



**A G E N D A**  
**CITY OF WAUPUN ZONING BOARD OF APPEALS**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Wednesday, May 20, 2020 at 4:30 PM**

**VIDEO CONFERENCE AND TELECONFERENCE**

The Waupun Zoning Board of Appeals will meet virtually at 4:30 pm on May 20, 2020, via Zoom. The public may access the conference meeting online or by phone. Instructions to join the meeting are provided below:

**1. Join Zoom Meeting**

<https://us02web.zoom.us/j/83634477750?pwd=NUdrSUpuSEFnSIB0VnNldjdCcHNzZz09>

Meeting ID: 836 3447 7750

Password: 489102

**2. By Phone:**

+1 312 626 6799 US (Chicago)

**CALL TO ORDER**

**ROLL CALL**

**PERSONS WISHING TO ADDRESS THE ZONING BOARD OF APPEAL**--State name, address, and subject of comments. (2 Minutes)

*No Public Participation after this point.*

**FUTURE MEETINGS AND GATHERING INVOLVING THE ZONING BOARD OF APPEAL**

**CONSIDERATION - ACTION**

1. Recognition of Mayoral Appointment of Council Members and Citizens to the Zoning Board.

**Zoning Board of Appeal – 3 Yr. Terms**

(The Board of Zoning Appeals shall consist of 5 members and an alternate. The alternate shall act with full power when a member of the Board is absent or refuses to vote because of interest. Simultaneous membership on the Board of Zoning Appeals and Plan Commission is permissible.) The Mayor appoints the Chairperson.

Citizen	4-30-22	Mark Nickel
Citizen	4-30-23	<b>Derek Minnema</b>
Citizen	4-30-21	Frank Mesa, Chairman ( <i>Mayor appoints Chairman</i> )
Citizen Alternate	4-30-21	Dylan Weber
Citizen	4-30-23	Patricia Beyer
Council Member		Pete Kaczmariski
Public Works Dir., Ex Officio		
Utility Manager, Ex Officio		

2. Selection of the Day of Month and Time of the Zoning Board Meetings

3. Approve minutes of the August 19, 2019 Zoning Board Meeting.

4. Variance request of Insight FS, a division of GROWMARK Inc., at 1208 W Brown St. to construct a structure over 65 feet tall. Municipal Code Section 16.02(c)(iii) states "Not to exceed a maximum building height of 65 feet". The proposed structure will be 133'.

## **ADJOURNMENT**

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*



**MINUTES**  
**CITY OF WAUPUN ZONING BOARD OF APPEALS**  
**Waupun City Hall – 201 E. Main Street, Waupun WI**  
**Monday, August 19, 2019 at 4:00 PM**

**CALL TO ORDER**

Chairman Mesa called The Zoning Board of Appeals meeting at 4:04 p.m.

**ROLL CALL**

Members present: Walters, Chairman Mesa, Kaczmarski, and Nickel.

Absent: Dobbratz and Weber

Also in attendance were Susan Leahy, Zoning Administrator and Melissa, Signarama

**PERSONS WISHING TO ADDRESS THE ZONING BOARD OF APPEAL**--*State name, address, and subject of comments. (2 Minutes)*

No persons appeared.

**CONSIDERATION - ACTION**

1. Approve minutes of the July 8, 2019 meeting. Motion by Nickel, second by Walters to approve the July 8, 2019 meeting minutes of the Zoning Board of Appeals. Motion carried unanimously.
2. Public Hearing –Mesa read request to Discuss/Approve Variance request of Signarama, representing the Waupun School District, to install signage that will exceed the allowable square footage, height and length per Section 16.11(4) Type 1.
  - Melissa is asking that a sign be installed on the gymnasium portion of Meadow View School. Sign not illuminated.
  - Walters asked if the sign will be located as shown on the drawing. Melissa verified that yes that will be the location.
  - Mesa made a motion to approve the signage as submitted, Kaczmarski seconded motion.
    - 4 Ayes, 0 Nays. Motion carried unanimously.
3. Mesa asked if there was any new business. None

**ADJOURNMENT**

Motion by Kaczmarski, seconded by Nickel to adjourn the meeting. Motion carried, meeting adjourned at 4:09 pm.

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## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that at a meeting of the Zoning Board of Appeals of the City of Waupun, will be held on May 20, 2020 at 4:30 pm to consider the application for a Variance Request of:

1. Insight FS, a division of GROWMARK, Inc. at 1208 W Brown St. to construct a structure over 65 feet tall. Municipal Code Section 16.05(2)(c)(iii) states “Not exceed a maximum building height of 65 feet”. The proposed structure will be 133’.

The meeting will be conducted via zoom.

To join the Zoom Meeting:

<https://us02web.zoom.us/j/83634477750?pwd=NUdrSUpuSEFnSIB0VnNldjdCcHNzZz09>

Meeting ID: 836 3447 7750

Password: 489102

Phone: +1 312 626 6799 US (Chicago)

Dated this May 8, 2020

Susan Leahy  
Zoning Administrator  
City of Waupun

(PUBLISH, **May 13, 2020**)

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Fee: \$150.00 Paid: \$150.00 Date: 4-29-20



## CITY OF WAUPUN

201 E. Main Street

WAUPUN, WISCONSIN 53963

# VARIANCE APPLICATION

From: Insight FS, a division of GROWMARK, Inc.

(business name or individual)

Property Description and address:

W7197 Hwy 49 West, Waupun, WI 53963

Variance Requested:

Height variance to 133'

Zoning Ordinance Section Involved:

16.05 (2) (c) (iii)

M-2 maximum height 65 ft.

Date presented to Zoning Board of Appeals:

VARIANCE:

☐

Granted

☐

Denied

Comments:

Signature of Applicant (s):

815-258-5053

Waupun site plan review:

Insight FS, a division of GROWMARK, Inc. requests a height variance in order to construct two new grain storage bins in the Southwest portion of our property. Equipment will include a 90' diameter storage bin and an 18' diameter overhead surge bin to be placed directly over receiving pit. The overhead surge bin height falls below 65' but drawings are included. A metal clad shed will be constructed around receiving pit per agreement. Necessary drawings showing height of individual equipment and an overhead view of the property showing proposed construction location is included.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Tesdal", with a stylized, cursive script.

Todd Tesdal

Grain Dept. Manager

Insight FS



W Main St

49

Insight FS Waupun

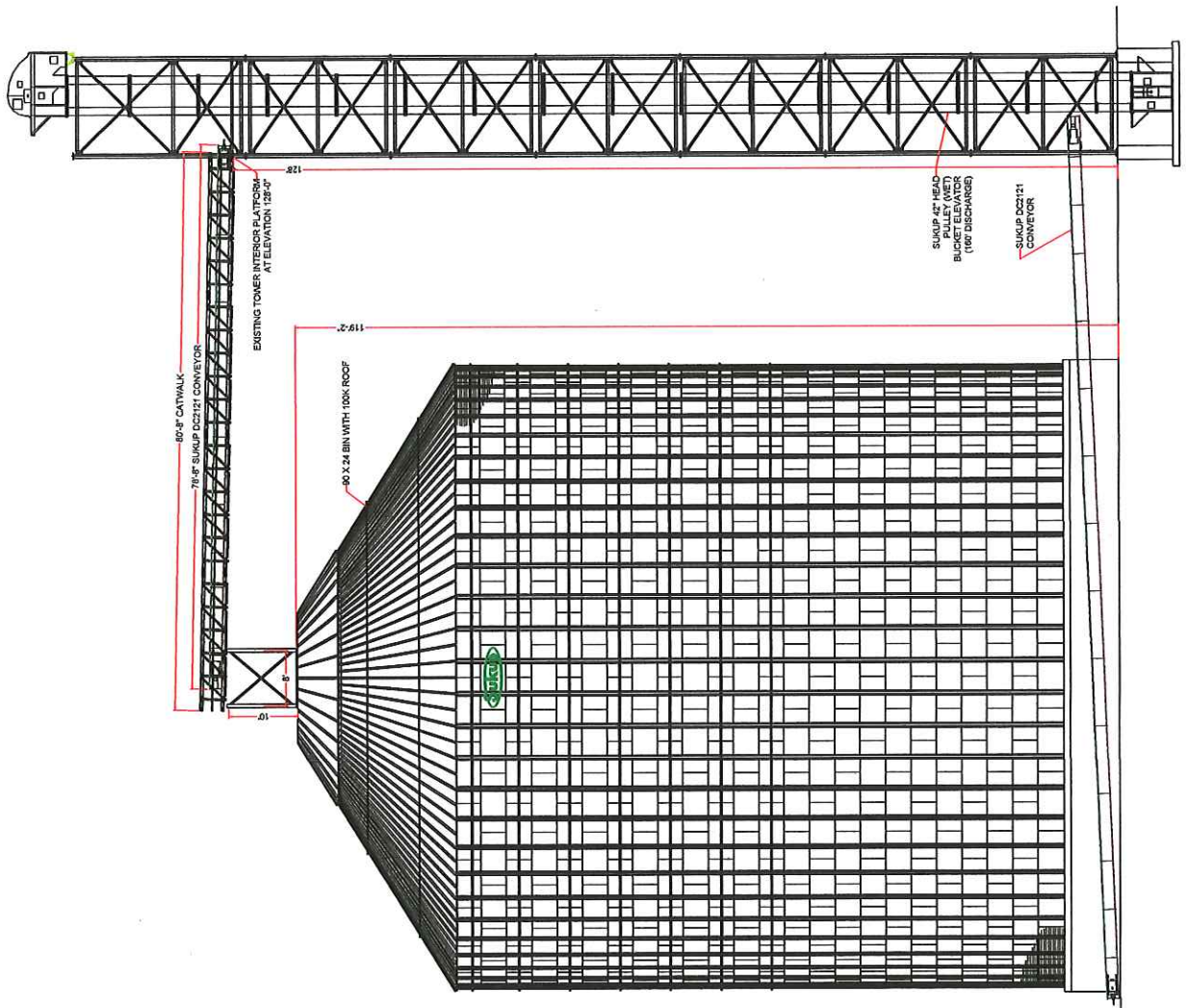
County Park Rd

proposed  
90' BIN  
515,000  
BIN

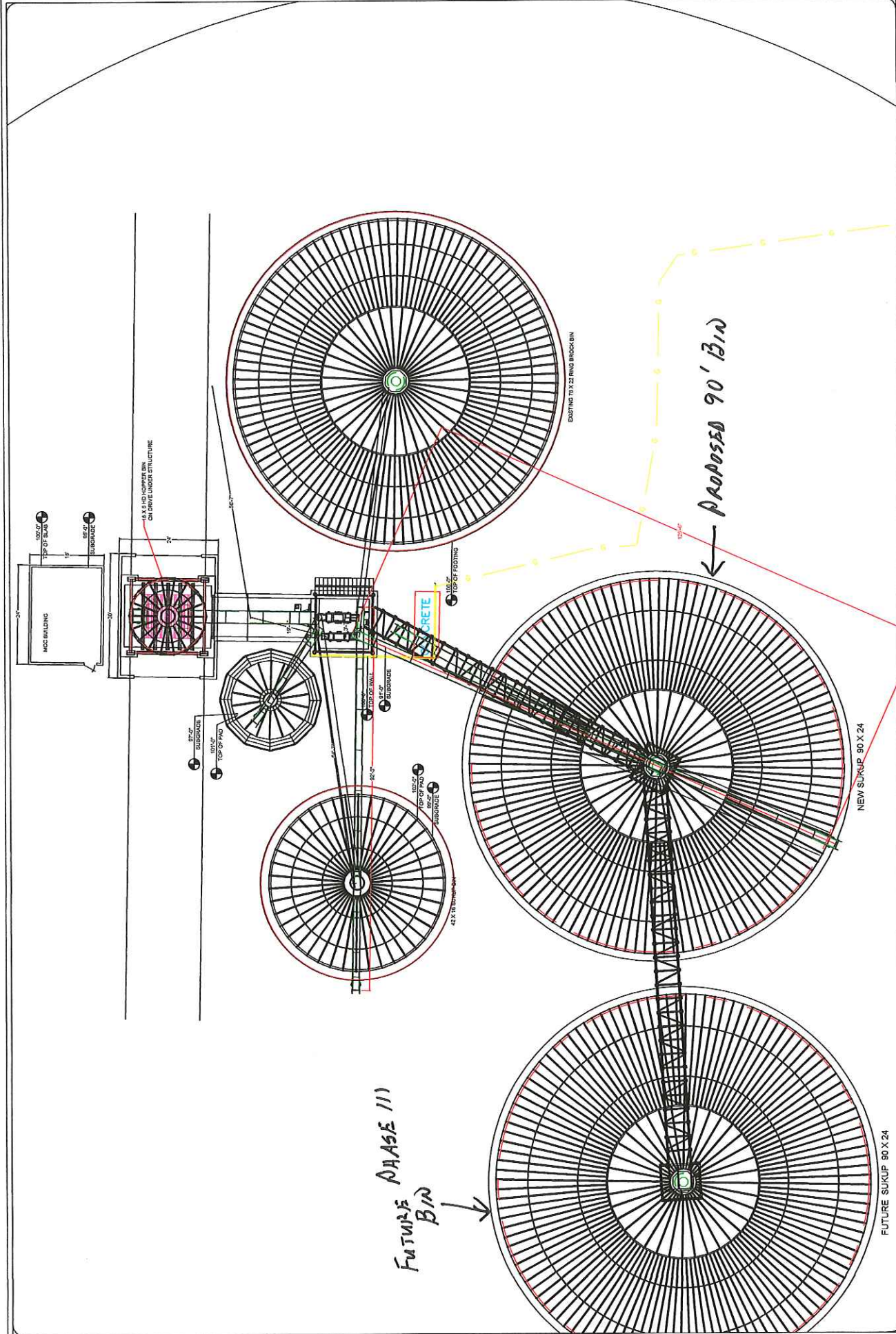




JOB NAME: INSIGHT FS - WAUPUN, WI  
JOB NUMBER: GRBT643  
JOB CONTACT: \*\*\*\*\*  
JOB ADDRESS: W7197 HIGHWAY 49-WEST WAUPUN, WI 53963  
SALES CONTACT: BRYCE TYLER (608) 289-9625  
TITLE: NEW 90 X 24 BIN ELEVATION  
DRAWN BY: AL  
DATE: 6/20/2019  
SCALE: NTS  
REVISED: 4/28/2020 AL









REVISID: 4/28/2020 AL  
SCALE: NTS  
DATE: 6/20/2019  
DRAWN BY: AL  
TITLE: DRIVE UNDER HOPPER BIN

JOB NAME: INSIGHT FS - WAUPUN, WI  
JOB NUMBER: GRBT643  
JOB CONTACT: \*\*\*\*\*  
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