



A G E N D A
WAUPUN UTILITIES COMMISSION MEETING
817 S. Madison Street
Monday, May 13, 2024 at 4:00 PM

There is a regular commission meeting scheduled for Monday, May 13, 2024 at 4:00 p.m. at the Waupun Utilities Administrative Building, with option to join via virtual and teleconference. Instructions to join the meeting are provided below:

Join Zoom Meeting

<https://us02web.zoom.us/j/89819520743?pwd=amNEeGRJTzBNaVdhUHhpcUdDNGNwdz09>

By Phone: 1 312 626 6799

Meeting ID: 898 1952 0743

Passcode: 061341

CALL TO ORDER

ROLL CALL OF COMMISSIONERS

APPROVAL OF PREVIOUS MEETING MINUTES

1. April 8, 2024 Minutes

APPROVAL OF PAYMENT - PREVIOUS MONTHS BILLS

2. April 2024 Accounts Payable

FINANCIAL REPORT / APPROVAL OF MONTHLY FINANCIAL RESULTS

3. Finance Director Report

GM REPORT / OPERATIONS REPORT

4. General Manager Report
5. Treatment Facilities and Operations Water and Wastewater Report

APPEARANCE BY VISITORS

AGENDA

6. Recognition of Mayoral Appointment of Council Member to Utility Commission
7. Election of Officers – President, Vice President and Secretary (Action)
8. Establish Day of Month and Time of Meetings of the Utility Commission (Action)
9. Mayor’s Proclamation Recognizing Drinking Water Week
10. Governor’s Proclamation Recognizing Wastewater Professionals Appreciation Day

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the General Manager at 920-324-7920.

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, April 8, 2024**

Meeting called to order by President Heeringa at 4:06 p.m.

Commissioners Present: Daane, Heeringa, Homan, Kunz, Siebers, and Thurmer
Commissioner Absent with Notice: Westphal

Motion made by Thurmer, seconded by Homan and unanimously carried, to approve minutes from March 11, 2024 meeting.

Motion by Kunz, seconded by Daane and unanimously carried, bills for month of March 2024 approved as presented.

On motion by Daane, seconded by Siebers and unanimously carried, year-to-date financial reports through February 2024 approved as presented by Finance Director Stanek. Electric operating income was \$115,700. Water operating income was \$192,400. Sewer operating income was \$75,700.

General Manager Brooks provided an update on outages and call-ins. There has been an uptick as of recent of call-ins due to low/downed wires. Majority of instances are found to be communication wires, however is still important WU responds to identify if wire is or is not one of our wires for safety reasons. Electric distribution system performed well throughout the snow event that occurred April 2nd-3rd. Due to weather conditions, the transmission feeder to the City of Waupun experienced intermittent outages causing blinking lights across WU service territory.

Treatment Facilities and Operations Superintendent Schramm provided an update on operations, training and maintenance completed by water/wastewater treatment facilities and water/wastewater distribution/collection staff. New membranes have arrived for Train 1 at water treatment facility. Facility treatment staff does great in their work of preventative maintenance, helping extend life of membranes past their max life. Max life of membranes is 5-6 years. Train 1 membranes were last exchanged in 2015. An integral moment of ABNR project and process, treatment facilities staff participated in a five-day training of the dryer operations allowing staff to learn and perform start-up, shut down, operation adjustments, preventative maintenance and troubleshooting scenarios. Dryer feed was 5% solids and through process of extracting remaining moisture, finished product from run time was 1700 lbs. at 98% solids, well within design specifications.

Aaron Worthman, Partner and Ryan Theiler, Manager of Baker Tilly, presented via Zoom the 2023 financial statement audit. Financial audit is performed in accordance with generally accepted and government auditing standards. Audit objective is to provide reasonable assurance that financial statements are free from material misstatement. Financial statements of Waupun Utilities received an unmodified opinion, which is highest level of assurance to receive. Worthman expressed appreciation for being able to work for WU and complimented Finance Director Stanek and team for a job well done.

On motion by Thurmer, seconded by Daane and unanimously carried, meeting adjourned at 5:14 p.m.

The next regular commission meeting will be held on May 13, 2024 at 4:00 p.m.

Jen Benson
Office & Customer Service Supervisor

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
AIR PRODUCTS AND CHEMICALS INC							
840	427309323	CARBON DIOXIDE	04/10/2024	8,018.46	8,018.46	11	04/10/2024
	427361605	CARBON DIOXIDE	04/10/2024	3,784.46	3,784.46	11	04/10/2024
	427369637	CARBON DIOXIDE	04/10/2024	2,172.94	2,172.94	11	04/10/2024
	427426246	CARBON DIOXIDE	04/30/2024	4,128.30	4,128.30	18	04/30/2024
	427596409	CARBON DIOXIDE	04/30/2024	3,595.90	3,595.90	18	04/30/2024
Total AIR PRODUCTS AND CHEMICALS INC:				21,700.06	21,700.06		
AIRGAS USA INC							
855	5506712248	ACETYLENE/OXYGEN/NITROGEN-E	04/10/2024	43.21	43.21	49963	04/10/2024
	5506712248	ACETYLENE/OXYGEN/NITROGEN-W	04/10/2024	43.21	43.21	49963	04/10/2024
	5506712248	ACETYLENE/OXYGEN/NITROGEN-S	04/10/2024	43.21	43.21	49963	04/10/2024
Total AIRGAS USA INC:				129.63	129.63		
ALLIANT ENERGY							
900	183035-03292024	GAS UTILITY - WATER PLANT	04/10/2024	745.13	745.13	41020241	04/10/2024
	3261389217-03292	WWTF- PROCESS BLD, GREEN HOUSE AND PUMP BLD	04/10/2024	887.80	887.80	41020241	04/10/2024
	43700-03292024	GAS UTIL BILL @ N2721 FDL ST - ADMIN/DIGESTER BLD	04/10/2024	1,616.24	1,616.24	41020241	04/10/2024
	590516-03292024	SPLIT DISTRIBUTION- MAIN BLD - 2% E	04/10/2024	10.42	10.42	41020241	04/10/2024
	590516-03292024	SPLIT DISTRIBUTION- MAIN BLD - 2% W	04/10/2024	10.42	10.42	41020241	04/10/2024
	590516-03292024	SPLIT DISTRIBUTION- MAIN BLD - 2% S	04/10/2024	10.42	10.42	41020241	04/10/2024
	590516-03292024	SPLIT DISTRIBUTION- MAIN BLD - 27% E	04/10/2024	140.68	140.68	41020241	04/10/2024
	590516-03292024	SPLIT DISTRIBUTION- MAIN BLD - 27% W	04/10/2024	140.68	140.68	41020241	04/10/2024
	590516-03292024	SPLIT DISTRIBUTION- MAIN BLD - 27% S	04/10/2024	140.68	140.68	41020241	04/10/2024
	590516-03292024	SPLIT DISTRIBUTION- MAIN BLD - 5% E	04/10/2024	26.05	26.05	41020241	04/10/2024
	590516-03292024	SPLIT DISTRIBUTION- MAIN BLD - 4% W	04/10/2024	20.85	20.85	41020241	04/10/2024
	590516-03292024	SPLIT DISTRIBUTION- MAIN BLD - 4% S	04/10/2024	20.85	20.85	41020241	04/10/2024
	801050-03292024	GAS UTILITY FOR WELLHOUSE #5	04/10/2024	32.79	32.79	41020241	04/10/2024
	931084-03292024	GAS UTIL @ N2721 FDL ST - FILTER & DEWATERING BLD	04/10/2024	742.51	742.51	41020241	04/10/2024
Total ALLIANT ENERGY:				4,545.52	4,545.52		
ALTEC INDUSTRIES INC							
980	12553215	UNIT 25 SWITCH & PUSH BUTTON	04/30/2024	92.26	92.26	49993	04/30/2024
Total ALTEC INDUSTRIES INC:				92.26	92.26		
AMAZON CAPITAL SERVICES							
1015	1HTR-DGWC-7F3J	EYE WASH	04/30/2024	23.08	23.08	19	04/30/2024
	1HTR-DGWC-7F3J	EYE WASH	04/30/2024	23.09	23.09	19	04/30/2024
	1PP-4-4JNL-DRPQ	BIFENTHRIN INSECTICIDE - WWTP	04/30/2024	170.97	170.97	19	04/30/2024
	1PP-4-4JNL-DRPQ	FACE MASK	04/30/2024	14.66	14.66	19	04/30/2024
	1TRP-V36T-KYYC	WATER FILTER REPLACEMENT	04/30/2024	183.98	183.98	19	04/30/2024
	1V4H-HWHW-MCQ	URINAL CAKES & AIR FRESHENERS	04/30/2024	20.11	20.11	19	04/30/2024
	1V4H-HWHW-MCQ	URINAL CAKES & AIR FRESHENERS	04/30/2024	15.98	15.98	19	04/30/2024
	1V4H-HWHW-MCQ	URINAL CAKES & AIR FRESHENERS	04/30/2024	15.47	15.47	19	04/30/2024
Total AMAZON CAPITAL SERVICES:				467.34	467.34		
APPLIED TECHNOLOGIES							
1340	36797	ABNR UPGRADES	01/10/2024	6,028.06	6,028.06	30061	04/24/2024
	36862	ABNR UPGRADES	04/22/2024	5,866.00	5,866.00	30061	04/24/2024
	36894	ABNR UPGRADES	04/22/2024	8,356.20	8,356.20	30061	04/24/2024
	36945	ABNR UPGRADES	04/22/2024	8,942.95	8,942.95	30061	04/24/2024
	36948	ABNR UPGRADES- GENERATOR ADDITION	04/22/2024	1,523.00	1,523.00	30061	04/24/2024

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Total APPLIED TECHNOLOGIES:				30,716.21	30,716.21		
BADGER LABORATORIES INC							
2130	24-006246	PFAS	04/10/2024	400.00	400.00	49964	04/10/2024
Total BADGER LABORATORIES INC:				400.00	400.00		
BAKER TILLY US LLP							
2333	BT2738163	2023 FINANCIAL AUDIT #2-E	04/10/2024	3,861.00	3,861.00	49965	04/10/2024
	BT2738163	2023 FINANCIAL AUDIT #2-W	04/10/2024	3,069.00	3,069.00	49965	04/10/2024
	BT2738163	2023 FINANCIAL AUDIT #2-S	04/10/2024	2,970.00	2,970.00	49965	04/10/2024
	BT2738163	TAXATION OF BIOMASS	04/10/2024	4,124.00	4,124.00	49965	04/10/2024
Total BAKER TILLY US LLP:				14,024.00	14,024.00		
BORDER STATES ELECTRIC SUPPLY							
3300	928121791	STREET LIGHT FUSE HOLDER	04/30/2024	2,075.70	2,075.70	49994	04/30/2024
Total BORDER STATES ELECTRIC SUPPLY:				2,075.70	2,075.70		
BRADY WORLDWIDE INC							
3340	9354063380	LABELS	04/10/2024	241.67	241.67	12	04/10/2024
	9355914609	LABELS	04/30/2024	165.68	165.68	20	04/30/2024
Total BRADY WORLDWIDE INC:				407.35	407.35		
CARROT-TOP INDUSTRIES INC							
5650	INV127425	US FLAGS & WISCONSIN FLAGS	04/30/2024	43.96	43.96	49995	04/30/2024
	INV127425	US FLAGS & WISCONSIN FLAGS	04/30/2024	57.15	57.15	49995	04/30/2024
	INV127425	US FLAGS & WISCONSIN FLAGS	04/30/2024	45.44	45.44	49995	04/30/2024
Total CARROT-TOP INDUSTRIES INC:				146.55	146.55		
US CELLULAR							
5700	647886917	ACT #851360664	04/30/2024	200.67	200.67	50023	04/30/2024
Total US CELLULAR:				200.67	200.67		
CENTRAL CABLE CONTRACTORS INC							
5750	10085	BORE 3-2" CONDUIT	04/30/2024	3,960.00	3,960.00	49996	04/30/2024
	10086	BORE 3-2" CONDUIT	04/30/2024	4,698.00	4,698.00	49996	04/30/2024
Total CENTRAL CABLE CONTRACTORS INC:				8,658.00	8,658.00		
CINTAS FIRE 636525							
5880	0F37586759	EXTINGUISHER INSPECTION-WELLS/SUBS	04/30/2024	350.91	350.91	49997	04/30/2024
	0F37586759	EXTINGUISHER INSPECTION-WELLS/SUBS	04/30/2024	350.90	350.90	49997	04/30/2024
Total CINTAS FIRE 636525:				701.81	701.81		
CIVIC SYSTEMS LLC							
5945	CVC24705	AP ACH LICENSE	04/10/2024	663.00	663.00	49966	04/10/2024
	CVC24705	AP ACH LICENSE	04/10/2024	527.00	527.00	49966	04/10/2024
	CVC24705	AP ACH LICENSE	04/10/2024	510.00	510.00	49966	04/10/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total CIVIC SYSTEMS LLC:				1,700.00	1,700.00		
CONSOLIDATED WATER SOLUTIONS							
6270	28614	FILMTEC 8" MEMBRANE	04/30/2024	97,349.00	97,349.00	49998	04/30/2024
Total CONSOLIDATED WATER SOLUTIONS:				97,349.00	97,349.00		
CORE & MAIN LP							
6310	U727992	(2) 2" OMNI+ METERS	04/30/2024	3,390.00	3,390.00	49999	04/30/2024
	U727992	METER SHIPPING	04/30/2024	40.86	40.86	49999	04/30/2024
	U730949	METER FLANGES	04/30/2024	623.34	623.34	49999	04/30/2024
Total CORE & MAIN LP:				4,054.20	4,054.20		
DEPT OF ADMINISTRATION							
7070	505-0000089997	PB FEES - LOW INCOME ENERGY AS	04/30/2024	8,238.47	8,238.47	50000	04/30/2024
Total DEPT OF ADMINISTRATION:				8,238.47	8,238.47		
DIGGERS HOTLINE INC.							
7300	240 3 31801	MONTHLY LOCATE TICKET CHRGS	04/10/2024	148.41	148.41	49967	04/10/2024
Total DIGGERS HOTLINE INC.:				148.41	148.41		
DNR							
7475	24150-2024 RENE	RENEW WASTEWATER OPERATOR CERT #24150 SCHRA	04/30/2024	45.00	45.00	50001	04/30/2024
	25094-2024 RENE	RENEW WASTEWATER OPERATOR CERT - DARREN SYT	04/10/2024	45.00	45.00	49968	04/10/2024
	36030-2024 RENE	RENEW WASTEWATER OPERATOR CERT - BEN SMITH	04/10/2024	45.00	45.00	49968	04/10/2024
Total DNR:				135.00	135.00		
ELECTRICAL TESTING LAB LLC							
8150	41360	BLANKETS, HOSES, HOODS & GLOVES TESTED	04/10/2024	427.50	427.50	49969	04/10/2024
	41360	NEW BLANKETS	04/10/2024	218.87	218.87	49969	04/10/2024
	41390	BLANKETS, HOSES, HOODS TESTED	04/10/2024	300.00	300.00	49969	04/10/2024
	41491	NEW GLOVES	04/30/2024	773.45	773.45	22	04/30/2024
Total ELECTRICAL TESTING LAB LLC:				1,719.82	1,719.82		
ELLISON ELECTRIC SUPPLY INC							
8200	1206691	(1) VFDS BUILDING #60	04/30/2024	3,015.40	3,015.40	50002	04/30/2024
Total ELLISON ELECTRIC SUPPLY INC:				3,015.40	3,015.40		
EVOQUA WATER TECHNOLOGIES LLC							
8955	906429144	MIXBED,	04/30/2024	389.87	389.87	50003	04/30/2024
	906435058	REACT CARBON; CARTRIDGE	04/30/2024	834.89	834.89	50003	04/30/2024
Total EVOQUA WATER TECHNOLOGIES LLC:				1,224.76	1,224.76		
FABICK RENTAL							
9155	MIMK00004382	CAT GENERATOR SET	04/22/2024	255,560.12	255,560.12	30062	04/24/2024
	PIMS0338506	UNIT 5 PARTS	04/30/2024	502.36	502.36	50004	04/30/2024
	PIMS0338506	UNIT 5 PARTS	04/30/2024	502.35	502.35	50004	04/30/2024
	PIMS0338507	UNIT 5 PARTS	04/30/2024	105.06	105.06	50004	04/30/2024
	PIMS0338507	UNIT 5 PARTS	04/30/2024	105.06	105.06	50004	04/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	PIMS0338508	UNIT 5 PARTS	04/30/2024	91.70	91.70	50004	04/30/2024
	PIMS0338508	UNIT 5 PARTS	04/30/2024	91.70	91.70	50004	04/30/2024
	PIMS0338509	UNIT 5 PARTS	04/30/2024	26.20	26.20	50004	04/30/2024
	PIMS0338509	UNIT 5 PARTS	04/30/2024	26.20	26.20	50004	04/30/2024
	PIMS0338510	UNIT 5 PARTS	04/30/2024	13.10	13.10	50004	04/30/2024
	PIMS0338510	UNIT 5 PARTS	04/30/2024	13.10	13.10	50004	04/30/2024
	PIMS0338511	UNIT 5 PARTS	04/30/2024	162.05	162.05	50004	04/30/2024
	PIMS0338511	UNIT 5 PARTS	04/30/2024	162.06	162.06	50004	04/30/2024
	PIMS0338512	UNIT 5 PARTS	04/30/2024	59.88	59.88	50004	04/30/2024
	PIMS0338512	UNIT 5 PARTS	04/30/2024	59.89	59.89	50004	04/30/2024
Total FABICK RENTAL:				257,480.83	257,480.83		
MARTENS ACE HARDWARE							
9200	235039	MISCELLANEOUS ITEMS	04/10/2024	120.28	120.28	50012	04/30/2024
	235142	ELBOW AND BALL - ABNR PROCESSING	04/10/2024	35.56	35.56	49979	04/10/2024
	235217	DISTILLED WATER - STICK TESTING	04/10/2024	8.97	8.97	49979	04/10/2024
	235274	MISCELLANEOUS ITEMS	04/10/2024	17.76	17.76	50012	04/30/2024
	235361	UNIT 6 ANTI-SEIZE	04/10/2024	4.99	4.99	49979	04/10/2024
	235361	UNIT 6 ANTI-SEIZE	04/10/2024	5.00	5.00	49979	04/10/2024
	235397	OFFICE CEILING REPAIR	04/10/2024	17.58	17.58	49979	04/10/2024
	235397	OFFICE CEILING REPAIR	04/10/2024	13.19	13.19	49979	04/10/2024
	235397	OFFICE CEILING REPAIR	04/10/2024	13.19	13.19	49979	04/10/2024
	235422	OFFICE CEILING REPAIR	04/10/2024	3.99	3.99	49979	04/10/2024
	235422	OFFICE CEILING REPAIR	04/10/2024	3.00	3.00	49979	04/10/2024
	235422	OFFICE CEILING REPAIR	04/10/2024	3.00	3.00	49979	04/10/2024
	235430	MASON JARS - ALGAE COLLECTION	04/10/2024	19.99	19.99	49979	04/10/2024
	235437	PRESSURE WASHER PARTS	04/10/2024	2.99	2.99	49979	04/10/2024
	235437	PRESSURE WASHER PARTS	04/10/2024	2.99	2.99	49979	04/10/2024
	235437	PRESSURE WASHER PARTS	04/10/2024	2.99	2.99	49979	04/10/2024
	235450	CAR WASH - ALL VEHICLES	04/10/2024	5.99	5.99	49979	04/10/2024
	235450	CAR WASH - ALL VEHICLES	04/10/2024	5.99	5.99	49979	04/10/2024
	235450	CAR WASH - ALL VEHICLES	04/10/2024	6.00	6.00	49979	04/10/2024
Total MARTENS ACE HARDWARE:				293.45	293.45		
FARMERS ELEVATOR CORP LTD							
9300	133557	DEF	04/30/2024	3.20	3.20	50005	04/30/2024
	133601	LAWN SEED	04/30/2024	204.40	204.40	50005	04/30/2024
	177140	OIL FOR ALL VEHICLES-E	04/10/2024	321.50	321.50	49970	04/10/2024
	177140	OIL FOR ALL VEHICLES-W	04/10/2024	321.50	321.50	49970	04/10/2024
	177140	OIL FOR ALL VEHICLES-S	04/10/2024	321.50	321.50	49970	04/10/2024
Total FARMERS ELEVATOR CORP LTD:				1,172.10	1,172.10		
FORSTER ELECTRICAL ENGINEERING							
9885	25228	MAIN SUBSTATION UPGRADE (W08-24A)	04/30/2024	4,352.25	4,352.25	50006	04/30/2024
Total FORSTER ELECTRICAL ENGINEERING:				4,352.25	4,352.25		
GILSON INC.							
11235	565733	WWTP LAB SUPPLIES	04/30/2024	575.00	575.00	23	04/30/2024
Total GILSON INC.:				575.00	575.00		
GFL ENVIRONMENTAL							
11300	U90000187860	DUMPSTER - OFFICE BLDG-E 40%	04/30/2024	260.76	260.76	50007	04/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	U90000187860	DUMPSTER - OFFICE BLDG-W 30%	04/30/2024	195.56	195.56	50007	04/30/2024
	U90000187860	DUMPSTER - OFFICE BLDG-S 30%	04/30/2024	195.57	195.57	50007	04/30/2024
	U90000188169	DUMPSTER - WWTP	04/30/2024	3,151.71	3,151.71	50007	04/30/2024
Total GFL ENVIRONMENTAL:				3,803.60	3,803.60		
GORDON FLESCH COMPANY INC							
11325	IN14626787	MTHLY CLICK COUNTS -E	04/10/2024	67.11	67.11	49971	04/10/2024
	IN14626787	MTHLY CLICK COUNTS -W	04/10/2024	53.34	53.34	49971	04/10/2024
	IN14626787	MTHLY CLICK COUNTS -S	04/10/2024	51.64	51.64	49971	04/10/2024
	INV14638434	MTHLY CLICK COUNTS -E	04/30/2024	20.14	20.14	50008	04/30/2024
	INV14638434	MTHLY CLICK COUNTS -W	04/30/2024	16.01	16.01	50008	04/30/2024
	INV14638434	MTHLY CLICK COUNTS -S	04/30/2024	15.51	15.51	50008	04/30/2024
	INV14657426	CANON IPF GP-4600S MAP PRINTER	04/30/2024	1,983.15	1,983.15	50008	04/30/2024
	INV14657426	CANON IPF GP-4600S MAP PRINTER	04/30/2024	1,576.35	1,576.35	50008	04/30/2024
	INV14657426	CANON IPF GP-4600S MAP PRINTER	04/30/2024	1,525.50	1,525.50	50008	04/30/2024
Total GORDON FLESCH COMPANY INC:				5,308.75	5,308.75		
GRAINGER							
11400	9071010483	WWTP SHOP SUPPLIES	04/10/2024	16.41	16.41	49972	04/10/2024
	9087337870	UNIT 5 ANCHOR SHACKLE & SLIP HOOK	04/30/2024	48.92	48.92	50009	04/30/2024
	9087337870	UNIT 5 ANCHOR SHACKLE & SLIP HOOK	04/30/2024	48.92	48.92	50009	04/30/2024
Total GRAINGER:				114.25	114.25		
GREEN IGNITE INC							
11592	INV-007917	100-150 W LED LAMP	04/10/2024	1,392.77	1,392.77	49973	04/10/2024
Total GREEN IGNITE INC:				1,392.77	1,392.77		
HARN R/O SYSTEMS INC.							
12140	IN-3318	(4) 500 LB DRUMS VITEC 3000	04/10/2024	4,600.00	4,600.00	13	04/10/2024
Total HARN R/O SYSTEMS INC.:				4,600.00	4,600.00		
HYDROCORP INC.							
13985	77154-IN	CROSS CNNCTN CONTROL PROG & INSP/REP SERV	04/10/2024	2,306.00	2,306.00	49974	04/10/2024
Total HYDROCORP INC.:				2,306.00	2,306.00		
ICS MEDICAL ANSWERING SERVICE LLC							
14120	231700101101	ANSWERING SERVICE - E	04/30/2024	106.19	106.19	24	04/30/2024
	231700101101	ANSWERING SERVICE - W	04/30/2024	84.38	84.38	24	04/30/2024
	231700101101	ANSWERING SERVICE - S	04/30/2024	81.63	81.63	24	04/30/2024
Total ICS MEDICAL ANSWERING SERVICE LLC:				272.20	272.20		
INFOSEND INC							
14490	260159	BILL PRINT & POSTAGE-E	04/10/2024	1,294.12	1,294.12	14	04/10/2024
	260159	BILL PRINT & POSTAGE-W	04/10/2024	1,028.66	1,028.66	14	04/10/2024
	260159	BILL PRINT & POSTAGE-S	04/10/2024	995.48	995.48	14	04/10/2024
Total INFOSEND INC:				3,318.26	3,318.26		
IRBY, STUART C							
14890	S013368741.003	(1) 1500 KVA 3PH TRANSFORMER	04/30/2024	64,300.00	64,300.00	50010	04/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	S013818948.001	SPLICING TENT	04/10/2024	1,912.42	1,912.42	49975	04/10/2024
	S013871993.002	ADAPTOR FOR FIBERGLASS STICKS	04/10/2024	119.62	119.62	49975	04/10/2024
Total IRBY, STUART C:				66,332.04	66,332.04		
ITU ABSORB TECH INC.							
14950	8306527	SHOP TOWELS FOR WWTP	04/10/2024	24.64	24.64	49976	04/10/2024
	8306530	SHOP TOWELS MTHLY RENTAL FEE-E	04/10/2024	13.70	13.70	49976	04/10/2024
	8306530	SHOP TOWELS MTHLY RENTAL FEE-W	04/10/2024	13.70	13.70	49976	04/10/2024
	8306530	SHOP TOWELS MTHLY RENTAL FEE-S	04/10/2024	13.71	13.71	49976	04/10/2024
Total ITU ABSORB TECH INC.:				65.75	65.75		
J & H CONTROLS INC							
16000	10000025709	BUILDING MAINT MTHLY CHRГ-WTP	04/10/2024	193.00	193.00	49977	04/10/2024
	1000025710	BUILDING MAINT MTHLY CHRГ-E	04/10/2024	192.80	192.80	49977	04/10/2024
	1000025710	BUILDING MAINT MTHLY CHRГ-W	04/10/2024	144.60	144.60	49977	04/10/2024
	1000025710	BUILDING MAINT MTHLY CHRГ-S	04/10/2024	144.60	144.60	49977	04/10/2024
	1000025711	BUILDING MAINT MTHLY CHRГ-WWTF	04/10/2024	438.00	438.00	49977	04/10/2024
Total J & H CONTROLS INC:				1,113.00	1,113.00		
KEMIRA WATER SOLUTIONS INC.							
17513	9017833977	FERROUS CHLORIDE	04/30/2024	10,955.36	10,955.36	50011	04/30/2024
Total KEMIRA WATER SOLUTIONS INC.:				10,955.36	10,955.36		
LIVING WATERS CHEMISTRY LLC							
18700	1007	BOILER CONDITIONER	04/10/2024	2,946.94	2,946.94	15	04/10/2024
Total LIVING WATERS CHEMISTRY LLC:				2,946.94	2,946.94		
MACQUEEN EQUIPMENT LLC							
19150	p56077	UNIT 114A PARTS	04/10/2024	231.28	231.28	16	04/10/2024
Total MACQUEEN EQUIPMENT LLC:				231.28	231.28		
MARTELLE WATER TREATMENT INC.							
20250	26799	CASTIC SODA 50% BULK	04/10/2024	3,800.89	3,800.89	49978	04/10/2024
	26836	CHLORINE & HYDROFLUOSILCIC ACID BULK	04/10/2024	1,640.20	1,640.20	49978	04/10/2024
	26837	SODIUM HYPOCHLORITE BULK	04/10/2024	2,673.50	2,673.50	49978	04/10/2024
Total MARTELLE WATER TREATMENT INC.:				8,114.59	8,114.59		
MEUW							
23500	4429	ANNUAL CONFERENCE - STANEK	04/10/2024	295.00	295.00	49980	04/10/2024
	4429	ANNUAL CONFERENCE - BROOKS	04/10/2024	295.00	295.00	49980	04/10/2024
	4454	ANNUAL CONFERENCE GOLFING- STANEK	04/30/2024	50.00	50.00	50014	04/30/2024
Total MEUW:				640.00	640.00		
MILTON PROPANE INC							
25000	T549455	33# INDUSTRIAL FORK LIFT TANKS	04/30/2024	38.96	38.96	50015	04/30/2024
	T549455	33# INDUSTRIAL FORK LIFT TANKS	04/30/2024	38.96	38.96	50015	04/30/2024
	T549455	33# INDUSTRIAL FORK LIFT TANKS	04/30/2024	38.96	38.96	50015	04/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total MILTON PROPANE INC:				116.88	116.88		
SECURIAN FINANCIAL GROUP INC							
25200	2832L-1027 MAY C	EMPLOYER CONTRIBUTION 20%-E	04/10/2024	14.63	14.63	49982	04/10/2024
	2832L-1027 MAY C	EMPLOYER CONTRIBUTION 20%-W	04/10/2024	11.63	11.63	49982	04/10/2024
	2832L-1027 MAY C	EMPLOYER CONTRIBUTION 20%-S	04/10/2024	11.26	11.26	49982	04/10/2024
	2832L-1027 MAY C	BASIC GROUP LIFE INS PREMIUM	04/10/2024	264.54	264.54	49982	04/10/2024
Total SECURIAN FINANCIAL GROUP INC:				302.06	302.06		
NAPA AUTO PARTS							
30900	405421	UNIT 156 CORE DEPOSIT	04/30/2024	36.00-	36.00-	50016	04/30/2024
	408388	UNIT 145 BATTERY	04/30/2024	189.99	189.99	50016	04/30/2024
Total NAPA AUTO PARTS:				153.99	153.99		
ODP BUSINESS SOLUTIONS LLC							
38877	362427931-001	MAIN OFFICE SUPPLIES-E	04/30/2024	23.97	23.97	50017	04/30/2024
	362427931-001	MAIN OFFICE SUPPLIES-W	04/30/2024	19.05	19.05	50017	04/30/2024
	362427931-001	MAIN OFFICE SUPPLIES-S	04/30/2024	18.44	18.44	50017	04/30/2024
Total ODP BUSINESS SOLUTIONS LLC:				61.46	61.46		
OLSEN SAFETY EQUIPMENT CORP							
38930	415581-IN	NITRILE P/F GLOVES	04/30/2024	143.93	143.93	50018	04/30/2024
	415683-IN	CALIBRATION GAS	04/30/2024	539.38	539.38	50018	04/30/2024
Total OLSEN SAFETY EQUIPMENT CORP:				683.31	683.31		
ONLINE INFORMATION SERVICES							
38940	1252646	ONLINE UTILITY EXCHANGE-E	04/10/2024	7.19	7.19	41020242	04/10/2024
	1252646	ONLINE UTILITY EXCHANGE-W	04/10/2024	5.71	5.71	41020242	04/10/2024
	1252646	ONLINE UTILITY EXCHANGE-S	04/10/2024	5.54	5.54	41020242	04/10/2024
Total ONLINE INFORMATION SERVICES:				18.44	18.44		
PAYMENT SERVICE NETWORK							
40285	292962	RT28446-CREDIT CARD FEES-E	04/10/2024	.67	.67	41020243	04/10/2024
	292962	RT28446-CREDIT CARD FEES-W	04/10/2024	.44	.44	41020243	04/10/2024
	292962	RT28446-CREDIT CARD FEES-S	04/10/2024	.64	.64	41020243	04/10/2024
	292978	RT17076-CREDIT CARD FEES-E	04/10/2024	533.49	533.49	41020243	04/10/2024
	292978	RT17076-CREDIT CARD FEES-W	04/10/2024	147.73	147.73	41020243	04/10/2024
	292978	RT17076-CREDIT CARD FEES-S	04/10/2024	139.53	139.53	41020243	04/10/2024
	293111	RT23205-CREDIT CARD FEES-E	04/10/2024	28.37	28.37	41020243	04/10/2024
	293111	RT23205-CREDIT CARD FEES-W	04/10/2024	7.86	7.86	41020243	04/10/2024
	293111	RT23205-CREDIT CARD FEES-S	04/10/2024	7.42	7.42	41020243	04/10/2024
Total PAYMENT SERVICE NETWORK:				866.15	866.15		
PIGGLY WIGGLY							
41200	S00238-4178	OFFICE SUPPLIES	04/30/2024	6.70	6.70	50019	04/30/2024
	S00238-4178	OFFICE SUPPLIES	04/30/2024	5.32	5.32	50019	04/30/2024
	S00238-4178	OFFICE SUPPLIES	04/30/2024	5.15	5.15	50019	04/30/2024
	S00238-6655	ICE NUGGETS-WWTP	04/30/2024	26.91	26.91	50019	04/30/2024
	S00238-7248	MEUW TRAINING FOOD	04/30/2024	62.98	62.98	50019	04/30/2024
	S00238-7248	DOG TREATS	04/30/2024	1.08	1.08	50019	04/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	S00238-7248	DOG TREATS	04/30/2024	.86	.86	50019	04/30/2024
	S00238-7248	DOG TREATS	04/30/2024	.85	.85	50019	04/30/2024
Total PIGGLY WIGGLY:				109.85	109.85		
POLYDYNE INC.							
42000	1822480	CLARIFLOC CE-1855	04/10/2024	7,855.88	7,855.88	49981	04/10/2024
Total POLYDYNE INC.:				7,855.88	7,855.88		
POSTMASTER							
42200	2024 BOX 431 REN	PO BOX RENTAL - YEARLY RENEWAL-E	04/30/2024	137.28	137.28	50020	04/30/2024
	2024 BOX 431 REN	PO BOX RENTAL - YEARLY RENEWAL-W	04/30/2024	109.12	109.12	50020	04/30/2024
	2024 BOX 431 REN	PO BOX RENTAL - YEARLY RENEWAL-S	04/30/2024	105.60	105.60	50020	04/30/2024
Total POSTMASTER:				352.00	352.00		
POWER SYSTEM ENGINEERING INC							
42800	9052557	GIS SUPPORT-E	04/30/2024	50.70	50.70	25	04/30/2024
	9052557	GIS SUPPORT-W	04/30/2024	40.30	40.30	25	04/30/2024
	9052557	GIS SUPPORT-S	04/30/2024	39.00	39.00	25	04/30/2024
Total POWER SYSTEM ENGINEERING INC:				130.00	130.00		
RESCO							
46400	3027372	JAHN CLOTHING 2024	04/10/2024	679.39	679.39	17	04/10/2024
	3029918	FLEGNER CLOTHING 2024	04/30/2024	140.78	140.78	26	04/30/2024
	3029920	SYTSMA CLOTHING 2024	04/30/2024	85.38	85.38	26	04/30/2024
	3029920	SYTSMA CLOTHING 2024	04/30/2024	85.39	85.39	26	04/30/2024
Total RESCO:				990.94	990.94		
RUEKERT-MIELKE							
49300	150373	ABNR SCADA INTEGRATION	04/22/2024	4,167.50	4,167.50	30063	04/24/2024
	150441	ABNR SCADA INTEGRATION	04/22/2024	5,974.50	5,974.50	30063	04/24/2024
Total RUEKERT-MIELKE:				10,142.00	10,142.00		
SABEL MECHANICAL LLC							
50300	240185	2 SADDLE INSTALL	04/30/2024	1,574.74	1,574.74	50021	04/30/2024
	240246	DRIER FEED LINE	04/30/2024	1,900.55	1,900.55	50021	04/30/2024
Total SABEL MECHANICAL LLC:				3,475.29	3,475.29		
SEERA							
51535	WAUPUN/MAR 202	"WAUPUN" FOCUS PROGRAM FEE	04/10/2024	2,747.48	2,747.48	49983	04/10/2024
Total SEERA:				2,747.48	2,747.48		
SERVICE MOTOR COMPANY							
51600	U01620	SCISSOR LIFT	04/22/2024	15,028.00	15,028.00	30064	04/24/2024
Total SERVICE MOTOR COMPANY:				15,028.00	15,028.00		
CHARTER COMMUNICATIONS							
52500	171156801040724	INTERNET SERVICES-E	04/30/2024	101.68	101.68	21	04/30/2024
	171156801040724	INTERNET SERVICES-W	04/30/2024	80.82	80.82	21	04/30/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	171156801040724	INTERNET SERVICES-S	04/30/2024	78.22	78.22	21	04/30/2024
	171156801040724	MONTHLY SERVICE EXP 1ST & 2ND-E	04/30/2024	106.49	106.49	21	04/30/2024
	171156801040724	MONTHLY SERVICE EXP 1ST & 2ND-W	04/30/2024	84.65	84.65	21	04/30/2024
	171156801040724	MONTHLY SERVICE EXP 1ST & 2ND-S	04/30/2024	81.91	81.91	21	04/30/2024
	171156801040724	WATER PLANT VOICE SERV	04/30/2024	79.98	79.98	21	04/30/2024
	171156801040724	WASTEWATER VOICE SERV	04/30/2024	79.98	79.98	21	04/30/2024
Total CHARTER COMMUNICATIONS:				693.73	693.73		
SPEE-DEE							
52600	1011082	SERVICE CHRG FOR WATER SAMPLES	04/30/2024	50.46	50.46	50022	04/30/2024
	999588	SERVICE CHRG FOR WATER SAMPLES	04/10/2024	64.26	64.26	49984	04/10/2024
Total SPEE-DEE:				114.72	114.72		
STATE INDUSTRIAL PRODUCTS							
53200	903149146	WWTP CLEANERS	04/30/2024	819.50	819.50	27	04/30/2024
Total STATE INDUSTRIAL PRODUCTS:				819.50	819.50		
TRUCLEANERS LLC							
58700	APRIL 2024	MONTHLY CLEANING SERVICE - E	04/30/2024	390.00	390.00	28	04/30/2024
	APRIL 2024	MONTHLY CLEANING SERVICE - W	04/30/2024	310.00	310.00	28	04/30/2024
	APRIL 2024	MONTHLY CLEANING SERVICE - S	04/30/2024	300.00	300.00	28	04/30/2024
Total TRUCLEANERS LLC:				1,000.00	1,000.00		
USA BLUE BOOK							
59600	INV00322665	WWTP LAB SUPPLIES	04/10/2024	1,704.52	1,704.52	49985	04/10/2024
	INV00327171	MYRON METER 6PIIFCCE- WATER ANALYZER - PROCES	04/30/2024	1,439.00	1,439.00	50024	04/30/2024
	INV00337747	LAB SUPPLIES WATER PLANT	04/30/2024	392.00	392.00	50024	04/30/2024
	INV00345159	POLYMER CLEANER - WWTP	04/30/2024	226.15	226.15	50024	04/30/2024
	SCN077803	RETURN -MYRON METER - WATER ANALYZER - PROCES	04/30/2024	1,076.50-	1,076.50-	50024	04/30/2024
Total USA BLUE BOOK:				2,685.17	2,685.17		
VAN BUREN, JEROME and/or SANDRA							
60800	MARCH 2024	SOLAR CREDIT	04/10/2024	293.96	293.96	49986	04/10/2024
Total VAN BUREN, JEROME and/or SANDRA:				293.96	293.96		
VERIZON WIRELESS							
62900	9952241428	CELLPHONE MTHLY EXPENSES - E	04/30/2024	119.28	119.28	50025	04/30/2024
	9952241428	CELLPHONE MTHLY EXPENSES - W	04/30/2024	98.90	98.90	50025	04/30/2024
	9952241428	CELLPHONE MTHLY EXPENSES - S	04/30/2024	99.44	99.44	50025	04/30/2024
	9952241428	CELLPHONE MTHLY EXPENSES - S ABNR	04/30/2024	9.33	9.33	50025	04/30/2024
	9952241428	DPW'S MTHLY/DATA TABLET CHRGS	04/30/2024	62.28	62.28	50025	04/30/2024
Total VERIZON WIRELESS:				389.23	389.23		
VERMEER WISCONSIN INC.							
63000	20280110	PARTS FOR UNIT #56	04/30/2024	265.23	265.23	50026	04/30/2024
Total VERMEER WISCONSIN INC.:				265.23	265.23		
WAUPUN, CITY OF							
74400	1382	LAMP RECYCLING POSTAGE	04/10/2024	51.00	51.00	49987	04/10/2024

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	1382	GS3 RATE LETTERS	04/10/2024	36.92	36.92	49987	04/10/2024
	1383	EMPLOYEE CLINIC-S	04/08/2024	645.78	645.78	49987	04/10/2024
	1383	EMPLOYEE CLINIC-W	04/08/2024	436.34	436.34	49987	04/10/2024
	1383	EMPLOYEE CLINIC-E	04/08/2024	663.25	663.25	49987	04/10/2024
	APRIL 2024	PILOT-ELECTRIC	04/10/2024	22,756.00	22,756.00	49987	04/10/2024
	APRIL 2024	PILOT-WATER	04/10/2024	27,831.00	27,831.00	49987	04/10/2024
	STORM MARCH 20	STORMWATER RECEIPTS	04/10/2024	50,404.21	50,404.21	49987	04/10/2024
	TRASH 2024	TRASH/RECYCLING COLLECTION	04/10/2024	48,471.31	48,471.31	49987	04/10/2024
Total WAUPUN, CITY OF:				151,295.81	151,295.81		
WAUPUN EQUIPMENT INC							
74800	83209W	UNIT 27 REPAIRS	04/30/2024	1,453.76	1,453.76	50027	04/30/2024
Total WAUPUN EQUIPMENT INC:				1,453.76	1,453.76		
WEX BANK							
79930	96101805	FUEL VEHICLE EXPENSE - E	04/10/2024	1,273.55	1,273.55	41020244	04/10/2024
	96101805	FUEL VEHICLE EXPENSE - W	04/10/2024	414.06	414.06	41020244	04/10/2024
	96101805	FUEL VEHICLE EXPENSE - S	04/10/2024	497.88	497.88	41020244	04/10/2024
Total WEX BANK:				2,185.49	2,185.49		
WIL-SURGE ELECTRIC INC							
82800	26865-TL	WWTF - PAY APPLICATION 3	04/22/2024	10,800.00	10,800.00	30065	04/24/2024
Total WIL-SURGE ELECTRIC INC:				10,800.00	10,800.00		
WILLIAM/REID							
82820	60903	SCALE INHIBITOR	04/10/2024	27,475.00	27,475.00	49988	04/10/2024
	60903	SODIUM BISULFITE	04/10/2024	27,475.00	27,475.00	49988	04/10/2024
Total WILLIAM/REID:				54,950.00	54,950.00		
WISCONSIN CORRECTIONAL CENTER							
84300	19422	INMATE LABOR 03/10/2024-03/23/2024	04/10/2024	120.00	120.00	49989	04/10/2024
Total WISCONSIN CORRECTIONAL CENTER:				120.00	120.00		
WISCONSIN EMERGENCY MANAGEMENT							
86200	245564	TIER II FEE - HAZARD CHEMICALS WATER PLANT	04/30/2024	246.00	246.00	50034	04/30/2024
	245565	TIER II FEE - HAZARD CHEMICALS WATER PLANT	04/30/2024	246.00	246.00	50034	04/30/2024
Total WISCONSIN EMERGENCY MANAGEMENT:				492.00	492.00		
WISCONSIN STATE LAB OF HYGIENE							
88300	771711	FLUORIDE	04/10/2024	29.00	29.00	49990	04/10/2024
Total WISCONSIN STATE LAB OF HYGIENE:				29.00	29.00		
WPPI ENERGY							
89600	MARCH 2024	METER DATA COLLECTION & MGMT SERVS-E	04/30/2024	858.49	858.49	43020241	04/30/2024
	MARCH 2024	METER DATA COLLECTION & MGMT SERVS-W	04/30/2024	682.39	682.39	43020241	04/30/2024
	MARCH 2024	METER DATA COLLECTION & MGMT SERVS-S	04/30/2024	660.38	660.38	43020241	04/30/2024
	MARCH 2024	HOSTED BILLING CIS-E	04/30/2024	738.20	738.20	43020241	04/30/2024
	MARCH 2024	HOSTED BILLING CIS-W	04/30/2024	586.77	586.77	43020241	04/30/2024
	MARCH 2024	HOSTED BILLING CIS-S	04/30/2024	567.85	567.85	43020241	04/30/2024

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	MARCH 2024	SHARED METER TECH SERVICE-E	04/30/2024	136.24	136.24	43020241	04/30/2024
	MARCH 2024	SHARED METER TECH SERVICE-W	04/30/2024	136.25	136.25	43020241	04/30/2024
	MARCH 2024	CYBER SECURITY-E	04/30/2024	217.82	217.82	43020241	04/30/2024
	MARCH 2024	CYBER SECURITY-W	04/30/2024	178.22	178.22	43020241	04/30/2024
	MARCH 2024	CYBER SECURITY-S	04/30/2024	264.03	264.03	43020241	04/30/2024
	MARCH 2024	MEMEBER NETWORK ASSESMT & MONITOR-E	04/30/2024	40.63	40.63	43020241	04/30/2024
	MARCH 2024	MEMEBER NETWORK ASSESMT & MONITOR-W	04/30/2024	32.29	32.29	43020241	04/30/2024
	MARCH 2024	MEMEBER NETWORK ASSESMT & MONITOR-S	04/30/2024	31.25	31.25	43020241	04/30/2024
	MARCH 2024	IT TICKETS -E	04/30/2024	18.43	18.43	43020241	04/30/2024
	MARCH 2024	IT TICKETS -W	04/30/2024	14.65	14.65	43020241	04/30/2024
	MARCH 2024	IT TICKETS -S	04/30/2024	14.17	14.17	43020241	04/30/2024
	MARCH 2024	WPPI WAN-E	04/30/2024	64.35	64.35	43020241	04/30/2024
	MARCH 2024	WPPI WAN-W	04/30/2024	51.15	51.15	43020241	04/30/2024
	MARCH 2024	WPPI WAN-S	04/30/2024	49.50	49.50	43020241	04/30/2024
	MARCH 2024	VERIZON WIRELESS CHRGS-E	04/30/2024	8.31	8.31	43020241	04/30/2024
	MARCH 2024	VERIZON WIRELESS CHRGS-W	04/30/2024	8.31	8.31	43020241	04/30/2024
	MARCH 2024	DOMAIN RENEWAL-E	04/30/2024	4.75	4.75	43020241	04/30/2024
	MARCH 2024	DOMAIN RENEWAL-W	04/30/2024	3.77	3.77	43020241	04/30/2024
	MARCH 2024	DOMAIN RENEWAL-S	04/30/2024	3.65	3.65	43020241	04/30/2024
	MARCH 2024	WHOLE SALE POWER BILL	04/30/2024	565,731.46	565,731.46	43020241	04/30/2024
Total WPPI ENERGY:				571,103.31	571,103.31		
WAUPUN UTILITIES (Refund Acct)							
100000	14026140.21	REF OVERPAYMT FRM: 108 1/2 OLMSTEAD ST	04/30/2024	2.84	2.84	50033	04/30/2024
	14026160.21	REF OVERPAYMT FRM: 108 OLMSTEAD ST	04/30/2024	9.82	9.82	50030	04/30/2024
	16091427.20	REF OVERPAYMT FRM: 604 HOARD RD	04/30/2024	90.57	90.57	50031	04/30/2024
	17058014.36	REF OVERPAYMT FRM: 100 S HARRIS AVE APT 205	04/30/2024	22.27	22.27	50029	04/30/2024
	17059747.20	REF OVERPAYMT FRM: 1016 TANAGER ST	04/30/2024	97.90	97.90	50028	04/30/2024
	19076380.25	REF OVERPAYMT FRM: 211 N FOREST ST	04/30/2024	211.00	211.00	50029	04/30/2024
	200870017.42	REF OVERPAYMT FRM: 953 WILCOX ST APT 203	04/30/2024	129.50	129.50	50029	04/30/2024
	20087017-42	REF OVERPAYMT FRM: 953 WILCOX ST APT 203	04/30/2024	783.42	783.42	50032	04/30/2024
Total WAUPUN UTILITIES (Refund Acct):				1,347.32	1,347.32		
MEDEMA, ASHLEY							
100113	123-135 REFUND	WORK ORDER REFUND	04/30/2024	143.75	143.75	50013	04/30/2024
Total MEDEMA, ASHLEY:				143.75	143.75		
Grand Totals:				1,420,454.29	1,420,454.29		

*Note: there are less payments here because I have moved them to the AP listing. There they are approved via MiViewPoint my the supervisor and finance director and will also give all parties history at a glance in the AP Vendor module.

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
CASH DISBURSEMENTS (CD)						
1						
04/10/2024	1	Record ACH Credit Card Paymt	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	3,104.65	
		Record ACH Credit Card Paymt	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	96.93	
		Record ACH Credit Card Paymt	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	990.45	
		Record ACH Credit Card Paymt	9-1131-0000-00	COMBINED CASH	.00	4,192.03-
Total 1:					<u>4,192.03</u>	<u>4,192.03-</u>

CASH DISBURSEMENTS (CD)						
2						
04/05/2024	2	Record March Sales & Use Tax	1-2241-2416-00	TAX COLL PAY - SALES TAX	7,564.31	
		Record March Sales & Use Tax	9-1131-0000-00	COMBINED CASH	.00	7,564.31-
Total 2:					<u>7,564.31</u>	<u>7,564.31-</u>
Total CASH DISBURSEMENTS (CD):					<u>11,756.34</u>	<u>11,756.34-</u>

References: 2 Transactions: 6

Account Number	Account Title	Debit Amount	Credit Amount
CASH DISBURSEMENTS (CD) (continued)			
12232000000	ACCOUNTS PAYABLE - ELECTRIC	3,104.65	
22232000000	ACCOUNTS PAYABLE - WATER	96.93	
32232000000	ACCOUNTS PAYABLE - WASTEWATER	990.45	
12241241600	TAX COLL PAY - SALES TAX	7,564.31	
91131000000	COMBINED CASH	.00	11,756.34-
Grand Totals:		<u>11,756.34</u>	<u>11,756.34-</u>
Grand Totals:		<u>11,756.34</u>	<u>11,756.34-</u>



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: May 13, 2024
SUBJECT: March 2024 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

Construction for all three utilities was minimal as is typical for the early spring months. Electric crews work on maintenance projects such as tree trimming and the water/sewer crews work on televising mains to identify failing infrastructure.

The electric utility received a 1,500 kVa transformer for \$64,300 and the water utility purchased \$2,453 in meters & meter modules to replace failing units.

MONTHLY OPERATING RESULTS – March 2024 Monthly and Year-To-Date (YTD)

Sales

Electric

- Monthly kWh sales were **2.8% below** budget & **2.1% below** than March 2023 on increased sales to Large Power customers.
- YTD kWh sales were **1.3% above** budget & **2.7% higher** than March 2023 YTD actual sales.

Water

- Monthly sales units of 100 cubic feet were **9.6% above** budget & **10.7% higher** than March 2023 sales on higher sales to Industrial customers.
- YTD water sales were **9.9% above** budget & **9.3% higher** than March 2023 YTD actual sales.

Sewer

- Monthly sales units of 100 cubic feet were **12.8% above** budget & **12.8% higher** than March 2023 from increased volumes to all customer classes.
- YTD sewer sales were **6.1% above** budget & **6.1% higher** than March 2023 YTD actual sales.

Income Statement

Electric

- Operating revenues and purchased power expense were **below** budget \$207,800 and \$194,400, respectively, due to overall lower purchased power costs from low market energy prices associated with natural gas commodities.
- Gross margin was \$13,400 **below** budget as a result of low market energy prices.
- Operating expenses were \$48,600 **above** budget primarily due to higher tree trimming costs than budgeted.
- Operating income was \$38,400 or \$15,700 **above** budget on higher other operating revenues than budgeted.
- Net income was \$225,000 or \$208,200 **above** budget primarily from lower than budgeted purchased power expenses and \$150,700 in non-operating capital contributions received.
- The rolling 12-month Rate of Return was 5.2%.

Water

- Operating revenues were \$24,400 *above* budget due to overall higher consumption for industrial customers.
- Operating expenses were \$1,300 *below* budget on lower supply and distribution expenses.
- Operating income was \$193,000 or \$36,700 *above* budget from lower than budgeted operating expenses.
- Net income was \$207,000 or \$81,500 *above* budget.
- The rolling 12-month Rate of Return was 6.0%.

Sewer

- Operating revenues were \$143,600 *below* budget as forecasted biomass revenues have not commenced as budgeted.
- Operating expenses were \$98,400 *below* budget due to the payment timing associated with software licenses and utility-paid contributions to employees Health Savings accounts at the beginning of the year.
- Operating income was \$61,300 or \$54,000 *below* budget.
- Net income was \$16,200 or \$539,100 *below* budget largely due to the lack of biomass revenues and the timing and dollar value of grant contributions compared to budget. Without the grant contributions net income was \$16,000 or \$27,400 below budget.
- The rolling 12-month Rate of Return was 5.5%.

Balance Sheets

Electric

- Balance sheet *decreased* \$74,900 from February 2024 due to the purchase of a large transformer for \$64,300 and a \$188,400 debt payment made during the month.
- Unrestricted cash *increased* \$103,000 as a result of lower operating costs for during the month.
- Long-term debt *decreased* \$180,000 from an annual principal payment made during the month.
- Net position *increased* by \$82,100.

Water

- Balance sheet *decreased* \$494,200 from February 2024 due to \$504,100 in debt payments made during the month.
- Unrestricted cash *decreased* \$75,600 from February 2024 as a result of three months of tax payments to the city made during the month.
- Long-term debt *decreased* \$460,000 from annual principal payments on the utility's two outstanding bond issuances.
- Net position *increased* by \$5,700.

Sewer

- Balance sheet *decreased* \$2,300 from February 2024.
- Unrestricted cash *decreased* \$105,700 from normal operating activity including monthly transfers of restricted debt payment reserves.
- Net position *decreased* \$28,600.

Cash and Investments

The monthly metrics dashboard for cash and investments provide a monthly comparison of cash and investment balances and graphs that present long-term investments by maturity, type, and rating. The Utility's investments are typically fixed-income and held-to-maturity unless called before maturity by the issuer. Held to maturity investments recognize monthly mark to market adjustments that ultimately are not realized when the investment matures.

- Total cash and investments *decreased* \$622,900 or (5.2%) from February 2024 primarily from annual principal & interest debt payments made for the electric & water utilities. Total debt payments amounted to \$692,500 for the month.
- Received interest and distributions of \$6,400 and recorded unrealized negative market adjustments of \$1,900, along with (\$500) in management fees, resulting in a net portfolio *gain* of \$7,800 for the month.
- Total interest and investment income earned (excluding market value adjustments) on all accounts for the month was \$31,900 and \$101,700 year-to-date.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget <i>(As of 4/14/2023):</i>	\$ 37,508,000
Total Project Costs to Date <i>(Thru 5/8/2024):</i>	\$ 35,472,288
Loan Draws – Project to Date <i>(Thru 5/8/2024):</i>	\$ 27,807,000
Grants Provided <i>(Thru 5/8/2024):</i>	\$ 7,529,860
Disburse Request #33 Requested <i>(4/9/2024):</i>	\$ 322,246
Disburse Request #33 – Paid <i>(4/22/2024):</i>	\$ 322,000

New Electric Rates Effective March 31, 2024

New electric rates were implemented for the billing period beginning April 1, 2024. A new General Service 3 (GS-3) rate class was introduced for customers with maximum demand in excess of 20 kilowatts per month. The new rate class has 78 customers who were reclassified from GS-1, GS-2 and CP-1 designations.

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstanek@waupunutilities.org with any questions or comments.

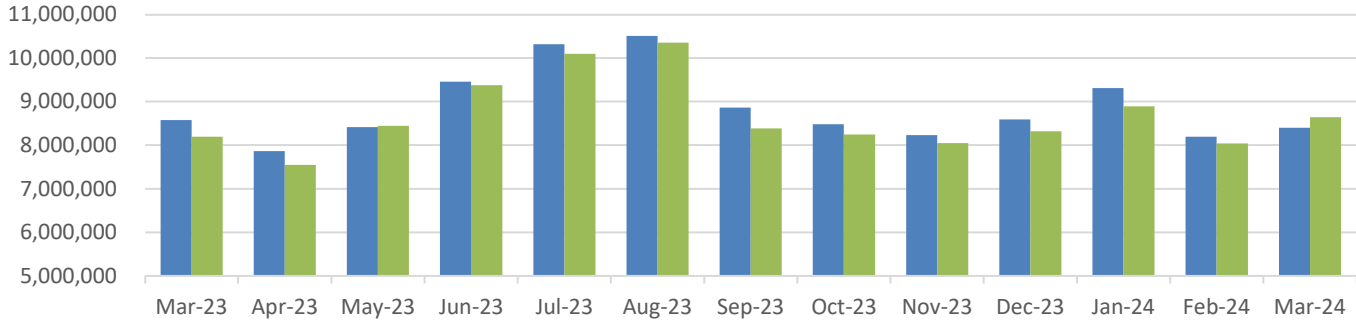
Waupun Utilities											
Construction and Plant Additions Summary											
March 2024											
CONSTRUCTION:											
Description	Electric			Sewer			Water			Total	
	Month	Project To Date	Budget	Month	Project To Date	Budget	Month	Project To Date	Budget	Project To Date	Budget
Projects:											
Substation upgrades	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Transformers	64,300	91,004	50,000	-	-	-	-	-	-	91,004	50,000
Overhead and Underground Services	-	-	10,000	-	-	-	-	-	-	-	10,000
LED street lighting	5,773	6,380	10,000	-	-	-	-	-	-	6,380	10,000
Rebuild overhead and underground line	-	1,223	167,200	-	-	-	-	-	-	1,223	167,200
Work Invoiced to Customer / Others - CIAC	692	2,614	-	-	-	-	-	-	-	2,614	-
Sewer CIPP & manhole lining	-	-	-	-	-	86,000	-	-	-	-	86,000
Meters & Modules	195	819	12,000	-	-	-	2,453	15,368	8,000	16,187	20,000
Miscellaneous Work Orders	-	-	-	-	-	-	-	-	-	-	-
TOTAL CONSTRUCTION	\$ 70,960	\$ 102,039	\$ 309,200	\$ -	\$ -	\$ 86,000	\$ 2,453	\$ 15,368	\$ 8,000	\$ 117,407	\$ 403,200
CARRYOVER PROJECTS:											
United Co-op primary extention	\$ 11,525	\$ 428,251	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 428,251	\$ -
Wilson / Shaler / Bayberry Extension & Street Lights	(10,821)	161,709	-	-	-	-	-	-	-	161,709	-
Senior Center primary extention	-	7,549	-	-	-	-	-	-	-	7,549	-
Wilson Street Substation	2,686	7,628	-	-	-	-	-	-	-	7,628	-
Carryover Customer Projects	1,307	18,323	-	-	-	-	-	-	-	18,323	-
WWTF Phosphorus Upgrade Engineering	-	-	-	-	3,758,510	3,804,000	-	-	-	3,758,510	3,804,000
WWTF Construction Upgrade - ABNR	-	-	-	-	31,397,560	33,704,000	-	-	-	31,397,560	33,704,000
TOTAL CARRYOVER CONSTRUCTION	\$ 4,697	\$ 623,459	\$ -	\$ -	\$ 35,156,070	\$ 37,508,000	\$ -	\$ -	\$ -	\$ 35,779,529	\$ 37,508,000
PLANT ADDITIONS:											
Description	Electric			Sewer			Water			Total	
	Current Month	YTD	Budget	Current Month	YTD	Budget	Current Month	YTD	Budget	YTD	Budget
Large Bucket Truck - 60 foot	\$ -	\$ -	\$ 320,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,000
Admin Building Structures & Equipment	-	-	32,600	-	-	24,450	-	-	24,450	-	81,500
Cat Tractor Backhoe Replacement	-	-	-	-	-	87,500	-	-	87,500	-	175,000
Membrane Replacement - RO1	-	-	-	-	-	-	-	-	101,000	-	101,000
Chemical Feed Systems Equipment	-	-	-	-	-	-	-	-	56,000	-	56,000
WWTF Equipment Replacements	-	-	-	-	25,741	88,000	-	-	-	25,741	88,000
Primary Clarifiers Euro Drives	-	-	-	-	-	50,000	-	-	-	-	50,000
Fork & Scissor Lifts (ABNR)	-	-	-	-	-	85,000	-	-	-	-	85,000
Other equipment replacement	-	4,030	10,000	-	6,541	-	-	-	-	10,571	10,000
TOTAL PLANT ADDITIONS	\$ -	\$ 4,030	\$ 362,600	\$ -	\$ 32,282	\$ 334,950	\$ -	\$ -	\$ 268,950	\$ 36,312	\$ 966,500

Sales and Revenues Dashboard - March 2024

	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
KWh	8,397,936	↓ -2.8%	↑ 1.3%	Power Costs	\$ 565,731	↓ -10.4%	↓ -9.9%
Revenues	\$ 753,292	↓ -7.0%	↓ -8.3%	Gross Margin	\$ 187,561	↑ 5.1%	↓ -2.5%

kWhs Sold

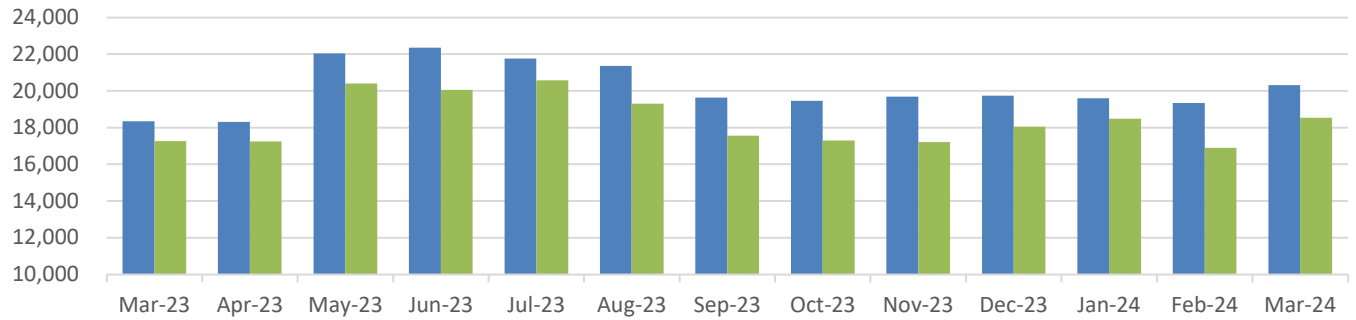
■ Actual ■ Budgeted



	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	20,306	↑ 9.6%	↑ 9.9%	Revenues	\$ 152,391	↑ 5.0%	↑ 5.2%

Water Cubic Feet (100's) Sold

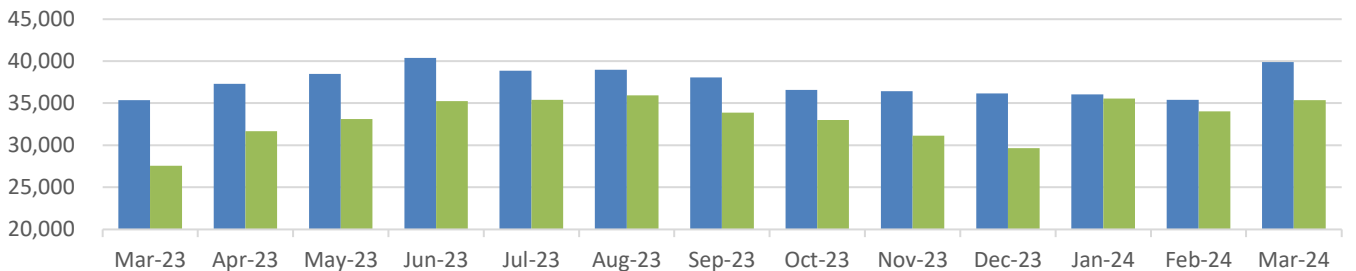
■ Actual ■ Budgeted



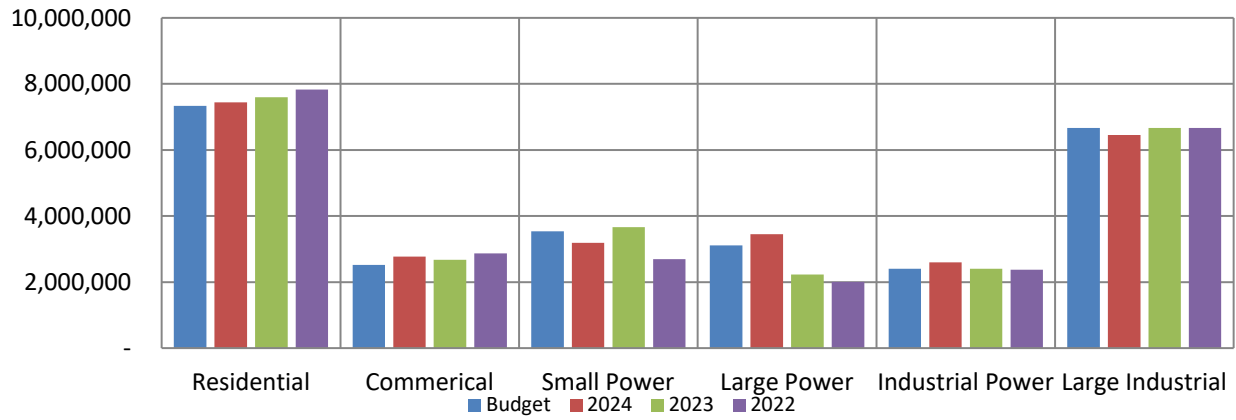
	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	39,908	↑ 12.8%	↑ 6.1%	Revenues	\$ 252,514	↑ 6.6%	↑ 3.6%

Sewer Cubic Feet (100's) Treated

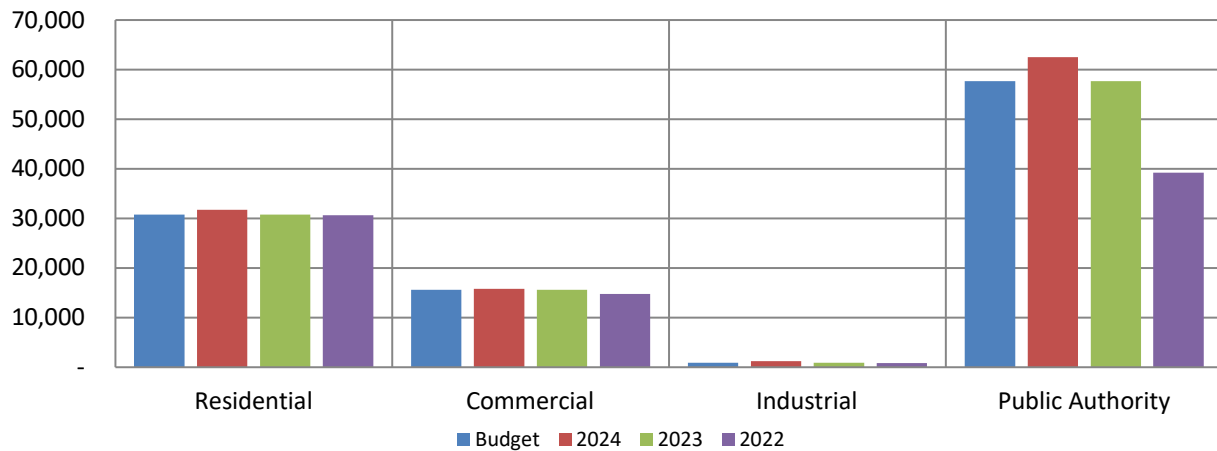
■ Actual ■ Budgeted



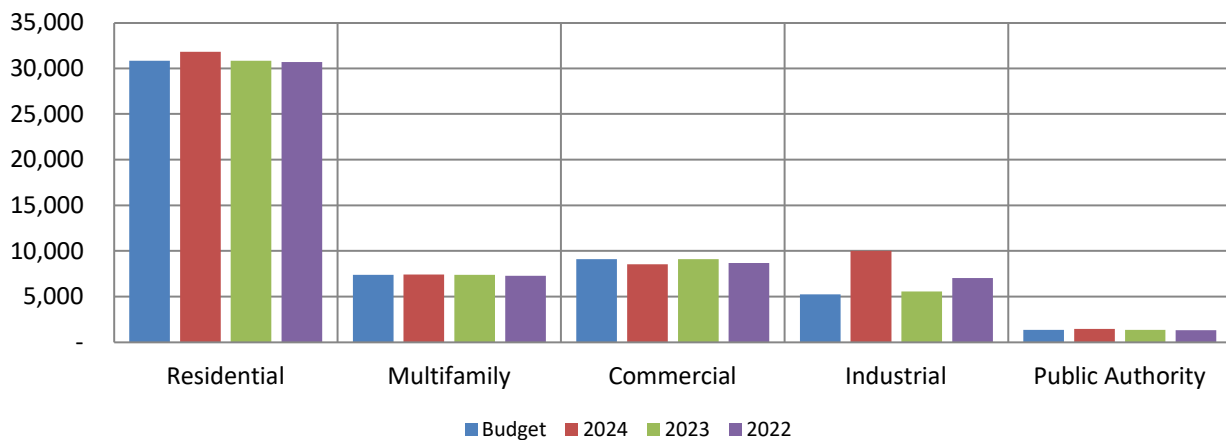
YTD Electric Sales (kWh)



YTD Sewer Sales (Ccf)



YTD Water Sales (Ccf)



WAUPUN UTILITIES
Income Statement and Financial Ratios
Electric Utility
For the 12 Months Ending:

ELECTRIC	March 2022	March 2023	March 2024
Sales of Electricity	\$ 10,347,732	\$ 11,178,037	\$ 10,432,494
Purchased Power	8,278,265	9,067,941	8,326,104
Gross Margin	2,069,467	2,110,095	2,106,390
	20.0%	18.9%	20.2%
Other Operating Revenues	182,465	115,981	139,846
Operating Expenses			
Distribution expense	289,335	285,443	300,370
Customer accounts expense	112,458	118,389	128,685
Advertising expense	2,565	(2,070)	1,279
Administrative & general expense	353,441	383,158	503,133
Total operating expenses	757,799	784,919	933,468
Other Operating Expenses			
Depreciation expense	607,943	634,782	658,481
Taxes	319,599	293,287	310,761
Total other operating expenses	927,543	928,069	969,242
Operating Income	566,591	513,088	343,526
Other Income (Expense)			
Capital contributions	142,097	136,867	680,835
Interest expense	(26,726)	(21,324)	(16,794)
Amortization of debt-related costs	(6,675)	(6,547)	(6,340)
Other	11,539	30,066	150,532
Total other income (expense)	120,235	139,062	808,232
Net Income	\$ 686,825	\$ 652,150	\$ 1,151,759

Regulatory Operating Income	590,854	524,763	434,795
Rate of Return	6.93	6.24	5.16
Authorized Rate of Return	5.00	5.00	5.00
Current Ratio	6.5	6.6	7.7
Months of Unrestricted Cash on Hand	3.9	3.9	5.2
Equity vs Debt	0.92	0.94	0.96
Asset Utilization	0.53	0.55	0.57
Combined E&W Debt Coverage	4.41	4.26	4.19
Minimum Required Coverage	1.25	1.25	1.25

Note 1 - Electric rates increased September 2016.

Definitions

Rate of Return - Return on investment in capital infrastructure. Should be near authorized rate of return.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

Debt Coverage - Earnings coverage of annual debt service. Must exceed 1.25

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Electric Utility
For the Period Ended March, 31 2024

	Last 12 Months	YTD 2024	YTD Budget	Difference
ELECTRIC				
Operating Revenues	\$ 10,432,494	\$ 2,304,620	\$ 2,512,448	\$ (207,828)
Purchased Power	8,326,104	1,775,683	1,970,128	(194,445)
Gross Margin	2,106,390	528,937	542,320	(13,383)
	20.2%	23.0%	21.6%	
Other Operating Revenues	139,846	100,877	26,100	74,777
Operating Expenses				
Distribution expense	300,370	154,266	114,702	39,564
Customer accounts expense	128,685	33,209	31,098	2,111
Advertising expense	1,279	1,173	288	885
Administrative & general expense	503,133	154,463	148,425	6,038
Total operating expenses	933,468	343,111	294,513	48,598
Other Operating Expenses				
Depreciation expense	658,481	164,642	164,643	(1)
Taxes	310,761	83,620	86,481	(2,861)
Total other operating expenses	969,242	248,262	251,124	(2,862)
Operating Income	343,526	38,441	22,783	15,658
Other Income (Expense)				
Capital contributions	680,835	152,709	-	152,709
Interest expense	(16,794)	(3,975)	(3,525)	(450)
Amortization of debt-related costs	(6,340)	(1,548)	(3,720)	2,172
Other	150,532	39,392	1,251	38,141
Total other income (expense)	808,232	186,578	(5,994)	192,572
Net Income	\$ 1,151,759	\$ 225,019	\$ 16,789	\$ 208,230

	March 2024	Feb 2024	Jan 2024	Dec 2023	Nov 2023	Oct 2023	Sept 2023	Aug 2023	July 2023	June 2023	May 2023	April 2023	March 2023
Operating Revenues	\$ 753,292	\$ 781,166	\$ 770,161	\$ 792,651	\$ 768,059	\$ 800,149	\$ 998,306	\$ 1,173,633	\$ 1,145,065	\$ 948,047	\$ 801,960	\$ 700,005	\$ 793,343
Purchased Power	565,731	612,679	597,272	622,580	596,675	622,689	827,394	982,992	959,819	766,022	635,130	537,121	621,045
Gross Margin	187,561	168,487	172,890	170,072	171,385	177,459	170,912	190,641	185,246	182,024	166,830	162,884	172,298
	24.9%	21.6%	22.4%	21.5%	22.3%	22.2%	17.1%	16.2%	16.2%	19.2%	20.8%	23.3%	21.7%
Other Operating Revenues	8,697	10,007	82,173	(45,000)	9,935	11,535	12,628	10,509	10,452	9,883	9,464	9,563	8,364
Operating Expenses													
Distribution expense	70,854	54,480	28,931	(77,702)	22,232	24,364	39,008	29,592	28,494	28,384	22,641	29,091	27,741
Customer accounts expense	13,911	10,924	8,375	8,539	9,988	10,683	12,784	10,745	8,662	10,478	10,348	13,249	9,852
Advertising expense	23	400	750	(6,624)	1,387	1,207	18	1,148	587	476	300	1,605	550
Administrative & general expense	59,116	43,689	51,658	65,120	28,857	38,496	36,647	35,860	46,109	24,740	29,855	42,987	44,490
Total operating expenses	143,904	109,493	89,714	(10,666)	62,465	74,751	88,457	77,345	83,852	64,078	63,144	86,932	82,634
Other Operating Expenses													
Depreciation expense	54,881	54,881	54,881	75,226	52,940	52,940	52,940	52,940	48,029	52,940	52,940	52,940	52,940
Taxes	74,688	4,344	4,589	12,154	24,253	39,618	25,281	24,239	23,925	23,937	23,890	29,844	24,644
Total other operating expenses	129,568	59,224	59,469	87,381	77,193	92,559	78,221	77,180	71,954	76,877	76,831	82,784	77,585
Operating Income	(77,214)	9,776	105,879	48,357	41,662	21,685	16,862	46,625	39,891	50,952	36,319	2,731	20,443
Other Income (Expense)													
Capital contributions	150,398	-	2,311	515,101	-	5,727	-	-	-	6,365	-	933	-
Interest expense	(1,175)	(1,625)	(1,175)	131	(1,619)	(1,619)	(1,619)	(1,619)	(1,619)	(1,619)	(1,619)	(1,619)	(1,619)
Amortization of debt-related costs	(516)	(516)	(516)	(533)	(533)	(533)	(533)	(533)	(533)	(533)	(533)	(533)	(533)
Other	13,871	11,395	14,126	14,594	15,881	15,575	10,651	14,236	12,082	9,095	8,903	10,123	11,832
Total other income (expense)	162,579	9,254	14,746	529,294	13,730	19,150	8,499	12,085	9,931	13,309	6,751	8,905	9,681
Net Income	\$ 85,364	\$ 19,030	\$ 120,625	\$ 577,651	\$ 55,392	\$ 40,835	\$ 25,362	\$ 58,710	\$ 49,822	\$ 64,261	\$ 43,070	\$ 11,636	\$ 30,124

WAUPUN UTILITIES
Income Statement and Financial Ratios
Water Utility
For the 12 Months Ending:

WATER	March 2022	March 2023	March 2024
Operating Revenues	\$ 2,621,316	\$ 2,662,557	\$ 2,729,183
Operating Expenses			
Source of supply expenses	551	32,944	1,122
Pumping expenses	86,528	90,172	83,399
Water treatment expenses	160,366	185,858	205,726
Transmission & distribution expenses	253,959	246,384	249,001
Customer accounts expenses	103,375	108,590	112,597
Administrative & general expense	257,347	331,763	382,539
Total operating expenses	862,127	995,711	1,034,384
Other Operating Expenses			
Depreciation expense	571,479	574,502	613,593
Taxes	362,787	341,511	337,309
Total other operating expenses	934,266	916,013	950,903
Operating Income	824,924	750,833	743,896
Other Income (Expense)			
Capital contributions from customers and municipal	80,000	-	1,189,564
Interest expense	(112,551)	(99,325)	(83,044)
Amortization of debt-related costs	(16,965)	(16,122)	(14,982)
Other	(9,252)	35,505	112,705
Total other income (expense)	(58,768)	(79,942)	1,204,242
Net Income	\$ 766,156	\$ 670,891	\$ 1,948,138

Regulatory Operating Income	827,223	791,463	832,499
Rate of Return	5.83	5.68	6.01
Authorized Rate of Return	6.50	6.50	6.50
Current Ratio	59.77	112.82	50.12
Months of Unrestricted Cash on Hand	19.72	18.72	25.51
Equity vs Debt	0.76	0.79	0.82
Asset Utilization	0.38	0.40	0.41

Note 1 - Water rates increased May 2012.

Definitions

Rate of Return - Return on investment in capital infrastructure. Should be near authorized rate of return.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Water Utility
For the Period Ended March 31, 2024

	Last 12 Months	YTD 2024	YTD Budget	Difference
WATER				
Operating Revenues	\$ 2,729,183	\$ 671,796	\$ 647,403	\$ 24,393
Operating Expenses				
Source of supply expenses	1,122	86	1,377	(1,291)
Pumping expenses	83,399	20,969	22,644	(1,675)
Water treatment expenses	205,726	46,069	52,788	(6,719)
Transmission & distribution expenses	249,001	41,358	52,387	(11,029)
Customer accounts expenses	112,597	30,531	27,873	2,658
Administrative & general expense	382,539	113,873	97,135	16,738
Total operating expenses	1,034,384	252,885	254,204	(1,319)
Other Operating Expenses				
Depreciation expense	613,593	137,498	146,310	(8,812)
Taxes	337,309	88,404	90,630	(2,226)
Total other operating expenses	950,903	225,903	236,940	(11,037)
Operating Income	743,896	193,008	156,259	36,749
Other Income (Expense)				
Capital contributions	1,189,564	-	-	-
Interest expense	(83,044)	(16,411)	(20,298)	3,887
Amortization of debt-related costs	(14,982)	(3,531)	(11,739)	8,208
Other	112,705	33,932	1,251	32,681
Total other income (expense)	1,204,242	13,990	(30,786)	44,776
Net Income	\$ 1,948,138	\$ 206,998	\$ 125,473	\$ 81,525

	March 2024	Feb 2024	Jan 2024	Dec 2023	Nov 2023	Oct 2023	Sept 2023	Aug 2023	July 2023	June 2023	May 2023	April 2023	March 2023
WATER													
Operating Revenues	\$ 226,517	\$ 221,141	\$ 224,138	\$ 223,770	\$ 223,484	\$ 225,196	\$ 224,323	\$ 232,808	\$ 234,998	\$ 238,214	\$ 236,149	\$ 218,445	\$ 217,490
Operating Expenses													
Source of supply expenses	86	-	-	-	-	520	90	-	180	-	247	-	946
Pumping expenses	8,411	7,092	5,466	7,244	5,413	5,287	6,443	7,326	7,156	9,970	6,924	6,667	7,805
Water treatment expenses	20,126	14,245	11,698	19,439	11,636	19,437	22,082	17,678	21,960	14,056	19,069	14,299	13,627
Transmission & distribution expenses	15,852	14,659	10,847	24,858	12,329	16,861	28,162	21,301	32,828	23,844	25,596	21,864	14,483
Customer accounts expenses	12,810	10,210	7,511	5,870	9,036	9,493	11,311	9,134	7,471	9,160	9,154	11,436	9,005
Administrative & general expense	36,980	29,148	47,746	65,577	20,663	23,859	24,819	28,149	25,492	23,941	25,905	30,262	30,437
Total operating expenses	94,264	75,354	83,267	122,988	59,077	75,457	92,906	83,589	95,087	80,972	86,895	84,528	76,303
Other Operating Expenses													
Depreciation expense	45,833	45,833	45,833	107,382	46,089	46,089	46,089	46,089	46,089	46,089	46,089	46,089	46,089
Taxes	85,770	1,356	1,279	8,003	29,434	31,883	30,549	30,035	29,430	29,609	29,665	30,298	29,431
Total operating expenses	131,603	47,188	47,111	115,384	75,524	77,972	76,638	76,124	75,519	75,698	75,754	76,387	75,520
Operating Income	650	98,599	93,760	(14,602)	88,883	71,767	54,778	73,095	64,391	81,544	73,499	57,531	65,666
Other Income (Expense)													
Capital contributions	-	-	-	1,189,564	-	-	-	-	-	-	-	-	-
Interest expense	(6,766)	(2,878)	(6,766)	(3,551)	(7,885)	(7,885)	(7,885)	(7,885)	(7,885)	(7,885)	(7,885)	(7,885)	(7,885)
Amortization of debt-related costs	(1,177)	(1,177)	(1,177)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)
Other	11,300	9,617	13,015	13,529	15,111	9,800	5,867	7,195	7,171	6,311	6,112	7,676	10,162
Total other income (expense)	3,357	5,561	5,072	1,198,269	5,953	643	(3,291)	(1,963)	(1,986)	(2,846)	(3,045)	(1,482)	1,005
Net Income	\$ 4,007	\$ 104,160	\$ 98,831	\$ 1,183,667	\$ 94,837	\$ 72,410	\$ 51,487	\$ 71,133	\$ 62,405	\$ 78,698	\$ 70,454	\$ 56,049	\$ 66,671

WAUPUN UTILITIES
Income Statement and Financial Ratios
Sewer Utility
For the 12 Months Ending:

SEWER	March 2022	March 2023	March 2024
Operating Revenues	\$ 2,236,505	\$ 2,873,572	\$ 3,434,860
Operating Expenses			
WWTP operation expenses	388,860	531,709	646,828
Laboratory expenses	68,111	75,463	103,762
Maintenance expenses	613,154	469,961	491,070
Customer accounts expenses	140,278	143,526	149,932
Administrative & general expenses	405,943	446,010	526,847
Total operating expenses	1,616,346	1,666,668	1,918,440
Other Operating Expenses			
Depreciation expense	697,051	705,174	789,429
Total other operating expenses	697,051	705,174	789,429
Operating Income	(76,891)	501,730	726,991
Other Income (Expense)			
Interest expense	(135,983)	(299,114)	(313,681)
Capital contributions	92,000	4,980,000	2,494,865
Other	(36,912)	46,757	131,328
Total other income (expense)	(80,896)	4,727,644	2,312,512
Net Income (loss)	\$ (157,787)	\$ 5,229,373	\$ 3,039,503

Operating Income (excluding GASB 68 & 75)	(120,090)	470,111	752,924
Rate of Return	(0.72)	3.37	5.46
Current Ratio	9.18	7.82	7.58
Months of Unrestricted Cash on Hand	9.50	6.54	7.37
Equity vs Debt	0.39	0.40	0.45
Asset Utilization	0.49	0.51	0.52
Debt Coverage	0.47	1.40	1.84
Minimum Required Coverage	1.20	1.20	1.20

Note 1 - Sewer rates increased April 2023.

Definitions

Rate of Return - Return on investment in capital infrastructure.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

Debt Coverage - Earnings coverage of annual debt service. Must exceed 1.20

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Sewer Utility
For the Period Ended March 31, 2024

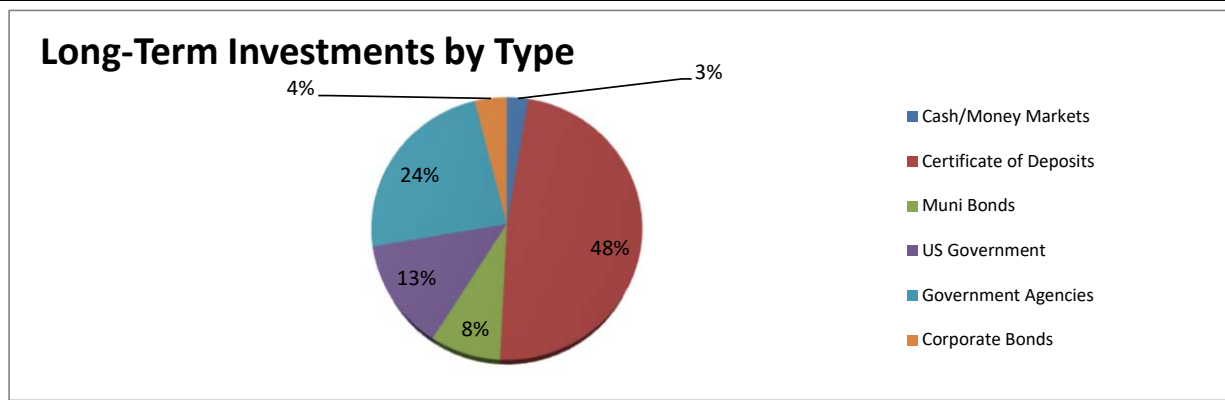
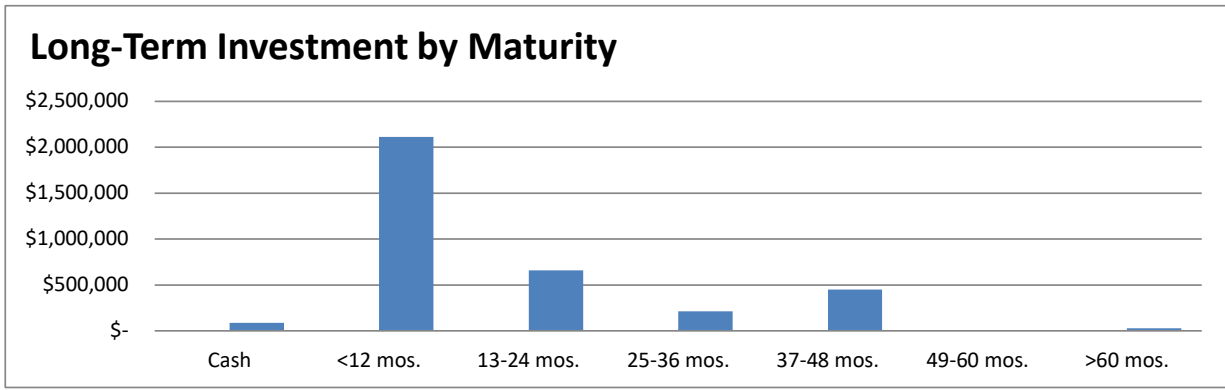
	Last 12 Months	YTD 2024	YTD Budget	Difference
SEWER				
Operating Revenues	\$ 3,434,860	\$ 827,596	\$ 971,225	\$ (143,629)
Operating Expenses				
WWTP operation expenses	646,828	188,521	241,547	(53,026)
Laboratory expenses	103,762	30,981	23,472	7,509
Maintenance expenses	491,070	95,103	145,173	(50,070)
Customer accounts expenses	149,932	38,572	37,293	1,279
Administrative & general expenses	526,847	158,931	163,061	(4,130)
Total operating expenses	1,918,440	512,108	610,546	(98,438)
Other Operating Expenses				
Depreciation expense	789,429	254,233	245,421	8,812
Total other operating expenses	789,429	254,233	245,421	8,812
Operating Income (Loss)	726,991	61,255	115,258	(54,003)
Non-operating Income (Expense)				
Interest Expense	(313,681)	(76,969)	(76,968)	(1)
Capital contributions	2,494,865	250	511,950	(511,700)
Other	131,328	31,643	5,001	26,642
Total other income (expense)	2,312,512	(45,076)	439,983	(485,059)
Net Income (Loss)	\$ 3,039,503	\$ 16,179	\$ 555,241	\$ (539,062)

	March 2024	Feb 2024	Jan 2024	Dec 2023	Nov 2023	Oct 2023	Sept 2023	Aug 2023	July 2023	June 2023	May 2023	April 2023	March 2023
SEWER													
Operating Revenues	\$ 283,253	\$ 261,981	\$ 282,362	\$ 372,805	\$ 283,359	\$ 265,335	\$ 269,994	\$ 278,321	\$ 271,130	\$ 286,803	\$ 303,325	\$ 276,190	\$ 263,430
Operating Expenses													
WWTP operation expenses	78,409	70,952	39,161	63,106	43,326	61,017	57,909	54,258	43,299	56,937	29,604	48,852	65,214
Laboratory expenses	12,933	9,724	8,323	5,025	8,852	5,229	13,427	7,712	8,591	5,972	7,523	10,451	7,571
Maintenance expenses	42,613	31,698	20,793	64,656	28,861	57,451	29,363	23,905	34,585	42,187	77,800	37,159	23,944
Customer accounts expenses	15,607	12,632	10,334	11,434	11,796	12,482	14,270	12,275	10,426	12,148	12,136	14,392	11,711
Administrative & general expense	63,418	42,122	53,391	60,545	31,656	35,513	47,342	34,646	36,538	32,744	43,571	45,361	41,625
Total operating expenses	212,979	167,128	132,001	204,766	124,492	171,691	162,310	132,797	133,439	149,987	170,634	156,216	150,065
Other Operating Expenses													
Depreciation expense	84,744	84,744	84,744	53,545	60,206	60,206	60,206	60,206	60,206	60,206	60,206	60,206	60,206
Total other operating expenses	84,744	84,744	84,744	53,545	60,206	60,206	60,206	60,206	60,206	60,206	60,206	60,206	60,206
Operating Income (Loss)	(14,470)	10,109	65,616	114,495	98,661	33,438	47,478	85,318	77,485	76,609	72,485	59,768	53,158
Other Income (Expense)													
Interest expense	(25,656)	(25,656)	(25,656)	(23,037)	(26,709)	(26,709)	(26,709)	(26,709)	(26,709)	(26,709)	(26,709)	(26,709)	(26,709)
Capital contributions	-	-	250	989,415	-	-	510,000	-	498,000	121,200	-	376,000	-
Other	9,984	6,998	14,661	15,910	23,056	11,317	5,366	8,720	8,736	6,379	5,838	14,362	20,398
Total other income (expense)	(15,673)	(18,658)	(10,745)	982,289	(3,654)	(15,393)	488,656	(17,989)	480,027	100,870	(20,871)	363,652	(6,312)
Net Income (Loss)	\$ (30,143)	\$ (8,549)	\$ 54,871	\$ 1,096,784	\$ 95,007	\$ 18,045	\$ 536,134	\$ 67,329	\$ 557,512	\$ 177,479	\$ 51,614	\$ 423,421	\$ 46,847

WAUPUN UTILITES
Balance Sheets
Electric, Water, and Sewer

ELECTRIC	March 2022	March 2023	March 2024	Feb 2024	Change
Cash and investments - unrestricted	\$ 3,063,988	\$ 3,326,370	\$ 4,117,272	\$ 4,014,265	\$ 103,008
Cash and investments - restricted	57,164	57,657	59,428	232,086	(172,658)
Receivables	855,678	870,917	993,653	1,016,949	(23,296)
Materials and supplies	198,022	383,611	445,619	443,073	2,546
Other assets	116,793	115,466	111,256	111,530	(274)
Plant - net of accumulated depreciation	8,913,115	8,912,101	9,436,099	9,420,285	15,815
Deferred outflows of resources	694,671	1,004,815	803,475	803,475	-
Total Assets	13,899,431	14,670,937	15,966,802	16,041,662	(74,860)
Accounts payable	597,768	634,728	661,205	625,786	35,420
Payable to sewer utility	-	-	-	-	-
Interest accrued	1,907	1,181	1,175	8,400	(7,225)
Accrued benefits	78,582	88,414	77,857	75,257	2,600
Deferred inflows of resources	1,013,704	1,261,994	1,573,471	1,581,204	(7,734)
Long-term debt	735,000	560,000	380,000	560,000	(180,000)
Net Position	11,472,470	12,124,620	13,273,094	13,191,015	82,080
Total Liabilities & Net Position	\$ 13,899,431	\$ 14,670,937	\$ 15,966,802	\$ 16,041,662	\$ (74,860)
WATER	March 2022	March 2023	March 2024	Feb 2024	Change
Cash and investments - unrestricted / designated	\$ 2,012,692	\$ 2,085,798	\$ 2,916,238	\$ 2,991,811	\$ (75,572)
Cash and investments - restricted	201,168	203,677	210,252	670,505	(460,253)
Receivables	258,283	235,888	264,161	255,964	8,196
Materials and supplies	68,739	69,891	80,905	81,142	(238)
Other assets	151,051	122,183	91,458	98,253	(6,795)
Plant - net of accumulated depreciation	15,700,053	15,880,761	16,586,997	16,546,527	40,469
Deferred outflows of resources	383,028	577,351	451,080	451,080	-
Total Assets	18,775,013	19,175,548	20,601,090	21,095,284	(494,193)
Accounts payable	29,396	13,777	61,735	64,144	(2,409)
Interest accrued	8,600	6,802	1,724	39,019	(37,295)
Accrued benefits	47,774	55,015	51,250	49,641	1,608
Deferred inflows of resources	575,713	755,533	652,129	653,927	(1,798)
Long-term debt	3,870,000	3,430,000	2,970,000	3,430,000	(460,000)
Net Position	14,243,529	14,914,421	16,864,252	16,858,552	5,700
Total Liabilities & Net Position	\$ 18,775,013	\$ 19,175,548	\$ 20,601,090	\$ 21,095,284	\$ (494,193)
SEWER	March 2022	March 2023	March 2024	Feb 2024	Change
Cash and investments - unrestricted	\$ 1,279,914	\$ 907,911	\$ 1,178,702	\$ 1,284,358	\$ (105,656)
Cash and investments - restricted	2,587,764	2,944,366	2,796,650	2,708,405	88,245
Receivables	183,004	280,907	301,479	288,506	12,974
Receivable from electric utility	-	-	-	-	-
Materials and supplies	7,346	7,294	8,645	8,645	-
Advances to other funds	255,452	0	-	-	-
Other assets	45,077	38,547	65,666	65,365	301
Plant - net of accumulated depreciation	35,232,854	47,103,262	49,102,991	49,101,134	1,857
Deferred outflows of resources	519,315	797,752	729,543	729,543	-
Total Assets	40,110,725	52,080,038	54,183,677	54,185,956	(2,279)
Accounts payable	54,719	17,163	66,431	68,146	(1,715)
Interest accrued	104,572	134,797	128,845	103,188	25,656
Accrued benefits	70,198	80,129	77,874	75,499	2,375
Deferred inflows of resources	648,648	896,518	853,284	853,327	(44)
Long-term debt	21,568,313	28,057,782	27,122,500	27,122,500	-
Net Position	17,664,275	22,893,649	25,934,743	25,963,295	(28,552)
Total Liabilities & Net Position	\$ 40,110,725	\$ 52,080,038	\$ 54,183,677	\$ 54,185,956	\$ (2,279)

Monthly Dashboard - Cash & Investments						March 2024
Account	Restrictions	March 2024	Feb 2024	\$ Inc/(Dec)	% Inc/(Dec)	
Checking - E	Unrestricted	\$ 1,044,922	\$ 1,127,121	\$ (82,199)	-7.29%	
Checking - W	Unrestricted	239,053	786,178	(547,125)	-69.59%	
Checking - S	Unrestricted	709,332	736,723	(27,391)	-3.72%	
Reserves - E	Unrestricted	3,072,350	2,887,144	185,206	6.41%	
Reserves - W	Unrestricted	2,138,258	1,669,184	469,074	28.10%	
Reserves - S	Unrestricted	469,371	547,635	(78,265)	-14.29%	
P&I Redemption - E	Restricted	16,437	189,189	(172,752)	-91.31%	
P&I Redemption - W	Restricted	45,558	506,170	(460,612)	-91.00%	
P&I Redemption - S	Restricted	672,820	597,133	75,687	12.68%	
Bond Reserve - S	Restricted	303,934	295,789	8,145	2.75%	
Construction - S	Restricted	255	255	0	0.00%	
Depreciation - E	Restricted	42,991	42,897	94	0.22%	
Depreciation - W	Restricted	164,694	164,336	359	0.22%	
ERF - Water Plant	Designated	538,927	536,449	2,479	0.46%	
ERF - WWTP	Restricted	1,819,642	1,815,230	4,412	0.24%	
		<u>\$ 11,278,543</u>	<u>\$ 11,901,430</u>	<u>\$ (622,887)</u>	<u>-5.23%</u>	
	Unrestricted and Designated	<u>\$ 8,212,213</u>	<u>\$ 8,290,433</u>	<u>\$ (78,220)</u>	<u>-0.94%</u>	
	Restricted	<u>\$ 3,066,330</u>	<u>\$ 3,610,997</u>	<u>\$ (544,666)</u>	<u>-15.08%</u>	





TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: May 13, 2024
SUBJECT: General Manager Report

Electric Department Update:

Call-Ins

- During the evening of April 16th, high winds resulted in intermittent outages across the WU electric system. No sustainable outages were experienced.
- On April 28th, staff responded to an outage caused by a broken tree limb on the west end of WI-49. The tree limb caused a phase-to-phase fault. Upstream overcurrent devices operated, isolating the outage. The line was cleared and power restored. Approximately 50 customers were without power from 11:47 am to 1:06 pm.

United Coop

- Grain service transformer at United Coop failed on May 5th. The Howard transformer will be changed out and is covered by a one-year warranty. WU is currently working with the manufacturer's representative for replacement equipment.

Level 3 EV Charger

- Conduits and new riser pole have been installed for the EV charger at Homan Chrysler Dodge Jeep Ram. Waiting for contractor to install the transformer pad.

Senior/Community Center

- Conduit, primary cables, secondary conductors, transformer, and metering has been installed. New service is expected to be energized by May 15th.
- As part of the project, crew replaced street light wire going to Grace St across the property and took the opportunity to install a URD primary extension on the property to eliminate OH primary between Grace/McKinley/State St.

UtiliSync

- UtiliSync locating software is live and being used by WU electric and water/sewer dept. WU is now able to eliminate several duplicate emails from Diggers Hotline to save money on ticket transmission charges. The software/application features: positive response for each ticket, picture attachment with 3-year storage, ticket locations overlaid on system maps via ArcGIS, and emergency/24hr ticket email and text message notification.

Outage Management System (OMS)

- Electric and office staff had training with WPPI on April 11th. The OMS is up and running using OpenPoint software through WPPI, running in parallel with our current OMS system. The GIS files were configured by WPPI to work with the OpenPoint software.

General Manager Update:

GIS Support

- WPPI now offers GIS support as a shared service. WU is participating in 10% of the shared service to provide GIS support and best practice recommendations. On May 7th staff met with Tyler Caulum, GIS Support Analyst with WPPI Energy, to go over a list of improvements the electric crew is looking to make to ArcGIS mapping system.

Community Outreach

- “If I Were a Lineworker” books will be distributed to 4k students at CWC and MVP on May 17th and 20th. While delivering the books to the students, we will provide a demonstration of our bucket truck and equipment we use in the field.

Mutual Aid Resource Guide

- Staff completed a complete a review of the Mutual Aid Community Resource Guide, making several updates to the document. This comprehensive guide covers roles and responsibilities for all WU staff. Training for all staff to review the resource guide is scheduled in May.

NorthStar CSR-7

- Staff continued work in CSR7 stage environment while completing real customer service scenarios alongside current CIS program. WU will go live with CSR7 on May 10th.

WPPI Events

- This year’s Reginal Power Dinner is scheduled for June 5th at Okauchee Lake from 5:30 - 8:00 pm. The dinner is an opportunity to network with other member community leaders and learn more about electric industry issues and key initiatives within the organization.
- On June 19th WPPI is hosting an “Orientation to WPPI Energy”. This half-day educational program is optimal for new utility staff and governing body members. Through staff presentations, attendees will learn more about the three functions of WPPI: Power Supply, Government Relations, and Support Services. Any commissioner interested in attending either event, please let WU staff know and we will take care of the rest.

Customer Survey

- In partnership with WPPI Energy, Sunseed Research, an independent marketing research company will administer a survey on our behalf to seek feedback from residential customers. All customer responses will remain completely confidential. The nice part about this year’s survey, feedback will be specific from WU customers, not combined responses between all WPPI members surveys.

This concludes my report for May 2024. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: May 7, 2024
SUBJECT: Monthly Operation Report

Water Treatment Facility:

There are no call-ins to report this month.

Volatile Organic Compounds (VOCs) testing has been completed for 2024. All compound results were Non-Detect (ND).

- What are VOC's? Organic chemicals widely used as ingredients in household products. Paints, varnishes and wax all contain organic solvents, as do many cleaning, disinfecting, cosmetic, degreasing and hobby products. Fuels are made up of organic chemicals as well.

Wastewater Treatment Facility:

There are no call-ins to report this month.

Training and transitioning of staff roles and responsibilities into the new ABNR treatment system continues and has been going well.

Xylem Sanitaire completed annual cleaning of the aeration diffusers. Regular cleaning and maintenance of the diffusers will ensure optimal equipment performance, consistently effective treatment of wastewater, and substantial energy savings.

Our WPDES permit requires disinfection beginning May 1st through September 30th. Disinfection is considered to be the primary mechanism for the inactivation/destruction of pathogenic organisms to prevent the spread of waterborne diseases to downstream users and the environment.

NR 101 annual fees have been calculated and submitted to the WDR. These fees are associated with effluent loadings that are discharged into our receiving stream. The parameters included in this calculation are: BOD, TSS, NH₃, PO₄, and Cl₂.

Water/Sewer Crew:

There are no call-ins to report this month.

Staff has completed the Lead and Copper Rule Revision audit of the distribution service lines connections, material determination, and assignment of unique identifiers for each service line.

Water/Sewer Crew Continued:

Staff has been performing leak detection surveys on the distribution system over the last week, with the aid of loggers and correlator. A water leak/break is determined by the use of a correlator to find difficult leaks that are not easily located with traditional acoustical methods. The correlator utilizes two transmitters with sensitive microphones to listen on either side of the known or unknown leak and calculates (correlates) the exact distance to the leak by use of the signal delay, the sensor distance and the sound velocity.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 920-324-7920 or sschramm@waupunutilities.org.

**MAYOR'S PROCLAMATION RECOGNIZING DRINKING WATER WEEK
MAY 5-11, 2024**

WHEREAS, water is our most valuable natural resource; and

WHEREAS, Waupun not only has Wisconsin's most delicious water, but also Wisconsin's healthiest water, from the state's only reverse osmosis water treatment facility; and

WHEREAS, drinking water serves a vital role in daily life, serving an essential purpose to health, hydration and hygiene needs for the quality of life our citizens of Waupun enjoy; and

WHEREAS, tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

WHEREAS, the hard work performed by the entire water sector, designing capital projects, operators ensuring the safety and quality of drinking water or a member of a pipe crew maintaining the infrastructure communities rely on to transport high quality drinking water from its source to consumers' taps; and

WHEREAS, the coronavirus pandemic has shone a light on the importance of drinking water for health, hydration and hygiene needs; and

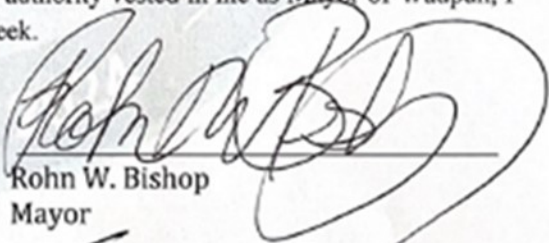
WHEREAS, we are all stewards of the water infrastructure upon which current and future generations depend; and

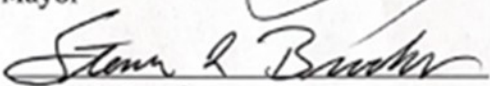
WHEREAS, the citizens of Waupun are called upon to help protect our source waters from pollution, practice water conservation and get involved with their water by familiarizing themselves with it; and

WHEREAS, we celebrate our dedicated water professionals whom provide quality drinking water in which our citizens of Waupun consume and enjoy;

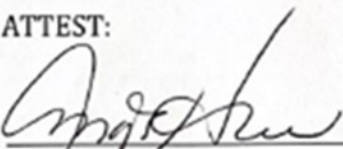
NOW, THEREFORE, be it resolved that by virtue of the authority vested in me as Mayor of Waupun, I do hereby proclaim May 5-11, 2024, as Drinking Water Week.

Dated this 9th day of April, 2024.


Rohn W. Bishop
Mayor


Steven L. Brooks
General Manager

ATTEST:


Angela J. Hull
Clerk/Treasurer



STATE of WISCONSIN



OFFICE of the GOVERNOR

Proclamation

WHEREAS; water is the most valuable and vital natural resource, and the state of Wisconsin is committed to guaranteeing access to clean water and ensuring the health and safety of all those living in and visiting the state; and

WHEREAS; the Wisconsin Wastewater Monitoring Program provides critical public health information and is a pillar of the state's public health program; and

WHEREAS; the success of this program relies on the dedicated wastewater professionals across Wisconsin to collect and submit wastewater samples for disease monitoring that enables rapid and cost-efficient tracking of public health threats; and

WHEREAS; many Wisconsinites are unaware of the critical role that wastewater professionals play in our public health response, and the sacrifices they have made on behalf of our shared mission of promoting and protecting the health of the people of Wisconsin; and

WHEREAS; on this occasion, the state of Wisconsin joins the Wisconsin Department of Health Services, alongside dedicated advocates, organizations, and professionals, in celebrating wastewater professionals for their dedicated service to protecting and promoting the health, safety, and overall well-being of all Wisconsinites;


NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin,
do hereby proclaim May 22, 2024, as

WASTEWATER PROFESSIONALS APPRECIATION DAY

throughout the State of Wisconsin, and I commend this observance
to all our state's residents.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Wisconsin to be affixed. Done at the Capitol in the City of Madison this 19th day of April 2024.


TONY EVERS
GOVERNOR

By the Governor:


SARAH GODLEWSKI
Secretary of State