



A G E N D A
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, August 08, 2023 at 4:15 PM

VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE

1. **Virtual Access:** <https://us02web.zoom.us/j/88975185869?pwd=THJ4VGdZc25vMmc5QXEVT01LdFhsdz09>
2. **Teleconference Access:** 1-312-626-6799
3. **Meeting ID:** 889 7518 5869 **Pass Code:** 157171

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL--Mayor to excuse any absent members

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

1. Certified Survey Map for Richard & Penny Hull - Jeff Butzke, Compass Surveying LLC (Plan Commission 7-19-23)

CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) (c) of the WI Statutes for:
(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

2. Public Employee Compensation

OPEN SESSION

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes.

There will be a slight recess to allow those attending to be seated - Meeting to resume at 4:45pm

ACTION FROM CLOSED SESSION

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

CONSIDERATION - ACTION

3. City Department Hours of Service
4. 2024 Mayor and Alderperson Salary

MAYORAL CORRESPONDENCE/PRESENTATIONS

5. Save the Date: Pillar & Vine 5th Annual Wine & Whiskey Fundraiser- November 4, 2023

CONSENT AGENDA (Roll Call Motion)

6. Future Meetings & Gatherings, License and Permit Applications, Expenses

BOARDS, COMMITTEE AND COMMISSION MEETING MINUTES

7. Board of Public Works 6-13-23
8. Joint Review Board 6-15-23
9. Community Development Authority 6-20-23
10. Plan Commission 6-21-23

[11.](#) Economic Development Committee 6-27-23

[12.](#) Library Board 7-19-23

[13.](#) Common Council 7-11-23

DEPARTMENT REPORTS

[14.](#) Police Department

[15.](#) Fire Department

[16.](#) Library

[17.](#) Recreation

18. Public Works

19. Utilities

20. City Clerk-Treasurer-HR

[21.](#) Finance

[22.](#) Administrator-Economic Development

ADJOURNMENT

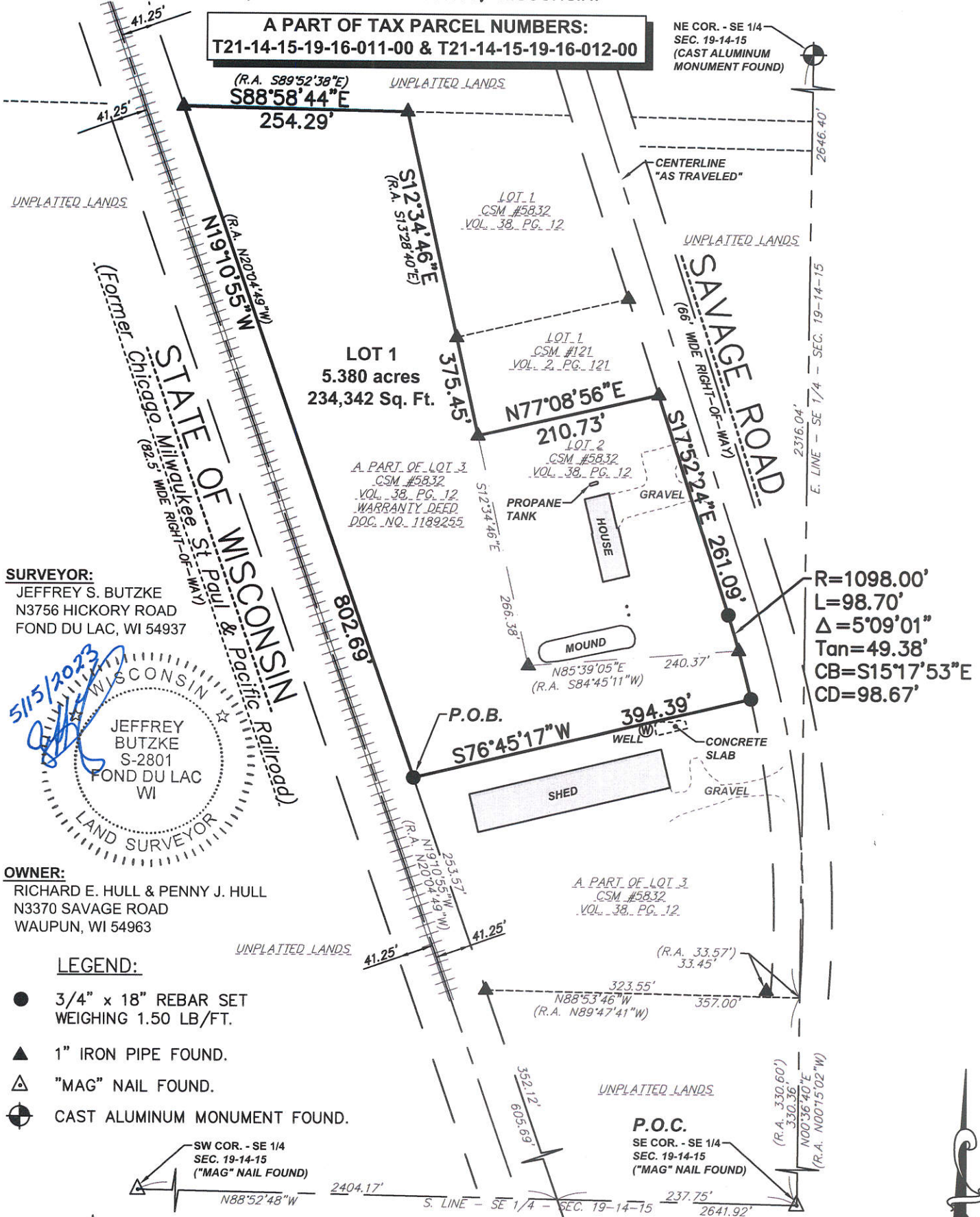
Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CERTIFIED SURVEY MAP

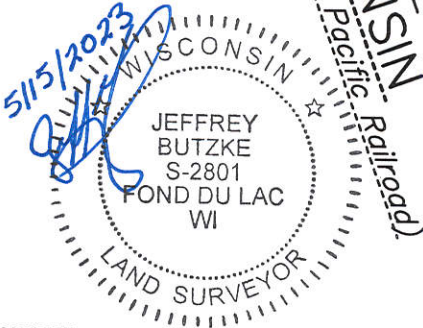
FOR

RICHARD E. HULL & PENNY J. HULL
 LOT 2 AND A PART OF LOT 3, CERTIFIED SURVEY MAP NO. 5832,
 VOLUME 38, PAGE 12, BEING A PART OF THE SOUTHEAST 1/4 OF
 THE SOUTHEAST 1/4, SECTION 19, T. 14 N. - R. 15 E.,
 TOWN OF WAUPUN, FOND DU LAC COUNTY, WISCONSIN.

**A PART OF TAX PARCEL NUMBERS:
 T21-14-15-19-16-011-00 & T21-14-15-19-16-012-00**



SURVEYOR:
 JEFFREY S. BUTZKE
 N3756 HICKORY ROAD
 FOND DU LAC, WI 54937



OWNER:
 RICHARD E. HULL & PENNY J. HULL
 N3370 SAVAGE ROAD
 WAUPUN, WI 54963

LEGEND:

- 3/4" x 18" REBAR SET WEIGHING 1.50 LB/FT.
- ▲ 1" IRON PIPE FOUND.
- △ "MAG" NAIL FOUND.
- ⊕ CAST ALUMINUM MONUMENT FOUND.

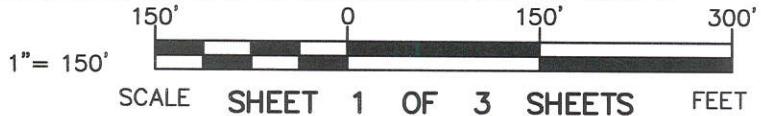
SW COR. - SE 1/4
 SEC. 19-14-15
 ("MAG" NAIL FOUND)
 N88°52'48"W 2404.17'

P.O.C.
 SE COR. - SE 1/4
 SEC. 19-14-15
 ("MAG" NAIL FOUND)
 (R.A. 330.60')
 330.36'
 N00°36'40"E
 (R.A. N00°15'02"W)



PROJECT NO. 220105

NORTH POINT REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, FOND DU LAC COUNTY. THE EAST LINE OF THE SOUTHEAST 1/4, SECTION 19, T. 14 N.-R. 15 E., HAS A BEARING OF N00°-36'-40"E.



CERTIFIED SURVEY MAP

LOT 2 AND A PART OF LOT 3, CERTIFIED SURVEY MAP NO. 5832,
VOLUME 38, PAGE 12, BEING A PART OF THE SOUTHEAST 1/4 OF THE
SOUTHEAST 1/4, SECTION 19, T. 14 N.-R. 15 E., TOWN OF WAUPUN,
FOND DU LAC COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Jeffrey S. Butzke, Professional Land Surveyor, hereby certify:

That I have surveyed, combined and mapped a parcel of land described below.

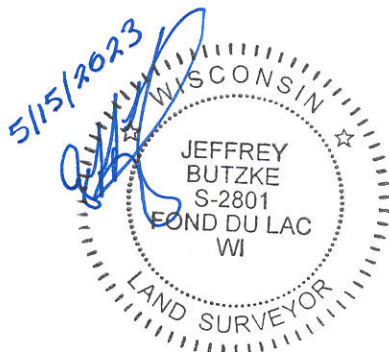
That I have made such Certified Survey Map under the direction of Richard E. Hull & Penny J. Hull of a parcel of land being bounded and described as follows:

Lot 2, Certified Survey Map No. 5832, recorded in Volume 38, Page 12, Certified Survey Maps, Fond du Lac County Register of Deeds Office as Document No. 685340 and a part of Lot 3, said Certified Survey Map No. 5832, described in a Warranty Deed, and recorded in said Register of Deeds Office as Document No. 1182955, all being a part of the Southeast 1/4 of the Southeast 1/4, Section 19, T. 14 N.-R. 15 E., Town of Waupun, Fond du Lac County, Wisconsin, and being more particularly described as follows:

Commencing at the Southeast corner of the Southeast 1/4, said Section 19; thence North 00°-36'-40" East along the East line of the Southeast 1/4, said Section 19, 330.36 feet; thence North 88°-53'-36" West along the South line of said Lot 3 and its extension Easterly, 357.00 feet to the Southwest corner of said Lot 3; thence North 19°-10'-55" West along the Westerly line of said Lot 3, said line being the Easterly right-of-way line of the former Chicago Milwaukee St Paul & Pacific Railroad, 253.57 feet to the **point of beginning**; thence continuing North 19°-10'-55" West along the Westerly line of said Lot 3, 802.69 feet to the Northwest corner of said Lot 3; thence South 88°-58'-44" East along the North line of said Lot 3, 254.29 feet to a Northeasterly corner of said Lot 3; thence South 12°-34'-46" East along an Easterly line of said Lot 3, 375.45 feet to the Northwest corner of said Lot 2; thence North 77°-08'-56" East along the North line of said Lot 2, 210.73 feet to the Northeast corner of said Lot 2, said point being on the Westerly right-of-way line of Savage Road; thence South 17°-52'-24" East along the Westerly right-of-way line of said Savage Road, 261.09 feet; thence Southeasterly along the Westerly right-of-way line of said Savage Road, on a curve to the right, having a radius of 1098.00 feet, 98.70 feet along curve to a point that is South 15°-17'-53" East, 98.67 feet from last described point; thence South 76°-45'-17" West, 394.39 feet to the point of beginning and containing 5.380 acres (234,342 Sq. Ft.) more or less and being subject to all easements and restrictions of record.

That such is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made.

That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes and the Subdivision Ordinance of the Town of Waupun and Fond du Lac County in surveying, combining and mapping the same.




Jeffrey S. Butzke, P.L.S. No. S-2801

Compass Surveying, LLC
Fond du Lac, Wisconsin 54937

Project Number: 220105

CERTIFIED SURVEY MAP

LOT 2 AND A PART OF LOT 3, CERTIFIED SURVEY MAP NO. 5832,
VOLUME 38, PAGE 12, BEING A PART OF THE SOUTHEAST 1/4 OF THE
SOUTHEAST 1/4, SECTION 19, T. 14 N.-R. 15 E., TOWN OF WAUPUN,
FOND DU LAC COUNTY, WISCONSIN.

CITY OF WAUPUN COMMON COUNCIL CERTIFICATE

STATE OF WISCONSIN)
DODGE COUNTY) SS

This Certified Survey Map along with the resulting lot is hereby approved by the Common Council of the City of Waupun, Dodge County this ____ day of _____, 2023.

Rohn W. Bishop, Mayor

Angela J. Hull, City Clerk

TOWN OF WAUPUN TOWN BOARD CERTIFICATE

STATE OF WISCONSIN)
FOND DU LAC COUNTY) SS

This Certified Survey Map along with the resulting lot has been approved in accordance with the town zoning ordinance by the Town Board of the Town of Waupun this _____ day of _____, 2023.

Randy Vande Slunt, Chairperson

Ann Theune, Clerk

FOND DU LAC COUNTY PLANNING CERTIFICATE

STATE OF WISCONSIN)
FOND DU LAC COUNTY) SS

Approved in accordance with Section 236.12, Wisconsin Statutes this ____ day of _____, 2023.

Director of Planning





AGENDA SUMMARY SHEET

MEETING DATE: 8/8/23

TITLE: City Department Hours

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Kathy Schlieve, Administrator

DEPARMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	N/A	

ISSUE SUMMARY:

We have been operating with summer hours since Memorial Day. Office hours have been 7 am to 4 pm Monday through Thursday and 7 to 11 am on Friday. There has been no disruption to service/feedback from the public. Staff are recommending that this schedule be established as regular hours of operation year round for City Staff, unless specific roles require a traditional schedule due to the nature of the position.

STAFF RECOMMENDATION:

Approve request to adopt new hours of operation

ATTACHMENTS:

None

MOTIONS FOR CONSIDERATION:

Motion to approve office hours of operation from 7 am to 4 p.m. Monday through Thursday and Fridays from 7 to 11 a.m. unless specific roles require a traditional schedule due to the nature of a given position.

P I L L A R & V I N E

5th Annual!

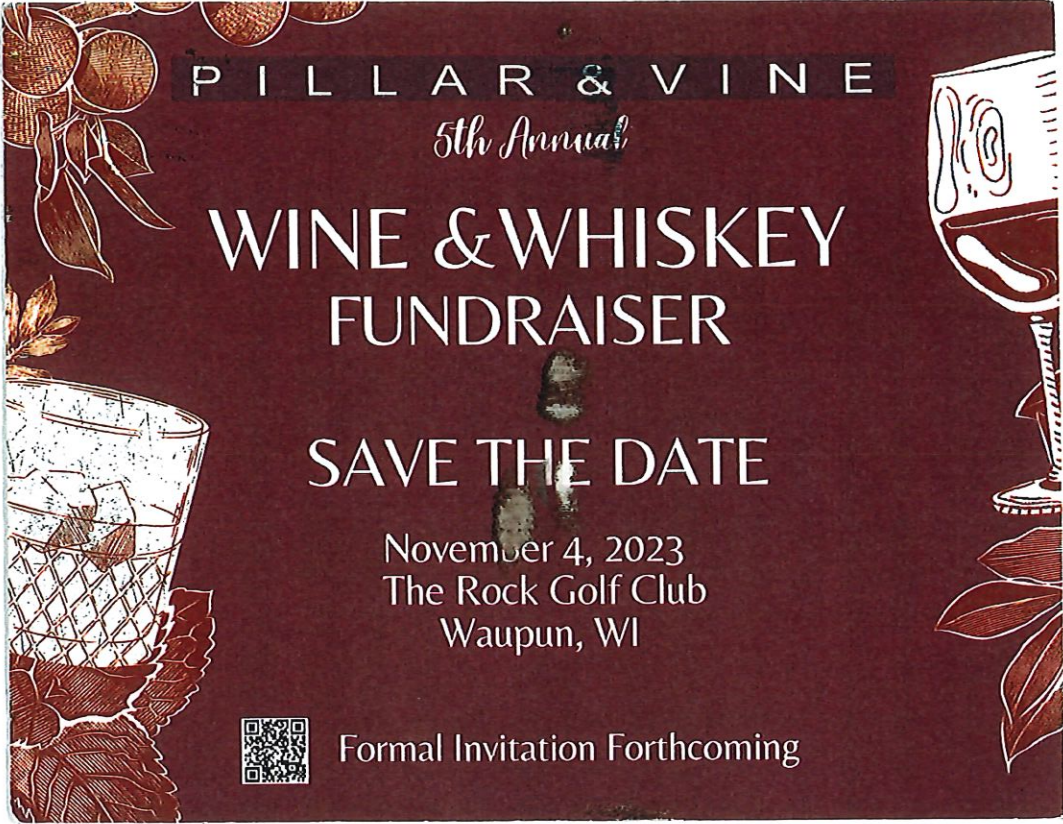
WINE & WHISKEY
FUNDRAISER

SAVE THE DATE

November 4, 2023
The Rock Golf Club
Waupun, WI



Formal Invitation Forthcoming





AGENDA SUMMARY SHEET

MEETING DATE: 8/8/23

TITLE: Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

FUTURE MEETINGS

Tuesday, August 29, 2023	Committee of the Whole	5:30PM
Tuesday, September 12, 2023	Common Council	6:00PM
Tuesday, September 26, 2023	Committee of the Whole	5:30PM
Tuesday, October 10, 2023	Common Council	6:00PM
Tuesday, October 31, 2023	Committee of the Whole	5:30PM
Tuesday, November 14, 2023	Common Council	6:00PM
Tuesday, November 28, 2023	Committee of the Whole	5:30PM
Tuesday, December 12, 2023	Common Council	6:00PM

LICENSE/PERMIT APPLICATIONS

Operator:

Sheri Tetzlaff, Jillian VandeZande, Melissa Teachout, Charles Willinger, Natalie Nolden

Temporary Class B License:

Waupun Drift Jumpers Inc. – September 2, 2023 Waupun Super Pull, Waupun Community Center 510 E Spring Street

Soda License

Waupun Drift Jumpers Inc. – September 2, 2023 Waupun Super Pull, Waupun Community Center 510 E Spring Street

EXPENSES

Attached

RECOMENDED MOTION:

Motion to approve the Consent Agenda, to include the Monthly Finance Report. *(Roll Call)*

Report Criteria:

Report type: Summary
Check.Type = "Calculated"

Check Issue Date	Check Number	Payee	Amount
07/31/2023	152	CINTAS CORPORATION NO 2	771.26
07/31/2023	153	CREXENDO	452.07
07/31/2023	154	KWIK TRIP STORES	8,117.29
07/31/2023	155	WELLS FARGO PAYMENT REMITT	3,666.59
07/25/2023	106298	YMCA OF DODGE COUNTY	15,032.01
07/25/2023	106299	R&R WASH MATERIALS INC	130,551.87
07/26/2023	106300	HORICON BANK	48,065.25
08/01/2023	106301	YMCA OF DODGE COUNTY	32,046.99
08/03/2023	106302	AMAZON CAPITAL SERVICES	45.88
08/03/2023	106303	ACE CONSTRUCTION	3,188.00
08/03/2023	106304	AIRGAS USA LLC	835.28
08/03/2023	106305	AMERICAN HYDRAULICS INC	2,566.00
08/03/2023	106306	AMERICAN INDUSTRIAL MEDICAL IN	994.00
08/03/2023	106307	ASSOCIATED APPRAISAL CONSULTA	3,186.36
08/03/2023	106308	AT&T LONG DISTANCE	15.03
08/03/2023	106309	AT & T	129.40
08/03/2023	106310	AYLESWORTH, BRIELLE	420.65
08/03/2023	106311	AXON ENTERPRISE INC	2,846.45
08/03/2023	106312	BALLWEG IMPLEMENT	70.27
08/03/2023	106313	CAREW CONCRETE & SUPPLY INC	160.00
08/03/2023	106314	CEDAR CORPORATION	20,609.25
08/03/2023	106315	CFS INSPECTIONS	1,542.20
08/03/2023	106316	CHARTER COMMUNICATIONS	149.98
08/03/2023	106317	CITIES DIGITAL	693.00
08/03/2023	106318	CITY OF BEAVER DAM	1,720.00
08/03/2023	106319	CRETEX SPECIALTY PRODUCTS	518.34
08/03/2023	106320	DESTINATION LAKE WINNEBAGO RE	8,843.11
08/03/2023	106321	EHLERS AND ASSOCIATES INC	4,250.00
08/03/2023	106322	EMERGENCY MEDICAL PRODUCTS	367.50
08/03/2023	106323	FBI - LEEDA	795.00
08/03/2023	106324	MARTENS ACE HARDWARE	1,077.74
08/03/2023	106325	FOX COMPUTER & NETWORKING INC	61.10
08/03/2023	106326	GEELAN, BECKY	462.77
08/03/2023	106327	GFL ENVIRONMENTAL	44,452.55
08/03/2023	106328	GORDON FLESCH CO INC	708.98
08/03/2023	106329	GRAINGER	1,069.29
08/03/2023	106330	GRAND VALLEY INSPECTION SERVIC	22,971.71
08/03/2023	106331	H & R SAFETY SOLUTIONS LLC	19.85
08/03/2023	106332	HALRON LUBRICANTS INC	2,360.12
08/03/2023	106333	HAMMES FIRE & SAFETY	88.00
08/03/2023	106334	HAWKINS INC	4,853.40
08/03/2023	106335	HOLIDAY WHOLESALE	4,791.77
08/03/2023	106336	INSPIRE MAGAZINE	120.00
08/03/2023	106337	KREUZIGER, JEFFREY D	220.00
08/03/2023	106338	LANGENFELD, CASSANDRA	133.10
08/03/2023	106339	LEE RECREATION LLC	1,800.00
08/03/2023	106340	LIFESTAR EMERGENCY MEDICAL	3,780.00
08/03/2023	106341	MSA PROFESSIONAL SERVICES INC	200.00
08/03/2023	106342	MADISON TRUCK EQUIPMENT	7,806.00

Check Issue Date	Check Number	Payee	Amount
08/03/2023	106343	MADISON VETERINARY SPECIALISTS,	1,331.10
08/03/2023	106344	MARCO TECHNOLOGIES LLC	160.91
08/03/2023	106345	MENARDS - BEAVER DAM	31.67
08/03/2023	106346	NAPA AUTO PARTS-WAUPUN	139.90
08/03/2023	106347	O'REILLY AUTOMOTIVE INC	191.58
08/03/2023	106348	PIGGLY WIGGLY DISCOUNT FOODS	133.74
08/03/2023	106349	PIT-STOP PORTABLES	167.50
08/03/2023	106350	POMP'S TIRE	584.00
08/03/2023	106351	R BAUMAN & ASSOCIATES SC	495.00
08/03/2023	106352	REINDERS INC	568.73
08/03/2023	106353	RENNERTS	67.30
08/03/2023	106354	RENS FLORAL	55.95
08/03/2023	106355	STAPLES CREDIT PLAN	176.50
08/03/2023	106356	STOBB PLUMBING & HEATING INC	49.30
08/03/2023	106357	STRYKER SALES LLC	26,866.81
08/03/2023	106358	TRAFFIC & PARKING CONTROL CO	30.00
08/03/2023	106359	TRIPLE CROWN PRODUCTS	317.83
08/03/2023	106360	TRU CLEANERS LLC	4,134.27
08/03/2023	106361	UW VETERINARY CARE	518.62
08/03/2023	106362	US CELLULAR	370.62
08/03/2023	106363	VANDEZANDE & KAUFMAN, LLP	3,340.00
08/03/2023	106364	C.VERHAGE.PHOTO	65.00
08/03/2023	106365	VET PEST CONTROL LLC	615.00
08/03/2023	106366	VON BRIESEN & ROPER, S.C.	1,917.50
08/03/2023	106367	WAUPUN AREA ANIMAL SHELTER INC	1,000.00
08/03/2023	106368	WAUPUN UTILITIES	60.00
08/03/2023	106369	WHISPER HILL CLYDESDALES LTD	400.00
08/03/2023	106370	XYLEM INC	780.00
08/03/2023	106371	INSIGHT FS	319.15
08/03/2023	106372	BISHOP, ROHN	40.00
Grand Totals:			<u>434,553.39</u>

Report Criteria:

Report type: Summary

Check.Type = "Calculated"

Report Criteria:

Report type: Invoice detail
 Check.Type = "Calculated"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
ACE CONSTRUCTION						
ACE CONSTRUCTION	FIREARMS SHED	08/03/2023	1857-2	400-40-5211-8-00	3,188.00	3,188.00
Total ACE CONSTRUCTION:						3,188.00
AIRGAS USA LLC						
AIRGAS USA LLC	CHEMICALS - POOL	08/03/2023	9140033271	100-20-5523-3-40	835.28	835.28
Total AIRGAS USA LLC:						835.28
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	08/03/2023	14MF-R1YF-W	100-10-5141-3-30	5.99	5.99
AMAZON CAPITAL SERVICES	CARDSTOCK - BUILDING INSPECTOR	08/03/2023	1LC3-WVTP-J	230-30-5241-3-30	39.89	39.89
Total AMAZON CAPITAL SERVICES:						45.88
AMERICAN HYDRAULICS INC						
AMERICAN HYDRAULICS INC	REPAIR PLOW BLADE CYLINDERS #11 -01 & #3-08	08/03/2023	27391	100-70-5411-3-36	2,566.00	2,566.00
Total AMERICAN HYDRAULICS INC:						2,566.00
AMERICAN INDUSTRIAL MEDICAL IN						
AMERICAN INDUSTRIAL MEDICAL IN	2023 HEARING EVALUATIONS - PD	08/03/2023	23959	100-40-5215-3-37	994.00	994.00
Total AMERICAN INDUSTRIAL MEDICAL IN:						994.00
ASSOCIATED APPRAISAL CONSULTAN						
ASSOCIATED APPRAISAL CONSULTA	MONTHLY SERVICES-REVAL PROGRAM AUGUST 2023	08/03/2023	169741	100-30-5152-3-38	3,186.36	3,186.36
Total ASSOCIATED APPRAISAL CONSULTAN:						3,186.36
AT & T						
AT & T	POLICE DEPT MONTHLY PHONE CHARGES	08/03/2023	JUNE20-JULY	100-40-5211-3-31	129.40	129.40
Total AT & T:						129.40
AT&T LONG DISTANCE						
AT&T LONG DISTANCE	AQUATIC CENTER	08/03/2023	JULY23	100-20-5523-3-31	15.03	15.03
Total AT&T LONG DISTANCE:						15.03
AXON ENTERPRISE INC						
AXON ENTERPRISE INC	TASER- BATTERY PACK/SMART CARTRIDGE/HOLSTER/DATAPORT DOWNLOAD	08/03/2023	INUS171977	410-40-5211-4-00	2,846.45	2,846.45
Total AXON ENTERPRISE INC:						2,846.45
AYLESWORTH, BRIELLE						
AYLESWORTH, BRIELLE	EMR CLASS EXPENSES	08/03/2023	8-2-23	100-50-5230-3-37	420.65	420.65

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total AYLESWORTH, BRIELLE:						420.65
BALLWEG IMPLEMENT						
BALLWEG IMPLEMENT	REPAIR MOWER DECK BEARINGS #159-15	08/03/2023	P69458	100-70-5411-3-36	70.27	70.27
Total BALLWEG IMPLEMENT:						70.27
BISHOP, ROHN						
BISHOP, ROHN	REIMBURSEMENT FOR CELL PHONE - AUG 2023	08/03/2023	7-24-23	100-10-5131-3-31	40.00	40.00
Total BISHOP, ROHN:						40.00
C.VERHAGE.PHOTO						
C.VERHAGE.PHOTO	EMPLOYEE PHOTO - SCHNELL	08/03/2023	4420867	100-40-5211-3-38	65.00	65.00
Total C.VERHAGE.PHOTO:						65.00
CAREW CONCRETE & SUPPLY INC						
CAREW CONCRETE & SUPPLY INC	CONCRETE - W HAWTHORNE & SUMMER	08/03/2023	1273130	700-10-5192-3-36	160.00	160.00
Total CAREW CONCRETE & SUPPLY INC:						160.00
CEDAR CORPORATION						
CEDAR CORPORATION	SENIOR CENTER DESIGN & PLANNING THRU 7-22-23	08/03/2023	116361	400-20-5513-8-00	20,609.25	20,609.25
Total CEDAR CORPORATION:						20,609.25
CFS INSPECTIONS						
CFS INSPECTIONS	ANNUAL LADDER TESTING/MAINTENANCE	08/03/2023	2023MY0117	100-50-5232-3-36	1,542.20	1,542.20
Total CFS INSPECTIONS:						1,542.20
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	CITY HALL - INTERNET	08/03/2023	13430-JUL23	100-10-5197-3-31	149.98	149.98
Total CHARTER COMMUNICATIONS:						149.98
CINTAS CORPORATION NO 2						
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JULY 2023	07/31/2023	1904086562	100-70-5411-3-38	132.30	132.30
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JUNE 2023	07/31/2023	4158720391	100-70-5411-3-38	50.96	50.96
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JUNE 2023	07/31/2023	4159409776	100-70-5411-3-38	50.96	50.96
CINTAS CORPORATION NO 2	SAFETY BUILDING RUGS - JUNE 2023	07/31/2023	4160089755	100-70-5410-3-38	86.50	86.50
CINTAS CORPORATION NO 2	SENIOR CENTER RUGS - JUNE 2023	07/31/2023	4160089804	100-70-5410-3-38	52.09	52.09
CINTAS CORPORATION NO 2	LIBRARY RUGS - JUNE 2023	07/31/2023	4160089842	100-70-5410-3-38	102.22	102.22
CINTAS CORPORATION NO 2	CITY HALL RUGS - JUNE 2023	07/31/2023	4160089844	100-70-5410-3-38	113.95	113.95
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JUNE 2023	07/31/2023	4160089977	100-70-5411-3-38	82.38	82.38
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JULY 2023	07/31/2023	4160730961	100-70-5411-3-38	49.95	49.95
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JULY 2023	07/31/2023	4161523571	100-70-5411-3-38	49.95	49.95

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total CINTAS CORPORATION NO 2:						771.26
CITIES DIGITAL						
CITIES DIGITAL	LASERFICHE ANNUAL SUPPORT & UPDATES - PD 10-15-22 THRU 10-15-23	08/03/2023	57751	100-40-5211-3-38	693.00	693.00
Total CITIES DIGITAL:						693.00
CITY OF BEAVER DAM						
CITY OF BEAVER DAM	EMS CALL - 7-15-23	08/03/2023	21372	100-10-5255-3-38	860.00	860.00
CITY OF BEAVER DAM	EMS CALL - 7-9-23	08/03/2023	21373	100-10-5255-3-38	860.00	860.00
Total CITY OF BEAVER DAM:						1,720.00
CRETEX SPECIALTY PRODUCTS						
CRETEX SPECIALTY PRODUCTS	STORM SEWER REPAIRS	08/03/2023	041245	700-10-5192-3-36	518.34	518.34
Total CRETEX SPECIALTY PRODUCTS:						518.34
CREXENDO						
CREXENDO	SENIOR CENTER PHONE CHARGES - JULY 2023	07/31/2023	JULY2023	100-20-5513-3-31	452.07	452.07
Total CREXENDO:						452.07
DESTINATION LAKE WINNEBAGO REGION						
DESTINATION LAKE WINNEBAGO RE	70% OF ROOM TAX - JUNE 2023	08/03/2023	June 2023	430-70-5436-3-42	8,843.11	8,843.11
Total DESTINATION LAKE WINNEBAGO REGION:						8,843.11
EHLERS AND ASSOCIATES INC						
EHLERS AND ASSOCIATES INC	2023 CONTINUING DISCLOSURE REPORTING - UTILITY PORTION	08/03/2023	94815	100-13850	4,250.00	4,250.00
Total EHLERS AND ASSOCIATES INC:						4,250.00
EMERGENCY MEDICAL PRODUCTS						
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES - HEALTHCARE INFRASTRUCTURE GRANT	08/03/2023	2572118	100-50-5230-3-38	367.50	367.50
Total EMERGENCY MEDICAL PRODUCTS:						367.50
FBI - LEEDA						
FBI - LEEDA	TRAINING - NAVIS	08/03/2023	200089925	100-40-5215-3-37	795.00	795.00
Total FBI - LEEDA:						795.00
FOX COMPUTER & NETWORKING INC						
FOX COMPUTER & NETWORKING INC	POOL CASH REGISTERS - PAPER	08/03/2023	339051	100-20-5523-3-38	61.10	61.10
Total FOX COMPUTER & NETWORKING INC:						61.10
GEELAN, BECKY						
GEELAN, BECKY	EMR CLASS EXPENSES	08/03/2023	8-2-23	100-50-5230-3-37	462.77	462.77
Total GEELAN, BECKY:						462.77

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
GFL ENVIRONMENTAL						
GFL ENVIRONMENTAL	FUEL SURCHARGE CREDIT - JULY 2023	08/03/2023	U9000015213	420-70-5436-3-38	44,452.55	44,452.55
Total GFL ENVIRONMENTAL:						44,452.55
GORDON FLESCH CO INC						
GORDON FLESCH CO INC	RICOH MP301SPF-CLEAKTREAS PRINTER CONTRACT 8/1/23-7/31/24	08/03/2023	IN14304480	100-10-5141-3-36	708.98	708.98
Total GORDON FLESCH CO INC:						708.98
GRAINGER						
GRAINGER	SUPPLY CABINET FOR MED SUPPLIES	08/03/2023	9774727755	100-50-5230-3-38	1,069.29	1,069.29
Total GRAINGER:						1,069.29
GRAND VALLEY INSPECTION SERVICES						
GRAND VALLEY INSPECTION SERVIC	BUILDING INSP/ZONING ADMIN FOR JULY 2023	08/03/2023	2023-133	230-30-5241-3-38	22,971.71	22,971.71
Total GRAND VALLEY INSPECTION SERVICES:						22,971.71
H & R SAFETY SOLUTIONS LLC						
H & R SAFETY SOLUTIONS LLC	FIRST AID SUPPLIES	08/03/2023	7934	100-70-5410-3-38	19.85	19.85
Total H & R SAFETY SOLUTIONS LLC:						19.85
HALRON LUBRICANTS INC						
HALRON LUBRICANTS INC	BULK OIL & WINDSHIELD WASHER FLUID	08/03/2023	1416314-00	100-70-5411-3-36	1,030.12	1,030.12
HALRON LUBRICANTS INC	CREDIT - RETURN OIL DRUMS	08/03/2023	1417916-00	100-70-5411-3-36	40.00-	40.00-
HALRON LUBRICANTS INC	BULK OIL - 15W40	08/03/2023	141627-00	100-70-5411-3-36	1,370.00	1,370.00
Total HALRON LUBRICANTS INC:						2,360.12
HAMMES FIRE & SAFETY						
HAMMES FIRE & SAFETY	10# DRY CHEMICAL EXTINGUISHER RECHARGE	08/03/2023	40670	100-40-5212-3-38	88.00	88.00
Total HAMMES FIRE & SAFETY:						88.00
HAWKINS INC						
HAWKINS INC	POOL CHEMICALS	08/03/2023	6541732	100-20-5523-3-40	4,853.40	4,853.40
Total HAWKINS INC:						4,853.40
HOLIDAY WHOLESale						
HOLIDAY WHOLESale	AQUATIC CENTER CONCESSION STAND	08/03/2023	1428936	100-20-5523-3-39	1,835.51	1,835.51
HOLIDAY WHOLESale	AQUATIC CENTER CONCESSION STAND	08/03/2023	1432582	100-20-5523-3-39	1,203.34	1,203.34
HOLIDAY WHOLESale	AQUATIC CENTER CONCESSION STAND	08/03/2023	1437586	100-20-5523-3-39	136.21	136.21
HOLIDAY WHOLESale	AQUATIC CENTER CONCESSION STAND	08/03/2023	1446541	100-20-5523-3-39	351.50	351.50
HOLIDAY WHOLESale	AQUATIC CENTER CONCESSION STAND	08/03/2023	1454027	100-20-5523-3-39	203.12	203.12
HOLIDAY WHOLESale	CREDIT - REF INV#1454027 - DAMAGED ITEM	08/03/2023	1455893	100-20-5523-3-39	13.95-	13.95-
HOLIDAY WHOLESale	AQUATIC CENTER CONCESSION STAND	08/03/2023	1457931	100-20-5523-3-39	326.85	326.85

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
HOLIDAY WHOLESale	AQUATIC CENTER CONCESSION STAND	08/03/2023	1465067	100-20-5523-3-39	346.85	346.85
HOLIDAY WHOLESale	AQUATIC CENTER CONCESSION STAND	08/03/2023	1471694	100-20-5523-3-39	402.34	402.34
Total HOLIDAY WHOLESale:						4,791.77
HORICON BANK						
HORICON BANK	TID 8 DEBT INTEREST	07/26/2023	7-26-23	300-10-5922-6-00	15,170.50	15,170.50
HORICON BANK	TID 3 INTEREST DUE	07/26/2023	7-26-23/2	300-10-5922-6-00	32,894.75	32,894.75
Total HORICON BANK:						48,065.25
INSIGHT FS						
INSIGHT FS	CREDIT - INVOICE 220010625 WAS PD & THEN CREDITED	08/03/2023	CREDIT2023	100-20-5525-3-36	192.00-	192.00-
INSIGHT FS	FIELD MARKING CHALK	08/03/2023	220011384	100-20-5525-3-36	320.16	320.16
INSIGHT FS	WEED SPRAY	08/03/2023	220011418	100-70-5613-3-38	190.99	190.99
Total INSIGHT FS:						319.15
INSPIRE MAGAZINE						
INSPIRE MAGAZINE	ADVERTISING FEE	08/03/2023	12934	100-80-5670-3-38	120.00	120.00
Total INSPIRE MAGAZINE:						120.00
KREUZIGER, JEFFREY D						
KREUZIGER, JEFFREY D	JULY LAWN MOWING	08/03/2023	864295	100-70-5613-3-38	220.00	220.00
Total KREUZIGER, JEFFREY D:						220.00
KWIK TRIP STORES						
KWIK TRIP STORES	DPW MONTHLY FUEL PURCHASES - JUNE 2023	07/31/2023	DPW-JUNE23	100-70-5411-3-38	4,452.48	4,452.48
KWIK TRIP STORES	FIRE DEPT MONTHLY FUEL - JUNE 2023	07/31/2023	FD-JUNE23	100-50-5232-3-38	615.93	615.93
KWIK TRIP STORES	POLICE DEPT MONTHLY FUEL - JUNE 2023	07/31/2023	PD-JUNE23	100-40-5212-3-38	3,048.88	3,048.88
Total KWIK TRIP STORES:						8,117.29
LANGENFELD, CASSANDRA						
LANGENFELD, CASSANDRA	MILEAGE REIMBURSEMENT - NEW HOLSTEIN TO STEVENS POINT - LEAGUE OF WI MUNI URBAN ALLIANCE	08/03/2023	8-1-23	100-10-5153-3-37	133.10	133.10
Total LANGENFELD, CASSANDRA:						133.10
LEE RECREATION LLC						
LEE RECREATION LLC	2023 CVMIC SAFETY GRANT - INSTALL BORDER AROUND PLAYGROUND - DODGE PARK	08/03/2023	15758-23	100-20-5525-3-36	1,800.00	1,800.00
Total LEE RECREATION LLC:						1,800.00
LIFESTAR EMERGENCY MEDICAL						
LIFESTAR EMERGENCY MEDICAL	DEDUCTION DUE TO CITY OF BEAVER DAM ATTENDING A CALL ON 7-15-23	08/03/2023	21-0194	100-10-5255-3-38	3,780.00	3,780.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total LIFESTAR EMERGENCY MEDICAL:						3,780.00
MADISON TRUCK EQUIPMENT						
MADISON TRUCK EQUIPMENT	DUMB BED FOR NEW TRUCK #52-23	08/03/2023	20390	410-70-5412-4-00	7,806.00	7,806.00
Total MADISON TRUCK EQUIPMENT:						7,806.00
MADISON VETERINARY SPECIALISTS, SC						
MADISON VETERINARY SPECIALISTS	K9 JET - EXAN, MEDICINE, ULTRASOUND, URINALYSIS, CYTOLOGY	08/03/2023	198473	220-40-5212-3-38	1,331.10	1,331.10
Total MADISON VETERINARY SPECIALISTS, SC:						1,331.10
MARCO TECHNOLOGIES LLC						
MARCO TECHNOLOGIES LLC	KONICA MINOLTA C3001 COPIER - CONTRACT 7-1-23 TO 8-1-23	08/03/2023	505902957	100-40-5211-3-38	160.91	160.91
Total MARCO TECHNOLOGIES LLC:						160.91
MARTENS ACE HARDWARE						
MARTENS ACE HARDWARE	WASP SPRAY	08/03/2023	229662	100-20-5523-3-36	11.18	11.18
MARTENS ACE HARDWARE	HAND SOAP	08/03/2023	229681	100-20-5523-3-36	35.98	35.98
MARTENS ACE HARDWARE	FIELD SPRAYPAINT	08/03/2023	229703	100-20-5525-3-36	83.93	83.93
MARTENS ACE HARDWARE	TUBE CUTTER	08/03/2023	229725	100-70-5411-3-36	12.99	12.99
MARTENS ACE HARDWARE	GLASS CLEANER	08/03/2023	229727	100-20-5523-3-36	10.77	10.77
MARTENS ACE HARDWARE	BASKETBALL NET	08/03/2023	229733	100-70-5410-3-36	13.98	13.98
MARTENS ACE HARDWARE	CABLE/WIRE ROPE/FASTENERS	08/03/2023	229755	100-70-5411-3-36	24.48	24.48
MARTENS ACE HARDWARE	DRILL BITS	08/03/2023	229803	100-70-5411-3-36	51.96	51.96
MARTENS ACE HARDWARE	WASP SPRAY	08/03/2023	229806	100-70-5410-3-36	13.98	13.98
MARTENS ACE HARDWARE	MARKING PAINT - EVOC COURSE	08/03/2023	229822	100-50-5232-3-38	21.98	21.98
MARTENS ACE HARDWARE	TAG PLUB/WAX PAPER	08/03/2023	229824	100-70-5411-3-36	11.58	11.58
MARTENS ACE HARDWARE	LINE ROUND/SOCKET ADAPTER/FASTENERS	08/03/2023	229829	100-70-5411-3-36	44.61	44.61
MARTENS ACE HARDWARE	STRAP	08/03/2023	229879	100-70-5411-3-36	12.72	12.72
MARTENS ACE HARDWARE	SMOKE/CO ALARM	08/03/2023	229890	100-50-5233-3-38	49.99	49.99
MARTENS ACE HARDWARE	SPRAYPAINT	08/03/2023	229913	100-70-5410-3-36	23.97	23.97
MARTENS ACE HARDWARE	GREAT STUFF	08/03/2023	229932	100-20-5525-3-36	20.97	20.97
MARTENS ACE HARDWARE	CONST ADHSV CLEAR	08/03/2023	229940	100-20-5525-3-36	13.99	13.99
MARTENS ACE HARDWARE	SPRING SNAP LINK	08/03/2023	229976	100-20-5525-3-36	15.96	15.96
MARTENS ACE HARDWARE	V BELT	08/03/2023	229985	100-70-5410-3-36	19.98	19.98
MARTENS ACE HARDWARE	FASTENERS	08/03/2023	230001	100-70-5410-3-36	7.16	7.16
MARTENS ACE HARDWARE	STRIPING PAINT	08/03/2023	230030	100-70-5441-3-36	23.98	23.98
MARTENS ACE HARDWARE	BATTERIES	08/03/2023	230043	100-70-5441-3-36	17.99	17.99
MARTENS ACE HARDWARE	TROWL POINT/GAUGING TROWEL/TROWL CEMENT MARGIN	08/03/2023	230064	700-10-5192-3-36	37.97	37.97
MARTENS ACE HARDWARE	PL500 LANDSCAPE	08/03/2023	230065	100-20-5525-3-36	31.96	31.96
MARTENS ACE HARDWARE	QUICK SETTING CEMENT	08/03/2023	230071	700-10-5192-3-36	33.98	33.98
MARTENS ACE HARDWARE	HITCH PINS	08/03/2023	230082	100-70-5411-3-36	43.98	43.98
MARTENS ACE HARDWARE	QUICK SETTING CEMENT	08/03/2023	230087	700-10-5192-3-36	68.95	68.95
MARTENS ACE HARDWARE	PRIMER PVC/CEMENT PVC	08/03/2023	230161	100-70-5410-3-36	32.98	32.98
MARTENS ACE HARDWARE	CLEANER AIR COND COIL/HARDWARE	08/03/2023	230163	100-70-5412-3-36	23.98	23.98
MARTENS ACE HARDWARE	CAULK	08/03/2023	230183	100-20-5523-3-36	19.98	19.98
MARTENS ACE HARDWARE	CHAINSAW SUPPLIES	08/03/2023	230186	100-70-5443-3-38	128.51	128.51
MARTENS ACE HARDWARE	LATCHED STORAGE BOX	08/03/2023	230202	100-10-5141-3-30	14.99	14.99
MARTENS ACE HARDWARE	GLASS CLEANER	08/03/2023	230216	100-20-5523-3-36	14.36	14.36
MARTENS ACE HARDWARE	REEL CHALKLINE	08/03/2023	230218	100-70-5443-3-36	9.99	9.99
MARTENS ACE HARDWARE	EXT CORD	08/03/2023	230232	100-40-5213-3-38	29.99	29.99

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
MARTENS ACE HARDWARE	GUIDE BAR	08/03/2023	230263	100-70-5411-3-36	41.99	41.99
Total MARTENS ACE HARDWARE:						1,077.74
MENARDS - BEAVER DAM						
MENARDS - BEAVER DAM	PARK PROGRAM SUPPLIES - SCAVENGER HUNT	08/03/2023	38811	100-20-5525-3-39	31.67	31.67
Total MENARDS - BEAVER DAM:						31.67
MSA PROFESSIONAL SERVICES INC						
MSA PROFESSIONAL SERVICES INC	SWQMP REVISION - LEAVES AND STREET	08/03/2023	R00212143.0-	700-10-5192-3-38	200.00	200.00
Total MSA PROFESSIONAL SERVICES INC:						200.00
NAPA AUTO PARTS-WAUPUN						
NAPA AUTO PARTS-WAUPUN	OIL DRY - FIRE DEPT - ACCT# 71935	08/03/2023	387753	100-50-5232-3-38	139.90	139.90
Total NAPA AUTO PARTS-WAUPUN:						139.90
O'REILLY AUTOMOTIVE INC						
O'REILLY AUTOMOTIVE INC	FILTERS FOR GENERATOR - FD	08/03/2023	2391-109264	100-50-5232-3-36	55.79	55.79
O'REILLY AUTOMOTIVE INC	DRILL HOLES IN TAILGATE FOR ATTACHMENTS #5-09	08/03/2023	2391-109293	100-70-5411-3-36	34.37	34.37
O'REILLY AUTOMOTIVE INC	REPAIR SPARE POOL MOTOR	08/03/2023	2391-110225	100-20-5523-3-36	54.88	54.88
O'REILLY AUTOMOTIVE INC	REPAIR BLOWER IN CAB #19-03	08/03/2023	2391-110372	100-70-5411-3-36	46.54	46.54
Total O'REILLY AUTOMOTIVE INC:						191.58
PIGGLY WIGGLY DISCOUNT FOODS						
PIGGLY WIGGLY DISCOUNT FOODS	BREAK ROOM SUPPLIES - GARAGE	08/03/2023	2340	100-70-5412-3-38	97.76	97.76
PIGGLY WIGGLY DISCOUNT FOODS	AG IN THE PARK SUPPLIES	08/03/2023	5620	100-20-5525-3-39	22.60	22.60
PIGGLY WIGGLY DISCOUNT FOODS	WATER FOR FITNESS AREA	08/03/2023	3284	100-50-5232-3-38	13.38	13.38
Total PIGGLY WIGGLY DISCOUNT FOODS:						133.74
PIT-STOP PORTABLES						
PIT-STOP PORTABLES	PINE STREET PARK PORT A POTTY 6/24/2023 - 7/21/2023	08/03/2023	A-145822	100-20-5525-3-38	167.50	167.50
Total PIT-STOP PORTABLES:						167.50
POMP'S TIRE						
POMP'S TIRE	TIRES ON HAND FOR SQUAD CARS	08/03/2023	520128295	100-40-5212-3-36	584.00	584.00
Total POMP'S TIRE:						584.00
R BAUMAN & ASSOCIATES SC						
R BAUMAN & ASSOCIATES SC	PSYCH EVAL PRE-EMPLOYMENT - EMR	08/03/2023	1684	100-50-5230-3-38	495.00	495.00
Total R BAUMAN & ASSOCIATES SC:						495.00
R&R WASH MATERIALS INC						
R&R WASH MATERIALS INC	BAYBERRY LANE PAYMENT 3 EXTENSION CONTRACT B	07/25/2023	212132-3	419-70-5435-8-00	130,551.87	130,551.87
Total R&R WASH MATERIALS INC:						130,551.87

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
REINDERS INC						
REINDERS INC	REPLACE FRONT TIRE AND WHEELS #157-18	08/03/2023	6036537-00	100-70-5411-3-36	568.73	568.73
Total REINDERS INC:						568.73
RENNERTS						
RENNERTS	NON-LOCKING LEVER LATCH/ALLOY STEEL HAMMERLOCK COUPLING LINK	08/03/2023	INV-1033	100-50-5232-3-38	67.30	67.30
Total RENNERTS:						67.30
RENS FLORAL						
RENS FLORAL	VASE TO FENRICH SERVICE	08/03/2023	2264	100-10-5110-3-38	55.95	55.95
Total RENS FLORAL:						55.95
STAPLES CREDIT PLAN						
STAPLES CREDIT PLAN	CREDIT - RECREATION	08/03/2023	7-26-23	100-20-5513-3-30	176.50	176.50
Total STAPLES CREDIT PLAN:						176.50
STOBB PLUMBING & HEATING INC						
STOBB PLUMBING & HEATING INC	PARTS FOR SAFETY BUILDING	08/03/2023	14758	100-70-5410-3-36	26.55	26.55
STOBB PLUMBING & HEATING INC	DRAIN CLEANER - SAFETY BUILDING	08/03/2023	14776	100-70-5410-3-36	22.75	22.75
Total STOBB PLUMBING & HEATING INC:						49.30
STRYKER SALES LLC						
STRYKER SALES LLC	MTS POWERLOAD COT	08/03/2023	9204347454	100-50-5230-3-38	26,866.81	26,866.81
Total STRYKER SALES LLC:						26,866.81
TRAFFIC & PARKING CONTROL CO						
TRAFFIC & PARKING CONTROL CO	SIGNAL SERVICE - WATERTOWN & MAIN ST	08/03/2023	1758493	100-70-5441-3-36	30.00	30.00
Total TRAFFIC & PARKING CONTROL CO:						30.00
TRIPLE CROWN PRODUCTS						
TRIPLE CROWN PRODUCTS	SAFETY CLOTHING	08/03/2023	329656	100-70-5412-3-38	317.83	317.83
Total TRIPLE CROWN PRODUCTS:						317.83
TRU CLEANERS LLC						
TRU CLEANERS LLC	CLEANING SERVICE FOR CITY OF WAUPUN - FOR JULY 2023	08/03/2023	CW080123	100-70-5410-3-38	4,134.27	4,134.27
Total TRU CLEANERS LLC:						4,134.27
US CELLULAR						
US CELLULAR	ECONOMIC DEVELOPER/ADMINISTRATOR CELL PHONE - JULY 2023	08/03/2023	0593077985	100-10-5191-3-31	370.62	370.62
Total US CELLULAR:						370.62
UW VETERINARY CARE						
UW VETERINARY CARE	K9 MEDICAL EXAM - GENEREL					

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
	SURGERY EXAM	08/03/2023	07252023	220-40-5212-3-38	518.62	518.62
Total UW VETERINARY CARE:						518.62
VANDEZANDE & KAUFMAN, LLP						
VANDEZANDE & KAUFMAN, LLP	MONTHLY CITY ATTORNEY FEES - JULY 2023	08/03/2023	JULY2023	100-10-5161-3-38	3,340.00	3,340.00
Total VANDEZANDE & KAUFMAN, LLP:						3,340.00
VET PEST CONTROL LLC						
VET PEST CONTROL LLC	PEST CONTROL SERVICES - CITY HALL	08/03/2023	0489	100-70-5410-3-36	315.00	315.00
VET PEST CONTROL LLC	PEST CONTROL SERVICES - GARAGE	08/03/2023	0488	100-70-5410-3-36	300.00	300.00
Total VET PEST CONTROL LLC:						615.00
VON BRIESEN & ROPER, S.C.						
VON BRIESEN & ROPER, S.C.	005504-00002 GENERAL - PD RECORDS REQUEST	08/03/2023	431879	100-10-5143-3-38	650.00	650.00
VON BRIESEN & ROPER, S.C.	5504-00033 PERSONNEL-JUNE 2023	08/03/2023	431880	100-10-5143-3-38	1,267.50	1,267.50
Total VON BRIESEN & ROPER, S.C.:						1,917.50
WAUPUN UTILITIES						
WAUPUN UTILITIES	VERIZON CHARGES - DPW I-PADS - JULY 2023	08/03/2023	5897	100-70-5420-3-31	60.00	60.00
Total WAUPUN UTILITIES:						60.00
WAUPUN AREA ANIMAL SHELTER INC						
WAUPUN AREA ANIMAL SHELTER INC	MONTHLY CONTRACT - AUG 2023	08/03/2023	AUG2023	100-40-5343-3-38	1,000.00	1,000.00
Total WAUPUN AREA ANIMAL SHELTER INC:						1,000.00
WELLS FARGO PAYMENT REMITT						
WELLS FARGO PAYMENT REMITT	DOLLAR GENERAL - GIFT BAGS & TISSUE PAPER - JAPANESE GIFTS	07/31/2023	ANGIE-APR23	100-10-5534-3-38	63.16	63.16
WELLS FARGO PAYMENT REMITT	WELLS FARGO CASH BACK CREDIT	07/31/2023	ANGIE-MAY23	400-48-4813-0-00	648.39	648.39
WELLS FARGO PAYMENT REMITT	AMAZON - EMR VITALS NOTEBOOKS	07/31/2023	BJ-MAY23/JU	100-50-5230-3-38	205.23	205.23
WELLS FARGO PAYMENT REMITT	NEVCO - MEDEMA FIELD #1 SCORE CONTROLLER REPAIRS	07/31/2023	JEFF-MAY23/J	100-20-5525-3-36	529.94	529.94
WELLS FARGO PAYMENT REMITT	WELLS FARGO CASH BACK CREDIT	07/31/2023	JEREMY-JUN	400-48-4813-0-00	760.64	760.64
WELLS FARGO PAYMENT REMITT	MICROSOFT ONLINE SERVICES - MAY 2023	07/31/2023	KATHY-MAY23	100-10-5197-3-38	168.00	168.00
WELLS FARGO PAYMENT REMITT	DOLLAR TREE - ART IN THE PARK PROGRAM - JENI MALY	07/31/2023	RACHEL-MAY	100-20-5525-3-39	376.75	376.75
WELLS FARGO PAYMENT REMITT	MICROSOFT - OFFICE 365 E1	07/31/2023	SCOTT-JUNE	100-40-5211-3-38	914.48	914.48
Total WELLS FARGO PAYMENT REMITT:						3,666.59
WHISPER HILL CLYDESDALES LTD						
WHISPER HILL CLYDESDALES LTD	PETTING ZOO PARK PROGRAM AG IN PARK	08/03/2023	7-27-23	220-20-5520-3-38	400.00	400.00
Total WHISPER HILL CLYDESDALES LTD:						400.00
XYLEM INC						
XYLEM INC	SERVICE - STORM LIFT STATION ON W SPRING	08/03/2023	3556C76489-	700-10-5192-3-36	780.00	780.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total XYLEM INC:						780.00
YMCA OF DODGE COUNTY	WAUPUN AQUATIC CENTER PAYROLL	07/25/2023	6012023-REIS	100-20-5523-3-38	3,132.53	3,132.53
YMCA OF DODGE COUNTY	5-14-23 THRU 5-27-23					
YMCA OF DODGE COUNTY	WAUPUN AQUATIC CENTER PAYROLL	07/25/2023	6152023-REIS	100-20-5523-3-38	11,899.48	11,899.48
YMCA OF DODGE COUNTY	5-28-23 THRU 6-10-23					
YMCA OF DODGE COUNTY	WAUPUN AQUATIC CENTER PAYROLL	08/01/2023	7132023	100-20-5523-3-38	14,086.34	14,086.34
YMCA OF DODGE COUNTY	6-25-23 THRU 7-8-23					
YMCA OF DODGE COUNTY	WAUPUN AQUATIC CENTER PAYROLL	08/01/2023	7272023	100-20-5523-3-38	17,960.65	17,960.65
YMCA OF DODGE COUNTY	7-9-23 THRU 7-22-23					
Total YMCA OF DODGE COUNTY:						47,079.00
Grand Totals:						434,553.39

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-10-5110-3-38	55.95	.00	55.95
100-10-5131-3-30	36.03	.00	36.03
100-10-5131-3-31	40.00	.00	40.00
100-10-5141-3-30	95.85	.00	95.85
100-10-5141-3-31	74.47	.00	74.47
100-10-5141-3-36	708.98	.00	708.98
100-10-5141-3-37	40.00	.00	40.00
100-10-5143-3-38	1,917.50	.00	1,917.50
100-10-5153-3-37	632.10	.00	632.10
100-10-5153-3-38	3,679.03	.00	3,679.03
100-10-5161-3-38	3,340.00	.00	3,340.00
100-10-5191-3-30	36.03	.00	36.03
100-10-5191-3-31	74.48	.00	74.48
100-10-5197-3-31	483.22	.00	483.22
100-10-5197-3-38	168.00	.00	168.00
100-10-5255-3-38	7,220.00	1,720.00-	5,500.00
100-10-5534-3-38	23.16	.00	23.16
100-13850	607.00	.00	607.00
100-20-5513-3-30	36.03	91.89-	55.86-
100-20-5513-3-31	65.29	.00	65.29
100-20-5523-3-31	15.03	.00	15.03
100-20-5523-3-36	147.15	.00	147.15
100-20-5523-3-38	47,140.10	.00	47,140.10
100-20-5523-3-39	4,870.72	13.95-	4,856.77
100-20-5523-3-40	5,688.68	.00	5,688.68
100-20-5525-3-36	2,995.48	339.66-	2,655.82
100-20-5525-3-38	167.50	.00	167.50
100-20-5525-3-39	366.02	.00	366.02
100-21100	2,205.50	142,137.43-	139,931.93-
100-30-5152-3-38	3,186.36	.00	3,186.36
100-40-5211-3-31	129.40	.00	129.40
100-40-5211-3-37	436.00	.00	436.00
100-40-5211-3-38	992.75	.00	992.75
100-40-5212-3-36	908.95	.00	908.95
100-40-5212-3-38	3,136.88	.00	3,136.88
100-40-5213-3-38	29.99	.00	29.99

GL Account	Debit	Credit	Proof
100-40-5215-3-37	1,867.00	.00	1,867.00
100-40-5343-3-38	1,000.00	.00	1,000.00
100-50-5230-3-37	883.42	.00	883.42
100-50-5230-3-38	28,829.58	.00	28,829.58
100-50-5231-3-38	105.99	.00	105.99
100-50-5232-3-36	1,597.99	.00	1,597.99
100-50-5232-3-38	926.75	.00	926.75
100-50-5233-3-38	49.99	.00	49.99
100-70-5410-3-36	776.35	.00	776.35
100-70-5410-3-38	4,611.66	.00	4,611.66
100-70-5411-3-36	5,982.69	40.00-	5,942.69
100-70-5411-3-38	3,994.10	.00	3,994.10
100-70-5412-3-31	95.02	.00	95.02
100-70-5412-3-36	23.98	.00	23.98
100-70-5412-3-38	836.55	.00	836.55
100-70-5420-3-30	36.03	.00	36.03
100-70-5420-3-31	198.71	.00	198.71
100-70-5441-3-36	71.97	.00	71.97
100-70-5443-3-36	9.99	.00	9.99
100-70-5443-3-38	128.51	.00	128.51
100-70-5613-3-38	410.99	.00	410.99
100-80-5670-3-30	36.03	.00	36.03
100-80-5670-3-38	120.00	.00	120.00
210-21100	.00	41.48-	41.48-
210-60-5511-3-31	41.48	.00	41.48
220-20-5520-3-38	400.00	.00	400.00
220-21100	.00	2,654.36-	2,654.36-
220-40-5212-3-38	1,925.22	.00	1,925.22
220-40-5214-3-38	329.14	.00	329.14
230-21100	.00	22,988.94-	22,988.94-
230-30-5241-3-30	17.23	.00	17.23
230-30-5241-3-38	22,971.71	.00	22,971.71
300-10-5920-6-00	20,000.00	.00	20,000.00
300-10-5922-6-00	28,065.25	.00	28,065.25
300-21100	.00	48,065.25-	48,065.25-
400-20-5513-8-00	20,609.25	.00	20,609.25
400-21100	128.67	23,797.25-	23,668.58-
400-40-5211-8-00	3,188.00	.00	3,188.00
400-48-4813-0-00	.00	128.67-	128.67-
410-21100	.00	10,652.45-	10,652.45-
410-40-5211-4-00	2,846.45	.00	2,846.45
410-70-5412-4-00	7,806.00	.00	7,806.00
418-21100	.00	28.75-	28.75-
418-70-5436-3-38	28.75	.00	28.75
419-21100	.00	130,551.87-	130,551.87-
419-70-5435-8-00	130,551.87	.00	130,551.87
420-21100	190.51	12,134.26-	11,943.75-
420-70-5436-3-38	12,134.26	190.51-	11,943.75
425-21100	716.68	33,225.48-	32,508.80-
425-70-5476-3-38	33,225.48	716.68-	32,508.80
430-21100	.00	8,843.11-	8,843.11-
430-70-5436-3-42	8,843.11	.00	8,843.11
700-10-5191-3-38	500.51	.00	500.51
700-10-5192-3-36	1,599.24	.00	1,599.24
700-10-5192-3-38	574.37	.00	574.37
700-21100	.00	2,674.12-	2,674.12-

GL Account	Debit	Credit	Proof
Grand Totals:	441,036.11	441,036.11-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail

Check.Type = "Calculated"



MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

Tuesday, 13-June-2023 – City Council Chambers

CALL TO ORDER

Chairman Peter Kaczmarki called the meeting to order at 4:30 PM

ROLL CALL

Roll call was taken:

Alders—Peter Kaczmarki, William Langford, Mike Matoushek

Citizens—Dale Heeringa, Dave Rens, Andrew Sullivan, Gregg Zonnefeld (absent with prior notification)

Ex-officio—DPW Director Jeff Daane, Mayor Rohn Bishop, Recreation Director Rachel Kaminski

PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

None

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

Next meeting will be on Tuesday, July 11, 2023 at 4:30PM. Andrew Sullivan will be absent from this meeting.

CONSIDERATION - ACTION

1. Approve minutes of the May 9, 2023 Board of Public Works & Facilities Meeting.
Minutes of the May 9, 2023 meeting were presented. Motion (Langford/Matoushek) to approve minutes as presented. **MOTION CARRIED (6-0)**
2. Stop Sign Ordinance
Motion to approve the updates to the stop sign ordinance and recommend approval to the Common Council (Matoushek/Heeringa). **MOTION CARRIED (6-0)**

ADJOURNMENT

Motion (Matoushek/Heeringa) to adjourn the meeting of the BPW & Facilities at 4:45 pm. **MOTION CARRIED (6-0).**



MINUTES
CITY OF WAUPUN JOINT REVIEW BOARD ANNUAL
MEETING
City Hall Council Chambers 201 E Main Street,
Waupun
Wednesday, June 15, 2023 at 2:00 PM

CLERK CALLS THE MEETING TO ORDER

City Clerk/Treasurer Hull called the meeting to order at 2:00pm.

CLERK TAKES ROLL CALL

In-Person Members: Bishop, Siebers, Boelk

Virtual Members: Gerred, Hintze, Kasubaski

In-Person Staff: Clerk/Treasurer Hull, Administrator Schlieve, Finance Director Langenfeld

JOINT REVIEW BOARD MEMBERSHIP- RECOGNITION OF MAYORAL APPOINTED PUBLIC MEMBER

1. 2023-2024 City of Waupun Joint Review Board Membership

The Board acknowledges Daniel Siebers as the Public Member of the Board.

Other Board seats and their representatives:

Waupun School District – Director of Business Carrie Hintze

Technical College – VP Finance/Administration Carrie Kasubaski

Dodge County –County Board Vice Chairman Robert Boelk

Fond Du Lac County – Director of Administration Erin Gerred

Municipal – City of Waupun Mayor Rohn Bishop

NOMINATION AND ELECTION OF JOINT REVIEW BOARD CHAIRPERSON

Hull calls for nominations for Board Chairperson. Motion Boelk, second Gerred to nominate Bishop.

No other nominations are heard. Nominations close.

Motion Boelk, second Gerred to appoint Bishop as the 2023 Joint Review Board Chairperson. Motion Carried 6-0.

JOINT REVIEW BOARD PRIOR MEETING MINUTES

Joint Review Board Meeting Minutes - Annual Meeting on June 15, 2022

Motion Hintze, second Gerred to approve the June 15, 2022 annual meeting minutes of the Joint Review Board.

Motion carried 6-0.

Joint Review Board Meeting Minutes - Creation of TID 9 on September 28, 2022

Motion Boelk, second Hintze to approve the September 28, 2022 meeting minutes of the Joint Review Board.

Motion carried 6-0.

PERFORMANCE OF TAX INCREMENTAL DISTRICTS

Overview, Financial Reports, and Notes: TID 8 (Fond Du Lac County)

Created 2018 as mixed-use area. TID expenditure period ends 2034 with closure in 2039. This TID lies on the west side in Fond Du Lac County. Improvements consist of significant progress on developer-led housing development on Tanager Street. Future projects provide additional housing potential, additional storm water expenditures, and developer incentives/buyout. 2022 beginning fund balance provides (\$297,562), revenues of \$499,621, expenses of \$148,337, and year-end fund balance of \$53,722. Estimates for future projects, prior to closure of the TID, provides revenue of \$2,042,992, expenses of \$2,131,173, and a surplus of \$0.

Overview, Financial Reports, and Notes: TID 3 (Fond Du Lac and Dodge County)

Created 2005 as mixed use/blighted area which was amended in 2012 to extend boundaries. TID expenditure period ends 2027 with closure in 2032. This TID lies in our downtown central business district in both Dodge and Fond Du Lac Counties and shares with TID 6. Future projects provide CDA business relief grants, streetscaping, and targeted reinvestments. 2022 beginning fund balance provides (\$351,699), revenues of \$621,217, expenses of \$190,145 and year-end fund balance of \$79,373. Estimates for future projects, prior to closure of the TID, provides revenue of \$2,129,000, expenses of \$2,047,463, and a surplus of \$160,910.

Overview, Financial Reports, and Notes: TID 6 (Fond Du Lac and Dodge County)

Created 2012 as mixed use/blighted area and amended in 2012 and 2020. TID expenditure period ends 2034 with closure in 2039. This TID lies on the west side of the City in both Fond du Lac and Dodge County and shares with TID 3. Future projects provide public infrastructure and redevelopment of McKinley Street and 1005 W. Main Street. 2022 beginning fund balance provides (\$352,013), revenues of \$141,653, expenses of \$172,610, and year-end balance of \$(382,970). Estimates for future projects, prior to closure of the TID, provides revenue of \$2,231,325, expenses of \$2,543,000, and a surplus of \$0.

Overview, Financial Reports, and Notes: TID 5 (Dodge County)

Created 2008 as mixed use and amended in 2012 and extended in 2018. TID expenditure period ends 2023 with closure in 2034. This TID lies on the east side in Dodge County for commercial development. There are no future planned projects. 2022 beginning fund balance provides (\$1,792,873), revenues of \$431,547, expenses of \$385,630, and year-end fund balance of \$(1,746,956). Projected revenues, prior to closure of the TID, provides \$5,022,000, expenses of \$3,338,365, and a surplus of \$0.

Overview, Financial Reports, and Notes: TID 7 (Dodge County)

Created 2017 as mixed use. TID expenditure period ends 2033 with closure in 2038. This TID lies on the east side in Dodge County for commercial development. Future projects provide for multi-family, truck-friendly commercial projects with the possible extension of Shaler Drive and the extension of Bayberry and stormwater infrastructure. 2022 beginning fund balance provides (\$224,195), revenues of \$113,838, expenses of \$133,118, and year-end fund balance of (\$243,474). Estimates for future projects, prior to TID closure, provides revenue of \$3,259,775, expenses of \$3,789,858, and a surplus of \$286,609.

Overview, Financial Reports, and Notes: TID 9 (Dodge County)

Created 2022 as mixed use. TID expenditure period ends 2037 with closure in 2043. This TID lies on the south side in Dodge County for commercial development. Future projects provide for industrial and residential development (Claggett subdivision) and possible extension of Shaler Drive. 2022 beginning fund balance provides \$0, revenues of \$0, expenses of \$902,368, and year-end fund balance of (\$902,368). Projected revenues, prior to closure of the TID, Provides \$10,426,740, expenses of \$9,215,784, and a surplus of \$308,588.

ACCEPTANCE OF THE PE-300 TID ANNUAL REPORTS

Motion Boelk, second Siebers to accept the 2022 PE-300 TID Annual Reports. Motion carried 6-0.

ADJOURNMENT

Motion Boelk, second Hintze duly called the meeting adjourned at 2:21pm. Motion carried 6-0.



MINUTES
CITY OF WAUPUN COMMUNITY DEVELOPMENT
AUTHORITY MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 20, 2023 at 8:00 AM

Meeting called to order Mayor Bishop at 8 a.m.

Roll call taken. Present: Mayor Bishop, Gary DeJager, Sue Vandenberg, Derek Drews, Cassandra Verhage are present. Absent and excused is Bobbi Joe Kunz. Also presented, Kate Bresser, Glenn Marwitz, Administrator Schlieve and Assistant Administrator Langenfeld.

Bishop recognizes members of the committee and thanks them for their long-standing commitment and work to improve the City's downtown. Motion Vandenberg, second Vanderkin to remove City Clerk/Treasurer, City Attorney, Director of Public Works, and Fond du Lac County Economic Development Corporation as ex-officio members of the board.

Motion DeJager, second Vandenberg to move meeting date to the third Tuesday of each month, starting at 7:45 a.m. Carried unanimously.

Motion Vandenberg, second Vanderkin to approve CDA Minutes from April 18, 2023 and June 14, 2023 Meetings. Carried unanimously.

Motion DeJager, second Drews to approve CDA Financials for 2023 as presented. Carried unanimously.

An application for Weaving It Up to You is cancelled as building is sold. Administrator Schlieve provides an overview of outstanding applications for Wind & Unwined, Broken Threads, and K's Boutique. Wind & Unwined is in process but Schlieve recommends an extension through September 30, 2023. Broken Threads and K's are both reporting delays with contractors and/or supplies. Schlieve notes that there is time and we should monitor progress. Motion Verhage, second Drews to extend Wind & Unwined grant through September 30, 2023. Carried unanimously.

Glenn Marwitz presents application for Judson's located at 416 E Main St. Business is painting exterior of front façade and adding updated signage. Motion Verhage, second Vandenberg to approve matching grant up to \$5,000 for the project. Carried unanimously.

Kate Gysbers presents application for 307 E Main St. Gysber's Jewelry acquired the building and is expanding into the space. Motion Vandenberg, second DeJager to approve targeted reinvestment grant of \$39,300 for the project. Carried unanimously.

Administrator Schlieve provides an update, announcing that the City has received a Vibrant Space grant to create a food truck alley in the downtown green space east of Stone & Suede and that we are pending on a large DNR grant for the west-side plaza. Staff continue to look for space for new businesses looking to locate in Waupun. Schlieve indicates that BID is putting \$5,000 into marketing the downtown and that a group of businesses are working with Inspire Magazine and have placed a billboard advertising along US 151 North of Beaver Dam. Schlieve reports that bids for the Senior Center project have been accepted and that the team is moving into a fundraising stage and that the City intends to sell the existing building when construction is completed. Design WI with the UW Extension team will conduct the Design Charrette on September 18 & 19 and individuals are asked to reserve those dates on calendars.

No advanced planning.

Motion Verhage, second Vanderkin to adjourn meeting. Carried unanimously. Meeting adjourns at 8:29 a.m.



MINUTES
CITY OF WAUPUN PLAN COMMISSION MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, June 21, 2023 at 4:30 PM

The Waupun Plan Commission met Wednesday, June 21, 2023 at 4:30 pm in the Waupun City Hall Council Chambers. The meeting was held in person, virtual, and teleconference.

CALL TO ORDER

Chairman Bishop called the meeting to order at 4:30 pm

ROLL CALL

Members Present: Jerry Medema, Elton TerBeest, Jeff Daane, Rohn Bishop, Jill Vanderkin, and Jason Whitford

Members Excused: Mike Matoushek

Staff Present: Sue Leahy, Dan VandeZande, Kathy Schlieve

Others Present: Timothy Kent

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION—

None

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

The next meeting will be held on July 19, 2023 at 4:30 pm

CONSIDERATION - ACTION

1. Approve minutes of the May 24, 2023 meeting.
Motion by Medema, 2nd Whitford by to approve the minutes of the May 24, 2023 meeting. Motion carried, unanimously.
2. Public Hearing - Ordinance Amendment - Off Street Parking
Motion by Whitford, 2nd TerBeest by to open the Public Hearing. Motion carried, unanimously.

This will restrict parking 10' in front of house on hard surface (concrete, asphalt, or gravel). This has been a problem in the City. This will require the owner of the property to apply for a Conditional Use Permit. If more than 10' is needed, the homeowner could apply for a Variance, however they would have to prove a hardship.

Motion by TerBeest, 2nd Medema by to close the Public Hearing. Motion carried, unanimously.

Motion by Whitford, 2nd by Vanderkin to recommend approval of ordinance to the Common Council. Motion carried, unanimously.

3. Site Plan Review - Wisconsin Dairy Distributing - 504 Barnes St.
Timothy Kent appeared and discussed the Site Plan. They are proposing a small loading dock addition going 8' towards Industrial Dr. and 54' wide. There will be 3 new loading docks and steel stairs coming out of building. A retaining wall will also be placed on the west side of building. The east side of the lot will drain toward catch basin on that side. The exterior of the addition will be insulated metal panels and will match the existing building. Phase 2 will come next year. Jeff asked if there could be a water issue where it would trap water on the west side by the docks. It will be pitched to north and sheet drag across lot. Jeff suggested putting PVC in by loading docks to drain water. Impervious area will be the loading dock and the building. There will be a 2' overhang on dock area. For future, when they come back they will need to show

how much difference in impervious area. Sue asked if semis could stick out into the street, and there is a potential for that if it is a large semi.

Motion by TerBeest, 2nd by Whitford, to approve the site plan for 504 Barnes St. Motion carried, unanimously.

4. Certified Survey Map Review - 305 & 307 E. Main St.

A Certified Survey Map was presented for 305 and 307 E. Main St. Gysbers Jewelry recently acquired 307 E. Main St. and will be making 305 and 307 into one building. The BID and CDA approved their request for funding earlier today. This will combine both parcels into one.

Motion by Daane, 2nd by Vanderkin to recommend approval of the Certified Survey Map for 305 and 307 E. Main St. to the Common Council. Motion carried, unanimously.

5. Certified Survey Map Review - 1021 - 1023 Tanager St

A Certified Survey Map for 1021 and 1023 Tanager St. was presented. This is for a split two-family home that is built on this lot. Sue stated there are written covenants for these lots. This will be the last split-two family home on that street.

Motion by Medema, 2nd by TerBeest to recommend approval of the Certified Survey Map for 1021 and 1023 Tanager St. to the Common Council. Motion carried, unanimously.

ADJOURNMENT

Motion by Terbeest, 2nd by Vanderkin to adjourn the meeting. Motion carried, unanimously. Meeting adjourned at 4:46 pm.

Minutes prepared by Trista Steinbach



MINUTES
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 27, 2023 at 4:15 PM

Vice-Chair Kaczmarski called the meeting to order at 4:15 p.m.

Roll call taken with the following members present: Dan Siebers, Pete Kaczmarski, Kathy Schlieve, Dan Vande Zande, and Steve Brooks. Jason Westphal arrives at 4:20 pm. The Envision Greater Fond du Lac position is vacant. Absent and excused are Jeff Daane and Mayor Bishop.

Motion Siebers, second Brooks to approve Meeting Minutes from May 31, 2023 Economic Development Committee Meeting. Carried unanimously.

Motion Kaczmarski, second Siebers to approve Closed Session Minutes from May 31, 2023 Economic Development Meeting. Carried unanimously.

Kaczmarski recommends moving to closed session discussion, pending arrival of Westphal. Motion Siebers, second Brooks to adjourn in closed session under Section 19.85 (1) of the WI Statutes for:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion Kaczmarski, second Siebers to reconvene the Economic Development Committee in open session under Section 19.85(2) of the WI Statutes. Carried unanimously.

Schlieve discusses the most recent changes for the childcare sector as a result of the new 2023-2025 biennium budget for the State of WI and the impact on Wee Care's Childcare Stabilization Grant scope reduction. The application as presented is reduced significantly in scope (\$250K to \$125K) but the proposed design still accomplishes the goal of increasing licensed spaces available to the public. The primary reason behind this reduction is due to loss of Childcare Counts funding that was not renewed in the state budget (50% reduction as of June 1; remaining goes away in January) and concern about the center's ability to maintain wages necessary to keep staffing levels strong. As noted in the application, keeping capital costs low to maintain and grow available licensed spaces is key. Hence, we are requesting a modification to the grant application based on the loss of childcare counts. We are seeking the full amount of the project, capped at \$125K. That is a change to the program previously approved by the Council, which approved a match. Anticipate WI could lose 80K licensed spaces without funding restored. AND/OR tuition increases will be passed to families in the range of a 20-30% increase (infant care average \$13,572 in 2022 – taking cost to \$16,286 – 17,644). The application is reviewed. General discussion by the committee about the importance of maintaining the program as approved by Council. Motion Westphal, second Siebers to award a Childcare Stabilization Grant to Wee Care for 50% of the proposed cost - \$62,250. Carried unanimously. Schlieve indicates that Wee Care can approach the CDA and that she will be recommending additional funding for the business based on earlier discussions. There is general support expressed for that approach.

From closed session, motion Siebers, second Brooks to not consider sale of a portion of the McCune park land near the Waupun Armory for the purpose of a parking lot due to its direct conflict with the McCune Park Masterplan. Schlieve is requested to bring this recommendation to the Common Council for final review. Carried unanimously.

Motion Siebers, second Kaczmarski to adjourn the meeting. Carried unanimously. Meeting adjourned at 5:53 p.m.

**Minutes of the Waupun Public Library Board Meeting
Wednesday, July 19, 2023**

The Waupun Public Library Board was called to order by Bev Martens, President, at 4:30 p.m. on Wednesday, July 19, 2023. Present were, Siebers, Schultz, Beer, Rohrer, Garcia, and Jaeger. Sullivan and Hintze present via Zoom. Gehl present via phone.

ARTICLE I: Motion by Beer, supported by Schultz, to accept the minutes of June 19, 2023, meeting as written. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 69,496 items through the end of June, up 12.3%.
- b. 28,568 people visited the library through the end of June, up 28.9%.
- c. Program attendance up 119.4% through the end of June.
- d. Meeting room use up 182.1% through the end of June.

ARTICLE IV: Budget reviewed with no concerns noted.

ARTICLE V:

- a. Motion by Hintze, supported by Siebers, to pay June 2023 bills. Motion carried 8-0 on roll call.

ARTICLE VI: Budget Committee report.

ARTICLE VII: Librarians' Report.

- a. The last two Summer Reading Program events: July 13 was Zoozort Mini Zoo, and the Carnival Finale will be held Friday, July 21, in the library parking lot.
- b. Interns' many projects this summer include:
 1. Scanning library historical documents.
 2. Scanning cemetery documents.
 3. Cleaning and reorganizing storage areas.
 4. Assisting with Summer Reading Program.
 5. Handling a labor-intensive reference question involving newspaper microfilm from 1920.
 6. Filling in when staff are on vacation.
- c. Upcoming Programs:
 1. Brenda Conley, Dodge County Dairy Ambassador, will discuss ice cream (**With attendees making and sampling some**)/July 27, @ 6:00 pm.
 2. Eleanor Brinsko: a program on Ancestry.com/August 15 @ 6:00pm.
 3. Monthly adult crafts continue on the 2nd Tuesday of every month @6:00pm.
 4. Many more programs are in the planning stages for the future.

d. Officer Tipton attended the June library staff meeting and fielded questions on when and why to call the police non-emergency and emergency numbers, as well as fielding general questions from staff.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

a. Meeting Room Use Policy was reviewed. Motion by Rohrer, supported by Schultz, to accept the revisions to the Application for the Meeting Room Use as presented. Motion carried.

b. Motion by Hintze, supported by Sullivan, to move the minimum age for obtaining a Waupun Public Library card from six years old to five years old. Motion carried.

c. Motion by Rohrer, supported by Martens, to accept the Circulation Policy revision presented as follows: "Parental signature is not required for children who are renewing or replacing cards, nor is it required for 16 and 17 year olds to obtain a card." Motion carried.

ARTICLE X: Motion by Sullivan, supported by Beer, to adjourn at 5:03 p.m. Motion carried.

*Next tentative meeting: Wednesday, August 16, 2023 at 4:30 p.m.

SANDRA ROHRER Secretary
SR/bkj



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, July 11, 2023 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 5:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmariski, Alderman Langford, Alderman Kunz, Alderman Siebers

Council absent/excused: Alderman Matoushek

Management in-person: Attorney VandeZande, Administrator Schlieve, Director of Public Works Daane

ADJOURN TO CLOSED SESSION

At 5:31pm, motion Siebers, second by Kunz to adjourn in closed session under Section 19.85 (1) (c)(g) of the WI Statute for purposes of Public Works Performance and Staffing and Possible Litigation involving 717 Sunrise Avenue. Motion carried 5-0.

RECONVENE TO OPEN SESSION

At 6:01pm, motion Kunz, second Langford to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 5-0.

ACTION FROM CLOSED SESSION

No action in open session

At 6:01pm, a slight recess is held to allow those attending to be seated.

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:05pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmariski, Alderman Langford, Alderman Kunz, Alderman Siebers

Council absent/excused: Alderman Matoushek

Management in-person: Attorney VandeZande, City Clerk Hull, Administrator Schlieve, Director of Public Works Daane, Fire Chief Demaa, General Utility Manager Brooks, Police Chief Loudon, Library Director Jaeger, Finance Director Langenfeld

Management Virtual: None

Management absent and excused: Utility Finance Director Stanek, Recreation Director Kaminski

Audience in-person: Tyler Loomans, Jodi Mallas, Jeni Maly, Jaedon Buchholz, Brittany Falk, Danielle McKnight, Nicholas Tank, Jim Hepp

Audience Virtual: Jason Whitford

PUBLIC HEARING

No public hearing is held

PERSONS WISHING TO ADDRESS COUNCIL

1. Waupun Hockey Association Update and ARPA Funds Review - Tyler Loomans

Tyler Loomans and Brittney Falk of Waupun Hockey Association appear before the Council. The Association continues to fund raise and asks what next step is for consideration of ARPA funding. The reconstruction of the Community Center floor is estimated at \$800,000. Council will continue discussions for ARPA funding at the July 25, 2023 Committee of the Whole meeting.

2. New Winter Festival Proposal – Jodi Mallas and Jeni Maly

Jodi Mallas and Jeni Maly propose several winter event concepts, such as Ice Fest, in the hopes of bringing visitors to waupun to frequent our local shops and establishments and provide community involvement. The City could seek a Joint Effort Marketing (JEM) Grant through the WI Dept of Tourism if Council authorizes. Public Works assistance is requested for the setup and take down of the events.

James Hepp of 431 E Jefferson Street wishes for parking limits between Madison and Carrington to be reviewed. The Board of Public Works Board will review this at a future meeting.

ORDINANCE CONSIDERATION FOR ADOPTION PROCESS *(Roll Call Motion)*

3. Ordinance to amend Ch.6.03 (2) Traffic Code for the purpose of Additional Stop Sign Placement (Public Works 6-13-23)

At the June 13, 2023 Board of Public Works meeting, recommendation of Council adoption was heard. City Attorney VandeZande has reviewed the draft ordinance and approves the language as proposed.

Motion Kaczmariski, second Westphal to accept the first reading of the ordinance to amend Ch. 6.03(2) Traffic Code for the purpose of Additional Stop Sign Placement. Motion carried 5-0 on roll call.

4. Ordinance to amend Ch. 16.03 Zoning Code for the purpose of Off Street Parking (Plan Commission 6-21-23)

At the June 21, 2023 Plan Commission meeting, recommendation of Council adoption was heard. City Attorney VandeZande has reviewed the draft ordinance and approves the language as proposed.

Motion Westphal, second Kunz to accept the first reading of the ordinance to amend Ch. 16.03 Zoning Code for the purpose of Off Street Parking. Motion carried 4-1 on roll call with Kaczmariski voting Nay.

ORDINANCE CONSIDERATION FOR CONTINUATION IN CREATION PROCESS

5. Ordinance for the Purpose of Sexting

The police department is recommending an ordinance as the sharing of explicit images and related activities between minors represents a concern for the health, safety, welfare, peace and order to the citizens of the City of Waupun. . This ordinance will assist law enforcement’s discretion of the appropriate enforcement needed when responding to these types of complaints.

Motion Westphal, second Langford to direct the City Attorney to create/amend a City ordinance for future Council consideration, for the purpose of providing a definition and the violations of Sexting. Motion carried 5-0.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

6. Certified Survey Map - Kate & Steve Bresser 305 & 307 E Main Street (Plan Commission 6-21-23)

Motion Kaczmariski, second Siebers to approve the Certified Survey Map regarding 305 and 307 E Main Street for Kate & Steve Bresser Motion carried 5-0 on roll call.

7. Certified Survey Map - ACS RBHS LLC 1023 &1021 Tanager St.(Plan Commission 6-21-23)

Motion Westphal, second Kunz to approve the Certified Survey Map regarding 1023 and 1021 Tanager Street for ACS RBHS LLC. Motion carried 5-0 on roll call.

CONSIDERATION - ACTION

8. WisDOT 2024-2029 Surface Transportation Program-Local (STP-L) Funding

Motion Siebers, second Langford to authorize the submission of the WisDOT 2024-2029 Surface Transportation Program-Local (STP-L) Funding Grant Application for 2028 road improvements. Motion carried 5-0 on roll call.

DISCUSSION - REVIEW

9. Review Fundraising Plan for Waupun Senior/Community Center

The City may be interested in pursuing sponsorship through naming rights of various spaces in the new Senior/Community Center. A draft campaign is provided for review. Further discussion will continue at a future Council meeting.

10. Review Sponsorship and Naming Rights Policy

Schlieve provides the need for a policy in relation to the acceptance of donations, gifts, sponsorships, etc. and also naming rights for City owned property, facilities, etc. Further discussion will continue at a future Council meeting.

MAYORAL CORRESPONDENCE/PRESENTATIONS

11. Review of the 6:00pm Start time for the Committee of the Whole Meetings

Motion Langford, second Kunz to amend the start time of the Committee of the Whole meetings to 5:30pm. Motion carried 4-1 on roll call with Westphal voting Nay,

CONSENT AGENDA

Motion Siebers, second Langford to accept the consent agenda. Motion carried 5-0 on roll call.

ADJOURNMENT

At 7:41pm, Motion Kunz, second Langford to call the meeting adjourned. Motion carried 5-0.

Waupun Police Department Update – July Report

Training:

Firearms Instructor AJ Halverson instructed and certified PD staff in Firearms.

Vehicle Contacts Instructor Robert Williams presented the new state standards with command staff.

Events/Reports:

Chief Louden and Officer Graham Dumke met with children at the First Reformed Church who were taking part in a Hero Hotline Bible School.

Officer Jackson Hague participated in the surprise event of a military family reuniting after a deployment.

Staffing/Hiring Process:

Our current staff level is 16 sworn personnel and 2 non-sworn personnel. We are currently hiring for 2 officer positions.

Briefs:

Calls for Service: 1080

Traffic Stops: 172

Arrests: 12

Code Enforcement	Warnings	Citations
January	10	5
February	10	6
March	5	10
April	8	1
May	19	2
June	11	1
July	11	1

Complaints:

On 7/02/23 at approximately 9:53am, police conducted a traffic stop on W Main St at River St. A 22 year old man was cited for speeding 63mph in a 25 mph zone and Operating w/out a Valid Driver's License.

On 7/02/23 at approximately 2:04pm, police conducted a traffic stop on E Main St at Fond du Lac St. A 27 year old woman was cited for Operating After Suspension, Speeding, and Operating w/out Insurance.

On 7/03/23 at approximately 5:45pm, police conducted a traffic stop on USH 151 at STH 26. An Operating After Revocation charge was referred to the Fond du Lac County DA's Office against a 38 year old woman. The woman was also cited for Open Intoxicants.

On 7/03/23 at approximately 12:26am, police conducted a traffic stop on S Madison St at Beaver Dam St. A 26 year old man was cited for Operating After Suspension.

On 7/04/23 at approximately 12:54pm, police conducted a subject stop on Beaver Dam St at Grace St. A 28 year old man was taken into custody on an Arrest Warrant through Probation and Parole. Charges of Possession of Controlled Substances, Possession of Drug Paraphernalia, and Felony Bail Jumping were referred to the Dodge County DA's Office. The man was transported to the Dodge County Jail.

On 7/05/23 at approximately 11:49am, police responded to a residence on S Harris Ave for a welfare check. While at the residence police observed drug paraphernalia. A 35 year old man was taken into custody for Possession of Meth Paraphernalia. The man was transported to the Dodge County Jail.

On 7/08/23 at approximately 12:14am, police responded to a residence on N Mill St for a disturbance complaint. A 41 year old man was not present upon police arrival, but he was located in the City of Fond du Lac. Fond du Lac PD assisted Waupun PD by taking the man into custody on charges of Domestic Disorderly Conduct and Criminal Damage to Property. The man was transported to the Fond du Lac County Jail.

On 7/10/23 at approximately 8:18am, police conducted a traffic stop in the 900 block of E Main St. An Operating After Revocation charge was referred to the Fond du Lac County DA's Office against a 55 year old woman.

On 7/10/23 at approximately 4:24pm, police responded to the police department parking lot for a report of a crash that took place in the 700 block of W Main St. Police learned of a crash involving a juvenile pedestrian. A 45 year old man was taken into custody for Operating While Intoxicated Causing Injury w/a Passenger Under the age of 16. The man was also cited for Possession of Open Intoxicants.

On 7/11/23 at approximately 12:57am, police conducted a traffic stop on W Main St at N State St. A 40 year old woman was cited for traveling 49mph w/in a 25mph speed zone.

On 7/11/23 at approximately 11:19pm, police responded to a residence on N Mill St for a report of a restraining order violation. A charge of Violating a Temporary Restraining Order was referred to the Fond du Lac County DA's Office against a 39 year old woman.

On 7/12/23 at approximately 9:32am, police responded to the 1000 block of E Main St for a report of a suspicious person. A 31 year old man was taken into custody on a warrant through Cook County, Illinois. The man was transported to the Dodge County Jail.

On 7/12/23 at approximately 7:24pm, police conducted a traffic stop on W Main St at Commercial St. A 40 year old man was cited for Operating w/out a Valid Driver's License.

On 7/13/23 at approximately 4:08pm, police conducted a traffic stop on USH 151 at STH 49. A 19 year old man was cited for Possession of Controlled Substances and Possession of Drug Paraphernalia.

On 7/13/23 at approximately 8:45pm, police conducted a traffic stop in the 900 block of E Main St. A 29 year old woman was cited for Operating After Suspension.

On 7/14/23 at approximately 12:22pm, police responded to a reckless driver complaint in the area of E Franklin St a N Mill St. The suspect vehicle was located in the first 100 block of E Main St. A 77 year old woman was cited for Operating After Suspension and a Driver Condition Report was submitted to DOT.

On 7/18/23 at approximately 10:25am, police conducted a traffic stop on W Main St at River St. A 32 year old man was cited for traveling 45mph w/in a 25mph speed zone.

On 7/18/23 at approximately 1:21pm, police conducted a traffic stop on County Park Rd at Birdie Blvd. A 33 year old woman was cited for traveling 45mph w/in a 25mph speed zone.

On 7/19/23 at approximately 11:55am, police responded to a residence on W Brown St for a Check Welfare Complaint. A 36 year old woman was placed into protective custody and later admitted on a voluntary detox.

On 7/19/23 at approximately 8:03am, police responded to the 600 block of W Brown St for a Check Welfare Complaint. A 32 year old woman was placed into protective custody and transported to a mental health facility.

On 7/21/23 at approximately 12:40am, police conducted a traffic stop on E Brown St at Carrington St. An 18 year old man was cited for Operating After Suspension. The man was taken into custody on a warrant through Sauk County. The man was transported to the Dodge County Jail.

On 7/22/23 at approximately 1:25am, police responded to the 400 block of E Main St for a Check Welfare Complaint. An intoxicated 21 year old man was found to be passed out behind a local business. A responsible party was contacted and the man was released to that party.

On 7/23/23 at approximately 6:22pm, police responded to a residence on Jackson St for a report of a disturbance. Charges of Disorderly Conduct and Criminal Damage to Property were referred to Fond du Lac County Juvenile Intake against a male juvenile.

On 7/24/23 at approximately 1:11pm, police responded to E Franklin St at N Madison St for a report of a suspicious vehicle. A 19 year old man a a 18 year old woman were both cited for Indecent Conduct.

On 7/25/23 at approximately 7:01pm, police responded to a residence on Gateway Dr for a report of a suicidal subject. Police made contact with a 67 year old man and a safety plan was put in place with county crisis.

On 7/26/23 at approximately 12:29am, police made contact with a suspicious vehicle in the 300 block of E Main St. A 55 year old man was cited for Operating After Suspension.

On 7/27/23 at approximately 1:29pm, police responded to a residence in the 400 block of E Main St for a report of a suicidal subject. Police learned the 47 year old man no longer lived in the city of Waupun. The man was located in Barron County and his welfare was checked by their sheriff's office.

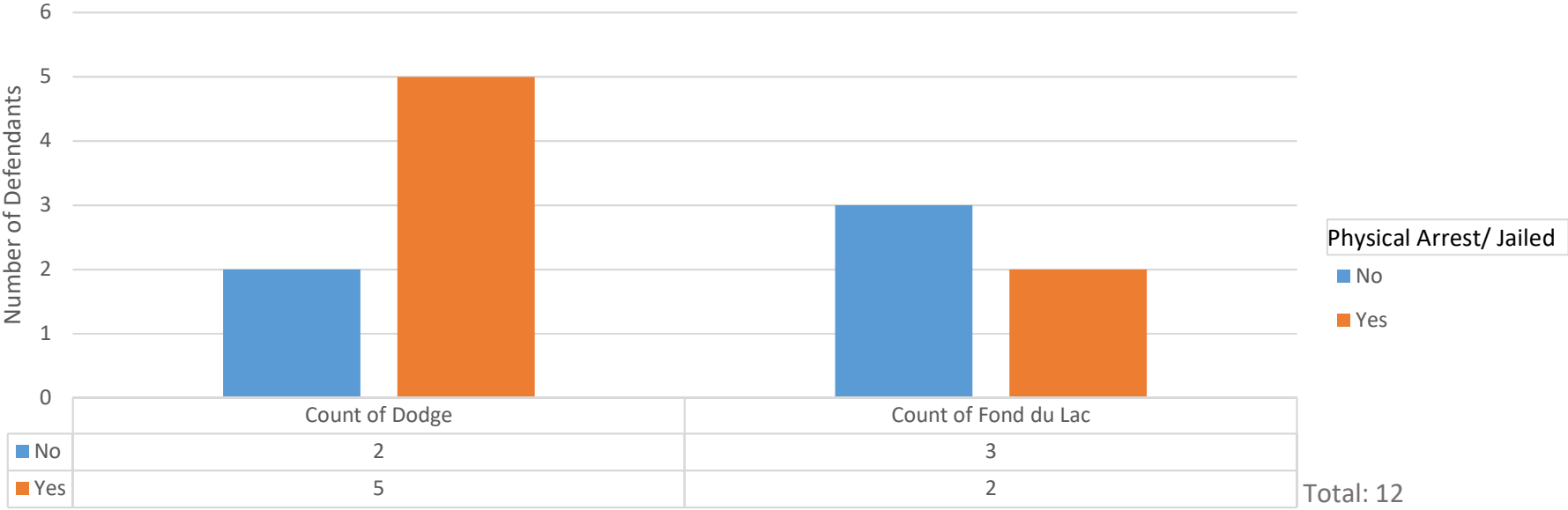
On 7/28/23 at approximately 9:03pm, police responded to a residence on Bly St for a report of a disturbance. A 22 year old man was taken into custody for Disorderly Conduct Domestic Related. The man was transported to the Dodge County Jail.

On 7/30/23 at approximately 10:47am, police conducted a traffic stop on W Main St at Bly St. A 23 year old man was cited for Operating w/out a Valid Driver's License.

On 7/31/23 at approximately 3:57am, police responded to a residence on N Mill St to assist Fond du Lac Police Department in taking a subject into custody. A 39 year old woman was taken into custody for a Domestic Abuse Injunction Violation and she was turned over to the Fond du Lac Police Department.

On 7/31/23 at approximately 11:23am, police conducted a traffic stop on STH 49 at USH 151. A 20 year old man was cited for Operating After Suspension.

July 2023 - Request for Charges & Physical Arrests

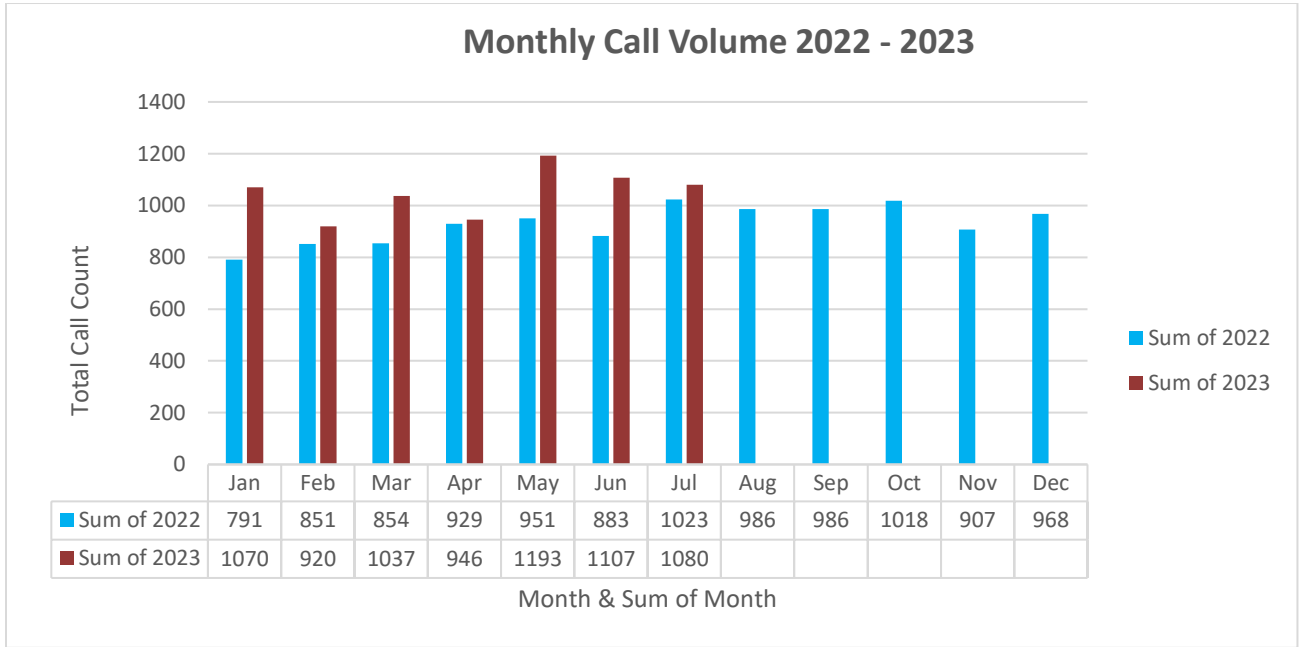


Total: 12

County

July 2023

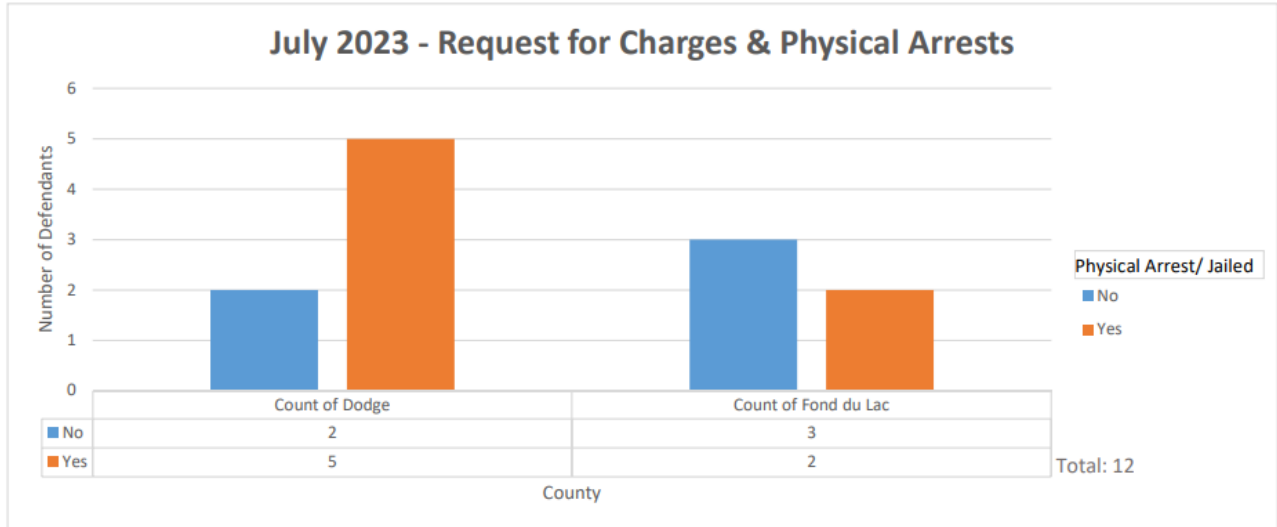
Monthly Call Volume Report



Call Volume Monthly 2022 - 2023			
Month	2022	2023	Percent Difference
January	791	1070	26.1%
February	851	920	8.1%
March	854	1037	21.4%
April	929	946	1.8%
May	951	1193	25.4%
June	883	1107	25.4%
July	1023	1080	5.6%
August	986		
September	986		
October	1018		
November	907		
December	968		
Grand Total:	11,147	7,353	

July 2023

Request for Charges & Physical Arrest Report





Waupun Fire Department

16 E. Main Street Waupun, WI 53963

Non-emergency Number: 920-324-7910

B.J. DeMaa, Chief
bjdema@waupunpd.org

Monthly Report

Date: August 2, 2023
 To: Mayor, Council, City Administrator, and PFC
 From: Fire Chief, B.J. DeMaa
 Re: July report

Fire Calls:

There were seventeen (17) fire & rescue calls in the month of July for a total of ninety-seven (97) year-to-date. EMRs ran a total of thirty-seven (37) medical calls in the month of July for a total of three hundred sixty-seven (367) year-to-date.

Average Fire Personnel Response (excluding mutual aid & shift calls):		
	Avg # of Responders	% of Total Department
4A – 8P	9.1	31%
8P – 4A	11.3	39%

* Current roster is 29 members.

** National Institute of Standards and Technology (NIST) recommends no less than 18 firefighters for offensive fire attack at structure fire.

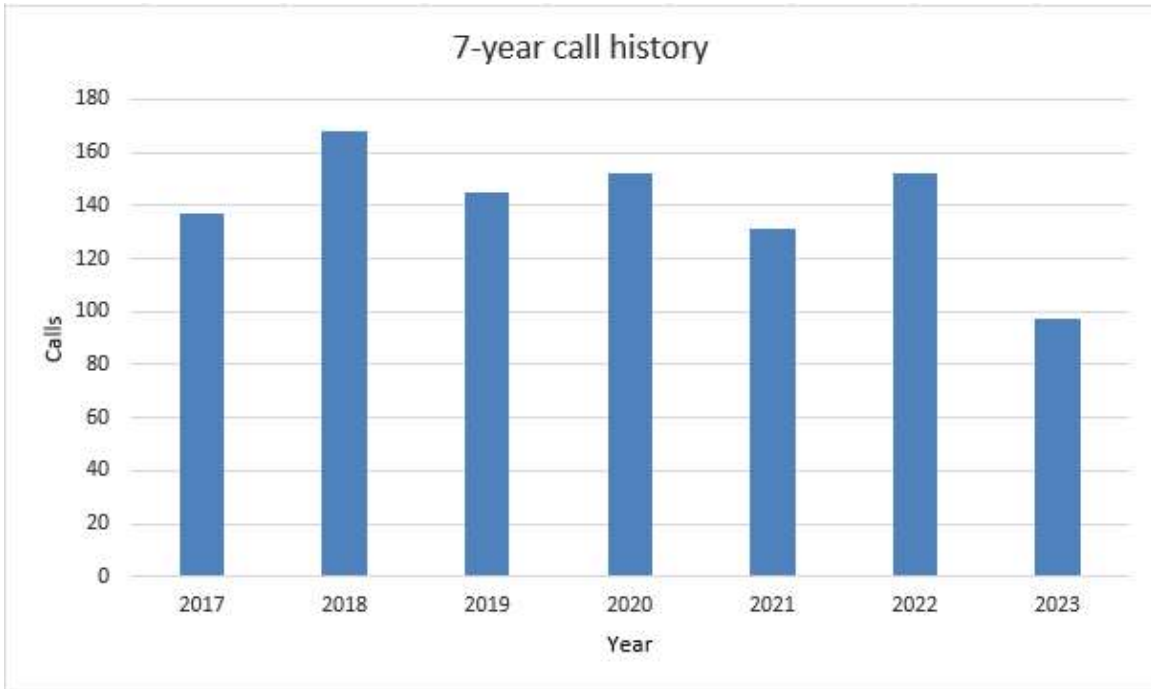
RED = below recommended industry best practices

GREEN = meets industry best practices

Average Fire Personnel Response (excluding mutual aid & shift calls) YTD:												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
4A – 8P	9.0	8.7	10.8	9.7	9.0	8.8	9.1					
8P – 4A	9.0	8.0	8.3	9.3	7.0	10.0	11.3					

Notes:

- 3 mutual aid calls for the month (Beaver Dam, Ripon, Coloma)
- Staffing:
 - o FFs: 29 (can go up to 30)
 - o EMRs: 11 (can go up to 15); pre-employment in process (1 candidate)
- Response numbers suggest staffing is a 24/7 issue.



EMR Call Summary:

Emergency Medical Responder Calls YTD:												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
48	45	45	48	74	70	37						367

Notes:

- **Total calls EMRs first on scene – 14 (38%)**
- **Avg. arrival time before contracted service – 3.1 minutes (does not include mutual aid calls)**
- **Mutual aid requests by Lifestar – 2**
- **Shift calls – 22 (59%)**
- **Calls not covered by EMRs for the month – 3**

2023 Fire Department Strategic Initiatives Update:

#1 – Implement grant programs to strengthen ambulance response:	
Healthcare Infrastructure Grant progress	In progress
EMS Flex Grant progress	In progress

#2 – Complete staffing study for fire and EMR to form recommendations for sustainable emergency response model:	
Work with contractor on study	All information has been submitted

#3 – Command Staff restructuring to balance call response and workload:	
Work with existing staff on structure	Discussing what needs to be in place
Post vacancies	
Fill vacancies and train	

#4 – Determine need for public safety referendum and timing:	
Dependent on staffing study and other inputs	See Initiative #2

#5 – Conclude fire consolidation discussions with townships and define long-term strategy for cost containment by Q1 of 2022:	
Set meeting with townships	On hold – staff capacity
Discuss long-term strategies	On hold – staff capacity

#6 – Establish baseline schedule and process for Lexipol policy implementation:	
Put together schedule for policy edits	
Put together schedule for policy releases	

#7 – Integrate EMI AAR into overall Emergency Response Plan (Emergency Mgmt.):	
Resolve and implement identified gaps in program	

Legend:
On track to meet deadline or already completed.
Project is trending behind schedule.
Project will not meet established timeline or no work completed.

LIBRARY	MONTHLY REPORT August 2023
Subject	Summary
Statistics	Through the end of July, the library circulated/downloaded/loaned 82,137 items, up 11%, and 34,141 people walked through our doors, up 24%. Program attendance is up 126%, and meeting room use is up 153%.
Summer Reading Program	A total of 1,134 youth and adult residents attended the six Summer Reading Program performer programs and finale.
Intern projects	The coolest project the interns recently finished was tracking down all of the library directors, including interim directors, of the Waupun Public Library and Waupun Library Association since 1858. This was a tedious job, involving numerous old records and newspaper searching, but the result is spectacular. A big thank you to interns Brook Vander Galien and Logan Wobschall!

RECREATION	MONTHLY REPORT TO COMMON COUNCIL - August 8, 2023	
Activity/Project	Status	Notes/Other
Senior Center Attendance – July	1,204 participants signed in Average daily attendance - 60 participants	Open 20 days. Closed July 4.
Rentals – July	6 rentals	3 rentals in July 2022
Senior Center Meals – July	Serving Monday – Wednesday 46 Indoor Dining Meals Serving Monday – Friday 242 Mobile Meals	Closed July 3 and July 4. Average daily attendance indoor dining – 4 meals Average daily attendance mobile meals – 13 meals
Senior Center Special Activities/Events – July	<ul style="list-style-type: none"> • Friday Senior Swim at Aquatic Center • July 11 – SSM Health Brain Games • July 19 – Craft Club Rock Painting for Park Program Rock Scavenger Hunt • July 25 – Lunch & Learn about Assisted Living from Prairie Ridge Assisted Living • July 25 - Buddy Bingo in the Park with Park Program • July 28 – Yoga in the Park with Park Program 	25 participants 6 participants 10 participants 19 participants 36 participants
Upcoming Senior Center Special Activities/Events	<ul style="list-style-type: none"> • August 7 – Birdwatching with Park Program • August 16 – Tie-Dye with Park Program • August 15 – Buddy Bingo with Park Program • August 17 – Yoga in the Park with Park Program 	
Park Program – July	Registered Participants <ul style="list-style-type: none"> • July Storybook Walk at Pine Street Park • July Park Passport • July 11 – Ice Cream Social at West End Park • July 14 – Fieldtrip to Beaver Dam Lake • July 18 – Carnival Games at Harris Mill Park • July 25 - Buddy Bingo in the Park with Senior Center at Harris Mill Park • July 28 - Rock Scavenger Hunt at Pine Street Park • July 7 & 28 – Art in the Park 	236 participants 75 participants 29 participants 53 participants 19 participants 16 participants
Upcoming Park Program Special Activities/Events	<ul style="list-style-type: none"> • August 4 – Art in the Park • August 9 – Amazing Bike Race • August 11 – Pool Olympics • August 15 – Buddy Bingo with Senior Center • August 16 – Tie-Dye with Senior Center • August 17 – Yoga in the Park with Senior Center • August 18 – Last Day Picnic in the Park 	Sponsored by Fond du Lac Cyclery Sponsored by Pizza Ranch with giant firetruck sprinkler from Waupun Fire Department
Aquatic Center - July	Attendance – 6,817 Average Daily Attendance – 227 patrons/day July 20 My Property Shoppe Night – 274 patrons REACH Swim July Pool Pavilion Rentals – 5	Closed on July 12 due to weather
Park Rentals - July	Dodge Park – 3 rentals Harris Mill Park – 6 rentals McCune Park – 1 rental West End Park – 6 rentals Wilcox Park – 1 rental	2 rentals in July 2022 6 rentals in July 2022 1 rental in July 2022 4 rentals in July 2022 1 rental in July 2022



**MONTHLY FINANCIAL REPORT
2023**

January

Revenues	Expenses
\$22,215 - Library Board approved to move 2022 surplus from Library Fund to the Capital Project fund in 2023.	

February

Revenues	Expenses
\$55,389 Municipal Services Payment	
\$4,103 Parking Violation Revenue	
\$20,666 Interest Income	

March

Revenues	Expenses
\$30,819 Fond du Lac County Sales & Use Tax	\$175,192 Payment for Land Purchase
\$15,365 DOA Law Enforcement Agency Grant (Fund 220)	\$105,797 Payment to Stone & Suede from WEDC Grant
\$199,548 & \$22,215 year end transfers from GF and Library to Capital (Fund 400)	
\$210,452 transfer from GF to Bus Park (Fund 404) pay remaining loan payment to utilities	
\$134,200 WEDC CDI Grant Payment (Fund 405)	
\$80,000 assigned funds transfer in for Ambulance (Fund 410)	
\$16,956.14 DOT FED Grant (Fund 501)	

April

Revenues	Expenses

May

Revenues	Expenses
\$1,000 (Fund 100) Donation Economic Development from Waupun Utilities	
\$15,189 (Fund 410) Sale of 2 PD Explorers	
\$10,000 (Fund 410) Sale of Skid Loader	
\$220.00 (Fund 410) sale of snow blower	
\$134,300 (Fund 410) EMS Flex Grant Payment Received	

June

Revenues	Expenses



**MONTHLY FINANCIAL REPORT
JUNE 30, 2023**

A B C D E
 % of Year Past
50%

1
2 **FUND 100**

3 **General Operations Fund**

4 6/30/2023 6/30/2023 6/30/2023 6/30/2023
 Month Activity YTD Actual Budget Amount Unearned Percent

5 REVENUE					
6 TAXES	51,897	1,608,398	2,405,770	797,373	66.86
7 SPECIAL ASSESSMENTS	2,190	2,198	100	(2,098)	2197.59
8 INTERGOVERNMENTAL AIDS	1,589	360,512	3,340,523	2,980,011	10.79
9 LICENSES & PERMITS	7,575	24,976	58,160	33,184	42.94
10 PENALTIES, FOREFEITURES	3,652	23,771	45,500	21,729	52.24
11 PUBLIC CHARGES FOR SERVICE	48,121	163,681	266,368	102,687	61.45
12 INTERGOVERNMENTAL CHARGES	-	-	-	-	
13 MISCELLANEOUS REVENUE	22,583	145,555	50,000	(95,555)	291.11
14 SPECIAL FUNDS ACTIVITY	-	-	710,046	710,046	0.00
15 TOTAL REVENUE	137,607	2,329,090	6,876,467	4,547,377	

18 EXPENDITURES					
19 GENERAL GOVERNMENT	112,769	1,080,244	1,880,661	800,417	57.44
20 ECO DVLP/ADMIN	(5,857)	26,567	37,161	10,594	71.49
21 RECREATION	74,880	155,690	385,944	230,254	40.34
22 ASSESSOR/INSPECTOR	3,486	19,418	39,875	20,457	48.70
23 POLICE	229,049	1,018,655	2,288,462	1,269,807	44.51
24 FIRE	31,461	167,909	522,597	354,688	32.13
25 PUBLIC WORKS	120,113	781,242	1,721,767	940,525	45.37
26 TOTAL EXPENDITURES	565,900	3,249,724	6,876,467	3,626,743	
27					
28 NET REVENUE OVER EXPENDITURES	(428,293)	(920,634)	0	920,634	

41 **FUND 200**

42 **Trust Fund**

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
44 REVENUE					
45 ST AID-WINNEFOX/MID-WISC	-	-	-	-	0.00
46 INTEREST/DIVIDEND/GRANT	3	6	75	69	7.83
47 UNREALIZED GAINS	-	-	-	-	0.00
48 TOTAL REVENUE	<u>3</u>	<u>6</u>	<u>75</u>	<u>69</u>	

49

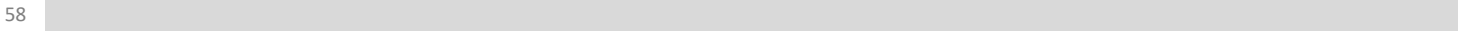
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51 EXPENDITURES					
52 OPERATING TRANSFER OUT	-	-	-	-	0.00
53 LIBRARY EXPENSES	-	-	-	-	0.00
54 TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

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56 NET REVENUE OVER EXPENDITURES	3	6	75	69	
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62 **FUND 210**

63 **Library Fund**

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
64 REVENUE					
65 GENERAL PROPERTY TAXES	-	391,049	516,792	125,743	75.67
66 INTEREST/DIVIDEND/GRANT	-	213,939	213,938	(1)	100.00
67 FEES	38	386	1,200	814	32.21
68 DIVIDEND/REVENUE/DONATIONS	8,214	18,797	11,000	(7,797)	170.88
69 TOTAL REVENUE	<u>8,252</u>	<u>624,172</u>	<u>742,930</u>	<u>118,758</u>	

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73 EXPENDITURES					
74 LIBRARY EXPENSES	72,199	355,299	742,930	387,631	47.82
75 TRANSFER OUT - CAPITAL FUND	-	-	-	-	0.00
76 TOTAL EXPENDITURES	<u>72,199</u>	<u>355,299</u>	<u>742,930</u>	<u>387,631</u>	

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78 NET REVENUE OVER EXPENDITURES	(63,947)	268,873	-	(268,873)	
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FUND 220

A B C D E

Grants and Donations Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
PSC/FEDERAL GRANT	-	-	-	-	0.00
GRANTS	<u>21,017</u>	<u>46,085</u>	<u>6,010</u>	<u>(40,075)</u>	766.81
TOTAL REVENUE	<u>21,017</u>	<u>46,085</u>	<u>6,010</u>	<u>(40,075)</u>	

EXPENDITURES					
GEN GOVERNMENT	-	5,000	-	(5,000)	0.00
GRANT EXPENSES - RECREATION	600	883	-	(883)	0.00
GRANT EXPENSES - POLICE	1,276	12,760	5,000	(7,760)	255.20
GRANT EXPENSES - FIRE/EMR	-	4,983	-	(4,983)	0.00
GRANT EXPENSES - DPW	-	-	-	-	0.00
ECONOMIC DEVELOPMENT EXPENSES	-	-	1,000	1,000	0.00
TOTAL EXPENDITURES	<u>1,876</u>	<u>23,626</u>	<u>6,000</u>	<u>(17,626)</u>	

NET REVENUE OVER EXPENDITURES	19,141	22,460	10	(22,450)	
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FUND 230

Building Inspection Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-BLDG IN	-	-	-	-	0.00
PERMITS-BUILDING	9,271	33,622	75,000	41,378	44.83
FEES	<u>1,935</u>	<u>7,335</u>	<u>9,150</u>	<u>1,815</u>	80.16
TOTAL REVENUE	<u>11,206</u>	<u>40,957</u>	<u>84,150</u>	<u>43,193</u>	

EXPENDITURES					
OPERATING SUPPLIES/WAGES	<u>10,076</u>	<u>35,225</u>	<u>86,816</u>	<u>51,591</u>	40.57
TOTAL EXPENDITURES	<u>10,076</u>	<u>35,225</u>	<u>86,816</u>	<u>51,591</u>	

NET REVENUE OVER EXPENDITURES	1,130	5,732	(2,666)	(8,398)	
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FUND 240

ARPA Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
FED GRANT (PD BY STATE)-ARPA	-	-	-	-	0.00
INTEREST INCOME-ARPA	<u>5,073</u>	<u>28,136</u>	<u>7,500</u>	<u>(20,636)</u>	375.15
TOTAL REVENUE	<u>5,073</u>	<u>28,136</u>	<u>7,500</u>	<u>(20,636)</u>	

EXPENDITURES					
ARPA POLICE OPERATING EXP	-	-	-	-	
ARPA EXPENSES	<u>45,281</u>	<u>45,281</u>	<u>-</u>	<u>(45,281)</u>	
ARPA EXPENSES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

NET REVENUE OVER EXPENDITURES	5,073	28,136	7,500	(20,636)	
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FUND 300

Debt Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
PAID TO ESCROW AGENT	-	-	-	-	0.00
GENERAL PROPERTY TAXES	-	596,329	788,080	191,751	75.67
FUNDS APPLIED	135	734	375	(359)	195.68
DEBT SERVICE SURPLUS APPLIED	<u>-</u>	<u>177,654</u>	<u>827,080</u>	<u>649,426</u>	21.48
TOTAL REVENUE	<u>135</u>	<u>774,716</u>	<u>1,615,535</u>	<u>840,819</u>	

EXPENDITURES					
ROCK NEWTON 2021 P&I	-	11,175	137,350	126,175	8.14
PRINCIPAL AND INTEREST PAYMENTS	<u>-</u>	<u>380,456</u>	<u>1,478,185</u>	<u>1,097,729</u>	25.74
TOTAL EXPENDITURES	<u>-</u>	<u>391,631</u>	<u>1,615,535</u>	<u>1,223,904</u>	

NET REVENUE OVER EXPENDITURES	135	383,085	-	(383,085)	
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158 **FUND 400**159 **Capital Fund**

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	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-CIF	-	257,273	340,000	82,727	75.67
SIDEWALKS	-	-	100,000	100,000	0.00
STATE SHARED REVENUES-EXP REST	-	289,686	2,574,434	2,284,748	11.25
FEES-REC FACILITY MAINTENANCE	15,000	15,500	15,000	(500)	103.33
CO & MUNIC-STREET & HIGHWAYS	-	-	-	-	0.00
INTEREST AND MISC	1,868	33,009	8,000	(25,009)	412.61
TRANSFERS IN FROM OTHER FUNDS	-	221,763	680,000	458,237	32.61
TOTAL REVENUE	<u>16,868</u>	<u>817,231</u>	<u>3,717,434</u>	<u>2,900,203</u>	

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EXPENDITURES					
CITY HALL	-	-	-	-	
RECREATION	100,116	254,185	2,530,000	2,275,815	10.05
PUBLIC SAFETY	-	179,574	255,095	75,521	70.39
LIBRARY AND DPW	-	-	-	-	0.00
STREETS	110,083	162,556	450,000	287,444	36.12
TRANSFER OUT	-	-	-	-	0.00
TOTAL EXPENDITURES	<u>210,199</u>	<u>596,315</u>	<u>3,235,095</u>	<u>2,638,780</u>	

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NET REVENUE OVER EXPENDITURES	(193,331)	220,916	482,339	261,423	
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185 **FUND 401**186 **TID 5 Fund**

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	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	314,049	408,345	94,296	76.91
DEVELOPER GUARANTEES	-	24,735	-	(24,735)	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 5 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>338,784</u>	<u>408,345</u>	<u>69,561</u>	

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EXPENDITURES					
TID 5 OPERATING EXPENSES	-	52,938	381,050	328,113	13.89
TOTAL EXPENDITURES	<u>-</u>	<u>52,938</u>	<u>381,050</u>	<u>328,113</u>	

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NET REVENUE OVER EXPENDITURES	-	285,847	27,295	(258,552)	
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FUND 404

Business Park Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAX INCREMENT	-	-	-	-	0.00
INTEREST INCOME	-	-	-	-	0.00
LEASES/FUND BALANCE	-	219,526	224,103	4,577	97.96
TOTAL REVENUE	-	219,526	224,103	4,577	

EXPENDITURES					
OPERATING EXPENSES	1,264	1,334	15,109	13,775	8.83
TOTAL EXPENDITURES	1,264	1,334	15,109	13,775	

NET REVENUE OVER EXPENDITURES	(1,264)	218,192	208,994	(9,198)	
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FUND 405

TID 3 Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	107,423	150,598	43,175	71.33
PAYMENT IN LIEU OF TAX	-	9,762	9,000	(762)	108.47
GRANTS	-	134,200	-	(134,200)	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
PROCEEDS LONG TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	-	251,386	159,598	(91,788)	

EXPENDITURES					
TID 3 OPERATING EXPENSES	1,703	123,173	159,083	35,910	77.43
TRANSFER TO A DIF FUND	-	-	-	-	0.00
TOTAL EXPENDITURES	1,703	123,173	159,083	35,910	

NET REVENUE OVER EXPENDITURES	(1,703)	128,213	515	(127,698)	
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FUND 407
TID 7 Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	37,796	45,000	7,204	83.99
PERMITS-BUILDING-TIF 7	-	-	-	-	0.00
STATE GRANT	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>37,796</u>	<u>45,000</u>	<u>7,204</u>	

EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	28,069	131,138	103,069	21.40
TID 7 OPERATING EXPENSES	-	913	6,500	5,588	14.04
TOTAL EXPENDITURES	<u>-</u>	<u>28,981</u>	<u>137,638</u>	<u>108,657</u>	

NET REVENUE OVER EXPENDITURES	-	8,815	(92,638)	(101,453)	
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FUND 408
TID 6 Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	78,108	98,488	20,380	79.31
STATE/FEDERAL GRANT-TIF 6	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS/TRANSFERS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>78,108</u>	<u>98,488</u>	<u>20,380</u>	

EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	-	65,630	65,630	0.00
TID 6 OPERATING EXPENSES	1,176	8,107	30,266	22,159	26.79
TOTAL EXPENDITURES	<u>1,176</u>	<u>8,107</u>	<u>95,896</u>	<u>87,789</u>	

NET REVENUE OVER EXPENDITURES	(1,176)	70,001	2,592	(67,409)	
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FUND 410

Equipment Fund

A **B** **C** **D** **E**
 Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES-ERF	-	170,254	225,000	54,746	75.67
FEDERAL GRANT-MISC	-	268,600	-	(268,600)	0.00
MISCELLANEOUS	925	30,442	5,000	(25,442)	608.83
TRANSFERS	-	80,000	-	(80,000)	0.00
TOTAL REVENUE	<u>925</u>	<u>549,296</u>	<u>230,000</u>	<u>(319,296)</u>	

EXPENDITURES					
EQUIPMENT ADMINISTRATION	-	-	7,000	7,000	0.00
EQUIPMENT RECREATION	-	3,973	5,000	1,027	79.47
EQUIPMENT POLICE	905	112,397	130,187	17,790	0.70
EQUIPMENT FIRE	-	1,392	30,500	29,108	4.56
EQUIPMENT LIBRARY	-	-	-	-	0.00
EQUIPMENT DPW	-	57,450	141,500	84,050	40.60
TOTAL EXPENDITURES	<u>905</u>	<u>175,212</u>	<u>314,187</u>	<u>138,975</u>	

NET REVENUE OVER EXPENDITURES	20	374,084	(84,187)	(458,271)	
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FUND 418

TID 8 Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	104,702	125,000	20,298	83.76
PERMITS-BUILDING-TIF 8	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 8 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>104,702</u>	<u>125,000</u>	<u>20,298</u>	

EXPENDITURES					
TRANSFER OUT	-	-	15,405	15,405	0.00
TID 8 OPERATING EXPENSES	-	130,913	131,150	238	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>130,913</u>	<u>146,555</u>	<u>15,643</u>	

NET REVENUE OVER EXPENDITURES	-	(26,210)	(21,555)	4,655	
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327	FUND 419	A	B	C	D	E
328	TID 9 Fund	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
329						
330	REVENUE					
331	TAXES-TAX INCREMENTAL DISTRICT	-	-	-	-	0.00
331	TIF 9 INTEREST REVENUE	7,728	2,724	-	(2,724)	0.00
332	PROCEEDS LONG TERM DEBT	-	2,345,000	-	(2,345,000)	0.00
333	TOTAL REVENUE	<u>7,728</u>	<u>2,347,724</u>	<u>-</u>	<u>(2,347,724)</u>	

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335						
336	EXPENDITURES					
337	TRANSFER OUT	-	(66,929)	-	66,929	0.00
338	TID 9 OPERATING EXPENSES	531,301	712,518	115,116	(597,403)	618.96
339	TOTAL EXPENDITURES	<u>531,301</u>	<u>645,590</u>	<u>115,116</u>	<u>(530,474)</u>	

340						
341	NET REVENUE OVER EXPENDITURES	<u>(523,573)</u>	<u>1,702,134</u>	<u>(115,116)</u>	<u>(1,817,250)</u>	

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345	FUND 420					
346	Recycling Fund	Month Activity	YTD Actual	Budget Amount	Unearned	Percent

347						
348	REVENUE					
349	STATE GRANT-RECYCLING	50,365	50,365	50,000	(365)	0.00
350	FEES-RECYCLING	-	47,523	99,561	52,038	47.73
351	INTEREST REVENUE	426	2,316	750	(1,566)	308.84
352	TOTAL REVENUE	<u>50,791</u>	<u>100,204</u>	<u>150,311</u>	<u>50,107</u>	

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354						
355	EXPENDITURES					
356	OPERATING	35	64,353	148,828	84,475	43.24
357	TOTAL EXPENDITURES	<u>35</u>	<u>64,353</u>	<u>148,828</u>	<u>84,475</u>	

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359	NET REVENUE OVER EXPENDITURES	<u>50,756</u>	<u>35,851</u>	<u>1,483</u>	<u>(34,368)</u>	

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FUND 425

Solid Waste Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
FEES-SOLID WASTE	-	142,568	441,689	299,121	32.28
TOTAL REVENUE	-	142,568	441,689	299,121	

EXPENDITURES					
OPERATING	684	168,971	436,846	267,874	38.68
TOTAL EXPENDITURES	684	168,971	436,846	267,874	

NET REVENUE OVER EXPENDITURES	(684)	(26,404)	4,843	31,247	
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FUND 430

Tourism Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
LOCAL ROOM TAX-TOURISM FUND	5,125	25,880	60,000	34,120	43.13
MISCELLANEOUS REVENUE-TOURISM	-	-	10,000	10,000	0.00
TOTAL REVENUE	5,125	25,880	70,000	44,120	

EXPENDITURES					
OPERATING EXPENSES	-	22,540	70,000	47,460	32.20
TOTAL EXPENDITURES	-	22,540	70,000	47,460	

NET REVENUE OVER EXPENDITURES	5,125	3,340	-	(3,340)	
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FUND 501
Taxi Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES	-	34,051	45,000	10,949	0.00
FED GRANT (PD BY ST)-TRANSPORT	7,005	75,016	109,930	34,914	68.24
SALE OF CITY PROPERTY-TAXI	-	-	-	-	0.00
OPERATING TRANSFER IN-GF	-	-	-	-	0.00
TOTAL REVENUE	<u>7,005</u>	<u>109,067</u>	<u>154,930</u>	<u>45,863</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>11,192</u>	<u>54,338</u>	<u>163,303</u>	<u>108,965</u>	33.27
TOTAL EXPENDITURES	<u>11,192</u>	<u>54,338</u>	<u>163,303</u>	<u>108,965</u>	

NET REVENUE OVER EXPENDITURES	(4,187)	54,729	(8,373)	(63,102)	
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FUND 509
CDBG Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
INTEREST REVENUE	5	27	20	(7)	134.45
TOTAL REVENUE	<u>5</u>	<u>27</u>	<u>20</u>	<u>(7)</u>	

EXPENDITURES					
OPERATING EXPENSES	-	10,958	73,000	62,042	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>10,958</u>	<u>73,000</u>	<u>62,042</u>	

NET REVENUE OVER EXPENDITURES	5	(10,931)	(72,980)	(62,049)	
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432 **FUND 700**433 **StormWater Fund**

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	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
435 REVENUE					
436 GRANT REVENUE-STORMWATER	-	-	-	-	0.00
437 FEES-MISCELLANEOUS	-	-	-	-	0.00
438 STORMWATER REVENUES	50,287	252,617	588,800	336,183	42.90
439 PROCEEDS FROM LONG-TERM NOTES	-	-	-	-	0.00
440 TOTAL REVENUE	<u>50,287</u>	<u>252,617</u>	<u>588,800</u>	<u>336,183</u>	

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443 EXPENDITURES					
444 ADMIN WAGES/BENEFITS	4,433	20,137	42,815	22,678	47.03
445 STREET WAGES/BENEFITS	2,943	6,904	27,493	20,588	25.11
446 STREET OPERATING EXPENSES	455	1,109	3,200	2,091	34.66
447 REPAIR AND MAIN WAGES/BENEFITS	14,158	28,146	79,906	51,760	35.22
448 UTILITIES	11,651	62,580	141,900	79,320	44.10
449 LEAF PICK UP WAGES/BENEFITS	53	6,417	45,626	39,209	14.06
450 OPERATING EXPENSES	<u>36</u>	<u>101,446</u>	<u>196,020</u>	<u>94,574</u>	51.75
451 TOTAL EXPENDITURES	<u>33,728</u>	<u>226,740</u>	<u>536,960</u>	<u>310,220</u>	

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453 NET REVENUE OVER EXPENDITURES	16,559	25,877	51,840	25,963	
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Administrative Report for July 2023

Prepared by K Schlieve, 8/3/23

Personnel

- Recruitment process remains open as we seek to hire two police officers. The next academy opens in January 2024 and we hope that have trainees secured by that time to begin then (if needed).
- Park Leader attendance is dropping off as our youth workers are returning to fall sports and/or school. There will be intermittent closures of parks over the final two weeks of the program. I understand pool staffing is facing a similar struggle.

Planning:

- The community survey is open for the Fire Staffing Study until August 23, 2023. Please encourage community participation via the survey. A link is posted on our website, social media channels and was announced via a press release.
- Supported grant applications for both Dodge County and IceFest Joint Effort Marketing (JEM) grants from the Dept of Tourism.
- Completed DreamUp Grant with Dodge County. We have a working model of how employer-supported daycare could work, including policies and agreements to share with employers and providers. I am working on cleaning these up and will be reviewing with current provider as well as with targeted employers. With Childcare Counts money being eliminated, daycares across the state are feeling more pressure on their operating budgets as they work to retain essential staff. Envision provided data from a recent survey of Fond du Lac County providers. 72% of licensed childcare providers in the county responded. 95% reported receiving childcare counts funds. When asked how their business will adjust to the loss of Childcare Counts funds, 76% of respondents indicated that they will raise tuition with most indicating increases of 20% being necessary. Other approaches to adapt include cuts to classroom costs, reduction in hours or days open, elimination of before and after school care, closing classrooms and reducing capacity.

Grants Work:

- Pre-construction meeting for the Senior/Community Center completed. Groundbreaking ceremony is scheduled for Tuesday, September 26, 2023 at 2 p.m. at the McKinley St location.
- Pending grants: BIL grant for Wilcox St - \$100K; Knowles-Nelson Stewardship Grant - \$209K.

Community/Economic Development:

- UW Extension/Design WI will be doing a workshop on place making in downtown Waupun. Dates of the event are September 18 & 19, 2023.
- Permits from WisDOT have been received for the Wilson/Shaler extension at STH26. WisDOT will require additional work on a Memorandum of Understanding that outlines requirements for future development, should the city acquire more land to the south of the current corporate limit.
- Participated in Comprehensive Economic Development planning sessions for both MadREP and New North. Ensuring our projects are represented in these plans is key to future EDA funding opportunities.

Administration:

- Attended CVMIC summer meeting. We are facing rate increases across the board with the largest impact coming from auto physical damage, general and employment liability. Significant trends emerging around risks associated with policing. Liability policy limits are being evaluated to ensure adequate coverages for all members. It is likely we will see policy limits increase in the future.
- Contracts are in-hand from SSM related to creation of the near-site clinic. The clinic will be part of a longer-term strategy to reduce ER visits and associated costs, and improve access to lower-cost care.

Administrative Report for July 2023

Prepared by K Schlieve, 8/3/23

The clinic will be available to all benefit-eligible staff and their dependents on plan and will also serve our occupational health needs. Work is underway on an intergovernmental agreement with Waupun Area School District who will share costs of the clinic with the City.

- 2024 health insurance renewal has been received. Premiums will increase 8.9%. Employee Insurance Taskforce met to review alternatives to plan and we are currently working to evaluate these as part of 2024 budget planning process.
- 2024 Budget preliminaries are being refined based on feedback from July COW meeting. We will be recommending some modifications to new initiatives discussed when we get to the August COW as follows:
 1. Wage and benefit cost increases to maintain current staff, including the start of an employee health clinic
 2. Increased property & liability insurance rates
 3. Increased utility costs
 4. IT provider budgeted for full year
 5. NEW Start-Up of Senior/Community Center – Facility Costs
 6. NEW 18th Police Officer (significant OT reduction to limit budgetary impact)
 7. NEW Increase Volunteer Stipend (Fire & EMR)
 8. NEW Elected Official Pay Increase
 9. MODIFY Requested DPW light equipment operator (Shifted from Full-Time to Part-Time)
 10. ELIMINATE Requested part-time recreation position and instead opt for a contracted service for 2024 with new staff planned in 2025 after current building is sold
 11. NEW Increased road maintenance budget though it appears unlikely we will be able to hold at the levels recommended by the Board of Public Works