



A G E N D A
WAUPUN UTILITY COMMISSION MEETING
817 S. Madison Street
Monday, September 9, 2024 at 4:00 PM

There is a regular commission meeting scheduled for Monday, September 9, 2024 at 4:00 p.m. at the Waupun Utilities Administrative Building, with option to join via virtual and teleconference. Instructions to join the meeting are provided below:

Join Zoom Meeting

<https://us02web.zoom.us/j/89819520743?pwd=amNEeGRJTzBNaVdhUHhpcUdDNGNwdz09>

By Phone: 1 312 626 6799

Meeting ID: 898 1952 0743

Passcode: 061341

CALL TO ORDER

ROLL CALL OF COMMISSIONERS

APPROVAL OF PREVIOUS MEETING MINUTES

1. August 12, 2024 Minutes

APPROVAL OF PAYMENT - PREVIOUS MONTHS BILLS

2. August 2024 Accounts Payable

FINANCIAL REPORT / APPROVAL OF MONTHLY FINANCIAL RESULTS

3. Finance Director Report

GM REPORT / OPERATIONS REPORT

4. General Manager Report
5. Electric Operations Report
6. Treatment Facilities and Operations Water and Wastewater Report

APPEARANCE BY VISITORS

AGENDA

CLOSED SESSION

The Waupun Utilities Commission will adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for the following:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

7. Discuss Status Update of Wastewater Treatment Plant ABNR Contract and Project

OPEN SESSION

The Waupun Utilities Commission will reconvene in open session under Section 19.85 (2) of the WI Statutes.

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the General Manager at 920-324-7920.

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, August 12, 2024**

Meeting called to order by President Heeringa at 4:00 p.m.

Commissioners Present In-person: Daane, Heeringa, Ledesma, Siebers and Thurmer

Commissioner Present via Zoom: Kunz

Commissioner Absent with Notice: Homan

Motion made by Ledesma, seconded by Siebers and unanimously carried, to approve minutes from June 10, 2024 meeting.

Motion by Thurmer, seconded by Daane and unanimously carried, bills for months of June and July 2024 approved as presented.

On motion by Siebers, seconded by Ledesma and unanimously carried, year-to-date financial reports through June 2024 approved as presented by General Manager Brooks. Electric operating income was \$184,500. Water operating income was \$313,200. Sewer operating income was \$102,700.

General Manager Brooks presented the GM and electric operations reports. Work has begun at United Cooperative for construction of the soy processing facility. Staff continues to work with site planners and electricians for the project. Electric crew continues work on backyard rebuilds in the south west portion of the city, replacing aged infrastructure. Treatment facilities, distribution and collection and office staff participated in the Waupun Parks Program in June and July.

Treatment Facilities and Operations Superintendent Schramm presented the treatment facilities and operations water and wastewater report. Staff did a great job and were very resilient with the overwhelming accumulation during the rain events and unforeseen work as a result, then switching gears to scheduled maintenance and inspections of water storage tanks and towers. Treatment Facilities team has taken full responsibility of operations of ABNR system at the WWTF. Distribution and collection team's focus has been on valve exercising and hydrant flushing.

President Heeringa acknowledged visitor Jason Whitford present via Zoom.

Motion by Ledesma, seconded by Daane, to adjourn in closed session under Section 19.85 (1) (c) and (e) of the WI Statutes to discuss personnel updates and discuss/approve wastewater treatment plant ABNR project and contract update.

Motion by Siebers, seconded by Ledesma, and unanimously carried to reconvene in open session under Section 19.85 (2) of WI Statutes. No further action in open session.

On motion by Kunz, seconded by Thurmer and unanimously carried, meeting adjourned at 5:47 p.m.

The next regular commission meeting will be held on September 9, 2024 at 4:00 p.m.

Jen Benson
Office & Customer Service Supervisor

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
A.C. ENGINEERING COMPANY							
420	342550826	VOLTAGE REGULATOR REPAIR - PRISON SUBSTATION	08/30/2024	804.30	804.30	107	08/30/2024
Total A.C. ENGINEERING COMPANY:				804.30	804.30		
AIR PRODUCTS AND CHEMICALS INC							
840	428623926	CARBON DIOXIDE	08/09/2024	4,254.14	4,254.14	95	08/08/2024
Total AIR PRODUCTS AND CHEMICALS INC:				4,254.14	4,254.14		
AIRGAS USA INC							
855	5509595311	ACETYLENE/OXYGEN/NITROGEN-E	08/09/2024	43.21	43.21	50224	08/08/2024
	5509595311	ACETYLENE/OXYGEN/NITROGEN-W	08/09/2024	43.21	43.21	50224	08/08/2024
	5509595311	ACETYLENE/OXYGEN/NITROGEN-S	08/09/2024	43.21	43.21	50224	08/08/2024
Total AIRGAS USA INC:				129.63	129.63		
ALLIANT ENERGY							
900	183035-07312024	GAS UTILITY - WATER PLANT	08/09/2024	276.44	276.44	80820241	08/08/2024
	3261389217-07312	WWTF- PROCESS BLD, GREEN HOUSE AND PUMP BLD	08/09/2024	105.43	105.43	80820241	08/08/2024
	437000.07312024	GAS UTIL BILL @ N2721 FDL ST - ADMIN/DIGESTER BLD	08/09/2024	400.30	400.30	80820241	08/08/2024
	590516.07312024	SPLIT DISTRIBUTION- MAIN BLD - 2% E	08/09/2024	1.51	1.51	80820241	08/08/2024
	590516.07312024	SPLIT DISTRIBUTION- MAIN BLD - 2% W	08/09/2024	1.51	1.51	80820241	08/08/2024
	590516.07312024	SPLIT DISTRIBUTION- MAIN BLD - 2% S	08/09/2024	1.51	1.51	80820241	08/08/2024
	590516.07312024	SPLIT DISTRIBUTION- MAIN BLD - 27% E	08/09/2024	20.39	20.39	80820241	08/08/2024
	590516.07312024	SPLIT DISTRIBUTION- MAIN BLD - 27% W	08/09/2024	20.39	20.39	80820241	08/08/2024
	590516.07312024	SPLIT DISTRIBUTION- MAIN BLD - 27% S	08/09/2024	20.39	20.39	80820241	08/08/2024
	590516.07312024	SPLIT DISTRIBUTION- MAIN BLD - 5% E	08/09/2024	3.78	3.78	80820241	08/08/2024
	590516.07312024	SPLIT DISTRIBUTION- MAIN BLD - 4% W	08/09/2024	3.03	3.03	80820241	08/08/2024
	590516.07312024	SPLIT DISTRIBUTION- MAIN BLD - 4% S	08/09/2024	3.04	3.04	80820241	08/08/2024
	80105.07312024	GAS UTILITY FOR WELLHOUSE #5	08/09/2024	15.65	15.65	80820241	08/08/2024
	931084.07312024	GAS UTIL @ N2721 FDL ST - FILTER & DEWATERING BLD	08/09/2024	96.17	96.17	80820241	08/08/2024
Total ALLIANT ENERGY:				969.54	969.54		
ALTEC INDUSTRIES INC							
980	INV12641563	JAW GRIP - OH LINE TOOL	08/30/2024	538.93	538.93	50238	08/30/2024
Total ALTEC INDUSTRIES INC:				538.93	538.93		
AMAZON CAPITAL SERVICES							
1015	14RQ-QJY9-MW77	CHAIN SAW PARTS	08/30/2024	31.00	31.00	108	08/30/2024
	14RQ-QJY9-MW77	SAFETY GLASSES WIPES	08/30/2024	43.96	43.96	108	08/30/2024
	17NV-6DPL-TG1C	LAB TEST STRIPS	08/09/2024	21.28	21.28	96	08/08/2024
	17NV-6DPL-TG1C	DOOR STOPS	08/09/2024	3.50	3.50	96	08/08/2024
	17NV-6DPL-TG1C	DOOR STOPS	08/09/2024	2.79	2.79	96	08/08/2024
	17NV-6DPL-TG1C	DOOR STOPS	08/09/2024	2.70	2.70	96	08/08/2024
	1CM6-DH9L-11N7	BIRTHDAY - ANNIVERSAY CARDS	08/30/2024	17.15	17.15	108	08/30/2024
	1CM6-DH9L-11N7	BIRTHDAY - ANNIVERSAY CARDS	08/30/2024	13.63	13.63	108	08/30/2024
	1CM6-DH9L-11N7	BIRTHDAY - ANNIVERSAY CARDS	08/30/2024	13.20	13.20	108	08/30/2024
	1MYM-KMDJ-N7WY	VALVE LUBRICANT AND SEALANT	08/30/2024	152.34	152.34	108	08/30/2024
	1N9G-QDVQ-D7Q9	SOLAR PANEL POWER SUPPLY	08/30/2024	38.89	38.89	108	08/30/2024
	1N9G-QDVQ-D7Q9	ELECTRIC DEPT IPAD CHARGERS	08/30/2024	24.90	24.90	108	08/30/2024
	1T1K-6HGF-KMKD	MADI SPEAKERS	08/09/2024	6.58	6.58	96	08/08/2024
	1T1K-6HGF-KMKD	MADI SPEAKERS	08/09/2024	5.24	5.24	96	08/08/2024
	1T1K-6HGF-KMKD	MADI SPEAKERS	08/09/2024	5.07	5.07	96	08/08/2024
	1T1K-6HGF-KMKD	CHARGERS - IPADS	08/09/2024	19.99	19.99	96	08/08/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total AMAZON CAPITAL SERVICES:				402.22	402.22		
BADGER LABORATORIES INC							
2130	24-013757	PFAS	08/09/2024	400.00	400.00	97	08/08/2024
Total BADGER LABORATORIES INC:				400.00	400.00		
BAKER TILLY US LLP							
2333	BT2873538	SINGLE AUDIT-2023	08/30/2024	5,105.00	5,105.00	50239	08/30/2024
Total BAKER TILLY US LLP:				5,105.00	5,105.00		
BELL LUMBER & POLE COMPANY							
2550	INV-032615	35 FT WOOD POLE	08/09/2024	19,316.00	19,316.00	50225	08/08/2024
	INV-032615	40 FT WOOD POLE	08/09/2024	8,640.00	8,640.00	50225	08/08/2024
	INV-032615	SHIPPING	08/09/2024	1,296.11	1,296.11	50225	08/08/2024
Total BELL LUMBER & POLE COMPANY:				29,252.11	29,252.11		
BOARDMAN & CLARK LLP							
3200	289241	MIRON/CLEARAS RESOLUTION	08/30/2024	8,064.00	8,064.00	109	08/30/2024
	289247	WPDES PERMIT DISPUTE	08/30/2024	1,504.00	1,504.00	109	08/30/2024
	289610	EMPLOYMENT MATTERS	08/30/2024	98.67	98.67	109	08/30/2024
	289610	EMPLOYMENT MATTERS	08/30/2024	78.43	78.43	109	08/30/2024
	289610	EMPLOYMENT MATTERS	08/30/2024	75.90	75.90	109	08/30/2024
Total BOARDMAN & CLARK LLP:				9,821.00	9,821.00		
BORDER STATES ELECTRIC SUPPLY							
3300	928826860	BRACKET	08/30/2024	821.72	821.72	110	08/30/2024
	928874969	4/0 ALUMINUM TRIPLEX	08/30/2024	5,434.00	5,434.00	110	08/30/2024
Total BORDER STATES ELECTRIC SUPPLY:				6,255.72	6,255.72		
MEDIA PARTNERS							
5450	INV-032615	CSR AD	08/09/2024	76.57	76.57	50228	08/08/2024
	INV-032615	CSR AD	08/09/2024	60.86	60.86	50228	08/08/2024
	INV-032615	CSR AD	08/09/2024	58.92	58.92	50228	08/08/2024
Total MEDIA PARTNERS:				196.35	196.35		
CAREW CONCRETE & SUPPLY CO							
5600	1300878	N MADISON & W SPRING	08/30/2024	114.73	114.73	50240	08/30/2024
	1300879	MORSE & PARK ST	08/30/2024	217.05	217.05	50240	08/30/2024
Total CAREW CONCRETE & SUPPLY CO:				331.78	331.78		
US CELLULAR							
5700	672922000	ACT #851360664	08/30/2024	200.75	200.75	50256	08/30/2024
Total US CELLULAR:				200.75	200.75		
CINTAS FIRE 636525							
5880	0F37591628	ANNL MAINT - FIRE EXTINGUISHERS @ WWTP	08/30/2024	1,194.05	1,194.05	50241	08/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total CINTAS FIRE 636525:				1,194.05	1,194.05		
COLUMN SOFTWARE PBC							
6115	A1CF33FA-0002	MNTHLY MEETING MINS-E	08/30/2024	35.56	35.56	112	08/30/2024
	A1CF33FA-0002	MNTHLY MEETING MINS-W	08/30/2024	28.26	28.26	112	08/30/2024
	A1CF33FA-0002	MNTHLY MEETING MINS-S	08/30/2024	27.35	27.35	112	08/30/2024
Total COLUMN SOFTWARE PBC:				91.17	91.17		
CONSOLIDATED WATER SOLUTIONS							
6270	29194	FILMTEC 8" MEMBRANE	08/30/2024	75,455.25	75,455.25	113	08/30/2024
Total CONSOLIDATED WATER SOLUTIONS:				75,455.25	75,455.25		
CORE & MAIN LP							
6310	V348275	(1) 4" C2 METERHEAD RETROFIT KIT	08/30/2024	439.50	439.50	114	08/30/2024
	V406500	(1) 2" OMNI METER	08/30/2024	1,695.00	1,695.00	114	08/30/2024
	V406500	METER SHIPPING	08/30/2024	20.43	20.43	114	08/30/2024
	V501724	(3) 3/4 S IPEARL WATER METER	08/30/2024	495.00	495.00	114	08/30/2024
	V501724	METER SHIPPING	08/30/2024	21.63	21.63	114	08/30/2024
Total CORE & MAIN LP:				2,671.56	2,671.56		
CRANE ENGINEERING SALES LLC							
6450	468598-00	ISO RING WETWELL	08/30/2024	6,581.25	6,581.25	115	08/30/2024
Total CRANE ENGINEERING SALES LLC:				6,581.25	6,581.25		
CRESCENT ELECTRIC SUPPLY CO							
6500	S512612708.001	4 SOLID COPPER WIRE BARE	08/30/2024	1,380.00	1,380.00	50242	08/30/2024
Total CRESCENT ELECTRIC SUPPLY CO:				1,380.00	1,380.00		
CROWDER SUPPLY CO LLC							
6600	524337	ROCK HAMMER BIT	08/30/2024	142.68	142.68	116	08/30/2024
Total CROWDER SUPPLY CO LLC:				142.68	142.68		
DIAMOND SPEED PRODUCTS							
7250	84152	BLADES FOR PARTNER SAWS	08/30/2024	279.57	279.57	50243	08/30/2024
	84152	BLADES FOR PARTNER SAWS	08/30/2024	279.57	279.57	50243	08/30/2024
Total DIAMOND SPEED PRODUCTS:				559.14	559.14		
DIGGERS HOTLINE INC.							
7300	240 7 31801	MONTHLY LOCATE TICKET CHRGS	08/30/2024	153.12	153.12	50244	08/30/2024
Total DIGGERS HOTLINE INC.:				153.12	153.12		
ENVIRONMENTAL CONSULTING AND TESTING							
8365	7292	CHRONIC WET	08/30/2024	1,750.00	1,750.00	117	08/30/2024
Total ENVIRONMENTAL CONSULTING AND TESTING:				1,750.00	1,750.00		
ENVIRONMENTAL PRODUCTS & ACCESS LLC							
8380	273840	UNIT 23 TIGER TAIL ASSEMBLY	08/30/2024	11.92	11.92	50245	08/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	273840	UNIT 23 TIGER TAIL ASSEMBLY	08/30/2024	11.92	11.92	50245	08/30/2024
	273840	UNIT 23 TIGER TAIL ASSEMBLY	08/30/2024	95.39	95.39	50245	08/30/2024
Total ENVIRONMENTAL PRODUCTS & ACCESS LLC:				119.23	119.23		
MARTENS ACE HARDWARE							
9200	238456	CLAMP/ADAPTOR/TUBE - WWTP	08/30/2024	42.64	42.64	50250	08/30/2024
	238460	WASP SPRAY - ELECTRICAL	08/30/2024	29.94	29.94	50250	08/30/2024
	238465	VALVE/POLY TUBE	08/30/2024	12.58	12.58	50250	08/30/2024
	238474	UNIT 150 FASTENERS	08/30/2024	3.80	3.80	50250	08/30/2024
	238507	WATER FASTENERS	08/30/2024	15.54	15.54	50250	08/30/2024
	238526	SHARPIE - ELECTRIC METERING	08/30/2024	9.99	9.99	50250	08/30/2024
	238702	RO CLEANING SUPPLIES - WATER PLANT	08/30/2024	67.30	67.30	50250	08/30/2024
	238727	SAND DISC VENT	08/30/2024	9.98	9.98	50250	08/30/2024
	238760	CHAIN FOR CHAINSAW	08/30/2024	51.98	51.98	50250	08/30/2024
	238767	POSTAGE- UNIT 150	08/30/2024	100.00	100.00	50250	08/30/2024
	238825	TORCH/TAPE MEASURES	08/30/2024	31.48	31.48	50250	08/30/2024
	238825	TORCH/TAPE MEASURES	08/30/2024	31.49	31.49	50250	08/30/2024
	238886	MISCELLANEOUS ITEMS	08/30/2024	9.35	9.35	50250	08/30/2024
Total MARTENS ACE HARDWARE:				416.07	416.07		
FARMERS ELEVATOR CORP LTD							
9300	180185	GRASS SEED	08/09/2024	51.10	51.10	50226	08/08/2024
	180185	GRASS SEED	08/09/2024	51.10	51.10	50226	08/08/2024
	180185	GRASS SEED	08/09/2024	102.20	102.20	50226	08/08/2024
Total FARMERS ELEVATOR CORP LTD:				204.40	204.40		
FERGUSON WATERWORKS #1476							
9480	422876	LF 2" CC X COMP BALL CORP ST	08/09/2024	614.32	614.32	98	08/08/2024
	422876	STIFFENERS	08/09/2024	30.00	30.00	98	08/08/2024
	422876	TAPPING SADDLE	08/09/2024	123.75	123.75	98	08/08/2024
Total FERGUSON WATERWORKS #1476:				768.07	768.07		
FORSTER ELECTRICAL ENGINEERING							
9885	25493	MAIN SUBSTATION UPGRADE (W08-24A)	08/09/2024	7,922.50	7,922.50	118	08/30/2024
Total FORSTER ELECTRICAL ENGINEERING:				7,922.50	7,922.50		
GFL ENVIRONMENTAL							
11300	U90000205265	DUMPSTER - OFFICE BLDG-E 40%	08/30/2024	258.33	258.33	50246	08/30/2024
	U90000205265	DUMPSTER - OFFICE BLDG-W 30%	08/30/2024	193.75	193.75	50246	08/30/2024
	U90000205265	DUMPSTER - OFFICE BLDG-S 30%	08/30/2024	193.75	193.75	50246	08/30/2024
	U90000205562	DUMPSTER - WWTP	08/30/2024	3,122.02	3,122.02	50246	08/30/2024
Total GFL ENVIRONMENTAL:				3,767.85	3,767.85		
GORDON FLESCH COMPANY INC							
11325	IN14793754	MTHLY CLICK COUNTS -E	08/30/2024	15.61	15.61	50247	08/30/2024
	IN14793754	MTHLY CLICK COUNTS -W	08/30/2024	12.41	12.41	50247	08/30/2024
	IN14793754	MTHLY CLICK COUNTS -S	08/30/2024	12.03	12.03	50247	08/30/2024
Total GORDON FLESCH COMPANY INC:				40.05	40.05		

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
GUENTHER SUPPLY INC							
11700	INV-517174	UNION - ABNR	08/30/2024	84.32	84.32	119	08/30/2024
Total GUENTHER SUPPLY INC:				84.32	84.32		
HYDRITE CHEMICAL CO							
13980	2024000056015	AMMONIUM HYDROXIDE	08/09/2024	6,633.20	6,633.20	50227	08/08/2024
Total HYDRITE CHEMICAL CO:				6,633.20	6,633.20		
HYDROCORP INC.							
13985	CI-01393	CROSS CNNCTN CONTROL PROG & INSP/REP SERV	08/09/2024	2,306.00	2,306.00	99	08/08/2024
Total HYDROCORP INC.:				2,306.00	2,306.00		
ICS MEDICAL ANSWERING SERVICE LLC							
14120	232100101101	ANSWERING SERVICE - E	08/08/2024	110.61	110.61	100	08/08/2024
	232100101101	ANSWERING SERVICE - W	08/08/2024	87.92	87.92	100	08/08/2024
	232100101101	ANSWERING SERVICE - S	08/08/2024	85.09	85.09	100	08/08/2024
Total ICS MEDICAL ANSWERING SERVICE LLC:				283.62	283.62		
INFOSEND INC							
14490	268455	BILL PRINT & POSTAGE-E	08/30/2024	190.43	190.43	120	08/30/2024
	268455	BILL PRINT & POSTAGE-W	08/30/2024	151.36	151.36	120	08/30/2024
	268455	BILL PRINT & POSTAGE-S	08/30/2024	146.50	146.50	120	08/30/2024
Total INFOSEND INC:				488.29	488.29		
STUART IRBY CO LLC							
14890	S013960222.003	GROUND CABLE	08/09/2024	1,120.00	1,120.00	104	08/08/2024
	S013960222.004	FIBERCRETE SWITCH GEAR BASEMENT	08/30/2024	2,130.00	2,130.00	125	08/30/2024
	S013993954.001	TRIPLEX SPREADER	08/30/2024	2,596.00	2,596.00	125	08/30/2024
	S013996707.003	SWING CLEVIS	08/09/2024	920.00	920.00	104	08/08/2024
	S013996707.004	TENSION SLEEVE	08/30/2024	121.79	121.79	125	08/30/2024
	S014015269.001	CROSSARM PINS/BOLTS/WASHERS	08/09/2024	1,080.00	1,080.00	104	08/08/2024
	S014015269.002	POLE TOP PIN & BOLT	08/30/2024	486.00	486.00	125	08/30/2024
	S014019686.001	TAP CONNECTOR	08/30/2024	272.73	272.73	125	08/30/2024
	S014034416.001	COVER ONLY- F/COMP SPLICE	08/30/2024	185.00	185.00	125	08/30/2024
	S014034416.002	EYENUT 5/8" & COVER ONLY- F/COMP SPLICE	08/30/2024	450.00	450.00	125	08/30/2024
Total STUART IRBY CO LLC:				9,361.52	9,361.52		
ITU ABSORB TECH INC.							
14950	83896363	SHOP TOWELS MTHLY RENTAL FEE-E	08/30/2024	13.70	13.70	50248	08/30/2024
	83896363	SHOP TOWELS MTHLY RENTAL FEE-W	08/30/2024	13.70	13.70	50248	08/30/2024
	83896363	SHOP TOWELS MTHLY RENTAL FEE-S	08/30/2024	13.71	13.71	50248	08/30/2024
	8389637	SHOP TOWELS FOR WWTP	08/30/2024	24.64	24.64	50248	08/30/2024
Total ITU ABSORB TECH INC.:				65.75	65.75		
J & H CONTROLS INC							
16000	10000026067	BUILDING MAINT MTHLY CHRГ-WTP	08/09/2024	193.00	193.00	101	08/08/2024
	10000026068	BUILDING MAINT MTHLY CHRГ-E	08/09/2024	192.80	192.80	101	08/08/2024
	10000026068	BUILDING MAINT MTHLY CHRГ-W	08/09/2024	144.60	144.60	101	08/08/2024
	10000026068	BUILDING MAINT MTHLY CHRГ-S	08/09/2024	144.60	144.60	101	08/08/2024
	10000026069	BUILDING MAINT MTHLY CHRГ-WWTF	08/09/2024	438.00	438.00	101	08/08/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total J & H CONTROLS INC:				1,113.00	1,113.00		
L & S ELECTRIC INC							
18060	F128102	RELIANCE 7331612-001, 125 HP REPAIR	08/30/2024	3,015.00	3,015.00	121	08/30/2024
	F128121	LASER ALIGN 125 HP REPAIR	08/30/2024	285.10	285.10	121	08/30/2024
Total L & S ELECTRIC INC:				3,300.10	3,300.10		
MARTELLE WATER TREATMENT INC.							
20250	27672	CASTIC SODA 50% BULK	08/30/2024	4,242.50	4,242.50	50249	08/30/2024
	27717	CHLORINE, SULFUR DIOXIDE	08/30/2024	260.00	260.00	50249	08/30/2024
	27718	SODIUM BISULFITE 40%	08/30/2024	1,212.50	1,212.50	50249	08/30/2024
	27718	CHLORINE & HYDROFLUOSILIC ACID BULK	08/30/2024	2,241.80	2,241.80	50249	08/30/2024
Total MARTELLE WATER TREATMENT INC.:				7,956.80	7,956.80		
MERGING COMMUNICATIONS LLC							
23150	24-274	PHONE SYSTEM SUPPORT-E	08/30/2024	38.02	38.02	122	08/30/2024
	24-274	PHONE SYSTEM SUPPORT-W	08/30/2024	30.23	30.23	122	08/30/2024
	24-274	PHONE SYSTEM SUPPORT-S	08/30/2024	29.25	29.25	122	08/30/2024
Total MERGING COMMUNICATIONS LLC:				97.50	97.50		
MIDNIGHT RUN REPAIR LLC							
24250	2279	UNIT 40 TIRES	08/30/2024	453.00	453.00	50251	08/30/2024
	2279	UNIT 40 TIRES	08/30/2024	453.00	453.00	50251	08/30/2024
Total MIDNIGHT RUN REPAIR LLC:				906.00	906.00		
SECURIAN FINANCIAL GROUP INC							
25200	2832L-1027	SEPT 2 EMPLOYER CONTRIBUTION 20%-E	08/09/2024	16.11	16.11	50229	08/08/2024
	2832L-1027	SEPT 2 EMPLOYER CONTRIBUTION 20%-W	08/09/2024	12.80	12.80	50229	08/08/2024
	2832L-1027	SEPT 2 EMPLOYER CONTRIBUTION 20%-S	08/09/2024	12.40	12.40	50229	08/08/2024
	2832L-1027	SEPT 2 BASIC GROUP LIFE INS PREMIUM	08/09/2024	269.66	269.66	50229	08/08/2024
Total SECURIAN FINANCIAL GROUP INC:				310.97	310.97		
NAPA AUTO PARTS							
30900	41814	UNIT 6 BATTERIES	08/09/2024	199.99	199.99	102	08/08/2024
	41814	UNIT 6 BATTERIES	08/09/2024	199.99	199.99	102	08/08/2024
	418381	UNIT 3 HITCH	08/30/2024	201.99	201.99	123	08/30/2024
	418381	UNIT 3 HITCH	08/30/2024	201.99	201.99	123	08/30/2024
Total NAPA AUTO PARTS:				803.96	803.96		
ODP BUSINESS SOLUTIONS LLC							
38877	378841756.001	MAIN OFFICE SUPPLIES-E	08/30/2024	26.23	26.23	50252	08/30/2024
	378841756.001	MAIN OFFICE SUPPLIES-W	08/30/2024	20.85	20.85	50252	08/30/2024
	378841756.001	MAIN OFFICE SUPPLIES-S	08/30/2024	20.18	20.18	50252	08/30/2024
	378841756.002	MAIN OFFICE SUPPLIES-E	08/30/2024	5.02	5.02	50252	08/30/2024
	378841756.002	MAIN OFFICE SUPPLIES-W	08/30/2024	3.99	3.99	50252	08/30/2024
	378841756.002	MAIN OFFICE SUPPLIES-S	08/30/2024	3.88	3.88	50252	08/30/2024
	382743342.001	CSR PLANNER	08/30/2024	7.39	7.39	50252	08/30/2024
	382743342.001	CSR PLANNER	08/30/2024	5.87	5.87	50252	08/30/2024
	382743342.001	CSR PLANNER	08/30/2024	5.69	5.69	50252	08/30/2024
	382743343.001	MAIN OFFICE SUPPLIES-E	08/30/2024	8.36	8.36	50252	08/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	382743343.001	MAIN OFFICE SUPPLIES-W	08/30/2024	6.65	6.65	50252	08/30/2024
	382743343.001	MAIN OFFICE SUPPLIES-S	08/30/2024	6.44	6.44	50252	08/30/2024
Total ODP BUSINESS SOLUTIONS LLC:				120.55	120.55		
ONLINE INFORMATION SERVICES							
38940	1274796	ONLINE UTILITY EXCHANGE-E	08/09/2024	15.05	15.05	80820242	08/08/2024
	1274796	ONLINE UTILITY EXCHANGE-W	08/09/2024	11.97	11.97	80820242	08/08/2024
	1274796	ONLINE UTILITY EXCHANGE-S	08/09/2024	11.58	11.58	80820242	08/08/2024
	1274798	OUE - EMPLOYMENT BACKGROUND CHECK- E	08/30/2024	6.40	6.40	83020241	08/30/2024
	1274798	OUE - EMPLOYMENT BACKGROUND CHECK- W	08/30/2024	5.09	5.09	83020241	08/30/2024
	1274798	OUE - EMPLOYMENT BACKGROUND CHECK- S	08/30/2024	4.93	4.93	83020241	08/30/2024
Total ONLINE INFORMATION SERVICES:				55.02	55.02		
PAYMENT SERVICE NETWORK							
40285	298582	RT28446-CREDIT CARD FEES-E	08/09/2024	1.33	1.33	80820243	08/08/2024
	298582	RT28446-CREDIT CARD FEES-W	08/09/2024	.88	.88	80820243	08/08/2024
	298582	RT28446-CREDIT CARD FEES-S	08/09/2024	1.29	1.29	80820243	08/08/2024
	298608	RT17076-CREDIT CARD FEES-E	08/09/2024	591.14	591.14	80820243	08/08/2024
	298608	RT17076-CREDIT CARD FEES-W	08/09/2024	163.70	163.70	80820243	08/08/2024
	298608	RT17076-CREDIT CARD FEES-S	08/09/2024	154.61	154.61	80820243	08/08/2024
Total PAYMENT SERVICE NETWORK:				912.95	912.95		
PIGGLY WIGGLY							
41200	S00238-5489	COMMISSION MEETING FOOD	08/30/2024	12.02	12.02	50253	08/30/2024
	S00238-5489	COMMISSION MEETING FOOD	08/30/2024	9.55	9.55	50253	08/30/2024
	S00238-5489	COMMISSION MEETING FOOD	08/30/2024	9.26	9.26	50253	08/30/2024
	S00238-6956	STAFF PROVISIONS	08/30/2024	9.35	9.35	50253	08/30/2024
	S00238-6956	STAFF PROVISIONS	08/30/2024	7.43	7.43	50253	08/30/2024
	S00238-6956	STAFF PROVISIONS	08/30/2024	7.20	7.20	50253	08/30/2024
Total PIGGLY WIGGLY:				54.81	54.81		
RESCO							
46400	3044118	FIBERGLASS CROSSARM	08/30/2024	4,897.55	4,897.55	124	08/30/2024
	3044214	VEST SAMPLES	08/30/2024	123.04	123.04	124	08/30/2024
Total RESCO:				5,020.59	5,020.59		
SEERA							
51535	WAUPUN/JULY 202	"WAUPUN" FOCUS PROGRAM FEE	08/09/2024	2,780.37	2,780.37	103	08/08/2024
Total SEERA:				2,780.37	2,780.37		
SIGMA CONTROLS INC.							
51895	33158	PRESSURE TRANSDUCER REPAIR	08/09/2024	1,249.46	1,249.46	50230	08/08/2024
Total SIGMA CONTROLS INC.:				1,249.46	1,249.46		
CHARTER COMMUNICATIONS							
52500	171156801080724	INTERNET SERVICES-E	08/30/2024	101.68	101.68	111	08/30/2024
	171156801080724	INTERNET SERVICES-W	08/30/2024	80.82	80.82	111	08/30/2024
	171156801080724	INTERNET SERVICES-S	08/30/2024	78.22	78.22	111	08/30/2024
	171156801080724	MONTHLY SERVICE EXP 1ST & 2ND-E	08/30/2024	106.57	106.57	111	08/30/2024
	171156801080724	MONTHLY SERVICE EXP 1ST & 2ND-W	08/30/2024	84.71	84.71	111	08/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	171156801080724	MONTHLY SERVICE EXP 1ST & 2ND-S	08/30/2024	81.97	81.97	111	08/30/2024
	171156801080724	WATER PLANT VOICE SERV	08/30/2024	79.98	79.98	111	08/30/2024
	171156801080724	WASTEWATER VOICE SERV	08/30/2024	79.98	79.98	111	08/30/2024
Total CHARTER COMMUNICATIONS:				693.93	693.93		
SPEE-DEE							
52600	1073726	SERVICE CHRG FOR WATER SAMPLES	08/08/2024	63.97	63.97	50231	08/08/2024
	1086297	SERVICE CHRG FOR WATER SAMPLES	08/30/2024	50.24	50.24	50254	08/30/2024
Total SPEE-DEE:				114.21	114.21		
TEREX SERVICES							
55940	7458370	UNIT 150 REPAIR	08/09/2024	400.35	400.35	105	08/08/2024
Total TEREX SERVICES:				400.35	400.35		
TRUCLEANERS LLC							
58700	JULY 2024	MONTHLY CLEANING SERVICE - E	08/09/2024	390.00	390.00	106	08/08/2024
	JULY 2024	MONTHLY CLEANING SERVICE - W	08/09/2024	310.00	310.00	106	08/08/2024
	JULY 2024	MONTHLY CLEANING SERVICE - S	08/09/2024	300.00	300.00	106	08/08/2024
Total TRUCLEANERS LLC:				1,000.00	1,000.00		
USA BLUE BOOK							
59600	INV00440906	WWTP LAB SUPPLIES	08/09/2024	1,183.21	1,183.21	50232	08/08/2024
	INV00441001	WWTP LAB SUPPLIES	08/09/2024	120.60	120.60	50232	08/08/2024
	INV00459052	WWTP LAB SUPPLIES	08/30/2024	2,116.93	2,116.93	126	08/30/2024
Total USA BLUE BOOK:				3,420.74	3,420.74		
UTILITY SERVICE CO. INC.							
59800	608457	PEDISPHERE TOWER TANK #2 - ANNUALLY	08/30/2024	20,413.70	20,413.70	50257	08/30/2024
Total UTILITY SERVICE CO. INC.:				20,413.70	20,413.70		
VAN BUREN, JEROME and/or SANDRA							
60800	Solar Credit July 20	SOLAR CREDIT	08/09/2024	497.68	497.68	50233	08/08/2024
Total VAN BUREN, JEROME and/or SANDRA:				497.68	497.68		
VERIZON WIRELESS							
62900	9972035782	CELLPHONE MTHLY EXPENSES - E	08/30/2024	123.02	123.02	127	08/30/2024
	9972035782	CELLPHONE MTHLY EXPENSES - W	08/30/2024	91.78	91.78	127	08/30/2024
	9972035782	CELLPHONE MTHLY EXPENSES - S	08/30/2024	93.12	93.12	127	08/30/2024
	9972035782	CELLPHONE MTHLY EXPENSES - S ABNR	08/30/2024	14.91	14.91	127	08/30/2024
	9972035782	DPW'S MTHLY/DATA TABLET CHRGS	08/30/2024	65.00	65.00	127	08/30/2024
Total VERIZON WIRELESS:				387.83	387.83		
WAUPUN, CITY OF							
74400	1431	EMPLOYEE CLINIC-E	08/09/2024	685.91	685.91	50234	08/08/2024
	1431	EMPLOYEE CLINIC-W	08/09/2024	451.25	451.25	50234	08/08/2024
	1431	EMPLOYEE CLINIC-S	08/09/2024	667.86	667.86	50234	08/08/2024
	1432	OPEB GASB 75 STUDY - RETIREE HEALTH '23-'24	08/30/2024	1,014.00	1,014.00	50259	08/30/2024
	1432	OPEB GASB 75 STUDY - RETIREE HEALTH '23-'24	08/30/2024	806.00	806.00	50259	08/30/2024
	1432	OPEB GASB 75 STUDY - RETIREE HEALTH '23-'24	08/30/2024	780.00	780.00	50259	08/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	PILOT AUG 2024	PILOT-ELECTRIC	08/09/2024	22,756.00	22,756.00	50234	08/08/2024
	PILOT AUG 2024	PILOT-WATER	08/09/2024	27,831.00	27,831.00	50234	08/08/2024
	STORMWATER JUL	STORMWATER RECEIPTS	08/09/2024	50,535.96	50,535.96	50234	08/08/2024
	TRASH JULY 2024	TRASH/RECYCLING COLLECTION	08/09/2024	48,514.52	48,514.52	50234	08/08/2024
Total WAUPUN, CITY OF:				154,042.50	154,042.50		
WEX BANK							
79930	98811527	FUEL VEHICLE EXPENSE - E	08/09/2024	1,469.88	1,469.88	80820244	08/08/2024
	98811527	FUEL VEHICLE EXPENSE - W	08/09/2024	715.96	715.96	80820244	08/08/2024
	98811527	FUEL VEHICLE EXPENSE - S	08/09/2024	1,280.54	1,280.54	80820244	08/08/2024
Total WEX BANK:				3,466.38	3,466.38		
WISCONSIN CORRECTIONAL CENTER							
84300	19522	INMATE LABOR 06/16/2024-06/29/2024	08/30/2024	165.00	165.00	50260	08/30/2024
Total WISCONSIN CORRECTIONAL CENTER:				165.00	165.00		
WISCONSIN STATE LAB OF HYGIENE							
88300	782300	FLUORIDE	08/09/2024	29.00	29.00	50235	08/08/2024
Total WISCONSIN STATE LAB OF HYGIENE:				29.00	29.00		
WPPI ENERGY							
89600	27-72024	METER DATA COLLECTION-E	08/30/2024	858.82	858.82	83020242	08/30/2024
	27-72024	METER DATA COLLECTION-W	08/30/2024	682.65	682.65	83020242	08/30/2024
	27-72024	METER DATA COLLECTION-S	08/30/2024	660.62	660.62	83020242	08/30/2024
	27-72024	HOSTED BILLING CIS-E	08/30/2024	738.20	738.20	83020242	08/30/2024
	27-72024	HOSTED BILLING CIS-W	08/30/2024	586.77	586.77	83020242	08/30/2024
	27-72024	HOSTED BILLING CIS-S	08/30/2024	567.85	567.85	83020242	08/30/2024
	27-72024	GIS SUPPORT -E	08/30/2024	541.32	541.32	83020242	08/30/2024
	27-72024	GIS SUPPORT -W	08/30/2024	430.28	430.28	83020242	08/30/2024
	27-72024	GIS SUPPORT -S	08/30/2024	416.40	416.40	83020242	08/30/2024
	27-72024	SHARED METER TECH SERVICE-E	08/30/2024	136.25	136.25	83020242	08/30/2024
	27-72024	SHARED METER TECH SERVICE-W	08/30/2024	136.25	136.25	83020242	08/30/2024
	27-72024	CYBER SECURITY-E	08/30/2024	217.82	217.82	83020242	08/30/2024
	27-72024	CYBER SECURITY-W	08/30/2024	178.22	178.22	83020242	08/30/2024
	27-72024	CYBER SECURITY-S	08/30/2024	264.02	264.02	83020242	08/30/2024
	27-72024	MEMEBER NETWORK ASSESMT & MONITOR-E	08/30/2024	40.63	40.63	83020242	08/30/2024
	27-72024	MEMEBER NETWORK ASSESMT & MONITOR-W	08/30/2024	32.29	32.29	83020242	08/30/2024
	27-72024	MEMEBER NETWORK ASSESMT & MONITOR-S	08/30/2024	31.25	31.25	83020242	08/30/2024
	27-72024	IT TICKETS -E	08/30/2024	24.57	24.57	83020242	08/30/2024
	27-72024	IT TICKETS -W	08/30/2024	19.53	19.53	83020242	08/30/2024
	27-72024	IT TICKETS -S	08/30/2024	18.90	18.90	83020242	08/30/2024
	27-72024	WHOLE SALE POWER BILL	08/30/2024	909,989.48	909,989.48	83020242	08/30/2024
	27-72024	WPPI WAN-E	08/30/2024	64.35	64.35	83020242	08/30/2024
	27-72024	WPPI WAN-W	08/30/2024	51.15	51.15	83020242	08/30/2024
	27-72024	WPPI WAN-S	08/30/2024	49.50	49.50	83020242	08/30/2024
	27-72024	VERIZON WIRELESS CHRGS-E	08/30/2024	8.26	8.26	83020242	08/30/2024
	27-72024	VERIZON WIRELESS CHRGS-W	08/30/2024	8.27	8.27	83020242	08/30/2024
Total WPPI ENERGY:				916,753.65	916,753.65		
WAUPUN UTILITIES (Refund Acct)							
100000	16093501.20	REF OVERPAYMT FRM: 204 SHALER DR	08/30/2024	4,981.69	4,981.69	50258	08/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total WAUPUN UTILITIES (Refund Acct):				4,981.69	4,981.69		
TJB RENTAL PROPERTIES							
100114	2024 LED FOE Ince	FOE LED INCENTIVE	08/30/2024	35.00	35.00	50255	08/30/2024
Total TJB RENTAL PROPERTIES:				35.00	35.00		
Grand Totals:				1,312,184.30	1,312,184.30		

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
CASH DISBURSEMENTS (CD)						
1						
08/10/2024	1	Record ACH Credit Card Paymt	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRI	570.43	
		Record ACH Credit Card Paymt	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	78.05	
		Record ACH Credit Card Paymt	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWE	526.80	
		Record ACH Credit Card Paymt	9-1131-0000-00	COMBINED CASH	.00	1,175.28-
Total 1:					<u>1,175.28</u>	<u>1,175.28-</u>
CASH DISBURSEMENTS (CD)						
2						
08/07/2024	2	Record July Sales & Use Tax	1-2241-2416-00	TAX COLL PAY - SALES TAX	36,038.05	
		Record July Sales & Use Tax	9-1131-0000-00	COMBINED CASH	.00	36,038.05-
Total 2:					<u>36,038.05</u>	<u>36,038.05-</u>
CASH DISBURSEMENTS (CD)						
3						
08/31/2024	3	Bond Pmt - 2019 Rfdg. Revenue Int Only - DTCC (vi	1-2237-0000-00	INTEREST ACCRUED	5,700.00	
		Bond Pmt - 2019 Rfdg. Revenue Int Only - DTCC (vi	9-1131-0000-00	COMBINED CASH	.00	5,700.00-
		Bond Pmt - 2019 Rfdg. Revenue Int Only - DTCC (vi	2-2237-0000-00	INTEREST ACCRUED	33,693.75	
		Bond Pmt - 2019 Rfdg. Revenue Int Only - DTCC (vi	9-1131-0000-00	COMBINED CASH	.00	33,693.75-
Total 3:					<u>39,393.75</u>	<u>39,393.75-</u>
CASH DISBURSEMENTS (CD)						
4						
08/31/2024	4	Bond Pmt - 2019 Revenue Interest Only - FVSB (via	2-2237-0000-00	INTEREST ACCRUED	3,441.25	
		Bond Pmt - 2019 Revenue Interest Only - FVSB (via	9-1131-0000-00	COMBINED CASH	.00	3,441.25-
Total 4:					<u>3,441.25</u>	<u>3,441.25-</u>
Total CASH DISBURSEMENTS (CD):					<u>80,048.33</u>	<u>80,048.33-</u>
References: 4 Transactions: 12						
Grand Totals:					<u>80,048.33</u>	<u>80,048.33-</u>



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: September 9, 2024
SUBJECT: July 2024 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

The electric utility construction activity consisted of continued work associated with the United Cooperative project and overhead rebuilds along McKinley/Grandview, Grace and Monroe streets. The electric utility also received transformers totaling \$116,098 for the month. Construction at the WWTP continues with monthly Disbursement Requests processed through the USDA.

Plant additions for the month included \$20,000 for admin building HVAC replacements, \$5,085 for a new office printer and \$5,523 for a map plotter replacement. These additions were split between the three Utilities. The sewer utility also replaced three primary clarifier gear drives totaling \$45,128 and purchased two magnetic flow meters for the ABNR process.

MONTHLY OPERATING RESULTS – July 2024 Monthly and Year-To-Date (YTD)

Sales

Electric

- Monthly kWh sales were **3.0% above** budget & **3.9% higher** than July 2023 on increased sales to Residential & General Service customers.
- YTD kWh sales were **1.3% above** budget & **2.3% higher** than July 2023 YTD actual sales.

Water

- Monthly sales units of 100 cubic feet were **1.7% above** budget & **2.0% lower** than July 2023 sales on lower sales to Residential customers.
- YTD water sales were **3.6% above** budget & **1.5% higher** than July 2023 YTD actual sales.

Sewer

- Monthly sales units of 100 cubic feet were **8.9% above** budget & **8.9% higher** than July 2023 from increased volumes to Public Authority customers.
- YTD sewer sales were **3.0% above** budget & **3.0% higher** than July 2023 YTD actual sales.

Income Statement

Electric

- Operating revenues and purchased power expense were **below** budget \$400,000 and \$492,400, respectively, due to overall lower purchased power costs from low market energy prices associated with natural gas commodities.
- Gross margin was \$92,400 **above** budget as a result of lower market energy prices.
- Operating expenses were \$40,900 **above** budget primarily due to higher tree trimming costs than budgeted during the non-construction months.
- Operating income was \$253,200 or \$141,000 **above** budget, largely due to the lower market energy prices.

- Net income was \$708,700 or \$610,500 *above* budget primarily from lower than budgeted purchased power expenses and \$359,900 in non-operating capital contributions received.
- The rolling 12-month Rate of Return was 6.3%.

Water

- Operating revenues were \$22,700 *above* budget due to overall higher consumption for Industrial customers.
- Operating expenses were \$63,500 *above* budget due to the replacement of RO membranes at the water treatment facility in June for \$97,000. These costs were originally budgeted as capital costs vs maintenance cashflows.
- Operating income was \$379,700 or \$14,400 *below* budget due to the replacement RO membranes replacements in June.
- Net income was \$437,400 or \$115,200 *above* budget.
- The rolling 12-month Rate of Return was 5.4%.

Sewer

- Operating revenues were \$329,700 *below* budget as forecasted biomass revenues have not commenced as budgeted.
- Operating expenses were \$157,000 *below* budget due to lower than anticipated “start-up” costs associated with the ABNR process.
- Operating income was \$125,700 or \$193,200 *below* budget due to the lack of biomass revenues.
- Net income was \$457,200 or \$888,300 *below* budget largely due to the lack of biomass revenues and the timing and dollar value of grant contributions compared to budget. Without the grant contributions net income was \$57,500 or \$93,500 *below* budget.
- The rolling 12-month Rate of Return was 3.9%.

Balance Sheets

Electric

- Balance sheet *increased* \$242,400 from June 2024 due to an increase in receivables from the prior month which is typical this time of year as power usage increases and an increase in plant due to transformer purchases.
- Unrestricted cash *decreased* \$32,700 as a result of increased capital purchases.
- Net position *increased* by \$283,800.

Water

- Balance sheet *increased* \$81,800 from June 2024 as a result of routine operating margins during the month.
- Unrestricted cash *increased* \$74,800 from June 2024 as a result of the decreased maintenance expenses experienced during the month.
- Net position *increased* by \$73,700.

Sewer

- Balance sheet *increased* \$120,500 from June 2024 from routine operations.
- Unrestricted cash *decreased* \$66,100 from an increase in capital purchases and operating expenses including monthly transfers of restricted debt payment reserves.
- Net position *increased* \$94,300 from normal operating activity.

Cash and Investments

The monthly metrics dashboard for cash and investments provides a monthly comparison of cash and investment balances and graphs that present long-term investments by maturity, type, and rating. The Utility's investments are typically fixed-income and held-to-maturity unless called before maturity by the issuer. Held to maturity investments recognize monthly mark to market adjustments that ultimately are not realized when the investment matures.

- Total cash and investments *increased* \$137,400 or **(1.2%)** from June 2024 primarily from routine operating activity.
- Received interest and distributions of \$8,300 and recorded unrealized market adjustments of \$16,700, along with (\$600) in management fees, resulting in a net portfolio *gain* of \$24,400 for the month.
- Total interest and investment income earned (excluding market value adjustments) on all accounts for the month was \$36,500 and \$265,400 year-to-date.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget <i>(As of 4/14/2023):</i>	\$ 37,508,000
Total Project Costs to Date <i>(Thru 6/4/2024):</i>	\$ 35,549,790
Loan Draws – Project to Date <i>(Thru 9/3/2024):</i>	\$ 27,807,000
Grants Provided <i>(Thru 9/3/2024):</i>	\$ 7,607,360
Disburse Request #35 Requested <i>(8/27/24):</i>	\$ 209,221
Disburse Request #34 – Paid <i>(7/28/24):</i>	\$ 77,500

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstane@waupunutilities.org with any questions or comments.

Waupun Utilities

Construction and Plant Additions Summary

July 2024

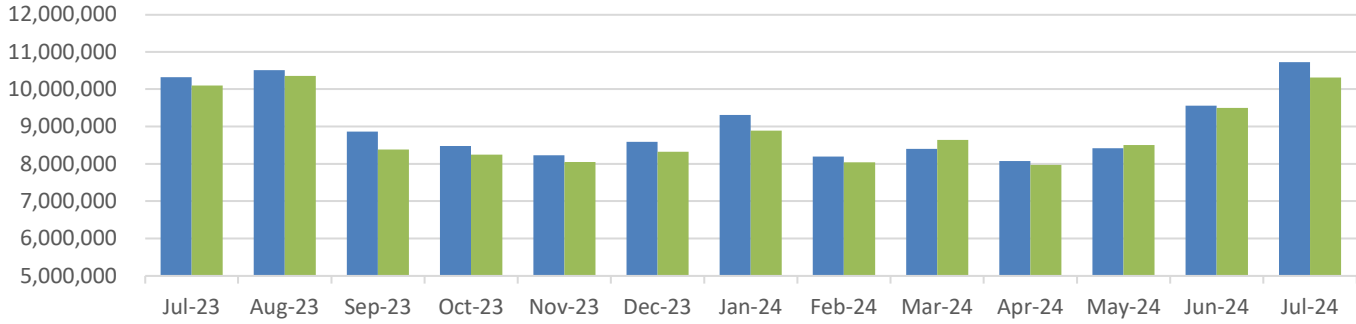
CONSTRUCTION:											
Description	Electric			Sewer			Water			Total	
	Month	Project To Date	Budget	Month	Project To Date	Budget	Month	Project To Date	Budget	Project To Date	Budget
Projects:											
Substation upgrades	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Transformers	116,089	270,823	50,000	-	-	-	-	-	-	270,823	50,000
Overhead and Underground Services	815	3,021	10,000	-	-	-	-	-	-	3,021	10,000
LED street lighting	125	6,504	10,000	-	-	-	-	-	-	6,504	10,000
Rebuild overhead and underground line	49,904	88,227	167,200	-	-	-	-	-	-	88,227	167,200
Service extensions / upgrades	12	18,113	-	-	-	-	-	-	-	18,113	-
Work Invoiced to Customer / Others - CIAC	971	5,741	-	-	-	-	-	5,544	-	11,286	-
Meters & Modules	130	1,328	12,000	-	-	-	179	24,373	8,000	25,701	20,000
Storm Events	5,538	31,103	-	9,892	15,018	-	-	-	-	46,121	-
Sewer CIPP & manhole lining	-	-	-	-	-	86,000	-	-	-	-	86,000
Miscellaneous Work Orders	-	-	-	-	-	-	-	5,840	-	5,840	-
TOTAL CONSTRUCTION	\$ 173,584	\$ 424,861	\$ 309,200	\$ 9,892	\$ 15,018	\$ 86,000	\$ 179	\$ 35,758	\$ 8,000	\$ 475,637	\$ 403,200
CARRYOVER PROJECTS:											
United Co-op primary extention	\$ 40,705	\$ 514,554	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 514,554	\$ -
Wilson / Shaler / Bayberry Extension & Street Lights	-	161,709	-	-	-	-	-	-	-	161,709	-
Senior Center primary extention	(4,976)	34,705	-	-	-	-	-	-	-	34,705	-
Wilson Street Substation	-	15,594	-	-	-	-	-	-	-	15,594	-
Carryover Customer Projects	-	18,741	-	-	-	-	-	-	-	18,741	-
WWTF Phosphorus Upgrade Engineering	-	-	-	33,657	3,816,855	3,804,000	-	-	-	3,816,855	3,804,000
WWTF Construction Upgrade - ABNR	-	-	-	43,845	31,732,935	33,704,000	-	-	-	31,732,935	33,704,000
TOTAL CARRYOVER CONSTRUCTION	\$ 35,729	\$ 745,302	\$ -	\$ 77,502	\$ 35,549,790	\$ 37,508,000	\$ -	\$ -	\$ -	\$ 36,295,093	\$ 37,508,000
PLANT ADDITIONS:											
Description	Electric			Sewer			Water			Total	
	Current Month	YTD	Budget	Current Month	YTD	Budget	Current Month	YTD	Budget	YTD	Budget
Large Bucket Truck - 60 foot	\$ -	\$ -	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,000
Admin Building Structures & Equipment	11,230	22,203	32,600	8,422	16,690	24,450	8,422	16,741	24,450	55,635	81,500
Cat Tractor Backhoe Replacement	-	-	-	-	88,000	87,500	-	88,000	87,500	176,000	175,000
Membrane Replacement - RO1	-	-	-	-	-	-	-	-	101,000	-	101,000
Chemical Feed Systems Equipment	-	-	-	-	-	-	-	54,950	56,000	54,950	56,000
WWTF Equipment Replacements	-	-	-	31,513	60,269	88,000	-	-	-	60,269	88,000
Primary Clarifiers Euro Drives	-	-	-	45,128	45,128	50,000	-	-	-	45,128	50,000
Fork & Scissor Lifts (ABNR)	-	-	-	-	-	85,000	-	-	-	-	85,000
Other equipment replacement	-	4,030	10,000	-	6,541	-	-	2,580	-	13,151	10,000
TOTAL PLANT ADDITIONS	\$ 11,230	\$ 26,233	\$ 362,600	\$ 85,063	\$ 216,629	\$ 334,950	\$ 8,422	\$ 162,271	\$ 268,950	\$ 405,133	\$ 966,500

Sales and Revenues Dashboard - July 2024

	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
KWh	10,719,800	↑ 3.9%	↑ 1.3%	Power Costs	\$ 909,989	↓ -11.9%	↓ -9.6%
Revenues	\$ 1,137,636	↓ -7.0%	↓ -6.3%	Gross Margin	\$ 227,647	↑ 19.8%	↑ 7.3%

kWhs Sold

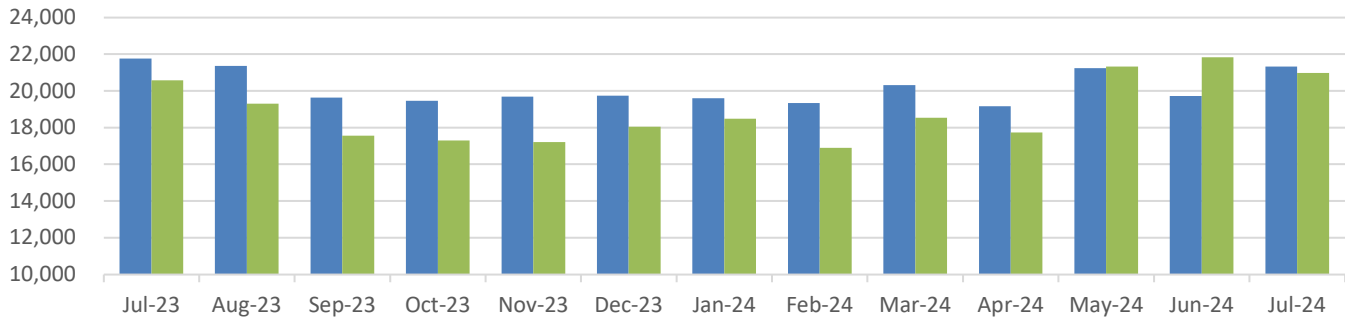
■ Actual ■ Budgeted



	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	21,331	↑ 1.7%	↑ 3.6%	Revenues	\$ 158,880	↑ 0.4%	↑ 1.7%

Water Cubic Feet (100's) Sold

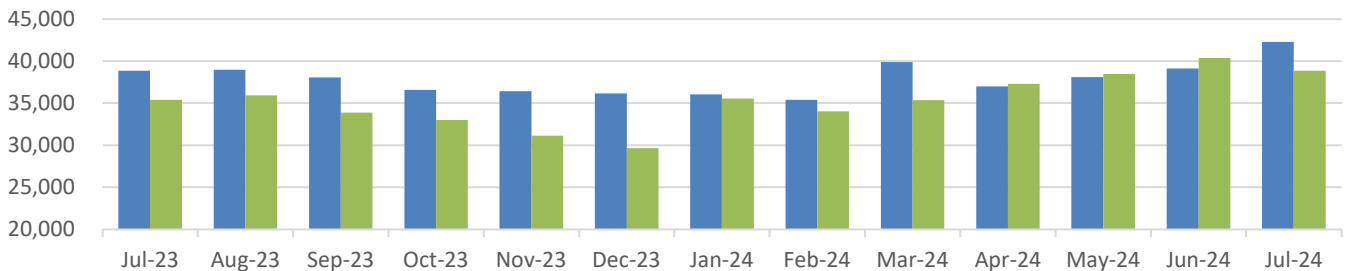
■ Actual ■ Budgeted



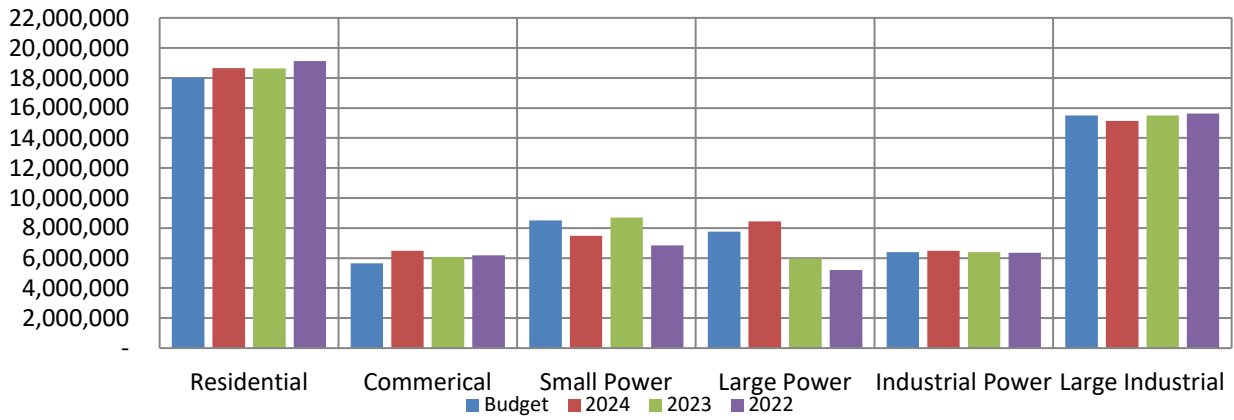
	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	42,299	↑ 8.9%	↑ 3.0%	Revenues	\$ 261,794	↑ 3.8%	↑ 1.3%

Sewer Cubic Feet (100's) Treated

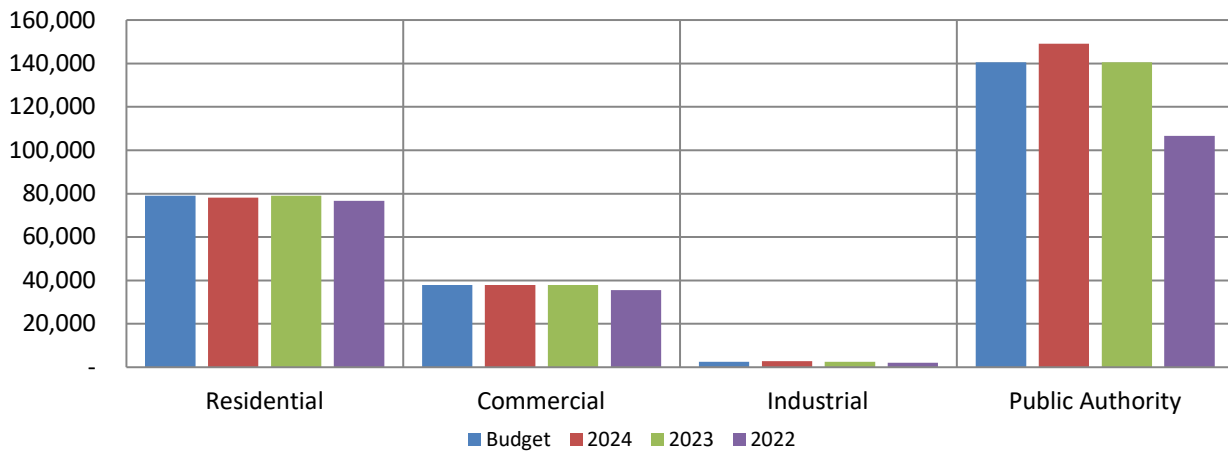
■ Actual ■ Budgeted



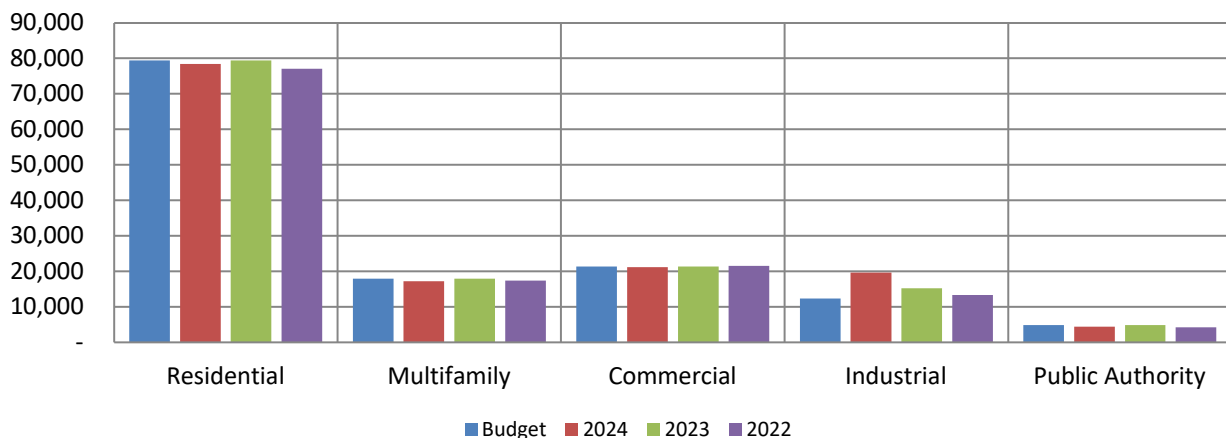
YTD Electric Sales (kWh)



YTD Sewer Sales (Ccf)



YTD Water Sales (Ccf)



WAUPUN UTILITIES
Income Statement and Financial Ratios
Electric Utility
For the 12 Months Ending:

ELECTRIC	July 2022	July 2023	July 2024
Sales of Electricity	\$ 10,833,519	\$ 10,827,619	\$ 10,523,034
Purchased Power	8,743,705	8,735,533	8,289,041
Gross Margin	2,089,815	2,092,086	2,233,992
	19.3%	19.3%	21.2%
Other Operating Revenues	116,310	119,433	140,855
Operating Expenses			
Distribution expense	292,819	293,288	336,258
Customer accounts expense	110,629	118,596	133,445
Advertising expense	766	4,126	(1,353)
Administrative & general expense	359,749	400,460	488,764
Total operating expenses	763,964	816,469	957,115
Other Operating Expenses			
Depreciation expense	595,378	633,646	671,153
Taxes	320,118	277,518	318,236
Total other operating expenses	915,496	911,164	989,389
Operating Income	526,665	483,886	428,344
Other Income (Expense)			
Capital contributions	127,093	142,416	880,708
Interest expense	(25,035)	(20,165)	(15,019)
Amortization of debt-related costs	(6,641)	(6,477)	(6,274)
Other	(5,096)	64,251	178,877
Total other income (expense)	90,320	180,024	1,038,292
Net Income	\$ 616,985	\$ 663,910	\$ 1,466,636

Regulatory Operating Income	550,928	496,309	519,636
Rate of Return	6.60	6.00	6.31
Authorized Rate of Return	5.00	5.00	6.20
Current Ratio	4.1	5.1	5.8
Months of Unrestricted Cash on Hand	3.8	4.7	5.3
Equity vs Debt	0.93	0.95	0.97
Asset Utilization	0.55	0.57	0.58
Combined E&W Debt Coverage	4.29	4.25	4.34
Minimum Required Coverage	1.25	1.25	1.25

Note 1 - Electric rates increased April 2024.

Definitions

Rate of Return - Return on investment in capital infrastructure. Should be near authorized rate of return.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

Debt Coverage - Earnings coverage of annual debt service. Must exceed 1.25

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Electric Utility
For the Period Ended July, 31 2024

	Last 12 Months	YTD 2024	YTD Budget	Difference
ELECTRIC				
Operating Revenues	\$ 10,523,034	\$ 5,990,236	\$ 6,390,237	\$ (400,001)
Purchased Power	8,289,041	4,636,712	5,129,128	(492,416)
Gross Margin	2,233,992	1,353,524	1,261,109	92,415
	21.2%	22.6%	19.7%	
Other Operating Revenues	140,855	141,248	60,900	80,348
Operating Expenses				
Distribution expense	336,258	298,763	235,871	62,892
Customer accounts expense	133,445	80,706	72,562	8,144
Advertising expense	(1,353)	1,509	672	837
Administrative & general expense	488,764	283,785	314,780	(30,995)
Total operating expenses	957,115	664,764	623,885	40,879
Other Operating Expenses				
Depreciation expense	671,153	384,165	384,167	(2)
Taxes	318,236	192,691	201,789	(9,098)
Total other operating expenses	989,389	576,856	585,956	(9,100)
Operating Income	428,344	253,153	112,168	140,985
Other Income (Expense)				
Capital contributions	880,708	359,881	-	359,881
Interest expense	(15,019)	(8,675)	(8,225)	(450)
Amortization of debt-related costs	(6,274)	(3,612)	(8,680)	5,068
Other	178,877	107,940	2,919	105,021
Total other income (expense)	1,038,292	455,534	(13,986)	469,520
Net Income	\$ 1,466,636	\$ 708,687	\$ 98,182	\$ 610,505

	July 2024	June 2024	May 2024	April 2024	March 2024	Feb 2024	Jan 2024	Dec 2023	Nov 2023	Oct 2023	Sept 2023	Aug 2023	July 2023
Operating Revenues	\$ 1,137,636	\$ 1,001,488	\$ 809,534	\$ 736,959	\$ 753,292	\$ 781,166	\$ 770,161	\$ 792,651	\$ 768,059	\$ 800,149	\$ 998,306	\$ 1,173,633	\$ 1,145,065
Purchased Power	909,989	788,592	619,253	543,195	565,731	612,679	597,272	622,580	596,675	622,689	827,394	982,992	959,819
Gross Margin	227,647	212,896	190,281	193,763	187,561	168,487	172,890	170,072	171,385	177,459	170,912	190,641	185,246
	20.0%	21.3%	23.5%	26.3%	24.9%	21.6%	22.4%	21.5%	22.3%	22.2%	17.1%	16.2%	16.2%
Other Operating Revenues	10,238	9,909	9,301	10,924	8,697	10,007	82,173	(45,000)	9,935	11,535	12,628	10,509	10,452
Operating Expenses													
Distribution expense	34,152	30,580	33,019	46,747	70,854	54,480	28,931	(77,702)	22,232	24,364	39,008	29,592	28,494
Customer accounts expense	11,116	11,140	14,600	10,640	13,911	10,924	8,375	8,539	9,988	10,683	12,784	10,745	8,662
Advertising expense	48	250	39	-	23	400	750	(6,624)	1,387	1,207	18	1,148	587
Administrative & general expense	42,683	28,323	24,543	33,773	59,116	43,689	51,658	65,120	28,857	38,496	36,647	35,860	46,109
Total operating expenses	87,999	70,293	72,200	91,160	143,904	109,493	89,714	(10,666)	62,465	74,751	88,457	77,345	83,852
Other Operating Expenses													
Depreciation expense	54,881	54,881	54,881	54,881	54,881	54,881	54,881	75,226	52,940	52,940	52,940	52,940	48,029
Taxes	26,376	26,124	26,000	30,572	74,688	4,344	4,589	12,154	24,253	39,618	25,281	24,239	23,925
Total other operating expenses	81,256	81,004	80,881	85,452	129,568	59,224	59,469	87,381	77,193	92,559	78,221	77,180	71,954
Operating Income	68,629	71,507	46,501	28,075	(77,214)	9,776	105,879	48,357	41,662	21,685	16,862	46,625	39,891
Other Income (Expense)													
Capital contributions	195,793	11,379	-	-	150,398	-	2,311	515,101	-	5,727	-	-	-
Interest expense	(1,175)	(1,175)	(1,175)	(1,175)	(1,175)	(1,625)	(1,175)	131	(1,619)	(1,619)	(1,619)	(1,619)	(1,619)
Amortization of debt-related costs	(516)	(516)	(516)	(516)	(516)	(516)	(516)	(533)	(533)	(533)	(533)	(533)	(533)
Other	21,044	15,516	15,743	16,244	13,871	11,395	14,126	14,594	15,881	15,575	10,651	14,236	12,082
Total other income (expense)	215,146	25,204	14,052	14,553	162,579	9,254	14,746	529,294	13,730	19,150	8,499	12,085	9,931
Net Income	\$ 283,775	\$ 96,711	\$ 60,553	\$ 42,628	\$ 85,364	\$ 19,030	\$ 120,625	\$ 577,651	\$ 55,392	\$ 40,835	\$ 25,362	\$ 58,710	\$ 49,822

WAUPUN UTILITIES
Income Statement and Financial Ratios
Water Utility
For the 12 Months Ending:

WATER	July 2022	July 2023	July 2024
Operating Revenues	\$ 2,621,468	\$ 2,693,873	\$ 2,715,327
Operating Expenses			
Source of supply expenses	8,553	24,998	4,162
Pumping expenses	87,648	92,524	81,157
Water treatment expenses	164,718	196,050	307,777
Transmission & distribution expenses	255,972	275,714	215,611
Customer accounts expenses	106,165	107,346	117,084
Administrative & general expense	264,866	334,769	387,907
Total operating expenses	887,923	1,031,401	1,113,697
Other Operating Expenses			
Depreciation expense	564,153	566,656	612,568
Taxes	364,734	333,933	335,449
Total other operating expenses	928,887	900,589	948,017
Operating Income	804,658	761,883	653,613
Other Income (Expense)			
Capital contributions from customers and municipal	80,000	-	1,189,564
Interest expense	(108,407)	(96,466)	(78,569)
Amortization of debt-related costs	(16,717)	(15,742)	(14,600)
Other	(9,149)	60,444	160,889
Total other income (expense)	(54,273)	(51,764)	1,257,283
Net Income	\$ 750,385	\$ 710,119	\$ 1,910,896

Regulatory Operating Income	806,958	802,513	742,216
Rate of Return	5.76	5.84	5.42
Authorized Rate of Return	6.50	6.50	6.50
Current Ratio	33.45	48.95	35.97
Months of Unrestricted Cash on Hand	21.88	21.17	25.90
Equity vs Debt	0.77	0.80	0.83
Asset Utilization	0.39	0.41	0.41

Note 1 - Water rates increased May 2012.

Definitions

Rate of Return - Return on investment in capital infrastructure. Should be near authorized rate of return.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Water Utility
For the Period Ended July 31, 2024

	Last 12 Months	YTD 2024	YTD Budget	Difference
WATER				
Operating Revenues	\$ 2,715,327	\$ 1,585,746	\$ 1,563,068	\$ 22,678
Operating Expenses				
Source of supply expenses	4,162	3,552	3,213	339
Pumping expenses	81,157	49,443	52,836	(3,393)
Water treatment expenses	307,777	217,505	123,172	94,333
Transmission & distribution expenses	215,611	112,099	155,723	(43,624)
Customer accounts expenses	117,084	72,240	65,037	7,203
Administrative & general expense	387,907	224,840	216,184	8,656
Total operating expenses	1,113,697	679,680	616,165	63,515
Other Operating Expenses				
Depreciation expense	612,568	320,830	341,390	(20,560)
Taxes	335,449	205,545	211,470	(5,925)
Total other operating expenses	948,017	526,375	552,860	(26,485)
Operating Income	653,613	379,691	394,043	(14,352)
Other Income (Expense)				
Capital contributions	1,189,564	-	-	-
Interest expense	(78,569)	(43,476)	(47,362)	3,886
Amortization of debt-related costs	(14,600)	(8,239)	(27,391)	19,152
Other	160,889	109,387	2,919	106,468
Total other income (expense)	1,257,283	57,672	(71,834)	129,506
Net Income	\$ 1,910,896	\$ 437,363	\$ 322,209	\$ 115,154

	July 2024	June 2024	May 2024	April 2024	March 2024	Feb 2024	Jan 2024	Dec 2023	Nov 2023	Oct 2023	Sept 2023	Aug 2023	July 2023
WATER													
Operating Revenues	\$ 233,869	\$ 225,576	\$ 231,943	\$ 222,563	\$ 226,517	\$ 221,141	\$ 224,138	\$ 223,770	\$ 223,484	\$ 225,196	\$ 224,323	\$ 232,808	\$ 234,998
Operating Expenses													
Source of supply expenses	381	2,735	-	351	86	-	-	-	-	520	90	-	180
Pumping expenses	8,389	7,042	6,419	6,625	8,411	7,092	5,466	7,244	5,413	5,287	6,443	7,326	7,156
Water treatment expenses	14,661	20,109	14,939	121,728	20,126	14,245	11,698	19,439	11,636	19,437	22,082	17,678	21,960
Transmission & distribution expenses	17,528	20,348	19,759	13,107	15,852	14,659	10,847	24,858	12,329	16,861	28,162	21,301	32,828
Customer accounts expenses	9,975	9,816	12,519	9,399	12,810	10,210	7,511	5,870	9,036	9,493	11,311	9,134	7,471
Administrative & general expense	41,109	27,745	19,461	22,652	36,980	29,148	47,746	65,577	20,663	23,859	24,819	28,149	25,492
Total operating expenses	92,043	87,794	73,097	173,861	94,264	75,354	83,267	122,988	59,077	75,457	92,906	83,589	95,087
Other Operating Expenses													
Depreciation expense	45,833	45,833	45,833	45,833	45,833	45,833	45,833	107,382	46,089	46,089	46,089	46,089	46,089
Taxes	29,487	29,334	29,304	29,016	85,770	1,356	1,279	8,003	29,434	31,883	30,549	30,035	29,430
Total operating expenses	75,320	75,167	75,136	74,849	131,603	47,188	47,111	115,384	75,524	77,972	76,638	76,124	75,519
Operating Income	66,506	62,616	83,709	(26,148)	650	98,599	93,760	(14,602)	88,883	71,767	54,778	73,095	64,391
Other Income (Expense)													
Capital contributions	-	-	-	-	-	-	-	1,189,564	-	-	-	-	-
Interest expense	(6,766)	(6,766)	(6,766)	(6,766)	(6,766)	(2,878)	(6,766)	(3,551)	(7,885)	(7,885)	(7,885)	(7,885)	(7,885)
Amortization of debt-related costs	(1,177)	(1,177)	(1,177)	(1,177)	(1,177)	(1,177)	(1,177)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)
Other	15,182	32,525	14,519	13,229	11,300	9,617	13,015	13,529	15,111	9,800	5,867	7,195	7,171
Total other income (expense)	7,239	24,582	6,576	5,286	3,357	5,561	5,072	1,198,269	5,953	643	(3,291)	(1,963)	(1,986)
Net Income	\$ 73,744	\$ 87,197	\$ 90,285	\$ (20,862)	\$ 4,007	\$ 104,160	\$ 98,831	\$ 1,183,667	\$ 94,837	\$ 72,410	\$ 51,487	\$ 71,133	\$ 62,405

WAUPUN UTILITIES
Income Statement and Financial Ratios
Sewer Utility
For the 12 Months Ending:

SEWER	July 2022	July 2023	July 2024
Operating Revenues	\$ 2,315,727	\$ 3,153,841	\$ 3,418,821
Operating Expenses			
WWTP operation expenses	409,119	556,204	734,514
Laboratory expenses	70,445	81,122	111,073
Maintenance expenses	489,277	518,143	478,122
Customer accounts expenses	142,370	141,932	153,629
Administrative & general expenses	411,145	452,367	548,800
Total operating expenses	1,522,357	1,749,768	2,026,138
Other Operating Expenses			
Depreciation expense	681,811	711,410	887,581
Total other operating expenses	681,811	711,410	887,581
Operating Income	111,559	692,663	505,103
Other Income (Expense)			
Interest expense	(198,111)	(308,511)	(309,469)
Capital contributions	92,000	5,975,200	1,899,165
Other	(38,624)	78,530	175,710
Total other income (expense)	(144,735)	5,745,219	1,765,407
Net Income (loss)	\$ (33,177)	\$ 6,437,882	\$ 2,270,510

Operating Income (excluding GASB 68 & 75)	68,361	661,044	531,036
Rate of Return	0.41	4.80	3.91
Current Ratio	8.49	12.47	10.97
Months of Unrestricted Cash on Hand	8.53	7.03	7.07
Equity vs Debt	0.35	0.43	0.46
Asset Utilization	0.50	0.52	0.53
Debt Coverage	0.60	1.65	1.73
Minimum Required Coverage	1.20	1.20	1.20

Note 1 - Sewer rates increased April 2023.

Definitions

Rate of Return - Return on investment in capital infrastructure.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

Debt Coverage - Earnings coverage of annual debt service. Must exceed 1.20

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Sewer Utility
For the Period Ended July 31, 2024

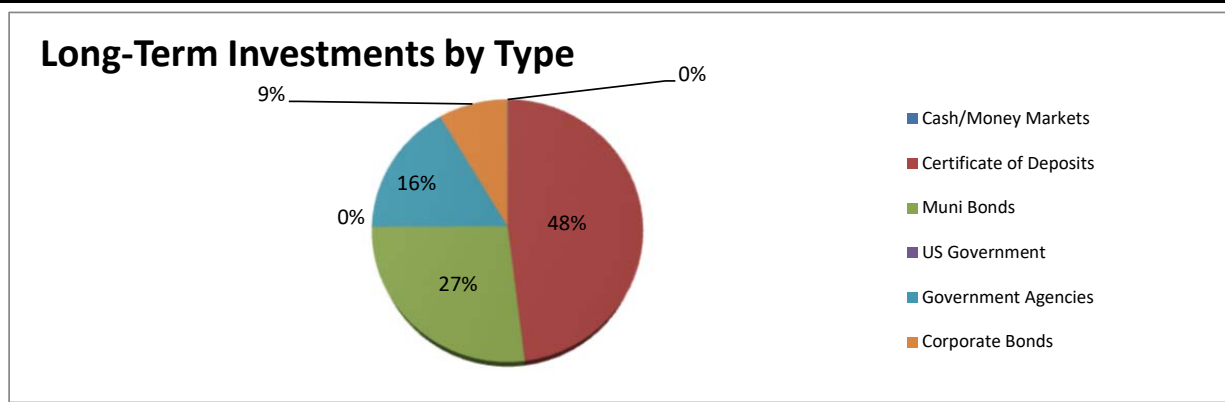
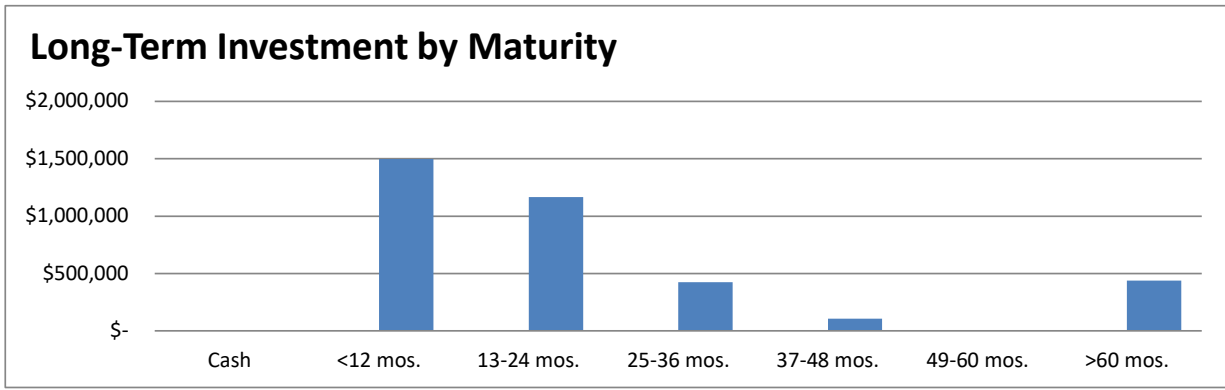
	Last 12 Months	YTD 2024	YTD Budget	Difference
SEWER				
Operating Revenues	\$ 3,418,821	\$ 1,949,007	\$ 2,278,672	\$ (329,665)
Operating Expenses				
WWTP operation expenses	734,514	454,898	562,139	(107,241)
Laboratory expenses	111,073	70,829	54,768	16,061
Maintenance expenses	478,122	273,886	338,737	(64,851)
Customer accounts expenses	153,629	91,372	87,017	4,355
Administrative & general expenses	548,800	339,098	344,431	(5,333)
Total operating expenses	2,026,138	1,230,083	1,387,092	(157,009)
Other Operating Expenses				
Depreciation expense	887,581	593,210	572,649	20,561
Total other operating expenses	887,581	593,210	572,649	20,561
Operating Income (Loss)	505,103	125,714	318,931	(193,217)
Non-operating Income (Expense)				
Interest Expense	(309,469)	(179,594)	(179,592)	(2)
Capital contributions	1,899,165	399,750	1,194,550	(794,800)
Other	175,710	111,342	11,669	99,673
Total other income (expense)	1,765,407	331,497	1,026,627	(695,130)
Net Income (Loss)	\$ 2,270,510	\$ 457,211	\$ 1,345,558	\$ (888,347)

	July 2024	June 2024	May 2024	April 2024	March 2024	Feb 2024	Jan 2024	Dec 2023	Nov 2023	Oct 2023	Sept 2023	Aug 2023	July 2023
SEWER													
Operating Revenues	\$ 287,558	\$ 276,569	\$ 288,315	\$ 268,968	\$ 283,253	\$ 261,981	\$ 282,362	\$ 372,805	\$ 283,359	\$ 265,335	\$ 269,994	\$ 278,321	\$ 271,130
Operating Expenses													
WWTP operation expenses	65,550	58,650	54,516	87,661	78,409	70,952	39,161	63,106	43,326	61,017	57,909	54,258	43,299
Laboratory expenses	11,155	9,356	8,780	10,556	12,933	9,724	8,323	5,025	8,852	5,229	13,427	7,712	8,591
Maintenance expenses	37,837	68,178	39,321	33,447	42,613	31,698	20,793	64,656	28,861	57,451	29,363	23,905	34,585
Customer accounts expenses	12,464	12,700	15,327	12,310	15,607	12,632	10,334	11,434	11,796	12,482	14,270	12,275	10,426
Administrative & general expense	52,777	40,111	45,070	42,208	63,418	42,122	53,391	60,545	31,656	35,513	47,342	34,646	36,538
Total operating expenses	179,783	188,994	163,014	186,183	212,979	167,128	132,001	204,766	124,492	171,691	162,310	132,797	133,439
Other Operating Expenses													
Depreciation expense	84,744	84,744	84,744	84,744	84,744	84,744	84,744	53,545	60,206	60,206	60,206	60,206	60,206
Total other operating expenses	84,744	84,744	84,744	84,744	84,744	84,744	84,744	53,545	60,206	60,206	60,206	60,206	60,206
Operating Income (Loss)	23,031	2,830	40,556	(1,959)	(14,470)	10,109	65,616	114,495	98,661	33,438	47,478	85,318	77,485
Other Income (Expense)													
Interest expense	(25,656)	(25,656)	(25,656)	(25,656)	(25,656)	(25,656)	(25,656)	(23,037)	(26,709)	(26,709)	(26,709)	(26,709)	(26,709)
Capital contributions	77,500	-	-	322,000	-	-	250	989,415	-	-	510,000	-	498,000
Other	19,467	27,410	17,223	15,597	9,984	6,998	14,661	15,910	23,056	11,317	5,366	8,720	8,736
Total other income (expense)	71,311	1,754	(8,433)	311,941	(15,673)	(18,658)	(10,745)	982,289	(3,654)	(15,393)	488,656	(17,989)	480,027
Net Income (Loss)	\$ 94,342	\$ 4,584	\$ 32,123	\$ 309,983	\$ (30,143)	\$ (8,549)	\$ 54,871	\$ 1,096,784	\$ 95,007	\$ 18,045	\$ 536,134	\$ 67,329	\$ 557,512

WAUPUN UTILITES
Balance Sheets
Electric, Water, and Sewer

ELECTRIC	July 2022	July 2023	July 2024	June 2024	Change
Cash and investments - unrestricted	\$ 3,092,505	\$ 3,841,652	\$ 4,215,915	\$ 4,248,648	\$ (32,733)
Cash and investments - restricted	122,985	124,289	126,394	109,564	16,830
Receivables	1,416,711	1,320,370	1,304,625	1,153,758	150,867
Materials and supplies	269,934	481,809	395,682	433,034	(37,352)
Other assets	82,132	104,691	89,999	105,703	(15,704)
Plant - net of accumulated depreciation	8,879,536	8,998,688	9,661,074	9,500,584	160,489
Deferred outflows of resources	694,671	1,004,815	803,475	803,475	-
Total Assets	14,558,474	15,876,314	16,597,164	16,354,766	242,398
Accounts payable	1,096,381	1,002,703	950,410	827,428	122,982
Payable to sewer utility	-	-	-	-	-
Interest accrued	9,541	7,656	5,875	4,700	1,175
Accrued benefits	86,215	76,630	88,257	85,657	2,600
Deferred inflows of resources	1,001,837	1,935,915	1,412,576	1,580,710	(168,134)
Long-term debt	735,000	560,000	380,000	380,000	-
Net Position	11,629,500	12,293,410	13,760,046	13,476,271	283,775
Total Liabilities & Net Position	\$ 14,558,474	\$ 15,876,314	\$ 16,597,164	\$ 16,354,766	\$ 242,398
WATER	July 2022	July 2023	July 2024	June 2024	Change
Cash and investments - unrestricted / designated	\$ 2,283,508	\$ 2,409,040	\$ 3,128,204	\$ 3,053,455	\$ 74,749
Cash and investments - restricted	381,912	389,752	396,790	349,839	46,951
Receivables	252,511	256,491	254,778	254,172	606
Materials and supplies	77,065	72,045	86,458	81,653	4,805
Other assets	116,825	87,706	61,318	65,290	(3,973)
Plant - net of accumulated depreciation	15,544,352	15,689,360	16,481,723	16,523,105	(41,382)
Deferred outflows of resources	383,028	577,351	451,080	451,080	-
Total Assets	19,039,201	19,481,747	20,860,350	20,778,594	81,756
Accounts payable	32,817	16,113	65,259	64,179	1,080
Interest accrued	43,000	38,343	28,789	22,023	6,766
Accrued benefits	53,308	60,849	57,683	56,075	1,608
Deferred inflows of resources	568,170	754,415	645,696	647,138	(1,442)
Long-term debt	3,870,000	3,430,000	2,970,000	2,970,000	-
Net Position	14,471,908	15,182,027	17,092,923	17,019,179	73,744
Total Liabilities & Net Position	\$ 19,039,201	\$ 19,481,747	\$ 20,860,350	\$ 20,778,594	\$ 81,756
SEWER	July 2022	July 2023	July 2024	June 2024	Change
Cash and investments - unrestricted	\$ 1,082,065	\$ 1,025,203	\$ 1,192,891	\$ 1,258,963	\$ (66,072)
Cash and investments - restricted	2,177,146	2,225,790	2,425,810	2,328,142	97,669
Receivables	243,295	287,690	302,763	300,368	2,395
Receivable from electric utility	-	-	-	-	-
Materials and supplies	7,651	8,754	8,597	8,597	-
Advances to other funds	255,452	0	-	-	-
Other assets	43,277	35,586	61,345	61,202	142
Plant - net of accumulated depreciation	40,377,996	47,936,804	49,263,570	49,177,191	86,379
Deferred outflows of resources	519,315	797,752	729,543	729,543	-
Total Assets	44,706,198	52,317,579	53,984,519	53,864,006	120,513
Accounts payable	66,861	27,695	60,528	62,388	(1,860)
Interest accrued	89,184	77,628	75,843	50,187	25,656
Accrued benefits	78,198	88,696	87,374	84,999	2,375
Deferred inflows of resources	648,648	897,387	853,190	853,190	-
Long-term debt	26,157,516	27,122,500	26,533,400	26,533,400	-
Net Position	17,665,792	24,103,674	26,374,184	26,279,842	94,342
Total Liabilities & Net Position	\$ 44,706,198	\$ 52,317,579	\$ 53,984,519	\$ 53,864,006	\$ 120,513

Monthly Dashboard - Cash & Investments						July 2024
Account	Restrictions	July 2024	June 2024	\$ Inc/(Dec)	% Inc/(Dec)	
Checking - E	Unrestricted	\$ 647,179	\$ 681,596	\$ (34,416)	-5.05%	
Checking - W	Unrestricted	582,659	476,141	106,518	22.37%	
Checking - S	Unrestricted	337,987	325,855	12,132	3.72%	
Reserves - E	Unrestricted	3,568,736	3,567,052	1,683	0.05%	
Reserves - W	Unrestricted	1,996,745	2,031,048	(34,303)	-1.69%	
Reserves - S	Unrestricted	854,905	933,108	(78,204)	-8.38%	
P&I Redemption - E	Restricted	82,490	65,954	16,536	25.07%	
P&I Redemption - W	Restricted	228,599	182,773	45,826	25.07%	
P&I Redemption - S	Restricted	227,442	151,532	75,910	50.09%	
Bond Reserve - S	Restricted	340,640	330,910	9,729	2.94%	
Construction - S	Restricted	9	11	(2)	-17.16%	
Depreciation - E	Restricted	43,904	43,610	294	0.67%	
Depreciation - W	Restricted	168,191	167,066	1,126	0.67%	
ERF - Water Plant	Designated	548,799	546,266	2,534	0.46%	
ERF - WWTP	Restricted	1,857,719	1,845,688	12,031	0.65%	
		<u>\$ 11,486,004</u>	<u>\$ 11,348,610</u>	<u>\$ 137,394</u>	<u>1.21%</u>	
	Unrestricted and Designated	<u>\$ 8,537,010</u>	<u>\$ 8,561,066</u>	<u>\$ (24,056)</u>	<u>-0.28%</u>	
	Restricted	<u>\$ 2,948,995</u>	<u>\$ 2,787,545</u>	<u>\$ 161,450</u>	<u>5.79%</u>	





TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: September 9, 2024
SUBJECT: General Manager Report

Staff Update

- WU Customer Service Representative Emily Brown's first day was August 19th. Training is underway and will continue in learning all of the various software applications, processes and protocols. Emily is a pleasant addition to our team. Please introduce yourself and welcome her if you get the chance.
- Staff is working on job description and preparation of job posting for a licensed Wastewater Treatment Operator.

American Public Power Association (APPA) RP3 Renewal Process

- Staff is working to complete the RP3 (Reliable Public Power Provider) renewal application. The RP3 application asks questions in four disciplines – reliability, safety, workforce development and system improvement. This rigorous application process gives you a framework to review your operations and gain assistance from experts to foster best practices. You are required to provide documentation of your utility's practices and procedures to receive feedback.

Community Outreach

- Planning is underway for WU's birthday celebration. This year, our water utility will celebrate 130 years of service and 125 years of service for our electric utility. We will host an open house event to the public in October where attendees can enjoy some lunch, sign up for door prizes, meet our staff and check out some equipment on display.

MEUW Strategy Planning Session

- On August 27th, I participated in a MEUW Strategy Session with the other MEUW Board members. We reviewed and considered changes to MEUW's long-term strategic plan. Along with taking a brief online survey, board members were asked to bring our thoughts about what's trending, what's concerning to us and what we're looking forward to as the electric utility industry and the municipal workforce continues to evolve over the next five years.

WPPI Energy Annual Meeting

- The WPPI annual meeting will be held September 19-20, 2024 in Wisconsin Dells. This year's focus is the people behind public power. Public power employees are dedicated to the success of not only their local utility, but, at a higher level, the communities they serve. When it comes to fostering strong economies, advancing important local causes and implementing the kinds of forward-looking initiatives that make their communities great places, it is the people behind these public power utilities who help make it all happen.
- The annual meeting is a gathering of all the people who are working together through joint action to help make their communities thrive. This event is a great opportunity for WU staff and Commissioners to learn more about the challenges we face in the changing electric industry. Please let myself or Jen know if you are interested in attending the annual meeting.

This concludes my report for September 2024. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Owen Vande Kolk, Assistant Electric Operations Supervisor
DATE: September 9, 2024
SUBJECT: Electric Operations Report

Electric Department Update:

Call-Ins

- On Wednesday, August 14th, at approximately 5:30 PM, a roofing contractor called about an overhead service sparking while roofing the home. Two linemen responded and replaced the overhead service due to failing insulation.
- On Sunday, September 1st, at approximately 7:15 AM, a customer called without power on Fern St. There was an electrical failure in the customer's electric panel. The issue caused the transformer fuse to blow. The lineman inspected the service, refused cutout, and re-energized the customer's service.

United Cooperative

- Excavator broke ground the week of 7/15 for the third and final facility. Conduit is already installed for individually fused, dual three-phase primary feeds to proposed building location. Soy facility is projected to have two 3000-amp services. On 8/27 WU met with other utility companies and general contractor to decide on locations for transformer and gas meter pads.

Shaler Dr Truck Wash

- WU is working with owner to install a new three-phase, 1200amp, 120/208v, service to the property. Customer will be responsible for the expenses associated with the primary extension for the new service. Transformer pad is poured and CT cabinet is installed. WU is waiting on excavator to bring up surrounding grade to install URD primary extension.

Level 3 EV Charger

- Conduits and new riser pole have been installed for the EV charger at Homan Chrysler Dodge Jeep Ram. Primary wire is pulled in. Waiting for contractor to install the transformer pad.

Grace/McKinley Backlot Overhead Primary Removal

- As part of the Senior Center project, electric crew took the opportunity to install a URD primary extension on the property to eliminate OH primary between Grace/McKinley/State St. Electric Crew has new pole, URD transformer, and anchor installed on Senior Center lot line. Crew will remove overhead primary in rear lot line in the coming weeks.

Monroe and N Mill St Rebuild

- All of Monroe St, and N Mill St to E Franklin will be rebuilt. All poles are set, wire installed, and customers transferred on Monroe and N Mill to Jackson St. Crew started replacing the remaining three secondary poles on N Mill south of Jackson St. The project provides an opportunity for the crew to have a road project when conditions are not favorable to work on back-lot rebuilds.

Main Sub Relay Upgrade

- Electric department will be working to upgrade relays at the Main Substation. A total of 9 relays will be upgraded. As part of the project WU will be installing new trench-way and conduit connecting relays, regulators, and transformers to the sub house. The upgrade will also include replacing ageing DC circuits to each relay.

300 and 400 Blocks of Grandview and Pleasant

- Electric Crew has all poles set in the 300 and 400 blocks of Grandview and Pleasant. In the coming weeks, crew will install new triplex conductor and transfer customers over to the new line.

2024 Completed Backlot Rebuilds

- Electric Crew has completed the following backlot rebuilds during the 2024 construction season:
 - 500 block of McKinley and Grandview
 - 400 block of McKinley and Grandview
 - 300 block of McKinley and Grandview
 - 500 block of Grandview and Pleasant
 - 700 block of Grace and Visser

Readiness Center-Wisconsin Army National Guard

- Readiness Center is currently single phase, the State of Wisconsin is requesting three phase at the facility. WU will extend a third phase starting at Jackson St going NE down Fond du Lac St for approximately 2400'. All work associated with the extension will be funded by the Wisconsin Army National Guard. Work includes:
 - Make-ready tree trimming
 - Reframing of approximately 20 poles
 - Stringing in additional overhead phase
 - Directional drilling three phase URD under Fond du Lac St
 - Setting new pad mount transformer to serve a 400amp 277/480v three phase service

WPPI GIS Shared Services

- Assistant Electric Operations Supervisor continues to work with WPPI GIS Service. As part of the service, the GIS support specialist is sent away with improvements to be made to electric system map, as well as providing training to WU staff.
 - Current improvements include:
 - Overhead and underground system inspections tied to GIS
 - Plant records transferred from Access to GIS records

This concludes my report for September 2024. Please contact me at 324-7920 or ovandekolk@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: September 3, 2024
SUBJECT: Monthly Operation Report

Water Treatment Facility:

There are no call-ins to report this month.

Water quality and operations remain stable this past month.

Wastewater Treatment Facility:

There were two call-ins, both are reoccurring events related to membrane safe modes. These events are critical in nature, as the system has encountered a high trans main pressure across the membranes and stopped permeating. This means flow enters the system, but can not exit, causing the system to back up and recycle flow to the head of the treatment facility. Programmers are looking into this matter.

Staff's main focus has been daily operation and additional laboratory testing relating to ABNR system. The transition has been going well.

Distribution and Collection System:

There was one call-in this past month for a potential watermain break. After investigating, water running down Walker St. to Brown St. was due to the DOC flushing hydrants.

Staff's focus continues to be preventative maintenance of the distribution and collection system over the next month. These tedious tasks are identified below.

- Performing semi-annual inspections of the utility's hydrant assets. By regular testing and checking movement of the pumper caps and operational valve, this will ensure that these vital components will work when they're needed. When these steps are followed, you can ensure that the system will operate properly or that appropriate maintenance can be scheduled to make repairs as needed. If a hydrant needs maintenance, it is tagged with an out of service sign so the fire department is aware during an emergency that the hydrant is inoperable.
- Jetting the entire sanitary sewer basin through end of September. Jetting is the use of a high-pressure jet/vac truck to clean the sanitary sewer system. To clean sanitary sewers, high-pressure water is propelled through a jet nozzle at the end of a specialized hose through the sewer pipeline, breaking through obstructions and blockages.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 920-324-7920 or sschramm@waupunutilities.org.