

A G E N D A CITY OF WAUPUN BUSINESS IMPROVEMENT DISTRICT MEETING

Waupun City Hall – 201 E. Main Street, Waupun WI Tuesday, August 15, 2023 at 7:00 AM

The Waupun Business Improvement District will meet In-person, virtual, and teleconference. Instructions to join the meeting are provided below:

Virtual Link: https://us02web.zoom.us/j/83626747403?pwd=eTM3V2RtMjJyRDRxYTQ5TXpZdnFJZz09

Meeting ID: 836 2674 7403

Passcode: 857325

Phone: 312 626 6799 US (Chicago)

CALL TO ORDER

ROLL CALL

CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS:

- 1. Approve Minutes of June 20, 2023 BID Meeting
- 2. Approve June 2023 Financials for BID
- 3. Approve July 2023 Financials for BID

PRIOR OUTSTANDING APPLICATIONS: (if expired, possible extension or cancellation)

4. Review Outstanding Applications

NEW APPLICATIONS FOR REVIEW AND CONSIDERATION:

- 5. Review Application for 42 Fond du Lac St Maedox Tax & Accounting
- 6. Review Application for 14 W Main St Edward Jones
- 7. Review Application for 16 W Main St State Farm
- 8. Review Application for 20 W Main St B&B Plumbing

DISCUSSION ITEMS:

- 9. Waupun Business Alliance Update
- 10. City Administrator Update
- 11. Overview of IceFest Winter Festival
- 12. Update on Design Wisconsin Project

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



M I N U T E S CITY OF WAUPUN BUSINESS IMPROVEMENT DISTRICT MEETING

Waupun City Hall – 201 E. Main Street, Waupun WI Tuesday, June 20, 2023 at 7:00 AM

Meeting called to order by Chairperson Krista Bishop at 7 a.m.

Roll call taken. Member present: Gary DeJager, Rich Matravers, Teresa Ruch, Craig Much, Kate Bresser, Jodi Mallas, Tyler Schulz, and Krista Bishop. Absent and excused is Mitch Greenfield. Also present Administrator Schlieve, Assistant Administrator Langenfeld, Mayor Bishop, Raina Lyman, Envision Greater Fond du Lac, Glenn Marwitz and Jason Whitford (online).

Motion Much, second Matravers to approve May 10, 2023 Business Improvement District Meeting Minutes. Carried unanimously.

Motion DeJager, second Gysbers to approve financials for 2023 as presented. Carried unanimously.

Administrator Schlieve provides an overview of outstanding applications for Wind & Unwined, Broken Threads, K's Boutique, Chic Tique. Wind & Unwined is in process but Schlieve recommends an extension through September 30, 2023. An application for Weaving It Up to You is cancelled as building is sold. Broken Threads and K's are both reporting delays with contractors and/or supplies. Schlieve notes that there is time and we should monitor progress. Finally, Chic Tique work is complete and staff is waiting for final receipts for reimbursement. Motion Schulz, second Matravers to extend Wind & Unwined grant through September 30, 2023. Carried unanimously.

Glenn Marwitz presents application for Judson's located at 416 E Main St. Business is painting exterior of front façade and adding updated signage. Motion Schulz, second DeJager to approve matching grant of \$2,000 for the project. Carried 8-0.

Kate Gysbers presents application for 307 E Main St. Gysber's Jewelry acquired the building and is expanding into the space. Motion Schulz, second Matravers to approve matching grant of \$2,000 for the project. Carried 7-0 with Bresser abstaining.

Raina Lyman provides an update on the Waupun Business Alliance. A general overview of entrepreneurial program is provided. Golf outing planned for August 1 at the Rock.

Administrator Schlieve provides an update, announcing that the City has received a Vibrant Space grant to create a food truck alley in the downtown green space east of Stone & Suede and that we are pending on a large DNR grant for the west-side plaza. Staff continue to look for space for new businesses looking to locate in Waupun. Schlieve the overviews the marketing plan authorized during previous BID meeting. Of the \$5k allocated, planned expenditures will total \$5,100 with \$2,400 dedicated to social media and website enhancements; \$1,500 updating the Downtown Promotions website functionality; and \$1,200 supporting creation of print including a map of the downtown district. Any remaining funds will support a campaign with Inspire Magazine and the Discover Downtown Waupun billboard. Schlieve reports that bids for the Senior Center project have been accepted and that the team is moving into a fundraising stage and that the City intends to sell the existing building when construction is completed. Design WI with the UW Extension team will conduct the Design Charrette on September 18 & 19 and individuals are asked to reserve those dates on calendars.

No advanced planning.

Motion Much, second DeJager to adjourn meeting. Carried unanimously. Meeting adjourns at 7:25 a.m.



Business Improvement District Financial Statement For the Month Ending: 06/30/23

CASH ON HAND			
Prior Month Ending Bala	nce	\$	24,785.60
Plus Current Month Depo			-
·	enses (including expenses in accounts payable)	\$	(1,854.13)
Total Cash on Hand	moss (mossam, emperioss m accounts payacre)	\$	22,931.47
	/Checks (not in accounts payable)	\$	(9,102.48)
BID Funds Available	, , ,	\$ \$ \$	13,828.99
		<u> </u>	
BUDGET			
2022 Budget Revenue Ca	rryover	\$	6,317.61
2023 Revenue		\$	19,532.25
Less Approved Grants &	Expenses	\$	(12,020.87)
Remaining Budget Funds	s Available	\$	13,828.99
2023 Grants Approved	l - Not Dispersed		
Wind & Unwined		\$	(2,000.00)
Broken Threads		\$	(2,000.00)
K's Boutique		\$	(1,102.48)
Judson's		\$	(2,000.00)
Gysber's Jewelry		\$ \$ \$	(2,000.00)
		\$	(9,102.48)
2022 Actual Operating	Evnanças		
2023 Actual Operating	Expenses	۲.	
1/31/2023		\$	-
2/28/2023	Audit Food	\$ \$	- (1,000,00)
3/31/2023 5/4/2023	Audit Fees	\$ \$	(1,000.00)
6/5/2023	Martens Ace Hardware/potting soil	\$ \$	(64.26)
• •	Waupun Area School District/flowers Martens Ace Hardware/potting soil		(1,105.24)
6/27/2023 6/27/2023	Chic Tique Girls, LLC	\$	(141.39) (607.50)
0/2//2023	Chic rique diris, LLC	\$ \$	(2,918.39)
			(2,318.33)
Total of Grants Approve	d Not Dispersed and Actual Expenses	\$	(12,020.87)
2023 Upcoming Opera	ting Expenses		
5/10/2023	Downtown Promotions/Marketing	_\$	(5,000.00)
		\$	(5,000.00)
	Ducington Hamadricks of Free de		0.020.00
	Projected Unrestricted Funds	\$	8,828.99



Business Improvement District Financial Statement For the Month Ending: 07/31/23

CASH ON HAND			
Prior Month Ending Balan	се	\$	23,538.97
Plus Current Month Depo			-
•	nses (including expenses in accounts payable)	\$	(607.50)
Total Cash on Hand		\$	22,931.47
	Checks (not in accounts payable)	\$	(9,102.48)
BID Funds Available	, , ,	\$ \$ \$ \$	13,828.99
		<u> </u>	
BUDGET			
2022 Budget Revenue Car	ryover	\$	6,317.61
2023 Revenue	•	\$	19,532.25
Less Approved Grants & E	xpenses	\$	(12,020.87)
Remaining Budget Funds	Available	\$	13,828.99
0 11011		<u> </u>	
2023 Grants Approved	- Not Dispersed		
Wind & Unwined		\$	(2,000.00)
Broken Threads		\$	(2,000.00)
K's Boutique		\$	(1,102.48)
Judson's		\$	(2,000.00)
Gysber's Jewelry		\$ \$ \$	(2,000.00)
,		\$	(9,102.48)
2022 A.J. al O. a. all'an	-		
2023 Actual Operating	Expenses		
1/31/2023		\$	-
2/28/2023		\$	-
3/31/2023	Audit Fees	\$	(1,000.00)
5/4/2023	Martens Ace Hardware/potting soil	\$	(64.26)
6/5/2023	Waupun Area School District/flowers	\$	(1,105.24)
6/27/2023	Martens Ace Hardware/potting soil	\$	(141.39)
6/27/2023	Chic Tique Girls, LLC	\$ \$	(607.50)
		\$	(2,918.39)
Total of Grants Approved	Not Dispersed and Actual Expenses	\$	(12,020.87)
2023 Upcoming Operat	ing Expenses		
5/10/2023	Downtown Promotions/Marketing	\$	(5,000.00)
•	, 5	\$	(5,000.00)
	Projected Unrestricted Funds	\$	8,828.99



AGENDA SUMMARY SHEET

MEETING DATE:	June 20, 2023	TITLE:	Review (Outstanding	Applicatio	ns
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AGENDA SECTION: Consideration/Action

PRESENTER: Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED (if applicable)	FISCAL IMPACT	
Economic Vitality	N/A	

ISSUE SUMMARY

The following grant applications are outstanding for review. Where outlined extensions are being requested to complete the work.

2023 Grants Approved - Not Dispersed (Total: \$9,102.48)

Wind & Unwined	\$2000.00
Broken Threads	\$2000.00
K's Boutique	\$1,102.48
Jud-Son's	\$2,000.00
Gysber's Jewelry	\$2,000.00

No further action required at this time.

STAFF RECCOMENDATION:

ATTACHMENTS:

RECCOMENDED MOTION:		

Waupun Business Improvement District (BID) \sim Façade Improvement Program – Grant Application \sim

Applications missing any materials will be returned for completion.

Date: 7- /2- 23	
Applicant Name: Mike Brindt	
Applicant Address: 7999 Pleasant Val	by Rd, Larson, WI 54947
	Email: Mila @ Mardas for Com
	Accounting (Armerly Peters + Assoc)
	St.
Property Use: Book keeping, Pay roll,	TUKES
Property owner, if different than applicant:	
Owner address:	Owner Phone:
Project Summary:	
Brief Project Summary: UPdahing Struct	Sign and Window Signage
. /	
Total Estimated Cost: \$ < 2500	Total Grant Request: \$ 2000
Projected Start Date: design in progre 45	Projected Completion Date:
Name of Contractor: Various	Issue Payment if approved: Applicant of Business (circle)
Approval of City Building Inspector:	(Inspector's initials)
Required attachments:	
Project plan(s) to 1/4" scale, if applicable	• • • • • • • • • • • • • • • • • • • •
☐ Release of Information Letter (attached)☐ Quotes/Estimates	Paint color(s) or material sample(s), if applicable
	ion form and attachments to:
201 E. Ma	ement District – City Clerk, Waupun City Hall ain Street, Waupun WI 53963 920-324-7915 ext. 5
To be completed by City staff only:	
Date application received: Application reviewed for completeness by	(initials) Date:
Application reviewed for completeness by Applicant notified of scheduled BID meeting by	

Waupun Business Improvement District (BID) \sim Façade Improvement Program - Release of Information Letter \sim

Date:	7-12-23			
To:	: Waupun Business Improvement District – Clerk's Office, Waupun City	Hall		
	201 E. Main Street, Waupun WI 53963			
To Who	nom It May Concern:		*	
with BI BID ma freedor	by authorize the Waupun Business Improvement District (BID) permission of District (BID) permission. I acknowledge ay be released upon request in compliance with the open record requirem of information act. I acknowledge that I am to attend the BID board yed and that the City of Waupun will notify me of that meeting.	ge that infor ements and	rmation provided to in accordance with	o the 1 the
Signed	1 109			ŧ
	(print): Miles Berndt Berndt ture: Mat Po			
orgride				

42 Fond du Lac Street - Signage Replacement





Waupun Business Improvement District (BID)

~ Façade Improvement Program – Grant Application ~

Applications missing any materials will be returned for completion.

Date: 8/11/23
Applicant Name: Edward Jones - Edward Novies Doe Heeringa
Applicant Name: Edward Jones - Edward Nover Vie Heeringo Applicant Address: 14 W Main & Walyun WI 920 5627222111
Phone: Email:
Name of Business/Property: Edward Jones
Property Use:
Property Use: Francial Advisor
Property owner, if different than applicant: Bryan Yofin Anything & Home Munt
Property Use:
Project Summary:
Brief Project Summary: Signage & Awaing Veplacement
Total Estimated Cost: \$ 6720 00 Total Grant Request: \$ 2,000 00
Projected Start Date: Supt 1, 2023 Projected Completion Date: Nov 1, 2023
Name of Contractor: Augiliux & Every Muy Issue Payment if approved: Applicant or Business (circle)
Approval of City Building Inspector: (Inspector's initials)
Required attachments:
Project plan(s) to 1/4" scale, if applicable Release of Information Letter (attached) Quotes/Estimates Current photo(s) of property Paint color(s) or material sample(s), if applicable
Submit application form and attachments to:
Waupun Business Improvement District – City Clerk, Waupun City Hall 201 E. Main Street, Waupun WI 53963 920-324-7915 ext. 5
To be completed by City staff only:
Date application received: Application reviewed for completeness by (initials). Date:
Applicant notified of scheduled BID meeting by (initials). Date:

Waupun Business Improvement District (BID) \sim Façade Improvement Program - Release of Information Letter \sim

Date:	
То:	Waupun Business Improvement District – Clerk's Office, Waupun City Hall 201 E. Main Street, Waupun WI 53963
To Who	om It May Concern:
with BI BID ma freedor	y authorize the Waupun Business Improvement District (BID) permission to share all application materials D board members who will be reviewing my application. I acknowledge that information provided to the y be released upon request in compliance with the open record requirements and in accordance with the n of information act. I acknowledge that I am to attend the BID board meeting in which this request will be and that the City of Waupun will notify me of that meeting.
Signed	
Name (print):
Signatu	ıre:
Date: _	

Anything & Everything Home Maintenance LLC

Estimate

General Contractor

Date	Estimate #
8/11/2023	2109

Solid Surface Countertops-New Construction Remodel-Snow Removal

Company Licensed Contractor # 1169797

N9263 CTY Road A Beaver Dam WI 53916

Phone # 920-324-9055

Name / Address	
Edward Jones 14 W Main St Waupun, WI 53963	
	Customer Phone

Description	Options	Total
To tear down black awning and patch steel where needed over entrance door		500.00
To put new aluminum framed, fabric canopy over door and 2 windows-materials and labor		5,620.00
Electrical allowance for under canopy lighting by door		600.00
	Total	\$6,720.00
Signature — Date		

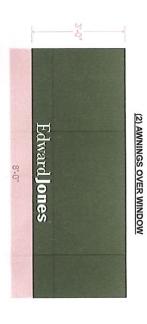
(1) AWNING OVER DOOR

S

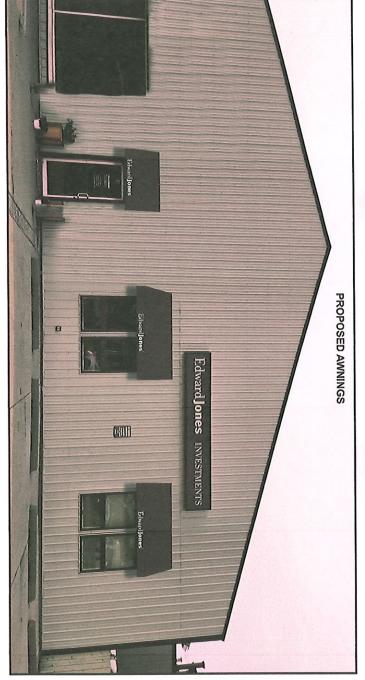
SCOPE: INSTALL (3) NON-LIT AWNINGS TO BUILDING







14 W Main Street Waupun, WI



Scale: 1/2" = 1'

Edward Jones	Drawings: 38.8 (2) AWNINGS OVER WINDOW Page #: 1 Designer TF	TO BUILDING W2260 N Cyptal Lake Rd Beaver Dam, W152916 Date: 7/14/23	TF: 800-246-6448 • P: 920-219-9556 • INFO@ABLESIGN.NET • WWW.ABLESIGN.NET
ward Jones	19#: E28/15 10 #: 1	ABLE SIEN 46 N Crystal Lake Rd. wer Darn, WI 53916 Date: 7/14/23	SIGN.NET

11612182* 2428 P	DATE:	NOTES:
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Waupun Business Improvement District (BID)

~ Façade Improvement Program – Grant Application ~

Applications missing any materials will be returned for completion.

Date: 8/11/23
Applicant Name: \(\square \text{OWN GWey} \)
Applicant Address: 16 W Mosh St
Phone: 920, 210, 5618 Fax: Email:
Name of Business/Property: State Form Ensurance
Property Address: 16 W Main St, Waupun
Property Use: Warrance office
Property owner, if different than applicant: Bryan Yohn
Owner address: Natural Owner Phone:
Project Summary:
Brief Project Summary: Signage & awning Applacement
Total Estimated Cost: \$ 22,452 Total Grant Request: \$ 2,000
Disciplination Start Date: Sept 12023 Projected Completion Date: No.11 x023
Name of Contractor: Anything State Supplied Completion Date:
Approval of City Building Inspector: (Inspector's initials)
Required attachments:
Project plan(s) to ¼" scale, if applicable Release of Information Letter (attached) Quotes/Estimates Current photo(s) of property Paint color(s) or material sample(s), if applicable
Submit application form and attachments to:
Waupun Business Improvement District – City Clerk, Waupun City Hall 201 E. Main Street, Waupun WI 53963 920-324-7915 ext. 5
To be completed by City staff only:
Date application received: (initials). Date:
Applicant notified of scheduled BID meeting by (initials). Date:

Waupun Business Improvement District (BID) \sim Façade Improvement Program - Release of Information Letter \sim

Date:	
То:	Waupun Business Improvement District – Clerk's Office, Waupun City Hall 201 E. Main Street, Waupun WI 53963
To Who	om It May Concern:
with BI BID ma freedor	y authorize the Waupun Business Improvement District (BID) permission to share all application materials D board members who will be reviewing my application. I acknowledge that information provided to the by be released upon request in compliance with the open record requirements and in accordance with the of information act. I acknowledge that I am to attend the BID board meeting in which this request will be ad and that the City of Waupun will notify me of that meeting.
Signed	•
Name ((print):
Signatu	ıre:
Date: _	

Anything & Everything Home Maintenance LLC

Estimate

General Contractor

Date	Estimate #	
8/11/2023	2108	

Solid Surface Countertops-New Construction Remodel-Snow Removal

Company Licensed Contractor #

1169797

N9263 CTY Road A Beaver Dam WI 53916

Phone #

920-324-9055

Name / Address	
John Grey State Farm 16 W Main St Waupun, WI 53963	Customer Phone
	920-885-3158

Description	Options	Total
o tear off front and side black awning, patch steel where needed-materials and labor		3,652.00
o put new aluminum framed, fabric awnings up-materials and labor	-	7,224.00
lew 2x8 ft box sign, LED for above canopy and vinyl for front road sign and vinyl for window signage-materials and		8,776.00
lew electrical allowance to signage and under canopy lighting		3,000.00
	12.	
Signature — Date	Total	\$22,652.0

TF:800-246-6448 • P:920-219-9556 • INFO@ABLESIGN.NET • WWW.ABLESIGN.NET

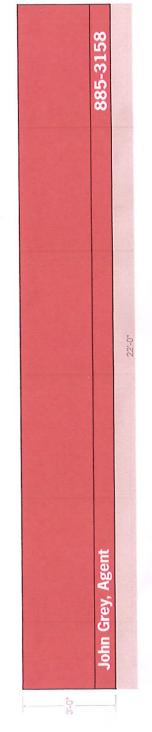
Date: 7/14/23

Page #: 1

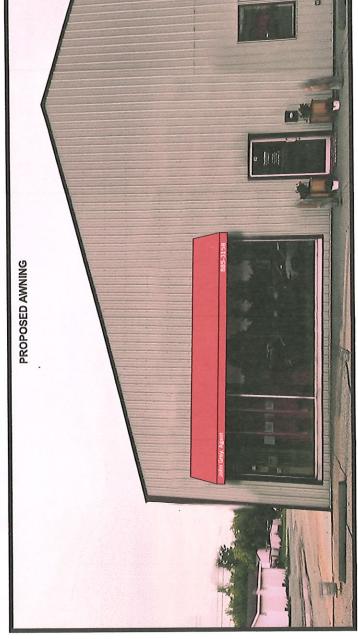
John Grey State Farm

S ABLE SIGN

SCOPE: INSTALL (1) NON-LIT AWNING OVER FRONT WINDOWS



W. Main Street Waupun, WI



E

DATE

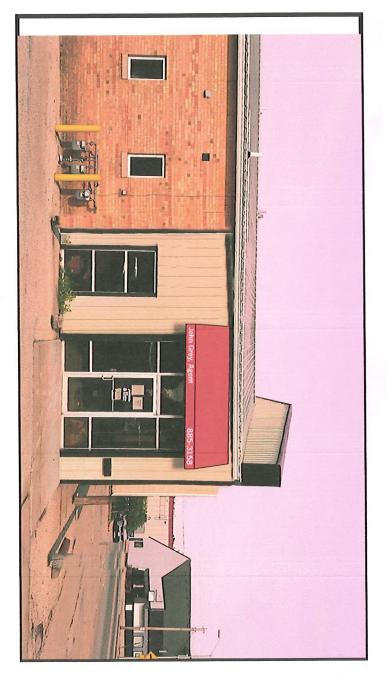
:S310N



SCOPE: INSTALL (1) NON-LIT AWNING OVER ENTRANCE DOOR







	885-3158					OVER ENTRANCE DOOR		TF: 800-246-6448 • P: 920-219-
								TF: 800-246-6448 • P: 920-219-9556 • INFO @ ABLESIGN.NET • WWW.ABLESIGN.NET
REVISIONS	W. Main Street Waupun, WI	SITE ADDRESS	John Grey State Farm	PROJECT	Page #: 2	W8246 N Crystal Lake Rd. Beaver Dam, WI 53916 Date: 7/14/23	ABLE SIGN	V.ABLESIGN.NET

DOOD COOK	DATE:	NOTES:
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- State Farm

16 - 5 - 5 - 5

Auto - Home - Life

Health - Business



Waupun Business Improvement District (BID)

~ Façade Improvement Program – Grant Application ~

Applications missing any materials will be returned for completion.

Date: 8/11/23
Applicant Address: 20 W Main St Waupun
20 W Man St Man
Applicant Address: Ab W Mary Warry
Applicant Address: 20 W Main St Waupun Phone: 920. 324. 9055 Fax: Email: bryan yohn 20 Not mail. com
Name of Business/Property: 0 + 9 + 1 + 1 + 1 + 1 + 1 + 1 + 1 + 1 + 1
Property Address: 20 W Main St Waupan WI 53963
Property Use: Plumbing 1 Trades
Property owner, if different than applicant:
Owner address: Owner Phone:
Project Summary:
Brief Project Summary: replacing exterior awning & Signage
Total Estimated Cost: $\$ 19.732$ Total Grant Request: $\$ 2,000$
Projected Start Date: Sept 1 2023 Projected Completion Date: Nov 1, 2023
Name of Contractor: Further & Every house Payment if approved: Applicant or Business (circle)
Approval of City Building Inspector: (Inspector's initials)
Required attachments:
Project plan(s) to 1/4" scale, if applicable Release of Information Letter (attached) Current photo(s) of property Paint color(s) or material sample(s), if applicable
Quotes/Estimates
Submit application form and attachments to:
Waupun Business Improvement District – City Clerk, Waupun City Hall
201 E. Main Street, Waupun WI 53963 920-324-7915 ext. 5
To be completed by City staff only:
Date application received: Application reviewed for completeness by (initials). Date:
Applicant notified of scheduled BID meeting by (initials). Date:

Waupun Business Improvement District (BID) \sim Façade Improvement Program - Release of Information Letter \sim

Date:	
То:	Waupun Business Improvement District – Clerk's Office, Waupun City Hall 201 E. Main Street, Waupun WI 53963
To Who	om It May Concern:
with BI BID ma freedon	y authorize the Waupun Business Improvement District (BID) permission to share all application materials D board members who will be reviewing my application. I acknowledge that information provided to the y be released upon request in compliance with the open record requirements and in accordance with the n of information act. I acknowledge that I am to attend the BID board meeting in which this request will be ad and that the City of Waupun will notify me of that meeting.
Signed,	
Name (print): Beyan Youn
Signatu	ire: Bo
Date: 5	3/11/23

Anything & Everything Home Maintenance LLC

Estimate

General Contractor

Date	Estimate #
8/11/2023	2110

Solid Surface Countertops-New Construction Remodel-Snow Removal

Company Licensed Contractor #

1169797

N9263 CTY Road A Beaver Dam WI 53916

Phone # 920-324-9055

Name / Address	
B&B Plumbing 20 West Main Street Waupun, WI 53963	
	Customer Phone

Description	Options	Total
To put backer behind awning to cover old holes in brick-materials and labor		3,180.00
To put new aluminum framed, fabric canopy over doors and windows-materials and labor		9,645.00
Electrical allowance for under canopy lighting		3,000.00
New fabricated and installed 10 high by 36 inch wide, single faced, back lit, LED, open sign		1,627.00
New black 6 inch gutter-materials and labor		2,280.00
a and p		
3- 14-32	Total	\$19,732.00
Signature Date	Total	+··,··-

S ABLE SIGN

TF:800-246-6448 • P:920-219-9556 • INFO@ABLESIGN.NET • WWW.ABLESIGN.NET

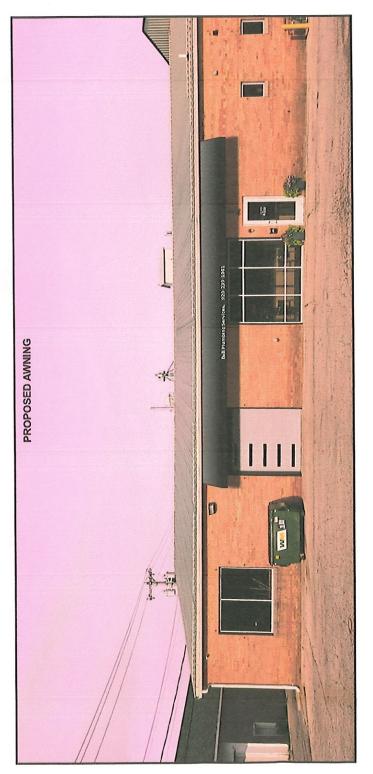
Date: 7/14/23

esigner TF

SCOPE: INSTALL AWNING TO FRONT OF BUILDING / ADD HANGING SIGN BY ENTRANCE NON-LIT AWNING / BLACK AWNING WITH WHITE COPY B₈B Plumbing Services. 920-239-1001 3,70 S/F HANGING SIGN BaB Plumbing Services. 0,-10"

20 W. Main Street Waupun, WI

B&B Plumbing Services



NOTES:

Waupun Senior/Community Center

Naming Sponsorship and Donation Program Overview

Naming of key areas within the Waupun Senior/Community Center is a cost-effective way to reach customers and receive repeat exposure to large audiences. Benefits of a naming sponsorship include:

- 1. Increase your brand name visibility and awareness.
- 2. Leverage recreation, health, fitness and wellness as a platform to associate with your brand.
- 3. Opportunity to showcase community partnerships and support the mission and vision of the new senior/community center.
- 4. Promotional tie-in opportunities.
- 5. Increase goodwill and enhance quality of life for Waupun area residents.
- 6. Evidence of your brand's commitment to the community as a local and regional leader.

Naming Sponsorship Opportunities:

There are several naming opportunities within the new facility. Sponsors of the various community rooms will be provided with a plaque that displays their logo and room name. Sponsorship terms are negotiable and start with a 10-year naming right unless otherwise noted.

Senior/Community Center Naming Sponsorship:

22,000 square foot facility with naming option for the entire facility: \$500,000

Fitness Center Naming Sponsorship:

Core Equipment and Room Design, including flooring and media: \$85,000

Gymnasium Naming Sponsorship:

• Naming Option: \$125,000

 Gym Equipment: (including basketball hoops, volleyball/pickleball nets, scoreboards, bleachers, gym equipment, etc.): \$50,000

Multi-Purpose Room Sponsorship:

• Including seating for 200, media, etc.: \$75,000

Conference Room Sponsorship:

• Including seating for 12, media, etc.: \$7,500

Donor Recognition Wall:

Donors have the ability to support the new senior/community center by purchasing a tile on the donor wall, which will be located in a main viewing area of the new facility. Gifts from \$500 up to \$10,000 will be acknowledge on different sized tiles. The sizes will reflect the recognition levels- of \$500, \$1,000, \$2,500, \$5,000, and \$10,000.

A Sense of Community

Waupun is a place full of beautiful people and things. Our hope is to honor the past gifts of sculptures.
While celebrating the present and future growth of Waupun.

The quality of life in Waupun is multiplying. And it is due to the hard working businesses, companies families that enter our city and call Waupun home.

Like the growing and creative city of Waupun, Ice Fest needs YOU to make it happen. We hope we can continue to count on your unwavering support of Waupun. Which ever way you decide to be involved, we thank you.







Waupun Ice Fest Committee

Jeni Maly Phone: 920.948.6921 Email: jenimaly@imaginethatartstudiowaupun.com

Jodi Mallas Phone: 920.539.0448 Email: jodimallas@gmail.com





February 17-18, 2024 Weather Delay Date February 24-25



Consider being involved

- ⇒ Ice Host (60 spots available)
- ⇒ Warm Up Stations (10 spots available)
- ⇒ Financial Sponsor (unlimited)
- ⇒ Fundraising for your group that compliments Ice Fest, be part of the fun!
- ⇒ Volunteer hours for set up, light changing, clean up etc.
- ⇒ Open your business during event times on Saturday and Sunday.

What is being an Ice Host

Max from Art Below Zero, will carve a beautiful ice sculpture of your choice, from approx. 200 selections. One block of ice can make a master piece and several blocks can be a breath taking site. Each block costs \$500. A portion covers the cost of the ice and talent. The other portion will be collected to purchase other permanent works of art for the City of Sculpture in the future. The Ice Host will be the main source of funding for future art installations in Waupun. Your Ice Sculpture can be displayed in front of your business, downtown sidewalks or in our green spaces, parks and other festivity-sites through-out Waupun. Each ice sculpture will have the option for a name plate and illumination, for a small fee. You will also be included on our event flyers for the weekend.

Who can be an Ice Host

Any Business Small or Large

Groups: Churches to Sports organizations, Historical to Fine Arts and anything in between

Community members and Families

Organizations looking for fundraising opportunities

And more, no one is excluded from making this a wonderful event full of excite in the cold winter.

What are the benefits for you:

Other cities that host similar events see up to 100K visitors over a few days time.

Restaurants are packed with hungry event goers.

Shops are busting at the seams with shoppers.

Bring Brand recognition to your business.

Increase awareness of the role you play in our city.

Involvement in the growth of Waupun, that is happening all around us.

The wonderful feeling of being part of the Waupun Family.

And so much more.



Interactive Ice is possible, fun and beautiful.



Aug 1, 2023

Dear Devoted Waupun Business Owner,

On February 17-18th, our newly formed Waupun City of Sculpture organization will be hosting our first art & cultural event of the year, Waupun IceFest! We will be holding this annual festival in the beautiful brisk winter in the city of sculpture! Our indoor and outdoor activities will warm up Waupun and embellish our sidewalks with ICE sculptures! We are more than thrilled to bring sculptures to our city and liven up the mundane winter!

The Waupun City of Sculpture committee is passionate about adding a sculptural event to our growing community. We are eager to plan such an artful event with the help of our community members of Waupun. This event will bring our community together to honor our history of sculpture and celebrate the newl In fact, we created this event to sculpt the future of our City of Sculpture. We hope to use all proceeds from this annual art event to add modern sculptures to Waupun!

In order for this creative event to be carved out, we will need the support of our local businesses, organizations, and individuals that make up our City of Sculpture community. We are seeking out sponsorships, donations, and fundraising opportunities. We need our community creatives to take a stance, increase tourism, and assist in our efforts to bring sculptures to Waupun! We want Waupun to be an attractive destination for all visitors!

Please consider being a part of this winter wonderland! If you have any questions about Waupun IceFest, please feel free to contact Jeni Maly or Jodi Mallas. Thank you for your consideration and support for the arts and our community!

Sincerely,

Waupun IceFest Committee

Top Hat Ice Sponsor:

\$2,500 (4)

Print ads, mention in rotating Local Radio ads, Brochure/Map, Poster, Sponsor Signage, and Newspaper recognition. Choice of one ice sculpture block with your logo or a reserved table at The Rock for the Art Gala.

Bullet Ice Sponsor:

\$1,000 (4)

Mention in rotating Local Radio ads, Brochure/Map, Poster, Sponsor Signage, and Newspaper Recognition

Octagon Ice Sponsor:

\$500 (5)

Brochure/Map, Poster, Sponsor Signage, and Newspaper recognition

Crescent Ice Sponsor:

\$250 (10)

Brochure/Map, Sponsor Signage, and Newspaper recognition

Full Cube Sponsor:

\$100 (20)

Sponsor Signage and Newspaper recognition

Half Cube Donation:

\$50 Community Member

Newspaper Recognition

Crystal Ice Donation:

\$25 Community Member

Newspaper Recognition

If interested in fundraising with a portion of proceeds to be donated to IceFest, please contact Jeni Maly or Jodi Mallas.