



A G E N D A
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, August 18, 2020 at 6:00 PM

VIDEO CONFERENCE AND TELECONFERENCE

The Waupun Common Council will meet virtually at 6:00pm on August 18, 2020, via Zoom. The public may access the conference meeting online or by phone. Instructions to join the meeting are provided below:

1. Join Zoom Meeting

<https://us02web.zoom.us/j/82753479947?pwd=a21ydWlQUGtUeS9MMmNWUURISVVXUT09>

Meeting ID: 827 5347 9947

Passcode: 358368

2. By Phone: 312-626-6799

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL--Mayor to excuse any absent members

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

No Public Participation after this point.

CONSENT AGENDA (Roll Call Motion) *Items under the consent agenda may be acted upon by one motion.*

It is the judgment of any Board Member that any item may be moved to later on the agenda for discussion and/or action.

1. Future Meetings & Gatherings, License and Permit Applications, Expenses

BOARDS, COMMITTEE AND COMMISSION MEETING MINUTES

2. Community Development Authority 4-24-20
3. Plan Commission 5-20-20
4. Business Improvement District 6-10-20
5. Board of Public Works 7-14-20
6. Common Council 7-14-20
7. Library Board 7-20-20

DEPARTMENT REPORTS

8. Library
9. Utility
10. Building Inspector
11. Fire Department
12. Public Works
13. Recreation
14. Police Department
15. Administrator-Ec. Development Director

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION/ACTION

RESOLUTIONS AND ORDINANCES:

- [16.](#) A Resolution Authorizing the Issuance and Sale of \$22,807,000 Taxable Sewerage System Mortgage Revenue Bonds of the City of Waupun, Dodge & Fond Du Lac Counties, Wisconsin and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds
- [17.](#) Resolution Suspending Waupun Common Council Rules During COVID-19 Public Health Pandemic

CONSIDERATION - ACTION

- [18.](#) Amend Liquor License Application - Wine & Unwined
- [19.](#) Tru-Cleaners LLC Contract Cleaning Services Addendum

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

- [20.](#) Authorizing the Sale of City Property, located in Fond Du Lac County, to Michael and Debra Leu (Utility Commission)

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 8/18/2020

TITLE: Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

DEPARMTENT GOAL(S) SUPPORTED (if applicable)	FISCAL IMPACT	

ISSUE SUMMARY:

The Consent Agenda consist of future meetings and gatherings of the Common Council and consideration of licenses and permits and payment of expenses.

Future Meetings/Gatherings (Due to certain circumstances- may be held in person at the City Hall or Virtually/Telephonically)

Tuesday, August 25, 2020	Committee of the Whole	5:30pm	
Tuesday, September 8, 2020	Common Council	6:00pm	* Labor Day - September 7
Tuesday, September 29, 2020	Committee of the Whole	5:30pm	
Tuesday, October 13, 2020	Common Council	6:00pm	
Tuesday, October 27, 2020	Committee of the Whole	5:30pm	
Tuesday, November 10, 2020	Common Council	6:00pm	
Tuesday, November 24, 2020	Committee of the Whole	5:30pm	* Thanksgiving- November 26
Tuesday, December 8, 2020	Common Council	6:00pm	
Tuesday, December 29, 2020	Committee of the Whole	5:30pm	* Christmas- December 24 & 25

License and Permit Applications

OPERATOR LICENSE:

Dylan Weber, Kayla Bastien-Juworski, Gwendolyn Waskow, Elizabeth Waskow, Amber Gordon, Breighana Schweitzer, Claire Limberg, Tori Hagen, Callie Olinski, Kristen Brandenburg, Rebecka Soravia, Kristine Salkowski, Denise Maynard, Claire Petersen, Deana Nyquist, Natasha Welch

TEMPORARY CLASS B:

Drift Jumpers- Waupun Super Pull on September 5, 2020 at Waupun Community Center

Waupun Hoopsters- Waupun Hoopsters Fundraiser on September 18 & 19, 2020 at McCune Park

STAFF RECOMENDATION:

Approve the Consent Agenda

ATTACHMENTS:

Expense Report(s)

RECOMENDED MOTION:

Motion to approve the Consent Agenda. (Roll Call)

Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
07/23/2020	100291	A&A ENVIRONMENTAL SERVICES INC	2,985.00
07/23/2020	100292	AMARIL UNIFORM	447.92
07/23/2020	100293	ASCEND TALENT STRATEGIES INC	881.20
07/23/2020	100294	ADVANCED DISPOSAL	43,561.03
07/23/2020	100295	AIRGAS USA, LLC	654.26
07/23/2020	100296	ALCOPRO	146.00
07/23/2020	100297	BALLWEG IMPLEMENT	195.60
07/23/2020	100298	BOND TRUST SERVICES CORPORATI	800.00
07/23/2020	100299	BROWN CAB SERVICE INC	9,186.26
07/23/2020	100300	CAREW CONCRETE & SUPPLY INC	1,934.05
07/23/2020	100301	CFS INSPECTIONS	1,310.65
07/23/2020	100302	CHARTER COMMUNICATIONS	1,435.88
07/23/2020	100303	EMMONS BUSINESS INTERIORS	1,543.40
07/23/2020	100304	CONSULTANTS LABORATORY-FDL	280.00
07/23/2020	100305	CUSTOM TROPHIES	184.50
07/23/2020	100306	FERGUSON WATERWORKS #1476	240.51
07/23/2020	100307	ELECTRIC BEACH TANNING LLC	2,346.95
07/23/2020	100308	EWALD CHEVROLET BUICK LLC	37,499.50
07/23/2020	100309	FASSE DECORATING CENTER	869.55
07/23/2020	100310	FLEETPRIDE	265.62
07/23/2020	100311	GENTLEMEN'S GROOMING CO	1,956.54
07/23/2020	100312	GREMMER & ASSOCIATES INC	8,075.50
07/23/2020	100313	GUNDERSON, INC.	240.61
07/23/2020	100314	H & R SAFETY SOLUTIONS LLC	130.30
07/23/2020	100315	HAWKINS INC	1,718.35
07/23/2020	100316	HOME DEPOT PRO	499.85
07/23/2020	100317	KARTECHNER BROTHERS LLC	165,562.02
07/23/2020	100318	KWIK TRIP STORES	4,591.97
07/23/2020	100319	LAPPEN SECURITY PRODUCTS	406.62
07/23/2020	100320	LUECK, FRED	20.00
07/23/2020	100321	MSA PROFESSIONAL SERVICES INC.	10,025.00
07/23/2020	100322	MARCO TECHNOLOGIES LLC	51.78
07/23/2020	100323	NAPA AUTO PARTS-WAUPUN	1,246.05
07/23/2020	100324	PATS TIRE SALES & SERVICE INC	150.00
07/23/2020	100325	PERKINS OIL	1,908.10
07/23/2020	100326	PETERSEN, JENNIFER	19.55
07/23/2020	100327	PETTY CASH-POLICE DEPT.	12.90
07/23/2020	100328	PFALZGRAF, JOSEPH	182.02
07/23/2020	100329	PHC TRANSIT LLC	285.00
07/23/2020	100330	PITNEY BOWES, INC.	500.00
07/23/2020	100331	POMP'S TIRE - FOND DU LAC	1,900.00
07/23/2020	100332	Q-TRONICS	197.96
07/23/2020	100333	RADIOTRONICS INC.	168.00
07/23/2020	100334	REINDERS INC.	20.08
07/23/2020	100335	SAN-A-CARE, INC	208.96
07/23/2020	100336	SHARE CORPORATION	293.62
07/23/2020	100337	SHRED-IT	86.78
07/23/2020	100338	STICKS AND STONES	100.00
07/23/2020	100339	STOBB PLUMBING & HEATING, INC.	1,584.95
07/23/2020	100340	STRUCK & IRWIN PAVING INC	41,000.00

Check Issue Date	Check Number	Payee	Amount
07/23/2020	100341	SURE FIRE, INC.	470.67
07/23/2020	100342	TRAFFIC & PARKING CONTROL CO.	3,610.80
07/23/2020	100343	TRUCK COUNTRY	954.53
07/23/2020	100344	UNEMPLOYMENT INSURANCE	98.95
07/23/2020	100345	UNIFORM SHOPPE	89.95
07/23/2020	100346	VANDE ZANDE & KAUFMAN, LLP	3,655.00
07/23/2020	100347	VON BRIESEN & ROPER, S.C.	1,368.00
07/23/2020	100348	WAUPUN UTILITIES	27,664.67
07/23/2020	100349	WI CORRECTIONAL CENTER SYSTEM	312.00
07/23/2020	100350	WI DEPART OF JUSTICE	366.00
07/23/2020	100351	WI DEPART OF TRANSPORTATION	494.10
07/23/2020	100352	ZANTO, DENNIS	35.00
07/23/2020	100353	INSIGHT FS	33.52
07/23/2020	100354	WOLESKE CONSTRUCTION CO INC	24,171.92
Grand Totals:			413,235.50

Report Criteria:

Report type: Summary

Report Criteria:

[Report].Invoice Date = 07/23/2020

Invoice	Description	Invoice Date	Total Cost	GL Account
19 A&A ENVIRONMENTAL SERVICES INC				
1052	Asbestos Inspection-520 McKinley	07/23/2020	2,985.00	408-70-5436-8-00
Total 19 A&A ENVIRONMENTAL SERVICES INC:			2,985.00	
46 AMARIL UNIFORM				
IV172364	Face Masks	07/23/2020	447.92	100-70-5410-3-36
Total 46 AMARIL UNIFORM:			447.92	
86 ASCEND TALENT STRATEGIES INC				
1410	Fitness for Duty Assessment - Fix	07/23/2020	386.20	100-40-5211-3-38
1579	Law Enforcement Assessment/MMPI Test - Keller	07/23/2020	495.00	100-40-5211-3-38
Total 86 ASCEND TALENT STRATEGIES INC:			881.20	
615 ADVANCED DISPOSAL				
E10001428325	aquatic center	07/23/2020	152.00	100-20-5523-3-36
E10001428325	Recycle	07/23/2020	8,963.95	420-70-5436-3-38
E10001428325	Residential Trash	07/23/2020	34,445.08	425-70-5476-3-38
Total 615 ADVANCED DISPOSAL:			43,561.03	
987 AIRGAS USA, LLC				
9971716042	Gas cylinders/hazmat handling	07/23/2020	654.26	100-70-5411-3-36
Total 987 AIRGAS USA, LLC:			654.26	
1122 ALCOPRO				
0237924-IN	mouthpiece	07/23/2020	146.00	100-40-5212-3-38
Total 1122 ALCOPRO:			146.00	
4015 BALLWEG IMPLEMENT				
P92412	159-15 Spacer	07/23/2020	10.35	100-70-5411-3-36
P92588	159-15 repair mower deck - parts	07/23/2020	185.25	100-70-5411-3-36
Total 4015 BALLWEG IMPLEMENT:			195.60	
5760 BOND TRUST SERVICES CORPORATION				
56721-PA	Paying Agent Fee 2016 Refunding bonds	07/23/2020	400.00	300-10-5943-6-00
56722-PA	Paying Agent Fee 2017 TID 7 bonds	07/23/2020	400.00	300-10-5943-6-00
Total 5760 BOND TRUST SERVICES CORPORATION:			800.00	
6252 BROWN CAB SERVICE INC				
1874	Monthly Taxi Service-June2020	07/23/2020	9,186.26	501-10-5154-3-38
Total 6252 BROWN CAB SERVICE INC:			9,186.26	
7065 CAREW CONCRETE & SUPPLY INC				
1173551	Pattee-W Lincoln Manhole Repairs	07/23/2020	212.20	700-10-5192-3-36
1174476	Monroe-Forest St Stormsewer by substations	07/23/2020	525.00	700-10-5192-3-36
1174898	704 Edgewood-Sumpline	07/23/2020	1,181.25	700-10-5192-8-00
1174899	Stone/Rebar	07/23/2020	15.60	700-10-5192-8-00

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 7065 CAREW CONCRETE & SUPPLY INC:			1,934.05	
9085 CFS INSPECTIONS				
2020MY0126	Annual Ladder testing/maintenance	07/23/2020	1,310.65	100-50-5232-3-36
Total 9085 CFS INSPECTIONS:			1,310.65	
10048 CHARTER COMMUNICATIONS				
64276-JULY20	city hall - voice	07/23/2020	119.97	100-10-5197-3-31
16011-JULY20	senior center - tv, internet, voice	07/23/2020	39.99	100-20-5513-3-31
16011-JULY20	senior center - tv, internet, voice	07/23/2020	178.20	100-20-5513-3-38
54053-JULY20	aquatic center	07/23/2020	104.97	100-20-5523-3-38
41339-JULY20	PD - voice	07/23/2020	177.57	100-40-5211-3-31
3194-JUNE20	Ethernet Intrastate MBPS	07/23/2020	490.00	100-40-5211-3-38
41339-JULY20	FD - voice	07/23/2020	24.21	100-50-5231-3-31
15199-JULY20	garage - tv, internet, voice	07/23/2020	300.97	100-70-5412-3-38
Total 10048 CHARTER COMMUNICATIONS:			1,435.88	
10433 EMMONS BUSINESS INTERIORS				
201719	Partitions for Acctg Specialist Workstation	07/23/2020	1,543.40	410-10-5140-4-00
Total 10433 EMMONS BUSINESS INTERIORS:			1,543.40	
10468 CONSULTANTS LABORATORY-FDL				
442000000117-JUNE20	legal blood draws	07/23/2020	280.00	100-40-5213-3-38
Total 10468 CONSULTANTS LABORATORY-FDL:			280.00	
10800 CUSTOM TROPHIES				
132-70820	plaques	07/23/2020	184.50	100-80-5670-3-38
Total 10800 CUSTOM TROPHIES:			184.50	
11013 FERGUSON WATERWORKS #1476				
0305025	stormsewer repair	07/23/2020	240.51	700-10-5192-3-36
Total 11013 FERGUSON WATERWORKS #1476:			240.51	
12448 ELECTRIC BEACH TANNING LLC				
7-23-20	Covid-19 Downtown Business Support Program	07/23/2020	2,346.95	405-70-5436-3-38
Total 12448 ELECTRIC BEACH TANNING LLC:			2,346.95	
12620 EWALD CHEVROLET BUICK LLC				
7-23-20	2020 Chev Silverado 35	07/23/2020	28,124.63	410-70-5410-4-00
7-23-20	2020 Chev Silverado 35	07/23/2020	9,374.87	700-10-5192-8-00
Total 12620 EWALD CHEVROLET BUICK LLC:			37,499.50	
12759 FASSE DECORATING CENTER				
1-141897	street paint	07/23/2020	315.00	100-70-5441-3-36
142158	street paint	07/23/2020	554.55	100-70-5441-3-36
Total 12759 FASSE DECORATING CENTER:			869.55	

Invoice	Description	Invoice Date	Total Cost	GL Account
13354 FLEETPRIDE				
54833635	FD 591-fuel water separator,filter	07/23/2020	108.24	100-70-5411-3-36
55679771	solenoid valve	07/23/2020	157.38	100-70-5411-3-36
Total 13354 FLEETPRIDE:			265.62	
14556 GENTLEMEN'S GROOMING CO				
7-23-20	Covid-19 Downtown Business Support Program	07/23/2020	1,956.54	405-70-5436-3-38
Total 14556 GENTLEMEN'S GROOMING CO:			1,956.54	
14791 GREMMER & ASSOCIATES INC				
13-1	Madison Eng Dsgn Ph 2-Water/Sewer	07/23/2020	800.00	100-13850
13-1	Madison Eng Dsgn Ph 2-Street	07/23/2020	4,395.86	400-70-5420-8-00
16	Madison St Construction-Roadway	07/23/2020	378.00	400-70-5436-8-00
13-1	Madison St Construction - Storm	07/23/2020	2,501.64	700-10-5192-8-00
Total 14791 GREMMER & ASSOCIATES INC:			8,075.50	
15075 GUNDERSON, INC.				
877877	Library Rugs - July 2020	07/23/2020	63.63	100-70-5410-3-36
882507	CITY HALL rugs - July 2020	07/23/2020	65.45	100-70-5410-3-38
881481	Uniform/charges - July 2020	07/23/2020	19.13	100-70-5411-3-38
881480	Garage supplies - July 2020	07/23/2020	45.24	100-70-5411-3-38
884205	Uniform/charges - July 2020	07/23/2020	19.13	100-70-5411-3-38
884204	Garage supplies - July 2020	07/23/2020	28.03	100-70-5411-3-38
Total 15075 GUNDERSON, INC.:			240.61	
15297 H & R SAFETY SOLUTIONS LLC				
5129	lens cleaning towels/safety glasses	07/23/2020	130.30	100-70-5412-3-38
Total 15297 H & R SAFETY SOLUTIONS LLC:			130.30	
15657 HAWKINS INC				
4752308	Pool Chemicals	07/23/2020	581.42	100-20-5523-3-40
4758168	Pool Chemicals	07/23/2020	1,136.93	100-20-5523-3-40
Total 15657 HAWKINS INC:			1,718.35	
16002 HOME DEPOT PRO				
559572367	Foggers	07/23/2020	99.97	100-20-5513-3-38
559572367	Foggers	07/23/2020	199.94	100-20-5523-3-38
559572367	Foggers	07/23/2020	199.94	100-70-5410-3-38
Total 16002 HOME DEPOT PRO:			499.85	
16843 KARTECHNER BROTHERS LLC				
1358	State St Patches	07/23/2020	1,576.00	100-70-5431-3-36
1357	Asphalt Surface - Wilcox Park walk path	07/23/2020	2,424.03	400-20-5525-8-00
1357	Asphalt Surface - Wilcox Park basketball court	07/23/2020	1,137.81	400-20-5525-8-00
1357	Asphalt Surface - Tanner Park walk path	07/23/2020	544.17	400-20-5525-8-00
1357	Asphalt Surface - Zoellner Park surface course	07/23/2020	1,978.80	400-20-5525-8-00
1357	Asphalt Surface - Dodge park walk path	07/23/2020	214.37	400-20-5525-8-00
1357	Asphalt Surface - Dodge park basketball court - Lions Clu	07/23/2020	1,137.81	400-20-5525-8-00
1357	Mill & Blacktop - Gateway Dr	07/23/2020	70,031.50	400-70-5436-8-00
1357	Mill & Blacktop - Beaver Dam St	07/23/2020	31,004.78	400-70-5436-8-00
1357	Mill & Blacktop - Woodland Dr	07/23/2020	35,127.95	400-70-5436-8-00

Invoice	Description	Invoice Date	Total Cost	GL Account
1357	Asphalt Surface - Fraser Ln	07/23/2020	5,526.00	401-70-5436-8-00
1357	Asphalt Surface - Shaler Dr	07/23/2020	14,858.80	401-70-5436-8-00
Total 16843 KARTECHNER BROTHERS LLC:			165,562.02	
17175 KWIK TRIP STORES				
PD-JUNE20	Police Dept monthly fuel	07/23/2020	1,801.57	100-40-5212-3-38
FD-JUNE20	Fire dept monthly fuel	07/23/2020	212.14	100-50-5232-3-38
DPW-JUNE20	DPW monthly fuel purchases	07/23/2020	2,428.76	100-70-5411-3-38
DPW-JUNE20	DPW monthly fuel purchases	07/23/2020	149.50	700-10-5192-3-38
Total 17175 KWIK TRIP STORES:			4,591.97	
17281 LAPPEN SECURITY PRODUCTS				
LSPQ43551	battery for Harris Mill Park/service	07/23/2020	406.62	100-70-5410-3-36
Total 17281 LAPPEN SECURITY PRODUCTS:			406.62	
17900 LUECK, FRED				
7-23-20	Plan Commission Minutes - July 2020	07/23/2020	20.00	100-80-5632-1-10
Total 17900 LUECK, FRED:			20.00	
18009 MSA PROFESSIONAL SERVICES INC.				
R00212056.0-66	Growthmark/Insight Site Plan Review	07/23/2020	450.00	100-13840
R00212056.0-66	TID #6 Amendment Metes & Bounds Desc	07/23/2020	119.50	408-70-5436-3-38
R00212096.0-16	Harris Creek Analysis Prelim Design	07/23/2020	1,942.50	700-10-5192-8-00
R00212116.0-2	Dam Auxiliary Spillway Design	07/23/2020	2,640.00	700-10-5192-8-00
R00212119.0-1	Harmsen Ave & Oak Lane Storm Pond	07/23/2020	3,923.00	700-10-5192-8-00
R00212110.0-8	Monroe St Pond Grant App & DNR Letter	07/23/2020	950.00	700-10-5192-8-00
Total 18009 MSA PROFESSIONAL SERVICES INC.:			10,025.00	
18459 MARCO TECHNOLOGIES LLC				
INV7735517	Konica/A7PY011X001	07/23/2020	51.78	100-40-5211-3-38
Total 18459 MARCO TECHNOLOGIES LLC:			51.78	
19802 NAPA AUTO PARTS-WAUPUN				
282018	PD-9 water pump	07/23/2020	52.78	100-40-5212-3-36
282060	PD-headlight harness	07/23/2020	9.99	100-40-5212-3-36
282066	PD-9 serpentine belt,Air Filter	07/23/2020	75.97	100-40-5212-3-36
282072	PD-9 headlight harness CR,Connector	07/23/2020	1.70	100-40-5212-3-36
282197	PD-9 stoplight switch	07/23/2020	30.19	100-40-5212-3-36
279799	#7-03 Repair Tail Lights	07/23/2020	12.39	100-70-5411-3-36
280781	FD 592,593,594-filters	07/23/2020	513.11	100-70-5411-3-36
280782	FD-dielect dilicone comp	07/23/2020	8.99	100-70-5411-3-36
280793	FD-Coolant Filter	07/23/2020	52.49	100-70-5411-3-36
281206	364-20-Ton Service Jack	07/23/2020	199.00	100-70-5411-3-36
281219	11-01 Rear Axle Repair	07/23/2020	155.20	100-70-5411-3-36
281235	11-01 exhaust leak	07/23/2020	55.98	100-70-5411-3-36
281285	11-01 axle seal	07/23/2020	8.88	100-70-5411-3-36
281424	12-18 muffler clamp	07/23/2020	10.89	100-70-5411-3-36
281448	5-09 battery disconnect switch	07/23/2020	9.96	100-70-5411-3-36
282060	168-00 fuel filter	07/23/2020	17.96	100-70-5411-3-36
282340	FD-593 oil filter	07/23/2020	28.99	100-70-5411-3-36
457495	Battery Disconnect Switch	07/23/2020	4.98	100-70-5411-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 19802 NAPA AUTO PARTS-WAUPUN:			1,246.05	
21169 PATS TIRE SALES & SERVICE INC				
1-17920	Mount new tires	07/23/2020	150.00	100-70-5411-3-36
Total 21169 PATS TIRE SALES & SERVICE INC:			150.00	
21245 PERKINS OIL				
0089254-IN	SP Global Syn MV ATF/drum deposit	07/23/2020	648.70	100-70-5411-3-36
0089287-IN	Shell Spirax	07/23/2020	319.20	100-70-5411-3-36
0089973-IN	Bulk SL Rotella/Grease	07/23/2020	940.20	100-70-5411-3-36
Total 21245 PERKINS OIL:			1,908.10	
21357 PETERSEN, JENNIFER				
072120	MILEAGE- Pickup Election Day Ballots & Supplies 8-11-2	07/23/2020	19.55	100-10-5142-3-38
Total 21357 PETERSEN, JENNIFER:			19.55	
21550 PETTY CASH-POLICE DEPT.				
JULY2020	Postage - PD	07/23/2020	12.90	100-40-5211-3-33
Total 21550 PETTY CASH-POLICE DEPT.:			12.90	
21557 PFALZGRAF, JOSEPH				
CLOTHING ALLOW-JULY2	clothing allow-Amazon radio pouch	07/23/2020	21.66	100-12634
CLOTHING ALLOW-JULY2	clothing allow-Amazon pistol mag pouch	07/23/2020	160.36	100-12634
Total 21557 PFALZGRAF, JOSEPH:			182.02	
21560 PHC TRANSIT LLC				
2477	gravel del to shop	07/23/2020	285.00	700-10-5192-3-36
Total 21560 PHC TRANSIT LLC:			285.00	
21800 PITNEY BOWES, INC.				
PD-31392160 JULY2020	Replenish Postage Meeter	07/23/2020	500.00	100-40-5211-3-33
Total 21800 PITNEY BOWES, INC.:			500.00	
22026 POMP'S TIRE - FOND DU LAC				
520089102	104-18 Tires	07/23/2020	1,900.00	100-70-5411-3-36
Total 22026 POMP'S TIRE - FOND DU LAC:			1,900.00	
22330 Q-TRONICS				
10080311	computer headset	07/23/2020	39.99	100-40-5211-3-30
10080309	sound adapter	07/23/2020	14.99	100-40-5211-3-30
10080315	pigtail switch - zoom meeting set up	07/23/2020	12.99	100-70-5410-3-36
10080327	netgear 10 port	07/23/2020	129.99	100-70-5412-3-36
Total 22330 Q-TRONICS:			197.96	
22572 RADIOTRONICS INC.				
272398	subscription-Ace WatchDog Server	07/23/2020	168.00	410-48-4861-0-00

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 22572 RADIOTRONICS INC.:			168.00	
22700 REINDERS INC.				
1840697-00	157-18 switch bail	07/23/2020	20.08	100-70-5411-3-36
Total 22700 REINDERS INC.:			20.08	
23224 SAN-A-CARE, INC				
522492	one step disinfectant	07/23/2020	208.96	100-70-5410-3-36
Total 23224 SAN-A-CARE, INC:			208.96	
23589 SHARE CORPORATION				
138094	cleaning supplies - COVID 19	07/23/2020	293.62	100-70-5410-3-36
Total 23589 SHARE CORPORATION:			293.62	
23612 SHRED-IT				
8180019606	destruction of records	07/23/2020	86.78	100-40-5211-3-38
Total 23612 SHRED-IT:			86.78	
24350 STICKS AND STONES				
11701	904 Pleasant Ave- yard maintenance	07/23/2020	100.00	100-70-5613-3-38
Total 24350 STICKS AND STONES:			100.00	
24400 STOBBS PLUMBING & HEATING, INC.				
11308	tested 8 backflow preventers	07/23/2020	1,584.95	100-70-5410-3-36
Total 24400 STOBBS PLUMBING & HEATING, INC.:			1,584.95	
24485 STRUCK & IRWIN PAVING INC				
6664	Crack seal/patch-EFranklin,Taylor,EJackson	07/23/2020	41,000.00	100-70-5431-3-36
Total 24485 STRUCK & IRWIN PAVING INC:			41,000.00	
24650 SURE FIRE, INC.				
SD19113	SERVICE at City hall	07/23/2020	470.67	100-70-5410-3-36
Total 24650 SURE FIRE, INC.:			470.67	
25250 TRAFFIC & PARKING CONTROL CO.				
I672911	Banner brackets for downtown banners	07/23/2020	3,610.80	405-70-5436-3-38
Total 25250 TRAFFIC & PARKING CONTROL CO.:			3,610.80	
25445 TRUCK COUNTRY				
X202604637:01	replace hydraulic tank sensor	07/23/2020	18.15	100-70-5411-3-36
X202607278:01	replace muffler	07/23/2020	877.03	100-70-5411-3-36
X202607278:02	replace muffler hanger	07/23/2020	59.35	100-70-5411-3-36
Total 25445 TRUCK COUNTRY:			954.53	
25480 UNEMPLOYMENT INSURANCE				
7-23-20	Monthly Unemployment Payment	07/23/2020	98.95	100-10-5177-3-38

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 25480 UNEMPLOYMENT INSURANCE:			98.95	
25482 UNIFORM SHOPPE				
301136	clothing allowance	07/23/2020	89.95	100-12634
Total 25482 UNIFORM SHOPPE:			89.95	
26042 VANDE ZANDE & KAUFMAN, LLP				
JUNE2020	monthly City Attorney Fees	07/23/2020	3,655.00	100-10-5161-3-38
Total 26042 VANDE ZANDE & KAUFMAN, LLP:			3,655.00	
26465 VON BRIESEN & ROPER, S.C.				
327377	Covid-19 Policies	07/23/2020	114.00	100-10-5143-3-38
327377	Personnel	07/23/2020	1,254.00	100-10-5143-3-38
Total 26465 VON BRIESEN & ROPER, S.C.:			1,368.00	
27450 WAUPUN UTILITIES				
4957	WPPI monthly email user/archiving accts	07/23/2020	172.00	100-10-5197-3-38
4957	Member Network Assessment/Monitoring Service	07/23/2020	44.00	100-10-5197-3-38
4957	email password reset	07/23/2020	14.00	100-10-5197-3-38
JUNE2020	Monthly utility charges	07/23/2020	240.71	100-20-5512-3-32
JUNE2020	Monthly utility charges	07/23/2020	209.68	100-20-5513-3-32
JUNE2020	Monthly utility charges	07/23/2020	4,151.35	100-20-5523-3-32
JUNE2020	Monthly utility charges	07/23/2020	3,276.21	100-20-5525-3-32
JUNE2020	Monthly utility charges	07/23/2020	922.32	100-40-5211-3-32
JUNE2020	Monthly utility charges	07/23/2020	518.80	100-50-5231-3-32
JUNE2020	Monthly utility charges	07/23/2020	16.00	100-50-5251-3-32
JUNE2020	Monthly utility charges	07/23/2020	2,338.38	100-70-5410-3-32
JUNE2020	Monthly utility charges	07/23/2020	1,340.90	100-70-5412-3-32
JUNE2020	Monthly utility charges	07/23/2020	227.05	100-70-5441-3-32
JUNE2020	Monthly utility charges	07/23/2020	11,439.91	100-70-5442-3-32
JUNE2020	Monthly utility charges	07/23/2020	1,844.57	210-60-5511-3-32
JUNE2020	Monthly utility charges	07/23/2020	45.54	700-10-5192-3-32
4956	Stormwater Billing & Collection Fees	07/23/2020	863.25	700-10-5192-3-38
Total 27450 WAUPUN UTILITIES:			27,664.67	
28434 WI CORRECTIONAL CENTER SYSTEMS				
18287	inmate labor - floor strip & wax at museum	07/23/2020	312.00	100-70-5410-3-36
Total 28434 WI CORRECTIONAL CENTER SYSTEMS:			312.00	
28650 WI DEPART OF JUSTICE				
455TIME-0000009051	quarterly billing-Time System	07/23/2020	366.00	100-40-5212-3-38
Total 28650 WI DEPART OF JUSTICE:			366.00	
28963 WI DEPART OF TRANSPORTATION				
395-0000178888	Design Cost Tru Up Main St Final Notice	07/23/2020	494.10	100-70-5420-3-38
Total 28963 WI DEPART OF TRANSPORTATION:			494.10	
29915 ZANTO, DENNIS				
PARKREFUND2020	Park Rental Refund	07/23/2020	35.00	100-46-4672-0-00

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 29915 ZANTO, DENNIS:			35.00	
300032 INSIGHT FS				
200031186	erosion control blanket	07/23/2020	33.52	700-10-5192-3-36
Total 300032 INSIGHT FS:			33.52	
300074 WOLESKE CONSTRUCTION CO INC				
5	Seymour St Utility & Roadway Ext	07/23/2020	24,171.92	401-70-5436-8-00
Total 300074 WOLESKE CONSTRUCTION CO INC:			24,171.92	
Grand Totals:			413,235.50	

Report GL Period Summary

GL Period	Amount
07/20	413,235.50
Grand Totals:	413,235.50

Vendor number hash: 2530263
Vendor number hash - split: 3281533
Total number of invoices: 116
Total number of transactions: 154

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	413,235.50	.00	413,235.50
Grand Totals:	413,235.50	.00	413,235.50

Report Criteria:

[Report].Invoice Date = 07/23/2020

Report Criteria:

Report type: Summary

Check.Check Number = 100213-100215,100270,100356,100358-100359,100412-100459,100463-100531

Check Issue Date	Check Number	Payee	Amount	
07/31/2020	100213	YMCA OF DODGE COUNTY	14,832.45	M
07/31/2020	100214	SOURCE INCORPORATED OF MISSO	454.99	M
07/31/2020	100215	WELLS FARGO PAYMENT REMITT.	734.54	M
07/31/2020	100270	YMCA OF DODGE COUNTY	12,743.42	M
07/31/2020	100356	CHARTER COMMUNICATIONS	164.97	M
07/31/2020	100358	YMCA OF DODGE COUNTY	11,800.11	M
07/31/2020	100359	MASS MUTUAL	103,264.06	M
08/05/2020	100412	AGNESIAN WORK & WELLNESS-	77.50	
08/05/2020	100413	ALLIANT ENERGY/WP&L	65.33	
08/05/2020	100414	AMERICAN INDUSTRIAL MEDICAL IN	680.26	
08/05/2020	100415	ASSOCIATED APPRAISAL CONSULTA	2,467.66	
08/05/2020	100416	AT & T	159.40	
08/05/2020	100417	BADGER STATE INDUSTRIES	949.24	
08/05/2020	100418	BALLWEG IMPLEMENT	4.03	
08/05/2020	100419	CAPITAL NEWSPAPERS	24.91	
08/05/2020	100420	CAREW CONCRETE & SUPPLY INC	446.25	
08/05/2020	100421	CENTRAL CABLE CONTRACTORS INC	500.00	
08/05/2020	100422	CHARTER COMMUNICATIONS	389.66	
08/05/2020	100423	CONTREE	97.97	
08/05/2020	100424	FARMERS ELEVATOR CO.	135.00	
08/05/2020	100425	FASSE DECORATING CENTER	172.50	
08/05/2020	100426	FOND DU LAC COUNTY TREASURER	1,065.00	
08/05/2020	100427	GALLS, LLC	158.37	
08/05/2020	100428	GENERAL COMMUNICATIONS	4,120.20	
08/05/2020	100429	GUNDERSON, INC.	354.09	
08/05/2020	100430	H & R SAFETY SOLUTIONS LLC	29.45	
08/05/2020	100431	HOME CONTRACTORS & SUPPLY INC	10.18	
08/05/2020	100432	HOMETOWN GLASS & IMPROVEMENT	132.27	
08/05/2020	100433	LIFESTAR EMERGENCY MEDICAL	3,500.00	
08/05/2020	100434	MADISON TRUCK EQUIPMENT	149.60	
08/05/2020	100435	MENARDS - BEAVER DAM	21.41	
08/05/2020	100436	NATIONAL FIRE PROTECTION ASSOC	175.00	
08/05/2020	100437	NEUMAN POOLS INC	87.60	
08/05/2020	100438	NICKEL, JULIE	40.00	
08/05/2020	100439	OSHKOSH OFFICE SYSTEMS	681.11	
08/05/2020	100440	PIGGLY WIGGLY DISCOUNT FOODS	201.08	
08/05/2020	100441	PIT-STOP PORTABLES	137.50	
08/05/2020	100442	Q-TRONICS	44.96	
08/05/2020	100443	REINDERS INC.	30.35	
08/05/2020	100444	RENNERTS	1,404.52	
08/05/2020	100445	SAN-A-CARE, INC	279.59	
08/05/2020	100446	SHARE CORPORATION	235.57	
08/05/2020	100447	SHERWIN WILLIAMS	1,551.52	
08/05/2020	100448	STOBB PLUMBING & HEATING, INC.	622.00	
08/05/2020	100449	HIGHLAND GROUP	1,525.00	
08/05/2020	100450	TOTAL ENERGY SYSTEMS LLC	2,495.18	
08/05/2020	100451	TRIPLE CROWN PRODUCTS	700.00	
08/05/2020	100452	TRU CLEANERS LLC	4,052.81	
08/05/2020	100453	US CELLULAR	1,290.64	

Check Issue Date	Check Number	Payee	Amount
08/05/2020	100454	VERONA SAFETY SUPPLY INC	305.62
08/05/2020	100455	WAUPUN AREA ANIMAL SHELTER, INC	1,000.00
08/05/2020	100456	WELLS FARGO PAYMENT REMITT.	2,653.60
08/05/2020	100457	WI BUILDING SUPPLY	61.23
08/05/2020	100458	INSIGHT FS	74.67
08/05/2020	100459	TOP PACK DEFENSE LLC	143.09
08/13/2020	100463	ADVANCED DISPOSAL	43,561.03
08/13/2020	100464	AIRGAS USA, LLC	673.83
08/13/2020	100465	ALLIANT ENERGY/WP&L	503.52
08/13/2020	100466	ARMGA, BARB	183.68
08/13/2020	100467	BALLWEG IMPLEMENT	65.90
08/13/2020	100468	BAYCOM	145.00
08/13/2020	100469	BEACON ATHLETICS	424.00
08/13/2020	100470	BENTZ AUTOMOTIVE INC	355.20
08/13/2020	100471	BODA, SUSAN	144.15
08/13/2020	100472	BOERSON, ANN C.	93.00
08/13/2020	100473	LEE ADVERTISING	192.95
08/13/2020	100474	CARTRIDGE WORLD	119.18
08/13/2020	100475	CHARTER COMMUNICATIONS	1,159.50
08/13/2020	100476	CITIES DIGITAL	693.00
08/13/2020	100477	DAANE, BETTY G	137.18
08/13/2020	100478	DESTINATION LAKE WINNEBAGO RE	5,284.12
08/13/2020	100479	EWALD CHEVROLET BUICK LLC	37,478.50
08/13/2020	100480	MARTENS ACE HARDWARE	610.18
08/13/2020	100481	FIX, WAYNE	137.18
08/13/2020	100482	GAPPA SECURITY SOLUTIONS LLC	1,493.10
08/13/2020	100483	NEEVEL, NANCY D	137.18
08/13/2020	100484	GITZEL, PAULA	146.48
08/13/2020	100485	GRAND VALLEY INSPECTION SERVIC	7,169.53
08/13/2020	100486	GUNDERSON, INC.	175.16
08/13/2020	100487	HANDSHY, ARLENE	144.15
08/13/2020	100488	HAWKINS INC	445.12
08/13/2020	100489	HURST, SALLY	139.50
08/13/2020	100490	HURST, AUGUSTA	141.83
08/13/2020	100491	IEH AUTO PARTS LLC	58.00
08/13/2020	100492	INCLUSION SOLUTIONS LLC	244.84
08/13/2020	100493	KARTECHNER BROTHERS LLC	870.00
08/13/2020	100494	KWIK TRIP STORES	4,331.34
08/13/2020	100495	LANGE ENTERPRISES	53.88
08/13/2020	100496	LINCOLN CONTRACTORS	437.40
08/13/2020	100497	MESA, FRANK	180.00
08/13/2020	100498	MULDER, GEORGENE	102.30
08/13/2020	100499	NICKEL, LINDA	137.18
08/13/2020	100500	OSHKOSH OFFICE SYSTEMS	50.86
08/13/2020	100501	PARAGON DEVELOPMENT SYSTEMS	1,474.55
08/13/2020	100502	PATROUILLE, LORNA MAE	186.00
08/13/2020	100503	PATS TIRE SALES & SERVICE INC	407.00
08/13/2020	100504	PETERSEN, KAYL	30.23
08/13/2020	100505	PETERSEN, CLAIRE	146.48
08/13/2020	100506	PETERSEN, JENNIFER	122.95
08/13/2020	100507	PIGGLY WIGGLY DISCOUNT FOODS	99.77
08/13/2020	100508	PLUIM, JOAN	139.50
08/13/2020	100509	ROET'S HOME HEATING	25.20

Check Issue Date	Check Number	Payee	Amount
08/13/2020	100510	SAN-A-CARE, INC	43.34
08/13/2020	100511	SCHLIEVE, KATHY	1,937.51
08/13/2020	100512	STAPLES CREDIT PLAN	283.64
08/13/2020	100513	STOBB, CHARLES	74.00
08/13/2020	100514	STOBB PLUMBING & HEATING, INC.	1,362.80
08/13/2020	100515	STOFFEL, SUSAN	144.15
08/13/2020	100516	UNEMPLOYMENT INSURANCE	103.61
08/13/2020	100517	VANDEBERG, SUE	109.28
08/13/2020	100518	VANDERKIN, BETH L	139.50
08/13/2020	100519	VANDERKIN, NANCY ANN NOLAN	139.50
08/13/2020	100520	VANDE ZANDE & KAUFMAN, LLP	5,569.00
08/13/2020	100521	WAUPUN EQUIPMENT COMPANY, INC.	72.70
08/13/2020	100522	WAUPUN UTILITIES	866.50
08/13/2020	100523	WI DEPT OF JUSTICE	154.00
08/13/2020	100524	W.W. ELECTRIC MOTORS, INC.	31.00
08/13/2020	100525	WWF/WISCONSIN GREEN SCHOOL N	60.00
08/13/2020	100526	YMCA OF DODGE COUNTY	10,277.99
08/13/2020	100527	ZASTROW, DELORIS D.	102.30
08/13/2020	100528	ZERO WASTE USA	174.13
08/13/2020	100529	BOS, LOIS	93.00
08/13/2020	100530	PEACHEY, MARGE	102.30
08/13/2020	100531	MARCO TECHNOLOGIES LLC	244.86
Grand Totals:			312,633.20

Report Criteria:

Report type: Summary

Check.Check Number = 100213-100215,100270,100356,100358-100359,100412-100459,100463-100531

Report Criteria:

[Report].Invoice Date = 07/31/2020,08/05/2020,08/13/2020

Invoice	Description	Invoice Date	Total Cost	GL Account
615 ADVANCED DISPOSAL				
E10001435940	aquatic center	08/13/2020	152.00	100-20-5523-3-36
E10001435940	Recycle	08/13/2020	8,963.95	420-70-5436-3-38
E10001435940	Residential Trash	08/13/2020	34,445.08	425-70-5476-3-38
Total 615 ADVANCED DISPOSAL:			43,561.03	
955 AGNESIAN WORK & WELLNESS-				
31347	Hearing Tests - PD	08/05/2020	20.00	100-40-5215-3-37
31347	DOT Drug Screening	08/05/2020	57.50	100-70-5412-3-38
Total 955 AGNESIAN WORK & WELLNESS-:			77.50	
987 AIRGAS USA, LLC				
9972438784	Gas cylinders/hazmat handling	08/13/2020	673.83	100-70-5411-3-36
Total 987 AIRGAS USA, LLC:			673.83	
1174,ALLIANT ENERGY/WP&L				
3425110000-JULY20	MUSEUM monthly fuel charges	08/13/2020	15.65	100-20-5512-3-32
7255200000-JULY20	Senior Center monthly heat	08/13/2020	15.65	100-20-5513-3-32
5374620000-JULY20	Aquatic Center	08/13/2020	275.83	100-20-5523-3-32
5946940000-JULY20	Police Dept - monthly fuel charges	08/13/2020	37.93	100-40-5211-3-32
5946940000-JULY20	Fire Dept - monthly fuel charges	08/13/2020	21.34	100-50-5231-3-32
AUG 20	community center monthly fuel	08/05/2020	65.33	100-70-5410-3-32
1780510000-JULY20	CITY HALL monthly fuel charges	08/13/2020	58.60	100-70-5410-3-32
3264610000-JULY20	Garage monthly fuel	08/13/2020	78.52	100-70-5412-3-32
Total 1174 ALLIANT ENERGY/WP&L:			568.85	
1204 AMERICAN INDUSTRIAL MEDICAL IN				
22371	2020 Hearing evaluations - PD	08/05/2020	395.42	100-40-5215-3-37
22371	2020 Hearing evaluations - DPW	08/05/2020	284.84	100-70-5412-3-38
Total 1204 AMERICAN INDUSTRIAL MEDICAL IN:			680.26	
1565 ARMGA, BARB				
8-13-20	8-11-20 election	08/13/2020	183.68	100-10-5142-1-10
Total 1565 ARMGA, BARB:			183.68	
1787 ASSOCIATED APPRAISAL CONSULTAN				
149730	Monthly services - August 2020	08/05/2020	2,467.66	100-30-5152-3-38
Total 1787 ASSOCIATED APPRAISAL CONSULTAN:			2,467.66	
1904 AT & T				
920324792407	Police Dept monthly phone charges	08/05/2020	159.40	100-40-5211-3-31
Total 1904 AT & T:			159.40	
3072 BADGER STATE INDUSTRIES				
306-183375	can liners	08/05/2020	949.24	100-70-5410-3-38

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 3072 BADGER STATE INDUSTRIES:			949.24	
4015 BALLWEG IMPLEMENT				
P94171	Trigger	08/05/2020	4.03	100-70-5411-3-36
P93787	autocut	08/13/2020	65.90	100-70-5411-3-36
Total 4015 BALLWEG IMPLEMENT:			69.93	
4089 BAYCOM				
EQUIPINV_027774	2 radio charges	08/13/2020	145.00	100-50-5232-3-38
Total 4089 BAYCOM:			145.00	
5010 BEACON ATHLETICS				
0516711-IN	kwik release base set	08/13/2020	424.00	100-20-5525-3-36
Total 5010 BEACON ATHLETICS:			424.00	
5130 BENTZ AUTOMOTIVE INC				
14194	freon/ac hose/labor	08/13/2020	355.20	100-40-5212-3-36
Total 5130 BENTZ AUTOMOTIVE INC:			355.20	
5640 BODA, SUSAN				
8-13-20	8-11-20 election	08/13/2020	144.15	100-10-5142-1-10
Total 5640 BODA, SUSAN:			144.15	
5645 BOERSON, ANN C.				
8-13-20	8-11-20 election	08/13/2020	93.00	100-10-5142-1-10
Total 5645 BOERSON, ANN C.:			93.00	
7058 LEE ADVERTISING				
8271	Ordinance	08/13/2020	192.95	100-10-5110-3-35
Total 7058 LEE ADVERTISING:			192.95	
7059 CAPITAL NEWSPAPERS				
7-8-20	Notice of Public Hearing-Plan Comm	08/05/2020	24.91	100-10-5110-3-35
Total 7059 CAPITAL NEWSPAPERS:			24.91	
7065 CAREW CONCRETE & SUPPLY INC				
1175480	Storm line repair 700 Edgewood	08/05/2020	446.25	700-10-5192-8-00
Total 7065 CAREW CONCRETE & SUPPLY INC:			446.25	
7075 CARTRIDGE WORLD				
79779	Cartridges	08/13/2020	119.18	100-40-5211-3-38
Total 7075 CARTRIDGE WORLD:			119.18	
8999 CENTRAL CABLE CONTRACTORS INC.				
8785	dirt shredder rental	08/05/2020	500.00	100-70-5411-3-38

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 8999 CENTRAL CABLE CONTRACTORS INC.:			500.00	
10048 CHARTER COMMUNICATIONS				
0013430071520	city hall - voice, tv, internet	08/05/2020	389.66	100-10-5197-3-31
16011-AUG20	senior center - tv, internet, voice	08/13/2020	39.99	100-20-5513-3-31
16011-AUG20	senior center - tv, internet, voice	08/13/2020	178.20	100-20-5513-3-38
54053-AUG20	aquatic center	08/13/2020	104.97	100-20-5523-3-38
18615-AUG20	PD - tv, internet, voice	08/13/2020	346.34	100-40-5211-3-38
3194-JULY20	Ethernet intrastate MBPS	08/13/2020	490.00	100-40-5211-3-38
JULY20	library - internet, voice	07/31/2020	164.97	210-60-5511-3-31
Total 10048 CHARTER COMMUNICATIONS:			1,714.13	
10223 CITIES DIGITAL				
49312	Laserfiche Annual Support & Updates 10/15/20-10/15/21	08/13/2020	693.00	100-40-5211-3-38
Total 10223 CITIES DIGITAL:			693.00	
10475 CONTREE				
63951	SPRAY HANDLE FOR TANK	08/05/2020	97.97	100-70-5411-3-36
Total 10475 CONTREE:			97.97	
10892 DAANE, BETTY G				
8-13-20	8-11-20 election	08/13/2020	137.18	100-10-5142-1-10
Total 10892 DAANE, BETTY G:			137.18	
11275 DESTINATION LAKE WINNEBAGO REGION				
8-13-20	70% Of June Room Tax	08/13/2020	5,284.12	430-70-5436-3-42
Total 11275 DESTINATION LAKE WINNEBAGO REGION:			5,284.12	
12620 EWALD CHEVROLET BUICK LLC				
8-13-20	2020 Dodge Grand Caravan - Taxi	08/13/2020	37,478.50	501-10-5154-8-00
Total 12620 EWALD CHEVROLET BUICK LLC:			37,478.50	
12700 MARTENS ACE HARDWARE				
JULY2020	hooks for sneeze guards	08/13/2020	2.59	100-10-5142-3-38
JULY2020	gun return/trade ins - Hraban	08/13/2020	195.01-	100-12634
JULY2020	dryboard cleaner/hand soap	08/13/2020	16.58	100-20-5523-3-36
JULY2020	gloves	08/13/2020	9.99	100-20-5523-3-36
JULY2020	funnel	08/13/2020	2.99	100-20-5523-3-36
JULY2020	goggles to use with foggers	08/13/2020	9.18	100-20-5523-3-38
JULY2020	phone dect	08/13/2020	32.99	100-20-5523-3-38
JULY2020	strainer	08/13/2020	5.49	100-20-5525-3-36
JULY2020	strainer	08/13/2020	10.98	100-20-5525-3-36
JULY2020	stain for poles at ball complex	08/13/2020	34.99	100-20-5525-3-36
JULY2020	UPS postage	08/13/2020	22.41	100-40-5211-3-33
JULY2020	clip/padlock	08/13/2020	41.33	100-40-5213-3-38
JULY2020	batteries	08/13/2020	63.96	100-50-5232-3-36
JULY2020	insect killer	08/13/2020	3.99	100-50-5232-3-38
JULY2020	fuse	08/13/2020	9.18	100-70-5410-3-36
JULY2020	fasteners	08/13/2020	.59	100-70-5410-3-36
JULY2020	switch/cube/cable - zoom meeting set up	08/13/2020	100.97	100-70-5410-3-36
JULY2020	mineral spirits/painters tape	08/13/2020	57.95	100-70-5410-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
JULY2020	wallplate	08/13/2020	.79	100-70-5410-3-36
JULY2020	credit	08/13/2020	29.99-	100-70-5410-3-36
JULY2020	mount tape	08/13/2020	8.99	100-70-5410-3-36
JULY2020	stain for parks	08/13/2020	34.99	100-70-5410-3-36
JULY2020	sandpaper	08/13/2020	14.97	100-70-5410-3-36
JULY2020	kit plas ANC PPH	08/13/2020	15.99	100-70-5410-3-36
JULY2020	cord/shoplight	08/13/2020	36.98	100-70-5410-3-36
JULY2020	fasteners	08/13/2020	5.70	100-70-5410-3-36
JULY2020	fuel filters for bleach foggers	08/13/2020	17.98	100-70-5410-3-36
JULY2020	axe handle	08/13/2020	29.99	100-70-5410-3-36
JULY2020	phone jack/coupler	08/13/2020	12.58	100-70-5410-3-36
JULY2020	flag clips	08/13/2020	3.29	100-70-5410-3-36
JULY2020	touch up paint	08/13/2020	23.96	100-70-5410-3-36
JULY2020	supplies for shop	08/13/2020	15.96	100-70-5410-3-36
JULY2020	batteries/wall clock	08/13/2020	30.98	100-70-5410-3-36
JULY2020	wheel	08/13/2020	9.99	100-70-5411-3-36
JULY2020	trimmer line	08/13/2020	39.99	100-70-5411-3-36
JULY2020	door hold kick	08/13/2020	7.99	100-70-5412-3-36
JULY2020	mini roller	08/13/2020	3.99	100-70-5441-3-36
JULY2020	pad knee/lumber crayons/twist nylon line	08/13/2020	59.93	100-70-5441-3-36
JULY2020	platinum bar and chain	08/13/2020	33.98	100-70-5443-3-38
Total 12700 MARTENS ACE HARDWARE:			610.18	
12750 FARMERS ELEVATOR CO.				
147174	grass seed	08/05/2020	135.00	700-10-5192-8-00
Total 12750 FARMERS ELEVATOR CO.:			135.00	
12759 FASSE DECORATING CENTER				
1-142360	white/yellowrylic traffic	08/05/2020	172.50	100-70-5441-3-36
Total 12759 FASSE DECORATING CENTER:			172.50	
13276 FIX, WAYNE				
8-13-20	8-11-20 election	08/13/2020	137.18	100-10-5142-1-10
Total 13276 FIX, WAYNE:			137.18	
13700 FOND DU LAC COUNTY TREASURER				
24119-1	April 2020 Election & machine maint	08/05/2020	1,065.00	100-10-5142-3-38
Total 13700 FOND DU LAC COUNTY TREASURER:			1,065.00	
14160 GALLS, LLC				
016038500	Clothing allowance - boots	08/05/2020	158.37	100-12634
Total 14160 GALLS, LLC:			158.37	
14275 GAPP SECURITY SOLUTIONS LLC				
21647	keyless access - vault at city hall	08/13/2020	746.55	220-10-5140-4-00
21647	keyless access - vault at city hall	08/13/2020	746.55	410-10-5140-4-00
Total 14275 GAPP SECURITY SOLUTIONS LLC:			1,493.10	
14553 GENERAL COMMUNICATIONS				
282908	equipment for squad - 2020 Durango	08/05/2020	4,120.20	410-40-5211-4-00

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 14553 GENERAL COMMUNICATIONS:			4,120.20	
14614 NEEVEL, NANCY D				
8-13-20	8-11-20 election	08/13/2020	137.18	100-10-5142-1-10
Total 14614 NEEVEL, NANCY D:			137.18	
14629 GITZEL, PAULA				
8-13-20	8-11-20 election	08/13/2020	146.48	100-10-5142-1-10
Total 14629 GITZEL, PAULA:			146.48	
14698 GRAND VALLEY INSPECTION SERVICES				
2020-116	Building Insp/Zoning Admin for July 2020	08/13/2020	7,169.53	230-30-5241-3-38
Total 14698 GRAND VALLEY INSPECTION SERVICES:			7,169.53	
15075 GUNDERSON, INC.				
885177	Library Rugs - July 2020	08/05/2020	63.63	100-70-5410-3-38
885184	fire Dept-Rugs - July 2020	08/05/2020	52.18	100-70-5410-3-38
887784	CITY HALL rugs - July 2020	08/05/2020	65.45	100-70-5410-3-38
887785	Senior center rugs - July 2020	08/05/2020	54.35	100-70-5410-3-38
890393	Library Rugs - Aug 2020	08/13/2020	63.63	100-70-5410-3-38
886794	Garage towels/rugs - July 2020	08/05/2020	45.24	100-70-5411-3-38
886795	Uniform/charges - July 2020	08/05/2020	26.08	100-70-5411-3-38
889407	Garage supplies - July 2020	08/05/2020	28.03	100-70-5411-3-38
889408	Uniform/charges - July 2020	08/05/2020	19.13	100-70-5411-3-38
891994	Uniform/charges - Aug 2020	08/13/2020	19.13	100-70-5411-3-38
891993	Garage supplies - Aug 2020	08/13/2020	45.24	100-70-5411-3-38
894561	Uniform/charges - Aug 2020	08/13/2020	19.13	100-70-5411-3-38
894560	Garage supplies - Aug 2020	08/13/2020	28.03	100-70-5411-3-38
Total 15075 GUNDERSON, INC.:			529.25	
15297 H & R SAFETY SOLUTIONS LLC				
5178	first aid - city hall	08/05/2020	11.00	100-70-5410-3-36
5179	first aid - Senior Center	08/05/2020	13.95	100-70-5410-3-36
5177	first aid - Garage	08/05/2020	4.50	100-70-5412-3-38
Total 15297 H & R SAFETY SOLUTIONS LLC:			29.45	
15460 HANDSHY, ARLENE				
8-13-20	8-11-20 election	08/13/2020	144.15	100-10-5142-1-10
Total 15460 HANDSHY, ARLENE:			144.15	
15657 HAWKINS INC				
4769627	Pool Chemicals	08/13/2020	445.12	100-20-5523-3-40
Total 15657 HAWKINS INC:			445.12	
16001 HOME CONTRACTORS & SUPPLY INC.				
29588	wood forms	08/05/2020	10.18	100-70-5443-3-36
Total 16001 HOME CONTRACTORS & SUPPLY INC.:			10.18	

Invoice	Description	Invoice Date	Total Cost	GL Account
16020 HOMETOWN GLASS & IMPROVEMENT				
1224060	plexiglass - registration table	08/05/2020	132.27	100-10-5142-3-38
Total 16020 HOMETOWN GLASS & IMPROVEMENT:			132.27	
16061 HURST, SALLY				
8-13-20	8-11-20 election	08/13/2020	139.50	100-10-5142-1-10
Total 16061 HURST, SALLY:			139.50	
16063 HURST, AUGUSTA				
8-13-20	8-11-20 election	08/13/2020	141.83	100-10-5142-1-10
Total 16063 HURST, AUGUSTA:			141.83	
16088 IEH AUTO PARTS LLC				
393009733	paint strainers	08/13/2020	58.00	100-70-5441-3-36
Total 16088 IEH AUTO PARTS LLC:			58.00	
16102 INCLUSION SOLUTIONS LLC				
15289	Sneeze Guard - Elections	08/13/2020	244.84	100-10-5142-3-38
Total 16102 INCLUSION SOLUTIONS LLC:			244.84	
16843 KARTECHNER BROTHERS LLC				
1421	Asphalt Surface - Pattee & West Lincoln St	08/13/2020	870.00	100-70-5431-3-36
Total 16843 KARTECHNER BROTHERS LLC:			870.00	
17175 KWIK TRIP STORES				
PD-JULY20	Police Dept monthly fuel	08/13/2020	1,739.75	100-40-5212-3-38
FD-JULY20	Fire dept monthly fuel	08/13/2020	225.28	100-50-5232-3-38
DPW-JULY20	DPW monthly fuel purchases	08/13/2020	1,894.46	100-70-5411-3-38
DPW-JULY20	DPW monthly fuel purchases	08/13/2020	137.15	700-10-5191-3-38
DPW-JULY20	DPW monthly fuel purchases	08/13/2020	334.70	700-10-5192-3-38
Total 17175 KWIK TRIP STORES:			4,331.34	
17280 LANGE ENTERPRISES				
73324	Signs	08/13/2020	53.88	100-70-5441-3-36
Total 17280 LANGE ENTERPRISES:			53.88	
17759 LIFESTAR EMERGENCY MEDICAL				
20-0975	ACLS Service July 2020	08/05/2020	3,500.00	100-10-5255-3-38
Total 17759 LIFESTAR EMERGENCY MEDICAL:			3,500.00	
17800 LINCOLN CONTRACTORS				
M96140	caulk	08/13/2020	437.40	100-70-5410-3-36
Total 17800 LINCOLN CONTRACTORS:			437.40	
18120 MADISON TRUCK EQUIPMENT				
7-92781	temp sensor kit	08/05/2020	149.60	100-70-5411-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 18120 MADISON TRUCK EQUIPMENT:			149.60	
18670 MASS MUTUAL				
7-31-20	VFIS trans serv award prog from Lincoln Benefit to Mass	07/31/2020	103,264.06	100-50-5231-1-10
Total 18670 MASS MUTUAL:			103,264.06	
18961 MENARDS - BEAVER DAM				
81067	senior center	08/05/2020	21.41	100-70-5410-3-36
Total 18961 MENARDS - BEAVER DAM:			21.41	
18969 MESA, FRANK				
8-13-20	8-11-20 election	08/13/2020	180.00	100-10-5142-1-10
Total 18969 MESA, FRANK:			180.00	
19672 MULDER, GEORGENE				
8-13-20	8-11-20 election	08/13/2020	102.30	100-10-5142-1-10
Total 19672 MULDER, GEORGENE:			102.30	
20072 NATIONAL FIRE PROTECTION ASSOC				
7772939X	membership renewal	08/05/2020	175.00	100-50-5233-3-34
Total 20072 NATIONAL FIRE PROTECTION ASSOC:			175.00	
20349 NEUMAN POOLS INC				
0101784-IN	Pool chemicals	08/05/2020	87.60	100-20-5523-3-40
Total 20349 NEUMAN POOLS INC:			87.60	
20479 NICKEL, LINDA				
8-13-20	8-11-20 election	08/13/2020	137.18	100-10-5142-1-10
Total 20479 NICKEL, LINDA:			137.18	
20480 NICKEL, JULIE				
8-5-20	Reimbursement for cell phone use - August 2020	08/05/2020	40.00	100-10-5131-3-31
Total 20480 NICKEL, JULIE:			40.00	
20900 OSHKOSH OFFICE SYSTEMS				
AR53595	City Hall Color Copier 6333	08/05/2020	129.46	100-10-5141-3-36
AR53594	Clerk's Copier 5525	08/05/2020	551.65	100-10-5141-3-36
AR53839	copy machine MPC 3500 - fire dept	08/13/2020	50.86	100-50-5231-3-30
Total 20900 OSHKOSH OFFICE SYSTEMS:			731.97	
21080 PARAGON DEVELOPMENT SYSTEMS INC				
15013056	Accounting Specialist Computer/Equipment	08/13/2020	1,474.55	410-10-5140-4-00
Total 21080 PARAGON DEVELOPMENT SYSTEMS INC:			1,474.55	
21168 PATROUILLE, LORNA MAE				
8-13-20	8-11-20 election	08/13/2020	186.00	100-10-5142-1-10

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 21168 PATROUILLE, LORNA MAE:			186.00	
21169 PATS TIRE SALES & SERVICE INC				
1-GS17587	tires	08/13/2020	807.00	100-70-5411-3-36
1-17921	credit	08/13/2020	400.00-	100-70-5411-3-36
Total 21169 PATS TIRE SALES & SERVICE INC:			407.00	
21355 PETERSEN, KAYL				
8-13-20	8-11-20 election	08/13/2020	30.23	100-10-5142-1-10
Total 21355 PETERSEN, KAYL:			30.23	
21356 PETERSEN, CLAIRE				
8-13-20	8-11-20 election	08/13/2020	146.48	100-10-5142-1-10
Total 21356 PETERSEN, CLAIRE:			146.48	
21357 PETERSEN, JENNIFER				
8-13-20	reimbursement for Aug 2020 election supplies	08/13/2020	50.51	100-10-5142-3-38
8-13-20	MILEAGE - pu 8-11-20 election ballots - Juneau	08/13/2020	19.55	100-10-5142-3-38
8-13-20	MILEAGE - pu 8-11-20 election supplies - Brandon	08/13/2020	10.34	100-10-5142-3-38
8-13-20	MILEAGE - deliver 8-11-20 election day ballots - Juneau	08/13/2020	19.55	100-10-5142-3-38
8-13-20	MILEAGE - deliver 8-11-20 election day ballots - FDL	08/13/2020	23.00	100-10-5142-3-38
Total 21357 PETERSEN, JENNIFER:			122.95	
21665 PIGGLY WIGGLY DISCOUNT FOODS				
5792	election supplies - August 2020	08/13/2020	84.77	100-10-5142-3-38
9296	election supplies - August 2020	08/13/2020	15.00	100-10-5142-3-38
0509	rehab - FD	08/05/2020	33.32	100-50-5232-3-38
4419	rehab - FD	08/05/2020	50.62	100-50-5232-3-38
5748	DPW purchase	08/05/2020	67.97	100-70-5410-3-36
3738	Aging Grant Breakfast Bingo	08/05/2020	49.17	220-54-5460-3-38
Total 21665 PIGGLY WIGGLY DISCOUNT FOODS:			300.85	
21790 PIT-STOP PORTABLES				
CITY001575	Pine Street Park Port a Potty	08/05/2020	137.50	100-20-5525-3-38
Total 21790 PIT-STOP PORTABLES:			137.50	
21896 PLUIM, JOAN				
8-13-20	8-11-20 election	08/13/2020	139.50	100-10-5142-1-10
Total 21896 PLUIM, JOAN:			139.50	
22330 Q-TRONICS				
10080357	computer port	08/05/2020	39.99	100-70-5412-3-36
10080358	cable	08/05/2020	4.97	100-70-5412-3-36
Total 22330 Q-TRONICS:			44.96	
22700 REINDERS INC.				
1843102-00	Zettler Relay	08/05/2020	30.35	100-70-5411-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 22700 REINDERS INC.:			30.35	
22750 RENNERTS				
42406	Preventative maint	08/05/2020	1,404.52	100-50-5232-3-36
Total 22750 RENNERTS:			1,404.52	
23062 ROET'S HOME HEATING				
1260	pipe	08/13/2020	25.20	100-70-5410-3-36
Total 23062 ROET'S HOME HEATING:			25.20	
23224 SAN-A-CARE, INC				
524895	Cleaning supplies	08/13/2020	43.34	100-70-5410-3-36
523250	Cleaning supplies	08/05/2020	279.59	100-70-5410-3-38
Total 23224 SAN-A-CARE, INC:			322.93	
23250 SCHLIEVE, KATHY				
8-13-20	Administration - Professional Devel - Tuition	08/13/2020	1,642.07	100-10-5191-3-38
8-13-20	economic development - travel	08/13/2020	295.44	100-80-5670-3-37
Total 23250 SCHLIEVE, KATHY:			1,937.51	
23589 SHARE CORPORATION				
139445	oxynator	08/05/2020	235.57	100-70-5410-3-36
Total 23589 SHARE CORPORATION:			235.57	
23598 SHERWIN WILLIAMS				
1964-2	Replace Pump	08/05/2020	1,551.52	100-70-5411-3-36
Total 23598 SHERWIN WILLIAMS:			1,551.52	
23821 SOURCE INCORPORATED OF MISSOURI				
515878	GP - Peplink/USCC Sim Duo	07/31/2020	454.99	410-10-5140-4-00
Total 23821 SOURCE INCORPORATED OF MISSOURI:			454.99	
24108 STAPLES CREDIT PLAN				
8-13-20	office supplies	08/13/2020	22.27	100-10-5131-3-30
8-13-20	office supplies	08/13/2020	22.27	100-10-5141-3-30
8-13-20	office supplies	08/13/2020	150.00	100-10-5142-3-38
8-13-20	office supplies	08/13/2020	22.27	100-10-5191-3-30
8-13-20	office supplies	08/13/2020	22.27	100-20-5513-3-30
8-13-20	office supplies	08/13/2020	22.27	100-70-5420-3-30
8-13-20	office supplies	08/13/2020	22.29	100-80-5670-3-30
Total 24108 STAPLES CREDIT PLAN:			283.64	
24399 STOBBS, CHARLES				
8-13-20	reimburse CDL renewal	08/13/2020	74.00	100-70-5412-3-38
Total 24399 STOBBS, CHARLES:			74.00	
24400 STOBBS PLUMBING & HEATING, INC.				
11332	dowstairs women's bathroom flush valve	08/05/2020	565.00	100-70-5410-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
11397	new water heater at comm center - parts/labor	08/13/2020	1,362.80	100-70-5410-3-36
11353	pvc plug 8" (sump pump line Edgewood)	08/05/2020	57.00	700-10-5192-8-00
Total 24400 STOBBS PLUMBING & HEATING, INC.:			1,984.80	
24415 STOFFEL, SUSAN				
8-13-20	8-11-20 election	08/13/2020	144.15	100-10-5142-1-10
Total 24415 STOFFEL, SUSAN:			144.15	
24902 HIGHLAND GROUP				
5 (FINAL)	S Madison St Ph 2	08/05/2020	1,525.00	400-70-5436-8-00
Total 24902 HIGHLAND GROUP:			1,525.00	
25146 TOTAL ENERGY SYSTEMS LLC				
349193	generator maint	08/05/2020	2,495.18	100-70-5410-3-36
25146 TOTAL ENERGY SYSTEMS LLC:			2,495.18	
25399 TRIPLE CROWN PRODUCTS				
253612	washable face masks	08/05/2020	700.00	100-70-5410-3-36
Total 25399 TRIPLE CROWN PRODUCTS:			700.00	
25450 TRU CLEANERS LLC				
CW313	cleaning service for City of Waupun	08/05/2020	4,052.81	100-70-5410-3-38
Total 25450 TRU CLEANERS LLC:			4,052.81	
25480 UNEMPLOYMENT INSURANCE				
8-13-20	Monthly Unemployment Payment	08/13/2020	103.61	100-10-5177-3-38
Total 25480 UNEMPLOYMENT INSURANCE:			103.61	
25760 US CELLULAR				
0384731023	Clerk cell phone	08/05/2020	59.17	100-10-5141-3-31
0384731023	Economic Developer	08/05/2020	70.50	100-10-5191-3-31
0384731023	Kast Hotspot #190	08/05/2020	42.42	100-10-5197-3-31
0384731023	cellular backup	08/05/2020	12.41	100-10-5197-3-31
0384731023	PARK-rec cell phone	08/05/2020	38.40	100-20-5513-3-31
0384910350	POLICE DEPT	08/05/2020	734.43	100-40-5211-3-31
0384731023	FIRE DEPT monthly cell phone charges	08/05/2020	192.82	100-50-5231-3-31
0384731023	DPW cell phone	08/05/2020	83.48	100-70-5420-3-31
0384731023	Library monthly cell	08/05/2020	57.01	210-60-5511-3-31
Total 25760 US CELLULAR:			1,290.64	
25979 VANDEBERG, SUE				
8-13-20	8-11-20 election	08/13/2020	109.28	100-10-5142-1-10
Total 25979 VANDEBERG, SUE:			109.28	
25988 VANDERKIN, BETH L				
8-13-20	8-11-20 election	08/13/2020	139.50	100-10-5142-1-10
Total 25988 VANDERKIN, BETH L:			139.50	

Invoice	Description	Invoice Date	Total Cost	GL Account
25991 VANDERKIN, NANCY ANN NOLAN				
8-13-20 8-11-20 election		08/13/2020	139.50	100-10-5142-1-10
Total 25991 VANDERKIN, NANCY ANN NOLAN:			139.50	
26042 VANDE ZANDE & KAUFMAN, LLP				
JULY2020 monthly City Attorney Fees		08/13/2020	4,705.00	100-10-5161-3-38
11742 Traffic monthly attorney fees		08/13/2020	864.00	100-10-5161-3-38
Total 26042 VANDE ZANDE & KAUFMAN, LLP:			5,569.00	
26242 VERONA SAFETY SUPPLY INC				
33238 Face Masks		08/05/2020	305.62	100-10-5142-3-38
Total 26242 VERONA SAFETY SUPPLY INC:			305.62	
26790 WAUPUN AREA ANIMAL SHELTER, INC				
AUGUST 2020 Monthly Contract		08/05/2020	1,000.00	100-40-5343-3-38
Total 26790 WAUPUN AREA ANIMAL SHELTER, INC:			1,000.00	
27000 WAUPUN EQUIPMENT COMPANY, INC.				
89207W latch/seal		08/13/2020	72.70	100-70-5411-3-36
Total 27000 WAUPUN EQUIPMENT COMPANY, INC.:			72.70	
27450 WAUPUN UTILITIES				
4977 Stormwater Billing & Collection Fees		08/13/2020	866.50	700-10-5192-3-38
Total 27450 WAUPUN UTILITIES:			866.50	
27935 WELLS FARGO PAYMENT REMITT.				
ANGIE-MAY/JUNE20 amazon - labels		07/31/2020	34.99	100-10-5142-3-38
ANGIE-JUNE/JULY20 election supplies		08/05/2020	38.27	100-10-5142-3-38
ANGIE-JUNE/JULY20 election supplies		08/05/2020	175.82	100-10-5142-3-38
ANGIE-MAY/JUNE20 DFI Notary Fee - Kast		07/31/2020	20.00	100-10-5153-3-38
KATHY-MAY/JUNE20 Zoom subscription - Kathy		07/31/2020	15.81	100-10-5191-3-38
KATHY-JUNE/JULY20 Zoom subscription - Kathy		08/05/2020	15.81	100-10-5191-3-38
SCOTT-JULY20 No touch thermometers for the utilities		08/05/2020	157.53	100-13850
BJ-JUNE/JULY20 error using credit card		08/05/2020	22.12	100-13850
ANGIE-MAY/JUNE20 amazon - TDS meter		07/31/2020	14.18	100-20-5523-3-36
JEFF-APRIL/MAY/JUNE2 northeast fence - self closing spring hinge		08/05/2020	129.92	100-20-5523-3-36
ANGIE-MAY/JUNE20 amazon - flash drives - PD		07/31/2020	27.99	100-40-5211-3-30
ANGIE-MAY/JUNE20 amazon - flash drives - PD		07/31/2020	25.99	100-40-5211-3-30
ANGIE-MAY/JUNE20 amazon - coin envelopes		07/31/2020	22.98	100-40-5211-3-30
SCOTT-JULY20 staple - office supplies - PD		08/05/2020	95.07	100-40-5211-3-30
ANGIE-JUNE/JULY20 Amazon - keurig - PD		08/05/2020	79.00	100-40-5211-3-30
ANGIE-MAY/JUNE20 amazon - replacement battery - PD		07/31/2020	27.99	100-40-5211-3-38
ANGIE-MAY/JUNE20 amazon - replacement battery - PD		07/31/2020	55.98	100-40-5211-3-38
SCOTT-JULY20 microsoft - PD		08/05/2020	184.00	100-40-5211-3-38
ANGIE-JUNE/JULY20 Amazon - batteries - PD		08/05/2020	34.35	100-40-5212-3-38
BJ-MAY/JUNE20 printer cartridge - FD		07/31/2020	150.99	100-50-5231-3-30
BJ-MAY/JUNE20 center console for trailblazer - FD		07/31/2020	75.00	100-50-5231-3-36
BJ-MAY/JUNE20 amazon - car charger - FD		07/31/2020	19.99	100-50-5231-3-38
SCOTT-JULY20 No touch thermometers		08/05/2020	52.51	100-50-5231-3-38
BJ-MAY/JUNE20 fuel - FD		07/31/2020	2.78	100-50-5232-3-38
BJ-MAY/JUNE20 fuel - FD		07/31/2020	33.19	100-50-5232-3-38
BJ-JUNE/JULY20 Amazon - canopy tent		08/05/2020	399.95	100-50-5232-3-38

Invoice	Description	Invoice Date	Total Cost	GL Account
ANGIE-JUNE/JULY20	Amazon - cable tester/cable wire	08/05/2020	63.56	100-70-5410-3-36
JEFF-APRIL/MAY/JUNE2	staff meeting supplies	08/05/2020	12.64	100-70-5410-3-36
JEFF-APRIL/MAY/JUNE2	staff meeting supplies	08/05/2020	73.84	100-70-5410-3-36
JEFF-APRIL/MAY/JUNE2	neptune-benson	08/05/2020	79.14	100-70-5411-3-36
JEFF-APRIL/MAY/JUNE2	credit	08/05/2020	1,000.00-	100-70-5411-3-37
JEFF-APRIL/MAY/JUNE2	credit	08/05/2020	1,000.00-	100-70-5411-3-37
ANGIE-JUNE/JULY20	Amazon - level/protractor	08/05/2020	47.99	100-70-5411-3-38
JEFF-APRIL/MAY/JUNE2	surfactant for herbicides/tenacity herbicide	08/05/2020	82.08	100-70-5613-3-38
KATHY-JUNE/JULY20	WEDA - training - Schlieve	08/05/2020	95.00	100-80-5670-3-37
RACHEL-MAY/JUNE20	Aging Grant Activity Bag supplies - Dollar Tree	07/31/2020	112.00	220-54-5460-3-38
RACHEL-MAY/JUNE20	Aging Grant Activity Bag supplies - Oriental Trading	07/31/2020	94.68	220-54-5460-3-38
RACHEL-JUNE/JULY20	supplies for aging grant activity bags	08/05/2020	119.00	220-54-5460-3-38
RACHEL-JUNE/JULY20	supplies for aging grant activity bags	08/05/2020	48.00	220-54-5460-3-38
ANGIE-JUNE/JULY20	323.tv - mini pc & keyboard	08/05/2020	248.00	410-10-5140-4-00
JEFF-APRIL/MAY/JUNE2	323.tv - mini pc & keyboard	08/05/2020	2,400.00	410-10-5140-4-00
Total 27935 WELLS FARGO PAYMENT REMITT.:			3,388.14	
28247 WI BUILDING SUPPLY				
3535021	street paint wood for stencils	08/05/2020	61.23	100-70-5441-3-36
Total 28247 WI BUILDING SUPPLY:			61.23	
28600 WI DEPT OF JUSTICE				
G3369-JULY20	G3369 - background checks - July 2020	08/13/2020	154.00	100-40-5213-3-38
Total 28600 WI DEPT OF JUSTICE:			154.00	
29875 W.W. ELECTRIC MOTORS, INC.				
WPN11126	exhaust fan repair	08/13/2020	31.00	100-70-5410-3-36
Total 29875 W.W. ELECTRIC MOTORS, INC.:			31.00	
29882 WWF/WISCONSIN GREEN SCHOOL NETWORK				
1085	Project WET Curriculum/Project WILD curriculum	08/13/2020	60.00	100-20-5525-3-39
Total 29882 WWF/WISCONSIN GREEN SCHOOL NETWORK:			60.00	
29893 YMCA OF DODGE COUNTY				
6302020/1	Concession/Pool Staff Wage & 25% Admin	07/31/2020	13,784.15	100-20-5523-1-10
7132020	Concession/Pool Staff Wage & 25% Admin	07/31/2020	12,018.95	100-20-5523-1-10
7302020	Concession/Pool Staff Wage & 25% Admin	07/31/2020	11,129.26	100-20-5523-1-10
8112020	Concession/Pool Staff Wage & 25% Admin	08/13/2020	9,693.68	100-20-5523-1-10
6302020/1	Taxes	07/31/2020	830.88	100-20-5523-2-23
7132020	Taxes	07/31/2020	724.47	100-20-5523-2-23
7302020	Taxes	07/31/2020	670.85	100-20-5523-2-23
8112020	Taxes	08/13/2020	584.31	100-20-5523-2-23
6302020	lifeguard tubes/ipad case	07/31/2020	217.42	100-20-5523-3-38
Total 29893 YMCA OF DODGE COUNTY:			49,653.97	
29920 ZASTROW, DELORIS D.				
8-13-20	8-11-20 election	08/13/2020	102.30	100-10-5142-1-10
Total 29920 ZASTROW, DELORIS D.:			102.30	
29940 ZERO WASTE USA				
359155	roll bag case of 2000 - dog park	08/13/2020	174.13	100-70-5410-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 29940 ZERO WASTE USA:			174.13	
300032 INSIGHT FS				
200032029	5 gallons bullzeye	08/05/2020	74.67	100-70-5613-3-38
Total 300032 INSIGHT FS:			74.67	
300085 BOS, LOIS				
8-13-20	8-11-20 election	08/13/2020	93.00	100-10-5142-1-10
Total 300085 BOS, LOIS:			93.00	
300086 PEACHEY, MARGE				
8-13-20	8-11-20 election	08/13/2020	102.30	100-10-5142-1-10
Total 300086 PEACHEY, MARGE:			102.30	
300187 TOP PACK DEFENSE LLC				
4514	clothing allowance - Tipton	08/05/2020	143.09	100-12634
Total 300187 TOP PACK DEFENSE LLC:			143.09	
300188 MARCO TECHNOLOGIES LLC				
68915380	KONMIN/BHC308	08/13/2020	244.86	100-40-5211-3-38
Total 300188 MARCO TECHNOLOGIES LLC:			244.86	
Grand Totals:			312,633.20	

Report GL Period Summary

GL Period	Amount
08/20	168,638.66
07/20	143,994.54
Grand Totals:	312,633.20

Vendor number hash: 4331599
Vendor number hash - split: 6296638
Total number of invoices: 166
Total number of transactions: 266

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	312,633.20	.00	312,633.20
Grand Totals:	312,633.20	.00	312,633.20

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
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Report Criteria:
[Report].Invoice Date = 07/31/2020,08/05/2020,08/13/2020



MINUTES
SPECIAL CITY OF WAUPUN – COMMUNITY
DEVELOPMENT AUTHORITY MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Friday, April 24, 2020 at 9:00 AM

Committee Members Present:

John Karsten
Mayor Julie Nickel
Nancy Vanderkin
Sue VandeBerg

Committee Members Absent:

Derek Drews
Jill Vanderkin
Cassandra VerHage

Staff Present:

Kathy Schlieve Administrator
Sarah Van Buren Community & Economic Development Coordinator
Dan VandeZande City Attorney

Call to order

Mayor Nickel called the virtual and teleconference meeting of the Community Development Authority to order at 9:15 a.m.

Roll Call of Board Members

Roll call and quorum determined

Public Comment

None.

CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS

1. Approval of April 14, 2020 Community Development Authority Minutes

A motion to approve the April 14, 2020 minutes was made by Ms. N. Vanderkin and seconded by Ms. VandeBerg passing unanimously.

CLOSED SESSION

A motion was made by Ms. N. Vanderkin and seconded by Ms. VandeBerg to adjourn into closed session under Section 19.85(1)(e) of the WI Statutes for the review and selection of projects for the Downtown Business Support Program. Motion unanimously approved.

OPEN SESSION

A motion was made by Ms. N. Vanderkin and seconded by Ms. VandeBerg to reconvene into open session under Section 19.85(2) of the WI Statutes. Motion unanimously approved.

ACTION FROM CLOSED SESSION

A motion to approve eighteen (18) businesses selected for the Downtown Business Support Program and their funding amounts was made by Ms. Nickel and seconded by Ms. N Vanderkin, passing unanimously.

A motion to conditionally approve five (5) business selected for the Downtown Business Support Program and their funding amounts was made by Ms. Nickel and seconded by Ms. N Vanderkin, passing unanimously.

A motion to approve one (1) business selected for the Downtown Business Support Program and their funding amount based on a determination of eligibility was made by Ms. N. Vanderkin and seconded by Ms VandeBerg, passing unanimously.

ADVANCED PLANNING

Next meeting is scheduled for May 19, 2020 at 8 a.m.

ADJOURNMENT

The motion to adjourn was made by Ms. VandeBerg and seconded by Mr. Karsten, passing unanimously. The meeting adjourned at 10:22.a.m.



MINUTES
CITY OF WAUPUN AMENDED – PLAN COMMISSION
MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, May 20, 2020 at 4:45 PM
(Approved 7/15/20)

Committee Members Present:

Jeff Daane
Jerry Medema
Julie Nickel
Elton TerBeest (arrived at 4:57 p.m.)
Jill Vanderkin
Steve Brooks (ex-officio)

Committee Members Absent:

Fred Lueck
Mike Matoushek

Staff Present:

Sue Leahy Building Inspector/Zoning Administrator
Kathy Schlieve Administrator
Sarah Van Buren Community & Economic Development Coordinator

Guests:

Steve Brooks Waupun Utilities
Jeff Butzke Surveyor
Phil Cosson Ehlers
BJ DeMaa City of Waupun Fire Department
Todd Tesdal Insight FS

Call to order

Ms. Nickel called the meeting to order at 4:50 p.m.

Roll Call of Board Members

Roll call and quorum determined

Public Comment

None.

CONSIDERATION - ACTION

1. Recognition of Mayoral Appointment of Council Members and Citizens to the Plan Commission

Recognition of Ms. Vanderkin to the Plan Commission as the CDA representative is heard.

2. Selection of the Day of Month and Time of Plan Commission Meetings

Plan Commission meetings will continue to be held the third Wednesday at 4:45pm.

3. Approval of March 18, 2020 Minutes

A motion to approve the March 18, 2019 minutes was made by Mr. Daane and seconded by Mr. Medema, passing unanimously.

4. Public Hearing Regarding the Proposed Amendment of Boundaries and Project Plan for Tax Increment District #6

Mayor Nickel opened the public meeting to receive testimony for or against the proposed amendment to the boundaries and project plan for TID #6.

Administrator Schlieve gave a brief project update. The proposed amendment would incorporate the parcel that is the current location of the Laird Museum and two adjacent properties. The Historical Society no longer has the capacity to remain in the facility. The parcel is in a blighted area and is in need of redevelopment.

To prevent further blight to the property, the City is stepping in to redevelop the site. Administrator Schlieve identified three (3) projects that would be suitable for this site.

Mr. Cosson stated the proposed amendment is to add additional territory to the existing District's boundaries, and to amend the Project Plan to update and/or provide for the undertaking of additional expenditures. The proposed boundaries to be added to the original District boundary would be within an area generally detailed on the map provided in the agenda packet. Proposed additional project costs of approximately \$350,000 may include, but are not limited to: property acquisition for development and rights-of-way, environmental audits and remediation, demolition, site grading, streetscaping and landscaping, potential development incentives including possible cash grants to owners, lessees or developers of land located within the district, professional and organizational services, administrative costs, and finance costs. Mr. Cosson informed the Plan Commission that all interested parties were given a reasonable opportunity to express their views on the proposed amendment of the District, the proposed projects and amended boundaries of the District, and the proposed Project Plan.

If the Plan Commission approves the resolution, it will be forwarded to Council for consideration at the June 9th meeting before going back to the Joint Review Board for consideration and action on June 25, 2020.

No members of the public were present. A motion was made by Mr. Daane and seconded by Mr. Medema to close the public hearing, passing unanimously. Mayor Nickel closed the public hearing.

5. Consideration and Possible Action on "Resolution Designating Proposed Amended Boundaries and Approving a Project Plan Amendment of Tax Incremental District No. 6, City of Waupun, Wisconsin".

A motion was made by Ms. Vanderkin and seconded by Mr. Daane to approve the resolution to amend the boundaries and amend the project plan to Tax Incremental District No. 6. Motion passed unanimously.

6. Review/Recommend to the Council – Certified Survey Map Review – New Frontier Land Surveying Lori Ct.

Ms. Leahy provided an overview of the changes on the certified survey map (CSM). The CSM meets all of the City's guidelines.

A motion to approve and recommend approval by the City Council was made by Mr. TerBeest and seconded by Mr. Medema, passing unanimously.

7. Review/Recommend to Council – Certified Survey Map Review – New Frontier Land Surveying CSM of 216 Welch St.

Ms. Leahy provided an overview of the changes on the certified survey map (CSM). The CSM meets all of the City's guidelines. Ms. Leahy mentioned the City will need to consider what to now do with the open space. Originally dedicated as a street, this parcel will no longer have street access.

A motion to approve and recommend approval by the City Council was made by Ms. Nickel and seconded by Mr. TerBeest, passing unanimously.

8. Extraterritorial Zoning Review/Recommend to Council – Steven Guell & Susan Rens for property located on Cortes Road in the Town of Chester

Ms. Leahy stated she is not familiar with the request but the project does meet the City's guidelines.

A motion to approve and recommend approval by the City Council was made by Mr. Medema and seconded by Mr. Daane, passing unanimously.

9. Site Plan Review – Insight FS at 1208 W. Brown St.

Mr. Tesdal provided an overview of the site plan. Phase I of the project was approved in 2019. Phase II is to construct a storage bin to the south of the work done in 2019. A variance was approved since the height of the bin is 133ft tall.

Mr. Daane stated MSA has been consulted and believe that a stormwater plan needed to be in place prior to work starting on this project.

Chief DeMaa raised concerns regarding accessibility around the bins since the structure will be 20-30 feet higher than what their equipment is capable of reaching, especially if there is an incident on the catwalk during maintenance. Mr. Tesdal stated it is company policy to not allow entry to a bin from the roof. If there is a medical emergency in the bin, entry is accessible at the base.

A motion to approve the site plan contingent on the approval of a stormwater plan was made by Mr. TerBeest and seconded by Mr. Daane, passing unanimously.

ADJOURNMENT

The motion to adjourn was made by Mr. Medema and seconded by Mr. TerBeest, passing unanimously. The meeting adjourned at 5:45 p.m.



MINUTES
CITY OF WAUPUN AMENDED - BUSINESS
IMPROVEMENT DISTRICT MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, June 10, 2020 at 7:00 AM

Committee Members Present:

Krista Bishop
Gary DeJager
Jan Harmsen
Jonathan Leonard (arrived 7:20am)
Jodi Mallas
Teresa Ruch
Tyler Schulz

Committee Members Absent:

Austin Armga
Kate Bresser
Rich Matravers

Waupun Chamber of Commerce:

Casey Despres Executive Director

Staff Present:

Kathy Schlieve Administrator
Sarah Van Buren Community & Economic Development Coordinator

Other:

Scott Aylesworth House to Home Properties

Call to order

Chair Bishop called the meeting to order at 7:14 a.m.

Roll Call of Board Members

Roll call and quorum determined

Public Comment

None.

CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS:

1. Approval of Agenda/Motion to Deviate

A motion to approve the agenda was made by Ms. Harmsen and seconded by Mr. DeJager, passing unanimously.

2. Approval of May 13, 2020 Minutes

A motion to approve the May 13, 2020 minutes was made by Mr. DeJager and seconded by Ms. Ruch, passing unanimously.

3. Approval of May 2020 Financial Statement

A motion to approve the May 2020 financial statement was made by Ms. Harmsen and seconded by Mr. Schulz, passing unanimously.

NEW APPLICATIONS:

4. House to Home Properties, LLC (314 E. Main St.)

Scott Aylesworth, House to Home Properties, submitted a Façade Improvement Program application for the property located at 314 E. Main St. for the replacement of signage and repainting of the building façade. The

total project cost is \$3,038.87. Staff recommends approval. Motion made by Mr. DeJager and seconded by Mr. Schulz to approve 50% of the total project cost, not to exceed \$1,519.44, passing unanimously.

DISCUSSION ITEMS:

5. We're All In Funding Opportunity from WEDC

The Wisconsin Economic Development Corporation (WEDC) has created a new grant opportunity designed to help these small businesses get back on their feet while also encouraging adoption of best practices to keep employees, customers and communities safe. WEDC will open the \$2,500 We're All In (WAI) grant on June 15th at 8 AM and the application will be open until June 21st 11:59 PM. Staff will be reaching out to business to discuss the grant, write any requested letters of acknowledgement, and assist in the application submittal process.

6. Status of Training Opportunities

The Common Council approved the BID recommendation to enter into a contract with the Venture Center at Fox Valley Technical College. Ms. Van Buren request feedback on preferred dates and cost structure. The Board recommended the classes be held June 23, June 30, and July 7th and to make them free to all Waupun business and charge a fee (\$69/call or \$150 for all three) to businesses located outside Waupun.

7. Implementation of Streetscaping Plan

City staff have been working with Warrior Fabrication on the design of new banners for the Downtown. Ms. Van Buren presented two options for feedback. The group decided option #2 was the best with modifications to the shopping and historic district banners. Ms. Van Buren will work with Warrior Fabrication staff to make the appropriate changes.

8. Waupun Area Chamber of Commerce Update

Ms. Despres provided the following updates:

- a. The Chamber Board has decided to cancel Volksfest.
- b. The Chamber has engaged with Warrior Fabrication to design shirts.
- c. The annual golf outing has been rescheduled to July 28th.
- d. An information group will be meeting the evening of June 10th to talk about ways to keep positive energy within the community and support businesses.

9. Administrator Update

Administrator Schlieve provided the following updates:

- a. The City continues to develop plans to allow for the safe reopening of facilities.
- b. An updated on a variety of funding opportunities was given:
 - Federal – forgiveness rules have been relaxed for the PPP funding opportunity.
 - City of Waupun Downtown Business Relief Program –To date 26 businesses have been awarded funds for \$60,000. If there is no further interest in the funds, the CDA may consider reinstating the Revitalization Grants.
- c. Site developers are expressing interest in the industrial park and staff is exploring various options to make the site shovel ready to help in the promotional efforts.
- d. TID 6 is undergoing a boundary amendment that would add three (3) parcels, including 520 McKinley.
- e. Room tax dollars are essential gone due to the lack of tourism. However, Destination Lake Winnebago Region staff is reaching out due to increased interested in travel.

ADVANCED PLANNING:

10. Possible Future Agenda Items

- a. New grant requests (if any are received).

11. Date of Next Scheduled Meeting

The next meeting is scheduled for July 8, 2020.

ADJOURNMENT

The motion to adjourn was made by Ms. Mallas and seconded by Ms. Harmsen passing unanimously. The meeting adjourned at 8:02.a.m.



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS
MEETING
201 E Main St
Tuesday, July 14, 2020 at 4:30 PM

VIDEO CONFERENCE AND TELECONFERENCE

The Waupun Board of Public Works met virtually at 4:30 pm on July 14, 2020, via Zoom.

CALL TO ORDER

Chairman Ryan Mielke called the meeting to order at 4:30 PM.

ROLL CALL

Roll call was taken members present:

Alderspersons—Mike Matoushek, Ryan Mielke (Chair), Bobbie Vossekuil

Citizens—Dale Heeringa, Brian Markus, Jessica Mueller, Gregg Zonnefeld

Ex-officio—Mayor Julie Nickel, City Administrator Kathy Schlieve, DPW Director Jeff Daane, Recreation Director Rachel Kaminski

Guests—Maiah Domask, Becca Gaumitz

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS—

There were no guests for public comment.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

Next meeting will be Tuesday, August 18, 2020 at 4:30 pm due to the Election on August 11th.

CONSIDERATION - ACTION

1. Board of Public Works

The Board of Public Works shall consist of (3) Alderspersons and (4) additional City residents, all of whom shall be appointed by the Mayor, subject to approval by the Common Council. Alderspersons shall each serve for a term of one (1) year. Resident members shall each serve for a term of three (3) years. The Mayor, Director of Public Works, Recreation Program Director, Public Utilities Manager, Clerk and Police Chief or his or her designee shall also serve as *ex officio*, non-voting members of the Board. The Mayor shall each year designate a voting member of the Board as Chairperson, who shall also serve as Board President. At its organizational meeting each year, the Board shall by resolution appoint a voting member of the Board to serve as Board Clerk for that year.

Alderman	04-30-21	Michael Matoushek
Alderman	04-30-21	Ryan Mielke <i>Mayor appoints Chairman</i>
Alderman	04-30-21	Bobbie Vossekuil
Citizen	04-30-23	Dale Heeringa
Citizen	04-30-23	Brian Markus
Citizen	04-30-23	Jessica Mueller
Citizen	04-30-23	Gregg Zonnefeld

2. Appointment of a voting member of the Board to serve as the Board Clerk for 2020.
Gregg Zonnefeld was selected to serve as the DPW Clerk.

3. Selection of the Day of the Month and Time of Board of Public Works Meetings.
Motion (Heeringa/Matoushek) for the Board of Public Works Meetings to continue to be held on the second Tuesday of the month at 4:30 PM. **MOTION CARRIED (7-0)**

4. Consideration of Holding In-person & Remote Board & Commission Meetings
The Council and Community of the Whole will be returning to in-person meetings after July 26th. Guidelines approved by the Council provide the option of meeting in person with social-distancing and masks or by attending via Zoom. Members will have the option of attending via Zoom or attending in-person at the Council Chambers.
5. Approve minutes of the March 10, 2020 meeting.
Minutes of the March 10th meeting were presented for approval. Motion (Zonnefeld/Matoushek) for approval. **MOTION CARRIED (7-0)**
6. Approve minutes of the May 18, 2020 Recreation Board Meeting.
Minutes of May 18th Rec Board meeting were presented for approval. Motion (Matoushek/Zonnefeld) for approval. **MOTION CARRIED (7-0)**
7. Capital Improvement budget items for review, rating, and approval for 2021 budget process.
Director of Public Works Director Jeff Daane presented Capital Improvement Plans for the 2021 Budget Process. The Board sees all of these items as important priorities for the community. Motion (Markus/Heeringa) to give priority to all items listed. **MOTION CARRIED (7-0)**
8. Equipment budget items for review, rating and approval for the 2021 budget process.
Reviewed equipment budget and replacement schedule as presented by DPW Director Daane. Motion (Vossekui/Matoushek) made to approve purchase of a tractor/mower (\$88,000) and trailer (\$2,350) for 2021 replacement. **MOTION CARRIED (7-0)**
9. 5 Year Street Plan for review and approval for 2021 budget process.
The Long-Range street plan was presented by DPW Director Daane. Motion (Matoushek/Mueller) to approve long range street plan as presented. **MOTION CARRIED (7-0)**
10. Harris Creek Improvement request from property owners.
DPW Director Daane presented information from citizens regarding Harris Creek Improvement project. He has met with all of the homeowners, and their requests are minimal and reasonable. MSA will prepare construction easements for approval by the BPW in the future. Motion is made (Zonnefeld/Heeringa) to engage MSA for engineering of these easements. **MOTION CARRIED (7-0)**
11. Public Works Project Updates
DPW Director Daane shared updates on current projects.
 - New pond project at Oak Lane/Harmsen
 - Overlay completed
 - Sealcoating coming later this week
 - Sump pump line on Edgewood is installed and being restored
 - Street Painting Coming soon
 - DOT plans to mill and overlay Hwy 26 coming into town from the south in 2023.
 - Plan to offer the open DPW position soon.
12. Pool Update – Rachel Kaminski, Miah Domask, and Becca Gaumitz from the YMSA shared an update on the operation of the Waupun Aquatic Center this summer.
 - Online reservation system seems to be working well, and staff accommodating patrons well.
 - Have increased capacity in consult with FDL County Public Health
 - Sanization procedures between sessions have been well executed.
 - Donations have been solicited for extra costs
 - Planning Candice Wojahn Safe Swim free lessons. This will be done virtually this year.
 - Senior Swim on Friday's at 11:00 has had a high number of participants. The Aging Grant is covering the

costs of this.

They are tracking statistics on usage for analysis as we move forward.

13. Gaga Ball Proposal

Recreation Director Rachel Kaminski shared a proposal for a Gaga Ball pit in Dodge Park. Motion (Matoushek/Markus) to direct WARP to proceed with a minimum maintenance base for the interior of the pit. with a contractor to finalize costs in concert with DPW Director Daane. **MOTION CARRIED (7-0)**

ADJOURNMENT

Motion (Matoushek/Heeringa) to adjourn the meeting of the DPW at 5:43PM. **MOTION CARRIED (7-0)**



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, July 14, 2020 at 6:00 PM

CALL TO ORDER

Mayor called the virtual and teleconference meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence

ROLL CALL

Council in attendance on roll call is Mayor Nickel, Alderman Vossekul, Alderman Kaczmarski, Alderman Mielke, Alderman Matoushek, and Alderman Vanderkin. Alderman Westphal is absent and excused.

Management Staff present is Attorney VandeZande, Clerk Hull, Administrator Schlieve, General Utility Manager Brooks, Police Chief Loudon, Director of Public Works Daane, Library Director Jaeger, Recreation Director Kaminski, and Fire Chief Demaa. Those absent and excused are Finance Director Kast.

Other City Staff present is Sarah Van Buren, Community & Economic Development Coordinator.

No audience in attendance.

Media present in attendance is Kevin Haugen of WBEV.

PERSONS WISHING TO ADDRESS COUNCIL

No persons address the Council.

CONSENT AGENDA

Consent agenda consists of future Meetings & Gatherings, License and Permit Applications, and expenses for discussion and approval.

As the August Council meeting is the same day as the Election, the Council meeting will be moved to August 18, 2020 at 6pm.

Motion Vanderkin, second Vossekul to approve the consent agenda. Motion carried 5-0 on roll call.

ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION/ACTION

No items were removed for further discussion.

RESOLUTIONS AND ORDINANCES:

17. Second Reading-Ordinance to Amend Ch.11.12 Licenses & Permits-Outdoor Service, Sidewalk Cafes, and Beer Gardens

At the June 30, 2020 Council meeting, the first reading was accepted for consideration of this ordinance. Due to the pandemic, this ordinance would allow businesses to extend to the outdoors of their business, to provide social distancing.

Motion Matoushek, second Vossekul to adopt Ordinance 20-06 to amend Ch.11.12 entitled Licenses & Permits Outdoor Service, Sidewalk Cafes, and Beer Gardens. Motion carried 5-0 on roll call.

CONSIDERATION - ACTION

18. Hero's Hunt for Veterans- Request for use of City land for Veteran's Hunt

Brian Ball makes request the use of the City land located at the City Garage Landfill site for use of hunting for the Hero Hunt for Veterans program.

Motion Matoushek, second Vossekuil to approve use of hunting at the City Garage Landfill site for the Hero Hunt for Veterans program. Motion carried 5-0 on roll call.

ADMINISTRATOR'S COVID-19 UPDATE

19. Consideration of Holding In-person & Remote Boards, Committee, and Commission Meetings

Schlieve reminds Council of the adoption of Resolution 06-09-20-04 which provides Common Council in-person meetings to begin after July 27, 2020. The first in-person meeting to be held will be the Committee of the Whole on July 28, 2020. The wearing of face masks is requested. Other Boards, Committees, and Commission members may continue virtual meetings or in-person as well as Department Staff. New technology has been installed in the Council Chambers to provide the continuation of Zoom meetings of those who attend at City Hall.

ADJOURNMENT

Motion Vanderkin, second Matoushek to duly call the meeting adjourned at 6:12. Motion carried 5-0.

Minutes of the Waupun Public Library Board Meeting July 20 2020

The online Zoom meeting of the Waupun Public Library Board was called to order by Beverly Martens, President, at 4:47 p.m. on July 20, 2020. Also present were Hintze, Schultz, Sullivan, Gehl, Garcia, Jaeger, and Rohrer. Westphal was absent.

ARTICLE I: Motion by Sullivan, supported by Schultz, to accept the minutes of the June 15, 2020 meeting as written. Motion carried.

ARTICLE II: No personal appearances.

ARTICLE III: Monthly Statistics.

1. Downloads (OverDrive) up 26.8% up YTD.
2. Columbia County rural circulation up 0.9% YTD.
3. A majority of Monthly Statistics YTD will be negatively affected from the month of April forward due to the Covid-19 closure beginning in mid-March.

ARTICLE IV: Current budget was discussed with no concerns noted.

ARTICLE V: Motion by Sullivan, supported by Rohrer, to pay the July bills. Motion carried, 6-0 on roll call. Because the meeting was a Zoom meeting, Rohrer was not available to sign the bills. Jaeger was appointed to do so.

ARTICLE VI: Committee Reports.

- a. Evaluation Committee is continuing its work and will bring the completed evaluation to the Board at the August 17 meeting.
- b. The Budget Committee presented a 2021 Budget Worksheet, providing numbers if a wage freeze were put in place and numbers if a 1% wage increase were put in place. More information from the City will be needed before the 2021 Library Budget is finalized.

ARTICLE VII: Librarian's Report

- a. The Library has received \$225 dollars from the Memorial Fund of Clarice Braatz, former library staff member. The donation is to be used for Large Print books.
- b. Fire Chief DeMaa was called after a carbon monoxide alarm sounded. No carbon monoxide was detected. However, replacement alarms were purchased by the library and installed by DPW, since the old alarms were possibly 9 years old.
- c. Kimberly Young has been hired as the new Director of the Monarch Library System.

d. We are looking at stretching our summer intern past August since we have one staff out on a medical leave and our work scheduling of groups of three doesn't leave room for people taking vacation days or sick leave. However, this would only happen if her classes are online and she stays in Waupun instead of heading back to college if classes are not online. We budgeted for three interns at 600 hours each, and we could have her work no more than 1200 hours (when other benefits would start). Until she hears from her professors regarding online vs. in person classes, we can't really plan for her to be here past August.

e. Opening Update (from Pam)

Things have been going well for the past few weeks that we have been open. Patron counts are not as high as a normal summer day, but factors contributing to this are no summer reading program (a modified one is in the works), only having one computer open (this has reduced the amount of kids and regular computer users we have in the library), meeting rooms being unavailable, individuals who have chosen to limit their visits due to COVID and individuals who do not yet know that the library is open.

We have not experienced an overwhelming use of the one computer that is open, so for now we could remain with just the one available. We are having times throughout the day when no one is using it, and we aren't getting a lot of future reservations. We will continue to keep an eye on this and can add another computer when reservations/demand increase.

We are experiencing delays in receiving material for patrons and this is mainly because of 72 hour quarantine efforts in place. In a best-case scenario, it is taking 4 days for an item to go through the process of shipped to being available for a patron to pick up. Normally, it would take 2 days. Sometimes it is taking 10 to 14 days for items to arrive. There are several factors at play that are affecting delivery times. There is talk of increasing delivery days to 5 times per week instead of 3 that it is now. This may possibly help decrease the time it takes to receive items. Possibly not shorter than 4, but potentially could reduce the higher end of 10 to 14.

WISCAT is not yet available for us or for patrons to place requests. Several large libraries or library systems are indicating that they are not ready, and if those libraries are not participating, it undermines the quality of the service. It sounds like they want to wait until all or almost all lending resources are available. WISCAT staff is communicating extremely well, with a weekly update every Friday. We are ready to start this as soon as they determine the time is right.

We are currently keeping staff in separate scheduled groups as recommended. Right now it is working well. We have one staff member out on medical leave until probably the beginning of October, and we might lose Mykayla to college at the end of August. Once we have to start calling in several different people to fill in for shifts and there is more overlap, it may make sense at that point to revert back to a normal staff schedule.

f. Meeting rooms in the library will continue to be closed.

ARTICLE VIII: New Business:

a. Motion by Hintze, supported by Schultz, to approve the COVID-19 Telecommuting Request and Agreement with the following changes in order to stay in compliance with Chapter 43.58(4): 1) Page 1, section III – Requests will be approved by the Library Board President. 2) Page 2, section VI – This is an agreement between the Library Board and (employee name). 3) Page 3, section 7 – Requests to use personal equipment will be considered on a case-by-case basis. 4) Page 4, - Library Board President authorized signature for staff working from home. Motion carried.

ARTICLE IX: Motion by Rohrer, supported by Sullivan, to adjourn at 5:40 p.m. Motion carried.

Next tentative meeting: **Monday August 17, 2020, at 4:45 p.m.**

SANDRA ROHRER Secretary
SR/bkj

Waupun Public Library
123 S. Forest Street
Waupun, WI 53963
(920) 324-7925

August 2020

To: Mayor, City Council
From: Bret Jaeger, Library Director

Re: Report to Common Council

A. Statistics

Circulation and visits have been slowly increasing as people are more comfortable coming into the library. In July we circulated 7,243 items, and we had 2,723 people visit the library. Curbside service, which will remain into the future, was utilized by 128 people in July. Counting all curbside service since April, a total of 1,147 people have used the service.

B. Rose Muraski Memorial Donation

We have received a donation of \$100 in memory of Rose Muraski.

C. Materials security gate

Our 23-year-old 3M security panels in the lobby have been having issues so we may have to look into replacing those gates in the near future.

D. Summer Reading Bingo 7/20 – 8/15/2020

With the cancellation of our regular Summer reading Program due to Covid-19, kids under 18 have been signing up for Summer Reading Bingo. Upon sign-up, kids received a BINGO card and goodie bag to get them started. Completed BINGO cards, up to a maximum of 8, were dropped off at the library and prizes will be awarded in a random drawing after the program ends.

Any questions, please contact Bret at 324-7925 or bret@monarchlibraries.org.



TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: August 10, 2020
SUBJECT: General Manager Report

Electric Department Update:

Power Outages

- On July 26th at approximately 4:39 p.m. a lightning strike made contact with a 3 phase power line on the West side of town. The lightning caused the overcurrent protection to operate on several transformers. This caused power outages at Tractor Supply, Waupun Equipment, Chan Jiang Restaurant, and 1134 W. Main St. (old Pamida building).

Pine View Apartments

- The electric infrastructure has been installed and energized for the new apartments. To date, two services are installed and active. The remaining two electric services will be installed when the contractor is ready.

Voltage Conversion

- New dual voltage transformers were installed on Harmsen Ave. and Oak Ln. Transformer installations on the West side of Brandon St. are complete.
- The crew is now focusing on replacing transformers on the East side of Brandon St.

Relocate Feeder #1 Comtech Sub

- To accommodate the additions and upgrades at the Waste Water Treatment Plant (WWTP), the 3 phase distribution feeder that currently runs through the WWTP property will be relocated to a new location along the North side of Gateway Dr. The line is currently over-head construction. We will use this opportunity to convert the feeder to underground construction. Approximately 1,800 feet of 3 phase 500 MCM cable will be installed. The cost estimate to relocate the feeder is \$115,855.22. The Electric Utility will be reimbursed for the total cost of the project from the Sewer Utility.

Electric Sales

- Electric Sales for the large customer classes are almost back to normal levels.

General Manager Update:

Public Service Commission Disconnection Policy Update

- The Public Service Commission of Wisconsin voted to extend for residential utility customers a moratorium on disconnections for nonpayment. The decision follows growing calls from a variety of stakeholders to halt disconnections as COVID-19 cases continue to increase and the economic fall-out

from the pandemic continues. The original moratorium ordered in March was set to end, allowing utilities to send notices to customers starting July 15th and to begin disconnections on Saturday, July 25. The decision was made to extend the suspension on disconnections – for residential customers only – until Tuesday, September 1.

- Members of the Commission indicated appreciation for utilities providing flexibility to customers with deferred payment agreements, and expressed interest in “learning more” about the municipal process for placing an unpaid utility bill balance on a property owner’s tax roll. The Commission also indicated it would invite comments from stakeholders on these topics to be filed before Thursday, August 20.
- As always, we will remain engaged with the PSCW and continue to coordinate our response with the Municipal Electric Utilities of Wisconsin and WPPI.

USDA Loan Update

- We are scheduled to close on the USDA loan on September 2nd. We were able to extend the closing date into the 3rd quarter to take advantage of an even lower interest rate of 1.125%. This lower rate will save the Sewer Utility \$1,300,000.00 over the life of the loan.

2021 Budget Prep

- Planning for 2021 project year is starting to take shape. Every year around this time, management has the discussion regarding prioritizing for potential construct projects and equipment needs for the following year.
- Two street construction projects are scheduled to take place in 2021. This will include S. Madison St. and Newton and Rock Ave. We are currently working with the City to determine what section of Newton or Rock Ave will take place in 2021.
- In 2021 the electric utility will have approximately one quarter of the poles in the system tested. With this approach we will have a better understanding of the condition of the poles throughout the system. The study will help identify future rebuild projects. Identifying and replacing damaged or rotten poles will also help with system reliability.
- In the coming months we will be providing preliminary budget information at our meetings in order to keep you informed on plans for 2021.

APPA Public Power Leadership Virtual Summit

- I will be participating in the Public Power Leadership Virtual Summit put on by the American Public Power Association (APPA). I received a scholarship from WPPI to cover the cost of registration. The topics are listed below.
 - Leadership in a Time of Change
 - Stay Ahead of the Competition: Setting Strategy
 - Leadership in a mirror
 - Motivating Excellence by Defining Purpose
 - Building a Culture of Excellence

This concludes my report for August 2020. Please contact me at 324-7920 or sbrooks@wppienergy.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: August 5, 2020
SUBJECT: Monthly Operation Report

Water Treatment Facility:

At approximately 4:40pm on 7/26/20, there was a lightning strike near the water treatment facility. This strike caused a fluctuation in frequency between the reservoir pressure transmitter and water treatment facility process logic controller. After diagnosing the problem, staff identified a milliamp transformer was damaged, along with the pressure transmitter, and an analog input card. Replacement components have been ordered. The clear well controls are being used in the interim.

Municipal Well and Pump completed their annual inspections of all wells. No deficiencies were identified during these inspections. This is a direct result of the ongoing preventative maintenance performed by the operators.

Staff completed manganese media regeneration on filters one and two due to small levels of manganese being detected in the filter effluent. This is a chemical cleaning or “soaking” of the media with potassium permanganate for 24 hours.

Wastewater Treatment Facility:

There are no call-ins to report this month.

Staff continues to focus on tank maintenance, which will continue throughout the remainder of the summer and into the early fall. The length of the schedule is due to a combination of vacations, and the total number of tanks to be inspected.

Whole Effluent Toxicity (WET) testing has been completed for the second quarter. Both acute and chronic toxicity tests were performed. WET testing is the measurement of potential effluent (discharge) toxicity to aquatic life in our receiving stream. In WET tests, lab-reared aquatic organisms are exposed to various dilutions of effluent for a specific time period, in order to predict at what levels the effluent may cause harm to the organisms (e.g., at what level death, reproductive impairment, or growth inhibition occurs).

Water/Sewer Crew:

Staff's focus continues to be preventative maintenance of the distribution and collection system, which will continue over the next month and consist of jetting the remaining sanitary sewer basin and fire hydrant preventative maintenance.

ABNR / Roberts Update:

ROBERTS, WI -- The ABNR facility is in its final stretch of construction with the process building and greenhouse enclosures complete. The photo bioreactor installation is nearing completion and final electrical tie-in will be finished in the coming weeks. Soon thereafter the ABNR system will be hydro tested and inoculated with algae to begin the commissioning process. The facility is on schedule to be operational this month.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or sschramm@wppienergy.org.



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: August 10, 2020
SUBJECT: June 2020 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

The electric utility construction and plant activity included the purchase of transformers for \$58,300 and continued work on upgrading conductors & other devices. The water utility's only outlay related to the SCADA upgrade and the sewer utility paid \$219,876 in engineering fees for the WWTP upgrade and SCADA upgrades.

MONTHLY OPERATING RESULTS – June 2020 Monthly and Year-To-Date (YTD)

Sales

Electric

- Monthly kWh sales were **6.9% above** budget & **3.0% higher** than June 2019 sales on higher large residential power sales
- YTD kWh sales were **3.2% above** budget & **6.9% lower** than June 2019 YTD actual sales

Water

- Monthly sales units of 100 cubic feet were **3.8% below** budget & **6.5% lower** than June 2019 sales; usage decrease in residential and public authority
- YTD water sales were **1.4% above** budget & **1.0% higher** than June 2019 YTD actual sales

Sewer

- Monthly sales units of 100 cubic feet were **1.0% below** budget & **7.2% lower** than June 2019 sales due to lower public authority volume.

Income Statement

Electric

- Operating revenues and purchased power expense were **below** budget \$83,800 and \$137,800 respectively, due to decreased demand and overall lower purchased power costs
- Gross margin was \$54,000 **above** budget
- Operating expenses were \$32,300 **below** budget primarily due to lower distribution expenses attributed cut-backs from COVID-19 project delays
- Operating income was \$121,000 or \$43,400 **above** budget from lower power costs and the reduction in distribution expenses
- Net income was \$99,800 or \$12,200 **above** budget primarily from an acquisition adjustment of \$62,000 associated with the Alliant Energy asset purchase for area 4 and decreases in operating expenses

Water

- Operating revenues were \$5,500 *above* budget
- Operating expenses were \$56,300 *below* budget due to fewer project and material requirements during the COVID-19 period
- Operating income was \$352,400 or \$45,700 *above* budget
- Net income was \$287,800 or \$84,000 *above* budget

Sewer

- Operating revenues were \$100,100 *above* budget on strong public authority treatment charges
- Operating expenses were \$21,100 *below* budget on lower WWTP and maintenance costs
- Operating income was \$231,300 or \$103,300 *above* budget
- Net income was \$273,700 or \$146,400 *above* budget on higher operating revenues and investment income

Balance Sheets

Electric

- Balance sheet *increased* \$216,136 from May 2020
- Unrestricted cash *increased* \$59,600
- Accounts receivable *increased* \$165,900 due to an increase in sales of \$157,300 from May 2020
- Accounts payable *increased* \$148,784 from May 2020 due to an increase in power costs associated with increases in kWh sales

Water

- Balance sheet *increased* \$72,000 from May 2020
- Total unrestricted and restricted cash *increased* \$90,700
- Net position *increased* by \$62,900

Sewer

- Balance sheet *increased* \$71,300 from May 2020
- Unrestricted cash *decreased* \$45,100 from payments made for engineering work completed for the WWTP upgrade
- Plant *increased* by \$194,700 for engineering work completed for the WWTP upgrade less monthly depreciation expense
- The utility received its first installment payment from the City of Waupun in the amount of \$100,000 for funds Advanced to the city in prior years. The remainder of the \$328,400 loan will be paid off over the next nine years with interest.

Cash and Investments

The monthly metrics dashboard for cash and investments provide a monthly comparison of cash and investment balances, and graphs that present long-term investments by maturity, type, and rating.

- Total cash and investments *increased* \$157,700, or 2.5% from May 2020
- Received interest and distributions of \$6,800 and recorded an unrealized *negative* market adjustment of \$3,500, along with \$500 in management fees, resulting in a net portfolio *gain* of \$2,800 for the month.
- Total interest and investment income earned on all accounts for the month was \$8,500 and \$95,400 year-to-date

OTHER FINANCIAL MATTERS

USDA Loan – WWTP Upgrades

In late June 2020, the USDA notified management of a change in loan interest rates for the third quarter of 2020 to a rate of **1.125%**, reduced from the second quarter rate of 1.375%. The change of 25 basis points will yield an approximate savings of \$1.3 million in interest expense over the life of the 40-year loan. Management anticipates taking advantage of this rate and closing the loan in September 2020.

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstanek@wppienergy.org with any questions or comments.

TO: Mayor & Common Council
 FROM: Susan Leahy
 SUBJECT: Building Permits for JULY 2020

DODGE COUNTY

NO	HOLDER	ADDRESS	TYPE	FEE	COST
20-	110 Benjamin Howen	319 S Grove St	Reroof & 12x12 Deck at Front Entrance	\$222.00	\$16,000.00
20-	111 Dodge Correctional	1 W Lincoln St	Detached 20x24 Garage	\$250.00	\$21,000.00
20-	113 Kurt & Gloria Klomberg	919 Taft Ln	6' High Vinyl Privacy Fence	\$100.00	
20-	114 Jennifer Barczak	610 Grace St	Remove & Replace Front Deck/Landing & Stairs Concr	\$200.00	\$14,200.00
20-	115 Walgreens Co	999 E Main St	remove & replace 6 rtu's	\$600.00	
20-	119 Allen & LeAnne Holden	215 S Madison St	Replace Front Door	\$50.00	\$2,668.00
20-	120 Tracey & Janiel Winkel	121 S State St	Roof Repair	\$50.00	\$1,790.00
20-	122 Nolan & Lori Schmidt	109 Welch St	Replace Furnace & AC	\$50.00	
20-	124 Deborah Vande Zande	418 Grace St	6' High Wood Privacy Fence	\$100.00	\$1,010.00
20-	125 Grace Reformed Church	740 Robin Rd	5' Fence	\$100.00	\$1,800.00
20-	126 Mark Fiore	421 Carrington St	Service Upgrade	\$80.00	
20-	128 FS Insight	1208 W Brown St	30x19 Concrete Loading Pad	\$66.00	\$11,000.00
20-	129 Waupun Lincoln School A	200 W Brown St	Repair Decks at each apartment	\$945.14	\$157,523.00
20-	130 Matthew J. Brown	1005 Pleasant Ave	6' Vinyl Privacy Fence	\$100.00	\$4,000.00
20-	131 Mark Fiore	421 Carrington St	Replace Knob & Tube Wiring	\$72.00	\$12,000.00
TOTAL				\$2,985.14	\$242,991.00

FOND DU LAC COUNTY

NO	HOLDER	ADDRESS	TYPE	FEE	COST
20-	112 Carla & Dan Roeder	510 N Madison St	Tub Replacement, Upgrade interior wall plumbing & dra	\$50.00	
20-	117 Brant McDowell	604 Beske St	construct 12 x 24 garage addition	\$280.00	
20-	121 Ron Stobb	611 Park St	Replace (9) Double Hung Windows	\$50.00	\$7,200.00
20-	133 Tom & Jessica Nehs	1040 Maple Ave	16x8 Deck	\$200.00	\$5,000.00
20-	134 ACS RBHS, LLC	309 N Harris Ave	SFD W/ Attached Garage	\$1,921.76	\$180,000.00
20-	135 ACS RBHS, LLC	401 N Harris Ave	SFD w/ Attached Garage	\$1,920.36	\$190,000.00
TOTAL				\$4,422.12	\$382,200.00

GRAND TOTAL

\$7,407.26 \$625,191.00

Permits issued in Dodge County	17
Permits issued in Fond du Lac Cty	15
Total Permits for the month	32

Building Permit Fees	\$7,407.26
Special Assessment Letter Fees	\$170.00
Grand Total	\$7,577.26

BUILDING PERMIT COMPARISON

July 2019: Dodge County - 17 permits; Fond du Lac County - 15 permits
 Total estimated cost of construction: \$540,569.75

SEVEN MONTH COMPARISON

January - July 2017	estimated cost of construction	\$7,139,197.98
January - July 2018	estimated cost of construction	\$20,240,343.00
January - July 2019	estimated cost of construction	\$7,713,114.95
January - July 2020	estimated cost of construction	\$7,066,532.25



Waupun Fire Department

16 E. Main Street Waupun, WI 53963

Non-emergency Number: 920-324-7910

B.J. DeMaa, Chief
bjdema@waupunpd.org

Monthly Report

Date: August 13, 2020
To: Mayor, Council, City Administrator, and PFC
From: Fire Chief, B.J. DeMaa
Re: July Report

Fire Calls:

There were eleven (11) fire & rescue calls in the month of July for a total of ninety-seven (97) YTD.

Time of Day:						
12A – 4A	4A – 8A	8A – 12P	12P – 4P	4P – 8P	8P – 12A	Total
2	1	1	1	3	3	11

* 58% of fire calls came in during prime working hours.

Day of Week:							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
1	1	3	1	1	4	0	11

* 92% of fire calls came in during Monday-Friday work week.

Response Area:	
Aldermanic District 1	1
Aldermanic District 2	2
Aldermanic District 3	0
Aldermanic District 4	2
Aldermanic District 5	4
Aldermanic District 6	1
Mutual Aid	1

August 13, 2020

Incident Type:		
Incident Type	Count	% of Incidents
Building fire (111)	1	9.09
Medical assist, assisted EMS crew (311)	2	18.18
Motor vehicle accident w/ injuries (322)	1	9.09
Carbon monoxide incident (424)	1	9.09
Electrical wiring/equipment problem (444)	1	9.09
Lock out (511)	1	9.09
False alarm or false call (700)	1	9.09
Smoke detector activation due to malfunction (733)	1	9.09
Smoke detector activation, no fire (743)	1	9.09
Alarm system activation, no fire (745)	1	9.09

Average Personnel Response (excluding mutual aid):		
	Avg # of Responders	% of Total Department
4A – 8P	9.0	30%
8P – 4A	11.6	39%

* Current roster is 30 members.

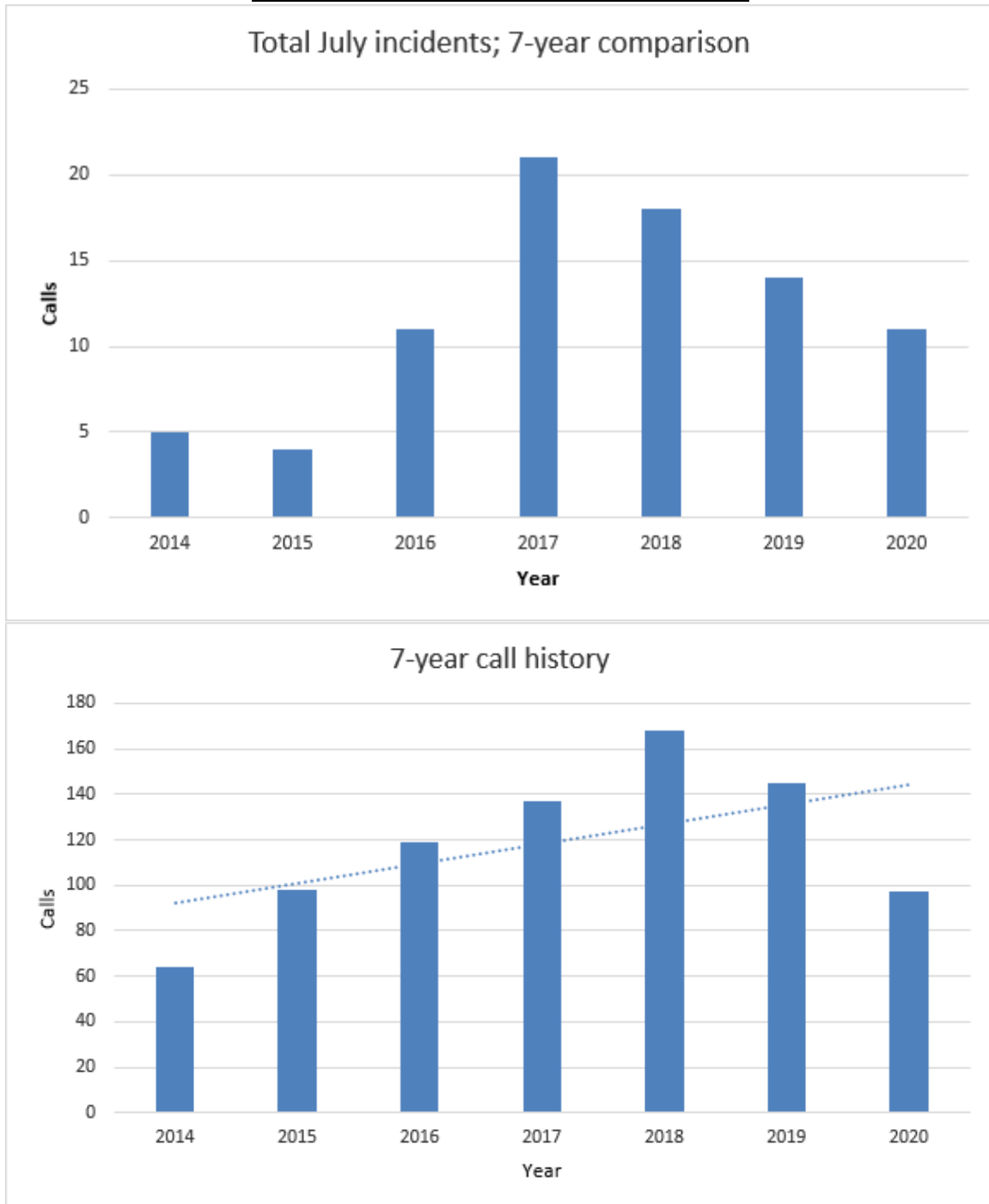
August 13, 2020

** National Institute of Standards and Technology (NIST) recommends no less than 18 firefighters for offensive fire attack at structure fire.

RED = below recommended industry best practices

GREEN = meets industry best practices

Call Summary (7-year comparison):



Department Information:

Negotiations of the 3-year contract with Lifestar are ongoing.

Annual vehicle maintenance, ladder testing and pump testing were completed. All pumps passed. 223' of ground ladders passed along with the aerial ladder. Deficiencies noted during maintenance were failing front leaf springs and failing wiper seals on the aerial waterway. Unbudgeted repairs for these two items totaled \$7,466. After speaking with Kathy and Michelle, the decision was made to make these repairs this year. The work was completed by Rennerts in August.

Fire Department strategic planning covering the next 5 years is ongoing.

Budget work for equipment/vehicle replacement and major capital expenditures was completed and submitted.

Kathy, Michelle and I met to re-start the consolidation conversation. This project has been on hold due to a number of factors. Additional follow-ups are being conducted related to shared service costs.

We continue to await word on our Assistance to Firefighters Grant (AFG) in the amount of \$44,500. This grant application is intended to replace all of our fire suppression hose and a number of our hose nozzles. A significant portion of our hose exceeds the 10-year replacement recommendation from the National Fire Protection Association (NFPA) and a higher number of failures were seen during this year's hose testing. The AFG grants are a 95%/5% split. If awarded, our cost would be covered through our operational budget.

Staffing:

No updates.

Inspections:

The re-opening plan specific to fire inspections has been implemented. Focus is currently on apartment complexes. Once complete, focus will shift to industrial/commercial occupancies followed by general business inspections. We received clarification from the WI Department of Safety and Professional Services (DSPS) that first half inspections will not need to be made up as there is no way to do that and comply with state statutes related to inspections taking place in non-overlapping periods. We continue to conduct

August 13, 2020

risk assessments related to staff conducting inspections and the facilities that we are going to, particularly the institutions and care facilities.

Hood system and hood suppression system inspections were conducted at Kwik Trip. Kwik Trip is now deep frying certain foods in their kitchen area.

Training:

Full-department training resumed in June. A pre-planning exercise was completed at the Gateway Apartments and annual driver training was completed.

Emergency Government:

We continue to troubleshoot the polygon activation of our outdoor warning sirens. Discussions are ongoing between American Signal, Baycom, and Fond du Lac County to determine the root cause. Based on the testing completed so far, our sirens do not appear to be the issue. In addition to our ability to activate locally, Dispatchers in Fond du Lac also have the ability to activate our sirens from their dispatch consoles.

Our Mass Casualty Incident (MCI) was conducted which focused on an incident taking place at the Waupun Truck n Show. The tabletop was well attended and a number of follow-ups will need to take place. This tabletop exercise sets us up for a full scale exercise sometime this fall. This exercise series was made possible through a state grant and focuses on an incident that takes place during one of the festivals we host in town.

Code Enforcement – Mike Beer:

July: no report

August 13, 2020

1. **Current Projects:**

- The new phone system has been installed at City Hall, the Senior Center and the City Garage. Everything seems to be working well.
- Reviewing fleet management.
- Met with J&H Controls to give us a quote for a replacement air conditioner at City Hall
- Attended disaster tabletop training at the Safety Building
- Walk through of Laird building on McKinley St. prior to the City taking over.
- Applied for a burning permit with the DNR for the tree branches that are brought into the City garage by residents.
- LAPWA meeting
- Rock River Storm Water Group meeting
- Mike Rens has been hired as the new Light Equipment Operator
- Working on 2021 budget for street projects, equipment replacement, capital projects.
- Department Head meeting.
- Working with DOT on HWY 26 Mill and overlay tentatively scheduled for 2023
- Working with Gemmer on S. Madison St. phase 2 plans
- Working with MSA on Rock Ave and Newton Ave plans

2. **DPW Crew Projects**

- Aquatic Center daily duties
 - Buildings & Grounds daily duties
 - Cut ditches
 - Diggers Hotline Locates
 - Fill Potholes
 - Haul brush bins
 - Inspect storm outfalls
 - Install barricades
 - Install signs
 - Install flags
 - Mow parks and buildings
 - Paint Streets
 - Pour concrete
 - Deliver garbage / recycle bins
 - Repair inlets
 - Spray weeds
 - Street sweeping
 - Trim Trees
 - Vehicle Maintenance
-

Administrative Assistant

- Sent out weed notices
- Issued assessment letters
- Recycling Grant Audit – compiled information for Auditors
- Assisted with setting up the new phone systems at City Hall, the Senior Center and the City Garage.
- Updated budget spreadsheets for equipment replacement
- Created an App for Covid 19 testing for all employees.
- Plan Commission Agenda
- Board of Public Works Agenda
- Ordinance for Handicapped Parking on S Watertown St
- LRIP grant reimbursement for N. Madison St. project has been submitted
- Conditional Use Permit public hearing
- Sent out absentee ballots and helped with in person absentee voting
- Entered Diggers Hotline located into database
- Street Opening Permits
- Entered equipment invoices into Cartegraph.
- Updated website.
- Garbage/recycling container complaints
- Monthly building permit report
- Assign account #'s to bills.

Please call 324-7918 with any questions you may have.

Jeff Daane, Director of Public Works

Senior Center

The Senior Center opened on July 6, 2020 with a limited activity schedule. On August 3, 2020 the Senior Center opened for more activities which included in-house, park, and pool activities. The building is locked when Rachel Kaminski or designated volunteer are not present.

Senior Center 2020 August Reopening Plan Recap

- Participants are encouraged to follow WI Department of Health Guidelines
- Signs are posted to promote social distancing, proper handwashing, and mask use
- Maintaining six feet of social distancing other than card playing
- Masks became required after Order #1 by Governor Evers
- Lunch and front desk volunteers will not start until senior dining site re-opens. One card playing volunteer and one building volunteer have been designated
- If staff test positive for COVID-19 or a second wave of COVID-19 takes place, the Senior Center will close
- All participants are required to view and sign a waiver prior to using the facility and/or participating in activities off-site
- Furniture (couch and recliners) are removed. Folding tables and chairs are provided and sanitized before and after use. Tables and chairs are used in the building, at Harris Mill Park and the Waupun Family Aquatic Center
- High-touch areas are disinfected regularly throughout the day. TruCleaners is cleaning daily
- Rachel Kaminski is taking and recording her temperature daily

Hours of Operation:

Hours vary based on August newsletter activities. Reservations are no longer required as we have not experienced overwhelming attendance at one time. The activity schedule in the August newsletter is a reflection of that. To ensure patrons' health and safety, as well as enjoyment of our building, Harris Mill Park, and Waupun Family Aquatic Center we will continue to review and update these hours on a month to month basis.

PPE:

All participants and staff have access to use disposable gloves and handmade masks. Hand sanitizer is readily available in the building, pool and Harris Mill Park.

Waupun Family Aquatic Center

WFAC staff are continuing to keep the pool safe and are doing an excellent job. Our pool managers are continuing to take employee temperatures daily. WFAC staff successfully executed their annual mock drowning drill in July. The pool's daily report is attached.

Park Shelter Rentals

Park shelter rentals began on June 6. There were several cancellations and rescheduled dates due to COVID-19. An increase in rentals was seen in July. Over the phone rental reservation instructions are working well. Park bathroom timers are also working well.

July 2020 Report									
Date	High Temp	Total Attendance	Admissions	Concessions (Water)	Season Pass	Time of Open	Time of Close	Special Events	Staff
1	85	174	\$115	\$0	\$0	1:00 PM	6:00 PM	Puke in pool	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
2	87	174	\$115	\$0	\$0	1:00 PM	6:00 PM	N/A	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
3	87	162	\$65	\$0	\$0	1:00 PM	6:00 PM	N/A	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
4	88	212	\$365	\$0	\$125	12:00 PM	6:45 PM	Holiday	Sent Home Early: 1 @ 5:15, 1 @ 5:30, 2 @ 6:15
5	89	218	\$255	\$0	\$0	12:00 PM	6:45 PM	N/A	Sent Home Early: 1 @ 5:15, 1 @ 5:30, 2 @ 6:15
6	87	93	\$60	\$0	\$0	1:00 PM	6:00 PM	Scattered Storms	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
7	89	103	\$35	\$0	\$0	1:00 PM	6:00 PM	Scattered Storms	Sent Home Early: 1 @ 3:45, 2 @ 4:00, 2 @ 4:30, 4 @ 5:00
8	87	193	\$170	\$0	\$125	1:00 PM	6:00 PM	N/A	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
9	88	99	\$55	\$0	\$0	1:00 PM	6:00 PM	Scattered Storms	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
10	80	183	\$155	\$0	\$0	1:00 PM	6:00 PM	Senior Swim	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
11	84	214	\$245	\$0	\$0	12:00 PM	6:45 PM	a patron accident	Sent Home Early: 1 @ 5:15, 1 @ 5:30, 2 @ 6:15
12	76	193	\$260	\$0	\$125	12:00 PM	6:45 PM	N/A	Sent Home Early: 1 @ 5:15, 1 @ 5:30, 2 @ 6:15
13	80	164	\$160	\$0	\$0	1:00 PM	6:00 PM	N/A	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
14	82	170	\$195	\$0	\$0	1:00 PM	6:00 PM	N/A	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
15	71	18	\$10	\$0	\$0	1:00 PM	5:00 PM	Scattered Storms	Sent Home Early: 1 @ 1:15, 2 @ 1:30, 1 @ 2:00, 1 @ 2:15, 1 @ 3:00, 5 @ 5:00
16	80	169	\$130	\$1	\$0	1:00 PM	6:00 PM	Mock Drill	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
17	85	207	\$175	\$0	\$10 extra	1:00 PM	6:00 PM	Senior Swim	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
18	87	223	\$370	\$0	\$0	12:00 PM	6:45 PM	Scattered Storms	Sent Home Early: 1 @ 3:30, 1 @ 5:30, 2 @ 6:15
19	80	211	\$230	\$0	\$0	12:00 PM	6:45 PM	N/A	Sent Home Early: 1 @ 5:15, 1 @ 5:30, 2 @ 6:15
20	76	110	\$95	\$0	\$0	1:00 PM	6:00 PM	N/A	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
21	76	81	\$75	\$0	\$0	1:00 PM	6:00 PM	N/A	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
22	76	145	\$150	\$0	\$0	1:00 PM	6:00 PM	N/A	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
23	76	73	\$105	\$0	\$0	1:00 PM	6:00 PM	Slide Stopped W	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 1 @ 5:00, 2 @ 5:30
24	82	154	\$150	\$0	\$0	1:00 PM	6:00 PM	Senior Swim	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
25	87	255	\$220	\$0	\$0	12:00 PM	6:45 PM	N/A	Sent Home Early: 1 @ 5:15, 1 @ 5:30, 2 @ 6:15
26	87	145	\$145	\$2	\$0	12:00 PM	4:30 PM	Storms	Sent Home Early: All staff left at 4:30
27	80	140	\$280	\$0	\$0	1:00 PM	6:00 PM	SOS	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
28	82	137	\$120	\$0	\$0	1:00 PM	6:00 PM	SOS	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
29	82	165	\$95	\$0	\$0	1:00 PM	6:00 PM	SOS	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
30	78	119	\$85	\$0	\$0	1:00 PM	6:00 PM	SOS	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
31	78	150	\$200	\$0	\$0	1:00 PM	6:00 PM	Senior Swim	Sent Home Early: 1 @ 4:30, 1 @ 4:45, 2 @ 5:30
		82.32258065	156.5806452	\$4,885	\$3	\$375			
Total Attendance		4854							
Please Note: All Admissions, Concessions, Season Pass Sales do not include Onmify or Square Payments									

WAUPUN POLICE DEPARTMENT

Monthly City Council Report

Dispatch Summary From 7/1/2020 To 7/31/2020

16 E. Main St.
Waupun, WI 53963
(920) 324-7911

Total Number of Calls for this reporting period: 1,132

72 HOUR DETENTION	3	JA/UNDERAGE/ALCOHOL	2
911 CALL UNKNOWN	1	JUVENILE PROBLEM	10
911 CHECK	13	LAW ASSIST FIRE	2
911 MISDIAL	7	LOST ANIMAL LOCATED	2
ABANDONED VEHICLE	3	LOST PROPERTY	1
ACCIDENT	11	NEIGHBOR DISPUTE	1
ACCIDENT/INJURIES	4	NOISE COMPLAINT	6
ALARM TEST	3	OFFICER STAND BY	4
ANIMAL BITE COMP	4	OPEN DOOR	1
ANIMAL COMPLAINT	10	PAPER SERVICE	5
ASSIST CITIZEN	35	PARKING ENFORCEMENT	25
ASSIST MOTORIST	3	PHONE CO TESTING	2
ASSIST OTHER AGENCY	17	PRISONER TRANSPORT	1
ATTEMPT TO LOCATE	2	RECKLESS DRIVER	4
ATV COMPLAINT	3	ROAD OPEN/REPAIR	1
BIKE STOP	1	SCAM	6
BUILDING CHECK	29	SEXUAL ASSAULT	1
CHARLIE	1	SPECIAL ASSIGNMENT	6
CHECK WELFARE	21	SPEED GRANT	7
CHILD CUSTODY	5	STRUCTURE FIRE	1
CIVIL PROBLEM	5	SUBJECT STOP	6
CLICK IT GRANT	1	SUSP ACTIVITY	16
COMMUNITY POLICING	5	SUSP PERSON	10
COUNTY AMBULANCE	29	SUSPICIOUS VEHICLE	21
CR DAMAGE TO PROP	1	TAVERN CHECKS	5
CRIMES W/CHILDREN	1	THEFT	7
DELTA	1	THREAT COMPLAINT	3
DEPARTMENT K9 DOG	3	TRAFFIC COMPLAINT	4
DIRECTED AREA PATROL	192	TRAFFIC ENFOR BYPASS	2
DISORDERLY CONDUCT	8	TRAFFIC ENFORC DAP	6
DOMESTIC DISPUTE	6	TRAFFIC PROBLEM	4
DRUGS/NARCOTICS	3	TRAFFIC STOP	179
ESCORT FUNERAL	5	VANDALISM	4
EVICTIONS	1	VEHICLE LOCKOUT	2
EXTRA PATROL	183	WARRANT	4
FIGHT	1	WARRANT OTHER AGENCY	4
FIRE ALARM	4	WAUPUN ORDINANCE	13
FIRE WORKS COMPLAINT	24	WEATHER RELATED INFO	2
FOLLOW UP	57		
FOOT PATROL	6		
FOOT PURSUIT	1		
FOUND ANIMAL	2		
FOUND PROPERTY	9		
GAS DRIVE OFF	2		
HARASSMENT	5		
HOUSE WATCH REQUEST	1		
INFO TO DOCUMENT	4		
INFORMATION	7		
INTOXICATED DRIVER	2		
INTOXICATED SUBJECT	1		
INTRUSION ALARM	6		

Waupun Police Department Update –July Report

Meetings – Emergency Management Exercise planning meetings, Dodge County LEX Meeting, FDL Drug Unit Meeting, Aging Coalition Meeting, and FDL County IT budget meeting.

Department Training –Firearms training

Programs – Cellebrite Operational

Training – Officer Keller Defense and Arrest Tactics Training, Officer Keller continues in FTO program.

Evidence Room- continue purging, destroying and returning evidence.

Events – Mock Pool Drill, WEM MCI Tabletop, and Steven Avery WCI Rally

Complaints

Drugs – Sunday July 5th at 2:08am, police conducted a traffic stop on W Main St at County Park Rd. A 33-year-old year old Fond du Lac man was taken into custody on a Probation and Parole Hold and transported to the Fond du Lac County Jail. Charges of Possession of Schedule 2 Narcotics, Possession of Prescription Medication w/o a Prescription, Possession of Drug Paraphernalia, and Operating After Revocation are being referred to the Fond du Lac County DA's Office against the man.

Drugs – Monday July 13th at 1:12am, police conducted a subject stop in the 300 block of N Mill St. Charges of Possession of Schedule 2 Narcotics, Resisting an Officer, and Bail Jumping are being referred to the Fond du Lac County DA's Office against a 28 year old Waupun woman. The woman was transported to the Fond du lac County Jail and held on a Probation and Parole Detainer.

Drugs – Monday July 20th at 11:54pm, police made contact with a suspicious vehicle in the 1700 block of Shaler Dr. A 44-year-old Fond du Lac man was taken into custody on a Fond du Lac County warrant. The man was transported to the Fond du Lac County Jail. Charges of Possession of Controlled Substances, Possession of Drug Paraphernalia, Bail Jumping, and Obstruction are being referred to the Dodge County DA's Office against the man.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$22,807,000 TAXABLE SEWERAGE SYSTEM MORTGAGE REVENUE BONDS
OF THE CITY OF WAUPUN, DODGE AND FOND DU LAC COUNTIES, WISCONSIN,
AND PROVIDING FOR THE PAYMENT OF THE BONDS AND
OTHER DETAILS WITH RESPECT TO THE BONDS

WHEREAS, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin ("City") now owns and operates and has for many years owned and operated its Sewerage System, a public utility (the Sewerage System and all properties of every nature in connection with such System now or hereafter owned by the City, including all improvements and extensions thereto, all real and personal property of every nature comprising part of and used or useful in connection therewith, and all appurtenances, contracts, leases, franchises and other intangibles, are hereinafter referred to collectively as the "System"); and

WHEREAS, under the provisions of Chapter 66, Wis. Stats., any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility, which bonds are to be payable only from the income and revenues of such utility and are to be secured by a pledge of the revenues of the utility and may be secured by a mortgage lien on such utility; and

WHEREAS, pursuant to Resolution No. 4-29-03-01 adopted on April 29, 2003 (the "Prior Resolution"), the City has heretofore issued its Sewerage System Revenue Bonds, Series 2003, dated May 14, 2003 (the "Prior Bonds") which Prior Bonds are payable from the Revenues of the System (defined herein); and

WHEREAS, the Prior Resolution permits the issuance of bonds payable from the Revenues of the System on a parity with the Prior Bonds upon certain conditions and those conditions have been met; and

WHEREAS, the City has determined that additions, extensions and improvements to the System are necessary to adequately supply the needs of the City and the residents thereof (the "Project"); and

WHEREAS, it is desired to authorize and sell revenue bonds for such purpose payable solely from the Revenues of the System, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wis. Stats.; and

WHEREAS, the Common Council has determined that the City is unable to obtain sufficient credit elsewhere taking into consideration prevailing private rates and terms currently available and that the United States of America, acting through Rural Development, United States Department of Agriculture or other applicable agency (hereinafter called "Government"), similarly has determined and has indicated its intent to purchase such bonds as are necessary for such purpose; and

WHEREAS, on June 9, 2020 the Common Council adopted a resolution authorizing the issuance of \$22,807,000 Sewerage System Mortgage Revenue Bonds (the "June 2020

Resolution") and the Common Council hereby finds it to be necessary and desirable to rescind the June 2020 Resolution and replace said resolution with this Resolution;

WHEREAS, due to certain provisions of the Code (defined herein) the Bonds shall be issued on a taxable basis; and

WHEREAS, other than the Prior Bonds, the City has no bonds or obligations outstanding which are payable from the Revenues of the System.

NOW, THEREFORE, the Common Council of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, do resolve that:

Section 1. Authorization of Bonds. To provide funds for the Project, there shall be borrowed on the credit of the Revenues of the System the sum of TWENTY-TWO MILLION EIGHT HUNDRED SEVEN THOUSAND DOLLARS (\$22,807,000) and the fully-registered bonds of the City in said principal amount shall be issued in evidence thereof (the "Bonds"). The Bonds shall be designated "Taxable Sewerage System Mortgage Revenue Bonds", be dated their date of delivery, be initially numbered R-1 through R-3, and shall bear interest at the rate of 1.125% per annum (but only on such amounts as shall have been drawn under the Bonds from the dates such amounts are drawn), or such lower rate as may be available on the date of their delivery. Installments of principal shall be payable on May 1 of each year in the years and principal amounts as set forth on the schedules attached to the Bonds. Interest on the Bonds shall be payable commencing on November 1, 2020 and semi-annually thereafter on May 1 and November 1 of each year. The Bond initially numbered R-1 shall be issued in the principal amount of \$9,000,000; the Bond initially numbered R-2 shall be issued in the principal amount of \$8,000,000 and the Bond initially numbered R-3 shall be issued in the principal amount of \$5,807,000.

Such principal payments are subject to the right of prepayment on the terms and with the effect set forth in Section 13 hereof.

The amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

The Bonds shall be signed by the manual or facsimile signatures of the Mayor and City Clerk of the City (provided that, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of such signatures shall be manual), and sealed with the corporate seal of the City.

The Bonds, together with interest thereon, shall not constitute an indebtedness of the City nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Debt Service Fund hereinafter provided, and shall be a valid claim of the owner thereof only against the Debt Service Fund and the Revenues, on a parity with the pledge granted to the owners of the Prior Bonds. Sufficient Revenues are hereby pledged to the Debt Service Fund, and shall be used for no other purpose than to pay the principal of and interest on the Bonds, the Prior Bonds and Parity Bonds as the same fall due.

Section 2. Form of Bonds. The Bonds shall be in substantially the forms attached hereto as Exhibit A-1, Exhibit A-2 and Exhibit A-3 and incorporated herein by this reference.

Section 3. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent:

"Act" means Section 66.0621, Wisconsin Statutes.

"Annual Debt Service Requirement" means the total amount of principal and interest due in any Fiscal Year on the Prior Bonds, the Bonds and Parity Bonds.

"Bond Year" means the one-year period ending on a principal payment date or mandatory redemption date for the Bonds.

"Code" means the Internal Revenue Code of 1986, as amended.

"Fiscal Year" means the fiscal year adopted by the City for the System, which is currently the calendar year.

"Net Revenues" means the Revenues minus all Operation and Maintenance Expenses of the System.

"Operation and Maintenance Expenses" or "Current Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but excluding depreciation, debt service, tax equivalents and capital expenditures.

"Parity Bonds" means additional bonds issued on a parity as to pledge and lien with the Bonds in accordance with the provisions of Section 9 of this Resolution.

"Regulations" means the Regulations of the Commissioner of Internal Revenue.

"Reserve Requirement" means an amount equal to the least of (a) the amount required to be on deposit in the Reserve Account by the Government (b) maximum annual debt service on the Bonds in any Bond Year and (c) 125% of average annual debt service on the Bonds. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall mean the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of such Parity Bonds plus the amount permitted to be deposited therein from proceeds of the Parity Bonds pursuant to Section 148(d)(1) of the Code, (b) the maximum annual debt service requirement for outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued in any Bond Year and (c) 125% of average annual debt service on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued.

"Revenues" or "Gross Earnings" means the gross earnings of the System, including earnings of the System derived from sewerage charges imposed by the City, all payments to the City under any wastewater treatment service agreements between the City and any contract users of the System, all funds appropriated by the Common Council for services provided to the City

by the System and any other monies received from any source including all rentals and fees and any special assessments levied and collected in connection with the Project.

Section 4A. Funds and Accounts. In accordance with the Act, for the purpose of the application and proper allocation of the revenues of the System, and to secure the payment of the principal of and interest on the Prior Bonds, the Bonds and Parity Bonds, certain funds of the System which were created and established by a resolution adopted on April 15, 1999, continued by the Prior Resolution and are hereby continued and shall be used solely for the following respective purposes:

- (a) Sewerage System Revenue Fund (the "Revenue Fund"), into which shall be deposited as received the Gross Earnings of the System, which money shall then be divided among the Operation and Maintenance Fund, the Debt Service Fund, the Reserve Account, and the Surplus Fund in the amounts and in the manner set forth in Section 4B hereof and used for the purposes described below.
- (b) Sewerage System Operation and Maintenance Fund (the "Operation and Maintenance Fund"), which shall be used for the payment of Current Expenses.
- (c) Interest and Principal Account within the Sewerage System Special Redemption Fund (the "Debt Service Fund"), which shall be used for the payment of the principal of, premium, if any, and interest on the Prior Bonds, the Bonds and Parity Bonds as the same becomes due.
- (e) Sewerage System Reserve Account (the "Reserve Account"), which is hereby established and, which shall be used to secure the payment of principal of and interest on the Bonds and Parity Bonds secured by the Reserve Account. The Reserve Account shall not be used to secure the Prior Bonds. The Reserve Account is a required emergency fund for debt repayment on the Bonds. With prior written approval of the Government, Reserve Account funds may be withdrawn and used for emergency maintenance or extensions to the System.
- (d) Sewerage System Surplus Fund (the "Surplus Fund"), which shall first be used whenever necessary to pay principal of, premium, if any, or interest on the Prior Bonds, the Bonds and Parity Bonds when the Debt Service Fund, including the Reserve Account, shall be insufficient for such purpose, and thereafter shall be disbursed as follows: (i) at any time, to remedy any deficiency in any of the Funds provided in this Section; and (ii) money thereafter remaining in the Surplus Fund at the end of any Fiscal Year may be transferred to any of the funds or accounts created herein or to reimburse the general fund of the City for advances made by the City to the System.

Section 4B. Application of Revenues. After the delivery of the Bonds, the Gross Earnings of the System shall be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed below in the following order of priority and in the manner set forth below:

- (a) to the Operation and Maintenance Fund, in an amount equal to the estimated Current Expenses for such month and for the following month (after giving effect to available amounts in said Fund from prior deposits);
- (b) to the Debt Service Fund, an amount equal to one-sixth (1/6) of the next installment of interest coming due on the Prior Bonds, the Bonds and any Parity Bonds then outstanding and an amount equal to one-twelfth (1/12) of the installment of principal of the Prior Bonds, the Bonds and any Parity Bonds coming due during such Bond Year (after giving effect to available amounts in said Fund from accrued interest, any premium or any other source);
- (c) to the Reserve Account, an amount equal to one-sixth (1/6) of the required semi-annual deposit of \$35,570 as further required by the Government until an amount equal to the Reserve Requirement is accumulated in the Reserve Account. At no time should the total amount in the Reserve Account exceed the Reserve Requirement. The Reserve Account shall be used to secure the Bonds and at no time will be used to secure the Prior Bonds; and
- (d) to the Surplus Fund, any amount remaining in the Revenue Fund after the monthly transfers required above have been completed.

Transfers from the Revenue Fund to the Operation and Maintenance Fund, the Debt Service Fund, the Reserve Account, and the Surplus Fund shall be made monthly not later than the tenth day of each month, and such transfer shall be applicable to monies on deposit in the Revenue Fund as of the last day of the month preceding. Any other transfers and deposits to any fund required or permitted by subsection (a) through (d) of this Section, except transfers or deposits which are required to be made immediately or annually, shall be made on or before the tenth day of the month. Any transfer or deposit required to be made at the end of any Fiscal Year shall be made within sixty (60) days after the close of such Fiscal Year. If the tenth day of any month shall fall on a day other than a business day, such transfer or deposit shall be made on the next succeeding business day.

It is the express intent and determination of the Common Council that the amounts transferred from the Revenue Fund and deposited in the Debt Service Fund (including the Reserve Account) shall be sufficient in any event to pay the interest on the Prior Bonds, the Bonds and any Parity Bonds as the same accrues and the principal thereof as the same matures.

The City covenants and agrees that at any time that the Reserve Account is drawn on causing the amount in the Reserve Account to be less than the Reserve Requirement, monthly deposits shall be resumed or shall continue to be made, aggregating \$71,140 annually, until there is accumulated an amount equal to the Reserve Requirement, at which time deposits shall be discontinued. If at any time the amount on deposit in the Reserve Account exceeds the Reserve Requirement, the excess shall be transferred to the Debt Service Fund and used to pay principal and interest on the Bonds. If for any reason there shall be insufficient funds on hand in the Debt Service Fund to meet principal or interest becoming due on the Bonds or Parity Bonds secured by the Reserve Account, then all sums then held in the Reserve Account shall be used to pay the portion of interest or principal on such Bonds or Parity Bonds becoming due as to which there

would otherwise be default, and thereupon the payments required by this paragraph shall again be made into the Reserve Account until an amount equal to the Reserve Requirement is on deposit in the Reserve Account.

Section 4C. Mortgage Lien. For the further protection of the owners of the Bonds, a mortgage lien upon the System is hereby granted to and in favor of the owner or owners of the Bonds, which lien is hereby recognized as valid and binding upon the City and as a valid and binding lien upon the System and any additions and improvements to be made thereto. The City Clerk is hereby directed to perfect said mortgage lien by recording this Resolution in the records of the City. The Prior Bonds are not secured by a mortgage lien.

Section 5. Service to the City. The reasonable cost and value of any service rendered to the City by the System, including reasonable health protection charges, shall be charged against the City and shall be paid by it in monthly installments as the service accrues, out of the current revenues of the City collected or in the process of collection, exclusive of the revenues derived from the System, to wit: out of the tax levy of the City made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the reasonable cost and value of such service to the City in each year shall be in an amount which, together with Revenues of the System, will produce Net Revenues equivalent to not less than 1.10 times the Annual Debt Service Requirement. Such compensation for such service rendered to the City shall, in the manner provided hereinabove, be paid into the separate and special funds described in Section 4 of this Resolution. However, such payment is subject to (a) annual appropriation by the Common Council and (b) applicable levy limits, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the City to make any such appropriation over and above the reasonable cost and value of services rendered to the City or to make any subsequent payment over and above such reasonable cost and value.

Section 6. Operation of System; City Covenants. It is covenanted and agreed by the City with the owner or owners of the Bonds, and each of them, that:

It will faithfully and punctually perform all duties with reference to the System required by the Constitution and Statutes of the State of Wisconsin, including the making and collecting of reasonable and sufficient rates lawfully established for services rendered by the System, and will segregate the Revenues of the System and apply them to the respective funds and accounts described hereinabove;

It will not sell, lease, or in any manner dispose of the System, including any part thereof or any additions, extensions, or improvements that may be made part thereto, except that the City shall have the right to sell, lease or otherwise dispose of any property of the System found by the City to be neither necessary nor useful in the operation of the System, provided the proceeds received from such sale, lease or disposal shall be paid into the Debt Service Fund or applied to the acquisition or construction of capital facilities for use in the normal operation of the System, and such payment shall not reduce the amounts otherwise required to be paid into the Debt Service Fund;

It will cause the Project to be completed as expeditiously as reasonably possible;

It will pay or cause to be paid all lawful taxes, assessments, governmental charges, and claims for labor, materials or supplies which if unpaid could become a lien upon the System or its Revenues or could impair the security of the Bonds;

It will maintain in reasonably good condition and operate the System, and will establish, charge and collect such lawfully established rates and charges for the service rendered by the System, so that in each Fiscal Year Net Revenues shall not be less than 110% of the Annual Debt Service Requirements, and so that the Revenues of the System herein agreed to be set aside to provide payment of the Prior Bonds, the Bonds and Parity Bonds and the interest thereon as the same becomes due and payable, and to meet the Reserve Requirement, will be sufficient for those purposes; and

It will prepare a budget not less than sixty days prior to the end of each Fiscal Year and, in the event such budget indicates that the Net Revenues for each Fiscal Year will not exceed the Annual Debt Service Requirement for each corresponding Fiscal Year by the proportion stated hereunder, will take any and all steps permitted by law to increase rates so that the aforementioned proportion of Net Revenues to the Annual Debt Service Requirement shall be accomplished as promptly as possible.

Section 7. Books and Accounts; Inspection. The City will keep proper books and accounts relative to the System separate from all other records of the City and will cause such books and accounts to be audited annually by a recognized independent firm of certified public accountants including a balance sheet and a profit and loss statement of the System as certified by such accountants. Each such audit, in addition to whatever matters may be thought proper by the accountants to be included therein shall include the following: (1) a statement in detail of the income and expenditures of the System for the Fiscal Year; (2) a balance sheet as of the end of such Fiscal Year; (3) the accountants' comment regarding the manner in which the City has carried out the requirements of this Resolution and the accountants' recommendations for any changes or improvements in the operation of the System; (4) the number of connections to the System at the end of the Fiscal Year, for each user classification (i.e., residential, commercial, public and industrial); (5) a list of the insurance policies in force at the end of the Fiscal Year setting out as to each policy the amount of the policy, the risks covered, the name of the insurer, and the expiration date of the policy; and (6) the volume of water used.

The owners of any of the Bonds shall have at all reasonable times the right to inspect the System and the records, accounts and data of the City relating thereto.

Section 8. Insurance. So long as any of the Bonds are outstanding the City will carry for the benefit of the owners of the Bonds: (a) adequate fire, lightning, vandalism, riot, strike, explosion, civil commotion, malicious damage, tornado and windstorm insurances on all portions of the System which are subject to loss through such casualties; (b) adequate insurance against loss of use and occupancy resulting from such casualties; (c) adequate public liability insurance and (d) insurance of the kinds and in the amounts normally carried by private companies engaged in the operation of similar systems. All money received for loss of use and occupancy shall be considered Revenue of the System payable into the separate funds and accounts named in Section 4 of this Resolution. All money received for losses under any of such casualty policies, except those specified in (b) above, shall be used in repairing the damage or in replacing

the property destroyed provided that if the Common Council shall find it is inadvisable to repair such damage or replace such property and that the operation of the System has not been impaired thereby, such money, including proceeds from insurance under (b) above, shall be deposited in the Debt Service Fund, but in that event such payments shall not reduce the amounts otherwise required to be paid into the Debt Service Fund.

Section 9. Additional Bonds. The Bonds are issued on a parity with the Prior Bonds. No bonds or obligations payable out of the Revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if their lien and pledge is junior and subordinate to that of the Bonds. While the Government is the registered owner of the Bonds, additional bonds on a parity with the pledge and lien of the Bonds may be issued only with the consent of the Government. If the Government is not the registered owner of the Bonds, additional obligations may be issued on a parity with the Bonds as to the pledge of Revenues of the System ("Parity Bonds") only if all of the following conditions are met:

a. The Net Revenues of the System for the Fiscal Year immediately preceding the issuance of such additional bonds must have been equal to at least 1.20 times the highest annual principal and interest requirements on all bonds outstanding payable from Revenues of the System and on the bonds then to be issued in any Fiscal Year. Should an increase in permanent rates and charges, including those made to the City, be properly ordered and made effective during the Fiscal Year immediately prior to the issuance of such additional bonds or during that part of the Fiscal Year of issuance prior to such issuance, then Revenues for purposes of such computation shall include such additional Revenues as an independent certified public accountant, consulting professional engineer or the Wisconsin Public Service Commission may certify would have accrued during the prior Fiscal Year had the new rates been in effect during that entire immediately prior Fiscal Year.

b. The payments required to be made into the funds enumerated in Section 4 of this Resolution (including the Reserve Account, but not the Surplus Fund) must have been made in full.

c. The additional bonds must have interest payments due on May 1 and November 1 of each year and principal payments due on May 1 of each year.

d. If the Parity Bonds are to be secured by the Reserve Account, the Reserve Requirement must be increased to an amount equal to the Reserve Requirement applicable upon the issuance of Parity Bonds as defined in Section 3 of this Resolution.

e. The proceeds of the additional bonds must be used only for the purpose of providing additions, extensions or improvements to the System, or to refund obligations issued for such purpose.

So long as the Prior Bonds are outstanding, additional obligations may be issued on a parity with the Bonds only if the conditions set forth in the Prior Resolution are met.

Section 10. Sale of Bonds. The City shall sell and deliver the Bonds to the Government for the purchase price of \$22,807,000. The officers of the City are authorized and directed to do

any and all acts necessary to conclude delivery of the Bonds to the Government, upon receipt of the purchase price, as soon after adoption of this Resolution as is convenient.

Section 11. Application of Bond Proceeds. All accrued interest received from the sale of the Bonds shall be deposited into the Debt Service Fund. The proceeds, less the expenses incurred in authorizing, issuing and delivering the Bonds, shall be deposited in a special fund designated as "Sewerage System Improvement Fund." Said special fund shall be adequately secured and used solely for the purpose of meeting costs of extending, adding to and improving the System, as described in the preamble hereof. The balance remaining in said Improvement Fund after paying said costs shall be transferred to the Debt Service Fund for use in payment of principal of and interest on the Bonds.

Section 12. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except:

a. The City may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and

b. This Resolution may be amended, in any respect, with the written consent of the owners of not less than two-thirds of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the City; provided, however, that no amendment shall permit any change in the pledge of Revenues derived from the System, or in the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 13. Redemption and Graduation. At any time when the Government is the owner of any Bonds (a) City may redeem, at its option from time to time, any or all of the outstanding Bonds, and (b) if it shall appear to the Government that the City is able to refund upon call for redemption or with consent of the Government the then outstanding Bonds by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time, the City will upon request of the Government apply for and accept such loan in sufficient amount to pay the Government's loan (i.e., the Bonds) in full, and will take all such action as may be required in connection with such loan. This graduation requirement may not be altered by the defeasance of the Bonds.

Section 14. Defeasance. While the Government is the registered owner of the Bonds, the City shall not defease the Bonds, nor borrow money, enter into any contractor agreement, or otherwise incur any liabilities for any purpose in connection with the System, exclusive of normal maintenance, without the prior written consent of the Government if such undertaking would involve the source of funds pledged to pay the Bonds.

Section 15. Resolution Subject to Loan Resolution. So long as the Government is the owner of any of the Bonds, the City and this Resolution shall be subject to the loan resolution authorizing this transaction, between the Government and the City, a copy of which is available in the offices of the City and subject to inspection during regular office hours by the owners of any of the Bonds.

Section 16. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the City and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 12, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the City, the governing body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the City, its governing body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 17. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 18. Persons Treated as Owners; Transfer of Bonds. The City Clerk shall keep books for the registration and for the transfer of the Bonds. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the City Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity, and the City Clerk shall record the name of each transferee in the registration book. No registration shall be made to bearer. The City Clerk shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

The fifteenth day of each calendar month next preceding each interest payment date shall be the record dates for the Bonds. Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the corresponding record date.

Section 19. Records. The City Clerk shall provide and keep a separate record book and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds.

Section 20. Closing. The Mayor and City Clerk are hereby authorized and directed to execute and deliver the Bonds to the Government upon receipt of the purchase price. The Mayor and City Clerk may execute the Bonds by manual or facsimile signature, but, unless the City has contracted with the Fiscal Agent to authenticate the Bonds, at least one of said officers shall sign the Bonds manually.

The officers of the City hereby are directed and authorized to take all necessary steps to close the bond issue as soon as practicable hereafter, in accordance with the terms of sale thereof, and said officers are hereby authorized and directed to execute and deliver such documents, certificates and acknowledgments as may be necessary or convenient in accordance therewith.

Section 21. Conflicting Ordinances or Resolutions. All ordinances and resolutions other than the Prior Resolution or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage. In case of any conflict between this Resolution and the Prior Resolution, the Prior Resolution shall control so long as any Prior Bonds are outstanding.

Adopted and approved August 18, 2020.

Julie J. Nickel
Mayor

Angela J. Hull
City Clerk

EXHIBIT A-1

(Form of Bond)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	DODGE AND FOND DU LAC COUNTIES	
NO. R-1	CITY OF WAUPUN	\$9,000,000
	TAXABLE SEWERAGE SYSTEM MORTGAGE REVENUE BOND	

ORIGINAL DATE OF ISSUE:

INTEREST RATE:

[], 2020

1.125%

REGISTERED OWNER: UNITED STATES OF AMERICA, ACTING THROUGH RURAL DEVELOPMENT, UNITED STATES DEPARTMENT OF AGRICULTURE

KNOW ALL MEN BY THESE PRESENTS that the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City") hereby acknowledges itself to owe and for value received promises to pay to the registered owner shown above, or registered assigns, from the fund hereinafter specified, the principal sum of the amount identified above plus interest on the outstanding principal amount at the rate of interest per annum identified above (but only on such amounts as shall have been drawn under the Bonds from the dates such amounts are drawn), all subject to the provisions set forth herein regarding redemption prior to maturity. Installments of principal shall be payable annually on May 1 of each year in the amounts and the years set forth on the attached schedule and incorporated herein by this reference. Interest is payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2020 until the aforesaid principal amount is paid in full. Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America to the registered owner hereof at the address shown on the registration book of the City. The payment of the last installment of principal shall be made only upon presentation and surrender of this Bond to the City.

At any time when the Government is the owner of any Bonds (a) the City may redeem, at its option from time to time, any or all of the outstanding Bonds, and (b) if it shall appear to the Government that the City is able to refund upon call for redemption or with consent of the Government the then outstanding Bonds, in whole or in part, by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time, the City will upon request of the Government apply for and accept such loan in sufficient amount to repay the Government and will take all such action as may be required in connection with such loans. Not less than ten (10) day notice of each prepayment shall be given, which notice shall be mailed by registered mail to the registered owner of this Bond.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the City Clerk, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the City Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Bond or Bonds of the same aggregate principal amount, series and maturity shall be issued to the transferee in exchange therefor. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons.

This Bond is one of an issue aggregating \$22,807,000, issued for the purpose of financing additions, improvements and extensions to the City's Sewerage System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted August 18, 2020, and entitled: "A Resolution Authorizing the Issuance and Sale of \$22,807,000 Taxable Sewerage System Mortgage Revenue Bonds of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds" (the "Resolution") and is payable only from the Revenues derived from the operation of said Sewerage System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Debt Service Fund", created by a resolution adopted by the City on April 13, 1999 and continued by the Resolution. The Bonds are issued on a parity with the City's Sewerage System Revenue Bonds, Series 2003, dated May 14, 2003. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

A mortgage lien, which is hereby recognized as valid and binding on said Sewerage System, together with all extensions and improvements thereto, has been granted by the City to and in favor of the registered owner or owners of bonds of this issue of Bonds. The Sewerage System shall remain subject to such mortgage lien until the payment in full of the principal of and interest on this Bond and the issue of which it forms a part.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient income and revenue to be received by said City from the operation of its Sewerage System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, has caused this Bond to be signed by its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF WAUPUN,
DODGE AND FOND DU LAC
COUNTIES, WISCONSIN

By _____
City Clerk

By _____
Mayor

(SEAL)

Registration Provisions

This Bond shall be registered on books of the City kept by its City Clerk, upon presentation hereof to said City Clerk, such registration to be noted on the registration blank below and upon said books, and this Bond may thereafter be transferred only upon a written assignment duly executed by the registered owner or his attorney, such transfer to be made on such books and endorsed hereon.

<u>Date of Registration</u>	<u>In Whose Name Registered</u>	<u>Signature of City Clerk</u>
[____], 2020	United States of America	

PRINCIPAL REPAYMENT SCHEDULE

<u>Date</u>	<u>Principal Amount</u>
May 1, 2021	\$ _____
May 1, 2022	_____
May 1, 2023	_____
May 1, 2024	_____
May 1, 2025	_____
May 1, 2026	_____
May 1, 2027	_____
May 1, 2028	_____
May 1, 2029	_____
May 1, 2030	_____
May 1, 2031	_____
May 1, 2032	_____
May 1, 2033	_____
May 1, 2034	_____
May 1, 2035	_____
May 1, 2036	_____
May 1, 2037	_____
May 1, 2038	_____
May 1, 2039	_____
May 1, 2040	_____
May 1, 2041	_____
May 1, 2042	_____
May 1, 2043	_____
May 1, 2044	_____
May 1, 2045	_____
May 1, 2046	_____
May 1, 2047	_____
May 1, 2048	_____
May 1, 2049	_____
May 1, 2050	_____
May 1, 2051	_____
May 1, 2052	_____
May 1, 2053	_____
May 1, 2054	_____
May 1, 2055	_____
May 1, 2056	_____
May 1, 2057	_____
May 1, 2058	_____
May 1, 2059	_____
May 1, 2060	<u>\$9,000,000</u>

EXHIBIT A-2

(Form of Bond)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	DODGE AND FOND DU LAC COUNTIES	
NO. R-1	CITY OF WAUPUN	\$8,000,000
	TAXABLE SEWERAGE SYSTEM MORTGAGE REVENUE BOND	

ORIGINAL DATE OF ISSUE:

INTEREST RATE:

[], 2020

1.125%

REGISTERED OWNER: UNITED STATES OF AMERICA, ACTING THROUGH RURAL DEVELOPMENT, UNITED STATES DEPARTMENT OF AGRICULTURE

KNOW ALL MEN BY THESE PRESENTS that the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City") hereby acknowledges itself to owe and for value received promises to pay to the registered owner shown above, or registered assigns, from the fund hereinafter specified, the principal sum of the amount identified above plus interest on the outstanding principal amount at the rate of interest per annum identified above (but only on such amounts as shall have been drawn under the Bonds from the dates such amounts are drawn), all subject to the provisions set forth herein regarding redemption prior to maturity. Installments of principal shall be payable annually on May 1 of each year in the amounts and the years set forth on the attached schedule and incorporated herein by this reference. Interest is payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2020 until the aforesaid principal amount is paid in full. Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America to the registered owner hereof at the address shown on the registration book of the City. The payment of the last installment of principal shall be made only upon presentation and surrender of this Bond to the City.

At any time when the Government is the owner of any Bonds (a) the City may redeem, at its option from time to time, any or all of the outstanding Bonds, and (b) if it shall appear to the Government that the City is able to refund upon call for redemption or with consent of the Government the then outstanding Bonds, in whole or in part, by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time, the City will upon request of the Government apply for and accept such loan in sufficient amount to repay the Government and will take all such action as may be required in connection with such loans. Not less than ten (10) day notice of each prepayment shall be given, which notice shall be mailed by registered mail to the registered owner of this Bond.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the City Clerk, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the City Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Bond or Bonds of the same aggregate principal amount, series and maturity shall be issued to the transferee in exchange therefor. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons.

This Bond is one of an issue aggregating \$22,807,000, issued for the purpose of financing additions, improvements and extensions to the City's Sewerage System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted August 18, 2020 and entitled: "A Resolution Authorizing the Issuance and Sale of \$22,807,000 Taxable Sewerage System Mortgage Revenue Bonds of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds" (the "Resolution") and is payable only from the Revenues derived from the operation of said Sewerage System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Debt Service Fund", created by a resolution adopted by the City on April 13, 1999 and continued by the Resolution. The Bonds are issued on a parity with the City's Sewerage System Revenue Bonds, Series 2003, dated May 14, 2003. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

A mortgage lien, which is hereby recognized as valid and binding on said Sewerage System, together with all extensions and improvements thereto, has been granted by the City to and in favor of the registered owner or owners of bonds of this issue of Bonds. The Sewerage System shall remain subject to such mortgage lien until the payment in full of the principal of and interest on this Bond and the issue of which it forms a part.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient income and revenue to be received by said City from the operation of its Sewerage System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, has caused this Bond to be signed by its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF WAUPUN,
DODGE AND FOND DU LAC
COUNTIES, WISCONSIN

By _____
City Clerk

By _____
Mayor

(SEAL)

Registration Provisions

This Bond shall be registered on books of the City kept by its City Clerk, upon presentation hereof to said City Clerk, such registration to be noted on the registration blank below and upon said books, and this Bond may thereafter be transferred only upon a written assignment duly executed by the registered owner or his attorney, such transfer to be made on such books and endorsed hereon.

<u>Date of Registration</u>	<u>In Whose Name Registered</u>	<u>Signature of City Clerk</u>
[], 2020	United States of America	

PRINCIPAL REPAYMENT SCHEDULE

<u>Date</u>	<u>Principal Amount</u>
May 1, 2021	\$ _____
May 1, 2022	_____
May 1, 2023	_____
May 1, 2024	_____
May 1, 2025	_____
May 1, 2026	_____
May 1, 2027	_____
May 1, 2028	_____
May 1, 2029	_____
May 1, 2030	_____
May 1, 2031	_____
May 1, 2032	_____
May 1, 2033	_____
May 1, 2034	_____
May 1, 2035	_____
May 1, 2036	_____
May 1, 2037	_____
May 1, 2038	_____
May 1, 2039	_____
May 1, 2040	_____
May 1, 2041	_____
May 1, 2042	_____
May 1, 2043	_____
May 1, 2044	_____
May 1, 2045	_____
May 1, 2046	_____
May 1, 2047	_____
May 1, 2048	_____
May 1, 2049	_____
May 1, 2050	_____
May 1, 2051	_____
May 1, 2052	_____
May 1, 2053	_____
May 1, 2054	_____
May 1, 2055	_____
May 1, 2056	_____
May 1, 2057	_____
May 1, 2058	_____
May 1, 2059	_____
May 1, 2060	<u>\$8,000,000</u>

EXHIBIT A-3

(Form of Bond)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	DODGE AND FOND DU LAC COUNTIES	
NO. R-1	CITY OF WAUPUN	\$5,807,000
	TAXABLE SEWERAGE SYSTEM MORTGAGE REVENUE BOND	

ORIGINAL DATE OF ISSUE:

INTEREST RATE:

[____], 2020

1.125%

REGISTERED OWNER: UNITED STATES OF AMERICA, ACTING THROUGH RURAL DEVELOPMENT, UNITED STATES DEPARTMENT OF AGRICULTURE

KNOW ALL MEN BY THESE PRESENTS that the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City") hereby acknowledges itself to owe and for value received promises to pay to the registered owner shown above, or registered assigns, from the fund hereinafter specified, the principal sum of the amount identified above plus interest on the outstanding principal amount at the rate of interest per annum identified above (but only on such amounts as shall have been drawn under the Bonds from the dates such amounts are drawn), all subject to the provisions set forth herein regarding redemption prior to maturity. Installments of principal shall be payable annually on May 1 of each year in the amounts and the years set forth on the attached schedule and incorporated herein by this reference. Interest is payable semi-annually on May 1 and November 1 of each year commencing on November 1, 2020 until the aforesaid principal amount is paid in full. Both principal hereof and interest hereon are hereby made payable in lawful money of the United States of America to the registered owner hereof at the address shown on the registration book of the City. The payment of the last installment of principal shall be made only upon presentation and surrender of this Bond to the City.

At any time when the Government is the owner of any Bonds (a) the City may redeem, at its option from time to time, any or all of the outstanding Bonds, and (b) if it shall appear to the Government that the City is able to refund upon call for redemption or with consent of the Government the then outstanding Bonds, in whole or in part, by obtaining a loan for such purposes from responsible cooperative or private credit sources, at reasonable rates and terms for loans for similar purposes and periods of time, the City will upon request of the Government apply for and accept such loan in sufficient amount to repay the Government and will take all such action as may be required in connection with such loans. Not less than ten (10) day notice of each prepayment shall be given, which notice shall be mailed by registered mail to the registered owner of this Bond.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the City Clerk, by the registered owner in person or his duly authorized attorney, upon surrender of this Bond together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the City Clerk duly executed by the registered owner or his duly authorized attorney. Thereupon a new Bond or Bonds of the same aggregate principal amount, series and maturity shall be issued to the transferee in exchange therefor. The City may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons.

This Bond is one of an issue aggregating \$22,807,000, issued for the purpose of financing additions, improvements and extensions to the City's Sewerage System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted August 18, 2020 and entitled: "A Resolution Authorizing the Issuance and Sale of \$22,807,000 Taxable Sewerage System Mortgage Revenue Bonds of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds" (the "Resolution") and is payable only from the Revenues derived from the operation of said Sewerage System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Debt Service Fund", created by a resolution adopted by the City on April 13, 1999 and continued by the Resolution. The Bonds are issued on a parity with the City's Sewerage System Revenue Bonds, Series 2003, dated May 14, 2003. This Bond does not constitute an indebtedness of the City within the meaning of any constitutional or statutory debt limitation or provision.

A mortgage lien, which is hereby recognized as valid and binding on said Sewerage System, together with all extensions and improvements thereto, has been granted by the City to and in favor of the registered owner or owners of bonds of this issue of Bonds. The Sewerage System shall remain subject to such mortgage lien until the payment in full of the principal of and interest on this Bond and the issue of which it forms a part.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient income and revenue to be received by said City from the operation of its Sewerage System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, has caused this Bond to be signed by its Mayor and City Clerk, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

CITY OF WAUPUN,
DODGE AND FOND DU LAC
COUNTIES, WISCONSIN

By _____
City Clerk

By _____
Mayor

(SEAL)

Registration Provisions

This Bond shall be registered on books of the City kept by its City Clerk, upon presentation hereof to said City Clerk, such registration to be noted on the registration blank below and upon said books, and this Bond may thereafter be transferred only upon a written assignment duly executed by the registered owner or his attorney, such transfer to be made on such books and endorsed hereon.

<u>Date of Registration</u>	<u>In Whose Name Registered</u>	<u>Signature of City Clerk</u>
[____], 2020	United States of America	

PRINCIPAL REPAYMENT SCHEDULE

<u>Date</u>	<u>Principal Amount</u>
May 1, 2021	\$ _____
May 1, 2022	_____
May 1, 2023	_____
May 1, 2024	_____
May 1, 2025	_____
May 1, 2026	_____
May 1, 2027	_____
May 1, 2028	_____
May 1, 2029	_____
May 1, 2030	_____
May 1, 2031	_____
May 1, 2032	_____
May 1, 2033	_____
May 1, 2034	_____
May 1, 2035	_____
May 1, 2036	_____
May 1, 2037	_____
May 1, 2038	_____
May 1, 2039	_____
May 1, 2040	_____
May 1, 2041	_____
May 1, 2042	_____
May 1, 2043	_____
May 1, 2044	_____
May 1, 2045	_____
May 1, 2046	_____
May 1, 2047	_____
May 1, 2048	_____
May 1, 2049	_____
May 1, 2050	_____
May 1, 2051	_____
May 1, 2052	_____
May 1, 2053	_____
May 1, 2054	_____
May 1, 2055	_____
May 1, 2056	_____
May 1, 2057	_____
May 1, 2058	_____
May 1, 2059	_____
May 1, 2060	<u>\$5,807,000</u>



AGENDA SUMMARY SHEET

MEETING DATE: 8/18/2020

TITLE: Resolution Suspending Waupun Common Council Rules During COVID-19 Public Health Pandemic

AGENDA SECTION: RESOLUTIONS AND ORDINANCES

PRESENTER: Kathy Schlieve

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Discussion	N/A	

In response to Resolution 06-09-20-04 Suspending Waupun Common Council Rules during COVID-19 Public Health Pandemic, council meetings were planned to return to in-person meetings on July 28, 2020.

Since this decision was made, Governor Evers issued Executive Order #82 declaring a public health emergency and subsequent Emergency Order #1 requiring individuals to wear face coverings when indoors and not in a private residence, with some exceptions as clarified and defined in the order.

The order is effective at 12:01 a.m. on Saturday, August 1, 2020, and will expire on September 28, 2020 or by a subsequent superseding order. These orders were issued due to increased prevalence of COVID-19 community spread. Both Fond du Lac and Dodge Counties are in Phase 2 reopening which limits gatherings to 50 or fewer people. However, both counties report high amounts of community spread and have indicators that show increases in cases, moving from green to yellow pm their respective dashboards within the past week. Sustained high-levels of activity of any indicator for a 2-week period would move us back to Phase 1 opening, which limits gatherings to 10 or fewer people. This would obviously impact many things as our community struggles to get back to normal.

I am recommending that you pass this revised resolution that provides some flexibility to meet remotely in the event that any of the indicators move us to Phase 1 and to ensure our ability to continue to conduct business as we work through ongoing concerns of the pandemic. Remote work and meetings continue to be an essential aspect of our business continuity plan as outlined in the latest COVID-19 employment policies adopted June 30, 2020. Anyone attending meetings in person will be required to wear a mask unless exempt for a reason defined in the order.

STAFF RECOMMENDATION:

Approve the resolution

ATTACHMENTS:

Resolution Suspending Waupun Common Council Rules During COVID-19 Public Health Pandemic

RECOMMENDED MOTION:

Motion to approve Resolution #08-18-20-___ Suspending Waupun Common Council Rules During COVID-19 Public Health Pandemic

**CITY OF WAUPUN
COMMON COUNCIL**

RESOLUTION NO. 08-18-20-___

**RESOLUTION SUSPENDING WAUPUN COMMON COUNCIL RULES
DURING THE COVID-19 PUBLIC HEALTH PANDEMIC**

WHEREAS, in December 2019, a novel strain of coronavirus known as COVID-19 was detected, and COVID-19 has continued to spread throughout the world, including to the United States and the state of Wisconsin, and

WHEREAS, the federal government, state governments, and local governments are working together to contain the further spread of the disease and treat existing cases, and

WHEREAS, on January 31, 2020, the U. S. Department of Health & Human Services declared a public health emergency; on March 11, 2020, the World Health Organization declared COVID-19 a pandemic; and on July 26, 2020 the President's COVID-19 task force recommended that Wisconsin consider adopting a statewide face covering requirement due to the increasing number of confirmed COVID-19 cases; on July 30, 2020 the Governor of the State of Wisconsin issued Executive Order #82, declaring a public health emergency to combat the uncontrolled spread of COVID-19 throughout the State of Wisconsin, and also issued Emergency Order #1, requiring statewide face covering to protect persons throughout the State of Wisconsin from COVID-19, and

WHEREAS, the Waupun Common Council, on March 31, 2020, under the authority granted by Ordinance 2.07 passed Resolution No. 03-31-20-01 suspending the operation of Ordinance 2.02(2) to permit Waupun Common Council members and others to attend and conduct board and committee meetings remotely during the period of emergency, but on May 26, 2020 modified that resolution to reinstate in-person meetings of the Waupun Common Council after July 27, 2020, subject to additional terms stated in that resolution, and

WHEREAS, the City of Waupun has been working to protect the health and well-being of its residents from the spread of COVID-19 and to prepare for the impacts the disease is likely to have on the city, and

NOW, THEREFORE, BE IT RESOLVED that in accordance with Waupun City Ordinance 2.07, the Waupun Common Council Rules as outlined in City of Waupun Ordinance 2.02(2) are hereby suspended pending further affirmative resolution of the Waupun Common Council.

BE IT FURTHER RESOLVED that Waupun Common Council members are hereby authorized to conduct and attend board and committee meetings remotely with all other meeting participants, including

without limitation, remote roll-call, discussion and voting, and that the Waupun Common Council shall take all actions necessary to effectuate the same in compliance with all other applicable laws.

FURTHER RESOLVED that Waupun Common Council shall comply with all applicable requirements for remote meetings as required under the Wisconsin Open Meetings law.

Adoption by Common Council August 18, 2020.

ATTEST:

Julie J. Nickel, Mayor

Angela J. Hull, City Clerk

Wind + Unwined

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: July 1 2020 ending: June 30 2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of Waupun

County of Jordan Aldermanic Dist. No. _____
(If required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

Applicant's Wisconsin Seller's Permit Number <u>456-1029735195-02</u>	
FEIN Number	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>50.00</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>15.00</u>
TOTAL FEE	\$ <u>65.00</u>

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Straks</u>	<u>Brooke</u>	<u>Amber</u>	<u>N6709 Cty Rd M, Rosendale, WI 54974</u>
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Collien</u>	<u>Lisa</u>	<u>Ann</u>	<u>19 Caddie Ct, Waupun, WI 53963</u>
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Collien</u>	<u>Jeff</u>	<u>Scott</u>	<u>19 Caddie Ct, Waupun WI 53963</u>

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company	Address of Corporation / Limited Liability Company (if different from licensed premises)
<u>Wind + Unwined, LLC</u>	<u>310 E Main St, Waupun, WI 53963</u>

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Collien</u>	<u>Jeff</u>	<u>Scott</u>	<u>19 Caddie Ct, Waupun, WI 53963</u>

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Collien</u>	<u>Lisa</u>	<u>Ann</u>	<u>19 Caddie Ct, Waupun WI 53963</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Collien</u>	<u>Jeff</u>	<u>Scott</u>	<u>Same</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Straks</u>	<u>Brooke</u>	<u>Amber</u>	<u>N6709 Cty Rd M, Rosendale, WI 54974</u>
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Straks</u>	<u>Derrick</u>	<u>Edward</u>	<u>Same</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

- Trade Name Wind + Unwined Business Phone Number 920-345-1169
- Address of Premises 310 E Main St Post Office & Zip Code Waupun, WI 54974
- Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes ☒ No ☐
- Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Coffee house & cafe, wine house located at 310 E Main (indoor and the outdoor sidewalk right of way) and the 306 E Main outdoor sidewalk right of way. Will allow 48 inch wide pedestrian walk way for both locations.



AGENDA SUMMARY SHEET

MEETING DATE: 8/18/20

TITLE: Tru-Cleaners LLC Contract Cleaning Services Addendum

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeff Daane, Public Works Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High performing government	N/A	

ISSUE SUMMARY: With City Buildings opening up during the COVID Pandemic additional cleaning is needed at a few buildings.

*Waupun Safety Building – is amended from 3 days weekly to 6 days weekly
Additional 2/hours per day – 6 hours per week = 24 hours monthly

*Waupun City Hall – is amended from 3 days weekly to 5 days weekly
Additional 0.75/hours per day – 4 hours per week = 16 hours monthly

*Waupun Senior Center – is amended from 1 day weekly to 5 days per week
Additional 1.5 hours per day – 6 hours per week = 24 hours monthly

TOTAL ADDITIONAL MONTHLY HOURS = 64 HOURS MONTHLY

TOTAL AMENDMENDE RATE – 64 HOURS AT \$20.00/HOUR = \$1,280.00/MONTH

JANITORIAL SERVICES AGREEMENT RATE - \$4,052.81

ADDITIONAL ADDENDUM CHARGES - \$1,280.00

AMENDED MONTHLY RATE EFFECTIVE JULY 1, 2020 - \$5,332.81

STAFF RECOMENDATION:

Approve the addendum for additional cleaning and costs due to the COVID Pandemic.

ATTACHMENTS:

Tru-Cleaners LLC Contract Cleaning Services Addendum

MOTIONS FOR CONSIDERATION:

Approve the Tru-Cleaners LLC Contract Cleaning Services Addendum for additional cleaning costs in the amount of \$1,280 per month due to the COVID Pandemic



TRU CLEANERS LLC.

Derek and Keith Navis
W7992 LAKE EMILY ROAD
WAUPUN, WI 53963

Derek (920) 210-0747 dereknavis@hotmail.com
Keith (920) 210-0711 trucleaners0116@gmail.com

TRU CLEANERS L.L.C. CONTRACT CLEANING SERVICES ADDENDUM

THIS ADDENDUM made this 1st day of July, 2020, by and between Tru Cleaners L.L.C. ("Tru Cleaners") and City of Waupun ("Client") is an amendment to the Services Agreement signed and dated March 12, 2020. This addendum is drafted due to the COVID Pandemic and extra cleaning hours and duties needed to disinfect and sanitize the buildings under contract between Tru Cleaners and the City of Waupun.

THIS ADDENDUM may be altered, terminated and changed at anytime by either parties as needed throughout the duration of this addendum.

The hourly rate will be at \$20.00/hour to include all labor and extra supplies (gloves, masks, disinfectant, disinfectant wipes, etc.) as needed

The additional monthly hours due to the COVID Pandemic are as follows,

*Waupun Safety Building – is amended from 3 days weekly to 6 days weekly
Additional 2/hours per day – 6 hours per week = 24 hours monthly

*Waupun City Hall – is amended from 3 days weekly to 5 days weekly
Additional 0.75/hours per day – 4 hours per week = 16 hours monthly

*Waupun Senior Center – is amended from 1 day weekly to 5 days per week
Additional 1.5 hours per day – 6 hours per week = 24 hours monthly

TOTAL ADDITIONAL MONTHLY HOURS = 64 HOURS MONTHLY

TOTAL AMENDMENTED RATE – 64 HOURS AT \$20.00/HOUR = \$1,280.00/MONTH

JANITORIAL SERVICES AGREEMENT RATE - \$4,052.81

ADDITIONAL ADDENDUM CHARGES - \$1,280.00

AMENDED MONTHLY RATE EFFECTIVE JULY 1, 2020 - \$5,332.81

This ADDENDUM IS IN ADDITION to all the original covenants and agreements between the parties, and may be modified BY EITHER PARTY AT ANYTIME DURING THE DURATION OF THIS ADDENDUM.

CLIENT

TRU CLEANERS

Print name: _____

Print name ; _____

Date _____

Signature - Authorized Agent

Date _____

Signature - Authorized Agent

WAUPUN UTILITIES COMMISSION

RESOLUTION NO. 08-10-20-01

RESOLUTION AUTHORIZING SALE OF PROPERTY OWNED BY THE CITY OF WAUPUN, WAUPUN UTILITIES ALONG WEST EDGE TO THE ROCK RIVER AND NORTH TO EXISTING FENCE LINE TO THE WEST EDGE OF VLIET STREET ROAD RIGHT OF WAY

WHEREAS, the Waupun Utilities Commission has reviewed the Offer to Purchase property from buyer Michael and Debra Leu adjoining the property currently owned by Michael and Randall Leu parcel WPN-14-15-99-OV-083-03, along west edge to the Rock River and North to existing fence line, approximately 5-8 feet, to the west edge of Vliet Street Road right of way, City of Waupun parcel WPN-14-15-99-OV-083-01.

WHEREAS, the buyer purchases property as is for \$1,500.

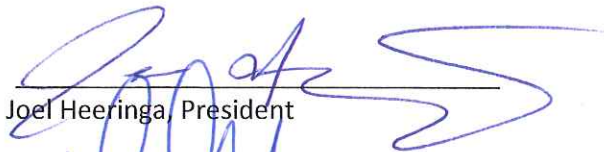
WHEREAS, purchaser agrees to pay all costs associated with the sale of property. Approximated costs are to include \$1,000 appraised land value, the approximated \$2,500 appraisal cost, and the approximated \$500 attorney cost.


WHEREAS, Waupun Utilities and the City of Waupun would have a 15' easement to their gate and a 5' easement along the north edge for any such improvement and work in accordance with the laws of the State of Wisconsin, ordinances and resolutions of the City of Waupun, and rules and regulations of Waupun Utilities.

RESOLVED, the Waupun Utilities Commission does hereby agree to the sale of property adjoining parcel WPN-14-15-99-OV-083-03, along west edge to the Rock River and North to existing fence line, approximately 5-8 feet, to the west edge of Vliet Street Road right of way to buyers Michael and Debra Leu.

Dated this 10th day of August, 2020.

ATTEST:


Joel Heeringa, President


Dave Gerritson, Vice President

Fond du Lac County, WI



Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Map Scale
1 inch = 50 feet
2/24/2020