



A G E N D A
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, January 14, 2025 at 6:00 PM

VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE

Join Virtually: <https://us02web.zoom.us/j/81976994115?pwd=T0hORVFNTDFjMXV4ZGIiV3A5eDI0UT09>

Join Teleconference: 1 312 626 6799

Meeting ID: 819 7699 4115 **Passcode:** 697657

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

1. VFW Post 6709 Bentley Hall- Commander Frank Mesa

No Public Participation after this point.

CONSIDERATION - ACTION

- 2.** **Motion:** Developer Agreement with Eagle Flexible Packaging Waupun III, LLC in Waupun Industrial Park
- 3.** **Motion:** Offer to Purchase Parcels 292-1315-0814-005 in Waupun Industrial Park, TID 9, with Eagle Flexible Packaging
- 4.** **Motion:** Authorize Staff to Enter Contract to Raze and Remove Former McCune Beach Bath House
- 5.** **Motion:** US Cellular Lease
- 6.** **Motion:** Authorize Staff to Enter Contract with MSA for Alley Reconstruction Project (N. Madison St. to Fond du Lac St.)
- 7.** **Motion:** Authorize Aerial Ladder Truck Purchase from Pierce Fire Apparatus and Equipment
- 8.** **Motion:** Replacement of Damaged 2025 Police Squad
- 9.** **Informational:** Winter Salt Week (January 27-31) Awareness and Proclamation
- 10.** **Informational:** Overview of Flock Camera Subscription Pilot

CONSENT AGENDA

- 11.** **Future Meetings & Gatherings, License & Permit Applications**

BOARDS, COMMITTEE AND COMMISSION MEETING MINUTES

- 12.** Community Development Authority 7-16-24
- 13.** Plan Commission 9-18-24
- 14.** Business Improvement District 10-15-24
- 15.** Common Council 11/26/24; 12-10-24; 12/17/24
- 16.** Library Board 12-18-24

DEPARTMENT REPORTS

- 17.** Police Department
18. Fire Department
19. Library
20. Recreation
21. Public Works
- 22.** Utilities
23. Finance
24. City Clerk-Treasurer-HR
- 25.** Administrator-Economic Development

ADJOURN TO CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1)(g) of the WI Statutes for the following:

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

26. Status of Wastewater Treatment Plant ABNR Contract and Project

RECONVENE TO OPEN SESSION

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 1/14/25
AGENDA SECTION: CONSIDERATION-ACTION
PRESENTER: Administrator Kathy Schlieve

TITLE: Developer Agreement with Eagle Flexible Packaging Waupun III, LLC in Waupun Industrial Park

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Economic Vitality	6.7M Min Valuation / Estimated 8.4M Actual	

ISSUE SUMMARY:

Staff have negotiated a developer’s agreement with Eagle Flexible Packaging to construct a 52,000 square foot manufacturing facility in Waupun Industrial Park, TID 9. Eagle Flexible Packaging manufactures flexible food packaging and currently operates from a facility on Taylor Street. They recently acquired a facility on Wilson Drive in Waupun Industrial Park across from this proposed site and will be expanding operations in Waupun with this agreement. An overview of the development and review of the terms of a developer agreement will be presented.

STAFF RECOMMENDATION:

Approve the Developer’s Agreement as Presented

ATTACHMENTS:

Development Agreement with Eagle Flexible Packaging

RECOMMENDED MOTION:

Motion to approve the Developer’s Agreement with Eagle Flexible Packaging Waupun III, LLC.



AGENDA SUMMARY SHEET

MEETING DATE: 1/14/25 **TITLE:** Offer to Purchase Parcels 292-1315-0814-005 in Waupun Industrial Park, TID 9, with Eagle Flexible Packaging

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Administrator Kathy Schlieve

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Economic Vitality	3.2M Min Valuation / Estimated 5M Actual	

ISSUE SUMMARY:

The offer with EFP Waupun III, LLC to purchase lot 292-1315-0814-005 in Waupun Industrial Park, TID 9 will be presented for review and approval. The Offer to Purchase as outlined supports the terms of the Developer’s Agreement as presented.

STAFF RECOMMENDATION:

Approve the Offer to Purchase as Presented

ATTACHMENTS:

EFP Waupun III, LLC Offer to Purchase

RECOMMENDED MOTION:

Approve the Offer to Purchase parcel 292-1315-0814-005 in Waupun Industrial Park, TID 9, to EFP Waupun III, LLC



AGENDA SUMMARY SHEET

MEETING DATE: 1/14/25 **TITLE:** Authorize Staff to Enter Contract to Raze and Remove Former McCune Beach Bath House

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeff Daane, Public Works Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Public Infrastructure	\$9,375 (Included in 2025 Budget)	

ISSUE SUMMARY:

Quotes were received and opened January 6, 2025 for the project to Raze and Remove the building. This request is just for the demo work of the building. City crews will topsoil and seed the site in the spring. The Board of Public Works is reviewing at their January 14, 2025 meeting and will recommend vendor selection and approval to you to authorize contract. W&D Navis was the low bidder in this case.

STAFF RECOMMENDATION:

Recommendation of Board of Public Works

ATTACHMENTS:

RECOMMENDED MOTION:

Motion to authorize contract agreement with W&D Navis in an amount of \$9,375 as recommended by the Board of Public Works and as authorized in the 2025 adopted City of Waupun Municipal Budget.

GROUND LEASE

This Ground Lease (“Lease”) is made and entered into by and between City of Waupun, Attention: Office of Clerk, having an address at 201 E. Main Street, Waupun, Wisconsin 53963, hereinafter referred to as “Landlord,” and United States Cellular Operating Company LLC, a Delaware limited liability company, having an address at Attention: Real Estate Lease Administration, 8410 West Bryn Mawr Avenue, Chicago, Illinois 60631, hereinafter referred to as “Tenant.”

WHEREAS, Landlord is the fee owner of property with an address of 1208 Moorman Drive located in the City of Waupun, County of Dodge, State of Wisconsin legally described in Exhibit A attached hereto and incorporated by reference (the "Landlord's Parcel").

WHEREAS, Tenant desires to occupy, and Landlord is willing to provide Tenant such Premises (as hereinafter defined) on the Landlord’s Parcel for Tenant’s use, as set forth in this Lease.

NOW THEREFORE, in consideration of the mutual promises, conditions, and other good and valuable consideration of the parties hereto, it is covenanted and agreed as follows:

20. Demise of Premises.

Landlord hereby lets and demises unto Tenant, and Tenant hereby receives and accepts from Landlord the following described parcel (the “Leasehold Parcel”):

Approximate dimensions: 75’ x 75’

Approximate square footage: 5,625

Legal descriptions of the Landlord’s Parcel and the Tenant’s Premises are attached hereto as Exhibit A and a Site Plan of the Leasehold Parcel is attached to the lease as Exhibit B.

2. Grant of Easements. Landlord hereby grants to Tenant an access and utility easement approximately thirty (30) feet in width from the Leasehold Parcel to the nearest accessible public right-of-way and to the nearest suitable utility company-approved service connection points (the “Access and Utility Easement”); two (2) utility easements each ten (10) feet in width from the Leasehold Parcel to suitable utility company-approved service connection points (collectively, the “Utility Easement”) and three (3) guyed wire easements thirty (30) feet in width from the Leasehold parcel (the “Guyed Wire Easement(s)”) to their designated termination points; the Access and Utility Easement, Utility Easement and Guyed Wire Easements are collectively referred to herein as the “Easements”; the lands underlying the Access Easement, Utility Easement and Guyed Wire Easements are collectively referred to herein as the “Easement Parcels,” which Easement Parcels are further described in Exhibits “A” & “B” attached hereto and incorporated herein). The Easements granted herein shall include, but not be limited to,

- a. The right to clear vegetation, and move earthen materials upon the Easement Parcels,

- b. The right to improve an access road within the Access and Utility Easement Parcel,
- c. The right to place utility lines and related infrastructure within the Easement Parcels,
- d. The right to place guyed wire lines and anchors and related infrastructure within the Guyed Wire Easements,
- e. The right, upon prior written approval of to the Landlord, to enter and temporarily rest upon Landlord's adjacent lands for the purposes of
 - (i) Installing, repairing, replacing and removing the Improvements (as defined below) and any other personal property of Tenant from the Leasehold Parcel and
 - (ii) Improving the Easement Parcels, including the right to bring in and use all necessary tools and machinery, and

The right of pedestrian and vehicular ingress and egress to and from the Leasehold Parcel at any time over and upon the Access and Utility Easement Parcel. The Leasehold Parcel and the Easement Parcels are collectively referred to herein as the "Premises." In order to further the purposes for which Tenant has been granted the easements set forth in this Section 2, ~~Landlord shall at its sole discretion grant additional easement(s) to any company which will be providing utility service(s) to Tenant's operations or those of Tenant's subtenants or licensees. Any direct grants of easement shall correspond to the Easements as described in the attached Exhibits.~~

3. Use of the Premises. Tenant shall be entitled to use the Premises to construct, operate, ~~modify as necessary,~~ and maintain thereon a communications antenna tower (including aviation hazard lights when required), an access road, one or more equipment buildings, back-up power devices and a security fence, together with all necessary lines, anchors, connections, devices, legally required signage and equipment for the transmission, reception, encryption, and translation of voice and data signals by means of radio frequency energy and landline carriage (collectively, the "Improvements"); ~~Tenant's use described in this Section 3 is hereinafter referred to as the ("Permitted Use").~~ Tenant shall have unlimited access to the Premises 24 hours per day, 7 days a week. ~~Tenant shall provide Landlord not less than thirty (30) days prior notice to Tenant's initial installation of the Improvements. All improvements, equipment, antennas and conduits shall be maintained by Tenant in good condition and repair at all times, and Tenant shall not otherwise alter, modify or add any improvements, equipment, antennas or other personal property without Landlord's prior written consent. Tenant shall not otherwise alter, modify or add any improvements, equipment, antennas or other personal property without Landlord's prior written consent which shall not be unreasonably withheld, conditioned, or delayed. Said consent shall not be contingent upon payment of additional rent to Landlord by Tenant. If Landlord does not reply to Tenant's consent request within ten (10) business days, Landlord's consent shall be deemed to have been granted. Notwithstanding anything to the contrary contained herein, Tenant's installation of its personal property shall not cause material irreparable damage to or interference with the Property. Any construction, maintenance, repair or other work on the Premises or near the Premises which would otherwise impede the Landlord's its tenant, licensee's or invitee's occupancy and/or use the Property shall be conducted at such time as is reasonably approved by the Landlord. In all such~~

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~~situations, Landlord and its contractors and employees shall conduct such work in an expeditious manner and remove all equipment, vehicles and/or other items that impede the Landlord it tenants, licensee or invite's use of the Property. Tenant's use described in this Section 3 is hereinafter referred to as the ("Permitted Use"). Tenant shall have the non-exclusive right of ingress and egress from across the Access Easement Monday through Friday between the hours of 97:00 A.M. and 57:00 P.M., local time, except in case of emergency wherein Tenant shall be permitted access seven (7) days a week, twenty-four (24) hours a day, over the Access Easement for the purpose of installation, operation and maintenance of Tenant's communications equipment. Tenant shall have the non-exclusive right of ingress and egress from across the Access and Utility Easement seven (7) days a week, twenty four (24) hours a day, over the Access and Utility Easements. Tenant shall not otherwise alter, modify or add any improvements, equipment, antennas or other personal property without Landlord's prior written consent which shall not be unreasonably withheld, conditioned, or delayed. Said consent shall not be contingent upon payment of additional rent to Landlord by Tenant. If Landlord does not reply to Tenant's consent request within twenty (20) business days, Landlord's consent shall be deemed to have been granted. Notwithstanding anything to the contrary contained herein, Tenant's installation of its personal property shall not cause material irreparable damage to or interference with the Property. Any construction, maintenance, repair or other work on the Premises or near the Premises which would otherwise impede the Landlord's its tenant, licensee's or invitee's occupancy and/or use the Property shall be conducted at such time as is reasonably approved by the Landlord. In all such situations, Landlord and its contractors and employees shall conduct such work in an expeditious manner and remove all equipment, vehicles and/or other items that impede the Landlord it tenants, licensee or invite's use of the Property. Tenant's use described in this Section 3 is hereinafter referred to as the ("Permitted Use"). Tenant shall have the non-exclusive right of ingress and egress from across the Access and Utility Easement Monday through Friday between the hours of 9:00 A.M. and 5:00 P.M., local time, except in case of emergency wherein Tenant shall be permitted access seven (7) days a week, twenty four (24) hours a day, over the Access and Utility Easement for the purpose of installation, operation and maintenance of Tenant's communications equipment.~~

4. Term of Lease. ~~The~~In the event Tenant, in Tenant's sole discretion, exercises the Option~~the~~ The initial Lease term will be five (5) years (the "Initial Term"), commencing upon March 1, 2024 (the "Commencement Date")~~(as hereinafter defined)~~ and terminating at midnight on the day in which the fifth (5th) anniversary of the Commencement Date falls.

5. Option to Renew. The Initial Term of this Lease shall automatically extend for up to ~~twenty~~ (20)four (4) additional terms of five (5) years each (each, a "Renewal Term"), upon a continuation of all the same provisions hereof, unless Tenant gives Landlord written notice of Tenant's intention to terminate the Lease at least sixty (60) days before the expiration of the Initial Term or any Renewal Term. ~~At the end of the Term, this Lease shall continue in force and effect upon the same covenants, terms and conditions on a month to month basis until terminated by either party by giving to the other written notice of its intention to so terminate at least thirty (30) days prior to the end of such applicable month to month term (the "Holdover Term"). The rental for each such applicable month to month term shall be equal to one hundred twenty five percent (151250%) of the base rent paid during the last month of the lease term immediately prior to expiration (the "Holdover Rent").~~

6. Option to Terminate. Following the expiration of the Initial Term, Tenant shall have the unilateral right to terminate this Lease at any time by giving Landlord ninety (90) days prior written

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notice of the date of such termination (“Termination Date~~”~~”) ~~and payment of a termination fee~~ Landlord equivalent to ~~three (3) twelve (12) six (6)~~ months of the then current monthly rent (“Early Termination Fee”). ~~The Early Termination Fee shall be paid to Landlord no later than the Termination Date.~~ The Indemnification obligations of each party contained in Section 12 and Tenant’s requirement to remove improvements as provided in Section ~~1929~~ shall survive termination of the Lease.

7. Rent. Tenant shall pay Rent to Landlord in the amount of ~~Seven Two Thousand Six Hundred and Ninety five and 13/100 Dollars (\$7,695.13)~~ Eighty Five One Hundred Fifty Four Hundred Twenty dollars (\$2,685.002,150.002,420.00) per ~~year~~ month, the first payment of which shall be due within thirty (30) days of the Commencement Date, and installments thereafter ~~at on~~ the first day of each ~~year~~ calendar month, provided that Landlord shall submit to Tenant a complete and accurate IRS form W9 prior to Tenant’s first payment of Rent. Landlord shall specify the name, address, and taxpayer identification number of a sole payee (or maximum two joint payees) who shall receive Rent on behalf of the Landlord. Rent will be prorated for any partial month. Any change to the Payee must be requested in accordance with the Notice provision herein, and a new IRS form W9 must be supplied prior to payment by Tenant to the new Payee.

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8. Adjusted Rent. ~~On every anniversary of the Commencement Date, throughout the duration of the Lease as renewed and extended, the Rent shall be increased by three percent (3%) over the previous year’s Rent.~~ At On the beginning of each Renewal Term, the annual anniversary of the Commencement Date throughout the duration of the Lease as renewed and extended, the Rent shall be increased by ~~ten~~ three (3%) percent (10%) over the previous term’s year’s Rent.

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9. Utilities. Tenant shall solely and independently be responsible for all costs of providing utilities to the Premises, including the separate metering, billing, and payment of utility services consumed by Tenant’s operations. The word “utilities” shall mean any service that is necessary for the Tenant to conduct its operations on the Premises and “utility services” shall mean any provider who provides utility services or utility related infrastructure so that the Tenant can conduct its Permitted Use on the Premises.

10. Property Taxes. Landlord shall pay prior to delinquency any real estate, personal or other taxes attributable to Landlord’s Parcel and/or Tenant’s occupancy/use of the Landlord Parcel and/or Tenant’s Improvements located thereon. Tenant shall pay prior to delinquency any personal property taxes levied against Tenant’s Improvements. Tenant shall pay to Landlord upon Landlord’s demand, any increase in real property taxes levied against Landlord’s Parcel which is attributable to Tenant’s use or Improvements, provided that Landlord agrees to furnish reasonable documentation of such increase to Tenant. Furthermore, Landlord agrees to make commercially reasonable efforts to provide Tenant give timely notice to Tenant in the event it is notified of an assessment valuation change, or a change in property status. Landlord agrees that Tenant shall have the right to appeal any such change in status or any increase in real estate assessment for the Leasehold Parcel or Tenant’s Improvements, and Landlord will reasonably cooperate, but at no cost to Landlord, with any such appeal by Tenant. Tenant shall only be responsible for property tax reimbursements requested by Landlord within ~~three one (31) one (1) year~~s of payment of such property taxes by Landlord. Landlord’s requests to Tenant for reimbursement of such property taxes should be addressed to:

Site Name: Waupun

Site Number: 786314

UScellular
Attention: Waupun/786314
P.O. Box 31369
Chicago, IL 60631-0369

11. Repairs and Maintenance. Tenant shall be responsible for all repairs and maintenance of the Improvements, including, if applicable, snow removal if Tenant has exclusive control over its access road, and may at its own expense alter or modify the Improvements to suit its needs consistent with the intended use of the Premises. Landlord will maintain the areas surrounding Tenant's Premises.

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12. Mutual Indemnification.

- a. To the extent permitted by law, Tenant agrees to defend, indemnify and save harmless Landlord from and against all claims, losses, costs, expenses, or damages from a third party, arising from
 - (i) The negligence or willful misconduct of Tenant, or its agents, employees, or contractors; or
 - (ii) Any material breach by Tenant of any provision of this Lease. This indemnity and hold harmless agreement will include indemnity against all reasonable costs, expenses, and liabilities incurred in or in connection with any such claim, and the defense thereof. Notwithstanding the foregoing, Tenant will have no liability to Landlord to the extent any claims, losses, costs, expenses, or damages arise out of or result from any act, omission, or negligence of Landlord, or of Landlord's agents, employees or contractors.
- b. To the extent permitted by law, Landlord agrees to defend, indemnify and save harmless Tenant from and against all claims, losses, costs, expenses, or damages from a third party, arising from
 - (i) The negligence or willful misconduct of Landlord or its agents, employees, or contractors; or
 - (ii) Any material breach by Landlord of any provision of this Lease. This indemnity and hold harmless agreement will include indemnity against all reasonable costs, expenses, and liabilities incurred in or in connection with any such claim, and the defense thereof. Notwithstanding the foregoing, Landlord will have no liability to Tenant to the extent any claims, losses, costs, expenses, or damages arise out of or result from any act, omission, or negligence of Tenant, or of Tenant's, agents, employees or contractors.
- c. Tenant acknowledges and agrees that Landlord being a political subdivision of the State of Wisconsin, the City is governed by and subject to the governmental immunity laws of the state of Wisconsin, including without limitation those contained within Sections 893.80, 895.52 and 345.05 of the Wisconsin Statutes (collectively, the "Immunity Act"). Nothing in this Lease shall be interpreted or construed to limit, modify or qualify any

immunity or protection provided to Landlord by the Immunity Act. The provisions of this Section shall prevail over any conflicting or inconsistent provision set forth elsewhere in this Lease.

- d. Neither party shall be liable to the other, or any of their respective agents, representatives, or employees for any lost revenue, lost profits, loss of technology, rights or services, incidental, punitive, indirect, special or consequential damages, loss of data, or interruption or loss of use of service, even if advised of the possibility of such damages, whether under theory of contract, tort (including negligence), strict liability or otherwise stopped.

13. Insurance.

- a. Tenant shall maintain commercial general liability insurance insuring against liability for bodily injury, death or damage to personal property with combined single limits of Three Million and No/100 Dollars (\$3,000,000). In addition, Tenant shall maintain worker's compensation in statutory amounts, employer's liability insurance with combined single limits of Three Million and No/100 Dollars (\$3,000,000); automobile liability insurance insuring against claims for bodily injury or property damage with combined single limits of Three Million and No/100 Dollars (\$3,000,000); and all risk property insurance covering all personal property of Tenant for full replacement value. Landlord shall be named an additional insured on the foregoing general liability insurance of Tenant under this Lease. Tenant shall provide Landlord with evidence of such insurance in the form of a certificate of insurance prior to obtaining occupancy of the Premises and throughout the term of this Lease or any Renewal Term.
- b. Landlord shall maintain general liability insurance insuring against liability for bodily injury, death or damage to personal property with combined single limits of Three Million and No/100 Dollars (\$3,000,000). In addition, to the extent required by law, Landlord shall maintain worker's compensation in statutory amounts and employer's liability insurance with combined single limits of Three Million and No/100 Dollars (\$3,000,000). Landlord shall provide Tenant with evidence of such insurance in the form of a certificate of insurance prior to Tenant obtaining occupancy and throughout the term of this Lease or any Renewal Term.

14. Default. Tenant shall be in default of this Lease if Tenant fails to make a payment of rent when due and such failure continues for fifteen (15) days after Landlord notifies Tenant in writing of such failure. If Landlord or Tenant fails to comply with any non-monetary provision of this Lease, the other party shall serve written notice of such failure upon the defaulting party, whereupon a grace period of thirty (30) days shall commence to run during which the defaulting party shall undertake and diligently pursue a cure of such failure at its sole cost and expense. Such grace period shall automatically be extended for an additional thirty (30) days, provided the defaulting party makes a good faith showing that efforts toward a cure are continuing.

15. Compliance with Laws. Tenant shall, at Tenant's cost and expense, comply with all federal, state, county or local laws, rules, regulations and ordinances now or hereafter enacted by any governmental authority or administrative agency having jurisdiction over the Premises and Tenant's operations thereupon.

16. Assignment of Lease by Tenant. Tenant's interest under this Lease may be freely assigned in connection with the transfer of Tenant's FCC authorization to operate a commercial mobile radio base station on the Premises, so that the name and identity of the holder of Tenant's interest hereunder can be consistent with the name and identity of the holder of said FCC authorization. In addition, Tenant may assign or otherwise transfer its interest in this Lease without Landlord's consent to any affiliate subsidiary, Parent Corporation or a company that controls a majority of Tenant's assets, whether by acquisition or merger or transfer of FCC license to operate a wireless voice/data services. Any other assignment of this Lease or sublease of the Premises by Tenant shall require Landlord's prior written consent which consent shall not be unreasonably withheld, conditioned or delayed. Tenant shall notify Landlord in writing of the name and address of any assignee or collateral assignee.

17. ~~Subleasing.~~ ~~Tenant will have the right to sublease the Leasehold Parcel and its rights herein, in whole or in part, but only with Landlord's prior written consent and being subject to Tenant paying Landlord twenty-five percent (25%) of any rents actually received by Tenant (the "Revenue Share Fee") for each sublease, license or other collocation agreement for the use of any portion of the Leasehold Parcel and/or improvements entered into by and between Tenant and a third-party ("Subtenant Agreement"). Furthermore, Tenant, shall, upon written request by Landlord, provide Landlord with a reasonably detailed statement explaining the rents being collected by the Tenant. If an inspection of the Revenue Share Fees for any calendar year shows a discrepancy between the amount of the Revenue Share Fee actually paid to Landlord and the amount of the Revenue Share Fee that should have been paid to Landlord, the parties shall adjust the discrepancy, as appropriate, within thirty (30) days after completion of the Landlord's inspection. If the inspection reveals that Landlord has been underpaid by three percent (3%) or more of the correct amount, the cost of conducting the inspection shall be paid by Tenant; otherwise the cost of the inspection shall be paid by Landlord. The term "sublease", "sublet", "subtenant" and any other similar term shall apply to any situation by which the Tenant allows a third party to gain benefit from the occupancy and or use of the Leasehold Parcel, including, but not being limited, the use the Leasehold Parcel for co-location, whether it be by formal sublease, license or other agreement. Tenant, without the prior written consent of the Landlord, shall not have the right to enter into in form of space swapping agreement with another party whereby such third party shall be allowed to use certain space on the Tenant's facilities or the Leasehold Parcel in exchange for such party or an affiliate thereof allowing Tenant to use similar space on its facilities or sites. ~~enant shall have the unreserved and unqualified right to sublet and/or license all or any portion of the Premises to subtenants without the necessity of obtaining Landlord's consent. Tenant shall pay a co-location fee of equal to twenty five percent (25%) of the rent received from by the subtenant that is an FCC licensed provider of wireless voice services and a competitor of the Tenant. The co location fee shall be due and payable to the Landlord upon the first full month after the commencement of a sublease between Tenant and subtenant and each month thereafter until the sublease expires or is otherwise terminated. Such additional collocation fee shall not apply to police, fire, emergency services, any governmental entity, wireless internet providers, paging companies or Tenant's partners or affiliates. Partial months will not be prorated. In the event the Leasehold Parcel is insufficient for the purposes of placing a subtenant's (as contemplated under this Lease) equipment shelter and/or cabinet/ground equipment within the Leasehold Parcel, then said subtenant shall be required to acquire such ground rights directly from Landlord, and with regard to said subtenant, Tenant shall have no obligation to pay any collocation~~~~

~~fee(s) to Landlord. Sublease Fee will be a separate payment not subject to increase per Section 8 of this Lease. Tenant shall have the unreserved and unqualified right to sublet or license all or any portion of the Premises to subtenants without the necessity of obtaining Landlord's consent. Tenant shall provide subsequent written notice to Landlord of such sublet or license. Subtenants and licensees shall abide by prior notice for access requirement per Section 3. For any subtenants or licensees that are FCC licensed providers of wireless voice or data services, Tenant shall require that such parties pay monetary consideration in return for occupying the Premises, rather than a non-monetary swap type transaction in which Tenant without requiring any payment, grants to an FCC licensed provider the right to occupy the Premises in return for that FCC licensed provider subtenant or licensee similarly granting Tenant the right to occupy tower or ground space on said provider's communications facility "free of charge". Tenant shall pay to Landlord twenty five (25%) thirty five percent (35%) of any sublet/license rental payments that Tenant may receive from any subtenants and licensees that are FCC licensed providers of wireless voice or data services. Said sublet/license rental payment(s) shall be due and payable to the Landlord subsequent to the commencement of a sublease/license between Tenant and subtenant/licensee and thereafter until the sublease/license expires or is otherwise terminated. Said sublease/license rental payment will be a separate payment, and shall include any increase or escalator provided for in said sublease/license. Such additional collocation fee shall not apply to police, fire, or emergency services, or any other governmental service. Partial months will be prorated~~

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~~16.~~

18. ~~Right of First Refusal. Intentionally Deleted.~~ Tenant (or its successor in interest, assignee or designee) shall have a right of first refusal ("Right of First Refusal") to purchase (a) all or any part of the fee ownership of the Premises; (b) any easement rights in or over all or any part of the Premises; (c) all or any part of Landlord's interest in or rights under this Lease, including, without limitation, the right to collect rents, or (d) any other legally recognizable interest in the Premises that Landlord may seek to transfer (each, "Landlord's Interest") whenever Landlord receives a bona fide offer from an unrelated third party to purchase, directly or indirectly, all or any part of Landlord's Interest that Landlord desires to accept ("Offer"). If the Offer is part of a larger transaction, including, without limitation, involving Landlord's Parcel, equity of Landlord or a larger package of assets which includes the Landlord's Interest, Landlord shall make a good faith estimate of the portion of such larger offer price attributable to the Landlord's Interest and provide that price to Tenant. Prior to accepting such Offer, Landlord shall give Tenant a copy of the Offer and other relevant documents, including the price and the terms and conditions upon which Landlord proposes to transfer Landlord's Interest (collectively, the "Right of First Refusal Notice"). Tenant shall have forty five (45) days from the receipt of such notice to agree to purchase Landlord's Interest for the price and upon the terms and conditions specified in the Offer ("Tenant Approval Period").

~~If Tenant elects to so purchase Landlord's Interest, Tenant shall give to Landlord subsequent written notice thereof within said Tenant Approval Period ("Acceptance Notice"). If Tenant delivers an Acceptance Notice as provided herein, then Landlord and Tenant shall enter into a mutually acceptable purchase and sale agreement pertaining to such Landlord's Interest (the "Purchase and Sale Agreement"), reflecting the terms of the Offer, as well as other customary covenants, representations and warranties contained in purchase and sale~~

~~agreements for similar acquisitions in the metropolitan area in which the Premises is located. The to Landlord of such sublet or license. Subtenants and licensees shall abide by prior notice for access requirement per Section 3. For any subtenants or licensees that are FCC licensed providers of wireless voice or data services, Tenant shall require that such parties agree to act reasonably and cooperatively in negotiating, executing and delivering the Purchase and Sale Agreement. Except as otherwise specified in the Offer, at the closing pay monetary consideration in return for occupying the Premises, rather than a non-monetary swap type transaction in which Tenant without requiring any payment, grants to an FCC licensed provider the right to occupy the Premises in return for the sale of all or any part of the Premises, Landlord shall deliver to Tenant a special warranty deed (or local equivalent), sufficient to convey to Tenant fee simple title. In the case of an assignment of the Lease or the grant of an easement, Landlord shall instead deliver to Tenant a customary assignment of the Lease or a customary easement.~~

~~If Tenant does not exercise the Right of First Refusal during the Tenant Approval Period, then Landlord may proceed to transfer Landlord's Interest upon the same terms and conditions set forth in the Offer; provided such transfer occurs within three (3) months following the end of the Tenant Approval Period, the transfer is made in accordance with all the other terms and conditions of this Lease, and such purchaser assumes the obligations of Landlord under this Lease including, without limitation, this Right of First Refusal which that FCC licensed provider subtenant or licensee similarly granting Tenant the right to occupy tower or ground space on said provider's communications facility "free of charge". Tenant shall pay to Landlord thirty five percent (35%) of any sublet/license rental payments that Tenant may receive from any subtenants and licensees that are FCC licensed providers of wireless voice or data services. Said sublet/license rental payment(s) shall be an ongoing Right of First Refusal during the lease term. If Landlord has not transferred Landlord's Interest within such three (3) month period, or in the event any terms or conditions of the proposed deal change from the terms and conditions provided in the initial Right of First Refusal Notice, then Landlord shall not due and payable to the Landlord subsequent to the commencement of a sublease/license between Tenant and subtenant/licensee and thereafter transfer Landlord's Interest to an unrelated third party without first renewing the Right of First Refusal Notice to Tenant in the manner provided above. Tenant's failure to exercise its Right of First Refusal or its express waiver of its Right of First Refusal in any instance shall not until the sublease/license expires or is otherwise terminated. Said sublease/license rental payment will be deemed a waiver of Tenant's Right of First Refusal a separate payment, and shall include any increase or escalator provided for subsequent instances when Landlord proposes to transfer Landlord's Interest to an unrelated third party during the lease term. Notwithstanding the foregoing, Landlord's right to sell all or any part of the Premises to a third party shall not in said sublease/license. Such additional collocation fee shall not apply to police, fire, or emergency services, or any other governmental service. Partial months will be encumbered or restricted, except to the extent set forth in this Section. prorated~~

~~19.~~

~~Intentionally Omitted~~

19. ~~19.~~ Execution of Other Instruments. Landlord agrees, at no cost to Landlord, to reasonably cooperate to deliver to Tenant such other instruments respecting the Premises as Tenant or Tenant's lender may reasonably request from time to time. Such instruments may include, but are not limited to, a memorandum of lease that may be recorded in the appropriate local land records. Landlord, at no cost to Landlord, also agrees to reasonably cooperate with Tenant's efforts to obtain all private and public consents related to Tenant's use of the Premises Removal of Improvements. The Improvements are agreed to be Tenant's personal property and shall never be considered fixtures to the Premises. Tenant shall at all times be authorized to remove the Improvements from the Premises. Upon the expiration or earlier termination of this Lease, Tenant shall remove all improvements, to a depth of three feet (3') below grade, from the Premises. Tenant shall be entitled to abandon, in place, all footings, foundations and other below ground improvements that are located deeper than three feet (3') below grade.

20. Quiet Enjoyment. Landlord covenants that Tenant shall have quiet and peaceable possession of the Premises throughout the Initial Lease Term and any Renewal Term, if any, as the case may be, and that Landlord will not intentionally disturb Tenant's enjoyment thereof as long as Tenant is not in default under this Lease.

21. Title, Access and Authority. Landlord covenants and warrants to Tenant that Landlord presently owns a legally defined interest in and to Landlord's Parcel; that the Premises are served by legal access from a public way; that Landlord is duly authorized and empowered to enter into this Lease; and that the person executing this Lease on behalf of the Landlord warrants himself to be duly authorized to bind the Landlord hereto.

22. Subordination and Non-Disturbance. Tenant agrees to subordinate this Lease to any mortgage or trust deed which may hereafter be placed on the Premises, provided the mortgagee or trustee thereunder shall ensure to Tenant the right to possession of the Premises and other rights granted to Tenant herein so long as Tenant is not in default beyond any applicable grace or cure period, such assurance to be in writing and otherwise in form and substance reasonably satisfactory to Tenant. If requested by Tenant, Landlord, at no cost to Landlord, agrees to use Landlord's best efforts to assist Tenant in obtaining from any holder of a security interest in Landlord's Parcel a non-disturbance agreement in form and substance reasonably satisfactory to Tenant.

23. Environmental Warranty. Landlord hereby represents and warrants to Tenant that Landlord has never generated, stored, handled, or disposed of any hazardous waste or hazardous substance upon the Premises, and that Landlord has no knowledge of such uses historically having been made of the Premises or such substances historically having been introduced thereon. Notwithstanding the foregoing, Landlord agrees to protect, indemnify and hold harmless Tenant from and against any claims or losses arising out or related to the presence or release of any hazardous substances at, on or beneath the Premises, whether existing prior to the date hereof or migrating onto the Premises during any portion of the Term, except to the extent caused by a spill or release of hazardous substances specifically brought on the Premises by or for the benefit of Tenant after the Commencement Date.

24. Notices. Any notice, request or demand required or permitted to be given pursuant to this Lease shall be in writing and shall be deemed sufficiently given if delivered by messenger at the address of the intended recipient, sent prepaid by Federal Express (or a comparable guaranteed overnight delivery service), or deposited in the United States first class mail (registered or certified,

Site Name: Waupun

Site Number: 786314

postage prepaid, with return receipt requested), addressed to the intended recipient at the address set forth below or at such other address as the intended recipient may have specified by written notice to the sender in accordance with the requirements of this paragraph. Any such notice, request, or demand so given shall be deemed given on the day it is delivered by messenger at the specified address, on the day after deposit with Federal Express (or a comparable overnight delivery service), or on the day that is five (5) days after deposit in the United States mail, as the case may be.

TENANT: United States Cellular Operating Company, LLC
Attention: Real Estate Lease Administration
8410 West Bryn Mawr Avenue
Chicago, Illinois 60631
Phone: 1-866-573-4544

LANDLORD: City of Waupun
Office of Clerk
201 E. Main Street
Waupun, Wisconsin 53963
Phone: 920-324-7900

25. Contingencies. Tenant shall have the right to terminate this Lease upon written notice to Landlord, relieving both parties of all further obligations hereunder, if Tenant, acting reasonably and in good faith, shall be unable to obtain any or all licenses or permits required to construct its intended improvements upon the Premises or conduct Tenant's business at the Premises at any time during the Term; if Tenant's technical reports fails to establish to Tenant's satisfaction that the Premises are capable of being suitably engineered to accomplish Tenant's intended use of the Premises; if the Premises are taken by eminent domain by a governmental entity or a title commitment or report obtained by Tenant with respect to the Premises shows as exceptions any encumbrances or restrictions which would, in Tenant's opinion, interfere with Tenant's intended use of the Premises.

26. Attorneys' Fees. In any action on this Lease at law or in equity, the prevailing party shall be entitled to recover from the other party the reasonable costs incurred by such party in such action, including reasonable attorneys' fees and costs of appeal.

27. Governing Law. This Lease will be governed by and construed in accordance with the laws of the State in which the Premises is located.

28. Binding Effect. All of the covenants, conditions, and provisions of this Lease shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Also, that Landlord is duly authorized and empowered to enter into this Lease; and that the person executing this Lease on behalf of the Landlord warrants himself to be duly authorized to bind the Landlord hereto.

29. Entire Agreement; Waiver. This Lease constitutes the entire agreement of the parties, and may not be modified except in writing signed by the party against whom such modification is sought to be enforced. No waiver at any time of any of the provisions of the Lease will be effective

unless in writing. A waiver on one occasion will not be deemed to be a waiver at any subsequent time.

30. Modifications. This Lease may not be modified, except by an amendment to this Lease signed by Landlord and Tenant.

31. Recording. Each party, on request of the other, agrees to execute a short form lease in recordable form and complying with applicable laws and reasonably satisfactory to both parties, which will be recorded in the appropriate public records.

32. Holdover. At the end of the Term, this Lease shall continue in force and effect upon the same covenants, terms and conditions on a month-to-month basis until terminated by either party by giving to the other written notice of its intention to so terminate at least thirty (30) days prior to the end of such applicable month-to-month term (the "Holdover Term"). The rental for each such applicable month-to-month term shall be equal to one hundred twenty-five percent (125%) of the base rent paid during the last month of the lease term immediately prior to expiration (the "Holdover Rent"). .

33. Headings. The section headings throughout this instrument are for convenience and reference only, and are not to be used to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Lease.

34. Invalidity of Particular Provision. If any term or provision of this Lease, or the application of such term or provision to any person or circumstance, to any extent, is invalid or unenforceable, the remainder of this Lease, or the application of such term or provision to persons or circumstances other than those as to which it is invalid or unenforceable, will not be affected and each term and provision of this Lease will be valid and be enforced to the fullest extent permitted by law.

35. Remedies. The parties shall be entitled to the application of all appropriate remedies available to them under state and federal law in the enforcement of this Lease.

36. Errors and Omissions. Landlord and Tenant agree as part of the basis of their bargain for this Ground Lease to cooperate fully in executing any and all documents (including amendments to this Ground Lease) necessary to correct any factual or legal errors, omissions, or mistakes, and to take any and all additional action, that may be necessary or appropriate to give full force and effect to the terms and intent of this Ground Lease.

37. Non-Binding Until Full Execution. Both parties agree that this Lease is not binding on either party until both parties execute the Lease.

38. Electronic Reproductions. The Parties agree that a scanned or electronically reproduced copy or image of this Lease, as executed, shall be deemed an original and may be introduced or submitted in any action or proceeding as competent evidence of such agreement, notwithstanding the failure or inability of either party to produce or tender an original executed counterpart.

[END OF LEASE - SIGNATURE PAGE FOLLOWS]

Site Name: Waupun

Site Number: 786314

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto bind themselves to this Ground Lease as of the date of full execution of this Ground Lease.

LANDLORD: City of Waupun

TENANT: United States Cellular Operating Company LLC

By: _____

By: _____

Printed: _____

Printed: _____

Title: _____

Title: Vice President

Date: _____

Date: _____

[NOTARY PAGE TO FOLLOW]

STATE OF WISCONSIN)
)
COUNTY OF _____)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, known to me to be the same person whose name is subscribed to the foregoing Ground Lease, appeared before me this day in person acknowledged that he/she signed the said Lease as his/her free and voluntary act for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 20__.

Site Name: Waupun

Site Number: 786314

Notary Public

My commission expires _____

STATE OF ILLINOIS)
)
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, Vice President for United States Cellular Operating Company LLC, known to me to be the same person whose name is subscribed to the foregoing Ground Lease, appeared before me this day in person and acknowledged that, pursuant to his/her authority, he/she signed the said Lease as his/her free and voluntary act on behalf of the named Tenant, for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 20__.

Notary Public

My commission expires _____

Exhibit A

Legal Descriptions

LANDLORD'S PARCEL

LOT 2 OF CERTIFIED SURVEY MAP NO. 2131 AS RECORDED IN VOLUME 13 OF SURVEYS AT PAGE 242 AS DOCUMENT NO. 703772, CITY OF WAUPUN, DODGE COUNTY, WISCONSIN.

LEASEHOLD PARCEL

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 5.625 square feet (0.129 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet to the point of beginning; thence N03°-52'-41"E 75.00 feet; thence S86°-07'-19"E 75.00 feet; thence S03°-52'-41"W 75.00 feet; thence N86°-07'-19"W 75.00 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

30' WIDE GUYED WIRE EASEMENT (A)

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 6.344 square feet (0.146 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence N03°-52'-41"E 18.66 feet to the point of beginning; thence N87°-04'-48"W 211.26 feet; thence N03°-07'-22"E 30.00 feet; thence S87°-04'-48"E 211.65 feet; thence S03°-52'-41"W 30.00 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

30' WIDE GUYED WIRE EASEMENT (B)

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 5.255 square feet (0.121 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence N03°-52'-41"E 75.00 feet; thence S86°-07'-19"E 18.91 feet to the point of beginning; thence N32°-57'-26"E 183.51 feet; thence S57°-02'-34"E 30.00 feet; thence S32°-57'-26"W 166.83 feet; thence N86°-07'-19"W 34.33 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

30' WIDE GUYED WIRE EASEMENT (C)

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 5,459 square feet (0.125 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence S86°-07'-19"E 16.05 feet to the point of beginning; thence continuing S86°-07'-19"E 34.98 feet; thence S27°-03'-30"E 172.99 feet; thence S62°-56'-30"W 30.00 feet; thence N27°-03'-30"W 190.97 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

ACCESS & UTILITY EASEMENT

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 4,942 square feet (0.113 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence N03°-52'-41"E 75.00 feet; thence S86°-07'-19"E 75.00 feet to the point of beginning; thence S68°-27'-07"E 2.66 feet; thence S86°-03'-43"E 136.82 feet to a point on the west right of way line of Moorman Drive; thence S02°-01'-24"E 35.19 feet along said west right of way line; thence N86°-03'-43"W 142.97 feet; thence N03°-52'-41"E 35.80 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

10' WIDE UTILITY EASEMENT

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 3,761 square feet (0.086 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence N03°-52'-41"E 75.00 feet; thence S86°-07'-19"E 75.00 feet; thence S03°-52'-41"W 35.80 feet to the point of beginning; thence S86°-03'-43"E 10.00 feet; thence S03°-52'-41"W 17.40 feet; thence N82°-42'-17"E 89.33 feet; thence S86°-03'-43"E 45.33 feet to a point on the west right of way line of Moorman Drive; thence S02°-01'-24"E 1.17 feet along said west right of way line;

Site Name: Waupun

Site Number: 786314

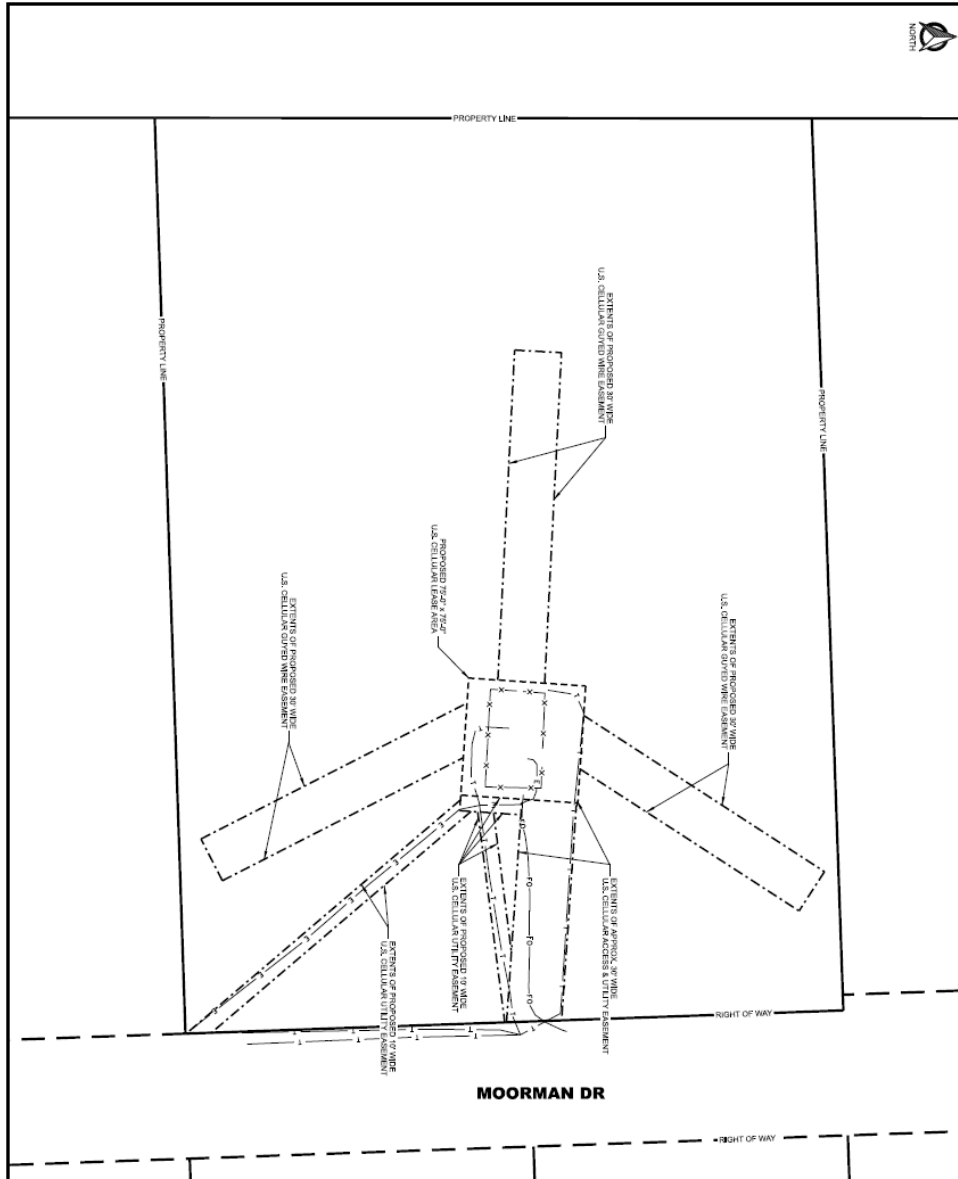
thence S82°-42'-17"W 135.66 feet; thence S03°-52'-41"W 4.28 feet; thence S40°-25'-57"E 218.14 feet to a point on the west right of way line of Moorman Drive; thence S02°-01'-24"E 16.10 feet along said west right of way line; thence N40°-25'-57"W 230.30 feet; thence N86°-07'-19"W 3.16 feet; thence N03°-52'-41"E 39.20 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

Site Name: Waupun

Site Number: 786314

Exhibit B

Site Plan



MEMORANDUM OF
GROUND LEASE

Document Number

THIS MEMORANDUM OF GROUND LEASE is made and entered into as of the ____ day of _____, 20____, by and between City of Waupun, Office of Clerk, whose address is 201 E. Main Street, Waupun, Wisconsin 53963, hereinafter referred to as "**Landlord**", and United States Cellular Operating Company LLC a Delaware limited liability company, whose address is Attention: Real Estate Lease Administration, 8410 West Bryn Mawr Avenue, Chicago, Illinois, 60631, hereinafter referred to as "**Tenant.**"

WITNESSETH:

WHEREAS, by the terms of a certain Ground Lease entered into as of _____, (the "**Lease**"), the Landlord leased to the Tenant that certain Premises (as defined in the Lease), that are a portion of the property being more particularly bounded and described as set forth in Exhibit "A", attached hereto and made a part hereof (the "**Property**").

Recording Area

Name and Return Address:
United States Cellular Operating Company LLC
8410 W. Bryn Mawr Ave.
Chicago, IL 60631
Site Name/Number: Waupun/786314

This is not a Real Estate conveyance. No transfer tax is required under Wis. Statutes 77.21 & 77.22. This is a lease for less than 99 years.

Parcel Identification Number (PIN): 292-1315-0813-000

NOW THEREFORE, in consideration of the sum of Ten (\$10.00) Dollars and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Landlord and Tenant hereby amend the Lease upon the terms and conditions of the Lease, which is incorporated herein by specific reference, and do agree as follows:

1. Landlord and Tenant have entered into a previous lease that commenced on March 1, 1994 and will expire on February 29, 2024. The parties entered into the aforementioned Lease to continue their relationship.
2. The Lease will commence on March 1, 2024 and will run for an initial lease term of five (5) years. The Lease provides for four (4) successive five (5) year renewal terms upon the terms and conditions more particularly as set forth in the Lease.
3. Landlord also makes certain grants of easement for access and utilities, as more particularly described on the attached Exhibit A, which easements are in effect throughout the term of the Lease as renewed or extended, subject to terms and conditions as set forth in the Lease.

4. This Memorandum of Leases is subject to all the terms and provisions of the Lease which is incorporated herein and made part hereof by reference as if all the provisions thereof were copied in full herein. Any conflict between the provisions of the Memorandum of Lease will be resolved in favor of the Lease.

IN WITNESS WHEREOF, the Landlord and Tenant hereto have caused this Memorandum of First Amendment to Option and Site Lease Agreement to be executed by their duly authorized officers as of the day and year first above written.

LANDLORD: City of Waupun

TENANT: United States Cellular Operating Company
LLC

By: _____

By: _____

Printed: _____

Printed: _____

Title: _____

Title: Vice President

Date: _____

Date: _____

STATE OF WISCONSIN)
)
COUNTY OF _____)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, known to me to be the same person whose name is subscribed to the foregoing Memorandum of Ground Lease, appeared before me this day in person and acknowledged that he/she signed the said Memorandum as his/her free and voluntary act on behalf of the named Landlord, City of Waupun, for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 20__.

Notary Public
My commission expires _____

STATE OF ILLINOIS)
)
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, Vice President known to me to be the same person whose name is subscribed to the foregoing Memorandum of Ground Lease, appeared before me this day in person and acknowledged that, pursuant to his authority, he signed the said Memorandum as his free and voluntary act on behalf of the named Tenant, for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 20__.

Notary Public
My commission expires _____

EXHIBIT A

Legal Description of Leasehold Parcel, Guyed Wire Easements, Access Easement, and Utility Easement

LEASEHOLD PARCEL

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 5,625 square feet (0.129 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet to the point of beginning; thence N03°-52'-41"E 75.00 feet; thence S86°-07'-19"E 75.00 feet; thence S03°-52'-41"W 75.00 feet; thence N86°-07'-19"W 75.00 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

30' WIDE GUYED WIRE EASEMENT (A)

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 6,344 square feet (0.146 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence N03°-52'-41"E 18.66 feet to the point of beginning; thence N87°-04'-48"W 211.26 feet; thence N03°-07'-22"E 30.00 feet; thence S87°-04'-48"E 211.65 feet; thence S03°-52'-41"W 30.00 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

30' WIDE GUYED WIRE EASEMENT (B)

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 5,255 square feet (0.121 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence N03°-52'-41"E 75.00 feet; thence S86°-07'-19"E 18.91 feet to the point of beginning; thence N32°-57'-26"E 183.51 feet; thence S57°-02'-34"E 30.00 feet; thence S32°-57'-26"W 166.83 feet; thence N86°-07'-19"W 34.33 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

30' WIDE GUYED WIRE EASEMENT (C)

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter

(NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 5,459 square feet (0.125 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence S86°-07'-19"E 16.05 feet to the point of beginning; thence continuing S86°-07'-19"E 34.98 feet; thence S27°-03'-30"E 172.99 feet; thence S62°-56'-30"W 30.00 feet; thence N27°-03'-30"W 190.97 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

ACCESS & UTILITY EASEMENT

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 4,942 square feet (0.113 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence N03°-52'-41"E 75.00 feet; thence S86°-07'-19"E 75.00 feet to the point of beginning; thence S68°-27'-07"E 2.66 feet; thence S86°-03'-43"E 136.82 feet to a point on the west right of way line of Moorman Drive; thence S02°-01'-24"E 35.19 feet along said west right of way line; thence N86°-03'-43"W 142.97 feet; thence N03°-52'-41"E 35.80 feet to the point of beginning. Being subject to any and all easements and restrictions of record.

10' WIDE UTILITY EASEMENT

Being a part of Lot Two (2) of Certified Survey Map No. 2131, Recorded in Volume 13 of Surveys on Page 242 as Document No. 703772 and being located in the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Eight (8), Township Thirteen (13) North, Range Fifteen (15) East, City of Waupun, Dodge County, Wisconsin containing 3,761 square feet (0.086 acres) of land and being described by:

Commencing the Southwest Corner of said Lot 2; thence N88°-04'-11"E (Recorded as N87°-13'-35"E) 364.80 feet along the south line of said Lot 2; thence N01°-55'-49"W 188.61 feet; thence N03°-52'-41"E 75.00 feet; thence S86°-07'-19"E 75.00 feet; thence S03°-52'-41"W 35.80 feet to the point of beginning; thence S86°-03'-43"E 10.00 feet; thence S03°-52'-41"W 17.40 feet; thence N82°-42'-17"E 89.33 feet; thence S86°-03'-43"E 45.33 feet to a point on the west right of way line of Moorman Drive; thence S02°-01'-24"E 1.17 feet along said west right of way line; thence S82°-42'-17"W 135.66 feet; thence S03°-52'-41"W 4.28 feet; thence S40°-25'-57"E 218.14 feet to a point on the west right of way line of Moorman Drive; thence S02°-01'-24"E 16.10 feet along said west right of way line; thence N40°-25'-57"W 230.30 feet; thence N86°-07'-19"W 3.16 feet; thence N03°-52'-41"E 39.20 feet to the point of beginning. Being subject to any and all easements and restrictions of record.



AGENDA SUMMARY SHEET

MEETING DATE: 1/14/25
AGENDA SECTION: CONSIDERATION-ACTION
PRESENTER: Jeff Daane, Public Works Director

TITLE: Authorize Staff to Enter Contract with MSA for Alley Reconstruction Project (N. Madison St. to Fond du Lac St.)

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Public Infrastructure	\$22,140 – TID 3 Expense	

ISSUE SUMMARY:

The alley located between N. Madison St. and Fond du Lac St. is being added to the back alleyway project due to utility issues and failing blacktop. The project will help with traffic flow along with overall appearance. This agreement is to engineer and have the project ready for bid in 2026.

STAFF RECOMMENDATION:

Board of Public Works Recommendation

ATTACHMENTS:

MSA agreement for Alley Reconstruction project

RECOMMENDED MOTION:

Motion to authorize staff to enter agreement with MSA Professional Services for engineering of alley reconstruction project (N Madison St to Fond du Lac St) in the amount of \$22,140. This is a TID 3 expenditure.



Professional Services Agreement

MSA Project Number: 00212159

This AGREEMENT (Agreement) is made effective December 10, 2024 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 201 Corporate Drive, Beaver Dam, WI 53916

Phone: 920-392-5136

Representative: Jason Laue, MSA Project Manager

Email: jlaue@msa-ps.com

CITY OF WAUPUN, WI (OWNER)

Address: 201 E. Main Street, Waupun, WI 53963

Phone: 920-324-7912

Representative: Kathy Schlieve, City Administrator

Email: kathy@cityofwaupunwi.gov

Project Name: Alley Reconstruction Project (N. Madison St. to Fond du Lac St.)
City of Waupun, Fond du Lac County, Wisconsin

The scope of the work authorized is: See Attachment A: Scope of Services

The schedule to perform the work is: See Attachment A: Scope of Services

The estimated fee for the work is: \$22,140

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and expense basis. Attachment B: Rate Schedule is attached and made part of this Agreement.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF WAUPUN, WI

MSA PROFESSIONAL SERVICES, INC.

Kathy Schlieve, City Administrator

Jason M. Laue, MSA Project Manager

Date: _____

Date: December 10, 2024

**MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)**

1. **Scope and Fee.** The scope of Owner's Project (the "Project"), scope of MSA's services (the "Work"), for those services are defined in Attachment A. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner's Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER's Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA's services. MSA shall not be liable for any error or omission made by OWNER, OWNER's Designated Representative, or OWNER's consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA's consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 18% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of

services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services require MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. **Municipal Advisor.** MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. **Conduct Expectations.** Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

12. Electronic Documents and Transmittals. Owner and MSA agree to transmit and accept project related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

13. Building Information Modelling (BIM). For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 12 of this Agreement.

14. Construction Site Visits. If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

15. Termination. This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

16. Betterment. If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

17. Hazardous Substances. OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. Insurance. MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional

insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

19. Reuse of Documents. Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

20. Indemnification. To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

21. Accrual of Claims. To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to Engineer.

22. Dispute Resolution. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters thru mediation with a mutually agreed upon mediator. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in this Agreement.

23. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** MSA shall not be liable to Owner, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages incurred by Owner including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, or similar damages arising out of or connected in any way to the Project or this contract.

24. **Limitation of Liability.** Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

25. **Successors and Assigns.** The successors, executors, administrators, and legal representatives of Owner and Engineer are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

26. **Notices.** Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

27. **Survival.** Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

28. **Severability.** Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

29. **No Waiver.** A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

30. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

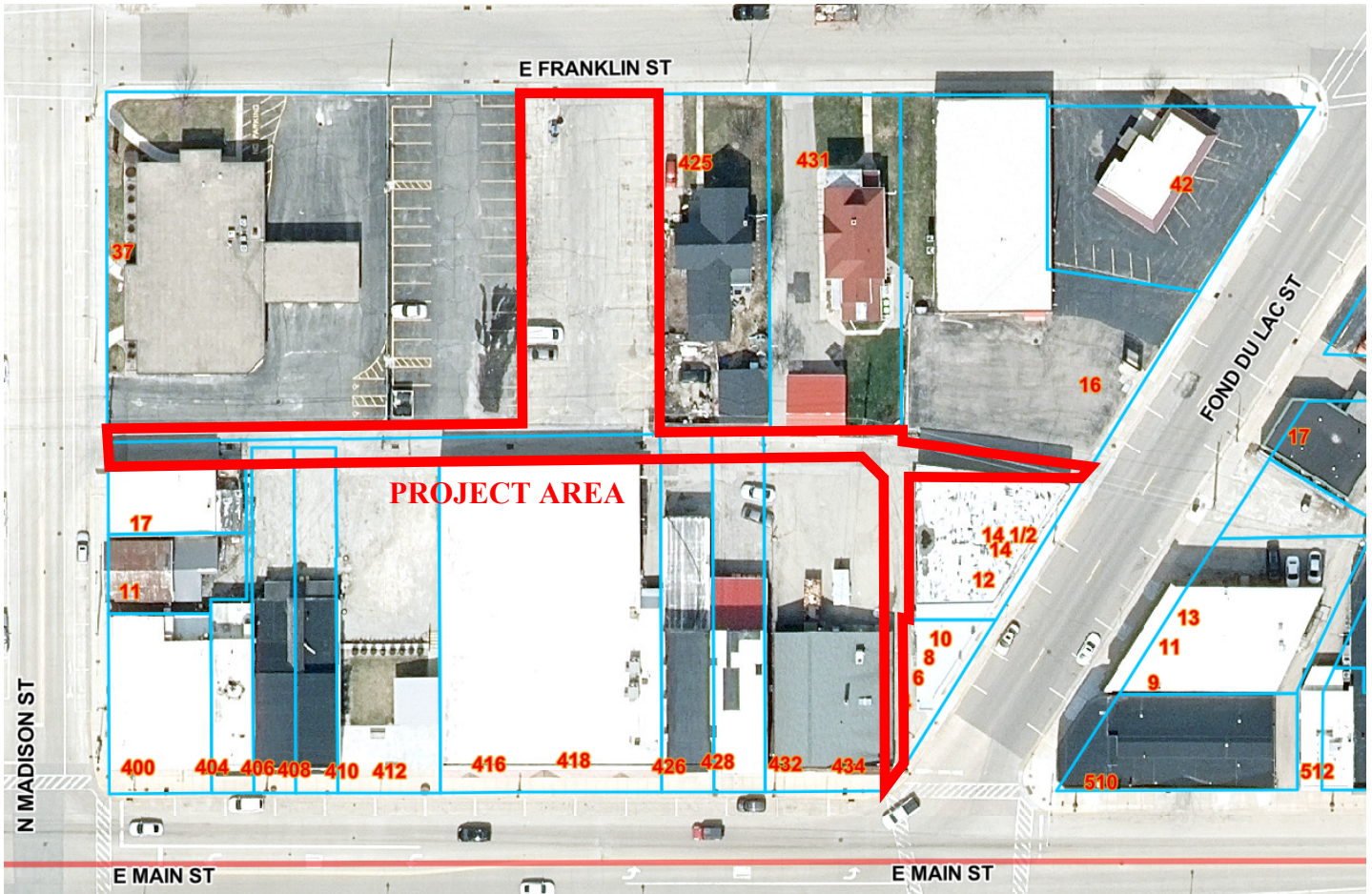
31. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

32. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

**ATTACHMENT A:
SCOPE OF SERVICES**

PROJECT UNDERSTANDING IS:

The "Project" involves the reconstruction of public utilities (sanitary, water, and storm sewer) and street infrastructure along the alley between N. Madison Street and Fond du Lac Street (approximately 0.5 acres in size) within the City of Waupun, Fond du Lac County, WI. Note that this Project work is anticipated to be completed in conjunction with the City's other Alley project to the west (between N. Mill Street to N. Madison Street). See the exhibit below for an illustration of the proposed project areas.



MSA proposes to provide the following scope of services. When OWNER or CITY is mentioned herein it should be construed to mean the City of Waupun, WI. When ENGINEER is mentioned herein it should be construed to mean MSA PROFESSIONAL SERVICES, INC. performing in the role of project representative for the Owner.

The Owner shall furnish any available pertinent project information for use by MSA. This may include reports, investigations, property descriptions, land use restrictions, development agreements, permits/approvals, easements, data from previous designs,

concept maps, wetland delineations, architectural building plans, and any other information relative to the design and construction of the proposed improvements.

THE SCOPE OF THE WORK AUTHORIZED IS:

1. TOPOGRAPHIC DATA COLLECTION & BASE MAPPING

MSA shall provide topographic data collection of the project site to prepare a base map of existing conditions within the immediate area of the project limits (generally within 25 feet), which will be used for all additional work. The proposed survey work includes the following basic services:

- a. Location of existing right-of-way survey markers, if visible and readily observable.
- b. Location, elevation, size, and type (as applicable) of existing public utility structures and piping systems (culverts, manholes, inlets, water valves/hydrants, storm sewer, sanitary sewer, and water main) as readily observable or as marked by contacting Digger's Hotline. MSA will not be liable for issues resulting from mapping utilities that are not members of Digger's Hotline or from utilities that are incorrectly marked or not completely marked by the Digger's Hotline representative(s).
- c. Location of any private utility facilities within or adjacent to the project site (electric, telephone, natural gas, cable TV, fiber optic) as marked by contacting Digger's Hotline. MSA will not be liable for issues resulting from mapping utilities that are not members of Digger's Hotline or from utilities that are incorrectly marked or not completely marked by the Digger's Hotline representative(s).
- d. Location of other pertinent features such as: trees, fences, walls, poles, surface structures, driveways, and other related features as readily observable.

A base map of these existing conditions will be prepared and shall include ground contours at a 1-foot interval across the project site as well as other pertinent site features as described above. The base map of existing conditions shall be used for the subsequent design work.

2. ROAD RIGHT-OF-WAY ESTABLISHMENT

MSA shall provide research at the County Register of Deeds, title search, field work, and drafting to establish the alley right-of-way and parcel boundaries within the project areas, which shall be included in the base map of existing conditions noted above.

3. ALLEY ENGINEERING PLAN PREPARATION

MSA shall prepare engineering plans for the proposed utility and street reconstruction improvements along the alley (shown above). Using the topographic data of the existing site conditions, the City provided concept plan,

and City staff input; engineering plan sheets depicting the following shall be prepared:

- i. Existing Site Conditions & Erosion Control Plan Sheets depicting existing site conditions and proposed erosion control measures required by the applicable approval agencies.
- i. Utility Plan & Profile Sheets depicting location, size, and elevation of the proposed public sanitary sewer, water, and storm sewer utilities that will be reconstructed within the project areas. Layout and design of other utilities (electric, gas, telephone, street lighting, etc.) are assumed to be performed by others and are not included in this contract.
- ii. Street Plan Sheets depicting location, size, and elevation of the proposed alley improvements as well as the parking lot area to the north of the alley. It will also show basic (grass lawn) site restoration details. If specific landscaping plantings and a detailed landscaping plan are required as a part of regulatory approvals, the details of this work effort shall be provided by others or provided by MSA as additional services.
- iii. Construction Details Plan depicting various details for construction clarification purposes and street cross-section sheets.

MSA shall submit a copy of the preliminary engineering plans (in PDF format) to the City for their review and comments. MSA shall attend one meeting with the City staff to review the preliminary plans, discuss any site construction constraints, review any applicable design requirements, and discuss staff comments/concerns.

MSA shall finalize the plans based upon the comprehensive comments received. The City shall provide MSA with fire flow data for the existing water system surrounding the project area. MSA shall also coordinate the final design with affected private utilities (electric, telephone, natural gas, and cable television) as applicable.

Deliverables: One electronic (PDF format) version of the preliminary plan set.
One electronic (PDF format) version of the final plan set.

4. PUBLIC INFORMATIONAL MEETING & PRIVATE PAVING COORDINATION

It is assumed that the public informational meeting for this alley will be performed in conjunction with the other City Alley project to the west. MSA can assist the City staff with any inclusion of private pavement replacement along both sides of the alley as directed by the City as well as private business coordination.

5. PROJECT SPECIFICATIONS

It is assumed that the project specifications for this alley will be performed in conjunction with the other City Alley project to the west.

6. PROJECT PERMITTING

It is assumed that the WisDNR public sanitary sewer and water extension permits for this alley will be covered by the permit submittals for the other City Alley project to the west. Because the combined disturbance area for this alley project and the other City Alley project will likely be over 1-acre in size, a WisDNR Notice of Intent permit for land disturbing activities over 1-acre will be required. MSA shall prepare and submit a WisDNR Notice of Intent permit application on behalf of the City for this Alley project and the other City Alley project to the west.

All permit and review fees shall be the responsibility of the Owner and are not included in the fees shown herein. MSA will request a check from the Owner for the fee amount when it has been determined prior to submittal. Any other permits not specifically listed as included within this contract are assumed to be by others or can be performed by MSA as an extra to this contract. MSA can also assist the Owner with any calculations, additional information, and/or modifications to the project documents that are requested by the review agencies as directed by the Owner on a time and expense basis.

Deliverables: Permit applications filled out on behalf of the Owner for the permits noted above.

7. BIDDING RELATED SERVICES

It is assumed that the bidding related services for this alley will be performed in conjunction with the other City Alley project to the west.

8. CONSTRUCTION ADMINISTRATION SERVICES

Provide construction administration services as directed by the City staff, which may include (but is not limited to) the following:

- a. Conduct a preconstruction conference with the contractor(s), representatives of the Owner, resident field engineer, project manager, and other affected service utilities as applicable.
- b. Review and approve shop drawings and submittals as applicable.
- c. Confer with the Owner in preparing, administering and accepting change orders and field modifications.
- d. Review the contractor's periodic payment requests and make a recommendation to the Owner for payment.
- e. Provide a periodic review of the construction progress and work schedule.
- f. Assist the Owner with the construction contract closeout documentation.
- g. Prepare construction record drawings of the completed utility improvements (sanitary sewer, water, and/or storm sewer).

9. CONSTRUCTION STAKING SERVICES

Provide construction staking for alignment and grade for the proposed site improvements as directed by the City staff on a time and expense basis. Additional staking required because of lost or damaged stakes during construction or staking in addition to what is described within the project specifications can be provided as an additional cost. Staking will require a 72-hour prior notice.

10. CONSTRUCTION OBSERVATION SERVICES

MSA shall provide the services of a Resident Project Representative (RPR) to observe the activities of the construction contractor, attend construction meetings, provide quality assurance testing, etc. as directed by the City staff on a time and expense basis. Services include travel time to/from the site, onsite observation time, documentation, record keeping, and reimbursable expenses. Also conduct a final site visit with the Contractor and the Owner. Prepare a punch list of items to be corrected and/or completed. Provide a follow-up check to see that all punch list items are successfully completed.

ASSUMPTIONS & CONDITIONS OF SERVICE:

1. MSA is not responsible for the timeliness or outcome of agency reviews or approvals.
2. Fees charged by agencies for plan review, inspection, or other purposes are the sole responsibility of the client including fees for bid advertisement and public notices, if required.
3. Payment is expected in accordance with the "Prices and Terms of Payment" section of our standard contract. In addition to the provisions set forth therein, MSA Professional Services, Inc. reserves the right to stop work any time after balances are more than 30 days past due and all other efforts are exhausted to resolve any conflicts or disputes.
4. If work is requested of MSA that is not included in the Scope of Services herein, or is a change to work in progress, MSA shall notify the Owner of the change in scope and the Owner shall provide written (letter, email, contract amendment, etc.) authorization to proceed prior to starting the work.
5. All work will be done in accordance with the terms and conditions set forth in the contract. Items not specifically mentioned in the scope of services are not a part of this contract.
6. Additional meetings not mentioned in the enclosed scope of services will be attended by MSA staff when requested by the client on a time and expense basis as additional work.
7. It is assumed that MSA will not be involved in acquisition of any additional property from adjacent land owners and that the project area does not impact any wetlands, floodplains, environmentally sensitive areas, contaminated soils, hazardous materials, endangered species habitat, cultural/historical sensitive areas, or

involve high bedrock, and/or groundwater issues unless specifically indicated in the scope of work. If additional investigation into any of these items or if testing performed by a sub-consultant is required, it shall be provided by others or provided by MSA as additional services.

8. MSA assumes no liability for the project’s compliance with local zoning, land use, and shoreland ordinances. No platting, parcel subdividing, easement description preparation, etc. is included in this contract. These items shall be provided by others or provided by MSA as additional services.
9. This proposal assumes that the layout and location of the improvements will be adhered to throughout the project once provided (or approved) by the Owner and that no major changes will be made during the course of the work. If changes are made, MSA will provide the client with an estimated fee for inclusion of the changes into the plans and will require the client’s authorization of the additional fee prior to making any change.
10. Other design services (storm water management ponds, earthwork calculations, retaining walls, site lighting, special assessments, cross-section sheets, etc.) not specifically mentioned in this proposal or any offsite design will be completed by others or by MSA as additional services.

FEE SCHEDULE SUMMARY:

1. Topographic Data Collection & Base Map	\$ 2,890	
2. Road Right-of-Way Establishment	\$ 6,220	
3. Alley Engineering Plan Preparation	\$ 9,970	
4. Public Informational Meeting & Private Paving	\$ 1,910	
5. Project Specifications	In Conjunction With Other Project	
6. Project Permitting	\$ 1,150	
7. Bidding Related Services	In Conjunction With Other Project	
8. Construction Administration Services	As Directed By City Staff	
9. Construction Staking Services	As Directed By City Staff	
10. Construction Observation Services	As Directed By City Staff	
=====		
TOTAL	\$ 22,140	(Per Diem)

The retainer amount required is: None

THE ESTIMATED PROJECT SCHEDULE:

As directed by the City staff or as dictated by the work efforts undertaken. It is anticipated that the project design for this alley project shall be performed in conjunction with the other City alley project to the west (between N. Mill Street to N. Madison Street), occurring during calendar year 2025 and that the project construction shall occur in 2026.

**ATTACHMENT B:
RATE SCHEDULE**

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Administrative	\$ 75 – \$150/hr.
Architects	\$ 75 – \$215/hr.
Community Development Specialists	\$135 – \$185/hr.
Digital Design	\$175 – \$195/hr.
Environmental Scientists/Hydrogeologists	\$105 – \$185/hr.
Geographic Information Systems (GIS)	\$ 95 – \$185/hr.
Housing Administration	\$ 95 – \$170/hr.
HR	\$ 135 - \$150/hr.
Inspectors/Zoning Administrators	\$105 – \$130/hr.
IT Support	\$175 – \$195/hr.
Land Surveying	\$ 75 – \$185/hr.
Landscape Designers & Architects	\$ 75 – \$215/hr.
Planners	\$ 75 – \$205/hr.
Principals	\$210 – \$315/hr.
Professional Engineers/Designers of Engineering Systems	\$150 – \$200/hr.
Project Managers	\$150 – \$230/hr.
Real Estate Professionals	\$135 – \$165/hr.
Staff Engineers	\$ 75 – \$145/hr.
Technicians	\$ 95 – \$150/hr.
Wastewater Treatment Plant Operator	\$ 90 – \$115/hr.

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Specs/Reports	\$10
Copies	\$0.12/page
Plots	\$0.006/sq.in.
Flash Drive	\$10
GPS Equipment	\$20/hour
Dini Laser Level	\$30/per day
Mailing/UPS	At cost
Mileage – Reimbursement	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle	\$0.75 mile standard/ \$0.67 mile for DOT
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100/day
PC/CADD Machine	Included in labor rates
Robotic Survey Equipment	\$20/hour - \$15/hour for DOT
Stakes/Lath/Rods	At cost
Travel Expenses, Lodging, & Meals	At cost
Traffic Counting Equipment & Data Processing	At cost
Geodimeter	\$30/hour
Drone Flight	\$375/flight

Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2024.



AGENDA SUMMARY SHEET

MEETING DATE: 1/14/25

TITLE: Authorize Aerial Ladder Truck Purchase from Pierce Fire Apparatus and Equipment

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: BJ DeMaa, Fire Chief

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Public Infrastructure / Capital Equipment	2026 Debt Issuance	

ISSUE SUMMARY:

Staff have obtained quotes for the aerial ladder truck purchase based on tailored specifications as follows:

- Estimate 3107 is direct through Pierce in the amount of \$1,820,740 with prepayment*
- Estimate 3324 is a Pierce vehicle through Sourcewell - \$2,156,117.30

*The City has already completed a debt issuance to fund this purchase leveraging the prepayment discount.

STAFF RECOMMENDATION:

Approve direct purchase of aerial ladder truck from Pierce as presented

ATTACHMENTS:

Pierce quotes

RECOMMENDED MOTION:

Motion to authorize direct purchase with Pierce for an aerial ladder fire truck in the amount of \$1,820,740 through Reliant Fire Apparatus, which includes a prepayment discount, and direct staff to issue prepayment of the vehicle within 30 days of purchase contract receipt.



FIRE APPARATUS AND EQUIPMENT, INC.
5793 W Grande Market Dr., Suite C
Appleton, WI 54913 US
+19205743410

ADDRESS

Chief B.J. DeMaa
Waupun Vol. Fire Department
201 E. Main St.
Waupun, WI 53963

SHIP TO

Chief B.J. DeMaa
Waupun Vol. Fire Department
City of Waupun
16 E. Main St.
Waupun, WI 53963

Estimate 3324

DATE 01/08/2025

P.O. NUMBER

Sourcewell Proposal

PRODUCT/SERVICE	QTY	RATE	AMOUNT
Truck One (1) 2028 Enforcer 100' Mid-mount tower per Sourcewell Bid #296	1	1,965,755.06	1,965,755.06
Misc. Options added to base bid to match department specifications	1	190,362.24	190,362.24

TOTAL \$2,156,117.30

Accepted By

Accepted Date



FIRE APPARATUS AND EQUIPMENT, INC.

5793 W Grande Market Dr., Suite C
Appleton, WI 54913 US
+1 9205743410

ADDRESS

Chief B.J. DeMaa
Waupun Vol. Fire Department
201 E. Main St.
Waupun, WI 53963

SHIP TO

Chief B.J. DeMaa
Waupun Vol. Fire Department
City of Waupun
16 E. Main St.
Waupun, WI 53963

Estimate 3107

DATE 12/02/2024

EXPIRATION DATE 12/31/2024

P.O. NUMBER

Proposal 1004

PRODUCT/SERVICE	QTY	RATE	AMOUNT
Truck One (1) 2027 Enforcer 100' Mid-mount Tower, per department specifications, proposal 1004. No payment required until delivery. Delivery would be 45-48 months	1	2,075,740.00	2,075,740.00
Prepay Prepayment discounts available:	1		0.00
Prepay 100% prepay within 30 days of order	0	-255,000.00	0.00
Services Chassis payment only, 3 months before delivery	0	-19,200.00	0.00
Services Aerial payment only, 3 months before delivery	0	-10,800.00	0.00
PPI Clause If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts the order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month. The seller will document any such updated price for the customer's approval before proceeding and provide an option to cancel the order.	1	0.00	0.00

TOTAL \$2,075,740.00

Accepted By

Accepted Date



AGENDA SUMMARY SHEET

MEETING DATE: 1/14/25

TITLE: Replacement of Damaged 2025 Police Squad

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeremy Rasch, Police Chief

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	Per 2025 Adopted City Budget	

ISSUE SUMMARY:

A recently acquired squad was hit from the rear while parked on Main Street. After our insurance adjuster evaluated the vehicle, it is being totaled. We are seeking to replace and have obtained quotes based on policy as depicted on outlined on the attached document. We will likely have a small out of pocket expenditure that may be recouped when the full insurance settlement is reached.

STAFF RECOMMENDATION:

Purchase squad from Homan Auto based on best value analysis as attached

ATTACHMENTS:

Quote tab and analysis

RECOMMENDED MOTION:

Motion to approve [select vendor] in an amount of [state quote amount] with a majority of expenditure being paid by insurance settlement. Any out-of-pocket expenditures are to be paid for from fund balance in the capital equipment fund.

January 14, 2025 - 2025 Police Squad Replacement (Damaged in Accident)

Requirements/Analysis

1. Lead Time - looking to replace damaged squad covered under insurance warranty asap.
2. Total cost of ownership - best value to the local taxpayer over life of vehicle

	Estimate	Lead Time	Upfitter Delivery	Deliver Waupun	Warranty Delivery	Service Delivery*	Other
Holiday Auto	\$ 44,752.00	Not In Stock 3-4 Months	N	Y	Y	N	City staff deliver to Portage Upfitter
Homan Auto	\$ 44,951.50	Not In Stock 3-4 Months	Y	Y	Possibly	Y	Homan would deliver to Portage Upfitter Will provide warranty work regardless of where purchased from Warranty work would need to be done in Ripon. If larger issue, pickup and delivery could be arranged; if minor issue, pickup and deliver service likely not feasible.
Ewald	\$ 45,253.50	Not In Stock 3-4 Months	No	Yes			
Napleton (State Contract)	\$ 45,290.50	Not In Stock 3-4 Months	Yes	Yes			
Summit	\$ 46,079.50	Not In Stock 3-4 Months	Yes	Yes			



AGENDA SUMMARY SHEET

MEETING DATE: 1/14/25

TITLE: Winter Salt Week (January 27-31) Awareness

AGENDA SECTION: Discussion

PRESENTER: Jeff Daane, Public Works Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	N/A	

ISSUE SUMMARY:

Wisconsin Salt Wise is a coalition of organizations from across Wisconsin working together to reduce salt pollution in our lakes, streams and drinking water¹. According to Wisconsin Salt Wise, one teaspoon of salt is all it takes to make five gallons of water toxic for freshwater organisms²³. Chlorides from salt are infiltrating lakes, streams and groundwater in Wisconsin and much of the U.S.³.

STAFF RECOMMENDATION:

ATTACHMENTS:

- 2025 Winter salt week proclamation
- 2024 Wisconsin salt wise annual report

RECOMMENDED MOTION:

WISCONSIN SALT WISE

2024 Annual Report



Presented to *Fund for Lake Michigan*

Presented by *Allison Madison*





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INTRODUCTION

2024 has been a year of **deepening partnerships** with industry professionals and **expanding the network** with peers across the country. At core this work is about raising awareness that salt is a pollutant in our freshwater and inspiring action. The more people and organizations that we can collaborate with, the faster these ideas and practices will disseminate.

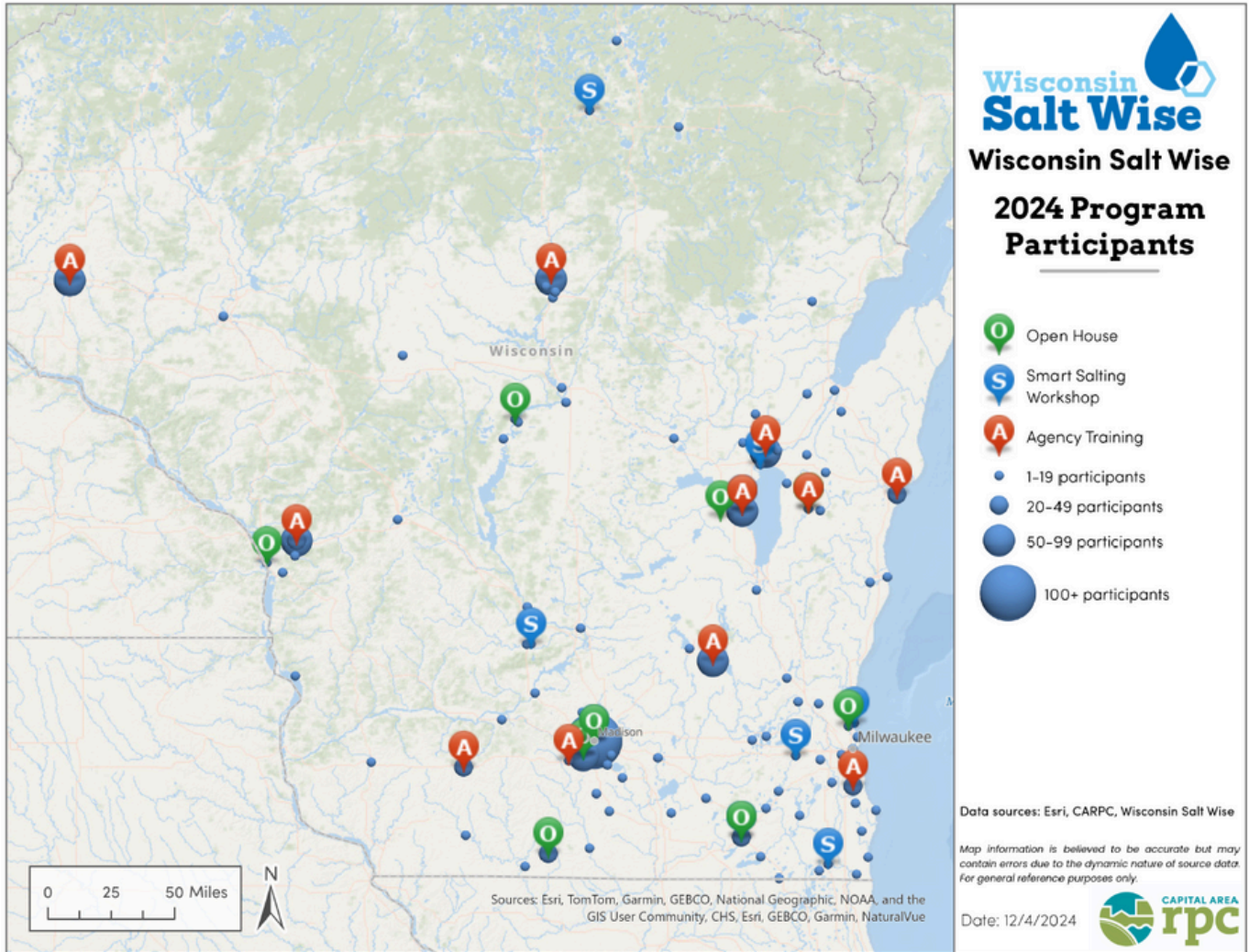
Our leadership on the limited liability legislation (funded by other partners) attracted the attention of the Snow and Ice Management Association and opened doors to collaborations in their publications and educational resources. Yes, **Wisconsin Salt Wise made the cover of Snow Business (Nov. 2024)!** We also assisted with the planning and implementation of the first-ever Midwest Snow and Ice Conference in Pewaukee this fall. Preparations for a repeat event in 2025 are already underway.

Also, ongoing is planning for Winter Salt Week 2025. We dropped “Wisconsin” from the name of the week in 2024, but learned from out-of-state organizations that it remained a barrier to direct residents to a website with “Wisconsin” in the title. So, this summer **we rallied broader investment in the week** to support the development of a new website and a plan for the week **that will highlight stories from partners across the Midwest and Northeast.**

Every year **the heart of our work happens during the fall training season** when we’re on the road connecting with practitioners. We kicked off the season with a Smart Salting Workshop at Nicolet College in Rhinelander on September 12. December 5, we wrapped it up with a final class at Retzer Nature Center in Waukesha. In total, we led **ten individual agency trainings, nine Equipment Open Houses, and SIXTEEN smart salting workshops.**

Thank you for your critical support!
Allison Madison

SALT WISE EVENTS



**Eleven
agency trainings**



**Nine
open houses**



**Sixteen
Workshops**

*Six workshops in Madison

WINTER SALT WEEK 2024

The debut of a “national” awareness week



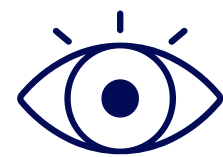
WINTER SALT AWARENESS WEEK
Jan. 22–26, 2024
 Daily Livestreams 12:30–1 p.m. CT

Monday	Tuesday	Wednesday	Thursday	Friday
Hilary Dugan <i>presenting</i>	Sawyer Bailey <i>presenting</i>	Bill Hintz <i>presenting</i>	Bill Quackenbush and Jeremy C. Weso <i>presenting</i>	Laura Fay <i>presenting</i>
Salt Pollution Trends in our Lakes and Rivers	Salt: An Environmental Justice Contaminant	Ecological Consequences of Salting our Freshwater	From Pathways to Highways: Tribal Perspectives	Winter Ops that Reduce Salt Use

For more information, visit wisaltwise.com



Interest in the mission and vision of Wisconsin Salt Awareness Week continues to grow. In response to growing regional participation, we dropped “Wisconsin” from the event title and encouraged several partners across the upper Midwest and Northeast to help us promote the week’s livestreamed webinars.



2,144

Webinar Views

WINTER SALT WEEK 2025

A new website for a growing week. In preparation for Winter Salt Week 2025, we have been actively growing our network of event partners and allies beyond Wisconsin. We created a new website to better represent the broad coalition of individuals and organizations who are helping to promote and financially contribute towards the ongoing development of the week.



Raising awareness around salt pollution and reduction solutions.

All the salt that we apply to streets and sidewalks ends up in our freshwater. Salt pollution is impacting lakes, streams, and drinking water.

[More about the problems.](#)

By implementing best practices and new technologies, public agencies and private businesses are reducing salt use by 30-50%.

[More about the solutions.](#)



WINTER SALT WEEK 2025

Partners and Allies



WINTER SALT WEEK 2025

DAILY LIVE STREAMS

<p>MONDAY</p> <p>27</p> <p>JAN</p>	<p>AN EYE ON SALT POLLUTION</p> <p>ABBY HILEMAN SALT WATCH COORDINATOR IZAAK WALTON LEAGUE OF AMERICA</p>	
<p>TUESDAY</p> <p>28</p> <p>JAN</p>	<p>DILUTION IS NOT THE SOLUTION</p> <p>DR. JESS HUA ASSOCIATE PROFESSOR UW-MADISON FOREST AND WILDLIFE ECOLOGY DEPARTMENT</p>	
<p>WEDNESDAY</p> <p>29</p> <p>JAN</p>	<p>PUBLIC WORKS PERSPECTIVES</p> <p>MUNICIPAL AGENCY STAFF MAINE, MICHIGAN, MINNESOTA, NEW HAMPSHIRE, NEW JERSEY, OHIO, PENNSYLVANIA, VA/MD/DC, WISCONSIN</p>	
<p>THURSDAY</p> <p>30</p> <p>JAN</p>	<p>POLICY SOLUTIONS PANEL</p> <p>TED DIERS NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES</p> <p>CARA HARDESTY OHIO ENVIRONMENTAL PROTECTION AGENCY</p> <p>BRYAN GRUIDL CITY OF BLOOMINGTON, MINNESOTA</p>	
<p>FRIDAY</p> <p>31</p> <p>JAN</p>	<p>LOCAL ACTION DAY</p> <p>SALT MONITORING LOOK ONLINE FOR AN EVENT NEAR YOU</p>	

WINTERSALTWEEK.ORG

OPEN HOUSES

Calumet County, Fitchburg, Green County, La Crosse County, Madison, Walworth County, UW-Oshkosh, and Wisconsin Rapids convened over 200 practitioners and garnered significant media attention (pgs 22-23).



Clockwise from top left: Madison, Walworth County, Wisconsin Rapids, and Green County
Not pictured: Calumet County, Fitchburg, and UW-Oshkosh

SALT WISE INSTRUCTION

Public Workshops and Agency Trainings for 550+ industry professionals

We revamped the training curriculum this summer to include new practitioner videos, increase the number of high engagement activities, and stay current with evolving technologies.

We saw a marked increase in demand for Spanish language trainings this season. The assessment is now available in Spanish and three classes received Spanish language accommodations. Further resource development is required for Fall 2025.

Pictured from top: Village of Fox Point Smart Salting Workshop, Jackson Yard Care Workforce Development Program Graduation, La Crosse County Highway Department Safety Day.



COURSE EVALS

Smart Salting Workshops

2024 Course Evaluation

1. At an **individual level**, what is one Salt Wise step that you can take this winter?

Need to Calibrate our Drop & salt spreaders. Use or Brine for Product Salt.
minimize hard use salting.

2. At an **organizational level**, what is one Salt Wise step that your agency can take this winter?

3. Pretend that you are leaving a Yelp/Google review. How would you rate/describe this course?

★ ★ ★ ★ ★. Learned a lot in a way I can retain the information.
Very friendly & interactive which helps me learn.

4. Please share any other feedback that could help us improve this course and/or support your team in the future.

Wonderful class, thank you for your time & knowledge!

1. At an individual level, what is one Salt Wise step that you can take this winter?

As a company we are testing 5 Madison, WI area stores using a brine solution rather than Full salt only

2. At an organizational level, what is one Salt Wise step that your agency can take this winter?

I will definitely be much more aware of the level of salt I use at LaCrosse!

3. Is there a barrier to Salt Wise practices that you need support to overcome?

Probably overcoming a mind set of our snow removal vendors - long held beliefs and traditions

4. Please share any other feedback that could help us improve this course in the future (feel free to use the back of the page).

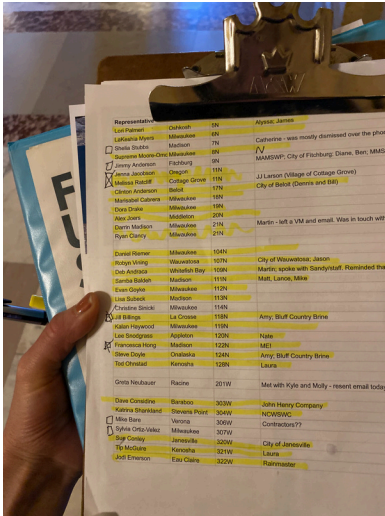
Wonderful course - tons of fantastic information - very well presented
Allison - very thorough! Very cheery and energetic!

LIABILITY LEGISLATION

Rally for Senate Bill 52/Assembly Bill 61

After the Salt Wise Limited Liability bill passed in both houses, we hosted a Snow Plow Rally urging Gov. Evers to sign the bill into law. On March 29, he vetoed the bill, but has since asked the bill's primary opponent (WI Association for Justice) to work with us this session.

Clockwise from top center: visiting legislative offices; smiles at the rally; Stacey Balsley, Reinders, me, Erik Dyba, David J. Frank; Senate agenda; signs and snowplows.



Tittl, Wichgers and Green.
made a special order of business at 10:02 AM on 2-22-2024
lution 28.

SPECIAL ORDER OF BUSINESS AT 10:

Assembly Joint Resolution 60 (20 minutes)
relating to: the freedom to gather in places of worship during
consideration).

by Representatives Bodden, Tusler, Behnke, Allen, Armstrong
ks, Edming, Goeben, Gundrum, Gustafson, Hurd, Magnafici
ity, O'Connor, Penterman, Rettinger, Rozar, Schmidt, Schra-
reen; cosponsored by Senators Tomczyk, Bradley, Cabral-
Quinn and Stroebel.

report adoption recommended by committee on Judiciary, A
made a special order of business at 10:02 AM on 2-22-2024)
lution 28.

SPECIAL ORDER OF BUSINESS AT 10:0

Bill 52 (15 minutes)
relating to: creating a deicer applicators certification program
appropriation. (FE)

y Senators Jacque, Hesselbein and Spreitzer; cosponsored by
Knodl, Andraca, Baldeh, Doyle, Gustafson, Murphy, O'Co
land.

STATEWIDE GRANT PROGRAM PROPOSAL

Post-veto, we pitched another strategy to the Governor’s staff: creating a chloride reduction statewide grant program, modeled after the H2Ohio program, that would support municipal investments in smart salting technologies.

Several other states support municipalities with the purchase of equipment or construction of salt storage facilities that will reduce salt pollution into local waterways. Final draft below.

SALT POLLUTION REDUCTION

GRANT PROGRAM PROPOSAL

BACKGROUND

Salt (sodium chloride) is a permanent pollutant in our water. Sodium and chloride levels are continuing to increase in Wisconsin’s lakes, streams, and drinking water, and the only way to address this issue is to reduce salt pollution at its source.

Advances in snow and ice control including ground speed control systems, improved plow blade technologies, and the utilization of salt brine, enable annual road salt reductions of 25-50%. Unfortunately, the initial capital investment cost of this equipment prohibits many municipalities from tapping into these benefits. Grant program dollars for equipment and staff training can jumpstart long-term savings in annual salt use and reduced infrastructure repair costs, and protect our freshwater resources.

<p>PROGRAM COST</p> <ul style="list-style-type: none"> • \$4.5 million grant dollars • 0.25 FTE for grant program administration 	<p>FORECASTED BENEFITS</p> <ul style="list-style-type: none"> • Salt reduction of 10,000 Tons/year • Salt savings of \$1 million/year • Reduced infrastructure damage of \$10-30 million/year • 10,000 Olympic swimming pools of freshwater protected each year
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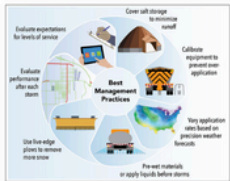
SIMILAR PROGRAMS

OHIO: In 2024, Ohio EPA awarded \$4.4 million to local units of government to fund upgrades to road salt application equipment and storage facilities through their H2Ohio Rivers Initiative.

MINNESOTA: The Minnesota Pollution Control Agency offers grant funding to support local coordination of chloride pollution reduction efforts. Eligible recipients include governmental agencies, for-profit businesses, and NGOs, that will develop and implement chloride reduction action plans in communities or industrial facilities.

AMPLIFYING THE POWER OF BEST PRACTICES

To ensure the greatest impact of program dollars, all applicants should complete the Wisconsin APWA Excellence in Snow and Ice Control self-assessment as a pre- and post-measure of practices. This self-assessment requires evidence of calibration for each salt spreader. Calibration alone consistently cuts salt use by 20-40%.



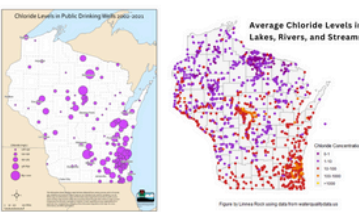
Grant recipients should commit to pursuing smart salting training for operators and to host and/or attend a regional winter equipment open house to share their experience and learnings with a network of peers to further promote knowledge-sharing among agencies.

The scoring rubric for the grant applications could be designed to preferentially support communities of need: towns, villages, more rural counties, and/or joint applications with a coalition of agencies that wish to make a shared purchase of a brine maker, calibration scale, remote weather stations, etc.

EXAMPLES OF QUALIFIED EQUIPMENT

- Pavement temperature sensors
- Sectional or live-edge blades
- Rubberized blades
- Remote weather stations
- Pre-wet systems
- Anti-icing systems
- Storage tanks

SALT LEVELS: PAST, CURRENT, FUTURE



Background levels of chloride (salt) in drinking water and surface water are 0-10mg/L across most of the state.

Today, chloride levels are commonly in the 10’s to 100’s year-round and, spike into the 1,000s in our urbanized streams. 208 public drinking water wells exceed 120 mg/L, the preventative action limit for chloride.

NEW AWARD



The Wisconsin Chapter of the American Public Works Association announced a NEW Chapter award in 2024. The creation of this award was a multi-year process, but one that promises annual dividends. Each year at the APWA Spring Conference, three Wisconsin agencies will be recognized for their leadership in winter maintenance practices. Showcasing the strengths of these programs will inspire others and reinforce the importance of smart salting practices.

WI Salt Wise catalyzed the creation of this award through conversations with APWA Executive Committee and Awards Committee members, draft application and rubric documents, award promotion, judges recruitment, and score summarization with an Awards Committee member who made final recommendations to the Awards Committee chair.

2024 Award Winners:

Town of Linn, Wisconsin Rapids, Walworth County

NEW CONFERENCE

100+ attendees from public agencies and private companies

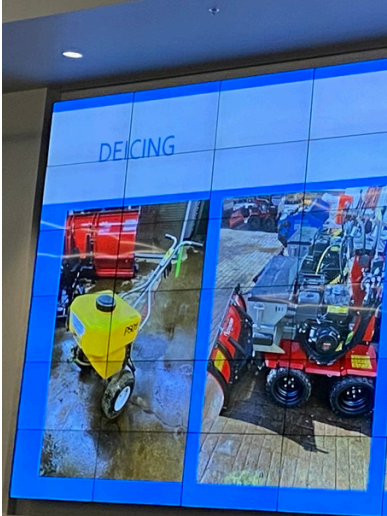
Waukesha County Technical College
Pewaukee, Wisconsin



REDUCE SALT, SAVE COSTS


SIMA's first Midwest Salt Symposium will help snow removal professionals, grounds managers and municipalities in Wisconsin and nearby states to adopt a more sustainable approach to salt use.

- Tools and Tech to Reduce Salt Use
- Changing Climatology and Impact on Winter Management
- Reduce Chlorides and Save Money
- Liquids: Walk Before You Run
- Cost Savings with Calibration



Salt Wise assisted in the design and coordination of the first annual Midwest Snow and Ice Conference focused on accelerating the adoption of best practices in snow and ice control.

TRADE JOURNALS, etc.



Salt Wise Practices: A Win for the Triple Bottom Line

Forward-thinking municipalities across Wisconsin are dialing in their use of salt to cut material costs and reduce the damages incurred to infrastructure. Salt prematurely ages concrete and metal. Less salt slows back down the rate at which roads crumble and bridges deteriorate. Additionally, public drinking water testing across Wisconsin has revealed that sodium and chloride levels are steadily increasing in our groundwater. Right-sizing our salt use today is critical for ensuring the health and safety of our drinking water tomorrow.

The good news is that precision applications of salt based on pavement temperature and the incorporation of liquid deicers are capable of delivering equivalent levels of service with less total salt, as unbelievable as it may seem. The following case studies from several Wisconsin municipalities exemplify several key smart salting practices.


Stevens Point Calibrates And Adjusts Rates

Salt's melting speed and melting capacity vary with temperature. That means that less salt is needed at warmer pavement temperatures. The City of Stevens Point places application rate charts in the cabs of vehicles to remind drivers how much salt is recommended at various pavement temperatures. If your municipality's fleet isn't outfitted with pavement temperature sensors, after market sensors can be installed. And if your fleet includes some or all manual-handled vehicles, they can be calibrated so operators know the application rate at all relevant settings and speeds. Calibration alone can reduce salt use by 20-40%!

After calibrating their fleet, educating operators, and utilizing groundspeed control, Stevens Point DPW slashed their salt use from 4,500 tons per year (2008-14) to 1,600 tons per year (2018-22). Average savings = \$100,000 a year!

The City of Glendale Embraces Liquids

One of the barriers to utilizing liquids is the upfront cost of equipment. (Even when equipment pays for itself in a few years, Wisconsin does not have municipal grant programs to support Salt Wise equipment purchases like Minnesota and Ohio.) So, with some ingenuity, and a stroke of luck in late 2021, the City of Glendale's Streets Department made the budget-wise purchase of a retired tanker truck from their fire department. With some trial and error, they converted it into a brine unit for anti-icing and direct liquid applications. Since then, they have continued to improve the system's performance in the winter months. In the summer, they rinse out the tank and utilize it to water municipal planters and newly planted trees.




Eau Claire Communicates

The City of Eau Claire has made many operational improvements to their snow and ice control operations. What really sets them apart, however, is their consistent, clear communication to residents about what the Streets Department is doing, what residents can do, and why this all matters. Communication is key if we are going to shift away from the narrative that "more salt is better." If you don't know where to start, reach out! Wisconsin Salt Wise has free resources to share: newsletter blurbs, template articles for alders to share with residents, social media posts, etc.

Inspired to learn more about these stories? Listen to municipal staff from Stevens Point, Walworth County, Eau Claire, and other municipalities share their successes and next steps on the WI Salt Wise YouTube Channel or directly from the website: <https://www.wisconsin.gov/WISaltWise>

Wisconsin Salt Wise is a coalition of organizations across the state working to reduce salt pollution in our lakes, streams, and drinking water. We specialize in training, facilitation, and resource development around salt pollution and reduction solutions. Reach out with your ideas, we're happy to collaborate!



Allison Madison, Wisconsin Salt Wise Program Manager, is dedicated to spearheading statewide collaboration around salt reduction and protecting Wisconsin's freshwater resources. Contact Allison at allison@cpisaltwise.org

Chloride Combat

Advocates stress culture change, bringing diverse groups together to drive salt reduction efforts // BY PATRICK WHITE

If there's one thing that should bring people together, it's the planet we all share. So perhaps it's not surprising to learn about the diverse coalition—governmental agencies, private contractors, non-profits and associations—working to address the harmful impacts of chlorides on water bodies.

Chloride reduction efforts have been ongoing for more than two decades—and as word has spread and more has been learned about the issue of chloride contamination, the community of people concerned about the issue has grown. And ideas are being shared and borrowed across borders and between industry members. For example, Minnesota was an early leader in salt reduction and its voluntary salt

applicator training program, and more states are pursuing similar initiatives.

Ted Diers, assistant director of the water division within New Hampshire's Department of Environmental Services, says a major highway expansion project 20 years ago initially led to chloride concerns when pre-construction research revealed very high levels of chloride in surrounding water. "We already had impaired water bodies and now we're talking about doubling the size of the highways," he recalls. "The project wasn't going to be stopped, so we said we have to find a way to reduce the amount of salt being used."

The state began to rely on brine for highway treatments, created a program to help municipalities buy better equipment to control salt applications, and created its own voluntary training program.

As New Hampshire crafted plans to combat chloride contamination, Diers connected with Phill Sexton, CSF, founder and CEO of WET Advisors, based in New York. Sexton says that the corrosive effects of rock salt were well known even decades earlier. "But back then," he notes, "very few understood the urgent negative forever impacts that chloride salts contribute to freshwater resources, including drinking water health."

Allison Madison, project manager for Wisconsin Salt Wise, has seen the community of people who want to reduce chlorides grow with the more outreach she does.



BEYOND THE PAIL WEBINAR SERIES



Clockwise from top left: The Municipality, League of WI Municipalities; Snow Business, Snow & Ice Management Association; The Reporter, American Public Works Association; Beyond the Pail webinar, Wisconsin Association for School Business Officials



February 2024 » Features » Road salting: The operations and water resources connection

Road salting: The operations and water resources connection

Allison Madison Program Manager Wisconsin Salt Wise Madison, Wisconsin Wisconsin APWA Chapter



Salt enhances leaching of iron, manganese, and other metals from soils and pipes to surface waters. Downstream of a storm drain, this small Maryland creek has essentially been dyed orange and black.

Road salt helps us keep people safe and commerce flowing on winter roads.

Salt has been cheap and effective, and after we put it down, it just goes away.

Sounds magical, right? Unfortunately, municipal staff, engineers, biologists, chemists, and the public are growing increasingly aware of the true impacts of salt on our infrastructure, vehicles, soils, groundwater, lakes, and streams.

UW SYSTEM REPORT

Eight UW campuses provided comprehensive data on salt usage, snow and ice control practices, the cost of salt damage, barriers to change, etc. Findings were summarized in a 12-page report that was shared with campus facilities staff and campus sustainability staff. Selected pages below.

SALT USE SUMMARY

Campus	Area* (acres)	Salt (T)	Brine (gal)	Sand (T)	Salt/Acre** (T/acre)
Stevens Point	52	220	100	0	4.23
Parkside	41	100	5,000	1	2.58
Whitewater	69	125	31,000	20	2.33
Green Bay	66	80	5,000	0	1.3
Eau Claire	42	44	3,800	1	1.15
Stout	50	20	5,000	0	0.4
Oshkosh	47	12	0	0	0.26
River Falls	46	5	0	0	0.11

Self-reported average annual material data from Winter 2023-24.
 *Area is combined road, sidewalk, and park
 Stevens Point don't maintain roadways.
 **The calculation of Salt/Acre includes both


University of Wisconsin-Green Bay

BACKGROUND
 After taking the Salt Wise training in 2019, UW-Green Bay grounds administrators committed to improving practices on campus. From education and equipment upgrades, to changing when and how they salted, an overhaul of their winter maintenance program resulted in huge salt savings. An indirect benefit was a reduction in damage and cleaning inside buildings.

OVERVIEW
Salt Savings:
 Winter 2018-2019: 325 tons
 Winter 2019-20: 143 tons
 Winter 2020-21: 64 tons
 Total Reduction: 80%
Budget Numbers:
 \$30,500 in salt savings over two years
 Labor needs and costs decreased

CHLORIDE REDUCTION STRATEGIES
New Methods:
 • In-house training for all custodial staff and resident assistants on the environmental impacts of salt, salt use best practices, and the new policies.
 • Emphasis on mechanical removal (only spot treating with salt) during the storm.
 • Frequent monitoring of pavement temperature to inform salt application rates.
New Equipment:
 • 1-ton pickup outfitted with ground speed control, air and pavement temp. sensors.
 • New plows for front loaders enabled the more efficient movement of snow.
 • A sectional plow blade that conformed to pavement crown or unevenness.
 • Brooms for skid steers produced a better result in less time.

“
 The Salt Wise class opened up a whole new world.
 Brad Gajesk, UWGB Facilities and Planning
”



SALT DAMAGE ON CAMPUSES

Survey respondent estimates of annual damage from winter salt use range from \$5,000-\$150,000.

OVERCOMING BARRIERS TO CHANGE

Respondents identified the following as the primary barriers to reducing campus salt use. A secondary barrier was uninformed salt applications by non-grounds employees.

EXPECTATIONS/COMPLAINTS
 key to reducing complaints and onto the users. We have developed additional supports for your campus.

HIGH COST OF ALTERNATIVE INFRASTRUCTURE. Salt Wise practice purchasing it from a local municipal approaches to begin utilizing this.

LARGE AREA TO MAINTAIN
 The goal is to apply salt/other d

BEST PRACTICES

Practices employed across all participating campuses

- 100% Calibrate equipment annually
- 100% Remove snow before salt application
- 100% Remove snow frequently during storms
- 100% Treat the amount of winter salt used

Practices employed on most campuses

- 87.5% Cover stored salt
- 87.5% Use equipment with adjustable rates
- 62.5% Measure pavement temperature*

*Pavement temperature information is critical to inform material application rates. Without it, you will consistently over/under-apply.

Practices employed on a couple campuses

- 25% Pre-wet salt
- 25% Treated salt

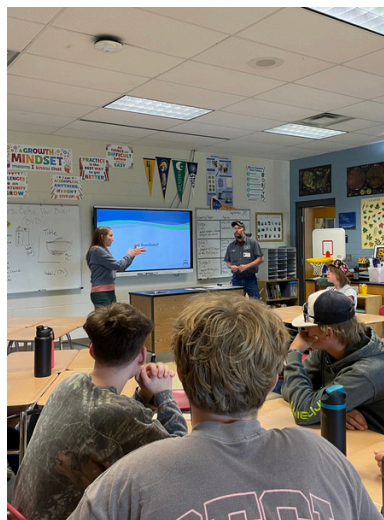
Use of pre-wet salt or treated salt reduces total salt use by 25-35% and delivers better pavement conditions faster.

SUMMARY

- Many foundational best practices are employed across all campuses.
- Future equipment purchases should be pre-wet capable and allow for adjustable application rates.
- Measuring pavement temperature is a low-cost practice essential to inform deicer selection and application rate decision-making.

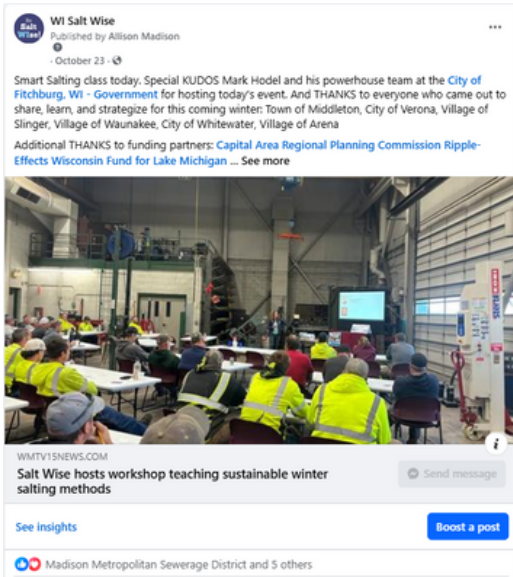
PUBLIC OUTREACH

Presentations for the Fox Wolf-Watershed Conference, Fox River Summit, Aspirus Hospital Green Team, Madison District 11 Town Hall, Association for the Sciences of Limnology and Oceanography Conference, League of Women Voters, Wood County Master Gardeners and additional outreach activities pictured.



Clockwise from top left: Wausau Business Expo, Lake Wingra Watershed volunteer outreach, East Troy HS science classroom presentation, Earth Day Every Day Fair.

SOCIAL MEDIA



Facebook

1.1K followers
29.9K reach



Instagram
596 followers
12.8K reach



YouTube

269 followers
2.7k views
(in addition to Winter Salt Week)

MEDIA COVERAGE

TITLE	MEDIA OUTLET	MONTH
Wisconsin Organization Wants to Reduce Salt Use	WFJW Rhinelanders	January
Minnesota Road Salt artwork meant to raise awareness around salt pollution	Milwaukee Journal Sentinel	January
How much salt is too much?	WAOW Wausau	January
Madison to use less salt on roads to protect our water	WORT Madison	January
'It's a toxin. It's a permanent pollutant.': Advocates detail how to reduce salt use this winter	WKOW27 Madison	January
Wisconsin DNR: Cut down on road salt use this winter	Channel 3000 Madison	January
Wisconsin DNR: Cut down on road salt use this winter	Fox 47 Madison	January
Winter Salt Week Interview	WGTD Kenosha	January
Hold the salt: University uses brine to help reduce water pollution	NBC26 Green Bay	January

MEDIA COVERAGE

TITLE	MEDIA OUTLET	MONTH
DNR: Reduce Salt Use this Winter	Lake Geneva Regional News	January
DNR and Wisconsin Salt Wise say too much salt usage during the winter can affect the water	WEAU Eau Claire	January
The Road to Salt Reduction	Adirondack Explorer	January
Grit salt on our roads is killing freshwater wildlife. What can we do?	New Scientist	January
Winter Salt Awareness Week shows affects of overuse of salt in Wisconsin	Spectrum News1	January
Winter Salt Awareness Week, learning how much salt is too much	WDIO Duluth	January
What winter does to roads, sidewalks, and our environment	The Larry Meiller Show, WPR	January
Morning radio show interview	I Heart Radio	February
Road salt is making the upper Mississippi saltier - what are northern cities and counties doing about it?	La Crosse Tribune	February
USDA Forest Products Lab staff develops brine to cut back salt use	Channel 3000 Madison	March

MEDIA COVERAGE

TITLE	MEDIA OUTLET	MONTH
Snowplow rally on Capitol Square aims to raise awareness of bill to reduce winter salt use	Channel 3000 Madison	March
How Can We Reduce Salt Pollution (3-part series)		
Polluting our land and water and increasing Lake Michigan’s salinity	Milwaukee Journal Sentinel	March-April
Rising levels of sodium and chloride can harm all species, and threaten humans		
Changes in state law needed, but there are also simple solutions to reduce over-salting		
Evers vetoes road salt bill despite pollution across Wisconsin waters	Milwaukee Journal Sentinel	April
The Impacts of Road Salt on Local Waterways	WXPR Rhineland	April
Road salt’s impacts on local bodies of water	Channel 12 Rhineland	April
Allison Madison, Program Director for the group WI Salt Wise	Civic Media Wausau	September
Green County Highway Department demonstrates use of cheese brine for icy roads	Channel 27 Madison	October
Salt of the Earth: Highway Workers meet to plan for winter	Monroe Times	October

MEDIA COVERAGE

TITLE	MEDIA OUTLET	MONTH
Salt Wise hosts workshop teaching sustainable winter salting methods	Channel 15 Madison	October
Wisconsin Salt Wise discusses smart salting ahead of winter	Channel 27 Madison	October
Salt Wise Open House helps prevent salt from entering waterways	Channel 8000 La Crosse	October
Winter Roads open house looks at less salt preps	Channel 19 La Crosse	October
Calumet County showcases snow, ice control equipment improving roads and the environment	Channel 11 Green Bay	October
Calumet County Highway Department hosts winter equipment open house to promote snow and ice control	Channel 5 Green Bay	October
Calumet Co. Highway Department showcases snow and ice control equipment	Channel 2 Green Bay	October
Madison prepares for potential severe winter weather with a different road salt	Channel 15 Madison	November
Milwaukee County communities getting ready to de-ice roads on a budget	Spectrum News	November



THANKS FOR
YOUR
CONTINUED
SUPPORT!

allisonm@capitalarearpc.org
608-334-8698



WINTER SALT WEEK PROCLAMATION

JANUARY 27-31, 2025

WHEREAS, all the salt applied to Wisconsin roadways, parking lots, and sidewalks eventually ends up in our freshwater, polluting lakes, streams, and groundwater; and

WHEREAS, chloride contamination is increasing statewide, with measurable impacts on our drinking water; and

WHEREAS, even a small amount—just one teaspoon—can pollute five gallons of water to a level that is toxic for aquatic life, and removing salt from water is costly and challenging; and

WHEREAS, reducing the overuse of deicing salt not only protects our freshwater resources, but also minimizes damage to infrastructure and property and reduces harm to aquatic plants and animals; and

WHEREAS, affordable alternatives to traditional deicing salt, such as brine and sand, are effective options to reduce environmental harm while maintaining public safety; and

WHEREAS, raising awareness among residents, businesses, and local governments about the responsible use of deicing salt is essential to balancing public safety with environmental stewardship; and

WHEREAS, Winter Salt Week serves as an opportunity to educate our communities on smart salting practices, including effective application methods and environmental considerations; and

WHEREAS, the residents of Wisconsin can make meaningful contributions to salt pollution reduction by learning about smart salting practices, engaging in safe winter driving, and hiring trained service providers; and

WHEREAS, Wisconsin Salt Wise is committed to promoting winter maintenance strategies that ensure public safety while protecting the health of our freshwater resources for present and future generations; and

NOW, THEREFORE, Wisconsin Salt Wise, proclaims January 27-31, 2025 as

“WINTER SALT WEEK”

And urges all residents, businesses, and state departments to take part in activities and initiatives that promote the responsible use of deicing salt and encourage the adoption of winter maintenance strategies which maintain safety while reducing environmental harm.



AGENDA SUMMARY SHEET

MEETING DATE: 1/14/25

TITLE: Overview of Flock Camera Subscription Pilot

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeremy Rasch, Police Chief

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Public Safety	2024 Budget	

ISSUE SUMMARY:

Chief Rasch will provide an overview of a Flock Camera Pilot Program that we are conducting.

STAFF RECOMMENDATION:

ATTACHMENTS:

RECOMMENDED MOTION:

Discussion Only



AGENDA SUMMARY SHEET

MEETING DATE: 1/14/25

TITLE: Future Meetings & Gatherings, License & Permit Applications

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

FUTURE MEETINGS

Tuesday, January 28, 2025	Committee of the Whole	5:30PM
Tuesday, February 11, 2025	Common Council	6:00PM
Tuesday, February 25, 2025	Committee of the Whole	5:30PM
Tuesday, March 11, 2025	Common Council	6:00PM
Tuesday, March 25, 2025	Committee of the Whole	5:30PM
Tuesday, April 8, 2025	Common Council	6:00PM
Monday, April 15, 2024	Re-Organizational Meeting	5:30PM
Tuesday, April 29, 2025	Committee of the Whole	5:30PM

LICENSE/PERMIT APPLICATIONS

Operator: Matthew Brown, Michelle Brown, Jesse Huizenga, Katlin Huizenga, Roni Schulz

Tobacco License: Vapormasters LLC – 13 S Watertown St.

RECOMENDED MOTION:

Motion to approve the consent agenda.

Report Criteria:

Report type: Summary

Invoice.Batch = "120924","121624","121924","122724","123024","A","2024","2025"

Check Issue Date	Check Number	Payee	Amount
12/27/2024	229	CARDPOINTE	75.98
12/27/2024	230	CREXENDO	795.72
12/27/2024	231	KWIK TRIP STORES	5,525.05
12/27/2024	232	PAYMENT SERVICE NETWORK INC	3.50
12/27/2024	233	WELLS FARGO PAYMENT REMITT	3,161.17
12/09/2024	109102	FOND DU LAC COUNTY CLERK OF C	1,200.00
12/16/2024	109128	WAUPUN FIRE DEPARTMENT	340.00
12/19/2024	109129	AIRGAS USA LLC	1,230.91
12/19/2024	109130	AMAZON CAPITAL SERVICES	527.58
12/19/2024	109131	AT&T MOBILITY	269.68
12/19/2024	109132	BADGER PEST CONTROL	80.00
12/19/2024	109133	BALLWEG IMPLEMENT	6.57
12/19/2024	109134	BISHOP, ROHN	120.00
12/19/2024	109135	BROWN CAB SERVICE INC	12,711.72
12/19/2024	109136	BUREAU OF CORRECTIONAL ENTER	662.32
12/19/2024	109137	CHARTER COMMUNICATIONS	880.97
12/19/2024	109138	COLUMN SOFTWARE PBC	65.30
12/19/2024	109139	CONTREE SPRAYER & EQUIPMENT	484.34
12/19/2024	109140	CREATIVE SIGN COMPANY INC	218.00
12/19/2024	109141	DEFENSIVE OPTIONS & STRATEGIES	323.10
12/19/2024	109142	DEVRIES WELDING LLC	45.00
12/19/2024	109143	ELLISON ELECTRIC SUPPLY INC	90.38
12/19/2024	109144	FIRE SERVICE INC	262.00
12/19/2024	109145	FOND DU LAC COUNTY TREASURER	174.00
12/19/2024	109146	FOX VALLEY TECHNICAL COLLEGE	330.00
12/19/2024	109147	GANZ HOME SOLUTIONS	80.00
12/19/2024	109148	GOODYEAR COMMERCIAL TIRE & SE	4,007.62
12/19/2024	109149	GORDON FLESCH CO INC	148.63
12/19/2024	109150	GREEN COLLAR GROOMING	5,000.00
12/19/2024	109151	HALVERSON, ANDREW	58.01
12/19/2024	109152	HOMAN AUTO - RIPON	223.75
12/19/2024	109153	IDEMIA IDENTITY & SECURITY USA LL	2,800.00
12/19/2024	109154	JIMMY JOHNS	551.18
12/19/2024	109155	KIMBALL MIDWEST	44.58
12/19/2024	109156	KNUDSON, JARET	13.00
12/19/2024	109157	LANGENFELD, CASSANDRA	356.80
12/19/2024	109158	LASER LABS INC	181.00
12/19/2024	109159	LIVING WATERS CHEMISTRY LLC	891.36
12/19/2024	109160	MAC TOOLS DISTRIBUTOR	561.22
12/19/2024	109161	MARCO TECHNOLOGIES LLC	160.91
12/19/2024	109162	MARTENS ACE HARDWARE	478.38
12/19/2024	109163	MENARDS - BEAVER DAM	37.96
12/19/2024	109164	MICK FISCHER TROPHY AND ENGRA	15.00
12/19/2024	109165	MSA PROFESSIONAL SERVICES INC	6,310.07
12/19/2024	109166	NAPA AUTO PARTS-WAUPUN	190.13
12/19/2024	109167	O'REILLY AUTOMOTIVE INC	738.96
12/19/2024	109168	PIGGLY WIGGLY DISCOUNT FOODS	147.10
12/19/2024	109169	PITNEY BOWES GLOBAL FINANCIAL S	168.24
12/19/2024	109170	PROS 4 TECHNOLOGY INC	30.00

Check Issue Date	Check Number	Payee	Amount
12/19/2024	109171	PURCHASE POWER	2,532.25
12/19/2024	109172	REACH	2,370.31
12/19/2024	109173	ROET'S HOME HEATING	215.76
12/19/2024	109174	SALAMONE SUPPLIES	62.00
12/19/2024	109175	SMITS & BLAZEL LAW OFFICE	140.00
12/19/2024	109176	SSM HEALTH LABORATORIES	120.00
12/19/2024	109177	STREICHER'S	2,321.10
12/19/2024	109178	TACTICAL SOLUTIONS	562.00
12/19/2024	109179	TOP PACK DEFENSE	651.93
12/19/2024	109180	TOTAL BUSINESS PRODUCTS	448.00
12/19/2024	109181	TOWN OF CHESTER	3,376.19
12/19/2024	109182	UNITED COOPERATIVE	845,000.00
12/19/2024	109183	W & D NAVIS	16,440.00
12/19/2024	109184	WALMART COMMUNITY/CAPITAL ONE	377.13
12/19/2024	109185	WAUPUN AREA SCHOOL DISTRICT	20.00
12/19/2024	109186	WAUPUN UTILITIES	32,252.73
12/19/2024	109187	WAUPUN YOUTH WRESTLING CLUB	2,377.50
12/19/2024	109188	WI DEPART OF TRANSPORTATION	142.98
12/19/2024	109189	WONDRA CONSTRUCTION	130,637.15
12/27/2024	109190	HOMAN AUTO -GATEWAY	46,331.94
12/30/2024	109191	AT & T	129.40
12/30/2024	109192	AXLEY BRYNELSON LLP	350.00
12/30/2024	109193	CHARTER COMMUNICATIONS	254.97
12/30/2024	109194	CHARTER COMMUNICATIONS	119.48
12/30/2024	109195	DESTINATION LAKE WINNEBAGO RE	3,179.19
12/30/2024	109196	DEVRIES WELDING LLC	301.50
12/30/2024	109197	GFL ENVIRONMENTAL	45,965.65
12/30/2024	109198	GLATFELTER SPECIALTY BENEFITS/V	11,620.46
12/30/2024	109199	J.F. AHERN CO	270.00
12/30/2024	109200	KARTECHNER BROTHERS LLC	5,423.13
12/30/2024	109201	LAPPEN SECURITY PRODUCTS	1,566.90
12/30/2024	109202	M.W. TIGHE ROOFING	62,330.00
12/30/2024	109203	R BAUMAN & ASSOCIATES SC	517.00
12/30/2024	109204	STOBB PLUMBING & HEATING INC	69.00
12/30/2024	109205	TRU CLEANERS LLC	4,175.61
12/30/2024	109206	US CELLULAR	388.08
12/30/2024	109207	VON BRIESEN & ROPER, S.C.	172.50
01/09/2025	109218	ALLIANT ENERGY/WP&L	11,010.45
01/09/2025	109219	AMAZON CAPITAL SERVICES	2,620.66
01/09/2025	109220	AT&T MOBILITY	1,121.31
01/09/2025	109221	BENTZ AUTOMOTIVE INC	20.60
01/09/2025	109222	BISHOP, ROHN	135.00
01/09/2025	109223	BOUND TREE MEDICAL LLC	98.16
01/09/2025	109224	CEDAR CORPORATION	2,000.00
01/09/2025	109225	CHEF CHANSE CUISINE	1,498.00
01/09/2025	109226	CINTAS CORPORATION NO 2	651.50
01/09/2025	109227	CITY OF BEAVER DAM	860.00
01/09/2025	109228	FOND DU LAC COUNTY	1,375.11
01/09/2025	109229	GRAND VALLEY INSPECTION SERVIC	13,361.15
01/09/2025	109230	HALRON LUBRICANTS INC	25.12
01/09/2025	109231	HOMAN AUTO - RIPON	94.53
01/09/2025	109232	KELLER INC	2,500.00
01/09/2025	109233	KNIGHT CHEMICALS LLC	1,350.00

Check Issue Date	Check Number	Payee	Amount
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01/09/2025	109235	LIFESTAR EMERGENCY MEDICAL	4,640.00
01/09/2025	109236	MARTENS ACE HARDWARE	2,615.46
01/09/2025	109237	MOODYS INVESTORS SERVICE INC	500.00
01/09/2025	109238	MSA PROFESSIONAL SERVICES INC	22,550.00
01/09/2025	109239	NAPA AUTO PARTS-WAUPUN	952.01
01/09/2025	109240	O'REILLY AUTOMOTIVE INC	665.11
01/09/2025	109241	PIGGLY WIGGLY DISCOUNT FOODS	20.07
01/09/2025	109242	ROET'S HOME HEATING	150.00
01/09/2025	109243	SHRED-IT / STERICYCLE, INC	690.38
01/09/2025	109244	SIRCHIE ACQUISITION COMPANY LLC	396.82
01/09/2025	109245	SSM HEALTH AT WORK	5,511.41
01/09/2025	109246	STAPLES	445.00
01/09/2025	109247	STOBB PLUMBING & HEATING INC	728.25
01/09/2025	109248	TOTAL BUSINESS PRODUCTS	21.00
01/09/2025	109249	TRACTOR SUPPLY CREDIT PLAN	919.97
01/09/2025	109250	VANDEZANDE & KAUFMAN, LLP	115.00
01/09/2025	109251	VERTICAL CONSULTANTS LLC	474.00
01/09/2025	109252	WAUPUN UTILITIES	944.94
01/09/2025	109253	WI DEPT OF JUSTICE	28.00
01/09/2025	109254	AMAZON CAPITAL SERVICES	69.99
01/09/2025	109255	ASSOCIATED APPRAISAL CONSULTA	3,207.03
01/09/2025	109256	BISHOP, ROHN	40.00
01/09/2025	109257	BUSINESS IMPROVEMENT DISTRICT	24,539.67
01/09/2025	109258	CITY OF BEAVER DAM	860.00
01/09/2025	109259	ELECTION SYSTEMS & SOFTWARE	395.58
01/09/2025	109260	ENVISION GREATER FOND DU LAC IN	15,450.00
01/09/2025	109261	FOND DU LAC COUNTY TREASURER	556,754.95
01/09/2025	109262	GFC LEASING - WI	135.97
01/09/2025	109263	GRAFIX SHOP	955.00
01/09/2025	109264	HALRON LUBRICANTS INC	1,198.00
01/09/2025	109265	IAAI	103.00
01/09/2025	109266	IMAGETREND INC	6,955.00
01/09/2025	109267	LAKE AREA PUBLIC WORKS ASSOC	100.00
01/09/2025	109268	LEAGUE OF WI MUNICIPALITIES	3,230.89
01/09/2025	109269	LEXIPOL LLC	3,782.75
01/09/2025	109270	MENARDS - BEAVER DAM	48.68
01/09/2025	109271	MORAINES PARK TECHNICAL COLLEGE	136,011.82
01/09/2025	109272	NATIONAL PELRA	210.00
01/09/2025	109273	O'REILLY AUTOMOTIVE INC	203.06
01/09/2025	109274	PIGGLY WIGGLY DISCOUNT FOODS	81.92
01/09/2025	109275	PROS 4 TECHNOLOGY INC	11,930.11
01/09/2025	109276	SALAMONE SUPPLIES	186.00
01/09/2025	109277	SCHAVER, ALEX	90.00
01/09/2025	109278	SCHLIEVE, NATE	90.00
01/09/2025	109279	SESAC	610.00
01/09/2025	109280	SHINY WASH	400.00
01/09/2025	109281	SHRM - DODGE COUNTY	245.00
01/09/2025	109282	SMARSH INC	3,797.00
01/09/2025	109283	SSM HEALTH AT WORK	506.25
01/09/2025	109284	STOBB, CHARLES	90.00
01/09/2025	109285	TITAN PUBLIC SAFETY SOLUTIONS LL	861.00
01/09/2025	109286	WAUPUN AREA ANIMAL SHELTER INC	1,000.00

Check Issue Date	Check Number	Payee	Amount
01/09/2025	109287	WAUPUN AREA SCHOOL DISTRICT	1,606,598.60
01/09/2025	109288	WAUPUN UTILITIES	2,980.07
01/09/2025	109289	WI CITY/COUNTY MANGEMENT ASC	160.00
01/09/2025	109290	WI EMERGENCY MANAGEMENT SYST	1,890.00
01/09/2025	109291	WI POLICE LEADERSHIP FOUNDATIO	800.00
01/09/2025	109292	WI SOCIETY OF EMERGENCY SERVIC	30.00
Grand Totals:			<u>3,743,684.74</u>

Report Criteria:

Report type: Summary

Invoice.Batch = "120924","121624","121924","122724","123024","A","2024","2025"

Report Criteria:

Report type: Invoice detail

Check.Type = {<->} "Adjustment"

Invoice.Batch = "120924","121624","121924","122724","123024","A","2024","2025"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AIRGAS USA LLC						
AIRGAS USA LLC	OXYGEN RENTAL - FD	12/19/2024	5512265959	100-50-5230-3-38	25.00	25.00
AIRGAS USA LLC	LEASE RENEWAL 01/01/2025 TO 12/31/2025	12/19/2024	5512905677	100-70-5411-3-36	1,205.91	1,205.91
Total AIRGAS USA LLC:						1,230.91
ALLIANT ENERGY/WP&L						
ALLIANT ENERGY/WP&L	COMMUNITY CENTER - DEC 24	01/09/2025	1400782235-D	100-20-5511-3-32	1,744.27	1,744.27
ALLIANT ENERGY/WP&L	CITY HALL MONTHLY FUEL CHARGES -DEC 2024	01/09/2025	1780510000-D	100-70-5410-3-32	2,433.82	2,433.82
ALLIANT ENERGY/WP&L	ICE ARENA MONTHLY FUEL- DEC 2024 - CITY	01/09/2025	2831330000-D	100-70-5410-3-32	2,311.29	2,311.29
ALLIANT ENERGY/WP&L	GARAGE MONTHLY FUEL - DEC 2024	01/09/2025	3264610000-D	100-70-5412-3-32	2,041.56	2,041.56
ALLIANT ENERGY/WP&L	MUSEUM MONTHLY FUEL CHARGE - DEC 2024	01/09/2025	3425110000-D	100-20-5512-3-32	629.10	629.10
ALLIANT ENERGY/WP&L	AQUATIC CENTER - DEC 2024	01/09/2025	5374620000-D	100-20-5523-3-32	217.26	217.26
ALLIANT ENERGY/WP&L	FIRE DEPT - MONTHLY FUEL CHARGES - DEC 2024	01/09/2025	5946940000-D	100-50-5231-3-32	1,307.05	1,307.05
ALLIANT ENERGY/WP&L	SENIOR CENTER - DEC 2024	01/09/2025	7255200000-D	100-20-5513-3-32	326.10	326.10
Total ALLIANT ENERGY/WP&L:						11,010.45
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	PET WASTE BAGS	12/19/2024	1DCW-WHLR	100-20-5525-3-36	46.99	46.99
AMAZON CAPITAL SERVICES	PET WASTE BAGS	12/19/2024	1XVT-DYNT-R	100-20-5525-3-36	50.99	50.99
AMAZON CAPITAL SERVICES	CARDSTOCK - BUILDING INSPECTOR	12/19/2024	1FJP-XFCL-C	230-30-5241-3-30	17.50	17.50
AMAZON CAPITAL SERVICES	DOCUMENT FRAME	12/19/2024	19K9-JXKG-9	100-40-5211-3-30	16.99	16.99
AMAZON CAPITAL SERVICES	FLOOD LIGHT - SCULPTURE LIGHT MUSEUM	12/19/2024	1XHV-FJ3P-FJ	100-70-5410-3-36	66.49	66.49
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/19/2024	1KVX-9D3Y-J	100-40-5211-3-30	249.92	249.92
AMAZON CAPITAL SERVICES	BATTERIES AAA	12/19/2024	11DR-YNHX-Q	100-40-5211-3-30	25.66	25.66
AMAZON CAPITAL SERVICES	SWITCHES - REPLACE SWITCHES FOR FAX MACHINES	12/19/2024	1FMH-QFWM-	100-70-5410-3-36	43.17	43.17
AMAZON CAPITAL SERVICES	S PEN FOR SAMSUNG GALAXY	12/19/2024	1J7T-14ML-91	100-70-5420-3-31	9.87	9.87
AMAZON CAPITAL SERVICES	WALL MOUNT TYPING PLATFORM	01/09/2025	1LVK-FXRT-F	100-40-5211-3-30	56.99	56.99
AMAZON CAPITAL SERVICES	2" MANILLA ENVELOPES	01/09/2025	1HK1-PYCV-4	100-40-5211-3-30	29.39	29.39
AMAZON CAPITAL SERVICES	CARPET CLEANER FOR BUILDINGS	01/09/2025	1RDT-XP7V-4	100-70-5410-3-38	446.44	446.44
AMAZON CAPITAL SERVICES	REUSABLE TARGET STICKERS, REACTIVE PAPER TARGET, TACTICAL CARDBOARD TARGETS, TARGET TURNERS	01/09/2025	1XTK-6FVV-6	100-40-5215-3-38	343.94	343.94
AMAZON CAPITAL SERVICES	DESK CALENDAR	01/09/2025	1DR1-QLXG-J	100-40-5211-3-30	27.99	27.99
AMAZON CAPITAL SERVICES	VACATION CALENDAR - CITY GARAGE	01/09/2025	1X1W-3DV4-L	100-70-5412-3-38	21.79	21.79
AMAZON CAPITAL SERVICES	EXTERNAL DVD DRIVE	01/09/2025	1KNJ-177K-66	100-10-5141-3-38	22.99	22.99
AMAZON CAPITAL SERVICES	TOOL KITFOR VEHICLE	01/09/2025	1P6Y-F9QQ-Q	100-70-5411-3-38	299.99	299.99
AMAZON CAPITAL SERVICES	SHOP TOOLS	01/09/2025	1PY7-YL3G-Q	100-70-5411-3-38	1,198.31	1,198.31
AMAZON CAPITAL SERVICES	TARGET PAPER, TARGET TURNER	01/09/2025	1Q9R-FRWH-	100-40-5215-3-38	172.83	172.83
AMAZON CAPITAL SERVICES	CORD REEL - FOR FIRE DEPT	01/09/2025	14X1-6MM4-Y	100-70-5410-3-36	69.99	69.99
Total AMAZON CAPITAL SERVICES:						3,218.23
ASSOCIATED APPRAISAL CONSULTAN						
ASSOCIATED APPRAISAL CONSULTA	MONTHLY SERVICES-REVAL PROGRAM JAN 2025	01/09/2025	178224	100-30-5152-3-38	3,207.03	3,207.03

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total ASSOCIATED APPRAISAL CONSULTAN:						3,207.03
AT & T						
AT & T	POLICE DEPT MONTHLY PHONE CHARGES	12/30/2024	NOV20-DEC1	100-40-5211-3-31	129.40	129.40
Total AT & T:						129.40
AT&T MOBILITY						
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS - OCT 24-NOV 23 2024 FIRE ADM	12/19/2024	OCT24-NOV2	100-50-5231-3-31	269.68	269.68
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS - NOV 24-DEC 23 2024 PD	01/09/2025	287307537700	100-40-5211-3-31	823.20	823.20
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS - NOV 24-DEC 23 2024 FIRE ADM	01/09/2025	NOV24-DEC2	100-50-5231-3-31	298.11	298.11
Total AT&T MOBILITY:						1,390.99
AXLEY BRYNELSON LLP						
AXLEY BRYNELSON LLP	VANDE ZANDE VS CITY - ATTORNEY FEES - NOV 2024	12/30/2024	1003370	100-10-5194-3-38	350.00	350.00
Total AXLEY BRYNELSON LLP:						350.00
BADGER PEST CONTROL						
BADGER PEST CONTROL	PEST CONTROL COMMUNITY CENTER	12/19/2024	1359	100-20-5511-3-36	80.00	80.00
Total BADGER PEST CONTROL:						80.00
BALLWEG IMPLEMENT						
BALLWEG IMPLEMENT	PLUG/WASHER - 158-84	12/19/2024	P05955	100-70-5411-3-36	6.57	6.57
Total BALLWEG IMPLEMENT:						6.57
BENTZ AUTOMOTIVE INC						
BENTZ AUTOMOTIVE INC	TIRE VALVE STEMS	01/09/2025	32161	100-70-5411-3-36	20.60	20.60
Total BENTZ AUTOMOTIVE INC:						20.60
BISHOP, ROHN						
BISHOP, ROHN	3 MINI DETAILS, 1 EXTERIOR ON SQUAD CARS	12/19/2024	12-1-24	100-40-5212-3-36	120.00	120.00
BISHOP, ROHN	4 MINI DETAILS ON SQUAD CARS	01/09/2025	1-1-25	100-40-5212-3-36	135.00	135.00
BISHOP, ROHN	REIMBURSEMENT FOR CELL PHONE - JAN 2025	01/09/2025	1-1-25	100-10-5131-3-31	40.00	40.00
Total BISHOP, ROHN:						295.00
BOUND TREE MEDICAL LLC						
BOUND TREE MEDICAL LLC	GLOVES AND CO 2 DETECTOR	01/09/2025	85601650	100-50-5230-3-38	98.16	98.16
Total BOUND TREE MEDICAL LLC:						98.16
BROWN CAB SERVICE INC						
BROWN CAB SERVICE INC	NOVEMBER 2024 TAXI SERVICES	12/19/2024	5344	501-10-5154-3-38	12,711.72	12,711.72
Total BROWN CAB SERVICE INC:						12,711.72

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BUREAU OF CORRECTIONAL ENTERPRISES						
BUREAU OF CORRECTIONAL ENTER	CAN LINERS	12/19/2024	306-196671	100-70-5410-3-38	662.32	662.32
Total BUREAU OF CORRECTIONAL ENTERPRISES:						662.32
BUSINESS IMPROVEMENT DISTRICT						
BUSINESS IMPROVEMENT DISTRICT	JANUARY SETTLEMENT - 2024 - BID ASSMT - FDL	01/09/2025	1-6-25	202-12100	24,539.67	24,539.67
Total BUSINESS IMPROVEMENT DISTRICT:						24,539.67
CARDPOINTE						
CARDPOINTE	COMMUNITY CENTER FEE	12/27/2024	12-27-24	100-20-5511-3-38	75.98	75.98
Total CARDPOINTE:						75.98
CEDAR CORPORATION						
CEDAR CORPORATION	PROFESSIONAL SERVICES - WAUPUN HERITAGE MUSEUM RESTORATION THRU 12-14-24	01/09/2025	122701	400-20-5512-8-00	2,000.00	2,000.00
Total CEDAR CORPORATION:						2,000.00
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	ACCT# 171153401 - PD - INTERNET - SERVS 12-1-24 TO 12-31-24	12/19/2024	171153401-DE	100-40-5211-3-38	490.00	490.00
CHARTER COMMUNICATIONS	ACCT# 171154501 - PD - TV - SERVS 12-1-24 TO 12-30-24	12/19/2024	171154501-DE	100-40-5211-3-38	71.51	71.51
CHARTER COMMUNICATIONS	AQUATIC CENTER	12/19/2024	171154201-DE	100-20-5523-3-38	114.97	114.97
CHARTER COMMUNICATIONS	GARAGE - TV, INTERNET	12/19/2024	171154001-DE	100-70-5412-3-38	204.49	204.49
CHARTER COMMUNICATIONS	CITY HALL - INTERNET	12/30/2024	171156301-DE	100-10-5197-3-31	149.98	149.98
CHARTER COMMUNICATIONS	NEW COMMUNITY CENTER	12/30/2024	241449301-D	100-20-5511-3-38	104.99	104.99
CHARTER COMMUNICATIONS	LATE FEE	12/30/2024	84621-DEC24	100-10-5197-3-31	119.48	119.48
Total CHARTER COMMUNICATIONS:						1,255.42
CHEF CHANSE CUISINE						
CHEF CHANSE CUISINE	AWARDS BANQUET MEAL 2024	01/09/2025	083275	100-50-5231-3-38	1,498.00	1,498.00
Total CHEF CHANSE CUISINE:						1,498.00
CINTAS CORPORATION NO 2						
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - DEC 2024	01/09/2025	4213734693	100-70-5411-3-38	51.48	51.48
CINTAS CORPORATION NO 2	SAFETY BUILDING RUGS - DEC 2024	01/09/2025	4214496202	100-70-5410-3-38	93.37	93.37
CINTAS CORPORATION NO 2	NEW COMMUNITY CENTER	01/09/2025	4214496214	100-70-5410-3-38	91.40	91.40
CINTAS CORPORATION NO 2	LIBRARY RUGS - DEC 2024	01/09/2025	4214496225	100-70-5410-3-38	105.53	105.53
CINTAS CORPORATION NO 2	CITY HALL RUGS - DEC 2024	01/09/2025	4214496227	100-70-5410-3-38	122.98	122.98
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - DEC 2024	01/09/2025	4214496415	100-70-5411-3-38	83.78	83.78
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - DEC 2024	01/09/2025	4215183819	100-70-5411-3-38	51.48	51.48
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - DEC 2024	01/09/2025	4215899226	100-70-5411-3-38	51.48	51.48
Total CINTAS CORPORATION NO 2:						651.50
CITY OF BEAVER DAM						
CITY OF BEAVER DAM	EMS CALL 12-29-24	01/09/2025	22789	100-10-5255-3-38	860.00	860.00
CITY OF BEAVER DAM	EMS CALL 1-7-25	01/09/2025	22802	100-10-5255-3-38	860.00	860.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total CITY OF BEAVER DAM:						1,720.00
COLUMN SOFTWARE PBC						
COLUMN SOFTWARE PBC	GENERAL LEGAL NOTICE - RAZE OF FORMER MCCUNE BEACH BATH HOUSE	12/19/2024	3EC85C3A-00	230-30-5241-3-38	65.30	65.30
Total COLUMN SOFTWARE PBC:						65.30
CONTREE SPRAYER & EQUIPMENT						
CONTREE SPRAYER & EQUIPMENT	CAMLOCK CAP - SALT BRINE TANK REPAIR	12/19/2024	83262	100-70-5435-3-36	54.47	54.47
CONTREE SPRAYER & EQUIPMENT	PARTS - SALT BRINE TANK REPAIR	12/19/2024	83285	100-70-5435-3-36	429.87	429.87
Total CONTREE SPRAYER & EQUIPMENT:						484.34
CREATIVE SIGN COMPANY INC						
CREATIVE SIGN COMPANY INC	DOOR ROOM NUMBERS - NEW COMMUNITY CENTER	12/19/2024	102347	400-20-5513-8-00	218.00	218.00
Total CREATIVE SIGN COMPANY INC:						218.00
CREXENDO						
CREXENDO	VIP ENTERPRISE FAX ATA	12/27/2024	219637	100-10-5197-3-31	299.90	299.90
CREXENDO	CITY HALL MANAGEMENT REPORTS	12/27/2024	222534	100-10-5197-3-31	35.99	35.99
CREXENDO	NEW COMMUNITY CENTER PHONE CHARGES - NOV 2024	12/27/2024	DEC2024	100-20-5511-3-31	459.83	459.83
Total CREXENDO:						795.72
DEFENSIVE OPTIONS & STRATEGIES						
DEFENSIVE OPTIONS & STRATEGIES	PEPPER SPRAY	12/19/2024	2412020956	100-40-5215-3-38	323.10	323.10
Total DEFENSIVE OPTIONS & STRATEGIES:						323.10
DESTINATION LAKE WINNEBAGO REGION						
DESTINATION LAKE WINNEBAGO RE	70% OF ROOM TAX - NOVEMBER 2024	12/30/2024	12-30-24	430-70-5436-3-42	3,179.19	3,179.19
Total DESTINATION LAKE WINNEBAGO REGION:						3,179.19
DEVRIES WELDING LLC						
DEVRIES WELDING LLC	PINS - FOR TRUCK SNOW PLOWS	12/19/2024	02659	100-70-5411-3-36	45.00	45.00
DEVRIES WELDING LLC	VAC TRAILER REPAIR	12/30/2024	02673	700-10-5192-3-36	301.50	301.50
Total DEVRIES WELDING LLC:						346.50
ELECTION SYSTEMS & SOFTWARE						
ELECTION SYSTEMS & SOFTWARE	SERVICE CONTRACT - DODGE CTY VOTING MACHINES 2025	01/09/2025	CD2111927	100-10-5142-3-38	395.58	395.58
Total ELECTION SYSTEMS & SOFTWARE:						395.58
ELLISON ELECTRIC SUPPLY INC						
ELLISON ELECTRIC SUPPLY INC	EMERGENCY EXIT SIGN REPLACEMENT	12/19/2024	1219076	100-70-5412-3-36	90.38	90.38
Total ELLISON ELECTRIC SUPPLY INC:						90.38

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
ENVISION GREATER FOND DU LAC INC						
ENVISION GREATER FOND DU LAC INC	BUSINESS BASIC MEMBERSHIP 01/01/25 TO 12/31/25	01/09/2025	1239157	100-10-5110-3-34	15,450.00	15,450.00
Total ENVISION GREATER FOND DU LAC INC:						15,450.00
FIRE SERVICE INC						
FIRE SERVICE INC	NIGHTSTICK HELMET	12/19/2024	57238	100-50-5232-3-38	262.00	262.00
Total FIRE SERVICE INC:						262.00
FOND DU LAC COUNTY						
FOND DU LAC COUNTY	SALT BRINE MIX	01/09/2025	24610833	100-70-5435-3-36	1,375.11	1,375.11
Total FOND DU LAC COUNTY:						1,375.11
FOND DU LAC COUNTY CLERK OF COURTS						
FOND DU LAC COUNTY CLERK OF C	PAID WARRANT - LOOMANS	12/09/2024	12-9-24	100-13850	1,200.00	1,200.00
Total FOND DU LAC COUNTY CLERK OF COURTS:						1,200.00
FOND DU LAC COUNTY TREASURER						
FOND DU LAC COUNTY TREASURER	MONITOR & SOUNDBAR	12/19/2024	IS-2024-W07	410-40-5211-4-00	174.00	174.00
FOND DU LAC COUNTY TREASURER	JANUARY SETTLEMENT - 2024	01/09/2025	1-6-25	202-24310	556,754.95	556,754.95
Total FOND DU LAC COUNTY TREASURER:						556,928.95
FOX VALLEY TECHNICAL COLLEGE						
FOX VALLEY TECHNICAL COLLEGE	EVOC TRACK AND PAD	12/19/2024	CI006310	100-40-5212-3-37	330.00	330.00
Total FOX VALLEY TECHNICAL COLLEGE:						330.00
GANZ HOME SOLUTIONS						
GANZ HOME SOLUTIONS	CUSHION CORE - LIBRARY	12/19/2024	1451	210-60-5511-3-43	80.00	80.00
Total GANZ HOME SOLUTIONS:						80.00
GFC LEASING - WI						
GFC LEASING - WI	COMMUNITY CENTER COPY MACHINE CANON C39261 1/20/25 - 2/19/25	01/09/2025	I00983551	100-20-5511-3-38	135.97	135.97
Total GFC LEASING - WI:						135.97
GFL ENVIRONMENTAL						
GFL ENVIRONMENTAL	RECYCLING FUEL SURCHARGE CREDIT - DEC 2024	12/30/2024	U9000022573	420-70-5436-3-38	45,965.65	45,965.65
Total GFL ENVIRONMENTAL:						45,965.65
GLATFELTER SPECIALTY BENEFITS/VFIS						
GLATFELTER SPECIALTY BENEFITS/	LENGTH OF SERVICE AWARDS	12/30/2024	12-30-24	100-50-5231-1-10	11,620.46	11,620.46
Total GLATFELTER SPECIALTY BENEFITS/VFIS:						11,620.46
GOODYEAR COMMERCIAL TIRE & SER						
GOODYEAR COMMERCIAL TIRE & SE	TIRES - PD	12/19/2024	132-1203899	100-40-5212-3-36	2,241.08	2,241.08
GOODYEAR COMMERCIAL TIRE & SE	TIRES FOR 22-13 & 15-17	12/19/2024	132-1203900	100-70-5411-3-36	1,766.54	1,766.54

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total GOODYEAR COMMERCIAL TIRE & SER:						4,007.62
GORDON FLESCH CO INC	RICOH IMC4500 - CITY HALL COLOR COPIER - 11/13/24 TO 12/11/24	12/19/2024	IN14964644	100-10-5141-3-36	148.63	148.63
Total GORDON FLESCH CO INC:						148.63
GRAFIX SHOP	GRAPHICS FOR SQUAD	01/09/2025	161543	410-40-5211-4-00	495.00	495.00
GRAFIX SHOP	DECALS FOR NEW SQUAD -	01/09/2025	161544	100-10-5194-3-38	460.00	460.00
Total GRAFIX SHOP:						955.00
GRAND VALLEY INSPECTION SERVICES	BUILDING INSP/ZONING ADMIN FOR DEC 2024	01/09/2025	2025-15	230-30-5241-3-38	13,361.15	13,361.15
Total GRAND VALLEY INSPECTION SERVICES:						13,361.15
GREEN COLLAR GROOMING	CDA GRANT	12/19/2024	12172024	405-70-5436-3-38	5,000.00	5,000.00
Total GREEN COLLAR GROOMING:						5,000.00
HALRON LUBRICANTS INC	WINDSHIELD WASH	01/09/2025	1582942-00	100-70-5411-3-36	25.12	25.12
HALRON LUBRICANTS INC	BULK OIL - SPIRAX SHELL	01/09/2025	1583084-00	100-70-5411-3-36	1,198.00	1,198.00
Total HALRON LUBRICANTS INC:						1,223.12
HALVERSON, ANDREW	K9 DOG FOOD	12/19/2024	12-16-24	220-40-5212-3-38	58.01	58.01
Total HALVERSON, ANDREW:						58.01
HOMAN AUTO - RIPON	2023 FORD - SQUAD 7 - REPAIR ASSEMBLY	12/19/2024	317840	100-40-5212-3-36	223.75	223.75
HOMAN AUTO - RIPON	2023 FORD - SQUAD 7 - RADIATOR HOSE & ANTI-FREEZE	01/09/2025	317587(2)	100-40-5212-3-36	94.53	94.53
Total HOMAN AUTO - RIPON:						318.28
HOMAN AUTO -GATEWAY	2025 CHEVROLET SILVERADO 3	12/27/2024	12-27-24	410-16200	46,331.94	46,331.94
Total HOMAN AUTO -GATEWAY:						46,331.94
IAAI	IAAI MEMBERSHIP 2025 - BEER	01/09/2025	119490	100-50-5244-3-34	103.00	103.00
Total IAAI:						103.00
IDEMIA IDENTITY & SECURITY USA LLC	COMPUTER EQUIPMENT	12/19/2024	85367P	410-40-5211-4-00	2,800.00	2,800.00

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Total IDEMA IDENTITY & SECURITY USA LLC:						2,800.00
IMAGETREND INC						
IMAGETREND INC	CAD DISTRIBUTION/ELITE FIRE ADD-ON AGENCY - ANNUAL FEE COUNTRY FIRE DEPT	01/09/2025	PS-INV112161	100-13850	6,955.00	6,955.00
Total IMAGETREND INC:						6,955.00
J.F. AHERN CO						
J.F. AHERN CO	ANNUAL SPRINKLER TEST - LIBRARY	12/30/2024	701327	100-70-5410-3-36	270.00	270.00
Total J.F. AHERN CO:						270.00
JIMMY JOHNS						
JIMMY JOHNS	MODERN DAY RECRUITER TRAINING	12/19/2024	2117	100-50-5234-3-38	551.18	551.18
Total JIMMY JOHNS:						551.18
KARTECHNER BROTHERS LLC						
KARTECHNER BROTHERS LLC	STREET PATCHES	12/30/2024	4066	100-70-5431-3-36	5,423.13	5,423.13
Total KARTECHNER BROTHERS LLC:						5,423.13
KELLER INC						
KELLER INC	FIRE & POLICE STATION RETAINER	01/09/2025	49947	400-40-5211-8-00	2,500.00	2,500.00
Total KELLER INC:						2,500.00
KIMBALL MIDWEST						
KIMBALL MIDWEST	ANTI-SEIZE	12/19/2024	102883259	100-70-5411-3-36	44.58	44.58
Total KIMBALL MIDWEST:						44.58
KNIGHT CHEMICALS LLC						
KNIGHT CHEMICALS LLC	BULK CALCIUM CHLORIDE	01/09/2025	24143	100-70-5435-3-36	1,350.00	1,350.00
Total KNIGHT CHEMICALS LLC:						1,350.00
KNUDSON, JARET						
KNUDSON, JARET	TRAINING - MEALS	12/19/2024	12-16-24	100-40-5215-3-37	13.00	13.00
Total KNUDSON, JARET:						13.00
KWIK TRIP STORES						
KWIK TRIP STORES	DPW MONTHLY FUEL PURCHASES - NOV 2024	12/27/2024	DPW-NOV24	100-70-5411-3-38	2,913.97	2,913.97
KWIK TRIP STORES	FIRE DEPT MONTHLY FUEL - NOV 2024	12/27/2024	FD-NOV24	100-50-5232-3-38	424.64	424.64
KWIK TRIP STORES	POLICE DEPT MONTHLY FUEL - NOV 2024	12/27/2024	PD-NOV24	100-40-5212-3-38	2,186.44	2,186.44
Total KWIK TRIP STORES:						5,525.05
LAKE AREA PUBLIC WORKS ASSOC						
LAKE AREA PUBLIC WORKS ASSOC	2025 ANNUAL MEMBERSHIP FEE	01/09/2025	2025/YR	100-70-5420-3-34	100.00	100.00

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Total LAKE AREA PUBLIC WORKS ASSOC:						100.00
LANGENFELD, CASSANDRA						
LANGENFELD, CASSANDRA	MILEAGE HOTEL REIMBURSEMENT WGFOA CONFERENCE	12/19/2024	12924	100-10-5153-3-37	356.80	356.80
Total LANGENFELD, CASSANDRA:						356.80
LANGUAGE LINE SERVICES						
LANGUAGE LINE SERVICES	LANGUAGE LINE	01/09/2025	11483329	100-40-5212-3-38	9.36	9.36
Total LANGUAGE LINE SERVICES:						9.36
LAPPEN SECURITY PRODUCTS						
LAPPEN SECURITY PRODUCTS	CAMERA- REPLACE TWO CAMERAS CITY HALL	12/30/2024	LSPQ51620	100-70-5410-3-36	1,566.90	1,566.90
Total LAPPEN SECURITY PRODUCTS:						1,566.90
LASER LABS INC						
LASER LABS INC	TINT METER	12/19/2024	50382	100-40-5212-3-38	181.00	181.00
Total LASER LABS INC:						181.00
LEAGUE OF WI MUNICIPALITIES						
LEAGUE OF WI MUNICIPALITIES	2025 STANDARD DUES	01/09/2025	10542-2025	100-10-5110-3-34	3,230.89	3,230.89
Total LEAGUE OF WI MUNICIPALITIES:						3,230.89
LEXIPOL LLC						
LEXIPOL LLC	LEXIPOL POLICY SUBSCRIPTION - COUNRTY PORTION	01/09/2025	INVLEX11244	100-13850	3,782.75	3,782.75
Total LEXIPOL LLC:						3,782.75
LIFESTAR EMERGENCY MEDICAL						
LIFESTAR EMERGENCY MEDICAL	DEDUCTION DUE TO CITY OF BEAVER DAM ATTENDING A CALL ON 12-29-24	01/09/2025	21-0298	100-10-5255-3-38	4,640.00	4,640.00
Total LIFESTAR EMERGENCY MEDICAL:						4,640.00
LIVING WATERS CHEMISTRY LLC						
LIVING WATERS CHEMISTRY LLC	BOILER TESTING AND CHEMICALS	12/19/2024	1282	100-70-5410-3-36	891.36	891.36
Total LIVING WATERS CHEMISTRY LLC:						891.36
M.W. TIGHE ROOFING						
M.W. TIGHE ROOFING	CITY GARAGE RE-ROOF	12/30/2024	17021	400-70-5412-8-00	62,330.00	62,330.00
Total M.W. TIGHE ROOFING:						62,330.00
MAC TOOLS DISTRIBUTOR						
MAC TOOLS DISTRIBUTOR	12/24 VOLT BATTERY/NUTDRIVER SETS/10 TOOL PLIERS	12/19/2024	202759	220-48-4850-0-04	561.22	561.22
Total MAC TOOLS DISTRIBUTOR:						561.22

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MARCO TECHNOLOGIES LLC						
MARCO TECHNOLOGIES LLC	KONICA MINOLTA C3001 COPIER - CONTRACT 12/1/24 TO 1/1/25, COLOR COPY	12/19/2024	544264591	100-40-5211-3-38	160.91	160.91
Total MARCO TECHNOLOGIES LLC:						160.91
MARTENS ACE HARDWARE						
MARTENS ACE HARDWARE	GARAGE DOOR LUBE/LUBE SPRAY - SAFETY BUILDING OVERHEAD DOORS	12/19/2024	240324	100-70-5410-3-36	32.97	32.97
MARTENS ACE HARDWARE	BOLTS/SUPER GLUE/LYSOL CLEANER/FASTENERS - ICE ARENA REPAIR BATHROOM STALL DOOR	12/19/2024	240338	100-70-5410-3-36	68.45	68.45
MARTENS ACE HARDWARE	PIPE/PVC CAP - REPAIR SUMP LINE @ 918 W MAIN ST	12/19/2024	240397	700-10-5192-3-36	20.36	20.36
MARTENS ACE HARDWARE	SPRING - REPLACE SPRING ON LEAF VAC	12/19/2024	240405	700-10-5193-3-36	79.98	79.98
MARTENS ACE HARDWARE	WET/DRY VAC FILTER	12/19/2024	240420	100-70-5412-3-36	49.99	49.99
MARTENS ACE HARDWARE	SNAP CAP - SHOP SUPPLIES	12/19/2024	240435	100-70-5411-3-36	7.99	7.99
MARTENS ACE HARDWARE	HANDRAIL - REPAIR HANDRAIL @ ICE ARENA	12/19/2024	240472	100-70-5410-3-36	13.98	13.98
MARTENS ACE HARDWARE	BAIT NUGGETS/MICE BAIT - LIBRARY - PEST CONTROL	12/19/2024	240477	100-70-5410-3-36	32.49	32.49
MARTENS ACE HARDWARE	GLOWSTICKS - FIREARMS TRAINING	12/19/2024	240549	100-40-5215-3-38	23.94	23.94
MARTENS ACE HARDWARE	FASTENERS - SCHLIEVE FIELD SHED DOOR REPAIR	12/19/2024	240566	100-20-5525-3-36	13.15	13.15
MARTENS ACE HARDWARE	FASTENERS	12/19/2024	240612	100-70-5411-3-36	25.02	25.02
MARTENS ACE HARDWARE	STIHL FILE - REPAIR CHAINSAW	12/19/2024	240715	100-70-5411-3-36	9.99	9.99
MARTENS ACE HARDWARE	PAINT MARKERS/THREAD SEAL/BUSHING - INSTALL SUCTION TUBE ON WATER OIL BARREL	12/19/2024	240738	100-70-5412-3-36	23.75	23.75
MARTENS ACE HARDWARE	ANTIFREEZE/WASH & WAX	12/19/2024	240740	100-70-5411-3-36	57.95	57.95
MARTENS ACE HARDWARE	FASTENERS	12/19/2024	240770	100-70-5411-3-36	6.36	6.36
MARTENS ACE HARDWARE	SPACKLE	12/19/2024	240837	100-20-5511-3-36	11.99	11.99
MARTENS ACE HARDWARE	CARWAX/GLASS CLEANER - SHOP SUPPLIES	01/09/2025	240889	100-70-5411-3-36	24.97	24.97
MARTENS ACE HARDWARE	TECH STAIN REMOVER/PICTURE HANGER - NEW COMM CENTER	01/09/2025	240894	100-20-5511-3-36	12.58	12.58
MARTENS ACE HARDWARE	ARMOUR ALL - SHOP SUPPLIES	01/09/2025	240900	100-70-5411-3-36	19.99	19.99
MARTENS ACE HARDWARE	PIPE THREAD/THREAD SEAL - REPAIR PIPE FITTINGS @ CITY GARAGE	01/09/2025	240906	100-70-5412-3-36	16.97	16.97
MARTENS ACE HARDWARE	PARTS/SUPPLIES - INSTALL OUTLETS @ CITY HALL FOR OUTSIDE DECORATIONS	01/09/2025	240917	100-70-5410-3-36	111.15	111.15
MARTENS ACE HARDWARE	COVER SQUARE BLANK - INSTALL OUTLET FOR OUTSIDE DECORATIONS @ CITY HALL	01/09/2025	240924	100-70-5410-3-36	1.99	1.99
MARTENS ACE HARDWARE	OUTLET DPLX - INSTALL OUTLET FOR OUTSIDE DECORATIONS @ CITY HALL	01/09/2025	240933	100-70-5410-3-36	5.99	5.99
MARTENS ACE HARDWARE	PARTS/SUPPLIES - HANG PICTURES @ NEW COMM CENTER	01/09/2025	240961	100-20-5511-3-36	20.97	20.97
MARTENS ACE HARDWARE	PUTY KNIFE/FLEX PASTE - REPAIR LEAK	01/09/2025	240962	100-70-5410-3-36	19.78	19.78
MARTENS ACE HARDWARE	ICE MELT FOR BUILDINGS	01/09/2025	240986	100-70-5435-3-36	107.94	107.94
MARTENS ACE HARDWARE	WOOD FURRING STRIP - BUILD SHELF @ LIBRARY	01/09/2025	240994	100-70-5410-3-36	13.98	13.98
MARTENS ACE HARDWARE	ANTIFREEZE FOR SALT TRUCKS	01/09/2025	241053	100-70-5411-3-36	29.94	29.94
MARTENS ACE HARDWARE	GREASE FAUCET & VALV - PLUMBING SUPPLIES FOR BUILDINGS	01/09/2025	241054	100-70-5410-3-38	3.59	3.59
MARTENS ACE HARDWARE	BATTERY SLA - REPLACE EXIT LIGHT BATTERY @ LIBRARY	01/09/2025	241065	100-70-5410-3-36	14.99	14.99
MARTENS ACE HARDWARE	WIRED PB/CAPS GALV/ADAPTER/SWITCH BOX/COUPLING - MUSEUM	01/09/2025	241074	100-70-5410-3-36	55.74	55.74
MARTENS ACE HARDWARE	PART/SUPPLIES - INSTALL OUTLET @ MUSEUM	01/09/2025	241087	100-70-5410-3-36	30.97	30.97

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MARTENS ACE HARDWARE	EXTENSION CORDS FOR AMBULANCES	01/09/2025	241092	100-50-5230-3-38	159.98	159.98
MARTENS ACE HARDWARE	COVER BOX - OLD SENIOR CENTER	01/09/2025	241121	100-70-5410-3-36	1.59	1.59
MARTENS ACE HARDWARE	CREDIT - OLD SENIOR CENTER BOX COVER	01/09/2025	241123	100-70-5410-3-36	.60-	.60-
MARTENS ACE HARDWARE	PARTS/SUPPLIES - PAINT ICE FEST SCULPTURE BASES	01/09/2025	241126	100-10-5534-3-38	154.68	154.68
MARTENS ACE HARDWARE	ACE BEST RLR - SHOP SUPPLIES	01/09/2025	241133	100-70-5412-3-36	11.99	11.99
MARTENS ACE HARDWARE	SLEEVE - WEEDEATER REPAIR	01/09/2025	241141	100-70-5411-3-36	9.99	9.99
MARTENS ACE HARDWARE	ACE BEST/BATTERY - GARAGE DOOR OPENERS & SHOP SUPPLIES	01/09/2025	241160	100-70-5412-3-36	29.98	29.98
MARTENS ACE HARDWARE	LYSOL/CLEANER - ICE ARENA CLEANING SUPPLIES	01/09/2025	241176	100-70-5410-3-38	44.97	44.97
MARTENS ACE HARDWARE	CORD COVER/SURGE PROTECTOR - HALLWAY TV @ PD	01/09/2025	241187	100-70-5410-3-36	46.98	46.98
MARTENS ACE HARDWARE	LAMPHOLDER/CLAMP CONN/WEATHERPROOF BOX - CITY HALL GARAGE LIGHTS	01/09/2025	241216	100-70-5410-3-36	12.76	12.76
MARTENS ACE HARDWARE	RYL EXT - REPAIR PICNIC TABLES	01/09/2025	241218	100-20-5525-3-36	44.99	44.99
MARTENS ACE HARDWARE	KEYSTNE CUPLR INSRT - REACH - PUT ON DATA COVER	01/09/2025	241220	100-20-5511-3-36	9.99	9.99
MARTENS ACE HARDWARE	FOUR NEW LEAF BLOWERS	01/09/2025	241239	100-70-5411-3-38	1,159.96	1,159.96
MARTENS ACE HARDWARE	PEEL STOP SEALER - PAINT BACK WALL @ CITY HALL	01/09/2025	241243	100-70-5410-3-36	15.99	15.99
MARTENS ACE HARDWARE	SPACKLE/GREAT STUFF/PUTY KNIFE - PAINT BACK HALLWAY @ CITY HALL	01/09/2025	241245	100-70-5410-3-36	31.77	31.77
MARTENS ACE HARDWARE	PUTTY/SPACKLE/RYL INT - PAINT BACK HALLWAY @ CITY HALL	01/09/2025	241251	100-70-5410-3-36	74.96	74.96
MARTENS ACE HARDWARE	DOG FOOD - K9	01/09/2025	241326	220-40-5212-3-38	54.99	54.99
MARTENS ACE HARDWARE	BOLTS FOR TORO PLOW BLADES	01/09/2025	241381	100-70-5411-3-36	19.77	19.77
MARTENS ACE HARDWARE	ICE MELT FOR BUILDINGS	01/09/2025	241394	100-70-5435-3-36	89.95	89.95
MARTENS ACE HARDWARE	REPAIR SHAFT DRIVER	01/09/2025	241395	100-70-5411-3-36	59.99	59.99
MARTENS ACE HARDWARE	INSECT KILLER/WAX & DRY/AIR FRESHENERS/SANDSCREEN/HAND SANDER GRN	01/09/2025	241413	100-70-5410-3-36	49.71	49.71
MARTENS ACE HARDWARE	SMART STRAW/DEICER - BUILDING MAINT	01/09/2025	241414	100-70-5410-3-36	23.57	23.57
MARTENS ACE HARDWARE	AIR FRESHENERS - PD	01/09/2025	241426	100-40-5212-3-36	15.96	15.96
Total MARTENS ACE HARDWARE:						3,093.84
MENARDS - BEAVER DAM						
MENARDS - BEAVER DAM	BRACKET - BUILD SHELF AT LIBRARY	12/19/2024	66667	100-70-5410-3-36	37.96	37.96
MENARDS - BEAVER DAM	TREATED LUMBER - REPAIR STOP SIGN CRN S WATERTOWN & JEFFERSON	01/09/2025	68105	100-70-5441-3-36	48.68	48.68
Total MENARDS - BEAVER DAM:						86.64
MICK FISCHER TROPHY AND ENGRAVING						
MICK FISCHER TROPHY AND ENGRA	RETIREMENT PLAQUES - FD	12/19/2024	4543	100-50-5231-3-38	15.00	15.00
Total MICK FISCHER TROPHY AND ENGRAVING:						15.00
MOODYS INVESTORS SERVICE INC						
MOODYS INVESTORS SERVICE INC	RATINGS CALL FOR DEBT ISSUANCE	01/09/2025	P0452796	300-10-5942-6-00	500.00	500.00
Total MOODYS INVESTORS SERVICE INC:						500.00
MORAIN PARK TECHNICAL COLLEGE						
MORAIN PARK TECHNICAL COLLEGE	JANUARY SETTLEMENT 2024 - FDL	01/09/2025	1-6-25	202-24620	136,011.82	136,011.82
Total MORAIN PARK TECHNICAL COLLEGE:						136,011.82

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MSA PROFESSIONAL SERVICES INC						
MSA PROFESSIONAL SERVICES INC	2024 ON-CALL STORMWATER SERVICES	12/19/2024	011444	700-10-5192-3-38	152.50	152.50
MSA PROFESSIONAL SERVICES INC	2024 CITY OF WAUPUN SWQMP REVISION	12/19/2024	R00212128.00	700-10-5192-3-38	2,760.00	2,760.00
MSA PROFESSIONAL SERVICES INC	WILSON & SHALER DRIVE EXTENSION PROJECT	12/19/2024	011455	419-70-5436-8-00	1,695.00	1,695.00
MSA PROFESSIONAL SERVICES INC	2024 WAUPUN DAM INSPECTION 9/22/24-11/23/24	12/19/2024	011193	700-10-5192-3-38	1,702.57	1,702.57
MSA PROFESSIONAL SERVICES INC	GIS SUPPORT - PAVEMENT	01/09/2025	12059	100-70-5420-3-38	9,132.45	9,132.45
MSA PROFESSIONAL SERVICES INC	BAYBERRY LANE CSM/EASMENT RELEASE	01/09/2025	012178	419-70-5435-8-00	6,563.74	6,563.74
MSA PROFESSIONAL SERVICES INC	301 E MAIN STREET CSM	01/09/2025	012179	405-70-5436-3-39	5,253.81	5,253.81
MSA PROFESSIONAL SERVICES INC	LANDFILL MONITORING 2024 11/24/24-12/21/24	01/09/2025	012184	100-70-5420-3-38	1,600.00	1,600.00
Total MSA PROFESSIONAL SERVICES INC:						28,860.07
NAPA AUTO PARTS-WAUPUN						
NAPA AUTO PARTS-WAUPUN	OIL DRY	12/19/2024	425504	100-50-5232-3-38	144.90	144.90
NAPA AUTO PARTS-WAUPUN	SCRAPER/WINDSHIELD WASH	12/19/2024	428484	100-50-5232-3-38	45.23	45.23
NAPA AUTO PARTS-WAUPUN	OIL DRY - SHOP SUPPLIES	01/09/2025	427570	100-70-5411-3-36	361.35	361.35
NAPA AUTO PARTS-WAUPUN	FUEL FILTERS - REPLACE 162-85 & 158-84	01/09/2025	427588	100-70-5411-3-36	54.88	54.88
NAPA AUTO PARTS-WAUPUN	CLAMP/HTR HOSE - REPLACE HOSE & CLAMP 101-88	01/09/2025	427630	100-70-5411-3-36	17.73	17.73
NAPA AUTO PARTS-WAUPUN	SHOP SUPPLIES	01/09/2025	427747	100-70-5411-3-36	16.62	16.62
NAPA AUTO PARTS-WAUPUN	OIL FILTER/AIR FILTER/FUEL FILTER - SERV & OIL CHANGE 162-85 & 158-84	01/09/2025	427959	100-70-5411-3-36	61.42	61.42
NAPA AUTO PARTS-WAUPUN	AIR FILTER - REPLACE AIR FILTER - 901	01/09/2025	427996	100-70-5411-3-36	20.18	20.18
NAPA AUTO PARTS-WAUPUN	GEN PURP COUP - REPLACE LEAKING HYDRAULIC COUPLERS - 5-09	01/09/2025	428002	100-70-5411-3-36	65.98	65.98
NAPA AUTO PARTS-WAUPUN	LIFT SUPPORT - 902	01/09/2025	428051	100-70-5411-3-36	28.99	28.99
NAPA AUTO PARTS-WAUPUN	GEN PURP COUP - REPLACE LEAKING HYDRAULIC COUPLERS	01/09/2025	428054	100-70-5411-3-36	65.98	65.98
NAPA AUTO PARTS-WAUPUN	HATCHBACK LIFT SUPPORT/OIL FILTER/AIR FILTER/FUEL FILTER/HYDRAULIC FILTER/LIFT SUPPORT UNIV - 902	01/09/2025	428183	100-70-5411-3-36	87.12	87.12
NAPA AUTO PARTS-WAUPUN	BLACK PAINT	01/09/2025	428322	100-70-5411-3-36	4.29	4.29
NAPA AUTO PARTS-WAUPUN	ICE BLADES	01/09/2025	428916	100-50-5232-3-38	95.94	95.94
NAPA AUTO PARTS-WAUPUN	REPLACE LIGHT BULB - 165-07	01/09/2025	429006	100-70-5411-3-36	10.14	10.14
NAPA AUTO PARTS-WAUPUN	TURN SIGNAL LAMP - 34-09	01/09/2025	429448	100-70-5411-3-36	9.43	9.43
NAPA AUTO PARTS-WAUPUN	TURN SIGNAL LAMP/MIRROR REPAIR KIT - 34-09	01/09/2025	429536	100-70-5411-3-36	3.56	3.56
NAPA AUTO PARTS-WAUPUN	V-BELT - BELTS FOR AIR HANDLER	01/09/2025	429622	100-70-5411-3-36	32.66	32.66
NAPA AUTO PARTS-WAUPUN	GROTE LIGHT - REPLACE RUNNING LIGHT 9-12	01/09/2025	429653	100-70-5411-3-36	15.74	15.74
Total NAPA AUTO PARTS-WAUPUN:						1,142.14
NATIONAL PELRA						
NATIONAL PELRA	WI ACTIVE MEMBERSHIP	01/09/2025	14280	100-10-5141-3-34	210.00	210.00
Total NATIONAL PELRA:						210.00
O'REILLY AUTOMOTIVE INC						
O'REILLY AUTOMOTIVE INC	AIR FILTER/FUEL FILTER/HYD FILTER - 152-20	12/19/2024	2391-165163	100-70-5411-3-36	69.87	69.87
O'REILLY AUTOMOTIVE INC	CABIN FILTER - 38-22	12/19/2024	2391-165964	100-70-5411-3-36	31.66	31.66
O'REILLY AUTOMOTIVE INC	AIR FILTER - 38-22	12/19/2024	2391-166024	100-70-5411-3-36	46.12	46.12
O'REILLY AUTOMOTIVE INC	ELECTRICAL CONNECTION GREASE	12/19/2024	2391-166482	100-70-5411-3-36	15.29	15.29
O'REILLY AUTOMOTIVE INC	AIR FILTER/OIL FILTERS - 167-03	12/19/2024	2391-166703	100-70-5411-3-36	56.03	56.03

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O'REILLY AUTOMOTIVE INC	OIL FILTER	12/19/2024	2391-166798	100-70-5411-3-36	11.69	11.69
O'REILLY AUTOMOTIVE INC	STARTER - 106-96	12/19/2024	2391-167779	100-70-5411-3-36	508.30	508.30
O'REILLY AUTOMOTIVE INC	HYD FILTER/OIL FILTER	01/09/2025	2391-166766	100-70-5411-3-36	28.20	28.20
O'REILLY AUTOMOTIVE INC	FLEETRUNNERS/BELT TENSNER - REPLACE ON 7-03	01/09/2025	2391-169014	100-70-5411-3-36	162.96	162.96
O'REILLY AUTOMOTIVE INC	PARTS/SUPPLIES - REPAIR FRONT DRIVE SHAFT - 34-09	01/09/2025	2391-169240	100-70-5411-3-36	270.89	270.89
O'REILLY AUTOMOTIVE INC	BATTERY - SQUAD 1	01/09/2025	2391-169241	100-40-5212-3-36	203.06	203.06
O'REILLY AUTOMOTIVE INC	BATTERY - SQUAD 7	01/09/2025	2391-170512	100-40-5212-3-36	203.06	203.06
Total O'REILLY AUTOMOTIVE INC:						1,607.13
PAYMENT SERVICE NETWORK INC						
PAYMENT SERVICE NETWORK INC	CITY OF WAUPUN CLINIC PAYMENTS - 11/1/24-11/30/24	12/27/2024	304151	100-10-5256-3-38	3.50	3.50
Total PAYMENT SERVICE NETWORK INC:						3.50
PIGGLY WIGGLY DISCOUNT FOODS						
PIGGLY WIGGLY DISCOUNT FOODS	CREDIT - DUE TO OVERPMT ON REC 9660	12/19/2024	9660CREDIT	100-70-5410-3-38	2.18	2.18
PIGGLY WIGGLY DISCOUNT FOODS	MAYOR PURCHASE - SENIOR CENTER MAYOR CHAT	12/19/2024	1756	100-10-5110-3-38	27.78	27.78
PIGGLY WIGGLY DISCOUNT FOODS	SUPPLIES - TRAINING, REHAB, MEETINGS - FD	12/19/2024	4626	100-50-5232-3-38	121.50	121.50
PIGGLY WIGGLY DISCOUNT FOODS	WATER	01/09/2025	5791	100-50-5244-3-38	20.07	20.07
PIGGLY WIGGLY DISCOUNT FOODS	SUPPLIES - GARAGE	01/09/2025	1622	100-70-5410-3-38	81.92	81.92
Total PIGGLY WIGGLY DISCOUNT FOODS:						249.09
PITNEY BOWES GLOBAL FINANCIAL SERVICES						
PITNEY BOWES GLOBAL FINANCIAL	LEASE FOR MAIL MACHINE - PD - SEPT 30, 2024 TO DEC 29, 2024	12/19/2024	3320025818	100-40-5211-3-33	168.24	168.24
Total PITNEY BOWES GLOBAL FINANCIAL SERVICES:						168.24
PROS 4 TECHNOLOGY INC						
PROS 4 TECHNOLOGY INC	CLERKS OFFICE COMPUTER EQUIPMENT	12/19/2024	54272	100-10-5197-3-38	30.00	30.00
PROS 4 TECHNOLOGY INC	IT MANAGEMENT JANUARY 2025	01/09/2025	54367	100-10-5197-3-38	2,785.00	2,785.00
PROS 4 TECHNOLOGY INC	AGREEMENT ADVANCED SECURITY JANUARY 2025	01/09/2025	54368	100-10-5197-3-38	731.00	731.00
PROS 4 TECHNOLOGY INC	MICROSOFT 365 AGREEMENT JANUARY 2025	01/09/2025	54369	100-10-5197-3-38	188.11	188.11
PROS 4 TECHNOLOGY INC	AGREEMENT MANAGED BACKUP SERVICE JANUARY 2025	01/09/2025	54370	100-10-5197-3-38	72.00	72.00
PROS 4 TECHNOLOGY INC	DOOR ACCESS CONTROL 15 DOORS COMM CENETER JANUARY 2025	01/09/2025	54371	100-20-5511-3-38	70.00	70.00
PROS 4 TECHNOLOGY INC	COMPUTERS DPW CLERK FINANCE AND ADMIN	01/09/2025	54288	410-10-5140-4-00	8,084.00	8,084.00
Total PROS 4 TECHNOLOGY INC:						11,960.11
PURCHASE POWER						
PURCHASE POWER	POSTAGE OVERAGE FEE	12/19/2024	12-10-24	100-10-5141-3-36	2,532.25	2,532.25
Total PURCHASE POWER:						2,532.25
R BAUMAN & ASSOCIATES SC						
R BAUMAN & ASSOCIATES SC	EMR PSYC TEST - IRELAND	12/30/2024	1946	100-50-5230-3-38	517.00	517.00
Total R BAUMAN & ASSOCIATES SC:						517.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
REACH						
REACH	RECREATION GRANT REIMBURSEMENT REACH	12/19/2024	12162024	100-20-5527-3-38	2,370.31	2,370.31
Total REACH:						2,370.31
ROET'S HOME HEATING						
ROET'S HOME HEATING	AIR FILTERS	12/19/2024	3984-REISSU	100-70-5410-3-36	215.76	215.76
ROET'S HOME HEATING	AIR FILTERS	01/09/2025	4097	100-70-5410-3-36	150.00	150.00
Total ROET'S HOME HEATING:						365.76
SALAMONE SUPPLIES						
SALAMONE SUPPLIES	BUILDING SUPPLIES	12/19/2024	177003	100-70-5410-3-38	62.00	62.00
SALAMONE SUPPLIES	BUILDING SUPPLIES	01/09/2025	177402	100-70-5410-3-38	186.00	186.00
Total SALAMONE SUPPLIES:						248.00
SCHAVER, ALEX						
SCHAVER, ALEX	REIMBURSEMENT FOR PHONE USE DURING SALT SEASON 2024-2025	01/09/2025	1-7-25	100-70-5420-3-31	90.00	90.00
Total SCHAVER, ALEX:						90.00
SCHLIEVE, NATE						
SCHLIEVE, NATE	REIMBURSEMENT FOR CELL PHONE DURING SALT SEASON 2024-2025	01/09/2025	1-7-25	100-70-5420-3-31	90.00	90.00
Total SCHLIEVE, NATE:						90.00
SESAC						
SESAC	2025 MUSIC LICENSE FEE	01/09/2025	1-7-25	100-20-5525-3-38	610.00	610.00
Total SESAC:						610.00
SHINY WASH						
SHINY WASH	VIP CAR WASH CARD FOR PD	01/09/2025	220002	100-40-5212-3-36	400.00	400.00
Total SHINY WASH:						400.00
SHRED-IT / STERICYCLE, INC						
SHRED-IT / STERICYCLE, INC	DESTRUCTION OF RECORDS - CITY HALL 2024	01/09/2025	8009532592	100-10-5141-3-38	690.38	690.38
Total SHRED-IT / STERICYCLE, INC:						690.38
SHRM - DODGE COUNTY						
SHRM - DODGE COUNTY	2025 MEMBERSHIP FEES	01/09/2025	1-7-25	100-10-5141-3-34	245.00	245.00
Total SHRM - DODGE COUNTY:						245.00
SIRCHIE ACQUISITION COMPANY LLC						
SIRCHIE ACQUISITION COMPANY LL	NITRILE GLOVES	01/09/2025	0675162-IN	100-40-5213-3-38	396.82	396.82
Total SIRCHIE ACQUISITION COMPANY LLC:						396.82
SMARSH INC						
SMARSH INC	SOCIAL MEDIA ARCHIVING - UTILITIES	01/09/2025	INV-237192	100-13810	3,797.00	3,797.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total SMARSH INC:						3,797.00
SMITS & BLAZEL LAW OFFICE						
SMITS & BLAZEL LAW OFFICE	ATTORNEY FEES - FORREST	12/19/2024	16496	100-10-5161-3-38	140.00	140.00
Total SMITS & BLAZEL LAW OFFICE:						140.00
SSM HEALTH AT WORK						
SSM HEALTH AT WORK	WELLNESS CLINIC UTILITIES SHARE - DEC 2024	01/09/2025	44500	100-13850	5,511.41	5,511.41
SSM HEALTH AT WORK	EAP QUARTERLY FEE	01/09/2025	44525	100-10-5143-3-38	506.25	506.25
Total SSM HEALTH AT WORK:						6,017.66
SSM HEALTH LABORATORIES						
SSM HEALTH LABORATORIES	LEGAL BLOOD DRAWS - NOVEMBER 2024	12/19/2024	4610387	100-40-5213-3-38	120.00	120.00
Total SSM HEALTH LABORATORIES:						120.00
STAPLES						
STAPLES	PAPER/OFFICE SUPPLIES	01/09/2025	6020716211	100-80-5670-3-30	383.52	383.52
STAPLES	RUBBERBANDS	01/09/2025	6020716210	100-10-5142-3-38	6.28	6.28
STAPLES	STAPLERS	01/09/2025	6020716212	100-10-5142-3-38	24.81	24.81
STAPLES	HANGING FILE FOLDERS	01/09/2025	6020716213	100-10-5142-3-38	30.39	30.39
Total STAPLES:						445.00
STOBB PLUMBING & HEATING INC						
STOBB PLUMBING & HEATING INC	REPAIR LEAKING URINAL CITY GARAGE	12/30/2024	16353	100-70-5412-3-36	4.50	4.50
STOBB PLUMBING & HEATING INC	REPAIR VAC TRAILER	12/30/2024	16373	700-10-5192-3-36	64.50	64.50
STOBB PLUMBING & HEATING INC	SERVICE/PARTS - TURNED BACKFLOW ON AT CITY HALL/REPAIRING BACKFLOW AT CITY GARAGE/CAPPED OFF RECIRC LINE @ GARAGE	01/09/2025	16223	100-70-5410-3-36	349.75	349.75
STOBB PLUMBING & HEATING INC	PARTS/LABOR - INSTALLED NEW SINK @ MCCUNE	01/09/2025	16189	100-20-5525-3-36	378.50	378.50
Total STOBB PLUMBING & HEATING INC:						797.25
STOBB, CHARLES						
STOBB, CHARLES	REIMBURSEMENT FOR CELL PHONE USAGE DURING SALT SEASON 2024-2025	01/09/2025	1-7-25	100-70-5420-3-31	90.00	90.00
Total STOBB, CHARLES:						90.00
STREICHER'S						
STREICHER'S	AMMO - 9 MM PRACTICE/124GR SYNTech TSJ , 223 CAL DUTY AMMO/T223A TRU/55 GR JSP	12/19/2024	1734504	100-40-5215-3-38	2,321.10	2,321.10
Total STREICHER'S:						2,321.10
TACTICAL SOLUTIONS						
TACTICAL SOLUTIONS	CERTIFICATION OF 10 RADAR UNITS, 2 CERTIFICATION OF LASER UNITS COMPLETED, 2 RADAR TUNING FORKS NEW	12/19/2024	10550	100-40-5212-3-38	562.00	562.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total TACTICAL SOLUTIONS:						562.00
TITAN PUBLIC SAFETY SOLUTIONS LLC						
TITAN PUBLIC SAFETY SOLUTIONS L	TIPSS COURTS - ANNUAL SUPPORT	01/09/2025	5858	100-40-5211-3-38	861.00	861.00
Total TITAN PUBLIC SAFETY SOLUTIONS LLC:						861.00
TOP PACK DEFENSE						
TOP PACK DEFENSE	CLOTHING ALLOWANCE - RASCH	12/19/2024	14826	100-12634	651.93	651.93
Total TOP PACK DEFENSE:						651.93
TOTAL BUSINESS PRODUCTS						
TOTAL BUSINESS PRODUCTS	2024 TAX FLYERS	12/19/2024	91952	100-10-5141-3-38	448.00	448.00
TOTAL BUSINESS PRODUCTS	CARD STOCK	01/09/2025	91967	100-50-5231-3-38	21.00	21.00
TOTAL BUSINESS PRODUCTS:						469.00
TOWN OF CHESTER						
TOWN OF CHESTER	TOWN OF CHESTER LAND ANNEX	12/19/2024	22517	419-70-5436-3-38	3.32	3.32
TOWN OF CHESTER	TOWN OF CHESTER TAXES ANNEXED LAND	12/19/2024	22519	404-10-5711-3-38	3,372.87	3,372.87
Total TOWN OF CHESTER:						3,376.19
TRACTOR SUPPLY CREDIT PLAN						
TRACTOR SUPPLY CREDIT PLAN	RECEIVER TUBE - 160-96	01/09/2025	1-7-25	100-70-5411-3-36	919.97	919.97
Total TRACTOR SUPPLY CREDIT PLAN:						919.97
TRU CLEANERS LLC						
TRU CLEANERS LLC	CLEANING SERVICE FOR CITY OF WAUPUN - FOR DEC 2024	12/30/2024	CW010125	100-70-5410-3-38	4,175.61	4,175.61
Total TRU CLEANERS LLC:						4,175.61
UNITED COOPERATIVE						
UNITED COOPERATIVE	UNITED COOP TID 9 INCENTIVE PAYMENT #1	12/19/2024	INCENTIVE P	419-70-5435-3-40	845,000.00	845,000.00
Total UNITED COOPERATIVE:						845,000.00
US CELLULAR						
US CELLULAR	ECONOMIC DEVELOPER/ADMINISTRATOR CELL PHONE - DEC 2024	12/30/2024	0698499968	100-10-5191-3-31	388.08	388.08
Total US CELLULAR:						388.08
VANDEZANDE & KAUFMAN, LLP						
VANDEZANDE & KAUFMAN, LLP	TRAFFIC MONTHLY ATTORNEY FEES - DEC 2024	01/09/2025	16112	100-10-5161-3-38	115.00	115.00
Total VANDEZANDE & KAUFMAN, LLP:						115.00
VERTICAL CONSULTANTS LLC						
VERTICAL CONSULTANTS LLC	CONSULTING SERVICES - US CELL/CELL SITE LEASE	01/09/2025	18905	404-10-5711-3-38	474.00	474.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total VERTICAL CONSULTANTS LLC:						474.00
VON BRIESEN & ROPER, S.C.						
VON BRIESEN & ROPER, S.C.	005604-00002 GENERAL - PD RECORDS REQUEST	12/30/2024	479643	100-10-5194-3-38	172.50	172.50
Total VON BRIESEN & ROPER, S.C.:						172.50
W & D NAVIS						
W & D NAVIS	CODE ENFORCEMENT RAZE BUILDING	12/19/2024	54171	230-30-5241-3-38	16,440.00	16,440.00
Total W & D NAVIS:						16,440.00
WALMART COMMUNITY/CAPITAL ONE						
WALMART COMMUNITY/CAPITAL ON	COMMUNITY CENTER GRAND OPENING - SNACKS & BEVERAGES	12/19/2024	12-18-24	220-20-5514-3-38	377.13	377.13
Total WALMART COMMUNITY/CAPITAL ONE:						377.13
WAUPUN AREA ANIMAL SHELTER INC						
WAUPUN AREA ANIMAL SHELTER IN	MONTHLY CONTRACT - JAN 2025	01/09/2025	JAN2025	100-40-5343-3-38	1,000.00	1,000.00
Total WAUPUN AREA ANIMAL SHELTER INC:						1,000.00
WAUPUN AREA SCHOOL DISTRICT						
WAUPUN AREA SCHOOL DISTRICT	REIMBURSE FOR REVENUE REC IN ERROR FROM SSM WAUPUN EMPLOYEE CLINIC	12/19/2024	12-10-24	100-13850	20.00	20.00
WAUPUN AREA SCHOOL DISTRICT	JANUARY SETTLEMENT - 2024 - FDL	01/09/2025	1-6-25	202-24610	1,606,598.60	1,606,598.60
Total WAUPUN AREA SCHOOL DISTRICT:						1,606,618.60
WAUPUN FIRE DEPARTMENT						
WAUPUN FIRE DEPARTMENT	2024 BREAKFAST WITH SANTA	12/16/2024	12-16-24	100-13850	340.00	340.00
Total WAUPUN FIRE DEPARTMENT:						340.00
WAUPUN UTILITIES						
WAUPUN UTILITIES	EXTEND HYDRANT FOR TRUCK WASH	12/19/2024	6306	407-70-5436-8-00	610.20	610.20
WAUPUN UTILITIES	TRUE UP 2024 PILOT	12/19/2024	6291	100-41-4131-0-00	5,309.00	5,309.00
WAUPUN UTILITIES	MONTHLY UTILITY CHARGES	12/19/2024	NOV2024	100-50-5251-3-32	26,314.55	26,314.55
WAUPUN UTILITIES	OCTOBER 2024 BULB RECYCLING	12/19/2024	6293	100-70-5410-3-36	18.98	18.98
WAUPUN UTILITIES	VERIZON CHARGES - DPW I-PADS - DEC 2024	01/09/2025	6310	100-70-5420-3-31	68.19	68.19
WAUPUN UTILITIES	STORMWATER BILLING & COLLECTION FEES - DEC 2024	01/09/2025	6318	700-10-5192-3-38	876.75	876.75
WAUPUN UTILITIES	JANUARY SETTLEMENT - 2024 - DELINQUENT UTILITIES - FDL	01/09/2025	1-6-25	100-25620	2,980.07	2,980.07
Total WAUPUN UTILITIES:						36,177.74
WAUPUN YOUTH WRESTLING CLUB						
WAUPUN YOUTH WRESTLING CLUB	RECREATION YOUTH GRANT PROGRAM PAYMENT	12/19/2024	12162024	100-20-5527-3-38	2,377.50	2,377.50
Total WAUPUN YOUTH WRESTLING CLUB:						2,377.50

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
WELLS FARGO PAYMENT REMITT						
WELLS FARGO PAYMENT REMITT	KWIK TRIP - 11-5-24 ELECTION	12/27/2024	ANG-OCT24/	100-10-5142-3-38	405.32	405.32
WELLS FARGO PAYMENT REMITT	WALMART - HALLOWEEN ON MAIN CANDY	12/27/2024	BJ-OCT24/NO	100-50-5233-3-38	581.23	581.23
WELLS FARGO PAYMENT REMITT	SPECTRUM BILL - LIBRARY - 11/4/24-12/3/24	12/27/2024	BRET-NOV24	210-60-5511-3-31	318.97	318.97
WELLS FARGO PAYMENT REMITT	HERITAGE MAINTENANCE - SOFT POLY SCRUB BRUSH	12/27/2024	JEFF-OCT24/	100-70-5411-3-36	191.91	191.91
WELLS FARGO PAYMENT REMITT	CURLYS - MEAL - PD	12/27/2024	JEREMY-NOV	100-40-5211-3-37	1,397.14	1,397.14
WELLS FARGO PAYMENT REMITT	LEAGUE OF WI MUNICIPALITIES	12/27/2024	KATHY-OCT2	100-10-5191-3-37	25.00	25.00
WELLS FARGO PAYMENT REMITT	ANCESTRY.COM	12/27/2024	PAM-NOV24	210-60-5511-3-42	241.60	241.60
Total WELLS FARGO PAYMENT REMITT:						3,161.17
WI CITY/COUNTY MANGEMENT ASC						
WI CITY/COUNTY MANGEMENT ASC	LANGENFELD WCMA MEMBERSHIP 2025	01/09/2025	1-7-25	100-10-5153-3-38	160.00	160.00
Total WI CITY/COUNTY MANGEMENT ASC:						160.00
WI DEPART OF TRANSPORTATION						
WI DEPART OF TRANSPORTATION	MADISON PH 2 CONST - STREET	12/19/2024	395-00003585	400-70-5436-8-00	.37	.37
WI DEPART OF TRANSPORTATION	WATERTOWN ST. PRELIMINARY ENGINEERING	12/19/2024	395-00003766	100-70-5420-3-38	142.61	142.61
Total WI DEPART OF TRANSPORTATION:						142.98
WI DEPT OF JUSTICE						
WI DEPT OF JUSTICE	G3369 - BACKGROUND CHECKS - DEC 2024	01/09/2025	G3369-DEC24	100-40-5212-3-38	28.00	28.00
Total WI DEPT OF JUSTICE:						28.00
WI EMERGENCY MANAGEMENT SYSTEM ASSOC						
WI EMERGENCY MANAGEMENT SYS	WEMSA25 CONF REG - THOMAS/VANBUREN/IRELAND/NELSON	01/09/2025	NV00004120	100-50-5230-3-37	1,890.00	1,890.00
Total WI EMERGENCY MANAGEMENT SYSTEM ASSOC:						1,890.00
WI POLICE LEADERSHIP FOUNDATION						
WI POLICE LEADERSHIP FOUNDATIO	MEMBERSHIP RENEWAL	01/09/2025	13007	100-40-5211-3-34	150.00	150.00
WI POLICE LEADERSHIP FOUNDATIO	CONG REGISTRATION FEE - RASCH/CONF REGISTRATION - ATTENDING TRAINING - SULLIVAN	01/09/2025	13322	100-40-5215-3-38	650.00	650.00
Total WI POLICE LEADERSHIP FOUNDATION:						800.00
WI SOCIETY OF EMERGENCY SERVICES INSTRUC						
WI SOCIETY OF EMERGENCY SERVIC	WSESI ANNUAL DUES 2025 ACTIVE MEMBER - BEER	01/09/2025	4515	100-50-5244-3-37	30.00	30.00
Total WI SOCIETY OF EMERGENCY SERVICES INSTRUC:						30.00
WONDRA CONSTRUCTION						
WONDRA CONSTRUCTION	WILSON DR & SHALER DR EXTENSION PMT 8	12/19/2024	212130-7/8	419-70-5435-8-00	130,637.15	130,637.15
Total WONDRA CONSTRUCTION:						130,637.15
Grand Totals:						3,743,684.74

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
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Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-10-5110-3-34	3,680.89	.00	3,680.89
100-10-5110-3-38	27.78	.00	27.78
100-10-5131-3-30	54.79	.00	54.79
100-10-5131-3-31	40.00	.00	40.00
100-10-5141-3-30	54.79	.00	54.79
100-10-5141-3-31	67.07	.00	67.07
100-10-5141-3-34	455.00	.00	455.00
100-10-5141-3-36	180.88	.00	180.88
100-10-5141-3-38	1,161.37	.00	1,161.37
100-10-5142-3-38	862.38	.00	862.38
100-10-5143-3-38	506.25	.00	506.25
100-10-5153-3-37	356.80	.00	356.80
100-10-5153-3-38	214.78	.00	214.78
100-10-5161-3-38	255.00	.00	255.00
100-10-5191-3-30	54.79	.00	54.79
100-10-5191-3-31	67.07	.00	67.07
100-10-5191-3-37	25.00	.00	25.00
100-10-5194-3-38	982.50	.00	982.50
100-10-5197-3-31	833.66	.00	833.66
100-10-5197-3-38	7,321.61	.00	7,321.61
100-10-5255-3-38	7,220.00	860.00-	6,360.00
100-10-5256-3-38	3,677.96	.00	3,677.96
100-10-5534-3-38	154.68	.00	154.68
100-12634	651.93	.00	651.93
100-13810	281.50	.00	281.50
100-13850	8,608.85	.00	8,608.85
100-16210	2,500.00	.00	2,500.00
100-20-5511-3-31	24.30	.00	24.30
100-20-5511-3-32	2,884.20	.00	2,884.20
100-20-5511-3-36	135.53	.00	135.53
100-20-5511-3-38	446.64	.00	446.64
100-20-5512-3-32	725.52	.00	725.52
100-20-5513-3-30	54.79	.00	54.79
100-20-5513-3-31	68.20	.00	68.20
100-20-5513-3-32	567.18	.00	567.18
100-20-5523-3-32	1,133.94	.00	1,133.94
100-20-5523-3-38	114.97	.00	114.97
100-20-5525-3-32	2,163.41	.00	2,163.41
100-20-5525-3-36	522.63	.00	522.63
100-20-5525-3-38	610.00	.00	610.00
100-20-5527-3-38	4,747.81	.00	4,747.81
100-21100	862.78	194,351.39-	193,488.61-
100-25620	2,980.07	.00	2,980.07
100-30-5152-3-38	3,207.03	.00	3,207.03
100-40-5211-3-30	406.94	.00	406.94
100-40-5211-3-31	952.60	.00	952.60
100-40-5211-3-32	1,701.64	.00	1,701.64
100-40-5211-3-33	168.24	.00	168.24
100-40-5211-3-34	150.00	.00	150.00
100-40-5211-3-37	129.13	.00	129.13
100-40-5211-3-38	1,583.42	.00	1,583.42

GL Account	Debit	Credit	Proof
100-40-5212-3-36	1,979.36	.00	1,979.36
100-40-5212-3-37	648.02	.00	648.02
100-40-5212-3-38	2,966.80	.00	2,966.80
100-40-5213-3-38	1,466.81	.00	1,466.81
100-40-5215-3-37	13.00	.00	13.00
100-40-5215-3-38	3,834.91	.00	3,834.91
100-40-5343-3-38	1,000.00	.00	1,000.00
100-41-4131-0-00	5,309.00	.00	5,309.00
100-50-5230-3-31	85.17	.00	85.17
100-50-5230-3-37	1,890.00	.00	1,890.00
100-50-5230-3-38	800.14	.00	800.14
100-50-5231-1-10	11,620.46	.00	11,620.46
100-50-5231-3-31	425.84	.00	425.84
100-50-5231-3-32	982.12	.00	982.12
100-50-5231-3-38	1,534.00	.00	1,534.00
100-50-5232-3-38	1,094.21	.00	1,094.21
100-50-5233-3-37	108.00	.00	108.00
100-50-5233-3-38	473.23	.00	473.23
100-50-5234-3-38	551.18	.00	551.18
100-50-5244-3-34	103.00	.00	103.00
100-50-5244-3-37	30.00	.00	30.00
100-50-5244-3-38	5,656.45	.00	5,656.45
100-50-5251-3-31	56.78	.00	56.78
100-50-5251-3-32	16.00	.00	16.00
100-70-5410-3-32	11,713.54	.00	11,713.54
100-70-5410-3-36	4,323.18	.60-	4,322.58
100-70-5410-3-38	6,076.13	2.18-	6,073.95
100-70-5411-3-36	8,642.33	.00	8,642.33
100-70-5411-3-38	5,428.06	.00	5,428.06
100-70-5412-3-31	96.69	.00	96.69
100-70-5412-3-32	3,014.87	.00	3,014.87
100-70-5412-3-36	244.55	.00	244.55
100-70-5412-3-38	226.28	.00	226.28
100-70-5420-3-30	54.79	.00	54.79
100-70-5420-3-31	483.06	.00	483.06
100-70-5420-3-34	100.00	.00	100.00
100-70-5420-3-38	10,790.06	.00	10,790.06
100-70-5431-3-36	5,423.13	.00	5,423.13
100-70-5435-3-36	3,407.34	.00	3,407.34
100-70-5441-3-32	223.44	.00	223.44
100-70-5441-3-36	28.69	.00	28.69
100-70-5442-3-32	10,600.46	.00	10,600.46
100-80-5670-3-30	54.79	.00	54.79
100-80-5670-3-38	15,000.00	.00	15,000.00
202-12100	24,539.67	.00	24,539.67
202-21100	.00	2,323,905.04-	2,323,905.04-
202-24310	556,754.95	.00	556,754.95
202-24610	1,606,598.60	.00	1,606,598.60
202-24620	136,011.82	.00	136,011.82
210-21100	.00	2,223.08-	2,223.08-
210-60-5511-3-31	230.71	.00	230.71
210-60-5511-3-32	1,531.77	.00	1,531.77
210-60-5511-3-37	139.00	.00	139.00
210-60-5511-3-42	241.60	.00	241.60
210-60-5511-3-43	80.00	.00	80.00
220-20-5514-3-38	317.43	.00	317.43
220-21100	.00	991.65-	991.65-
220-40-5212-3-38	113.00	.00	113.00

GL Account	Debit	Credit	Proof
220-48-4850-0-04	561.22	.00	561.22
230-21100	.00	29,883.95-	29,883.95-
230-30-5241-3-30	17.50	.00	17.50
230-30-5241-3-38	29,866.45	.00	29,866.45
300-10-5942-6-00	500.00	.00	500.00
300-21100	.00	500.00-	500.00-
400-20-5512-8-00	2,000.00	.00	2,000.00
400-20-5513-8-00	218.00	.00	218.00
400-21100	.00	67,048.37-	67,048.37-
400-40-5211-8-00	2,500.00	.00	2,500.00
400-70-5412-8-00	62,330.00	.00	62,330.00
400-70-5436-8-00	.37	.00	.37
404-10-5711-3-38	3,846.87	.00	3,846.87
404-21100	.00	3,846.87-	3,846.87-
405-21100	.00	10,281.86-	10,281.86-
405-70-5436-3-38	5,028.05	.00	5,028.05
405-70-5436-3-39	5,253.81	.00	5,253.81
407-21100	.00	610.20-	610.20-
407-70-5436-8-00	610.20	.00	610.20
410-10-5140-4-00	8,084.00	.00	8,084.00
410-16200	46,331.94	.00	46,331.94
410-21100	.00	57,884.94-	57,884.94-
410-40-5211-4-00	3,469.00	.00	3,469.00
419-21100	.00	983,899.21-	983,899.21-
419-70-5435-3-40	845,000.00	.00	845,000.00
419-70-5435-8-00	137,200.89	.00	137,200.89
419-70-5436-3-38	3.32	.00	3.32
419-70-5436-8-00	1,695.00	.00	1,695.00
420-21100	196.99	12,535.92-	12,338.93-
420-70-5436-3-38	12,535.92	196.99-	12,338.93
425-21100	741.08	34,367.80-	33,626.72-
425-70-5476-3-38	34,367.80	741.08-	33,626.72
430-21100	.00	3,179.19-	3,179.19-
430-70-5436-3-42	3,179.19	.00	3,179.19
501-10-5154-3-38	12,711.72	.00	12,711.72
501-21100	.00	12,711.72-	12,711.72-
700-10-5191-3-38	497.20	.00	497.20
700-10-5192-3-32	38.86	.00	38.86
700-10-5192-3-36	386.36	.00	386.36
700-10-5192-3-38	5,701.23	.00	5,701.23
700-10-5193-3-36	640.75	.00	640.75
700-21100	.00	7,264.40-	7,264.40-
Grand Totals:	<u>3,747,286.44</u>	<u>3,747,286.44-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

Invoice.Batch = "120924","121624","121924","122724","123024","A","2024","2025"



MINUTES
CITY OF WAUPUN CDA COMMITTEE MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, July 16, 2024 at 7:45 AM

Board chairperson Mayor Bishop called the meeting to order at 7:45 am.

Roll call was taken. Members present include: Mayor, Rohn Bishop; Bobbi Jo Kunz; Sue Vandenberg; Cassandra Verhage (online); Derek Drews; Steve Daute (online); and Gary DeJager. Also present, Administrator Schlieve, Assistant Administrator Langenfeld, Ava Bille, Angelica Grebel, Amber Lackey, and Jason Whitford (online).

Motion Vandenberg, second DeJager to approve the agenda as presented. Carried unanimously.

Motion DeJager, second Drews to approve the consent agenda as presenting, including minutes from May 21, 2024 and Financials from May and June 2024. Carried unanimously.

Amber Lackey is present to explain her renovation project at 23 S Madison Street. Lackey is planning to restore the façade to look like it's original design of an old gas station and will be paving the parking area. Lackey also explained that she is going to do a second phase of this project and requested permission to submit a second application in 2025. Request is for \$5,000 matching grant and to support consideration of a second application in 2025. Motion VerHage, second Kunz to approve a matching grant capped at \$5K and to allow submittal of a second application in 2025. Carried unanimously.

Angelica Grebel is present to explain her renovation project for 11 N Madison Street. The plan includes painting the exterior, hanging new signage and replacing the front door. Request is for a matching grant capped at \$5K. Motion Vandenberg, second Drews to approve a matching grant capped at \$5K. Carried unanimously.

Administrator Schlieve provides an update, highlighting several key projects being worked on. The back alleyway of the 300 and 400 blocks of E Main is in the planning process and the city anticipates meeting with property owners in early 2025 before engineering design completes. The project will construct in 2026. The food truck alley is slated to open October 5 along with the Waupun Sculpture tour ribbon cutting event. The city is fundraising for signage and is considering self-watering planters in the space to reduce labor concerns. The senior center is for sale with initial response due July 24. Ava Bille, youth apprentice, is present and explains the promotion calendar she is working on with BID and Downtown Promotions. Bille is currently working to support coordination of a beer/cider walk on Sept 27; Opening of food truck alley on Oct 5; and a fall/winter Wine Walk Nov 2. Bille also overviewed the Discover Downtown Waupun website and planned changes to the site.

Motion VerHage, second Vandenberg to adjourn the meeting at 8:15 am. Carried unanimously.



MINUTES
CITY OF WAUPUN PLAN COMMISSION
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, September 18, 2024 at 4:30 PM

Meeting called to order at 4:30 pm by Mayor Bishop, Chairperson.

Roll call taken. Members Present: Chairman Bishop, Jason Whitford, Elton TerBeest, Jeff Daane, Gary DeJager, Jerry Medema, Mike Matoushek (online); Staff Present: Sue Leahy, Administrator Schlieve; Attorney Vande Zande

No one present to speak during public comment time. Public participation is closed.

Next regularly scheduled meeting of the Plan Commission is October 16, 2024 at 4:30 pm, Waupun City Hall, Council Chambers.

Motion Whitford, second TerBeest to approve minutes from August 21, 2024 Plan Commission Meeting. Carried unanimously.

Motion DeJager, second Medema to approve the Certified Survey Map for 414 W Jefferson and 416 W Jefferson Street as presented. Carried unanimously.

Motion TerBeest, second Whitford to approve the Certified Survey Map for 223, 227 and 231 Woodland Drive and 506, 510, and 514 Hoard Road as presented. Carried unanimously.

Motion Whitford, second TerBeest to approve Site Plan for 401 Industrial Drive, Waupun (Tenneco Facility) as presented. Carried unanimously.

Motion Whitford, second Medema to open the Public Hearing City of Waupun Floodplain Ordinance. Zoning Administrator Leahy explains that the WI-DNR requires an update periodically to our floodplain ordinance to bring inline with current legislation. Act 175 is incorporated to allow people experiencing flooding to repair their homes without limit. No further public comment. Motion Matoushek, second Whitford to close public hearing. Carries unanimously. Motion DeJager, second Whitford to approve the ordinance as presented and send to Council for consideration. Carried unanimously.

Motion Medema, second TerBeest to adjourn meeting at 4:37 pm. Carried unanimously.



MINUTES
CITY OF WAUPUN BID MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, October 15, 2024 at 7:00 AM

Meeting called to order at 7 am by chairperson Gary DeJager.

Roll call taken. Members present include: Roll call taken. Members present include: Tyler Schulz; Gary DeJager; Bryan Yohn; Mitch Greenfield; Craig Much; Rich Matravers; Teresa Ruch, and Steve Daute (online). Absent and excused is Jodi Mallas. Also present are Mayor Bishop; Administrator Kathy Schlieve; Assistant Administrator Casey Langenfeld; Jeni Maly, Waupun City of Sculpture; Joe Venhuizen, Waupun Business Alliance; and Heidi Braker, Rens Floral.

Motion Greenfield, second Schulz to adopt the agenda as presented. Carried unanimously.

Motion Matravers, second Yohn to approve consent agenda, including minutes from July 16, 2024 BID Meeting and July, August and September 2024 BID Financials as presented. Carried unanimously.

No discussion on outstanding applications as all are in compliance.

Heidi Braker from Rens Floral explains her project to replace signage on the building she recently purchased at 317 E Main St. Existing hardware will be used. Motion DeJager, second Ruch to approve matching grant of \$555.34. Approved unanimously.

Jeni Maly is present and explains plans for promotion of Ice Fest in 2025. The event will be held February 15 and 16, 2025. Maly requests a similar donation from the group to support promotion as was given in 2024. Motion Schultz, second Greenfield to approve a donation of \$500 toward the event. Motion carried unanimously.

Administrator Schlieve provides an overview of the 2025 Bid Operating Plan. The board increased the assessment rate from \$1.50 per \$1,000 to \$1.85 in 2024 and the plan maintains that level. Additional plan features include increased funding for façade improvement grants, ongoing support for pop-up or business attraction efforts, and ongoing support for a youth apprentice to help with promotion efforts. Motion Schultz, second Much to adopt the plan as presented and recommend to the common council for final approval. Carried unanimously.

Joe Venhuizen provides an overview of WBA activities, including the economic forecast breakfast, member supports for Ice Fest, and 90x90 sessions upcoming for business.

Administrator Schlieve provides an update on economic development activity. The city is continuing to solicit interested buyers for the former Senior Center, progress on Hoya Hop House Brewing, and ongoing efforts to attract housing developers to the area.

Motion Schultz, second Greenfield to adjourn the meeting at 7:40 am. Carried unanimously.



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street,
Waupun WI
Tuesday, December 10, 2024 at 6:45 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:45pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarek, Alderman Kunz, Alderman Siebers, Alderman Westphal, Alderman Ledesma

Council Virtual- None

Council Absent/Excused: Alderman Matoushek

Management in-person: Attorney VandeZande, Administrator Schlieve, Police Chief Rasch, Fire Chief Demaa, General Utility Manager Brooks, Library Director Jaeger

Management Virtual: City Clerk/Treasurer Hull, Public Works Director Daane

Management absent and excused: Finance Director Langenfeld, Recreation Director Kaminski

Audience in-person: Fond Du Lac County Executive Same Kaufman, Jaedon Buchholz, Corey Gurath, Race Ranta

Audience Virtual: Jason Whitford

PERSONS WISHING TO ADDRESS COUNCIL

1. Fond du Lac County Executive Sam Kaufman

Fond Du Lac County Executive Sam Kaufman provides updates of County proceedings.

2. Race Ranta, resident residing on E. Franklin Street, comes before the Council inquiring on the ordinance of not allowing the parking on the front of property as he received a warning.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

2. Approve Certified Survey Map for 301 E Main Street

Plan Commission reviewed/approved the CSM for 301 E Main Street, Waupun (former Senior Center) at the December 9, 2024, meeting. The City had the CSM prepared for this property as it wishes to retain a portion as

Part of the public alleyway on the south side of the building.

Motion Kunz, seconded by Siebers to approve the Certified Survey Map for 301 E Main Street, Waupun.

Motion

carried 5-0 on roll call.

3. Approve Part-Time Recreation Program Assistant Job Descriptions

As part time positions for the Recreation Department are budgeted in 2025 due to the new Community Center, job descriptions are before the Council for consideration: Active Older Adult Program, Youth & Adult Program Assistant, and Weekend Program Assistant.

Motion Ledesma, second Siebers to approve the recreation job descriptions of Active Older Adult Program, Youth &

Adult Program Assistant, and Weekend Program Assistant. Motion carried 5-0.

4. Approve the 2025 Waupun Aquatic Center Fees

Motion Ledesma, second Westphal to adopt the 2025 Waupun Family Aquatic Center rates as: Family Resident \$210/ Nonresident \$260; Individual Resident \$105/Nonresident \$130; Daily Pass \$6.50; Swim lessons \$45. Motion carried 5-0 on roll call.

CONSIDERATION - ACTION

5. 2025 Park Shelter Rental Fees

Motion Kunz, second Siebers to adopt 2025 park rental fees as: Park Rental Fee Resident \$50/Cleaning Fee \$15 and Nonresident \$75/\$15; McCune Park Concession Stand Resident Fee \$85/cleaning \$15/Security Deposit \$50 and Non-Resident Fee \$100/cleaning \$15/Security Deposit \$50. Motion carried 5-0 on roll call.

6. Approve Contract with Grand Valley Inspection Services

Motion Siebers, second Kunz to approve the contract with Grand Valley Inspection Services. Motion carried 5-0 on roll call.

7. Authorize the Release of Future Expenditures

Due to the holiday season, Council may wish to not hold a meeting prior to year end, if business is not warranted. If there would be no meeting of the body of the Council prior to the end of year, Council may grant authorization to process and release expenses in order to not accumulate late fees and enter into delinquent status with our vendors.

Motion Siebers, second by Kaczmarek to authorize the process and release of expenses should there not be a meeting of the Council prior to year-end. Motion carried 5-0.

8. Consideration of Holding Primary Election for Office of Aldermanic Districts 1, 3, and 5 on February 18, 2025

Motion Siebers, second Ledesma to deny holding 2025 Primary Election for the local municipal races of Aldermanic Districts 1, 3, and 5 if there is more than twice the number of candidates filing for these seats. Motion carried 5-0.

MAYORAL CORRESPONDENCE/PRESENTATION

No comments are heard.

CONSENT AGENDA

9. Consent - Future Meetings, License & Permit Applications, and Expenses

Motion Kunz, second Ledesma to accept the monthly Finance Report and approve the Consent Agenda. Motion carried 5-0.

ADJOURN TO CLOSED SESSION

At 7:42pm, motion Ledesma, second by Siebers to adjourn to closed session for discussions of Investing Public Funds to Develop City-Owned Land in TID 9 Heritage Ridge, Investing Public Funds to Develop City-Owned Land in TID 9 Waupun Industrial Park, and Negotiation of US Cellular Lease on City-Owned Land in TID 9. Motion carried 5-0.

RECONVENE TO OPEN SESSION

At 8:20pm, motion Ledesma, second Westphal to reconvene in open session. Motion carried 5-0.

ACTION FROM CLOSED SESSION

No action

ADJOURNMENT

At 8:21pm, motion Kunz, second Ledesma to duly call the meeting adjourned. Motion carried 5-0.



MINUTES
CITY OF WAUPUN SPECIAL COMMON COUNCIL
MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, November 26, 2024 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarek, Alderman Kunz, Alderman Siebers, Alderman Westphal, Alderman Ledesma

Council Virtual- None

Council Absent/Excused: Alderman Matoushek

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Police Chief Rasch, Fire Chief Demaa, Finance Director Langenfeld

Management Virtual: None

Management absent/excused: Public Works Director Daane, Recreation Director Kaminski, General Utility Manager Brooks, Library Director Jaeger

Audience in-person: Jaedon Buchholz, Phil Cosson of Ehlers

Audience Virtual: Jason Whitford

PUBLIC HEARING

1. Public Hearing: Class B Fermented Malt Beverage and Intoxicating Liquor License Application - Thirsty Marlins

Motion Ledesma, second by Siebers to open the public hearing for the Class B Fermented Malt Beverage and Intoxicating Liquor License Application for Thirsty Marlins. Motion carried 5-0.

2. Close Public Hearing

Motion Siebers, second by Kunz to close the public hearing for the Class B Fermented Malt Beverage and Intoxicating Liquor License Application for Thirsty Marlins. Motion carried 5-0.

3. Consideration/Action: Class B Fermented Malt Beverage and Intoxicating Liquor License Application- Thirsty Marlin

Motion Ledesma, second by Westphal to approve the Class B Fermented Malt Beverage and Intoxicating Liquor License Application of Thirstys Tavern LLC DBA the Thirsty Marlins, Kristine Salkowski (Agent), at 428 E. Main Street, Waupun, contingent upon ownership, approved inspections and paid delinquencies, not to exceed sixty (60) days. Motion carried 5-0 on roll call.

ORDINANCES-RESOLUTIONS

4. \$4,635,000 General Obligation Promissory Notes, Series 2025A Pre-Sale Report

Phil Cosson of Ehlers reviews the pre-sale report for the \$4,635,000 General Obligation Promissory Notes, Series 2025A.

5. Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,635,000 General Obligation Promissory Notes, Series 2025A

Motion Westphal, second by Siebers to approve Resolution 11-26-24-01 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,635,000 General Obligation Promissory Notes, Series 2025A. Motion carried 5-0 on roll call.

CONSIDERATION - ACTION

6. 2025 WisDOT Public Transit Assistance Program Operating Grant Application

Motion Ledesma, second by Siebers to approve the submission of the 2025 WI DOT Public Transit Program Operating Grant application. Motion carried 5-0 on roll call.

7. Authorize Staff to Pursue 2025 Assistance for Firefighters Grant (AFG) Request

Motion Kunz, second by Kaczmarski to authorize the submission of an AFG Grant Program for SCBA and compressor replacement. Motion carried 5-0.

8. License and Permit Applications, Monthly Expenses

Motion Seibers, second Kunz to approve the license and permit applications and monthly expenses. Motion carried 5-0 on roll call.

9. Discussion: Fire and Ambulance Operational and Capital Planning Update

Discussions of shared funding and consideration of future referendum.

10. Discussion: Paid Leave Policy Changes to Personnel Handbook

Discussion of changes to the current vacation schedule to attract applicants and retain current staff. Discussion will continue at a future meeting.

11. Discussion: Text My Gov Overview

An online/texting program for the submission of citizen concerns is to be live in the very near future.

12. Discussion: Ordinance Pipeline

Staff provide a listing of ordinances that are being reviewed for possible future Council action.

ADJOURNMENT

At 6:19pm, motion Kunz, second Kaczmarski to call the meeting adjourned. Motion carried 5-0.



MINUTES
CITY OF WAUPUN SPECIAL COUNCIL MEETING
Waupun City Hall 201 E Main Street, Waupun WI
Tuesday, December 17, 2024 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarek, Alderman Siebers, Alderman Westphal, Alderman Ledesma

Council Virtual- Alderman Kunz

Council Absent/Excused: Alderman Matoushek

Management in-person: Attorney VandeZande, Administrator Schlieve, Police Chief Rasch, Public Works Director Daane, Recreation Director Kaminski

Management Virtual: City Clerk/Treasurer Hull, General Utility Manager Brooks

Management absent and excused: Finance Director Langenfeld, Fire Chief Demaa, Library Director Jaeger

Audience in-person: Jaedon Buchholz

Audience Virtual: Jason Whitford

CONSIDERATION - ACTION

1. Annexation Ordinance Town of Chester, Dodge County, Tax Parcel Number 010-1315-0844-000 to the City of Waupun

Motion Ledesma, second by Westphal to adopt the ordinance to annex the City owned parcel, 010-1315-0844-000, located in the Town of Chester, Dodge County. Motion carried 5-0 on roll call.

2. Changes to the Paid Leave Policy within City of Waupun Employee Handbook for Non-Represented Employees

Motion Kunz, second by Siebers to approve the revisions to the Paid Leave Policy in the City of Waupun Employee Handbook. Motion carried 5-0.

3. Public Works & Planning Coordinator Job Description

Motion Siebers, second by Ledesma to approve the Public Works & Planning Coordinator Job Description. Motion carried 5-0.

4. Developer Agreement with Carver Flats, LLC for Multi-Family Housing Development

Motion Ledesma, second by Siebers to approve the developer agreement with Carver Flats LLC for a 56-unit multi-family housing development in Heritage Ridge. Motion carried 5-0 on roll call.

5. Offer to Purchase Parcels 292-1315-0932-035 and 292-1315-0932-030 in Heritage Ridge, TID 9, to Carver Flats, LLC

Motion Westphal, second by Siebers to approve the offer to purchase between the City of Waupun and Carver Flats LLC for the sale of City owned parcels 292-1315-0932-035 and 292-1315-0932-030. Motion carried 5-0 on roll call.

6. Authorize the Release of Future Expenditures

Motion Siebers, second by Ledesma to authorize the release of future City expenditures. Motion carried 5-0.

7. Future Meetings & Gatherings, License & Permit Applications

Motion Ledesma, second by Siebers to approve the license and permit applications. Motion carried 5-0.

ADJOURNMENT

At 5:48pm, motion Ledesma, second by Kunz to duly call the meeting adjourned. Motion carried 5-0.

**Minutes of the Waupun Public Library Board Meeting
Wednesday, December 18, 2024**

The Waupun Public Library Board was called to order by President Bev Martens at 4:30 p.m. on Wednesday, December 18, 2024. Present were Beer, Gehl, Schultz, Siebers, Svec, Jaeger, and Garcia. Hintze and Sullivan were present via Zoom.

Minutes from Previous Meetings

Motion by Beer, second Siebers, to accept the November minutes as presented. Motion carried.

Persons Wishing to Address the Library Board

Mayor Rohn Bishop attended the first part of the meeting and thanked the members for serving on the Library Board.

Monthly Statistics

November statistics were reviewed.

Budget Summary

Current budget was reviewed.

Consideration of Bills for Payment

Motion by Schultz, second Sullivan, to pay the bills as presented. Motion carried 8-0 on roll call.

Committee Reports

None.

Librarian's Report

Librarian's report was reviewed.

Old Business

None.

New Business

Motion by Siebers, second Schultz, to approve the edit of removing "10" in the second paragraph of the Fire Prevention, Emergency Evacuation Policy/Procedures. Motion carried.

Future meetings and gatherings involving the Library Board

Next tentative meeting: Wednesday, January 15, 2025, at 4:30 p.m.

Adjournment

Motion by Beer, second Martens, to adjourn at 4:50 p.m. Motion carried.

Marie Svec, Secretary
MS/bkj



Waupun Police Department Monthly Report

December 2024

Staffing Updates

Our current staff level is 15 full time sworn personnel and 2 non-sworn personnel. We are currently finishing a back ground investigation for an Officer in Training Position, who is planned to attend the April LE Academy at Fox Valley Tech. We are currently hiring for the last Patrol Officer vacancy, as the prior process did not yield a hire.

We closed the application process for the Detective position and will be interviewing candidates in January.

Community Engagement

FDL County LEX meeting
Dodge County Law Executive Meeting
Waupun Christmas Parade
Waupun Holiday Help Toy Collection Bin
Waupun High School Principals of Biomedical Class Presentation
Police Lights of Christmas Hand Off
Community Center Open House
Waupun Business Alliance Coffee Connection – Waupun Museum
Shop w/a Cop - Fond du Lac County
Waupun Holiday Parade
WBEV Community Comment Radio Show
Food Pantry Open House
Breakfast w/Santa at the Rock
Waupun Area School District Board Meeting – PSLO Presentation
Elks Lodge of Beaver Dam Food Basket Delivery

Department Information

Taser Recertification – Department wide training

DetectaChem Demo and Training – We hosted a demo at the PD where a number of staff were able to learn and operate DetectacChem Equipment and completed the training to train other staff. Officer Dumke, Chief Rasch, DC Sullivan, Lt Williams, Lt Brzezinski, Lt Kreitzman, Officer Warner, and Officer Effert attended.

Criminal Interviewing for Road Patrol Officer – Officer Knudson

Laser lab Tint Meter Operator – Officer Knudson

K9 Training – Officer Halverson and Jet attended

SWAT Training – Officer Halverson attended



Waupun Police Department Monthly Report

December 2024

Squad Car Totaled – Our new 2025 squad was rear ended in December and appears to be a total loss per the insurance company. Quotes were received and will be brought to council.

December Anniversaries – Deputy Chief Ted Sullivan (5 years), Lieutenant of Investigations Bobby Williams (10 years), PSLO Graham Dumke (4 years), Officer Jaret Knudson (2 years), Officer Jon Cupery (1 year).

Updated Investigative Equipment Subscription – Flock Investigation Subscription and cameras were installed. A presentation about Flock will be provided to council.

Leads Online – Learned we have access to a similar service through MOCIC, which saves approx. \$2600 annually

Open Records Requests

We are continuing to field a large number of open records requests. Due to the complexity of some of these requests we are beginning to track the amount of time it takes to complete these tasks.

2024 Total – 633

December Total – 55

2024 Total Hours – Approximately 400 hours

2023 Annual Total – 583

2022 Annual Total – 555

2021 Annual Total – 564

2020 Annual Total – 623

Police Activity

Calls for Service: 755

Arrests: 17

Code Enforcement	Warnings	Citations
January	19	3
February	11	6
March	7	10
April	9	2
May	6	1
June	4	11
July	26	2
August	27	5



Waupun Police Department Monthly Report

December 2024

September	14	0
October	12	12
November	5	0
December	3	1
2024 Total	143	53

Investigations

WP2400777 Child Pornography – search warrant execution in Lomira on December 9; charges referred for Poss. Child Pornography and Cause Child to View Sexual Activity

24WP1227 Drug Investigation – results received from lab after testing; report forwarded to DA

WP2302212 Reckless Homicide – Active and waiting for another jurisdiction to execute a search warrant to proceed with interviewing Suspect

24WP01375 Sexual Assault – Active and worked with Sex Offender Registry as suspect is also suspected of violating sex offender registry rules.

24WP03715 Burglary – Set to Inactive at this time due to lack of leads, but case is open.

24WP04154 Drug Investigation – Followed up w/ Postal Inspector and it appears the issue resolved itself, however, the suspect(s) will be monitored.

24WP04950 Sexual Assault – Inactive at this time but case is open.

24WP05847 Sex Offender Registry Violations – Stemmed from 24WP01375. Felony charges for 301.45 pursued by SORP based Sexual Assault complaint.

24WP05853 Sexual Assault – Closed w/charges of Felony Representations Depicting Nudity and 4th Degree Sexual Assault referred to DA's Office.

24WP05672 Sexual Assault – Active and ongoing investigation. Charges will be referred pending outcome of investigation.

24WP05618 Sexual Assault – Closed due to lack of supporting evidence.

24WP05645 Sexual Assault – Active with child forensic interview scheduled.



Waupun Police Department Monthly Report

December 2024

24WP05652 ICAC Child Pornography – Active w/suspect identified. Planning a residential search warrant pending approval from a judge.

24WP05614 ATF – Assisted ATF w/ federal violations of unlicensed dealing of firearms. Search Warrant was executed on 12/10/24 where suspect will be indicted on federal charges by the ATF.

Cellebrite Phone Data Extractions (2) & Data Examinations (2) – these led to charges for case 24WP05853 listed above

Cellebrite Etraction Totals

2024 – 22 Extractions

2023 – 16 Extractions

Chief of Police Jeremy Rasch



Waupun Police Department

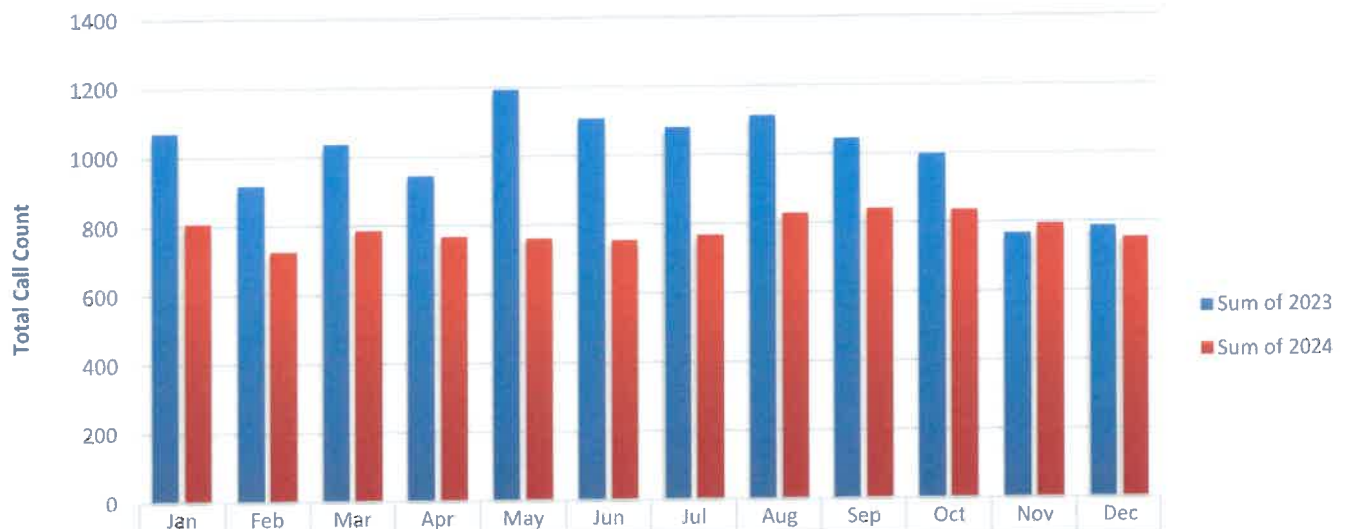
December 2024



Monthly Call Volume Report

Call Volume Monthly 2023 - 2024			
Month	2023	2024	Percent Difference
January	1070	807	-24.6%
February	920	730	-20.7%
March	1037	785	-24.3%
April	946	768	-18.8%
May	1193	763	-36.0%
June	1107	755	-31.8%
July	1080	768	-28.9%
August	1113	830	-25.4%
September	1045	840	-19.6%
October	998	837	-16.1%
November	769	794	3.3%
December	790	755	-4.4%
Grand Total:	12,068	9,432	

Monthly Call Volume 2023 - 2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sum of 2023	1070	920	1037	946	1193	1107	1080	1113	1045	998	769	790
Sum of 2024	807	730	785	768	763	755	768	830	840	837	794	755

Month & Sum of Month

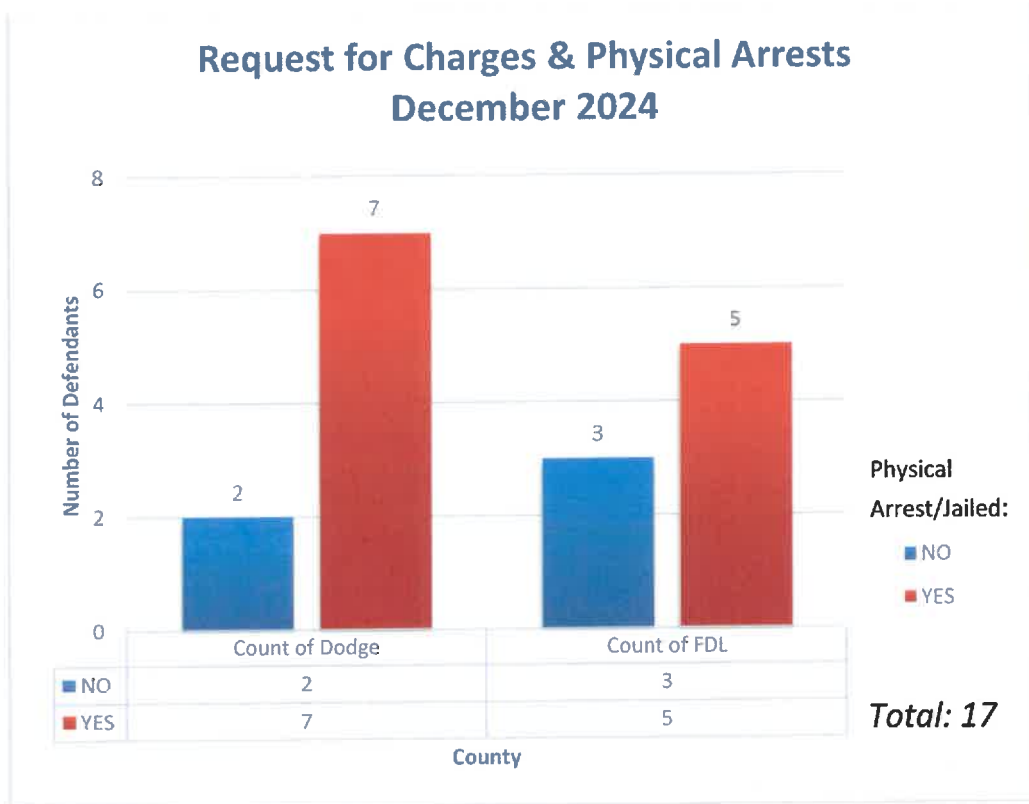


Waupun Police Department

December 2024



Request for Charges & Physical Arrest Report





Waupun Police Department Total Call Report



From: December 1, 2024 To: December 31, 2024

Agency	Incident Type	Total Incidents
WP	911 CHECK	15
	ABANDONED VEHICLE	1
	ACCIDENT	18
	ACCIDENT W/BLOCKAGE	1
	ACCIDENT W/INJURY	1
	AMBULANCE	58
	ANIMAL BITE	2
	ANIMAL COMPLAINT	3
	ASSIST AGENCY	9
	ASSIST CITIZEN	43
	ASSIST MOTORIST	5
	ATTEMPT TO LOCATE	1
	BATTERY	1
	BUILDING CHECK	42
	CAR VS DEER	1
	CHAPTER 51	2
	CHAPTER 55	1
	CHECK WELFARE	16
	CHILD CUSTODY	2
	CIVIL PROBLEM	2
	CRIMES WITH CHILDREN	1
	DEPARTMENT K9 DOG	1
	DIRECTED AREA PATROL	116
	DISABLED VEHICLE	1
	DISORDERLY CONDUCT	4
	DOMESTIC	5
	DRUGS/NARCOTICS	4
	DUI ALCOHOL OR DRUGS	1
	EXTRA PATROL	100
	FIGHT	1
	FIREWORKS COMPLAINT	1
	FOLLOW UP	31
	FOOT PATROL	7
	FOUND ANIMAL	3
	FOUND PROPERTY	4
	FRAUD	2
	FUNERAL ESCORT	6
	HARASSMENT	2
	HIT AND RUN	2
	INFORMATION TO DOCUMENT	6
INTOXICATED DRIVER	2	
INTOXICATED SUBJECT	1	
INTRUSION ALARM	3	
JUVENILE PROBLEM	3	
NEIGHBOR DISPUTE	2	
NOISE COMPLAINT	1	
OCCUPIED DISABLED	4	
OFFICER STANDBY	2	
ORDINANCE VIOLATION	3	
PARKING ENFORCEMENT	19	
PATROL ASSIST FIRE	11	



Waupun Police Department Total Call Report



From: December 1, 2024 To: December 31, 2024

RECKLESS DRIVER	5
RUNAWAY	2
SCAM COMPLAINT	3
SEARCH WARRANT	1
SEX OFFENDER	1
SEXUAL ASSAULT	4
SHOPLIFTER	1
SPECIAL ASSIGNMENT	12
SUBJECT STOP	1
SUSPICIOUS ACTIVITY	9
SUSPICIOUS VEHICLE	2
TAVERN CHECK	6
THEFT	2
THREATS COMPLAINT	1
TRAFFIC ENFORCEMENT	7
TRAFFIC PROBLEM	3
TRAFFIC VIOLATION	111
TRESPASSING	4
TRUANCY	1
VANDALISM	1
WARRANT	1
WARRANT OTHER AGENCY	3
WRONG WAY DRIVER	1
Total	755



TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: December 9, 2024
SUBJECT: General Manager Report

WU Staff Meeting/Team-Building Event

- I am pleased to report that our recent team-building event, held November 20th, was a success. The event began with lunch, followed by department updates and discussions on handbook changes and the 2025 COLA adjustments.
- The planned activities focused on enhancing communication, problem-solving, and teamwork. These activities were well-received, and feedback from attendees was overwhelmingly positive.
- This event not only strengthened our internal relationships but also provided our team with better tools to tackle challenges and achieve success together. We look forward to future opportunities to help our team grow.

Staff Update

- All staff successfully completed CPR and First Aid training.
- Applications are still being accepted for the position of Wastewater Treatment Facility Operator at WU
- Second interviews for the position will begin on December 11th.

Dates to Remember

- MEUW's Day at the Capitol will be held on Wednesday, February 5th. Join us in educating Wisconsin's legislative leaders about municipal electric utilities and the unique benefits of public power. Jen Benson, Mayor Bishop, and myself are registered to attend.
- The American Public Power Association Legislative Rally will take place from February 24-26th in Washington, DC. This annual event brings together public power executives, policymakers, and staff to advocate for public power on Capitol Hill. Mayor Bishop and myself are registered to attend the rally.
- If you are interested in participating in the rally or the day at the State Capitol, please let us know, and we will make the necessary arrangements.

Tax Roll

- On November 18th, a total of \$3,660.73 was transferred to the 2024 tax roll.
 - Dodge County - \$2,354.70
 - Fond du lac County - \$1,306.03
- The number of accounts and the amount of arrears placed on the tax roll has significantly decreased compared to previous years. This decline is largely due to lowering the electric disconnect threshold from \$150 to \$75 in March 2023, as well as the continued hard work and diligence of the customer service team.

This concludes my report for December 2024. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: January 13, 2025
SUBJECT: General Manager Report

Staff Update

- I am excited to announce that David Schlichting has joined the Waupun Utilities team as our new Wastewater Treatment Facility Operator-in training. David's first day was January 6, 2025. David comes to us with a degree in Electrical Power Distribution, working previously with the Department of Corrections, National Rivet, and Central Cable. With this experience, we are confident that he will contribute to our continued growth and success.
- Christina Hilber, Accounting Coordinator, will be leaving her full-time position at Waupun Utilities on January 15, 2025. While we are sad to see her go, we wish Christina all the best in her future endeavors. Christina has been an integral part of our team over the past five years, contributing to numerous improvements in our accounting operations and processes, as well as supporting our team in many other ways. We greatly appreciate her hard work, dedication, and professionalism during her time with us.
- WU has two employees enrolled in the WPPI Joint Action Leadership Certification program. One is scheduled to complete the program in 2025, while the other will finish in 2026. This program is designed to help utility staff become more acclimated with WPPI and the joint action agency in which their utilities are member-owners, and learn more about the valuable partnership by directly connecting concepts and content to individual communities.
- The WU leadership team meeting is scheduled for January 27, 2025. The agenda includes department updates, team vision, core values, and an update on department goals for 2025.

Tax for Charging Electric Vehicles

- A new Wisconsin excise tax effective January 1, 2025, establishes an electric vehicle (EV) charging tax and requires certain people to register for new tax. An excise tax of 3 cents per kilowatt-hour is due on the electricity delivered or placed into the battery or other energy storage device of an EV by a level 3 charger or a Level 1 or 2 charger installed on or after March 22, 2024 of an EV charging station.
- Excise tax does not apply, and registration is not required for residential EV charging stations, except for hotels.

Youth Apprenticeship Program

- Staff met with representatives from CESA6 to discuss the Youth Apprenticeship Program, which offers juniors and seniors hands-on training with local employers. This program helps students develop new skills, explore job opportunities, and pursue in-demand career paths. We believe it provides an excellent opportunity to introduce students to careers in Wastewater Management.

Dates to Remember

- MEUW's Day at the Capitol will be held on Wednesday, February 5, 2025. Join us in educating Wisconsin's legislative leaders about municipal electric utilities and the unique benefits of public power. Jen Benson, Mayor Bishop, and myself are registered to attend.

This concludes my report for January 2025. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Owen Vande Kolk, Assistant Electric Operations Supervisor
DATE: December 9, 2024
SUBJECT: Electric Operations Report

Electric Department Update:

Call-Ins

- On Sunday, November 17th, the on-call lineman responded to a limb that had broken off and became entangled in a service wire on the 1100 block of Rock Ave. Lineman removed limb, and customers did not experience any power loss.

United Cooperative

- Conduit has already been installed for individually fused, dual three-phase primary feeds to proposed building location. The Soy facility is projected to have two 3000-amp services. Dual concrete transformer pads have been poured at Soy facility. The WU electric crew has begun construction of the feeder loop, including a new riser pole on Wilson, as part of the primary extension design for United Coop.

Claggett Ave (North and South Side) Cable Replacement

- WU electric department has identified two sections of cable in need of replacement in the Claggett Ave area. One section was part of a recent call-in. WU has been working with directional drilling contractor to install conduits from transformer to transformer in the identified area. The conduit installation was challenging due to high concentration of cobble rock. The other cable replacement projects scheduled for 2024 have been scaled back to cover additional expenses.

Westview and Harris Ave Apartments Cable Replacement

- Project has been pushed into 2025 due to weather and soil conditions that drove up costs in the Claggett Ave area in November and December of 2024.

Wood Street Light Pole Replacements

- The electric department, with assistance of the water/sewer distribution crew, has completed the 2024 proactive wood street light pole replacements. Project involved replacing wood street light poles identified by age and condition. Electric department will continue to proactively replace aging wood street light poles in the coming years.

Olmstead St Rebuild

- WU has identified an overhead line located in the terrace of Olmstead St in need of rebuilding. The existing line was located on the south side of Olmstead and only serviced homes on the north side. WU decided to move the line to the north side of street to shorten service drops and eliminate services running across the street. Poles have been set, the secondary conductor will be installed, and customers will be transferred in the coming weeks.

Main Sub Relay Upgrade

- Electric department will be working to upgrade relays at the Main Substation. A total of 9 relays will be upgraded. As part of the project, WU will be installing new hand holes and conduit to connect relays, regulators, and transformers to the sub house. The upgrade will also include replacement of aging AC, DC, and communication circuits to each relay. Relays have been received and invoiced in the 2024 calendar year.

WPPI GIS Shared Services

- Assistant Electric Operations Supervisor continues to work with WPPI GIS Service. As part of the service, the GIS support specialist is sent away with improvements to be made to electric system map, as well as providing training to WU staff.
 - WU electric department will be conducting PSC system inspections in 2024 and beginning of 2025.
 - System inspections will be tied to our GIS mapping system.

2024 Completed Overhead Rebuilds

- Electric Crew has completed the following backlot rebuilds during the 2024 construction season:
 - 500 block of McKinley and Grandview
 - 400 block of McKinley and Grandview
 - 300 block of McKinley and Grandview
 - 300 block of Grandview and Pleasant
 - 400 block of Grandview and Pleasant
 - 500 block of Grandview and Pleasant
 - 700 block of Grace and Visser
 - 200 and 300 block of Monroe
 - 100 and 200 block of N Mill

This concludes my report for December 2024 WU Commission Meeting. Please contact me at 324-7920 or ovandekolk@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Owen Vande Kolk, Assistant Electric Operations Supervisor
DATE: January 13, 2025
SUBJECT: Electric Operations Report

Electric Department Update:

Call-Ins

- No call-ins to report.

2025 Line Clearance Tree Trimming

- The WU electric department will begin annual line clearance trimming in January 2025. The ongoing goal of this tree trimming effort is to ensure safe and reliable service for all customers.

PSC System Inspections

- The electric crew has been conducting, and will continue to conduct, PSC system inspections. Electrical distribution systems are required to be inspected and reported to the PSC every two years.

Development Planning

- WU electric department has been working on coordinating, design, and material procurement for the following projects:
 - 56-unit housing complex
 - Complex requires a primary extension to serve four 800-amp services
 - Manufacturing facility
 - Requires a primary extension to serve two 2000-amp 277/480v services
 - One service for the new construction and the other for an additional service setup intended for future additions

Tenneco Shutdown

- WU coordinated with Tenneco and their electrical contractor to schedule planned outages for all five transformers on site. Each year, WU takes this opportunity to exercise any switches that are part of the electrical system feeding Tenneco.

Level 3 EV Charger

- The electric crew installed a primary extension, 3 phase transformer, and 3 phase metering equipment to provide a 600amp 277/480v electric service dedicated to serving a level 3 EV charger at Homan Auto on Gateway Dr.

Olmstead St Rebuild

- An overhead line, in need of rebuilding, was identified in the terrace of Olmstead St. The existing line was positioned on the south side of Olmstead and only serviced homes on the north side. WU chose to move the line to the north side of the street to shorten service drops and eliminate services running across the street. Poles have been set, the secondary conductor will be installed, and customers will be transferred in the first quarter of 2025.

WPPI GIS Shared Services

- Assistant Electric Operations Supervisor continues to work with WPPI GIS Service. Recent improvements include:
 - Map/app showing the age, by decade, of every wood pole on WU system
 - Map/app to record and track required PSC System Inspections
 - Currently working on map/app to record and track annual line clearance tree trimming

Claggett Ave Cable Replacement

- WU electric department has identified two sections of cable in need of replacement in the Claggett Ave area. One section was part of a 2024 call-in. Conduit has been installed in areas on the north and south side of Claggett Ave by a directional drilling contractor. The cable has been installed in the area that previously had a section of faulted cable.

United Cooperative

- The Soy facility is projected to have two 3,000-amp services. Dual concrete transformer pads have been poured at Soy facility. WU electric crew will continue the installation of services and feeder loops when digging conditions permit in the spring of 2025.

This concludes my report for January 2025 WU Commission Meeting. Please contact me at 324-7920 or ovandekolk@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: December 5, 2024
SUBJECT: Monthly Operation Report

Water Treatment Facility:

There are no call-ins to report this month.

Tower levels were lowered 3 feet for winter operations. This method will result in higher water turnover in the tank, more water movement, higher water temperatures, lower possibility of ice formation, and help prevent interior coating damage.

Wastewater Treatment Facility:

There were two call-ins, both of which are recurring events related to membrane safe modes. These events are critical in nature, as the system has encountered high trans main pressure across the membranes, causing it to stop permeating. This means flow enters the system but cannot exit, causing the system to backup and recycle flow to the head of the treatment facility. Programmers have made edits to the program, which have been successful thus far.

Staff has been preparing for the upcoming winter season, from starting heating systems to making operational changes with the biological system.

Scheduled preventive maintenance, both major and minor, on the west centrifuge has begun. This includes the replacement of gaskets and seals, as well as a full overhaul of the separator bowl. The process is expected to take approximately one week. A factory technician is on-site to assist with the first set of preventative maintenance overhauls.

Distribution/Collection System Crew:

There are no call-ins to report this month.

Shaler and Harris lift station were both cleaned and inspected. The wet wells are pumped out and cleaned twice a year, or more often if necessary, to prevent solids and grease build-up. The build-up of solids can create gases that can damage the pump, or sink and get caught in the impeller.

Staff has completed flushing and root sawing the entire sanitary sewer system. In addition, they have been working on service leaks, meter exchanges, and water shut-offs. They will now begin televising the sanitary sewer.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or sschramm@waupunutilities.org.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: January 8, 2025
SUBJECT: Monthly Operation Report

Water Treatment Facility:

There are no call-ins to report this month.

Wells three, four, and five were out of service for a short time due to a raw water main break near the water treatment facility. The distribution crew and line crew teamed up to make necessary repairs to this critical infrastructure.

Level 1 bleeders were turned on the first week of January. "Bleeding," means the controlled wasting of water through an orifice (prior to meter). The orifice will maintain water flow in the service lines and prevent freezing.

Wastewater Treatment Facility:

There is one call-in this past month related to the ABNR system due to multiple PLC com fails and latched bits within the programming. After lengthy trouble shooting within the network and programs, staff restored all program and communication errors. The root of the com fails is due to processor sizing, which is bogging down the comm links. A new larger processor has been ordered and should be installed by the end of January.

Staff has been limited this past month due to several vacations. With limited staff, the operators worked on preventive maintenance items and have been dealing with a few weather-related freeze ups.

Butters Feters continues to optimize the new Oilon high efficiency dual fuel power burner and linkage-less digital controller. The new components allow greater efficiency and micro adjustments for the continuous changes in gas qualities.

Major and minor preventive maintenance on the west centrifuge has been completed, including the replacement of gaskets and seals on the separator bowl. No additional wear or deficiencies were noted. A factory technician was on-site to assist with the first set of major and minor overhaul pm's.

Water/Sewer Crew:

There are no call-ins to report this month.

A section of a customer's sanitary lateral on Pleasant Ave. collapsed. After concluding the investigation, it was determined that replacement of the damaged sections was necessary, and this work has been completed.

Both Shaler and Harris lift stations were cleaned and inspected. The wet wells are pumped out and cleaned twice a year, or more frequently if needed, to prevent solids and grease buildup within the check valves. If these valves become partially stuck open due to grease, waste, or sludge accumulation, it can lead to a significant increase in motor run time and a decrease in pump efficiency.

Several water meter modules were replaced due to battery failure. The module provides communication between the water meter and AMI system.

Staff's focus has been on large customer meter testing. Using a portable test meter, they can efficiently and accurately test large water meters at both high and low flow rates without removing them from service. The testing results for our large field meters ensure accurate billing based on volume usage.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or sschramm@waupunutilities.org.



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: December 9, 2024
SUBJECT: October 2024 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

The electric utility construction activity consisted of continued work associated with overhead rebuilds along Johnson & Elm streets in addition to customer primary extension upgrades. There were no plant additions for the month.

MONTHLY OPERATING RESULTS – October 2024 Monthly and Year-To-Date (YTD)

Sales

Electric

- Monthly kWh sales were **3.6% above** budget & **1.1% higher** than October 2023 on increased sales to Large & Industrial Power customers.
- YTD kWh sales were **1.4% above** budget & **1.4% higher** than October 2023 YTD actual sales.

Water

- Monthly sales units of 100 cubic feet were **7.4% above** budget & **2.2% higher** than October 2023 sales on higher sales to Multifamily & Commercial customers.
- YTD water sales were **4.8% above** budget & **1.6% higher** than October 2023 YTD actual sales.

Sewer

- Monthly sales units of 100 cubic feet were **2.5% above** budget & **4.4% lower** than October 2023 from lower volumes to Public Authority customers.
- YTD sewer sales were **4.0% above** budget & **1.4% higher** than October 2023 YTD actual sales.

Income Statement

Electric

- Operating revenues and purchased power expense were **below** budget \$607,600 and \$776,300, respectively, due to overall lower purchased power costs from low market energy prices associated with natural gas commodities.
- Gross margin was \$168,700 **above** budget as a result of lower market energy prices.
- Operating expenses were \$10,500 **below** budget primarily due to lower administrative & general expenses than budgeted.
- Operating income was \$438,400 or \$261,500 **above** budget, largely due to the lower market energy prices.
- Net income was \$948,700 or \$841,700 **above** budget primarily from lower than budgeted purchased power expenses and \$359,900 in non-operating capital contributions received.
- The rolling 12-month Rate of Return was 7.6%.

Water

- Operating revenues were \$44,600 *above* budget due to overall higher consumption for Industrial customers.
- Operating expenses were \$186,700 *above* budget due to the replacement of RO membranes for tranes #1 & #2 at the water treatment facility in September and October for a total of \$195,100. These costs were originally budgeted as capital costs vs maintenance cashflows.
- Operating income was \$447,100 or \$106,900 *below* budget due to the replacement RO membranes in September and October.
- Net income was \$517,600 or \$66,200 *above* budget.
- The rolling 12-month Rate of Return was 4.5%.

Sewer

- Operating revenues were \$438,500 *below* budget as forecasted biomass revenues have not commenced as budgeted.
- Operating expenses were \$379,600 *below* budget due to lower than anticipated “start-up” costs associated with the ABNR process.
- Operating income was \$284,100 or \$88,300 *below* budget due to the lack of biomass revenues.
- Net income was \$780,900 or \$1,058,100 *below* budget largely due to the lack of biomass revenues and the timing and dollar value of grant contributions compared to budget. Without the grant contributions net income was \$171,900 or \$39,400 *below* budget.
- The rolling 12-month Rate of Return was 3.9%.

Balance Sheets

Electric

- Balance sheet *decreased* \$213,900 from September 2024 due to a decrease in receivables from the prior month which is typical this time of year as power usage decreases after the summer months.
- Unrestricted cash *decreased* \$7,000 as a result of decreased margins between operating revenues and power purchases.
- Net position *increased* by \$52,200.

Water

- Balance sheet *increased* \$69,300 from September 2024 as a result of routine operating margins during the month.
- Unrestricted cash *increased* \$95,300 from slightly higher revenues and decreased operating costs during the month.
- Net position *increased* by \$64,200.

Sewer

- Balance sheet *increased* \$14,100 from September 2024 from routine operations.
- Unrestricted cash *decreased* \$3,200.
- Net position *decreased* \$14,100 from routine operating activity.

Cash and Investments

The monthly metrics dashboard for cash and investments provides a monthly comparison of cash and investment balances and graphs that present long-term investments by maturity, type, and rating. The Utility’s investments are typically fixed-income and held-to-maturity unless called before maturity by the issuer. Held to maturity investments recognize monthly mark to market adjustments that ultimately are not realized when the investment matures.

- Total cash and investments *increased* \$219,400 or (1.8%) from September 2024 primarily from routine operating activity.
- Received interest and distributions of \$7,100 and recorded unrealized market adjustments of (\$17,900) along with (\$600) in management fees, resulting in a net portfolio *loss* of \$11,400 for the month.
- Total interest and investment income earned (excluding market value adjustments) on all accounts for the month was \$33,500 and \$372,600 year-to-date.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget <i>(As of 4/14/2023):</i>	\$ 37,508,000
Total Project Costs to Date <i>(Thru 12/3/2024):</i>	\$ 35,759,109
Loan Draws – Project to Date <i>(Thru 12/3/2024):</i>	\$ 27,807,000
Grants Provided <i>(Thru 12/3/2024):</i>	\$ 7,816,610
Disburse Request #36 Requested <i>(10/28/24):</i>	\$ 206,096
Disburse Request #35 – Paid <i>11/14/24):</i>	\$ 206,096

Test Year 2025 Sewer Rate Study

A preliminary draft of the Test Year 2025 sewer rate study has been completed and is currently being discussed with third-party consultants. A full presentation of the study results will be presented at the January 13, 2025 Commission meeting.

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstaneke@waupunutilities.org with any questions or comments.



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: January 13, 2025
SUBJECT: November 2024 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

The electric utility construction activity consisted of continued work associated with overhead rebuilds along Johnson & Elm streets in addition to customer primary extension upgrades. Plant additions consisted of the replacement of a plug valve at the WWTP for the sewer utility for \$12,463.

MONTHLY OPERATING RESULTS – November 2024 Monthly and Year-To-Date (YTD)

Sales

Electric

- Monthly kWh sales were **0.7% below** budget & **0.1% higher** than November 2023 on increased sales to Residential & Industrial Power customers.
- YTD kWh sales were **1.2% above** budget & **1.2% higher** than November 2023 YTD actual sales.

Water

- Monthly sales units of 100 cubic feet were **0.8% below** budget & **8.3% lower** than November 2023 sales on lower sales to Industrial customers.
- YTD water sales were **4.3% above** budget & **0.7% higher** than November 2023 YTD actual sales.

Sewer

- Monthly sales units of 100 cubic feet were **0.4% below** budget & **5.3% lower** than November 2023 from lower volumes to Public Authority customers.
- YTD sewer sales were **3.6% above** budget & **0.8% higher** than November 2023 YTD actual sales.

Income Statement

Electric

- Operating revenues and purchased power expense were **below** budget \$660,100 and \$860,000, respectively, due to overall lower purchased power costs from low market energy prices associated with natural gas commodities.
- Gross margin was \$200,000 **above** budget as a result of lower market energy prices.
- Operating expenses were \$2,800 **above** budget primarily due to higher distribution expenses associated with tree trimming than budgeted.
- Operating income was \$481,300 or \$281,900 **above** budget, largely due to the lower market energy prices.
- Net income was \$1,007,000 or \$879,600 **above** budget primarily from lower than budgeted purchased power expenses and \$360,600 in non-operating capital contributions received.
- The rolling 12-month Rate of Return was 7.8%.

Water

- Operating revenues were \$45,300 *above* budget due to overall higher consumption for Industrial customers.
- Operating expenses were \$193,100 *above* budget due to the replacement of RO membranes for tranes #1 & #2 at the water treatment facility in October and November for a total of \$195,100. These costs were originally budgeted as capital costs vs maintenance cashflows.
- Operating income was \$494,200 or \$109,100 *below* budget due to the replacement RO membranes in October and November.
- Net income was \$570,000 or \$79,600 *above* budget.
- The rolling 12-month Rate of Return was 4.2%.

Sewer

- Operating revenues were \$490,400 *below* budget as forecasted biomass revenues have not commenced as budgeted.
- Operating expenses were \$439,500 *below* budget due to lower than anticipated “start-up” costs associated with the ABNR process.
- Operating income was \$309,200 or \$83,200 *below* budget due to the lack of biomass revenues.
- Net income was \$1,003,300 or \$1,002,400 *below* budget largely due to the lack of biomass revenues and the timing and dollar value of grant contributions compared to budget. Without the grant contributions net income was \$188,200 or \$59,700 *below* budget.
- The rolling 12-month Rate of Return was 3.4%.

Balance Sheets

Electric

- Balance sheet *increased* \$73,100 from October 2024 due to an increase net plant activity specific to construction projects.
- Unrestricted cash *decreased* \$6,500 as a result of changing margins between operating revenues and power purchases.
- Net position *increased* by \$59,600.

Water

- Balance sheet *increased* \$66,300 from October 2024 as a result of routine operating margins during the month.
- Unrestricted cash *increased* \$73,300 from slightly higher revenues and decreased operating costs during the month.
- Net position *increased* by \$52,600.

Sewer

- Balance sheet *increased* \$100,600 from October 2024 from routine operations.
- Unrestricted cash *increased* \$76,800 from lower operating expenses during the month.
- Received grant proceeds for USDA draw #36 totaling \$206,096.
- An interest only debt payment in the amount of \$152,250 was made during the month.
- Net position *increased* \$222,600 largely from the grant distribution from the USDA.

Cash and Investments

The monthly metrics dashboard for cash and investments provides a monthly comparison of cash and investment balances and graphs that present long-term investments by maturity, type, and rating. The Utility’s investments are typically fixed-income and held-to-maturity unless called before maturity by the issuer. Held to maturity investments recognize monthly mark to market adjustments that ultimately are not realized when the investment matures.

- Total cash and investments *increased* \$152,700 or (1.2%) from October 2024 primarily from routine operating activity.
- Received interest and distributions of \$20,200 and recorded unrealized market adjustments of \$1,600 along with (\$600) in management fees, resulting in a net portfolio *loss* of \$11,400 for the month.
- Total interest and investment income earned (excluding market value adjustments) on all accounts for the month was \$44,800 and \$417,400 year-to-date.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget <i>(As of 4/14/2023):</i>	\$ 37,508,000
Total Project Costs to Date <i>(Thru 12/3/2024):</i>	\$ 35,965,204
Loan Draws – Project to Date <i>(Thru 12/3/2024):</i>	\$ 27,807,000
Grants Provided <i>(Thru 12/3/2024):</i>	\$ 8,022,706
Disburse Request #36 Requested <i>(10/28/24):</i>	\$ 206,096
Disburse Request #36 – Paid <i>(11/14/24):</i>	\$ 206,096

Test Year 2025 Sewer Rate Study

The Test Year 2025 sewer rate study has been completed with the results will be presented and discussed during this meeting.

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstanek@waupunutilities.org with any questions or comments.

Administrative Report for December 2024

Prepared by K Schlieve, 1/14/25

PERSONNEL:

- We will conclude our first recruit round for the approved part-time recreation department jobs that enable us to expand hours of operation at the new community center. We have received a few applications. We believe we are going to need to create more schedule flexibility with these part-time roles and hire more than one person in each of the roles. This will have no budgetary impact.
- We conclude our first round of recruitment for Public Works & Planning Coordinator position on January 15, 2025. Interviews will be scheduled for late January, 2025.
- A new paid leave policy for non-represented staff was adopted.

FACILITIES:

- The Open House and dedication for the Waupun Community Center was held on December 4, 2025. We are working through closeout reporting with DOA on the Neighborhood Investment Fund Grant that supported this development.
- The Project Manager from Keller has begun meeting with Police and Fire staff to review facility needs. We will reconvene the facility advisory committee in the near future, once preliminary meetings are complete.

COMMUNITY/ECONOMIC DEVELOPMENT:

- The former senior center at 301 E Main St remains listed for sale and staff are working with interested parties to try to finalize a deal.
- A draft of the new county-wide economic development strategic plan was reviewed by Envision Greater Fond du Lac board of directors in December. The full plan is expected to be adopted in early 2025.
- Staff submitted an AFG Program application for Fire Equipment Replacement. Application request was \$303K to fund SCBA replacement. We anticipate award announcements by mid-2025.

INTERGOVERNMENTAL:

- Meetings continue with town chairs for the Waupun Community Fire Department specific to consolidation/merging of the two departments. We have reached agreement on a number of hidden costs associated with running the department and are now working to develop a combined budget to define individual community contributions. In support of this work, the Town of Waupun submitted an Innovation Fund Planning Grant on the group's behalf. The application requests funds to secure a consultant to help facilitate an intergovernmental agreement to support the consolidation. We must have this type of an agreement in place to qualify for a larger innovation fund implementation grant in July of 2025. To be clear, that could mean the potential of up to \$10M to fund needed facility improvements.

BUDGET/IT/RISK MANAGEMENT:

- The note sale for \$4.6M General Obligation Promissory Notes, Series 2025A, was held Thursday, 12/19. The winning bidder was BOK Financial Securities, Inc. out of Milwaukee. As you may recall, on November 26, 2024, you adopted a resolution setting forth the parameters for the sale. This email confirms that the parameters were met and we are proceeding with the debt issuance. Here is a summary of the sale:
 - 6 bids, low bidder BOK Financial Securities, Inc. - 3.860% (after restructuring).
 - Total net P&I is \$6,595,437, which is \$45,303 less than the presale estimate.

Administrative Report for December 2024

Prepared by K Schlieve, 1/14/25

- Debt service was solved to achieve the same levy impact as the presale report with level annual payments in future years.
- TextMyGov has been launched to support code enforcement, citizen engagement and complaint submissions/tracking.
- Transferred property insurance policies to a new broker, Municipal Property Insurance Company (MPIC) to mitigate increasing deductibles and escalating premiums.

City of Waupun

2024 HIGHLIGHTS

PRIORITY 1: SUSTAINABLE INFRASTRUCTURE

1. Replaced roof on a portion of city hall and began tuckpointing of Waupun Heritage Museum.
2. Completed mill and overlay repairs in the City, including resurfacing of a Gateway Dr, Grandview Ave, and the public alley between N State and Division Streets.
3. Completed extension of Wilson and Shaler Drive to extensions to support expansion of the Waupun Industrial Park.
4. Responded to and addressed numerous rounds of flooding and damages caused by storms in the city, including addressing fixes for elevator replacement at City Hall after an electrical storm, roofs at all public facilities, and replacement of the mill pond gate valve near the dam.
5. Completed engineering for second phase of Rock and Newton reconstruction, which will be completed in 2025 with the help of a WI-DOT grant.
6. Obtained a \$150K storm water grant from WI-DNR to support construction of a pond in 2025 in accordance with our MS4 permit.
7. Prepared land acquired in Heritage Ridge for redevelopment by removing a house and outbuildings. A future housing development is slated for this site.
8. Completed updates in parks to enhance safety and increase amenities for residents to enjoy, including installation of donated benches, a new shade system at the aquatic center, and regrading of and turf replacement at softball fields.

PRIORITY 2: PUBLIC SAFETY

1. Over the course of a year, facilitated a number of promotions and appointments to strengthen the departments leadership, including Jeremy Rasch named Police Chief after the position vacated late in 2023 and Ted Sullivan began assignment as Deputy Police Chief. Additionally promoted 2 patrol lieutenants and an Investigation Lieutenant.
2. Waupun ranks in the top 20 safest cities in Wisconsin (#8 Area Vibes; #9 National Council for Home Safety & Security; #17 Safewise)
3. Participated in numerous community events with many of the events, providing assistance to families in need.
4. Increase public information via social media channels and regularly appearing on WBEV Community Comment Radio Show.
5. Increased officer recruitment, which allowed the police department to increase training opportunities for staff.
6. Officer Halverson joined the Dodge County SWAT Team after being selected through an interview process, a first in police department history.
7. Enhanced preparedness for a demonstration at WCI.
8. Introduced Language Line to offer translation services to assist officers during contacts with non-English speaking individuals in our community.
9. Implemented online digital scheduling within the department to make it easier for staff to plan and access their schedules.
10. Secured a dog microchip reader through Lost Dogs of WI to provide officers with a tool to assist in locating the owners of lost and found dogs.
11. Began a pilot subscription with Flock license plate reading cameras to assist staff with investigations with some promising initial results.

12. Lake Winnebago Area Meg Unit received the Drug Unit of the Year Award at the WI Narcotics Officers' Association Conference. Lt Williams is an investigator with the unit.
13. Assigned new officers in training roles and a number of commendations within the police department.
14. Completed one hundred eighty (180) fire calls and five hundred twenty-eight (528) Emergency Medical Responder (EMR) calls in 2024. This represents a 17% and -12% increase respectively over prior year.
15. Finalized implementation of grant programs to strengthen ambulance response, including the Healthcare Infrastructure Grant and the EMS Flex Grant. These grants have allowed the EMR program to equip both ambulances at the EMT Basic level if the City so chooses to move in this direction.
16. Finalized staffing study for fire and emergency response, resulting in the formation of a volunteer firefighter recruitment team and intergovernmental discussions with the surrounding townships on department consolidation.
17. Participated in education and fire reduction activities throughout the community, including Fire Prevention Week at area schools and fire extinguisher training for area businesses just to name a few. Our fire prevention programs resulted in the Waupun Fire Department receiving the Larry Ceretto Fire Safety Education Award through the Professional Firefighter of Wisconsin Charitable Foundation.
18. Celebrate the 150th anniversary of the Waupun Fire Department.
19. Celebrated a combined 50 years of milestone service anniversaries for members, including 10 Years for Dan Holz, Craig Ruis, Jeremy Thurk; 5 years for Joe Barnes and Tom O'Neill.
20. Further developed the High School Intern program to align with the State Youth Apprenticeship program.

PRIORITY 3: HIGH PERFORMANCE GOVERNMENT

1. Successfully navigated a debt ratings call, maintaining a strong bond rating for the City.
2. Introduced technology to streamline the budget process and new vendor payable processes, reducing staff time and data entry.
3. Navigated selection and onboarding of a new property insurance vendor to reduce exposure of higher deductibles and mitigate premium increases.
4. Introduced TextMyGov community communication tool and tools to enhance code enforcement tracking and management in the city.
5. Introduced new technology to manage tracking and reporting of attendance at the new community center, recreation program tracking and management and park/facility rentals.
6. Management nearly \$6M in grant programs.
7. Deployed a new fee schedule for 2025.
8. Negotiated a new lease agreement with US Cellular for a Cell Tower on city-owned land in Waupun Industrial Park.
9. Created a debt forecasting model to assist with city planning and decision making, demonstrating methods to use debt as a tool to accomplish needed capital and equipment upgrades.

PRIORITY 4: COMMUNITY & ECONOMIC VITALITY

1. Completed construction of and dedicated a new \$5.8M grant-funded Community Center, which is home to the Waupun Senior Center and located at 521 McKinley Street. Grant funding covered \$4.9M of expenditure and staff fundraised in excess of \$1M to fully capitalize the project.

2. Negotiated tenant arrangements in new Community Center with REACH Waupun and the Waupun Food Pantry to bring partners together under one rooftop to serve the community.
3. Constructed a new Food Truck Alley/Community Plaza in the central business district with the assistance of a \$45K Vibrant Spaces Grant from WEDC and TID 3 funding.
4. Constructed bases and supported installation and launch of the Waupun Sculpture Tour, including creation of marketing collateral material to support visitor enjoyment.
5. Secured \$199,000 Community Development Investment (CDI) grant to support redevelopment of 514 E Main Street, Waupun, which will be home to Hoya Hop Housing Brewing.
6. Welcomed the first two phases of a three-phase project with United Cooperative in the Waupun Industrial Park, with the first two phases valued at more than the existing Industrial Park.
7. Received a \$45,000 Vibrant Spaces Grant award from WEDC to support development of a food truck alley on city-owned land in the Central Business District.
8. \$28,883 of Business Improvement District (BID) grant awards to support improvement for 12 businesses in the Central Business District.
9. \$119,346 of CDA grant awards to 7 businesses to facilitate an estimated \$700,000 in improvements in the Central Business District.
10. Supported the launch of IceFest winter festival in Waupun.
11. Completed the first project under the Childcare Stabilization Grant to support expansion of licensed childcare slots in the community with Wee Care renovating existing space to increase enrollment by fifty (50) children.
12. Finalized an agreement with Carver Flats to construct a 56-unit, four-building multi-family development in Heritage Ridge.
13. Installed a study pod on the second floor of the library for individual or small group use.
14. Installed a glass display case on the second floor of library for the statue plates collection.
15. Library Circulated/downloaded/loaned 139,168 items.
16. Library staff answered 4,770 reference questions; and supported 1,176 curbside service transactions, and 4,105 computer sessions.
17. 5,562 residents attended our library programs, ranging from preschool storytimes to adult programs. Additionally, residents picked up 372 Take & Make projects.
18. Launched Camp Waupun – a summer daycamp in conjunction with the YMCA to provide a childcare option for school age children in the summer.
19. Continued Park programming under the format created in 2023 with growing participation success.