

A G E N D A CITY OF WAUPUN LIBRARY BOARD Waupun Public Library – 123 S. Forest Street, Waupun WI Wednesday, August 20, 2025 at 4:30 PM

VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE

Join Virtually: https://us02web.zoom.us/j/83697391179

Join Teleconference: 1 312 626 6799 Meeting ID: 836 9739 1179

CALL TO ORDER

ROLL CALL

MINUTES FROM PREVIOUS MEETINGS

1. June minutes

PERSONS WISHING TO ADDRESS THE LIBRARY BOARD

No Public Participation after this point.

MONTHLY STATISTICS

2. July statistics

BUDGET SUMMARY

3. July Budget report

CONSIDERATION OF BILLS FOR PAYMENT

4. July Bills

August bills

COMMITTEE REPORTS

6. Budget Committee

LIBRARIAN'S REPORT

7. Librarians report

OLD BUSINESS

NEW BUSINESS

- 8. Appendix E draft
- 9. Collection Development Policy
- 10. 2026 budget recommendation

FUTURE MEETINGS AND GATHERING INVOLVING THE LIBRARY BOARD

11. Tentative next meeting: Wednesday, September 17, 2025 at 4:30 p.m.

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

Minutes of the Waupun Public Library Board Meeting Wednesday, June 18, 2025

The Waupun Public Library Board was called to order by Dr. Bev Martens, President, at 4:30 p.m. on Wednesday, June 18, 2025. Present were DeJaeger, Gehl, Hintze, Homan, Martens, Mielke, Svec, Jaeger, and Garcia. Beer was absent.

Minutes from Previous Meetings

Motion by Svec, second Hintze, to accept the May minutes as presented. Motion carried.

Persons Wishing to Address the Library Board

- 1. Jess Kiehl: Provided an analysis of typical use by children 12 and under at the Waupun Public Library.
- 2. Sandy Oestreich: Spoke about her love of the library; said the library should consider the viewpoint of the majority and that the library doesn't need to meet all community members' needs.
- 3. Don Steinhauer: Said the library was a grooming factory and he thinks the library thinks it is okay to exploit children. He spoke about moral relativism and that the library is contributing to the decay and rot of society.
- 4. Forsell Gappa: Outlined his interpretation of love as he says is defined by God; compared the library display to the devil.
- 5. Kara Nelson: Thanked the library board for their work; spoke in support of separation of church and state and the parent's right to choose.
- 6. Angie Kirst: Spoke in support of the separation of church and state; pointed out that other church denominations that have churches in Waupun affirm and support the LGBTQ community.
- 7. Peggy Shurman: Shared her beliefs about public libraries and that a true democracy will not decide what others can read or do.
- 8. Kelly Bowen Brown: Shared her personal story of her life growing up as LGBTQ, and that if she showed her true self as a child, she knew she would have been shamed, mocked and condemned.
- 9. Heather Van Buren: Waupun consists of many people; the library exists to serve everyone.
- 10. Elizabeth Cook: Mentioned that the library has many romance books that go into graphic detail; felt that the library having sexual education books is acceptable; does not support Christian Nationalism.

Monthly Statistics

May statistics were reviewed.

Budget Summary

Current budget was reviewed.

Consideration of Bills for Payment

Motion by Hintze, second Homan, to pay the June 2025 bills as presented. Motion carried 7-0 on roll call.

Committee Reports

No Committee Reports.

Librarian's Report

Librarian's report was reviewed.

Old Business

Motion by Svec, second Gehl, to approve Display Policy for Library Staff as presented. Motion carried.

New Business

Mielke and Gehl appointed to Budget Committee.

Closed Session

Motion by Hintze, second Mielke, to go into closed session under Section 19.85(1)(c) of the WI Statutes to discuss the library director's performance evaluation. Motion carried.

Motion by Hintze, second DeJager, to go back into Open Session. Motion carried.

Action from Closed Session

Motion by Hintze, second Homan, to approve performance evaluation with one modification to list of annual goals. Motion carried.

Future meetings and gatherings involving the Library Board

Next tentative meeting: Wednesday, July 16, 2025, at 4:30 p.m.

Adjournment

Motion by Hintze, second Mielke, to adjourn at 6:27 p.m. Motion carried.

Marie Svec, Secretary MS/bkj

Waupun Public Library Mont	nly Statistic	s	-		
CIRCULATION	<u>Jul. 25</u>	<u>Jul. 24</u>	YTD 2025	YTD 2024	YTD%
Juvenile Nonfiction	564	618	3,814	4,138	-7.8%
Juvenile Fiction	3,128	3,546	18,308	19,369	-5.5%
Juvenile Periodical	8	24	63	97	-35.1%
Juvenile Book on CD	22	12	164	115	42.6%
Juvenile MP3 audio	2	1	21	38	-44.7%
Juvenile DVD	358	386	2,074	2,396	-13.4%
Juvenile Music CD	4	12	14	78	-82.1%
Juvenile Video Game	50	67	367	294	24.8%
Misc. (kits, av tapes, etc)	0	0	8	4	100.0%
Total Juvenile	4,136	4,666	24,833	26,529	-6.4%
Adult Nonfiction	603	553	3,756	4,088	-8.1%
Adult Fiction	2,193		13,886	13,538	2.6%
Adult Periodical	54		397	516	-23.1%
Adult Book on CD	117		724	1,031	-29.8%
Adult MP3 audio	3		25	28	-10.7%
Adult DVD	1,516		10,313	10,842	-4.9%
Adult Music CD	64		631	935	-32.5%
Adult Video Game	34		144	67	114.9%
Pamphlets/Vertical File	0		0	0	#DIV/0!
Equipment/die cuts	0		3	5	-40.0%
	0			21	-23.8%
Misc (kits, tapes, av games) Total Adult	4,584			31,071	-3.8%
State Report Circulation	8,720			57,600	-5.0%
Downloads (OverDrive)	1,284			8,327	5.7%
	472			1,744	57.4%
Downloads (Hoopla)	2,888			16,379	9.8%
ILL-Items Sent	55			354	-4.5%
ILL Item Received TOTAL CIRCULATION	13,419		The state of the s	84,404	0.2%
TOTAL CIRCULATION	13,413	10,404	04,001	0,,,,,,	
To Columbia Co. Rural	38			335	69.3%
To Dodge Co. Rural	581				-21.7%
To FDL Co. Rural	1,693	3 1,795			-6.3%
To Green Lake Co. Rural	7	7 6		250	-17.2%
Rural circ subtotals			15,516	17,157	-9.6%
USE					
Patron Gate (visits)	5,57		The second secon	33,702	-3.7%
In-person Programs	620	0 483	2,698	- Continues	-33.2%
Virtual Programs		0 (0	#DIV/0!
Take & Make Activities	4			192	25.5%
Meeting Room Use	22				29.5%
Computer Use	41				
Wireless Use	38				
Reference Questions	39				
Monthly website hits	2,25				
Curbside/Window service	12	1 10	1 852	790	7.8%

Eurolgert Report Europert E	Waupun Public Library	ary						
	Budget Report							
Account Title Account Titl			12/31/2025	7/31/2025	7/31/2025	7/31/2024		
Particle Particle	Account Number	Account Title	Annual Budget	Current Month	YTD Actual	Prior Yr YTD Actl	Budget Balance	% of Budget
	Library Fund Opera	ting Activity						
GENERAL PROPERTY TAXES 575,277 475,330 448,707 99,947 100UNTY APPROPRIATION 223,304 231,464 224,466 (8,160) 14 14,825 17,905 (14,855) 17,905 14,855 17,905 (14,855) 17,905 14,855 17,905 (14,855) 17,905 14,855 17,905 (14,855) 17,905 14,855 17,905 18,804,881 2,6500	Revenues	(Partial property tax allocation is recorded in		tion is recorded after	the August settle	ment)		
COUNTY APPROPRIATION 223,304 231,464 224,505 (8,150) 11 FEES-LIBRARY 1,300 40 1,482 17,905 (14,855) INTEREST REVENUE 2,610 14,855 17,905 (14,855) DIVIDEND REVENUE 1,721 1,614 (1,721) GRANTS AND DONATIONS 5,000 GRANTS AND DONATIONS 5,000 DIVIDEND REVENUE UNREALIZED GAIN ON INVESTMENTS 804,881 2,650 724,792 699,008 80,089 URBARY-SALARIES/WAGES 453,001 36,751 244,506 239,837 208,495 URBARY-OFFICIENTY 34,288 2,705 244,506 239,837 208,495 URBARY-SICKLEAVE PO	210-41-4111-0-00	GENERAL PROPERTY TAXES		ı	475,330	448,707	99,947	83%
	210-43-4367-0-00	COUNTY APPROPRIATION	223,304	ť	231,464	224,606	(8,160)	
INTEREST REVENUE 2,610 14,855 17,905 (14,855) CIVIDENO REVENUE 1,721 1,614 (1,721) CINIDENO REVENUE 1,721 1,614 (1,721) CIVIDENO REVENUE 1,721 1,620 CIVIDENO REVENUE 1,721 CIVIDENO REVENUE 1,722 CIVIDENO REVENUE 1,722 CIVIDENO REVENUE 1,725 CIVIDENO RE	210-46-4671-0-00	FEES-LIBRARY	1,300	40	1,422	6,175	(122)	109%
DIVIDEND REVENUE 5,000	210-48-4811-0-00	INTEREST REVENUE	1	2,610	14,855	17,905	(14,855)	
GRANTS AND DONATIONS 5,000	210-48-4816-0-00	DIVIDEND REVENUE	ı	ı	1,721	1,614	(1,721)	
UNREALIZED GAIN ON INVESTMENTS 204,881 2,655 724,792 659,008 80,088 1	210-48-4861-0-00	GRANTS AND DONATIONS	5,000	ı	1	ī	5,000	0%
BOA,881 2,650 724,792 699,008 80,089 80,099 80,099 80,099 80,099 80,099 80,099 80,099 80,099 80,099 80,099 80,099	210-49-4975-0-00	UNREALIZED GAIN ON INVESTMENTS	1	1	1	1	1	0%
UBRARY-SALARIES/WAGES 453,001 36,751 244,506 239,837 208,495 UBRARY-UVERTIME	Total Revenues		804,881	2,650	724,792	699,008	80,089	90%
LIBRARY-SALARIES/WAGES 453,001 36,751 244,506 239,837 208,495 LIBRARY-OVERTIME - - - - - - LIBRARY-HEALTH INSURANCE 55,460 5,983 30,878 29,314 24,582 LIBRARY-SICK LEAVE PO 900 87 359 12,662 11,986 9,630 LIBRARY-SICK LEAVE PO 3,300 - 1,703 12,662 11,986 9,630 LIBRARY-COLLI SECURITY 34,288 2,705 18,733 18,134 15,555 LIBRARY-SICK LEAVE PO 3,300 - 1,170 1,170 830 LIBRARY-COLLISE COMPLIES 19,000 456 7,911 5,655 11,088 LIBRARY-TELECOMMUNICATIONS 4,300 798 1,525 1,525 11,088 LIBRARY-POSTAGE 2,000 456 7,911 5,655 11,088 1,085 LIBRARY-POSTAGE 2,000 1,66 1,374 1,461 626 LIBRARY-POSTAGE 3,00 1,	Expenditures							
LIBRARY-OVERTIME	210-60-5511-1-10	LIBRARY-SALARIES/WAGES	453,001	36,751	244,506	239,837	208,495	54%
LIBRARY-HEALTH INSURANCE 55,460 5,983 30,878 29,314 24,582 118ARY-LIFE INSURANCE 990 87 589 560 311 18RARY-LIFE INSURANCE 990 87 589 560 311 18RARY-LIFE INSURANCE 990 87 589 560 311 18RARY-LIFE INSURANCE 990 12,092 11,096 9,330 12,662 11,986 9,330 12,642 11,986 9,330 12,642 11,986 9,330 12,642 11,986 9,330 12,642 11,986 9,330 12,642 11,986 15,555 11,089 1,987 1,970 167 1,170 1,170 830 1,987 1,987 1,997 1,948 1,997 1,948 1,997 1,948 1,997 1,948 1,997 1,948 1,997 1,948 1,997 1,948 1,997 1,948 1,997 1,948 1,725 1,948 1,948 1,948 1,949 1,949 1,94	210-60-5511-1-11	LIBRARY-OVERTIME	t			1	1	
LIBRARY-LIFE INSURANCE 900 87 589 560 311 LIBRARY-RETIREMENT 22,292 1,703 12,662 11,986 9,630 LIBRARY-SOCIAL SECURITY 34,288 2,705 18,733 18,134 15,555 LIBRARY-SOCIAL SECURITY 34,288 2,705 18,733 18,134 15,555 LIBRARY-SOCIAL SECURITY 34,288 2,705 18,733 18,134 15,555 LIBRARY-SOCIAL SECURITY 34,288 2,700 1-7 1,170 3,300 LIBRARY-SOCIAL SECURITION 2,000 167 1,170 1,170 3,300 LIBRARY-POCKER 19,000 456 7,911 5,655 11,089 LIBRARY-DELICES 29,000 2,506 15,915 13,145 13,085 LIBRARY-POSTAGE 2,500 280 776 780 1,725 LIBRARY-MEMBERSHIP FEES 2,500 280 776 780 1,725 LIBRARY-TRAVEL/CONFERENCE 3,000 - 1,431 4,461 5,2	210-60-5511-2-20	LIBRARY-HEALTH INSURANCE	55,460	5,983	30,878	29,314	24,582	56%
LIBRARY-RETIREMENT 22,292 1,703 12,662 11,986 9,630 LIBRARY-SOCIAL SECURITY 34,288 2,705 18,733 18,134 15,555 LIBRARY-SOCIAL SECURITY 34,288 2,705 18,733 18,134 15,555 LIBRARY-SOCIAL SECURITY 3,300 - - - 3,300 LIBRARY-INCOME CONTINUATION 2,000 167 1,170 1,170 830 LIBRARY-INCOME CONTINUATIONS 19,000 456 7,911 5,655 11,089 LIBRARY-OFFICE SUPPLIES 19,000 456 7,911 5,655 11,089 LIBRARY-OFFICE SUPPLIES 19,000 2,506 7,911 5,655 11,089 LIBRARY-OTSTAGE 2,900 2,506 15,915 13,145 13,085 LIBRARY-POSTAGE 2,900 2,506 15,915 1,461 6,26 LIBRARY-PUBLICATIONS/PROMOTION 7,000 1,633 3,731 2,626 3,269 LIBRARY-BOOKS 3,000 - 1,421 996 <td>210-60-5511-2-21</td> <td>LIBRARY-LIFE INSURANCE</td> <td>900</td> <td>87</td> <td>589</td> <td>560</td> <td>311</td> <td>65%</td>	210-60-5511-2-21	LIBRARY-LIFE INSURANCE	900	87	589	560	311	65%
LIBRARY-SOCIAL SECURITY 34,288 2,705 18,733 18,134 15,555 LIBRARY-SICK LEAVE PO 3,300 - - - 3,300 LIBRARY-INCOME CONTINUATION 2,000 167 1,170 1,170 830 LIBRARY-OFFICE SUPPLIES 19,000 456 7,911 5,655 11,089 LIBRARY-OFFICE SUPPLIES 19,000 456 7,911 5,655 11,089 LIBRARY-FICE COMMUNICATIONS 4,300 798 1,922 1,624 2,348 LIBRARY-POSTAGE 29,000 2,506 15,915 13,145 13,085 LIBRARY-POSTAGE 2,000 1,63 1,374 1,461 6,266 LIBRARY-POSTAGE 2,000 1,633 3,731 2,626 3,269 LIBRARY-POSTAGE 5,000 - 1,633 3,731 2,626 3,269 LIBRARY-ROBINS/MAINTENANCE 5,000 - 1,421 996 1,579 1,579 LIBRARY-BOOKS 3,400 185 699	210-60-5511-2-22	LIBRARY-RETIREMENT	22,292	1,703	12,662	11,986	9,630	57%
LIBRARY-SICK LEAVE PO 3,300 - - 3,300 LIBRARY-INCOME CONTINUATION 2,000 167 1,170 1,170 830 LIBRARY-OFFICE SUPPLIES 19,000 456 7,911 5,655 11,089 LIBRARY-OFFICE SUPPLIES 19,000 456 7,911 5,655 11,089 LIBRARY-OFFICE SUPPLIES 4,300 798 1,952 1,624 2,348 LIBRARY-UTILITIES 29,000 2,506 15,915 13,145 13,085 LIBRARY-POSTAGE 2,000 146 1,374 1,461 626 LIBRARY-POSTAGE 2,500 280 776 780 1,725 LIBRARY-POSTAGE 2,500 280 776 780 1,725 LIBRARY-POSTAGE 2,500 1,633 3,731 2,626 3,269 LIBRARY-PUBLICATIONS/PROMOTION 7,000 1,633 3,731 2,626 3,269 LIBRARY-REPAIRS/MAINTENANCE 3,000 - 1,21 996 1,579 LIBR	210-60-5511-2-23	LIBRARY-SOCIAL SECURITY	34,288	2,705	18,733	18,134	15,555	55%
LIBRARY-INCOME CONTINUATION 2,000 167 1,170 4,170 830 LIBRARY-OFFICE SUPPLIES 19,000 456 7,911 5,655 11,089 LIBRARY-OFFICE SUPPLIES 19,000 456 7,911 5,655 11,089 LIBRARY-OFFICE SUPPLIES 19,000 798 1,952 1,624 2,348 LIBRARY-TELECOMMUNICATIONS 29,000 2,506 15,915 13,145 13,085 LIBRARY-DOSTAGE 29,000 2,506 15,915 1,461 626 LIBRARY-MEMBERSHIP FEES 2,500 280 776 780 1,725 LIBRARY-PUBLICATIONS/PROMOTION 7,000 1,633 3,731 2,626 3,269 LIBRARY-TRAVEL/CONFERENCE 3,000 - 1,633 3,731 2,626 3,269 LIBRARY-BOOKS 34,000 - 1,421 996 1,579 LIBRARY-DERIODICALS 14,000 1,06 5,302 31,178 25,918 LIBRARY-PROGRAMMING 16,000 - 6,147	210-60-5511-2-24	LIBRARY-SICK LEAVE PO	3,300		1	1	3,300	0%
LIBRARY-OFFICE SUPPLIES 19,000 456 7,911 5,655 11,089 LIBRARY-TELECOMMUNICATIONS 4,300 798 1,952 1,624 2,348 LIBRARY-TELECOMMUNICATIONS 29,000 7,98 1,952 1,624 2,348 LIBRARY-UTILITIES 29,000 2,506 15,915 13,145 13,085 LIBRARY-POSTAGE 2,000 146 1,374 1,461 626 LIBRARY-POSTAGE 2,500 280 776 780 1,725 LIBRARY-POSTAGE 2,500 280 776 780 1,725 LIBRARY-POSTAGE 6,000 - 1,633 3,731 2,626 3,269 LIBRARY-RAVEL/CONFERENCE 3,000 - 1,421 99 1,579 1,579 LIBRARY-BOOKS 34,000 185 699 24,386 33,301 3,301 LIBRARY-PERIODICALS 7,000 1,065 37,922 31,178 25,918 LIBRARY-PERIODICALS 7,00 - 6,147	210-60-5511-2-29	LIBRARY-INCOME CONTINUATION	2,000	167	1,170	1,170	830	59%
LIBRARY-TELECOMMUNICATIONS 4,300 798 1,952 1,624 2,348 LIBRARY-UTILITIES 29,000 2,506 15,915 13,145 13,085 LIBRARY-POSTAGE 29,000 146 1,374 1,461 626 LIBRARY-POSTAGE 2,000 146 1,374 1,461 626 LIBRARY-POSTAGE 2,500 280 776 780 1,725 LIBRARY-POSTAGE 2,500 280 776 780 1,725 LIBRARY-POSTAGE 6,000 - 1,633 3,731 2,626 3,269 LIBRARY-POBLICATIONS/PROMOTION 7,000 - 1,633 3,731 2,626 3,269 LIBRARY-TRAVEL/CONFERENCE 3,000 - 1,421 996 1,579 LIBRARY-BOOKS 34,000 185 699 24,386 33,301 LIBRARY-PERIODICALS 14,000 5,256 37,922 31,178 25,918 LIBRARY-FURNISHINGS REPLACEMNT 8,000 - 61,147 6,152	210-60-5511-3-30	LIBRARY-OFFICE SUPPLIES	19,000	456	7,911	5,655	11,089	42%
LIBRARY-UTILITIES 29,000 2,506 15,915 13,145 13,085 LIBRARY-POSTAGE 2,000 146 1,374 1,461 626 LIBRARY-MEMBERSHIP FEES 2,000 146 1,374 1,461 626 LIBRARY-MEMBERSHIP FEES 2,500 280 776 780 1,725 LIBRARY-PUBLICATIONS/PROMOTION 7,000 1,633 3,731 2,626 3,269 LIBRARY-REPAIRS/MAINTENANCE 6,000 - 7,99 1,948 5,201 LIBRARY-RAVEL/CONFERENCE 3,000 - 1,421 996 1,579 LIBRARY-BOOKS 34,000 185 699 24,386 33,301 LIBRARY-AUDIOVISUAL 14,000 1,006 5,302 5,942 8,698 LIBRARY-FORDICALS 7,000 - 6,147 6,152 8,698 LIBRARY-FURNISHINGS REPLACEMNT 8,000 - 6,147 6,152 5,077 LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-31	LIBRARY-TELECOMMUNICATIONS	4,300	798	1,952	1,624	2,348	45%
LIBRARY-POSTAGE 2,000 146 1,374 1,461 626 LIBRARY-MEMBERSHIP FEES 2,500 280 776 780 1,725 LIBRARY-PUBLICATIONS/PROMOTION 7,000 1,633 3,731 2,626 3,269 LIBRARY-REPAIRS/MAINTENANCE 6,000 - 799 1,948 5,201 LIBRARY-REPAIRS/MAINTENANCE 3,000 - 1,421 996 1,579 LIBRARY-AUTOMATION/TECHNOLOGY 34,000 185 699 24,386 33,301 LIBRARY-BOOKS 63,840 5,256 37,922 31,178 25,918 LIBRARY-PERIODICALS 14,000 1,006 5,302 5,942 8,698 LIBRARY-PROGRAMMING 16,000 - 61,147 6,152 853 LIBRARY-PROGRAMMING 15,500 -1,067 10,923 10,762 5,7121 LIBRARY-PROGRAMMING 15,500 -1,270 8,379 8,756 7,121	210-60-5511-3-32	LIBRARY-UTILITIES	29,000	2,506	15,915	13,145	13,085	55%
LIBRARY-MEMBERSHIP FEES 2,500 280 776 780 1,725 LIBRARY-PUBLICATIONS/PROMOTION 7,000 1,633 3,731 2,626 3,269 LIBRARY-REPAIRS/MAINTENANCE 6,000 - 799 1,948 5,201 LIBRARY-TRAVEL/CONFERENCE 3,000 - 1,421 996 1,579 LIBRARY-AUTOMATION/TECHNOLOGY 34,000 185 699 24,386 33,301 LIBRARY-BOOKS 63,840 5,256 37,922 31,178 25,918 LIBRARY-AUDIOVISUAL 14,000 1,006 5,302 5,942 8,698 LIBRARY-PERIODICALS 7,000 - 6,147 6,152 853 LIBRARY-FURNISHINGS REPLACEMNT 8,000 - 6,147 9,07,787 LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-33	LIBRARY-POSTAGE	2,000	146	1,374	1,461	626	69%
LIBRARY-PUBLICATIONS/PROMOTION 7,000 1,633 3,731 2,626 3,269 LIBRARY-REPAIRS/MAINTENANCE 6,000 - 799 1,948 5,201 LIBRARY-TRAVEL/CONFERENCE 3,000 - 1,421 996 1,579 LIBRARY-AUTOMATION/TECHNOLOGY 34,000 185 699 24,386 33,301 LIBRARY-BOOKS 63,840 5,256 37,922 31,178 25,918 LIBRARY-AUDIOVISUAL 14,000 1,006 5,302 5,942 8,698 LIBRARY-PERIODICALS 7,000 - 6,147 6,152 853 LIBRARY-FURNISHINGS REPLACEMNT 8,000 1,067 10,923 10,762 5,077 LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-34	LIBRARY-MEMBERSHIP FEES	2,500	280	776	780	1,725	31%
LIBRARY-REPAIRS/MAINTENANCE 6,000 - 799 1,948 5,201 LIBRARY-TRAVEL/CONFERENCE 3,000 - 1,421 996 1,579 LIBRARY-AUTOMATION/TECHNOLOGY 34,000 185 699 24,386 33,301 LIBRARY-BOOKS 63,840 5,256 37,922 31,178 25,918 LIBRARY-AUDIOVISUAL 14,000 1,006 5,302 5,942 8,698 LIBRARY-PERIODICALS 7,000 - 6,147 6,152 853 LIBRARY-FURNISHINGS REPLACEMNT 8,000 - 213 496 7,787 LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-35	LIBRARY-PUBLICATIONS/PROMOTION	7,000	1,633	3,731	2,626	3,269	53%
LIBRARY-TRAVEL/CONFERENCE 3,000 - 1,421 996 1,579 LIBRARY-AUTOMATION/TECHNOLOGY 34,000 185 699 24,386 33,301 LIBRARY-BOOKS 63,840 5,256 37,922 31,178 25,918 LIBRARY-AUDIOVISUAL 14,000 1,006 5,302 5,942 8,698 LIBRARY-PERIODICALS 7,000 - 6,147 6,152 853 LIBRARY-DATABASES 16,000 1,067 10,923 10,762 5,077 LIBRARY-PROGRAMMING 8,000 - 213 496 7,121	210-60-5511-3-36	LIBRARY-REPAIRS/MAINTENANCE	6,000		799	1,948	5,201	13%
LIBRARY-AUTOMATION/TECHNOLOGY 34,000 185 699 24,386 33,301 LIBRARY-BOOKS 63,840 5,256 37,922 31,178 25,918 LIBRARY-AUDIOVISUAL 14,000 1,006 5,302 5,942 8,698 LIBRARY-PERIODICALS 7,000 - 6,147 6,152 853 LIBRARY-DATABASES 16,000 1,067 10,923 10,762 5,077 LIBRARY-PROGRAMMING 8,000 - 213 496 7,121	210-60-5511-3-37	LIBRARY-TRAVEL/CONFERENCE	3,000	r	1,421	996	1,579	47%
LIBRARY-BOOKS 63,840 5,256 37,922 31,178 25,918 LIBRARY-AUDIOVISUAL 14,000 1,006 5,302 5,942 8,698 LIBRARY-PERIODICALS 7,000 - 6,147 6,152 853 LIBRARY-DATABASES 16,000 1,067 10,923 10,762 5,077 LIBRARY-FURNISHINGS REPLACEMNT 8,000 - 213 496 7,787 LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-38	LIBRARY-AUTOMATION/TECHNOLOGY	34,000	185	699	24,386	33,301	2%
LIBRARY-AUDIOVISUAL 14,000 1,006 5,302 5,942 8,698 LIBRARY-PERIODICALS 7,000 - 6,147 6,152 853 LIBRARY-DATABASES 16,000 1,067 10,923 10,762 5,077 LIBRARY-FURNISHINGS REPLACEMNT 8,000 - 213 496 7,787 LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-39	LIBRARY-BOOKS	63,840	5,256	37,922	31,178	25,918	59%
LIBRARY-PERIODICALS 7,000 - 6,147 6,152 853 LIBRARY-DATABASES 16,000 1,067 10,923 10,762 5,077 LIBRARY-FURNISHINGS REPLACEMNT 8,000 - 213 496 7,787 LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-40	LIBRARY-AUDIOVISUAL	14,000	1,006	5,302	5,942	8,698	38%
LIBRARY-DATABASES 16,000 1,067 10,923 10,762 5,077 LIBRARY-FURNISHINGS REPLACEMNT 8,000 - 213 496 7,787 LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-41	LIBRARY-PERIODICALS	7,000	•	6,147	6,152	853	88%
LIBRARY-FURNISHINGS REPLACEMNT 8,000 - 213 496 7,787 LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-42	LIBRARY-DATABASES	16,000	1,067	10,923	10,762	5,077	68%
LIBRARY-PROGRAMMING 15,500 1,270 8,379 8,756 7,121	210-60-5511-3-43	LIBRARY-FURNISHINGS REPLACEMNT	8,000	•	213	496	7,787	3%
	210-60-5511-3-44	LIBRARY-PROGRAMMING	15,500	1,270	8,379	8,756	7,121	54%

338 1,380 1,380 - 864 - 864 864 864 864 864 864 864 864 864 - 864 864 -	- - - - - - - - - - - - - - - - - - -	- (59,381) - (59,381) General Ckg Acct	Wells Fargo Gene LGIP Acct 1 LGIP Acct 2	CASH-LIBRARY LIBRARY SYSTEMS ACCOUNT LIBRARY TRUST ACCOUNT	210-11612 210-11614
'	- - - - - - - - - - - - - - - - - - -	(59,381) (59,381) eral Ckg Acct	Wells Fargo Gene	CASH-LIBRARY LIBRARY SYSTEMS ACCOUNT	210-11612
70 41 28	6,33 6,33 731,12 412,92 318,20 38,908.4	(59,381) (59,381) eral Ckg Acct	Wells Fargo Gene	CASH-LIBRARY	
70 28	6,33 6,33 731,12 412,92 318,20	(59,381)			210-10001
70 28	6,33 731,12 412,92 318,20	(59,381)		Balances	Library Fund Cash Ba
70	6,33	TCN'70	1	Excess (Deficiency) Total Revenues Over Total Expenditures	Excess (Deficiency) To
70	6,33	77 074	804,881		Total Expenditures
	6,33	2,670	804,881		Total Revenues
	6,33			otals	Library Fund Grand Totals
		20	2	Excess (Deficiency) Trust/Transfer Revenues Over Expenditures	Excess (Deficiency) Tr
	3 1 1		ı		Total Expenditures
	1 1			OPERATING TRANSFER OUT-CAPITAL	210-80-5960-3-38
	1	ï		LIBRARY-TRUST CAPITAL EXPENSES	210-60-5504-8-00
		ī	1	LIBRARY-TRUST OPERATING EXPENS	210-60-5504-3-38
					Expenditures
	6,338	20			Total Revenues
U				OPERATING TRANSFERS IN	210-49-4920-0-00
338 1,380	6,338	20	1	LIBRARY TRUST DONATIONS	210-48-4850-000
					Revenues
				Transfer Activity	Library Fund Trust &
ctual Prior Yr YTD Actl Budget Balance % of Budget	YTD Actual	Current Month	Annual Budget	Account Title	Account Number
2025 7/31/2024	7/31/2025	7/31/2025	12/31/2025		
864 280,989	311,864	(59,401)		Excess (Deficiency) Revenues Over Expenditures	excess (Deliciency) R
				7	
928 418,019 391,953 51%	412,928	62,051	804,881		Total Expenditures
	1	Ī	3	LIBRARY-CAPITAL OUTLAY	210-60-5511-8-00
1,573	92	53	2,500	LIBRARY-MISCELLANEOUS	210-60-5511-3-45
Prio	YTD Actual	Current Month	Annual Budget	Account Title	Account Number
2025 7/31/2024	7/31/2025	7/31/2025	12/31/2025		respective services
					Budget Report

Waupun Public Library - July 2025 Bills

Processed	Check #	Account #	Account Title	Description	Vendor	Vendor/Name	Amount
		210-60-5511-330	Office Supplies	Table cloths, paper, ink, etc	48	Amazon Capital Services	194.33
		210-60-5511-340	Audiovisual	Audiovisual	48	Amazon Capital Services	112.78
AN COMMISSION		210-60-5511-339	Books	Books	48	Amazon Capital Services	2,350.76
		210-60-5511-338	Automation/technology	Printer	48	Amazon Capital Services	159.99
		210-60-5511-335	Promotions	Stickers	48	Amazon Capital Services	22.56
ar autem warmines sie		210-60-5511-344	Programming	Programming supplies	48	Amazon Capital Services	619.69
		210-60-5511-332	Utilities	Natural gas	1174	Alliant Energy	58.59
		210-60-5511-334	Membership fees	Annual dues	1211	American Library Assn	280.00
		210-60-5511-339	Books	Books	4000	Baker & Taylor	1,100.16
		210-60-5511-330	Office Supplies	Labels, tapes, laminate	11070	Demco	237.90
		210-60-5511-331	Telecommunications	TEACH data circuit	11148	Dept of Administration	600.00
		210-60-5511-339	Books	Books	14102	Gale	879.26
		210-60-5511-338	Automation/technology	Wireless overwatch	16440	Inter-Quest	24.95
at .		210-60-5511-335	Promotions	Wide magnetic clips	16660	Janway Company	1,610.00
		210-60-5511-339	Books	Books	18463	Maris Associates	296.73
		210-60-5511-330	Office Supplies	mounting tape	12700	Martens Ace Hardware	23.99
		210-60-5511-342	Databasees	Hoopla	19147	Midwest Tape LLC	1,066.91
		210-60-5511-344	Programming	Face painters for program	19252	Mischief & Magic	650.00
		210-60-5511-345	Miscellaneous	Petty Cash	21500	Petty Cash	53.01
		210-60-5511-340	Audiovisual	Audiovisual	21876	Playaway	893.34
		210-60-5511-333	Postage	Stamps	22099	Postmaster	146.00
		210-60-5511-339	Books	Books	23831	Sebco Books	593.75
		210-60-5511-339	Books	Collection agency fees	25484	Unique Mgt Systems	34.95
						Total:	\$ 12,009.65
6/20/2025	Manual che	eck # 1048		Subscription adjustment		USA Today	14.81
7/7/2025	Manual che	eck # 1049		Copier maintenance 2nd floor		James Imaging	38.18
City manual	heck	210-60-5511-331	Telecommunications	Spectrum invoice		Wells Fargo autopay(Bret)	179.97
City manual	heck	210-60-5511-332	Utilities	Electric/water/sewer		Waupun Utilities	2,447.54

Authorized	l signature:		
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Waupun Public Library - August 2025 Bills

Processed	Check #	Account #	Account Title	Description	Vendor	Vendor/Name	Amount
		210-60-5511-330	Office Supplies	Tapes, sheet protectors	48	Amazon Capital Services	100.85
		210-60-5511-340	Audiovisual	Audiovisual	48	Amazon Capital Services	129.85
		210-60-5511-339	Books	Books	48	Amazon Capital Services	2,851.68
		210-60-5511-343	Furnishings	Kids table and chairs	48	Amazon Capital Services	99.99
		210-60-5511-335	Promotions	Books for Babies, parade supplie	48	Amazon Capital Services	554.37
		210-60-5511-344	Programming	Programming supplies	48	Amazon Capital Services	1,237.38
		210-60-5511-332	Utilities	Natural gas	1174	Alliant Energy	65.80
		210-60-5511-334	Membership fees	Annual dues - Pam	1211	American Library Assn	210.00
		210-60-5511-339	Books	Books	4000	Baker & Taylor	1,663.60
0		210-60-5511-330	Office Supplies	Ink cartridges	8025	CDWG	237.41
		210-60-5511-330	Office Supplies	Tapes, cases	11070	Demco	106.07
		210-60-5511-339	Books	Books	14102	Gale	614.48
		210-60-5511-337	Travel/conference	Mielage reimbursement	14402	Garcia, Pam	50.40
		210-60-5511-338	Automation/technology	Wireless overwatch	16440	Inter-Quest	24.95
		210-60-5511-344	Programming	Programming supplies	17228	Lakeshore Learning	627.73
		210-60-5511-340	Audiovisual	Audiobooks	19050	MicroMarketing	781.33
		210-60-5511-342	Databasees	Hoopla	19147	Midwest Tape LLC	1,228.69
		210-60-5511-345	Miscellaneous	Petty Cash	21500	Petty Cash	125.88
		210-60-5511-345	Miscellaneous .	Hosting supplies	21665	PigglyWiggly	349.70
		210-60-5511-333	Postage	Stamps	22099	Postmaster	78.00
		210-60-5511-345	Miscellaneous	Funeral plant	22795	Rens Floral	75.90
		210-60-5511-339	Books	Books	23831	Sebco Books	140.01
		210-60-5511-339	Books	Collection agency fees	25484	Unique Mgt Systems	23.30
						Total:	\$ 11,377.37
7/18/2025	L			SRP Carnival Finale		Nichole Bovee	710.00
ity manual c		210-60-5511-331		Spectrum invoice		Wells Fargo autopay(Bret)	179.97
City manual c	heck	210-60-5511-332	Utilities	Electric/water/sewer		Waupun Utilities	2,770.57

Authorized	signature:	

LIBRARY	MONTHLY REPORT August 2025
Subject	Summary
Statistics	Through the end of July, the library circulated/downloaded/loaned 84,591 items, and 32,440 people walked through our doors.
July Programs	Programs for July include Summer Reading Program performers on July 2, 10, and 15. The Carnival Finale took place in the parking lot on Friday, July 18, from 4-6 pm, and was attended by 280 people. Other July programs included book clubs, Trivia Night, Puzzle Race, and Craft Night. The monthly Friends of the Library Book Sale was July 14.
August programs	August programs include a Waupun Animal Shelter program, an artist reception for Waupun Fine Arts, books clubs, and a craft night. The monthly Friends of the Library Book Sale is scheduled for August 11.
Fond du Lac County libraries	Waupun PL hosted the latest Fond du Lac County public libraries meeting on August 11. These meetings, which are usually scheduled every two or three months, are rotated among all the Fond du Lac County libraries.

Request for Library Display Review - Waupun Public Library

This document becomes a public record when completed.

Please provide the following information (if relevant)	
Subject:	
Location in library:	
Please tell us all you can to help us understand your concern	ns.
1. How did you learn of this display?	
2. What is it about the display that you object to?	
3. What do you believe are the main ideas of the display?	
4. Additional comments:	
Your name (printed):	
Your signature:	Date:
Address:	
Phone: Email:	
The Library Director will acknowledge your concern and con days of receipt.	

Collection Development Policy

Purpose

The Waupun Public Library selects materials and develops collections in many different formats to provide Waupun area residents with a wide range of informational, recreational, and educational resources which are easily accessible and cost-efficient. The library will acquire materials reflecting the full diversity of points of view on topics of interest to the public. The collection is developed to meet the needs and interests of Waupun area residents.

Policy

- 1. An objective of the Waupun Public Library is to select, organize, preserve and make freely available materials that help individuals and groups in the community to:
 - a. pursue continuing education.
 - b. develop their creative capacities.
 - c. become more responsible members of the community.
 - d. understand their cultural heritage and that of others.
 - e. become more capable in their occupations.
 - f. use their leisure time creatively and enjoyably.
 - g. obtain needed information.
- 2. To achieve these ends, the library provides materials and services to residents of all ages. It seeks to direct and stimulate life-long learning by offering a carefully selected collection of materials and skilled professional guidance in their use.
- 3. In its selection of materials, the Waupun Public Library endorses the Library Bill of Rights (appendix A) and the Freedom to Read Statement (appendix B), as adopted by the American Library Association.
- 4. The final responsibility for material selection lies with the Library Director. The responsibility for initial selection of materials is shared by members of the staff. Recommendations from the public are welcomed and given full consideration for acquisition.
- 5. The library will not promote specific beliefs or views, but will provide enough suitable material to enable the public to make informed and intelligent decisions.
- 6. Materials judged to be of lasting value will be added to the collection. Those materials meeting present and anticipated user interests may also be provided.
- 7. Selection of materials may be influenced by many factors, including but not limited to the following:
 - a. budgetary considerations.
 - b. physical limitations of the library building.
 - c. suitability of the format and construction.
 - d. availability of specialized materials in other local libraries.
 - e. availability of material through interlibrary loan.
 - f. the need for added materials in subject areas.
 - g. the special needs of library patrons for materials in accessible formats.
 - h. age appropriateness for the intended collection.
- 8. The library welcomes gifts of materials, with the understanding that they will be evaluated using the same criteria as those applied to purchased materials. If the gifts do not meet these criteria, the library reserves the right to dispose of them as it sees fit. All gifts of library materials are subject to the Library's Gift Policy.
- 9. The library collection will be kept attractive and current by a continual program of repairing, discarding, or replacing worn and outdated materials.

- 10. Plans for the development of specific collections may be written by library staff as needed. These plans may outline selection and acquisition procedures, reviewing tools, and maintenance of the specific collection. All such plans shall be in compliance with and responsive to the philosophy of this policy.
- 11. The library will challenge censorship of any materials in order to provide complete and accurate information on all sides of an issue, and to foster a climate of intellectual freedom for area residents.
- 12. Challenges regarding specific materials will be reviewed upon written request. Such requests will be referred to the Library Director. See "Material Review Policy."

Adopted 4/18/2016, reviewed 1/18/2022

Revenue	2025 Budget	2026 request	+/-	Estimate	Counties	Actual
GENERAL PROPERTY TAXES	575,277	602,074	26,797	3,557	Columbia	
COUNTY APPROPRIATION	223,304	224,875	1,571	60,000	Dodge	
FEES-LIBRARY	1,300	1,300	0	159,000	FDL	
INTEREST REVENUE	-	·	0	2,318	Green Lake	
DIVIDEND REVENUE	-	:=	0			
LIBRARY TRUST DONATIONS			0	224,875		(-
GRANTS AND DONATIONS	5,000	5,000	0			
Operating Transfer In	***************************************	19,672	19,672	Budget Co	ommittee reco	ommends
				3% grid ir	ncrease for 20	026 at this tin
	804,881	852,921	48,040	458,274	Step	Total
				3.00	0.60	3.60
Expenditures		,		472,022	2,750	474,772
LIBRARY-SALARIES/WAGES	453,001	474,772	21,771			
OVERTIME	-	-	0			
HEALTH INSURANCE	55,460	59,342	3,882			
LIFE INSURANCE	900	900	0		Total wages	/benefits
RETIREMENT	22,292	23,362	1,070	7		for 2026
SOCIAL SECURITY	34,288		1,645	_		
SICK LEAVE PO	3,300	3,300				
INCOME CONTINUATION	2,000		0			
OFFICE SUPPLIES	19,000	19,000				
TELECOMMUNICATIONS	4,300	Control of the local division in the local d	0			
UTILITIES	29,000	29,000	0			
POSTAGE	2,000	2,500	500			
MEMBERSHIP FEES	2,500	2,500	0			
PUBLICATIONS/PROMOTION	7,000	7,000	0			
REPAIRS/MAINTENANCE	6,000	25,672	19,672			
TRAVEL/CONFERENCE	3,000	3,000	0			
AUTOMATION/TECHNOLOGY	34,000	34,000	0			
BOOKS	63,840	63,840	0			
AUDIOVISUAL	14,000	14,000	0			
PERIODICALS	7,000	7,000	0			
DATABASES	16,000	16,000	0			
FURNISHINGS REPLACEMENT	8,000	3,000	(5,000)			
PROGRAMMING	15,500	20,000	4,500			
MISCELLANEOUS	2,500	2,500	0			
	804,881	852,921	48,040			
Revenue	804,881	852,921	48,040			
Difference	0	(0)				