



A G E N D A
CITY OF WAUPUN COMMITTEE OF THE WHOLE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, August 29, 2023 at 4:30 PM

VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE

Virtual

Access: <https://us02web.zoom.us/j/89746634417?pwd=WVZqeDNQeStURmVtRGNwRFIqSkhTZz09>

Teleconference Access: 1 312 626 6799

Meeting ID: 897 4663 4417 **Passcode:** 995651

CALL TO ORDER

ROLL CALL

CLOSED SESSION

The Waupun Committee of the Whole will adjourn in closed session under Section 19.85 (1) (c) (e) of the WI Statutes for:

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

1. Police Contract Negotiations
2. Compensation of Non-Represented Staff

RECONVENE TO OPEN SESSION

The Waupun Committee of the Whole will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

There will be a slight recess to allow those attending to be seated - Meeting to resume at 5:30pm

CALL TO ORDER

ROLL CALL

DISCUSSION-REVIEW FOR FUTURE CONSIDERATION (No Action)

- [1.](#) Street Ratings and Maintenance Costs
- [2.](#) Aerial Ladder Truck Sourcing
- [3.](#) 2024 Budget Workshop
- [4.](#) Athletic Facility Use Agreements
- [5.](#) Updated Youth Sports Program DRAFT Framework
- [6.](#) City of Waupun Fee Schedule

CONSIDERATION-ACTION

- [7.](#) Ordinance to Remove Fees from the Municipal Code and Create a Fee Schedule
- [8.](#) Monthly Financial Report – July 2023

CONSENT AGENDA

[9.](#) Future Meetings & Gatherings, License and Permit Applications, Expenses

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 8/29/23

TITLE: Street Ratings and Maintenance Costs

AGENDA SECTION: DISCUSSION-REVIEW FOR FUTURE CONSIDERATION

PRESENTER: Jeff Daane, Director of Public Works
Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Public Infrastructure	TBD	

ISSUE SUMMARY:

The City rates pavement every two years using a PASER rating (Pavement Surface Evaluation and Rating). Work was recently completed and the Board of Public Works reviewed and approved the five-year street plan. The Board of Public Works recommended an increase to the road maintenance budget for both sealcoating and mill and overlay to reduce the likelihood of further deterioration. Staff will provide an overview of the PASER rating results and discuss implications of rising costs and the strategy behind the board's recommendation.

STAFF RECOMMENDATION:

ATTACHMENTS:

2023 Pavement Management Overview

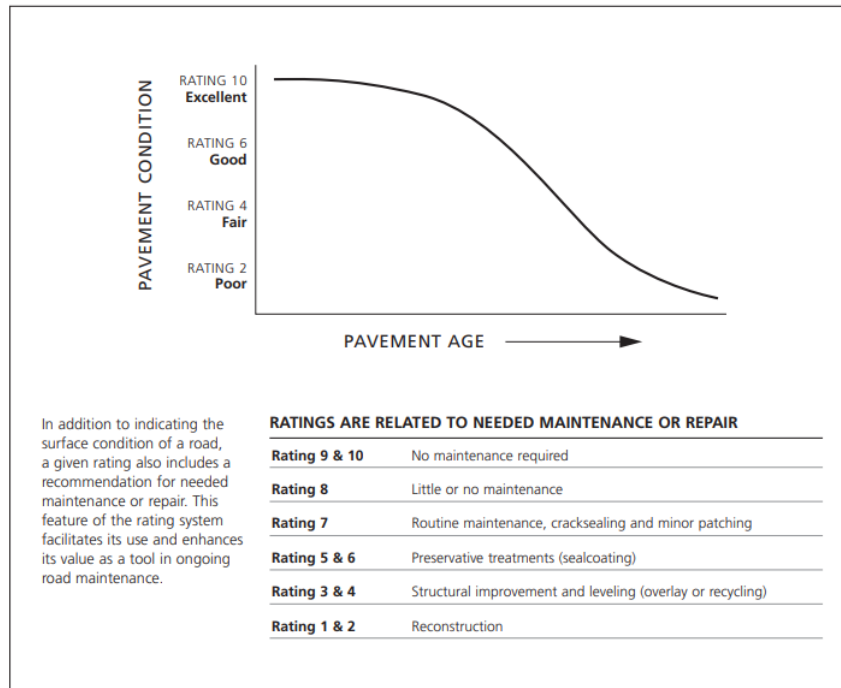
MOTIONS FOR CONSIDERATION:

PAVEMENT CONDITIONS EVALUATION

The City rates pavement every two years using a PASER rating (Pavement Surface Evaluation and Rating). The PASER rating system is a simple 1 to 10 condition rating system that uses visual identification of pavement surface distresses to rate pavement condition. The numerical ratings correspond to the condition of the pavement and the appropriate maintenance, rehabilitation, and reconstruction treatment; with a rating of one (1) being a failed pavement and ten (10) a brand-new pavement. PASER is used to report pavement condition to the Wisconsin Department of Transportation. A list of streets with the lowest ratings can be found in Appendix A.



The Chart below shows the rating scale and recommended treatments for roads falling within each category.

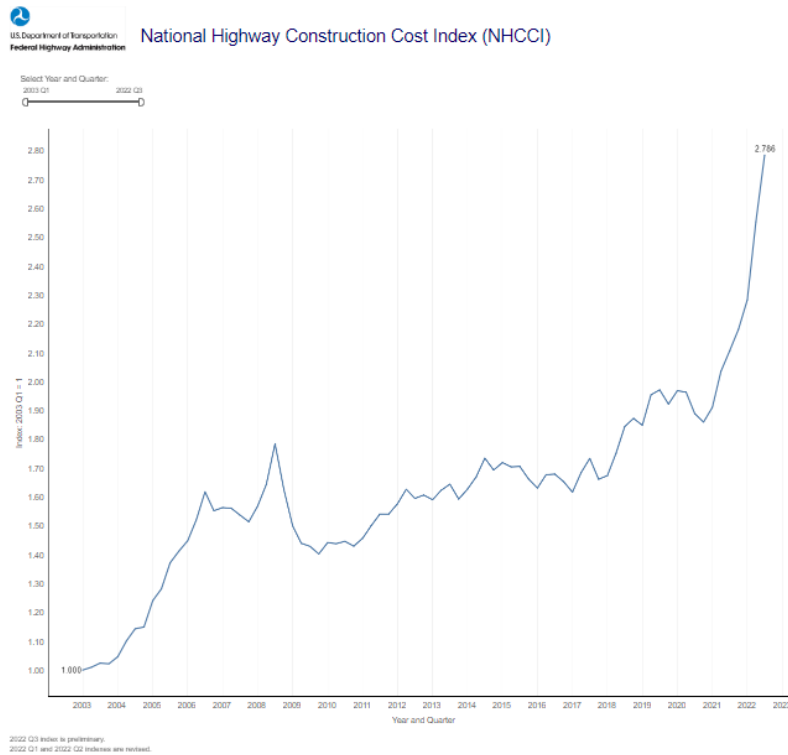


2023 PASER RATINGS FOR CITY OF WAUPUN

The City of Waupun had roughly 50 miles of paved roadway surface rated in 2023. The graph below shows that approximately 6.5 miles or 15% of the City’s total pavement surface has a PASER rating of 4 or less. The graph does not include the roughly five (5) miles of State Highways within City limits. The State of WI helps with complete replacement or surface replacement of those streets, however, the City is responsible for regular maintenance of State Highways.

PRIORITIZATION OF CAPITAL EXPENDITURES IS ESSENTIAL

Roadway construction costs continue to increase at higher than normal rates. The National Highway Construction Cost Index shows a dramatic increase in construction costs.



Ratings of four (4) or less represent streets in need of structural renewal or replacement. The estimated cost to reconstruct 6.5 miles of streets rated four (4) or less is \$22.3M (2023 dollars). There is an additional cost associated with utility replacement for these streets and coordination with Waupun Utilities must be considered within the overall Street Plan. As such, factors such as condition of underground utilities and stormwater may affect prioritization of a street project on the Street Plan.

Historically the City has budgeted for the following capital costs for streets:

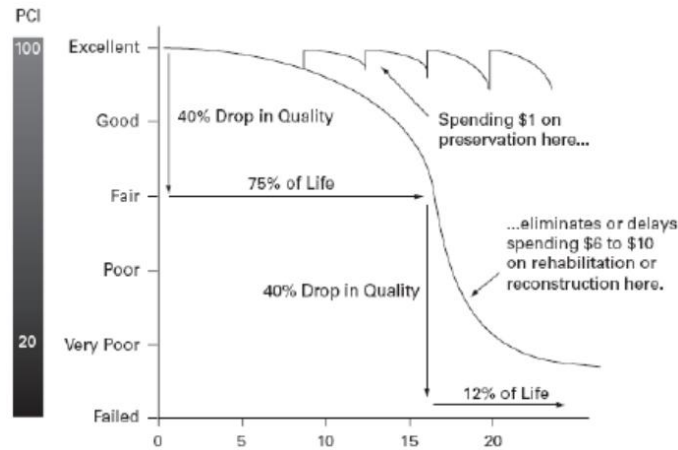
- Crack filling - \$16 - \$17K annually
- Sealcoating - \$35K annually (reduced to \$15K in 2023 due to budget constraints)
- Mill and Overlay: \$250K annually (reduced to \$200K in 2023 due to budget constraints)

Additionally, the City has relied heavily on a combination of debt issuance, fund balance and in some cases grants to support reconstruction projects. In 2023, the City determined that the pace of reconstruction needed to slow from an every other year project to an every third year project because of escalating costs of construction and climbing interest rates. Staff are currently re-evaluating this strategy based on continued cost increases and revenue limitations.

MAINTENANCE INVESTMENT CAN SLOW PASER RATING DECLINE

Pavement life is dependent on several factors including surface type (blacktop or concrete), soils and drainage conditions, design characteristics, maintenance, and usage. Continuing to invest in low cost surface treatments can extend the useful life of a road or street surface.

CITY OF WAUPUN – PASER STREET RATING AND CAPITAL BUDGETING
Department of Public Works



The graphic above shows that spending \$1 on preservation while street ratings are at a five (5) or above can eliminate or delay spending on reconstruction by extending the life of a street. Consistently executing this strategy would likely slow the decline of street pavement ratings on the PASER scale. As stated above, City budgeting to support road maintenance declined in 2023. Staff recommends reinstating street maintenance budgets above historic levels as follows:

- Crack filling: Increase from \$16 - \$17K to \$25K annually
- Sealcoating: Increase from \$15K in 2023 to \$50K annually
- Mill and Overlay: Increase from \$200K in 2023 to historic level of \$250K annually

DPW BOARD RECOMMENATION

At a recent meeting, the Board of Public Works recommended an increase to street maintenance budgets for roads rated five or higher to slow the deterioration of roads that need to be reconstructed.

The following increases are reflected in the proposed 2024 budget:

1. \$50,000 increase operating budget to increase chip seal/micro-seal.
2. \$50,000 to restore Mill and Overlay budget.

LOW RATED STREETS WILL CONTINUE DECLINE UNTIL FUNDING IS AVAILABLE

To address reconstruction needs for streets within the four (4) and under PASER categories, staff will develop a schedule of debt issuance that is regularly adjusted to keep pace with escalating costs. At present, we are on an every third year schedule of replacement and that will likely lengthen as costs increase. As stated earlier, the projected replacement cost of the current street plan for roads rated 4 or less is \$22.3M (2023 dollars). Staff will continue work to seek grants to minimize borrowing.

APPENDIX A – STREETS WITH LOWEST PASER RATINGS

CITY OF WAUPUN – PASER STREET RATING AND CAPITAL BUDGETING

Department of Public Works

Street Ratings					
1	2	3	4	5	6
Wilcox St	Grandview Ave	County Park Rd	Bronson St	Ackerman Ave	Andy Ln
Sawyer St	N State St	Doty St	Carrington St	Argonne St	Armory Dr
Monroe St	Reinhardt St	E Jefferson St	Church St	Beverly Ct	Autumn Ave
	W. Jefferson St	Grandview Ave	Delynn Ct	Brandon St	Barnes St
		N Grove St	Doty St	Chapman Pl	Beaver Dam St
		Newton Ave	E Brown St	Cochrane St	Buwalda Dr
		Park Ave	E Jefferson St	Commercial St	Carrington St
		River Rd	Elm Ave	Doty St	Country View Dr
		River St	Grace St	E Brown St	Deer Path Ct
		Riverview Ct	Harmsen Ave	E Franklin St	E Brown St
		Rock Ave	Hoard Rd	E Jefferson St	E Franklin St
		Roosevelt St	Home Ave	E Lincoln St	E Jefferson St
		S Forest St	Johnson St	E Spring St	E Lincoln St
		S West St	Liberty St	Edgewood Dr	Edgewood Dr
		Summer Ave	Maxon St	Elm Ave	Elm Ave
		Sunset Ct	N Harris Ave	Flyway Dr	Fern St
		Vliet St	Ousterling Dr	Frontier St	High St
		W Brown St	Park St	Gateway Dr	Hillyer St
		Young St	Pleasant Ave	Grandview Ave	Industrial Dr
			Reids Dr	Harmsen Ave	Jackson St
			Rock River Ave	Hazel St	Johnson St
			S Mill St	High St	Maple Ave
			Sommerville St	Hillyer St	Morse St
			Visser Ave	Home Ave	Mulder St
			W Brown St	Howard St	N Division St
			W Lincoln St	Industrial Dr	N Drummond St
			W Spring St	Jackson St	N Forest St
				Johnson St	N Grove St
				Kelly Ave	N Harris Ave
				Libby St	N Mill St
				Lori Ct	N State St
				Maple View Dr	N West St
				Mckinley St (1)	Nummerdor Dr
				Meadow View Cir (1)	Oak Ln
				Monroe St	Park Ave
				Moore St	Pioneer Ave
				Moorman Dr	Pleasant Ave
				N Division St	Rens Way
				N Forest St	Robin Rd
				N Harris Ave	Rosewood Ct
				N Mill St	Rounsville St
				N State St	S Division St
				N West St	S Drummond St
				Neevel Ave	S Grove St
				Oriole St	S Harris Ave
				Park Ave	S State St
				Park St	S West St
				Pattee Dr	Sawyer St
				Pine St	Shaler Dr
				Pioneer Ave	Storbeck Dr
				Pleasant Ave	Summer Ave
				Pluim Dr	Sunrise Ave
				River St	Sunset Ave
				Rock Ave	Taylor St
				Rock River Ave	Visser Ave
				S Drummond St	W Brown St
				S Grove St	W Frankin St
				S Harris Ave	W Hawthorne Dr
				S Mill St	W Jefferson St
				S State St	W Spring St
				S West St	Walker St
				Shaler Dr	Waubun Ave
				Sunset Ave	Welch St
				Taylor St	Wilson Dr
				Tulip Ln	Winter Ave
				Visser Ave	
				W Brown St	
				W Jefferson St	
				W Spring St	
				Wilcox Ct	
				Wilcox St	
				Zimmerman St	



AGENDA SUMMARY SHEET

MEETING DATE: 8/29/23

TITLE: Aerial Ladder Truck Sourcing

AGENDA SECTION: DISCUSSION-REVIEW FOR FUTURE
CONSIDERATION

PRESENTER: BJ DeMaa, Fire Chief

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Public Safety	TBD	

ISSUE SUMMARY:

Following direction from the council, staff have been working on defining specifications in preparation for a bid document on a new ladder truck. We will provide a brief update on information gathered thus far that will impact capital funding decisions.

STAFF RECOMMENDATION:

ATTACHMENTS:

MOTIONS FOR CONSIDERATION:



AGENDA SUMMARY SHEET

MEETING DATE: 8/29/23

TITLE: 2024 Budget Workshop

AGENDA SECTION: DISCUSSION-REVIEW FOR FUTURE CONSIDERATION

PRESENTER: Kathy Schlieve, City Administrator
Casey Langenfeld, Director of Finance

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	2024 Budget Preparation	

ISSUE SUMMARY:

Staff have worked through direction provided at the July COW and will present the following 2024 budget information:

1. 2024 Capital And Equipment Budgets
2. Overview of Levy Distribution Across Various Funds
3. Impacts of New Initiatives and Discussion on 2025 Forecasts

STAFF RECOMMENDATION:

See PowerPoint

ATTACHMENTS:

- 2024 Capital Projects & Equipment Budgets
- 2024 Budget Summary – Estimate of Funds Receiving Levy
- 2024 Budget Presentation

MOTIONS FOR CONSIDERATION:

City of Waupun Equipment Schedule 2024-2028

	Account Number	2024	2025	2026	2027	2028
1	General Government					
2	Computer & Device Updates	410-10-5140-400	9,000	9,100	9,200	9,300
3	Payroll Software Upgrades	410-10-5140-400	-	11,000		
4	MVP Budget Software	410-10-5140-400	5,000			
5	Plotter Printer	410-10-5140-400		10,000		
6	General Government Total		14,000	30,100	9,200	9,300
7	Public Safety					
8	Police					
9	Lexipole Policy Mgt Software Startup Costs	410-40-5211-400		38,060		
10	Police Squad(s) and Equipment	410-40-5211-400	64,680	69,207	146,096	79,767
11	AED	410-40-5211-400	1,500	1,600	1,700	1,800
12	Computer Upgrades=service fee, dell mdc, desktop, 3 monitors, & cradle point mobile internet device	410-40-5211-400	28,225	28,225	28,225	28,225
13	Bullet Resistant Vests	410-40-5211-400	5,430	3,900	10,400	6,700
14	Tasers	410-40-5211-400	3,500	3,800	4,000	4,300
15	Mobile Data Computer(s) for squads	410-40-5211-400	3,500	3,700	3,900	4,100
16	Coban/Nexus Courier System	410-40-5211-400	2,340	2,340	2,340	2,340
17	Squad Radio - Kenwood	410-40-5211-400	5,710	6,110	6,538	6,995
18	Portable Radios - Kenwood	410-40-5211-400	12,700	14,000	14,500	15,600
19	Motorola Squad Radio	410-40-5211-400	7,700			
20	Radar System (new squad)	410-40-5211-400	2,539	2,691	2,852	3,100
21	Body Cameras	410-40-5211-400	1,500	1,600	1,700	1,800
22	Radar Trailer	410-40-5211-400	10,000	-	-	-
23	Radar Trailer (CVMIC GRANT)	220-40-5210-338	(5,000)	-	-	-
24	Police Total		144,324	175,233	222,251	154,727
25	Fire					
26	Computer Upgrades	410-50-5231-400	6,500			
27	Turnout Gear (\$15,000 carryover from '23, \$5,000 '24)	410-50-5231-400	5,000			50,000
28	Mobile Radios	410-50-5231-400		7,500		
29	Portable Radios	410-50-5231-400				25,000
30	Thermal Imaging Camera/Sensit HCN	410-50-5231-400			6,100	6,400
31	Survive Alive Fire Safety House	410-50-5231-400		48,000		
32	SCBAs with Breathing Tanks - (debt issue)	410-50-5231-400		190,000	170,000	
33	SCBA Refill Tank	410-50-5231-400				
34	4-Gas Meter	410-50-5231-400			3,000	3,100
35	Extrication Equipment (JAWS)	410-50-5231-400				
36	Gear Extractor	410-50-5231-400				
37	Sensit HCN	410-50-5231-400				1,700

	Account Number	2024	2025	2026	2027	2028
38	Fire Extinguisher Training	410-50-5231-400				12,000
39	Chevy Tahoe Replacement	410-50-5231-400				
40	Pierce Enforcer Engine Replacement	410-50-5231-400				
41	Aerial Ladder Truck	410-50-5231-400		2,100,000		
42	Fire Total		11,500	2,345,500	179,100	71,500
43	Public Safety Total		155,824	2,520,733	401,351	226,227
44	Public Works					
45	Dump Truck	410-70-5411-400			300,000	300,000
46	Payloader with attachments (25% to SW)	410-70-5411-400		310,000		320,000
47	Mower or Tractor/Mower	410-70-5412-400	65,388			20,000
48	1/2 Ton or 1 Ton Truck	410-70-5412-400	36,229	54,500		60,000
49	Skidloader with Auger (25% to SW)	410-70-5411-400				
50	Payloader Grapple Bucket	410-70-5411-400				
51	Line Laze	410-70-5411-400			7,000	
52	Radar Speed Signs	410-70-5411-400				
53	Compactor	410-70-5411-400				
54	Brush Chipper	410-70-5411-400				
55	Forklift	410-70-5411-400				
56	Grader	410-70-5411-400				
57	Air Compressor	410-70-5411-400				
58	Price Increase Contingency	410-70-5411-400				
59	Public Works Total		101,617	364,500	307,000	380,000
60	Culture, Recreation, Education					
61	Aquatic Facility Pool Furnishings and Safety Equipm	410-20-5523-400	5,000	5,000	5,000	5,000
62	Culture, Recreation, Education Total		5,000	5,000	5,000	5,000
63	Transportation Total					
64	Taxi ADA Minivan	501-10-5154-500	9,000			
65	Transportation Total		9,000	-	-	-
66	Equipment Total		285,441	2,920,333	722,551	620,527
67	Less TAXI Expenses Fund 501	501-10-5154-500	(9,000)			
68	Total Equipment Levy		276,441	2,920,333	722,551	620,527
69	2024 Levy Amount		225,000			
70	Fund Balance Applied		51,441			

City of Waupun Capital Project Schedule 2024-2028

	Account Number	2024	2025	2026	2027	2028	
1	General Government						
2	City Hall Facility Improvements (design/eng 2025, 2027)	400-10-5140-800		200,000	1,100,000	700,000	3,500,000
3	City Hall Facility Improvements - carpet	400-10-5140-800	35,000				
4	City Hall Facility Improvements - ADA Parking/sidewalk	400-10-5140-800	20,000				
5	City Hall Facility Improvements - Roof Replacement	400-10-5140-800	86,300				
6	General Government Total		141,300	200,000	1,100,000	700,000	3,500,000
7	Public Safety						
8	Police						
9							
10	Police Total		-	-	-	-	
11	Fire						
12	Post-incident showers at Fire Station	400-40-5211-800		400,000			
13	Fire Total		-	400,000	-	-	
14	Public Safety Total		-	400,000	-	-	
15	Public Works						
16	Library Facility Improvements - Elevator (order in '25) eng.	400-60-5511-800			23,000	119,000	
17	Library - Engineering for roof/parking lot	400-60-5511-800		5,000			
18	Library - Roof Drainage	400-60-5511-800					
19	Library - Seal Parking Lot	400-60-5511-800			12,000		
20	Museum - tuck point/steps/railing/windows	400-20-5512-800	73,000				
21	Museum - roof	400-20-5512-800				36,000	
22	Garage - Roof/insulation/walls/ceiling (eng '25)	400-70-5412-800		50,000	283,000		
23	Garage - floor grates/overhead doors	400-70-5412-800				72,000	
24	Sidewalk Replacement	400-70-5444-800	100,000	100,000	100,000	100,000	
25	Sidewalk Special Assessments	400-42-4230-000	(50,000)	(50,000)	(50,000)	(50,000)	
26	Raze and Remove shed/barn 1357 S Watertown St - TID 9	419-70-5435-800	25,000				
27	Rounsville St Pond - engineering - SW	700-10-5192-800	4,000				
28	Downtown Plaza - East Side - TID 3	405-70-5436-800	100,000				
29	Downtown Plaza - East Side - Grant	405-43-4356-000	(50,000)				
30	Downtown Plaza - West Side - TID 3	405-70-5436-800		450,000			
31	Downtown Plaza - West Side - Grant	405-43-4356-000		(209,000)			

	Account Number	2024	2025	2026	2027	2028
32	Streets					
33	Street Design and Engineering	400-70-5420-800	6,000	52,000		45,000
34	Park Street (Watertown/Grove) 590 ft - engineering	400-70-5436-800	38,622			
35	Park Street (Watertown/Grove) 590 ft - engineering	700-10-5192-800	21,336			
36	Park Street (Watertown/Grove) 590 ft - project	400-70-5436-800				372,550
37	Park Street (Watertown/Grove) 590 ft - project	700-10-5192-800				205,805
38	Park Street (Watertown/Grove) 590 ft - potential grant					(300,745)
39	Park Street (Watertown/Grove) 590 ft - potential grant	700-10-5192-800				(161,939)
40	Roosevelt St (Watertown/Grove) 590 ft - engineering - 83%	400-70-5436-800	38,622			
41	Roosevelt St (Watertown/Grove) 590 ft - engineering - 17%	700-10-5192-800	7,764			
42	Roosevelt St (Watertown/Grove) 590 ft - project	400-70-5436-800				372,550
43	Roosevelt St (Watertown/Grove) 590 ft - project	700-10-5192-800				74,890
44	Roosevelt St (Watertown/Grove) 590 ft - potential grant					(297,100)
45	Roosevelt St (Watertown/Grove) 590 ft - potential grant	700-10-5192-800				(60,852)
46	Grove (Park/Franklin) 660 ft - engineering - 70%	400-70-5436-800	42,343			
47	Grove (Park/Franklin) 660 ft - engineering - 30%	700-10-5192-800	18,147			
48	Grove (Park/Franklin) 660 ft - project	400-70-5436-800				414,250
49	Grove (Park/Franklin) 660 ft - project	700-10-5192-800				169,240
50	Grove (Park/Franklin) 660 ft - potential grant					(326,754)
51	Grove (Park/Franklin) 660 ft - potential grant	700-10-5192-800				(140,038)
52	Franklin St (Grove to Grove) 250 ft - engineering	400-70-5436-800	14,740			
53	Franklin St (Grove to Grove) 250 ft - project	400-70-5436-800				141,741
54	Franklin St (Grove to Grove) 250 ft - potential grant					(113,393)
55	Newton/Rock Phase 2 Reconstruction	400-70-5436-800		1,184,000		
56	Newton/Rock Phase 2 Grant			(400,000)		
57	River/Wilcox	400-70-5436-800				
60	Signal Control Cabinets and Equipment	400-70-5436-800		79,096		
61	Signal Control Cabinets and Equipment Grant	400-43-4360-000		(71,186)		
62	Rock River/McKinley	400-70-5436-800				
63	Mill and Overlay Streets	400-70-5436-800	250,000	250,000	241,762	210,000
64	Alley - Wind and Unwined			15,000	243,380	
65	Streets Total		437,574	1,108,910	485,142	210,000
66	Public Works Total		639,574	1,454,910	853,142	487,000
						685,205

	Account Number	2024	2025	2026	2027	2028
67	Culture, Recreation, Education					
	Ice Arena - two lower roofs			85,000		
68	Senior Center Design & Rebuild	400-20-5513-800	2,700,000			
69	Senior Center Grant	400-43-4360-000	(2,500,000)			
70	Aquatic Center Facility Improvements - painting	400-20-5523-800		30,000	5,000	5,000
71	Aquatic Center Facility Improvements - umbrellas	400-20-5523-800	13,500			
72	McCune Park remove bath house	400-20-5525-800		18,000		
73	Baseball Complex Turf Repair	400-20-5525-800			530,000	
74	Fund Balance Restricted for Turf Replacement				(135,000)	
75	Wilcox Park Inclusive Playground	400-20-5525-800				232,000
76	Wilcox Park Playground Grant (25%)					(58,000)
77	Wilcox Park Playground Fundraising (33%)					(76,560)
78	Playground Replacement (Zellner/Buwalda)	400-20-5525-800		35,000		40,000
79	Welcome to Waupun Entry Signs (qty 4)	400-20-5525-800				80,000
80	Culture, Recreation, Education Total		213,500	83,000	400,000	142,440
81	Capital Projects Total (less grants/assessments)		994,374	2,137,910	2,353,142	1,329,440
82	Less Stormwater Expenses Fund 700		(51,246)	-	-	-
83	Less TID 9 Expenses Fund 419		(25,000)	-	-	-
84	Less TID 3 Expenses Fund 405		(50,000)	241,000	-	-
85	Total Capital Expenses		868,127	1,896,910	2,353,142	1,329,440
86	2024 Levy Amount		340,000			
87	Fund Balance Applied		528,127			

City of Waupun 2024 Budget - **ESTIMATE**

Fund 100 - General Fund

	A	B	C	D	E
Revenues (Fund 100)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
City Levy	1,560,494	1,686,658	1,686,658	1,612,203	-4%
Other Taxes	674,628	719,112	683,923	666,841	-7%
Special Assessments	718	100	2,243	100	0%
Intergovernmental Revenues	3,349,957	3,340,523	3,456,719	3,987,557	19%
License & Permits	62,232	58,160	57,840	55,230	-5%
Fines & Penalties	41,385	45,500	44,034	42,500	-7%
Public Charges for Services	286,767	266,368	283,634	299,143	12%
Intergovernmental Charges for Services	-	-	-	-	0%
Miscellaneous Revenue	59,709	50,000	179,728	62,500	25%
Fund Balance Applied	-	710,046	-	-	-100%
Total Revenues	6,035,889	6,876,467	6,394,779	6,726,074	-2%

Expenditures (Fund 100)

General Government	1,024,266	1,200,661	1,173,784	1,346,001	12%
Recreation	352,163	385,944	515,035	662,061	72%
Assessor/Inspector	38,948	39,875	39,875	40,500	2%
Police	2,180,328	2,288,462	2,186,979	2,361,524	3%
Fire	443,048	522,597	548,775	568,444	9%
DPW	1,697,051	1,721,767	1,557,000	1,725,399	0%
Economic Development/Admin	85,105	37,161	99,771	22,145	-40%
Fund Transfers	150,000	680,000	490,000	-	-100%
Total Expenditures	5,970,910	6,876,467	6,611,219	6,726,074	-2%

	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
Surplus/Deficit	64,980	0	(216,440)	-

BEGINNING FUND BALANCE \$ 6,899,168 \$ 6,964,147 \$ 6,964,147 \$ 6,747,707

ENDING FUND BALANCE \$ 6,964,147 \$ 6,964,147 \$ 6,747,707 \$ 6,747,707

73 **Fund 210 - Library Fund**

74

	A	B	C	D	E
75 Revenues (Fund 210)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
76 City Levy/Taxes	\$ 516,792	\$ 516,792	\$ 516,792	\$ 553,896	7%
77 County Appropriation	\$ 217,469	\$ 213,938	\$ 217,469	\$ 216,625	1%
78 Fees	\$ 1,333	\$ 1,200	\$ 1,200	\$ 700	-42%
79 Interest/Dividends	\$ 17,381	\$ 5,000	\$ 5,600	\$ -	-100%
80 Donations	\$ 5,000	\$ 6,000	\$ 12,222	\$ 5,000	-17%
81 Fund Transfers/Unrealized Gains	\$ -	\$ -	\$ -	\$ -	0%
82 Total Revenues	\$ 757,975	\$ 742,930	\$ 753,283	\$ 776,221	4%

83

	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
84 Expenditures (Fund 210)					
85 Trust Operating	\$ 7,298	\$ -	\$ 7,298	\$ -	0%
86 Trust Capital	\$ -	\$ -	\$ -	\$ -	
87 Wages/Benefits	\$ 494,234	\$ 519,957	\$ 499,011	\$ 540,025	4%
88 Operating	\$ 220,614	\$ 222,973	\$ 222,658	\$ 229,996	3%
89 Funds Transfer	\$ 60,571	\$ -	\$ 22,215	\$ -	0%
90 Total Expenditures	\$ 782,717	\$ 742,930	\$ 751,182	\$ 770,021	4%

91

	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
92 Surplus/Deficit	\$ (24,742)	\$ -	\$ 2,101	\$ 6,200

94

95

96

97

98 BEGINNING FUND BALANCE	\$ 489,930	\$ 465,188	\$ 465,188	\$ 467,289
99 ENDING FUND BALANCE	\$ 465,188	\$ 465,188	\$ 467,289	\$ 473,489

100

258 **Fund 300 - Debt Service**

259

260

	A	B	C	D	E
Revenues (Fund 300)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
261 City Levy/Taxes	783,244	788,080	788,080	812,105	3%
262 Debt Proceeds/Transfers In Other Funds	1,334	375	805,455	1,006,937	268417%
263 Fund Balance Applied	769,109	808,046	22,000	-	-100%
264 Total Revenues	1,553,687	1,596,501	1,615,535	1,819,042	14%

265

266 **Expenditures (Fund 300)**

267 Principal Payments	1,220,000	1,220,000	1,260,000	1,386,513	14%
268 Interest Payments	352,028	348,643	353,935	430,930	24%
269 Capital Lease	58,086	21,122	-	-	-100%
270 Bond/Debt Expenses	1,600	1,600	1,600	1,600	0%
271 Fund Transfers	-	-	-	-	0%
272 Total Expenditures	1,631,714	1,591,365	1,615,535	1,819,042	14%

273

274

	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
275 Surplus/Deficit	(78,027)	5,136	-	(0)

276

277

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279

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281

282

BEGINNING FUND BALANCE	<u>133,322</u>	<u>55,296</u>	<u>55,296</u>	<u>55,296</u>
ENDING FUND BALANCE	<u>\$ 55,296</u>	<u>\$ 60,432</u>	<u>\$ 55,296</u>	<u>\$ 55,296</u>

295 **Fund 400 - Capital**

296

	A	B	C	D	E
297 Revenues (Fund 400)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
298 City Levy/Taxes	390,000	340,000	340,000	340,000	0%
299 Special Assessments	114,851	100,000	10,000	50,000	-50%
300 State Revenue Grants/ERP	195,864	2,574,434	364,120	2,574,434	0%
301 Fees	15,350	15,000	15,000	15,000	0%
302 Miscellaneous Revenue	6,120	8,000	23,235	8,000	0%
303 Debt Proceeds/Transfers In	57,000	680,000	221,763	-	-100%
304 Total Revenues	779,185	3,717,434	974,118	2,987,434	-20%

305

306 **Expenditures (Fund 400)**

307 Bonds/Debt Issuance	-	-	-	-	0%
308 General Government	-	-	-	141,300	0%
309 Recreation	113,882	2,530,000	350,000	2,713,500	7%
310 Public Safety	25,950	255,095	255,095	-	-100%
311 Library	-	-	-	-	0%
312 DPW	694,956	400,000	453,853	563,327	41%
313 Fund Transfers	-	-	-	-	0%
314 Total Expenditures	834,788	3,185,095	1,058,948	3,418,127	7%

315

	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
316 Surplus/Deficit	(55,603)	532,339	(84,830)	(430,693)

318

319

320

321

322 BEGINNING FUND BALANCE	<u>1,292,854</u>	<u>1,237,251</u>	<u>1,237,251</u>	<u>1,152,421</u>
323 ENDING FUND BALANCE	<u>\$ 1,237,251</u>	<u>\$ 1,769,590</u>	<u>\$ 1,152,421</u>	<u>\$ 721,728</u>

324

332 **Fund 410 - Equipment Fund**

333

	A	B	C	D	E
334 Revenues (Fund 410)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
335 City Levy/Taxes	225,000	225,000	225,000	225,000	0%
336 Grants	32,349	-	268,600	5,000	0%
337 Miscellaneous Revenue	52,693	5,000	20,189	9,000	80%
338 Transfers In	-	-	80,000	-	0%
339 Total Revenues	310,042	230,000	593,789	239,000	4%

340

341 **Expenditures (Fund 410)**

342 Debt Issuance	-	-	-	-	0%
343 General Government	17,632	7,000	7,000	14,000	100%
344 Recreation	12,052	5,000	5,000	5,000	0%
345 Police	112,767	103,168	130,187	149,324	45%
346 Fire	59,880	30,500	218,106	11,500	-62%
347 Library	-	-	-	-	0%
348 DPW	228,933	141,500	141,500	101,617	-28%
349 Total Expenditures	431,264	287,168	501,793	281,441	-2%

350

	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
352 Surplus/Deficit	(121,222)	(57,168)	91,996	(42,441)

353

354

355

356

357 **BEGINNING FUND BALANCE** 435,023 313,801 313,800 405,796

358

359 **ENDING FUND BALANCE** \$ 313,801 \$ 256,633 \$ 405,796 \$ 363,355

480 **Fund 501 - Taxi Fund**

481

	A	B	C	D	E
482 Revenues (Fund 501)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
483 City Levy/Taxes	26,000	45,000	45,000	45,000	0%
484 Grants	62,863	109,930	96,289	70,000	-36%
485 Sales of Property	-	-	-	-	0%
486 Fund Transfer	-	-	-	-	0%
487 Total Revenues	88,863	154,930	141,289	115,000	-26%

488

489 **Expenditures (Fund 501)**

490 Wages/Benefits	511	1,500	2,901	2,918	95%
491 Operating	-	-	-	160,000	0%
492 Capital	135,511	161,803	160,000	50,000	-69%
493 Total Expenditures	136,022	163,303	162,901	212,918	30%

494

	2022 Actual	2023 Budget	2023 Estimate	2024 Budget
496 Surplus/Deficit	(47,159)	(8,373)	(21,612)	(97,918)

497

498

499 BEGINNING FUND BALANCE	<u>53,123</u>	<u>5,964</u>	<u>5,964</u>	<u>(15,648)</u>
500				
501 ENDING FUND BALANCE	<u>\$ 5,964</u>	<u>\$ (2,409)</u>	<u>\$ (15,648)</u>	<u>\$ (113,566)</u>



WAUPUN

WISCONSIN

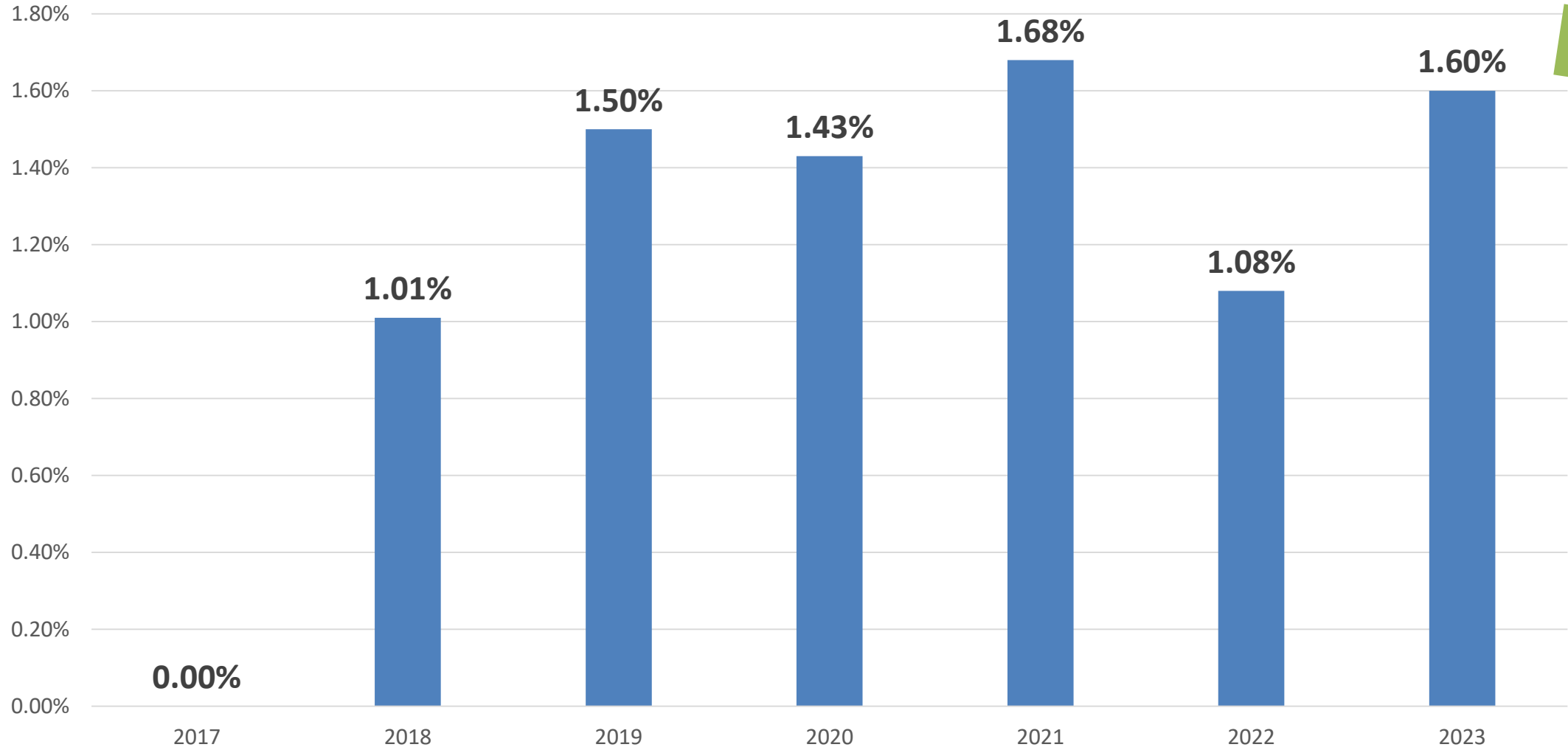
2024 BUDGET

Levy Distribution

Net New Construction – Amount of net new construction reduced by any demolition or destruction of buildings. Levy limit percent is calculated by dividing the current year net new construction by the prior years Equalized Value.

This percent is what is used to calculate what we are allowed to increase our base levy by each year. The actual final levy amount can fluctuate depending on what we need for principal and interest debt payments.

Net New Construction



\$42,985

2024 Levy Distribution

Estimated 2024 Levy Limit Amount \$3,588,204

**Fund 100 –
General Fund
\$1,612,203**

**Fund 210 –
Library
\$553,896**

**Fund 300 –
Debt
\$812,105**

**Fund 400 –
Capital
\$340,000**

**Fund 410 –
Equipment
\$225,000**

**Fund 501 –
Taxi
\$45,000**

= \$3,588,204

Fund 100 – General Fund

Shared Revenue – New Supplemental Aid

Supplemental Aid \$621,743, 100% will Assist the General Fund to Support 2024 Initiatives

- | | |
|---|-------------|
| • Wage and Benefit Costs for Current Staff | • \$214,982 |
| • Increased Property & Liability Insurance Rates | • \$ 8,000 |
| • Increased Utility Costs | • \$ 18,000 |
| • IT Services | • \$ 44,000 |
| • NEW 18 th Police Officer (OT Reduction Helps) | • \$ 96,000 |
| • NEW Add DPW Light Equipment Operator | • \$ 78,000 |
| • NEW Elected Official Pay Increase | • \$ 1,650 |
| • NEW Volunteer Stipend Increase (Fire & EMR) | • \$ 44,000 |
| • NEW Start-Up of Senior/Community Center | • \$ 23,660 |
| • NEW Increased Road Maintenance Budget | • \$ 50,000 |



\$578,292

Fund 100 – General Fund

Lost Revenue for 2024

- MSP **(\$19,600)**
- PILOT - Utilities **(\$52,271)**
- (\$71,871)**

City of Waupun 2024 Budget - **ESTIMATE**

City of Waupun 2024 Budget - **ESTIMATE**						
1	Fund 100 - General Fund					
2		A	B	C	D	E
3	Revenues (Fund 100)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
4	City Levy	1,560,494	1,686,658	1,686,658	1,612,203	-4%
5	Other Taxes	674,628	719,112	683,923	666,841	-7%
6	Special Assessments	718	100	2,243	100	0%
7	Intergovernmental Revenues	3,349,957	3,340,523	3,456,719	3,987,557	19%
8	License & Permits	62,232	58,160	57,840	55,230	-5%
9	Fines & Penalties	41,385	45,500	44,034	42,500	-7%
10	Public Charges for Services	286,767	266,368	283,634	299,143	12%
11	Intergovernmental Charges for Services	-	-	-	-	0%
12	Miscellaneous Revenue	59,709	50,000	179,728	62,500	25%
13	Fund Balance Applied	-	710,046	-	-	-100%
14	Total Revenues	6,035,889	6,876,467	6,394,779	6,726,074	-2%
15						
16	Expenditures (Fund 100)					
17	General Government	1,024,266	1,200,661	1,173,784	1,346,001	12%
18	Recreation	352,163	385,944	515,035	662,061	72%
19	Assessor/Inspector	38,948	39,875	39,875	40,500	2%
20	Police	2,180,328	2,288,462	2,186,979	2,361,524	3%
21	Fire	443,048	522,597	548,775	568,444	9%
22	DPW	1,697,051	1,721,767	1,557,000	1,725,399	0%
23	Economic Development/Admin	85,105	37,161	99,771	22,145	-40%
24	Fund Transfers	150,000	680,000	490,000	-	-100%
25	Total Expenditures	5,970,910	6,876,467	6,611,219	6,726,074	-2%
26						
27		2022 Actual	2023 Budget	2023 Estimate	2024 Budget	
28	Surplus/Deficit	64,980	0	(216,440)	-	

Fund 100 – General Fund

**Are our new initiatives sustainable
in year 2025 and forward?**

**2025 Estimated Supplemental Aid
\$14,438**

**Average Annual Increase in the General Fund (3%)
\$170,000**

**To maintain status quo in operations we will have a
(\$155,562) balance to correct in 2025.**

Strategies to Mitigate the Variance

- **Cost Containment**
- **Consolidation of Services**
- **Erosion of Capital Budgets**
- **Elimination or continued reduction of service**
- **Consideration of alternative revenues**

Fund 210 – Library Fund

**Increased Levy Allocation
as it has been flat for 3 years**

\$37,104 or 7%

Assists in Paying:

- **Wages/Benefits**
- **Utility Costs**

73	Fund 210 - Library Fund					
74		A	B	C	D	E
75	Revenues (Fund 210)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
76	City Levy/Taxes	\$ 516,792	\$ 516,792	\$ 516,792	\$ 553,896	7%
77	County Appropriation	\$ 217,469	\$ 213,938	\$ 217,469	\$ 216,625	1%
78	Fees	\$ 1,333	\$ 1,200	\$ 1,200	\$ 700	-42%
79	Interest/Dividends	\$ 17,381	\$ 5,000	\$ 5,600	\$ -	-100%
80	Donations	\$ 5,000	\$ 6,000	\$ 12,222	\$ 5,000	-17%
81	Fund Transfers/Unrealized Gains	\$ -	\$ -	\$ -	\$ -	0%
82	Total Revenues	\$ 757,975	\$ 742,930	\$ 753,283	\$ 776,221	4%
83						
84	Expenditures (Fund 210)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
85	Trust Operating	\$ 7,298	\$ -	\$ 7,298	\$ -	0%
86	Trust Capital	\$ -	\$ -	\$ -	\$ -	
87	Wages/Benefits	\$ 494,234	\$ 519,957	\$ 499,011	\$ 540,025	4%
88	Operating	\$ 220,614	\$ 222,973	\$ 222,658	\$ 229,996	3%
89	Funds Transfer	\$ 60,571	\$ -	\$ 22,215	\$ -	0%
90	Total Expenditures	\$ 782,717	\$ 742,930	\$ 751,182	\$ 770,021	4%
91						
92		2022 Actual	2023 Budget	2023 Estimate	2024 Budget	
93	Surplus/Deficit	\$ (24,742)	\$ -	\$ 2,101	\$ 6,200	

Fund 400 – Capital Fund

Capital Costs Outpace Revenues

- **Historical Capital Levy unchanged since 2018 / but, costs continue to climb (vehicle 30% increase; Roads 20% increase)**
- **Costs to borrow have increased substantially leaving debt to cover capital expenditures less viable**
- **Alternative revenues have been suggested but there is no support to introduce new fees.**

Fund 400 – Capital Fund Projects

**\$706,000 in reductions made by staff
to 2024 Capital Projects List since 8/1/23**

- ▶ **Safety Building Electronic Sign - Removed**
- ▶ **Post-incident Showers – Moved to 2025**
- ▶ **Sidewalk Replacement Program – ½ Removed**
- ▶ **Downtown Plaza – West Side – Moved to 2025**
- ▶ **McCune Park Improvements – Moved to 2025**

**Fund Balance Needed
for 2024 Projects
\$430,693**

Fund 400 – Capital Fund

Mitigation Strategies - 2024

- **Public Safety Referendum**
- **Research grants where feasible**
- **Utilize TID where possible**
- **Slow maintenance of Street and Sidewalk replacement schedules**
- **Outsource service**

295	Fund 400 - Capital					
296		A	B	C	D	E
297	Revenues (Fund 400)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
298	City Levy/Taxes	390,000	340,000	340,000	340,000	0%
299	Special Assessments	114,851	100,000	10,000	50,000	-50%
300	State Revenue Grants/ERP	195,864	2,574,434	364,120	2,574,434	0%
301	Fees	15,350	15,000	15,000	15,000	0%
302	Miscellaneous Revenue	6,120	8,000	23,235	8,000	0%
303	Debt Proceeds/Transfers In	57,000	680,000	221,763	-	-100%
304	Total Revenues	779,185	3,717,434	974,118	2,987,434	-20%
305						
306	Expenditures (Fund 400)					
307	Bonds/Debt Issuance	-	-	-	-	0%
308	General Government	-	-	-	141,300	0%
309	Recreation	113,882	2,530,000	350,000	2,713,500	7%
310	Public Safety	25,950	255,095	255,095	-	-100%
311	Library	-	-	-	-	0%
312	DPW	694,956	400,000	453,853	563,327	41%
313	Fund Transfers	-	-	-	-	0%
314	Total Expenditures	834,788	3,185,095	1,058,948	3,418,127	7%
315						
316		2022 Actual	2023 Budget	2023 Estimate	2024 Budget	
317	Surplus/Deficit	(55,603)	532,339	(84,830)	(430,693)	

Fund 410 – Equipment Fund Projects

**\$2.2M in reductions made by staff
to 2024 Equipment List since 8/1/23**

- ▶ **Lexipol Software – Moved to 2025**
- ▶ **Radar Trailer– ½ cost removed by grant revenue**
- ▶ **Radios – Moved to 2025**
- ▶ **Aerial Ladder Truck – Moved to 2025**
- ▶ **Line Laze – Moved to 2025**

**Fund Balance Needed
for 2024 Projects
\$42,441**

Fund 410 – Equipment Fund

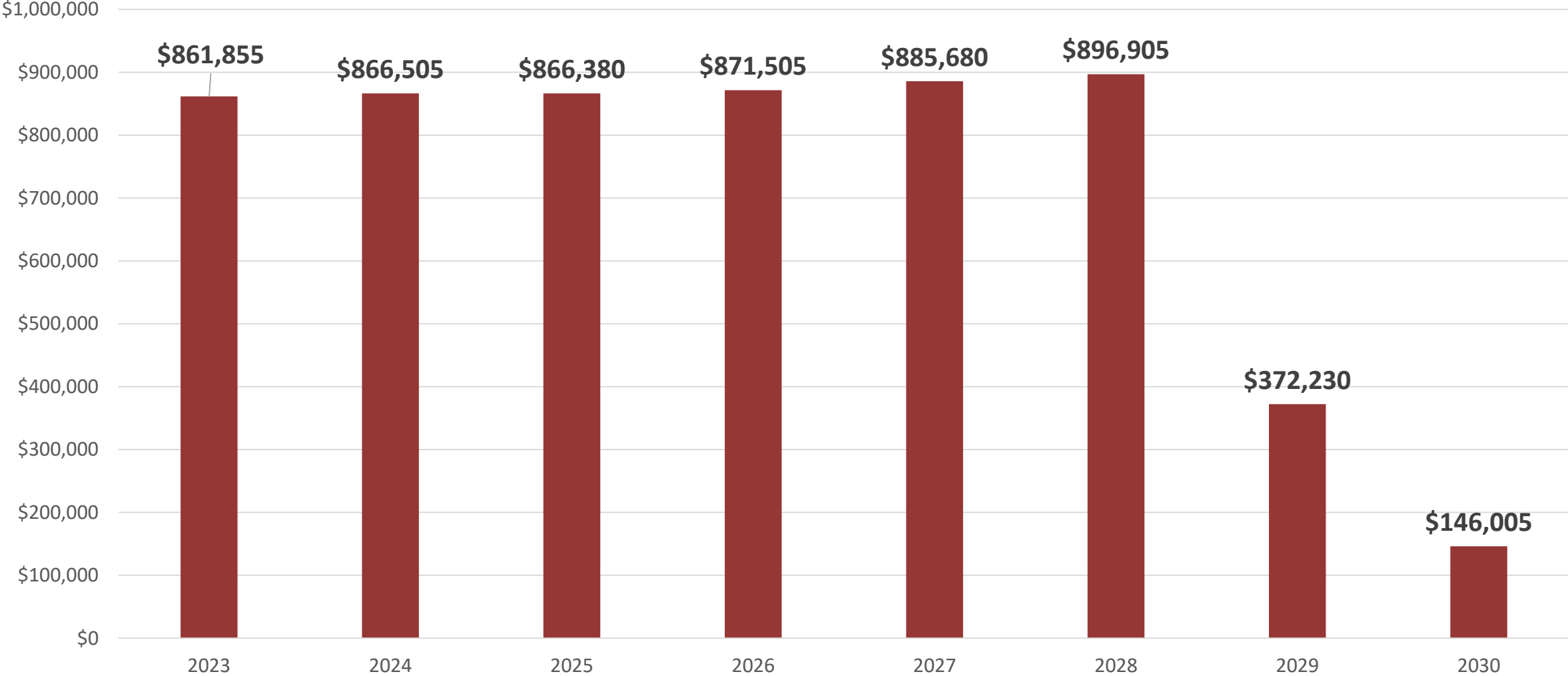
Mitigation Strategies - 2024

- **Evaluate Fleet Management Service**
- **Evaluate alternative methods to fund public safety equipment**
- **Consolidation of Public Safety Services / Possible Innovation Grant**

332	Fund 410 - Equipment Fund					
333		A	B	C	D	E
334	Revenues (Fund 410)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
335	City Levy/Taxes	225,000	225,000	225,000	225,000	0%
336	Grants	32,349	-	268,600	5,000	0%
337	Miscellaneous Revenue	52,693	5,000	20,189	9,000	80%
338	Transfers In	-	-	80,000	-	0%
339	Total Revenues	310,042	230,000	593,789	239,000	4%
340						
341	Expenditures (Fund 410)					
342	Debt Issuance	-	-	-	-	0%
343	General Government	17,632	7,000	7,000	14,000	100%
344	Recreation	12,052	5,000	5,000	5,000	0%
345	Police	112,767	103,168	130,187	149,324	45%
346	Fire	59,880	30,500	218,106	11,500	-62%
347	Library	-	-	-	-	0%
348	DPW	228,933	141,500	141,500	101,617	-28%
349	Total Expenditures	431,264	287,168	501,793	281,441	-2%
350						
351		2022 Actual	2023 Budget	2023 Estimate	2024 Budget	
352	Surplus/Deficit	(121,222)	(57,168)	91,996	(42,441)	

Fund 300 – Debt Fund

Debt Levy



Fund 300 – Debt Fund

2024 Debt Cap

per City Policy

\$25,614,397

2024 Debt Total

\$16,496,832*

***64%**

of allowable limit per city policy

New window to borrow begins in late 2026/early 2027.

258	Fund 300 - Debt Service					
259		A	B	C	D	E
260	Revenues (Fund 300)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
261	City Levy/Taxes	783,244	788,080	788,080	812,105	3%
262	Debt Proceeds/Transfers In Other Funds	1,334	375	805,455	1,006,937	268417%
263	Fund Balance Applied	769,109	808,046	22,000	-	-100%
264	Total Revenues	1,553,687	1,596,501	1,615,535	1,819,042	14%
265						
266	Expenditures (Fund 300)					
267	Principal Payments	1,220,000	1,220,000	1,260,000	1,386,513	14%
268	Interest Payments	352,028	348,643	353,935	430,930	24%
269	Capital Lease	58,086	21,122	-	-	-100%
270	Bond/Debt Expenses	1,600	1,600	1,600	1,600	0%
271	Fund Transfers	-	-	-	-	0%
272	Total Expenditures	1,631,714	1,591,365	1,615,535	1,819,042	14%
273						
274		2022 Actual	2023 Budget	2023 Estimate	2024 Budget	
275	Surplus/Deficit	(78,027)	5,136	-	(0)	

Fund 400 – Capital Fund

Option 1:

Plan for a large debt issue for budget year 2027

Option 2:

Use remaining \$326,000 of lost revenue ARPA funds to help pay for 2024 Capital Projects

- City Hall Roof: \$86,300
- Museum – tuck point: \$73,000
- Mower & Truck \$101,617
- Police Squad \$65,000

Option 3:

Eliminate Capital Improvement Budget for Streets ~\$438K

Option 4:

Apply smaller portion of ARPA for: Museum, City Hall Roof. Reduce Street Engineering Expenses

Option 5:

Consider Alternative Revenues for Road Maintenance

Fund 501 – Taxi Fund

- **Levy Allocation Remains Stable for 2024**
- **Fare rates are proposed to increase in 2024 to cover rising costs of operations and to cover a reduction in ARPA Federal Grant Revenue.**

480	Fund 501 - Taxi Fund					
481		A	B	C	D	E
482	Revenues (Fund 501)	2022 Actual	2023 Budget	2023 Estimate	2024 Budget	% Change '23 vs '24 proposed
483	City Levy/Taxes	26,000	45,000	45,000	45,000	0%
484	Grants	62,863	109,930	96,289	70,000	-36%
485	Sales of Property	-	-	-	-	0%
486	Fund Transfer	-	-	-	-	0%
487	Total Revenues	88,863	154,930	141,289	115,000	-26%
488						
489	Expenditures (Fund 501)					
490	Wages/Benefits	511	1,500	2,901	2,918	95%
491	Operating	-	-	-	160,000	0%
492	Capital	135,511	161,803	160,000	50,000	-69%
493	Total Expenditures	136,022	163,303	162,901	212,918	30%
494						
495		2022 Actual	2023 Budget	2023 Estimate	2024 Budget	
496	Surplus/Deficit	(47,159)	(8,373)	(21,612)	(97,918)	



AGENDA SUMMARY SHEET

MEETING DATE: 8/29/23

TITLE: Athletic Facility Use Agreements

AGENDA SECTION: DISCUSSION-REVIEW FOR
FUTURE CONSIDERATION

PRESENTER: Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	Discussion Only	

ISSUE SUMMARY:

The City works with various groups to share use of athletic facilities across the city. This includes the use of the baseball complex, Schlieve Field, Medema Fields, McCune Park, and the Community Center. Staff will provide an overview of current agreements with the various groups along with rental rates/fees paid to support operations of each facility.

STAFF RECOMMENDATION:

ATTACHMENTS:

Matrix of User Fees

MOTIONS FOR CONSIDERATION:

Facility	User Groups	User Fees	Annual Utility Costs*	Group Contribution to Utility Cost*	General Terms
Waupun Baseball Complex	WJSHS Legion Little League	WASD - \$15K + 50% cost share on Utilities	\$15,639 (Waupun Utilities)	\$6,309 (WASD - 50%)	City Crews Maintain Facility, including mowing and general maintenance and repairs. Mutual agreement with WASD on shared mowing/snow removal areas of city.
Schlieve Field	CWC (previous WJSHS) Legion Little League	WASD (prior to 2024) CWC - \$4K (2024+ future cost share on utilities)	\$5,852 (Waupun Utilities)	\$2,009 (WASD (45%)- Cost transfer to CWC)	City Crews Maintain Facility, including mowing and general maintenance and repairs. Mutual agreement with WASD on shared mowing/snow removal areas of city.
Medema Fields	WJSHS Legion Rec Leagues Eclipse	WASD Package	\$3,700 (Waupun Utilities)	\$1,234 (WASD - 33%)	City Crews Maintain Facility, including mowing and general maintenance and repairs. Mutual agreement with WASD on shared mowing/snow removal areas of city.
McCune Beach Diamond	CWC (WASD 2024 & beyond) Rec Leagues	WASD (2024+)	\$3,000 (Waupun Utilities)		CITY maintains facility, including mowing and general maintenance and repairs.
Community Center	Waupun Hockey WJSHS Public Skate	WASD Package	\$43,230 (Waupun Utilities) \$13,714 (Alliant Energy) \$56,944 (TOTAL)	\$25,722 (WASD) \$19,752 (Hockey)	<p>CITY shall be responsible for outside maintenance and the ASSOCIATION shall be responsible for custodial and janitorial requirements.</p> <p>ASSOCIATION will be responsible for all costs associated with providing or maintaining indoor ice.</p> <p>ASSOCIATION will provide the following, but not limited to, a financial statement, benefits to youth, ASSOCIATION achievements/goals each year to the Board of Public Works and Facilities Committee on the second Tuesday of August before obtaining any keys for the building.</p> <p>In response to security/fire alarms and/or Police/Fire Department action at the Community Center during the lease period, the ASSOCIATION shall be charged: First Contact \$0.00 Second Contact \$50.00 Third Contact \$150.00 plus actual costs Fourth or more contacts \$250.00 plus actual costs</p> <p>CITY will remove the ice; 24. Boards and glass will be stored away by the ASSOCIATION within four (4) days after ice is removed. If not Department of Public Works will store and charge ASSOCIATION for all personnel and equipment time.</p> <p>ASSOCIATION provides City with COI</p>

*2022 Costs used due to availability of full year data

Cost share on utilities is prorated based on % of time where the facility is exclusively used by a given group

SUMMARY - USERS CONTRIBUTING TO FACILITY OPERATIONS IN 2022

Group	Fees Collected
Waupun Area School District (WASD)	\$ 50,274
Hockey	\$ 19,752.00
Little League	0
Softball	0
TOTAL	\$ 70,026



AGENDA SUMMARY SHEET

MEETING DATE: 8/29/2023

TITLE: Updated Youth Sports Program DRAFT Framework

AGENDA SECTION: DISCUSSION-REVIEW FOR FUTURE CONSIDERATION

PRESENTER: Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	Discussion Only	

ISSUE SUMMARY

The attached document is revised from July COW discussion and provides an outline of a competitive grant program that to support the goal of making improvements to athletic facilities in the community in collaboration with area youth organizations. Staff have identified \$150K of lost revenue ARPA funds that could be applied.

ATTACHMENTS:

DRAFT Youth Sports Program Outline

<u>MOTIONS FOR CONSIDERATION:</u>
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CITY OF WAUPUN

YOUTH SPORTS GRANT PROGRAM

The City of Waupun invests heavily in youth sports assets to foster a strong quality of life for residents. The City partners with nonprofit youth sports organizations to provide recreation programming for area youth by providing access to these facilities and permits ongoing fundraising activities with profits directly benefiting these groups. The various nonprofit athletic groups using city-owned facilities have identified capital improvements at facilities needed to maintain and to expand programming. It is the City's desire to continue to invest in and support facility improvements for resident enjoyment. As such, the City is allocating \$150,000 to create a Youth Sports Grant Program. This is a reimbursement-based grant with a maximum award of \$150,000. Dependent on the number of quality of applications, the council may elect to reduce the total grant award to support more community organizations. A minimum of a 50% fund match must be provided by the requesting organization. The City of Waupun will utilize the Common Council Committee of the Whole (COW) to review and award grants within this program. Organizations receiving funds will be required to sign award agreements and verify use of funds prior to receiving payment. Preference will be given to organizations who demonstrate financial need and are able to outline a sustainability plan that covers long-term maintenance of related improvements. Projects outlined in approved grants must be complete by October 1, 2026, with all invoices and reporting data submitted no later than November 30, 2026.

PURPOSE:

The purpose of the Youth Sports Grant Program is to work collaboratively with youth sports nonprofit organizations to make improvements to athletic facilities used to operate programs within the City of Waupun.

ELIGIBLE ORGANIZATIONS:

Organizations must be a youth sports organization operating as a 501c3 nonprofit within the City of Waupun that provides access to sports programming for all area youth, regardless of skill or ability. Funds will not be allocated to groups that restrict access to programming (i.e., competitive / travel teams where youth must try out for a select number of positions based on skill or ability.)

ELIGIBLE EXPENDITURES:

Funds must be used to support facility improvements approved by the City of Waupun Director of Public Works in accordance with the City's long-range facility and/or recreation plans and must meet ADA accessibility standards. Funded organization must demonstrate ability to finance the balance of the proposed project not funded through a grant award. Financial, performance and compliance reporting will be required.

APPLICATION NARRATIVE:

1. Describe the proposed capital improvement project that you are seeking to complete if your request is funded.
2. Describe the need for your project; how it fits with the City's long-range facility and/or recreation plans, public support for the project, etc. Explain what will happen if your request is not funded?

3. Describe measurable impacts your program has achieved to date, including information relative to whom your program serves, including total number of youth served, of that group number of youth served who live within the City of Waupun, demographics of families served, economic impact to the City, etc.
4. Provide information on the project budget, including funds already collected or committed to the proposed project and plans to address any gaps in financing through fundraising or other methods.
5. What are the expected long-term costs to maintain your proposed project? Describe your plan to support long-term maintenance of proposed improvements. If you are relying on city funding to support this need, be specific in terms of your request for support beyond a possible grant award.
6. Describe the timeline for your proposed project, including projected start dates, construction timelines, and completion deadlines.
7. If your grant request is not fully funded, describe adjustments you are prepared to make to the proposed project to address the need. What implications will those adjustments have to your program?

SUPPORTING DOCUMENTATION:

Attach the following as documentation in support of your application:

- Completed application including budget documents signed by an authorized member of your nonprofit.
- A copy of your organization's income statement for period ending June 30, 2023.
- Cost estimates for your proposed project.
- Evidence of ability to fund the non-grant funded portion of the proposed project and/or a plan to finance the portion of your project requiring private funding.

First round of applications are due August 15, 2023. First round of review of applications will be August 29, 2023. Applications accepted on a rolling basis thereafter until all program funds are awarded by the Waupun Common Council Committee of the Whole.



AGENDA SUMMARY SHEET

MEETING DATE: 8/29/23

TITLE: City of Waupun Fee Schedule

AGENDA SECTION: DISCUSSION-REVIEW FOR FUTURE CONSIDERATION

PRESENTER: Casey Langenfeld, Finance Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

SUMMARY:

Currently, the City of Waupun Municipal Code lists fees for various services and items provided by the City to the community. When a fee is changed, the city is required to update the ordinance. There is staff time and expenses associated with this process. By having an official Fee Schedule, the city staff and Council has an opportunity to review all of its current fees in one location on an annual basis. The Fee Schedule can be posted on the City’s website to that the public has access to all of the city’s posted fees. The Fee Schedule can be reviewed and approved annually through a resolution which will reduce the cost of updating an ordinance and will assist us in staying current in covering the costs of services.

STAFF RECOMMENDATION:

After the Ordinance to remove fees from the Municipal Code is adopted, this item will come back in the form of a Resolution for Council action at the next Common Council meeting.

ATTACHMENTS:

Proposed 2024 Fee Schedule.

RECOMMENDED MOTION:

No action at this time.



**City of Waupun Fee Schedule
2024**

Some items require the collection of sales tax. This will be calculated during the transaction.

	DESCRIPTION	ADDITIONAL INFORMATION	2023 RATE	2024 RATE	MUNICIPAL CODE CHAPTER
1					
2	GENERAL GOVERNMENT				
3	Annexations		\$150.00	\$250.00	1.24(3)
4	Materials and Supplies	shall not exceed	\$500.00	\$500.00	3.03(5)(a)(4)
5	Repair of Equipment	shall not exceed	\$500.00	\$250.00	3.03(5)(a)(5)
6	Room Tax		7.50%	8.00%	3.11(1)
7	LICENSES/PERMITS				
8	Dogs/Cats - Neutered or Spayed	Annually April 1 - March 31	\$2.00	\$5.00	11.09(1)
9	Dogs/Cats - Non - Neutered or Spayed	Annually April 1 - March 32	\$5.00	\$10.00	11.09(1)
10	Late Fee for Dog Licenses		\$5.00	\$7.00	11.09(3)
11	LIQUOR LICENSES	State Fee Law			
12	Class "A" Beer	no max / no min	\$75.00	\$100.00	11.01(3)(a)
13	"Class A" Liquor	\$500 max / \$50 min	\$150.00	\$200.00	11.01(3)(f)
14	Class "B" Beer	\$100 max/ no min	\$100.00	\$100.00	11.01(3)(b)(1)
15	"Class B" Liquor	\$500 max / \$50 min	\$250.00	\$300.00	11.01(3)(g)
16	"Class C" Wine	\$100 max / no min	\$100.00	\$100.00	11.01(3)(k)
17	Picnic License		\$10.00	\$10.00	11.01(3)(b)(2)
18	Wholesalers Fermented Malt Beverage		\$25.00	\$25.00	11.01(3)(c)
19	Special Wholesaler's License		\$25.00	\$25.00	11.01(3)(d)
20	Club License		\$25.00	\$25.00	11.01(3)(h)
21	Operators License		\$20.00	\$35.00	11.01(3)(e)(1)
22	Operators Provisional		\$10.00	\$15.00	11.01(3)(e)(2)(c)
23	SODA				
24	Soda Water		\$5.00	eliminate	11.01(3)(j)
25	CIGARETTE				
26	Cigarette		\$50.00	\$200.00	11.13
27	MILK				
28	Milk - Sale and Distribution		\$25.00	eliminate	10.03(3)(e)
29	Milk Vendor's License		\$10.00	eliminate	10.03(5)(e)
30	PARKING				
31	Parking Permit	month	\$15.00	\$15	6.05(6)(f)
32	Parking Permit	annual	\$150.00	\$150.00	6.05(6)(f)

33	Time-Restricted Parking Violation		\$10.00	\$15.00	6.15(83)(a)
34	Other Parking Violations		\$20.00	\$25.00	6.15(3)(b)
35	School Zone Violations		\$30.00	\$35.00	6.15(3)(c)
36	Second Violations	same offense within same year	\$5.00	\$10.00	6.15(3)(d)
37	Third and Subsequent Violations	same offense within same year	\$5.00	\$10.00	6.15(3)(d)
38	Additional Forfeitures for Parking Violations	not paid within 48 hours	\$5.00	\$10.00	6.15(3)(e)
39	Additional Forfeitures for Parking Violations	not paid within 10 days	\$10.00	\$15.00	6.15(3)(e)
40	PUBLIC WORKS				
41	Sidewalks Noncompliance	per parcel plus replacement cost	\$25.00	\$25.00	7.03(7)
42	Street and Sidewalk Excavation Permit Application		\$15.00	\$15.00	7.05(1)(b)
43	Excavation or Street/Public Way Opening Bond		\$10,000.00	\$10,000.00	7.05(2)(a)
44	Excavation Work Insurance	Public Liability	\$100,000 per occasion	\$100,000 per occasion	7.05(3)
45	Excavation Work Insurance	Public Liability	\$300,000 one accident	\$300,000 one accident	7.05(3)
46	Excavation Work Insurance	Public Liability	\$50,000 property damage	\$50,000 property damage	7.05(3)
47	Waste Container	annual	\$0.00		
48	Recycling Container	annual	\$0.00		
49	Weed Cutting Charges	per occasion	\$100 + actual cost	\$100 + actual cost	10.11(5)(b)
50	Snow Removal Charges	per occasion	\$100 + actual cost	\$100 + actual cost	7.07(3)(c)
51	Sump Pump Discharge	fine	\$100.00	\$100.00	7.12(7)
52	Moving Buildings		\$1,000.00		13.06
53	PROTECTIVE SERVICES				
54	BIKE				
55	Bike License	per bike owner	\$3.00		6.10(2)
56	Lost Bike License		\$0.25	0.50	6.10(15)
57	PEDDLER				
58	Peddler/Solicitors/Transient Merchant Initial Investigation		\$50.00	\$50.00	11.02(5)(a)
59	Peddler/Solicitors/Transient Merchant	if received 1st license within 12 month	\$30.00	\$40.00	11.02(5)(b)
60	Peddler/Solicitors/Transient Merchant longer than 2 days	per day over 2 days	\$20.00	\$20.00	11.02(7)(a)
61	Peddler/Direct Seller Solicitors/Transient Merchant Bond	per day/max \$1,000	\$100.00	\$100.00	11.02(7)(b)
62	Peddler/Solicitors/Transient Merchant Annual	12 months	\$200.00	\$200.00	11.02(8)(a)
63	Peddler/Solicitors/Transient Merchant 6 month	6 months	\$100.00	\$100.00	11.02(8)(a)

64	Surety Bond		\$1,000.00	\$1,000.00	11.02(8)(b)
65	AUCTION				11.03
66	Auction Sales	annual	\$10.00		11.03(4)
67	Auction Sales Bond		\$500.00	\$500.00	11.03(4)
68	Auction Fees on Sales	of sales	20%		11.03(5)
69	PUBLIC AMUSEMENTS				11.04
70	Circus, street carnival, menagerie or sideshow	day	\$25.00	\$25.00	11.04(5)
71	Dance hall, skating rink, play or theatrical performance, motion picture show	annual or fractional part	\$75.00	\$75.00	11.04(5)
72	Play or Theatrical performance	day	\$10.00	\$10.00	11.04(5)
73	Billiard or Pool Room	per table annual or fractional part	\$15.00	eliminate	11.04(5)
74	Bowling Alley – one alley	annual or fractional part	\$15.00	eliminate	11.04(5)
75	Bowling Alley – each additional alley	annual or fractional part	\$5.00	eliminate	11.04(5)
76	All other amusements, amusement devices, juke boxes and music boxes	per unit annual or fractional part	\$15.00	eliminate	11.04(5)
77	PARADE				
78	Parade Permit		\$10.00	\$10.00	11.10(3)(c)
79	TAXI				11.06
80	Taxi Cab License - 1st vehicle	annual or fractional part	\$20.00	\$20.00	11.06(4)
81	Taxi Cab License - each additional vehicle	annual or fractional part	\$20.00	\$20.00	11.06(4)
82	JUNK DEALER				
83	Junk Dealer Application		\$15.00		11.08(2)
84	Junk Dealer License	annual	\$50.00		11.08(5)
85	Junk Dealer License	daily	\$10.00		11.08(5)
86	PARK & RECREATION		resident/non-resident	resident/non-resident	
87	Dodge Park Shelter		\$65/\$90	\$65/\$90	
88	Harris Mill Park Shelter		\$65/\$90	\$65/\$90	
89	McCune Park Concession Stand	requires \$50 security deposit	\$100/\$115	\$100/\$115	
90	McCune Park Shelter		\$65/\$90	\$65/\$90	
91	West End Park Shelter		\$65/\$90	\$65/\$90	
92	Wilcox Park Shelter		\$50/\$75	\$50/\$75	
93	ZONING				
94	Zoning Code Amendment		\$150.00	\$250.00	16.01(11)(b)(ix)
95	Annual Mobile Home Court	50 spaces	\$100.00	\$100.00	16.03(6)(e)(ii)(b)
96	Mobile Home Court License Transfer		\$10.00	\$20.00	16.03(6)(e)(ii)(b)
97	Mobile Home Surety Bond		\$2,000.00	\$2,000.00	16.03(6)(e)(ii)(b)
98	Planned Community Development	Department Review	\$250 + \$15 per lot	\$2,000.00	16.07(6)(g)(i)

99	Planned Community Development	Engineering	Actual Cost	Actual Cost	16.07(6)(g)(ii)
100	Planned Community Development	Administration	1% City Loan	1% City Loan	16.07(6)(g)(iii)
101	Conditional Use		\$150.00	\$250.00	16.12(2)
102	Home Occupation License Application		\$25.00	\$50.00	16.13(4)
103	Home Occupation License/Conditional Use Permit		\$150.00	\$150.00	16.13(5)
104	Home Occupation License Annual License		\$25.00	\$25.00	16.13(6)
105	Board of Appeals	Violation Filing Fee	\$50.00	\$50.00	16.16(1)(a)
106	Variance		\$150.00	\$200.00	16.16(1)(b)
107	Site Plan Review - Consult/Engineering		Actual Cost	Actual Cost	16.17(7)(a)
108	Site Plan Review - Department Review		\$100.00	\$100.00	16.17(7)(b)
109	Dedication and Reservation of Lands	Single Lot	5% of total plan area or \$200.00	5% of total plan area or \$200.01	17.01(9)(d)
110	Dedication and Reservation of Lands	Multi-Family	\$200.00 per unit	\$200.00 per unit	17.01(9)(d)
111	Public Sites and Open Spaces	Per Residential Lot	\$100.00 per lot	\$100.00 per lot	17.07(8)
112	Public Sites and Open Spaces	Multiple Residential Units	\$100.00 unit	\$100.00 unit	17.07(8)
113	Preliminary Plat Review	Department Review	\$250.00 + \$15.00 per lot	\$250.00 + \$15.00 per lot	17.10(1)
114	Preliminary Plat Review	Engineering	Actual Cost	Actual Cost	17.10(1)
115	Preliminary Plat Review	Administration	1% City Loan	1% City Loan	17.10(1)
116	Final Plat Review	Department Review	\$150.00 + \$5.00 per lot	\$150.00 + \$5.00 per lot	17.10(2)
117	Final Plat Review	Engineering	Actual Cost	Actual Cost	17.10(2)
118	Final Plat Review	Administration	1% City Loan	1% City Loan	17.10(2)
119	Letter of Intent Review		\$100.00	\$100.00	17.10(3)
120	Certified Survey Map		\$100.00 + \$15.00 per lot	\$100.00 + \$15.00 per lot	17.10(4)
121	Condominium Plat		\$250.00 + \$15.00 per lot	\$250.00 + \$15.00 per lot	17.10(5)
122	Replat Review	Department Review	\$250.00 + \$15.00 per lot	\$250.00 + \$15.00 per lot	17.10(6)
123	Replat Review	Engineering	Actual Cost	Actual Cost	17.10(6)
124	Replat Review	Administration	1% City Loan	1% City Loan	17.10(6)
125	Improvement Review		1% of total cost of any required public improvements to defray the costs of review	1% of total cost of any required public improvements to defray the costs of review	17.10(7)
126	Inspection		Actual Cost	Actual Cost	17.10(8)
127	PENALTIES				
128	Penalty for Chapter 6 violation	First Offense	\$3.00	\$3.00	6.10(4)(a)(3)(a-c)
129	Penalty for Chapter 6 violation	Second Offense	\$5.00	\$5.00	6.10(4)(a)(3)(a-c)
130	Penalty for Chapter 6 violation	Third Offense	\$10.00	\$10.00	6.10(4)(a)(3)(a-c)
131	Penalty for Chapter 6 violation	Third Offense	\$10.00	\$10.00	6.10(4)(a)(3)(a-c)
132	Penalty for Chapter 8 violation - Chickens	First Violation	\$250.00	\$250.00	8.025(9)(c)

133	Penalty for Chapter 8 violation - Chickens	Subsequent Violation	\$500.00	\$500.00	8.025(9)(c)
134	Penalty for Chapter 8 violation	First Offense	\$200.00-\$300.00	\$200.00-\$300.00	8.05(3)(a)
135	Penalty for Chapter 8 violation	Second Offense	\$300.00-\$500.00	\$300.00-\$500.01	8.05(3)(a)
136	Penalty for Chapter 8 violation - Controlled Substances	First Offense	not less than \$200 + costs of prosecution	not less than \$200 + costs of prosecution	8.09(5)(a)
137	Penalty for Chapter 8 violation - Controlled Substances	Second Offense	not less than \$300 + costs of prosecution	not less than \$300 + costs of prosecution	8.09(5)(b)
138	Penalty for Chapter 10 violation - Recycling	First Violation	\$50.00	\$50.00	10.15(11)(a)
139	Penalty for Chapter 10 violation - Recycling	Second Violation	\$200.00	\$200.00	10.15(11)(a)
140	Penalty for Chapter 10 violation - Recycling	Third and Subsequent Violations	not more than \$2,000.00	not more than \$2,000.00	10.15(11)(a)
141	Penalty for Chapter 10 violation - Solid Waste	First Violation	\$50.00	\$50.00	10.17(4)(c)
142	Penalty for Chapter 10 violation - Solid Waste	Second Violation	\$200.00	\$200.00	10.17(4)(c)
143	Penalty for Chapter 10 violation - Solid Waste	Third and Subsequent Violations	not more than \$2,000.00	not more than \$2,000.00	10.17(4)(c)
144	Penalty for Chapter 11 violation		\$25.00-\$100.00	\$25.00-\$100.01	11.02(7)(13)
145	Penalty for Chapter 17 violation		\$200.00-\$1,000.00	\$200.00-\$1,000.01	17.01(13)(b)
146	Penalty for Chapter 18 violation		\$100 + cost of prosecution	\$100 + cost of prosecution	18.04(1)
147	Penalty for Chapter 18 violation	Cash Deposits- Adults	\$100.00	\$100.00	18.08(3)(a)(2)
148	Penalty for Chapter 18 violation	Cash Deposits - minor	\$50.00	\$50.00	18.08(3)(a)(3)



AGENDA SUMMARY SHEET

MEETING DATE: 8/29/23 **TITLE:** Ordinance to Remove Fees from the Municipal Code and Create a Fee Schedule

AGENDA SECTION: DISCUSSION-REVIEW FOR FUTURE CONSIDERATION

PRESENTER: Casey Langenfeld, Finance Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

SUMMARY:

This is a first presentation of an ordinance to remove fees from the City’s Municipal Code. The Code will be revised to reference a Fee Schedule which the Council will review annually to set fees through a Resolution.

STAFF RECOMMENDATION:

Authorize the City Attorney to create or amend the City ordinances to remove fees from the City of Waupun Municipal Code and create a Fee Schedule.

ATTACHMENTS:

Draft language of the ordinance for removal of City fees

RECOMMENDED MOTION:

Motion to direct the City Attorney to create/amend an ordinance to remove fees provided in the Waupun Municipal Code and the creation of a Fee Schedule, for future Council consideration.

COMMON COUNCIL

CITY OF WAUPUN, WISCONSIN

ORDINANCE #____

AN ORDINANCE TO AMEND CHAPTERS 1, 3, 6, 7, 8, 10, 11, 16, 17 AND 18 OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN TO REMOVE FEES AND TO CREATE A FEE SCHEDULE

THE COMMON COUNCIL OF THE CITY OF WAUPUN ORDAINS:

SECTION 1: Chapter 1 of the Municipal Code of the City of Waupun entitled GENERAL GOVERNMENT is amended and created as follows:

1.24 ANNEXATIONS

1.24 (3) ANNEXATION FEE (Cr.#06-04) ~~\$150.00~~ **Fee established annually by the Common Council on the Fee Schedule** to include:

SECTION 2: Chapter 3 of the Municipal Code of the City of Waupun entitled FINANCIAL PROCEDURE is amended and created as follows:

3.03(5)(a)(4-5) CLAIMS AGAINST CITY.

4. All materials and supplies needed for the general operation of the City government and its departments, buildings and equipment, provided that the cost of any such materials or supplies shall not exceed ~~\$500.00~~ **a fee amount as established annually by the Common Council on the Fee Schedule.**

5. The repair of any equipment or buildings, provided the cost of such repair does not exceed ~~\$500.00~~ **a fee amount as established annually by the Common Council on the Fee Schedule.**

3.11 ROOM TAX

3.11 (1) TAX IMPOSED. Pursuant to §66.0615(1m)(a), Wis. Stats., a tax is imposed on the privileges and service of furnishing at retail rooms or lodging to transients by hotel keepers, motel operators and other persons furnishing accommodations that are available to the public, irrespective of whether membership is required for the use of accommodations. Such tax shall be assessed on a monthly bases at a rate of ~~7.5%~~ **as established annually by the Common Council on the Fee Schedule** of the gross receipts from such retail furnishing of rooms or lodging, with such tax due in full by the 15th day of the month following assessment. Such tax shall not be subject to the selective sales tax imposed by §77.52(2)(a)1., Wis. Stats. All room tax revenues collected will be distributed to the Waupun Tourism Committee, or such other Board, Committee, Commission or other legal entity designated by the Common Council from time to time, to be used exclusively for tourism promotion and related expenses.

SECTION 3: Chapter 6 of the Municipal Code of the City of Waupun entitled TRAFFIC CODE is amended and created as follows:

6.05 PARKING LIMITATIONS

6.05(6)(f) Permit Fees. The special privileges fee shall be ~~\$15.00 per month or \$150.00 per year~~ **established annually by the Common Council on the Fee Schedule**. However, each business located in the downtown area, which is open for business at least 40 hours per week on a regular basis, shall be entitled to receive 2 parking permits free of charge. Businesses located in the downtown area shall be defined as those located on Main St. between Carrington St. and the railroad right-of-way and those located on the part of Carrington, Fond du Lac, Madison, Mull, Forest and Drummond Sts. South of Franklin St. and north of Jefferson St. The permit shall be used by persons engaged in the operation of the business at the times that the permits are used.

6.10 BICYCLES

6.10 (2) REGISTRATION AND LICENSING PROCEDURES. All bicycles shall be registered and the cost therefor shall be ~~\$3.00~~ **established annually by the Common Council on the Fee Schedule**.

6.10 (3)(b)(15) GENERAL REGULATION AND EQUIPMENT

(15) The license plate must always be prominently displayed on the rear of the bicycle. New replacement license plates may be purchased when necessary, with the approval of the Police Department for ~~\$0.25~~ **a fee established annually by the Common Council on the Fee Schedule**.

6.10 (4)(a)(3)(a-c) ENFORCEMENT PROCEDURES AND PENALTIES

(3) Each accused violator appearing at the City Hall or Police Station as required will be given an opportunity to discuss ~~his~~ **their** violation with the Chief of Police or an officer appointed by the Chief to preside at such session. After the discussion or hearing with the Chief or ~~his~~ **their** delegate, the following penalty or penalties shall be imposed by the presiding officer:

- a. First Offense: ~~A forfeiture of \$3.00~~ **A forfeiture as established annually by the Common Council on the Fee Schedule.**
- b. Second Offense: ~~A forfeiture of \$5.00.~~ **A forfeiture as established annually by the Common Council on the Fee Schedule.**
- c. Third Offense: ~~A forfeiture of \$10.00.~~ **A forfeiture as established annually by the Common Council on the Fee Schedule.** The parent or guardian of the violator shall accompany the violator at such discussion or hearing.

6.15 (3)(a-e) PENALTIES.

(3) LOCAL REGULATIONS. The penalty for violation of § 6.05 of this chapter shall be as follows:

- (a) Time-Restricted Parking Violations. Any person convicted of a time-restricted parking violation as specified in § 6.05(2), (3)(a), (y), or 6.05(5)-(11) shall forfeit ~~\$10.00,~~ **an amount as established annually by the Common Council on the Fee Schedule**, together with the costs of prosecution.
- (b) Other Parking Violations. Any person convicted of a parking violation as specified in § 6.05(3)(e)-(q), (s), (w), (y), (4), (12-14) shall forfeit ~~\$20.00,~~ **an amount as established annually by the Common Council on the Fee Schedule**, together with the costs of prosecution.
- (c) School Zone Violations. Any person convicted of a school zone violation as specified in § 6.05(3)(p) shall forfeit ~~\$30.00,~~ **an amount as established annually by the Common Council on the Fee Schedule**, together with the costs of prosecution.

- (d) Second, Third, and Subsequent Violation of Same Offense. Any person convicted of a second violation of the same offense within one year shall have ~~an additional \$5.00~~ a forfeiture **fee as established annually by the Common Council on the Fee Schedule** added. Any person convicted of a third or subsequent violation of the same offense within one year shall have an additional ~~\$5.00 forfeiture added~~ **fee as established annually by the Common Council on the Fee Schedule**.
- (e) Additional Forfeitures. Any forfeiture not paid within 48 hours, but paid within 10 days of the time of violation, shall have an additional **forfeiture fee as established annually by the Common Council on the Fee Schedule** ~~\$5.00 forfeiture~~ added. Any forfeiture not paid within such 10 days shall have an additional **forfeiture fee as established annually by the Common Council on the Fee Schedule** ~~\$10.00 forfeiture~~ added.

SECTION 4: Chapter 7 of the Municipal Code of the City of Waupun entitled STREETS AND SIDEWALKS is amended and created as follows:

7.03 SIDEWALK CONSTRUCTION AND REPAIR.

7.03(7) NONCOMPLIANCE. Sidewalks replaced by the City contractor or City forces shall be subject to an administrative fee of ~~\$25.00~~ **as established annually by the Common Council on the Fee Schedule** per tax parcel in addition to the replacement cost.

7.05 STREETS AND SIDEWALKS EXCAVATIONS AND OPENINGS

7.05(1)(b) Except as otherwise provided here, the City shall charge an application fee of ~~\$15.00~~ **as established annually by the Common Council on the Fee Schedule** for each permit issued under this section. A permit shall be required but no permit fee shall be charged if the permit is obtained pursuant to an order of the City of Waupun requiring sidewalk replacement or reconstruction. A permit shall be required but no separate or additional permit fee shall be charged if the permit is issued in conjunction with a building permit where the excavation or opening is ancillary to the project for which the building permit is issued.

7.05(2)(a) Before a permit for excavating or opening any street or public way may be issued, the applicant shall execute and deposit with the City Clerk an indemnity bond in ~~the sum of \$10,000.00~~ **an amount as established annually by the Common Council on the Fee Schedule**, conditioned that he will indemnify and save harmless the City and its officers from all liability for accidents and damage caused by any of the work covered by this permit; fill up and place in good and safe condition all excavations and openings made in the street; replace and restore the pavement over any opening he may make as near as can be to the state and condition in which he found it; keep and maintain the same in such condition, normal wear and tear excepted, to the satisfaction of the Director of Public Works for a period of one year; pay all forfeitures imposed upon him for any violation of any rule, regulation or ordinance governing street openings or drain laying adopted by the Council; and repair any damage done to existing improvements during the progress of the excavation in accordance with the ordinances, rules and regulations of the City. Such bond shall also guarantee that if the City elects to make the street repair, the person opening the street will pay all costs of making such repair and of maintaining the same for one year.

7.05(2)(d) In lieu of furnishing an indemnity bond in ~~the sum of \$10,000.00~~ **an amount established annually by the Common Council on the Fee Schedule** as set forth above, an applicant will be permitted to file with the City a

Memorandum of Insurance or Certificate of Insurance indicating that there is in existence a policy of insurance which will adequately protect and safeguard the City and its officers in the same manner and to the same extent that the said City or officers would be indemnified and saved harmless had an indemnity bond been provided. The said Memorandum of Insurance or Certificate of Insurance shall be approved by the Director of Public Works and the City Attorney before it shall be acceptable as being offered in lieu of the indemnity bond.

7.05(3) INSURANCE. Prior to commencement of excavation work, a permittee must furnish the Director of Public Works satisfactory written evidence that ~~he has~~ **they have** in force and will maintain during the life of the permit and the period of excavation, public liability insurance ~~of not less than \$100,000.00 for one person, \$300,000.00 for one~~ and accident and property damage insurance ~~of not less than \$50,000.00~~ **in an amount established annually by the Common Council on the Fee Schedule.**

7.07 SNOW AND ICE REMOVAL

7.07(3)(c) The cost of snow and/or ice removal shall be charged to the property owner at the rate charged by the City's contractor, together with an administrative fee ~~of \$100.00 per occasion~~ **as established annually by the Common Council on the Fee Schedule.** These costs are not to be considered a penalty, but are to reimburse the City for its cost in administration and overhead.

7.12 SUMP PUMP DISCHARGE

7.12(7) ENFORCEMENT. Any person who violates any provision of this section shall be fined ~~\$100.00 for each separate violation~~ **a fee as established annually by the Common Council on the Fee Schedule.** Each and every day in which a violation continues may be deemed a separate offense. This section shall not preclude the City from enforcing compliance with this chapter by any other means.

SECTION 5: Chapter 8 of the Municipal Code of the City of Waupun entitled ORDERLY CONDUCT is amended as follows:

8.025(9)(c) REGULATIONS OF CHICKENS

Penalties. Any person who violates this section shall be subject to a forfeiture ~~of \$250.00~~ **as established annually by the Common Council on the Fee Schedule** for the first violation and ~~\$500.00~~ **a forfeiture fee as established annually by the Common Council on the Fee Schedule** for each subsequent violation. Each day that a violation of this section continues shall be deemed a separate violation. Any chickens found to be the subject of a violation of this section shall be subject to immediate seizure and impoundment and may be removed from the City by City officials in the event that the owner or keeper fails to timely remove the chicken as required in subsection (b) above. In addition to the foregoing penalties, any person who violates this section shall pay all expenses, including shelter, food, handling and veterinary care, necessitated by enforcement of this provision.

8.05(3)(a) PENALTIES.

- (a) For the first offense, a forfeiture ~~of not less than \$200.00 and not more than \$300.00~~ **as established annually by the Common Council on the Fee Schedule** and, for the second offense, a forfeiture ~~of not less than \$300.00 and not~~

more than \$500.00 00 **as established annually by the Common Council on the Fee Schedule**, together with the costs of prosecution and, in default of payment of such forfeiture and costs of prosecution, shall be imprisoned in the county jail until the forfeiture and costs are paid, but not exceeding 90 days. Each violation and each day a violation continues or occurs shall constitute a separate offense.

8.09(5)(a-b) CONTROLLED SUBSTANCES; DRUG PARAPHERNALIA; PENALTIES.

(5) Any person who shall violate any of the provisions of this section shall, upon conviction of such violation, be subject to a penalty, which shall be as follows:

(a) First Offense. Any person who shall violate any provision of this section shall, upon conviction thereof, forfeit ~~not less than \$200~~ **a fee as established annually by the Common Council on the Fee Schedule**, together with the costs of prosecution and, in default of payment of such forfeiture and costs of prosecution, shall be imprisoned in the county jail until the forfeiture and costs are paid, but not exceeding 90 days, or shall have that person's motor vehicle operator's license suspended until such forfeiture and costs are paid or both.

(b) Second Offense. Any person found guilty of violating any provision of this section who shall previously have been convicted of a violation of this same section within one year shall, upon conviction thereof, forfeit ~~not less than \$300~~ **a fee as established annually by the Common Council on the Fee Schedule** for each such offense, together with the costs of prosecution and, in default of payment of such forfeiture or costs, shall be imprisoned in the county jail until such forfeiture and costs of prosecution are paid, not exceeding 6 months, or shall have that person's motor vehicle operator's license suspended until such forfeiture and costs are paid or both.

SECTION 6: Chapter 10 of the Municipal Code of the City of Waupun entitled HEALTH AND SANITATION is amended as follows:

~~10.03 SALE AND DISTRIBUTION OF MILK AND MILK PRODUCTS~~

~~(1) REGULATED. The production, transportation, processing, handling, sampling, examination, grading, labeling and sale of all milk and milk products sold for ultimate consumption within the City or its police jurisdiction; the inspection of dairy herds, dairy farms and milk plants; and the issuing and revocation of licenses to milk producers, haulers, distributors, plants and retailers shall be regulated in accordance with the provisions of Part II of the Grade A Pasteurized Milk Ordinance 1965 Recommendations of the United States Public Health Service, a certified copy of which shall be filed in the office of the City Clerk, provided further that sections 9, 16 and 17 of such ordinance shall not be of effect.~~

~~(2) GRADE A PASTEURIZED MILK REQUIRED. From and after the date on which this section takes effect, no milk or milk products shall be sold to the final consumer or to restaurants, soda fountains, grocery stores or similar establishments, except Grade A pasteurized, provided that when any milk distributor fails to qualify for such grade, the Health Officer is authorized to revoke his permit or, in lieu thereof, to degrade his produce and permit its sale during a temporary period not exceeding 30 days or, in emergencies, such longer periods as he may deem necessary.~~

~~(3) LICENSE REQUIRED.~~

- ~~(a) No person shall sell or distribute any Grade A milk products including cottage cheese as defined on pages 92, 58, 62, 83 and 84 of the 1965 Grade "A" Pasteurized Milk Ordinance of the United States Public Health Service, within the City, unless such person possesses a license therefor, granted by the City; except this licensing clause shall not be construed to mean the licensing of the restaurants, stores, hotels, and other places which are secondary vendors; and provided further, such milk products and cottage cheese or creamed cottage cheese shall be labeled or marked with either the State permit number or the name and address of the place processed and packaged.~~
- ~~(b) An application for license shall state the name and address of the person applying for such license, and also the names and addresses of all persons processing the milk or milk products handled by such licensee.~~
- ~~(c) The license shall be granted by the City upon application to the City Clerk and approved by the City Health Officer, and a fee of \$25.00 shall be charged therefor.~~
- ~~(d) The license shall be valid from January 1 to December 31 of each year and those licensed in the interim shall pay the full fee for the remainder of the year in which they are licensed.~~
- ~~(e) All milk samples required by the Health Officer shall be provided free of charge by the licensee, and the cost thereof to be an additional license fee necessary as a reasonable cost of regulation.~~
- ~~(4) The City Health Officer, as provided in the 1965 Grade "A" Pasteurized Milk Ordinance of the U.S. Public Health Service, and any official designated by him or the local Board of Health, shall enforce this section and for such purpose may enter any premises in which the milk of any licensee or license applicant is handled or produced.~~
- ~~(4a) Any Grade "A" milk and milk products in the City shall not be sold, stored or distributed unless they are maintained at a liquid temperature of 45°F. or less.~~
- ~~(5) Vendor's License~~
- ~~(a) No person operating any store, delicatessen, booth, stand, restaurant, hospital, grocery, supermarket, soda fountain, ice cream parlor, "drive in" service or road side stand, milk vending machine, factory stands or vendors, or public, parochial, or private schools, shall sell, offer for sale, or distribute or give in any way or have in their possession with intent to sell, or to distribute or give in any way, any milk, cream, skim milk or buttermilk, or other milk products, whether to be consumed on the premises as a beverage or consumed in any other manner or form or combination or to be removed from the premises without first having obtained a vendor's license, to be known and hereby defined as a secondary (retail) vendor's license.~~
- ~~(b) Such license must show name, residence and exact location of the place of business where such applicant proposed to sell or distribute such milk and milk products and the name or distributor from whom such milk, cream or other milk products are obtained for sale.~~
- ~~(c) Upon inspection of the premises by the Health Officer and notification to the City Clerk in writing that such premises are equipped to handle such milk, cream or milk products in a clean and sanitary way in compliance with all the provisions of this section and that such applicant is a proper person to handle milk, cream or other milk products, the City Clerk, upon receipt of \$10.00, shall issue an annual license in the name of the applicant and the location of the place of business and further such license shall expire on June 30 following the date of issue, unless otherwise revoked as provided herein. Such license shall not be transferable and the fee for any partial year or initial or interim license shall be the same of \$10.00.~~

(d) ~~If the Health Officer finds that any licensee hereunder shall fail to keep his refrigeration equipment in proper sanitary condition or that such refrigeration and storage equipment does not keep and maintain such milk, cream or milk products at storage temperatures of not above 40°F., or such licensee shall be found to have or dispense milk, cream or milk products in such condition as not proper or reasonably fit for human consumption as provided in this section, the Health Officer may revoke the license of such licensee, either until such licensee complies with the requirements of this section or indefinitely if there is a continuing failure to so comply therewith. Unreasonable failure to comply with the requirements of this section shall subject the licensee to a forfeiture as provided in §10.15 of this chapter.~~

10.11 CONTROL OF NOXIOUS WEEDS AND RANK GROWTH.

10.11(5)(b) The cost of destruction, cutting and disposal shall be charged to the property owner at the rate charged by the City's contractor, together with an administrative fee of \$100.00, per occasion **as established annually by the Common Council on the Fee Schedule**. These costs are not to be considered a penalty, but are to reimburse the City for its cost in administration and overhead. (Am. #06-11)

10.15(11)(a) COLLECTION OF RECYCLABLE MATERIAL.

(11) PENALTIES. Penalties for violating this ordinance may be assessed as follows:

(a) Any person who violates this ordinance may be required to forfeit \$50.00 **a fee as established annually by the Common Council on the Fee Schedule** for a first violation, \$200.00 **a fee as established annually by the Common Council on the Fee Schedule** for a second violation, and ~~not more than \$2,000.00~~ **a fee as established annually by the Common Council on the Fee Schedule** for a third or subsequent violation.

10.17(4)(c) COLLECTION AND DISPOSAL OF SOLID WASTE.

(c) Violations of this §10.17 may be required to forfeit \$50.00 **a fee as established annually by the Common Council on the Fee Schedule** for a first violation, \$200.00 **a fee as established annually by the Common Council on the Fee Schedule** for a second violation, and ~~not more than \$2,000.00~~ **a fee as established annually by the Common Council on the Fee Schedule** for a third or subsequent violation.

SECTION 7: Chapter 11 of the Municipal Code of the City of Waupun entitled INTOXICATING LIQUORS, FERMENTED MALT BEVERAGES AND SODA WATER BEVERAGES is amended as follows:

11.01 INTOXICATING LIQUORS; **AND** FERMENTED MALT BEVERAGES ~~AND SODA WATER BEVERAGES~~

(1) STATE STATUTES ADOPTED. The provisions of Ch. 125 and § 66.053(2), Wis. Stats., relating to the sale of intoxicating liquor; **and** fermented malt beverages ~~and soda water beverages~~, inclusive of any provisions thereof relating to the penalty to be imposed or the punishment for violation of such statutes, are hereby adopted and made a part of this chapter by reference.

(2) LICENSES.

- (a) When Required-. No person, except as provided by subsection (1), shall distribute, vend, sell, offer or keep for sale at retail or wholesale, deal or traffic in or to evade any law or ordinance give away any intoxicating liquor, **or** fermented malt beverage ~~or soda water beverage~~ or cause the same to be done without having procured a license or permit as provided in this section, nor without complying with all the provisions of this section and all statutes, ordinances and regulations of the State and City applicable thereto.
- (b) Separate License Required for Each Place of Sale-. A separate license shall be required for each stand, place, room or enclosure or for each suite of rooms or enclosures which are in direct connection or communication where intoxicating liquor, **or** fermented malt beverages ~~or soda water beverages~~ are kept, sold or offered for sale and no license shall be issued to any person to possess, sell or offer for sale any intoxicating liquor, **or** fermented malt beverage ~~or soda water beverage~~ in any dwelling house, flat or residential apartment.
- (3) LICENSE FEES. There shall be the following classes and denominations of licenses which, when issued by the City Clerk under the authority of the Council after payment of the fee herein specified, shall permit the holder to ~~see~~ **sell**, deal or traffic in intoxicating liquor, fermented malt beverages ~~or soda water beverages~~ as provided in §§ 125.17, 125.25, 125.26, 125.28 and 125.51, Wis. Stats.:
- (a) Class "A" Fermented Malt Beverage Retailer's License . (Am. #11-02) ~~\$75.00 per year or fractional part thereof~~ **A fee will be established annually by the Common Council on the Fee Schedule.**
- (b) Class "B" Fermented Malt Beverage Retailer's License .
1. ~~\$100.00 per year or 3/4 of such amount for a 6 month period.~~ **The fee will be established annually by the Common Council on the Fee Schedule.** Class "B" fermented malt beverage retailer's licenses for brewers shall be issued pursuant to § 125.31(1)(a), Wis. Stats.
 2. Picnic licenses may be issued as provided in § 125.26(6), Wis. Stats., for a ~~\$10.00~~ fee **as established annually by the Common Council on the Fee Schedule** for each picnic or gathering. Pursuant to § 125.04(3)(f), Wis. Stats., licenses issued under § 125.26(6), Wis. Stats., for a picnic or other gathering lasting less than 4 days shall be issued pursuant to applications which shall be filed with the Clerk at least 3 days prior to the time of the granting of the license.
- (c) Wholesaler's Fermented Malt Beverage License . ~~\$25.00 per year or fractional part thereof.~~ **The fee will be established annually by the Common Council on the Fee Schedule.**
- (d) Special Wholesaler's License . ~~\$25.00 per year or fractional part thereof.~~ **The fee will be established annually by the Common Council on the Fee Schedule.**
- (e) Beverage Operator's License .
1. *Regular.* ~~\$20.00 per year or fractional part thereof.~~ **The fee will be established annually by the Common Council on the Fee Schedule.**
 2. *Provisional.*
 - a. Compliance. The City Clerk may grant a provisional operator's license to an individual who complies with § 125.04(5), Wis. Stats., and has also applied for a regular operator's license and who has not been previously denied a license under this section, subject to the following requirements:

- i. The applicant for a provisional operator's license must furnish an affidavit stating that he has not been a habitual law offender or been convicted of a felony, unless pardoned.
 - ii. The applicant must provide evidence that he has either completed or enrolled in a training course as required by § 125.17(6), Wis. Stats. In the event that the applicant fails to successfully complete the course, the provisional operator's license shall be revoked.
 - b. Restrictions.
 - i. No provisional operator's license may be issued to a person who has been denied an operator's license by the City Council.
 - ii. The provisional operator's license shall expire 60 days after its issuance or when a regular operator's license is issued whichever is sooner.
 - iii. The City Clerk may revoke the provisional operator's license if it is discovered that the applicant made a false statement on the application.
 - c. *Fee.* The provisional operator's license fee shall be ~~\$10.00~~ **established annually by the Common Council on the Fee Schedule.**
- (f) Retail Class "A" Liquor License . ~~\$150.00 per year.~~ **The fee will be established annually by the Common Council on the Fee Schedule.**
- (g) Retail Class "B" Liquor License . ~~\$250.00 per year, except that if the total number of such licenses issued in any year does not exceed 10, the fee shall be \$250.00 per year.~~ **The fee will be established annually by the Common Council on the Fee Schedule.** Such license shall permit its holder to sell, deal and traffic in intoxicating liquors to be consumed on the premises and in the original package or container in quantities of not more than 4 liters to be consumed off the premises, except that wine may be sold in the original package or otherwise in any quantity to be consumed off the premises. The City elects to come under § 125.51(3)(b), Wis. Stats.
- (h) Club License . A combination Class "B" fermented malt beverage retailer's license and Class "B" retailer's intoxicating liquor license may be issued to bona fide clubs as defined in § 125.02(4), Wis. Stats., for a ~~\$25.00 per year~~ fee **as established annually by the Common Council on the Fee Schedule.**
- (i) Part-Time or Semi-Annual Liquor Licenses . Part-time or semi-annual liquor licenses shall be issued pursuant to § 125.51(9), Wis. Stats.
- (j) Soda Water Beverage License . ~~\$5.00 per year, which shall entitle the holder thereof to manufacture, distribute, vend, sell, offer or keep for sale at wholesale or retail soda water beverages not to be consumed upon the premises, only in original packages or containers.~~
- (k) "Class C" Wine License . (Am. #10-15) ~~\$100.00 per year,~~ **The fee will be established annually by the Common Council on the Fee Schedule** which authorizes only the retail sale of wine by the glass or in its opened original container for consumption on the premises where sold.

11.02 PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS.

11.02 (5)(a) INVESTIGATION FEE.

(a) Every applicant for a license under this section as a peddler, solicitor or transient merchant shall, at the time of the filing of such application with the City Clerk pay to the Clerk for the City an investigation fee of ~~\$50.00~~ **as established annually by the Common Council on the Fee Schedule**. The monies so paid shall be retained by the City whether a license is issued to the applicant or not.

(b) Every applicant for a license under this section as a peddler, solicitor or transient merchant, to whom the City has issued such a license within the 12 months immediately preceding the date of the present application, shall pay to the City through the office of the Clerk an investigation fee of ~~\$30.00~~ **as established annually by the Common Council on the Fee Schedule**.

11.02 (7) FEES AND BOND.

(7) FEES AND BOND.

(a) The investigation fee, as heretofore set forth, shall permit any applicant to whom a license is to be granted, to conduct his business within the City for a period of not to exceed 2 days without additional cost, excepting for the bond hereinafter set forth. Every applicant for a license under this section and to whom such a license is to be granted, and who proposes to conduct his business within the City for a period of time longer than 2 days, shall pay to the City, through the office of the City Clerk, the additional ~~sum of \$20.00 per day~~ **fee as established annually by the Common Council on the Fee Schedule**, for each day, or portion thereof, that such business is to be conducted in the City, over and above the initial 2-day period. The term "day" as used herein shall mean each business day, and shall not include Sundays, holidays or days when no business is conducted.

(b) Every applicant for a license under this section, to whom such a license is to be granted shall, prior to the issuance of such license, file with the City Clerk of the City a surety bond to guarantee the applicant's good, honorable and lawful possession and proper and legal distribution and sale of the merchandise or personal services that he proposes to sell. The bond ~~cost~~ shall be ~~in the amount of \$100.00 for each day~~ **a fee as established annually by the Common Council on the Fee Schedule** that the applicant proposes to conduct ~~his~~ **their** business in the City, ~~excepting that the maximum amount of such bond shall be the sum of \$1,000.00~~. The application for the license herein described shall authorize the City Clerk of the City to utilize the said bond, or portions thereof, to pay for any monetary fine and costs which might be assessed against the applicant, or an employee or agent of the applicant acting in his behalf for violations of any of the provisions of this section, or to satisfy any judgment rendered against the applicant, or an employee or agent of the applicant for violations of any contract existing between the applicant, or his employee or agent for merchandise to be furnished or services to be rendered to any person while the said applicant, or his employee or agent is conducting business within the City during the licensed period.

1. Said surety bond shall be held by the City Clerk for not less than 60 days after the applicant has completed the business set forth in the license, and the bond shall then be returned to the applicant unless the City Clerk has been notified of any actions pending against the said applicant, or an employee or agent of the applicant for the violation of any of the provisions of this section, or for the violation of any contracts existing between the said applicant or his employees or agents with a purchaser of the materials or services.

2. If the City Clerk is notified of any action against the applicant, or his employee or agent for the violation of any of the terms of this section, or for the violation of any contract with or to any purchaser of materials or services, the City Clerk shall then hold such surety bond until satisfaction has been made to the City or to the purchaser of such materials or services, or in lieu thereof, shall deduct the amount or sum necessary to satisfy such judgment due the City or due the purchaser of the materials or services, and shall then remit the balance of the surety bond to the applicant.

(c) The applicant may furnish a certified check, a cashier's check or a money order payable to the City in lieu of the surety bond herein required.

(8) ANNUAL FEE.

(a) Any applicant for a license under this section may apply to the City Council for an annual license. The annual fee shall be ~~\$200.00 and shall be assessed on a calendar year basis,~~ **established annually by the Common Council on the Fee Schedule** ~~excepting, that if the license is issued on or after July 1, the amount of such annual fee for the remainder of the year shall be \$100.00.~~ The annual fee as herein set forth shall include the investigation fee.

(b) The surety bond, or acceptable alternative, as described in subsection (7)(b) above shall be required by the City Council of any applicant for an annual license, and such bond shall be in the amount prescribed **annually** by the City **Council on the Fee Schedule**, ~~but shall not exceed the sum of \$1,000.00.~~ The surety bond shall be held by the City Clerk under the same conditions as set forth in subsection (7)(b)1. above.

(13) PENALTY. Any person who shall violate any provision of this section shall forfeit ~~not less than \$25.00 and not more than \$100.00~~ **a fee as established annually by the Common Council on the Fee Schedule**, together with the costs of prosecution, and in default of payment of the forfeiture and costs shall be imprisoned in the County Jail until such forfeiture and costs of prosecution shall be paid, but not to exceed 20 days. Each day's violation of this section shall constitute a separate offense.

11.03 AUCTION SALES

11.03(4) APPLICATION. Application for such license shall be made to the City Council of the City, and the City Council may grant such license for one year upon payment of a license fee of ~~\$10.00~~ **as established annually by the Common Council on the Fee Schedule** and execution and delivery to the City by the applicant of a bond with 2 sureties to be approved by the Council in ~~the sum of \$500.00~~ **an amount as established annually by the Common Council on the Fee Schedule** conditioned that such licensee shall pay to the City Treasurer all fees imposed by this section **as shown on the Fee Schedule** and shall comply with the provisions of this section.

11.04 PUBLIC AMUSEMENTS

11.04(5) LICENSE FEES. License Fees for public amusements shall be **established annually by the Common Council on the Fee Schedule** as follows:

Circus, street carnival, menagerie or sideshow	\$25/day
Dance hall, skating rink, play or theatrical performance, including motion picture show	\$75/year or fraction thereof
Play or theatrical performance	\$10/day
Billiard or pool room	\$15/table per year or fraction thereof
Bowling alley	
— One alley	\$15/year or fraction thereof
— Each additional alley	\$5/year or fraction thereof
All other amusements, amusement devices, juke boxes and music boxes	\$15/unit per year or fraction thereof

11.06 TAXI CABS

11.06(4) The taxicab license fee shall be **established annually by the Common Council and shown on the Fee Schedule.** \$20.00 per year or any fractional part thereof for the first vehicle operated and \$20.00 per year or any fractional part thereof for each additional vehicle operated by the same licensee. The license year shall commence on January 1 and end on December 31. If less than 6 months remain of the license year, the license fee shall be reduced by one half.

11.08 JUNK DEALERS

11.08(2) APPLICATION. Every applicant for a license to engage in the business of junk dealer shall file with the Clerk a written verified application upon a form provided by the Clerk signed by the applicant or applicants. Such application shall be accompanied by a fee of \$15.00 **as established annually by the Common Council on the Fee Schedule.**

11.08(5) LICENSE FEE. Every junk dealer shall pay an annual license fee of \$50.00 or a daily license fee of \$10.00 per day **as established annually by the Common Council on the Fee Schedule.** All annual licenses shall be issued on July 1 and shall continue in force until June 30 next succeeding the date of issuance thereof, unless sooner revoked.

11.09 DOG AND CAT LICENSES.

(1) DOG AND CAT LICENSES REQUIRED. Every owner of a dog and cat more than 5 months of age on January 1 of any year or 5 months of age within the license year shall annually or within 30 days from the date such dog or cat becomes 5 months of age, at the time and in the manner provided by law for the payment of property taxes, pay his dog or cat license tax and obtain a license therefor. No such license shall be issued without proof of compliance with rabies vaccination, as required in this Code. The license fees shall be \$2.00 for each neutered dog or cat, on presentation of evidence that the animal is neutered, and \$5.00 for each unneutered dog or cat. **The license fee for neutered/non-neutered dogs or cats will be established annually by the Common Council on the Fee Schedule.**

(2) LICENSE TAGS. All licensable pets must wear license tags provided by the City at all times when off the premises of the owners, except under any organized show or training situation.

(3) LATE FEES. The collecting official shall charge a late fee of ~~\$5.00~~ **as established annually by the Common Council on the Fee Schedule** if the owner fails to obtain a proper license under this section within 30 days after acquiring a licensable animal, in addition to the regular fees as permitted by § 174.05(5), Wis. Stats.

11.10 PARADE REGULATIONS

11.10(3)(c) Fee. ~~There shall be paid at the time of filing the application for a parade permit the fee of \$10.00.~~ **The fee for a parade permit shall be established annually by the Common Council on the Fee Schedule.**

11.13 TOBACCO PRODUCTS

There shall be a fee of ~~\$50.00 per year~~ **as established annually by the Common Council on the Fee Schedule** charged for a license allowing the sale of cigarettes or other tobacco products within the City. Such license shall be obtained by complying with the application forms and other reasonable procedures as prescribed by the City Clerk.

SECTION 8: Chapter 16 of the Municipal Code of the City of Waupun entitled ZONING CODE is amended as follows:

16.01 GENERAL

16.01(11)(b)(ix) *Fees*. A fee of ~~\$150.00~~ **as established annually by the Common Council on the Fee Schedule** shall be paid to the Zoning Administrator upon the filing of all petitions for amendment(s) of the Zoning Ordinance. (Am. #06-04)

16.03 RESIDENTIAL DISTRICT REQUIREMENTS.

16.03(6)(e)(ii)(b) Fees and Expiration Date (per §66.058, Wis. Stats.) are as follows:

- Annual mobile home court license shall be ~~\$100.00 for each 50 spaces or fraction thereof~~ **established annually by the Common Council on the Fee Schedule;**
- Mobile home court license transfer fee shall be ~~\$10.00~~ **established annually by the Common Council on the Fee Schedule;**
- Surety bond **shall be an amount established annually by the Common Council on the Fee Schedule** ~~in the sum of \$2,000.00~~, this bond shall guarantee the collection by the licensee of the monthly parking permit provided for in this Ordinance and the payment of such fees to the City Treasurer, the payment by the licensee of any fine or forfeiture including legal costs imposed or levied against said licensee for a violation of this section, and shall also be for the use and recovery had thereon by any person who may be injured or damaged by reason of the licensee violating the provisions of this section; and
- Expiration: All such licenses are to expire on the 30th day of June of each year and shall be renewed annually, there shall be no proration of fees.

16.07 PCD PLANNED COMMUNITY DEVELOPMENT REQUIREMENTS

16.07(6)(g) Fee(s). (Cr. #06-04)

- (i) Department review: ~~\$250.00 + \$15.00 per lot~~ **has a fee that is established annually by the Common Council on the Fee Schedule.**
- (ii) Engineering, improvement review, inspections, review: ~~Actual cost~~ **has a fee that is established annually by the Common Council on the Fee Schedule.**
- (iii) Administration, Clerk Treasurer, legal: ~~One percent City loan~~ **has a fee that is established annually by the Common Council on the Fee Schedule.**

16.12 CONDITIONAL USES

16.12(2) Application for conditional use permits shall be submitted to the Zoning Administrator. A fee of ~~\$150.00~~ **as established annually by the Common Council on the Fee Schedule** shall be paid at the time of submittal. Such forms shall be provided by the Zoning Administrator and shall be accompanied by a plan showing the location, size and shape of the land involved and of any proposed structures, and the existing and proposed use of each structure and lot. (Am. #06-04)

16.13 HOME OCCUPATIONS

16.13(4) An application for a home occupation license must be submitted to the Zoning Administrator. There shall be a fee of ~~\$25.00~~ **as established annually by the Common Council on the Fee Schedule** for all such applications. If after review, it is the opinion of the Zoning Administrator that the requested home occupation is permitted than a license may be issued. If however, in the opinion of the Zoning Administrator the requested home occupation is neither permitted nor strictly prohibited, then a conditional use permit approved by the Plan Commission will be required.

(5) A ~~\$150.00~~ application fee **as established annually by the Common Council on the Fee Schedule** will be required for any home occupation requiring a conditional use permit. After the holding of a public hearing and review by the Plan Commission, the permit will be approved or denied based on the conditions listed in subsection (1). (Am. #07-11)

(6) All permitted home occupations shall be licensed annually for a fee of ~~\$25.00~~ **as established annually by the Common Council on the Fee Schedule** and will automatically expire when the premises is sold, leased or otherwise transferred to a different owner or owners.

16.16 BOARD OF APPEALS.

16.16(1) A Board of Appeals shall be appointed as specified in §62.23(7)(e), Wis. Stats. The members shall serve without compensation. The Board of Appeals shall make its own rules of procedure consistent with the statutes. It shall have the following powers:

- (a) To hear and decide appeals where it is alleged that the Zoning Administrator has made an erroneous finding or order. A ~~\$50.00~~ filing fee **as established annually by the Common Council on the Fee Schedule** shall be required when publication of a notice of hearing is necessary; and
- (b) To grant specific variances from the terms of this Ordinance where it is shown that unique physical circumstances applying to a lot cause hardship to the owner under the Ordinance, and that the variance still will be in fundamental

harmony with surrounding uses. Applications for variances are subject to a ~~\$150.00~~ filing fee **as established annually by the Common Council on the Fee Schedule.** (Am. #06-04)

16.17 SITE PLAN REVIEW

16.17(7) SITE PLAN REVIEW/APPLICATION FEE. (Cr. #06-04)

- (a) Consultant/engineering: ~~Actual cost~~ **a fee established annually by the Common Council on the Fee Schedule.**
- (b) Department review: ~~\$100.00~~ **a fee established annually by the Common Council on the Fee Schedule.**

SECTION 9: Chapter 17 of the Municipal Code of the City of Waupun entitled SUBDIVISION ORDINANCE is amended as follows:

17.01 GENERAL

17.01(9)(d) Dedication and Reservation of Lands. (Am. #06-04) Whenever a tract of land to be subdivided embraces all or any part of an arterial street, drainage way or other public way which has been designated in the Comprehensive Plan, Comprehensive Plan component, or on the official map, said public way shall be made part of the plat and dedicated or reserved by the subdivider in the locations and dimensions indicated on said plan or map and as set forth in this Ordinance.

Whenever a proposed playground, park, school site or other public land, other than streets or drainage ways, designated in the Comprehensive Plan, Comprehensive Plan component, or on the official map, is embraced, all or in part, in a tract of land to be subdivided, these proposed public lands shall be made part of the plat and shall be dedicated to the community by the subdivider shall at the discretion of the Plan Commission at ~~either the rate of 5 percent of the total plan area or \$200.00~~ **a fee as established annually by the Common Council on the Fee Schedule** per residential lot or if multifamily, **a fee as established annually by the Common Council on the Fee Schedule** ~~\$200.00 per unit~~, and said proposed public lands, other than streets or drainage ways, in excess of the rate established herein shall be reserved for a period not to exceed 3 years unless extended by mutual agreement for purchase by the public agency having jurisdiction; and all said proposed public lands, other than streets or drainage ways, shall be reserved by the subdivider for a period not to exceed 3 years unless extended by mutual agreement for acquisition by a public agency at undeveloped land costs.

17.01(13)(b) ENFORCEMENT AND PENALTIES.

- (b) Penalties. Any person, firm, or corporation who fails to comply with this Ordinance shall be subject to a forfeiture of ~~not less than \$200.00 or more than \$1,000.00~~ **a fee as established annually by the Common Council on the Fee Schedule**, plus the costs of prosecution, for each day of violation.

17.07 DESIGN STANDARDS

17.07(8) PUBLIC SITES AND OPEN SPACES. In the design of the Plat, due consideration shall be given to the reservation of suitable sites of adequate area for future schools, reservation of suitable sites of adequate area for future schools, parks, playgrounds, drainage ways and other public purposes. If designated on the Comprehensive Plan, Comprehensive Plan component, or Official Map, such areas shall be made a part of the Plat. If no park is so designated the owner shall dedicate, land usable for recreation purposes equal in size to 5% of the Plat. This land shall be in one parcel and shall be used for park, playground, or for other specific public recreational uses as deemed desirable by the Plan Commission. However, if the Plan Commission should consider the Plat too small or for some reason unusable for a public purpose, the Plan Commission shall direct the owner to make a money payment to the City in lieu of land. The subdivider shall pay into the City treasury \$100.00 per **a fee as established annually by the Common Council on the Fee Schedule** per residential lot or if multiple residential units, \$100.00 **a fee as established annually by the Common Council on the Fee Schedule** per unit. All monies shall be applied to the capital budget of the Parks and Recreation Department, and shall be due and payable at the time of the Final Plat is submitted for approval.

17.10 FEES.

The subdivider shall pay the City all fees as hereinafter required and at the time specified **as established annually by the Common Council on the Fee Schedule.**

(1) PRELIMINARY PLAT REVIEW FEES.

(a) ~~Department Review : \$250.00 + \$15.00 per lot.~~

(b) ~~Engineering (Improvement Review, Inspections, Review) : Actual cost.~~

(c) ~~Administration (Clerk, Legal) : 1% City loan.~~

(2) FINAL PLAT REVIEW FEES.

(a) ~~Department Review : \$150.00 + \$5.00 per lot.~~

(b) ~~Engineering (Improvement Review, Inspections, Review) : Actual cost.~~

(c) ~~Administration (Clerk, Legal) : 1% City loan.~~

(3) LETTER OF INTENT REVIEW. FEE. A fee of \$10.00 shall be paid at the time of first submission for approval of any letter of intent.

(4) CERTIFIED SURVEY MAP REVIEW. FEE. A fee of \$100.00 + \$15.00 per lot shall be paid at the time of first submission for approval of any Certified Survey Map to defray the cost of review.

(5) CONDOMINIUM PLAT FEE. \$250.00 + \$15.00 per lot/unit.

(6) REPLAT REVIEW. FEES. A subdivider shall pay a fee amounting to:

(a) ~~Department Review : \$250.00 + \$15.00 per lot.~~

(b) ~~Engineering (Improvement Review, Inspections, Review) : Actual cost.~~

(c) ~~Administration (Clerk, Legal) : 1% City loan.~~

(7) IMPROVEMENT REVIEW FEE. The subdivider shall pay a fee amounting to one percent of the total cost of any required public improvements to defray the costs of review

(8) INSPECTION FEE. ~~The subdivider shall pay for any inspections required of any City employee.~~

SECTION 10: Chapter 18 of the Municipal Code of the City of Waupun entitled GENERAL PROVISIONS is amended as follows:

18.04 PENALTY PROVISIONS.

(1) GENERAL PENALTY. Except as otherwise provided in this code, any person who shall violate any of the provisions of this code shall, on conviction of such violation, forfeit ~~the sum of \$100.00~~ **a fee as established annually by the Common Council on the Fee Schedule**, together with the costs of prosecution.

18.08(3)(a)(2-3) CITATIONS FOR VIOLATION OF MUNICIPAL ORDINANCES.

(3) SCHEDULE OF DEPOSITS.

(a) Cash deposits are established for use with citations issued under this section as follows:

2. For all other violations of this Municipal Code by adults, ~~a \$100.00~~ **a fee as established annually by the Common Council on the Fee Schedule** deposit shall be used.

3. For all other violations of this Municipal Code by minors, ~~a \$50.00~~ **a fee as established annually by the Common Council on the Fee Schedule** deposit shall be used.

SECTION 11: This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Enacted this _____ day of _____, 2023.

Rohn W. Bishop
Mayor

ATTEST:

Angela J. Hull
City Clerk/Treasurer



AGENDA SUMMARY SHEET

MEETING DATE: 8/29/23

TITLE: Monthly Financial Report – July 2023

AGENDA SECTION: CONSIDERATION - ACTION

PRESENTER: Casey Langenfeld, Finance Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

SUMMARY:

Providing a monthly financial report and a summary of revenues and/or expenditures that are recommended for Council action.

STAFF RECOMMENDATION:

Request action to accept the financials and to move them to the Common Council Consent Agenda.

ATTACHMENTS:

July 31, 2023 Monthly Financials

RECOMMENDED MOTION:

Motion to accept and recommend to the Common Council, the approval of the July 2023 monthly financial Report



MONTHLY FINANCIAL REPORT 2023

January

Revenues	Expenses
\$22,215 - Library Board approved to move 2022 surplus from Library Fund to the Capital Project fund in 2023.	

February

Revenues	Expenses
\$55,389 Municipal Services Payment \$4,103 Parking Violation Revenue \$20,666 Interest Income	

March

Revenues	Expenses
\$30,819 Fond du Lac County Sales & Use Tax	\$175,192 Payment for Land Purchase
\$15,365 DOA Law Enforcement Agency Grant (Fund 220)	\$105,797 Payment to Stone & Suede from WEDC Grant
\$199,548 & \$22,215 year end transfers from GF and Library to Capital (Fund 400)	
\$210,452 transfer from GF to Bus Park (Fund 404) pay remaining loan payment to utilities	
\$134,200 WEDC CDI Grant Payment (Fund 405)	
\$80,000 assigned funds transfer in for Ambulance (Fund 410)	
\$16,956.14 DOT FED Grant (Fund 501)	

April

Revenues	Expenses

May

Revenues	Expenses
\$1,000 (Fund 100) Donation Economic Development from Waupun Utilities	
\$15,189 (Fund 410) Sale of 2 PD Explorers	
\$10,000 (Fund 410) Sale of Skid Loader	
\$220.00 (Fund 410) sale of snow blower	
\$134,300 (Fund 410) EMS Flex Grant Payment Received	

June

Revenues	Expenses

July

Revenues	Expenses
\$50,000 PSC Innovation Grant (Fund 220 pg 5, ln 85)	\$216,713 Fire/EMR Purchased new Ambulance (Fund 410) expense covered with Flex Grant



**MONTHLY FINANCIAL REPORT
JULY 31, 2023**

A B C D E
 % of Year Past
58%

1
2 **FUND 100**

3 **General Operations Fund**

7/31/2023 7/31/2023 7/31/2023 7/31/2023
Month Activity YTD Actual Budget Amount Unearned Percent

	7/31/2023 Month Activity	7/31/2023 YTD Actual	7/31/2023 Budget Amount	7/31/2023 Unearned	Percent
REVENUE					
TAXES	69,938	1,678,335	2,405,770	727,435	69.76
SPECIAL ASSESSMENTS	38	2,235	100	(2,135)	2235.29
INTERGOVERNMENTAL AIDS	699,904	1,060,416	3,340,523	2,280,107	31.74
LICENSES & PERMITS	1,575	26,551	58,160	31,609	45.65
PENALTIES, FOREFEITURES	2,646	26,417	45,500	19,083	58.06
PUBLIC CHARGES FOR SERVICE	53,490	217,170	266,368	49,198	81.53
INTERGOVERNMENTAL CHARGES	-	-	-	-	
MISCELLANEOUS REVENUE	19,255	164,810	50,000	(114,810)	329.62
SPECIAL FUNDS ACTIVITY	-	-	710,046	710,046	0.00
TOTAL REVENUE	846,845	3,175,935	6,876,467	3,700,532	

EXPENDITURES					
GENERAL GOVERNMENT	64,150	1,144,394	1,880,661	736,267	60.85
ECO DVLP/ADMIN	4,380	30,946	37,161	6,215	83.28
RECREATION	69,383	225,073	385,944	160,871	58.32
ASSESSOR/INSPECTOR	3,186	22,605	39,875	17,270	56.69
POLICE	156,548	1,175,203	2,288,462	1,113,260	51.35
FIRE	29,774	197,683	522,597	324,914	37.83
PUBLIC WORKS	135,219	916,462	1,721,767	805,305	53.23
TOTAL EXPENDITURES	462,641	3,712,365	6,876,467	3,164,102	
NET REVENUE OVER EXPENDITURES	384,204	(536,430)	0	536,430	

41 **FUND 200**

42 **Trust Fund**

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
44 REVENUE					
45 ST AID-WINNEFOX/MID-WISC	-	-	-	-	0.00
46 INTEREST/DIVIDEND/GRANT	-	6	75	69	7.83
47 UNREALIZED GAINS	-	-	-	-	0.00
48 TOTAL REVENUE	-	6	75	69	

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51 EXPENDITURES					
52 OPERATING TRANSFER OUT	-	-	-	-	0.00
53 LIBRARY EXPENSES	-	-	-	-	0.00
54 TOTAL EXPENDITURES	-	-	-	-	

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56 NET REVENUE OVER EXPENDITURES	-	6	75	69	
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62 **FUND 210**

63 **Library Fund**

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
64 REVENUE					
65 GENERAL PROPERTY TAXES	-	391,049	516,792	125,743	75.67
66 INTEREST/DIVIDEND/GRANT	-	213,939	213,938	(1)	100.00
67 FEES	67	453	1,200	747	37.77
68 DIVIDEND/REVENUE/DONATIONS	2,583	21,380	11,000	(10,380)	194.37
69 TOTAL REVENUE	2,650	626,822	742,930	116,108	

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73 EXPENDITURES					
74 LIBRARY EXPENSES	59,597	414,896	742,930	328,034	55.85
75 TRANSFER OUT - CAPITAL FUND	-	-	-	-	0.00
76 TOTAL EXPENDITURES	59,597	414,896	742,930	328,034	

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78 NET REVENUE OVER EXPENDITURES	(56,947)	211,926	-	(211,926)	
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FUND 220

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Grants and Donations Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
PSC/FEDERAL GRANT	50,000	50,000	-	(50,000)	0.00
GRANTS	-	46,085	6,010	(40,075)	766.81
TOTAL REVENUE	<u>50,000</u>	<u>96,085</u>	<u>6,010</u>	<u>(90,075)</u>	

EXPENDITURES					
GEN GOVERNMENT	-	5,000	-	(5,000)	0.00
GRANT EXPENSES - RECREATION	-	883	-	(883)	0.00
GRANT EXPENSES - POLICE	1,485	14,245	5,000	(9,245)	284.90
GRANT EXPENSES - FIRE/EMR	-	4,983	-	(4,983)	0.00
GRANT EXPENSES - DPW	-	-	-	-	0.00
ECONOMIC DEVELOPMENT EXPENSES	-	-	1,000	1,000	0.00
TOTAL EXPENDITURES	<u>1,485</u>	<u>25,111</u>	<u>6,000</u>	<u>(19,111)</u>	

NET REVENUE OVER EXPENDITURES	48,515	70,975	10	(70,965)	
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FUND 230

Building Inspection Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-BLDG IN	-	-	-	-	0.00
PERMITS-BUILDING	25,330	58,952	75,000	16,048	78.60
FEES	1,625	8,960	9,150	190	97.92
TOTAL REVENUE	<u>26,955</u>	<u>67,912</u>	<u>84,150</u>	<u>16,238</u>	

EXPENDITURES					
OPERATING SUPPLIES/WAGES	9,388	44,613	86,816	42,203	51.39
TOTAL EXPENDITURES	<u>9,388</u>	<u>44,613</u>	<u>86,816</u>	<u>42,203</u>	

NET REVENUE OVER EXPENDITURES	17,567	23,299	(2,666)	(25,965)	
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FUND 240

ARPA Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
FED GRANT (PD BY STATE)-ARPA	-	-	-	-	0.00
INTEREST INCOME-ARPA	<u>5,331</u>	<u>33,468</u>	<u>7,500</u>	<u>(25,968)</u>	446.23
TOTAL REVENUE	<u>5,331</u>	<u>33,468</u>	<u>7,500</u>	<u>(25,968)</u>	
EXPENDITURES					
ARPA POLICE OPERATING EXP	-	-	-	-	
ARPA EXPENSES	<u>-</u>	<u>45,281</u>	<u>-</u>	<u>(45,281)</u>	
ARPA EXPENSES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
NET REVENUE OVER EXPENDITURES	5,331	33,468	7,500	(25,968)	

FUND 300

Debt Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
PAID TO ESCROW AGENT	-	-	-	-	0.00
GENERAL PROPERTY TAXES	-	596,329	788,080	191,751	75.67
FUNDS APPLIED	144	878	375	(503)	234.01
DEBT SERVICE FUND TRANSFERS IN	<u>515,850</u>	<u>693,504</u>	<u>827,080</u>	<u>133,576</u>	83.85
TOTAL REVENUE	<u>515,994</u>	<u>1,290,710</u>	<u>1,615,535</u>	<u>324,825</u>	
EXPENDITURES					
ROCK NEWTON 2021 P&I	126,175	137,350	137,350	-	100.00
PRINCIPAL AND INTEREST PAYMENTS	<u>624,615</u>	<u>1,005,072</u>	<u>1,478,185</u>	<u>473,114</u>	67.99
TOTAL EXPENDITURES	<u>750,790</u>	<u>1,142,422</u>	<u>1,615,535</u>	<u>473,114</u>	
NET REVENUE OVER EXPENDITURES	(234,796)	148,289	-	(148,289)	

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158 **FUND 400**159 **Capital Fund**

160

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-CIF	-	257,273	340,000	82,727	75.67
SIDEWALKS	-	-	100,000	100,000	0.00
STATE SHARED REVENUES-EXP REST	74,434	364,120	2,574,434	2,210,314	14.14
FEES-REC FACILITY MAINTENANCE	-	15,500	15,000	(500)	103.33
CO & MUNIC-STREET & HIGHWAYS	-	-	-	-	0.00
INTEREST AND MISC	2,092	35,101	8,000	(27,101)	438.77
TRANSFERS IN FROM OTHER FUNDS	-	221,763	680,000	458,237	32.61
TOTAL REVENUE	76,527	893,758	3,717,434	2,823,676	

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EXPENDITURES					
CITY HALL	-	-	-	-	
RECREATION	52,477	306,662	2,530,000	2,223,338	12.12
PUBLIC SAFETY	3,188	182,762	255,095	72,333	71.64
LIBRARY AND DPW	-	-	-	-	0.00
STREETS	-	162,556	450,000	287,444	36.12
TRANSFER OUT	-	-	-	-	0.00
TOTAL EXPENDITURES	55,665	651,980	3,235,095	2,583,115	

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NET REVENUE OVER EXPENDITURES	20,862	241,778	482,339	240,561	
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185 **FUND 401**186 **TID 5 Fund**

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	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	785	314,834	408,345	93,511	77.10
DEVELOPER GUARANTEES	-	24,735	-	(24,735)	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 5 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	785	339,569	408,345	68,776	

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EXPENDITURES					
TID 5 OPERATING EXPENSES	327,025	379,963	381,050	1,088	99.71
TOTAL EXPENDITURES	327,025	379,963	381,050	1,088	

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NET REVENUE OVER EXPENDITURES	(326,240)	(40,393)	27,295	67,688	
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FUND 404

Business Park Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAX INCREMENT	-	-	-	-	0.00
INTEREST INCOME	-	-	-	-	0.00
LEASES/FUND BALANCE	-	219,526	224,103	4,577	97.96
TOTAL REVENUE	-	219,526	224,103	4,577	

EXPENDITURES					
OPERATING EXPENSES	1,817	3,151	15,109	11,958	20.86
TOTAL EXPENDITURES	1,817	3,151	15,109	11,958	

NET REVENUE OVER EXPENDITURES	(1,817)	216,375	208,994	(7,381)	
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FUND 405

TID 3 Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	8,287	115,710	150,598	34,888	76.83
PAYMENT IN LIEU OF TAX	-	9,762	9,000	(762)	108.47
GRANTS	-	134,200	-	(134,200)	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
PROCEEDS LONG TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	8,287	259,672	159,598	(100,074)	

EXPENDITURES					
TID 3 OPERATING EXPENSES	33,918	157,091	159,083	1,992	98.75
TRANSFER TO A DIF FUND	-	-	-	-	0.00
TOTAL EXPENDITURES	33,918	157,091	159,083	1,992	

NET REVENUE OVER EXPENDITURES	(25,631)	102,581	515	(102,066)	
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FUND 407

TID 7 Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	37,796	45,000	7,204	83.99
PERMITS-BUILDING-TIF 7	-	-	-	-	0.00
STATE GRANT	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>37,796</u>	<u>45,000</u>	<u>7,204</u>	

EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	28,069	131,138	103,069	21.40
TID 7 OPERATING EXPENSES	-	913	6,500	5,588	14.04
TOTAL EXPENDITURES	<u>-</u>	<u>28,981</u>	<u>137,638</u>	<u>108,657</u>	

NET REVENUE OVER EXPENDITURES	-	8,815	(92,638)	(101,453)	
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FUND 408

TID 6 Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	4,949	83,057	98,488	15,431	84.33
STATE/FEDERAL GRANT-TIF 6	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS/TRANSFERS	-	-	-	-	0.00
TOTAL REVENUE	<u>4,949</u>	<u>83,057</u>	<u>98,488</u>	<u>15,431</u>	

EXPENDITURES					
FUND TRANSFERS OUT	53,000	53,000	65,630	12,630	0.00
TID 6 OPERATING EXPENSES	898	9,005	30,266	21,261	29.75
TOTAL EXPENDITURES	<u>53,898</u>	<u>62,005</u>	<u>95,896</u>	<u>33,891</u>	

NET REVENUE OVER EXPENDITURES	(48,949)	21,052	2,592	(18,460)	
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283 **FUND 410**

284 **Equipment Fund**

285

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-ERF	-	170,254	225,000	54,746	75.67
FEDERAL GRANT-MISC	-	268,600	-	(268,600)	0.00
MISCELLANEOUS	986	31,427	5,000	(26,427)	628.55
TRANSFERS	-	80,000	-	(80,000)	0.00
TOTAL REVENUE	<u>986</u>	<u>550,282</u>	<u>230,000</u>	<u>(320,282)</u>	

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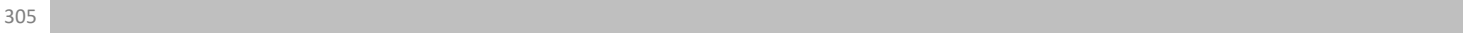
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EXPENDITURES					
EQUIPMENT ADMINISTRATION	-	-	7,000	7,000	0.00
EQUIPMENT RECREATION	1,027	5,000	5,000	-	100.00
EQUIPMENT POLICE	-	112,397	130,187	17,790	0.00
EQUIPMENT FIRE	216,714	218,106	30,500	(187,606)	715.10
EQUIPMENT LIBRARY	-	-	-	-	0.00
EQUIPMENT DPW	48,452	105,902	141,500	35,599	74.84
TOTAL EXPENDITURES	<u>266,192</u>	<u>441,404</u>	<u>314,187</u>	<u>(127,217)</u>	

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NET REVENUE OVER EXPENDITURES	(265,206)	108,878	(84,187)	(193,065)	
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307 **FUND 418**

308 **TID 8 Fund**

309

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	104,702	125,000	20,298	83.76
PERMITS-BUILDING-TIF 8	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 8 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	447,111	447,111	-	(447,111)	0.00
TOTAL REVENUE	<u>447,111</u>	<u>551,813</u>	<u>125,000</u>	<u>(426,813)</u>	

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EXPENDITURES					
TRANSFER OUT	15,171	15,171	15,405	235	0.00
TID 8 OPERATING EXPENSES	449,520	580,432	131,150	(449,282)	342.75
TOTAL EXPENDITURES	<u>464,690</u>	<u>595,603</u>	<u>146,555</u>	<u>(449,048)</u>	

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NET REVENUE OVER EXPENDITURES	(17,579)	(43,790)	(21,555)	22,235	
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327	FUND 419	A	B	C	D	E
328	TID 9 Fund	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
329						
330	REVENUE					
331	TAXES-TAX INCREMENTAL DISTRICT	-	-	-	-	0.00
331	TIF 9 INTEREST REVENUE	4,762	7,487	-	(7,487)	0.00
332	PROCEEDS LONG TERM DEBT	-	2,345,000	-	(2,345,000)	0.00
333	TOTAL REVENUE	<u>4,762</u>	<u>2,352,487</u>	<u>-</u>	<u>(2,352,487)</u>	

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336	EXPENDITURES					
337	TRANSFER OUT	-	(66,929)	-	66,929	0.00
338	TID 9 OPERATING EXPENSES	499,725	1,212,243	115,116	(1,097,127)	1053.06
339	TOTAL EXPENDITURES	<u>499,725</u>	<u>1,145,315</u>	<u>115,116</u>	<u>(1,030,199)</u>	

340						
341	NET REVENUE OVER EXPENDITURES	(494,962)	1,207,172	(115,116)	(1,322,288)	

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345	FUND 420					
346	Recycling Fund	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
347						
348	REVENUE					
349	STATE GRANT-RECYCLING	-	50,365	50,000	(365)	0.00
350	FEES-RECYCLING	11,883	59,405	99,561	40,156	59.67
351	INTEREST REVENUE	454	2,770	750	(2,020)	369.34
352	TOTAL REVENUE	<u>12,336</u>	<u>112,540</u>	<u>150,311</u>	<u>37,771</u>	

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355	EXPENDITURES					
356	OPERATING	12,057	76,410	148,828	72,418	51.34
357	TOTAL EXPENDITURES	<u>12,057</u>	<u>76,410</u>	<u>148,828</u>	<u>72,418</u>	

358						
359	NET REVENUE OVER EXPENDITURES	280	36,131	1,483	(34,647)	

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363 **FUND 425**364 **Solid Waste Fund**

365

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
FEES-SOLID WASTE	35,648	178,216	441,689	263,473	40.35
TOTAL REVENUE	35,648	178,216	441,689	263,473	

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EXPENDITURES					
OPERATING	33,135	202,107	436,846	234,739	46.26
TOTAL EXPENDITURES	33,135	202,107	436,846	234,739	

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NET REVENUE OVER EXPENDITURES	2,513	(23,891)	4,843	28,734	
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379 **FUND 430**380 **Tourism Fund**

381

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
LOCAL ROOM TAX-TOURISM FUND	8,843	34,723	60,000	25,277	57.87
MISCELLANEOUS REVENUE-TOURISM	-	-	10,000	10,000	0.00
TOTAL REVENUE	8,843	34,723	70,000	35,277	

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EXPENDITURES					
OPERATING EXPENSES	5,125	27,665	70,000	42,335	39.52
TOTAL EXPENDITURES	5,125	27,665	70,000	42,335	

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NET REVENUE OVER EXPENDITURES	3,718	7,058	-	(7,058)	
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FUND 501
Taxi Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES	-	34,051	45,000	10,949	0.00
FED GRANT (PD BY ST)-TRANSPORT	-	75,016	109,930	34,914	68.24
SALE OF CITY PROPERTY-TAXI	-	-	-	-	0.00
OPERATING TRANSFER IN-GF	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>109,067</u>	<u>154,930</u>	<u>45,863</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>11,922</u>	<u>66,260</u>	<u>163,303</u>	<u>97,043</u>	40.58
TOTAL EXPENDITURES	<u>11,922</u>	<u>66,260</u>	<u>163,303</u>	<u>97,043</u>	

NET REVENUE OVER EXPENDITURES	<u>(11,922)</u>	<u>42,807</u>	<u>(8,373)</u>	<u>(51,180)</u>	
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FUND 509
CDBG Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
INTEREST REVENUE	4	31	20	(11)	154.10
TOTAL REVENUE	<u>4</u>	<u>31</u>	<u>20</u>	<u>(11)</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>3,127</u>	<u>14,085</u>	<u>73,000</u>	<u>58,915</u>	0.00
TOTAL EXPENDITURES	<u>3,127</u>	<u>14,085</u>	<u>73,000</u>	<u>58,915</u>	

NET REVENUE OVER EXPENDITURES	<u>(3,123)</u>	<u>(14,054)</u>	<u>(72,980)</u>	<u>(58,926)</u>	
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432 **FUND 700**433 **StormWater Fund**

434

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
435	REVENUE				
436	-	-	-	-	0.00
437	-	-	-	-	0.00
438	50,361	302,978	588,800	285,822	51.46
439	-	-	-	-	0.00
440	TOTAL REVENUE	50,361	302,978	285,822	
441					
442					
443	EXPENDITURES				
444	3,184	23,321	42,815	19,494	54.47
445	2,121	9,025	27,493	18,467	32.83
446	501	1,610	3,200	1,590	50.30
447	11,963	40,109	79,906	39,797	50.19
448	7,145	69,724	141,900	72,176	49.14
449	-	6,417	45,626	39,209	14.06
450	87,760	189,206	196,020	6,814	96.52
451	TOTAL EXPENDITURES	112,672	339,412	197,548	
452					
453	NET REVENUE OVER EXPENDITURES	(62,312)	(36,435)	51,840	88,275



AGENDA SUMMARY SHEET

MEETING DATE: 8/29/23

TITLE: Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

FUTURE MEETINGS

Tuesday, September 12, 2023	Common Council	6:00PM
Tuesday, September 26, 2023	Committee of the Whole	5:30PM
Tuesday, October 10, 2023	Common Council	6:00PM
Tuesday, October 31, 2023	Committee of the Whole	5:30PM
Tuesday, November 14, 2023	Common Council	6:00PM
Tuesday, November 28, 2023	Committee of the Whole	5:30PM
Tuesday, December 12, 2023	Common Council	6:00PM

LICENSE/PERMIT APPLICATIONS

Operator: Samantha Schlieve, Allison Batzler,

Temporary Class B License:

Waupun Downtown Promotions Inc- October 6, 2023 Downtown Beer Walk

Waupun Community Players- October 7, 2023 A Poison Pen Letter to an Angel Play (City Hall Auditorium)

EXPENSES

Attached

RECOMENDED MOTION:

Motion to approve the Consent Agenda

Report Criteria:

Report type: Summary

Invoice.Batch = "081623","082923"

Check Issue Date	Check Number	Payee	Amount
08/16/2023	106392	WAUPUN UTILITIES	32,282.09
08/24/2023	106393	AMAZON CAPITAL SERVICES	609.12
08/24/2023	106394	AIRGAS USA LLC	3,194.60
08/24/2023	106395	ALLIANT ENERGY/WP&L	1,907.36
08/24/2023	106396	AT&T LONG DISTANCE	70.93
08/24/2023	106397	AT&T MOBILITY	1,107.57
08/24/2023	106398	BUREAU OF CORRECTIONAL ENTER	702.28
08/24/2023	106399	BALLWEG IMPLEMENT	874.65
08/24/2023	106400	BEAVER DAM LOCK & SECURITY	44.00
08/24/2023	106401	BROWN CAB SERVICE INC	11,688.61
08/24/2023	106402	BUCHHOLZ, BAMBI	40.00
08/24/2023	106403	CAPITAL NEWSPAPERS	55.69
08/24/2023	106404	CAREW CONCRETE & SUPPLY INC	2,515.00
08/24/2023	106405	CARTRIDGE WORLD	41.00
08/24/2023	106406	CHARTER COMMUNICATIONS	1,062.96
08/24/2023	106407	SSM HEALTH LABORATORIES	40.00
08/24/2023	106408	CRETEX SPECIALTY PRODUCTS	3,494.44
08/24/2023	106409	DETROIT INDUSTRIAL TOOL	121.45
08/24/2023	106410	DESTINATION LAKE WINNEBAGO RE	8,594.04
08/24/2023	106411	DEVRIES WELDING LLC	215.00
08/24/2023	106412	DISPLAY SALES	587.00
08/24/2023	106413	DODGE COUNTY CLERK	392.00
08/24/2023	106414	EMERGENCY MEDICAL PRODUCTS	87.27
08/24/2023	106415	FERNO-WASHINGTON INC	8,776.95
08/24/2023	106416	GORDON FLESCH CO INC	335.64
08/24/2023	106417	GRAEF	1,750.00
08/24/2023	106418	HARV'S PAINTING	2,600.00
08/24/2023	106419	HEIDEMANN, TERESA	40.00
08/24/2023	106420	JESSIFFANY CANINE SERVICES LLC	275.00
08/24/2023	106421	JOHN FABICK TRACTOR CO	1,032.00
08/24/2023	106422	JESSIE'S HILLBILLIE HARDWARE	690.00
08/24/2023	106423	KIMBALL MIDWEST	974.37
08/24/2023	106424	KUNZ, BOBBI JO	40.00
08/24/2023	106425	LAMERS BUS LINES INC	175.95
08/24/2023	106426	LANGE ENTERPRISES	1,249.84
08/24/2023	106427	LEE RECREATION LLC	3,176.00
08/24/2023	106428	MSA PROFESSIONAL SERVICES INC	69,335.50
08/24/2023	106429	MARCO TECHNOLOGIES LLC	168.96
08/24/2023	106430	MENARDS - FOND DU LAC	483.34
08/24/2023	106431	MENARDS - BEAVER DAM	300.43
08/24/2023	106432	MIDWEST PLAYSCAPES INC	1,000.09
08/24/2023	106433	MILTON PROPANE INC	158.99
08/24/2023	106434	NAPA AUTO PARTS-WAUPUN	482.88
08/24/2023	106435	NIELSON COMMUNICATIONS INC	3,958.48
08/24/2023	106436	O'REILLY AUTOMOTIVE INC	1,455.14
08/24/2023	106437	PETERSEN, JENNIFER	22.27
08/24/2023	106438	PIGGLY WIGGLY DISCOUNT FOODS	42.58
08/24/2023	106439	PIT-STOP PORTABLES	167.50
08/24/2023	106440	PROS 4 TECHNOLOGY INC	1,586.00

Check Issue Date	Check Number	Payee	Amount
08/24/2023	106441	R BAUMAN & ASSOCIATES SC	495.00
08/24/2023	106442	RHODES, TARA	40.00
08/24/2023	106443	SSM HEALTH AT WORK	87.50
08/24/2023	106444	SAFETY KLEEN	430.00
08/24/2023	106445	SHERWIN INDUSTRIES	370.60
08/24/2023	106446	STOBB PLUMBING & HEATING INC	22.75
08/24/2023	106447	STOBB, JACKSON	150.00
08/24/2023	106448	STREICHER'S	595.92
08/24/2023	106449	THURMER, MIKE	40.00
08/24/2023	106450	TOTAL BUSINESS PRODUCTS	70.00
08/24/2023	106451	VANDEZANDE & KAUFMAN, LLP	750.00
08/24/2023	106452	VERTICAL CONSULTANTS LLC	474.00
08/24/2023	106453	VET PEST CONTROL LLC	610.00
08/24/2023	106454	VON BRIESEN & ROPER, S.C.	3,932.50
08/24/2023	106455	WALMART COMMUNITY/CAPITAL ONE	381.11
08/24/2023	106456	WAUPUN UTILITIES	939.00
08/24/2023	106457	WI BUILDING SUPPLY	208.25
08/24/2023	106458	WI DEPT OF JUSTICE	56.00
08/24/2023	106459	WONDRA CONSTRUCTION	242,817.07
08/24/2023	106460	XYLEM INC	780.00
08/24/2023	106461	INSIGHT FS	190.99
08/24/2023	106462	KAMINSKI, RACHEL	300.68
08/24/2023	106463	SALAMONE SUPPLIES	360.66
08/24/2023	106464	BETT, JOHN	40.00
Grand Totals:			424,147.00

Report Criteria:

Report type: Summary

Invoice.Batch = "081623","082923"

Report Criteria:

Report type: Invoice detail
 Check.Type = {<->} "Adjustment"
 Invoice.Batch = "081623","082923"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AIRGAS USA LLC						
AIRGAS USA LLC	POOL CHEMICALS	08/24/2023	9140447450	100-20-5523-3-40	574.58	574.58
AIRGAS USA LLC	POOL CHEMICALS	08/24/2023	5500775133	100-20-5523-3-40	1,234.02	1,234.02
AIRGAS USA LLC	POOL CHEMICALS	08/24/2023	9140697820	100-20-5523-3-40	497.93	497.93
AIRGAS USA LLC	POOL CHEMICALS	08/24/2023	9140924389	100-20-5523-3-40	888.07	888.07
Total AIRGAS USA LLC:						3,194.60
ALLIANT ENERGY/WP&L						
ALLIANT ENERGY/WP&L	CITY HALL MONTHLY FUEL CHARGES - JULY 2023	08/24/2023	1780510000-J	100-70-5410-3-32	59.19	59.19
ALLIANT ENERGY/WP&L	COMMUNITY CENTER MONTHLY FUEL-JULY 2023 - CITY	08/24/2023	2831330000-J	100-70-5410-3-32	91.89	91.89
ALLIANT ENERGY/WP&L	GARAGE MONTHLY FUEL - JULY 2023	08/24/2023	3264610000-J	100-70-5412-3-32	111.34	111.34
ALLIANT ENERGY/WP&L	MUSEUM MONTHLY FUEL CHARGE - JULY 2023	08/24/2023	3425110000-J	100-20-5512-3-32	14.85	14.85
ALLIANT ENERGY/WP&L	AQUATIC CENTER - JULY 2023	08/24/2023	5374620000-J	100-20-5523-3-32	1,553.75	1,553.75
ALLIANT ENERGY/WP&L	FIRE DEPT - MONTHLY FUEL CHARGES - JULY 2023	08/24/2023	5946940000-J	100-50-5231-3-32	61.49	61.49
ALLIANT ENERGY/WP&L	SENIOR CENTER - JULY 2023	08/24/2023	7255200000-J	100-20-5513-3-32	14.85	14.85
Total ALLIANT ENERGY/WP&L:						1,907.36
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	ATHLETIC FIELD MARKING PAINT	08/24/2023	17HH-3MND-4	100-20-5525-3-36	148.95	148.95
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/24/2023	1MT6-QJWP-1	100-40-5211-3-30	36.72	36.72
AMAZON CAPITAL SERVICES	COMM SERVICE SUPPLIES	08/24/2023	1X7G-YNJG-J	100-10-5141-3-38	29.51	29.51
AMAZON CAPITAL SERVICES	NEW TRUCK SETUP - LIGHT BAR/EXTENSION CABLE/ANTENNA/STROBE LIGHTS/SIDE BARS - TRK 52-23	08/24/2023	1K3M-7P1J-Q	410-70-5412-4-00	393.94	393.94
Total AMAZON CAPITAL SERVICES:						609.12
AT&T LONG DISTANCE						
AT&T LONG DISTANCE	AQUATIC CENTER	08/24/2023	AUG23	100-20-5523-3-31	70.93	70.93
Total AT&T LONG DISTANCE:						70.93
AT&T MOBILITY						
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS - JUNE 24-JULY 23 2023 FD - WP	08/24/2023	287307537700	100-40-5211-3-31	829.55	829.55
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS - JUNE 24-JULY 23 2023 FD - FIRE ADM	08/24/2023	JUNE24-JULY	100-50-5231-3-31	278.02	278.02
Total AT&T MOBILITY:						1,107.57
BALLWEG IMPLEMENT						
BALLWEG IMPLEMENT	V-BELT/SPINDLE	08/24/2023	P70628	100-70-5411-3-36	408.45	408.45
BALLWEG IMPLEMENT	SEAL KIT/V-BELT	08/24/2023	P71214	100-70-5411-3-36	466.20	466.20
Total BALLWEG IMPLEMENT:						874.65
BEAVER DAM LOCK & SECURITY						
BEAVER DAM LOCK & SECURITY	LABOR/KEYS/CODE - SAFETY BUILDING UTILITY ROOM	08/24/2023	30884	100-70-5410-3-36	44.00	44.00

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Total BEAVER DAM LOCK & SECURITY:						44.00
BETT, JOHN						
BETT, JOHN	8-16-23 POLICE & FIRE COMMISSION PER DIEM	08/24/2023	08162023	100-10-5210-3-38	40.00	40.00
Total BETT, JOHN:						40.00
BROWN CAB SERVICE INC						
BROWN CAB SERVICE INC	JULY 2023 TAXI SERVICES	08/24/2023	3949	501-10-5154-3-38	11,688.61	11,688.61
Total BROWN CAB SERVICE INC:						11,688.61
BUCHHOLZ, BAMBI						
BUCHHOLZ, BAMBI	8-16-23 POLICE & FIRE COMMISSION PER DIEM	08/24/2023	08162023	100-10-5210-3-38	40.00	40.00
Total BUCHHOLZ, BAMBI:						40.00
BUREAU OF CORRECTIONAL ENTERPRISES						
BUREAU OF CORRECTIONAL ENTER	CAN LINERS	08/24/2023	306-193009	100-70-5410-3-38	702.28	702.28
Total BUREAU OF CORRECTIONAL ENTERPRISES:						702.28
CAPITAL NEWSPAPERS						
CAPITAL NEWSPAPERS	PUBLIC HEARING - 431-435 E JEFFERSON ST	08/24/2023	168095	100-10-5110-3-35	33.05	33.05
CAPITAL NEWSPAPERS	PUBLIC HEARING - 610 HILLYER ST	08/24/2023	168848	100-10-5110-3-35	22.64	22.64
Total CAPITAL NEWSPAPERS:						55.69
CAREW CONCRETE & SUPPLY INC						
CAREW CONCRETE & SUPPLY INC	STORM SEWER & INLET REPAIRS - 300 BRANDON ST	08/24/2023	1273329	700-10-5192-3-36	688.75	688.75
CAREW CONCRETE & SUPPLY INC	STORM SEWER & INLET REPAIRS W HAWTHORNE & SUMMER	08/24/2023	1273982	700-10-5192-3-36	682.50	682.50
CAREW CONCRETE & SUPPLY INC	CONCRETE - E JEFFERSON & YOUNG	08/24/2023	1274501	700-10-5192-3-36	313.75	313.75
CAREW CONCRETE & SUPPLY INC	CONCRETE - S WATERTOWN & INDUSTRIAL AVE	08/24/2023	1274946	700-10-5192-3-36	830.00	830.00
Total CAREW CONCRETE & SUPPLY INC:						2,515.00
CARTRIDGE WORLD						
CARTRIDGE WORLD	INK CARTRIDGES	08/24/2023	92162	100-40-5211-3-38	41.00	41.00
Total CARTRIDGE WORLD:						41.00
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	PD - INTERNET - SERVICES 8-1-23 TO 8-31-23	08/24/2023	000319408012	100-40-5211-3-38	490.00	490.00
CHARTER COMMUNICATIONS	PD - VOICE, TV - SERVICES 8-1-23 TO 8-31-23	08/24/2023	001861508012	100-40-5211-3-38	68.37	68.37
CHARTER COMMUNICATIONS	SENIOR CENTER - TV, INTERNET	08/24/2023	16011-AUG23	100-20-5513-3-38	178.76	178.76
CHARTER COMMUNICATIONS	AQUATIC CENTER	08/24/2023	54053-AUG23	100-20-5523-3-38	114.97	114.97
CHARTER COMMUNICATIONS	GARAGE - TV, INTERNET	08/24/2023	15199-AUG23	100-70-5412-3-38	210.86	210.86
Total CHARTER COMMUNICATIONS:						1,062.96
CRETEX SPECIALTY PRODUCTS						
CRETEX SPECIALTY PRODUCTS	STORM SEWER REPAIRS	08/24/2023	041437	700-10-5192-3-36	2,975.74	2,975.74

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
CRETEX SPECIALTY PRODUCTS	WHITE ADHESIVE - VARIOUS INLET REPAIRS	08/24/2023	041482	700-10-5192-3-36	518.70	518.70
Total CRETEX SPECIALTY PRODUCTS:						3,494.44
DESTINATION LAKE WINNEBAGO REGION	DESTINATION LAKE WINNEBAGO RE 70% OF ROOM TAX - JULY 2023	08/24/2023	July 2023	430-70-5436-3-42	8,594.04	8,594.04
Total DESTINATION LAKE WINNEBAGO REGION:						8,594.04
DETROIT INDUSTRIAL TOOL	DETROIT INDUSTRIAL TOOL SHOP SUPPLIES	08/24/2023	596935	100-70-5411-3-36	121.45	121.45
Total DETROIT INDUSTRIAL TOOL:						121.45
DEVRIES WELDING LLC	DEVRIES WELDING LLC CHANNEL/PLATE - NEW FLATBED	08/24/2023	02222	410-70-5412-4-00	215.00	215.00
Total DEVRIES WELDING LLC:						215.00
DISPLAY SALES	DISPLAY SALES REPLACE FLAGS AT BUILDINGS	08/24/2023	INV0085	100-70-5410-3-36	587.00	587.00
Total DISPLAY SALES:						587.00
DODGE COUNTY CLERK	DODGE COUNTY CLERK ELECTION MACHINE BATTERIES	08/24/2023	7813	100-10-5142-3-38	392.00	392.00
Total DODGE COUNTY CLERK:						392.00
EMERGENCY MEDICAL PRODUCTS	EMERGENCY MEDICAL PRODUCTS OXYGEN SUPPLIES	08/24/2023	2574282	100-50-5230-3-38	87.27	87.27
Total EMERGENCY MEDICAL PRODUCTS:						87.27
FERNO-WASHINGTON INC	FERNO-WASHINGTON INC STAIR CHAIR - HEALTHCARE INFR GRANT	08/24/2023	924823	410-50-5231-4-00	8,776.95	8,776.95
Total FERNO-WASHINGTON INC:						8,776.95
GORDON FLESCH CO INC	GORDON FLESCH CO INC RICOH PRINT CART SP 4100NL	08/24/2023	IN14313937	100-10-5141-3-36	180.77	180.77
GORDON FLESCH CO INC	GORDON FLESCH CO INC RICOH IMC4500 - CITY HALL COLOR COPIER - 7/12/23 - 8/13/23	08/24/2023	IN14322906	100-10-5141-3-36	154.87	154.87
Total GORDON FLESCH CO INC:						335.64
GRAEF	GRAEF WATER SLIDE INSPECTION - AQUATIC PARK	08/24/2023	0128116	100-20-5523-3-38	1,750.00	1,750.00
Total GRAEF:						1,750.00
HARV'S PAINTING	HARV'S PAINTING HARRIS MILL PARK GAZEBO - PAINT	08/24/2023	8-9-23	100-70-5410-3-36	2,600.00	2,600.00
Total HARV'S PAINTING :						2,600.00

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HEIDEMANN, TERESA						
HEIDEMANN, TERESA	8-16-23 POLICE & FIRE COMMISSION PER DIEM	08/24/2023	08162023	100-10-5210-3-38	40.00	40.00
Total HEIDEMANN, TERESA:						40.00
INSIGHT FS						
INSIGHT FS	WEED SPRAY	08/24/2023	220011595	100-70-5613-3-38	190.99	190.99
Total INSIGHT FS:						190.99
JESSIE'S HILLBILLIE HARDWARE						
JESSIE'S HILLBILLIE HARDWARE	GUN ALLOWANCE - HALVERSON	08/24/2023	23-012	100-12634	690.00	690.00
Total JESSIE'S HILLBILLIE HARDWARE:						690.00
JESSIFFANY CANINE SERVICES LLC						
JESSIFFANY CANINE SERVICES LLC	K9 ANNUAL JCS SEMINAR AND CERTIFICATION	08/24/2023	23-041	220-40-5212-3-38	150.00	150.00
JESSIFFANY CANINE SERVICES LLC	K9 APCA MEMBERSHIP AND INDEPENDENT CERTIFICATION	08/24/2023	23-138	220-40-5212-3-38	125.00	125.00
Total JESSIFFANY CANINE SERVICES LLC:						275.00
JOHN FABICK TRACTOR CO						
JOHN FABICK TRACTOR CO	CREDIT	08/24/2023	PIMK0247463	100-70-5411-3-36	701.85-	701.85-
JOHN FABICK TRACTOR CO	CREDIT	08/24/2023	PIMK0247464	100-70-5411-3-36	140.37-	140.37-
JOHN FABICK TRACTOR CO	FILTERS/PARTS FOR SERVICE	08/24/2023	PIMK0273286	100-70-5411-3-36	1,323.04	1,323.04
JOHN FABICK TRACTOR CO	COUPLING - REPLACEMENT	08/24/2023	PIMK0273287	100-70-5411-3-36	240.76	240.76
JOHN FABICK TRACTOR CO	FILTERS	08/24/2023	PIMK0273288	100-70-5411-3-36	161.24	161.24
JOHN FABICK TRACTOR CO	COUPLING - REPLACE ATTACHMENT COUPLER	08/24/2023	PIMK0275356	100-70-5411-3-36	62.51	62.51
JOHN FABICK TRACTOR CO	COUPLING - REPLACE ATTACHMENT COUPLER	08/24/2023	PIMK0275357	100-70-5411-3-36	86.67	86.67
Total JOHN FABICK TRACTOR CO:						1,032.00
KAMINSKI, RACHEL						
KAMINSKI, RACHEL	REIMBURSE FOR PARK PROGRAM MOVIE SCREEN	08/24/2023	8-8-23	100-20-5525-3-39	300.68	300.68
Total KAMINSKI, RACHEL:						300.68
KIMBALL MIDWEST						
KIMBALL MIDWEST	SHOP SUPPLIES	08/24/2023	101342757	100-70-5411-3-36	974.37	974.37
Total KIMBALL MIDWEST:						974.37
KUNZ, BOBBI JO						
KUNZ, BOBBI JO	8-16-23 POLICE & FIRE COMMISSION PER DIEM	08/24/2023	08162023	100-10-5210-3-38	40.00	40.00
Total KUNZ, BOBBI JO:						40.00
LAMERS BUS LINES INC						
LAMERS BUS LINES INC	PARK PROGRAM FIELD TRIP	08/24/2023	41889	100-20-5525-3-39	175.95	175.95
Total LAMERS BUS LINES INC:						175.95

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LANGE ENTERPRISES						
LANGE ENTERPRISES	STREET SIGNS	08/24/2023	84432	100-70-5441-3-36	494.04	494.04
LANGE ENTERPRISES	STREET SIGNS	08/24/2023	84438	100-70-5441-3-36	755.80	755.80
Total LANGE ENTERPRISES:						1,249.84
LEE RECREATION LLC						
LEE RECREATION LLC	SWING SET FOR DODGE PARK	08/24/2023	15826-23	220-20-5520-3-38	3,176.00	3,176.00
Total LEE RECREATION LLC:						3,176.00
MARCO TECHNOLOGIES LLC						
MARCO TECHNOLOGIES LLC	KONICA MINOLTA C3001 COPIER - CONTRACT 8-1-23 TO 9-1-23	08/24/2023	508192721	100-40-5211-3-38	168.96	168.96
Total MARCO TECHNOLOGIES LLC:						168.96
MENARDS - BEAVER DAM						
MENARDS - BEAVER DAM	PARTS - REPAIR DOWNSPOUT DRAIN - SAFETY BUILDING	08/24/2023	38833	100-70-5410-3-36	22.99	22.99
MENARDS - BEAVER DAM	REPLACE EMERGENCY LIGHTS	08/24/2023	40371	100-70-5412-3-36	277.44	277.44
Total MENARDS - BEAVER DAM:						300.43
MENARDS - FOND DU LAC						
MENARDS - FOND DU LAC	PARTS/SUPPLIES - REPAIR MEADOWVIEW BOARDWALK	08/24/2023	03511	100-20-5525-3-36	483.34	483.34
Total MENARDS - FOND DU LAC:						483.34
MIDWEST PLAYSCAPES INC						
MIDWEST PLAYSCAPES INC	PLANK - REPLACE PLAYGROUND STEP @ DODGE PARK	08/24/2023	10226	100-20-5525-3-36	1,000.09	1,000.09
Total MIDWEST PLAYSCAPES INC:						1,000.09
MILTON PROPANE INC						
MILTON PROPANE INC	PROPANE FOR FORK LIFT	08/24/2023	U0166013	100-70-5411-3-38	158.99	158.99
Total MILTON PROPANE INC:						158.99
MSA PROFESSIONAL SERVICES INC						
MSA PROFESSIONAL SERVICES INC	WILSON & SHALER DRIVE EXTENSION PROJECT	08/24/2023	212130-14	419-70-5436-8-00	54,955.43	54,955.43
MSA PROFESSIONAL SERVICES INC	BAYBERRY LANE CONTRACT B	08/24/2023	212132-12	419-70-5435-8-00	9,299.19	9,299.19
MSA PROFESSIONAL SERVICES INC	VANDE ZANDE DRIVEWAY EASEMENT	08/24/2023	R00212056.0-	419-70-5435-8-00	5,080.88	5,080.88
Total MSA PROFESSIONAL SERVICES INC:						69,335.50
NAPA AUTO PARTS-WAUPUN						
NAPA AUTO PARTS-WAUPUN	WIRES/SWITCH	08/24/2023	385277	100-70-5411-3-36	46.09	46.09
NAPA AUTO PARTS-WAUPUN	WINDSHIELD WASH	08/24/2023	385657	100-40-5212-3-36	9.98	9.98
NAPA AUTO PARTS-WAUPUN	BONDO GLASS REINFORCED/SPREADER	08/24/2023	385882	100-70-5410-3-36	32.28	32.28
NAPA AUTO PARTS-WAUPUN	ANTIFREEZE	08/24/2023	385955	100-70-5411-3-36	7.49	7.49
NAPA AUTO PARTS-WAUPUN	AIR FILTER	08/24/2023	385975	700-10-5192-3-36	12.82	12.82
NAPA AUTO PARTS-WAUPUN	SPARK PLUG	08/24/2023	385978	100-70-5411-3-36	4.27	4.27
NAPA AUTO PARTS-WAUPUN	HYDRAULIC FILTER - INDUSTRIAL	08/24/2023	386230	100-70-5411-3-36	60.42	60.42
NAPA AUTO PARTS-WAUPUN	OIL GUN/ALARM	08/24/2023	386615	100-70-5411-3-36	60.28	60.28
NAPA AUTO PARTS-WAUPUN	NAPA GEAR 80W-90	08/24/2023	386679	100-70-5411-3-36	104.99	104.99

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NAPA AUTO PARTS-WAUPUN	HITCH PINS	08/24/2023	386958	100-70-5411-3-36	59.98	59.98
NAPA AUTO PARTS-WAUPUN	AIR FILTER/BLISTER PACK CAPSULES/UNIV JOINT	08/24/2023	387589	100-70-5411-3-36	78.79	78.79
NAPA AUTO PARTS-WAUPUN	BLISTER PK MINIATURES	08/24/2023	387620	100-70-5411-3-36	5.49	5.49
Total NAPA AUTO PARTS-WAUPUN:						482.88
NIELSON COMMUNICATIONS INC						
NIELSON COMMUNICATIONS INC	EF JOHNSON MULTI BAND RADIO, MODEL 2, CHARGER, PROGRAMMING & SET UP	08/24/2023	AR30308	410-40-5211-4-00	3,958.48	3,958.48
Total NIELSON COMMUNICATIONS INC:						3,958.48
O'REILLY AUTOMOTIVE INC						
O'REILLY AUTOMOTIVE INC	JUMP PACK FOR STARTING VEHICLES	08/24/2023	2391-107859	100-50-5232-3-36	179.99	179.99
O'REILLY AUTOMOTIVE INC	HYDRAULIC FILTER SERVICE	08/24/2023	2391-104865	100-70-5411-3-36	30.48	30.48
O'REILLY AUTOMOTIVE INC	AIR FILTERS/FUEL FILTERS/OIL FILTERS/HYD FILTERS	08/24/2023	2391-110226	700-10-5192-3-36	210.28	210.28
O'REILLY AUTOMOTIVE INC	HYD FILTER	08/24/2023	2391-110280	700-10-5192-3-36	53.17	53.17
O'REILLY AUTOMOTIVE INC	FILTER	08/24/2023	2391-110440	700-10-5192-3-36	221.62	221.62
O'REILLY AUTOMOTIVE INC	FUEL FILTER	08/24/2023	2391-110865	700-10-5192-3-36	74.80	74.80
O'REILLY AUTOMOTIVE INC	BEAD BREAKER - SHOP TOOL FOR TIRE REPAIR	08/24/2023	2391-110987	100-70-5411-3-38	311.09	311.09
O'REILLY AUTOMOTIVE INC	GREASE HOSE - WAS RETURNED - CREDIT ON ANOTHER INVOICE	08/24/2023	2391-111841	100-70-5411-3-36	84.86	84.86
O'REILLY AUTOMOTIVE INC	PINTLE COMBO-HITCH FOR NEW TRUCK	08/24/2023	2391-112109	410-70-5412-4-00	119.99	119.99
O'REILLY AUTOMOTIVE INC	TIES	08/24/2023	2391-12524	100-50-5232-3-38	29.98	29.98
O'REILLY AUTOMOTIVE INC	WEATHERTECH FLOOR MATS	08/24/2023	2391-112710	100-70-5411-3-36	174.88	174.88
O'REILLY AUTOMOTIVE INC	CREDIT	08/24/2023	2391-113235	100-70-5411-3-36	36.00-	36.00-
Total O'REILLY AUTOMOTIVE INC:						1,455.14
PETERSEN, JENNIFER						
PETERSEN, JENNIFER	MILEAGE - DODGE - PICK UP ELECTION MACHINE FROM MAINT	08/24/2023	8-22-23	100-10-5142-3-37	22.27	22.27
Total PETERSEN, JENNIFER:						22.27
PIGGLY WIGGLY DISCOUNT FOODS						
PIGGLY WIGGLY DISCOUNT FOODS	SUPPLIES FOR MEETING FOR 8-9-23	08/24/2023	7991	100-70-5410-3-38	42.58	42.58
Total PIGGLY WIGGLY DISCOUNT FOODS:						42.58
PIT-STOP PORTABLES						
PIT-STOP PORTABLES	PINE STREET PARK PORT A POTTY 7/22/2023 - 8/18/2023	08/24/2023	A-147169	100-20-5525-3-38	167.50	167.50
Total PIT-STOP PORTABLES:						167.50
PROS 4 TECHNOLOGY INC						
PROS 4 TECHNOLOGY INC	LENOVO LAPTOP/DOCKING STATION/WIRELESS KEYBOARDS & MOUSE	08/24/2023	45740	410-10-5140-4-00	1,586.00	1,586.00
Total PROS 4 TECHNOLOGY INC:						1,586.00
R BAUMAN & ASSOCIATES SC						
R BAUMAN & ASSOCIATES SC	PSYCH EVAL PRE-EMPLOYMENT - LAW ENFORCEMENT	08/24/2023	1606	100-40-5212-3-38	495.00	495.00

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Total R BAUMAN & ASSOCIATES SC:						495.00
RHODES, TARA RHODES, TARA	8-16-23 POLICE & FIRE COMMISSION PER DIEM	08/24/2023	08162023	100-10-5210-3-38	40.00	40.00
Total RHODES, TARA:						40.00
SAFETY KLEEN SAFETY KLEEN	USED OIL	08/24/2023	92404844	100-70-5411-3-36	430.00	430.00
Total SAFETY KLEEN:						430.00
SALAMONE SUPPLIES SALAMONE SUPPLIES	BUILDING SUPPLIES	08/24/2023	168659	100-70-5410-3-38	360.66	360.66
Total SALAMONE SUPPLIES:						360.66
SHERWIN INDUSTRIES SHERWIN INDUSTRIES	HP CONCRETE COLD PATCH	08/24/2023	SS099154	100-70-5431-3-36	370.60	370.60
Total SHERWIN INDUSTRIES:						370.60
SSM HEALTH AT WORK SSM HEALTH AT WORK	DOT DRUG SCREEN - SCHLIEVE	08/24/2023	40417	100-70-5412-3-38	87.50	87.50
Total SSM HEALTH AT WORK:						87.50
SSM HEALTH LABORATORIES SSM HEALTH LABORATORIES	LEGAL BLOOD DRAWS - JULY 2023	08/24/2023	4598739	100-40-5213-3-38	40.00	40.00
Total SSM HEALTH LABORATORIES:						40.00
STOBB PLUMBING & HEATING INC STOBB PLUMBING & HEATING INC	DRAIN CLEANER - COMM C	08/24/2023	14845	100-70-5411-3-36	22.75	22.75
Total STOBB PLUMBING & HEATING INC:						22.75
STOBB, JACKSON STOBB, JACKSON	AMAZON - WORK BOOTS REIMBURSEMENT 2023	08/24/2023	8-8-23	100-70-5412-3-38	150.00	150.00
Total STOBB, JACKSON:						150.00
STREICHER'S STREICHER'S	AMMO - 9MM PRACTICE 147 GR, LAWMAN CLEAN-FIRE	08/24/2023	11646281	100-40-5215-3-38	595.92	595.92
Total STREICHER'S:						595.92
THURMER, MIKE THURMER, MIKE	8-16-23 POLICE & FIRE COMMISSION PER DIEM	08/24/2023	08162023	100-10-5210-3-38	40.00	40.00
Total THURMER, MIKE:						40.00
TOTAL BUSINESS PRODUCTS TOTAL BUSINESS PRODUCTS	WAUPUN TRUCK-N-SHOW TROPHY -					

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
	MAYOR'S CHOICE	08/24/2023	91430	100-10-5534-3-38	70.00	70.00
TOTAL BUSINESS PRODUCTS:						70.00
VANDEZANDE & KAUFMAN, LLP						
VANDEZANDE & KAUFMAN, LLP	TRAFFIC MONTHLY ATTORNEY FEES - JULY 2023	08/24/2023	14905	100-10-5161-3-38	750.00	750.00
Total VANDEZANDE & KAUFMAN, LLP:						750.00
VERTICAL CONSULTANTS LLC						
VERTICAL CONSULTANTS LLC	CONSULTING SERVICES - US CELL/CELL SITE LEASE	08/24/2023	16420	404-10-5711-3-38	474.00	474.00
Total VERTICAL CONSULTANTS LLC:						474.00
VET PEST CONTROL LLC						
VET PEST CONTROL LLC	PEST CONTROL SERVICES - LIBRARY	08/24/2023	0405	100-70-5410-3-36	300.00	300.00
VET PEST CONTROL LLC	PEST CONTROL SERVICES - AQUATIC CENTER	08/24/2023	0406	100-20-5523-3-36	310.00	310.00
Total VET PEST CONTROL LLC:						610.00
VON BRIESEN & ROPER, S.C.						
VON BRIESEN & ROPER, S.C.	005504-00002 GENERAL - PD RECORDS REQUEST	08/24/2023	432723	100-10-5194-3-38	455.00	455.00
VON BRIESEN & ROPER, S.C.	5504-00033 PERSONNEL-JULY 2023	08/24/2023	432724	100-10-5143-3-38	3,477.50	3,477.50
Total VON BRIESEN & ROPER, S.C.:						3,932.50
WALMART COMMUNITY/CAPITAL ONE						
WALMART COMMUNITY/CAPITAL ON	PARK PROGRAM CRAFT SUPPLIES	08/24/2023	8-14-23	100-20-5525-3-39	381.11	381.11
Total WALMART COMMUNITY/CAPITAL ONE:						381.11
WAUPUN UTILITIES						
WAUPUN UTILITIES	MONTHLY UTILITY CHARGES	08/16/2023	JULY2023	100-50-5251-3-32	32,282.09	32,282.09
WAUPUN UTILITIES	STORMWATER BILLING & COLLECTION FEES - JULY 2023	08/24/2023	5917	700-10-5192-3-38	878.00	878.00
WAUPUN UTILITIES	WPPI SUPPORT - JULY 2023 (FOR JUNE IT TICKETS)	08/24/2023	5918	100-10-5197-3-38	61.00	61.00
Total WAUPUN UTILITIES:						33,221.09
WI BUILDING SUPPLY						
WI BUILDING SUPPLY	SUPPLIES - FORMING CURB & GUTTER	08/24/2023	3545654	100-70-5433-3-36	143.04	143.04
WI BUILDING SUPPLY	SUPPLIES - FORMING CURB & GUTTER	08/24/2023	3545752	100-70-5443-3-36	65.21	65.21
Total WI BUILDING SUPPLY:						208.25
WI DEPT OF JUSTICE						
WI DEPT OF JUSTICE	G3369 - BACKGROUND CHECKS - JULY 2023	08/24/2023	G3369-JULY2	100-40-5213-3-38	56.00	56.00
Total WI DEPT OF JUSTICE:						56.00
WONDRA CONSTRUCTION						
WONDRA CONSTRUCTION	WILSON & SHALER DRIVE EXTENSION PROJECT	08/24/2023	212130-3	419-70-5435-8-00	242,817.07	242,817.07

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total WONDRA CONSTRUCTION:						242,817.07
XYLEM INC						
XYLEM INC	SERVICE - STORM LIFT STATION ON W SPRING	08/24/2023	3556C76489-	700-10-5192-3-36	780.00	780.00
Total XYLEM INC:						780.00
Grand Totals:						424,147.00

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-10-5110-3-35	55.69	.00	55.69
100-10-5141-3-36	335.64	.00	335.64
100-10-5141-3-38	29.51	.00	29.51
100-10-5142-3-37	22.27	.00	22.27
100-10-5142-3-38	392.00	.00	392.00
100-10-5143-3-38	3,477.50	.00	3,477.50
100-10-5161-3-38	750.00	.00	750.00
100-10-5194-3-38	455.00	.00	455.00
100-10-5197-3-38	61.00	.00	61.00
100-10-5210-3-38	240.00	.00	240.00
100-10-5534-3-38	70.00	.00	70.00
100-12634	690.00	.00	690.00
100-13850	2,588.38	.00	2,588.38
100-20-5512-3-32	256.68	.00	256.68
100-20-5513-3-32	354.19	.00	354.19
100-20-5513-3-38	178.76	.00	178.76
100-20-5523-3-31	70.93	.00	70.93
100-20-5523-3-32	10,082.35	.00	10,082.35
100-20-5523-3-36	310.00	.00	310.00
100-20-5523-3-38	1,864.97	.00	1,864.97
100-20-5523-3-39	141.84	.00	141.84
100-20-5523-3-40	3,194.60	.00	3,194.60
100-20-5525-3-32	4,107.23	.00	4,107.23
100-20-5525-3-36	1,715.35	.00	1,715.35
100-20-5525-3-38	167.50	.00	167.50
100-20-5525-3-39	715.90	.00	715.90
100-21100	878.22	65,992.65-	65,114.43-
100-40-5211-3-30	36.72	.00	36.72
100-40-5211-3-31	829.55	.00	829.55
100-40-5211-3-32	1,210.04	.00	1,210.04
100-40-5211-3-38	768.33	.00	768.33
100-40-5212-3-36	9.98	.00	9.98
100-40-5212-3-38	495.00	.00	495.00
100-40-5213-3-38	96.00	.00	96.00
100-40-5215-3-37	30.00	.00	30.00
100-40-5215-3-38	595.92	.00	595.92
100-50-5230-3-31	41.70	.00	41.70
100-50-5230-3-38	87.27	.00	87.27
100-50-5231-3-31	208.52	.00	208.52
100-50-5231-3-32	680.65	.00	680.65
100-50-5232-3-36	179.99	.00	179.99

GL Account	Debit	Credit	Proof
100-50-5232-3-38	29.98	.00	29.98
100-50-5251-3-31	27.80	.00	27.80
100-50-5251-3-32	16.00	.00	16.00
100-70-5410-3-32	2,903.68	.00	2,903.68
100-70-5410-3-36	3,601.21	.00	3,601.21
100-70-5410-3-38	1,105.52	.00	1,105.52
100-70-5411-3-36	5,015.46	878.22-	4,137.24
100-70-5411-3-38	470.08	.00	470.08
100-70-5412-3-32	1,192.48	.00	1,192.48
100-70-5412-3-36	179.53	.00	179.53
100-70-5412-3-38	418.36	.00	418.36
100-70-5420-3-38	360.00	.00	360.00
100-70-5431-3-36	370.60	.00	370.60
100-70-5433-3-36	143.04	.00	143.04
100-70-5441-3-32	216.71	.00	216.71
100-70-5441-3-36	1,249.84	.00	1,249.84
100-70-5442-3-32	10,839.20	.00	10,839.20
100-70-5443-3-36	65.21	.00	65.21
100-70-5613-3-38	190.99	.00	190.99
210-21100	.00	2,295.61-	2,295.61-
210-60-5511-3-32	2,295.61	.00	2,295.61
220-20-5520-3-38	3,176.00	.00	3,176.00
220-21100	.00	3,451.00-	3,451.00-
220-40-5212-3-38	275.00	.00	275.00
404-10-5711-3-38	474.00	.00	474.00
404-21100	.00	474.00-	474.00-
410-10-5140-4-00	1,586.00	.00	1,586.00
410-21100	.00	15,050.36-	15,050.36-
410-40-5211-4-00	3,958.48	.00	3,958.48
410-50-5231-4-00	8,776.95	.00	8,776.95
410-70-5412-4-00	728.93	.00	728.93
419-21100	.00	308,861.69-	308,861.69-
419-70-5435-8-00	253,906.26	.00	253,906.26
419-70-5436-8-00	54,955.43	.00	54,955.43
430-21100	.00	8,594.04-	8,594.04-
430-70-5436-3-42	8,594.04	.00	8,594.04
501-10-5154-3-38	11,688.61	.00	11,688.61
501-21100	.00	11,688.61-	11,688.61-
700-10-5192-3-32	34.63	.00	34.63
700-10-5192-3-36	7,362.13	.00	7,362.13
700-10-5192-3-38	1,220.50	.00	1,220.50
700-21100	.00	8,617.26-	8,617.26-
Grand Totals:	425,903.44	425,903.44-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

Invoice.Batch = "081623","082923"
