1,750.00	\$	1,750.00	\$	1,500.00	\$	1,500.00	\$	1,814.00	\$	1,814.00
200-37	Inlets 2x3-FT	EACH	1	\$	1,250.00	\$	1,250.00	\$	1,200.00	\$	1,200.00	\$	1,573.00	\$	1,573.00
200-38	Adjusting Manhole Covers	EACH	1	\$	500.00	\$	500.00	\$	400.00	\$	400.00	\$	500.00	\$	500.00
200-39	Adjusting Inlet Covers	EACH	3	\$	500.00	\$	1,500.00	\$	300.00	\$	900.00	\$	500.00	\$	1,500.00
200-40	Pipe Grates	EACH	1	\$	1,500.00	\$	1,500.00	\$	3,500.00	\$	3,500.00	\$	3,338.00	\$	3,338.00
200-41	Plug 15-Inch	EACH	1	\$	500.00	\$	500.00	\$	125.00	\$	125.00	\$	87.00	\$	87.00
Storm Sewer Subtotal						\$	1,159,295.00			\$	1,286,109.00			\$	1,282,653.00
WATER MAIN ITEMS															
300-01	Connect to Existing Water Main	EACH	24	\$	1,500.00	\$	36,000.00	\$	2,100.00	\$	50,400.00	\$	1,922.00	\$	46,128.00
300-02	Water Main PVC 4-Inch	LF	105	\$	80.00	\$	8,400.00	\$	124.00	\$	13,020.00	\$	192.00	\$	20,160.00
300-03	Water Main PVC 6-Inch	LF	450	\$	85.00	\$	38,250.00	\$	101.00	\$	45,450.00	\$	151.00	\$	67,950.00
300-04	Water Main PVC 8-Inch	LF	415	\$	90.00	\$	37,350.00	\$	168.00	\$	69,720.00	\$	206.00	\$	85,490.00
300-05	Water Main PVC 10-Inch	LF	3,890	\$	95.00	\$	369,550.00	\$	118.00	\$	459,020.00	\$	164.00	\$	637,960.00
300-06	Water Service Pipe 1-Inch	LF	1,955	\$	60.00	\$	117,300.00	\$	89.00	\$	173,995.00	\$	81.00	\$	158,355.00
300-07	Water Service Corp, Stop, Box, Saddle and Union	EACH	56	\$	600.00	\$	33,600.00	\$	489.00	\$	27,384.00	\$	1,180.00	\$	66,080.00
300-08	Water Gate Valve 4-Inch	EACH	4	\$	1,250.00	\$	5,000.00	\$	1,400.00	\$	5,600.00	\$	1,034.00	\$	4,136.00
300-09	Water Gate Valve 6-Inch	EACH	13	\$	1,500.00	\$	19,500.00	\$	1,845.00	\$	23,985.00	\$	1,205.00	\$	15,665.00
300-10	Water Gate Valve 8-Inch	EACH	8	\$	1,750.00	\$	14,000.00	\$	2,000.00	\$	16,000.00	\$	1,656.00	\$	13,248.00
300-11	Water Gate Valve 10-Inch	EACH	20	\$	2,000.00	\$	40,000.00	\$	2,900.00	\$	58,000.00	\$	2,340.00	\$	46,800.00
300-12	Water Tee 8x4-Inch	EACH	2	\$	500.00	\$	1,000.00	\$	440.00	\$	880.00	\$	481.00	\$	962.00
300-13	Water Tee 10x4-Inch	EACH	2	\$	600.00	\$	1,200.00	\$	820.00	\$	1,640.00	\$	721.00	\$	1,442.00
300-14	Water Tee 10x6-Inch	EACH	10	\$	650.00	\$	6,500.00	\$	900.00	\$	9,000.00	\$	804.00	\$	8,040.00
300-15	Water Tee 10x8-Inch	EACH	5	\$	700.00	\$	3,500.00	\$	900.00	\$	4,500.00	\$	905.00	\$	4,525.00
300-16	Water Tee 10x10-Inch	EACH	1	\$	750.00	\$	750.00	\$	999.00	\$	999.00	\$	1,025.00	\$	1,025.00
300-17	Water Cross 10x6-Inch	EACH	2	\$	650.00	\$	1,300.00	\$	1,999.00	\$	3,998.00	\$	971.00	\$	1,942.00
300-18	Water Cross 10x8-Inch	EACH	2	\$	700.00	\$	1,400.00	\$	2,000.00	\$	4,000.00	\$	1,086.00	\$	2,172.00
300-19	Water Cross 10x10-Inch	EACH	1	\$	750.00	\$	750.00	\$	2,000.00	\$	2,000.00	\$	1,280.00	\$	1,280.00

MADISON STREET

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300-20	Water 22.5 Degree Bend 6-Inch	EACH	7	\$	300.00	\$	2,100.00	\$	200.00	\$	1,400.00	\$	260.00	\$	1,820.00
300-21	Water 22.5 Degree Bend 8-Inch	EACH	6	\$	350.00	\$	2,100.00	\$	389.00	\$	2,334.00	\$	370.00	\$	2,220.00
300-22	Water 22.5 Degree Bend 10-Inch	EACH	6	\$	400.00	\$	2,400.00	\$	575.00	\$	3,450.00	\$	553.00	\$	3,318.00
300-23	Water 45 Degree Bend 4-Inch	EACH	6	\$	250.00	\$	1,500.00	\$	245.00	\$	1,470.00	\$	209.00	\$	1,254.00
300-24	Water 45 Degree Bend 6-Inch	EACH	24	\$	300.00	\$	7,200.00	\$	300.00	\$	7,200.00	\$	271.00	\$	6,504.00
300-25	Water 45 Degree Bend 8-Inch	EACH	11	\$	350.00	\$	3,850.00	\$	200.00	\$	2,200.00	\$	374.00	\$	4,114.00
300-26	Water 45 Degree Bend 10-Inch	EACH	25	\$	400.00	\$	10,000.00	\$	600.00	\$	15,000.00	\$	560.00	\$	14,000.00
300-27	Water 90 Degree Bend 8-Inch	EACH	1	\$	350.00	\$	350.00	\$	345.00	\$	345.00	\$	419.00	\$	419.00
300-28	Water 90-Degree Bend 10-Inch	EACH	1	\$	400.00	\$	400.00	\$	700.00	\$	700.00	\$	690.00	\$	690.00
300-29	Water Reducer 8x6-Inch	EACH	4	\$	300.00	\$	1,200.00	\$	420.00	\$	1,680.00	\$	316.00	\$	1,264.00
300-30	Water Reducer 10x6-Inch	EACH	2	\$	350.00	\$	700.00	\$	333.00	\$	666.00	\$	383.00	\$	766.00
300-31	Water Reducer 10x8-Inch	EACH	1	\$	400.00	\$	400.00	\$	523.00	\$	523.00	\$	424.00	\$	424.00
300-32	Hydrant	EACH	8	\$	4,500.00	\$	36,000.00	\$	5,400.00	\$	43,200.00	\$	4,209.00	\$	33,672.00
300-33	Abandon Water Main	LS	1	\$	10,000.00	\$	10,000.00	\$	4,000.00	\$	4,000.00	\$	6,403.00	\$	6,403.00
300-34	Water Cap 6-Inch	EACH	1	\$	300.00	\$	300.00	\$	600.00	\$	600.00	\$	269.00	\$	269.00
Water Main Subtotal						\$	813,850.00			\$	1,054,359.00			\$	1,260,497.00
SANITARY SEWER ITEMS															
400-01	Connect to Existing Sanitary Sewer Manhole	EACH	1	\$	1,500.00	\$	1,500.00	\$	1,800.00	\$	1,800.00	\$	2,134.00	\$	2,134.00
400-02	Connect to Existing Sanitary Sewer Pipe	EACH	12	\$	500.00	\$	6,000.00	\$	1,650.00	\$	19,800.00	\$	838.00	\$	10,056.00
400-03	Sanitary Manhole 4-FT Diameter	EACH	17	\$	3,500.00	\$	59,500.00	\$	5,400.00	\$	91,800.00	\$	4,702.00	\$	79,934.00
400-04	Sanitary Manhole 5-FT Diameter	EACH	2	\$	4,500.00	\$	9,000.00	\$	3,900.00	\$	7,800.00	\$	4,980.00	\$	9,960.00
400-05	Sanitary Manhole 6-FT Diameter	EACH	2	\$	5,000.00	\$	10,000.00	\$	4,000.00	\$	8,000.00	\$	5,631.00	\$	11,262.00
400-06	Sanitary Manhole 4-FT Diameter w/ Outside Drop	EACH	1	\$	7,500.00	\$	7,500.00	\$	5,500.00	\$	5,500.00	\$	6,738.00	\$	6,738.00
400-07	Sanitary Sewer PVC 8-Inch	LF	3,510	\$	90.00	\$	315,900.00	\$	144.00	\$	505,440.00	\$	155.00	\$	544,050.00
400-08	Sanitary Sewer PVC 10-Inch	LF	724	\$	120.00	\$	86,880.00	\$	92.00	\$	66,608.00	\$	192.00	\$	139,008.00
400-09	Sanitary Sewer PVC 15-Inch	LF	384	\$	175.00	\$	67,200.00	\$	85.00	\$	32,640.00	\$	161.00	\$	61,824.00
400-10	Sanitary Sewer PVC 24-Inch	LF	136	\$	250.00	\$	34,000.00	\$	109.00	\$	14,824.00	\$	189.00	\$	25,704.00
400-11	Sanitary Sewer Lateral 6-Inch	LF	2,330	\$	80.00	\$	186,400.00	\$	66.00	\$	153,780.00	\$	139.00	\$	323,870.00
400-12	Abandon Sanitary Sewer	LS	1	\$	10,000.00	\$	10,000.00	\$	4,000.00	\$	4,000.00	\$	25,000.00	\$	25,000.00
Sanitary Sewer Subtotal						\$	793,880.00			\$	911,992.00			\$	1,239,540.00
MISCELLANEOUS ITEMS															
500-01	Polystyrene Insulation	SF	16,800	\$	3.00	\$	50,400.00	\$	1.00	\$	16,800.00	\$	3.24	\$	54,432.00
500-02	Trench Rock Excavation	CY	4,150	\$	70.00	\$	290,500.00	\$	0.01	\$	41.50	\$	0.01	\$	41.50
Miscellaneous Items Subtotal						\$	340,900.00			\$	16,841.50			\$	54,473.50
Bid Total						\$	5,353,765.00			\$	5,696,647.55			\$	5,818,329.48

AGENDA SUMMARY SHEET

MEETING DATE: March 12, 2019

AGENDA SECTION: Resolutions

PRESENTER: Jared Oosterhouse, Finance
Director/Treasurer

TITLE: Resolution Supplementing Resolution No. 1-26-93-1; Authorizing the Issuance and Sale of \$700,000 Water and Electric System Revenue Bonds, Series 2019; and Providing for the Payment of the Bonds and Other Details and Covenants With Respect Thereto

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	\$ 700,000
Reliable, Well-Maintained Infrastructure: Invest in replacing aging infrastructure.	Water Utility's annual debt service will increase on average by \$111,000 - \$115,000. The Bonds are not General Obligation Bonds but are payable only from net revenue of the Electric and Water Utility System.	

SUMMARY:

The 2019 Water Utility budget includes financing up to \$1.0 million to complete water system improvements as part of the Madison Street reconstruction project. The scope of the reconstruction project was subsequently revised as a result of the City receiving a Wisconsin Department of Transportation STP-Urban Project grant up to \$950,040 to reconstruct South Madison Street from Lincoln Street to Doty Street.

A request for proposal to purchase Water and Electric Revenue Bonds was provided to three banks we have existing relationships with of which two banks responded. The lowest financing cost proposal was received from FVS Investment Corporation. FVS Investment Corporation is a related entity of Fox Valley Savings Bank.

Quarles and Brady was hired as bond counsel and prepared the resolution and related bond documents.

Repayment of the bonds will occur from 2020-2026 which aligns with the utility's existing debt service schedule. Interest rates range from 2.60% to 3.25%, with an overall average coupon rate of 3.0167%. Interest payable on the bonds totals \$86,362.76 over 7 years.

STAFF RECCOMENDATION:

Approve the resolution as presented.

ATTACHMENTS:

Resolution-Issuance & Sale of \$700,000 Water Electric System Rev Bonds.pdf

RECOMENDED MOTION:

I move to approve Resolution Supplementing Resolution No. 1-26-93-1; Authorizing the Issuance and Sale of \$700,000 Water and Electric System Revenue Bonds, Series 2019; and Providing for the Payment of the Bonds and Other Details and Covenants With Respect Thereto.

RESOLUTION SUPPLEMENTING RESOLUTION NO. 1-26-93-1;
AUTHORIZING THE ISSUANCE AND SALE OF
\$700,000 WATER AND ELECTRIC SYSTEM REVENUE BONDS, SERIES 2019;
AND PROVIDING FOR THE PAYMENT OF THE BONDS AND
OTHER DETAILS AND COVENANTS WITH RESPECT THERETO

WHEREAS, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "Municipality" or "City") owns and operates a water and electric system (the "System") which is operated for a public purpose as a public utility by the Municipality;

WHEREAS, under the provisions of Section 66.0621, Wisconsin Statutes (the "Act"), any municipality may, by action of its governing body, provide for the purchasing, acquiring, constructing, extending, adding to, improving, conducting, controlling, operating and managing a public utility or for the purpose of refunding outstanding municipal obligations issued for the above purposes ("System Costs") from the proceeds of bonds, which bonds are to be payable only from the revenues received from any source by such utility, including all rentals and fees ("Revenue Bonds");

WHEREAS, the Municipality has heretofore issued Water and Electric System Revenue Bonds, dated March 1, 1993 (the "1993 Bonds") pursuant to Resolution No. 1-26-93-1 adopted on January 26, 1993 (the "Bond Resolution"), which 1993 Bonds are no longer outstanding;

WHEREAS, the Municipality has also heretofore issued and has outstanding the Water and Electric System Refunding Revenue Bonds, Series 2014, dated August 1, 2014, and the Water and Electric System Revenue Bonds, Series 2016, dated April 14, 2016 (collectively, the "Prior Bonds") pursuant to Resolution No. 07-08-14-01 adopted on July 8, 2014, and Resolution No. 4-12-16-01 adopted April 12, 2016, respectively (the "Prior Resolutions"), which Revenue Bonds were issued to pay System Costs and are payable from the income and revenues of the System;

WHEREAS, the City has determined that certain additions, improvements and extensions to the System, consisting of water system improvements (the "Project") are necessary to adequately supply the needs of the City and the residents thereof;

WHEREAS, it is necessary, desirable and in the best interests of the City to authorize and sell revenue bonds for such purpose payable solely from the revenues to be derived from the operation of the System, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wisconsin Statutes, on a parity with the Prior Bonds;

WHEREAS, the Prior Resolutions permit the issuance of additional bonds payable from revenues of the System on a parity with the Prior Bonds upon compliance with certain conditions;

WHEREAS, to the best of the City's knowledge, information and belief, the City complies with such conditions;

WHEREAS, other than the Prior Bonds, no bonds or notes payable from the revenues of the System are now outstanding; and

WHEREAS, the Common Council now deems it to be necessary, desirable and in the best interest of the Municipality to supplement the Bond Resolution, as amended by the Prior Resolutions, to provide for the issuance and sale of \$700,000 Water and Electric System Revenue Bonds, Series 2019 (the "Bonds") and to award the sale of such Bonds to FVS Investment Corporation (the "Purchaser").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the Municipality that:

Section 1(a). Definitions. The definitions in the Bond Resolution, as amended by the Prior Resolutions, apply to and are incorporated into this Resolution except as expressly amended below or unless the context expressly or by necessary implication requires otherwise. References in the Bond Resolution, as amended by the Prior Resolutions, to "Bonds" and "Additional Bonds" shall apply to the Bonds being issued pursuant to this Resolution. All references to specific sections in the Bond Resolution, as amended by the Prior Resolutions, also apply to the Bonds being issued pursuant to this Resolution unless otherwise amended herein.

Section 1(b). Additional and/or Amended Definitions. In addition to and/or in amendment of the terms defined in subsection (a) hereof, the following terms shall have the following meanings in this Resolution unless the context expressly or by implication requires otherwise:

"Annual Debt Service Requirement" means the total amount of principal and interest due on the Prior Bonds, the Bonds and any Parity Bonds in any Bond Year whether at maturity or pursuant to mandatory redemption thereof;

"Bonds" means the \$700,000 Water and Electric System Revenue Bonds, Series 2019 of the Municipality dated the date of issuance, authorized to be issued by this Resolution;

"Bond Resolution" means Resolution No. 1-26-93-1 adopted by the Common Council on January 26, 1993, which authorized the 1993 Bonds;

"Bulk Power Supply Engineer" means a nationally recognized engineer, or firm of engineers selected by the Municipality and which has skill and expertise in the field of bulk power supply planning;

"Code" means the Internal Revenue Code of 1986, as amended;

"Credit Obligation" means any obligation of the Municipality under a contract, lease, installment sales agreement or other instrument, including but not limited to any contract entered into with a municipal electric company pursuant to Section 66.0825(8), Wis. Stats., to make payments for property, services or commodities for the benefit or use of the electric utility portion of the System whether or not the same are made available, furnished or received, or any other obligation of the Municipality, under which the Municipality lends credit to or guarantees debts, claims or other obligations of any other person or entity for the purpose of obtaining property, services or commodities for the electric utility portion of the

System or for the purpose of financing the initial costs of any project of any other person or entity from which property, services or commodities are intended to be obtained for the benefit or use of the electric utility portion of the System but only to the extent such obligation requires payment directly or indirectly from a designated fund or account provided for under this Resolution;

"Current Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but shall exclude depreciation, debt service, tax equivalents, replacements and capital expenditures. In the case of the electric utility portion of the System, Current Expenses shall include, without intent to limit the foregoing, all costs of purchasing, producing and delivering electric power and energy and specifically fuel costs, costs of transmission service, reserve service, interchange service, and all other costs of purchased power, including obligations under the Power Supply Contract between the Municipality and WPPI, and all payments required by Credit Obligations;

"Electric Utility" means the municipal electric utility which the Municipality owns and operates as part of the System;

"Parity Bonds" means any additional bonds issued pursuant to the Act and Section 9 of the Bond Resolution;

"Prior Bonds" means the Water and Electric System Refunding Revenue Bonds, Series 2014, dated August 1, 2014, and the Water and Electric System Revenue Bonds, Series 2016, dated April 14, 2016;

"Prior Resolutions" means Resolution No. 07-08-14-01 adopted on July 8, 2014, and Resolution No. 4-12-16-01 adopted on April 12, 2016;

"Power Supply Contract" means the Long Term Power Supply Contract for Participating Members between the Municipality and WPPI and entered into under Section 66.0825(8), Wis. Stats.;

"Regulations" means the Regulations of the Commissioner of Internal Revenue Service;

"Reserve Requirement" means \$0 for the Prior Bonds and the Bonds. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall mean an amount, determined as of the date of issuance of the Parity Bonds, equal to the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of such Parity Bonds, plus the amount permitted to be deposited therein from proceeds of the Parity Bonds pursuant to Section 148(d)(1) of the Code and Regulations; (b) the maximum annual debt service on outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued; and (c) 125% of average annual debt service on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued; provided, however, that on an ongoing basis it shall never exceed the remaining maximum annual principal and interest due on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued in any Bond Year; and

"WPPI" means WPPI Energy, a municipal electric company organized under Section 66.0825, Wis. Stats.

Section 2. Authorization of Bonds. For the purpose of paying the cost of the Project, the City shall borrow on the credit of the income and revenue of the System the sum of \$700,000. Negotiable, fully-registered bonds of the City, in the denomination of \$5,000, or any whole multiple thereof, shall be issued in evidence thereof. The Bonds shall be designated "Water and Electric System Revenue Bonds, Series 2019", shall be numbered from R-1 upward and shall be dated March 15, 2019. The Bonds shall bear interest at the rates per annum and shall mature on March 1 of each year, in the years and principal amounts as set forth on the Debt Service Schedule attached hereto as Exhibit A and incorporated herein by this reference (the "Schedule").

Interest on the Bonds shall be payable on March 1 and September 1 of each year, commencing September 1, 2019. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

The schedule of maturities is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

Section 3. Optional Redemption Provision. The Bonds shall not be subject to optional redemption prior to maturity.

Section 4. Form of Bond. The Bonds shall be registered in the name of the Purchaser and shall be in the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Security for the Bonds. The Bonds, together with interest thereon, shall not constitute an indebtedness of the Municipality nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Special Redemption Fund created and established pursuant to the Bond Resolution, as amended and supplemented by the Prior Resolutions and this Resolution, and shall be a valid claim of any holder thereof only against said Special Redemption Fund and the revenues of the System pledged to such fund. Sufficient revenues have been heretofore pledged to said Special Redemption Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on the Prior Bonds, the Bonds and any Parity Bonds as the same becomes due. It is the express intent and determination of the Common Council that the amount of revenues to be set aside in the Special Redemption Fund (including the Reserve Account) shall be sufficient in any event to pay the principal of and interest on the Prior Bonds, the Bonds and any Parity Bonds and to provide any amounts required to be paid into the Reserve Account to maintain the Reserve Requirement.

Section 6. Funds and Accounts. In accordance with the Act, for the purpose of the application and proper allocation of the revenues of the System, and to secure the payment of the principal of and interest on the Prior Bonds, the Bonds and any Parity Bonds, certain funds of the System have been created and established pursuant to Section 6 of the Bond Resolution which shall be used solely for the purposes set forth in the Bond Resolution, as amended and supplemented in the Prior Resolutions, as amended and supplemented as follows:

Subpart (ii) of Subparagraph (c) of Section 6 of the Bond Resolution is hereby amended and supplemented to read as follows:

(ii) No amount is required to be on deposit in the Reserve Account with respect to the Prior Bonds or the Bonds. Any moneys in the Reserve Account shall be invested and such income retained in the Reserve Account, until the amount on deposit shall equal the Reserve Requirement. The Reserve Account shall be used solely for the purpose of paying principal of or interest on any Parity Bonds secured by the Reserve Account at any time when there shall be insufficient money in the Interest and Principal Account. The Reserve Account shall be replenished in the manner specified in Section 7 hereof.

Section 7. Application of Revenues. After the delivery of the Bonds and any Parity Bonds, the entire gross earnings of the System have been and will continue to be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed in the Bond Resolution, as amended and supplemented by the Prior Resolutions and this Resolution, in the order of priority and in the manner set forth in the Bond Resolution, as amended and supplemented by the Prior Resolutions and this Resolution.

Section 8. Service to the Municipality. As stated in the Bond Resolution, the reasonable cost and value of services rendered to the Municipality by the System by furnishing water and electric service for public purposes, shall be charged against the Municipality and shall be paid by it in quarterly installments as the service accrues, out of the current revenues of the Municipality collected or in the process of collection, exclusive of the revenues derived from the System, and out of the tax levy of the Municipality made by it to raise money to meet its necessary current expenses. The Bond Resolution, as amended and supplemented, provides that the reasonable cost and value of such service to the Municipality in any year shall be in an amount which, together with the other revenues of the System, will produce earnings equivalent to not less than 1.25 times annual principal and interest requirements on the Prior Bonds, the Bonds and any Parity Bonds then outstanding after deduction of all operation and maintenance expenses of the System but before deduction of depreciation charges or local tax equivalents. All other provisions of Section 8 of the Bond Resolution still apply and are incorporated into this Section 8.

Section 8B. Credit Obligations.

(a) To the extent permitted by law, the Municipality may undertake any Credit Obligation which directly or indirectly requires payments from the Water and Electric System Operation and Maintenance Fund, but only if it shall first obtain an opinion of a Bulk Power Supply Engineer to the effect that: (i) the property, services or commodities to be furnished pursuant to such Credit Obligation may be used beneficially by the Municipality to meet the power and energy requirements of the electric utility portion of the System; and (ii) the obtaining of such property, services or commodities is technically and economically justifiable in accordance with prudent municipal utility management practice.

(b) To the extent permitted by law, the Municipality may undertake any Credit Obligation that directly or indirectly requires payments from the Water and Electric System Surplus Fund, subject to any prior use of such monies for the benefit of the Bonds

pursuant to Section 7 of the Bond Resolution, without meeting the requirements of subsection (a).

(c) The Bulk Power Supply Engineer may, in making all estimates required to be made or necessary to render any opinion required under this Section, rely upon estimates supplied by other engineers or information supplied by other persons, including an authorized representative of the Municipality, who the Bulk Power Supply Engineer believes to be qualified and to have access to the necessary information to make such estimates and to provide such information.

Section 9. Application of Bond Proceeds. The proceeds of the sale of the Bonds (including any premium and accrued interest from their date to the date of delivery) shall be deposited and applied as follows:

(a) to the Interest and Principal Account of the Special Redemption Fund, the amount of any accrued interest received from the sale of the Bonds; and

(b) to the Improvement Fund, a special fund hereby created and established, the balance of the proceeds of the Bonds. Said Improvement Fund shall be adequately secured and shall be used solely for the purpose of meeting costs of the Project (including paying legal, financing and other professional fees). Any balance remaining in said Improvement Fund after paying the costs of the Project shall be transferred to the Special Redemption Fund for use in payment of principal of or interest on the Prior Bonds, the Bonds and any Parity Bonds.

Section 10. Investments and Arbitrage. Monies accumulated in any of the funds and accounts referred to in Sections 6 and 9 hereof which are not immediately needed for the respective purposes thereof, may be invested in legal investments subject to the provisions of Sec. 66.0603(1m), Wisconsin Statutes, until needed. All income derived from such investments shall be credited to the fund or account from which the investment was made; provided, however, that at any time that the Reserve Requirement is on deposit in the Reserve Account, any income derived from investment of the Reserve Account shall be deposited into the Special Redemption Fund and used to pay principal and interest on the Bonds and Parity Bonds. A separate banking account is not required for each of the funds and accounts established under this Resolution; however, the monies in each fund or account shall be accounted for separately by the Municipality and used only for the respective purposes thereof. The proceeds of the Bonds shall be used solely for the purposes for which they are issued but may be temporarily invested until needed in legal investments. No such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations.

An officer of the Municipality, charged with the responsibility for issuing the Bonds, shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Bonds are not "arbitrage bonds" under Section 148 of the Code or the Regulations.

Section 11. Compliance with Federal Tax Laws. (a) The Municipality represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of

Section 141 of the Code. The Municipality further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The Municipality further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause the Bonds to be arbitrage bonds or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the Municipality charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the Municipality certifying that the Municipality can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Municipality also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the Municipality will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

The foregoing covenants shall remain in full force and effect, notwithstanding the defeasance of the Bonds, until the date on which the Bonds have been paid in full.

Section 12. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 13. Representations and Warranties. In addition to the covenants of the Municipality provided in Section 10 of the Bond Resolution, the Municipality represents to the Purchaser as follows:

(a) Organization, Standing, Etc. The Municipality is a municipal corporation and political subdivision duly incorporated and validly existing under the laws of Wisconsin and has all requisite corporate power and authority, and requisite corporate qualifications, to carry on its business as now conducted, to adopt this Resolution and to issue the Bonds and to perform its obligations under this Resolution.

(b) Authorization and Validity. The execution, delivery and performance by the Municipality of the Bonds has been duly authorized by all necessary corporate action by the Municipality, and the Bonds constitute legal, valid and binding obligations of the Municipality, enforceable against the Municipality in accordance with their terms, except as enforcement may be limited by bankruptcy, insolvency, reorganization, moratorium or similar laws or equitable principles relating to or affecting creditors' rights generally.

(c) No Conflict; No Default. The execution, delivery and performance by the Municipality of its obligations under the Bonds and this Resolution will not (a) violate any provision of any law, statute, rule or regulation or any order, writ, judgment, injunction, decree, determination or award of any court, governmental agency or arbitrator presently in effect having applicability to the Municipality, (b) violate or contravene any provisions of the

organizational documents of the Municipality, or (c) result in a breach of or constitute a default under any indenture, loan or credit agreement or any other agreement, lease or instrument to which the Municipality is a party or by which it or any of its properties may be bound. The Municipality is not in violation or breach of any other agreement of any type (a) with the Purchaser or (b) of any third party obligation in excess of \$10,000.

(d) Government Consent. No further order, consent, approval, license, authorization or validation of, or filing, recording or registration with, or exemption by, any governmental or public body or authority is required on the part of the Municipality to authorize, or is required in connection with the execution, delivery and performance of, or the legality, validity, binding effect or enforceability of the Bonds.

(e) Litigation and Contingent Liabilities. There is no action, suit, proceeding, inquiry or investigation at law or in equity or before or by any court, public board or body pending or, to the knowledge of the Municipality, threatened against or affecting the Municipality wherein an unfavorable decision, ruling or finding would materially adversely affect (i) the transactions contemplated by or the validity of this Resolution or the Bonds, (ii) the status of the Municipality as a municipal corporation, body politic and corporate of the State, or (iii) the Municipality's property, assets, operations or conditions, financial or otherwise, or its ability to perform its obligations under this Resolution or under the Bonds.

Section 14. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in typewritten or printed form, executed on behalf of the Municipality by the manual or facsimile signatures of the Mayor and the City Clerk, authenticated by its Fiscal Agent (defined below), if required, sealed with its official or corporate seal or a facsimile thereof, and delivered to the Purchaser. The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the office but, unless the Municipality has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the delivery of the Bonds, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until such delivery. The aforesaid officers are hereby authorized to do all acts and execute and deliver all documents as may be necessary and convenient to effectuate the Closing. The Municipality hereby authorizes the officers and agents of the Municipality to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 15. Payment of the Bond; Fiscal Agent. Unless another fiscal agent is appointed pursuant to Section 14 hereof, the principal of and interest on the Bonds shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 16. Persons Treated as Owners; Transfer of Bond. The Municipality shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and

effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

As a condition of such transfer, the transferor shall submit to the Fiscal Agent an investment letter of the transferee substantially in the form attached hereto as Exhibit C.

The Municipality shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 17. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the Municipality at the close of business on the Record Date.

Section 18. Resolution a Contract. The provisions of this Resolution, together with the Bond Resolution as amended by the Prior Resolutions, shall constitute a contract between the Municipality and the owner or owners of the Bonds, and any Parity Bonds and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 14 of the Bond Resolution, until all of the Bonds and any Parity Bonds have been paid in full as to both principal and interest. The holder or holders of any Bonds or any Parity Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce his or their rights against the Municipality, the Common Council thereof, and any and all officers and agents thereof, including, but without limitation, the right to require the Municipality, its Common Council and other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution and the Bond Resolution as amended by the Prior Resolutions.

Section 19. Continuing Disclosure. The continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 are not applicable to the Bonds because the Purchaser will not act as an underwriter in a primary offering of the Bonds. The Municipality agrees to provide the audited financial statements of the System directly to the Purchaser on an annual basis.

Section 20. Ratification of Bond Resolution. Except as expressly amended and supplemented by the provisions of the Prior Resolutions and this Resolution, the provisions of the Bond Resolution shall remain in full force and effect.

Section 21. Conflicting Resolutions, Resolutions, Severability, Closing and Effective Date. All prior resolutions (other than the Bond Resolution and Prior Resolutions), rules or other

actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be and the same are hereby rescinded insofar as they may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The appropriate officers and agents of the Municipality are hereby directed and authorized to do all acts and execute and deliver all documents as may be necessary and convenient to effectuate the closing of this transaction. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted and recorded this 12th day of March, 2019.

Julie J. Nickel, Mayor

Attest:

Angela J. Hull, City Clerk

(SEAL)

EXHIBIT A

Debt Service Schedule

(See Attached)

CITY OF WAUPUN

\$700,000 WATER AND ELECTRIC SYSTEM REVENUE BONDS, SERIES 2019
DATED & CLOSING MARCH 15, 2019

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
03/15/2019	-	-	-	-	-
09/01/2019	-	-	9,364.01	9,364.01	9,364.01
03/01/2020	90,000.00	2.600%	10,153.75	100,153.75	-
09/01/2020	-	-	8,983.75	8,983.75	109,137.50
03/01/2021	95,000.00	2.650%	8,983.75	103,983.75	-
09/01/2021	-	-	7,725.00	7,725.00	111,708.75
03/01/2022	95,000.00	2.700%	7,725.00	102,725.00	-
09/01/2022	-	-	6,442.50	6,442.50	109,167.50
03/01/2023	100,000.00	2.800%	6,442.50	106,442.50	-
09/01/2023	-	-	5,042.50	5,042.50	111,485.00
03/01/2024	105,000.00	3.050%	5,042.50	110,042.50	-
09/01/2024	-	-	3,441.25	3,441.25	113,483.75
03/01/2025	105,000.00	3.150%	3,441.25	108,441.25	-
09/01/2025	-	-	1,787.50	1,787.50	110,228.75
03/01/2026	110,000.00	3.250%	1,787.50	111,787.50	-
09/01/2026	-	-	-	-	111,787.50
Total	\$700,000.00	-	\$86,362.76	\$786,362.76	-

Yield Statistics

Bond Year Dollars	\$2,862.78
Average Life	4.090 Years
Average Coupon	3.0167469%
Net Interest Cost (NIC)	3.0167469%
True Interest Cost (TIC)	3.0115348%
Bond Yield for Arbitrage Purposes	3.0115348%
All Inclusive Cost (AIC)	3.0115348%

IRS Form 8038

Net Interest Cost	3.0167469%
Weighted Average Maturity	4.090 Years

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Quarles & Brady LLP
Public Finance

Page 1

EXHIBIT B

(Form of Bond)

REGISTERED	UNITED STATES OF AMERICA STATE OF WISCONSIN DODGE AND FOND DU LAC COUNTIES CITY OF WAUPUN	DOLLARS
NO. R-____		\$ _____
WATER AND ELECTRIC SYSTEM REVENUE BOND, SERIES 2019		

MATURITY DATE	ORIGINAL DATE OF ISSUE	INTEREST RATE
March 1, _____	March 15, 2019	_____ %

REGISTERED OWNER: FVS INVESTMENT CORPORATION

PRINCIPAL AMOUNT: _____ DOLLARS (\$ _____)

FOR VALUE RECEIVED, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the registered owner identified above (or to registered assigns), solely from the fund hereinafter specified, on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on March 1 and September 1 of each year commencing on September 1, 2019 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the person or entity in whose name this Bond is registered on the Bond Register maintained by the City Clerk or City Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the interest payment date (the "Record Date"). Principal of this Bond is payable upon presentation and surrender hereof at the office of the Fiscal Agent.

This Bond is one of an issue aggregating \$700,000, issued for the purpose of paying the cost of additions, improvements and extensions to the Water and Electric System of the City pursuant to (i) Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto; (ii) a Resolution adopted January 26, 1993, as amended and supplemented (the "Bond Resolution"); and (iii) a Resolution adopted March 12, 2019 (the "2019 Resolution"), which further supplements and amends the Bond Resolution. This Bond is payable only from the income and revenues derived from the operation of said Water and Electric System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Special Redemption Fund", created by the Bond Resolution, as amended and supplemented, and the 2019 Resolution. This Bond

does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

The Bonds are not subject to optional redemption.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable, as provided in the 2019 Resolution, only upon the books of the City kept for that purpose at the office of the Fiscal Agent, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new registered owner in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bond after the Record Date. The Fiscal Agent and City may treat and consider the registered owner in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bond is issuable solely as a negotiable, fully-registered Bond without coupons.

It is hereby certified, recited and declared that all conditions, things and acts required by law to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said City from the operation of its Water and Electric System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WAUPUN,
DODGE AND FOND DU LAC COUNTIES,
WISCONSIN

By: _____
Julie J. Nickel, Mayor

(SEAL)

By: _____
Angela J. Hull, City Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Registered Owner)

NOTICE: This signature must correspond with the name of the Registered Owner as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

EXHIBIT C

[Date]

City of Waupun, Wisconsin
\$ _____
Water and Electric System Revenue Bond, Series 2019

Ladies and Gentlemen:

_____ ("Bank") has agreed to purchase the above-referenced bond (the "Bond") in the amount of \$ _____ which is to be issued by City of Waupun, Wisconsin (the "Municipality") pursuant to the resolution of the Municipality adopted March 12, 2019 (the "Resolution"). All capitalized terms used herein, but not defined herein, shall have the respective meanings set forth in the Resolution. The undersigned, an authorized representative of the Bank, hereby represents to you that:

1. The Bank has sufficient knowledge and experience in financial and business matters, including purchase and ownership of municipal obligations, to be able to evaluate the risks and merits of the investment represented by the purchase of the Bond.
2. The Bank has authority to purchase the Bond and to execute this letter.
3. The undersigned is a duly appointed, qualified and acting representative of the Bank and is authorized to cause the Bank to make the certifications, representations and warranties contained herein by execution of this letter on behalf of the Bank.
4. The Bank is either a "qualified institutional buyer" as defined in Rule 144A promulgated under the Securities Act of 1933, as amended (the "1933 Act"), or an "accredited investor" as defined in Rule 501 of Regulation D under the 1933 Act and is able to bear the economic risks of such investment.
5. The Bank understands that no official statement, prospectus, offering circular, or other comprehensive offering statement is being provided with respect to the Bond. The Bank has made its own inquiry and analysis with respect to the Municipality, the Bond and the security therefor, and other material factors affecting the security for and payment of the Bond.
6. The Bank acknowledges that it has either been supplied with or been given access to information, including financial statements and other financial information, regarding the Municipality, to which a reasonable investor would attach significance in making investment decisions, and has had the opportunity to ask questions and receive answers from knowledgeable individuals concerning the Municipality, the Bond and the security therefor, so that as a reasonable investor, it has been able to make its decision to purchase the Bond.

7. The Bank understands that the Bond (i) is not registered under the 1933 Act and is not registered or otherwise qualified for sale under the "Blue Sky" laws and regulations of any state, (ii) is not listed on any stock or other securities exchange, and (iii) carries no rating from any credit rating agency.

8. The Bond is being acquired by the Bank for investment for its own account and not with a present view toward resale or distribution; provided, however, that the Bank reserves the right to sell, transfer or redistribute the Bond, but agrees that any such sale, transfer or distribution by the Bank shall be to a Person:

(a) that is an affiliate of the Bank;

(b) that is a trust or other custodial arrangement established by the Bank or one of its affiliates, the owners of any beneficial interest in which are limited to qualified institutional buyers or accredited investors;

(c) that the Bank reasonably believes to be a qualified institutional buyer or accredited investor; or

(d) so long as the Bond is not held in a book-entry system operated for the beneficial owners of the Bond, who executes an investor letter substantially in the form of this letter.

BANK NAME

By _____
Name _____
Title _____