



## **AGENDA**

Utility Commission Meeting  
Waupun Utilities – 817 S Madison St.  
Waupun, WI P.O. Box 431  
Monday, September 11, 2023 AT 4:00 PM

There is a regular commission meeting scheduled for Monday, September 11, 2023, at 4:00 PM at the Waupun Utilities Wastewater Treatment Facility located at 501 Fond du Lac Street, Waupun, Wisconsin.

### **CALL TO ORDER**

### **ROLL CALL OF COMMISSIONERS**

### **APPROVAL OF PREVIOUS MEETING MINUTES**

1. August 14, 2023 Minutes

### **APPROVAL OF PAYMENT - PREVIOUS MONTHS BILLS**

2. 8-2023 Accounts Payable

### **FINANCIAL REPORT / APPROVAL OF MONTHLY FINANCIAL RESULTS**

3. Finance Director Report

### **GM REPORT / OPERATIONS REPORT**

4. General Manager Report
5. Water and Wastewater Operations Report

### **APPEARANCE BY VISITORS**

### **AGENDA**

6. There are no action items to address

### **ADJOURNMENT**

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the General Manager at 920-324-7920.*

**Minutes of a Regular Meeting of the  
Waupun Utilities Commission  
Monday, August 14, 2023**

Meeting called to order by President Heeringa at 4:00 p.m.

Commissioners Daane, Heeringa, Homan, Kunz, Siebers, Thurmer and Mayor Bishop present. Commissioner Westphal absent with notice.

Motion made by Thurmer, seconded by Daane and unanimously carried, to approve minutes from June 12, 2023 meeting.

Motion by Daane, seconded by Siebers and unanimously carried, bills for months of June and July 2023 approved as presented.

On motion by Siebers, seconded by Kunz and unanimously carried, year-to-date financial reports May and June 2023 approved as presented by Finance Director Stanek. Electric operating income was \$222,000. Water operating income was \$414,200. Sewer operating income was \$348,100.

General Manager Brooks reported on call-ins and electric projects. Planning, designing of easements and timing for installation of electric infrastructure continues for the United Coop project. The PSC reviewed the Utilities' application requests during their open meeting on August 3<sup>rd</sup> for certificate of authority for extension of electric distribution facilities to serve an industrial park agriculture processing development in the City of Waupun and authority to adjust electric rates. With the departure of tenured employee after 23 years of service, utility is currently accepting applications for position of Water and Sanitary Sewer Maintenance Technician Equipment Operator. Utility is also accepting applications to fill position of Line Technician – Journey Level within the electric department.

Assistant Electric Superintendent Vande Kolk presented pictures and explanation of damage and repair of a 3-phase transformer that fell to the ground while attached to a pole that snapped during a high wind event during the early morning hours on August 12<sup>th</sup> and remained energized in the area of E Jefferson/S Forest St. The line was de-energized and repairs were made. Electric crew worked for approximately 9 hours to make repairs and restore power.

Treatment Facilities and Operations Superintendent Schramm reported on operations and projects at water and wastewater treatment facilities and distribution/collection system. Treatment facilities staff have been monitoring towers and making necessary adjustments in collaboration with the distribution/collection crew as they completed the unidirectional flushing (UDF) program designed to remove mineral and sediment deposits that accumulate over time in the distribution system. Construction, equipment installation, demobilization, and restoration is complete at the WWTF for the ABNR construction project. "Wastewater testing" was successful and completed on July 23<sup>rd</sup>. The ABNR system was inoculated on July 31<sup>st</sup>. The biomass concentrations will continue to increase over the next few months to reach final design operational levels.

Commission President Heeringa welcomed visitors Jake Oelke and Jason Whitford. Oelke present in person and Whitford via Zoom.

Jake Oelke, WPPI Vice President Energy Services presented "Leading with Purpose," providing an update about member ownership of WPPI and what WPPI is doing as a Joint Action Agency. WPPI serves 51 member utilities in Wisconsin, Michigan and Iowa. WPPI and its members continue to lead the way through continued strength in joint action; provide reliable, affordable and responsible wholesale power; and setting the standard through forward-thinking programs and services with a shared voice for energy policy advocacy.

General Manager Brooks presented revised draft of Waupun Utilities Wage Compensation Policy. Revision includes language that allows a market wage and benefits study to be performed as often as two years by an outside compensation consultant to ensure Waupun Utilities' wage structure is competitive with current market. The commission may waive study if wage structure is at current market. On motion by Thurmer, seconded by Kunz, and unanimously carried to approve new language for Waupun Utilities Wage Compensation Policy.

Motion by Thurmer, seconded by Homan, to adjourn in closed session under Section 19.85 (1) (c) of the WI Statutes for discussion and approval of personnel updates.

Motion by Thurmer, seconded by Siebers, and unanimously carried to reconvene in open session under Section 19.85 (2) of WI Statutes. No further action in open session.

On motion by Homan, seconded by Kunz and unanimously carried, meeting adjourned at 5:45 p.m.

The next regular commission meeting is scheduled on September 11, 2023, at 4:00 p.m. and will be held at the Waste Water Treatment Facility located at 501 Fond du Lac St, Waupun.

Jen Benson  
Office & Customer Service Supervisor

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
<b>AGNESIAN HEALTHCARE INC</b>							
800	40401	DOT DRUG SCREEN - BRUMMOND	08/10/2023	28.75	28.75	49271	08/14/2023
	40401	DOT DRUG SCREEN - BRUMMOND	08/10/2023	28.75	28.75	49271	08/14/2023
	40401	DOT DRUG SCREEN - GESCHKE	08/10/2023	28.75	28.75	49271	08/14/2023
	40401	DOT DRUG SCREEN - GESCHKE	08/10/2023	28.75	28.75	49271	08/14/2023
	40401	HEARING TEST - SYTSMA	08/10/2023	30.00	30.00	49271	08/14/2023
	40401	DOT DRUG SCREEN - JAHN	08/10/2023	97.50	97.50	49271	08/14/2023
Total AGNESIAN HEALTHCARE INC:				242.50	242.50		
<b>AIRGAS USA INC</b>							
855	550088836	ACETYLENE/OXYGEN/NITROGEN-E	08/10/2023	41.04	41.04	49272	08/14/2023
	550088836	ACETYLENE/OXYGEN/NITROGEN-W	08/10/2023	41.04	41.04	49272	08/14/2023
	550088836	ACETYLENE/OXYGEN/NITROGEN-S	08/10/2023	41.04	41.04	49272	08/14/2023
	9140697284	NITROGEN-TRANSFORMER @ SUBSTATION	08/10/2023	173.10	173.10	49272	08/14/2023
	9141338710	HOSE FOR MAIN SUBSTATION TRANSFORMER	08/31/2023	28.20	28.20	49313	08/31/2023
Total AIRGAS USA INC:				324.42	324.42		
<b>ALLIANT ENERGY</b>							
900	1830350-07312023	GAS UTILITY FOR WATER PLANT	08/10/2023	396.99	396.99	49273	08/14/2023
	3261389217-07312	WWTF- PROCESS BLD, GREEN HOUSE AND PUMP BLD	08/10/2023	99.26	99.26	49273	08/14/2023
	437000-07312023	GAS UTIL BILL @ N2721 FDL ST - ADMIN/DIGESTER BLD	08/10/2023	319.34	319.34	49273	08/14/2023
	590516.07312023	SPLIT DISTRIBUTION- MAIN BLD	08/10/2023	3.44	3.44	49273	08/14/2023
	590516.07312023	SPLIT DISTRIBUTION- MAIN BLD	08/10/2023	2.75	2.75	49273	08/14/2023
	590516.07312023	SPLIT DISTRIBUTION- MAIN BLD	08/10/2023	2.75	2.75	49273	08/14/2023
	590516.07312023	SPLIT DISTRIBUTION- MAIN BLD	08/10/2023	18.57	18.57	49273	08/14/2023
	590516.07312023	SPLIT DISTRIBUTION- MAIN BLD	08/10/2023	18.57	18.57	49273	08/14/2023
	590516.07312023	SPLIT DISTRIBUTION- MAIN BLD	08/10/2023	18.57	18.57	49273	08/14/2023
	590516.07312023	SPLIT DISTRIBUTION- MAIN BLD	08/10/2023	1.38	1.38	49273	08/14/2023
	590516.07312023	SPLIT DISTRIBUTION- MAIN BLD	08/10/2023	1.38	1.38	49273	08/14/2023
	590516.07312023	SPLIT DISTRIBUTION- MAIN BLD	08/10/2023	1.39	1.39	49273	08/14/2023
	801050-07312023	GAS UTILITY FOR WELLHOUSE #5	08/10/2023	14.70	14.70	49273	08/14/2023
	931084-08022023	GAS UTIL @ N2721 FDL ST - FILTER & DEWATERING BLD	08/10/2023	176.05	176.05	49273	08/14/2023
Total ALLIANT ENERGY:				1,075.14	1,075.14		
<b>AMAZON CAPITAL SERVICES</b>							
1015	171X-34FD-DP96	NEW COMPUTER & DOCKING STATION- HILBER	08/31/2023	773.25	773.25	49314	08/31/2023
	171X-34FD-DP96	NEW COMPUTER & DOCKING STATION- HILBER	08/31/2023	614.63	614.63	49314	08/31/2023
	171X-34FD-DP96	NEW COMPUTER & DOCKING STATION- HILBER	08/31/2023	594.81	594.81	49314	08/31/2023
	17M9-VWQ6-GQF6	URINAL CAKES - MAIN BLD	08/31/2023	6.90	6.90	49314	08/31/2023
	17M9-VWQ6-GQF6	URINAL CAKES - MAIN BLD	08/31/2023	8.97	8.97	49314	08/31/2023
	17M9-VWQ6-GQF6	URINAL CAKES - MAIN BLD	08/31/2023	7.13	7.13	49314	08/31/2023
	1HGT-ML4V-7GLJ	BIFENTHRIN INSECTICIDE - WWTP	08/31/2023	57.99	57.99	49314	08/31/2023
	1ML3-KPCL-DRNW	IPHONE CASE - BROOKS	08/31/2023	10.72	10.72	49314	08/31/2023
	1ML3-KPCL-DRNW	IPHONE CASE - BROOKS	08/31/2023	8.52	8.52	49314	08/31/2023
	1ML3-KPCL-DRNW	IPHONE CASE - BROOKS	08/31/2023	8.25	8.25	49314	08/31/2023
	1PDR-NXM3-3P9G	IPHONE CASE - BROOKS	08/10/2023	9.74	9.74	49274	08/14/2023
	1PDR-NXM3-3P9G	IPHONE CASE - BROOKS	08/10/2023	7.74	7.74	49274	08/14/2023
	1PDR-NXM3-3P9G	IPHONE CASE - BROOKS	08/10/2023	7.50	7.50	49274	08/14/2023
Total AMAZON CAPITAL SERVICES:				2,116.15	2,116.15		
<b>APPLIED TECHNOLOGIES</b>							
1340	36573	WQT PLAN	08/31/2023	1,989.34	1,989.34	49315	08/31/2023

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total APPLIED TECHNOLOGIES:				1,989.34	1,989.34		
<b>B &amp; B TRANSFORMER INC</b>							
2011	28315	(1) 3 PH 112.5 PAD TRANSFORMER	08/10/2023	11,685.00	11,685.00	49275	08/14/2023
	28315	(2) 3 PH 1000 PAD TRANSFORMER	08/10/2023	71,648.00	71,648.00	49275	08/14/2023
Total B & B TRANSFORMER INC:				83,333.00	83,333.00		
<b>BADGER LABORATORIES INC</b>							
2130	23-012919	LAB TESTS	08/31/2023	544.70	544.70	49316	08/31/2023
Total BADGER LABORATORIES INC:				544.70	544.70		
<b>BEAR GRAPHICS</b>							
2503	921444	LASER CHECK ORDER	08/10/2023	136.55	136.55	49276	08/14/2023
	921444	LASER CHECK ORDER	08/10/2023	108.54	108.54	49276	08/14/2023
	921444	LASER CHECK ORDER	08/10/2023	105.05	105.05	49276	08/14/2023
Total BEAR GRAPHICS:				350.14	350.14		
<b>BOARDMAN &amp; CLARK LLP</b>							
3200	272540	LABOR AND EMPLOYMENT MATTERS	08/31/2023	161.00	161.00	49317	08/31/2023
Total BOARDMAN & CLARK LLP:				161.00	161.00		
<b>BORDER STATES ELECTRIC SUPPLY</b>							
3300	926636875	PUSH TO CONNECT COUPLER	08/10/2023	1,024.76	1,024.76	49277	08/14/2023
	9267651257	FUSES FOR SWITCH GEAR	08/10/2023	1,811.25	1,811.25	49277	08/14/2023
	926765144	FUSES FOR SWTICH GEAR	08/10/2023	1,811.25	1,811.25	49277	08/14/2023
Total BORDER STATES ELECTRIC SUPPLY:				4,647.26	4,647.26		
<b>MEDIA PARTNERS</b>							
5450	165502-1	MTHLY COMMISSION MTG MINUTES-E	08/10/2023	48.51	48.51	49296	08/14/2023
	165502-1	MTHLY COMMISSION MTG MINUTES-W	08/10/2023	38.56	38.56	49296	08/14/2023
	165502-1	MTHLY COMMISSION MTG MINUTES-S	08/10/2023	37.33	37.33	49296	08/14/2023
	170672-1	WATER/SEWER OPERATOR JOB AD	08/31/2023	9.98	9.98	49330	08/31/2023
	170672-1	WATER/SEWER OPERATOR JOB AD	08/31/2023	9.97	9.97	49330	08/31/2023
Total MEDIA PARTNERS:				144.35	144.35		
<b>CAREW CONCRETE &amp; SUPPLY CO</b>							
5600	1272541	3/4" CLEAR- UNITED CO-OP	08/10/2023	141.55	141.55	49278	08/14/2023
	1273328	3/4" CLEAR	08/10/2023	386.18	386.18	49278	08/14/2023
	1273328	3/4" CLEAR	08/10/2023	193.09	193.09	49278	08/14/2023
	1273328	3/4" CLEAR	08/10/2023	193.09	193.09	49278	08/14/2023
	1274201	3/4" CLEAR- WILSON/SHALER ST LIGHTS	08/31/2023	145.36	145.36	49318	08/31/2023
	1274500	AG SCREENINGS- UNITED CO-OP	08/31/2023	234.40	234.40	49318	08/31/2023
Total CAREW CONCRETE & SUPPLY CO:				1,293.67	1,293.67		
<b>CARLSON DETTMANN CONSULTING</b>							
5630	319704	COMPENSATION STUDY-E	08/10/2023	975.00	975.00	49279	08/14/2023
	319704	COMPENSATION STUDY-W	08/10/2023	775.00	775.00	49279	08/14/2023
	319704	COMPENSATION STUDY-S	08/10/2023	750.00	750.00	49279	08/14/2023

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total CARLSON DETTMANN CONSULTING:				2,500.00	2,500.00		
<b>US CELLULAR</b>							
5700	598693052	ACT #851360664	08/31/2023	227.70	227.70	49343	08/31/2023
	599097397	ACT #375001031	08/31/2023	185.72	185.72	49343	08/31/2023
Total US CELLULAR:				413.42	413.42		
<b>CINTAS FIRE 636525</b>							
5880	0F37581464	ANNL MAINT - FIRE EXTINGUISHERS @ WWTP	08/31/2023	1,410.80	1,410.80	49319	08/31/2023
Total CINTAS FIRE 636525:				1,410.80	1,410.80		
<b>CORE &amp; MAIN LP</b>							
6310	T445582	(5) 5/8 METERS	08/31/2023	800.00	800.00	49320	08/31/2023
	T445582	METER COUPLINGS	08/31/2023	150.00	150.00	49320	08/31/2023
	T445582	SHIPPING	08/31/2023	24.42	24.42	49320	08/31/2023
Total CORE & MAIN LP:				974.42	974.42		
<b>CT LABORATORIES</b>							
6610	179630	SDWA	08/31/2023	1,265.00	1,265.00	49321	08/31/2023
Total CT LABORATORIES:				1,265.00	1,265.00		
<b>DIGGERS HOTLINE INC.</b>							
7300	230 7 31801	MONTHLY LOCATE TICKET CHRGS	08/10/2023	206.10	206.10	49280	08/14/2023
Total DIGGERS HOTLINE INC.:				206.10	206.10		
<b>ELSTER SOLUTIONS LLC</b>							
8225	5264303303	(72) 2S ELECTRIC METERS	08/10/2023	9,928.08	9,928.08	49281	08/14/2023
Total ELSTER SOLUTIONS LLC:				9,928.08	9,928.08		
<b>ENVIRONMENTAL PRODUCTS &amp; ACCESS LLC</b>							
8380	265212	UNIT #23 NOZZLE EXTENSION - S	08/10/2023	168.13	168.13	49282	08/14/2023
	265212	UNIT #23 NOZZLE EXTENSION - W	08/10/2023	21.02	21.02	49282	08/14/2023
	265212	UNIT #23 NOZZLE EXTENSION - E	08/10/2023	21.02	21.02	49282	08/14/2023
Total ENVIRONMENTAL PRODUCTS & ACCESS LLC:				210.17	210.17		
<b>EVOQUA WATER TECHNOLOGIES LLC</b>							
8955	906049623	MIXBED, FILTER CARTRIDGE	08/31/2023	343.65	343.65	49322	08/31/2023
Total EVOQUA WATER TECHNOLOGIES LLC:				343.65	343.65		
<b>MARTENS ACE HARDWARE</b>							
9200	229694	BLUE PAINT	08/10/2023	71.93	71.93	49295	08/14/2023
	229790	BLUE PAINT	08/10/2023	35.97	35.97	49295	08/14/2023
	229904	ROPE	08/10/2023	19.99	19.99	49295	08/14/2023
	229941	PIPE FILLER	08/10/2023	103.91	103.91	49295	08/14/2023
	230013	HITCH PINS	08/10/2023	13.47	13.47	49295	08/14/2023
	230015	FLANGE FLOOR	08/10/2023	8.99	8.99	49295	08/14/2023
	230054	KIDS IN THE PARK ITEMS	08/10/2023	11.98	11.98	49295	08/14/2023
	230055	KIDS IN THE PARK ITEMS	08/10/2023	5.59	5.59	49295	08/14/2023

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	230170	KIDS IN THE PARK ITEMS	08/10/2023	27.14	27.14	49295	08/14/2023
	230257	GRAVEL	08/10/2023	10.98	10.98	49295	08/14/2023
Total MARTENS ACE HARDWARE:				309.95	309.95		
<b>FASTENAL COMPANY</b>							
9350	WIBEA125931	SPLIT POST HOLE DIGGER HANDLES	08/10/2023	201.51	201.51	49283	08/14/2023
Total FASTENAL COMPANY:				201.51	201.51		
<b>GILSON INC.</b>							
11235	549419	WWTP LAB SUPPLIES	08/10/2023	77.86	77.86	49284	08/14/2023
Total GILSON INC.:				77.86	77.86		
<b>GFL ENVIRONMENTAL</b>							
11300	U900001527722	DUMPSTER - OFFICE BLDG-E	08/31/2023	246.79	246.79	49323	08/31/2023
	U900001527722	DUMPSTER - OFFICE BLDG-W	08/31/2023	185.10	185.10	49323	08/31/2023
	U900001527722	DUMPSTER - OFFICE BLDG-S	08/31/2023	185.09	185.09	49323	08/31/2023
	U90000153051	DUMPSTER - WWTP	08/31/2023	2,980.88	2,980.88	49323	08/31/2023
Total GFL ENVIRONMENTAL:				3,597.86	3,597.86		
<b>GORDON FLESCH COMPANY INC</b>							
11325	IN14304570	MTHLY CLICK COUNTS -E	08/10/2023	36.56	36.56	49285	08/14/2023
	IN14304570	MTHLY CLICK COUNTS -W	08/10/2023	29.06	29.06	49285	08/14/2023
	IN14304570	MTHLY CLICK COUNTS -S	08/10/2023	28.13	28.13	49285	08/14/2023
Total GORDON FLESCH COMPANY INC:				93.75	93.75		
<b>GRAINGER</b>							
11400	9812100288	CORNER CONNECTOR	08/31/2023	70.32	70.32	49324	08/31/2023
	9812100296	MISC SHOP SUPPLIES	08/31/2023	115.62	115.62	49324	08/31/2023
	9813055192	MISC SHOP SUPPLIES	08/31/2023	55.87	55.87	49324	08/31/2023
	9815607594	MAGNETIC JAW CAP	08/31/2023	58.33	58.33	49324	08/31/2023
	9815868147	RELAYS FOR WWTP	08/31/2023	158.25	158.25	49324	08/31/2023
	9819910903	OVERLOAD RELAY - WWTP	08/31/2023	76.55	76.55	49324	08/31/2023
Total GRAINGER:				534.94	534.94		
<b>HYDROCORP INC.</b>							
13985	73430-IN	CROSS CNNCTN CONTROL PROGRM	08/10/2023	2,306.00	2,306.00	49286	08/14/2023
Total HYDROCORP INC.:				2,306.00	2,306.00		
<b>ICS MEDICAL ANSWERING SERVICE LLC</b>							
14120	230800101101	ANSWERING SERVICE - E	08/10/2023	116.91	116.91	49287	08/14/2023
	230800101101	ANSWERING SERVICE - W	08/10/2023	92.93	92.93	49287	08/14/2023
	230800101101	ANSWERING SERVICE - S	08/10/2023	89.95	89.95	49287	08/14/2023
Total ICS MEDICAL ANSWERING SERVICE LLC:				299.79	299.79		
<b>INFOSEND INC</b>							
14490	233339	INLINE INSERT: ENHANCED INCENTIVE	08/31/2023	23.32	23.32	49325	08/31/2023
	233339	BILL PRINT & POSTAGE-E	08/31/2023	2,038.24	2,038.24	49325	08/31/2023
	233339	BILL PRINT & POSTAGE-W	08/31/2023	1,520.14	1,520.14	49325	08/31/2023
	233339	BILL PRINT & POSTAGE-S	08/31/2023	1,667.88	1,667.88	49325	08/31/2023

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	243505	BILL PRINT & POSTAGE-E	08/10/2023	38.79	38.79	49288	08/14/2023
	243505	BILL PRINT & POSTAGE-W	08/10/2023	30.83	30.83	49288	08/14/2023
	243505	BILL PRINT & POSTAGE-S	08/10/2023	29.82	29.82	49288	08/14/2023
	244747	BILL PRINT & POSTAGE-E	08/31/2023	884.84	884.84	49325	08/31/2023
	244747	BILL PRINT & POSTAGE-W	08/31/2023	703.33	703.33	49325	08/31/2023
	244747	BILL PRINT & POSTAGE-S	08/31/2023	680.65	680.65	49325	08/31/2023
Total INFOSEND INC:				7,617.84	7,617.84		
<b>IRBY, STUART C</b>							
14890	S012734685.005	(10) 1PH PAD 50 KVA TRANSFORMERS	08/31/2023	51,300.00	51,300.00	49326	08/31/2023
	S013587355.003	ELEM 106M LAG SCREW	08/31/2023	90.00	90.00	49326	08/31/2023
	S013593363.001	LUBRICATION	08/10/2023	1,700.00	1,700.00	49289	08/14/2023
Total IRBY, STUART C:				53,090.00	53,090.00		
<b>ITU ABSORB TECH INC.</b>							
14950	8177921	SHOP TOWELS FOR WWTP	08/31/2023	24.19	24.19	49327	08/31/2023
	8177924	SHOP TOWELS MTHLY RENTAL FEE-E	08/31/2023	13.35	13.35	49327	08/31/2023
	8177924	SHOP TOWELS MTHLY RENTAL FEE-W	08/31/2023	13.34	13.34	49327	08/31/2023
	8177924	SHOP TOWELS MTHLY RENTAL FEE-S	08/31/2023	13.34	13.34	49327	08/31/2023
Total ITU ABSORB TECH INC.:				64.22	64.22		
<b>J &amp; H CONTROLS INC</b>							
16000	1000024980	BUILDING MAINT MTHLY CHRГ-WTP	08/10/2023	182.00	182.00	49290	08/14/2023
	1000024981	BUILDING MAINT MTHLY CHRГ-E	08/10/2023	188.00	188.00	49290	08/14/2023
	1000024981	BUILDING MAINT MTHLY CHRГ-W	08/10/2023	141.00	141.00	49290	08/14/2023
	1000024981	BUILDING MAINT MTHLY CHRГ-S	08/10/2023	141.00	141.00	49290	08/14/2023
Total J & H CONTROLS INC:				652.00	652.00		
<b>J HARLEN CO</b>							
16150	1622268	12 TON PRESS/CRIMPPER	08/10/2023	4,999.99	4,999.99	49291	08/14/2023
Total J HARLEN CO:				4,999.99	4,999.99		
<b>K BROWN PLUMBING LLC</b>							
17070	2023-352	WATER PLANT TOILET REPAIR	08/31/2023	297.00	297.00	49328	08/31/2023
Total K BROWN PLUMBING LLC:				297.00	297.00		
<b>KEMIRA WATER SOLUTIONS INC.</b>							
17513	9017801613	FERROUS CHLORIDE	08/31/2023	10,751.52	10,751.52	49329	08/31/2023
Total KEMIRA WATER SOLUTIONS INC.:				10,751.52	10,751.52		
<b>LAPPEN SECURITY PRODUCTS INC.</b>							
18180	LSPQ49408	FRONT DOOR LOCK	08/10/2023	131.63	131.63	49292	08/14/2023
	LSPQ49408	FRONT DOOR LOCK	08/10/2023	104.63	104.63	49292	08/14/2023
	LSPQ49408	FRONT DOOR LOCK	08/10/2023	101.24	101.24	49292	08/14/2023
Total LAPPEN SECURITY PRODUCTS INC.:				337.50	337.50		
<b>LYLE HULL &amp; SON EQUIPMENT LLC</b>							
19000	179 Fuel	FUEL FOR RENTAL	08/10/2023	189.00	189.00	49293	08/14/2023



Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total LYLE HULL & SON EQUIPMENT LLC:				189.00	189.00		
<b>MARTELLE WATER TREATMENT INC.</b>							
20250	25521	CASTIC SODA 50% BULK	08/10/2023	2,872.95	2,872.95	49294	08/14/2023
Total MARTELLE WATER TREATMENT INC.:				2,872.95	2,872.95		
<b>SECURIAN FINANCIAL GROUP INC</b>							
25200	2832L-1027	Sept C EMPLOYER CONTRIBUTION 20%-E	08/10/2023	13.39	13.39	49301	08/14/2023
	2832L-1027	Sept C EMPLOYER CONTRIBUTION 20%-W	08/10/2023	10.65	10.65	49301	08/14/2023
	2832L-1027	Sept C EMPLOYER CONTRIBUTION 20%-S	08/10/2023	10.29	10.29	49301	08/14/2023
	2832L-1027	Sept C GROUP LIFE INSURANCE PREMIUM	08/10/2023	356.55	356.55	49301	08/14/2023
Total SECURIAN FINANCIAL GROUP INC:				390.88	390.88		
<b>NAPA AUTO PARTS</b>							
30900	387802	UNIT 150 O RINGS	08/10/2023	.59	.59	49297	08/14/2023
	388125	UNIT 19 OIL	08/10/2023	2.67	2.67	49297	08/14/2023
	388125	UNIT 19 OIL	08/10/2023	2.66	2.66	49297	08/14/2023
	388125	UNIT 19 OIL	08/10/2023	2.66	2.66	49297	08/14/2023
	388176	UNIT 19 OIL	08/10/2023	17.32	17.32	49297	08/14/2023
	388176	UNIT 19 OIL	08/10/2023	17.32	17.32	49297	08/14/2023
	388176	UNIT 19 OIL	08/10/2023	17.32	17.32	49297	08/14/2023
	388213	UNIT 6 LIGHT	08/10/2023	15.49	15.49	49297	08/14/2023
	388213	UNIT 6 LIGHT	08/10/2023	15.49	15.49	49297	08/14/2023
	388406	OIL FOR ALL VEHICLES	08/10/2023	35.96	35.96	49297	08/14/2023
	388406	OIL FOR ALL VEHICLES	08/10/2023	35.96	35.96	49297	08/14/2023
	388406	OIL FOR ALL VEHICLES	08/10/2023	35.96	35.96	49297	08/14/2023
	388695	OIL DRY FOR POLE BY LIBRARY	08/31/2023	55.96	55.96	49331	08/31/2023
	389531	MUA 20-01 FILTER BLDG	08/31/2023	33.99	33.99	49331	08/31/2023
	389940	OIL FOR ALL VEHICLES	08/31/2023	27.98	27.98	49331	08/31/2023
	389940	OIL FOR ALL VEHICLES	08/31/2023	27.98	27.98	49331	08/31/2023
	389940	OIL FOR ALL VEHICLES	08/31/2023	27.98	27.98	49331	08/31/2023
Total NAPA AUTO PARTS:				373.29	373.29		
<b>NCL OF WISCONSIN INC</b>							
33000	491210	LAB SUPPLIES- WWTP	08/31/2023	831.82	831.82	49332	08/31/2023
Total NCL OF WISCONSIN INC:				831.82	831.82		
<b>ODP BUSINESS SOLUTIONS LLC</b>							
38877	324093859001	PEN HOLDER - DRIVE THRU	08/10/2023	.86	.86	49298	08/14/2023
	324093859001	PEN HOLDER - DRIVE THRU	08/10/2023	.68	.68	49298	08/14/2023
	324093859001	PEN HOLDER - DRIVE THRU	08/10/2023	.65	.65	49298	08/14/2023
	328335692001	WWTP OFFICE SUPPLIES	08/31/2023	314.68	314.68	49333	08/31/2023
	328345978001	WWTP OFFICE SUPPLIES	08/31/2023	61.99	61.99	49333	08/31/2023
	32873974001	MAIN OFFICE SUPPLIES-E	08/31/2023	34.69	34.69	49333	08/31/2023
	32873974001	MAIN OFFICE SUPPLIES-W	08/31/2023	27.57	27.57	49333	08/31/2023
	32873974001	MAIN OFFICE SUPPLIES-S	08/31/2023	26.70	26.70	49333	08/31/2023
Total ODP BUSINESS SOLUTIONS LLC:				467.82	467.82		
<b>O'REILLY AUTO PARTS</b>							
38970	2391-110524	HITCH FOR ELECTRIC VEHICLES	08/10/2023	203.97	203.97	49299	08/14/2023
	2391-110982	UNIT 1 KEY FOB	08/09/2023	3.33	3.33	49299	08/14/2023

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	2391-110982	UNIT 1 KEY FOB	08/09/2023	3.33	3.33	49299	08/14/2023
	2391-110982	UNIT 1 KEY FOB	08/09/2023	3.33	3.33	49299	08/14/2023
	2391-113532	HOSE CLAMPS - SUBSTATIONS	08/31/2023	10.17	10.17	49334	08/31/2023
Total O'REILLY AUTO PARTS:				224.13	224.13		
<b>PIGGLY WIGGLY</b>							
41200	S00238-1841	WHITE VINEGAR- WATER PLANT	08/31/2023	26.88	26.88	49335	08/31/2023
	S00238-1914	GATORADE FOR HEAT EMERGENCY	08/31/2023	17.88	17.88	49335	08/31/2023
	S00238-1914	GATORADE FOR HEAT EMERGENCY	08/31/2023	14.21	14.21	49335	08/31/2023
	S00238-1914	GATORADE FOR HEAT EMERGENCY	08/31/2023	13.76	13.76	49335	08/31/2023
Total PIGGLY WIGGLY:				72.73	72.73		
<b>PUBLIC SERVICE COMMISSION OF W</b>							
44200	2307-I-06290	TY23 ELECTRIC RATE STUDY - INV #2	08/31/2023	7,166.42	7,166.42	49336	08/31/2023
	2307-I-06290	CERTIFICATE OF AUTHORITY - UNITED CO-OP	08/31/2023	2,166.70	2,166.70	49336	08/31/2023
Total PUBLIC SERVICE COMMISSION OF W:				9,333.12	9,333.12		
<b>RESCO</b>							
46400	3000996	SPLICES FOR OH	08/31/2023	157.40	157.40	49337	08/31/2023
	897546-00	OH CUTOOUT BLADE	08/10/2023	376.40	376.40	49300	08/14/2023
Total RESCO:				533.80	533.80		
<b>RUEKERT-MIELKE</b>							
49300	147889	WWTP SCADA SERVICE	08/31/2023	103.50	103.50	49338	08/31/2023
Total RUEKERT-MIELKE:				103.50	103.50		
<b>SEERA</b>							
51535	WAUPUN/JULY 200	"WAUPUN" FOCUS PROGRAM FEE	08/10/2023	2,749.79	2,749.79	49302	08/14/2023
Total SEERA:				2,749.79	2,749.79		
<b>STERICYCLE INC</b>							
51860	8004552195	DOCUMENT SHREDDING-E	08/31/2023	25.95	25.95	49342	08/31/2023
	8004552195	DOCUMENT SHREDDING-W	08/31/2023	20.63	20.63	49342	08/31/2023
	8004552195	DOCUMENT SHREDDING-S	08/31/2023	19.98	19.98	49342	08/31/2023
Total STERICYCLE INC:				66.56	66.56		
<b>SPECTRUM BUSINESS</b>							
52500	33381081323	INTERNET SERVICES-E	08/31/2023	99.12	99.12	49340	08/31/2023
	33381081323	INTERNET SERVICES-W	08/31/2023	78.79	78.79	49340	08/31/2023
	33381081323	INTERNET SERVICES-S	08/31/2023	76.24	76.24	49340	08/31/2023
	33381081323	MONTHLY SERVICE EXP 1ST & 2ND-E	08/31/2023	105.72	105.72	49340	08/31/2023
	33381081323	MONTHLY SERVICE EXP 1ST & 2ND-W	08/31/2023	84.03	84.03	49340	08/31/2023
	33381081323	MONTHLY SERVICE EXP 1ST & 2ND-S	08/31/2023	81.33	81.33	49340	08/31/2023
	33381081323	WASTEWATER VOICE SERV	08/31/2023	79.98	79.98	49340	08/31/2023
	33381081323	WATER PLANT VOICE SERV	08/31/2023	79.98	79.98	49340	08/31/2023
Total SPECTRUM BUSINESS:				685.19	685.19		
<b>SPEE-DEE</b>							
52600	861569	SERVICE CHRG FOR WATER SAMPLES	08/10/2023	63.76	63.76	49303	08/14/2023

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	867433	SERVICE CHRG FOR WATER SAMPLES	08/31/2023	50.04	50.04	49341	08/31/2023
Total SPEE-DEE:				113.80	113.80		
<b>USA BLUE BOOK</b>							
59600	INV00101367	LAB SUPPLIES WATER PLANT	08/31/2023	87.67	87.67	49344	08/31/2023
	INV00102160	LAB SUPPLIES WATER PLANT	08/31/2023	711.65	711.65	49344	08/31/2023
	INV0015053	POLYMER PUMP TUBES	08/31/2023	238.53	238.53	49344	08/31/2023
Total USA BLUE BOOK:				1,037.85	1,037.85		
<b>UTILITY SERVICE CO. INC.</b>							
59800	586187	ANNUAL TOWER TANK #2 MAINT PROGRM	08/10/2023	20,413.70	20,413.70	49304	08/14/2023
Total UTILITY SERVICE CO. INC.:				20,413.70	20,413.70		
<b>VAN BUREN, JEROME and/or SANDRA</b>							
60800	July 2023 Solar	SOLAR CREDIT	08/10/2023	497.27	497.27	49306	08/14/2023
Total VAN BUREN, JEROME and/or SANDRA:				497.27	497.27		
<b>VANT HOFF, RICK</b>							
61300	EV CHARGER REB	2023 EV CHARGER REBATE	08/10/2023	250.00	250.00	49307	08/14/2023
Total VANT HOFF, RICK:				250.00	250.00		
<b>VERIZON WIRELESS</b>							
62900	9942589231	CELLPHONE MTHLY EXPENSES - E	08/31/2023	144.60	144.60	49345	08/31/2023
	9942589231	CELLPHONE MTHLY EXPENSES - W	08/31/2023	114.94	114.94	49345	08/31/2023
	9942589231	CELLPHONE MTHLY EXPENSES - S	08/31/2023	111.23	111.23	49345	08/31/2023
	9942589231	BROOKS CELL PHONE	08/31/2023	136.50	136.50	49345	08/31/2023
	9942589231	BROOKS CELL PHONE	08/31/2023	108.50	108.50	49345	08/31/2023
	9942589231	BROOKS CELL PHONE	08/31/2023	104.99	104.99	49345	08/31/2023
	9942589231	DPW'S MTHLY/DATA TABLET CHRGS	08/31/2023	60.00	60.00	49345	08/31/2023
Total VERIZON WIRELESS:				780.76	780.76		
<b>VIKING ELECTRIC SUPPLY</b>							
63300	S007191518.002	200 AMP CIRCUIT BREAKER FOR FESTIVAL TEMP SERVI	08/31/2023	181.13	181.13	49346	08/31/2023
Total VIKING ELECTRIC SUPPLY:				181.13	181.13		
<b>W &amp; W ELECTRIC MOTORS INC</b>							
70400	WPN13445	MUA 20-01 WWTP FILTER BLDG	08/31/2023	577.00	577.00	49347	08/31/2023
Total W & W ELECTRIC MOTORS INC:				577.00	577.00		
<b>WAUPUN, CITY OF</b>							
74400	PILOT AUG 2023	PILOT-ELECTRIC	08/10/2023	21,058.00	21,058.00	49309	08/14/2023
	PILOT AUG 2023	PILOT-WATER	08/10/2023	28,288.00	28,288.00	49309	08/14/2023
	STORM JULY 2023	STORMWATER RECEIPTS	08/10/2023	49,172.38	49,172.38	49309	08/14/2023
	TRASH JULY 2023	TRASH/RECYCLING COLLECTION	08/10/2023	47,534.79	47,534.79	49309	08/14/2023
Total WAUPUN, CITY OF:				146,053.17	146,053.17		
<b>WISCONSIN STATE LAB OF HYGIENE</b>							
88300	750165	FLUORIDE	08/10/2023	28.00	28.00	49310	08/14/2023

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total WISCONSIN STATE LAB OF HYGIENE:				28.00	28.00		
<b>WAUPUN UTILITIES (Refund Acct)</b>							
100000	14021160-38	REF OVERPAYMT FRM: 241 S MADISON ST APT 101	08/31/2023	184.00	184.00	49348	08/31/2023
	15035025.20	REF OVERPAYMT FRM: 521 WAUBUN AVE	07/31/2023	94.94-			
	15035025.20	REF OVERPAYMT FRM: 521 WAUBUN AVE	07/31/2023	94.94	.00	49264	Multiple
15035025.20	Georg	REF OVERPAYMT FRM: 521 WAUBUN AVE	08/10/2023	94.94	94.94	49308	08/14/2023
	16045580.22	REF OVERPAYMT FRM: 120 ELM AVE	08/31/2023	155.30	155.30	49352	08/31/2023
	16045580.22	REF OVERPAYMT FRM: 120 ELM AVE	08/31/2023	3.31-	3.31-	49352	08/31/2023
	16045580.22	REF OVERPAYMT FRM: 120 ELM AVE	08/31/2023	27.55-	27.55-	49352	08/31/2023
	16045580.22	REF OVERPAYMT FRM: 120 ELM AVE	08/31/2023	7.53-	7.53-	49352	08/31/2023
	17058005.22	REF OVERPAYMT FRM: 100 S HARRIS AVE APT 202	08/31/2023	43.03	43.03	49350	08/31/2023
	17058041.26	REF OVERPAYMT FRM: 110 S HARRIS AVE APT 205	08/31/2023	167.24	167.24	49351	08/31/2023
	20087024.30	REF OVERPAYMT FRM: 955 WILCOX ST APT 101	08/31/2023	121.91	121.91	49349	08/31/2023
Total WAUPUN UTILITIES (Refund Acct):				728.03	728.03		
<b>SAMSYL PROPERTIES LLC</b>							
100010	2023 FOE LED Reb	FOE - EFFICIENCY IMPROVEMENT INCENTIVE	08/31/2023	500.00	500.00	49339	08/31/2023
Total SAMSYL PROPERTIES LLC:				500.00	500.00		
<b>UW - STEVENS POINT</b>							
100107	KAIN - 11576340	FBO OLIVIA KAIN ID:11576340	08/10/2023	1,000.00	1,000.00	49305	08/14/2023
Total UW - STEVENS POINT:				1,000.00	1,000.00		
Grand Totals:				389,760.33	389,760.33		

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
<b>CASH DISBURSEMENTS (CD)</b>						
<b>1</b>						
08/05/2023	1	Record Monthly ACH Vehicle Payment	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRI	670.47	
		Record Monthly ACH Vehicle Payment	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	927.28	
		Record Monthly ACH Vehicle Payment	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWE	949.80	
		Record Monthly ACH Vehicle Payment	9-1131-0000-00	COMBINED CASH	.00	2,547.55-
Total 1:					<u>2,547.55</u>	<u>2,547.55-</u>
<b>CASH DISBURSEMENTS (CD)</b>						
<b>2</b>						
08/07/2023	2	Record Monthly ONLINE Inv Payment	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRI	10.69	
		Record Monthly ONLINE Inv Payment	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	8.49	
		Record Monthly ONLINE Inv Payment	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWE	8.22	
		Record Monthly ONLINE Inv Payment	9-1131-0000-00	COMBINED CASH	.00	27.40-
Total 2:					<u>27.40</u>	<u>27.40-</u>
<b>CASH DISBURSEMENTS (CD)</b>						
<b>3</b>						
08/10/2023	3	Record ACH Credit Card Paymt	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRI	3,087.15	
		Record ACH Credit Card Paymt	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	477.32	
		Record ACH Credit Card Paymt	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWE	950.67	
		Record ACH Credit Card Paymt	9-1131-0000-00	COMBINED CASH	.00	4,515.14-
Total 3:					<u>4,515.14</u>	<u>4,515.14-</u>
<b>CASH DISBURSEMENTS (CD)</b>						
<b>4</b>						
08/30/2023	4	Record July's Wholesale Power Bill ACH Payment	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRI	961,915.46	
		Record July's Wholesale Power Bill ACH Payment	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	1,647.22	
		Record July's Wholesale Power Bill ACH Payment	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWE	1,454.51	
		Record July's Wholesale Power Bill ACH Payment	9-1131-0000-00	COMBINED CASH	.00	965,017.19-
Total 4:					<u>965,017.19</u>	<u>965,017.19-</u>
<b>CASH DISBURSEMENTS (CD)</b>						
<b>5</b>						
08/03/2023	5	Record PSN Fees	1-5921-1010-20	OFC SUP & EXP CREDIT CARD T	488.18	
Total 5:					<u>488.18</u>	<u>.00</u>
<b>CASH DISBURSEMENTS (CD)</b>						
<b>6</b>						
08/03/2023	6	Record PSN Fees	2-5921-1010-20	OFC SUP & EXP CREDIT CARD T	135.19	
Total 6:					<u>135.19</u>	<u>.00</u>
<b>CASH DISBURSEMENTS (CD)</b>						
<b>7</b>						
08/03/2023	7	Record PSN Fees	3-5851-1010-20	OFC SUP & EXP-CREDIT CARD T	127.68	
Total 7:					<u>127.68</u>	<u>.00</u>
<b>CASH DISBURSEMENTS (CD)</b>						
<b>8</b>						
08/03/2023	8	Record PSN Fees	9-1131-0000-00	COMBINED CASH	.00	751.05-
Total 8:					<u>.00</u>	<u>751.05-</u>

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
<b>CASH DISBURSEMENTS (CD) (continued)</b>						
<b>CASH DISBURSEMENTS (CD)</b>						
<b>9</b>						
08/16/2023	9	Record July Sales & Use Tax	1-2241-2416-00	TAX COLL PAY - SALES TAX	36,268.59	
		Record July Sales & Use Tax	9-1131-0000-00	COMBINED CASH	.00	36,268.59-
Total CASH DISBURSEMENTS (CD):					<u>1,009,126.92</u>	<u>1,009,126.92-</u>
References: 9 Transactions: 22						
Total 9:					<u>36,268.59</u>	<u>36,268.59-</u>
Grand Totals:					<u>1,009,126.92</u>	<u>1,009,126.92-</u>



TO: Waupun Utilities Commissioners  
FROM: Jeff Stanek, CPA, Finance Director  
DATE: September 11, 2023  
SUBJECT: July 2023 Financial Report

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## CONSTRUCTION AND PLANT ADDITIONS

The electric utility construction activity consisted of rebuilding overhead line on Bly, Lincoln and Pleasant streets and prep work for the Bayberry street extension project. Back-ordered transformers were also received totaling \$97,142 for the month. Construction at the WWTF continues with monthly Disbursement Requests processed through the USDA.

## MONTHLY OPERATING RESULTS – July 2023 Monthly and Year-To-Date (YTD)

### Sales (Consumption)

#### Electric

- Monthly kWh sales were **2.2% above** budget & **1.0% above** than July 2022 on higher sales to Large Power customers.
- YTD kWh sales were **2.0% above** budget & **0.2% higher** than July 2022 YTD actual sales.

#### Water

- Monthly sales units of 100 cubic feet were **5.8% above** budget & **6.5% higher** than July 2022 sales on a change in sales to all customer classes.
- YTD water sales were **7.2% above** budget & **4.0% higher** than July 2022 YTD actual sales.

#### Sewer

- Monthly sales units of 100 cubic feet were **9.8% above** budget & **9.8% higher** than July 2022 from increased volumes to all customer classes.
- YTD sewer sales were **17.7% above** budget & **17.7% higher** than July 2022 YTD actual sales.

### Income Statement

#### Electric

- Operating revenues and purchased power expense were **below** budget (\$88,100) and (\$118,700), respectively, due to overall lower purchased power costs from decreases in the monthly PCAC factor.
- Gross margin was \$30,600 **above** budget.
- Operating expenses were \$73,800 **below** budget primarily due to lower tree trimming costs than budgeted during the non-construction season and increased customer work throughout the year.
- Operating income was \$259,900 or \$142,300 **above** budget from lower operating costs than budgeted.
- Net income was \$312,500 or \$237,600 **above** budget primarily from lower than budgeted distribution expenses.
- The rolling 12-month Rate of Return was 6.0%.

### Water

- Operating revenues were \$44,400 *above* budget due to overall higher consumption for Industrial customers.
- Operating expenses were \$59,700 *below* budget on lower supply and distribution expenses from fewer main breaks than the prior year.
- Operating income was \$478,600 or \$130,300 *above* budget from slight revenue increases and lower than budgeted operating expenses.
- Net income was \$461,300 or \$198,500 *above* budget.
- The rolling 12-month Rate of Return was 5.8%.

### Sewer

- Operating revenues were \$278,500 *above* budget from increased consumption and high strength charges to Public Authority customers. Trucked in waste revenues were also higher than budgeted.
- Operating expenses were \$19,900 *above* budget due to unplanned maintenance at the WWTF during the year.
- Operating income was \$425,600 or \$238,200 *above* budget.
- Net income was \$2,097,500 or \$190,300 *below* budget largely due to the timing and dollar value of grant contributions compared to budget. Without grant contributions, net income was \$307,300 or \$298,100 *above* budget.
- The rolling 12-month Rate of Return was 4.8%.

## **Balance Sheets**

### Electric

- Balance sheet *increased* \$934,800 from June 2023 due to increased receivables from higher power sales and a deposit receipt from a new customer for service extensions. The deposit will be applied to offset costs of the extension project.
- Unrestricted cash *increased* \$653,600 from June 2023 due to the receipt of a customer advance for construction for line extension work.
- Net position *increased* \$49,800 from June 2023.

### Water

- Balance sheet *increased* \$71,800 from June 2023 due to an increase in cash associated with higher sales and collections.
- Unrestricted cash *increased* \$85,900 from June 2023 from operating sales volume margins.
- Net position *increased* by \$62,400.

### Sewer

- Balance sheet *increased* \$591,500 from June 2023 due to an increase in Public Authority and trucked in waste revenues and grant contributions related to the WWTF project.
- Unrestricted cash *increased* \$85,500 because of increases in high strength and trucked in waste revenues.
- Net position *increased* \$557,500.

## **Cash and Investments**

The monthly metrics dashboard for cash and investments provide a monthly comparison of cash and investment balances and graphs that present long-term investments by maturity, type, and rating. The Utility's investments are typically fixed-income and held-to-maturity unless called before maturity by the issuer. Held to maturity investments recognize monthly mark to market adjustments that ultimately are not realized when the investment matures.



- Total cash and investments *increased* \$977,500 or **12.8%** from June 2023 primarily from increased cash flows associated with higher operating revenues and the receipt of a customer advance for construction in the electric utility.
- *Investment Activity*: Received interest and distributions of \$6,000 and recorded an unrealized *gain* on market adjustments of \$4,700, along with (\$500) in management fees, resulting in a net portfolio *gain* of \$10,200 for the month.
- Total interest and investment income earned (excluding market value adjustments) on all accounts for the month was \$23,300 and \$157,600 year-to-date.

## OTHER FINANCIAL MATTERS

### WWTF Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

<b>Total Project Budget</b> <i>(As of 4/14/2022)</i> :	<b>\$ 37,508,000</b>
<b>Total Project Costs to Date</b> <i>(Thru 9/6/2023)</i> :	<b>\$ 33,924,728</b>
<b>Loan Draws – Project to Date</b> <i>(Thru 4/4/2023)</i> :	<b>\$ 27,807,000</b>
<b>Grants Provided</b> <i>(Thru 9/6/2023)</i> :	<b>\$ 5,975,200</b>
<b>Disburse Request #29 Requested</b> <i>(8/16/2023)</i> :	<b>\$ 81,605</b>
<b>Disburse Request #27&amp;28 – Paid</b> <i>(7/11/2023)</i> :	<b>\$ 498,000</b>

This concludes my report. Please do not hesitate to contact me at 324-7920 or [jstanek@waupunutilities.org](mailto:jstanek@waupunutilities.org) with any questions or comments.

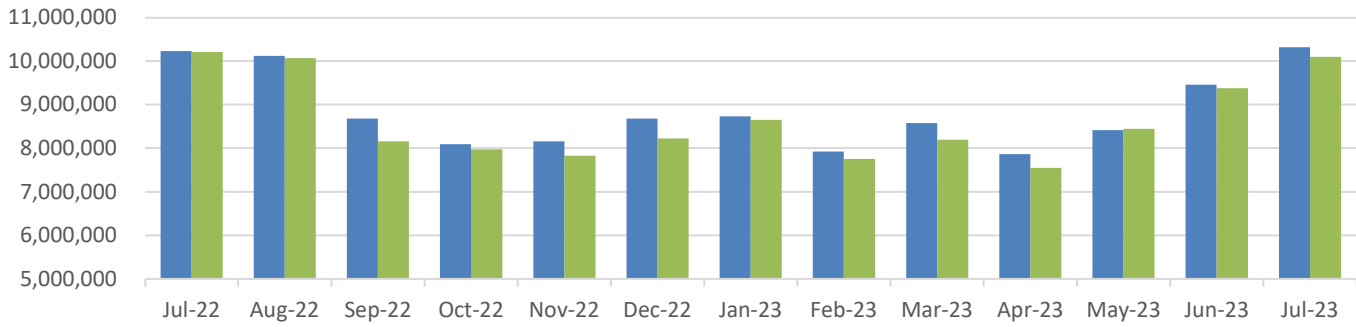
Waupun Utilities											
Construction and Plant Additions Summary											
July 2023											
<b>CONSTRUCTION:</b>											
Description	Electric			Sewer			Water			Total	
	Month	Project To Date	Budget	Month	Project To Date	Budget	Month	Project To Date	Budget	Project To Date	Budget
<b>Projects:</b>											
Substation upgrades	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Poles, towers and fixtures	-	2,757	10,000	-	-	-	-	-	-	2,756.99	10,000.00
Overhead and underground conductor and devices	590	14,008	20,000	-	-	-	-	-	-	14,008	20,000
Transformers	-	218,579	110,000	-	-	-	-	-	-	218,579	110,000
Overhead and Underground Services	2,237	11,785	15,000	-	-	-	-	-	-	11,785	15,000
LED street lighting	462	10,045	5,000	-	-	-	-	-	-	10,045	5,000
Rebuild overhead and underground line	16,137	74,377	193,500	-	-	-	-	-	-	74,377	193,500
CIAC - Work Invoiced to Customer / Others	12,303	15,562	-	-	-	-	-	-	-	15,562	-
City of Waupun - Shared Services	3	1,695	-	-	-	-	-	-	-	1,695	-
Wilson / Shaler / Bayberry Extension	1,922	12,110	-	-	-	-	-	-	-	12,110	-
Sewer CIPP & manhole lining	-	-	-	-	63,626	80,500	-	-	-	63,626	80,500
Meters	479	2,608	12,000	-	-	-	87	14,903	8,000	17,511	20,000
Miscellaneous Work Orders	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL CONSTRUCTION</b>	<b>\$ 34,133</b>	<b>\$ 363,526</b>	<b>\$ 455,500</b>	<b>\$ -</b>	<b>\$ 63,626</b>	<b>\$ 80,500</b>	<b>\$ 87</b>	<b>\$ 14,903</b>	<b>\$ 8,000</b>	<b>\$ 442,055</b>	<b>\$ 544,000</b>
<b>CARRYOVER PROJECTS:</b>											
Underground services	\$ 1,213	\$ 6,610	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,610	\$ -
Overhead rebuild - Bly Street	-	53,804	-	-	-	-	-	-	-	53,804	-
United Co-op primary extention	27,473	60,009	-	-	-	-	-	-	-	60,009	-
WWTF Phosphorus Upgrade Engineering	-	-	-	49,776	3,665,009	3,804,000	-	-	-	3,665,009	3,804,000
WWTF Construction Upgrade - ABNR	-	-	-	448,107	30,259,719	33,704,000	-	-	-	30,259,719	33,704,000
S. Madison street reconstruction - phase 2	-	-	-	23	548,392	574,541	32	734,079	784,242	1,282,471	1,358,783
<b>TOTAL CARRYOVER CONSTRUCTION</b>	<b>\$ 28,686</b>	<b>\$ 120,423</b>	<b>\$ -</b>	<b>\$ 497,907</b>	<b>\$ 34,473,121</b>	<b>\$ 38,082,541</b>	<b>\$ 32</b>	<b>\$ 734,079</b>	<b>\$ 784,242</b>	<b>\$ 35,327,622</b>	<b>\$ 38,866,783</b>
<b>PLANT ADDITIONS:</b>											
Description	Electric			Sewer			Water			Total	
	Current Month	YTD	Budget	Current Month	YTD	Budget	Current Month	YTD	Budget	YTD	Budget
Cable locator	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Safety equipment & misc tools	-	-	22,000	-	-	-	-	-	-	-	22,000
SCADA upgrades	-	-	-	-	-	-	-	10,519	22,000	10,519	22,000
Digester building equipment replacement	-	-	-	-	11,340	62,500	-	-	-	11,340	62,500
Other equipment replacement	-	-	-	4,010	4,010	4,000	-	-	6,300	4,010	10,300
<b>TOTAL PLANT ADDITIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,000</b>	<b>\$ 4,010</b>	<b>\$ 15,349</b>	<b>\$ 66,500</b>	<b>\$ -</b>	<b>\$ 10,519</b>	<b>\$ 28,300</b>	<b>\$ 25,868</b>	<b>\$ 126,800</b>

## Sales and Revenues Dashboard - July 2023

	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
KWh	10,317,896	↑ 2.1%	↑ 2.0%	Power Costs	\$ 959,819	↓ -6.3%	↓ -2.4%
Revenues	\$ 1,145,065	↓ -3.9%	↓ -1.4%	Gross Margin	\$ 185,246	↑ 10.6%	↑ 2.6%

### kWhs Sold

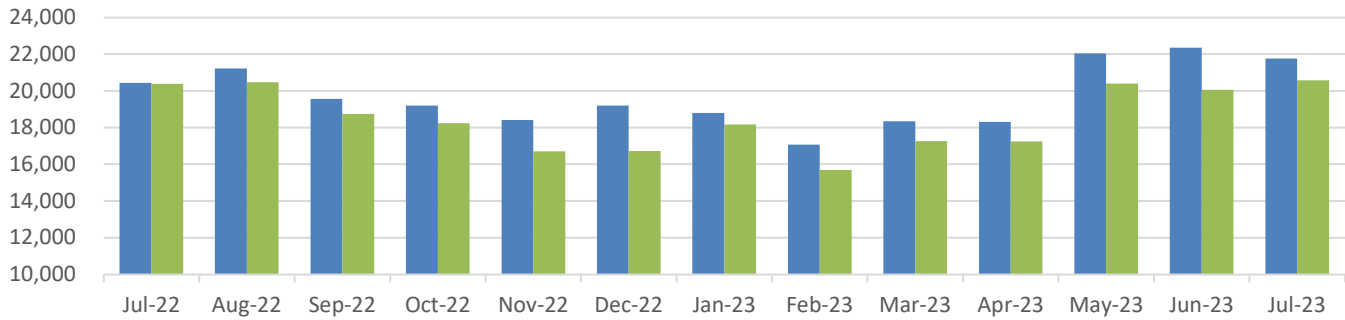
■ Actual ■ Budgeted



	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	21,757	↑ 5.8%	↑ 7.2%	Revenues	\$ 161,505	↑ 3.3%	↑ 3.9%

### Water Cubic Feet (100's) Sold

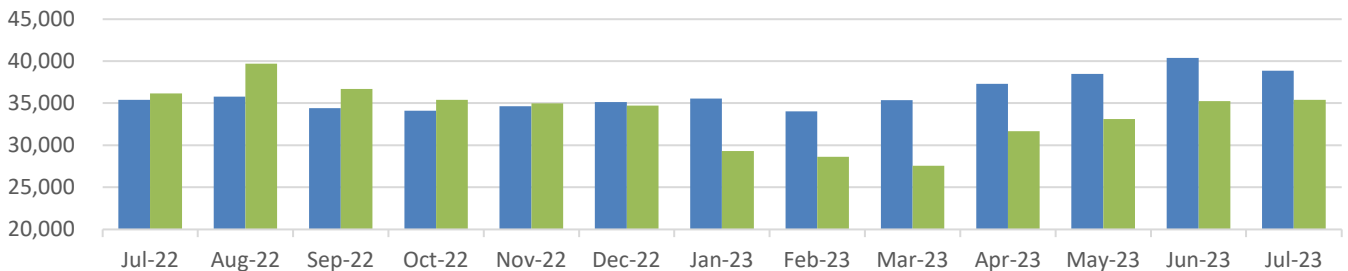
■ Actual ■ Budgeted



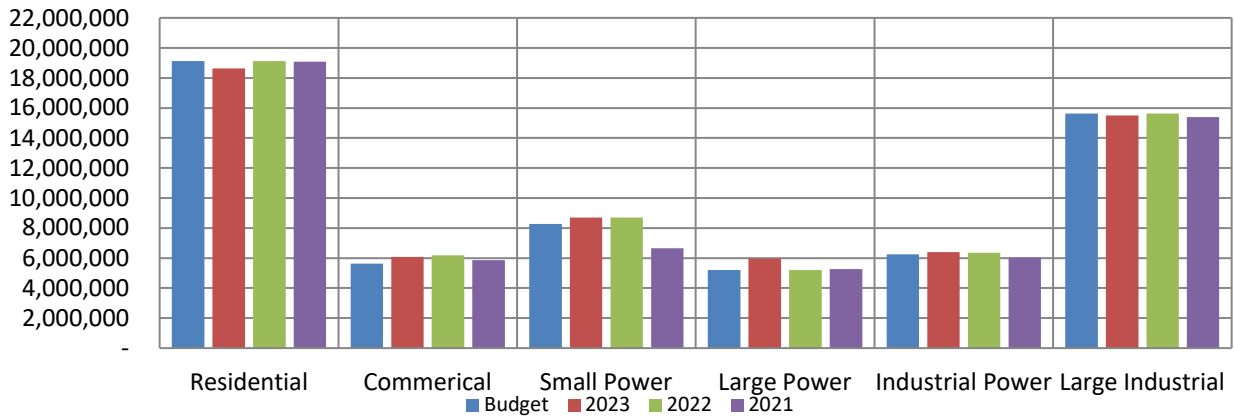
	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	38,852	↑ 9.8%	↑ 17.7%	Revenues	\$ 242,639	↑ 2.9%	↑ 10.9%

### Sewer Cubic Feet (100's) Treated

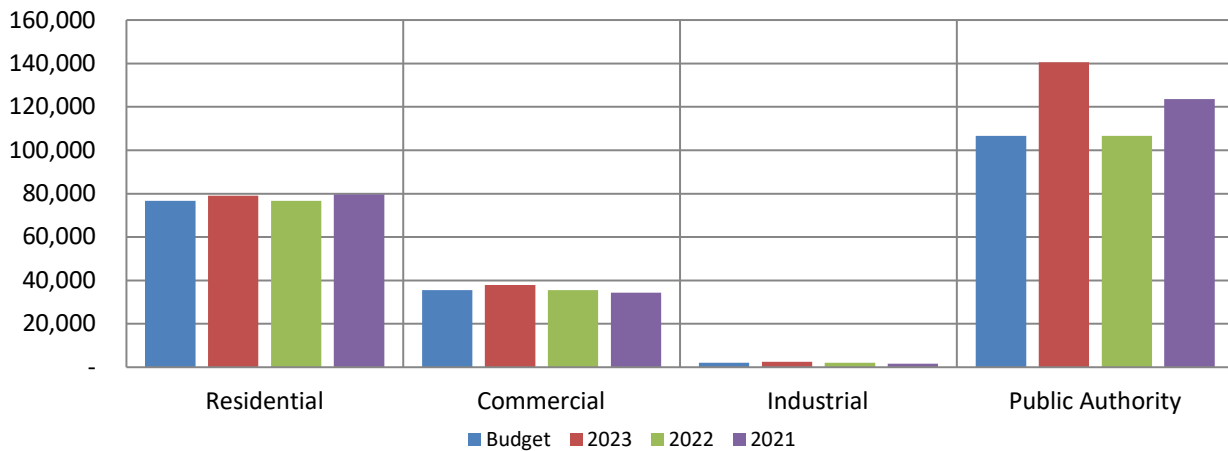
■ Actual ■ Budgeted



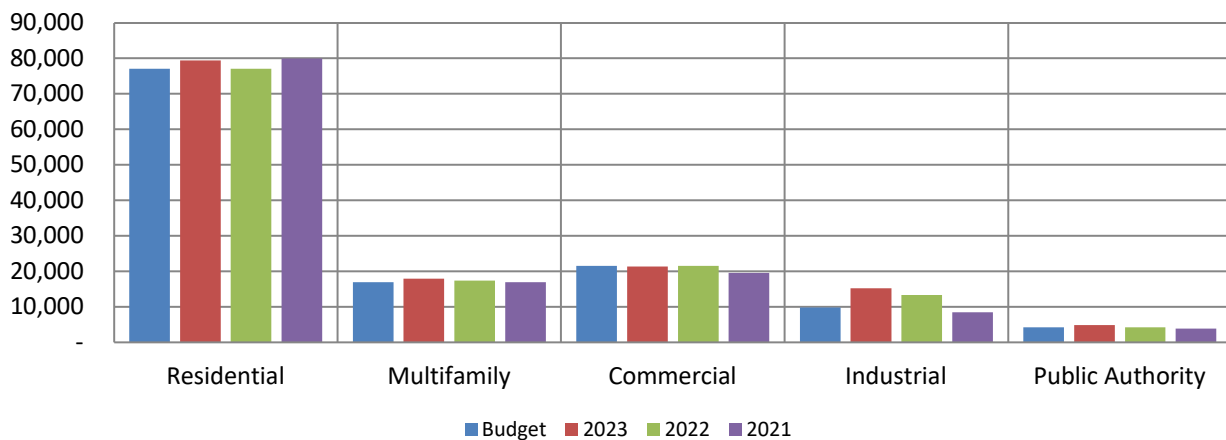
### YTD Electric Sales (kWh)



### YTD Sewer Sales (Ccf)



### YTD Water Sales (Ccf)



**WAUPUN UTILITIES**  
**Income Statement and Financial Ratios**  
**Electric Utility**  
**For the 12 Months Ending:**

<b>ELECTRIC</b>	July 2021	July 2022	July 2023
Sales of Electricity	\$ 9,586,167	\$ 10,833,519	\$ 10,827,619
Purchased Power	7,511,568	8,743,705	8,735,533
<b>Gross Margin</b>	<b>2,074,599</b>	<b>2,089,815</b>	<b>2,092,086</b>
	<b>21.6%</b>	<b>19.3%</b>	<b>19.3%</b>
<b>Other Operating Revenues</b>	172,157	116,310	119,433
<b>Operating Expenses</b>			
Distribution expense	268,011	292,819	293,288
Customer accounts expense	118,556	110,629	118,596
Advertising expense	2,836	766	4,126
Administrative & general expense	382,845	359,749	400,460
<b>Total operating expenses</b>	<b>772,248</b>	<b>763,964</b>	<b>816,469</b>
<b>Other Operating Expenses</b>			
Depreciation expense	641,353	595,378	633,646
Taxes	331,111	320,118	277,518
<b>Total other operating expenses</b>	<b>972,464</b>	<b>915,496</b>	<b>911,164</b>
<b>Operating Income</b>	<b>502,044</b>	<b>526,665</b>	<b>483,886</b>
<b>Other Income (Expense)</b>			
Capital contributions	51,656	127,093	142,416
Interest expense	(35,901)	(25,035)	(20,165)
Amortization of debt-related costs	(7,289)	(6,641)	(6,477)
Other	152,528	(5,096)	64,251
<b>Total other income (expense)</b>	<b>160,994</b>	<b>90,320</b>	<b>180,024</b>
<b>Net Income</b>	<b>\$ 663,038</b>	<b>\$ 616,985</b>	<b>\$ 663,910</b>

<b>Regulatory Operating Income</b>	565,528	550,928	496,309
<b>Rate of Return</b>	6.65	6.58	6.00
<b>Authorized Rate of Return</b>	5.00	5.00	5.00
<b>Current Ratio</b>	4.0	4.1	5.1
<b>Months of Unrestricted Cash on Hand</b>	3.6	3.8	4.7
<b>Equity vs Debt</b>	0.91	0.93	0.95
<b>Asset Utilization</b>	0.53	0.55	0.57
<b>Combined E&amp;W Debt Coverage</b>	4.39	4.29	4.25
<b>Minimum Required Coverage</b>	1.25	1.25	1.25

**Note 1** - Electric rates increased September 2016.

**Definitions**

**Rate of Return** - Return on investment in capital infrastructure. Should be near authorized rate of return.

**Current Ratio** - measure of liquidity or ability to pay obligations. Should be > 1.

**Months of Unrestricted Cash on Hand** - measure of reserves. Should be at least 2-3 months.

**Equity vs Debt** - Percent of infrastructure financed by operations. 50% is a good benchmark.

**Asset Utilization** - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

**Debt Coverage** - Earnings coverage of annual debt service. Must exceed 1.25

**WAUPUN UTILITIES**  
**Detailed Income Statement and YTD Budget Comparison**  
**Electric Utility**  
**For the Period Ended July, 31 2023**

	Last 12 Months	YTD 2023	YTD Budget	Difference
<b>ELECTRIC</b>				
Operating Revenues	\$ 10,827,619	\$ 6,080,715	\$ 6,168,791	\$ (88,076)
Purchased Power	8,735,533	4,862,318	4,981,022	(118,704)
<b>Gross Margin</b>	<b>2,092,086</b>	<b>1,218,396</b>	<b>1,187,769</b>	<b>30,627</b>
	19.3%	20.0%	19.3%	
<b>Other Operating Revenues</b>	119,433	136,434	62,692	73,742
<b>Operating Expenses</b>				
Distribution expense	293,288	192,618	265,569	(72,951)
Customer accounts expense	118,596	71,098	69,846	1,252
Advertising expense	4,126	3,718	931	2,787
Administrative & general expense	400,460	286,717	291,601	(4,884)
<b>Total operating expenses</b>	<b>816,469</b>	<b>554,151</b>	<b>627,947</b>	<b>(73,796)</b>
<b>Other Operating Expenses</b>				
Depreciation expense	633,646	365,672	370,587	(4,915)
Taxes	277,518	175,109	158,305	16,804
<b>Total other operating expenses</b>	<b>911,164</b>	<b>540,782</b>	<b>528,892</b>	<b>11,890</b>
<b>Operating Income</b>	<b>483,886</b>	<b>259,897</b>	<b>93,622</b>	<b>166,275</b>
<b>Other Income (Expense)</b>				
Capital contributions	142,416	7,298	-	7,298
Interest expense	(20,165)	(11,331)	(11,333)	2
Amortization of debt-related costs	(6,477)	(3,728)	(10,304)	6,577
Other	64,251	60,376	2,919	57,457
<b>Total other income (expense)</b>	<b>180,024</b>	<b>52,615</b>	<b>(18,718)</b>	<b>71,333</b>
<b>Net Income</b>	<b>\$ 663,910</b>	<b>\$ 312,512</b>	<b>\$ 74,904</b>	<b>\$ 237,608</b>

	July 2023	June 2023	May 2023	April 2023	March 2023	Feb 2023	Jan 2023	Dec 2022	Nov 2022	Oct 2022	Sept 2022	Aug 2022	July 2022
Operating Revenues	\$ 1,145,065	\$ 948,047	\$ 801,960	\$ 700,005	\$ 793,343	\$ 754,546	\$ 937,748	\$ 834,648	\$ 843,995	\$ 825,740	\$ 1,041,910	\$ 1,200,611	\$ 1,236,535
Purchased Power	959,819	766,022	635,130	537,121	621,045	579,903	763,277	654,234	671,332	660,754	871,172	1,015,723	1,052,262
<b>Gross Margin</b>	<b>185,246</b>	<b>182,024</b>	<b>166,830</b>	<b>162,884</b>	<b>172,298</b>	<b>174,643</b>	<b>174,471</b>	<b>180,414</b>	<b>172,664</b>	<b>164,986</b>	<b>170,739</b>	<b>184,888</b>	<b>184,273</b>
	16.2%	19.2%	20.8%	23.3%	21.7%	23.1%	18.6%	21.6%	20.5%	20.0%	16.4%	15.4%	14.9%
<b>Other Operating Revenues</b>	10,452	9,883	9,464	9,563	8,364	8,700	80,009	(50,986)	9,089	4,163	9,676	11,057	9,782
<b>Operating Expenses</b>													
Distribution expense	28,494	28,384	22,641	29,091	27,741	26,694	29,572	8,126	21,087	24,861	21,196	25,400	22,945
Customer accounts expense	8,662	10,478	10,348	13,249	9,852	10,193	8,316	5,377	9,598	12,709	10,129	9,686	9,564
Advertising expense	587	476	300	1,605	550	200	-	(3,135)	430	1,112	-	2,000	(2,769)
Administrative & general expense	46,109	24,740	29,855	42,987	44,490	40,711	57,825	(17,463)	25,907	44,596	34,340	26,363	36,278
<b>Total operating expenses</b>	<b>83,852</b>	<b>64,078</b>	<b>63,144</b>	<b>86,932</b>	<b>82,634</b>	<b>77,799</b>	<b>95,713</b>	<b>(7,095)</b>	<b>57,021</b>	<b>83,277</b>	<b>65,665</b>	<b>63,448</b>	<b>66,018</b>
<b>Other Operating Expenses</b>													
Depreciation expense	48,029	52,940	52,940	52,940	52,940	52,940	52,940	59,987	51,997	51,997	51,997	51,997	51,997
Taxes	23,925	23,937	23,890	29,844	24,644	24,348	24,522	(25,315)	33,502	38,673	27,739	27,809	27,767
<b>Total other operating expenses</b>	<b>71,954</b>	<b>76,877</b>	<b>76,831</b>	<b>82,784</b>	<b>77,585</b>	<b>77,288</b>	<b>77,462</b>	<b>34,672</b>	<b>85,499</b>	<b>90,670</b>	<b>79,736</b>	<b>79,806</b>	<b>79,764</b>
<b>Operating Income</b>	<b>39,891</b>	<b>50,952</b>	<b>36,319</b>	<b>2,731</b>	<b>20,443</b>	<b>28,256</b>	<b>81,304</b>	<b>101,850</b>	<b>39,233</b>	<b>(4,798)</b>	<b>35,013</b>	<b>52,690</b>	<b>48,273</b>
<b>Other Income (Expense)</b>													
Capital contributions	-	6,365	-	933	-	-	-	11,954	5,000	112,275	5,888	-	-
Interest expense	(1,619)	(1,619)	(1,619)	(1,619)	(1,619)	(1,619)	(1,619)	(1,201)	(1,908)	(1,908)	(1,908)	(1,908)	(1,908)
Amortization of debt-related costs	(533)	(533)	(533)	(533)	(533)	(533)	(533)	(550)	(550)	(550)	(550)	(550)	(550)
Other	12,082	9,095	8,903	10,123	11,832	1,593	6,748	(5,907)	7,964	2,762	(2,101)	1,156	5,254
<b>Total other income (expense)</b>	<b>9,931</b>	<b>13,309</b>	<b>6,751</b>	<b>8,905</b>	<b>9,681</b>	<b>(558)</b>	<b>4,596</b>	<b>4,297</b>	<b>10,506</b>	<b>112,579</b>	<b>1,329</b>	<b>(1,302)</b>	<b>2,796</b>
<b>Net Income</b>	<b>\$ 49,822</b>	<b>\$ 64,261</b>	<b>\$ 43,070</b>	<b>\$ 11,636</b>	<b>\$ 30,124</b>	<b>\$ 27,698</b>	<b>\$ 85,900</b>	<b>\$ 106,147</b>	<b>\$ 49,739</b>	<b>\$ 107,781</b>	<b>\$ 36,342</b>	<b>\$ 51,388</b>	<b>\$ 51,068</b>

**WAUPUN UTILITIES**  
**Income Statement and Financial Ratios**  
**Water Utility**  
**For the 12 Months Ending:**

<b>WATER</b>	July 2021	July 2022	July 2023
Operating Revenues	\$ 2,611,444	\$ 2,621,468	\$ 2,693,873
<b>Operating Expenses</b>			
Source of supply expenses	724	8,553	24,998
Pumping expenses	78,722	87,648	92,524
Water treatment expenses	163,292	164,718	196,050
Transmission & distribution expenses	244,651	255,972	275,714
Customer accounts expenses	101,428	106,165	107,346
Administrative & general expense	271,008	264,866	334,769
<b>Total operating expenses</b>	<b>859,824</b>	<b>887,923</b>	<b>1,031,401</b>
<b>Other Operating Expenses</b>			
Depreciation expense	583,173	564,153	566,656
Taxes	375,956	364,734	333,933
<b>Total other operating expenses</b>	<b>959,129</b>	<b>928,887</b>	<b>900,589</b>
<b>Operating Income</b>	<b>792,491</b>	<b>804,658</b>	<b>761,883</b>
<b>Other Income (Expense)</b>			
Capital contributions from customers and municipal	180,432	80,000	-
Interest expense	(145,587)	(108,407)	(96,466)
Amortization of debt-related costs	(18,854)	(16,717)	(15,742)
Other	166	(9,149)	60,444
<b>Total other income (expense)</b>	<b>16,157</b>	<b>(54,273)</b>	<b>(51,764)</b>
<b>Net Income</b>	<b>\$ 808,648</b>	<b>\$ 750,385</b>	<b>\$ 710,119</b>

<b>Regulatory Operating Income</b>	828,180	806,958	802,513
<b>Rate of Return</b>	6.07	5.75	5.84
<b>Authorized Rate of Return</b>	6.50	6.50	6.50
<b>Current Ratio</b>	34.82	33.45	48.95
<b>Months of Unrestricted Cash on Hand</b>	18.77	21.88	21.17
<b>Equity vs Debt</b>	0.74	0.77	0.80
<b>Asset Utilization</b>	0.37	0.39	0.41

Note 1 - Water rates increased May 2012.

**Definitions**

**Rate of Return** - Return on investment in capital infrastructure. Should be near authorized rate of return.

**Current Ratio** - measure of liquidity or ability to pay obligations. Should be > 1.

**Months of Unrestricted Cash on Hand** - measure of reserves. Should be at least 2-3 months.

**Equity vs Debt** - Percent of infrastructure financed by operations. 50% is a good benchmark.

**Asset Utilization** - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

**WAUPUN UTILITIES**  
**Detailed Income Statement and YTD Budget Comparison**  
**Water Utility**  
**For the Period Ended July 31, 2023**

	Last 12 Months	YTD 2023	YTD Budget	Difference
<b>WATER</b>				
Operating Revenues	\$ 2,693,873	\$ 1,577,306	\$ 1,532,859	\$ 44,447
<b>Operating Expenses</b>				
Source of supply expenses	24,998	1,373	35,231	(33,858)
Pumping expenses	92,524	54,038	56,133	(2,096)
Water treatment expenses	196,050	113,073	113,421	(348)
Transmission & distribution expenses	275,714	137,893	165,991	(28,099)
Customer accounts expenses	107,346	63,233	65,352	(2,120)
Administrative & general expense	334,769	199,631	192,815	6,816
<b>Total operating expenses</b>	<b>1,031,401</b>	<b>569,241</b>	<b>628,943</b>	<b>(59,702)</b>
<b>Other Operating Expenses</b>				
Depreciation expense	566,656	322,624	342,986	(20,362)
Taxes	333,933	206,862	212,653	(5,791)
<b>Total other operating expenses</b>	<b>900,589</b>	<b>529,486</b>	<b>555,639</b>	<b>(26,153)</b>
<b>Operating Income</b>	<b>761,883</b>	<b>478,579</b>	<b>348,277</b>	<b>130,302</b>
<b>Other Income (Expense)</b>				
Capital contributions	-	-	-	-
Interest expense	(96,466)	(55,197)	(55,195)	(2)
Amortization of debt-related costs	(15,742)	(8,906)	(31,780)	22,874
Other	60,444	46,775	1,456	45,319
<b>Total other income (expense)</b>	<b>(51,764)</b>	<b>(17,328)</b>	<b>(85,519)</b>	<b>68,191</b>
<b>Net Income</b>	<b>\$ 710,119</b>	<b>\$ 461,251</b>	<b>\$ 262,758</b>	<b>\$ 198,493</b>

	July 2023	June 2023	May 2023	April 2023	March 2023	Feb 2023	Jan 2023	Dec 2022	Nov 2022	Oct 2022	Sept 2022	Aug 2022	July 2022
<b>WATER</b>													
Operating Revenues	\$ 234,998	\$ 238,214	\$ 236,149	\$ 218,445	\$ 217,490	\$ 211,459	\$ 220,551	\$ 217,935	\$ 219,019	\$ 225,597	\$ 223,220	\$ 230,796	\$ 228,004
<b>Operating Expenses</b>													
Source of supply expenses	180	-	247	-	946	-	-	490	76	54	23,005	-	8,092
Pumping expenses	7,156	9,970	6,924	6,667	7,805	8,217	7,299	9,810	6,718	6,321	8,384	7,254	7,393
Water treatment expenses	21,960	14,056	19,069	14,299	13,627	17,931	12,130	14,050	18,537	14,577	15,003	20,809	13,153
Transmission & distribution expenses	32,828	23,844	25,596	21,864	14,483	11,211	8,066	48,611	15,315	30,946	28,431	14,519	18,659
Customer accounts expenses	7,471	9,160	9,154	11,436	9,005	9,483	7,523	6,636	8,451	11,594	8,882	8,551	8,859
Administrative & general expense	25,492	23,941	25,905	30,262	30,437	21,104	42,491	30,185	26,256	23,067	28,516	27,113	32,032
<b>Total operating expenses</b>	<b>95,087</b>	<b>80,972</b>	<b>86,895</b>	<b>84,528</b>	<b>76,303</b>	<b>67,946</b>	<b>77,509</b>	<b>109,782</b>	<b>75,354</b>	<b>86,559</b>	<b>112,220</b>	<b>78,246</b>	<b>88,188</b>
<b>Other Operating Expenses</b>													
Depreciation expense	46,089	46,089	46,089	46,089	46,089	46,089	46,089	51,830	48,051	48,051	48,051	48,051	48,051
Taxes	29,430	29,609	29,665	30,298	29,431	29,116	29,314	(2,698)	31,412	35,202	31,557	31,597	31,468
<b>Total operating expenses</b>	<b>75,519</b>	<b>75,698</b>	<b>75,754</b>	<b>76,387</b>	<b>75,520</b>	<b>75,205</b>	<b>75,403</b>	<b>49,132</b>	<b>79,463</b>	<b>83,253</b>	<b>79,608</b>	<b>79,647</b>	<b>79,519</b>
<b>Operating Income</b>	<b>64,391</b>	<b>81,544</b>	<b>73,499</b>	<b>57,531</b>	<b>65,666</b>	<b>68,308</b>	<b>67,639</b>	<b>59,021</b>	<b>64,203</b>	<b>55,785</b>	<b>31,392</b>	<b>72,903</b>	<b>60,297</b>
<b>Other Income (Expense)</b>													
Capital contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest expense	(7,885)	(7,885)	(7,885)	(7,885)	(7,885)	(7,885)	(7,885)	(6,869)	(8,600)	(8,600)	(8,600)	(8,600)	(8,600)
Amortization of debt-related costs	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)	(1,272)	(1,367)	(1,367)	(1,367)	(1,367)	(1,367)	(1,367)
Other	7,171	6,311	6,112	7,676	10,162	1,860	7,482	4,851	8,847	3,170	(2,083)	(1,117)	1,263
<b>Total other income (expense)</b>	<b>(1,986)</b>	<b>(2,846)</b>	<b>(3,045)</b>	<b>(1,482)</b>	<b>1,005</b>	<b>(7,298)</b>	<b>(1,676)</b>	<b>(3,385)</b>	<b>(1,120)</b>	<b>(6,797)</b>	<b>(12,050)</b>	<b>(11,084)</b>	<b>(8,704)</b>
<b>Net Income</b>	<b>\$ 62,405</b>	<b>\$ 78,698</b>	<b>\$ 70,454</b>	<b>\$ 56,049</b>	<b>\$ 66,671</b>	<b>\$ 61,011</b>	<b>\$ 65,963</b>	<b>\$ 55,636</b>	<b>\$ 63,083</b>	<b>\$ 48,988</b>	<b>\$ 19,343</b>	<b>\$ 61,819</b>	<b>\$ 51,593</b>



**WAUPUN UTILITIES**  
**Income Statement and Financial Ratios**  
**Sewer Utility**  
**For the 12 Months Ending:**

<b>SEWER</b>	July 2021	July 2022	July 2023
Operating Revenues	\$ 2,230,444	\$ 2,315,727	\$ 3,153,841
<b>Operating Expenses</b>			
WWTP operation expenses	385,051	409,119	556,204
Laboratory expenses	87,279	70,445	81,122
Maintenance expenses	559,527	489,277	518,143
Customer accounts expenses	143,668	142,370	141,932
Administrative & general expenses	452,313	411,145	452,367
<b>Total operating expenses</b>	<b>1,627,837</b>	<b>1,522,357</b>	<b>1,749,768</b>
<b>Other Operating Expenses</b>			
Depreciation expense	717,083	681,811	711,410
<b>Total other operating expenses</b>	<b>717,083</b>	<b>681,811</b>	<b>711,410</b>
<b>Operating Income</b>	<b>(114,476)</b>	<b>111,559</b>	<b>692,663</b>
<b>Other Income (Expense)</b>			
Interest expense	(78,129)	(198,111)	(308,511)
Capital contributions	134,100	92,000	5,975,200
Other	(159,767)	(38,624)	78,530
<b>Total other income (expense)</b>	<b>(103,796)</b>	<b>(144,735)</b>	<b>5,745,219</b>
<b>Net Income</b>	<b>\$ (218,272)</b>	<b>\$ (33,177)</b>	<b>\$ 6,437,882</b>

<b>Operating Income (excluding GASB 68 &amp; 75)</b>	(109,932)	68,361	661,044
<b>Rate of Return</b>	(0.70)	0.49	4.80
<b>Current Ratio</b>	43.97	8.49	12.47
<b>Months of Unrestricted Cash on Hand</b>	17.01	8.53	7.03
<b>Equity vs Debt</b>	0.70	0.35	0.43
<b>Asset Utilization</b>	0.51	0.50	0.52
<b>Debt Coverage</b>	0.62	0.60	1.65
<b>Minimum Required Coverage</b>	1.20	1.20	1.20

**Note 1** - Sewer rates increased October 2022.

**Definitions**

**Rate of Return** - Return on investment in capital infrastructure.

**Current Ratio** - measure of liquidity or ability to pay obligations. Should be > 1.

**Months of Unrestricted Cash on Hand** - measure of reserves. Should be at least 2-3 months.

**Equity vs Debt** - Percent of infrastructure financed by operations. 50% is a good benchmark.

**Asset Utilization** - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

**Debt Coverage** - Earnings coverage of annual debt service. Must exceed 1.20

**WAUPUN UTILITIES**  
**Detailed Income Statement and YTD Budget Comparison**  
**Sewer Utility**  
**For the Period Ended July 31, 2023**

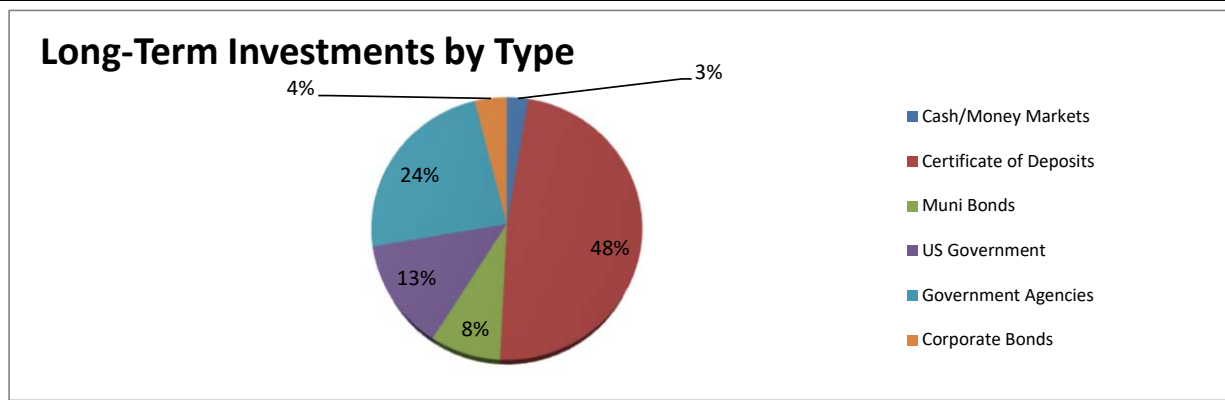
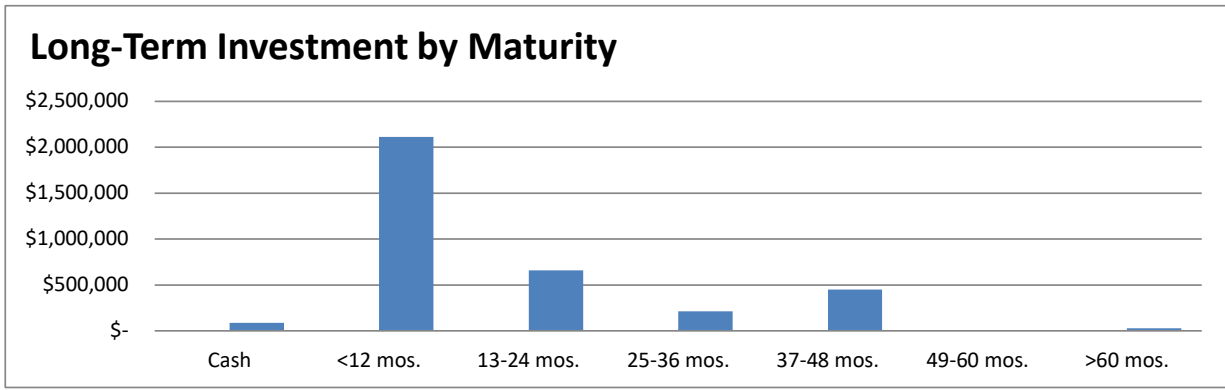
	Last 12 Months	YTD 2023	YTD Budget	Difference
<b>SEWER</b>				
Operating Revenues	\$ 3,153,841	\$ 1,920,959	\$ 1,642,480	\$ 278,479
<b>Operating Expenses</b>				
WWTP operation expenses	556,204	341,246	397,257	(56,011)
Laboratory expenses	81,122	52,659	45,045	7,614
Maintenance expenses	518,143	290,531	237,523	53,008
Customer accounts expenses	141,932	83,348	89,530	(6,182)
Administrative & general expenses	452,367	306,138	284,658	21,480
<b>Total operating expenses</b>	<b>1,749,768</b>	<b>1,073,923</b>	<b>1,054,013</b>	<b>19,910</b>
<b>Other Operating Expenses</b>				
Depreciation expense	711,410	421,445	401,086	20,359
<b>Total other operating expenses</b>	<b>711,410</b>	<b>421,445</b>	<b>401,086</b>	<b>20,359</b>
<b>Operating Income (Loss)</b>	<b>692,663</b>	<b>425,592</b>	<b>187,381</b>	<b>238,211</b>
<b>Non-operating Income (Expense)</b>				
Interest Expense	(308,511)	(186,966)	(186,963)	(3)
Capital contributions	5,975,200	1,790,200	2,278,556	(488,356)
Other	78,530	68,630	8,750	59,880
<b>Total other income (expense)</b>	<b>5,745,219</b>	<b>1,671,864</b>	<b>2,100,343</b>	<b>(428,479)</b>
<b>Net Income (Loss)</b>	<b>\$ 6,437,882</b>	<b>\$ 2,097,455</b>	<b>\$ 2,287,724</b>	<b>\$ (190,269)</b>

	July 2023	June 2023	May 2023	April 2023	March 2023	Feb 2023	Jan 2023	Dec 2022	Nov 2022	Oct 2022	Sept 2022	Aug 2022	July 2022
<b>SEWER</b>													
Operating Revenues	\$ 271,130	\$ 286,803	\$ 303,325	\$ 276,190	\$ 263,430	\$ 249,808	\$ 270,273	\$ 272,291	\$ 246,708	\$ 243,017	\$ 213,457	\$ 257,409	\$ 225,150
<b>Operating Expenses</b>													
WWTP operation expenses	43,299	56,937	29,604	48,852	65,214	73,383	23,958	54,439	33,715	54,084	40,531	32,189	35,704
Laboratory expenses	8,591	5,972	7,523	10,451	7,571	7,326	5,225	5,417	6,624	6,684	4,466	5,272	6,253
Maintenance expenses	34,585	42,187	77,800	37,159	23,944	42,924	31,932	101,794	13,060	51,477	32,048	29,233	22,604
Customer accounts expenses	10,426	12,148	12,136	14,392	11,711	12,087	10,448	8,150	11,819	14,806	12,066	11,744	11,658
Administrative & general expense	36,538	32,744	43,571	45,361	41,625	37,237	69,061	(6,763)	41,442	48,548	33,204	29,798	39,030
<b>Total operating expenses</b>	<b>133,439</b>	<b>149,987</b>	<b>170,634</b>	<b>156,216</b>	<b>150,065</b>	<b>172,958</b>	<b>140,624</b>	<b>163,037</b>	<b>106,659</b>	<b>175,598</b>	<b>122,315</b>	<b>108,236</b>	<b>115,250</b>
<b>Other Operating Expenses</b>													
Depreciation expense	60,206	60,206	60,206	60,206	60,206	60,206	60,206	55,375	58,648	58,648	58,648	58,648	58,648
<b>Total other operating expenses</b>	<b>60,206</b>	<b>60,206</b>	<b>60,206</b>	<b>60,206</b>	<b>60,206</b>	<b>60,206</b>	<b>60,206</b>	<b>55,375</b>	<b>58,648</b>	<b>58,648</b>	<b>58,648</b>	<b>58,648</b>	<b>58,648</b>
<b>Operating Income (Loss)</b>	<b>77,485</b>	<b>76,609</b>	<b>72,485</b>	<b>59,768</b>	<b>53,158</b>	<b>16,644</b>	<b>69,442</b>	<b>53,879</b>	<b>81,401</b>	<b>8,772</b>	<b>32,495</b>	<b>90,525</b>	<b>51,253</b>
<b>Other Income (Expense)</b>													
Interest expense	(26,709)	(26,709)	(26,709)	(26,709)	(26,709)	(26,709)	(26,709)	(24,104)	(23,723)	(24,573)	(24,573)	(24,573)	(24,573)
Capital contributions	498,000	121,200	-	376,000	-	795,000	-	1,064,000	-	1,502,000	-	1,619,000	-
Other	8,736	6,379	5,838	14,362	20,398	(636)	13,552	821	19,039	5,167	(9,259)	(5,868)	1,173
<b>Total other income (expense)</b>	<b>480,027</b>	<b>100,870</b>	<b>(20,871)</b>	<b>363,652</b>	<b>(6,312)</b>	<b>767,655</b>	<b>(13,157)</b>	<b>1,040,717</b>	<b>(4,684)</b>	<b>1,482,595</b>	<b>(33,832)</b>	<b>1,588,559</b>	<b>(23,399)</b>
<b>Net Income (Loss)</b>	<b>\$ 557,512</b>	<b>\$ 177,479</b>	<b>\$ 51,614</b>	<b>\$ 423,421</b>	<b>\$ 46,847</b>	<b>\$ 784,298</b>	<b>\$ 56,285</b>	<b>\$ 1,094,595</b>	<b>\$ 76,717</b>	<b>\$ 1,491,366</b>	<b>\$ (1,337)</b>	<b>\$ 1,679,085</b>	<b>\$ 27,853</b>

**WAUPUN UTILITES**  
**Balance Sheets**  
**Electric, Water, and Sewer**

<b>ELECTRIC</b>	<b>July 2021</b>	<b>July 2022</b>	<b>July 2023</b>	<b>June 2023</b>	<b>Change</b>
Cash and investments - unrestricted	\$ 2,583,405	\$ 3,092,505	\$ 3,841,652	\$ 3,188,060	\$ 653,592
Cash and investments - restricted	123,589	122,985	124,289	107,626	16,663
Receivables	1,272,310	1,416,711	1,320,370	1,077,551	242,818
Materials and supplies	214,651	269,934	481,809	463,226	18,583
Other assets	91,736	82,132	104,691	112,153	(7,463)
Plant - net of accumulated depreciation	9,038,379	8,879,536	8,998,688	8,988,072	10,616
Deferred outflows of resources	491,728	694,671	1,004,815	1,004,815	-
<b>Total Assets</b>	<b>13,815,798</b>	<b>14,558,474</b>	<b>15,876,314</b>	<b>14,941,503</b>	<b>934,810</b>
Accounts payable	962,615	1,096,381	1,002,703	800,097	202,606
Payable to sewer utility	-	-	-	-	-
Interest accrued	11,656	9,541	7,656	6,038	1,619
Accrued benefits	85,011	86,215	76,630	74,597	2,033
Deferred inflows of resources	839,001	1,001,837	1,935,915	1,257,185	678,730
Long-term debt	905,000	735,000	560,000	560,000	-
Net Position	11,012,515	11,629,500	12,293,410	12,243,587	49,822
<b>Total Liabilities &amp; Net Position</b>	<b>\$ 13,815,798</b>	<b>\$ 14,558,474</b>	<b>\$ 15,876,314</b>	<b>\$ 14,941,503</b>	<b>\$ 934,810</b>
<b>WATER</b>	<b>July 2021</b>	<b>July 2022</b>	<b>July 2023</b>	<b>June 2023</b>	<b>Change</b>
Cash and investments - unrestricted / designated	\$ 1,932,615	\$ 2,283,508	\$ 2,409,040	\$ 2,323,132	\$ 85,909
Cash and investments - restricted	383,167	381,912	389,752	343,216	46,536
Receivables	251,289	252,511	256,491	258,812	(2,321)
Materials and supplies	70,011	77,065	72,045	72,368	(323)
Other assets	157,861	116,825	87,706	95,641	(7,934)
Plant - net of accumulated depreciation	15,572,790	15,544,352	15,689,360	15,739,469	(50,109)
Deferred outflows of resources	245,971	383,028	577,351	577,351	-
<b>Total Assets</b>	<b>18,613,704</b>	<b>19,039,201</b>	<b>19,481,747</b>	<b>19,409,989</b>	<b>71,758</b>
Accounts payable	14,537	32,817	16,113	14,770	1,343
Interest accrued	48,180	43,000	38,343	30,458	7,885
Accrued benefits	45,747	53,308	60,849	59,390	1,458
Deferred inflows of resources	488,717	568,170	754,415	755,749	(1,334)
Long-term debt	4,295,000	3,870,000	3,430,000	3,430,000	-
Net Position	13,721,522	14,471,908	15,182,027	15,119,622	62,405
<b>Total Liabilities &amp; Net Position</b>	<b>\$ 18,613,704</b>	<b>\$ 19,039,201</b>	<b>\$ 19,481,747</b>	<b>\$ 19,409,989</b>	<b>\$ 71,758</b>
<b>SEWER</b>	<b>July 2021</b>	<b>July 2022</b>	<b>July 2023</b>	<b>June 2023</b>	<b>Change</b>
Cash and investments - unrestricted	\$ 2,307,889	\$ 1,082,065	\$ 1,025,203	\$ 939,683	\$ 85,519
Cash and investments - restricted	2,109,941	2,177,146	2,225,790	2,136,493	89,296
Receivables	219,942	243,295	287,690	309,502	(21,812)
Receivable from electric utility	-	-	-	-	-
Materials and supplies	7,588	7,651	8,754	8,754	-
Advances to other funds	291,946	255,452	0	0	-
Other assets	23,443	43,277	35,586	36,618	(1,032)
Plant - net of accumulated depreciation	18,730,351	40,377,996	47,936,804	47,497,318	439,486
Deferred outflows of resources	338,279	519,315	797,752	797,752	-
<b>Total Assets</b>	<b>24,029,379</b>	<b>44,706,198</b>	<b>52,317,579</b>	<b>51,726,121</b>	<b>591,458</b>
Accounts payable	14,604	66,861	27,695	22,769	4,926
Interest accrued	42,879	89,184	77,628	50,918	26,709
Accrued benefits	66,943	78,198	88,696	86,554	2,142
Deferred inflows of resources	510,810	648,648	897,387	897,217	170
Long-term debt	5,695,174	26,157,516	27,122,500	27,122,500	-
Net Position	17,698,968	17,665,792	24,103,674	23,546,162	557,512
<b>Total Liabilities &amp; Net Position</b>	<b>\$ 24,029,379</b>	<b>\$ 44,706,198</b>	<b>\$ 52,317,579</b>	<b>\$ 51,726,121</b>	<b>\$ 591,458</b>

Monthly Dashboard - Cash & Investments						July 2023
Account	Restrictions	July 2023	June 2023	\$ Inc/(Dec)	% Inc/(Dec)	
Checking - E	Unrestricted	\$ 730,787	\$ 760,284	\$ (29,497)	-3.88%	
Checking - W	Unrestricted	896,786	771,513	125,273	16.24%	
Checking - S	Unrestricted	547,412	581,449	(34,037)	-5.85%	
Reserves - E	Unrestricted	3,110,865	2,427,776	683,089	28.14%	
Reserves - W	Unrestricted	992,321	1,033,935	(41,614)	-4.02%	
Reserves - S	Unrestricted	477,791	358,234	119,557	33.37%	
P&I Redemption - E	Restricted	82,610	66,069	16,541	25.04%	
P&I Redemption - W	Restricted	230,084	184,014	46,069	25.04%	
P&I Redemption - S	Restricted	226,560	150,957	75,604	50.08%	
Bond Reserve - S	Restricted	235,716	227,549	8,167	3.59%	
Construction - S	Restricted	279	160	119	74.08%	
Depreciation - E	Restricted	41,679	41,557	122	0.29%	
Depreciation - W	Restricted	159,669	159,202	466	0.29%	
ERF - Water Plant	Designated	519,933	517,684	2,250	0.43%	
ERF - WWTP	Restricted	1,763,235	1,757,827	5,408	0.31%	
		<u>\$ 10,015,726</u>	<u>\$ 9,038,211</u>	<u>\$ 977,516</u>	<u>10.82%</u>	
	Unrestricted and Designated	<u>\$ 7,275,895</u>	<u>\$ 6,450,875</u>	<u>\$ 825,021</u>	<u>12.79%</u>	
	Restricted	<u>\$ 2,739,831</u>	<u>\$ 2,587,336</u>	<u>\$ 152,495</u>	<u>5.89%</u>	





TO: Waupun Utilities Commissioners  
FROM: Steve Brooks, General Manager  
DATE: September 11, 2023  
SUBJECT: General Manager Report

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## Electric Department Update:

### Call-Ins

- August 11<sup>th</sup> a customer called to report a large limb on the electric service conductors at 109 Fox Lake Rd.
- August 12<sup>th</sup> at 3am a call was received that a 3-phase dead-end pole with a 3-phase transformer bank broke off. Crews replaced the pole, transformer, and installed new primary conductors. Customers effected: Waupun Public Library, AT&T, Werner Harmsen Funeral Home, and United Methodist Church. Power was restored at 12:30pm.
- August 12<sup>th</sup> the electric department was called to help resolve a Traffic Light Issue on Main and Watertown.
- August 20<sup>th</sup> At 7:30am the Outage Management System reported a large power outage on the South and West parts of town. The crew found Circuit 2 at the Comtech Substation locked out due to a phase to ground fault. After patrolling the large circuit, it was determined a squirrel came in contact with a grounded surface on G.O.A.B and an energized primary phase. Approximately 235 customers were affected. Power was restored at 8:30am.
- August 23<sup>rd</sup> at 8:15pm a power outage was reported at Wilcox and Carrington St. 16 customers were without power. The crew found a transformer fuse blew due to overload conditions. The crew refused transformer, fuse held for a couple minutes and experienced overload. The 25 KVA transformer was replaced with a larger 37.5 KVA transformer. Power was restored at 10:00pm.

### Overhead Rebuild

- 400 & 500 block of Lincoln/Pleasant back lot rebuild started in June and is now complete. The crew replaced poles and conductors, wire. Customers are transferred over to the new line and the old infrastructure is removed.

### Substation Testing

- AC Engineering tested relays and feeder equipment in the Comtech and Main substations. Relay time settings were changed in the Comtech Substation to better align with other relays on the system.

## United Coop

- Crews installed a temporary 3 phase service to the scale building on the United Coop project installing approximately 6,640 ft. of conduit, 2,940 ft. of 1/0 primary cable and a 112 KVA transformer. Service was energized on August 21<sup>st</sup>.

## Wilson and Shaler

- Curb was installed on August 24<sup>th</sup> & August 28<sup>th</sup>
- September 5<sup>th</sup> crew started on street lighting infrastructure and conduits for future primary extension

## New System Peak Demand

- On August 23<sup>rd</sup>, the system load peaked at 24.5 MW's which is a new record for Waupun. Several other WPPI members also set new peak load records on the 23<sup>rd</sup>.

## **General Manager Update:**

### Market Energy Prices

- Actual average purchase power costs were below budget for July primarily due to lower market energy prices and lower congestion hedging cost.

### 2024 Budget

- Staff continues to work on the 2024 preliminary budget. The 2024 budget will be presented to the commission at the October meeting.

### Staffing Update

- I am very pleased to announce Carson Schramm has joined our team starting as an Apprentice Line Technician. His first day with WU was Thursday August 31, 2023. Carson graduated from Moraine Park in 2019 with a degree in Electrical Power Distribution. He started his career with KS Energy Services and most recently worked for New London Utilities where he is in the 3<sup>rd</sup> year of the Line Worker Apprenticeship program at Chippewa Valley Technical Collage.
- Waupun Utilities is currently accepting applications for position of Water and Sanitary Sewer Maintenance Technician/Equipment Operator.

### Federal Energy Regulatory Commission (FERC)

- Federal Energy Regulatory Commission (FERC) granted the request of WPPI and its members to terminate the "must purchase" obligation from Qualifying Facilities that are larger than 5 MW (or 20 MW for cogeneration facilities). A copy is attached. This is a great outcome and comes at a good time, as the Wisconsin PSC is currently considering changes to municipal parallel generation tariffs, starting with Sturgeon Bay Utilities.

This concludes my report for September 2023. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.

FEDERAL ENERGY REGULATORY COMMISSION  
WASHINGTON, DC 20426

OFFICE OF ENERGY MARKET REGULATION

In Reply Refer To:  
WPPI Energy  
Docket No. QM23-5-000

Issued: August 15, 2023

Cynthia S. Bogorad  
Jeffrey M. Bayne  
Lauren L. Springett  
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Washington, DC 20006

Reference: Termination of Mandatory Purchase Obligation

On June 8, 2023, WPPI Energy (WPPI), on behalf of itself and its participating members (WPPI Participating Members),<sup>1</sup> filed an application (Application) pursuant to

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<sup>1</sup> The WPPI Participating Members are: Algoma Utilities; Baraga Electric Utility; Black River Falls Municipal Utilities; Boscobel Utilities; Brodhead Water & Light; Cedarburg Light & Water Utility; City Utilities of Richland Center; Columbus Utilities; Crystal Falls Electric Department; Cuba City Light & Water; Eagle River Light & Water Utility; Evansville Water & Light; Florence Utilities; Gladstone Power & Light; Hartford Utilities; Hustisford Utilities; Independence Light & Power, Telecommunications; Jefferson Utilities; Juneau Utilities; Kaukauna Utilities; L'Anse Electric Utility; Lake Mills Light & Water; Lodi Utilities; Maquoketa Municipal Electric Utility; Menasha Utilities; Mount Horeb Utilities; Muscodia Utilities; Negaunee Electric Department; New Glarus Utilities; New Holstein Utilities; New London Utilities; New Richmond Utilities; Norway Department of Power & Light; Oconomowoc Utilities; Oconto Falls Municipal Utilities; Plymouth Utilities; Prairie du Sac Utilities; Preston Municipal Electric Utility; Reedsburg Utility Commission; River Falls Municipal Utilities; Slinger Utilities; Stoughton Utilities; Sturgeon Bay Utilities; Sun Prairie Utilities; Two Rivers Utilities; Waterloo Utilities; Waunakee Utilities; Waupun Utilities; Westby Utilities; and Whitehall Electric Utility.

section 210(m) of the Public Utility Regulatory Policies Act of 1978 (PURPA)<sup>2</sup> and section 292.310(a) of the Commission's regulations<sup>3</sup> to terminate the requirement under section 292.303(a) of the Commission's regulations<sup>4</sup> to enter into new contracts or obligations to purchase energy and capacity from cogeneration qualifying facilities (QFs) in Midcontinent Independent System Operator, Inc. (MISO) that have capacities greater than 20 megawatts (MW) and small power production QFs in MISO that have capacities greater than five MW.<sup>5</sup> Pursuant to authority delegated to the Director, Division of Electric Power Regulation – Central, under section 375.307 of the Commission's regulations,<sup>6</sup> the Application is granted, effective June 8, 2023, the date of the filing of the Application.

WPPI states that it relies on section 292.309(e) of the Commission's regulations,<sup>7</sup> which provides that MISO qualifies as a market described in section 292.309(a)(1)(i) and (ii) of the Commission's regulations.<sup>8</sup> WPPI asserts that QFs in MISO have nondiscriminatory access to those markets through Commission-approved open access transmission tariffs and interconnection rules. WPPI states that, consistent with the requirement in section 292.310 of the Commission's regulations, it identified potentially-affected QFs in its service territory, listed in Attachment A of the Application.<sup>9</sup>

Notice of the Application was published in the *Federal Register*, 88 Fed. Reg. 39,418 (June 9, 2023), with interventions and protests due on or before July 6, 2023. Notice of the Application was mailed by the Commission on June 9, 2023, to the

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<sup>2</sup> 16 U.S.C. § 824a-3(m).

<sup>3</sup> 18 C.F.R. § 292.310(a) (2022).

<sup>4</sup> *Id.* § 292.303(a).

<sup>5</sup> Order No. 872 revised section 292.309(d) of the Commission's regulations (18 C.F.R. § 292.309(d)) such that small power production facilities with a net power production capacity greater than five MW will be presumed to have nondiscriminatory access to markets. *See Qualifying Facility Rates and Requirements*, Order No. 872, 172 FERC ¶ 61,041, at P 625, *order on reh'g and clarification*, Order No. 872-A, 173 FERC ¶ 61,158 (2020).

<sup>6</sup> 18 C.F.R. § 375.307.

<sup>7</sup> 18 C.F.R. § 292.309(e).

<sup>8</sup> *Id.* § 292.309(a)(2)(i)–(ii).

<sup>9</sup> *Id.* § 292.310(a)–(c); Application at 13-14, Attach. A.



potentially-affected QFs identified in the Application. One Energy Enterprises Inc. (One Energy) filed a timely motion to intervene and comments.<sup>10</sup> Pursuant to Rule 214 of the Commission's Rules of Practice and Procedure,<sup>11</sup> One Energy's timely motion to intervene is granted. WPPI filed an answer to One Energy's motion to intervene and comments.<sup>12</sup>

The Application to terminate the requirement to enter into new contracts or obligations to purchase electric energy and capacity from cogeneration QFs in MISO with capacities greater than 20 MW and small power production QFs in MISO with capacities greater than five MW is hereby granted, effective June 8, 2023, the date of the filing of the Application.

This order constitutes final agency action. Requests for rehearing by the Commission may be filed within 30 days of the date of issuance of this order, pursuant to Rule 713 of the Commission's Rules of Practice and Procedure.<sup>13</sup>

Issued by: Natalie Y. Tingle-Stewart, Acting Director, Division of Electric Power Regulation – Central

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<sup>10</sup> One Energy states that it does not have any projects located in the WPPI service area but reserves the right to rebut the presumption that any behind the meter generator developed by One Energy should be treated similarly to a cogeneration QF under the standards in section 292.309(c)(2) of the Commission's regulations. Pursuant to section 292.311 of the Commission's regulations, 18 C.F.R. § 292.311, when and as appropriate, One Energy may petition for reinstatement of WPPI's mandatory purchase obligation to purchase electric energy and capacity from a One Energy facility. *See Buckeye Power, Inc.*, 176 FERC ¶ 61,157, at P 16 (2021).

<sup>11</sup> 18 C.F.R. § 385.214.

<sup>12</sup> WPPI states that, in the event that One Energy files such a petition with respect to WPPI or the WPPI Participating Members, WPPI and the WPPI Participating Members reserve their right to respond pursuant to 18 C.F.R. § 292.311.

<sup>13</sup> 18 C.F.R. § 385.713.



TO: Waupun Utilities Commissioners  
FROM: Steve Schramm  
DATE: September 7, 2023  
SUBJECT: Monthly Operations Report

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### **Water Treatment Facility:**

There are no call-ins to report this month.

ER Controls replaced existing Micrologic 1500 PLC's with new Logix 5000 PLC's for both, Tower 1 and Tower 2.

### **Wastewater Treatment Facility:**

There was a call-in for digester transfer pump interlock failure. The interlock failure did not allow sludge transfers between digesters causing a high level in digester 1 and primary clarifiers. Staff troubleshot and identified a timing relay failure with-in the VFD cabinet.

Staff has the capabilities of continuous real time and historian monitoring of the ABNR SCADA system. The data and trending greatly assists staff and their learning curve.

Staff has completed all tank maintenance and inspections for the year. No deficiencies were noted during inspections.

### **Collection and Distribution:**

There was a call-in at the Harris Lift Station for a pump failure. The failure was caused by a hand towel being wedged between the cutter and wear ring. Staff cleaned the pump and restored tolerances.

There are two water main breaks this past month. Details are as follows:

- First break was located on North Madison Street and was a 3 inch "blow hole" on a 6-inch main. It was leaking approximately 1,827 gallons per minute for 1 hour, totaling 109,620 gallons.
- Second break was located on North Madison Street and was a 1 inch "blow hole" on a 6-inch main. It was leaking approximately 209 gallons per minute for 5 hours, totaling 62,700 gallons.

### **Wastewater Treatment Facility ABNR Update:**

ABNR inoculation and density growth have been progressing well since 7/31/23. Clearas contractually has until 1/31/24 to complete start-up. Once start-up is complete the process will proceed into 30-day performance guarantee testing.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or [sschramm@waupunutilities.org](mailto:sschramm@waupunutilities.org).