



A G E N D A
CITY OF WAUPUN COMMON COUNCIL MEETING
 Waupun City Hall – 201 E. Main Street, Waupun WI
 Tuesday, June 11, 2019 at 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL--Mayor to excuse any absent members

PUBLIC HEARING

1. 2019-2020 City of Waupun Liquor and Fermented Malt Beverage Licenses

PERSONS WISHING TO ADDRESS COUNCIL--State name, address, and subject of comments. (2 Minutes)

No Public Participation after this point.

CONSENT AGENDA (Roll Call Motion) *Items under the consent agenda may be acted upon by one motion.*

It is the judgment of any Board Member that any item may be moved to later on the agenda for discussion and/or action.

2. Staff Report for Consent Agenda

BOARDS, COMMITTEE AND COMMISSION MEETING MINUTES

- 3. Board of Public Works 4-9-19
- 4. Plan Commission 4-17-19
- 5. Facilities Advisory Committee - 4-18-19
- 6. Utility Commission 5-13-19
- 7. Council 5-14-19
- 8. Recreation Board 5-20-19
- 9. Library Board 5-20-19
- 10. Board of Review 5-22-19
- 11. Special Council 5-28-19

DEPARTMENT REPORTS

- 12. Police
- 13. Library
- 14. Recreation
- 15. Building Inspector
- 16. Public Works Report
- 17. Fire Department
- 18. Administrator-Ec. Development- Confidential

FUTURE MEETINGS AND GATHERINGS INVOLVING THE COMMON COUNCIL

PAYMENT OF THE BILLS

- 19. Authorize Payment of Expenses

LICENSES AND PERMITS

- 20. 2018-2019 Operator Licenses: Katie Brewer, Samantha Castleman, Nicole Schmitz, Breighana Schweitzer, Pamela Morey
- 21. Temporary Class B Fermented Malt Beverage and Wine License :
 Waupun Historical Society for 1960's Gala Celebration of 50th Anniversary of Woodstock on August 24, 2019 located at the West End Park, 200 Beaver Dam Street, Waupun.

[22.](#) 2019-2020 Operator License Renewals

[23.](#) 2019-2020 Combination License of Soda, Dairy, Tobacco, Amusement, and Junk Dealership

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION/ACTION

ORDINANCES / RESOLUTIONS

[24.](#) Resolution Declaring Official Intent to Reimburse Expenditures From Proceeds of Borrowing

[25.](#) Resolution Designating Public Depositories and Authorizing Withdrawal of City Deposits

[26.](#) Ordinance Amending Ch. 16.01(10) Zoning Ordinance-Zoning Map to Rezone Lots 5-9 of Proposed Spirit Fields Plat

[27.](#) Ordinance (2ND Reading) Amend Chapter 8.02(8) (b)(5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the regulations of keeping chickens.

CONSIDERATION / ACTION

[28.](#) School/Police Liaison Program Agreement

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

[29.](#) Spirit Fields Plat *(Recommendation from Plan Commission May 29, 2019)*

[30.](#) Award Energy Savings Performance Contract to Qualified Contractor *(Recommendation from Board of Public Works 6-11-19)*

MAYORAL APPOINTMENTS/CORRESPONDENCE/PRESENTATIONS

[31.](#) Appointment to Facilities Advisory Committee Member- Joan Myer

CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for: (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

32. Land Negotiations for Tanager Street in TID 8

33. Land Negotiations for Lot 1 Mayfair Estates in TID 5

OPEN SESSION

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: June 11, 2019

TITLE: 2019-2020 City of Waupun Liquor and Fermented Malt Beverage Licenses

AGENDA SECTION: PUBLIC HEARING

PRESENTER: Angela Hull, Clerk

DEPARMTENT GOAL(S) SUPPORTED (if applicable)	FISCAL IMPACT	

ISSUE SUMMARY

A Public Hearing is required annually as Liquor and Fermented Malt Beverage Licenses expire on June 30th and are brought before the Council for approval consideration.

According to Ch. 11.01(4):

(e) Inspection of Application and Premises. (Am. #05-11)

The City Clerk shall notify the Health Officer and Chief of Police of all license and permit applications, and these officials shall inspect or cause to be inspected each application and premises to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances and laws applicable thereto, and the applicant's fitness for the trust to be imposed. These officials shall furnish to the Council in writing the information derived from such investigation. No license or permit provided for in this section shall be issued without the approval of the Council, and no license shall be renewed without a reinspection of the premises and report as herein required.

(f) Health and Sanitation.

No license shall be issued for any premises which do not conform to the sanitary, safety and health requirements of the State Department of Industry, Labor and Human Relations and the State Department of Health and social Services and to all such ordinances and regulations adopted by the City.

(g) Tax Delinquencies.

No license shall be granted for operation on any premises upon which taxes or assessments or other financial claims of the City are delinquent or unpaid.

STAFF RECCOMENDATION:

At the time of this notice, there is one business that has unpaid taxes, which I expect will be paid prior to June 30th and two businesses that require inspections due to new ownership. I request the motion contain a time limit of which they must obtain their inspection.

ATTACHMENTS:

2019-2020 City of Waupun Liquor and Fermented Malt Beverage License Listing

RECCOMENDED MOTION:

Motion to approve the 2019-2020 Fermented Malt Beverage and Intoxicating Liquor License Renewal Applications effective July 1, 2019 and the 2019-2020 Fermented Malt Beverage and Intoxicating Liquor License Original Applications for Our Bar and Wind and Unwind to be approve contingent upon approval of inspections and all payments and delinquencies owed to the City be paid in full, not to exceed sixty (60) days.

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NOTICE OF 2019-2020 LIQUOR LICENSE APPLICATION

State of Wisconsin Counties of Dodge and Fond Du Lac, City of Waupun, NOTICE IS HEREBY GIVEN that pursuant to Section 11.01 of the Municipal Code of the City of Waupun, the following applications have been filed and will be acted upon at the public hearing on Tuesday, June 11, 2019 at 6:00pm at the City Hall Common Council Chambers located at 201 E Main Street, Waupun:

CLASS A FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSES:

Mike's Wild Boar Liquor Store LLC DBA Mike's Wild Boar Liquor Store, Michael J. Maly (Agent) , at 814 W. Main St., Fond du Lac County

East Main Foods Inc. DBA Piggly Wiggly-Cattails, Martin A. Koehler (Agent), at 96 and 100 Gateway Dr., Fond du Lac County

CLASS A FERMENTED MALT BEVERAGE & CIDER ONLY

Dolgencorp LLC, DBA Dollar General Store #6554, Christine Engelhardt (Agent), at 902 W. Main St., Fond du Lac County

CND Specialties Inc. DBA Heritage Ridge Travel Plaza, Calvin C. Hermann (Agent), at 1705 Shaler Drive, Dodge County

Wildo Corporation DBA Holliday Food & Sport, David R. Block (Agent), at 715 W. Main Street, Dodge County

Kwik Trip Inc. DBA Kwik Trip #651, Joseph W. Lunde (Agent), at 800 W. Main Street, Fond du Lac County

Travel Mart Inc. DBA Marshland Travel Mart, Tracy M. Hawkinson (Agent), at 1001 E. Main Street, Dodge County

Condon Oil Co. Inc. DBA Waupun Ultimart, Kraig Bauman (Agent), at 612 E. Main Street, Fond du Lac County

Walgreen Co. DBA Walgreens #11649, Michelle Bertram (Agent), at 999 E. Main St., Dodge County

SG Mayville LLC DBA Waupun Mart, Raghu Bista (Agent) at 815 W. Main Street, Dodge County

CLASS B FERMENTED MALT BEVERAGE LICENSES:

Knights of Columbus John C. Burke Council 4897 DBA Knights of Columbus Council 4897, Patrick J. Kluz (Agent) at 26 N. Division Street, Fond du Lac County

Snow Links LLC DBA Snow Links, Todd A. Snow (Agent), at 17 Fond Du Lac Street, Fond du Lac County

Waupun Baseball Club DBA American Legion Baseball, Sandy L. DeBoer (Agent), at 559 Home Avenue, Fond du Lac County

Waupun Baseball Club DBA American Legion Baseball, Sandy L. DeBoer (Agent), at 810 E. Lincoln St., Dodge County

CLASS B FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSES:

Marshview Hospitality LLC DBA AmericInn by Wyndham, Cynthia R Wojahn (Agent), at 204 Shaler Drive, Dodge County

Riverview Hospitality LLC DBA Bridges at the Rock, Andrew M. Anderson (Agent), at 700 County Park Road, Fond du Lac County

The Brittain House Supper Club LLC DBA The Brittain House, Scott E. Brittain (Agent), at 735 S. Watertown Street, Dodge County

American Legion Post 210 DBA Carolina's Legion Bar, Carolyn J. Mueller (Agent) at 130 N. State St., Fond du Lac County

DeVicente of Waupun Inc. DBA as Cuco's Mexican Restaurant, Araceli DeVicente (Agent), at 405 E. Main St., Dodge County

The Goose Shot LLC DBA The Goose Shot, John C. Dunham (Agent), at 5 W. Main St., Dodge County

Jud-Sons LLC DBA Jud-Sons, Jamie Marwitz (Agent), at 416 E. Main St., Fond du Lac County

Alcatraz Pub LLC DBA Kibb's Pub, Brian N. Kibler (Agent), at 320 E. Main St., Fond du Lac County

Stephen P. Daute (Individual) DBA Other Bar, at 105 E. Main St., Dodge County

Tana L. Sloan-Barsch, (Individual) DBA Our Bar, at 433 E. Main St., Dodge County

Thirsty Marlins LLC DBA Thirsty Marlins, Kari A. Pattee (Agent), at 428 E. Main St., Fond du Lac County

Tony's Pizza LLC DBA Tony's Pizza, Antonino Evola (Agent), at 420 Fond du Lac St., Fond du Lac County

CND Specialties Inc. DBA Wild Goose Cafe, Calvin C. Hermann (Agent), at 1707 Shaler Drive, Dodge County

Wind and Unwined LLC DBA Wind and Unwined, Jeff Collien (Agent), at 310 E Main Street, Fond Du Lac County



AGENDA SUMMARY SHEET

MEETING DATE: 06/11/2019
AGENDA SECTION: CONSENT AGENDA
PRESENTER: Angela Hull, Clerk

TITLE: **Boards, Committee & Commission Meeting Minutes**
Department Reports
Future Meetings & Gatherings Involving the Common Council
Payment of the Bills
Licenses & Permits

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

ISSUE SUMMARY:

The Consent Agenda consist of meeting minutes, department reports, future meetings of the Council, listing of the expenses, and the license and permit applications received.

LICENSES/PERMITS: All entities and businesses that receive an annual license for Operator, Soda, Dairy, Amusement, Tobacco, and Junk Dealership will expire June 30 2019. These renewal licenses are before the Council today for consideration of approval.

FUTURE MEETINGS:

June 25, 2019 Committee of the Whole at 5:30pm in the City Hall Council Chambers
July 9, 2019 Common Council at 6:00pm in the City Hall Council Chambers
July 30, 2019 Committee of the Whole at 5:30pm in the City Hall Council Chambers

STAFF RECOMENDATION:

Approve the Consent Agenda

ATTACHMENTS:

Meeting Minutes
Department Reports
Expense Listing
Listing of License and Permit Applications Received

RECOMENDED MOTION:

Motion to approve the Consent Agenda. (Roll Call)

Waupun Board of Public Works
Minutes of Regular Meeting **April 9, 2019**
Approved 5/14/2019

The Waupun Board of Public Works met in regular session on Tuesday, April 9, 2019, in the Common Council Chambers at the Waupun City Hall located at 201 E. Main Street, Waupun.

Kaczmariski calls the meeting to order at 4:30pm.

Members present at roll call are Chairman/Alderman Kaczmariski, Alderman Mielke, Alderman Matoushek, Public Works Director Daane, City Clerk Hull, and Deputy Rasch. No members are absent.

Other City Staff in attendance: Mayor Nickel.

No audience is in attendance.

Kaczmariski notes that the next meeting of the Board of Public Works is scheduled for May 14, 2019 at 4:30pm.

Motion Mielke, second by Rasch to approve the minutes from the March 12, 2019 meeting of the Board of Public Works. Motion carried 6-0.

Shaler Park Drive Way

Public Works has had to repair the driveway at Shaler Park several times due to excessive flooding. Daane met with the DNR for options of what could be done for a permanent fix. DNR provided two options: Install a bypass (centrally where the road is) or remove the dam. It is felt that it would be a hardship for the removal of the dam. Concerns Daane brings relating to installation of a bypass: What do we do with the driveway? Do we end it? Do we need to construct a parking area? The bypass option would need to be engineered. There may be possible stormwater grants to help in funding this and we could possibly use City stormwater funds.

The Board agrees to continue with the dam and instructs Daane to obtain quotes for the consideration of a bypass and review options for parking. Daane will return to the Board at a future meeting with the findings.

Harris Mill Park

The Pier, which is estimated as 12-14 years old, was damaged during the flooding. It now has a slight incline. Daane has made contact with Michels for a quote on the repairs but has not received the results. Discussion was heard of its liability for possibly injury. Daane will forward to the City's insurance carrier for their comments and other options and return to the Board at a future meeting.

City Landfill

The City Landfill is full of fill (roadway debris) and Daane is looking for other options. Daane met with Sperger Farms and the City received approval to dump at their site. A fee may be assessed. Leonard Frens of Sperger Farms, provided their material pricing and they were found to be lower than our

current vendor. There will be cost savings of purchasing their materials and the allowance of dumping our fill at their site.

Madison Street Construction Update

Construction began Monday, April 1 and going well. The City continues to obtain a portion of the property located at 324 N. Madison Street for an easement, due to the construction. The appraisal was received and the City will continue to negotiate for this property.

Seymour Street Update

A duplex is being constructed on lot 19. It was found this development needed additional water services, which is being installed now at an estimated additional cost to the City of \$6,800. Kaczmariski questions if Utilities is sharing in this cost. Daane believes as the City is the developer, the City assumes all costs. Kaczmariski requests Daane inquire on the Utility sharing of this cost and return to the Board at a future meeting of his findings. Sidewalk and curb/gutter construction will begin shortly.

Street Conditions after Winter Weather

The winter was hard on our City streets, especially those streets that are getting later in life. N. Grove Street, Edgewood, S. West St., and Rens Way were found to have soft spots in which mud pushed up through the road, which is something typically not seen. Public Works will need to do more spot repairs when the ground settles. Seal coating planned for Buwalda and Claggett. Daane is waiting on the estimates. The same company provided seal coating on Lincoln last year. They reviewed Lincoln and they will provide some spot sealing for areas that rubbed off due to the winter plowing, at their cost.

Motion Matoushek, second Mielke to adjourn the meeting of the Board of Public Works at 5:16pm
Motion carried 6-0.

Angela Hull, Clerk



MINUTES (APPROVED 5 - 29 - 19)
CITY OF WAUPUN PLAN COMMISSION
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, April 17, 2019 at 4:45 PM

CALL TO ORDER

The Plan Commission met at 4:45 pm in the Council Chambers, City Hall, Wisconsin.

ROLL CALL

Members Present: Fred Lueck, Mike Matoushek, Elton TerBeest, Jeff Daane and Derek Drews

Members Excused: Julie Nickel and Jerry Medema

Staff Present: Kathy Schlieve, Sara VanBuren, Susan Leahy, and BJ DeMaa

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION

Acting Chairman Lueck asked if there were any persons wishing to address the Committee on any issue not included on today's agenda. Hearing nothing, Acting Chairman Lueck proceeded to address the items listed for Consideration and Action on the Committee's Agenda.

CONSIDERATION - ACTION

1. Discuss / Act On Minutes from the March 20, 2019 meeting.

Acting chairman called for a motion to approve the March 20, 2019 minutes. Motion by TerBeest, seconded by Matoushek to approve the minutes of the March 20, 2019 meeting with the following sentence to be included at the end of the Persons Wishing to Address the Committee. "Hearing nothing, Chairman Nickel proceeded to address the items listed for consideration and action on the Committee's agenda". Motion carried, unanimously.

2. Discuss / Act On Rezoning of Spirit Fields Subdivision

Public Hearing – City of Waupun to rezone property described as Lots 1-9 of the proposed Spirit Fields Plat and Outlot 1 of CSM 6733 in V45 P320 being part of the SW ¼, SW ¼, Section 4 from the PCD Zoning District to the R-4 Central Area Single Family Residential Zoning District.

Acting Chairman Lueck read the Call of the Hearing and its purpose. Susan Leahy, City Zoning Administrator noted that the new subdivision is proposed to be rezoned from the existing PCD Zoning District to an R-4 Central Area Single Family Residential Zoning District. She noted the PCD District presently does not allow for single family residences. The problem with the R-4 District is that the purpose of the R-4 district is intended to provide for single family dwellings in areas of older subdivisions with smaller lot sizes and provide protection from traffic hazards and protection from conversions of two-family and multi-family units. The situation here is that this is a new subdivision, not an older one and it abuts up against two family homes. Alternatives to the R-4 district may include developing a new small home/lot residential zoning district or amending the PCD district to allow single family and two family homes. It is Sue's opinion to lay the request over to evaluate other options for a zoning district. Three neighbors of the proposed subdivision appeared and expressed their opposition as it is going to result in more traffic and more on street parking problems especially if the parking lot for the restaurant patrons across the street is removed.

Scott Brittain, owner of the Brittain House restaurant across the street said he just heard about this proposed subdivision last Wednesday. He said he has 100's of thousands of dollars invested in his business and he can't afford to lose his off street parking area across the street. Daane said the City has put in a granulated asphalt for a base for this parking area which covers about half of three of the proposed lots in this proposed subdivision. Daane thought that maybe a parking area can be reconfigured on the western most lot.

Apparently the developer is not at the hearing tonight, therefore, it is unclear if he would want to lose any lot in the proposed subdivision at this time for parking. Since the proposed zoning district is at issue, it was suggested that the matter be laid over until that issue can be resolved.

Acting Chairman Lueck called for a motion to act on the petition to rezone Lots 1-9 of Spirit Fields and OL #1 of CSM to the R-4 Central Area Single Family Zoning District.

Motion by Matoushek, seconded by TerBeest to lay over a decision to further investigate the proper zoning district for this site which may include amending the PCD District to allow single family homes, create a new small lot residential zoning district or amend the purpose statement for the R-4 Zoning District. All neighbors will be re-notified of time and date of any further action on this request.

Vote: Drews, Daane, TerBeest, Matoushek, and Lueck – “AYE”. Motion carried, unanimously.

3. Discuss / Act On Certified Survey Map for Lots 21 and 22 of Fairway Estates.

An agent for Michael J Martens, owner of lots 21 and 22 of Fairway Estates has provided a Certified Survey Map combining Lots 21 and 22 of Fairway Estates into one lot in order to build a new home that will fit with the existing topography. The committee finds the owners surveyor has complied with Chapter 236 of the Wisconsin Statutes and the City of Waupun Subdivision Ordinance. Daane questioned the size of the proposed home and whether there would be any water issues. The agent indicated the home would be about 4,500 sq. ft. and 2' above the floodplain with a partial exposure. No further information was provided so Acting Chairman Lueck asked for a motion to act on this request for a CSM of Lots 21 and 22 of Fairway Estates.

Motion by Daane, seconded by Matoushek to provide a favorable recommendation to the City Council to approve a CSM for Lots 21 and 22 of Fairway Estates, SW ¼, NE ¼, Section 31 T14N R15E City of Waupun, Fond du Lac County, Wisconsin.

Vote: Drews, Daane, TerBeest, Matoushek, and Lueck – “AYE”
Motion carried, unanimously.

4. Discuss / Act On Site Plan for American Transmission Company at 320 N. Forest St (Parcel # WPN-14-15-99-OV-062-03)

Julie Hanson, SR/WA with American Transmission appeared to discuss her company's plans for a 16' x 36' control house at the Cities substation control center on Forest St. In addition all equipment and structures including the fence will be replaced. The fence will be 6' tall with 1' of barbed wire. Final plans will be finalized in the coming weeks. In addition, a DNR permit will be required as part of the structure will be within a wetland. The old shed in the SW corner will be coming down. The DNR permit authorizes 9 sq. ft. of permanent wetlands to be filled and 400 sq. ft. of temporary shrub care wetland conversion. Susan Leahy said a City building permit will also be required for the new structure. Control cables and erosion control issues were also discussed. Dane discussed retention ponds and an easement and he will be working with them and the DNR.

No further questions from the Committee or the public were forthcoming so Acting Chairman Lueck called for a motion to act on their site plan.

Motion by Drews, seconded by TerBeest to approve the site plan for American Transmission Co. for the Waupun Substation at 320 N Forest St. as submitted subject to any conditions of the DNR for work in the wetland and any proposed retention ponds.

Vote: Drews, Daane, TerBeest, Matoushek, and Lueck – “AYE”. Motion carried, unanimously.

Discuss / Act on Final Plat for Spirit Fields Subdivision (will be distributed at meeting).

A copy of the Final Plat was supposed to be distributed to the committee at the meeting for review. Without a copy of the plat for review, and the concerns of the neighbors regarding parking problems on the street and on the proposed platted lots, the committee decided to lay this matter over so that the City, the restaurant owner and the subdivider can work out options for all of those involved and before final approval can be given on this plat. Therefore Acting Chairman Lueck called for a motion to act on the request for Final Plat approval of Spirit Fields Subdivision.

Motion by Matoushek, seconded by TerBeest to layover any action on the final plat approval for Spirit Fields Subdivision until the Zoning District issue and parking related issues affecting the proposed plat are resolved by the City, the developer and the restaurant owner.

Vote: Drews, Daane, TerBeest, Matoushek, Lueck – “AYE”. Motion carried, unanimously 5/0

ADJOURNMENT

There were no further agenda items so Acting Chairman Lueck called for a motion to adjourn the meeting.

Motion by TerBeest, seconded by Matoushek to adjourn the meeting. Motion carried, meeting adjourned at 5:13 pm.

Fred Lueck,
Secretary



MINUTES
FACILITIES ADVISORY COMMITTEE MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Thursday, April 18, 2019, at 8:31 AM

Committee Members Present:

Laura Hoekstra REACH Waupun
Pete Kaczmariski Common Council Representative
Mary Jo Kearley Citizen
Jodi Mallas My Property Shoppe
Jerry O'Connor National Bank of Waupun
Deb Winterhack Waupun Memorial Hospital

Committee Members Absent:

Rachel Kaminski Senior Center Director
Marj Peachy Citizen
Barb Schroeder Citizen

Staff Present:

Kathy Schlieve Administrator
Sarah Van Buren Economic Development Coordinator
Jeff Daane Director of Public Works

Other:

Carter Arndt MSA Professional Services

1. Welcome & Introductions

Ms. Van Buren called the meeting to order at 8:31 a.m. and introductions of committee members occurred

2. Purpose of the Group

- A. Roles and Responsibilities
 - I. Draft document was provided in advance of the meeting.
 - II. Discussion and clarification of the roles of the group, specifically surrounding its role in making recommendations and a proposed budget for Council consideration.
 - III. Ms. Van Buren will update the document based on the conversation for review and approval at the next meeting.

3. Background

- A. 2018 Facilities Study – Carter Arndt (MSA)
 - I. Power Point presentation was given by Mr. Arndt that provided information on the big pictures of the facilities in questions, conditions of the facilities, needs for the future, and prioritization of the needs.
 - II. Identification of projects to move forward with is the next step and City Staff is hoping a facilitator can assist the group through that process that would include the option to move forward with, a detailed scope of work, a detailed schedule, and a detailed budget.

4. Next Steps

- A. RFP for Facilitator
 - I. Draft RFP was given to the group for their feedback.
 - II. Staff would like to get the RFP out the week of April 22nd to allow for a four (4) week advertisement.

- III. This group will be utilized in the review of proposals and the selection of a vendor.

5. Advanced Planning

- A. Possible future agenda items
 - I. The next meeting will focus on reviewing the proposals received and pick a vendor to assist in the facilitation process.
- B. Set next meeting date
 - I. Based on consensus of the group, Ms. Van Buren will send a Doodle poll for a variety of times for May 23rd and May 24.

6. Adjourn

The meeting was adjourned at 10:00 a.m.

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, May 13, 2019**

The meeting was called to order by General Manager Posthuma at 4:00 p.m. Meeting held at 501 Fond du Lac Street, Waupun's Waste Water Treatment Facility.

Commissioners Gerritson, Heeringa, Homan, Kaczmarski, Mielke, Thurmer, and Westphal were present.

Motion made by Thurmer, seconded by Homan and unanimously carried, to approve the minutes from the April 8, 2019, regular meeting.

On motion by Kaczmarski, seconded by Gerritson and unanimously carried, bills for the month of April 2019 were approved as presented.

Reports by General Manager, Water and Wastewater Operations Supervisor, and Electric Supervisor were provided in written form, no discussion held.

On motion by Kaczmarski, seconded by Westphal, the year-to-date financial reports through April 2019 were approved as presented. Electric operating income was \$60,700 or \$154,400 below budget on lower margins and higher distribution expense. Water operating income was \$255,100 or \$51,100 above budget on higher revenues and lower distribution maintenance expenses. Sewer operating income was \$143,300 or \$69,800 above budget on higher revenues and lower maintenance expenses.

Election of officers was held. On nomination by Thurmer, seconded by Homan, and unanimously carried, Joe Heeringa was elected Commission President. On nomination by Thurmer, seconded by Mielke and unanimously carried, Gerritson was elected Vice-President. On motion by Thurmer, seconded by Gerritson and unanimously carried, General Manager Posthuma was elected Secretary, with the option to designate minute taker.

Dan La Haye, Baker Tilly, presented a report on the 2018 financial audit. The audit objective was to provide reasonable assurance that Waupun Utilities' financial statements are free from material misstatement. We received an unmodified opinion, which is the highest level of assurance that can be placed on financial statements. La Haye noted the overall financial health of the Utilities is good. Motion made by Thurmer to approve the 2018 Financial Audit Report. Motion seconded by Gerritson and unanimously approved.

Discussion held on Waupun Utilities donation and event participation guidelines. Motion made by Kaczmarski to approve the Waupun Utilities Donations and Event Participation Policy. Motion seconded by Thurmer and carried unanimously.

Discussion held on guidelines for compensation during extended emergency events. Motion made by Thurmer, to approve the Waupun Utilities Nonexempt Employee Compensation for Extended Emergencies. Motion seconded by Homan and carried unanimously.

An update on the ABNR (Advanced Biological Nutrient Recovery) continuous pilot testing was provided by Leo Kucek, Applied Technologies, and Jordan Lind, CLEARAS. The continuous pilot testing is performing as expected producing effluent results on average below the total maximum daily load phosphorus limit of 0.05 mg/L. A tour of the continuous pilot ABNR system was provided by Autumn Fisher, CLEARAS, providing an overview of the process and equipment and

answering questions. The continuous pilot testing is planned to occur through the month of June to provide sufficient data and information for the full plant engineering design.

On motion by Westphal, seconded by Homan and unanimously carried, the meeting was adjourned at 5:50p.m.

Next commission meeting is scheduled on June 10, 2019, at 4:00 p.m.

Jared Oosterhouse
Finance Director

Nancy Oosterhouse
Mapping/Admin Coordinator



MINUTES

CITY OF WAUPUN COMMON COUNCIL MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, May 14, 2019 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance was heard, followed by a moment of silence

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Westphal, Alderman Kaczmarski, Alderman Mielke, Alderman Matoushek, Alderman Vossekuil, and Alderman Vanderkin. No members are absent.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Library Director Jaeger, Fire Chief Demaa, Utility General Manager Posthuma, Finance Director Oosterhouse, Police Chief Loudon, Public Works Director Daane, and Recreation Director Kaminski. No staff is absent.

Other general City staff in attendance is Sarah VanBuren, Lieutenant Pfalzgraf, and Officer Morgan.

Audience present is Paul Mielke, Lisa Mielke, Tyler Wiese, Carter Flegner, Brennan Sullivan, Sadie Schultz, Eric Ellcey, Crystal Ellcey, Emily Smith, Jean Mc Kim, Dick Rens, Samantha Horning, Amanda Horning, and Zachary Gappa.

PERSONS WISHING TO ADDRESS COUNCIL

Introduction of Officer Annie Morgan

Lieutenant Pfalzgraf introduces Officer Annie Morgan who was employed with the City on July 25, 2018 as the In-Training Patrol Officer. On December 17, 2018 she began field training which is now complete and Officer Morgan is a regular status employee with the Waupun Police Department.

Waupun School District Senior Democratic Seminar Class- Presented by Carter Flegner, Brennan Sullivan, Tyler Wiese, and Caden Bronkhorst

Carter Flegner, Brennan Sullivan, and Tyler Wiese are present before the Council to update them on the project they have been involved in for their Senior Democratic Seminar class. This group has been working with the Department of Public Works in providing maintenance of the Pine Street Park shed (scrapping paint, sanding, and repainting) and Schlieve Field concession stand (repainting, caulking, and scraping windows).

Waupun School District Senior Democratic Seminar Class- Presented by Jaden Collien, Alec Cunningham, Marcus Domask, and Trevor VandeZande

This item is tabled for a future meeting as these individuals could not attend.

CONSENT AGENDA

Explanation relating to the expense item from Beaver Dam Gunitite was heard. The Beaver Gunitite invoice is for an exterior wall repair in the downtown area which is related to streetscape plan in TID 3, which is budgeted. A group from the Waupun School District Senior Democratic Seminar class will be painting a mural on this wall as a part of downtown beautification.

Motion Westphal, second Matoushek to approve the Consent Agenda. Motion carried 6-0 on roll call.

Motion Vanderkin, second Matoushek to approve an Operator License to Candice Hanson, Jason Tonn, Liam Bossenbroek, Joseph Bonzelet, and Brandon McCartney; a Taxi Driver License to Amanda Engel; and Temporary Class B Licenses to Waupun Fine Arts for the events of Concerts in the Park on July 4, 11, 18, and 25, 2019 located in the West End Park, 200 Beaver Dam Street, Waupun, Arts and Crafts Fair on August 3, 2019 located in the West End Park, 200 Beaver Dam Street, Waupun, and the Harvest Moon Ball on September 28, 2019 located in the City Hall Auditorium, 201 E Main Street, Waupun and Waupun Volksfest for Volksfest on September 6-7, 2019 located in Tanner Park, 503 E Spring Street, Waupun. Motion carried 6-0 on roll call.

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION/ACTION

No discussion is heard as no items are removed.

ORDINANCES / RESOLUTIONS

First Reading- Ordinance to Amend Chapter 8.02(8)(b)(5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the regulations of keeping chickens.

Members of the audience appeared in support of the creation of an ordinance are Zachary Gappa, Eric Ellcey, Crystal Ellcey, Samantha Horning, and Amanda Horning.

Members of the audience appeared not in support of the creation of an ordinance are Emily Smith.

Council discussion of the draft ordinance was heard. Attorney VandeZande prepared the ordinance with the comments and direction of the Council at the prior meeting and also those suggestions directed by the Mayor in coordination with the Building Inspector and Code Enforcer.

A requirement is for 100% of surrounding properties must sign approval for a neighboring property to hold chickens. Westphal wants to verify that it's the property owner who must authorize approval, not a person who resides in the home but rents/leases and he doesn't believe there should be a limit on the number of permits issued as it currently states 10 permits maximum. Kaczmariski believes the penalties are too high. Hull inquires if those educational purposed properties are restricted to School Districts or are home schools included.

Motion Westphal, second Mielke to accept the first reading to amend Chapter 8.02(8)(b)(5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the regulations of keeping chickens with the revisions to include unlimited permits and the home school properties as a non-permitted use. Motion provided a 3-3 tie with Vanderkin, Matoushek, and Vossekul voting Nay. The Mayor votes Nay unless the permits remain at a maximum of 10.

Motion Mielke, second Kaczmariski to accept the first reading to amend Chapter 8.02(8)(b)(5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the regulations of keeping chickens with the maximum permits to remain at 10 and the home school properties as a non-permitted use. Motion provided a 3-3 tie with Vanderkin, Matoushek, and Vossekul voting Nay. The Mayor votes Aye and motion passes.

CONSIDERATION - ACTION

Designation of 2019 Farmer's Market

The Waupun Chamber of Commerce, along with the Downtown Promotions Committee, request to hold the Farmers Market in the O'Connor, Wells & Vander Werff, LLC parking lot, located on the corner of East Main Street and South Forest Street on Saturday's from 8:00am to 12:00pm between June 1 and September 28, 2019.

18 Motion Matoushek, second Vossekul to approve the 2019 Farmers Market, to be located in the parking lot of Connor, Wells & Vander Werff, LLC on Saturdays from June 1-September 28 from 8:00am to 12:00pm. Motion carried 6-0 on roll call.

Establish 2019 Waupun Trick or Treat Date and Hours

The Downtown Promotions Committee requests to establish Waupun's Trick or Treating to be celebrated on Saturday, October 26. The Downtown Promotions Committee would like to hold trick or treating with the downtown businesses from 2:00pm to 4:00pm and City wide Trick or Treating would follow from 4:00pm to 6:00pm.

Motion Vanderkin, second Matoushek to establish the 2019 City of Waupun Trick or Treating to be celebrated on Saturday, October 26 from 4:00pm to 6:00pm. Motion carried 6-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS (Roll Call Motion)

Award Bid for 2019 Mill and Overlay for Fond du Lac Street, E. Jefferson Street, and Edgewood Drive

Bids were accepted for mill and overlay of Fond Du Lac Street (Main Street to State Highway 26), E. Jefferson Street (railroad tracks to S. Madison Street), E. Jefferson Street (Young Street to Shaler Drive) and Edgewood Drive (Brandon Street to Summer Avenue) from Northeast Asphalt \$167,186.28, Tri-County Paving Inc. \$173,695.20, and Stark Pavement Corp \$202,472.25. At the Board of Public Works on May 14, 2019, the Board made a recommendation to the Council to award the bid to Northeast Asphalt.

Motion Vanderkin, second Matoushek to award the bid to Northeast Asphalt in the amount of \$167,186.28 for mill and overlay of Fond Du Lac Street (Main Street to State Highway 26), E. Jefferson Street (railroad tracks to S. Madison Street), E. Jefferson Street (Young Street to Shaler Drive) and Edgewood Drive (Brandon Street to Summer Avenue). Motion carried 6-0 on roll call.

MAYORAL CORRESPONDENCE/PRESENTATIONS

Appointment of Library Board Member

Due to the resignation of a Library Board member, Mayor Nickel has appointed Sadie Schultz to the vacancy.

Motion Vanderkin, second Matoushek to accept the Mayoral appointment of Sadie Schultz to the Library Board. Motion carried 6-0 on roll call.

CLOSED SESSION

Motion Matoushek, second Mielke to adjourn in closed session under Section 19.85 (1) (c) (e) of the WI Statutes for consideration for offer of employment benefits and negotiations in TID 5 for Lot 1 on Mayfair Drive and city-owned land on the former MVP school site. Motion carried 6-0.

OPEN SESSION

Motion Vanderkin, second Matoushek to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action is taken.

ADJOURNMENT

Motion Matoushek, second Vanderkin to duly call the meeting adjourned at 7:15pm.

Angela J. Hull, Clerk

Waupun Recreation Board
Minutes of Meeting
Monday, May 20, 2019

The Waupun Recreation Board met on Monday, May 20, 2019 at 6:00pm at the Waupun Senior Center, located at 301 E. Main Street, Waupun.

Call to Order

Roll Call: Larry Sullivan, Beth Lienhard, Bobbie Vossekuil , Mike Matoushek, Amy Ewerdt

Absent Members: Randy Armga

Others Present: Kathy Schlieve, Jeff Danne, Jason Westphal, Jacob Van Den Berg, Rachel Kaminski

1. Persons Wishing to Address the Board

- a. Jason Westphal, Consideration for Youth Sports Budget Request: Here to advocate for the budgeted funds for the youth sports group. Jason would like to see the City budget those funds back to youth sports and the amount would be up to the Recreation Board. Moving forward to set guidelines on how it will be divided or allocated each group. If the funds are not used he suggested putting it towards capital purchases or upgrades the youth sports facility. Also, set guidelines to those groups on what the funds can be used for if they should receive them. Jeff Daane wondering if some of the monies years ago where to help offset those fees for family who could not afford to pay the registration fee, which would be a good suggestion to bring back as well to get more families involved.

2. Approval of the Monday, April 22, 2019 Meeting Minutes: Harmsen made motion to approve minutes, second Lienhard.

3. Agenda Items – Motion for Approval

- a. Recognition of Mayoral Appointment of Council Members and Citizens to the Recreation Board: Mike Matoushek and Randy Armga
- b. Nominations and Appointment of President of the Recreation Board: Larry Sullivan nominated by Harmsen and seconded by Matoushek. Sullivan accepted.
- c. Nominations and Appointment of Vice President of the Recreation Board: Amy Ewert nominated by Sullivan and seconded by Harmsen. Ewert accepted.
- d. Nominations and Appointment of Secretary of the Recreation Board: Bobbi Vossekuil nominated by Sullivan and seconded by Matoushek.
- e. Selection of the Day of Month and Time of the Recreation Board Meetings: Sullivan proposed fourth Monday of the month at 6:00pm at the Waupun Senior Center. Seconded by Matoushek.

4. Updates

- a. Kathy Schlieve – City of Waupun, Budget Update: Kick starting budget meeting in June. Council has decided to get all committees involved in the budget process so that they are familiar with how it works. Direction from this group is needed to move forward to identify what needs there are. Priorities need to be declared or what changes needed for funding. Daane is looking for suggestions and information from the Recreation Board on what needs they feel are important so he can get any grants available done. Harmsen informed the board that WARP monies to contribute to updates as well. Some things the public mentioned as wants are indoor pool, indoor athletic complex, canoe/kayak launches, expansion of trails, and soccer fields, Schlieve stated that operating and maintenance cost for youth sports facilities are significant.
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- b. Jacob Van Den Berg –YMCA of Dodge County, Pool Update: All staff is now certified. 33 staff members hired. 235 participants signed up for swim lessons for the year already. WARP donated swim lesson supplies. Playing music during open swim time was brought up again. Board decided to do a trial to see how it goes. Music is played during water aerobics now without any problems. Wojahn Free lessons are almost full. Staff getting in pool to get familiar with the settings. Pool painting was looked at by Daane. Pool needs to be painted next year. Pump was just replaced/repared. Pool repairs cost for the year so far is around \$10,000.
 - c. Jeff Daane – City of Waupun, Parks Update:
 - d. Some park bathrooms have the new automatic locks are on and working 7a to 10p. current parks that have them are Zoellner, Schlieve, McCun. If anything needs to be changed they can look at new times. New concrete will be poured at Wilcox Park this year. Summer DPW staff starting June 7.
 - e. Rachel Kaminski – City of Waupun, Recreation Update: Attendance at Senior Center rising in April and May. Snowbirds are back. Park Program staff training on June 7. Parks open June 10. Will start working on pool concession stand the week of May 27.
- 5. Future Meetings/Gatherings of the Waupun Recreation Board
 - a. Monday, June 24, 2019 at 6:00pm at the Waupun Senior Center
 - 6. Adjournment: Motion made by Harmsen and seconded by Sullivan

Submitted by Rachel Kaminski, Recreation Program Director

**Draft Minutes of the Waupun Public Library Board Meeting
May 20, 2019**

The monthly meeting of the Waupun Public Library Board was called to order by Claudia Waskow, President, at 4:37 p.m. on Monday, May 20, 2019. Also present were Martens, Jaeger, and Rohrer.

Two new members were welcomed: Jason Westphal, who will be representing the City, and Sadie Schultz, who will be replacing Steve Procise, who has retired from the Board. Sullivan and Hintze were absent.

ARTICLE I: Motion by Martens, supported by Rohrer, to accept the minutes of the April 22, 2019 meeting as written. Motion carried.

ARTICLE II: No personal appearances.

ARTICLE III: Monthly Statistics.

1. Circulation/downloads through end of April, 2019 was 48,542 items.
2. Library visits through the end of April 2019 was 22,065 people.
3. Rural circulation through the end of April 2019 was 13,281 items

ARTICLE IV: Current budget was discussed with no concerns noted.

ARTICLE V: Motion by Martens, supported by Schultz, to pay the bills. Motion carried 5-0 on roll call.

ARTICLE VI: Committee Reports.

- a. Evaluation Committee: Sullivan and Rohrer have met twice and have met with Jaeger once. They will be completing the evaluation and bringing it to the Board for approval at the June meeting.

ARTICLE VII: Librarian's Report.

a. Future Programs:

1. May 16 – Lego Movie 2, 1 p.m. 1 & 6 p.m.
2. May 21 – Vegetable Gardening, 6 p.m.
3. June 5 – Tech Days, 1 – 3 p.m. & 5 – 7 p.m.
4. June 12 – Mark Hayward, Yo-Yoer, 1 p.m.
5. June 13 – Game Night 4 – 8 p.m.
6. June 19 – Tom Pease, Musician, 10 a.m.

7. June 20 – Movie, title TBD, at 1 p.m. and 6 p.m.

8. June 25 – Bubble Wonders, 10 a.m. and 1 p.m.

9. June 27 – Art of Right sizing your Life, 6 p.m.

b. Due to the Director of the Monarch Library System still on medical leave, Jennifer Chamberlain has been hired as interim director on a 12-month contract.

c. The Summer Reading Program begins. Color brochures have not been printed yet, but hopefully will be soon. Tami and Pam have been meeting with school children in the area to talk about the program and encourage them to sign up.

d. The display cases for artifacts from the James C. Laird Museum have been ordered.

ARTICLE VII. No Old Business.

ARTICLE IX: New Business.

a. Election of Officers.

President

Motion by Rohrer, supported by Martens, to nominate Waskow for President. Motion carried.

Motion by Westphal, supported by Rohrer, to close the nominations. Motion carried.

All in favor Waskow for President: motion carried unanimously.

Vice President

Motion by Rohrer, supported by Waskow, to nominate Martens for Vice President. Motion carried.

Motion by Westphal, supported by Schultz, to close the nomination and cast a unanimous vote for Martens as Vice President. Motion carried unanimously.

Secretary/Treasurer

Motion by Martens, supported by Schultz, to nominate Rohrer as Secretary/Treasurer. Motion carried.

Motion by Westphal, supported by Schultz, to close the nomination and cast a unanimous vote for Rohrer as Secretary/Treasurer. Motion carried unanimously.

ARTICLE X: Motion by Martens, supported by Rohrer, to adjourn at 5:10 p.m. Motion carried.

Next tentative meeting: June 17, 2019, at 4:30 p.m.

SANDRA ROHRER Secretary

SR/bkj

City of Waupun
Board of Review Minutes of Meeting
Wednesday, May 22, 2019

The Waupun Board of Review met in regular session at 9:00a.m. in the City Hall Council Chambers located at 201 E. Main Street, Waupun.

Members present are Fred Mollien, Dylan Weber, Jan Harmsen, Jon Dobbratz, Richard Steinbach and Mayor Julie Nickel.

Staff present is City Clerk Angela Hull.

No audience is present.

City Clerk Hull calls the meeting to order at 9:00am.

The Waupun Board of Review members present on roll call is Fred Mollien, Dylan Weber, Jan Harmsen, Jon Dobbratz, Richard Steinbach and Mayor Julie Nickel. No members are absent.

City Clerk takes nomination for the position of Chairman. Dobbratz nominates Steinbach. This nomination is second by Mollien. No other nominations are heard. Hearing no other nominations, City Clerk closes nominations.

Motion Dobbratz, second Mollien to appoint Steinbach as the Chairman of the Board of Review for the 2019 year. Motion carried 6-0.

Steinbach takes his seat at the head of the table.

City Clerk Hull informs the Waupun Board of Review that the notice of this meeting was published on May 7, 2019 in the official City newspaper, the Daily Citizen, to insure we comply with the 15 day notice requirement.

Pursuant to §70.47(1) of Wisconsin Statutes, "the Board of Review shall meet annually at any time during the 45-day period beginning on the 4th Monday of April, but no sooner than 7 days after the last day on which the assessment roll is open for examination". As the assessment rolls are not yet complete, this Board will adjourn until a later date, established as 9:00am on June 27, 2019, in the Waupun City Hall Common Council Chambers, located at 201 E. Main Street, Waupun.

Motion Mollien, second Dobbratz duly carried the board of Review adjourned at 9:03am.

Angela J. Hull
Board of Review Clerk

**MINUTES**

CITY OF WAUPUN SPECIAL COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, May 28, 2019 at 5:30 PM

CALL TO ORDER

Acting- Mayor Matoushek called the meeting to order at 5:30pm.

ROLL CALL

Council in attendance on roll call is Acting-Mayor Nickel, Alderman Westphal, Alderman Kaczmariski, Alderman Mielke, Alderman Vossekuil, and Alderman Vanderkin. Members absent and excused are Mayor Nickel.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, Fire Chief Demaa, Utility General Manager Posthuma, Finance Director Oosterhouse, Police Lieutenant Pfalzgraf, Public Works Director Daane, and Recreation Director Kaminski. Staff absent and excused is Police Chief Loudon and Library Director Jaeger.

Other City Staff present is Economic Development Coordinator Sarah Van Buren.

Audience present is Senior Democratic Seminar students Markus Domask, Jaden Collien, Alec Cunningham, Trevor VandeZande, Vincente Wittlieff, and Kiarra Woodman, and Seth Hudson of Cedar Corporation.

Media present is Ken Thomas of the Daily Citizen.

PERSONS WISHING TO ADDRESS THE COMMON COUNCIL

Markus Domask, Jaden Collien, Alec Cunningham, Trevor VandeZande are present before the Council to provide an update on the projects they have been involved in for the Waupun High School Senior Democratic Seminar class. This group has been working with the Department of Public Works in providing maintenance for the parks basketball courts (painting McCune Park and McCune Beach courts) and building fences for the track team. Time permitting, they will touch up courts at West End Park.

RECOMMENDATIONS FROM BOARDS, COMMITTEES, COMMISSIONS

Proposals were solicited from various firms for the support of municipal projects due to the facility study provided by MSA Professional Services. A proposal was received by Seth Hudson of Cedar Corporation. At the May 23, 2019 Facilities Advisory Committee, a recommendation to Council to award the proposal to Cedar Corporation was heard. Seth Hudson of Cedar Corporation is present and addresses the Council to provide information on the Cedar Corporation Company.

Motion Westphal, second Kaczmariski to award the Request for Proposal for the support of Municipal Facilities Projects not to exceed \$48,775.00. Motion carried 5-0 on roll call.

CONSENT AGENDA

Motion Vossekuil, second Vanderkin to approve the Consent Agenda. Motion carried 5-0 on roll call

CLOSED SESSION

Motion Westphal, second Vossekuil to adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for consideration of Developer's Agreement with Summit Credit Union for property located on the former Meadow View Primary School Site, discussion of Land Negotiations for City owned land along Oak and Fern Streets, potential Redevelopment of 331 Bly Street, Potential Redevelopment of 520 McKinley Street, and discussion of land negotiations for Tanager Street. Motion carried 5-0.

OPEN SESSION

tion Westphal, second Vanderkin to reconvene in open session under Section 19.85(2) of the WI Statutes.
Motion carried 5-0.

ACTION FROM CLOSED SESSION

No action is taken.

ADJOURNMENT

Motion Vossekui, second Westphal to duly call the meeting adjourned at 6:34pm.

Angela J. Hull, Clerk

**Waupun Police Department Update
May, 2019**

Life Saving event – Officer Brad Rasmussen responded to a call of a female possibly having a heart attack and had lost consciousness. Because of his quick response and actions taken on scene it is the Police Department and family's opinion that Officer Rasmussen saved this females life.

Meetings – Department Head Meeting, Dodge and FDL Law Enforcement Executive Meeting, Local Emergency Planning Committee Meeting, Community Corrections Meeting, Child Abduction Response Team Meeting, and Law Enforcement Memorial Event. Chief Loudon and D.C. Rasch met with Chief Walner of Ripon PD in discussion of purchasing Cellebrite program.

Fund Raising for Crime Prevention/Enforcement – The Waupun Police Department partnered with McDonalds in a fund raising event. This was a very successful event bringing in over \$900.

Training – K9 team had their yearly recertification. Officer Tipton attended Child Safety Seat Belt Training. Officer Navis participated in drugs/overdoes training.

Click it or Ticket it – Waupun is partnering with both Dodge and FDL County in the Click or Ticket campaign.

Waupun Public Library
123 S. Forest Street
Waupun, WI 53963
(920) 324-7925

June 2019

To: Mayor, City Council
From: Bret Jaeger, Library Director

Re: Report to Common Council

A. Statistics

Circulation/downloads through the end of May was 58,252 items.
Library visits through the end of May was 29,219 people.

B. Future programs

June 12 – Mark Hayward, Yo-Yoer, 1 p.m.
June 13 – Game Night, 4-8 p.m.
June 19 – Tom Pease, Musician, 10 a.m.
June 20 – Movie TBD 1 p.m. and 6 p.m.
June 25 – Bubble Wonders, 10 a.m. and 1 p.m.
June 27 – Art of Right Sizing Your Life, 6 p.m.

C. Summer Reading Program

Registration for the Summer Reading Program opens Monday, June 10, with the first program performer scheduled for Wednesday, June 12. Library staff has been hosting several classroom visits the past couple of weeks so the kids learn about this year's Summer Reading Program.

D. Display cases

The library has purchased two display cases for the second floor. Once in place, we are hoping to display rotating collections from the Waupun Historical Society.

Any questions, please contact Bret at 324-7925 or bret@monarchlibraries.org.

June 11, 2019 Recreation Report

Senior Center *Individual Count Duplicate Count	January 2019	February 2019	March 2019	April 2019	May 2019	May Notes
Monthly Attendance	1,110	873	1,155	1,239	1,243	Open 24 days
Average Daily Attendance	58	52	53	54	52	
*Rentals	-	2	-	3	3	
Mobile Meals	192	217	250	260	342	
Table Meals	198	143	171	212	193	
Transportation Rides	30	29	38	31	41	7 individuals this month
Open Pool	96	85	91	36	24	
Euchre	63	74	87	114	66	Mondays, Did not meet 5/27
Pool League	64	64	64	-	-	Will start again in November
Sheepshead	211	168	213	233	309	Wednesdays and Thursdays
Wednesday Workout	62	54	66	72	77	Did not meet 5/22
Friday Fitness	44	48	62	69	81	Did not meet 5/31
Yoga Stretch	324	318	381	362	341	Mondays and Thursdays, Did not meet 5/27
*Book Club	13	8	15	16	16	Last Friday of the month
Bingo	136	59	152	137	141	4 times this month
Sevens Cards	19	16	30	42	34	Fridays
Hand & Foot Cards	32	23	36	72	66	Tuesdays
*Jam Session/Party	52	22	49	73	-	
Board Games/Marbles	17	10	14	13	17	Thursdays
Bank or Bust Dice	24	21	31	38	52	Wednesdays
*Craft Club	12	6	-	12	12	1 Tuesday a month
*Paint Pals	6	6	10	-	22	1 Tuesday a month
*Local Presentations/Services	21	-	26	22	19	Thrivent Finical, Rock River Eyewear Glasses Adjustments, Agnesian Health Care Long-Term Care,
*Computer Classes	14	5	8	6	6	Individual meetings this month
*Movie Night	-	13	17	-	-	
Knit-Wits	24	15	28	18	24	Wednesdays in May
*Euchre Tournament	41	-	32	41	32	1 st Saturday of the month
Pickleball	29	26	40	63	47	Tuesdays
Trips	-	-	15	-	54	Brewer Game

TO: Mayor & Common Council
 FROM: Susan Leahy
 SUBJECT: Building Permits for May 2019

DODGE COUNTY

NO	HOLDER	ADDRESS	TYPE	FEE	COST
19-	84 Eugene Lambert	410 Carrington St.	replace windows on porch	\$50.00	\$1,000.00
19-	86 Robert Miller	614 Cochrane St	replacement windows	\$50.00	\$8,065.00
19-	87 Julie Weyer	225 S Madison St	replacement windows	\$50.00	\$4,785.00
19-	88 Christina Neumann	222 W Brown St	replace furnace/AC	\$50.00	\$7,200.00
19-	91 John & Colleen Puls	615 Wilcox St	24x30 Detached Garage	\$280.80	\$18,000.00
19-	93 Central WI Christian School	301 Fox Lake Rd	Fire Protection - Additions & Remodel	\$203.40	\$10,822.00
19-	94 Frank Van Bever	537 E Main St	Interior Remodel	\$280.00	\$20,000.00
19-	99 Heidi Weiss	815 Grace St	Fence	\$100.00	\$3,300.00
19-	100 Brian McGilvra	813 W Jefferson St	Reroof - Complete tear off	\$50.00	\$2,000.00
19-	101 Eric Wegner	124 S State St	Remodel Kitchen & Bath	\$150.00	\$8,000.00
19-	102 Shane Rhodes	812-814 Seymour St	2-Family Duplex w/ Attached Garages	\$2,594.72	\$420,000.00
19-	104 Safe Guard Properties	506 Morris St	Demo Detached Garage	\$50.00	\$3,000.00
19-	106 Myron & Tracy Miller	212 S West St	Reside	\$60.00	\$10,000.00
19-	109 John Farley	515 Wilcox St	22.5' x 8' Covered Porch-front of house	\$150.00	\$3,000.00
19-	110 Adam Vande Slunt	114 Washington Ave	Signage	\$109.54	\$5,000.00
19-	111 Arlene Pattee	15 E Lincoln St	Fence	\$100.00	\$1,000.00
19-	112 Matthew & Laura Heeringa	331 S Division St	6' High Wood Fence	\$100.00	\$3,200.00
19-	113 Dan Roeder	307 S Grove St	Service Upgrade	\$80.00	\$0.00
19-	116 Luverne Fisher	201 Beaver Dam	100 Amp Service	\$80.00	\$1,000.00
19-	117 Tom Hoinacki	1049 S Waterwon St	Ground Sign, 6x4	\$124.00	\$1,531.97
19-	118 WASD	506 Beaver Dam St	Interior Remodel	\$3,600.00	\$600,000.00
19-	121 Chris Cantrall	119 Liberty St	Install AC	\$50.00	\$2,749.39
19-	122 DanLang	627 Morse St	Replace Sewer Lateral	\$60.00	\$0.00
19-	125 WASD	801 E Lincoln St	Replace Roof System	\$1,380.00	\$231,850.00
TOTAL				\$9,802.46	\$1,365,503.36

FOND DU LAC COUNTY

NO	HOLDER	ADDRESS	TYPE	FEE	COST
19-	85 Megan Bookout	708 E Main St	Fence	\$100.00	\$1,200.00
19-	90 Clint Pluim	521 Taylor St	Reside	\$50.00	\$5,000.00
19-	92 Brain Maus	375 Fond Du Lac St	Remove & Replace Front Porch	\$175.00	\$2,000.00
19-	95 Brad Zimmerman	928 Newton Ave	Remodel Bath & Service Panel Upgrade	\$180.00	\$6,000.00
19-	96 Mark & Julie Nickel	197 Harmsen Ave	SFD w/ Attached Garage	\$1,734.00	\$165,000.00
19-	97 Earl Mills	405 W Franklin St	Demo existing detached garage	\$50.00	\$0.00
19-	98 ABB & J Investment Properties	310 E Main St	Interior Remodel	\$390.00	\$40,000.00
19-	103 Dorothy Scott	426 Jackson St	Fence	\$100.00	\$334.00
19-	105 KDC Investments	179 Harsen Ave	Replace AC	\$50.00	\$0.00
19-	107 ATC	120 Monroe St	16'x36' Control Building	\$659.76	\$374,000.00
19-	108 Randall Flier	604 Beekman St	Generator	\$80.00	\$7,295.00
19-	114 Ron Walters	1033 Maple Ave	Freestanding 14x12 Deck	\$100.00	\$0.00
19-	115 Robert Bentley	729 Fern St	6' high White Vinyl Privacy Fence	\$100.00	\$1,280.00
19-	119 WASD	451 E Spring St	Replace Windows	\$1,200.00	\$200,000.00
19-	120 Jeff Berry	1021 Oriole St	14x14 Deck	\$150.00	\$3,000.00
19-	123 Jeff Nicla	520 Bittersweet Ln	6' High Rear Yard Fence	\$100.00	\$8,000.00
19-	124 ATC	5 Monroe St	Equipment Upgrade to Tower	\$50.00	\$10,000.00
19-	126 Jaun & Julie Schreiber	215 N Forest St	Replace Furnace & AC	\$35.00	\$8,000.00
19-	128 Nathanael & Adrea Daane	219 Hawthorne Dr	15x20 Garage Addition	\$280.00	\$10,000.00
TOTAL				\$5,583.76	\$841,109.00

GRAND TOTAL	\$15,386.22	\$2,206,612.36
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Permits issued in Dodge County	25
Permits issued in Fond du Lac Cty	19
Total Permits for the month	44

Building Permit Fees	\$15,386.22
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Special Assessment Letter Fees	\$250.00
Conditional Use Permits	\$150.00
Variance	\$300.00
Site Plan Review	\$100.00
Grand Total	\$16,186.22

BUILDING PERMIT COMPARISON

May 2018: Dodge County - 17 permits; Fond du Lac County - 9 permits

Total estimated cost of construction:	\$	50,178.00
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FIVE MONTH COMPARISON

January - May 2016	estimated cost of construction	\$1,699,816.00
January - May 2017	estimated cost of construction	\$1,822,804.96
January - May 2018	estimated cost of construction	\$19,315,215.00
January - May 2019	estimated cost of construction	\$6,179,695.83

June 5, 2019

1. **Current Projects:**

- Hired a new mechanic. James Esslinger started on May 30th.
- Working to get the pool ready for opening day which is June 8th.
- LED Lighting RFP was received. Going through the proposals to bring them to the Board of Public Works and Council.
- Review CWC Site Plan / Project
- Met with SDS classes on their projects that they are working on for the City.
- Met with Volksfest to discuss layout options.
- Updated site map for Celebrate Waupun and schedules for this years event.
- Madison St. project update: Looking ahead to the week of Monday, June 10 and beyond the projected work schedule, weather dependent, is as follows:
June 10: The detour signs for the work south of Main Street will be posted. This detour will direct northbound traffic on CTH M to utilize Industrial Avenue and South Watertown Street (STH 26) to bypass the project. The traffic control will also be posted on Main Street, making Main Street a two lane road between Fond du Lac Street and Mill Street.
June 11-14: Storm sewer will be installed on the north half of the Main/Madison Street intersection. This half will then be paved so traffic can switch over the following week. The asphalt milling south of Main Street is also anticipated to begin during this week. All underground work north of Main Street is projected to be complete by June 14.
June 17-21: Storm sewer will be installed on the south half of the Main/Madison Street intersection and this half will then get paved. This should allow Main Street traffic to be back to normal by June 24.
- Checked weed notices and handed out grass clipping violation notices.
- Met with TAPCO for traffic signals.
- Seal coating was completed on Claggett Ave.
- Working on upcoming public information hearing for S. Madison St. project.
- Working on capital improvement and equipment budget for 2020.
- Some of the summer employees started. The rest of them will start this week.
- The televising crew is in the City to televise Section G of the storm sewer
- Working with the contractors on Seymour St.
- Working with contractor to complete the punch list for Walker St.
- Door locks at the parks have started to be installed.

2. **DPW Crew Projects**

- Aquatic Center duties
 - Building & Grounds building duties
 - Brush & Leaf pick-up
 - Curb Replacement
 - Cut Ditches
 - Fill Potholes
 - Inspect Storm Sewer
-

-
- Install signs
 - Install Storm sewer
 - Landscaping
 - Leaf Pick-Up
 - Locates
 - Mow lawns
 - Park and Ball Diamond maintenance
 - Park Inspections
 - Pour Concrete
 - Street Sweeping
 - Vehicle Maintenance

Administrative Assistant

- Weed Notices
- Compile list of responses for ATV ordinances
- 2019 Celebrate Waupun set-up notes and maps of grounds
- Sent out sump pump violation letters
- Plan Commission agenda and minutes
- Listed equipment on Wisconsin Surplus
- Sent out Claggett Ave. resurfacing notifications
- Scan inspection reports and property record cards
- Helped the Clerks office with bartenders licenses
- Created park map
- Scanned in building permits
- Updated occupancy permits issued in 2019 – sent to Associated Appraisal Consultants
- Applied for 2019 Compost License with the DNR
- Scanned in commercial building plans and property files.
- Board of Public Works, Zoning and Plan Commission Agendas.
- Plan Commission minutes.
- Issued dog /cat licenses.
- Filing.
- Issued assessment letters.
- Put requests into Cartegraph.
- Enter Diggers Hotline Tickets into database
- Equipment Invoice and costs entered into Cartegraph
- Researched information on properties (dealing with permits, variances or conditional uses)
- Monthly building permit report
- Cash Receipting
- Assign account #'s to bills.

Please call 324-7918 with any questions you may have.
Jeff Daane, Director of Public Works



Waupun Fire Department



Fire Chief, B.J. DeMaa
16 E. Main Street
Waupun, Wisconsin 53963

Phone: (920) 324-7910
Fax: (920) 324-7854
E-mail: bjdema@waupunpd.org

Monthly Report

Date: June 6, 2019
To: Mayor, Council, City Administrator, and PFC
From: Fire Chief, B.J. DeMaa
Re: May Report

Fire Calls:

There were thirteen (13) fire & rescue calls in the month of May for a total of fifty-eight (58) YTD.

Time of Day:						
12A – 4A	4A – 8A	8A – 12P	12P – 4P	4P – 8P	8P – 12A	Total
0	1	4	3	2	3	13

* 77% of fire calls came in during prime working hours.

Day of Week:							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
0	3	2	0	3	2	3	13

* 77% of fire calls came in during Monday-Friday work week.

Response Area:	
Aldermanic District 1	3
Aldermanic District 2	1
Aldermanic District 3	1
Aldermanic District 4	0
Aldermanic District 5	4
Aldermanic District 6	2
Mutual Aid	2

Incident Type:		
Incident Type	Count	% of Incidents
Building Fire (111)	2	15.38
Assist EMS crews (311)	2	15.38
Accident w/ injuries (322)	1	7.69
Elevator rescue (353)	1	7.69
Power line down (444)	1	7.69
Accident – clean-up (463)	1	7.69
Unauthorized burning (561)	1	7.69
Controlled burn (631)	1	7.69
Smoke alarm – no fire (743)	1	7.69
CO alarm – no CO (746)	2	15.38

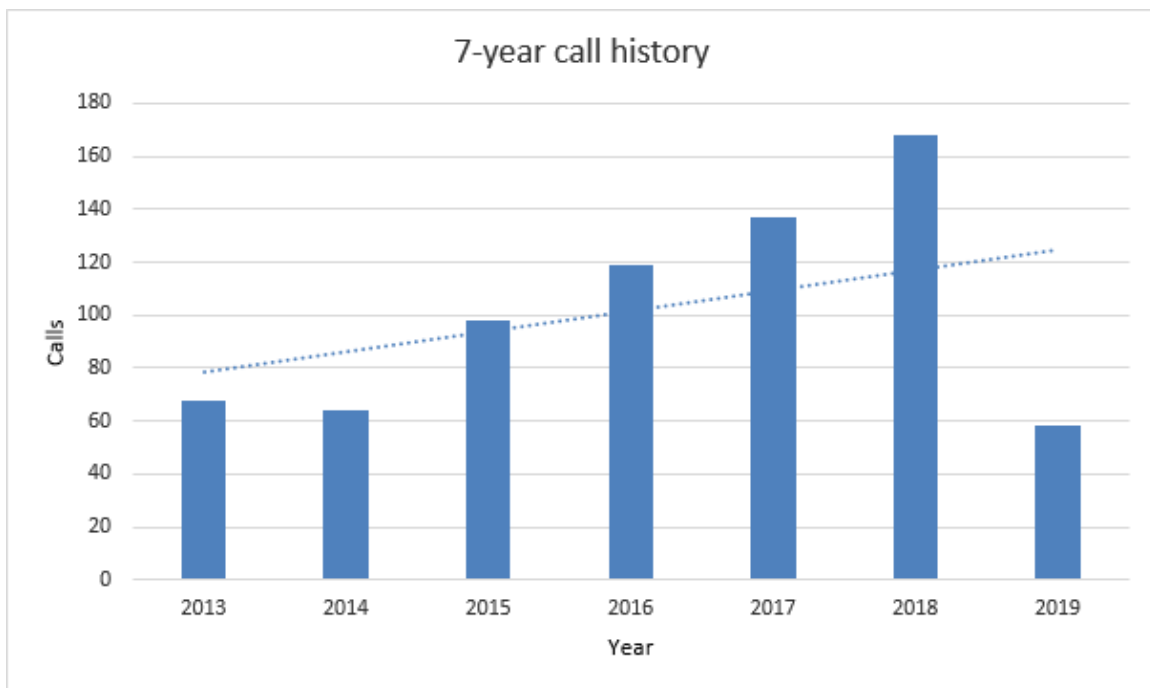
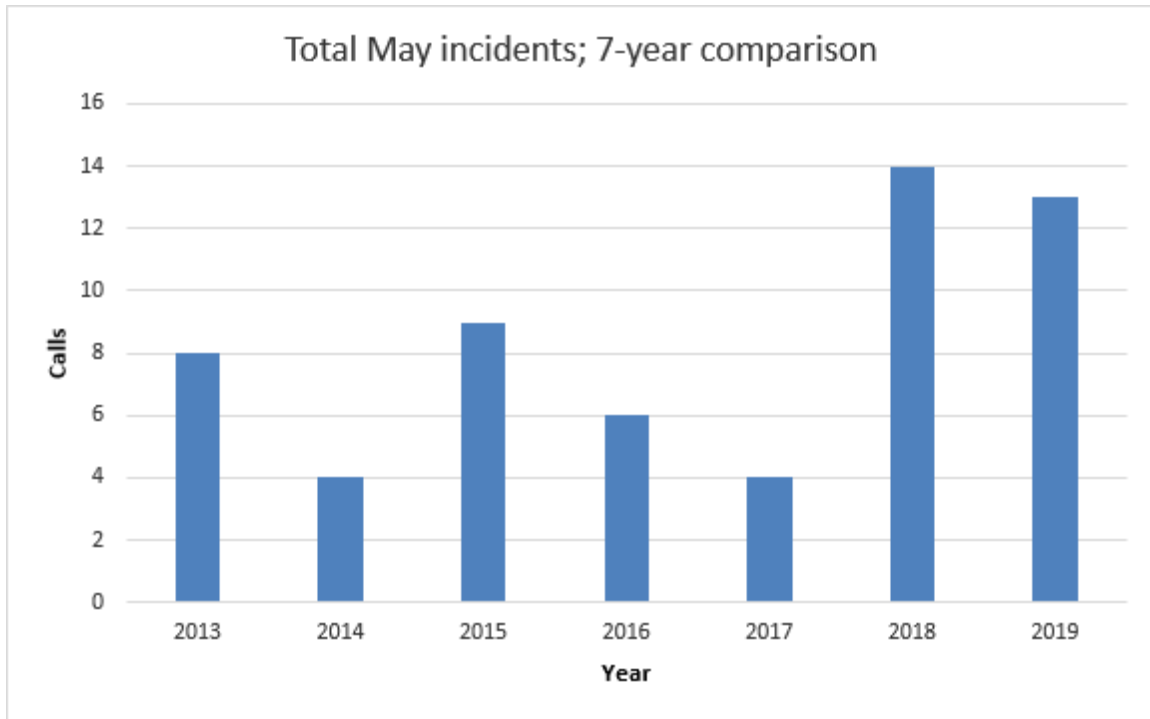
Average Personnel Response:		
	Avg # of Responders	% of Total Department
4A – 8P	8.7	32%
8P – 4A	17.3	64%

* Current roster is 27 members.

** National Institute of Standards and Technology (NIST) recommends no less than 18 firefighters for offensive fire attack at structure fire.

Call Breakdown Summary (7-year comparison):

<u>Breakdown of City calls:</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Structural Fires	4	6	7	2	2	7	1
Cooking Fires	6	0	1	1	0	2	
Vehicle Fires	g sepa	2	2	0	0	5	
Grass / Brush Fires	0	1	0	0	2	0	
Fires Misc. (chimney, bonfire, etc.)	racking	1	6	9	7	4	3
Controlled Burn	racking	1	0	0	0	0	1
Smell of Smoke or Something Hot	0	0	2	1	1	0	
Cooking Related - no fire	racking	6	7	7	4	4	2
Vehicle Accident	g sepa	4	6	12	12	10	5
Rescue tools	g sepa	0	0	0	0	0	
Fuel Leak/Spill	racking	1	1	2	2	1	
Electrical / Gas Leaks / CO	13	7	15	12	13	6	1
Bad Detector	racking	4	4	15	17	2	12
Equipment Malfunction	racking	5	5	3	8	16	3
Mutual Aid	3	5	6	6	10	14	3
Rapid Intervention Team (RIT)				5	7	9	
EMS Assist	g sepa	2	2	7	6	12	7
Prison Farm	0	0	0	0	0	0	
False Alarms	19	17	15	21	29	36	14
Severe Weather Related	0	2	1	6	5	30	
Misc. (Hazardous condition, etc.)	8	0	18	10	12	9	6
Vehicle Fires / Accidents	4	Began tracking separately in 2014					
Accident/EMS assist/Rescue Tools	11	Began tracking separately in 2014					
TOTAL:	68	64	98	119	137	167	58



Projects/Special Events/Information:

Meeting was held with Waupun Correctional Institution regarding their fire alarm system and testing methods. Due to staffing changes and shortages over the years, their alarm system has fallen out of compliance. Mike has been working with Chuck Clover to explain what the requirements are and what needs to be done to bring the system back into compliance.

We participated in a demo of the code enforcement program through Infovision. This system would be used to help manage and provide visibility to code complaints throughout the City.

Attended the Dodge County Executive Board meeting. EMS Providers from throughout Dodge County requested funding support to conduct a County-wide review of EMS operations. The Executive Board agreed to help support a study.

Dodge Correctional Institution has been working on clearing a storage area basement with the intention of putting additional inmate beds in its place. We continue to work with the State Building Inspector on whether this change has gone through the proper channels and received approval.

Participated in a conference call with Lexipol to discuss policies and their suite of products. Lexipol offers a comprehensive solution related to policies, procedures, training, and reporting. Their policies have been vetted by fire service professionals and public safety attorneys and are constantly updated based on recent legislation, case law, and evolving best practices. The annual cost for this program is \$2,810.

Significant work went into marketing and fundraising for the 9/11 Never Forget Mobile Exhibit. We have reached the needed amount to bring the Exhibit to Waupun. Funds raised in excess of that amount are being used for marketing. Any funds above and beyond that will be going to the WI Burn Camp for Kids.

The Consolidation Committee met again and we spoke with vehicle vendors on how apparatus funding is happening in other municipalities. There were a number of ideas shared and Pierce will be conducting an analysis of our current fleet. The June meeting will be a review of costs associated with the building, miscellaneous items, and discussion on how assets would be handled. We are continuing to work towards potential next steps of: 1) Do nothing; 2) Incentivize the proposed funding model; 3) Explore what contracted services may look like, 4) Other.

Met with Lifestar to discuss recent service issues. There were 6 instances in the past 6 months where Lifestar did not have an available ambulance within the City, 4 of which another agency had to handle. As part of the proposed contract renewal, there will be a robust reporting requirement that will result in Lifestar producing monthly reports that will be shared with the Council. The proposed contract will also include performance metric minimums that Lifestar needs to meet.

A smoke alarm and bed-shaker alarm were installed for an individual who suffers from a hearing impairment.

Attended the class “Media Relations” through CVMIC. This is one of the electives associated with the Perfecting Leadership track. Topics covered included: getting in front of a story and telling what you want people to know before someone else tells the story for you; building relationships with your media contacts before you need them; finding community ambassadors; what the media wants in terms of information; one message, one voice; anticipating questions the media may have; controlling an interview; and interview don’ts. The second part of this class which focuses on social media is scheduled for July 11.

Attended the class “Negotiation for Leaders” through CVMIC. This is one of the required classes associated with the Perfecting Leadership track. Topics covered included: determining interests and positions; asking the right questions; determining the Best Alternative To a Negotiated Agreement (BATNA); the negotiation process; the 4 pillars of trust; and power roles to be aware of.

Waupun Aging Coalition reconvened and began reviewing next steps associated with the latest grant. The 4 objectives that will be focused on include: 1) Develop a plan to improve accessibility and expand the Senior Center to strengthen social engagement, reduce isolation and promote wellness for older adults; 2) Create wrap-around services that expand education resources and promote utilization of services needed to help people effectively age well and remain as independent as possible across their lifespan; 3) Develop a housing plan that supports affordable, age-friendly housing development within the community; and 4) Research and expand feasible alternative transit solutions that increase mobility of residents in our rural community.

Work continues on the City-wide staff identification project. We are awaiting one more staff picture and then the information will be sent in for the cards to be printed. This project focuses on the creation of staff ID cards for all City Staff and Council Members.

Participated in Nixle orientation. Nixle is a program that allows for mass notification of residents in the community surrounding a variety of different issues. The program allows for user groups to be created which will provide an enhanced ability to inform key officials and decision makers in a variety of different scenarios.

We continue to await word on our Walmart Community Grant. A \$1,300 grant application for a 4-gas meter was submitted to replace the one that is starting to show signs of failing.

We continue to await word on our State Farm grant. A \$10,000 grant application for Fire Prevention material was submitted to replace our Sparky the Fire Dog costume (over 20 years old) and allow us to purchase items such as fire safety DVDs, carbon monoxide detectors, and smoke detectors to help support our community risk reduction efforts.

We continue to await word on our Assistance to Firefighters Grant (AFG). A \$44,500 grant application was submitted to replace all of our fire suppression hose and a number of our hose nozzles. A significant portion of our hose exceeds the 10-year replacement recommendation from the National Fire Protection Association (NFPA) and a higher number of failures were seen during this year's hose testing. The AFG grants are a 95%/5% split. If awarded, our cost would be covered through our operational budget.

Staffing:

Firefighters Erick Searvogel and Rick Smith have completed their Firefighter I coursework and State testing. Both are now certified Firefighter I.

Shawn Turnes has completed his Driver/Pumper coursework and State testing. Shawn is now certified Driver/Pumper Operator.

Inspections:

Additional inspections completed:

- Fire alarm testing for the system at Homestead 2
- Final inspection – Mateos – all work has been completed

Training:

Training for the May 6th meeting was held out at the training tower and included an emphasis on radio communications, fireground accountability, ladder placement and set-up, and responding with the Rapid Intervention Team.

Training for the May 20th meeting was held out at the training tower and included an emphasis on radio communications, fireground accountability, hoseline advancement, ladder placement and set-up, and fire suppression.

Emergency Government:

Joe Pfalzgraf, Amy Nehls (Dodge County Emergency Management Director), and I met to discuss our annual Emergency Management exercise which takes place in the fall. We are working on finalizing the “incident” details which will include the disruption of an election (per Angie’s request).

Met to continue updating the Dodge County Hazard Mitigation Plan. There was one follow-up that we are working on for the City of Waupun.

Obligation packets for Category C and G have been completed which means we can expect to see checks soon. We continue to await the final FEMA review of all other projects. To recap, we had damage in 5 of the 7 categories (A – debris removal, B – protective measures, C – roads and bridges, F – Utilities, and G – parks) that have been logged as separate projects. Each project continues to be reviewed by number of different agencies before decisions are made. Approved costs resulting from damage in Fond du Lac County qualify for FEMA funding which breaks down accordingly: 75% FEMA, 12.5% State, and 12.5% Local.

Code Enforcement – Mike Beer:

No report for May.

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
06/06/2019	97795	AIRGAS USA, LLC	450.25
06/06/2019	97796	ALLIANT ENERGY/WP&L	708.71
06/06/2019	97797	ANYTHING & EVERYTHING HOME MN	3,300.00
06/06/2019	97798	AUGUST E PETER	6,250.00
06/06/2019	97799	ASSOCIATED APPRAISAL CONSULTA	2,192.66
06/06/2019	97800	AT & T	859.19
06/06/2019	97801	BEAVER DAM LOCK & SECURITY	30.00
06/06/2019	97802	CAPITAL NEWSPAPERS	175.83
06/06/2019	97803	CAREW CONCRETE & SUPPLY INC	1,917.25
06/06/2019	97804	CARTRIDGE WORLD	172.00
06/06/2019	97805	CHARTER COMMUNICATIONS	550.00
06/06/2019	97806	CITIES & VILLAGES MUTUAL INS.	22,827.00
06/06/2019	97807	CITY OF WAUPUN	2,125.00
06/06/2019	97808	CONSULTANTS LABORATORY-FDL	280.00
06/06/2019	97809	COTTINGHAM & BUTLER INSURANCE	2,661.37
06/06/2019	97810	FERGUSON WATERWORKS #1476	759.40
06/06/2019	97811	DESTINATION LAKE WINNEBAGO RE	3,850.38
06/06/2019	97812	DIAMOND VOGEL-SHEBOYGAN	1,368.75
06/06/2019	97813	DISPLAY SALES	265.00
06/06/2019	97814	FARMERS ELEVATOR CO.	1,618.57
06/06/2019	97815	FIVE ALARM FIRE & SAFETY EQUIP	290.91
06/06/2019	97816	GALLS, LLC	119.98
06/06/2019	97817	GRAND VALLEY INSPECTION SERVIC	14,175.60
06/06/2019	97818	GUNDERSON, INC.	383.05
06/06/2019	97819	HAMMES FIRE & SAFETY	1,161.50
06/06/2019	97820	HAWKINS INC	225.89
06/06/2019	97821	HOLIDAY WHOLESALE	2,592.23
06/06/2019	97822	KATHY'S KUSTOM EMBROIDERY	193.93
06/06/2019	97823	KWIK TRIP STORES	6,258.25
06/06/2019	97824	LENZ, STEPHEN R	33.18
06/06/2019	97825	LIFESTAR EMERGENCY MEDICAL	3,500.00
06/06/2019	97826	LOUDEN, SCOTT	17.95
06/06/2019	97827	LUECK, FRED	20.00
06/06/2019	97828	MSA PROFESSIONAL SERVICES INC.	12,838.36
06/06/2019	97829	MENARDS - BEAVER DAM	253.51
06/06/2019	97830	MICHELS MATERIALS	362.35
06/06/2019	97831	MK CELLULAR	179.96
06/06/2019	97832	MODERN RENTALS, INC.	605.02
06/06/2019	97833	MORTON SAFETY LLC	203.00
06/06/2019	97834	MUNOZ, CARLOS	2,500.00
06/06/2019	97835	NAPA AUTO PARTS-WAUPUN	901.16
06/06/2019	97836	NEUMAN POOLS INC	4,574.36
06/06/2019	97837	NICKEL, JULIE	92.36
06/06/2019	97838	OSHKOSH OFFICE SYSTEMS	212.41
06/06/2019	97839	PIGGLY WIGGLY DISCOUNT FOODS	58.45
06/06/2019	97840	PIT-STOP PORTABLES	142.15
06/06/2019	97841	PITNEY BOWES	640.17
06/06/2019	97842	POSITIVE PROMOTIONS, INC.	547.53
06/06/2019	97843	PRIME MEDIA	178.55
06/06/2019	97844	PURCHASE POWER	520.99

Check Issue Date	Check Number	Payee	Amount
06/06/2019	97845	Q-TRONICS	4.99
06/06/2019	97846	RADIO PLUS	1,000.00
06/06/2019	97847	RENS FLORAL	38.95
06/06/2019	97848	ROET'S HOME HEATING	949.20
06/06/2019	97849	SHERWIN INDUSTRIES	150.12
06/06/2019	97850	STEALTH	1,170.00
06/06/2019	97851	SIA INSURANCE SERVICES	4,043.00
06/06/2019	97852	STEPHEN SILLER TUNNEL TO TOWER	7,000.00
06/06/2019	97853	STOBB PLUMBING & HEATING, INC.	1,865.70
06/06/2019	97854	STRUCK & IRWIN PAVING INC	20,006.00
06/06/2019	97855	TIPTON, ALEXANDRA	42.00
06/06/2019	97856	TOTAL BUSINESS PRODUCTS	194.87
06/06/2019	97857	TRU CLEANERS LLC	4,012.68
06/06/2019	97858	US CELLULAR	1,431.67
06/06/2019	97859	VANDE ZANDE & KAUFMAN, LLP	4,052.35
06/06/2019	97860	C.VERHAGE.PHOTO	130.00
06/06/2019	97861	WAUPUN AREA ANIMAL SHELTER, INC	1,000.00
06/06/2019	97862	WAUPUN UTILITIES	1,079.50
06/06/2019	97863	WELLS FARGO PAYMENT REMITT.	6,867.67
06/06/2019	97864	WI BUILDING SUPPLY	233.20
06/06/2019	97865	WI DEPT OF JUSTICE	777.00
06/06/2019	97866	WI DEPT OF NATURAL RESOURCES	1,500.00
06/06/2019	97867	YMCA OF DODGE COUNTY	1,466.37
06/06/2019	97868	ZARNOTH BRUSH WORKS, INC.	304.40
06/06/2019	97869	KAMINSKI, RACHEL	131.12
06/06/2019	97870	MARCO TECHNOLOGIES LLC	257.11
06/06/2019	97871	HUZZARD SYSTEMS	563.00
Grand Totals:			166,415.06

Report Criteria:

Report type: Summary

Report Criteria:

[Report].Invoice Date = 06/06/2019

Invoice	Description	Invoice Date	Total Cost	GL Account
987 AIRGAS USA, LLC				
9088865241	pool - emergency phone sign	06/06/2019	39.46	100-20-5523-3-36
9088897119	Chemicals - Pool	06/06/2019	410.79	100-20-5523-3-40
Total 987 AIRGAS USA, LLC:			450.25	
1174 ALLIANT ENERGY/WP&L				
5946940000-MAY19	Police Dept - monthly fuel charges	06/06/2019	73.04	100-40-5211-3-32
5946940000-MAY19	Fire Dept - monthly fuel charges	06/06/2019	41.09	100-50-5231-3-32
2831330000-MAY19	community center monthly fuel	06/06/2019	178.06	100-70-5410-3-32
1780510000-MAY19	CITY HALL monthly fuel charges	06/06/2019	226.56	100-70-5410-3-32
3264610000-MAY19	Garage monthly fuel	06/06/2019	189.96	100-70-5412-3-32
Total 1174 ALLIANT ENERGY/WP&L:			708.71	
1360 ANYTHING & EVERYTHING HOME MNT				
3551	Stump removal	06/06/2019	3,300.00	100-70-5443-3-38
Total 1360 ANYTHING & EVERYTHING HOME MNT:			3,300.00	
1424 AUGUST E PETER				
6-6-19	Statue Restoration - Doe & Fawn/Dawn of Day	06/06/2019	6,250.00	400-70-5412-8-00
Total 1424 AUGUST E PETER:			6,250.00	
1787 ASSOCIATED APPRAISAL CONSULTAN				
142721	Monthly services - June 2019	06/06/2019	2,192.66	100-30-5152-3-38
Total 1787 ASSOCIATED APPRAISAL CONSULTAN:			2,192.66	
1904 AT & T				
6-6-19	Police Dept monthly phone charges	06/06/2019	859.19	100-40-5211-3-31
Total 1904 AT & T:			859.19	
5022 BEAVER DAM LOCK & SECURITY				
26532	Park door locks project	06/06/2019	30.00	400-20-5525-8-00
Total 5022 BEAVER DAM LOCK & SECURITY:			30.00	
7058 CAPITAL NEWSPAPERS				
1638068	Notice - public hearing	06/06/2019	43.19	100-10-5110-3-35
1640581	Notice - Open Book	06/06/2019	109.42	100-10-5110-3-35
1640708	bid - Lighting Energy Eff Upgrades	06/06/2019	23.22	100-70-5420-3-35
Total 7058 CAPITAL NEWSPAPERS:			175.83	
7065 CAREW CONCRETE & SUPPLY INC				
1128962	1 3/4 yds utilities	06/06/2019	173.25	100-13850
1130358	6 3/4 yds utilities	06/06/2019	748.25	100-13850
1130543	utilities - E Main & S Grove	06/06/2019	297.00	100-13850
1128962	4.5 yds city - sidewalk on N Madison	06/06/2019	445.50	100-70-5444-3-36
1130358	3/4 yds storm sewer	06/06/2019	154.25	700-10-5192-3-36
1130543	DPW - E Main & S Grove	06/06/2019	99.00	700-10-5192-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 7065 CAREW CONCRETE & SUPPLY INC:			1,917.25	
7075 CARTRIDGE WORLD				
75182	Cartridges	06/06/2019	55.00	100-40-5211-3-38
75181	Cartridges	06/06/2019	117.00	100-40-5211-3-38
Total 7075 CARTRIDGE WORLD:			172.00	
10048 CHARTER COMMUNICATIONS				
3194-MAY19	PD - Ethernet Intrastate MBPS	06/06/2019	550.00	100-40-5211-3-38
Total 10048 CHARTER COMMUNICATIONS:			550.00	
10226 CITIES & VILLAGES MUTUAL INS.				
WC-19-1110	2019 Worker's Comp Prem 3rd QTR City Portion	06/06/2019	16,543.00	100-10-5196-3-38
WC-19-1110	2019 Worker's Comp Prem 3rd QTR Utility Portion	06/06/2019	6,284.00	100-13850
Total 10226 CITIES & VILLAGES MUTUAL INS.:			22,827.00	
10270 CITY OF WAUPUN				
6-6-19	Aquatic center passes for fire dept employees	06/06/2019	2,125.00	100-50-5231-3-38
Total 10270 CITY OF WAUPUN:			2,125.00	
10468 CONSULTANTS LABORATORY-FDL				
1WPD-MAY19	legal blood draws	06/06/2019	280.00	100-40-5213-3-38
Total 10468 CONSULTANTS LABORATORY-FDL:			280.00	
10555 COTTINGHAM & BUTLER INSURANCE SERVICES				
137179	Compensation Study Payment 3 of 4	06/06/2019	2,500.00	100-10-5191-3-38
137178	travel expenses for Glynn	06/06/2019	161.37	100-10-5191-3-38
Total 10555 COTTINGHAM & BUTLER INSURANCE SERVICES:			2,661.37	
11013 FERGUSON WATERWORKS #1476				
0273840	parts/supplies - stormwater supplies	06/06/2019	759.40	700-10-5192-3-36
Total 11013 FERGUSON WATERWORKS #1476:			759.40	
11275 DESTINATION LAKE WINNEBAGO REGION				
6-6-19	70% Of April Room Tax	06/06/2019	3,850.36	430-70-5436-3-42
Total 11275 DESTINATION LAKE WINNEBAGO REGION:			3,850.36	
11284 DIAMOND VOGEL-SHEBOYGAN				
283067281	White/Yellow paint	06/06/2019	1,368.75	100-70-5441-3-36
Total 11284 DIAMOND VOGEL-SHEBOYGAN:			1,368.75	
11427 DISPLAY SALES				
INV-019393	flags for light poles downtown	06/06/2019	265.00	100-70-5410-3-36
Total 11427 DISPLAY SALES:			265.00	
12750 FARMERS ELEVATOR CO.				
136164	grub control/grass seed	06/06/2019	914.70	100-20-5525-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
136201	grub control	06/06/2019	337.87	100-70-5410-3-36
135703	grass seed	06/06/2019	135.00	100-70-5410-3-36
135737	oats	06/06/2019	32.00	100-70-5410-3-36
135736	oats	06/06/2019	64.00	100-70-5410-3-36
136165	grass.seed	06/06/2019	135.00	100-70-5443-3-38
Total 12750 FARMERS ELEVATOR CO.:			1,618.57	
13261 FIVE ALARM FIRE & SAFETY EQUIP				
185717-2	turnout gear	06/06/2019	290.91	410-50-5231-4-00
Total 13261 FIVE ALARM FIRE & SAFETY EQUIP:			290.91	
14160 GALLS, LLC				
012790031	Clothing allowance	06/06/2019	119.98	100-12634
Total 14160 GALLS, LLC:			119.98	
14698 GRAND VALLEY INSPECTION SERVICES				
2019-62	Building Insp/Zoning Admin for May 2019	06/06/2019	14,175.60	100-30-5241-3-38
Total 14698 GRAND VALLEY INSPECTION SERVICES:			14,175.60	
15075 GUNDERSON, INC.				
738444	CITY HALL rugs	06/06/2019	62.93	100-70-5410-3-36
740930	SENIOR CENTER	06/06/2019	52.26	100-70-5410-3-36
740931	Library Rugs	06/06/2019	61.18	100-70-5410-3-36
740937	fire Dept-Rugs	06/06/2019	50.17	100-70-5410-3-36
740217	Garage supplies	06/06/2019	26.29	100-70-5411-3-36
742628	Garage supplies	06/06/2019	42.84	100-70-5411-3-36
745190	Garage supplies	06/06/2019	26.29	100-70-5411-3-36
740218	Uniform/charges	06/06/2019	20.06	100-70-5412-3-38
742629	Uniform/charges	06/06/2019	20.06	100-70-5412-3-38
745191	Uniform/charges	06/06/2019	20.97	100-70-5412-3-38
Total 15075 GUNDERSON, INC.:			383.05	
15452 HAMMES FIRE & SAFETY				
34382	fire extinguishers aquatic center inspections	06/06/2019	128.00	100-20-5523-3-36
34438	annual extinguisher maint - FD - city portion	06/06/2019	88.00	100-50-5232-3-36
34438	annual extinguisher maint - FD - country portion	06/06/2019	16.00	100-50-5232-3-36
34381	fire extinguishers safety building inspections	06/06/2019	120.00	100-70-5410-3-36
34380	fire extinguishers city hall inspections	06/06/2019	130.00	100-70-5410-3-36
34388	fire extinguishers community center inspections	06/06/2019	146.50	100-70-5410-3-36
34387	fire extinguishers baseball complex inspections	06/06/2019	20.00	100-70-5410-3-36
34386	fire extinguishers senior center inspections	06/06/2019	12.00	100-70-5410-3-36
34385	fire extinguishers mc cune park & beach inspections	06/06/2019	16.00	100-70-5410-3-36
34384	fire extinguishers museum inspections	06/06/2019	8.00	100-70-5410-3-36
34383	fire extinguishers library inspections	06/06/2019	81.00	100-70-5410-3-36
34379	fire extinguishers garage inspections	06/06/2019	396.00	100-70-5412-3-38
Total 15452 HAMMES FIRE & SAFETY:			1,161.50	
15657 HAWKINS INC				
4503041	Pool Chemicals	06/06/2019	225.89	100-20-5523-3-40
Total 15657 HAWKINS INC:			225.89	

Invoice	Description	Invoice Date	Total Cost	GL Account
15920 HOLIDAY WHOLESale				
9017799	Aquatic Center Concession Stand	06/06/2019	2,592.23	100-20-5523-3-39
Total 15920 HOLIDAY WHOLESale:			2,592.23	
16910 KATHY'S KUSTOM EMBROIDERY				
7069	set up logo fee/embroidery	06/06/2019	147.00	100-40-5211-3-38
7059	polos - PD - embroider	06/06/2019	46.93	100-40-5211-3-38
Total 16910 KATHY'S KUSTOM EMBROIDERY:			193.93	
17175 KWIK TRIP STORES				
PD-MAY19	Police Dept monthly fuel	06/06/2019	2,388.21	100-40-5212-3-38
FD-MAY19	Fire dept monthly fuel	06/06/2019	273.62	100-50-5232-3-38
DPW-MAY19	DPW monthly fuel purchases	06/06/2019	2,925.87	100-70-5411-3-38
DPW-MAY19	DPW monthly fuel purchases	06/06/2019	344.36	700-10-5192-3-38
DPW-MAY19	DPW monthly fuel purchases	06/06/2019	326.19	700-10-5193-3-36
Total 17175 KWIK TRIP STORES:			6,258.25	
17443 LENZ, STEPHEN R				
6-6-19	candy for senior expo's & Alto Fair	06/06/2019	33.18	450-70-5440-3-40
Total 17443 LENZ, STEPHEN R:			33.18	
17759 LIFESTAR EMERGENCY MEDICAL				
19-0800	ACLS Service May	06/06/2019	3,500.00	100-10-5255-3-38
Total 17759 LIFESTAR EMERGENCY MEDICAL:			3,500.00	
17867 LOUDEN, SCOTT				
6-6-19	Reimburse meals	06/06/2019	17.95	100-40-5215-3-37
Total 17867 LOUDEN, SCOTT:			17.95	
17900 LUECK, FRED				
6-6-19	Plan Commission Minutes - May 2019	06/06/2019	20.00	100-80-5632-1-10
Total 17900 LUECK, FRED:			20.00	
18009 MSA PROFESSIONAL SERVICES INC.				
R00212056.0-54	CWC Building Addition Site Plan Review	06/06/2019	440.00	100-13850
R00212069.0/2019-1	Waupun Closed Landfill 2019	06/06/2019	4,920.00	100-70-5420-3-38
R00212056.0-54	Review & Estimate for 520 McKinley St Duplexes	06/06/2019	479.50	100-80-5670-3-38
R00212112.0-9	Seymour St Ext Proj	06/06/2019	3,208.26	401-70-5436-8-00
R00212114.0-3	Rezoning Changes to final Plat - lot 1 of Mayfair Estates	06/06/2019	304.50	401-70-5436-8-00
R00212056.0-54	Edgewood Drive Drainage Improvements	06/06/2019	1,047.10	700-10-5192-8-00
R00212110.0-3	2019 Monroe St Pond Design	06/06/2019	2,439.00	700-10-5192-8-00
Total 18009 MSA PROFESSIONAL SERVICES INC.:			12,838.36	
18961 MENARDS - BEAVER DAM				
55889	senior center supplies	06/06/2019	17.97	100-20-5513-3-38
55888	pool concession supplies	06/06/2019	235.54	100-20-5523-3-39
Total 18961 MENARDS - BEAVER DAM:			253.51	

Invoice	Description	Invoice Date	Total Cost	GL Account
19030 MICHELS MATERIALS				
371440	repair washed out outfalls on Spring St	06/06/2019	362.35	700-10-5192-3-36
Total 19030 MICHELS MATERIALS:			362.35	
19287 MK CELLULAR				
MKSMBIN10656	Cell phone case	06/06/2019	79.98	100-10-5141-3-31
MKSMBIN10742	Cell/ phone supplies - PD	06/06/2019	99.98	100-40-5211-3-31
Total 19287 MK CELLULAR:			179.96	
19295 MODERN RENTALS, INC.				
250228	9/11 exhibit fundraiser at Tony's	06/06/2019	605.02	450-70-5440-3-40
Total 19295 MODERN RENTALS, INC.:			605.02	
19512 MORTON SAFETY LLC				
194238-00	spill tray	06/06/2019	203.00	100-40-5213-3-38
Total 19512 MORTON SAFETY LLC:			203.00	
19705 MUNOZ, CARLOS				
6-6-19	Celebrate Waupun 2019 - Hispano Fest	06/06/2019	2,500.00	450-70-5440-3-41
Total 19705 MUNOZ, CARLOS:			2,500.00	
19802 NAPA AUTO PARTS-WAUPUN				
245589	brake rotor/brake pads	06/06/2019	187.59	100-40-5212-3-36
244121	battery - utilities	06/06/2019	161.49	100-70-5411-3-36
244125	air filters/spark plugs	06/06/2019	48.51	100-70-5411-3-36
244603	fuel tank strap/hardware kit	06/06/2019	36.18	100-70-5411-3-36
244827	fuel filters/oil filters/air filters/fuel connector/cleanup wiper	06/06/2019	187.22	100-70-5411-3-36
244864	grease	06/06/2019	63.90	100-70-5411-3-36
244924	belt-a/c	06/06/2019	16.39	100-70-5411-3-36
245047	round mirror	06/06/2019	16.69	100-70-5411-3-36
245255	air filter	06/06/2019	15.29	100-70-5411-3-36
245258	brake tubing/break fluid/fitting	06/06/2019	82.92	100-70-5411-3-36
245406	credit	06/06/2019	158.00-	100-70-5411-3-36
245703	bushing kit/fitings	06/06/2019	15.16	100-70-5411-3-36
245809	clamps/fuel line hose/fitings	06/06/2019	6.15	100-70-5411-3-36
245997	cloth utility roll	06/06/2019	111.48	100-70-5411-3-36
246074	bitskt	06/06/2019	7.49	100-70-5411-3-36
246664	ferrules/fitings	06/06/2019	2.58	100-70-5411-3-36
246700	oil filler cap	06/06/2019	21.69	100-70-5411-3-36
244442	tie	06/06/2019	19.29	100-70-5412-3-36
245613	door spring tool	06/06/2019	22.15	100-70-5412-3-36
246602	fiberloc gsk repair	06/06/2019	36.99	100-70-5412-3-36
Total 19802 NAPA AUTO PARTS-WAUPUN:			901.16	
20349 NEUMAN POOLS INC				
0093347-IN	strainer basket seals for pumps	06/06/2019	441.85	100-20-5523-3-36
0093487-IN	replace valve on main pump	06/06/2019	1,278.78	100-20-5523-3-36
0093486-IN	repair broken corner	06/06/2019	2,853.73	100-20-5523-3-36
Total 20349 NEUMAN POOLS INC:			4,574.36	

Invoice	Description	Invoice Date	Total Cost	GL Account
20480 NICKEL, JULIE				
6-6-19	Reimbursement for supplies for Tyler's party	06/06/2019	52.36	100-10-5110-3-38
6-6-19	Reimbursement for cell phone use - June 2019	06/06/2019	40.00	100-10-5131-3-31
Total 20480 NICKEL, JULIE:			92.36	
20900 OSHKOSH OFFICE SYSTEMS				
AR38879	City Hall Color Copier 6333	06/06/2019	212.41	100-10-5141-3-36
Total 20900 OSHKOSH OFFICE SYSTEMS:			212.41	
21665 PIGGLY WIGGLY DISCOUNT FOODS				
5804	rehab water & kitchen supplies - FD	06/06/2019	58.45	100-50-5232-3-38
Total 21665 PIGGLY WIGGLY DISCOUNT FOODS:			58.45	
21790 PIT-STOP PORTABLES				
A-87047	Pine Street Park Port a Potty	06/06/2019	142.15	100-20-5525-3-38
Total 21790 PIT-STOP PORTABLES:			142.15	
21805 PITNEY BOWES				
3308920505	lease for mail machine - City Hall	06/06/2019	640.17	100-10-5141-3-36
Total 21805 PITNEY BOWES :			640.17	
22080 POSITIVE PROMOTIONS, INC.				
06318911	safety materials	06/06/2019	547.53	100-40-5214-3-38
Total 22080 POSITIVE PROMOTIONS, INC.:			547.53	
22144 PRIME MEDIA				
0211134-IN	citations	06/06/2019	178.55	100-40-5212-3-38
Total 22144 PRIME MEDIA:			178.55	
22324 PURCHASE POWER				
6-6-19	refill postage machine	06/06/2019	520.99	100-40-5211-3-33
Total 22324 PURCHASE POWER:			520.99	
22330 Q-TRONICS				
10078411	power cord for computer	06/06/2019	4.99	100-50-5231-3-36
Total 22330 Q-TRONICS:			4.99	
22570 RADIO PLUS				
6276-00121-0000	9/11 Exhibit Marketing	06/06/2019	1,000.00	450-70-5440-3-40
Total 22570 RADIO PLUS:			1,000.00	
22795 RENS FLORAL				
1375	Plant - Redeker service	06/06/2019	38.95	100-40-5211-3-38
Total 22795 RENS FLORAL:			38.95	
23062 ROET'S HOME HEATING				
23361	air filters	06/06/2019	949.20	100-70-5410-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 23062 ROET'S HOME HEATING:			949.20	
23599 SHERWIN INDUSTRIES				
SS079422	repair ped-xing signs	06/06/2019	150.12	100-70-5441-3-36
Total 23599 SHERWIN INDUSTRIES:			150.12	
24200 STEALTH				
3908	Pest control services - City Garage	06/06/2019	285.00	100-70-5410-3-36
3909	Pest control services - City Hall	06/06/2019	300.00	100-70-5410-3-36
3899	Pest control services - Library	06/06/2019	285.00	100-70-5410-3-36
3900	Pest control services - Pool	06/06/2019	300.00	100-70-5410-3-36
Total 24200 STEALTH:			1,170.00	
24300 SIA INSURANCE SERVICES				
6-6-19	Waupun Festivals Policy	06/06/2019	4,043.00	450-70-5440-3-38
Total 24300 SIA INSURANCE SERVICES:			4,043.00	
24302 STEPHEN SILLER TUNNEL TO TOWERS FOUND				
6-6-19	Final Payment 9/11 Mobile Exhibit - Celebrate Waupun 20	06/06/2019	7,000.00	450-70-5440-3-41
Total 24302 STEPHEN SILLER TUNNEL TO TOWERS FOUND:			7,000.00	
24400 STOBBS PLUMBING & HEATING, INC.				
10232	test backflow prevent	06/06/2019	1,000.00	100-70-5410-3-36
10237	sloan repair kit	06/06/2019	293.50	100-70-5410-3-36
10236	repair backflow preventer	06/06/2019	260.00	100-70-5410-3-36
10235	repair backflow preventer	06/06/2019	312.20	100-70-5410-3-36
Total 24400 STOBBS PLUMBING & HEATING, INC.:			1,865.70	
24485 STRUCK & IRWIN PAVING INC				
6559	crack sealing/spray patching/micro-surfacing - Claggett A	06/06/2019	20,006.00	100-70-5431-3-36
Total 24485 STRUCK & IRWIN PAVING INC:			20,006.00	
25061 TIPTON, ALEXANDRA				
6-6-19	meal reimbursement - Madison training	06/06/2019	42.00	100-40-5212-3-37
Total 25061 TIPTON, ALEXANDRA:			42.00	
25143 TOTAL BUSINESS PRODUCTS				
89074	envelopes	06/06/2019	95.87	100-50-5231-3-30
89074	Tony's fundraiser flyers 9/11 exhibit	06/06/2019	99.00	450-70-5440-3-40
25143 TOTAL BUSINESS PRODUCTS:			194.87	
25450 TRU CLEANERS LLC				
CW060119	cleaning service for City of Waupun	06/06/2019	4,012.68	100-70-5410-3-38
Total 25450 TRU CLEANERS LLC:			4,012.68	
25760 US CELLULAR				
0310422074	Clerk cell phone	06/06/2019	72.00	100-10-5141-3-31
0310422074	Economic Developer/Administrator	06/06/2019	76.12	100-10-5191-3-31

Invoice	Description	Invoice Date	Total Cost	GL Account
0310422074	PARK-rec cell phone	06/06/2019	44.02	100-20-5513-3-31
0310642253	POLICE DEPT monthly cell phone charges	06/06/2019	835.45	100-40-5211-3-31
0310422074	FIRE DEPT monthly cell phone charges	06/06/2019	205.74	100-50-5231-3-31
0310422074	DPW Director/Foreman monthly cell phone	06/06/2019	135.19	100-70-5420-3-31
0310422074	Library monthly cell	06/06/2019	63.15	210-60-5511-3-31
Total 25760 US CELLULAR:			1,431.67	
26042 VANDE ZANDE & KAUFMAN, LLP				
10200	Traffic monthly attorney fees	06/06/2019	495.00	100-10-5161-3-38
MAY2019	monthly City Attorney Fees	06/06/2019	3,557.35	100-10-5161-3-38
Total 26042 VANDE ZANDE & KAUFMAN, LLP:			4,052.35	
26353 C.VERHAGE.PHOTO				
3214	employee photos	06/06/2019	130.00	100-40-5211-3-38
Total 26353 C.VERHAGE.PHOTO:			130.00	
26790 WAUPUN AREA ANIMAL SHELTER,INC				
JUNE2019	Monthly Contract	06/06/2019	1,000.00	100-40-5343-3-38
Total 26790 WAUPUN AREA ANIMAL SHELTER,INC:			1,000.00	
27450 WAUPUN UTILITIES				
4682	WPPI monthly email user/archiving accts	06/06/2019	172.00	100-10-5197-3-38
4682	Member Network Assessment/Monitoring Service	06/06/2019	44.00	100-10-5197-3-38
4683	Stormwater Billing & Collection Fees	06/06/2019	863.50	700-10-5192-3-38
Total 27450 WAUPUN UTILITIES:			1,079.50	
27935 WELLS FARGO PAYMENT REMITT.				
APRIL19	usps - Note for street construction	06/06/2019	30.70	100-10-5110-3-38
APRIL19	amazon - breakroom supplies	06/06/2019	20.00	100-10-5110-3-38
APRIL19	verizon - ipad	06/06/2019	52.75	100-10-5141-3-31
APRIL19	property tax webinar - Michelle	06/06/2019	20.00	100-10-5153-3-37
KATHY-APRIL19	WCMA 2019 Summer Conf - Schlieve	06/06/2019	225.00	100-10-5191-3-34
RACHEL-APRIL19	charged in error - Rachel	06/06/2019	1,130.00	100-13850
APRIL19	dice cup set - Rec Dept	06/06/2019	12.95	100-20-5513-3-38
APRIL19	canvas - paint night - Rec Dept	06/06/2019	45.80	100-20-5513-3-38
APRIL19	desk mat/canvas	06/06/2019	82.89	100-20-5513-3-38
RACHEL-APRIL19	craft club supplies - senior center	06/06/2019	14.00	100-20-5513-3-38
RACHEL-APRIL19	senior center brewer trip - bus fee	06/06/2019	1,475.00	100-20-5513-3-38
APRIL19	pool rope	06/06/2019	120.45	100-20-5523-3-36
APRIL19	amazon - erase spinning prize wheel - Rec Dept	06/06/2019	29.99	100-20-5525-3-39
APRIL19	tabletop prize drop board games - Rec Dept	06/06/2019	45.95	100-20-5525-3-39
APRIL19	car decal remover - PD	06/06/2019	21.97	100-40-5211-3-30
SCOTT-MAY19	staples - office supplies - PD	06/06/2019	222.39	100-40-5211-3-30
SCOTT-MAY19	staples - office supplies - PD	06/06/2019	66.35	100-40-5211-3-30
APRIL19	radio battery - PD	06/06/2019	26.99	100-40-5211-3-36
SCOTT-MAY19	hotel stay - conference - PD	06/06/2019	327.00	100-40-5211-3-37
JEREMY-MAY19	fuel - Pd	06/06/2019	15.00	100-40-5211-3-37
JEREMY-MAY19	meal - PD	06/06/2019	33.32	100-40-5211-3-37
SCOTT-MAY19	microsoft - PD	06/06/2019	192.00	100-40-5211-3-38
JEREMY-MAY19	meal - PD	06/06/2019	20.66	100-40-5211-3-38
SCOTT-MAY19	EVOC training meal	06/06/2019	139.53	100-40-5215-3-37
JEREMY-MAY19	course - PD - street smart tactics	06/06/2019	199.00	100-40-5215-3-37
JEREMY-MAY19	hotel stay - conference - PD	06/06/2019	164.00	100-40-5215-3-37

Invoice	Description	Invoice Date	Total Cost	GL Account
JEREMY-MAY19	hotel stay - conference - PD	06/06/2019	164.00	100-40-5215-3-37
BJ-APRIL19	meal - discuss fire inspections	06/06/2019	23.71	100-50-5231-3-38
BJ-APRIL19	new radio antennas - FD	06/06/2019	53.75	100-50-5232-3-36
BJ-APRIL19	fuel - FD	06/06/2019	69.31	100-50-5232-3-38
BJ-APRIL19	monitor for inspector's computer - FD	06/06/2019	99.00	100-50-5233-3-38
BJ-APRIL19	firefighter 1 study guides	06/06/2019	140.90	100-50-5234-3-38
BJ-APRIL19	training equipment - FD	06/06/2019	436.68	100-50-5234-3-38
JEFF-APRIL19	ant killer for buildings	06/06/2019	29.65	100-70-5410-3-36
JEFF-APRIL19	device protection - Jeff	06/06/2019	99.00	100-70-5420-3-31
KATHY-APRIL19	Indeed - April 2019 Advertising on Indeed.com	06/06/2019	26.07	100-70-5420-3-35
KATHY-APRIL19	Indeed - April 2019 Advertising on Indeed.com	06/06/2019	2.21	100-70-5420-3-35
KATHY-APRIL19	Renewal fees - International Economic Dev Council	06/06/2019	435.00	100-80-5670-3-34
KATHY-APRIL19	Webinar - WEDA Member - VanBuren	06/06/2019	45.00	100-80-5670-3-37
SCOTT-MAY19	K-9 supplies	06/06/2019	77.90	410-48-4861-0-00
BJ-APRIL19	facebook - 9/11 exhibit - Jimmy Johns & Tony's Fundraise	06/06/2019	175.00	450-70-5440-3-40
BJ-APRIL19	facebook - 9/11 exhibit - Tony's Fundraiser	06/06/2019	6.80	450-70-5440-3-40
APRIL19	facebook - fesitivals	06/06/2019	250.00	450-70-5450-3-40
Total 27935 WELLS FARGO PAYMENT REMITT.:			6,867.67	
28247 WI BUILDING SUPPLY				
3529208	lumber for picnic table repairs	06/06/2019	233.20	100-70-5410-3-36
Total 28247 WI BUILDING SUPPLY:			233.20	
28600 WI DEPT OF JUSTICE				
G3369-MAY19	G3369 - background checks - May 2019	06/06/2019	777.00	100-40-5213-3-38
Total 28600 WI DEPT OF JUSTICE:			777.00	
29080 WI DEPT OF NATURAL RESOURCES				
114115540-19	Stormwater fees	06/06/2019	1,500.00	700-10-5192-3-36
Total 29080 WI DEPT OF NATURAL RESOURCES:			1,500.00	
29893 YMCA OF DODGE COUNTY				
6330	Concession Staff Wage & 25% Admin	06/06/2019	521.78	100-20-5523-1-10
6330	Taxes	06/06/2019	31.45	100-20-5523-2-23
6331	lifeguard supplies	06/06/2019	913.14	100-20-5523-3-38
Total 29893 YMCA OF DODGE COUNTY:			1,466.37	
29900 ZARNOTH BRUSH WORKS, INC.				
0175602-IN	disposable gutter brooms	06/06/2019	304.40	100-70-5411-3-36
Total 29900 ZARNOTH BRUSH WORKS, INC.:			304.40	
300054 KAMINSKI, RACHEL				
6-6-19	Mileage - May 2019	06/06/2019	41.18	100-20-5523-3-38
6-6-19	program leader vests	06/06/2019	89.94	100-20-5525-3-39
Total 300054 KAMINSKI, RACHEL:			131.12	
300188 MARCO TECHNOLOGIES LLC				
63744537	KONMIN/BHC308	06/06/2019	257.11	100-40-5211-3-38
Total 300188 MARCO TECHNOLOGIES LLC:			257.11	

Invoice	Description	Invoice Date	Total Cost	GL Account
300202 HUZARD SYSTEMS				
11238	Printek Interceptor 820/in vehicle adapter/cage mount	06/06/2019	563.00	100-40-5212-3-36
Total 300202 HUZARD SYSTEMS:			563.00	
Grand Totals:			166,415.06	

Report GL Period Summary

GL Period	Amount
06/19	166,415.06
Grand Totals:	166,415.06

Vendor number hash: 3624143
Vendor number hash - split: 5280038
Total number of invoices: 157
Total number of transactions: 213

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	166,415.06	.00	166,415.06
Grand Totals:	166,415.06	.00	166,415.06

Report Criteria:

[Report].Invoice Date = 06/06/2019

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
05/31/2019	97596	FBI	85.00 M
05/31/2019	97793	CHARTER COMMUNICATIONS	156.02 M
Grand Totals:			<u>241.02</u>

Report Criteria:

[Report] Invoice Date = 05/31/2019

Invoice	Description	Invoice Date	Total Cost	GL Account
10048 CHARTER COMMUNICATIONS				
9909-MAY19	library - internet, voice	05/31/2019	156.02	210-60-5511-3-31
Total 10048 CHARTER COMMUNICATIONS:			156.02	
12638 FBI				
5-31-19	Annual training - Loudon	05/31/2019	85.00	100-40-5211-3-37
Total 12638 FBI :			85.00	
Grand Totals:			241.02	

Report GL Period Summary

GL Period	Amount
05/19	241.02
Grand Totals:	241.02

Vendor number hash: 22686
 Vendor number hash - split: 22686
 Total number of invoices: 2
 Total number of transactions: 2

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	241.02	.00	241.02
Grand Totals:	241.02	.00	241.02

2019-2020 Operator License Renewal

55	NAME	FIRST	MID INIT	ADDRESS	CITY/STATE/ZIP
	Acheson	Jill	A	19 Carrington St	Waupun, WI 53963
	Bastian	Rodney	J	124 E Jefferson St	Waupun, WI 53963
	Beck	Lynn	M	W12997 Cty Rd AS	Waupun, WI 53963
	Beer	Mike	L	1000 Church St	Waupun, WI 53963
	Belsma	Betty	A	512 W Brown St	Waupun, WI 53963
	Benike	Brianna	H	N6175 Cty Rd UU	Fond du Lac, WI 54937
	Benson	Amanda	L	425 E Main St Apt B	Waupun, WI 53963
	Bertram	Michelle	L	N8315 Beachview Dr	Waupun, WI 53963
	Bille	Emily	J	716 W Spring St	Waupun, WI 53963
	Bille	Sheryl	L	701 Horicon St Apt 8	Horicon, WI 53032
	Bishop	Rohn	T	307 E Main St	Waupun, WI 53963
	Bossenbroek	Liam	M	97 S Woodward St	Brandon, WI 53919
	Braatz	Renae	J	N3874 Cty Rd H	Fond du Lac, WI 54937
	Brennan	Cade	C	1004 Church St	Waupun, WI 53963
	Brewer	Katie	L	304 1/2 W Main St	Waupun, WI 53963
	Burmania	Michael	J	620 Cochrane St	Waupun, WI 53963
	Casey	Annette	M	707 W Jefferson St	Waupun, WI 53963
	Castleman	Samantha	Jo	604 N Madison St	Waupun, WI 53963
	Christopherson	Denis	B	812 W Jefferson St	Waupun, WI 53963
	Clark	Patricia	S	542 E Washington St	Brandon, WI 53919
	Clemens	Barbara	L	N11139 Cty Rd M Lot 12	Waupun, WI 53963
	Dahlke	Jacob	L	W12677 Sunny Knoll Rd	Brandon, WI 53919
	Daute	Stephen	P	707 Sandy Acre Dr	West Bend, WI 53090
	Davis	Katlin	G	312 S Vita Ave	Beaver Dam, WI 53916
	DeBoer	Sandra	L	501 McKinley St	Waupun, WI 53963
	Decker	Brittney	M	502 Grace St	Waupun, WI 53963
	DeMaa	William	J	5 Riverview Ct	Waupun, WI 53963
	Despres	Casey	J	233 Grandview Ave	Waupun, WI 53963
	DeVicente	Lazaro		5126 Golden Leaf Trail	Madison, WI 53704
	Drewa	Dan	A	307 S Watertown St	Waupun, WI 53963
	Duscheck	Christine	M	W13402 Hickory Rd	Brandon, WI 53919
	Edmunds	Sandra	L	116 N Division St	Waupun, WI 53963
	Edmunds	Sandra	L	116 N Division St	Waupun, WI 53963
	Engel-Bonzelet	Joseph	H	W12702 Cty Rd AS	Brandon, WI 53919
	Farr	Stephen	N	709 W Jefferson St	Waupun, WI 53963
	Fix	Crystal	L	169 E Frist St	Fond du Lac, WI 54935
	Flegner	Brittany	S	N3659 Cty Trk EE	Waupun, WI 53963

Flier	Pamela	B	N2971 Rock River Rd	Waupun, WI 53963
56	Meghan	S	N2971 East Rock River Rd	Waupun, WI 53963
Ford	Luana	J	205 S Depot St	Fox Lake, WI 53933
Frye	Arlene	M	101 Johnson St	Waupun, WI 53963
Frye	Brenda	S	W6073 Milligan Rd	Waupun, WI 53963
Garcia	Yvette	N	704 E Franklin St	Waupun, WI 53963
Genette	Shyenne	A	1206 Andy Lane	Waupun, WI 53963
Genz	Amanda	M	411 Carrington St	Waupun, WI 53963
Gilgenbach	Emma	T	229 W Franklin St	Waupun, WI 53963
Golimowski	Janine	F	450 E Franklin St B4	Waupun, WI 53963
Golimowski	Janine	F	450 E Franklin St B4	Waupun, WI 53963
Golz	Lori	L	118 N Madison St	Waupun, WI 53963
Gonzalez	Azucena		957 Wilcox St #103	Waupun, WI 53963
Graff	Jay	D	18 Taylor St	Waupun, WI 53963
Greenfield	Kelvin	L	W11485 Hawthorne Dr	Waupun, WI 53963
Greenfield	Kristen	A	105 N Forest St	Waupun, WI 53963
Gunn	Amanda	L	395 Fond du Lac St	Waupun, WI 53963
Haecker	Stacie	A	610 McKinley St	Beaver Dam, WI 53916
Hansen	Sheri	J	957 Wilcox St Apt 104	Waupun, WI 53963
Hanson	Candice	P	309 Jefferson St Apt 105	Beaver Dam, WI 53916
Harmsen	Adrian	J	N2990 Savage Rd	Waupun, WI 53963
Harmsen	Adrian	J	N2990 Savage Rd	Waupun, WI 53963
Hauerwas	Michelle	E	N89 W15304 Jefferson Ave	Menomonee Falls, WI 53051
Hawkinson	Tracy	M	811 Visser Ave	Waupun, WI 53963
Heine	Donald	R	N7061 Center St	Horicon, WI 53032
Hendricks	Melinda	K	1205 Andy Ln	Waupun, WI 53963
Henson	Jamie	J	154 Olmstead St	Waupun, WI 53963
Hepler	Crystal	R	538 E Jefferson St	Waupun, WI 53963
Herringa	Jody	L	347 Fond du Lac St	Waupun, WI 53963
Herrmann	Michael	T	W4050 Campbell Dr	Campbellsport, WI
Herrmann	Michael	T	W4050 Campbell Dr	Campbellsport, WI
Hickstein	Veronica	L	N6394 S Hwy 151 #111	Waupun, WI 53963
Hilbert	Kari	A	604 N Madison St	Waupun, WI 53963
Holz	Gregory	G	N3116 Savage Rd	Waupun, WI 53963
Homan	Madison	P	713 Maplevue Dr	Waupun, WI 53963
Indermuehle	Derek	L	221 W Brown St	Waupun, WI 53963
Joas	Nancy	L	406 Grandview Ave	Waupun, WI 53963
Kasper	Cynthia	S	714 Maple View Dr	Waupun, WI 53963
Kehrmeyer	Gary	E	W11425 Hawthorne Dr	Waupun, WI 53963

Kielmann	Richard	R	622 Roosevelt St	Waupun, WI 53963
57 er	Heather	E	N11105 Buwalda Rd	Waupun, WI 53963
Koehler	Brett	M	N11903 Shamrock Rd	Waupun, WI 53963
Komosa	Mary Beth	A	221 Beaver Dam St	Waupun, WI 53963
Kottnitz	Daniel	R	312 Taylor St	Waupun, WI 53963
Kremer	Patricia	K	504 Sommerville St	Waupun, WI 53963
Kreuziger	Alyssa	J	114 E Franklin St	Waupun, WI 53963
Krohn	Cade	D	907 W Lincoln St	Waupun, WI 53963
Laing	Shelly	A	W5257 Cty Rd E	Horicon, WI 53032
Lawson	Kayla	J	19 Carrington St	Waupun, WI 53963
Lienhard	Beth	E	210 W Jefferson St	Waupun, WI 53963
Logterman	Harold	M	1501 Petula Ave	N Fond du Lac, WI 54937
Long	Morgan	E	351 Fond du Lac St	Waupun, WI 53963
Maleck	Jamie	P	1011 Lawndale Dr	Beaver Dam, WI 53916
Maly	Karissa	A	W8120 Chapel Rd	Beaver Dam, WI 53916
Maly	Matthew	J	404 Pleasant Ave	Waupun, WI 53963
Martinez	Alyzza		307 W Jefferson St	Waupun, WI 53963
McCann	Barbara	M	508 N Madison St	Waupun, WI 53963
McCann	Jocelyn	Jo	508 N Madison St	Waupun, WI 53963
McCartney	Brandon	J	W12497 Sheldon Rd	Brandon, WI 53919
Miller	Heather	L	300 Rounsiville St	Waupun, WI 53963
Montalto	Cynthia	M	914 W Brown St #8	Waupun, WI 53963
Morey	Pamela	A	410 S Finch St Apt 104	Waupun, WI 53963
Mueller	Carolyn	J	N3382 Lemmenes Pkwy	Waupun, WI 53963
Munoz	Carlos	S	474 E Johnson St	Fond du Lac, WI 54935
Nehls	Devan	R	W6986 Prospect Rd	Beaver Dam, WI 53916
Neuburg	Terri	L	W6071 State Rd 49	Waupun, WI 53963
Nischke	Michael	L	N5543 Cty Rd D	Fond du Lac, WI 54937
O Brien	Tanya	M	229 Walker St	Waupun, WI 53963
Oppermann	Wayne	A	W13866 Lake Maria Rd	Waupun, WI 53963
Percy	Lisa	M	913 N Spring St	Beaver Dam, WI 53916
Peterson	Brian	D	1108 Rock Ave Apt 16	Waupun, WI 53963
Pobanz	Alvin	L	631 Morse St	Waupun, WI 53963
Poindexter	Kellee	K	712 W Jefferson St	Waupun, WI 53963
Pownell	Annette	R	118 N Berger Pkwy #G12	Fond du Lac, WI 54935
Pribbenow	Brett	A	700 Beekman St	Waupun, WI 53963
Ramirez	Melody	S	133 W Main St	Waupun, WI 53963
Rohde	Mary	T	W12906 Cty Rd AS	Waupun, WI 53963
Rohr	Amy	M	N11534 Cty Rd MM	Waupun, WI 53963

Ruenger	Jamie	M	507 N Lincoln Ave	Beaver Dam, WI 53916
58 yski	Ranae	E	123 N Grove St	Waupun, WI 53963
Salzman	Shannon	L	N4230 Amity Rd	Brandon, WI 53919
Schlieve	Samantha	M	454 W Hawthorne Dr	Waupun, WI 53963
Schlieve	Elizabeth	M	747 Wilcox St	Waupun, WI 53963
Schmitz	Nicole	D	548 W Spring St	Waupun, WI 53963
Schoenick	Steven	G	100 S Harris Ave #202	Waupun, WI 53963
Schouten	Brian	A	728 W Main St	Waupun, WI 53963
Schweitzer	Breighana	K	W9519 Zimmerman Dr	Beaver Dam, WI 53916
Searvogel	Rick	L	N3423 W Center Rd	Waupun, WI 53963
Shaw	Roger	D	N3348 Lemmenes Pkwy	Waupun, WI 53963
Siewert	Brooke	A	600 Robin Rd #7	Waupun, WI 53963
Siewert	Brooke	A	600 Robin Rd #7	Waupun, WI 53963
Sletto	Robert	F	554 W Main St	Waupun, WI 53963
Sloan-Barsch	Tana	L	N11181 Cty Rd M	Waupun, WI 53963
Smet	Lynda	J	W10945 St Hwy 23	Rosendale, WI 54974
Smith	Diane	K	827 Mayfair St #110	Waupun, WI 53963
Smith	Nathan	T	815 Mayfair St Apt 6	Waupun, WI 53963
Snow	Kristine	A	505 S West St	Waupun, WI 53963
Sober	Alyson	C	101 B S Harris Ave	Waupun, WI 53963
Sperger	Ryan	M	718 Grace St	Waupun, WI 53963
Stachowski	Christine	M	204 W Brown St #203	Waupun, WI 53963
Stevens	Katonna	M	110 N Forest St	Waupun, WI 53963
Stobb	Constance		707 E Franklin St	Waupun, WI 53963
Stofflet	Jason	E	816 S University Ave	Beaver Dam, WI 5396
Sullivan	Aubrey	A	551 Bronson St	Waupun, WI 53963
Sullivan Jr	Andrew	T	300 Rounsville St	Waupun, WI 53963
Summers	Samantha	R	209 Davis St	Fox Lake, WI 53933
Tank	Taylor	A	N3298 Lemmenes Pkwy	Waupun, WI 53963
Taylor	Carol	A	827 Mayfair St Apt 14	Waupun, WI 53963
Teletzke	Clifford	D	708 Robin Rd	Waupun, WI 53963
Thapa	Sujan		367 N Peters Ave M6	Fond du Lac, WI 54935
Thomas	Candace	J	206 Jackson St	Waupun, WI 53963
Thone	Joshua	A	532 Grandview Ave	Waupun, WI 53963
Tonn	Jason	J	W11883 Hemp Rd	Brandon, WI 53919
Truttmann	Emily	A	639 S Madison St	Waupun, WI 53963
Van Buren	Kelley	J	22 Reids Dr	Waupun, WI 53963
Van Buren	Stephanie	K	116 E Lincoln St	Waupun, WI 53963
Van Galen	Hannah	J	448 E Spring St	Waupun, WI 53963

Van Loo	Carol	J	315 S Grove St	Waupun, WI 53963
59 ren	Catherine	A	N29501 VanDyne Rd	Van Dyne, WI 54979
VanBuren	Kelley	J	22 Reids Dr	Waupun, WI 53963
Vande Slunt	Richard	L	411 High St	Waupun, WI 53963
Vande Zande	Dawn	M	306 Bly St	Waupun, WI 53963
Vande Zande	Cari	A	606 S Grove St	Waupun, WI 53963
Vanderkin	Nancy	L	422 Fond du Lac St	Waupun, WI 53963
VandeSlunt	Lisa	M	606 Morse St	Waupun, WI 53963
VanEgtern	Janith	M	749 Wilcox St	Waupun, WI 53963
Vossekuil	Katie	A	322 Beaver Dam St	Waupun, WI 53963
Waskow	Gwendolyn	M	N3652 Heideman Rd	Waupun, WI 53963
Weber	Dylan	L	814 Summer Ave	Waupun, WI 53963
Wendlandt	Wendy	L	900 E Jefferson St Apt 1	Waupun, WI 53963
Weyer	Brittany	L	817 Visser Ave	Waupun, WI 53963
Wheeler	Deborah	L	345 N Madison St	Waupun, WI 53963
White	Karen	L	W9712 Jackson St	Beaver Dam, WI 53916
Wojahn	Cynthia	R	12 Young St	Waupun, WI 53963
Woodley	Emily	Jo	609 Roosevelt St	Waupun, WI 53963
Yagler	Lorrie	A	N11278 Balsam Rd	Waupun, WI 53963
Zarn	Lexis	M	211 S College Ave	Fox Lake, WI 53933
Zich	Jamie	T	15 S Watertown St	Waupun, WI 53963
Zinke	Jodi	A	N3833 Cty Rd M	Waupun, WI 53963

2019-2020 Combination Licenses

Business	Business Name DBA	SODA	DAIRY	TOBACCO	Amusement	Junk Dealership
Alcatraz	Kibb's Pub	X		X	X	
Alter M	cling	X				X
American Legion Post 210 Carolina's Legion Bar	Carolina's Legion Bar	X			X	
Aronson Recycling						X
Badgerland Youth for Christ	Badgerland Youth for Christ	X				
Bentz		X				
Central Wisconsin Christian School		X	X			
Chang Jiang		X				
City of Waupun - City Hall		X				
City of Waupun - Community Center		X				
City of Waupun - Dodge Park		X				
City of Waupun - Harris Mill Park		X				
City of Waupun - McCune Park		X				
City of Waupun - Medema Fields		X				
City of Waupun - Waupun Family Aquatic Center		X	X			
City of Waupun - Waupun Public Library		X				
City of Waupun - Waupun Sports Complex		X				
City of Waupun - Wilcox Park		X	X			
CND Specialties	Wild Goose Café	X	X		X	
CND Specialties	Heritage Ridge Travel Plaza	X	X	X		
Condon Oil Co	A & W	X	X		X	
Condon Oil Co	Waupun Ultimart	X	X	X		
DeVicente of Waupun Inc	Cuco's Mexican Restaurant	X	X			
Dolgencorp LLC	Dollar General Store #6554	X	X	X		
Dollar Tree Stores Inc	Dollar Tree #6801	X	X			
East Main Foods	Piggly Wiggly	X	X	X		
Federal Mogul		X	X			
Gateway Inn & Suites		X				
Golden Cup Café		X	X			
Guth's Candy LLC	Guth's Candy	X	X			
Helen's Kitchen LLC	Helen's Kitchen	X	X			
Inn Town Motel		X				
Jimmy Johns		X				
Judson's LLC	Judsons	X			X	
Knights of Columbus		X				
Kwik Trip Inc	Kwik Trip 651	X	X	X		
Marshview Hospitality LLC	AmericInn by Wyndham	X	X			
Martens Farm & Home	Martens Farm & Home	X				
Mateo's Café & Restaurant LLC	Mateo's Café & Restaurant	X	X			
Meadowview Primary		X				
Mike's Wild Boar Liquor Store LLC	Mike's Wild Boar Liquor Store	X		X		
National Rivet		X				
Our Bar		X		X	X	
Redbox Automated Retail LLC					X	
River View Hospitality LLC	Bridges at the Rock	X	X			
Rock River Intermediate		X				
Route 41 Pizza LLC	Domino's Pizza #2109	X				
SG Mayville LLC	Waupun Mart	X	X	X	X	
Silgan Containers		X				
Snow Links LLC	Snow Links	X			X	
Spring Street Burgers Inc	Culvers	X	X			
STKJR III LLC	McDonald's	X	X			
The Brittain House LLC	Brittain House	X	X		X	
The Goose Shot LLC	The Goose Shot	X	X		X	
The Other Bar		X	X		X	
Thirsty Marlins LLC	Thirsty Marlins	X			X	
Tony's Pizza LLC	Tony's Pizza	X	X			
Travel Mart Inc	Marshland Travel Mart	X	X	X		
Walgreen Co	Walgreens #11649	X	X	X		
Waupun Area Junior Senior High School		X	X			
Waupun Baseball Club - Home Ave	American Legion Baseball	X				
Waupun Baseball Club - Lincoln St	American Legion Baseball	X				
Waupun Fire Department		X				
Waupun Girls Softball		X	X			
Waupun Hockey Association		X	X			
Waupun Little League		X				
Waupun Memorial Hospital		X	X			
Waupun Pizza Ranch		X	X		X	
Wildo Corporation	Holliday Food & Sport	X	X	X		
Wild's Subs Inc	Waupun Subway	X	X			
Wind & Unwined LLC	Wind & Unwined	X				

AGENDA SUMMARY SHEET

MEETING DATE: 6/11/2019

TITLE: Resolution Declaring Official Intent to
Reimburse Expenditures From Proceeds of
Borrowing

AGENDA SECTION: ORDINANCES/RESOLUTION

PRESENTER: Jared Oosterhouse, Finance
Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Waupun Utilities – Sewer Utility Phosphorus Compliance		

ISSUE SUMMARY:

In September 2018, Waupun Utilities' Sewer Utility was awarded a combined loan and grant totaling \$32.2 million in USDA Rural Development funding to complete improvements at the wastewater treatment facility primarily for the addition of a phosphorus removal system to meet EPA mandated phosphorus limits. The loan amount totals \$22,807,000 secured by Sewer Revenue Bonds ("Bonds") and the grant amount totals \$9,479,000.

The USDA loan requires Waupun Utilities to obtain interim construction financing during design and construction phases. Once \$22,807,000 has been expended, USDA Rural Development will close on the Bonds and fund the interim financing.

Since Bonds will not be issued prior to the commencement of the wastewater treatment plant project, a resolution declaring official intent to reimburse expenditures is necessary to ensure the Bonds remain tax-exempt eligible.

The resolution provides authorization for Waupun Utilities to reimburse expenditures incurred related to the wastewater treatment plant project once proceeds from borrowings become available.

ATTACHMENTS:

Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

RECOMMENDED MOTION:

Motion to approve the Resolution Declaring Official Intent to Reimburse Expenditures From Proceeds of Borrowing.

RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING

WHEREAS, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "Issuer") plans to undertake sewerage system projects, including a wastewater treatment plant project (the "Project");

WHEREAS, the Issuer expects to finance the Project, first, with construction financing which will be refunded by tax-exempt bonds (collectively, the "Bonds") to USDA-Rural Development;

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the Common Council (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$22,807,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded June 11, 2019

Approved June 11, 2019

Julie Nickel, Mayor

ATTEST:

(SEAL)

Angie Hull, City Clerk

AGENDA SUMMARY SHEET

MEETING DATE: 6/11/2019

AGENDA SECTION: ORDINANCES/RESOLUTIONS

PRESENTER: Jared Oosterhouse, Finance Director

TITLE: Resolution Designating Public Depositories and Authorizing Withdrawal of City Deposits

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	N/A

ISSUE SUMMARY:

In accordance with Wisconsin Statutes, a resolution designating public depositories and authorizing withdrawal of City deposits was last approved on April 10, 2018. With the acquisition announcements of NBW Bank and Markesan State Bank, an updated resolution is needed.

The resolution adds the following financial institutions as designated public depositories:

- National Exchange Bank and Trust
- Horicon Bank
- BMO Harris Bank

ATTACHMENTS:

Resolution Designating Public Depositories and Authorizing Withdrawal of City Deposits

RECOMMENDED MOTION:

Motion to approve the Resolution Designating Public Depositories and Authorizing Withdrawal of City Deposits

COMMON COUNCIL
CITY OF WAUPUN, WISCONSIN

RESOLUTION NO. 06-11-19-__

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES
AND AUTHORIZING WITHDRAWAL OF CITY DEPOSITS

RESOLVED, that the following financial institutions and successors are qualified public depositories under Chapter 34 of the Wisconsin Statutes, and are hereby designated as public depositories, until further action, in which the funds of this Municipality may from time to time be deposited subject to the rules and regulations of the financial institutions from time to time in effect;

NBW Bank

National Exchange Bank and Trust

Wells Fargo Bank

Marine Credit Union

Fox Valley Savings Bank

Horicon Bank

Huntington National Bank

BMO Harris Bank

TD Ameritrade Institutional (Custodian)

Local Government Investment Pool

FURTHER RESOLVED, that the City Mayor, President of the Common Council, City Administrator, Finance Director/Treasurer, City Clerk, and Utility General Manager are hereby authorized for and on behalf of the City of Waupun, to sign order checks as provided in Section 66.0607 of the Wisconsin Statutes, for payment or withdrawal of money from said accounts and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by the financial institutions any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by the Municipality;

FURTHER RESOLVED, that in lieu of their personal signatures, a facsimile signature may be affixed on such order checks;

FURTHER RESOLVED, that the endorsement for deposits may be in writing by stamp, by electronic signature or otherwise, with or without designation of signature of the person so endorsing;

FURTHER RESOLVED, that a copy of this resolution shall be provided to the above named depositories;

Dated this 11th day of June, 2019.

Julie J. Nickel, Mayor

ATTEST:

Angela J. Hull, Clerk



AGENDA SUMMARY SHEET

MEETING DATE: 6/11/19

TITLE: Ordinance Amending Ch. 16.01(10) Zoning Ordinance-Zoning Map to Rezone Lots 5-9 of Proposed Spirit Fields Plat

AGENDA SECTION: ORDINANCES/RESOLUTIONS

PRESENTER: Kathy Schlieve, City Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Safe, Healthy, and Sustainable Community	N/A	

At the Plan Commission meeting on May 29, members of the Plan Commission voted to approve and recommend to the Common Council the City's request to rezone lots 5-9 of the proposed Spirit Fields Plat from PCD Zoning District to the R-2 Two Family Residential Zoning District and to amend the City Zoning Map from the current PCD Zoning District to the R2 Two family Residential Zoning District. The city is working with a developer for this site. The proposed development calls for single-family homes on lots 5-9, which is consistent with the development along Taft Street. Currently a city parking lot is located on lots 1-4. Lots 1-4 are targeted for a phase 2 development, pending resolution of a plan for parking alternatives near the site.

At the Plan Commission meeting on May 29, the commission voted to approve and recommend to the Common Council the final plat of Spirit Fields. This parcel is currently one large parcel that is zoned PCD. The proposed plat divides the land into 9 parcels. Lots 5-9 are request to be R2 zoning and lots 1-4 will remain PCD.

STAFF RECOMENDATION: Approve the proposal as presented

ATTACHMENTS:

Rezoning ordinance – Spirits Fields Lots 5-9

RECOMENDED MOTION:

Motion to approve the amend Chapter 16.01(10) entitled Zoning Map to rezone Lots 5-9 of Spirit Field Plat as presented.

ORDINANCE NUMBER 19-

AN ORDINANCE TO AMEND CHAPTER SIXTEEN OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN ENTITLED "ZONING ORDINANCE."

THE COMMON COUNCIL OF THE CITY OF WAUPUN, DO ORDAIN:

SECTION 1: Section 16.01 (10) of the Municipal Code of the City of Waupun entitled "Zoning Map" is amended so that real estate currently owned by the City of Waupun, and presently zoned in the PCD District is rezoned to the R-2 Two Family Residential District. The real estate to be rezoned is described as follows:

Lots 5-9 of the proposed Spirit Fields Plat

SECTION 2: This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Enacted this ____ day of _____, 2019.

Julie J. Nickel
Mayor

ATTEST:

Angela J. Hull
City Clerk



AGENDA SUMMARY SHEET

MEETING DATE: 6/11/19

TITLE: Ordinance (2ND Reading) Amend Chapter 8.02(8) (b)(5) entitled Orderly Conduct-Offenses and Endangering Public Peace and Good Order-Animals; Care and Control-Exceptions for the regulations of keeping chickens.

AGENDA SECTION: ORDINANCES/RESOLUTION

PRESENTER: Julie Nickel, Mayor

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
	N/A	

ISSUE SUMMARY:

At the Common Council meeting on February 12, 2019, a Waupun resident made request for a revision of City Ordinance Chapter 8 to allow the keeping of hens in the City limits.

The following Common Council meetings included discussion of chickens:

February 26, 2019 Special Council meeting – Discussion

March 26, 2019 Special Council meeting – Authorized the City Attorney to draft an ordinance to include chickens

April 30, 2019 Special Council meeting – Reviewed draft ordinance and made request of language revisions

May 14, 2019 meeting of the Common Council – Approved the First Reading

STAFF RECOMENDATION:

None

ATTACHMENTS:

DRAFT Ordinance

MOTIONS FOR CONSIDERATION:

1. Motion to accept/decline/modify the revision as to educational facilities and adopt the ordinance; or
2. Motion to accept/decline/modify the revision as to educational facilities and schedule the ordinance for a final vote at the next regular council meeting; or
3. Motion to table the ordinance indefinitely.

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ORDINANCE # 19 - ____

AN ORDINANCE TO AMEND CHAPTER EIGHT OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN ENTITLED "ORDERLY CONDUCT."

THE COMMON COUNCIL OF THE CITY OF WAUPUN ORDAINS:

SECTION 1: Section 8.02(8)(b) of the Municipal Code of the City of Waupun entitled "Exceptions" is amended to add the following subsection:

5. Chickens as permitted under Section 8.025 below.

SECTION 2: Chapter Eight of the Municipal Code of the City of Waupun entitled "ORDERLY CONDUCT" is amended to create a new Section 8.025 as attached.

SECTION 3: All ordinances or portions of ordinances inconsistent with the provisions of this ordinance are repealed.

SECTION 4: This Ordinance shall be in full force and effect on its passage and publication as provided by law.

Enacted this ____ day of _____, 2019.

Julie J. Nickel
Mayor

ATTEST:

Angela Hull
City Clerk

8.025. REGULATION OF CHICKENS.

(1) **PURPOSE AND INTENT.** The purpose of this Section 8.025 is to specify conditions under which City residents may safely keep or maintain a limited number of chickens, to assure appropriate chicken coops or structures in which to house chickens, and to protect the health, safety, and welfare of the general population of the City of Waupun. This section shall be liberally construed to give effect to these purposes.

(2) **DEFINITIONS.** In this Section 8.025, the following terms shall have the meaning indicated:

(a) Abutting Property. All property that abuts an applicant's property at one or more points except public streets, roads or real estate owned by the City.

(b) Backyard. That portion of a lot enclosed by the property's rear lot line and the side lot lines to the points where the side lot lines intersect with an imaginary line established by the rear of the single-family structure and extending to the two side lot lines.

(c) Chicken. A female hen of any age, including chicks, being of the subspecies *Gallus Gallus Domesticus*. This definition does not include other kinds of fowl, such as ducks, quail, pheasant, geese, turkeys, guinea hens, peacocks, emus, or ostriches.

(d) Coop. An enclosed structure, building or pen within which chickens roost or are housed.

(e) Educational Facility. Any building used principally for educational purposes in which a school is located or a course of instruction or training program is offered that has been approved or licensed by a state agency or board, but excluding a home-based educational program that is operated from a residential dwelling.

(3) KEEPING OF CHICKENS. Chickens may be kept or maintained within the municipal limits of the City, subject to all of the requirements and restrictions imposed in this Section 8.025.

(a) Except as otherwise restricted in subsection (4) below, and subject to the permit requirements specified in subsection (5) below, up to four (4) chickens may be raised on lots zoned as follows: R-1 Single Family Residential; R-2 Two-Family Residential; R-4 Central Area Single-Family Residential; and R-5 Mixed Residential.

(b) Educational facilities may keep or maintain up to twenty-five (25) chickens for educational purposes only, on obtaining prior written approval of the Waupun City Administrator.

(c) Chickens may be temporarily kept or maintained for special purposes such as a public picnic and other special events, on obtaining prior written approval of the Waupun City Administrator, which approval shall specify the duration in which chickens may be maintained for this purpose.

(d) Chickens may be kept or maintained in a local veterinarian's office for the purpose of observation or treatment.

(e) This Section 8.025 is not intended to alter or supersede any restrictive covenants or land use restrictions that are otherwise applicable to any property for which a permit is sought.

(4) PROHIBITED AREAS. The keeping or maintaining of chickens shall be expressly prohibited as follows:

(a) On vacant lots, unless the permit holder maintains his or her primary residence on abutting property and the lots have been joined as one tax parcel so the coop is located on the same lot as that of the principle structure or use.

(b) On any property zoned R-6 Mobile Home or R-7 Single-Family Manufactured Home. Also within mobile home or manufactured home parks, regardless of zoning classification.

(c) In any non-residential zoning district, except on obtaining prior authorization by Resolution of the Waupun Common Council.

(d) On lots on which condominiums are located, regardless of the zoning classification.

(e) On any property that is non-owner occupied or leased by a third party.

(5) PERMIT REQUIREMENTS.

(a) No person shall own, keep or maintain chickens within the corporate limits of the City without first obtaining a permit, except that educational facilities shall be exempt from the permit requirement. Permits shall be issued to City residents only. No more than ten (10) permits shall be issued and outstanding at any one time. Permits shall be issued exclusively on a first-come, first-served

basis. No permit shall be issued to any applicant who has an outstanding fine, fee, charge or overdue assessment owing to the City or the Waupun Utilities. No initial or renewal permit shall be issued unless the applicant provides written proof of having a current livestock premises registration on file with the Wisconsin Department of Agriculture, Trade and Consumer Protection.

(b) Prior to obtaining a permit, the applicant shall provide written notification of the application to all abutting property owners, and all such property owners and their respective addresses shall be included with the permit application. The applicant shall certify in the application that all such property owners have been so notified. No permit shall be issued unless all owners of abutting property have signed a written statement giving approval of the permit application. No permit shall be issued to any property owner who is subject to an outstanding building or other code enforcement order, or where the property owner has received a citation within the past three (3) years for a violation of Section 13.47 of the Waupun Municipal Code pertaining to minimum standards for property maintenance.

(6) PERMIT TERM AND FEES.

(a) Permits shall be granted for a term of not more than one (1) year, commencing on January 1st or the date of issuance, whichever is later, and ending on the following December 31st. Permits shall be renewed annually. Permits shall not be assigned or otherwise transferred to any other applicant or property.

(b) The annual permit fee for keeping and maintaining chickens shall be set by resolution of the Common Council from time to time, and the permit fee must

be paid to the City Clerk at the time of application. This fee shall not be prorated for a partial year.

(b) All renewal permit applications and fees shall be due no later than January 1st of the permit year. Failure to timely renew the permit application will result in forfeiture of the permit. In the event of permit revocation or non-renewal, any holder seeking to re-apply shall be required to meet all initial requirements for obtaining a permit under this Section 8.025, including without limitation, those requirements set forth in subsection (5) above.

(7) CHICKEN COOP LOCATION, DESIGN AND MAINTENANCE.

(a) A coop and any attached enclosure shall be located only in the rear yard of the permit holder's residence. In addition, a coop and any attached enclosure shall not be closer than fifteen (15) feet to the side and rear property line or any residence on abutting property.

(b) All chickens shall be kept and maintained within a ventilated and roofed coop in compliance with any applicable state and local requirements. All coops, including an attached coop enclosure, shall be enclosed with wire netting or equivalent material that will prevent chickens from escaping the coop or the attached enclosure. The coop structural floor shall be constructed to allow not less than four (4) square feet nor more than eight (8) square feet per chicken, and the height of the coop shall not exceed six feet above ground level. The coop shall have a clear open space to allow the chickens to walk on the ground or a concrete slab.

(c) All coops and adjacent lot areas shall be maintained reasonably free from chicken-produced substances, including but not limited to chicken manure, such that the air or environment around the chickens does not become noxious or offensive or create a condition that would reasonably promote the breeding of flies, mosquitoes, or other insects, or provide a habitat or breeding or feeding place for rodents or other animals, or otherwise be injurious to public health.

(8) SANITATION AND GENERAL REQUIREMENTS. Any person keeping chickens shall comply with the following requirements:

(a) No roosters or male chickens shall be kept or maintained at any time.

(b) No free-ranging of chickens shall be permitted, but all chickens shall at all times be kept within a ventilated and roofed outdoor coop or an attached coop enclosure as specified in subsection (7) above. Chickens shall not be permitted inside a residential premises or dwelling, except that newborn chickens (chicks) up to the age of three weeks may be kept in a residence or outbuilding.

(c) Chickens shall be provided with access to adequate feed and clean water at all times. Chicken feed shall be stored and kept in containers which make the feed inaccessible to rodents, vermin, wild birds, and other predators.

(d) No eggs shall be sold or exchanged for value, except those chickens that produce eggs while kept and maintained at an educational facility.

(e) Deceased chickens shall be disposed of immediately after death in a safe manner, which may include trash disposal after placing the deceased chicken

in a plastic bag or container that is sealed from leaking. No chickens shall be slaughtered on the premises.

(f) A permit holder shall consult with a veterinarian with respect to chickens that appear ill or on the occasion of a sudden death. If a disease that would be contagious to humans is diagnosed, the permit holder shall comply with all recommendations of a licensed veterinarian so as to ensure prevention of transmission of a disease. A permit holder shall immediately report unusual illness or death of chickens to the County Health Department.

(g) The permit holder shall fully comply with all federal and state regulations in regard to the raising of urban chickens at all times.

(9) INSPECTION, PENALTIES AND ENFORCEMENT.

(a) Inspection. The City Zoning Administrator shall make an initial inspection of the coop and any attached enclosures prior to any time in which chickens are kept or maintained on the property. The City shall have the power, whenever it may deem reasonably necessary, to enter a building, structure, or property where chickens are kept to ascertain whether the keeper is in compliance with this Section 8.025.

(b) Enforcement. Any City officer so designated by the Waupun Common Council may issue compliance orders and citations pursuant to the provisions of this Section 8.025. The City shall revoke a permit to keep chickens in the event that the City has issued two or more violations of this Section 8.025 within any six-month period. All chickens, coops and attached enclosures shall be removed by

permit holder within seven (7) calendar days of any permit revocation or non-renewal.

(c) Penalties. Any person who violates this Section 8.025 shall be subject to a forfeiture of \$250.00 for the first violation and \$500.00 for each subsequent violation. Each day that a violation of this Section 8.025 continues shall be deemed a separate violation. Any chickens found to be the subject of a violation of this Section 8.025 shall be subject to immediate seizure and impoundment and may be removed from the City by City officials in the event that the owner or keeper fails to timely remove the chicken as required in subsection (b) above. In addition to the foregoing penalties, any person who violates this Section 8.025 shall pay all expenses, including shelter, food, handling and veterinary care, necessitated by enforcement of this provision.

AGENDA SUMMARY SHEET

MEETING DATE: 6/11/19

TITLE: School/Police Liaison Program Agreement

AGENDA SECTION: CONSIDERATION/ACTION

PRESENTER: Chief Scott Loudon

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

ISSUE SUMMARY:

The Waupun School District has revised, with their Legal Counsel, the School/Police Liaison Program Agreement due to the new installation of video surveillance and electronic record equipment.

STAFF RECOMMENDATION:

Accept the revisions which are provided on page 6, Section XX Video Surveillance, and approve the agreement which will allow the Waupun Police Department access to the Waupun School District owned surveillance equipment.

ATTACHMENTS:

Revised School/Police Liaison Program Agreement

RECOMMENDED MOTION:

Motion to accept and approve the amended School/Police Liaison Program Agreement which provides the inclusion of Video Surveillance.

School/Police Liaison Officer Program Agreement
City of Waupun and the Waupun Area School District

This Agreement is made between the City of Waupun (the "City") and the Waupun Area School District (the "District") pursuant to Wis. Stat. § 66.0301 to define the duties and responsibilities of the City, its Police Department (the "Department") and the District in the operation of the School/Police Liaison Officer Program.

Whereas, the parties agree that a School/Police Liaison Officer Program is a proven method to improve school safety and the educational climate at school; and

Whereas, an effective School/Police Liaison Officer Program builds a positive relationship between law enforcement and the youth of the community, provides a positive role model for students, and encourages students to become better-informed and effective citizens.

Now, therefore, in consideration of the mutual covenants expressed herein, the City and the District hereby agree as follows:

I. Term

The term of this Agreement shall be for one (1) year commencing on July 1 and shall be automatically renewed annually thereafter unless the City or the District exercises the right to terminate as set forth in Section XII of this Agreement.

II. Personnel

The Police Chief shall have the authority to assign one (1) full-time Police Officer to serve as the Police Liaison Officer (the "PLO"). The assigned Police Officer shall serve as PLO for the District's facilities for the school year (approximately September 1 to June 30).

III. Supervision

The PLO shall remain an employee of the Department and shall be subject to the administration, supervision, and control of the Department. The PLO's employment shall be governed by State Statutes and City of Waupun Ordinances, as well as all applicable rules, regulations, and policies of the City and the Department. The PLO shall be under the direct supervision of the Department's Police Chief or his/her designee. The City shall be responsible for the issuance of all payroll checks and benefit payments on behalf of the PLO. The Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline the PLO. In the performance of his/her duties to the District, the PLO shall coordinate and communicate with the Principal. As an employee of the Department, the PLO shall follow the chain of command set forth in Department policies and procedures.

IV. Role of the PLO

The PLO's responsibilities in the District shall be commensurate with the PLO's responsibilities as a law enforcement officer. The PLO shall serve as a visible, active law enforcement figure on campus dealing with law enforcement matters originating on campus. The PLO is not the disciplinary arm of the District, and will not normally be involved in student discipline issues or the enforcement of

District rules except as they relate to maintaining a peaceful and safe environment in the schools. Criminal activity and incidents normally addressed by the police; however, shall be handled by the PLO in accordance with the Department's policy, state and federal law, and generally accepted police practices.

In the event of an emergent student disciplinary situation, the PLO may take necessary action to prevent a disruption that would, if ignored, place students, faculty, and staff at risk of harm. In such case, the PLO will resolve the disruption to preserve the school climate. The PLO will then escort the involved student(s) to the District office for discipline to be meted out by school officials.

V. Role of District Administration

District to define when it intends to involve PLO, subject to approval of Department.

VI. Transporting Students

The PLO shall not transport students in their vehicles except when the students are victims of a crime, under arrest, or other emergency circumstances exist.

VII. Investigation, Interrogation, Search, and Arrest Procedures

The PLO shall follow the Department's standard operating procedures ("SOP") with respect to the investigation of crimes and interrogation, search, and arrest of students. If a student is detained, placed in custody, or arrested, the PLO will follow SOPs of the Department in conducting the arrest, including whether the student's parent(s)/guardian(s) should be contacted.

A. Interrogation Procedures. In the event a crime is committed at school or at a school activity, the Principal, with the assistance of the PLO should:

1. The PLO shall have the general authority to question or interrogate any student at school who may have information about criminal misconduct.
2. The PLO and other law enforcement officials may interview and interrogate students at school during school hours.
3. The PLO or investigating officer should contact the Principal in advance and inform him/her of the reason(s) to conduct an investigation within the school.
4. To the extent practicable, the PLO or investigating officer, and the Principal shall mutually agree on a convenient time during the school day to conduct the investigation.
5. As a general rule, school officials should not be present during the investigation. However, a school official may be present during the questioning, in the sole discretion of the PLO or investigating officer.

B. Search Procedures.

1. If the school official has reasonable grounds for suspecting that a search of a student or a student's possessions will uncover evidence that the student has violated or is violating either the law or school rules, the school official may search the student and the student's

pockets, purse, book bag, desk, locker, vehicle, or any other similar location within the student's control. When requested by school officials, the PLO shall assist with the search in order to protect the safety of all persons involved in the search. If the search uncovers evidence of criminal misconduct, the evidence shall be turned over to the PLO and photographed for purposed of preservation.

C. Arrest Procedures.

1. When a PLO arrests or takes a student into custody, the PLO shall select, in accordance with Department procedures, training, and the PLO's discretion, the least restrictive of the following courses of action which is appropriate under the circumstances and meets the immediate needs of the juvenile and the District.
2. If circumstances permit, the PLO and Principal shall mutually agree upon a time during the school day for the removal of the student from the school. The student shall be called to the office by the Principal at that time.
3. The PLO shall comply with Department procedures with respect to notification to the student's parent/guardian.

D. Use of Physical Restraint or Force. As a general rule, the PLO will not utilize physical restraint and/or force with a student. However, notwithstanding the general rule, a PLO has the discretion to utilize that physical restraint and force which, in the discretion of the PLO in accordance with his/her training, is necessary to maintain the order and peace of the school and the health and safety of the PLO, students, employees, and the general public.

VIII. Work Hours/Reporting Time

The PLO shall normally work an eight (8) hour shift, to be determined by the Parties and subject to change to meet the needs of the Parties. Whenever possible, it is the intent of the Parties that the PLO's duty hours conform to the school day. The PLO shall begin the work day by reporting to the Department for shift briefings, as required by the Department. In cases of temporary police emergencies, the Department's Police Chief may temporarily reassign the PLO to non-District duties, which shall not serve to reduce the compensation paid by the District under this Agreement. The PLO may make up the hours in a manner determined by mutual agreement of the Parties.

The time spent by the PLO attending court and/or criminal cases arising from and/or out of the PLO's employment as a PLO shall be considered as hours worked under this PLO Agreement.

IX. Work Days

The PLO shall serve during the course of the school year, as determined by the District calendar, on days that students are scheduled to be in attendance. The District acknowledges and agrees that the PLO is first and foremost a member of the Department and is subject to call out on short notice, and may be required, as part of his/her normal duties, to attend mandatory training, appear in conferences and/or court proceedings, and other Department related functions. Such time shall not serve to reduce the compensation paid by the District under this Agreement. The PLO may make up the hours in a manner determined by mutual agreement of the Parties.

X. Work Absences

The PLO will make appropriate arrangements for planned time off, vacations, and holidays in accordance with Department policies and any collective bargaining agreements governing the PLO's employment. The PLO shall notify the District and the Department in the event of unplanned absences such as illness or other unscheduled personal reason for an absence from work.

In the event the PLO must be absent from work, the PLO shall notify both the PLO's Department and District supervisors. The Department agrees to assign another officer to report to the District in the event an officer is needed to conduct an investigation of criminal activity.

XI. Additional Work Hours

The District may request that the PLO work hours outside of the normal work day for special school functions (i.e., football game security, dances, etc.). Such requests shall be allowed upon the mutual agreement of the District and the Department's Police Chief. Such additional work hours shall not cause the PLO to incur overtime. Rather, the PLO shall adjust his/her normal work schedule to accommodate special school functions.

XII. Termination

In addition to termination in writing thirty (30) days prior to expiration of the annual term hereof as provided in Article I, above, this Agreement may be terminated by either party upon thirty (30) days written notice that any party has failed to substantially perform in accordance with the terms and conditions of this Agreement. This Agreement may also be terminated without cause by either party upon ninety (90) days written notice. Termination of this Agreement may only be accomplished as provided herein.

XIII. Addition of PLO, Dismissal of a PLO, and Reassignment

- A. Addition of PLO. Subject to the express written agreement of each Party's authorized representative, an additional PLO may be authorized to provide the services set forth under this Agreement.
- B. Dismissal of PLO. In the event the District has concerns that the PLO is not effectively performing his/her duties and responsibilities, the District Administrator may request that the PLO's assignment be reviewed and shall state the reasons therefore in writing. The District Administrator shall advise the Police Chief of the concerns. The District Administrator and Police Chief shall meet with the PLO in an attempt to resolve any problems that may exist. If the problem concerns cannot be resolved, the PLO shall be removed from the program and a replacement shall be assigned.

Only the Police Chief may dismiss or reassign the PLO based on Department Rules, Regulations, and/or General Orders and when it is in the best interest of the citizens of the City.

- C. Reassignment. In the event of the resignation, dismissal, or reassignment of the PLO, the Police Chief shall provide a temporary replacement for the PLO within thirty (30) calendar days of receiving written notice of such absence, dismissal, resignation, or reassignment. As soon as practicable, a permanent replacement for the PLO position shall be assigned, at the discretion of

the Police Chief.

XIV. Notification

All written notices and correspondence under this Agreement shall be delivered in person or by first class mail as follows:

City of Waupun
Waupun Police Chief
16 E Main Street
Waupun WI 53963

Waupun Area School District
District Administrator
950 Wilcox Street
Waupun WI 53963

XV. Consideration

For and in consideration of the Department providing the PLO Program as described herein, the District agrees to reimburse the Department the agreed cost of the said PLO Program. The City shall invoice the District annually in June and the District shall make payment to the City within 30 days of the receipt of the invoice.

The Parties shall renegotiate the cost of the PLO Program on an annual basis. In any event, the cost of the PLO Program shall be subject to a no less than three per cent (3%) annual increase.

XVI. Equipment

The District shall provide a secure work area, including a computer and telephone in the assigned school, for use by the PLO. The District shall also provide a location for files and records which may be properly locked and secured, and other supplies required in the performance of the PLO's duties. The Department shall provide equipment to the PLO including, but not limited to, vehicle, communications equipment and necessary training.

XVII. Dress Code

The PLO may wear formal business attire or business casual dress in the performance of the duties under this Agreement. The PLO shall wear his/her Department authorized badge and duty weapon(s) in accordance with Department policy. In certain situations for special programs or activities, the PLO may be required to wear, a department issued uniform.

XVIII. Creation of Records

Documentation prepared by the PLO in the course and scope of his/her duties pursuant to this Agreement shall be law enforcement records in accordance with Wis. Stat. § 938.396.

School personnel written communication with the PLO shall be conducted only through the PLO's Department issued e-mail address.

XIX. Access to Education Records

The PLO is hereby individually designated by the District's School Board and assigned to the District, such that he/she has legitimate educational interests, including safety interests, to access pupil records in accordance with Wis. Stat. § 118.125(2)(d). The PLO shall be allowed to inspect and copy

records, including the inspection of video surveillance records maintained by the District to the extent allowed by state and federal law.

The parties agree that, in the event that the District makes any disclosure of pupil records pursuant to this Agreement, such a disclosure will be treated in accordance with Wis. Stats. §§ 118.125 and 938.396, as well as the Family Educational Rights and Privacy Act ("FERPA") and applicable regulations, including, but not limited to, the following criteria:

The disclosure of records is made pursuant to this Agreement.

The disclosure of records is (1) in connection with an emergency when knowledge of the information disclosed is necessary to protect the health and safety of an individual; (2) necessary to effectively serve the pupil in the juvenile justice system, including to provide services to the pupil before adjudication; and/or (3) relate to an ongoing investigation or pending delinquency petition.

All records received will not be disclosed (re-disclosed) to any other person, except as authorized by law.

In the event a public records request is made to the District for records created pursuant to the duties carried out by the PLO, the Police Chief shall be notified of the request and provided the opportunity to review the records subject to disclosure.

This Agreement shall not apply to, nor interfere with, the District's disclosure of directory data/information or other pupil records authorized by state and federal pupil records laws to be disclosed to the Department as a Law Enforcement Agency.

XX. Video Surveillance

- A. The District surveillance cameras are considered a tool to assist the District and the Police Department to protect the health, welfare, and safety of the students and staff.
- B. The District, the SRO and the Police Department shall have access to the District owned surveillance camera system to the extent there is no violation of student privacy rights under state or federal law.
- C. The school administration and the Police Department shall follow the District Policy regarding the District camera system.
- D. SROs and other law enforcement officers may in the course of their duties in the District be wearing and actively using body-worn cameras. The District has not directed the SRO or other law enforcement officers to wear and actively use a body-worn camera. The video or still images from such cameras are law enforcement records that may be subject to release as a public record. In addition, if the video or still image is shared (either through an actual transfer of the record or by a viewing of the record) with the District the image or video recording may be a pupil record.
- E. The District is responsible for the retention and administration of pupil records. The SRO and municipality are responsible for the retention and administration of law enforcement records. The parties to this agreement will discuss the record retention and confidentiality aspects of the video record before a request and transfer of a video record occurs.

XXI. Indemnification

Each party shall be solely responsible and liable for the act(s) and omission(s) of its own entity, officers, employees, officials, agents, representatives and members. Each party shall and hereby does hold harmless, defend, and indemnify each other, including its officers, agents, and employees against all claims, demands, actions and suits (including all attorneys' fees and cost) arising from the indemnitors performance of this Agreement where the loss or claim is attributable to the negligent acts or omissions of that party.

The District and the City mutually covenant and agree that neither party will insure the actions of the other, and each party will assume its own responsibility in connection with any claims made by a third party against the City and/or the District.

All parties to this Agreement are governmental entities entitled to governmental immunity under law, including Wis. Stat. § 893.80. Nothing contained herein shall waive the rights and immunities to which each party may be entitled under law, including all of the immunities, limitations and defenses under Wis. Stat. § 893.80, or any subsequent amendments thereof, any federal law, common law or other applicable laws.

XXII. Insurance

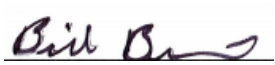
The City shall provide the following insurance and it shall remain in force during this Agreement:

- A. Liability: A general liability policy with a minimum policy of \$ 1,000,000 for any acts or omissions that occur or claims that are made during the term of the Agreement.
- B. Automobile/Collision: The City shall provide full auto coverage for any vehicle operated by the PLO.
- C. Workers Compensation: The City shall provide coverage as required by State Statutes.

XXIII. Miscellaneous

- A. Modification. This document constitutes the full understanding of the parties and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the parties.
- B. Non-Assignment. This Agreement, and each and every covenant herein, shall not be capable of assignment, unless the express written consent of the Board and Mayor is obtained.
- C. Merger. This Agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.
- D. Severability. The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement.

Agreement mutually approved on May 20, 2019.



Waupun School Board Chairman

Waupun, Mayor

Waupun, Police Chief

ATTEST:



Waupun School Board Clerk

ATTEST:

Waupun, City Clerk

THE CITY OF WAUPUN
WAUPUN, WI 53963

ROLE DESCRIPTION

TITLE: Police Liaison Officer

QUALIFICATIONS: The Police Liaison Officer shall meet the qualifications as set forth by the City of Waupun Police Department. This position also requires a person who can and shall effectively communicate and build positive relationships with adults and students.

REPORTS TO: The Police Chief of the Waupun Police Department or designee.

JOB GOALS: The Police Liaison Officer shall:

1. Develop and support a positive working partnership between the Waupun Police Department and Waupun Area School District.
2. Develop and maintain a positive relationship with students.
3. Promote and maintain a positive partnership with other community agencies concerned with child welfare.
4. Provide instruction and support related to youth problems and community services.
5. Develop proactive programs to identify and assist juveniles whose behavior may indicate they are at risk.
6. Ensure that the constitutional rights of all students/citizens are upheld.
7. Impartially enforce the laws of the State of Wisconsin, the ordinances of the City of Waupun, and investigate any acts that are contrary to them.
8. Observe District policies and procedures not in conflict with applicable department policies or local, state and federal statutes.
9. Function as a positive role model to students.

TERMS OF EMPLOYMENT: The Police Liaison shall serve during the course of the school year, determined by the Waupun Area School District calendar, on days the students are scheduled to be in attendance.

EVALUATION: The Police Liaison Officer shall be evaluated by the Police Chief of the City of Waupun Police Department (or his/her designee) after consultation, with the District Administrator of the Waupun Area School District (or his/her designee).



AGENDA SUMMARY SHEET

MEETING DATE:

6/11/19

TITLE:

Approval of Spirit Fields Plat

AGENDA SECTION:

Action

PRESENTER:

Kathy Schlieve

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Safe, Healthy, and Sustainable Community	N/A	

At the Plan Commission meeting on May 29, the commission voted to approve and recommend to the Common Council the final plat of Spirit Fields. This parcel is currently one large parcel that is zoned PCD. The proposed plat divides the land into 9 parcels. Lots 5-9 are request to be R2 zoning and lots 1-4 will remain PCD. See accompanying rezoning ordinance request for this parcel for additional information.

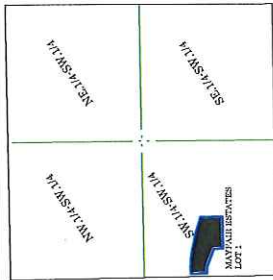
STAFF RECOMENDATION: Approve the final plat as presented

ATTACHMENTS:

Final Plat Spirit Fields

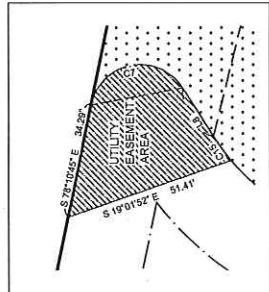
RECOMENDED MOTION:

Motion to approve the final plat for Spirit Fields as presented.



LOCATION MAP
SW 1/4, SECTION 4-13-15

DETAIL A

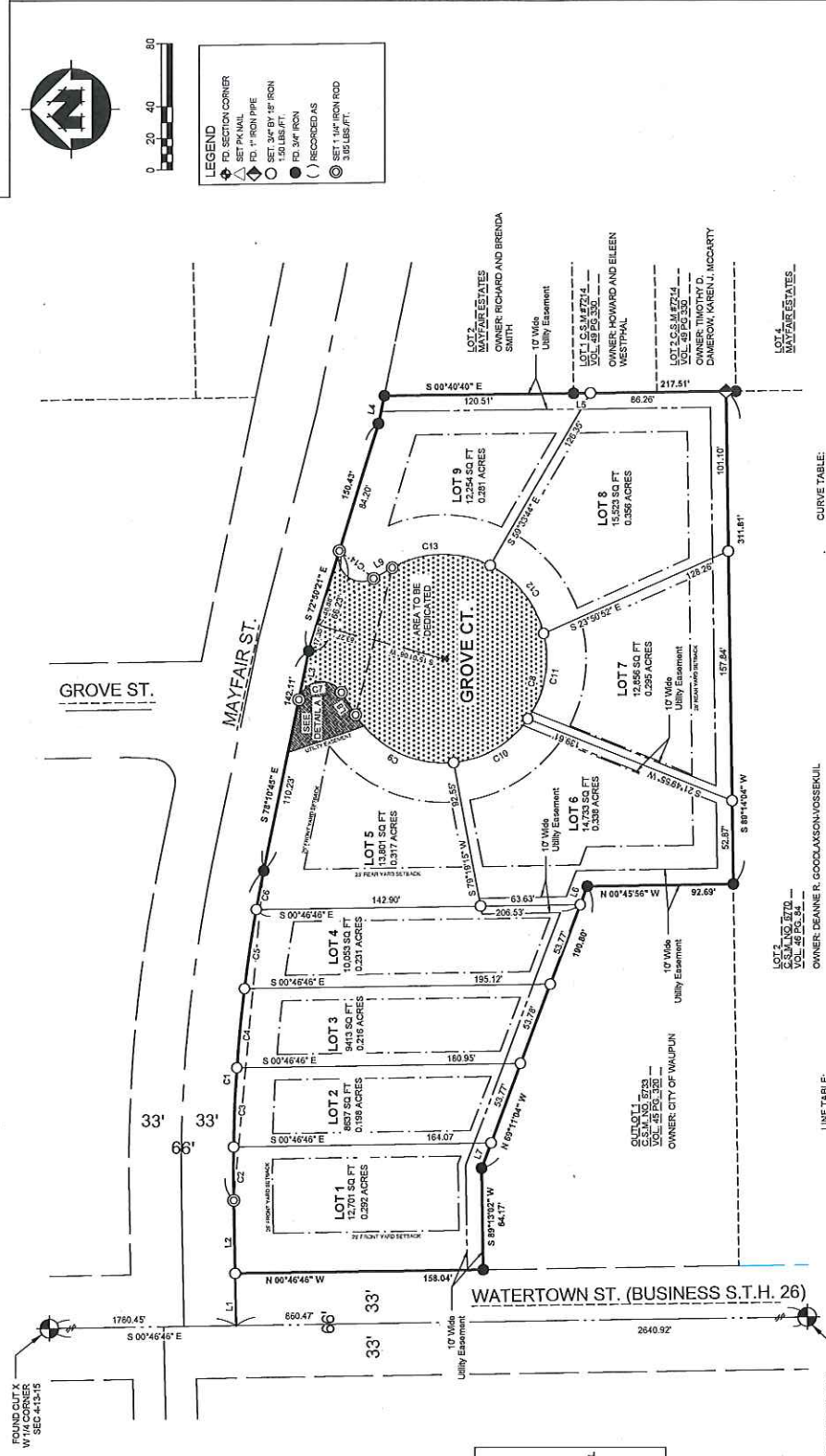


EXISTING ZONING AND SETBACK INFORMATION
LOTS 1-4 ARE ZONED AS PD PLANNED COMMUNITY DEVELOPMENT
SETBACKS:
FRONT YARD 25 FEET
REAR YARD 15 FEET
SIDE YARD 8 FEET
LOTS 5-9 ARE ZONED AS R2 TWO FAMILY RESIDENTIAL DISTRICT
SETBACKS:
FRONT YARD 25 FEET
REAR YARD 25 FEET
SIDE YARD 8 FEET

There are no objections to this plat with respect to Sec. 236.13, 236.14, 236.20 and 236.21(1) and (2), Wis. Stats., as provided by s. 236.12, Wis. Stats.
Certified _____
Department of Administration

SPRIT FIELDS

LANDS BEING LOT 1 OF MAYFAIR ESTATES RECORDED IN THE DODGE COUNTY REGISTER OF DEEDS OFFICE AND BEING PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 4, T.13N., R.15E., CITY OF WAUPUN, DODGE COUNTY, WISCONSIN.



LINE TABLE:

Line	Beginning	Distance
L1	N 89°52'47" E	33.00'
L2	S 00°46'46" E	17.00'
L3	S 78°10'46" E	21.88'
L4	S 78°10'46" E	17.00'
L5	S 00°46'46" E	10.74'
L6	N 89°11'34" W	17.00'
L7	N 89°11'34" W	17.00'
L8	S 00°46'46" E	16.02'
L9	N 27°24'19" W	13.00'

CURVE TABLE:

Curve	Delta Angle	Chord Bearing	Radius	Chord Length	Arc Length	Tangent Bearing
C1	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C2	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C3	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C4	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C5	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C6	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C7	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C8	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C9	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C10	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C11	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C12	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C13	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C14	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E
C15	10°34'42"	S 89°52'47" E	934.00'	33.37'	33.37'	N 89°52'47" E

OWNER: CITY OF WAUPUN
DEVELOPER:
VALIDO HOMES

FINAL PLAT

NO.	DATE	REVISION
1	02/27/2018	RES
2		CHECKED BY: M.L.
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MSA
201 Corporate Drive, Beaver Dam WI 53516
(920) 887-4242

LANDS BEING LOT 1 OF MAYFAIR ESTATES RECORDED IN THE DODGE COUNTY REGISTER OF DEEDS OFFICE AND BEING PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 4, T. 13N., R. 15E., CITY OF WAUPUN, DODGE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

Michael J. Laue, Professional Land Surveyor of the State of Wisconsin do hereby certify that, by order of the City of Waupun (owner), I have made a resurvey of Lot 1 Mayfair Estates as recorded in the Dodge County Register of Deeds Office and being part of the SW 1/4 of the SW 1/4 of Section 4, T. 33N., R. 15E., City of Waupun, Dodge County, Wisconsin. The parcel is more particularly described as follows: Lot 1 of Mayfair Estates recorded in the Dodge County Register of Deeds Office.

Said parcel contains 125,147 sq.ft./2.872 acres more or less, and dedicating for street purposes 15,176 sq.ft./0.348 acres more or less.

Readings referenced to the West line of the SW 1/4 of Section 4-13-15 which bears S.00°46'46"E.

I further certify that this map is a correct representation of all of the exterior boundaries of the land surveyed and the division of that land; that I have compiled with the provisions of Chapter 236 of the Wisconsin State Statutes and the City of Waupun Subdivision Control Ordinance in surveying and mapping the same to the best of my knowledge and belief.

CITY COUNCIL RESOLUTION:

Resolved, that Spirit Fields, in the City of Waupun, Dodge County Wisconsin, City of Waupun, owner, is hereby approved by the City Council.

Julie Nickel, Mayor

hereby certify that the foregoing is a true copy of a resolution duly adopted by the City Council of the City of Waupun, Dodge County, Wisconsin.

on the _____ day of _____, _____.

Anaëlle Hull, City Clerk

- PLAN COMMISSION CERTIFICATE -

STATE OF WISCONSIN)
DODGE COUNTY SS

Approved this _____ day of _____

City of Wauquon Plan Commission

Hella Nikol. Mayor

- OWNER'S CERTIFICATE OF DEDICATION -

As Owner(s), I (we) hereby certify that I (we) caused the land described on this PLAT to be surveyed, mapped and dedicated as represented on this PLAT. I (we) also certify that this PLAT is required by s. 238.10 or s. 238.12 to be submitted to the following for approval or objection:

- (1) Department of Administration - Plat Review
(2) Department of Transportation
(3) City of Waupun, Dodge County, Wisconsin
(4) Dodge County Planning & Development Department

WITNESS the hand and seal of said owners this _____ day of _____, 19____.

OWNER(S) _____
City of Waupun Mayor/ Julie Nickel

City of Waupun Clerk/ Angela Hull

STATE OF WISCONSIN)
DODGE COUNTY) SS

Personally came before me this _____ day of _____, 20____, the above named, to me known to be the person(s) who executed the foregoing instrument and acknowledge the same.

My commission expires by: _____

- CERTIFICATE OF TREASURERS -

STATE OF WISCONSIN)
DODGE COUNTY) SS

We, _____, duly appointed, qualified and acting City Treasurer of the City of Waupun, and _____, the duly elected, qualified and acting Treasurer of County of Dodge, do hereby certify that in accordance with the records in our respective offices there are no unpaid taxes, unpaid special assessments, or undetermined tax sales as of _____, on any of the land included in this plat.

 Date

 City Treasurer

Date	Calculus Transcripts

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stat., as provided by s. 236.12, Wis. Stat.

Certified _____ 20____

Deputy Clerk of Court

— ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED —

MSA

201 Corporate Drive, Beaver Dam WI 53916
 (920) 887-4242

OWNER: CITY OF WAUPUN
DEVELOPER:
VALIDO HOMES

FINAL PLAT

JOE NUMBER 21214	SCALE AS SHOWN	NO. DATE	REGION	BY
DATE 12/27/2015	DRAWN BY	DEI		
CHECKED BY	MLZ			

SUMMARY SHEET

AGENDA

MEETING DATE: 6/11/19 **TITLE:** Award Energy Savings Performance Contract to Qualified Contractor (*Recommendation from Board of Public Works 6-11-19*)

AGENDA SECTION: BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

PRESENTER: Jeff Daane, Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED (<i>if applicable</i>)	FISCAL IMPACT	Cost Neutral
Energy Efficient Community – Reduce Use of Electricity by 5% by 2021	Energy savings achieved will pay for improvements over a period of time not to exceed 5.5 years	

ISSUE SUMMARY:

On December 11, 2018, the City of Waupun adopted Resolution No. 12-11-18-01 Implementing Municipal-Wide Energy Management Policy. The resolution stated the City is committed to being an environmentally responsible community dedicated to improving global and local quality of life through active environmental stewardship and it set a goal of reducing electricity usage in municipal building facilities by 5% from levels measured in 2019 within three years of adoption. To help attain this goal, the City determined

To attain this goal, staff began with an evaluation of lighting electrical costs at municipal facilities. We had a couple companies come in and give us energy savings information if we converted our lighting from fluorescent lighting to LED. We issued an Request For Proposal (RFP) for an energy savings performance contract for lighting upgrades at the City Hall, Community Center, Public Library and Safety Buildings. Three competitive proposals were received for the project.

Staff reviewed the submitted proposals and determined Faith Technologies overall to be the vendor that best meets the selection criteria. Faith Technologies proposal was the lowest cost proposal of \$105,585 with a projected payback of 4.97 years.

Through the performance contract, the energy lighting improvements made will conserve energy and pay for these improvements over time through the energy savings achieved.

STAFF RECOMMENDATION:

Approve Faith Technologies proposal and enter into a performance contract to make energy conservation lighting improvements.

ATTACHMENTS

RECOMMENDED MOTION:

Motion to approve Faith Technologies proposal and to enter into an energy savings performance contract for lighting improvements in amount not to exceed \$110,000 with a payback of less than 5.5 years.

Lighting Energy Efficiency Upgrades
Proposal Results
6/3/2019

Lamp & Ballast at Library and Community Center	City Hall	Safety Building	Library	Community Center	Total
Faith Technologies	\$6,004.00	\$20,727.00	\$30,947.00	\$19,791.00	\$77,469.00
Staples Energy	\$9,412.00	\$30,129.55	\$46,153.95	\$18,738.50	\$104,434.00
C Braaksma Electric Inc	\$11,211.00	\$39,720.60	\$63,822.35	\$29,086.50	\$143,840.45

Fixtures at Library and Community Center	City Hall	Safety Building	Library	Community Center	Total
Faith Technologies	\$6,004.00	\$20,727.00	\$52,415.00	\$26,439.00	\$105,585.00
Staples Energy	\$9,412.00	\$30,129.55	\$56,945.95	\$47,530.50	\$144,018.00
C Braaksma Electric Inc	\$11,211.00	\$39,720.60	\$80,903.85	\$62,580.50	\$194,415.95

Energy Use and Cost History - Waupun Utilities

January 2018 to December 2018

Total Energy	924,399 kWh
5% Reduction Goal	46,220 kWh
Lighting Project Savings Estimate	150,826 kWh

Customer: CITY OF WAUPUN
Account No: 18066160
Location: 201 E MAIN ST - City Hall

2018

Year	Month	Retail rate code	Bill Days	On-Peak Energy (kWh)	Off-Peak Energy (kWh)	Total (kWh)	On-Peak Demand (kW)	Off-Peak Demand (kW)	Billed Demand (kW)	Total Cost (\$)	Average Cost (\$/kWh)
2018	January	Gs1	32	2,586	2,417	5,003	16.8	14.7	16.8	\$534.99	\$0.1069
2018	February	Gs1	27	2,554	2,146	4,700	17.8	15.0	17.8	\$508.46	\$0.1082
2018	March	Gs1	31	2,420	2,242	4,662	16.5	16.0	16.5	\$515.54	\$0.1106
2018	April	Gs1	31	2,440	2,472	4,912	20.4	17.6	20.4	\$503.47	\$0.1025
2018	May	Gs1	31	3,252	2,657	5,909	27.8	21.9	27.8	\$646.39	\$0.1094
2018	June	Gs1	30	3,591	2,194	5,785	25.3	24.0	25.3	\$684.97	\$0.1184
2018	July	Gs1	31	4,738	2,663	7,401	25.1	23.4	25.1	\$890.95	\$0.1204
2018	August	Gs1	31	4,834	2,694	7,528	32.7	26.3	32.7	\$889.64	\$0.1182
2018	September	Gs1	30	3,225	2,578	5,803	26.1	21.7	26.1	\$661.71	\$0.1140
2018	October	Gs1	31	2,694	2,325	5,019	24.5	14.4	24.5	\$523.46	\$0.1043
2018	November	Gs1	30	2,774	2,659	5,433	24.9	17.8	24.9	\$579.34	\$0.1066
2018	December	Gs1	31	2,165	2,683	4,848	18.1	13.7	18.1	\$517.89	\$0.1068
Total				37,273	29,730	67,003	276.0	226.5	276.0	\$7,456.81	
Minimum				2,165	2,146	4,662	16.5	13.7	16.5	\$503.47	\$0.1025
Maximum				4,834	2,694	7,528	32.7	26.3	32.7	\$890.95	\$0.1204
Average				3,106	2,478	5,584	23.0	18.9	23.0	\$621.40	\$0.1113

Customer: CITY OF WAUPUN
Account No: 16090860
Location: 506 E SPRING ST-COMFORT ST

2018

Year	Month	Retail rate code	Bill Days	On-Peak Energy (kWh)	Off-Peak Energy (kWh)	Total (kWh)	On-Peak Demand (kW)	Off-Peak Demand (kW)	Billed Demand (kW)	Total Cost (\$)	Average Cost (\$/kWh)
2018	January	Gs1	31	364	1,233	1,597	9.1	11.6	30.9	\$1,002.74	\$0.6279
2018	February	Gs1	28	254	913	1,167	10.2	9.2	26.7	\$853.62	\$0.7315
2018	March	Gs1	31	226	860	1,086	15.8	16.4	29.1	\$750.87	\$0.6914
2018	April	Gs1	31	143	392	535	5.2	6.2	30.4	\$500.30	\$0.9351
2018	May	Gs1	31	127	313	440	3.0	2.6	17.1	\$334.07	\$0.7593
2018	June	Gs1	30	155	329	484	3.5	3.7	13.4	\$354.08	\$0.7316
2018	July	Gs1	31	1,258	1,778	3,036	4.3	4.6	14.3	\$406.40	\$0.1339
2018	August	Gs1	31	2,334	2,664	4,998	7.9	9.0	25.6	\$614.49	\$0.1229
2018	September	Gs1	30	1,349	1,895	3,244	3.2		18.0	\$401.28	\$0.1237
2018	October	Gs1	31	2,378	3,530	5,908	2.8	7.5	24.3	\$608.58	\$0.1030
2018	November	Gs1	30	3,052	4,633	7,685	8.6	8.8	24.6	\$795.91	\$0.1036
2018	December	Gs1	31	3,675	6,023	9,698	9.5	11.3	30.6	\$974.84	\$0.1005
Total				15,315	24,563	39,878	83.1	90.9	285.0	\$7,597.18	
Minimum				127	313	440	2.8	2.6	13.4	\$334.07	\$0.1005
Maximum				3,675	6,023	9,698	15.8	16.4	30.9	\$1,002.74	\$0.9351
Average				1,276	2,047	3,323	6.9	8.3	23.8	\$633.10	\$0.1905

Customer: CITY OF WAUPUN
Account No: 16090880

Location: 510 E SPRING ST-HOCKEY RNK

2018

Year	Month	Retail rate code	Bill Days	On-Peak Energy (kWh)	Off-Peak Energy (kWh)	Total (kWh)	On-Peak Demand (kW)	Off-Peak Demand (kW)	Billed Demand (kW)	Total Cost (\$)	Average Cost (\$/kWh)
2018	January	Cp1	31	11,693	23,896	35,589	125.5	138.5	125.5	\$3,316.65	\$0.0932
2018	February	Cp1	27	10,476	21,114	31,590	120.1	124.4	120.1	\$3,064.83	\$0.0970
2018	March	Cp1	31	11,460	21,927	33,387	115.9	133.1	115.9	\$3,211.78	\$0.0962
2018	April	Cp1	31	3,431	7,142	10,573	101.2	136.6	101.2	\$1,459.29	\$0.1380
2018	May	Cp1	31	423	533	956	4.9	5.9	4.9	\$385.75	\$0.4035
2018	June	Cp1	30	123	231	354	1.0	1.1	1.0	\$317.37	\$0.8965
2018	July	Cp1	31	144	277	421	20.5	1.0	20.5	\$340.54	\$0.8089
2018	August	Cp1	31	190	282	472	20.9	4.1	20.9	\$346.37	\$0.7338
2018	September	Cp1	30	8,836	18,053	26,889	136.1	150.8	136.1	\$3,156.67	\$0.1174
2018	October	Cp1	31	14,436	25,697	40,133	134.3	146.0	134.3	\$3,570.49	\$0.0890
2018	November	Cp1	30	11,465	24,210	35,675	119.5	136.9	119.5	\$3,288.43	\$0.0922
2018	December	Cp1	30	11,521	26,264	37,785	139.9	137.8	139.9	\$3,519.50	\$0.0931
Total				84,198	169,626	253,824	1,039.8	1,116.2	1,039.8	\$25,977.67	
Minimum				123	231	354	1.0	1.0	1.0	\$317.37	\$0.0890
Maximum				14,436	26,264	40,133	139.9	150.8	139.9	\$3,570.49	\$0.8965
Average				7,017	14,136	21,152	86.7	93.0	86.7	\$2,164.81	\$0.1023

Customer: CITY OF WAUPUN

Account No: 18062180

Location: 16 E MAIN ST - Public Safety

2018

Year	Month	Retail rate code	Bill Days	On-Peak Energy (kWh)	Off-Peak Energy (kWh)	Total (kWh)	On-Peak Demand (kW)	Off-Peak Demand (kW)	Billed Demand (kW)	Total Cost (\$)	Average Cost (\$/kWh)
2018	January	Cp1	31	5,379	9,720	15,099	32.4	27.7	32.4	\$1,232.82	\$0.0816
2018	February	Cp1	29	5,150	8,843	13,993	35.1	29.0	35.1	\$1,203.45	\$0.0860
2018	March	Cp1	30	4,995	9,464	14,459	29.0	28.2	29.0	\$1,202.10	\$0.0831
2018	April	Cp1	31	4,593	8,772	13,365	28.9	29.3	28.9	\$1,042.10	\$0.0780
2018	May	Cp1	31	5,416	9,543	14,959	33.3	26.6	33.3	\$1,299.00	\$0.0868
2018	June	Cp1	29	5,260	9,654	14,914	33.0	33.9	33.0	\$1,417.24	\$0.0950
2018	July	Cp1	31	6,371	11,367	17,738	40.3	31.5	40.3	\$1,757.87	\$0.0991
2018	August	Cp1	31	6,725	11,045	17,770	36.6	41.3	36.6	\$1,702.77	\$0.0958
2018	September	Cp1	30	5,097	10,405	15,502	38.1	28.4	38.1	\$1,432.75	\$0.0924
2018	October	Cp1	31	5,383	9,056	14,439	33.6	26.5	33.6	\$1,181.31	\$0.0818
2018	November	Cp1	30	5,223	9,295	14,518	31.5	30.7	31.5	\$1,209.71	\$0.0833
2018	December	Cp1	31	4,804	9,410	14,214	29.5	26.2	29.5	\$1,151.15	\$0.0810
Total				64,396	116,574	180,970	401.3	359.3	401.3	\$15,832.27	
Minimum				4,593	8,772	13,365	28.9	26.2	28.9	\$1,042.10	\$0.0780
Maximum				6,725	11,367	17,770	40.3	41.3	40.3	\$1,757.87	\$0.0991
Average				5,366	9,715	15,081	33.4	29.9	33.4	\$1,319.36	\$0.0875

Customer: CITY OF WAUPUN

Account No: 20080210

Location: 123 S FOREST ST - Library

2018

Year	Month	Retail rate code	Bill Days	On-Peak Energy (kWh)	Off-Peak Energy (kWh)	Total (kWh)	On-Peak Demand (kW)	Off-Peak Demand (kW)	Billed Demand (kW)	Total Cost (\$)	Average Cost (\$/kWh)
2018	January	Cp1	31	11,191	7,582	18,773	54.2	53.3	54.2	\$1,846.44	\$0.0984
2018	February	Cp1	27	10,192	6,738	16,930	52.3	47.4	52.3	\$1,726.25	\$0.1020
2018	March	Cp1	31	10,581	6,959	17,540	51.0	49.8	51.0	\$1,793.31	\$0.1022
2018	April	Cp1	31	10,746	6,307	17,053	64.9	49.8	64.9	\$1,766.13	\$0.1036
2018	May	Cp1	31	14,132	7,218	21,350	81.0	64.1	81.0	\$2,359.83	\$0.1105
2018	June	Cp1	30	14,304	8,474	22,778	84.3	80.2	84.3	\$2,663.96	\$0.1170
2018	July	Cp1	31	15,443	8,944	24,387	88.6	74.4	88.6	\$2,937.64	\$0.1205
2018	August	Cp1	31	15,357	8,012	23,369	83.8	73.7	83.8	\$2,781.16	\$0.1190
2018	September	Cp1	30	11,605	7,179	18,784	78.0	68.9	78.0	\$2,228.76	\$0.1187
2018	October	Cp1	31	11,692	5,984	17,676	68.9	48.8	68.9	\$1,889.27	\$0.1069
2018	November	Cp1	30	10,027	7,008	17,035	51.6	50.6	51.6	\$1,730.44	\$0.1016

2018	December	Cp1	30	8,967	7,933	16,900	53.4	51.6	53.4	\$1,693.42	\$0.1002
Total				144,237	88,338	232,575	812.0	712.6	812.0	\$25,416.61	
Minimum				8,967	5,984	16,900	51.0	47.4	51.0	\$1,693.42	\$0.0984
Maximum				15,443	8,944	24,387	88.6	80.2	88.6	\$2,937.64	\$0.1205
Average				12,020	7,362	19,381	67.7	59.4	67.7	\$2,118.05	\$0.1093

Customer: CITY OF WAUPUN

Account No: 20086460

Location: 22 S MADISON ST MUSEUM

2018

Year	Month	Retail rate code	Bill Days	On-Peak Energy (kWh)	Off-Peak Energy (kWh)	Total (kWh)	On-Peak Demand (kW)	Off-Peak Demand (kW)	Billed Demand (kW)	Total Cost (\$)	Average Cost (\$/kWh)
2018	January	Gs1	32	103	281	384	1.6	4.5	1.6	\$53.66	\$0.1397
2018	February	Gs1	27	93	256	349	1.5	4.1	1.5	\$50.41	\$0.1444
2018	March	Gs1	31	101	273	374	2.8	3.9	2.8	\$53.69	\$0.1436
2018	April	Gs1	31	102	251	353	3.9	4.4	3.9	\$49.02	\$0.1389
2018	May	Gs2	31	97	242	339	1.9	5.0	1.9	\$46.42	\$0.1369
2018	June	Gs2	30	452	597	1,049	7.9	8.7	7.9	\$137.39	\$0.1310
2018	July	Gs2	31	757	954	1,711	7.6	8.4	7.6	\$222.60	\$0.1301
2018	August	Gs2	31	552	662	1,214	4.7	8.0	4.7	\$162.84	\$0.1341
2018	September	Gs2	30	267	441	708	5.0	11.6	5.0	\$90.71	\$0.1281
2018	October	Gs2	31	120	269	389	3.9	4.6	3.9	\$49.29	\$0.1267
2018	November	Gs2	30	84	224	308	1.2	3.5	1.2	\$41.96	\$0.1362
2018	December	Gs2	31	80	253	333	3.5	4.5	3.5	\$42.14	\$0.1265
Total				2,808	4,703	7,511	45.5	71.2	45.5	\$1,000.13	
Minimum				80	224	308	1.2	3.5	1.2	\$41.96	\$0.1265
Maximum				757	954	1,711	7.9	11.6	7.9	\$222.60	\$0.1444
Average				234	392	626	3.8	5.9	3.8	\$83.34	\$0.1332

Customer: CITY OF WAUPUN

Account No: 16092805

Location: 903 N MADISON ST - GARAGE

2018

Year	Month	Retail rate code	Bill Days	On-Peak Energy (kWh)	Off-Peak Energy (kWh)	Total (kWh)	On-Peak Demand (kW)	Off-Peak Demand (kW)	Billed Demand (kW)	Total Cost (\$)	Average Cost (\$/kWh)
2018	January	Gs1	31	4,817	4,030	8,847	43.0	40.2	43.0	\$873.72	\$0.0988
2018	February	Gs1	29	4,789	3,489	8,278	42.7	39.5	42.7	\$823.56	\$0.0995
2018	March	Gs1	30	4,762	3,589	8,351	47.2	39.0	47.2	\$848.91	\$0.1017
2018	April	Gs1	31	3,883	3,316	7,199	41.2	38.2	41.2	\$686.22	\$0.0953
2018	May	Gs1	31	3,728	2,516	6,244	37.0	36.9	37.0	\$656.05	\$0.1051
2018	June	Gs1	30	3,951	2,780	6,731	38.2	37.1	38.2	\$761.48	\$0.1131
2018	July	Gs1	31	4,301	3,194	7,495	34.8	35.8	34.8	\$876.23	\$0.1169
2018	August	Gs1	31	4,558	2,956	7,514	40.6	36.2	40.6	\$863.24	\$0.1149
2018	September	Gs1	30	3,035	2,842	5,877	31.5	32.4	31.5	\$645.42	\$0.1098
2018	October	Gs1	31	3,821	2,924	6,745	41.9	36.5	41.9	\$659.16	\$0.0977
2018	November	Gs1	30	3,737	3,724	7,461	45.6	37.8	45.6	\$748.69	\$0.1003
2018	December	Gs1	31	4,262	4,698	8,960	40.3	41.8	40.3	\$879.84	\$0.0982
Total				49,644	40,058	89,702	484.0	451.4	484.0	\$9,322.52	
Minimum				3,035	2,516	5,877	31.5	32.4	31.5	\$645.42	\$0.0953
Maximum				4,817	4,698	8,960	47.2	41.8	47.2	\$879.84	\$0.1169
Average				4,137	3,338	7,475	40.3	37.6	40.3	\$776.88	\$0.1039

Customer: CITY OF WAUPUN

Account No: 18065660

Location: 301 E MAIN ST - SENIOR CENTER

2018

Year	Month	Retail rate code	Bill Days	On-Peak Energy (kWh)	Off-Peak Energy (kWh)	Total (kWh)	On-Peak Demand (kW)	Off-Peak Demand (kW)	Billed Demand (kW)	Total Cost (\$)	Average Cost (\$/kWh)
2018	January	Gs1	31	2,530	4,407	6,937	17.6	17.5	17.6	\$680.52	\$0.0981
2018	February	Gs1	28	2,258	3,951	6,209	16.9	16.3	16.9	\$614.57	\$0.0990

2018	March	Gs1	31	2,000	3,378	5,378	17.7	16.4	17.7	\$547.95	\$0.1019
2018	April	Gs1	31	1,859	2,944	4,803	16.4	18.1	16.4	\$458.31	\$0.0954
2018	May	Gs1	31	1,247	1,271	2,518	14.5	11.1	14.5	\$275.96	\$0.1096
2018	June	Gs1	30	1,268	901	2,169	12.6	11.6	12.6	\$260.09	\$0.1199
2018	July	Gs1	31	1,414	999	2,413	13.7	11.1	13.7	\$296.76	\$0.1230
2018	August	Gs1	31	1,424	881	2,305	13.3	10.7	13.3	\$280.15	\$0.1215
2018	September	Gs1	30	1,031	926	1,957	11.9	12.9	11.9	\$229.23	\$0.1171
2018	October	Gs1	31	1,605	2,345	3,950	19.6	22.6	19.6	\$389.87	\$0.0987
2018	November	Gs1	30	2,492	4,196	6,688	17.1	18.2	17.1	\$661.80	\$0.0990
2018	December	Gs1	31	2,517	5,092	7,609	18.5	19.3	18.5	\$739.89	\$0.0972
Total				21,645	31,291	52,936	189.8	185.8	189.8	\$5,435.10	
Minimum				1,031	881	1,957	11.9	10.7	11.9	\$229.23	\$0.0954
Maximum				2,530	5,092	7,609	19.6	22.6	19.6	\$739.89	\$0.1230
Average				1,804	2,608	4,411	15.8	15.5	15.8	\$452.93	\$0.1027

AGENDA SUMMARY SHEET

MEETING DATE: 6/11/19

TITLE: Appointment of Facilities Advisory Committee Member

AGENDA SECTION: MAYORAL
CORRESPONDENCE/PRESENTATIONS

PRESENTER: Mayor Julie Nickel

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

ISSUE SUMMARY:

Appointment to the Facilities Advisory Committee due to resignation of Barbara Schroeder

STAFF RECOMMENDATION:

Accept Joan Myer

ATTACHMENTS:

None

RECOMMENDED MOTION:

Motion to accept the Mayoral Appointment of Joan Myer to the Facilities Advisory Committee