



A G E N D A
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 13, 2023 at 5:30 PM

The Waupun Common Council will meet In-person, virtual, and teleconference. Instructions to join the meeting are provided below:

Join Zoom Meeting: <https://us02web.zoom.us/j/88975185869?pwd=THJ4VGdZc25vMmc5QXEVT01LdFhscz09>

Meeting ID: 889 7518 5869

Passcode: 157171

Dial by your location : 1 312 626 6799

CALL TO ORDER

ROLL CALL

ADJOURN TO CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) **(e)** of the WI Statutes for:
(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

1. Acquisition of land abutting TID 9 at N11363 State Rd 26

RECONVENE TO OPEN SESSION

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes

ACTION FROM CLOSED SESSION

There will be a slight recess to allow those attending to be seated - Meeting to resume at 6:00pm

ROLL CALL

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE MEDITATION

PUBLIC HEARING

2. 2023-2024 City of Waupun Liquor and Fermented Malt Beverage Licenses

PERSONS WISHING TO ADDRESS COUNCIL--State name, address, and subject of comments. (2 Minutes)

3. Municipal Electric Utilities of WI - Tyler Vorpapel, Director of Legislative and Regulatory Relations

RESOLUTIONS AND ORDINANCES

4. Ordinance to Amend Ch.16.01(10) entitled Zoning Ordinance-Zoning Map (Rezone 912 E. Main St.to Planned Community Development District (2nd Reading)

CONSIDERATION - ACTION

5. Review/Award Bid for Waupun Senior Center funded by Neighborhood Investment Fund Grant

MAYORAL CORRESPONDENCE/PRESENTATIONS

6. National Park and Recreation Month - July

CONSENT AGENDA

FUTURE MEETINGS AND GATHERINGS OF THE BODY OF THE COMMON COUNCIL

- [7.](#) 2023 Meetings of the Common Council and Committee of the Whole

LICENSE & PERMIT APPLICATIONS

- [8.](#) 2023 Applications: Operator, Soda, Temporary Class B, Keeping of Backyard Chickens
- [9.](#) 2023-2024 Soda, Dairy, Tobacco, Amusement, Junk Dealership
- [10.](#) 2023-2024 Operator License Applications

CITY EXPENSES & MONTHLY FINANCE REPORT

- [11.](#) Monthly Finance Report
- [12.](#) Expenses

BOARDS, COMMITTEE AND COMMISSION MEETING MINUTES

- [13.](#) Business Improvement District 2-8-2023
- [14.](#) Community Development Authority 2-8-2023
- [15.](#) Economic Development Committee 2-28-23
- [16.](#) Common Council 3-28-23
- [17.](#) Board of Public Works 4-11-2023
- [18.](#) Business Improvement District 4-12-23
- [19.](#) Economic Development Committee 4-17-23
- [20.](#) Police and Fire Commission 5-4-23
- [21.](#) Utility Commission 5-8-23
- [22.](#) Common Council 5-9-23
- [23.](#) Library Board 5-17-23
- [24.](#) Common Council 5-30-23

DEPARTMENT REPORTS

- [25.](#) Police Department
- [26.](#) Fire Department
- [27.](#) Library
- [28.](#) Recreation
- [29.](#) Public Works
- [30.](#) Utilities
- [31.](#) City Clerk-Treasurer-HR
- [32.](#) Administrator-Economic Development

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 6/13/23
AGENDA SECTION: PUBLIC HEARING
PRESENTER: Angela Hull, Clerk

TITLE: 2023-2024 City of Waupun Liquor and Fermented Malt Beverage Licenses

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

ISSUE SUMMARY

A Public Hearing is required annually as Liquor and Fermented Malt Beverage Licenses expire on June 30th and are brought before the Council for approval consideration.

According to Ch. 11.01(4):

(e) Inspection of Application and Premises. (Am. #05-11)

The City Clerk shall notify the Health Officer and Chief of Police of all license and permit applications, and these officials shall inspect or cause to be inspected each application and premises to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances and laws applicable thereto, and the applicant's fitness for the trust to be imposed. These officials shall furnish to the Council in writing the information derived from such investigation. No license or permit provided for in this section shall be issued without the approval of the Council, and no license shall be renewed without a reinspection of the premises and report as herein required.

(f) Health and Sanitation.

No license shall be issued for any premises which do not conform to the sanitary, safety and health requirements of the State Department of Industry, Labor and Human Relations and the State Department of Health and social Services and to all such ordinances and regulations adopted by the City.

(g) Tax Delinquencies.

No license shall be granted for operation on any premises upon which taxes or assessments or other financial claims of the City are delinquent or unpaid.

STAFF RECCOMENDATION:

Approve licenses with contingency of approved inspections and any unpaid delinquencies be paid by a designated time limit

ATTACHMENTS:

City of Waupun Liquor and Fermented Malt Beverage License Listing

RECOMMENDED MOTION:

Motion to approve the 2023-2024 Fermented Malt Beverage and Intoxicating Liquor License Renewal Applications effective July 1, 2023, contingent upon approval of inspections and all payments and delinquencies owed to the City be paid in full, not to exceed sixty (60) days.

NOTICE OF 2023-2024 LIQUOR LICENSE APPLICATION

State of Wisconsin Counties of Dodge and Fond Du Lac, City of Waupun, NOTICE IS HEREBY GIVEN that pursuant to Section 11.01 of the Municipal Code of the City of Waupun, the following applications have been filed and will be acted upon at the public hearing on Tuesday, June 13, 2023 at 6:00pm at the City Hall Common Council Chambers located at 201 E Main Street, Waupun:

CLASS A FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSES:

Mike's Wild Boar Liquor Store LLC DBA Mike's Wild Boar Liquor Store, Michael J. Maly (Agent), at 814 W. Main St., Fond du Lac County

East Main Foods Inc. DBA Piggly Wiggly-Cattails, Martin A. Koehler (Agent), at 96 and 100 Gateway Dr., Fond du Lac County

CLASS A FERMENTED MALT BEVERAGE & CIDER ONLY

DolgenCorp LLC, DBA Dollar General Store #6554, Kelli Van Bendegom (Agent), at 902 W. Main St., Fond du Lac County

CND Specialties Inc. DBA Heritage Ridge Travel Plaza, Calvin C. Hermann (Agent), at 1705 Shaler Drive, Dodge County

Wildo Corporation DBA Holliday Food & Sport, David R. Block (Agent), at 715 W. Main Street, Dodge County

Kwik Trip Inc. DBA Kwik Trip #651, Angela R. Heeringa (Agent), at 800 W. Main Street, Fond du Lac County

Kwik Trip Inc. DBA Stop-N-Go 1207, Alexis C. Terlisner (Agent), at 1001 E. Main Street, Dodge County

Condon Oil Co. DBA Waupun Ultimart, Kraig Bauman (Agent), at 612 E. Main Street, Fond du Lac County

Walgreen Co. DBA Walgreens #11649, Michelle Bertram (Agent), at 999 E. Main St., Dodge County

SG Mayville LLC DBA Waupun Mart, Raghu Bista (Agent) at 815 W. Main Street, Dodge County

CLASS B FERMENTED MALT BEVERAGE LICENSES:

Knights of Columbus John C. Burke Council 4897 DBA Knights of Columbus Council 4897, Patrick J. Kluz (Agent) at 26 N. Division Street, Fond du Lac County

Snow Links LLC DBA Snow Links, Todd A. Snow (Agent), at 17 Fond Du Lac Street, Fond du Lac County

Waupun Baseball Club DBA American Legion Baseball, Sandy L. DeBoer (Agent), at 559 Home Avenue, Fond du Lac County

Waupun Baseball Club DBA American Legion Baseball, Sandy L. DeBoer (Agent), at 810 E. Lincoln St., Dodge County

Imagine That! Art Studio LLC DBA Imagine That! Art Studio, Jenimae J. Maly (Agent) at 409 E Main Street, Dodge County

CLASS B FERMENTED MALT BEVERAGE AND INTOXICATING LIQUOR LICENSES:

Marshview Hospitality LLC DBA AmericInn by Wyndham, Kristen Brandenburg (Agent), at 204 Shaler Drive, Dodge County

Riverview Hospitality LLC DBA Bridges at the Rock, Andrew M. Anderson (Agent), at 700 County Park Road, Fond du Lac County

The Brittain House Supper Club LLC DBA The Brittain House, Scott E. Brittain (Agent), at 735 S. Watertown Street, Dodge County

Alcatraz Pub LLC DBA The Legion Bar, Brian N. Kibler (Agent), at 130 N. State St., Fond du Lac County

Los Ramos Mexican Restaurant LLC DBA as Los Ramos Mexican Restaurant, Jose Ramos Gomez (Agent), at 405 E. Main St., Dodge County

Alcatraz Pub LLC DBA Kibb's Pub, Brian N. Kibler (Agent), at 320 E. Main St., Fond du Lac County

Stephen P. Daute (Individual) DBA Other Bar, at 105 E. Main St., Dodge County

Tana L. Sloan-Barsch, (Individual) DBA Our Bar, at 433 E. Main St., Dodge County

Thirsty Marlins LLC DBA Thirsty Marlins, Kari A. Pattee (Agent), at 428 E. Main St., Fond du Lac County

Tony's Pizza LLC DBA Tony's Pizza, Antonino Evola (Agent), at 420 Fond du Lac St., Fond du Lac County

CND Specialties Inc. DBA Wild Goose Cafe, Calvin C. Hermann (Agent), at 1707 Shaler Drive, Dodge County

Wind and Unwined LLC DBA Wind and Unwined, Jeff Collien (Agent), at 310 E Main Street, Fond Du Lac County

Jud-Sons LLC DBA Jud-Sons, Jamie Marwitz (Agent), at 416 E. Main St., Fond du Lac County



AGENDA SUMMARY SHEET

MEETING DATE: 6/13/23
AGENDA SECTION: RESOLUTIONS-ORDINANCES
PRESENTER: Kathy Schlieve, City Administrator

TITLE: (Second Reading) Ordinance to Amend Ch.16.01(10) entitled Zoning Ordinance-Zoning Map (Rezone 912 E. Main St.to Planned Community Development District(PCD))

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	N/A	

ISSUE SUMMARY

On May 24, 2023, the Plan Commission made recommendation to the Council to adopt an ordinance to rezone 912 E Main Street from R-4 Mixed Residential District to Planned Community Development District (PCD).

On May 31, 2023 Council motioned to accept the first reading.

STAFF RECOMMENDATION:

Adopt the ordinance

ATTACHMENTS:

Ordinance to amend Ch.16.01 (10) Zoning Map

RECOMMENDED MOTION:

Motion to accept the second reading and adopt Ordinance # _____ amending Ch.16.01(10) entitled Zoning Ordinance-Zoning Map to include the rezoning of 912 E. Main St. from R-4 Mixed Residential to Planned Community Development District(PCD)

COMMON COUNCIL
CITY OF WAUPUN, WISCONSIN

ORDINANCE # 23 -__

AN ORDINANCE TO AMEND CHAPTER SIXTEEN OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN
ENTITLED "ZONING ORDINANCE."

THE COMMON COUNCIL OF THE CITY OF WAUPUN ORDAINS:

SECTION 1: Section 16.01 (10) of the Municipal Code of the City of Waupun entitled "Zoning Map" is amended so that real estate currently owned by Matt & Katie Bohn / Steve & Mary Guth located at 912 E. Main St. presently zoned in the R-4 Mixed Residential District is rezoned to PCD Planned Community Development District. The real estate to be rezoned is described as follows:

Parcel #: WPN-14-15-33-12-005-00

UNPL LAND S33 T14N R15E COM 239' E OF SW COR SE 1/4 SW 1/4 TH N0*22'40"E 230'
N88*57'40"E 66' S0*22'40"W TO S LI SE 1/4 SW 1/4 TH S88*57'40"W TO POB*

SECTION 2: This Ordinance shall be in full force and effect upon its passage and publication as provided by law.

Enacted this ____ day of _____, 2023.

Rohn W. Bishop
Mayor

ATTEST:

Angela J. Hull
City Clerk/Treasurer



AGENDA SUMMARY SHEET

MEETING DATE: 6/13/23 **TITLE:** Review/Award Bid for Waupun Senior Center funded by Neighborhood Investment Fund Grant

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Kathy Schlieve, City Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Quality of Life	NIF Grant Funded to \$4.9M

ISSUE SUMMARY

The Senior/Community Center project funded by the Neighborhood Investment Fund Grant bids are in. The lowest bid is from SMA Construction for \$4,792,410. Staff will review bid results with council, discuss alternate considerations, and seek to award contracts based on the outcome of Council discussion.

STAFF RECCOMENDATION:

Award base of \$4,792,410 to SMA Construction less deductions for alternates as recommended (Note that not all alternates are recommended):

1. Ballasted vs. adhered membrane roof savings of \$7,000 *(recommend alternate)*
2. Exposed aggregate finish to exterior walls vs. precast design savings of \$200,000 *(recommend alternate)*
3. Remove mezzanine in storage area at savings of \$60,000
4. Overhead doors vs. operable partitions in gathering space at savings of \$0
5. Gym epoxy floor vs. athletic flooring at savings of \$15,000
6. Fitness Center carpet vs. athletic flooring at savings of \$4,000
7. Remove windows in gym at savings of \$13,000
8. Parking lot on east side gravel vs. asphalt at savings of \$18,000

The proposed construction cost less recommended alternates bring the construction budget to \$4,585,410. An additional \$421,495 is needed to cover contingency; furniture, fixtures and equipment; and technology. An additional \$747,760 is needed to cover architectural and engineering costs, and construction management and other fees. This brings total construction costs to \$5,749,665. The NIF Grant award is \$4,995,425, leaving a total gap of approximately \$242K after sale of the existing building, use of TID 6 where eligible, and various fundraising activities to finance the building. Staff will work to control use of the construction contingency fund (\$229K) to close the gap. Should the full contingency fund be required, additional funds from ARPA or the Capital Improvement budget would be required to support the project.

ATTACHMENTS:

- Bid tabulations
- Project Budget

MOTION FOR CONSIDERATION:

Motion to award contract to SMA Construction Services, LLC to build the Waupun Senior/Community Center in an amount not to exceed (\$4,792,410 less deductions for alternates). An additional 5% contingency fund will be held in reserves and used for unplanned construction expenses. It is understood that the project is funded by a combination of the Neighborhood Investment Fund Grant, sale of the existing building, TID 6 funds covering eligible expenses, and that any gap in financing will require fundraising and/or use of ARPA/capital budgets to fully fund the project.



Bid Tabulation

Senior / Community Center
 City of Waupun, Dodge County, WI

June 7, 2023

Item Description	Unit	Qty	SMA Construction Services, LLC Green Bay, WI		JH Hassinger, Inc. Menomonee Falls, WI		Mike Koenig Construction Co. Sheboygan, WI	
			Unit Price	Total	Unit Price	Total	Unit Price	Total
Schedule A								
Lump Sum Bid Price - Schedule A	LS	1	\$4,575,000.00	\$4,575,000.00	\$4,528,703.00	\$4,528,703.00	\$4,615,715.00	\$4,615,715.00
Alternates - Schedule A								
Alternate Bid Item A-1	LS	1	(\$7,000.00)	(\$7,000.00)	(\$7,876.00)	(\$7,876.00)	\$213,435.00	\$213,435.00
Alternate Bid Item A-2	LS	1	(\$200,000.00)	(\$200,000.00)	(\$52,903.00)	(\$52,903.00)	(\$13,000.00)	(\$13,000.00)
Alternate Bid Item A-3	LS	1	(\$60,000.00)	(\$60,000.00)	(\$45,000.00)	(\$45,000.00)	(\$23,550.00)	(\$23,550.00)
Alternate Bid Item A-4	LS	1	\$0.00	\$0.00	(\$2,000.00)	(\$2,000.00)	(\$3,200.00)	(\$3,200.00)
Alternate Bid Item A-5	LS	1	(\$15,000.00)	(\$15,000.00)	(\$10,000.00)	(\$10,000.00)	\$175,000.00	\$175,000.00
Alternate Bid Item A-6	LS	1	(\$4,000.00)	(\$4,000.00)	(\$2,000.00)	(\$2,000.00)	(\$3,050.00)	(\$3,050.00)
Alternate Bid Item A-7	LS	1	(\$13,000.00)	(\$13,000.00)	(\$22,186.00)	(\$22,186.00)	(\$12,360.00)	(\$12,360.00)
Alternate Bid Item A-8	LS	1	(\$18,000.00)	(\$18,000.00)	(\$17,970.00)	(\$17,970.00)	(\$16,120.00)	(\$16,120.00)
Total Alternate - Schedule A Items				(\$317,000.00)		(\$159,935.00)		\$317,155.00
Schedule B								
Lump Sum Bid Price - Schedule B	LS	1	\$120,000.00	\$120,000.00	\$182,758.00	\$182,758.00	\$127,420.00	\$127,420.00
Schedule C								
Lump Sum Bid Price - Schedule C	LS	1	\$80,000.00	\$80,000.00	\$100,289.00	\$100,289.00	\$76,430.00	\$76,430.00

Item Description			SMA Construction Services, LLC Green Bay, WI		JH Hassinger, Inc. Menomonee Falls, WI		Mike Koenig Construction Co. Sheboygan, WI	
			Unit Price	Total	Unit Price	Total	Unit Price	Total
Unit Price Bids								
Site Backfill - 1-1/4" CABC Dense Excavation Below Subgrade (EBS) - Site	Ton 556 CY 278	\$20.00	\$11,120.00	\$25.00	\$13,900.00	\$15.00	\$8,340.00	\$8,340.00
Additional Duplex Receptacle in Gypsum Board Wall, Circuited to Nearest Adjacent Outlet	EA 1	\$160.00	\$160.00	\$150.00	\$150.00	\$175.00	\$175.00	\$175.00
Additional Quad Receptacle in Gypsum Board Wall, Circuited to Nearest Adjacent Outlet	EA 1	\$170.00	\$170.00	\$160.00	\$160.00	\$185.00	\$185.00	\$185.00
Additional Two Port Data Outlet in Gypsum Board Wall with 200' Cat 6 Cable Home Run to the Rack	EA 1	\$400.00	\$400.00	\$350.00	\$350.00	\$375.00	\$375.00	\$375.00
Total Unit Price Bid Items			\$17,410.00		\$21,510.00		\$21,585.00	\$21,585.00
Base Bid Total (w/No Alternates)			\$4,792,410.00		\$4,833,260.00		\$4,841,150.00	\$4,841,150.00
Base Bid Total (w/Alternates)			\$4,475,410.00		\$4,673,325.00		\$5,158,305.00	\$5,158,305.00

Waupun Senior/Community Center Construction Budget
Neighborhood Investment Fund Grant
Prepared June 7, 2023

Item	Estimate	Actual Bid	Variance
Total Construction Base	\$ 4,505,968	\$ 4,792,410	\$ (286,442)

ALTERNATES (\$317K deducts)	Possible Deduction	Recommended	Variance
Less Alternate 1 - Roof	\$ (7,000)	\$ (7,000)	\$ (279,442)
Less Alternate 2 - Exposed Aggregate	\$ (200,000)	\$ (200,000)	\$ (79,442)
Less Alternate 3 - Mezzanine Storage	\$ (60,000)		
Less Alternate 4 - Garage Door vs. Partition	\$ -	\$ -	
Less Alternate 5 - Gym Floor	\$ (15,000)	\$ -	
Less Alternate 6 - Fitness Room Floor	\$ (4,000)	\$ -	
Less Alternate 7 - Gym Windows Removed	\$ (13,000)	\$ -	
Less Alternate 8 - East Parking Graveled	\$ (18,000)	\$ -	
TOTAL LESS ALTERNATE SAVINGS		\$ 4,585,410	\$ -

Item	Budget Based on Bid (less alternates)	Available Grant
Construction Costs	\$ 4,585,410	\$ 410,015
Construction Contingency (5%)	\$ 229,271	\$ 180,745
Furniture, Fixtures and Equipment (2.5%)	\$ 114,635	\$ 66,109
Phone/Intercom	\$ 10,000	\$ 56,109
Teledata/Security/Access Control	\$ 67,590	\$ (11,480)
SUBTOTAL	\$ 5,006,905	\$ (11,480)

Item	Budget	Available Grant
Architectural/Engineering Design Fees	\$ 384,260	\$ (395,740)
Construction Administration	\$ 345,000	\$ (740,740)
Regulatory Fees/Soft Costs	\$ 13,500	\$ (754,240)
SUBTOTAL	\$ 742,760	\$ (754,240)

PROJECT COST TOTAL	\$ 5,749,665	\$ (754,240)
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FINANCING - CAPITAL STACK	Budget	Financing Gap
NIF Grant Award	\$ 4,995,425	\$ (754,240)
Sale of Existing Senior Center	\$ 113,000	\$ (641,240)
TIF Eligible Expenses	\$ 250,000	\$ (391,240)
Fundraising Goal**	\$ 150,000	\$ (241,240)
AVAILABLE FUNDING / FINANCING GAP	\$ 5,508,425	\$ (241,240)

City providing grant administration - assumed no billing from Cedar Corp.

*Construction Contingency is \$225,621 - controlling this could offset need for gap financing

Park and Recreation Month – July 2023

Since 1985, people in the United States have celebrated Park and Recreation Month in July to promote building strong, vibrant and resilient communities through the power of parks and recreation and to recognize the more than 160,000 full-time park and recreation professionals — along with hundreds of thousands of part-time and seasonal workers and volunteers — that maintain our country’s local, state and community parks.



AGENDA SUMMARY SHEET

MEETING DATE: 6/13/23

TITLE: Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

ISSUE SUMMARY:

Consideration of licenses/permits, payment of expenses.

Tuesday, June 27, 2023	Committee of the Whole	6:00PM
Tuesday, July 11, 2023	Common Council	6:00PM
Tuesday, July 25, 2023	Committee of the Whole	6:00PM
Tuesday, August 8, 2023	Common Council	6:00PM
Tuesday, August 29, 2023	Committee of the Whole	6:00PM
Tuesday, September 12, 2023	Common Council	6:00PM
Tuesday, September 26, 2023	Committee of the Whole	6:00PM
Tuesday, October 10, 2023	Common Council	6:00PM
Tuesday, October 31, 2023	Committee of the Whole	6:00PM
Tuesday, November 14, 2023	Common Council	6:00PM
Tuesday, November 28, 2023	Committee of the Whole	6:00PM
Tuesday, December 12, 2023	Common Council	6:00PM

RECOMENDED MOTION:

Motion to approve the Consent Agenda, to include the financial report (*Roll Call*)

2023 Operator License Applications

Margaret Sampson

Emma Westover

Madison Zuhlke

Shannon Salzman

Mark Gitzel

Talon Gruhlke

Lindsey Lindberg

Gary Schulz

Emma Johannes

Megan Bookout

Keaton Southard

Justin Schmidt

Trista Steinbach

Soda License Application

Waupun Festival Inc. – Celebrate Waupun June 23-25, 2023

Temporary Class B License Application

Waupun Fine Arts - Concerts in the Park July 6, 13, 20, and 27, 2023

Permit to Keep Backyard Chickens

Shelby Klawes 630 W Main Street, Waupun

2023-2024 Combination Licenses

<u>BUSINESS</u>	<u>BUSINESS NAME</u>	<u>SODA</u>	<u>DAIRY</u>	<u>TOBACCO</u>	<u>AMUSEMENT</u>	<u>JUNK DEALERSHIP</u>
Alcatraz Pub LLC	Kibb's Pub	X		X	X	
Alcatraz Pub LLC	The Legion Bar	X			X	
Alter Metal Recycling		X				X
Aronson Recycling						X
Badgerland Youth for Christ	Badgerland Youth for Christ	X				
Baymont by Wyndham		X				
Central Wisconsin Christian School		X	X			
Chang Jiang		X				
City of Waupun - Waupun Family Aquatic Center		X				
CND Specialties	Heritage Ridge Travel Plaza	X	X	X		
CND Specialties	Wild Goose Café	X	X		X	
Condon Oil Co	A & W	X	X		X	
Condon Oil Co	Waupun Ultimart	X	X	X		
DolgenCorp LLC	Dollar General Store #6554	X	X	X		
Dollar Tree Stores Inc	Dollar Tree #6801	X	X			
East Main Foods	Piggly Wiggly	X	X	X		
Go-Dutch Kitchen LLC	Go-Dutch Solutions	X	X			
Guth's Candy LLC	Guth's Candy	X	X			
Imagine That! Art Studio		X				
Inn Town Motel		X				
Jimmy Johns		X				
Judson's LLC	Judsons	X			X	
Knights of Columbus		X				
Kwik Trip Inc	Kwik Trip 651	X	X	X		
Kwik Trip Inc dba Stop-N-Go 1207	Stop-N-Go 1207	X	X	X		
Los Ramos Mexican Restaurant LLC	Los Ramos Mexican Restaurant	X	X			
Main Street Bistro & Bakery LLC	Main Street Bistro & Bakery	X	X			
Marshview Hospitality LLC	AmericInn by Wyndham	X	X			
Martens Farm & Home	Martens Farm & Home	X				
Mateo's Café & Restaurant LLC	Mateo's Café & Restaurant	X	X			
Meadowview Primary		X				
Mike's Wild Boar Liquor Store LLC	Mike's Wild Boar Liquor Store	X		X		
National Rivet		X				
Our Bar		X		X	X	
Redbox Automated Retail LLC					X	
River View Hospitality LLC	Bridges at the Rock	X	X	X	X	
Rock River Intermediate		X				
SG Mayville LLC	Waupun Mart	X	X	X		
Snow Links LLC	Snow Links	X			X	
STKJR II LLC	McDonald's	X	X			
Sweet Fire Tobacco Inc	Sweet Fire Tobacco #63			X		
The Brittain House LLC	Brittain House	X	X		X	
The Other Bar		X	X		X	
Thirsty Marlins LLC	Thirsty Marlins	X		X	X	
Tony's Pizza LLC	Tony's Pizza	X	X			
Walgreen Co	Walgreens #11649	X	X	X		
Waupun Area Junior Senior High School		X	X			
Waupun Baseball Club - Home Ave	American Legion Baseball	X				
Waupun Baseball Club - Lincoln St	American Legion Baseball	X				
Waupun Hockey Association		X				
Waupun Little League		X				
Wildo Corporation	Holliday Food & Sport	X	X	X		
Wild's Subs Inc	Waupun Subway	X	X			
Wind & Unwined LLC	Wind & Unwined	X				
Waupun Pizza Ranch		X	X		X	
Spring Street Burgers Inc	Culvers	X	X			
Route 41 Pizza LLC	Domino's Pizza #2109	X				
Waupun Girls Softball		X	X			
Waupun Memorial Hospital		X	X			

2023-2024 Operator License Renewal

LAST NAME	FIRST	MID INT	ADDRESS	CITY/STATE/ZIP
Aellig	Jenna	L	156 Olmstead St	Waupun, WI 53963
Antoni	Eva Maria	L	556 Bronson St	Waupun, WI 53963
Bader	Hannah	M	605 S Grove St	Waupun, WI 53963
Baer	Alexandria	J	969 Wilcox St Apt 201	Waupun, WI 53963
Baley	Reagan	J	810 W Brown St	Waupun, WI 53963
Ballard	Elizabeth	G	523 Bronson St	Waupun, WI 53963
Bastida	Doryn	A	503 Sommerville St	Waupun, WI 53963
Belsma	Betty	A	512 W Brown St	Waupun, WI 53963
Bertram	Michelle	L	N8315 Beachview Dr	Fond du Lac, WI 54937
Blecker	Daniel	R	126 S Forest St	Waupun, WI 53963
Blecker	Kristen	K	126 S Forest St	Waupun, WI 53963
Bookout	Megan	J	708 E Main St	Waupun, WI 53963
Bork	Amber	J	916 W Brown St #3	Waupun, WI 53963
Bossenbroek	Lore	C	N3322 Lemmenes Pkwy	Waupun, WI 53963
Braatz	Renae	J	W6854 Blue Heron Blvd #8	Fond du Lac, WI 54937
Bradley	Amy	R	531 Kellogg St	Ripon, WI 54971
Brandenburg	Kristen	A	225 W Franklin St	Waupun, WI 53963
Brecheen	Ashlynn	R	333 Fond du Lac St	Waupun, WI 53963
Brennan	Cade	C	1004 Church St	Waupun, WI 53963
Bryan	Jessica	C	146 E Lincoln St	Waupun, WI 53963
Buechel	Cody	W	102 E Wisconsin St Apt 3	Rosendale, WI 54974
Buege	Deborah	A	957 Wilcox St Apt 103	Waupun, WI 53963
Bunker	Britni	L	211 N Forest St	Waupun, WI 53963
Burkhalter	Rebekah	R	955 Wilcox St Apt 203	Waupun, WI 53963
Buteyn	Geraldine	J	120 N Second St	Brandon, WI 53919
Casey	Jonathan	W	W7072 State Rd 68	Waupun, WI 53963
Castillo-Montes	Vanessa	A	536 E Jefferson St	Waupun, WI 53963
Christopherson Jr	Denis		812 W Jefferson St	Waupun, WI 53963
Ciesielski	Wyatt	E	1020 Lakecrest Ln Apt 102	Beaver Dam, WI 53916
Clark	Patricia	S	542 E Washington St	Brandon, WI 53919
Coburn	Laura	M	25 Pennycress Ct	Fond du Lac, WI 54935
Cole	Morgan	L	724 Maple View Dr	Waupun, WI 53963
Collien	Jeffrey	S	19 Caddie Ct	Waupun, WI 53963
Collien	Lisa	A	19 Caddie Ct	Waupun, WI 53963
Conwell	Dillon	G	221 W Jefferson St #103	Waupun, WI 53963
Crook	Carly	J	W10054 Zoar Rd	Pickett, WI 54964
Crossley	Alyssa	M	717 W Lincoln St #2	Waupun, WI 53963

Cupery	Alexa	K	401 N Harris Ave	Waupun, WI 53963
Damm	Carter	M	N4942 Center Rd	Waupun, WI 53963
Daute	Stephen	P	156 Franklin Pl	West Bend, WI 53095
Daute	Terri	J	156 Franklin Pl	West Bend, WI 53095
Dawson	Lucas	A	300 Carlyle Ct	Brandon, WI 53919
Dean	Dawn	M	620 W Mackie St	Beaver Dam, WI 53916
DeBoer	Sandra	L	501 McKinley St	Waupun, WI 53963
DeVries	Andrew	C	449 N Madison St	Waupun, WI 53963
Drewa	Dan	A	307 S Watertown St	Waupun, WI 53963
Elizalde	Mark	C	N2950 Savage Rd	Waupun, WI 53963
Evola	Antonino		N3341 Hickory Dr	Waupun, WI 53963
Fischer	Joyce	A	916 S Madison St Lot 1	Waupun, WI 53963
Floyd	Angela	A	101 S Grove St	Waupun, WI 53963
Foucault II	David	R	223 S Madison St	Waupun, WI 53963
Funk	Keith		18 1/2 Forest St	Waupun, WI 53963
Garster	Michelle	E	N89 W15304 Jefferson Ave	Menomonee Falls, WI 53051
Gitzel	Mark	L	511 Morse St	Waupun, WI 53963
Glewen	Caleb	A	N2997 Marshview Rd	Waupun, WI 53963
Golimowski	Janine	F	200 W Brown St Apt 102	Waupun, WI 53963
Golz	Lori	L	118 N Madison St	Waupun, WI 53963
Gordon	Amber	L	700 Park St	Waupun, WI 53963
Gorr	Kari	A	207 E State St	Fox Lake, WI 53933
Graff	Jay	D	18 Taylor St	Waupun, WI 53963
Greenfield	Kelvin	L	W11485 Hawthorne Dr	Waupun, WI 53963
Gruhlke	Talon	H	410 Edgewood Dr	Waupun, WI 53963
Guenther Jr	Richard	R	N4518 Oak Grove Rd	Brandon, WI 53919
Hackbarth	Kaitlyn	M	142 Wisconsin St	Beaver Dam, WI 53916
Haefemeyer	Susan	J	916 Rock Ave	Waupun, WI 53963
Harmsen	Adrian	J	N2990 Savage Rd	Waupun, WI 53963
Harmsen	Jayne	R	N2990 Savage Rd	Waupun, WI 53963
Harmsen	Shyler	N	N2990 Savage Rd	Waupun, WI 53963
Hartgerink	Aime	J	W7339 Walnut Rd	Beaver Dam, WI 53916
Hartgerink	Hale	F	N3286 Savage Rd	Waupun, WI 53963
Heeringa	Angela	R	911 W Brown St	Waupun, WI 53963
Henke	Brianna	N	475 Kaye St	Fond du Lac, WI 54935
Herringa	Sherry		915 E Main St	Waupun, WI 53963
Hoffman	Donald	R	304 1/2 Fond du Lac St	Waupun, WI 53963
Johannes	Emma	L	W9849 Fremont Rd	Eldorado, WI 54932
Johnson	Katie	R	300 W Main St	Waupun, WI 53963
Kamphuis	Cole	J	760 Edgewood Dr	Waupun, WI 53963

Kardaris	Dionisios	C	604 Spring St Apt 7	Fox Lake, WI 53933
Kast	Brianna	L	N10640 Buckhorn Rd	Fox Lake, WI 53933
Kehrmeyer	Gary	E	W11425 Hawthorne Dr	Waupun, WI 53963
Keller	Keshia	L	900 E Jefferson St Apt 8	Waupun, WI 53963
King	Madelyn	R	N12097	Brownsville, WI 53006
Koehler	Casey	Jo	225 Hawthron Dr	Waupun, WI 53963
Koehler	Brett	M	22 1/2 N Madison St	Waupun, WI 53963
Koehler	Megan	M	216 N State St	Waupun, WI 53963
Koehoorn	Justine	K	619 Sawyer St	Waupun, WI 53963
Kottnitz	Daniel	R	312 Taylor St	Waupun, WI 53963
Krajenka	Jennifer	R	545 E Franklin St	Waupun, WI 53963
Kreuziger	Dean	L	114 E Franklin St	Waupun, WI 53963
Krohn	Cade	D	123 N Grove St	Waupun, WI 53963
Lang	Heather	M	408 Wayland St	Beaver Dam, WI 53916
Lange	Rebecca	L	W7237 Cty Rd C	Burnett, WI 53922
Laper	Matthew	J	299 S Division St	Waupun, WI 53963
Large	Kaylee	M	N11684 State Rd 26	Waupun, WI 53963
Larson	Wanda	J	W10605 Blackhawk Tr	Fox Lake, WI 53933
Lewis	Malena	C	405 W Hawthorne Dr	Waupun, WI 53963
Lewis	Malena	C	405 W Hawthorne Dr	Waupun, WI 53963
Lienhard	Beth	E	210 W Jefferson St	Waupun, WI 53963
Lindberg	Lindsey	M	723 W Lincoln St Apt 6	Waupun, WI 53963
Logterman	Harold	M	1501 Petula Ave	N Fond du Lac, WI 54937
Maleck	Jamie	P	207 Woodland Dr #3	Beaver Dam, WI 53916
Malovrh-Spanbauer	Karin	A	501 Rosewood Dr	Waupun, WI 53963
Malovrh-Spanbauer	Karin	A	501 Rosewood Dr	Waupun, WI 53963
Maly	Jenimae	J	120 Carrington St	Waupun, WI 53963
Mason	Theresa	M	969 Wilcox St Apt 202	Waupun, WI 53963
Maynard	Denise	N	202 Center St	Randolph, WI 53956
Meinen	Linda	M	917 Jefferson St Apt 2	Waupun, WI 53963
Mohr	Amy	C	101 Liberty St	Waupun, WI 53963
Montanez	Nicole	J	201 S Grove St	Waupun, WI 53963
Muth	Sheryl	M	W1626 Mountain Rd	Theresa, WI 53091
Navis	Connie	F	510 Morse St	Waupun, WI 53963
Nelson	Seth	M	W10416 Church Rd	Waupun, WI 53963
Neuburg	Terri	L	W6071 State Rd 49	Waupun, WI 53963
Oksa	Rita	A	505 Mckinley St	Waupun, WI 53963
Pace	Dalene	D	121 W Main St	Waupun, WI 53963
Parenteau	Jesse	A	N10578 Buckhorn Rd	Fox Lake, WI 53933
Pater	Jake	A	612 E Brown St	Waupun, WI 53963

Peachey	Emily	I	217 Grandview Ave	Waupun, WI 53963
Peterson	Emily	M	554 W Main St	Waupun, WI 53963
Peterson	Brian	D	1108 Rock Ave #16	Waupun, WI 53963
Phillips	Trinity	L	398 Fond du Lac St	Waupun, WI 53963
Pobanz	Alvin	L	631 Morse St	Waupun, WI 53963
Pribbenow	Brett	A	700 Beekman St	Waupun, WI 53963
Qualmann	Toni	M	115 Taylor St	Waupun, WI 53963
Rahn	Nicholas	L	601 Robin Rd Apt 15	Waupun, WI 53963
Ramos Gomez	Jose		932 Newton Ave	Waupun, WI 53963
Ramsey	James	P	217 First St	Brandon, WI 53919
Reif	Tylor	J	823 Grace St	Waupun, WI 53963
Rhodes	Trena	M	913 W Jefferson St apt 4	Waupun, WI 53963
Rohde	Mary	T	W12906 Cty Rd AS	Waupun, WI 53963
Rusch	Nicholas	G	N7714 Redtail Ln	Malone, WI 53049
Salzman	Shannon	L	N4230 Amity Rd	Brandon, WI 53919
Sampson	Emma	L	233 Union St	Ripon, WI 54971
Sampson	Margaret	A	4744 Bay View Ln	Oshkosh, WI 54902
Schley	Ellen	B	913 Fraser Ln Apt 6	Waupun, WI 53963
Schlieve	Katlin	M	N3644 Heideman Rd	Waupun, WI 53963
Schmidt	Justin	D	701 Claggett Ave	Waupun, WI 53964
Schoenick	Mark	A	112 S West St	Waupun, WI 53963
Schulz	Gary	J	1 Wilcox Ct	Waupun, WI 53963
Schulz	Debra	J	N3188 Savage Rd	Waupun, WI 53963
Schumacher	Christie	L	607 E Franklin St	Waupun, WI 53963
Schwark	Kathleen	S	225 Bly St	Waupun, WI 53963
Schweitzer	Breighana	K	W9519 Zimmerman Dr	Beaver Dam, WI 53916
Shaw	Roger	D	N3348 Lemmenes Pkwy	Waupun, WI 53963
Sloan	Cheyenne	L	905 E Main St	Waupun, WI 53963
Sloan Barsch	Tana	L	N11175 Cty Rd M	Waupun, WI 53963
Slosser	Crystal	M	552 Bronson St	Waupun, WI 53963
Smet	Lynda	J	W10945 State Rd 73	Rosendale, WI 54974
Smith	Nathan	T	815 Mayfair St Apt 6	Waupun, WI 53963
Smith	Diane	K	26 Pluim Dr Apt 31	Waupun, WI 53963
Smith	Emily	R	414 W Hawthorne Dr	Waupun, WI 53963
Smits	Karissa	J	417 S Grove St	Waupun, WI 53963
Sober	Alyson	C	101 B S Harris Ave	Waupun, WI 53963
Southard	Keaton	S	545 E Lincoln St	Waupun, WI 53963
Sperger	Ryan	M	718 Grace St	Waupun, WI 53963
Straks	Brooke	A	N6709 Cty Rd M	Rosendale, WI 54974

Sullivan	Andrew	T	300 Rounsville St	Waupun, WI 53963
Sullivan	Heather	L	300 Rounsville St	Waupun, WI 53963
Syens	Eli	A	418 W Lincoln St	Waupun, WI 53963
Taylor	Carol	A	827 Mayfair St Apt 14	Waupun, WI 53963
Terhaar	Mitchell	A	202 Center St	Randolph, WI 53956
Terlisner	Alexus	C	502 Grove St	Waupun, WI 53963
Tewinkle	Jenna	A	225 W Franklin St	Waupun, WI 53963
Thapa	Sujan		W6968 Westwood Dr	Fond du Lac, WI 54937
Thomas	Candace	J	206 Jackson St	Waupun, WI 53963
Thomas	Candace	J	206 Jackson St	Waupun, WI 53963
U'ren	Collin	M	101 S Grove St	Waupun, WI 53963
Valle	Jolene	K	W2230 Harver Ct	Brownsville, WI 53006
VanBuren	Alyssa	M	719 W Brown St	Waupun, WI 53963
VanBuren	Wanda	J	W7153 Oakwood Rd	Waupun, WI 53963
VanBuren	Kelley	J	22 Reids Drive	Waupun, WI 53963
VandeSlunt	Lisa	M	606 Morse St	Waupun, WI 53963
VandeSlunt	Richard	L	411 High St	Waupun, WI 53963
VandeZande	Cari	A	606 S Grove St	Waupun, WI 53963
VanEgtern	Janith	M	749 Wilcox St	Waupun, WI 53963
VanHierden	Elise	H	N4150 Savage Rd	Brandon, WI 53919
Voskuil	Mary	Beth	235 Pleasant Ave	Waupun, WI 53963
Vossekuil	Jamie	L	320 1/2 E Main St	Waupun, WI 53963
Wallendal	Lucas	L	1246A Wayland St	Beaver Dam, WI 53916
Waskow	Gewndolyn	M	321 Beaver Dam St	Waupun, WI 53963
Waskow	Elizabeth	A	516 Maxon St	Waupun, WI 53963
Waskow	Elizabeth	A	516 Maxon St	Waupun, WI 53963
Weber	Dylan	L	814 Summer Ave	Waupun, WI 53963
Wegener	Kailey	A	N6709 Cty Rd M	Rosendale, WI 54974
Welk	Whitney	A	W12578 Cty Rd E	Waupun, WI 53963
Westover	Emma	M	W10349 Del bern Ln	Fox Lake, WI 53933
Wheeler	Deborah	L	345 N Madison St	Waupun, WI 53963
Winchester	Dean	M	725 W Lincoln St Apt 7	Waupun, WI 53963
Wolford	Autum	R	309 W Brown St	Waupun, WI 53963
Yagler	Lorrie	A	N11278 Balsam Rd	Waupun, WI 53963
Zich	Jamie	T	720 Tulip Ln	Waupun, WI 53963
Zuhlke	Madison	T	215 Weed St Apt 206	Fox Lake, WI 53933



AGENDA SUMMARY SHEET

MEETING DATE: 6/13/23

TITLE: Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

ISSUE SUMMARY:

Consideration of licenses/permits, payment of expenses.

Tuesday, June 27, 2023	Committee of the Whole	6:00PM
Tuesday, July 11, 2023	Common Council	6:00PM
Tuesday, July 25, 2023	Committee of the Whole	6:00PM
Tuesday, August 8, 2023	Common Council	6:00PM
Tuesday, August 29, 2023	Committee of the Whole	6:00PM
Tuesday, September 12, 2023	Common Council	6:00PM
Tuesday, September 26, 2023	Committee of the Whole	6:00PM
Tuesday, October 10, 2023	Common Council	6:00PM
Tuesday, October 31, 2023	Committee of the Whole	6:00PM
Tuesday, November 14, 2023	Common Council	6:00PM
Tuesday, November 28, 2023	Committee of the Whole	6:00PM
Tuesday, December 12, 2023	Common Council	6:00PM

RECOMENDED MOTION:

Motion to approve the Consent Agenda, to include the financial report (*Roll Call*)



**MONTHLY FINANCIAL REPORT
2023**

January

Revenues	Expenses
\$22,215 - Library Board approved to move 2022 surplus from Library Fund to the Capital Project fund in 2023.	

February

Revenues	Expenses
\$55,389 Municipal Services Payment \$4,103 Parking Violation Revenue \$20,666 Interest Income	

March

Revenues	Expenses
\$30,819 Fond du Lac County Sales & Use Tax	\$175,192 Payment for Land Purchase
\$15,365 DOA Law Enforcement Agency Grant (Fund 220)	\$105,797 Payment to Stone & Suede from WEDC Grant
\$199,548 & \$22,215 year end transfers from GF and Library to Capital (Fund 400)	
\$210,452 transfer from GF to Bus Park (Fund 404) pay remaining loan payment to utilities	
\$134,200 WEDC CDI Grant Payment (Fund 405)	
\$80,000 assigned funds transfer in for Ambulance (Fund 410)	
\$16,956.14 DOT FED Grant (Fund 501)	

April

Revenues	Expenses



**MONTHLY FINANCIAL REPORT
APRIL 30, 2023**

A **B** **C** **D** **E**
 % of Year Past
33%

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2 **FUND 100**

3 **General Operations Fund**

4/30/2023 4/30/2023 4/30/2023 4/30/2023
Month Activity YTD Actual Budget Amount Unearned Percent

	4/30/2023	4/30/2023	4/30/2023	4/30/2023	
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES	54,737	1,495,852	2,405,770	909,918	62.18
SPECIAL ASSESSMENTS	6	8	100	92	7.75
INTERGOVERNMENTAL AIDS	134,762	358,600	3,340,523	2,981,924	10.73
LICENSES & PERMITS	421	1,564	58,160	56,596	2.69
PENALTIES, FOREFEITURES	3,214	15,777	45,500	29,723	34.67
PUBLIC CHARGES FOR SERVICE	23,049	111,372	266,368	154,996	41.81
INTERGOVERNMENTAL CHARGES	-	-	-	-	
MISCELLANEOUS REVENUE	24,764	96,702	50,000	(46,702)	193.40
SPECIAL FUNDS ACTIVITY	-	-	710,046	710,046	0.00
TOTAL REVENUE	240,953	2,079,873	6,876,467	4,796,594	

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EXPENDITURES					
GENERAL GOVERNMENT	75,321	900,075	1,880,661	980,586	47.86
ECO DVLP/ADMIN	3,602	28,023	37,161	9,138	75.41
RECREATION	15,607	56,965	385,944	328,979	14.76
ASSESSOR/INSPECTOR	3,186	12,745	39,875	27,130	31.96
POLICE	157,300	631,090	2,288,462	1,657,372	27.58
FIRE	35,386	113,040	522,597	409,556	21.63
PUBLIC WORKS	151,031	539,742	1,721,767	1,182,025	31.35
TOTAL EXPENDITURES	441,434	2,281,681	6,876,467	4,594,785	

NET REVENUE OVER EXPENDITURES	(200,481)	(201,808)	0	201,808	
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41 **FUND 200**

42 **Trust Fund**

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
44 REVENUE					
45 ST AID-WINNEFOX/MID-WISC	-	-	-	-	0.00
46 INTEREST/DIVIDEND/GRANT	-	3	75	72	3.88
47 UNREALIZED GAINS	-	-	-	-	0.00
48 TOTAL REVENUE	-	3	75	72	

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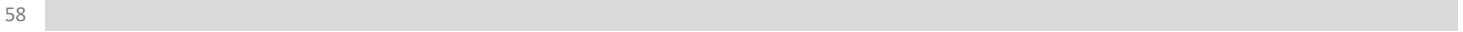
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51 EXPENDITURES					
52 OPERATING TRANSFER OUT	-	-	-	-	0.00
53 LIBRARY EXPENSES	-	-	-	-	0.00
54 TOTAL EXPENDITURES	-	-	-	-	

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56 NET REVENUE OVER EXPENDITURES	-	3	75	72	
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62 **FUND 210**

63 **Library Fund**

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
64 REVENUE					
65 GENERAL PROPERTY TAXES	-	391,049	516,792	125,743	75.67
66 INTEREST/DIVIDEND/GRANT	159,029	213,939	213,938	(1)	100.00
67 FEES	12	332	1,200	868	27.65
68 DIVIDEND/REVENUE/DONATIONS	1,946	6,791	11,000	4,209	61.74
69 TOTAL REVENUE	160,986	612,111	742,930	130,819	

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73 EXPENDITURES					
74 LIBRARY EXPENSES	58,193	204,948	742,930	537,982	27.59
75 TRANSFER OUT - CAPITAL FUND	-	-	-	-	0.00
76 TOTAL EXPENDITURES	58,193	204,948	742,930	537,982	

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78 NET REVENUE OVER EXPENDITURES	102,793	407,163	-	(407,163)	
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FUND 220

A B C D E

Grants and Donations Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
PSC/FEDERAL GRANT	-	-	-	-	0.00
GRANTS	-	23,568	6,010	(17,558)	392.15
TOTAL REVENUE	-	23,568	6,010	(17,558)	

EXPENDITURES					
GEN GOVERNMENT	5,000	5,000	-	(5,000)	0.00
GRANT EXPENSES - RECREATION	-	-	-	-	0.00
GRANT EXPENSES - POLICE	366	11,357	5,000	(6,357)	227.15
GRANT EXPENSES - FIRE/EMR	360	360	-	(360)	0.00
GRANT EXPENSES - DPW	-	-	-	-	0.00
ECONOMIC DEVELOPMENT EXPENSES	-	-	1,000	1,000	0.00
TOTAL EXPENDITURES	5,725	16,717	6,000	(10,717)	

NET REVENUE OVER EXPENDITURES	(5,725)	6,851	10	(6,841)	
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FUND 230

Building Inspection Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-BLDG IN	-	-	-	-	0.00
PERMITS-BUILDING	5,388	14,645	75,000	60,355	19.53
FEES	1,350	3,610	9,150	5,540	39.45
TOTAL REVENUE	6,738	18,255	84,150	65,895	

EXPENDITURES					
OPERATING SUPPLIES/WAGES	10,506	19,236	86,816	67,580	22.16
TOTAL EXPENDITURES	10,506	19,236	86,816	67,580	

NET REVENUE OVER EXPENDITURES	(3,768)	(981)	(2,666)	(1,685)	
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121 **FUND 240**122 **ARPA Fund**

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	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
FED GRANT (PD BY STATE)-ARPA	-	-	-	-	0.00
INTEREST INCOME-ARPA	<u>4,746</u>	<u>17,921</u>	<u>7,500</u>	<u>(10,421)</u>	238.94
TOTAL REVENUE	<u>4,746</u>	<u>17,921</u>	<u>7,500</u>	<u>(10,421)</u>	

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EXPENDITURES					
ARPA POLICE OPERATING EXP	-	-	-	-	0.00
ARPA EXPENSES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

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NET REVENUE OVER EXPENDITURES	4,746	17,921	7,500	(10,421)	
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139 **FUND 300**140 **Debt Fund**

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	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
PAID TO ESCROW AGENT	-	-	-	-	0.00
GENERAL PROPERTY TAXES	-	596,329	788,080	191,751	75.67
FUNDS APPLIED	125	465	375	(90)	124.10
DEBT SERVICE SURPLUS APPLIED	<u>117,869</u>	<u>177,654</u>	<u>827,080</u>	<u>649,426</u>	21.48
TOTAL REVENUE	<u>117,994</u>	<u>774,448</u>	<u>1,615,535</u>	<u>841,087</u>	

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EXPENDITURES					
ROCK NEWTON 2021 P&I	-	11,175	137,350	126,175	8.14
PRINCIPAL AND INTEREST PAYMENTS	<u>308,106</u>	<u>380,456</u>	<u>1,478,185</u>	<u>1,097,729</u>	25.74
TOTAL EXPENDITURES	<u>308,106</u>	<u>391,631</u>	<u>1,615,535</u>	<u>1,223,904</u>	

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NET REVENUE OVER EXPENDITURES	(190,113)	382,817	-	(382,817)	
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158 **FUND 400**159 **Capital Fund**

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	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-CIF	-	257,273	340,000	82,727	75.67
SIDEWALKS	-	-	100,000	100,000	0.00
STATE SHARED REVENUES-EXP REST	-	289,686	2,574,434	2,284,748	11.25
FEES-REC FACILITY MAINTENANCE	-	500	15,000	14,500	3.33
CO & MUNIC-STREET & HIGHWAYS	-	-	-	-	0.00
INTEREST AND MISC	1,822	10,813	8,000	(2,813)	135.16
TRANSFERS IN FROM OTHER FUNDS	-	221,763	680,000	458,237	32.61
TOTAL REVENUE	<u>1,822</u>	<u>780,035</u>	<u>3,717,434</u>	<u>2,937,399</u>	

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EXPENDITURES					
CITY HALL	-	-	-	-	
RECREATION	57,149	108,271	2,530,000	2,421,729	4.28
PUBLIC SAFETY	4,017	179,209	255,095	75,886	70.25
LIBRARY AND DPW	-	-	-	-	0.00
STREETS	6,593	9,794	450,000	440,206	2.18
TRANSFER OUT	-	-	-	-	0.00
TOTAL EXPENDITURES	<u>67,759</u>	<u>297,274</u>	<u>3,235,095</u>	<u>2,937,821</u>	

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NET REVENUE OVER EXPENDITURES	(65,937)	482,761	482,339	(422)	
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185 **FUND 401**186 **TID 5 Fund**

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	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	309,490	408,345	98,855	75.79
DEVELOPER GUARANTEES	-	24,735	-	(24,735)	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 5 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>334,225</u>	<u>408,345</u>	<u>74,120</u>	

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EXPENDITURES					
TID 5 OPERATING EXPENSES	-	52,363	381,050	328,688	13.74
TOTAL EXPENDITURES	<u>-</u>	<u>52,363</u>	<u>381,050</u>	<u>328,688</u>	

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NET REVENUE OVER EXPENDITURES	-	281,862	27,295	(254,567)	
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FUND 404

Business Park Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAX INCREMENT	-	-	-	-	0.00
INTEREST INCOME	-	-	-	-	0.00
LEASES/FUND BALANCE	-	219,526	224,103	4,577	97.96
TOTAL REVENUE	-	219,526	224,103	4,577	

EXPENDITURES					
OPERATING EXPENSES	-	70	15,109	15,039	0.46
TOTAL EXPENDITURES	-	70	15,109	15,039	

NET REVENUE OVER EXPENDITURES	-	219,456	208,994	(10,462)	
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FUND 405

TID 3 Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	95,112	150,598	55,486	63.16
PAYMENT IN LIEU OF TAX	-	9,762	9,000	(762)	108.47
GRANTS	-	134,200	-	(134,200)	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
PROCEEDS LONG TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	-	239,074	159,598	(79,476)	

EXPENDITURES					
TID 3 OPERATING EXPENSES	2,603	119,318	159,083	39,766	75.00
TRANSFER TO A DIF FUND	-	-	-	-	0.00
TOTAL EXPENDITURES	2,603	119,318	159,083	39,766	

NET REVENUE OVER EXPENDITURES	(2,603)	119,757	515	(119,242)	
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FUND 407
TID 7 Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	37,796	45,000	7,204	83.99
PERMITS-BUILDING-TIF 7	-	-	-	-	0.00
STATE GRANT	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>37,796</u>	<u>45,000</u>	<u>7,204</u>	

EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	28,069	28,069	131,138	103,069	21.40
TID 7 OPERATING EXPENSES	-	338	6,500	6,163	5.19
TOTAL EXPENDITURES	<u>28,069</u>	<u>28,406</u>	<u>137,638</u>	<u>109,232</u>	

NET REVENUE OVER EXPENDITURES	(28,069)	9,390	(92,638)	(102,028)	
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FUND 408
TID 6 Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	74,569	98,488	23,919	75.71
STATE/FEDERAL GRANT-TIF 6	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS/TRANSFERS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>74,569</u>	<u>98,488</u>	<u>23,919</u>	

EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	-	65,630	65,630	0.00
TID 6 OPERATING EXPENSES	1,130	4,369	30,266	25,897	14.44
TOTAL EXPENDITURES	<u>1,130</u>	<u>4,369</u>	<u>95,896</u>	<u>91,527</u>	

NET REVENUE OVER EXPENDITURES	(1,130)	70,200	2,592	(67,607)	
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FUND 410

Equipment Fund

A **B** **C** **D** **E**
 Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES-ERF	-	170,254	225,000	54,746	75.67
GRANT REVENUE-ERF	-	-	-	-	0.00
MISCELLANEOUS	856	3,192	5,000	1,808	63.83
TRANSFERS	-	80,000	-	(80,000)	0.00
TOTAL REVENUE	<u>856</u>	<u>253,446</u>	<u>230,000</u>	<u>(23,446)</u>	

EXPENDITURES					
EQUIPMENT ADMINISTRATION	-	-	7,000	7,000	0.00
EQUIPMENT RECREATION	-	3,973	5,000	1,027	79.47
EQUIPMENT POLICE	2,000	111,492	130,187	18,695	1.54
EQUIPMENT FIRE	-	1,392	30,500	29,108	4.56
EQUIPMENT LIBRARY	-	-	-	-	0.00
EQUIPMENT DPW	-	57,450	141,500	84,050	40.60
TOTAL EXPENDITURES	<u>2,000</u>	<u>174,307</u>	<u>314,187</u>	<u>139,880</u>	

NET REVENUE OVER EXPENDITURES	(1,144)	79,139	(84,187)	(163,326)	
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FUND 418

TID 8 Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	104,702	125,000	20,298	83.76
PERMITS-BUILDING-TIF 8	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 8 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>104,702</u>	<u>125,000</u>	<u>20,298</u>	

EXPENDITURES					
TRANSFER OUT	-	-	15,405	15,405	0.00
TID 8 OPERATING EXPENSES	-	130,338	131,150	813	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>130,338</u>	<u>146,555</u>	<u>16,218</u>	

NET REVENUE OVER EXPENDITURES	-	(25,635)	(21,555)	4,080	
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327 **FUND 419**
 328 **TID 9 Fund**

A **B** **C** **D** **E**
 Month Activity YTD Actual Budget Amount Unearned Percent

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330	REVENUE				
331	TAXES-TAX INCREMENTAL DISTRICT	-	-	-	0.00
332	TIF 9 INTEREST REVENUE	<u>9</u>	<u>33</u>	<u>(33)</u>	0.00
333	TOTAL REVENUE	<u>9</u>	<u>33</u>	<u>(33)</u>	

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336	EXPENDITURES				
337	TRANSFER OUT	-	-	-	0.00
338	TID 9 OPERATING EXPENSES	<u>1,647</u>	<u>34,241</u>	<u>115,116</u>	29.74
339	TOTAL EXPENDITURES	<u>1,647</u>	<u>34,241</u>	<u>115,116</u>	

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341	NET REVENUE OVER EXPENDITURES	<u>(1,638)</u>	<u>(34,207)</u>	<u>(115,116)</u>	<u>(80,908)</u>
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345 **FUND 420**
 346 **Recycling Fund**

A **B** **C** **D** **E**
 Month Activity YTD Actual Budget Amount Unearned Percent

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348	REVENUE				
349	STATE GRANT-RECYCLING	-	-	50,000	0.00
350	FEES-RECYCLING	<u>11,886</u>	<u>35,642</u>	<u>99,561</u>	35.80
351	INTEREST REVENUE	<u>394</u>	<u>1,469</u>	<u>750</u>	195.87
352	TOTAL REVENUE	<u>12,280</u>	<u>37,111</u>	<u>150,311</u>	<u>113,200</u>

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355	EXPENDITURES				
356	OPERATING	<u>12,138</u>	<u>40,153</u>	<u>148,828</u>	26.98
357	TOTAL EXPENDITURES	<u>12,138</u>	<u>40,153</u>	<u>148,828</u>	<u>108,675</u>

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359	NET REVENUE OVER EXPENDITURES	<u>142</u>	<u>(3,042)</u>	<u>1,483</u>	<u>4,525</u>
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FUND 425
Solid Waste Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
FEES-SOLID WASTE	35,659	106,926	441,689	334,763	24.21
TOTAL REVENUE	<u>35,659</u>	<u>106,926</u>	<u>441,689</u>	<u>334,763</u>	

EXPENDITURES					
OPERATING	34,249	102,264	436,846	334,582	23.41
TOTAL EXPENDITURES	<u>34,249</u>	<u>102,264</u>	<u>436,846</u>	<u>334,582</u>	

NET REVENUE OVER EXPENDITURES	1,410	4,661	4,843	182	
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FUND 430
Tourism Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
LOCAL ROOM TAX-TOURISM FUND	6,152	14,897	60,000	45,103	24.83
MISCELLANEOUS REVENUE-TOURISM	-	-	10,000	10,000	0.00
TOTAL REVENUE	<u>6,152</u>	<u>14,897</u>	<u>70,000</u>	<u>55,103</u>	

EXPENDITURES					
OPERATING EXPENSES	5,287	9,595	70,000	60,405	13.71
TOTAL EXPENDITURES	<u>5,287</u>	<u>9,595</u>	<u>70,000</u>	<u>60,405</u>	

NET REVENUE OVER EXPENDITURES	864	5,302	-	(5,302)	
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FUND 501
Taxi Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES	-	34,051	45,000	10,949	0.00
FED GRANT (PD BY ST)-TRANSPORT	-	16,956	109,930	92,974	15.42
SALE OF CITY PROPERTY-TAXI	-	-	-	-	0.00
OPERATING TRANSFER IN-GF	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>51,007</u>	<u>154,930</u>	<u>103,923</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>11,417</u>	<u>32,756</u>	<u>163,303</u>	<u>130,547</u>	20.06
TOTAL EXPENDITURES	<u>11,417</u>	<u>32,756</u>	<u>163,303</u>	<u>130,547</u>	

NET REVENUE OVER EXPENDITURES	<u>(11,417)</u>	<u>18,251</u>	<u>(8,373)</u>	<u>(26,624)</u>	
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FUND 509
CDBG Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
INTEREST REVENUE	4	16	20	4	78.70
TOTAL REVENUE	<u>4</u>	<u>16</u>	<u>20</u>	<u>4</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>10,958</u>	<u>10,958</u>	<u>73,000</u>	<u>62,042</u>	0.00
TOTAL EXPENDITURES	<u>10,958</u>	<u>10,958</u>	<u>73,000</u>	<u>62,042</u>	

NET REVENUE OVER EXPENDITURES	<u>(10,954)</u>	<u>(10,942)</u>	<u>(72,980)</u>	<u>(62,038)</u>	
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432 **FUND 700**433 **StormWater Fund**

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	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
435	REVENUE				
436	-	-	-	-	0.00
437	-	-	-	-	0.00
438	50,240	151,996	588,800	436,804	25.81
439	-	-	-	-	0.00
440	TOTAL REVENUE	50,240	151,996	436,804	
441					
442					
443	EXPENDITURES				
444	3,087	12,684	42,815	30,132	29.62
445	820	1,277	27,493	26,215	4.65
446	120	120	3,200	3,080	3.76
447	3,432	7,520	79,906	72,386	9.41
448	3,227	42,285	141,900	99,615	29.80
449	2,179	2,765	45,626	42,861	6.06
450	92,669	101,268	196,020	94,752	51.66
451	TOTAL EXPENDITURES	105,534	167,918	369,041	
452					
453	NET REVENUE OVER EXPENDITURES	(55,294)	(15,922)	51,840	67,762

Report Criteria:

Report type: Summary

Invoice.Batch = "061323","A"

Check Issue Date	Check Number	Payee	Amount
05/30/2023	144	CINTAS CORPORATION NO 2	581.66
05/30/2023	145	CREXENDO	451.91
05/30/2023	146	KWIK TRIP STORES	6,022.47
05/30/2023	147	WELLS FARGO PAYMENT REMITT	2,307.93
06/08/2023	106002	AMAZON CAPITAL SERVICES	1,043.22
06/08/2023	106003	ASSOCIATED APPRAISAL CONSULTA	3,186.36
06/08/2023	106004	AT & T	129.40
06/08/2023	106005	AT&T MOBILITY	1,107.71
06/08/2023	106006	BAKER TILLY US LLP	1,724.00
06/08/2023	106007	BALLWEG IMPLEMENT	217.75
06/08/2023	106008	BAYCOM	870.00
06/08/2023	106009	BEACON ATHLETICS	230.00
06/08/2023	106010	BECKER BOILER	775.80
06/08/2023	106011	BENTZ AUTOMOTIVE INC	92.65
06/08/2023	106012	BUCHHOLZ, STEVE	75.00
06/08/2023	106013	CEDAR CORPORATION	70,980.40
06/08/2023	106014	CHARTER COMMUNICATIONS	68.37
06/08/2023	106015	CITY OF BEAVER DAM	860.00
06/08/2023	106016	COUNTRY HILLS PET HOSPITAL	1,133.83
06/08/2023	106017	DODGE COUNTY CLERK	421.83
06/08/2023	106018	EMERGENCY MEDICAL PRODUCTS	41.14
06/08/2023	106019	MARTENS ACE HARDWARE	1,302.34
06/08/2023	106020	FOX VALLEY TECHNICAL COLLEGE	300.00
06/08/2023	106021	GOODYEAR COMMERCIAL TIRE & SE	289.08
06/08/2023	106022	GRAND VALLEY INSPECTION SERVIC	8,811.26
06/08/2023	106023	HAWKINS INC	729.75
06/08/2023	106024	HERITAGE RIDGE TRAVEL PLAZA	199.26
06/08/2023	106025	HOLIDAY WHOLESALE	1,723.41
06/08/2023	106026	HOMAN AUTO -GATEWAY	52.14
06/08/2023	106027	HOME CONTRACTORS & SUPPLY INC	48.12
06/08/2023	106028	JMB & ASSOCIATES LLC	850.00
06/08/2023	106029	KARTECHNER BROTHERS LLC	109,418.65
06/08/2023	106030	KREITZMAN, TREVOR	50.63
06/08/2023	106031	LARSON TRUCKING INC	374.42
06/08/2023	106032	LIFESTAR EMERGENCY MEDICAL	3,780.00
06/08/2023	106033	LOUDEN, SCOTT	150.00
06/08/2023	106034	MICK FISCHER TROPHY & ENGRAVIN	209.90
06/08/2023	106035	NAPA AUTO PARTS-WAUPUN	1,014.70
06/08/2023	106036	NATIONAL FIRE SPRINKLER ASSOCIA	50.00
06/08/2023	106037	NEUMAN POOLS INC	4,902.50
06/08/2023	106038	O'REILLY AUTOMOTIVE INC	800.93
06/08/2023	106039	PEPSI-COLA	527.62
06/08/2023	106040	PETERSEN, CLAIRE	26.20
06/08/2023	106041	PIGGLY WIGGLY DISCOUNT FOODS	15.00
06/08/2023	106042	PIT-STOP PORTABLES	155.54
06/08/2023	106043	PITNEY BOWES GLOBAL FINANCIAL S	521.52
06/08/2023	106044	POMP'S TIRE	228.30
06/08/2023	106045	PUMPSTATION PROFESSIONALS	18,585.46
06/08/2023	106046	QUALITY AGGREGATE LLC	900.06

Check Issue Date	Check Number	Payee	Amount
06/08/2023	106047	RENNERTS	185.13
06/08/2023	106048	RENS FLORAL	55.95
06/08/2023	106049	ROLAND MACHINERY CO	56.21
06/08/2023	106050	SSM HEALTH AT WORK	2,225.00
06/08/2023	106051	SECURITY LUEBKE ROOFING COMME	45,213.00
06/08/2023	106052	SIRCHIE ACQUISITION COMPANY LLC	47.25
06/08/2023	106053	STAPLES CREDIT PLAN	290.64
06/08/2023	106054	STICKS AND STONES	55.00
06/08/2023	106055	STOBB PLUMBING & HEATING INC	1,200.00
06/08/2023	106056	SUNBELT RENTALS	406.00
06/08/2023	106057	SYMBOLARTS	140.00
06/08/2023	106058	TAYLOR ENTERPRISES OF WI INC	526.96
06/08/2023	106059	TORRES, ANDREA	75.00
06/08/2023	106060	TRUCK COUNTRY	63.49
06/08/2023	106061	TRUCK EQUIPMENT INC	38.54
06/08/2023	106062	TRU CLEANERS LLC	4,052.81
06/08/2023	106063	UW VETERINARY CARE	142.50
06/08/2023	106064	US CELLULAR	370.62
06/08/2023	106065	VANDEZANDE & KAUFMAN, LLP	3,155.00
06/08/2023	106066	VERIZON WIRELESS SERVICES LLC	50.00
06/08/2023	106067	VON BRIESEN & ROPER, S.C.	422.50
06/08/2023	106068	WAUPUN AREA ANIMAL SHELTER INC	1,000.00
06/08/2023	106069	WAUPUN UTILITIES	890.50
06/08/2023	106070	WEBER, DYLAN	75.00
06/08/2023	106071	WERNER ELECTRIC SUPPLY	213.64
06/08/2023	106072	WI DEPT OF JUSTICE	1,246.00
06/08/2023	106073	WI DEPART OF TRANSPORTATION	1,525.25
06/08/2023	106074	W.W. ELECTRIC MOTORS INC	2,056.76
06/08/2023	106075	INSIGHT FS	31.28
06/08/2023	106076	BISHOP, ROHN	40.00
06/08/2023	106077	WOLVERINE FIREWORKS DISPLAY IN	7,500.00
06/08/2023	106078	HARMSSEN, JAN	75.00
Grand Totals:			<u>321,763.25</u>

Report Criteria:

Report type: Summary

Invoice.Batch = "061323","A"

Report Criteria:

Report type: Invoice detail
 Check.Type = {<>} "Adjustment"
 Invoice.Batch = "A","061323"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AMAZON CAPITAL SERVICES					59.16	59.16
AMAZON CAPITAL SERVICES	PENS	06/08/2023	11NX-3WPJ-1	100-40-5211-3-30	59.16	59.16
AMAZON CAPITAL SERVICES	HOLDERS FOR INFORMATION ON DOORS AT POOL	06/08/2023	11DF-N3RW-9	100-20-5523-3-36	69.34	69.34
AMAZON CAPITAL SERVICES	TOWELS FOR POOL	06/08/2023	19T6-VTLV-16	100-20-5523-3-36	205.05	205.05
AMAZON CAPITAL SERVICES	LED BULBS	06/08/2023	1GJF-TQRR-F	100-50-5232-3-36	22.88	22.88
AMAZON CAPITAL SERVICES	SUPPLIES FOR POOL	06/08/2023	1H17-H19D-G	100-20-5523-3-36	31.61	31.61
AMAZON CAPITAL SERVICES	HOME PLATES FOR BASEBALL COMPLEX	06/08/2023	1JLN-WV9L-H	100-20-5525-3-36	185.72	185.72
AMAZON CAPITAL SERVICES	REPLACE BROKEN FIRE EXTINGUISHER BOX - AQUATIC CENTER	06/08/2023	1RWP-KC9H-	100-20-5523-3-36	149.62	149.62
AMAZON CAPITAL SERVICES	BATTERIES FOR PARK BATHROOM FAUCETS	06/08/2023	13FJ-D6J4-7J	100-20-5525-3-36	144.90	144.90
AMAZON CAPITAL SERVICES	SLAP BRACELETS, FINGER PUPPETS, LIGHT UP RINGS, LIGHT UP GLASSES, BOUNCY BALLS	06/08/2023	19TJ-WTWT-D	100-40-5214-3-38	174.94	174.94
Total AMAZON CAPITAL SERVICES:						1,043.22
ASSOCIATED APPRAISAL CONSULTAN	MONTHLY SERVICES-REVAL PROGRAM JUNE 2023	06/08/2023	168735	100-30-5152-3-38	3,186.36	3,186.36
Total ASSOCIATED APPRAISAL CONSULTAN:						3,186.36
AT & T	POLICE DEPT MONTHLY PHONE CHARGES	06/08/2023	APR20-MAY19	100-40-5211-3-31	129.40	129.40
Total AT & T:						129.40
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS & DEPT ISSUED CELL PHONES - MAY, 23, 2023	06/08/2023	287307537700	100-40-5211-3-31	829.67	829.67
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS - APR 24-MAY 23 2023 FD - FIRE ADM	06/08/2023	APR24-MAY23	100-50-5231-3-31	278.04	278.04
Total AT&T MOBILITY:						1,107.71
BAKER TILLY US LLP	12/31/22 AUDIT FEES	06/08/2023	BT2454575	100-10-5157-3-38	1,724.00	1,724.00
Total BAKER TILLY US LLP:						1,724.00
BALLWEG IMPLEMENT	LAWN MOWER REPAIRS #159-15	06/08/2023	P65387	100-70-5411-3-36	217.75	217.75
Total BALLWEG IMPLEMENT:						217.75
BAYCOM	REPLACEMENT BATTERIES FOR PORTABLE RADIOS	06/08/2023	EQUIPINV_04	100-50-5232-3-36	870.00	870.00
Total BAYCOM:						870.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
BEACON ATHLETICS	PLUGS FOR BASES WHEN DRAGGING FIELD	06/08/2023	0572224-IN	100-20-5525-3-36	230.00	230.00
Total BEACON ATHLETICS:						230.00
BECKER BOILER	POOL HEATER NOT WORKING. FOUND LOW PRESSURE SWITCH TRIPPED	06/08/2023	15652	100-20-5523-3-36	775.80	775.80
Total BECKER BOILER:						775.80
BENTZ AUTOMOTIVE INC	WHEEL ALIGNMENT ON PD SQUAD - 2013 FORD TAURUS	06/08/2023	26660	100-40-5212-3-36	92.65	92.65
Total BENTZ AUTOMOTIVE INC:						92.65
BISHOP, ROHN	REIMBURSEMENT FOR CELL PHONE - JUNE 2023	06/08/2023	6-5-23	100-10-5131-3-31	40.00	40.00
Total BISHOP, ROHN:						40.00
BUCHHOLZ, STEVE	BOARD OF REVIEW 6-7-23	06/08/2023	6-7-23	100-30-5152-1-10	75.00	75.00
Total BUCHHOLZ, STEVE:						75.00
CEDAR CORPORATION	SENIOR CENTER DESIGN & PLANNING THRU 5-20/23	06/08/2023	115715	400-20-5513-8-00	70,980.40	70,980.40
Total CEDAR CORPORATION:						70,980.40
CHARTER COMMUNICATIONS	PD - VOICE, TV - SERVICES 5-1-23 TO 5-31-23	06/08/2023	001861506012	100-40-5211-3-38	68.37	68.37
Total CHARTER COMMUNICATIONS:						68.37
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - APRIL 2023	05/30/2023	4153109983	100-70-5411-3-38	47.29	47.29
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - APRIL 2023	05/30/2023	4153833630	100-70-5411-3-38	47.29	47.29
CINTAS CORPORATION NO 2	SAFETY BUILDING RUGS - MAY 2023	05/30/2023	4154576801	100-70-5410-3-38	86.51	86.51
CINTAS CORPORATION NO 2	CITY HALL RUGS - MAY 2023	05/30/2023	4154576860	100-70-5410-3-38	113.94	113.94
CINTAS CORPORATION NO 2	LIBRARY RUGS - MAY 2023	05/30/2023	4154576875	100-70-5410-3-38	102.21	102.21
CINTAS CORPORATION NO 2	SENIOR CENTER RUGS - MAY 2023	05/30/2023	4154576925	100-70-5410-3-38	52.10	52.10
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - MAY 2023	05/30/2023	4154577005	100-70-5411-3-38	82.38	82.38
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - MAY 2023	05/30/2023	4155264989	100-70-5411-3-38	49.94	49.94
Total CINTAS CORPORATION NO 2:						581.66
CITY OF BEAVER DAM	EMS CALL - 5-18-23	06/08/2023	21200	100-10-5255-3-38	860.00	860.00

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Total CITY OF BEAVER DAM:						860.00
COUNTRY HILLS PET HOSPITAL						
COUNTRY HILLS PET HOSPITAL	K-9 MEDICAL SERVICES	06/08/2023	218043	220-40-5212-3-38	1,133.83	1,133.83
Total COUNTRY HILLS PET HOSPITAL:						1,133.83
CREXENDO						
CREXENDO	SENIOR CENTER PHONE CHARGES - MAY 2023	05/30/2023	MAY2023	100-20-5513-3-31	451.91	451.91
Total CREXENDO:						451.91
DODGE COUNTY CLERK						
DODGE COUNTY CLERK	4-4-23 ELECTION SUPPLIES/BALLOTS	06/08/2023	7570	100-10-5142-3-38	421.83	421.83
Total DODGE COUNTY CLERK:						421.83
EMERGENCY MEDICAL PRODUCTS						
EMERGENCY MEDICAL PRODUCTS	TESTING SOLUTION FOR RESPIRATOR FIT TESTING	06/08/2023	2556195	100-50-5230-3-38	41.14	41.14
Total EMERGENCY MEDICAL PRODUCTS:						41.14
FOX VALLEY TECHNICAL COLLEGE						
FOX VALLEY TECHNICAL COLLEGE	EVOC TRACK AND PAD	06/08/2023	CI002310	100-40-5212-3-37	300.00	300.00
Total FOX VALLEY TECHNICAL COLLEGE:						300.00
GOODYEAR COMMERCIAL TIRE & SER						
GOODYEAR COMMERCIAL TIRE & SE	2 TIRE FOR 2013 FORD	06/08/2023	132-1197102	100-40-5212-3-36	289.08	289.08
Total GOODYEAR COMMERCIAL TIRE & SER:						289.08
GRAND VALLEY INSPECTION SERVICES						
GRAND VALLEY INSPECTION SERVIC	BLG INSPECTION-ZONING ADMIN MAY 2023	06/08/2023	2023-92	230-30-5241-3-38	8,811.26	8,811.26
Total GRAND VALLEY INSPECTION SERVICES:						8,811.26
HARMSSEN, JAN						
HARMSSEN, JAN	BOARD OF REVIEW 6-7-23	06/08/2023	6-7-23	100-30-5152-1-10	75.00	75.00
Total HARMSSEN, JAN:						75.00
HAWKINS INC						
HAWKINS INC	POOL CHEMICALS	06/08/2023	6479905	100-20-5523-3-40	729.75	729.75
Total HAWKINS INC:						729.75
HERITAGE RIDGE TRAVEL PLAZA						
HERITAGE RIDGE TRAVEL PLAZA	FD - FUEL	06/08/2023	23366	100-50-5232-3-38	77.00	77.00
HERITAGE RIDGE TRAVEL PLAZA	FD - FUEL	06/08/2023	23368	100-50-5232-3-38	122.26	122.26
Total HERITAGE RIDGE TRAVEL PLAZA:						199.26

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
HOLIDAY WHOLESale	AQUATIC CENTER CONCESSION STAND	06/08/2023	1418006	100-20-5523-3-39	1,723.41	1,723.41
Total HOLIDAY WHOLESale:						1,723.41
HOMAN AUTO -GATEWAY	REPLACE FILTER #39-06	06/08/2023	1020836	100-70-5411-3-36	52.14	52.14
Total HOMAN AUTO -GATEWAY:						52.14
HOME CONTRACTORS & SUPPLY INC	FORM TRAILER	06/08/2023	32117	100-70-5444-3-36	48.12	48.12
Total HOME CONTRACTORS & SUPPLY INC:						48.12
INSIGHT FS	DODGE PARK	06/08/2023	220010151	100-20-5525-3-36	31.28	31.28
Total INSIGHT FS:						31.28
JMB & ASSOCIATES LLC	CO DETECTOR	06/08/2023	40227	100-70-5412-3-36	850.00	850.00
Total JMB & ASSOCIATES LLC:						850.00
KARTECHNER BROTHERS LLC	MILL & OVERLAY	06/08/2023	2790	400-70-5436-8-00	109,418.65	109,418.65
Total KARTECHNER BROTHERS LLC:						109,418.65
KREITZMAN, TREVOR	CLOTHING ALLOWANCE - BUSINESS CARDS	06/08/2023	VP_6DP7K00	100-12634	50.63	50.63
Total KREITZMAN, TREVOR:						50.63
KWIK TRIP STORES	DPW MONTHLY FUEL PURCHASES - APR 2023	05/30/2023	DPW-APR23	100-70-5411-3-38	2,855.41	2,855.41
KWIK TRIP STORES	FIRE DEPT MONTHLY FUEL - APR 2023 - AMBULANCE	05/30/2023	FD-APR23	100-50-5230-3-38	441.83	441.83
KWIK TRIP STORES	POLICE DEPT MONTHLY FUEL - APR 2023	05/30/2023	PD-APR23	100-40-5212-3-38	2,725.23	2,725.23
Total KWIK TRIP STORES:						6,022.47
LARSON TRUCKING INC	STORM SEWER REPAIRS	06/08/2023	8903	700-10-5192-3-36	374.42	374.42
Total LARSON TRUCKING INC:						374.42
LIFESTAR EMERGENCY MEDICAL	DEDUCTION DUE TO CITY OF BEAVER DAM ATTENDING A CALL ON 5-18-23	06/08/2023	21-0174	100-10-5255-3-38	3,780.00	3,780.00
Total LIFESTAR EMERGENCY MEDICAL:						3,780.00

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LOUDEN, SCOTT	EYE GLASS ALLOWANCE	06/08/2023	1465331	100-40-5211-3-38	150.00	150.00
LOUDEN, SCOTT						150.00
Total LOUDEN, SCOTT:						
MARTENS ACE HARDWARE	BATTERIES	06/08/2023	228015	100-70-5411-3-36	11.99	11.99
MARTENS ACE HARDWARE	MURIATIC ACID	06/08/2023	228035	100-20-5523-3-36	10.99	10.99
MARTENS ACE HARDWARE	GOO GONE/SCRAPER WITH BLADE	06/08/2023	228074	100-70-5410-3-36	15.58	15.58
MARTENS ACE HARDWARE	FASTENERS/COUPL	06/08/2023	228089	100-20-5525-3-36	9.35	9.35
MARTENS ACE HARDWARE	PIPE THREAD/THREAD SEAL	06/08/2023	228100	100-20-5525-3-36	6.58	6.58
MARTENS ACE HARDWARE	PAINT BRUSH/CONTAINERS	06/08/2023	228125	100-20-5523-3-36	23.35	23.35
MARTENS ACE HARDWARE	GLOVES	06/08/2023	228139	100-70-5410-3-38	63.96	63.96
MARTENS ACE HARDWARE	BATTERIES	06/08/2023	228150	100-20-5525-3-36	39.98	39.98
MARTENS ACE HARDWARE	FLEX PASTE	06/08/2023	228151	100-20-5525-3-36	16.99	16.99
MARTENS ACE HARDWARE	CAULK	06/08/2023	228169	100-20-5525-3-36	12.99	12.99
MARTENS ACE HARDWARE	FASTENERS	06/08/2023	228207	100-70-5411-3-36	13.00	13.00
MARTENS ACE HARDWARE	FASTENERS/TOWELS/SUPER GLUE	06/08/2023	228212	100-20-5523-3-36	14.51	14.51
MARTENS ACE HARDWARE	FASTENERS/WASHER	06/08/2023	228232	100-20-5525-3-36	9.04	9.04
MARTENS ACE HARDWARE	CONE/WASHER DIELEC/NUTS					
MARTENS ACE HARDWARE	GASKET CAP THREAD/WASHER FLAT	06/08/2023	228245	100-70-5410-3-36	1.78	1.78
MARTENS ACE HARDWARE	FASTENERS	06/08/2023	228250	100-20-5523-3-36	4.39	4.39
MARTENS ACE HARDWARE	COMP ADAPTER	06/08/2023	228259	100-20-5525-3-36	5.99	5.99
MARTENS ACE HARDWARE	LINK CHAIN QUICK	06/08/2023	228281	100-20-5523-3-36	133.62	133.62
MARTENS ACE HARDWARE	FASTENERS	06/08/2023	228283	100-20-5523-3-36	1.65	1.65
MARTENS ACE HARDWARE	HAND SOAP	06/08/2023	228302	100-20-5523-3-36	71.96	71.96
MARTENS ACE HARDWARE	INSECT KILLER/MALATHION PLUS/HANDLE SILCOCK	06/08/2023	228320	100-20-5523-3-36	36.97	36.97
MARTENS ACE HARDWARE	CREDIT	06/08/2023	2283251	100-20-5523-3-36	3.99-	3.99-
MARTENS ACE HARDWARE	HANDLE VALVE	06/08/2023	228326	100-20-5523-3-36	2.99	2.99
MARTENS ACE HARDWARE	ROPE	06/08/2023	228423	100-50-5232-3-36	16.52	16.52
MARTENS ACE HARDWARE	SWIVEL MNT LIGHT CONTROL	06/08/2023	228425	100-20-5525-3-36	14.99	14.99
MARTENS ACE HARDWARE	WEED PREVENTER	06/08/2023	228446	100-70-5613-3-38	43.98	43.98
MARTENS ACE HARDWARE	MOWING	06/08/2023	228489	100-70-5411-3-36	187.62	187.62
MARTENS ACE HARDWARE	HEAD/HOSE/DRILLBITS/HOSE MENDER/SPARKPLUG/FASTENERS					
MARTENS ACE HARDWARE	PICKUP TOOL	06/08/2023	228506	100-70-5410-3-36	17.99	17.99
MARTENS ACE HARDWARE	SNORKLE MASK	06/08/2023	228539	100-20-5523-3-36	43.98	43.98
MARTENS ACE HARDWARE	BATTERIES	06/08/2023	228544	100-20-5523-3-36	29.99	29.99
MARTENS ACE HARDWARE	CREDIT	06/08/2023	228545	100-20-5523-3-36	21.99-	21.99-
MARTENS ACE HARDWARE	CLEANER/POLISH/GLOVES	06/08/2023	228549	100-20-5525-3-36	65.31	65.31
MARTENS ACE HARDWARE	SUN SCREEN/WALLET	06/08/2023	228583	100-20-5523-3-36	129.99	129.99
MARTENS ACE HARDWARE	FILE/MARKERS/PENS/PINS/SHARPIES /NOTEBOOKS					
MARTENS ACE HARDWARE	WEED & GRASS KILLER	06/08/2023	228590	100-70-5613-3-38	28.99	28.99
MARTENS ACE HARDWARE	BRUSH/HANDLE	06/08/2023	228608	100-20-5523-3-36	32.95	32.95
MARTENS ACE HARDWARE	FOAMIE SEA LIFE/PUTTY/UTILITY HOOKS	06/08/2023	228619	100-20-5523-3-36	22.05	22.05
MARTENS ACE HARDWARE	FASTENERS	06/08/2023	228639	100-70-5411-3-36	12.46	12.46
MARTENS ACE HARDWARE	POSTERBOARDS/FOAM/STREAMERS/ GLUE/CONSTRUCTION PAPER/ETC	06/08/2023	228661	100-20-5523-3-38	53.67	53.67
MARTENS ACE HARDWARE	HOT WATER NOZZLE	06/08/2023	228662	100-20-5523-3-36	21.98	21.98
MARTENS ACE HARDWARE	WAX	06/08/2023	228710	100-20-5523-3-36	26.97	26.97
MARTENS ACE HARDWARE	TRIMMER LINE	06/08/2023	228712	100-70-5411-3-36	31.98	31.98
MARTENS ACE HARDWARE	FASTENERS	06/08/2023	228830	100-70-5411-3-36	13.26	13.26
MARTENS ACE HARDWARE	CAULK	06/08/2023	228832	100-20-5525-3-36	25.98	25.98
Total MARTENS ACE HARDWARE:						
						1,302.34

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
MICK FISCHER TROPHY & ENGRAVING						
MICK FISCHER TROPHY & ENGRAVIN	TROPHIES CELEBRATE WAUPUN WATER FIGHTS	06/08/2023	2939	100-50-5231-3-38	209.90	209.90
Total MICK FISCHER TROPHY & ENGRAVING:						<u>209.90</u>
NAPA AUTO PARTS-WAUPUN						
NAPA AUTO PARTS-WAUPUN	CONNECTOR CLIPS	06/08/2023	379703	100-70-5411-3-36	14.24	14.24
NAPA AUTO PARTS-WAUPUN	BRACKET	06/08/2023	379935	100-70-5411-3-36	15.52	15.52
NAPA AUTO PARTS-WAUPUN	CIRCUITS	06/08/2023	380050	100-70-5411-3-36	22.78	22.78
NAPA AUTO PARTS-WAUPUN	RIVETS	06/08/2023	380342	100-70-5411-3-36	16.18	16.18
NAPA AUTO PARTS-WAUPUN	REAR BRAKE ROTOR/REAR BRAKE PADS/ADAPTIVE ONE REAR LEFT FLEX	06/08/2023	380965	100-40-5212-3-36	550.61	550.61
NAPA AUTO PARTS-WAUPUN	CONNECTOR/ADAPTER/CLAMP/EXHAUST ELBOWS/PIPE FLARED ADAPT B FLUID DOT	06/08/2023	380969	100-70-5411-3-36	244.88	244.88
NAPA AUTO PARTS-WAUPUN		06/08/2023	380990	100-40-5212-3-36	18.98	18.98
NAPA AUTO PARTS-WAUPUN	CREDIT	06/08/2023	381060	100-70-5411-3-36	40.85-	40.85-
NAPA AUTO PARTS-WAUPUN	MUD FLAPS	06/08/2023	381377	100-70-5411-3-36	26.72	26.72
NAPA AUTO PARTS-WAUPUN	AIR FILTER	06/08/2023	381429	100-70-5411-3-36	11.39	11.39
NAPA AUTO PARTS-WAUPUN	LUBRIGUARD	06/08/2023	381727	100-70-5411-3-36	17.69	17.69
NAPA AUTO PARTS-WAUPUN	WHEEL NUT REMOVAL TOOL/WHEEL	06/08/2023	381748	100-70-5411-3-38	49.99	49.99
NAPA AUTO PARTS-WAUPUN	CREDIT	06/08/2023	381749	100-40-5212-3-36	66.00-	66.00-
NAPA AUTO PARTS-WAUPUN	CONNECT	06/08/2023	382403	100-70-5411-3-36	16.04	16.04
NAPA AUTO PARTS-WAUPUN	EXHAUST ELBOW/CLAMPS	06/08/2023	382421	100-70-5411-3-36	116.53	116.53
Total NAPA AUTO PARTS-WAUPUN:						<u>1,014.70</u>
NATIONAL FIRE SPRINKLER ASSOCIATION						
NATIONAL FIRE SPRINKLER ASSOCI	1/31/2024 INDIVIDUAL MEMBERSHIP, GOV MEMBERSHIP	06/08/2023	INV-29307-C7	100-50-5233-3-34	50.00	50.00
Total NATIONAL FIRE SPRINKLER ASSOCIATION:						<u>50.00</u>
NEUMAN POOLS INC						
NEUMAN POOLS INC	REPLACE IMPALLERS IN 3 MAIN PUMPS FOR AQUATIC CENTER	06/08/2023	9054	100-20-5523-3-36	4,902.50	4,902.50
Total NEUMAN POOLS INC:						<u>4,902.50</u>
O'REILLY AUTOMOTIVE INC						
O'REILLY AUTOMOTIVE INC	BRAKE PADS, BRAKE ROTORS, TIE ROD ENDS, SWAY BAR LINKS FOR PD 2013 FORD	06/08/2023	2391-102993	100-40-5212-3-36	338.44	338.44
O'REILLY AUTOMOTIVE INC	REPLACE 2 WAY RADIO ANTENNAS	06/08/2023	2391-104595	100-70-5411-3-36	35.98	35.98
O'REILLY AUTOMOTIVE INC	SQUAD 11 MAINT - BRAKE PAD SET AND BRAKE ROTORS	06/08/2023	2391-104602	100-40-5212-3-38	426.51	426.51
Total O'REILLY AUTOMOTIVE INC:						<u>800.93</u>
PEPSI-COLA						
PEPSI-COLA	POOL CONCESSIONS	06/08/2023	50557703	100-20-5523-3-39	527.62	527.62
Total PEPSI-COLA:						<u>527.62</u>
PETERSEN, CLAIRE						
PETERSEN, CLAIRE	MILEAGE - DROP OF ELECTION MACHINE FOR MAINT - FDL CTY	06/08/2023	6-5-23	100-10-5142-3-37	26.20	26.20
Total PETERSEN, CLAIRE:						<u>26.20</u>

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
PIGGLY WIGGLY DISCOUNT FOODS						
PIGGLY WIGGLY DISCOUNT FOODS	BD OF REVIEW SUPPLIES	06/08/2023	2592	100-10-5110-3-38	15.00	15.00
Total PIGGLY WIGGLY DISCOUNT FOODS:						15.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES						
PITNEY BOWES GLOBAL FINANCIAL	LEASE FOR MAIL MACHINE - CITY HALL 3/30/23-6/29/23	06/08/2023	3317500616	100-10-5141-3-36	521.52	521.52
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:						521.52
PIT-STOP PORTABLES						
PIT-STOP PORTABLES	PINE STREET PARK PORT A POTTY 5/1/23 - 5/26/23	06/08/2023	A-143319	100-20-5525-3-38	155.54	155.54
Total PIT-STOP PORTABLES:						155.54
POMP'S TIRE						
POMP'S TIRE	REPLACE 2 FRONT TIRES #285-05	06/08/2023	520126166	100-70-5411-3-36	228.30	228.30
Total POMP'S TIRE:						228.30
PUMPSTATION PROFESSIONALS						
PUMPSTATION PROFESSIONALS	MILL POND FOUNTAIN	06/08/2023	20730	400-20-5525-8-00	18,585.46	18,585.46
Total PUMPSTATION PROFESSIONALS:						18,585.46
QUALITY AGGREGATE LLC						
QUALITY AGGREGATE LLC	STORM SEWER REPAIR PROJECTS	06/08/2023	3550	700-10-5192-3-36	900.06	900.06
Total QUALITY AGGREGATE LLC:						900.06
RENNERTS						
RENNERTS	FIX WATER LEAK ON 2017 PIERCE IMPEL - PARTS/LABOR	06/08/2023	INV-683	100-50-5232-3-36	185.13	185.13
Total RENNERTS:						185.13
RENS FLORAL						
RENS FLORAL	PLANT FOR BOB SULLIVAN SERVICE	06/08/2023	2212	100-40-5211-3-38	55.95	55.95
Total RENS FLORAL:						55.95
ROLAND MACHINERY CO						
ROLAND MACHINERY CO	BALANCE FROM INVOICE THAT WAS OMITTED PRIOR	06/08/2023	47016040-2	100-70-5411-3-36	56.21	56.21
Total ROLAND MACHINERY CO:						56.21
SECURITY LUEBKE ROOFING COMMERCIAL						
SECURITY LUEBKE ROOFING COMM	SAFETY BUILDING ROOF - ARPA EXPENSE - 30% DOWN PMT - ROOFING MATERIALS	06/08/2023	1779-1	240-70-5410-3-38	45,213.00	45,213.00
Total SECURITY LUEBKE ROOFING COMMERCIAL:						45,213.00
SIRCHIE ACQUISITION COMPANY LLC						
SIRCHIE ACQUISITION COMPANY LL	DRUG TESTING EQUIPMENT	06/08/2023	0594202-IN	100-40-5213-3-36	47.25	47.25

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total SIRCHIE ACQUISITION COMPANY LLC:						47.25
SSM HEALTH AT WORK						
SSM HEALTH AT WORK	PRE-EMPLOYMENT PHYSICALS	06/08/2023	39879	100-50-5230-3-38	763.00	763.00
SSM HEALTH AT WORK	PRE-EMPLOYMENT HEARING EVAL	06/08/2023	39911	100-50-5231-3-38	474.00	474.00
SSM HEALTH AT WORK	PRE-EMPLOYMENT PHYSICALS	06/08/2023	39963	100-50-5231-3-38	988.00	988.00
Total SSM HEALTH AT WORK:						2,225.00
STAPLES CREDIT PLAN						
STAPLES CREDIT PLAN	CASE OF PAPER	06/08/2023	6-5-23	100-20-5525-3-39	290.64	290.64
Total STAPLES CREDIT PLAN:						290.64
STICKS AND STONES						
STICKS AND STONES	YARD WASTE PICK-UP - 352 CARRINGTON ST	06/08/2023	14107	100-70-5613-3-38	55.00	55.00
Total STICKS AND STONES:						55.00
STOBB PLUMBING & HEATING INC						
STOBB PLUMBING & HEATING INC	CHECKED 8 BACKFLOWS	06/08/2023	14544	100-70-5410-3-36	1,200.00	1,200.00
Total STOBB PLUMBING & HEATING INC:						1,200.00
SUNBELT RENTALS						
SUNBELT RENTALS	EQUIPMENT RENTAL	06/08/2023	140172380-00	100-70-5411-3-38	406.00	406.00
Total SUNBELT RENTALS:						406.00
SYMBOLARTS						
SYMBOLARTS	WAUPUN PD BADGE	06/08/2023	0464565	100-40-5212-3-38	140.00	140.00
Total SYMBOLARTS:						140.00
TAYLOR ENTERPRISES OF WI INC						
TAYLOR ENTERPRISES OF WI INC	FLAVOR BURST SYRUP - AQUATIC CENTER	06/08/2023	0163820-IN	100-20-5523-3-39	526.96	526.96
Total TAYLOR ENTERPRISES OF WI INC:						526.96
TORRES, ANDREA						
TORRES, ANDREA	BOARD OF REVIEW 6-7-23	06/08/2023	6-7-23	100-30-5152-1-10	75.00	75.00
Total TORRES, ANDREA:						75.00
TRU CLEANERS LLC						
TRU CLEANERS LLC	CLEANING SERVICE FOR CITY OF WAUPUN - FOR MAY 2023	06/08/2023	CW060123	100-70-5410-3-38	4,052.81	4,052.81
Total TRU CLEANERS LLC:						4,052.81
TRUCK COUNTRY						
TRUCK COUNTRY	REPLACE RIGHT FRONT TIRE SENSOR #8-20	06/08/2023	X202750220:0	100-70-5411-3-36	63.49	63.49
Total TRUCK COUNTRY:						63.49

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
TRUCK EQUIPMENT INC						
TRUCK EQUIPMENT INC	REPAIR BRAKES #11-01	06/08/2023	1054059-00	100-70-5411-3-36	38.54	38.54
Total TRUCK EQUIPMENT INC:						38.54
US CELLULAR						
US CELLULAR	ECONOMIC DEVELOPER/ADMINISTRATOR CELL PHONE - MAY 2023	06/08/2023	0580706265	100-10-5191-3-31	370.62	370.62
Total US CELLULAR:						370.62
UW VETERINARY CARE						
UW VETERINARY CARE	K9 MEDICAL EXP - INTERNAL MEDICINE EXAM	06/08/2023	05222023	220-40-5212-3-38	142.50	142.50
Total UW VETERINARY CARE:						142.50
VANDEZANDE & KAUFMAN, LLP						
VANDEZANDE & KAUFMAN, LLP	MONTHLY CITY ATTORNEY FEES - MAY 2023	06/08/2023	MAY2023	100-10-5161-3-38	2,360.00	2,360.00
VANDEZANDE & KAUFMAN, LLP	TRAFFIC MONTHLY ATTORNEY FEES - MAY 2023	06/08/2023	14759	100-10-5161-3-38	795.00	795.00
Total VANDEZANDE & KAUFMAN, LLP:						3,155.00
VERIZON WIRELESS SERVICES LLC						
VERIZON WIRELESS SERVICES LLC	PROCESSING PAPERWORK FOR SEARCH WARRANT FOR DEATH INVESTIGATION WP2301169	06/08/2023	9022324537	100-40-5213-3-38	50.00	50.00
Total VERIZON WIRELESS SERVICES LLC:						50.00
VON BRIESEN & ROPER, S.C.						
VON BRIESEN & ROPER, S.C.	5504-00033 PERSONNEL-APRIL 2023	06/08/2023	426636	100-10-5143-3-38	422.50	422.50
Total VON BRIESEN & ROPER, S.C.:						422.50
W.W. ELECTRIC MOTORS INC						
W.W. ELECTRIC MOTORS INC	REPLACE DRIVE ON PUMP 2 AT AQUATIC CENTER	06/08/2023	F123784	100-20-5523-3-36	2,056.76	2,056.76
Total W.W. ELECTRIC MOTORS INC:						2,056.76
WAUPUN UTILITIES						
WAUPUN UTILITIES	STORMWATER BILLING & COLLECTION FEES - MAY 2023	06/08/2023	5867	700-10-5192-3-38	875.25	875.25
WAUPUN UTILITIES	WPPI SUPPORT - MAY 2023	06/08/2023	5856	100-10-5197-3-38	15.25	15.25
Total WAUPUN UTILITIES:						890.50
WAUPUN AREA ANIMAL SHELTER INC						
WAUPUN AREA ANIMAL SHELTER IN	MONTHLY CONTRACT - JUNE 2023	06/08/2023	JUNE2023	100-40-5343-3-38	1,000.00	1,000.00
Total WAUPUN AREA ANIMAL SHELTER INC:						1,000.00
WEBER, DYLAN						
WEBER, DYLAN	BOARD OF REVIEW 6-7-23	06/08/2023	6-7-23	100-30-5152-1-10	75.00	75.00
Total WEBER, DYLAN:						75.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
WELLS FARGO PAYMENT REMITT						
WELLS FARGO PAYMENT REMITT	USPS - POSTAGE FOR MAIL - MAIL MACHINE NOT OPERATING	05/30/2023	ANGIE-MAR2	100-10-5142-3-33	77.82	77.82
WELLS FARGO PAYMENT REMITT	PAYPAL - WI STATE FIRE INSPECTORS ASSOC - MEMBERSHIP RENEWAL - DEMAA	05/30/2023	BJ-MAR23/AP	100-50-5233-3-34	377.39	377.39
WELLS FARGO PAYMENT REMITT	WI LIBRARY ASSOC - WAPL CONF - ROHRER	05/30/2023	BRET-APR23	210-60-5511-3-37	539.97	539.97
WELLS FARGO PAYMENT REMITT	NORTHERN TOOL - MEMBERSHIP	05/30/2023	JEFF-MAR23/	100-70-5411-3-38	39.99	39.99
WELLS FARGO PAYMENT REMITT	WELLS FARGO CASH BACK CREDIT	05/30/2023	JEREMY-MAR	400-48-4813-0-00	236.92	236.92
WELLS FARGO PAYMENT REMITT	WI ECONOMIC DEVELOPMENT - 2023 WI MAIN ST AWARDS - 8 ATTENDEES	05/30/2023	KATHY-MAR2	100-80-5670-3-37	569.43	569.43
WELLS FARGO PAYMENT REMITT	WELLS FARGO CASH BACK CREDIT	05/30/2023	PAM-APR23	400-48-4813-0-00	254.61	254.61
WELLS FARGO PAYMENT REMITT	FIVE BELOW - PARK PROGRAM SUPPLIES	05/30/2023	RACHEL-MAR	100-20-5525-3-39	116.99	116.99
WELLS FARGO PAYMENT REMITT	DOT - AUTO PAYMENTS TVRP	05/30/2023	SCOTT-APR2	100-40-5211-3-38	94.81	94.81
Total WELLS FARGO PAYMENT REMITT:						2,307.93
WERNER ELECTRIC SUPPLY						
WERNER ELECTRIC SUPPLY	WIRING NEW FOUNTAIN FOR HARRIS MILL PARK	06/08/2023	S7107934.001	100-20-5525-3-36	213.64	213.64
Total WERNER ELECTRIC SUPPLY:						213.64
WI DEPART OF TRANSPORTATION						
WI DEPART OF TRANSPORTATION	WATERTOWN ST. PRELIMINARY ENGINEERING	06/08/2023	395-00003085	100-70-5420-3-38	1,035.79	1,035.79
WI DEPART OF TRANSPORTATION	MADISON ST. PH 2 PMT 9/INV 308647	06/08/2023	395-00003086	400-70-5436-8-00	489.46	489.46
Total WI DEPART OF TRANSPORTATION:						1,525.25
WI DEPT OF JUSTICE						
WI DEPT OF JUSTICE	G3369 - BACKGROUND CHECKS - MAY 2023	06/08/2023	G3369-MAY23	100-40-5213-3-38	1,246.00	1,246.00
Total WI DEPT OF JUSTICE:						1,246.00
WOLVERINE FIREWORKS DISPLAY INC						
WOLVERINE FIREWORKS DISPLAY IN	CELEBRATE WAUPUN 2023 - FINAL - WAUPUN FESTIVAL PORTION	06/08/2023	6-5-23	100-13850	7,500.00	7,500.00
Total WOLVERINE FIREWORKS DISPLAY INC:						7,500.00
Grand Totals:						321,763.25

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-10-5110-3-38	15.00	.00	15.00
100-10-5131-3-30	19.33	.00	19.33
100-10-5131-3-31	40.00	.00	40.00
100-10-5141-3-30	49.82	.00	49.82
100-10-5141-3-31	74.47	.00	74.47
100-10-5141-3-36	521.52	.00	521.52
100-10-5142-3-33	43.83	.00	43.83
100-10-5142-3-37	26.20	.00	26.20
100-10-5142-3-38	421.83	.00	421.83

GL Account	Debit	Credit	Proof
100-10-5143-3-38	422.50	.00	422.50
100-10-5153-3-38	19.33	.00	19.33
100-10-5157-3-38	1,724.00	.00	1,724.00
100-10-5161-3-38	3,155.00	.00	3,155.00
100-10-5191-3-30	19.33	.00	19.33
100-10-5191-3-31	74.48	.00	74.48
100-10-5197-3-31	333.12	.00	333.12
100-10-5197-3-38	184.68	.00	184.68
100-10-5255-3-38	6,360.00	1,720.00-	4,640.00
100-10-5534-3-38	2,500.00	.00	2,500.00
100-12634	50.63	.00	50.63
100-13850	5,000.00	.00	5,000.00
100-20-5513-3-30	9.61	.00	9.61
100-20-5513-3-31	65.28	.00	65.28
100-20-5513-3-38	52.25	.00	52.25
100-20-5523-3-36	8,630.73	25.98-	8,604.75
100-20-5523-3-38	120.96	.00	120.96
100-20-5523-3-39	2,777.99	.00	2,777.99
100-20-5523-3-40	729.75	.00	729.75
100-20-5525-3-36	1,046.73	.00	1,046.73
100-20-5525-3-38	155.54	.00	155.54
100-20-5525-3-39	132.03	.00	132.03
100-21100	1,852.83	64,956.33-	63,103.50-
100-30-5152-1-10	300.00	.00	300.00
100-30-5152-3-38	3,186.36	.00	3,186.36
100-40-5211-3-30	29.23	.00	29.23
100-40-5211-3-31	959.07	.00	959.07
100-40-5211-3-33	87.60	.00	87.60
100-40-5211-3-37	52.04	.00	52.04
100-40-5211-3-38	369.13	.00	369.13
100-40-5212-3-36	1,289.76	66.00-	1,223.76
100-40-5212-3-37	300.00	.00	300.00
100-40-5212-3-38	3,412.62	.00	3,412.62
100-40-5213-3-38	1,343.25	.00	1,343.25
100-40-5214-3-38	174.94	.00	174.94
100-40-5215-3-37	180.00	.00	180.00
100-40-5343-3-38	1,000.00	.00	1,000.00
100-50-5230-3-31	41.71	.00	41.71
100-50-5230-3-38	1,093.89	.00	1,093.89
100-50-5231-3-31	208.53	.00	208.53
100-50-5231-3-35	197.39	.00	197.39
100-50-5231-3-38	1,236.90	.00	1,236.90
100-50-5232-3-36	1,094.53	.00	1,094.53
100-50-5232-3-38	576.34	.00	576.34
100-50-5233-3-34	230.00	.00	230.00
100-50-5251-3-31	27.80	.00	27.80
100-70-5410-3-36	1,403.64	.00	1,403.64
100-70-5410-3-38	4,471.53	.00	4,471.53
100-70-5411-3-36	1,464.69	40.85-	1,423.84
100-70-5411-3-38	2,685.22	.00	2,685.22
100-70-5412-3-31	94.99	.00	94.99
100-70-5412-3-36	850.00	.00	850.00
100-70-5412-3-38	30.00	.00	30.00
100-70-5420-3-30	19.32	.00	19.32
100-70-5420-3-31	138.71	.00	138.71
100-70-5420-3-38	1,035.79	.00	1,035.79
100-70-5444-3-36	48.12	.00	48.12
100-70-5613-3-38	127.97	.00	127.97

GL Account	Debit	Credit	Proof
100-80-5670-3-30	19.32	.00	19.32
100-80-5670-3-37	400.00	.00	400.00
210-21100	.00	854.65-	854.65-
210-60-5511-3-31	221.45	.00	221.45
210-60-5511-3-37	360.00	.00	360.00
210-60-5511-3-42	273.20	.00	273.20
220-21100	.00	1,402.59-	1,402.59-
220-40-5212-3-38	1,402.59	.00	1,402.59
230-21100	.00	8,811.26-	8,811.26-
230-30-5241-3-38	8,811.26	.00	8,811.26
240-21100	.00	45,213.00-	45,213.00-
240-70-5410-3-38	45,213.00	.00	45,213.00
400-20-5513-8-00	70,980.40	.00	70,980.40
400-20-5525-8-00	18,585.46	.00	18,585.46
400-21100	138.52	199,473.97-	199,335.45-
400-48-4813-0-00	.00	138.52-	138.52-
400-70-5436-8-00	109,908.11	.00	109,908.11
700-10-5191-3-38	534.40	.00	534.40
700-10-5192-3-36	1,274.48	.00	1,274.48
700-10-5192-3-38	1,098.88	.00	1,098.88
700-10-5193-3-36	135.04	.00	135.04
700-21100	.00	3,042.80-	3,042.80-
Grand Totals:	<u>325,745.95</u>	<u>325,745.95-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail
Check.Type = {<>} "Adjustment"
Invoice.Batch = "A","061323"



MINUTES
CITY OF WAUPUN BUSINESS IMPROVEMENT
DISTRICT MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, February 08, 2023 at 7:00 AM

CALL TO ORDER

Meeting called to order at 7 a.m. by Board Vice-Chair, Teresa Ruch.

Administrator Schlieve notes an amendment to the agenda to item three; indicating property address should be 317 E Main St, not 317 S Madison St as listed. Motion Schulz, second Ruch to accept the noted agenda change. Carried unanimously.

ROLL CALL OF MEMBERS

Member present include Gary DeJager, Rich Matravers, Mitch Greenfield, Teresa Ruch, Craig Much, Tyler Schulz, Kate Bresser. Absent Jodi Mallas and Jonathan Leonard. Krista Bishop arrives at 7:10 a.m.

Also present is Administrator Kathy Schlieve, Assistant City Administrator Casey Langenfeld, and Joe Venhuizen, Waupun Business Alliance.

CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS:

Motion Matravers, second Much to approve January 17, 2023 BID meeting minutes. Carried unanimously.

Motion DeJager, second Greenfield to approve January 2023 financials. Carried unanimously.

NEW APPLICATIONS FOR REVIEW AND CONSIDERATION:

Megan Hansen is present online to explain the project for Broken Threads located at 19 S Madison St. The property was recently acquired and they are working to renovate it for a screen printing operations and upper level living in the upstairs. Scope of this project is to replace siding and windows on the lower level. Motion Matravers, second Schulz to approve grant request of \$2,000. Carried unanimously.

Katrina Hoinacki is not present. Administrator Schlieve discusses project for K's Boutique located at 317 E Main St S Madison St. The business is seeking support to place lights on the front of her building. Motion Schulz, second Matravers to approve grant request of \$1,102.48. Carried unanimously.

DISCUSSION ITEMS:

Joe Venhuizen provides a brief update on Waupun Business Alliance Activity. Annual meeting for Envision to be held on February 23 at the Radisson with Real Sports Cards earning Entrepreneur of the Year award. Also highlighted Business Connections being held in Waupun on February 21 at Warrior Innovation and April 18 at Go Dutch Solutions. Finally, the Waupun Business Alliance meeting will be held on Thursday, March 23rd at the Rock. All businesses are encouraged to attend.

Administrator Schlieve reports on the following:

- Vibrant Spaces Grant submitted on time. Focus is on creating a food truck alley to the east of Stone & Suede. Grant request is \$48K.
- Main Street nomination award submission completed – Nomination was submitted for the Stone & Suede for best renovation project for a community 5,000 and over. Awards banquet is April 21, 2023 in La Crosse.

- Jenni Maly has down work on a downtown mural (paint by number/community engagement/space activation). Jenni has other ideas to bring art into the downtown. Cost on mural is \$12,000. AARP grant – Community Challenge Grant – grants up to \$50K (average just under \$12k); core focus Create vibrant public places that improve open spaces, parks and access to other amenities; Recommend that we work continuing to build out the open space downtown with the mural or some art installation as a possible idea. Due March 15.
- Senior Center design is advancing on a facility that will be ~22K sq ft. Food Pantry and REACH tenant arrangements are being worked on. Staff anticipates bidding of project this spring with ground breaking by late summer. Occupancy by end of 2024. Existing Senior Center will likely be placed for sale at a time TBD.
- United Cooperative project is advancing as planned. Public infrastructure will be installed in the spring.
- Bayberry Dr. will be installed in the Heritage Ridge Business Park this spring.

ADVANCED PLANNING:

Discussion on conflict with next regularly scheduled meeting on March 8, 2023. Administrator Schlieve notes that if a meeting needs to be scheduled that staff will be seeking an alternative date to hold the meeting.

ADJOURNMENT

Motion Greenfield, second Matravers to adjourn meeting. Carried unanimously. Meeting adjourned at 7:36 a.m.



MINUTES
CITY OF WAUPUN COMMUNITY DEVELOPMENT
AUTHORITY MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, February 08, 2023 at 8:00 AM

Meeting called to order at 8:00 a.m. by Mayor Bishop.

Roll Call taken. Present: Sue Vandenberg, Jill Vanderkin, Cassandra VerHage, Gary DeJager, Mayor Bishop, Derek Drews. Also Present: Administrator Schlieve. Absent and excused: Jill Vanderkin

No public members present for comment.

Approve January 2023 CDA Financials Motion DeJager, second Vandenberg to approve minutes from January 17, 2023 CDA meeting. Carried unanimously.

Motion VerHage, second DeJager to approve financials from January 2023 as presented. Carried unanimously.

Megan Hansen is present online to explain the project for Broken Threads located at 19 S Madison St. The property was recently acquired and they are working to renovate it for a screen printing operations and upper level living in the upstairs. Scope of this project is to replace siding and windows on the lower level. Motion DeJager, second Drews to approve grant request of matching funds capped at \$5,000. Carried unanimously.

Katrina Hoinacki is not present. Administrator Schlieve discusses project for K's Boutique located at 317 E Main St S Madison St. The business is seeking support to place lights on the front of her building. Motion DeJager, second VerHage to approve grant request of 50% matching of non-bid eligible funds capped at \$551.24. Carried unanimously.

Administrator Schlieve reports on the following:

- Vibrant Spaces Grant submitted on time. Focus is on creating a food truck alley to the east of Stone & Suede. Grant request is \$48K.
- Main Street nomination award submission completed – Nomination was submitted for the Stone & Suede for best renovation project for a community 5,000 and over. Awards banquet is April 21, 2023 in La Crosse.
- Jenni Maly has down work on a downtown mural (paint by number/community engagement/space activation). Jenni has other ideas to bring art into the downtown. Cost on mural is \$12,000. AARP grant – Community Challenge Grant – grants up to \$50K (average just under \$12k); core focus Create vibrant public places that improve open spaces, parks and access to other amenities; Recommend that we work continuing to build out the open space downtown with the mural or some art installation as a possible idea. Due March 15.
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- United Cooperative project is advancing as planned. Public infrastructure will be installed in the spring.
- Bayberry Dr. will be installed in the Heritage Ridge Business Park this spring.

Pending applications, the next standing meeting will be March 21, 2023 @ 8 a.m.

Motion DeJager, second VerHage to adjourn. Carried unanimously. Meeting adjourned at 7:38 a.m.



MINUTES
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, February 28, 2023 at 4:30 PM

Meeting called to order by chairperson Kaczmarski at 4:30 p.m.

Roll call taken with the following members present: Jason Westphal, Dan Siebers, Pete Kaczmarski, Jeff Daane, Kathy Schlieve, Dan Vande Zande. Absent and excused: Steve Brooks, Rohn Bishop. Envision Greater Fond du Lac seat remains vacant.

Motion Siebers, second Westphal to approve Minutes from January 5, 2023 Economic Development Committee Meeting. Carried unanimously.

Motion Westphal, second Siebers to approve Minutes from January 5, 2023 Economic Development Closed Session Minutes. Carried unanimously.

Motion Westphal, second Siebers to adjourn to closed session under Section 19.85 (1) of the WI Statutes for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session to review sale of City-owned land in Heritage Ridge Business Park TID 7, and TID 9 Claggett Subdivision Development. Carried unanimously.

Motion Westphal, second Siebers to reconvene in open session under Section 19.85(2) of the WI Statutes. Carried unanimously.

No action from closed session.

Motion Siebers, second Westphal to adjourn meeting. Carried unanimously. Adjourned at 5:20 p.m.



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, March 28, 2023 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmarek, Alderman Langford, Alderman Matoushek, Alderman Siebers, Alderman Kunz

Management in-person: Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, Fire Chief Demaa, Finance Director Langenfeld, General Utility Manager Brooks, Recreation Director Kaminski

Management Virtual: City Clerk/Treasurer Hull, Police Chief Loudon, Library Director Jaeger

Management absent and excused: Utility Finance Director Stanek

Audience in-person: Phil Cosson, Chuck Stobb, Kurt Fenrich, Nate Schlieve, Mike Beer, Dan Ferch, Alex Schaver, Alex Schlieve, Jaedon Buchholz

Audience Virtual: Jason Whitford

Media Virtual: Addison Lathers (Daily Citizen)

ORDINANCES-RESOLUTIONS

\$2,550,000 General Obligation Community Development Bonds, Series 2023A Pre-Sale Report- Philip Cosson, Ehlers

Phil Cosson of Ehlers provides the proposed \$2,550,000 General Obligation Community Development Bonds, Series 2023A, for the purpose of Finance Infrastructure in TID 9. The bonds will be issued for 19 years (Principal on the Bonds will be due on December 1 in the years 2027 through 2042. Interest is payable every six months beginning December 1, 2023. The Bonds will be subject to prepayment at the discretion of the City on December 1, 2032 or any date thereafter.

Resolution Authorizing \$2,550,000 General Obligation Bonds for Community Development Projects in Tax Incremental Districts

Motion Matoushek, second Siebers adopting Resolution #03-28-23-01 Authorizing \$2,550,000 General Obligation Bonds for Community Development Projects in Tax Incremental Districts. Motion carried 6-0 on roll call.

Resolution Directing Publication of Notice to Electors Relating to Bond Issue.

Motion Siebers, second Kunz adopting Resolution #03-28-23-02 Directing Publication of Notice to Electors Relating to Bond Issue. Motion carried 6-0 on roll call.

Resolution Establishing Parameters for the Sale of Not to Exceed \$2,550,000 General Obligation Community Development Bonds, Series 2023A

Motion Matoushek, second Siebers adopting Resolution #03-28-23-03 Establishing Parameters for the Sale of Not to Exceed \$2,550,000 General Obligation Community Development Bonds, Series 2023A. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

5. Monthly Financial Report – February 2023

Finance Director Langenfeld provides the February 2023 financials for review.

Motion Siebers, second Kunz to accept and recommend to the Common Council the approval of the February 2023 monthly financial report. Motion carried 6-0 on roll call.

6. Summer Hours Change

Discussion is heard of staff summer hours (Memorial Day to Labor Day), Monday –Thursday 7am-4pm and Friday 7am-11am.

Motion Siebers, second Matoushek to approve summer hours from Memorial Day to Labor Day with office hours from 7am to 4pm, Monday through Thursday, and Fridays from 7am to 11am, unless specific roles require a schedule other than this due to the nature of a given position. Motion carried 6-0.

7. Summer Recreation Programming

Recreation Director provides an overview of the 2023 Summer Recreation Program

8. Senior Center Site Plans and Preliminary Operating Plan

Staff provides an overview of the site plan/timeline for the new Senior Center including the preliminary operating plan to examine revenues and facility operating costs.

9. Emergency Response Staffing Study Agreement Provider

Schlieve solicited proposals for an emergency response staffing study and recommends Public Administration Associates. The agreement, the Waupun Fire-EMS Study Future Needs Analysis Proposal, between the City of Waupun and Public Administration Associates, is before the Council for approval.

Motion Siebers, second Langford to approve the Waupun Fire-EMS Study Future Needs Analysis Proposal between Public Administration Associates and the City of Waupun for an emergency staffing study at a cost not to exceed \$29,500. Motion carried 6-0 on roll call.

10. ARPA Workshop

Discussions continue for the use of ARPA funds. Council asks for an ad-hoc committee be created of the mayor, Administrator and managers to return to the Council with a final list of recommendation for the use of the ARPA fund. Discussions of considering expensed items for reimbursement from APRA was heard. It was a consensus of the Council to not split the funds evenly over the projects.

CONSENT AGENDA

Future Meetings & Gatherings, License and Permit Applications, Expenses

Motion Matoushek, second Kunz to accept the consent agenda. Motion carried 6-0 on roll call.

MAYORAL CORRESPONDENCE

Mayor reminds the Public and Staff of future City Events of March 29, 2023 Senator Feyen & Representative Schraa In-District Budget Session (City Hall Council Chambers), April 11, 2023 Recognition of National Public Telecommunications Week -April 9-15, 2023, April 18, 2023 Business Connection event for Go Dutch Solutions (328 S. Division Street, Waupun), and April 22, 2023 Homan Auto Semi-Annual Event benefiting Waupun REACH (700 County Park Road, Waupun)

ADJOURNMENT

At 7:29pm, Motion Kunz, second Langenfeld to call the meeting adjourned. Motion carried 6-0.



MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

Tuesday, April 11, 2023 – City Council Chambers

CALL TO ORDER

Chairman Peter Kaczmarki called the meeting to order at 4:30 PM

ROLL CALL

Roll call was taken:

Alders—Peter Kaczmarki, William Langford

Citizens—Dale Heeringa, Dave Rens, Andrew Sullivan

Members Excused – Gregg Zonnefeld and Mike Matoushek

Ex-officio—DPW Director Jeff Daane, Mayor Rohn Bishop, City Administrator Kathy Schlieve, Recreation Director Rachel Kaminski

Citizens – Lucas Dawson and Tyler Loomans

PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

No citizens were present.

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

Next meeting will be on Tuesday, April 11th at 4:30PM.

CONSIDERATION - ACTION

1. Approve minutes of the March 14, 2023 Board of Public Works & Facilities Meeting.

Minutes of the March 14, 2023 meeting were presented. Motion (Rens/Langford) to approve minutes as presented.

MOTION CARRIED (5-0)

2. Waupun Hockey Contract with Rink-Tech to install new concrete floor at the Waupun Community Center.

Lucas Dawson and Tyler Loomans spoke on fundraising efforts. Current funds directly for the floor project are about \$55,000. This was raised the last few months. Other donations and volunteer labor that could be done is about \$188,200. They said by signing the contract now a price can be locked in.

Motion (Langford/Heeringa) to approve passing this on to the Council with a January 2, 2025 date to revisit the fund raising efforts before giving Rink-Tec final approval to move forward with the project. **MOTION CARRIED (5-0).**

3. Shooting Range Bid

Motion (Heeringa/Sullivan) to recommend Northeast Asphalt bid of \$10,260 to the Common Council. **MOTION CARRIED (5-0).**

4. City of Waupun CORP Plan Update.

Discussion was held to push the survey to have residents go online to fill it out.

ADJOURNMENT

Motion (Langford/Rens) to adjourn the meeting of the BPW & Facilities at 5:00PM. **MOTION CARRIED (5-0).**

Minutes prepared by Jeff Daane.



MINUTES
CITY OF WAUPUN BUSINESS IMPROVEMENT
DISTRICT MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, April 12, 2023 at 7:00 AM

Meeting called to order at 7:02 a.m. by chairperson Krista Bishop.

Roll Call taken. Member present include Gary DeJager, Rich Matravers, Mitch Greenfield, Teresa Ruch, Craig Much, Tyler Schulz, Kate Bresser, Jodi Mallas and Jonathan Leonard, Krista Bishop.

Also present are members of the CDA, including Cassandra Ver Hage, Mayor Bishop, Derek Drews, Bobbi Joe Kunz; Waupun Business Alliance representatives Joe Venhuizen and Raina Lyman; Administrator Kathy Schlieve, Assistant City Administrator/Director of Finance Casey Langenfeld, Janelle Kartechner of Stone & Suede, and Steve Chmielewski from UW Extension.

Motion Schulz, second Matravers to approve Minutes for February 8, 2023 BID Meeting as presented. Carried unanimously.

Motion DeJager, second Much to approve BID Financial Statements for January and February 2023 as presented. Carried unanimously.

Administrator Schlieve presents BID application for 300 E Main Street (Chic Tique Girls, LLC). Proposed sign to be placed on the existing sign holder attached to the front awning. Motion Matravers, second Ruch to approve application for 50% of actual expenditures capped at \$607.50. Carried unanimously.

Joe Venhuizen provides an update on Waupun Business Alliance activity, including a review of the Annual Banquet held recently at the Rock. Two upcoming events are highlighted, including the Digital Marketing Workshop on Monday, 5/24, and Business Connection being held at Go Dutch Solutions on 4/18, and a Grand Opening event for All Phase planned for May 12.

Administrator Schlieve provides an update, noting that the City's grant applications for Vibrant Spaces and AARP grants are pending. Both focus on improvements to the green space downtown (food truck alley and mural). Schlieve asks those in attendance to complete the park survey which is needed to help the city update their outdoor recreation plan. This is essential to seek additional funding to make improvements in the green space to create the community plaza that is currently in concept stage. Also being considered is a CDI grant (similar to what was done for Stone & Suede) to make improvements to 432 and 434 E Main as well as 10 Fond du Lac Street. Both buildings have new owners interested in making improvements. Finally, Schlieve noted that Secretary Blumenfeld from the Dept of Administration will be in town on Thursday, 4/13, to review the Senior Center grant project.

Administrator Schlieve introduces Steven Chmielewski from UW Extension who assisted with creation of the Market Analysis completed in 2022. The city is part of an implementation grant that will advance the work of the initial study. The UW is able to bring a charrette team to the community this summer to help with planning with implementation. A couple of key areas were discussed that may help the city capitalize on underutilized spaces in the downtown and think about reaching new / underserved markets. A leadership team was identified to help with preliminary planning, that includes the following individuals:

1. Janelle Kartechner
2. Krista Bishop
3. Lauren Tillema
4. Teresa Ruch
5. Tyler Schulz

6. Kate Bresser
7. Jodi Mallas

General discussion followed about things the group wants to explore:

- Roger Brooks visit and findings, including work to fix ordinances to allow projecting/blade signs as standard.
- Co-marketing piece to assist with cross-marketing businesses
- Open flags for all businesses (Fond du Lac yellow open flags referenced)
- Beautify front of stores and make them more inviting (chairs/flowers in front)
- Murals throughout the city
- Need for quality photography and maps
- Digital presence needs to be expanded

Next Meeting planned for May 10 at 7 a.m.

Greenfield motion, Much second to adjourn meeting at 7:49 a.m. Carried unanimously.



MINUTES
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Monday, April 17, 2023 at 3:00 PM

Meeting called to order at 3 p.m. by chairperson Pete Kaczmarski.

Roll call taken with the following members present: Jason Westphal, Dan Siebers, Pete Kaczmarski, Jeff Daane, Kathy Schlieve, Dan Vande Zande, Rohn Bishop, Steve Brooks, Bob Jones, Envision Greater Fond du Lac.

Motion Siebers, second Westphal to approve Minutes from February 28, 2023 Economic Development Committee Meeting. Carried unanimously.

Motion Westphal, second Siebers to approve Minutes from February 28 2023 Economic Development Closed Session Minutes. Carried unanimously.

Group discuss housing gaps that exist in the community. In 2020, the City conducted a housing study that pointed to need for additional housing in the community of all types. Currently, staff report consistently seeing fewer than one or two homes for sale below \$225,000, with new homes listing above \$400,000. Housing affordability and availability in the city is of significant concern. Discussed several strategies happening in neighboring counties to address inventory and affordability issues. Staff will continue to work on an overall housing strategy to increase inventory of all types of housing with focus on increasing affordability.

Motion Westphal, second Siebers to adjourn in closed session under Section 19.85 (1) of the WI Statutes for: (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion Bishop, second Westphal to reconvene the Economic Development Committee in open session under Section 19.85(2) of the WI Statutes.

No action from Closed Session.

Motion Siebers, second Westphal to adjourn meeting at 4:05 p.m. Carried unanimously.



MINUTES
CITY OF WAUPUN POLICE & FIRE COMMISSION (PFC)
Waupun Safety Building – 16 E. Main Street, Waupun WI
Thursday, May 4, 2023 at 4:45pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 4:49pm by PFC President in the Waupun Safety Building.

ROLL CALL

Present: Bambi Buchholz, Teresa Heidemann, Tara Rhodes, Mike Thurmer, Waupun Fire Department (WFD) Chief BJ DeMaa

Member(s) absent (excused): John Bett, Bobbi Jo Kunz, Waupun Police Department (WPD) Chief Scott Loudon

Guests: N/A

MINUTES FROM PREVIOUS MEETINGS

Minutes from the April 25, 2023 meeting were presented for approval. Motion to approve minutes as submitted at 4:52pm by T. Heidemann (B. Buchholz second; all in favor, motion passed).

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for the open Emergency Medical Responder position.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to go into Closed Session at 4:54pm was made by T. Heidemann, second by B. Buchholz; all in favor, motion passed.

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 6:12pm after motion from T. Rhodes, second by M. Thurmer; all in favor, motion passed.

ACTION FROM CLOSED SESSION

Motion at 6:13pm to extend conditional offer to all candidates was made by T. Rhodes, second by T. Heidemann; all in favor, motion passed.

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

Next Commission meeting is to-be-scheduled (the Commission meets quarterly, at minimum).

If necessary, please send any agenda requests to Chiefs BJ DeMaa or S. Loudon so appropriate preparation(s) can be made.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

ADJOURNMENT

Motion to adjourn meeting at 6:15pm made by T. Rhodes, second by T. Heidemann; all in favor, motion passed.

Respectfully submitted,
Tara Rhodes, Secretary

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, May 8, 2023**

Meeting called to order by General Manager Brooks at 4:00 p.m.

Commissioners Daane, Heeringa, Kunz, Siebers, Thurmer and Westphal were present. Commissioner Homan absent with notice.

Motion made by Thurmer, seconded by Kunz and unanimously carried, to approve minutes from April 10, 2023 meeting.

Motion by Thurmer, seconded by Daane and unanimously carried, bills for month of April 2023 approved as presented.

On motion by Westphal, seconded by Kunz and unanimously carried, year-to-date financial reports through March 2023 approved as presented by Finance Director Stanek. Electric operating income was \$130,000. Water operating income was \$201,600. Sewer operating income was \$139,200.

Finance Director Stanek and utility staff are working to finalize draft of Electric Rate Study - Test Year 2023 with WPPI. WPPI will present their recommendations to Utility Commission at the June 2023 meeting for commission approval. Utility Commission approval is required prior to submission of rate case to PSCW.

General Manager Brooks reported on call-ins and current projects for electric crew. Work continues with United Cooperative on infrastructure design, placement and timing of install. Finance Director Stanek is working on construction authorization as required by PSCW. South side of S Madison St is complete for re-conductor project, still working to complete North side. Crew has been targeting Feeder #6 and replacing porcelain cutouts on feeder. Once conditions are favorable, crew will finish replacing cutouts located in the backyards. Journeyman Line Technician Todd Flegner retires May 12th after 28 years of service. Journeyman Line Technician new-hire Ross has been doing a good job in the field and will join on-call rotation in June. Winter moratorium ended April 15th, resulting in 24 electric service disconnections due to non-payment.

Treatment Facilities and Operations Superintendent Schramm reported on operations and projects at Water and Wastewater Treatment Facilities and Distribution/Collection crew. Veolia completed routine tank condition assessment of Tower 1 and Tower 2 per tank maintenance contract for water facility. No deficiencies found. Xylem Sanitaire completed annual cleaning of aeration diffusers at WWTF, which helps ensure optimal equipment performance. As required by our WPDES permit, disinfection has begun as of May 1st and will continue through September 30th at the wastewater treatment facility. Disinfection is the primary mechanism for inactivation and destruction of pathogenic organisms to prevent spread of waterborne diseases to downstream users and environment. Distribution/collection crew has completed the annual leak detection survey, identifying and repairing three service leaks and one main line valve leak. Visu-Sewer lined 945 feet of sanitary sewer main line on Park Ave, E Jefferson St and W Lincoln St to provide maximum strength and flow capacity to the lines without need for digging.

Dan Siebers, Alderman District 5, received by Mayoral Appointment to the Utility Commission. Siebers received in place of Pete Kaczmariski, Alderman District 2. Kaczmariski served on Waupun Utilities Commission for 11 years, May 2012-April 2023.

Election of officers held. On nomination by Thurmer, seconded by Siebers and unanimously carried, Joe Heeringa re-elected Commission President. On nomination by Kunz, seconded by Westphal and unanimously carried, Nate Daane re-elected Commission Vice President. General Manager remains secretary, with option to designate minute taker.

Motion by Thurmer, seconded by Daane and unanimously carried, to retain timeframe of Utility Commission Meetings as second Monday of each month at 4:00 pm.

On motion by Siebers, seconded by Kunz and unanimously carried, approval of Resolution Recognizing the Retirement of Todd Flegner, Journeyman Line Technician for 28 years of dedicated service to Waupun Utilities.

General Manager Brooks presented the Mayor's Proclamation recognizing Drinking Water Week, May 7-13, 2023. Mayor Rohn Bishop presented and signed the proclamation, along with General Manager Brooks and Clerk/Treasurer Hull on April 18, 2023 at the City of Waupun Common Council Meeting. Drinking water week is a week-long celebration recognizing our

water professionals and the delicious drinking water our state of art reverse osmosis water treatment facility provides to the City of Waupun.

Treatment Facilities and Operations Superintendent Schramm presented the 2022 annual water quality report, also known as Consumer Confidence Report (CCR). The annual report is a requirement of the Federal Environmental Protection Agency (EPA), and based on information reported to the Wisconsin Department of Natural Resources (DNR). There were no violations of maximum contaminant levels or other water quality standards. Waupun Utilities is committed to providing our customers with safe, high quality drinking water that meets or exceeds all federal and state standards for health and safety. The 2022 report reflects our continued commitment. Current report is available online on our website, at our office and upon request via email.

On motion by Thurmer, seconded by Kunz and unanimously carried, meeting adjourned at 4:49 p.m.

The next regular commission meeting is scheduled on June 12, 2023, at 4:00 p.m.

Jen Benson
Office & Customer Service Supervisor



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, May 09, 2023 at 6:00 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmarek, Alderman Langford, Alderman Matoushek, Alderman Siebers

Council absent/excused: Alderman Kunz

Management in-person: Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, Fire Chief Demaa, General Utility Manager Brooks, Recreation Director Kaminski, Police Chief Loudon, Library Director Jaeger, Finance Director Langenfeld

Management Virtual: City Clerk Hull

Management absent and excused: Utility Finance Director Stanek

Audience in-person: Andrea Jansen of Baker Tilly, Jaedon Buchholz

Audience Virtual: Jason Whitford, Emily Soderberg of MSA

Media: None

PERSONS WISHING TO ADDRESS COUNCIL

1. Andrea Jansen, CPA, CFE Baker Tilly US, LLP - 2022 City of Waupun Audit Report

Andrea Jansen, Partner of Baker Tilly, provides the 2022 audit report.

Motion Matoushek, second Langford to accept the 2022 Audit Report. Motion carried 5-0 on roll call.

2. Jaedon Buchholz - Edwin Hillyer Presentation

Jaedon Buchholz provides a historical presentation of Edwin Hillyer.

RESOLUTIONS AND ORDINANCES:

3. Ordinance to amend Ch.16.04 Zoning Code-Business District Requirements to include Barber and Beauty Salons as Permitted Use

At the April 26, 2023 Plan Commission meeting, recommendation of adoption was heard.

Motion Matoushek, second Siebers to waive the first reading and adopt ordinance 23-03 to amend Ch.16.04 Zoning Code-Business District Requirements to include Barber and Beauty Salons as Permitted Use. Motion carried 5-0 on roll call.

4. Ordinance to amend Ch.16.04 Zoning Code-Business District Requirements to include churches as a conditional use

At the April 26, 2023 Plan Commission meeting, recommendation of adoption was heard.

Motion Siebers, second Matoushek to waive the first reading and adopt ordinance 23-04 to amend Ch.16.04 Zoning Code-Business District Requirements to include churches as a conditional use. Motion carried 5-0 on roll call.

5. Resolution - Adoption of Comprehensive Outdoor Recreation Plan, 2023-2028

Emily Soderberg, Assistant Planner of MSA, provides an overview of the updated Comprehensive Outdoor Recreation Plan for consideration. At the May 9, 2023 Board of Public Works meeting, recommendation for adoption was heard.

Motion Matoushek, second Westphal to adopt Resolution 05-09-23-01 Adoption of Comprehensive Outdoor Recreation Plan, 2023-2028. Motion carried 5-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

6. Award Quote for Purchase of a 2024 11' Wide Area Mower (DPW 5/9/23)

Public Works is requesting to replace the 2015 John Deere 1600 wide area mower, which is scheduled for replacement next year. Staff was informed from Dealers to order this equipment now in order for arrival next mowing season. At the May 9, 2023 Board of Public Works meeting, recommendation to award the low quote, \$65,388, to local vendor Ballweg Implement Co. Inc., Waupun, was heard.

Motion Kaczmariski, second Langford to award the lowest quote for the purchase of a 2024 John Deere 1600 Turbo wide area mower from Ballweg Implement Co. Inc. for \$65,388. Motion carried 5-0 on roll call.

CONSIDERATION - ACTION

7. Contracted IT Services and Upgrade to Server and Hardware

IT Services have been solicited to provide service to the City Hall departments. Following interviews, Staff Recommends accepting Pro4 Technology as the IT provider. The agreement and addendum is provided For consideration.

Motion Siebers, second Matoushek to approve the Pros 4 Technology, Inc. Master Customer Agreement And Addendum, to include the Hardware, Software, and Labor project not to exceed \$14,951.00. Motion carried 5-0 on roll call.

8. \$2,345,000 Sale Day Report for the General Obligation Community Development Bonds, Series 2023A

Six bids were received, with the winning bid from the Baker Group in Oklahoma City with a True Interest Rate of 3.7384%. Closing date is May 17, 2023.

MAYORAL CORRESPONDENCE/PRESENTATIONS

9. Recognition of Economic Development Week (May 8-12)
10. Recognition of National Police Week (May 14-20)
11. Recognition of Peace Officer Memorial Day (May 15)
12. Recognition of Emergency Responder Week (May 21-27)
13. National Public Works Week (May 21-27)

Mayor provides the departmental recognitions supporting Economic Development, Police, Emergency Medical Responders, and Public Works.

CONSENT AGENDA

Motion Siebers, second Matoushek to accept the consent agenda. Motion carried 5-0 on roll call.

CLOSED SESSION

At 7:16pm, motion Matoushek, second by Langford to adjourn in closed session under Section 19.85 (1) (e) of the WI Statute for purposes of Redevelopment of 1 W. Brown Street, Waupun. Motion carried 5-0.

RECONVENE TO OPEN SESSION

At 8:06pm, motion Langford, second Siebers to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 5-0.

ACTION FROM CLOSED SESSION

No action in open session

ADJOURNMENT

At 8:07pm, Motion Siebers, second Westphal to call the meeting adjourned. Motion carried 5-0.

**Minutes of the Waupun Public Library Board Meeting
Wednesday, May 17, 2023**

The Waupun Public Library Board was called to order by Bev Martens, President, at 4:30 p.m. on Wednesday, May 17, 2023. Present were Siebers, Schultz, Gehl, Rohrer, Garcia, and Jaeger. Sullivan and Hintze present via Zoom. Beer was absent.

Janet Gehl, Sadie Schultz, and Dan Siebers were recognized as mayoral re-appointments to the Library Board.

ARTICLE I: Motion by Schultz, supported by Siebers, to accept the minutes of April 19, 2023, meeting as written. Motion carried.

ARTICLE II: Jaedon Buchholz presented information concerning Edwin Hillyer and his history relating to the development of the Waupun Library Association in 1858. Buchholz supported changing the name of the Large Conference Room to the Hillyer Room, and suggested adding a plaque acknowledging Hillyer's dedication to local library service. If the Library Board changed the name of the Conference Room, Buchholz would work with the Waupun Historical Society to create a Hillyer plaque.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 45,329 items through the end of April, up 12 %.
- b. 17,162 people visited the library through the end of April, up 34%.
- c. Program attendance up 218%.
- d. Meeting room use up 236%.

ARTICLE IV: Budget reviewed with no concerns noted.

ARTICLE V:

- a. Motion by Siebers, supported by Hintze, to pay May 2023 bills, correcting the account number for Monarch Library System invoice to 210-60-5511-338, amount remaining at \$16,605.06. Motion carried 7-0 on roll call.

ARTICLE VI: Evaluation Committee Report: Director evaluation is in progress and will be completed and brought to the full Board at the June meeting.

ARTICLE VII: Librarians' Report.

- a. The library has started a new series of programs intended to spotlight Waupun businesses:
 1. Avoiding scams....Melissa from Horicon Bank / May 31 @ 6pm.
 2. Summer festivities and Senior Center.....Rachel from the Rec Dept/June 5 @ 6pm.
 3. Computer security....Dylan from Fox Computer and Networking/June 27 @ 6pm.
 4. Panel of 3-4 businesses (Imagine That! Art Studio, SIA insurance, Baymont by Wyndham and Waupun Food Pantry)/July18 @ 6pm.
- b. Friends of the Library (FOWL) donated \$1300 to the library. Thank you!

c. Building Maintenance

1. Front door hinges are in need of replacement, Bret working with DPW.

d. Two staff and one Library Board Trustee attended the Wisconsin Association of Public Libraries Conference.

e. Staff evaluations are in progress.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

a. **Election of Officers:**

1. Motion by Rohrer, supported by Schultz, to nominate and re-elect Beverly Martens as President. Motion carried unanimously.

2. Motion by Rohrer, supported by Martens, to nominate and re-elect Sadie Schultz as Vice-President. Motion carried unanimously.

3. Motion by Gehl, supported by Schultz, to nominate and re-elect Rohrer as Secretary-Treasurer. Motion carried unanimously.

b. Motion by Siebers, supported by Hintze, to continue to hold monthly Library Board Meetings at **4:30 p.m.** on the **third Wednesday** of every month. Motion carried.

c. Motion by Siebers, supported by Rohrer, to re-name the Large Conference Room as the Hillyer Room. Motion carried.

ARTICLE X: Motion by Schultz, supported by Gehl, to adjourn at 5:05 p.m. Motion carried.

*Next tentative meeting: Wednesday, June 21, 2023 at 4:30 p.m.

SANDRA ROHRER Secretary

SR/bkj



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, May 30, 2023 at 6:00 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:02pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kunz, Alderman Kaczmariski, Alderman Langford, Alderman Matoushek, Alderman Siebers

Council absent/excused: Alderman Westphal

Management in-person: Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane, General Utility Manager Brooks, Recreation Director Kaminski, Finance Director Langenfeld

Management Virtual: City Clerk Hull, Library Director Jaeger

Management absent and excused: Utility Finance Director Stanek, Fire Chief Demaa, Police Chief Louden

Audience in-person: Jaedon Buchholz

Audience Virtual: Jason Whitford, Frank VanBever

Media: None

COUNTY UPDATES

Jon Venhuizen, Fond Du Lac County District 7 Supervisor

Fond Du Lac County District 7 Supervisor Venhuizen provides an update to County proceedings.

ORDINANCES-RESOLUTIONS

BCPL State Trust Fund Loan Program Application and Resolution to Borrow Funds and Levy Tax

The developer's agreement with the City and ACS RBHS, LLC, (Tanager Project, TID #8) provides a requirement for the city to payout a development costs when specific milestones are met. In accordance with the developer's agreement, the City will borrow \$447,110.89 from the Board of Commissioners of Public Lands. Administrator Schlieve presents the BCPL State Trust Fund Loan Program Application and Resolution to Borrow Funds and Levy Tax for Council consideration.

Motion Matoushek, second Kunz to authorize the BCPL State Trust Fund Loan Program Application to the Board of Commissioners of Public Lands, State of WI, for a loan of Four Hundred Forty Seven Thousand One Hundred Ten and 89/100 Dollars (\$447,110.89) from the Trust Funds of the State of Wisconsin to the City of Waupun in the Counties of Dodge And Fond Du Lac, Wisconsin, for the purpose of financing TID 8 infrastructure improvements and adopt the resolution levying upon all the taxable property in the City, a direct annual tax sufficient in the amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes. Motion carried 5-0 on roll call.

Resolution to Adopt a Federal Transit Administration (FTA) Procurement Policy

The City is required to adopt a procurement policy for purchasing goods and services with Federal Transit Administration Funds. The resolution is before the Council for adoption of the procurement policy to bring the city into compliance with the grant requirements.

Motion Kaczmariski, second Siebers to adopt Resolution 05-30-23-01 a Resolution to Adopt an FTA Procurement Policy. Motion carried 5-0 on roll call.

Resolution to Adopt a Procurement Protest Procedure

With a procurement policy, the City is required to have procurement protest procedures adopted.

Motion Siebers, second Matoushek to adopt Resolution 05-30-23-02 Procurement Protest Procedures. Motion carried 5-0 on roll call.

Resolution to Adopt the Updated Title VI/ADA Nondiscrimination Plan

As the Title VI/ADA Non-Discrimination Plan is out dated, it is updated and before Council for consideration.

Motion Matoushek, second Kunz to adopt Resolution 05-30-23-03 to adopt the updated Title VI/ADA Nondiscrimination Plan. Motion carried 5-0 on roll call

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

Ordinance to Amend Ch.16.01 (10) entitled Zoning Ordinance-Zoning Map (Rezone 912 E. Main St.to Planned Community Development District (PCD)

On May 24, 2023, the Plan Commission held a public hearing for consideration of a Petition received to rezone 912 E Main Street from R-4 Mixed Residential District to Planned Community Development District (PCD). Plan Commission made to recommendation to the Council to amend and adopt ordinance Ch.16.01 (10) entitled Zoning Ordinance-Zoning Map to rezone 912 E Main Street to PCD.

Motion Siebers, second Matoushek to accept the first reading of the Ordinance amending Ch.16.01 (10) entitled Zoning Ordinance-Zoning Map to include the rezoning of 912 E. Main St. from R-4 Mixed Residential to Planned Community Development District (PCD). Motion carried 5-0 on roll call.

Extraterritorial Zoning Review - CSM – Reabe Trust at W7485 State Rd. 68, Dodge County

On May 24, 2023, the Plan Commission made to recommendation to the Council to approve the Letter of Intent Notification requesting extraterritorial zoning review of a CSM for Helen & Roy Reabe Trust at W7485 State Rd 68, Dodge County, to subdivide existing parcel.

Motion Matoushek, second Kunz to approve the Letter of Intent Notification for extraterritorial zoning review of a CSM for Helen & Roy Reabe Trust at W7485 State Rd 68, Dodge County, to subdivide existing parcel. Motion carried 5-0.

Extraterritorial Zoning Review – CSM Map - Frank VanBever - CTH M, Fond du Lac County

On May 24, 2023, the Plan Commission made to recommendation to the Council to approve the CSM for Frank VanBever - CTH M, Fond du Lac County.

Motion Kunz, second Matoushek to approve the CSM for Frank VanBever, CTH M, Fond du Lac County. Motion carried 5-0.

CONSIDERATION - ACTION

Award Bid for Re-Roof Safety Building Project

Bids were received by Security Lubke Roofing, Inc of Appleton \$150,710.45 plus 10% for additional work as needed not to exceed \$165,710.45; Ripon Area Roofing and Siding of Green Lake \$158,000 to include 5 free sheets of OSB plus 10% for additional work as needed not to exceed \$173,800; and Anything and Everything Home Maintenance of Waupun \$195,900 plus 10% for additional work as needed not to exceed \$215,450

Motion Langford, second Matoushek to award the bid for the Re-Roof of the Public Safety Building Project to Security Luebke Roofing in the amount of \$150,710.45 plus an allowance of 10% for work as needed not to exceed \$165,710.45, contingent on approval of ARPA funds to pay project related expenses. Motion carried 5-0 on roll call.

Release of ARPA Funds to Cover Public Safety Roof Repair Expenditures

Motion Langford, second Matoushek to release ARPA funds to pay expenses related to replacement of the Public Safety building roof in an amount not to exceed \$165,710.45. Motion carried 5-0 on roll call.

Authorize Childcare Stabilization Fund Program

Due to the community need for childcare, a program that childcare businesses can apply to use ARPA Funds is before Council for consideration. This proposal is contingent on the commitment of ARPA Funds to increase the number of infant, toddler and preschool childcare spaces available to families in the City of Waupun. The primary goal is to support start-up of new programs, the expansion of existing programs that result in additional infant, toddler and preschool child care spaces, or expansion that includes non-standard hour care (evenings/weekends) for infants and toddlers. Staff requests \$250,000 of ARPA funds to be designated to support the program and recommends the Economic Development Committee (EDC) review and award applications.

Motion Langford, second Matoushek to approve the Childcare Stabilization Fund Program and authorize EDC as the review and approval committee for submitted applications. Motion carried 5-0 on roll call.

Release of ARPA Funds to Cover Childcare Stabilization Fund Program and Authorize Economic Development Committee to Review and Approve Applications

Motion Langford, second Matoushek to release ARPA funds to pay expenses related to implementation of Childcare Stabilization Fund Program in an amount not to exceed \$250,000 and to authorize EDC as the committee responsible for reviewing and awarding applicants in the program. Motion carried 5-0 on roll call.

Monthly Financials- April 2023

Motion Matoushek, second Siebers to accept and recommend to the Common Council, the approval of the April 2023 monthly financial report. Motion carried 5-0.

CONSENT AGENDA

Future Meetings & Gatherings, License and Permit Applications, Expenses

Motion Matoushek, second Kunz to accept the consent agenda. Motion carried 5-0 on roll call.

DISCUSSION

June 2, 2023 at 2:00pm Main Street Bistro and Bakery Grand Opening and Ribbon Cutting

Mayor reminds Council of the grand opening and ribbon cutting of Main Street Bistro and Bakery on June 2, 2023.

2024 Budget Timeline and Process

Schlieve provides a brief overview of the 2024 budget process.

ADJOURNMENT

At 7:01pm, Motion Kunz, second Matoushek to call the meeting adjourned. Motion carried 5-0.



Waupun Police Department Total Call Report



From: May 01, 2023 To: May 31, 2023

Agency	Incident Type	Total Incidents	WP	DRUGS/NARCOTICS	4
WP	911 CHECK	101		ESCORT	1
	ABANDONED VEHICLE	1		EXTRA PATROL	56
	ACCIDENT	6		FOLLOW UP	52
	ACCIDENT W/INJURY	1		FOOT PATROL	14
	AMBULANCE	76		FOUND ANIMAL	6
	ANIMAL BITE	1		FOUND JUVENILE	1
	ANIMAL COMPLAINT	6		FOUND PROPERTY	6
	ANNOYING PHONE CALLS	1		FRAUD COMPLAINT	2
	ASSIST AGENCY	18		FUNERAL ESCORT	5
	ASSIST CITIZEN	28		GAS DRIVE OFF	2
	ASSIST MOTORIST	3		HARASSMENT	4
	ATTEMPT TO LOCATE	3		HIT AND RUN	1
	ATV COMPLAINT	2		INFORMATION TO DOCUMENT	9
	BIKE STOP	1		INTOXICATED DRIVER	1
	BUILDING CHECK	42		INTOXICATED SUBJECT	2
	BURGLARY	1		INTRUSION ALARM	5
	CHECK WELFARE	18		JUVENILE PROBLEM	11
	CHILD ABUSE/NEGLECT	1		LOITERING	1
	CHILD CUSTODY	3		LOST ANIMAL	5
	CIVIL PROBLEM	5		LOST ANIMAL LOCATED	1
	COURT ORDER VIOLATION	1		LOST PROPERTY	2
	DEPARTMENT K9 DOG	1		MINI DIRT/BIKE COMPLAINT	1
	DIRECTED AREA PATROL	231		MISSING JUVENILE	1
	DISABLED VEHICLE	1		NEIGHBOR DISPUTE	6
	DISORDERLY CONDUCT	9		NEIGHBORHOOD POLICING	2
	DOMESTIC	2		NOISE COMPLAINT	5
				NOTIFY MED EXAMINER	1



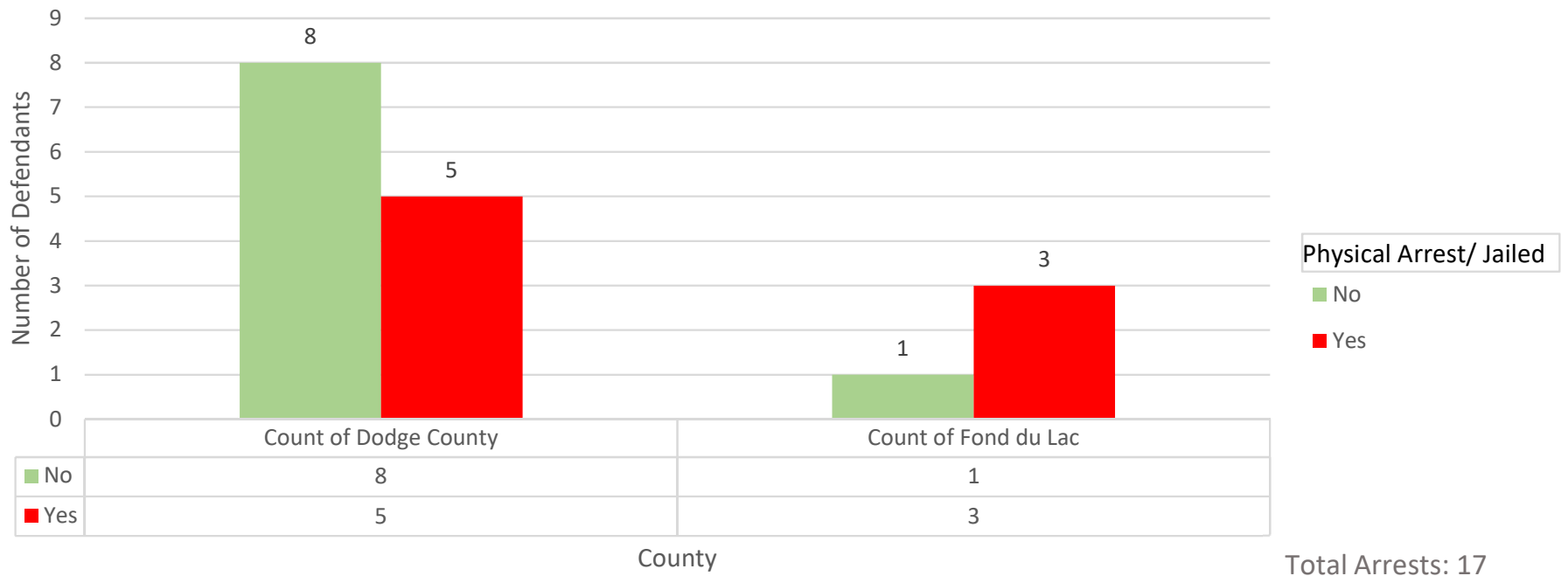
Waupun Police Department Total Call Report



From: May 01, 2023 To: May 31, 2023

WP	OCCUPIED DISABLED	1	WP	TRAFFIC PROBLEM	8
	OFFICER STANDBY	6		TRAFFIC STOP	234
	OPEN DOOR	1		TRESPASSING	2
	ORDINANCE VIOLATION	22		TRUANCY	4
	PAPER SERVICE	1		UNDERAGE POSSESSION	2
	PARKING ENFORCEMENT	17		VANDALISM	4
	PATROL ASSIST FIRE	8		VEHICLE LOCKOUT	2
	RAILROAD COMPLAINT	2		WARRANT	4
	RECKLESS DRIVER	6		WARRANT OTHER AGENCY	3
	REPOSSESSION	2		Total	1193
	RESTRAINING ORDER VIOLATION	1	Total		1193
	RUNAWAY	3			
	SCAM COMPLAINT	3			
	SCHOOL BUS COMPLAINT	1			
	SEARCH WARRANT	1			
	SEXUAL ASSAULT	1			
	SPECIAL ASSIGNMENT	31			
	SUBJECT STOP	7			
	SUBJECT WITH A WEAPON	2			
	SUSPICIOUS ACTIVITY	20			
	SUSPICIOUS VEHICLE	12			
	TAVERN CHECK	4			
	THEFT	1			
	THREATS COMPLAINT	5			
	TRAFFIC ENFORCEMENT	2			

May 2023 - Request for Charges & Physical Arrests



Waupun Police Department Update –May Report

Training:

Officer AJ Halverson attended K9 Handler Training. Chief Louden, D.C. Rasch, Lt. Brzezinski, Officers Navis, Halverson, Warner, Knudson, and Schnell attended pursuit training. Chief Louden and D. C. Rasch attended FBI Training. Officer Halverson attended K9 Training.

Events/Reports:

Memorial Day Parade
Dodge and FDL Law Enforcement Memorial
Cops on a Rooftop Special Olympics
Community Corrections

Staffing/Hiring Process:

Two off the schedule. Currently hiring one position. Starting the application process over. All applicant remaining were eliminated in the Lieutenant's interview process. Officer Schnell is in Field Training and will be on the schedule at the end of June.

Briefs:

Calls for Service: 1193
Traffic Stops: 234
Arrests: 17

Code Enforcement	Warnings	Citations
January	10	5
February	10	6
March	5	10
April	8	1
May	19	2

Complaints:

On 5/1/23 at approximately 9:35am, police conducted a traffic stop on Hazel St at Beaver Dam St. A 29-year-old woman was cited for Operating After Revocation 11th Offense and Operating w/out Insurance.

On 5/2/23 at approximately 5:05am, police conducted a traffic stop on S Watertown St at Bronson St. A 34-year-old woman was cited for Operating w/out a Valid Driver's License and Speeding 42mph in a 25mph zone.

On 5/3/23 at approximately 12:37am, police responded to S Madison St residence for a report of a disturbance. A 29-year-old woman was taken into custody for Disorderly Conduct, Resisting an Officer and Discharging Bodily Fluids on Law Enforcement charges. The woman was transported to the Dodge County Jail.

On 5/4/23 at approximately 11:58pm, police responded to a W Jefferson St residence for a warrant pick up. A 35-year-old man was taken into custody on a Dodge County Arrest Warrant. The man was transported to the Dodge County Jail.

On 5/4/23 at approximately 2:05pm, police responded to a hit and run crash on Beaver Dam St at Grace St. Charges of 2nd Offense Operating w/out a Valid Driver's License w/in 2 Years and Hit and Run Property Damage were referred to the Dodge County DA's Office against a 34-year-old woman.

On 5/4/23 at approximately 11:57pm, police conducted a traffic stop on S Madison St at E Lincoln St. A 16-year-old female was cited for Operating w/out a Valid Driver's License and Speeding.

On 5/5/23 at approximately 2:03pm, police conducted a traffic stop on Pleasant Ave and Hillyer St. A charge of Operating After Revocation was referred to the Dodge County DA's Office against a 36-year-old man.

On 5/5/23 at approximately 8:11pm, police conducted a traffic stop on Shaler Dr at Wilcox St. A 35-year-old woman was cited for Operating After Suspension.

On 5/6/23 at approximately 2:04pm, police conducted a traffic stop on VerHage Rd at W Main St. A 44-year-old man was cited for Operating After Revocation.

On 5/7/23 at approximately 6:29am, police responded to a business on E Main St for a theft of newspaper report. The suspect, a 78 a year old man, was located by police. The man agreed to pay for the newspaper and the business wished a no trespassing order be issued to the man.

On 5/7/23 at approximately 5:05pm, police responded to a residence on Fox Lake Rd for a report of a subject attempting to harm himself. A 25-year-old man was transported to the hospital for a voluntary commitment.

On 5/09/23 at approximately 5:43pm, police conducted a traffic stop on Fond du Lac St at E Main St. A 28-year-old man was cited for Operating After Suspension.

On 5/09/23 at approximately 8:46pm, police conducted a traffic stop on W Main St at Commercial St. A 42-year old man was cited for Operating w/out a Valid Driver's License.

On 5/09/23 at approximately 11:49pm, police conducted a traffic stop on W Main St at N Harris Ave. A 43-year-old woman was cited for Operating After Suspension.

On 5/10/23 at approximately 9:29am, police responded to a residence on N Division St for a trespass to dwelling complaint as a man without permission was inside the residence. Charges of Criminal Trespass to a Dwelling and Disorderly Conduct are being referred to the Fond du Lac DA's Office against a 29 year old man.

On 5/11/23 at approximately 1:02am, police conducted a traffic stop on W Main St at N State St. A 21-year-old man was cited for Operating w/out a Valid Driver's License.

On 5/11/23 at approximately 6:30am, police responded to a residence on W Brown St for a check welfare complaint. A 57-year-old woman was in mental health crisis, was placed into protective custody and was later transported to a mental health facility.

On 5/12/23 at approximately 12:40am, police conducted a traffic stop on Olmstead St at S Drummond St. A 26-year-old man was cited for Possession of a Controlled Substance.

On 5/12/23 at approximately 8:08pm, police responded to an attempt to locate possible intoxicated driver. Police located the driver in the 300 block of Carrington St. A 21-year-old man was taken into custody for Operating While Intoxicated 1st Offense. The man was later released to a responsible party.

On 5/13/23 at approximately 12:04am, police conducted a traffic stop on River St at W Main St. A 28-year-old man was cited for Operating w/out a Valid Driver's License.

On 5/13/23 at approximately 6:29am, police conducted a traffic stop on Fond du Lac St at E Main St. A 25-year-old man was cited for Operating w/out a Valid Driver's License.

On 5/13/23 at approximately 7:37pm, police conducted a traffic stop on E Brown St at S Madison St. A 19-year-old woman was cited for Operating After Suspension.

On 5/14/23 at approximately 1:29pm, police conducted a traffic stop on Shaler Dr at E Lincoln St. A 16-year-old female was cited for Operating w/out a Valid Driver's License.

On 5/14/23 at approximately 8:34pm, police responded to a residence on Mayfair St for a report of a disturbance. Disorderly Conduct charges are being referred to the Dodge County DA's Office against a 55-year-old woman and a 34-year-old man.

On 5/15/23 at approximately 3:58pm, police responded to a residence on W Franklin St for a warrant pick up. A 30-year-old man was taken into custody on a Failure to Appear warrant through Dodge County. The man was turned over to the Dodge County Sheriff's Office.

On 5/17/23 at approximately 10:39am, police responded to McKinley St at Beaver Dam St a report of a woman falling out of a moving vehicle. During the investigation police learned of a disturbance within the vehicle and a 19-year-old woman jumped out of the vehicle. The woman was transported to the hospital with non-life threatening injuries. The operator of the vehicle had left the scene prior to police arriving. The operator, a 20 year old man, was later located. The man was taken into custody on charges of Recklessly Endangering Safety and False Imprisonment. The man was transported to the Dodge County Jail.

On 5/17/23 at approximately 1:47pm, police responded to a residence on Fond du Lac St along with Child Protective Services. A search warrant of the residence was conducted. A 45-year-old man was taken into custody on 4 warrants through Columbia County. The man was transported

to the Fond du Lac County Jail. Numerous drug related charges and additional criminal charges are being referred to the Fond du lac DA's Office against a 57-year-old Waupun woman, a 29-year-old Waupun woman, and a 31-year-old Waupun man. 2 children were removed from the residence by CPS.

On 5/18/23 at approximately 7:11am, police responded to a residence on Rock Ave for a report of a subject who had injured himself. Police made contact with a 19-year-old man who was violating his bond conditions. The man was taken into custody and transported to the Fond du Lac County Jail.

On 5/18/23 at approximately 4:21pm, police responded to a residence on Monroe St for a report of a disturbance that occurred on N Mill St. A 51-year-old man was taken into custody for Disorderly Conduct and Obstructing an Officer. The man was transported to the Fond du Lac County Jail.

On 5/20/23 at approximately 8:57pm, police conducted a traffic stop on S Madison St at Beaver Dam St. A 39-year-old man was cited for Operating After Revocation.

On 5/21/23 at approximately 11:21am, police responded to a residence on W Franklin St for a trespass complaint. A no trespass notice was issued to a 20 year old man.

On 5/22/23 at approximately 5:41pm, police conducted a traffic stop on S Madison St at E Jefferson St. A charge of Operating After Revocation is being referred to the Dodge County DA's Office against a 62-year-old man.

On 5/23/23 at approximately 9:12pm, police conducted a traffic stop on E Spring St at N Madison St. A 25-year-old woman was cited for Operating After Suspension.

On 5/24/23 at approximately 6:20am, police conducted a traffic stop Fond du Lac St at Gateway Dr. A 37-year-old man was cited for Operating After Suspension.

On 5/24/23 at approximately 1:15pm, police assisted fire responding to an apartment complex in the 1100 block of Rock Ave for an active structure fire. Multiple residents were displaced due to the damage and assistance from the Red Cross was provided to these residents. The fire is under investigation by the Waupun Fire Department.

On 5/25/23 at approximately 11:41pm, police assisted the Fond du Lac County Sheriff's Office on STH 49 north of the city limits, as reports came in that a subject wearing inmate clothing was walking down the side of the roadway. Law Enforcement was able to identify the subject and learned he was recently released from the Department of Corrections. The 35-year-old man was unwilling to take any offered assistance and law enforcement cleared their contact with him.



Waupun Fire Department

16 E. Main Street Waupun, WI 53963

Non-emergency Number: 920-324-7910

B.J. DeMaa, Chief
bjdema@waupunpd.org

Monthly Report

Date: June 7, 2023
 To: Mayor, Council, City Administrator, and PFC
 From: Fire Chief, B.J. DeMaa
 Re: May report

Fire Calls:

There were twelve (12) fire & rescue calls in the month of May for a total of sixty-six (66) year-to-date. EMRs ran a total of seventy-four (74) medical calls in the month of May for a total of two hundred sixty (260) year-to-date.

Average Fire Personnel Response (excluding mutual aid & shift calls):		
	Avg # of Responders	% of Total Department
4A – 8P	9.0	35%
8P – 4A	7.0	27%

* Current roster is 26 members.

** National Institute of Standards and Technology (NIST) recommends no less than 18 firefighters for offensive fire attack at structure fire.

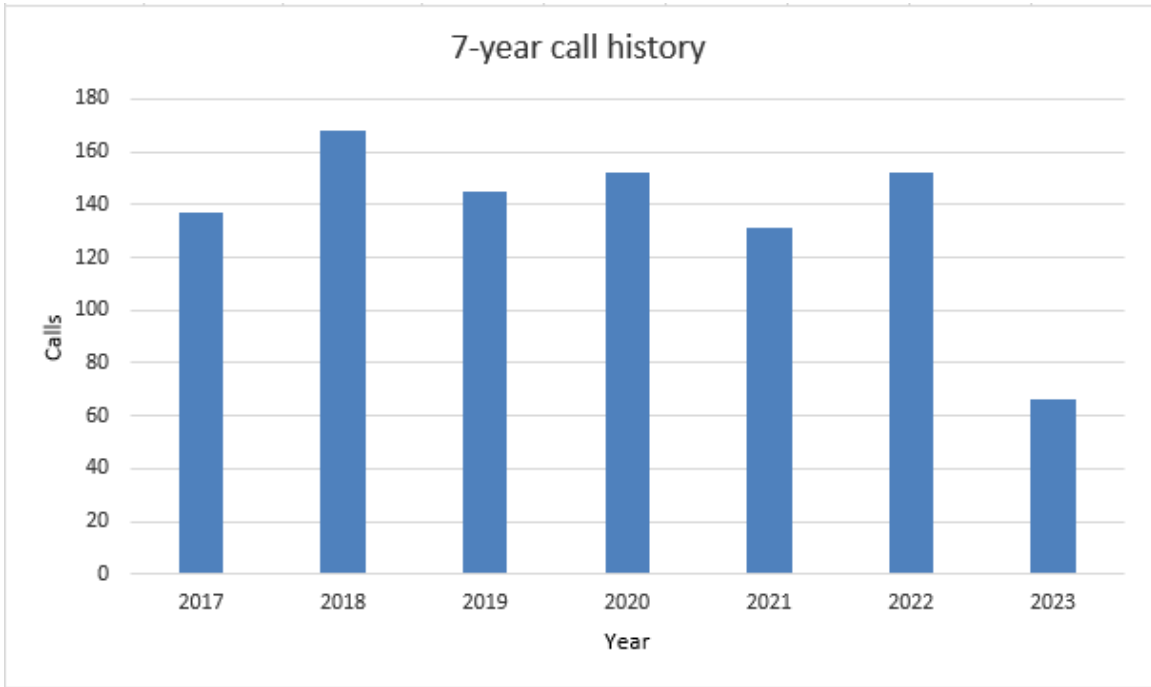
RED = below recommended industry best practices

GREEN = meets industry best practices

Average Fire Personnel Response (excluding mutual aid & shift calls) YTD:												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
4A – 8P	9.0	8.7	10.8	9.7	9.0							
8P – 4A	9.0	8.0	8.3	9.3	7.0							

Notes:

- 0 mutual aid calls for the month
- Staffing:
 - o FFs: 26 (can go up to 33); pre-employment in process (3 candidates)
 - o EMRs: 9 (can go up to 15); interviews conducted (3 candidates)
- Response numbers suggest staffing is a 24/7 issue.



EMR Call Summary:

Emergency Medical Responder Calls YTD:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
48	45	45	48	74								260

Notes:

- **Total calls EMRs first on scene – 31 (42%)**
- **Avg. arrival time before contracted service – 1.2 minutes (does not include mutual aid calls)**
- **Mutual aid requests by Lifestar – 2 (Beaver Dam and Fox Lake provided coverage)**
- **Shift calls – 38 (51%)**
- **Calls not covered by EMRs for the month – 4**

2023 Fire Department Strategic Initiatives Update:

#1 – Implement grant programs to strengthen ambulance response:	
Healthcare Infrastructure Grant progress	In progress
EMS Flex Grant progress	In progress

#2 – Complete staffing study for fire and EMR to form recommendations for sustainable emergency response model:	
Work with contractor on study	Working on compiling information needed for study

#3 – Command Staff restructuring to balance call response and workload:	
Work with existing staff on structure	
Post vacancies	
Fill vacancies and train	

#4 – Determine need for public safety referendum and timing:	
Dependent on staffing study and other inputs	See Initiative #2

#5 – Conclude fire consolidation discussions with townships and define long-term strategy for cost containment by Q1 of 2022:	
Set meeting with townships	On hold – staff capacity
Discuss long-term strategies	On hold – staff capacity

#6 – Establish baseline schedule and process for Lexipol policy implementation:	
Put together schedule for policy edits	
Put together schedule for policy releases	

#7 – Integrate EMI AAR into overall Emergency Response Plan (Emergency Mgmt.):	
Resolve and implement identified gaps in program	

Legend:
On track to meet deadline or already completed.
Project is trending behind schedule.
Project will not meet established timeline or no work completed.

LIBRARY	MONTHLY REPORT June 2023
Subject	Summary
Statistics	Through the end of May, the library circulated/downloaded/loaned 56,532 items, up 13.9%, and 22,204 people walked through our doors, up 34.3%. Program attendance is up 156.9 %, and meeting room use is up 216.3 %.
Summer Reading Program	Registration for the 2023 SRP started June 5 th , with a June 8 th 5 pm Kick Off Party with Waupun Parks and Rec at West End Park. Programs at the library begin June 14 th and end July 21 st .
Shifting	Adult audiobooks have been moved to the second floor where oversize books used to be, and oversize books have been moved to the end of the adult non-fiction collection.
Hicks Foundation grant	The library received a grant of \$5,000 from the Nelson G. and Vera C. Hicks Charitable Foundation. These funds are used for the annual Summer Reading Program and to enhance the youth area of our library.

RECREATION DEPARTMENT	MONTHLY REPORT TO COMMON COUNCIL June 13, 2023	
Activity/Project	Status	Notes/Other
Senior Center Attendance – May	1,372 participants signed in Average daily attendance - 62 participants	Open 22 days. Closed on Memorial Day, May 29.
Senior Center Rentals – May	4 rentals	1 rental in May 2022
Senior Center Meals – May	Serving Monday – Wednesday 59 Indoor dining meals 343 Mobile meals	Average daily attendance curbside meals/indoor dining – 4 meals Average daily attendance mobile meals – 15 meals
Senior Center Special Activities/Events – May	May 22 – SSM Health Home Exercise Presentation May 23 - Lunch & Learn by Prairie Ridge Assisted Living May 25 – Yoga at Harris Mill Park	36 participants 9 participants 20 participants
Upcoming Senior Center Special Activities/Events	Monday – Friday Mornings: West End Park Pickleball June 5 – Library Recreation Department Spotlight June 8 – Summer Kick-Off Party Friday Senior Swim starting on June 9	Rachel is on vacation June 16 – June 23
Park Program	Promotion and information distribution June 8 – Park Leader Training	May 2 - Rock River Intermediate School ELL Family Night May 18 - SAGES Family Night June 5 – Library Spotlight June 8 - Summer Kick Off Party
Aquatic Center	May 2023 online passes sold - 35 Opened on June 3, 2023 June 7 – Pool Inspection	May 2022 online passes sold- 68 3 behavior incidents recorded
Park Rentals - May	Dodge Park – 2 rentals Harris Mill Park – 1 rental McCune Park – 1 rental West End Park – 1 rental Wilcox Park – 0 rentals	2 rentals in May 2022 1 rental in May 2022 0 rentals in May 2022 1 rental in May 2022 1 rental in May 2022

DATE: June 13th, 2023			
Project	Status		Other
Safety Building roof	We are working through finalizing the contract with Security Luebke roofing. The color of shingle has been picked out and we will be working on a start date		
Wilson Dr. and Shaler Dr. Street construction	Most of the sub grade has been completed, Blasting has about wrapped up and crews are working on Water and sewer install.		
Storm Sewer Compliance	We will be starting pond inspections this month along with outfall inspections		
New Senior Center Grant	Bids have been received and opened		
Railroad track repair	We met last week to finalize the plans. They will start at 7am om Monday June 12 th and weather permitting open the street Friday night June 16 th . We have cut a few bad spots in the concrete near Jud's and NAPA that will be repaired while the street is closed.		
Sidewalk program	Property owners needed to have their work completed by May 26 th . We will go around and mark any sidewalks that have not been repaired or replaced. The contract or has us on the schedule for late July		
Code enforcement	We had 57 notices either received or sent out. 39 of those are compliant and 18 are still active		
Staff projects	Street ratings have started Street sweeping We are working on the berm for the shooting range Drainage swale project is underway north of Hawthorne is underway We will start to clean up the area		
Bayberry Lane	Most of the base and road grade has been completed. String line is scheduled to get set for curb the week of June 12th		



TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: June 12, 2023
SUBJECT: General Manager Report

Electric Department Update:

Call-Ins

- May 16: Grain truck hit telephone line on Taylor Street and damaged utility pole. Replaced pole on N Division Street. (Owen to assess/Crew replaced pole next day)
- May 21: Vertical splice failed on service riser at a home on Beverly Court. Installed new PED and service riser. (Chris and Chad)
- June 3: Car vs Pole in 500 block of Wilcox Street. Straightened pole and fixed service dead ends. (Ross)

Electric Crew Construction

- Completed re-conductor project on MM
- Installed riser pole for take-off at United Co-op
- Moved junction and transformer on Bayberry Lane for sidewalk
- Finalizing material for United Co-op
- Completed overhead backyard rebuild on Bly Street
- Prepping new riser pole for Veterans Memorial Field's new 3 phase electric service
- Potential transformer failure at Insight - eliminated PT's and changed service multiplier
- Ross worked his first on call weekend (June 2nd-5th)

Upcoming Work

- Change electric service at Well #1 from a 3 phase to single phase
- United Co-op rail crossings
- Backyard rebuild in the 400 block of W Lincoln Street/Pleasant Avenue
- New 3 phase 277/480 volt service for Veterans Memorial Field
- Street lighting for Bayberry Lane and Wilson/Shaler Drive
- Replace trip counters on Main #7 with solid blades

Oil Testing

- Annual oil testing complete for all major substation equipment. Test results trend fairly even for the samples, with no particular action indicated at this point.

General Manager Update:

MEUW Annual Conference

- Jeff Stanek and I attended the MEUW annual conference in Green Bay. We started with an open house at Kaukauna Utilities, also touring Badger Hydro Plant and Island Street Peaking Plant (natural gas). Island Street is owned by WPPI members and operated by Kaukauna Utilities staff. The generator peak capacity is 52 Megawatts.
- Presentations included an update from American Public Power Association (APPA) Vice President of Strategic Member Engagement and Education, Ursula Schryver. Schryver shared the focus areas of the APPA, including challenges and disruptions like evolving customer expectations and new competitors.
- Michael Nolan, President of MJN Consulting and Tyler Vorpapel, MEUW Director of Legislative and Regulatory Relations provided legislative updates on both national and state levels, addressing current happenings in Washington, D.C. and in the Wisconsin State Capitol. Vorpapel stressed the importance of keeping stakeholders informed to ensure the needs of public are top-of-mind.
- Solar power development and legal challenges were discussed, with Attorney Richard Heinemann from Boardman and Clark leading the discussion. Highlighting the increase in solar panel manufacturing as costs decrease, Heinemann noted the federal Inflation Reduction Act of 2022 and Infrastructure Bill are currently having a significant influence on solar landscape. With multiple solar cases currently under review, and six new solar dockets introduced in 2023, this will be an evolving topic to watch and ensure public power voices are heard.
- At the MEUW Board of Directors meeting, I was re-elected and agreed to serve an additional 2 year term on the Board.

Safety Award

- Waupun Utilities received the MEUW Safety Achievement Award “Gold Category” for 2022 in recognition of our commitment and dedication to establishing a strong safety culture and safe work practices. The award also acknowledges the commitment of utility management and the commission in providing an environment that supports safe operations. This includes equipping employees with needed equipment to do their jobs safely, and training to maintain or improve skills.

Safety Training Update

- Employees took part in refresher trainings focusing on: Emergency Response, Bloodborne Pathogens, Fire Extinguisher, Hearing Conservation, Lockout/Tagout and Flagger Certification
- Tornado drill conducted
- First Aid/CPR/AED training conducted
- New Employee (Ross) updated with essential training (Fork Truck and Flagger Certifications)
- Wastewater and Utility facilities have had a thorough safety inspection walkthrough

Employee Evaluations

- WU management team has started the employee evaluation process. Evaluations are to be completed before July.

Community Outreach

- Mayor Bishop extended an invite for Steve Schramm and myself to join him during his monthly visit to the Senior Center in May. While visiting, we had the opportunity to speak about the Water and Wastewater facilities, providing an update on the ABNR Upgrade Project and answer questions asked.

This concludes my report for June 2023. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: June 7, 2023
SUBJECT: Monthly Operation Report

Water Treatment Facility:

There are no call-ins to report this month.

Volatile Organic Compounds (VOCs) testing is complete for 2023. All compound results were Non-Detect (ND).

- What are VOC's? Organic chemicals widely used as ingredients in household products. Paints, varnishes and wax all contain organic solvents, as do many cleaning, disinfecting, cosmetic, and degreasing products. Fuels are made up of organic chemicals as well.

Wastewater Treatment Facility:

There are no call-ins to report this month.

Staff's focus has been tank maintenance. This maintenance will continue throughout the remainder of the summer. The length of the schedule is due to a combination of vacations and operational challenges with the ABNR construction project.

Water/Sewer Crew:

There are no call-ins to report this month.

Staff's focus will continue to be preventative maintenance of the distribution and collection system over the next month. These tedious tasks identified below:

- Valve exercising will continue over the next month. By regular surveying and valve exercising, we will have detailed records to ensure the operability of our distribution system. Surveying helps identify the condition and location of all our valves. Knowing the condition of the valves and having an updated GIS system helps eliminate: higher costs associated with water main breaks, lost time digging up buried valves, and congested traffic due to excavating roadways.

Water/Sewer Crew Continued:

- Jetting the entire sanitary sewer basin will continue throughout the summer. Jetting is the use of a high-pressure jet/vac truck to clean the sanitary sewer system. To clean sanitary sewers, high-pressure water is propelled through a jet nozzle at the end of a specialized hose through the sewer pipeline, breaking through obstructions and blockages. A flushing nozzle installed on the end of the jet truck's hose is lowered into the downstream manhole of the sewer section being cleaned.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or sschramm@waupunutilities.org.



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: June 12, 2023
SUBJECT: April 2023 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

The electric utility began construction in April replacing porcelain cutouts on Feeder #6 of the Main Substation and replacing old overhead infrastructure along South Madison Street. Preliminary design and engineering work continues on the United Cooperative development. The electric utility also purchased \$13,711 in transformers. The water utility purchased \$8,083 in new meters and module replacements. Construction at the WWTF continues with monthly Disbursement Requests processed through the USDA.

There were no plant additions for the month.

MONTHLY OPERATING RESULTS – April 2023 Monthly and Year-To-Date (YTD)

Sales (Consumption)

Electric

- Monthly kWh sales were **4.1% above** budget & **2.5% higher** than March 2022 on higher sales to Large Power & Industrial customers.
- YTD kWh sales were **3.0% above** budget & **0.4% higher** than March 2022 YTD actual sales.

Water

- Monthly sales units of 100 cubic feet were **6.2% above** budget & **5.6% higher** than March 2022 sales on a change in sales to Industrial customers.
- YTD water sales were **6.1% above** budget & **0.2% higher** than March 2022 YTD actual sales.

Sewer

- Monthly sales units of 100 cubic feet were **17.8% above** budget & **17.8% higher** than March 2022 from increased volumes to public authority customers.
- YTD sewer sales were **21.4% above** budget & **21.4% higher** than March 2022 YTD actual sales.

Income Statement

Electric

- Operating revenues and purchased power expense were **above** budget \$139,600 and \$130,900, respectively, due to overall higher purchased power costs from increased sales.
- Gross margin was \$8,700 **below** budget.
- Operating expenses were \$48,900 **below** budget primarily due to lower tree trimming costs than budgeted during the non-construction season.
- Operating income was \$132,700 or \$115,600 **above** budget from increased revenues and lower operating costs than budgeted.
- Net income was \$155,400 or \$148,900 **above** budget primarily from increased sales and lower than budgeted distribution expenses.

Water

- Operating revenues were \$20,500 *above* budget due to overall higher consumption for Industrial customers.
- Operating expenses were \$53,100 *below* budget on lower supply and distribution expenses from fewer main breaks than the prior year.
- Operating income was \$259,100 or \$88,600 *above* budget from slight revenue increases and lower than budgeted operating expenses.
- Net income was \$249,700 or \$128,000 *above* budget.

Sewer

- Operating revenues were \$167,000 *above* budget from increased consumption and high strength charges to public authority customers.
- Operating expenses were \$23,400 *above* budget due to the timing of payments associated with software licenses and utility-paid contributions to employees Health Savings Accounts at the beginning of the year.
- Operating income was \$199,000 or \$132,100 *above* budget.
- Received \$376,000 in grant contributions related to USDA disbursement draws.
- Net income was \$1,310,900 or \$43,700 *above* budget largely due to the timing and dollar value of grant contributions compared to budget. Without grant contributions, net income was \$139,900 or \$174,700 above budget.

Balance Sheets

Electric

- Balance sheet *decreased* \$1,500 from March 2023 due to a decrease in receivables associated with higher sales in the previous month.
- Unrestricted cash *increased* \$32,700 from March 2023 due to an increase in collections from higher sales in the previous month.
- Net position *increased* \$11,600 from March 2023.

Water

- Balance sheet *increased* \$66,800 from March 2023 due to an increase in cash associated with higher sales and collections.
- Unrestricted cash *increased* \$66,000 from March 2023 from operating sales volume margins.
- Net position *increased* by \$56,000.

Sewer

- Balance sheet *increased* \$453,500 from March 2023 due to increases in WWTF construction work in progress funded through USDA grant contributions.
- Restricted cash *increased* \$124,800 to fund debt reserve balances for the May 1, 2023 debt payments. The 2003 Clean Water Fund Loan will be paid off with this final payment.
- Net position increased \$423,400.

Cash and Investments

The monthly metrics dashboard for cash and investments provide a monthly comparison of cash and investment balances and graphs that present long-term investments by maturity, type, and rating. The Utility's investments are typically fixed-income and held-to-maturity unless called before maturity by the issuer. Held to maturity investments recognize monthly mark to market adjustments that ultimately are not realized when the investment matures.

- Total cash and investments *increased* \$284,000 or **3.0%** from March 2023 primarily from additions to reserve balances from operating margins.
- *Investment Activity*: Received interest and distributions of \$12,400 and recorded unrealized *positive* market adjustments of \$3,300, along with (\$500) in management fees, resulting in a net portfolio *gain* of \$15,200 for the month.
- Total interest and investment income earned (excluding market value adjustments) on all accounts for the month was \$28,900 and \$84,500 year-to-date.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget <i>(As of 4/14/2022):</i>	\$ 37,508,000
Total Project Costs to Date <i>(Thru 6/5/2023):</i>	\$ 33,512,631
Loan Draws – Project to Date <i>(Thru 4/4/2023):</i>	\$ 27,807,000
Grants Provided <i>(Thru 6/5/2023):</i>	\$ 5,356,000
Disburse Request #26 Requested <i>(5/16/2023):</i>	\$ 121,148
Disburse Request #24,25 – Paid <i>(4/24/2023):</i>	\$ 676,000

Electric Rate Study – Test Year 2023

WPPI staff will present the Test Year 2023 results during a separate presentation.

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstanek@waupunutilities.org with any questions or comments.

Administrative Report for May 2023

Prepared by K Schlieve, 6/8/23

Personnel

- Recruitment process open to hire an 18th police officer training position.
- Summer help for all departments are completing onboarding processes.
- We have had intermittent behavior problems with pool patrons being verbal abusive/harassing to lifeguards and others. We take safety seriously for both staff and patrons and have been working with the management team at the YMCA to address concerns that arise. We have increased police presence at the pool throughout the day. In some cases, after review of reports, poor behaviors are resulting in patron suspension from the pool for a 30-day period.

Planning:

- Community Outdoor Recreation Plan (CORP) was adopted May 9, 2023.
- Interviews with elected officials and data gathering and analysis in process with PAA on fire staffing study.

Grants Work:

- Senior Center: Bids are in and will be reviewed at June 13, 2023 meeting of the full council.
- Submitted Knowles-Nelson Stewardship Grant application to add a downtown public restroom and seating area West of Stone & Suede - \$209K.
- Pending grants: Vibrant Spaces grant - \$49K; BIL grant for Wilcox St - \$100K

Community/Economic Development:

- UW Extension has secured Design WI to complete a charrette (placemaking project) in downtown Waupun. Dates of the event are September 18 & 19, 2023.
- Special thanks to Tari Costello and WASD Horticulture students for securing and planting flowers downtown. The heat and lack of rain have not been friendly to the plants. Also, additional special thanks to Jeff and Karla Daane who purchased and planted a few replacement flowers as some of the initial flowers had died due to weather conditions, despite more frequent watering.
- Acquired ~3.6 acres from Robert Oosterhouse on the NW side of the City in exchange for an easement that will permit stormwater work along the northern boundary of the city to mitigate considerable flooding concerns along W Hawthorne Drive. There are currently no plans for the acquired property. DPW crews will be cleaning the site up as over the years it has become a garbage-dumping site, not mowed, etc.. There is an old shed on the property that will be demolished as part of the cleanup.
- Debt issuance for Industrial Park extension of Wilson and Shaler Drives is complete and construction is underway (TID 9). Additionally, extension of Bayberry Drive is underway in the Heritage Ridge Business Park.
- Celebrated Grand Opening/Ribbon-Cutting events for both All Phase HVAC and Main Street Bistro & Bakery.
- Finalized TID annual reports and will hold the Joint Review Board (JRB) Annual Meeting to present reports on June 15 at 2 p.m.
- Finalized debt issuance for Tanager St. Development Agreement satisfaction. Anticipate close out of this project by July 3, 2023.
- Working with other municipalities in Fond du Lac County to discuss housing and possible countywide programs that may help foster development.
- Participated in a Day without Childcare to raise awareness for the challenges faced by the childcare sector in covering the true cost of care and challenges around staffing. Obtained approval for Childcare Stabilization Program (ARPA funded) and working on the communication plan to launch

Administrative Report for May 2023

Prepared by K Schlieve, 6/8/23

that program now. Working with county childcare taskforce on methods to improve employer involvement.

Administration:

- Work underway on negotiating terms on the creation of near-site clinic as part of our total health insurance benefit offered to staff. This will be in partnership with Waupun Area School District.
- Hosted an intergovernmental meeting with the townships/villages served by Waupun Fire and Waupun ambulance services to review the purpose of the staffing study with PAA and discuss future needs to ensure stability of the service long-term.
- 2024 Budget development is underway. As reviewed at the May COW, there is significant legislation being considered as part of the state's biennium budget creation that is likely to favorably impact this budget.