



A G E N D A
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, July 09, 2024 at 6:00 PM

VIRTUAL AND TELECONFERENCE ACCESS AVAILABLE

Join Virtually: <https://us02web.zoom.us/j/81976994115?pwd=T0hORVFNTDFjMXV4ZGIiV3A5eDI0UT09>

Join Teleconference: 1 312 626 6799

Meeting ID: 819 7699 4115

Passcode: 697657

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

1. Mark L.Born- Representative to the Assembly District 37 (Candidate 2024 August Partisan Primary Ballot)

No Public Participation after this point.

RESOLUTIONS AND ORDINANCES:

2. Comparisons of Keeping of Chickens Ordinance (*Discussion Only*)

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS (*Roll Call Motion*)

3. Authorize Replacement of Damaged Public Works 2006 Chevrolet Silverado 3500 Flatbed Truck
4. Award Landscape Contract for 520 McKinley Street Project (New Community Center)
5. Award Asphalt Contract to Pave Area Around Railroad Tracks on Lincoln St.

CONSIDERATION - ACTION

6. Designate August Common Council Date and Time due to Partisan Primary
7. Amend City of Waupun Policy for Participation in Youth-Related Parades and Escorts

CONSENT AGENDA

8. Future Meetings & Gatherings, License and Permit Applications, Expenses

BOARDS, COMMITTEE AND COMMISSION MEETING MINUTES

9. Plan Commission - 5-15-2024
10. Police and Fire Commission 6-4-24
11. Utility Commission 6-10-24
12. Joint Review Board 6-11-24
13. Common Council 6-11-24
14. Library Board 6-19-24
15. Plan Commission 6-19-24
16. Special Council 6-25-24

DEPARTMENT REPORTS

17. Police Department
18. Fire Department
19. Library

- [20.](#) Recreation
- 21. Public Works
- 22. Utilities
- [23.](#) Finance
- 24. City Clerk-Treasurer-HR
- [25.](#) Administrator-Economic Development

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 7/9/24

TITLE: Comparisons of Keeping of Chickens Ordinance (*Discussion Only*)

AGENDA SECTION: RESOLUTIONS AND ORDINANCES

PRESENTER: Kathy Schlieve, Administrator

DEPARTMENT GOAL(S) SUPPORTED (<i>if applicable</i>)	FISCAL IMPACT	
Ordinances	--	

ISSUE SUMMARY

Based on prior discussion about the Keeping of Urban Chickens ordinance, staff compiled the attached comparison analysis from other similar-sized / neighboring communities. We also have published a survey to gather resident input. A copy of the survey is attached.

STAFF RECOMMENDATION:

Discussion only

ATTACHMENTS:

- Copy of Comparisons of Chicken Ordinances
- Copy of Public Survey

RECOMMENDED MOTION:

Ordinance Comparison – Keeping of Chickens
 July 2, 2024

City	# Birds	Zoning/Neighbor Sign Off Req?	# Permits Available	Renewal / Other
Waupun	<ul style="list-style-type: none"> Up to four (4) hens. No Roosters 	<ul style="list-style-type: none"> R-1 Single Family Residential; R-2 Two- Family Residential; R-4 Central Area Single-Family Residential; and R-5 Mixed Residential. Written approval obtained from all abutting property owners 	<ul style="list-style-type: none"> Restricted to Ten (10) permits 	<ul style="list-style-type: none"> Renew by January 1 or forfeit permit
Waupaca	<ul style="list-style-type: none"> up to five (5) chickens, with a permit in R1 and R2 zoning No Roosters 	<ul style="list-style-type: none"> R1 and R2 zoning Written consent from the owner of the property where kept and any occupants or owners of the directly abutting properties. R2 lots must obtain signature of other unit on parcel. 	<ul style="list-style-type: none"> Unlimited 	<ul style="list-style-type: none"> Abutting parcel owners permission not required upon renewal.
Beaver Dam	<ul style="list-style-type: none"> Not permitted 	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Not Permitted 	<ul style="list-style-type: none"> N/A
Green Lake	<ul style="list-style-type: none"> No more than four (4) hens per residential lot No Roosters 	<ul style="list-style-type: none"> Limited to property owners in single-family homes. Chickens are not allowed at any rental home (short/long term), duplex, triplex, townhomes, or multifamily properties. 	<ul style="list-style-type: none"> Unlimited 	<ul style="list-style-type: none"> Granted on an annual basis unless ordinance repealed. Permit may be renewed, and the applicant may continue to keep chickens under the terms and conditions of the initial permit if in compliance. May be revoked / non-renewed if not following ordinance.
Watertown	<ul style="list-style-type: none"> Maximum of four chickens per residential lot. No Roosters. 	<ul style="list-style-type: none"> Principal structure is a detached single-family residence. Or owner-occupied two-family duplex Not permitted on a lot where the duplex is not owner-occupied, triplexes or any 	<ul style="list-style-type: none"> Unlimited 	<ul style="list-style-type: none"> The City may revoke the license if two or more substantiated violations received by the City within a twelve-month period.

Ordinance Comparison – Keeping of Chickens
 July 2, 2024

		<p>other higher-density residential dwelling units.</p> <ul style="list-style-type: none"> • Not owner-occupied, tenant shall supply the owner's written consent. • Proof of notification to all abutting property owners of the (including tenant of two-family residential) 		
Monroe	<ul style="list-style-type: none"> • Up to six female chickens. • No Roosters. 	<ul style="list-style-type: none"> • Any lot in the city that contains only a one-family dwelling • If the applicant is not the owner of parcel, the property owner shall sign the application before a notary public certifying approval 	<ul style="list-style-type: none"> • Unlimited 	<ul style="list-style-type: none"> • Person convicted of more than two violations of this section in a twelve-month period shall be ineligible to receive a renewal permit for a period of one year after the date of the last conviction.
Plymouth	<ul style="list-style-type: none"> • Maximum of five chickens • No Roosters. 	<ul style="list-style-type: none"> • Any lot where the principal use is a single-family residence. • Owners of all residentially zoned adjacent properties must consent in writing to the license. Not required for renewal. 	<ul style="list-style-type: none"> • Unlimited 	
Fox Lake	<ul style="list-style-type: none"> • Up to four chickens • No Roosters 	<ul style="list-style-type: none"> • R-1 One-Family District or a lot zoned R-2 Two-Family District, upon notification of all abutting property owners • Rental tenants of a single-family dwelling or a two-family dwelling shall obtain written approval from their landlord 	<ul style="list-style-type: none"> • Unlimited 	<ul style="list-style-type: none"> • Revoke in the event that the Police Department has issued two or more violations of this section within any six-month period.
Fond du Lac	<ul style="list-style-type: none"> • Four (4) hens. • No Roosters. 	<ul style="list-style-type: none"> • May be issued to primary owner of record for a single-family residence in a residential district. 	<ul style="list-style-type: none"> • Unlimited 	<ul style="list-style-type: none"> • Once revoked, may not be reissued for two-year period.
Ripon	<ul style="list-style-type: none"> • No more than six (6) hens 	<ul style="list-style-type: none"> • Signed statement from the owner of the dwelling consenting to the applicant's 	<ul style="list-style-type: none"> • Unlimited 	<ul style="list-style-type: none"> • Permits will be granted on an annual basis

Ordinance Comparison – Keeping of Chickens
July 2, 2024

	allowed per dwelling unit.	proposal for keeping chickens on the premises.		<ul style="list-style-type: none">• If the permittee follows the terms of the ordinance, the permit will be presumptively renewed and applicant may continue to keep chickens under the terms and conditions of the initial permit.• May be revoked / non-renewed if not following ordinance.
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The City of Waupun currently permits the keeping of urban chickens and allows permitted property owners to have up to four (4) hens per residential property with the exception of multi-family complexes, provided the resident requesting the permit provides evidence of the written approval of all abutting property owners. At the present time, the City of Waupun restricts the number of available permits to ten (10) each year.

Several residents have approached the council to request revisions to the ordinance and the Common Council would like to know what you think about requirements within the ordinance and proposed changes. Please take five (5) minutes to complete the following survey and share your thoughts on this issue.

1. How many permits should be made available each year for the keeping of urban chickens within the city of Waupun?
 - Maintain the current number of permits issued each year to ten (10)
 - Increase the number of permits issued each year to twenty (20)
 - Increase the number of permits issued each year to fifty (50)
 - Do not limit the number of permits issued annually

2. How many hens should a permitted property owner be allowed to keep in the City of Waupun?
 - Maintain the current number of hens at four (4) as outlined in current ordinance
 - Increase the number of hens allowed in ordinance to six (6)
 - Increase the number of hens allowed in ordinance to eight (8)

3. Should a resident seeking a permit for chickens be required to obtain the approval of the property owners neighboring their residence before obtaining a permit?
 - Maintain the current requirement that all neighboring property owners sign the permit application indicating their approval of the permit request.
 - Only single- or two-family residential parcel owners should be required to sign the permit application indicating their approval of the permit request.
 - No, do not require abutting property owners to sign off so long as those who obtain permits uphold codes within the ordinance.

4. Is there anything else that you would like to communicate for the council to consider when discussing the keeping of urban chicken ordinance?



AGENDA SUMMARY SHEET

MEETING DATE 7/9/24

TITLE: Authorize Replacement of Damaged Public Works 2006 Chevrolet Silverado 3500 Flatbed Truck

AGENDA SECTION: BOARD/COMMITTEE/COMMISSIONS

PRESENTER: Jeff Daane, Public Works Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Sustainability	Not to Exceed \$30,000

ISSUE SUMMARY

On June 13, 2024, Public Works 2006 Chevrolet Silverado 3500 flatbed truck, that has a rear dump hoist, was involved in an accident. The truck has been totaled by the insurance company. The City truck was traveling down N. Madison St. when it was struck by another vehicle crossing N. Madison St. This is not a budgeted replacement vehicle. The insurance company is giving us \$12,674.75 for the replacement cost of the vehicle. We have started looking at replacement vehicles and any vehicles we have tried to look at sell very quickly. The other issue we are finding is most replacement vehicles that are in decent shape are selling for more than the replacement amount from the insurance company. Our vehicle was older (2006), but was well maintained and the last thing we want is to replace with something we need to stick a bunch of money into.

I do have a price from Homan Auto on a new vehicle and we would then need to purchase a new dump bed and install that. The lead time on a new truck like this would be about four months and then would need to be setup in our shop. So we would be out a vehicle for an extended time. New vehicle price with the bed would be the \$55,000 to \$60,000 to replace and this is not feasible given budget constraints. Without prior authorization, negotiation on a used vehicle replacement is extremely difficult and unlikely to be successful as they sell quickly. I am seeking approval to authorize a spend of up to \$30,000 for a used vehicle, if we can find once of acceptable quality and price. We would then have a couple weeks of labor and parts to fit and install the dump bed, hitch and lights. I have attached a quote from Homan Auto for a Chevrolet truck and last year’s quote for a bed (to get an actual cost on the bed I would need to have the vehicle selected so they can get the proper unit built). I would say the number is close but would think we would see at least a 3% increase.

STAFF RECOMMENDATION:

Recommend to the council the purchase of a quality used vehicle replacement and authorize funding not to exceed \$30,000 to support negotiation.

ATTACHMENTS:

- Homan Auto quote
- Madison Truck quote for the bed

RECOMMENDED MOTION:

Motion to recommend to the Common Council the purchase of a quality used flatbed replacement vehicle and authorize staff to negotiate the purchase price in an amount not to exceed \$30,000.



Homan Auto
Eric Homan

Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD CC (CK31403) 4WD Reg Cab 171" WB, 84.5" CA
Work Truck





Homan Auto

Eric Homan

Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD CC (CK31403) 4WD Reg Cab 171" WB, 84.5" CA
Work Truck (✔ Complete)

Quote Worksheet

	MSRP
Base Price	\$48,700.00
Dest Charge	\$1,995.00
Total Options	\$1,175.00
Subtotal	\$51,870.00
Fleet Discount	(\$2,200.00)
Subtotal Pre-Tax Adjustments	(\$2,200.00)
Less Customer Discount	(\$3,031.80)
Subtotal Discount	(\$3,031.80)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$46,638.20
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$46,638.20

Dealer Signature / Date

Customer Signature / Date

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Data Version: 22860. Data Updated: Jul 1, 2024 6:41:00 PM PDT.



Homan Auto

Eric Homan

Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD CC (CK31403) 4WD Reg Cab 171" WB, 84.5" CA Work Truck (✔ Complete)

Standard Equipment

Mechanical

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, Allison 10-Speed automatic (STD)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)

Auto-locking rear differential

Air filter, heavy-duty

Air filtration monitoring

Transfer case, two-speed, electronic shift with push button controls (Requires 4WD models.)

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

Trailer brake controller, integrated

Recovery hooks, front, frame-mounted, Black

Body, Chassis Cab

Frame, fully-boxed, hydroformed front section and an open "C" rear section

GVWR, 14,000 lbs. (6350 kg)

Suspension Package

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Fuel tank, front and rear, 63.5 gallon

Capped Fuel Fill

Exterior

Wheels, 17" (43.2 cm) painted steel (STD)

Tires, LT235/80R17E all-terrain, blackwall (STD)

Spare tire delete Deletes the spare tire and wheel.

Dual Rear Wheels

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Eric Homan

Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD CC (CK31403) 4WD Reg Cab 171" WB, 84.5" CA Work Truck (✔ Complete)

Exterior

- Wheel trim, painted center caps
- Bumpers, front, Black
- Bumper, rear, delete
- Moldings, beltline, Black
- Grille (Front grille bar with "CHEVROLET" molded in Black, includes Black mesh inserts with small Gold bowtie emblem.)
- Headlamps, halogen reflector with halogen Daytime Running Lamps
- IntelliBeam, automatic high beam on/off
- Lamps, Smoked Amber roof marker, (LED)
- Lamps, cargo area, cab mounted integrated with center high mount stop lamp with switch in bank on left side of steering wheel
- Mirrors, outside power-adjustable vertical trailering with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]) (Standard on Regular Cab models. Included and only available with (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package.)
- Mirror caps, Black
- Glass, solar absorbing, tinted
- Door handles, Black grained

Entertainment

- Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
- Audio system feature, 2-speakers (Requires Regular Cab model.)
- Bluetooth for phone, connectivity to vehicle infotainment system
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

- Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)
- Seat adjuster, driver 4-way manual
- Seat adjuster, passenger 4-way manual
- Vinyl seat trim
- Floor covering, rubberized-vinyl
- Steering column, Tilt-Wheel, manual with wheel locking security feature
- Steering wheel, urethane

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Interior

Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Compass, located in instrument cluster

Driver Information Center, 3.5" diagonal monochromatic display

Universal Vehicle Module Includes module, customer interface harness and instructions. Provides vehicle data over an open CAN network (J1939). 10 switchable inputs/outputs and Custom Configuration Tool to integrate upfit equipment controls. Software features that support Auto Vehicle Start, Shutdown Inhibit, Fast Idle and Snow Plow.

Exterior Temperature Display located in radio display

Brake lining wear indicator

Window, power front, drivers express up/down

Window, power front, passenger express down

Door locks, power

Remote Keyless Entry, with 2 transmitters

Cruise control, electronic with set and resume speed, steering wheel-mounted

Power outlet, front auxiliary, 12-volt

USB Ports, 2, Charge/Data ports located on instrument panel

Air conditioning, single-zone

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

Back-up alarm calibration. This calibration will allow installation of an aftermarket back-up alarm by disabling rear perimeter lighting (Not available with (8S3) Back-up alarm.)

Safety-Mechanical

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Automatic Emergency Braking

Front Pedestrian Braking

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

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Work Truck (✔ Complete)

Safety-Interior

Airbags Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Following Distance Indicator

Forward Collision Alert

Tire Pressure Monitoring System with Tire Fill Alert (does not apply to spare tire)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

OnStar One Essentials (OnStar One Business Essentials for Fleet) Drive confidently with core OnStar services including select mobile app commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (OnStar One Essentials includes select remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. Fleet customers get select remote commands through OnStar Vehicle Insights. For MY25 vehicles, OnStar One Essentials is standard for 8 years; services may require an OnStar paid plan to continue thereafter. See OnStar.com for service descriptions and terms.)

WARRANTY

Warranty Note: <<< Preliminary 2025 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

Selected Model and Options

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Work Truck (✔ Complete)

MODEL

CODE	MODEL	VQ2	MSRP
CK31403	2025 Chevrolet Silverado 3500HD CC 4WD Reg Cab 171" WB, 84.5" CA Work Truck	\$44,609.20	\$48,700.00

COLORS

CODE	DESCRIPTION
GXP	Lakeshore Blue Metallic

EMISSIONS

CODE	DESCRIPTION	VQ2	MSRP
FE9	Emissions, Federal requirements	\$0.00	\$0.00

ENGINE

CODE	DESCRIPTION	VQ2	MSRP
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)	\$0.00	\$0.00

TRANSMISSION

CODE	DESCRIPTION	VQ2	MSRP
MKM	Transmission, Allison 10-Speed automatic (STD)	\$0.00	\$0.00

AXLE

CODE	DESCRIPTION	VQ2	MSRP
GT4	Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	\$0.00	\$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	VQ2	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	\$0.00	\$0.00

WHEELS

CODE	DESCRIPTION	VQ2	MSRP
PYW	Wheels, 17" (43.2 cm) painted steel (STD)	\$0.00	\$0.00

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Work Truck (✔ Complete)

TIRES

CODE	DESCRIPTION	VQ2	MSRP
QZT	Tires, LT235/80R17E all-terrain, blackwall (STD)	\$0.00	\$0.00

SPARE TIRE

CODE	DESCRIPTION	VQ2	MSRP
9L3	Spare tire delete	\$0.00	\$0.00

PAINT

CODE	DESCRIPTION	VQ2	MSRP
GXP	Lakeshore Blue Metallic	\$0.00	\$0.00

SEAT TYPE

CODE	DESCRIPTION	VQ2	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	\$0.00	\$0.00

SEAT TRIM

CODE	DESCRIPTION	VQ2	MSRP
H2G	Jet Black, Vinyl seat trim	\$0.00	\$0.00

RADIO

CODE	DESCRIPTION	VQ2	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	\$0.00	\$0.00

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	VQ2	MSRP
PCV	WT Convenience Package includes (AKO) tinted windows and (C49) rear-window defogger (Not available with (ZLQ) WT Fleet Convenience Package.)	\$374.00	\$425.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	VQ2	MSRP
NZZ	Skid Plates protect the oil pan, front axle and transfer case (Included with (VYU) Snow Plow Prep Package.)	\$132.00	\$150.00

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ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	VQ2	MSRP
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	Inc.	Inc.
DWI	Mirrors, outside power-adjustable vertical trailering with heated and auto-dimming upper glass lower convex mirrors, turn signal indicators, puddle lamps, (U12) perimeter lighting, auxiliary lighting, power folding/manual extending (extends 3.31" [84.25mm]), Black (Requires (PCV) WT Convenience Package or (ZLQ) WT Fleet Convenience Package. Includes (DD8) auto-dimming rearview mirror.)	\$396.00	\$450.00
VK3	License plate kit, front (will be shipped to orders with ship-to states that require front license plate)	\$0.00	\$0.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	VQ2	MSRP
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com .	\$132.00	\$150.00
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)	Inc.	Inc.
DD8	Mirror, inside rearview auto-dimming (Included and only available with (DWI) trailer mirrors.)	Inc.	Inc.
Options Total		\$1,034.00	\$1,175.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 22860. Data Updated: Jul 1, 2024 6:41:00 PM PDT.



Homan Auto

Eric Homan

Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD CC (CK31403) 4WD Reg Cab 171" WB, 84.5" CA Work Truck (✔ Complete)

Window Sticker

SUMMARY

[Fleet] 2025 Chevrolet Silverado 3500HD CC (CK31403) 4WD Reg Cab 171" WB, 84.5" CA Work Truck MSRP:\$48,700.00

Interior:Jet Black, Vinyl seat trim

Exterior 1:Lakeshore Blue Metallic

Exterior 2:No color has been selected.

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline

Transmission, Allison 10-Speed automatic

OPTIONS

CODE	MODEL	MSRP
CK31403	[Fleet] 2025 Chevrolet Silverado 3500HD CC (CK31403) 4WD Reg Cab 171" WB, 84.5" CA Work Truck	\$48,700.00
OPTIONS		
1WT	Work Truck Preferred Equipment Group	\$0.00
9L3	Spare tire delete	\$0.00
9L7	Upfitter switch kit, (5)	\$150.00
AKO	Glass, deep-tinted	Inc.
AZ3	Seats, front 40/20/40 split-bench	\$0.00
C49	Defogger, rear-window electric	Inc.
DD8	Mirror, inside rearview auto-dimming	Inc.
DWI	Mirrors, outside power-adjustable vertical trailering with heated and auto-dimming upper glass	\$450.00
FE9	Emissions, Federal requirements	\$0.00
GT4	Rear axle, 3.73 ratio	\$0.00
GXP	Lakeshore Blue Metallic	\$0.00
H2G	Jet Black, Vinyl seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system, 7" diagonal HD color touchscreen, AM/FM stereo	\$0.00
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline	\$0.00
MKM	Transmission, Allison 10-Speed automatic	\$0.00

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Homan Auto

Eric Homan

Vehicle: [Fleet] 2025 Chevrolet Silverado 3500HD CC (CK31403) 4WD Reg Cab 171" WB, 84.5" CA Work Truck (✔ Complete)

NZZ	Skid Plates	\$150.00
PCV	WT Convenience Package	\$425.00
PYW	Wheels, 17" (43.2 cm) painted steel	\$0.00
QZT	Tires, LT235/80R17E all-terrain, blackwall	\$0.00
VK3	License plate kit, front	\$0.00
SUBTOTAL		\$49,875.00
	Adjustments Total	\$0.00
	Destination Charge	\$1,995.00
TOTAL PRICE		\$51,870.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Data Version: 22860. Data Updated: Jul 1, 2024 6:41:00 PM PDT.



A Complete Line
Of
Truck Equipment

2410 S. Stoughton Road
Madison, WI 53716-2898


Telephone (608) 222-5591
Wisconsin (800) 259-7453
FAX (608) 222-3644

To: **City Of Waupun**
Address: 201 E. Main ST.
City: Waupun, WI
Attention: **Jeff Daane**
Telephone #: 920-324-7918 office
Fax #: 920-324-7939

Date: 10/31/22
Delivery:
Dealer:
P. O. #:

Shop 324-7936 Terms: **NET ON DELIVERY, unless specified**

920-324-7935 shop

Quantity	QUOTE GOOD FOR 30 DAYS	PRICE EACH
One	Knapheide PVMX- 11' 3" X 96" Platform Body with 5" structural steel longrails 3" steel "self-cleaning" crossmembers on 12" centers 2" nominal dense yellow pine floor, CCA treated, tongue in groove 12 gauge high strength steel side & end rails with 2" X 4" stake pockets FMVSS clearance lights mounted in rubber grommets Electrodeposition primer, complete Immersion (Dipping), finish painted black 10 Gauge Steel Floor Overlay	
One	Crysteel LB 510 SA electric/hydraulic hoist with push button controls Not Installed FOB Madison, WI	
	TOTAL	\$7,806.00
<p>The quoted price includes ONLY what is described above. It is your responsibility to review the specifications.</p>		
Chassis Make	CA: 84"	Trans:
Customer Signature and Date	Salesman	Subtotal
 12/14/22	Kurt Schadewalt	Tax 5.5%
		F.E.T. 12%
		TOTAL



AGENDA SUMMARY SHEET

MEETING DATE 7/9/24

TITLE: Award Landscape Contractor for 520 McKinley Street Project (New Community Center)

AGENDA SECTION: BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

PRESENTER: Jeff Daane, Public Works Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Public Infrastructure	\$ 19,204.85	

ISSUE SUMMARY

With the continued progress at the new community center, located at 520 McKinley Street, we need to approve a contract to complete landscaping at the site.

Most of the landscape work will take place around the building between the sidewalks and the building walls. We have received two quotes for the work:

- Rens Nursery Retail \$19,204.85
- K&B Trees, Lawns, and Landscaping \$23,750

STAFF RECOMMENDATION:

Recommend awarding the landscaping project to the low quote from Rens Nursery Retail.

ATTACHMENTS:

- Rens Nursery Retail quote
- K&B trees, lawns, and landscaping quote

RECOMMENDED MOTION:

Motion to award the Landscape Contractor for 520 McKinley Street Project to the low quote from Rens Nursery Retail in the amount of \$19,204.85. This includes up to 7 trees donated at a value of \$2,000.

Rens Nursery Retail
N11525 County Rd MM
Waupun, WI 53963
(920) 324-3036
rens_nursery_retail@gmail.com



Bill

Thursday, May 30, 2024

Name Waupun Community Center
Street Address
City, State, ZIP Code
Phone jeff daane
E-mail

DESCRIPTION	Quantity	Unit Price	Amount
AMERICAN HERITAGE STONE	50	\$85.95	\$4,297.50
PLASTIC UNDERLAYMENT	6	\$80.95	\$485.70
COMPLETED CONCRETE EDGING	1	\$850.00	\$850.00
DWARF KOREAN LILAC TREE FORM 5GAL	2	\$89.95	\$179.90
KARL FOERSTER #1	43	\$19.95	\$857.85
JAPANESE LILAC TREE FORM 1-1/4" SPECIAL	1	\$75.00	\$75.00
DAYLILIES #1	44	\$15.95	\$701.80
QUICK FIRE HYDRANGEA TREE FORM 1"	4	\$129.95	\$519.80
LIMELIGHT HYDRANGEA TREE FORM 1"	4	\$129.95	\$519.80
GREEN VELVET BOXWOOD #5	34	\$69.95	\$2,378.30
WINE + ROSES WEIGELA #3	16	\$39.95	\$639.20
LABOR CHARGE TOTAL	1	\$7,700.00	\$7,700.00
	*		
TAX EXEMPT	*		
	*		
Estimate 5-30-24.	Subtotal		\$19,204.85
IF THE CONTRACT IS EXCEPTED, DAN AT RENS NURSERY WILL DONATE UP TO 7 TREES TO BE PLANTED AT THE LOCATION. THE VALUE OF \$2000.00.	Tax		\$0.00
	Total Amount Due		\$19,204.85

GUARANTEE: We will replace once, without charge, any tree, shrub, evergreen, or woody vine that dies within 12 months of the date of the invoice providing you give normal care and pay your invoice when due. All claims for loss must be reported within the guarantee period. We will not replace plants killed by rodents, insects, mechanical damage, neglect, or natural disasters. Bedding plants, seeds, bulbs, roses, and certain exotic plants carry no guarantee nor do any plants you plant in planting boxes. Attention: The cost of labor is not included in replacement guarantee.

Thank you for your business!



City of Waupun
520 McKinley St.
Waupun, WI 53963

06/03/2024

Landscape Proposal - Community Center

Deliver and install 6 rolls of plastic bed underlayment and approximately 50 cubic yards of American Heritage stone. Lay in concrete bed edging according to plan.

Deliver, install and water in the following nursery materials:

- 2 Dwarf Korean Lilac on standard #5 pot
- 43 'Karl Forester' Reed Grass #1 pots
- 1 Japanese Liliac 1.25" diameter
- 44 Perennial Daylily #1 pot
- 4 Quick Fire Hydrangea Tree form
- 4 Limelight Hydrangea Tree form
- 34 Green velvet boxwood #5 pot
- 16 Wine & Roses Weigela #3 pot

Total cost for all materials and labor: \$ 23,750 – (This is a non taxable entity)

Any changes to the bid will result in a change in price. There is a 1 year, 1 time replacement warranty on all plant materials.

Please call or email to move forward and thanks!

Tim Eilbes
Landscape Division Manager K & B Trees, Lawns and Landscaping



AGENDA SUMMARY SHEET

MEETING DATE 7/9/24

TITLE: Award Asphalt Contract to Pave Area Around Railroad Tracks on Lincoln St.

AGENDA SECTION: BOARD/COMMITTEE/COMMISSION RECOMMENDATION

PRESENTER: Jeff Daane, Public Works Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Sustainability	\$ 10,920	

ISSUE SUMMARY

We have been in communication with the Railroad on possible repairs to the Lincoln St. crossing. There is currently a dead ended track and one active track. The railroad may have some time this fall. They are also waiting on funding for future projects. The railroad would like to partner with the City on a repair here similar to what was just done at the Main St. crossing. The railroad would remove the old blacktop along with the dead ended track. They would replace some of the bad timbers along the active track. They would like the City to hire the asphalt contractor and pay for that portion of the work. We have received two quotes:

Northeast Asphalt	\$10,920.00
Kartechner Brothers	\$16,500.00

STAFF RECOMMENDATION:

Award asphalt contract to low quote offered from Northeast Asphalt

ATTACHMENTS:

- Kartechner Bothers quote
- Northeast Asphalt quote

RECOMMENDED MOTION:

Motion to authorize the asphalt contract to low quote offered by Northeast Asphalt in the amount of \$10,920 to complete paving in the area surrounding the railroad crossing on Lincoln Street. It is understood that final work is contingent on the railroad obtaining approval and funding to complete the railroad crossing repair.



N11829 County Road I
 Waupun, WI 53963
 Ph. (920) 324-2874

To:	City of Waupun	Attn:	Jeff Daane
Address:	201 E Main St	Phone:	(920) 324-7918
	Waupun, WI 53963		
Project:	City of Waupun - Lincoln St Railroad Tracks	Date:	05/30/2024

Item	Description	Quantity	Unit	Total
30	Fine Grade & Compact	2,325.000	SF	
40	Pave 4" HMA	2,325.000	SF	
Bid Total				\$16,500.00

NOTES

Any owner approved changes to the contracted plan will require a signed change order

Proposal valid for 30 days

If Unsuitable Base is Found There Will Be An Additional Cost to Undercut and Install New Base

Field Measurements Will Prevail

Owner is Responsible for Permits If Needed

Plant Location: Reeds Corners Rd

EXCLUSIONS

No Bond Included

No Line Striping Included

No Aggregate Included

No Traffic Control Included

No Landscaping Included

No Base Work Included

No Concrete Removal Included

No Erosion Control Included

No Saw Cutting Included

INCLUSIONS

Fine Grade Included

Mobilization Included

Acceptance of Proposal - The prices, specifications, terms, and conditions listed on front and back of this proposal are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature: _____
 City of Waupun

Date: _____

TERMS & CONDITIONS

- Unless otherwise specified, the warranty period for all new residential personal driveway paving projects (single-family home for single-family duplex) will be two (2) years on materials and workmanship from the date of completion. Invoice must be paid in full before any warranty will be considered
- Unless otherwise specified, the warranty period for all new commercial paving projects (includes farm, multi-unit, condo assns., apartments, and shared drives) will be one (1) year on materials and workmanship from the date of completion.
- ****Warranty will be null and void if payment in full is not received within ten (10) days of invoice date. Warranty WILL NOT be honored on an open invoice unless alternate payment arrangements have been made and adhered to with the Contractor.**
- ****Execution of contract requires contractor to utilize heavy equipment and requires reasonable access for equipment to cross adjoining surfaces for the performance of the contracted work. Contractor WILL NOT be responsible for cracking or failure of concrete or any other impervious surface failures that are incidental to the execution of the site prep and paving. (This includes, but is not limited to. aprons, sidewalks, garage floors, curb and gutter, road/street edges, pavers, patio blocks, etc.)**
- When resurfacing (overlying) asphalt, brick or concrete pavements, Contractor is not responsible for the reproduction of cracks or ponding which may occur. No warranty applies to such applications.
- ****Due to severely cold winter temperatures in our service area, it is not uncommon for frost heave or cracking to occur in the asphalt and shall not be construed as a warrantable failure in materials or workmanship. Also due to the hot temperatures in our region, tire marks may occur in the asphalt. There is no warranty for such occurrences.**
- ****Vegetation can grow through new asphalt. Contractor will attempt to remove any surface vegetation prior to pave. However, weed control is the customers responsibility, and Kartechner Brothers LLC will not be held liable for weed growth should it occur. It is recommended that customer applies a weed killer as well as a pre-emergent prior to work being commenced. Should vegetation happen to grow through, Contractor recommends that the customer apply a contact herbicide.**
- Contractor is not responsible for damage to unmarked underground wires. We do make one call to Digger's Hotline. It is the responsibility of the homeowner to mark all private lines (includes: Underground fencing, propane lines, yard or parking lot lights, buried electrical lines from house to out buildings, etc.). It is the responsibility of the utility companies to properly mark all utility lines.
- Contractor is not responsible for failed asphalt if the base work is performed by others.
- Surface textures may change when hand raking is required, hand raking is necessary in the normal operations of paving, any texture inconsistencies due to hand raking are not subject to warranty or repair.
- Contractor strongly recommends that no material be placed on wet, unstable or frozen sub grade. Contracting pavement to be placed over unsuitable sub grade will result in loss of warranty provisions.
- Finished grade may be governed by various control points. If surface contour allows less than a minimum grade of 2%, it is understood that water ponding may occur and that no warranty attaches to the work as to satisfactory surface drainage.
- Any claim for property damage is conclusively waived unless presented to Contractor in writing within seven (7) days of the occurrence.
- The liability of Contractor for maintenance or nonperformance is limited to the amounts due hereunder. Owner to carry fire, tornado and other necessary insurance. Our employees are fully covered by Workers Compensation Insurance.
- All agreements are contingent upon strikes, accidents or delays beyond our control.
- "In the event it is necessary that Kartechner Brothers LLC Commence a claim or suit for payment from the customer; customer agrees to pay all costs of collection including reasonable attorney fees."
- "As required by the Wisconsin Construction Lien Law, builder (contractor) hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder (contractor), are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid."
- Indemnity. Land Owner shall protect, indemnify, and save Kartechner Brothers LLC, its affiliates, managers, officers, agents, employees, assigns and their affiliates harmless against any and all claims, losses, damages, costs, demands, and causes of action of every kind and character whatsoever, including attorney's fees and other expenses of litigation, penalties or fines to the extent arising directly out of or in connection with Kartechner Brothers LLC or any of its subcontractors' or suppliers' performance of this agreement, and to which Kartechner Brothers LLC or any of its affiliates, officers, agents, employees, assigns or their affiliates may be subject to by reason of Land Owner's failure to obtain any required permits or other governmental approvals.
- Any damage from leachate to asphaltic surface or base beneath, around, or adjacent to asphaltic surface resulting in damage, cave-in, sink holes, etc. of asphaltic service shall not be subject to warranty.

Initial _____

Area Office
20 Camelot Drive
Fond du Lac, WI 54935
Contracs.North@walbecgroup.com



Daniel H. Mueller
Direct: 920-926-7104
Cell: 920-579-1100
Fax: 920-921-7330
dmueller@walbecgroup.com

QUOTATION

QUOTATION TO:

City of Waupun
201 E. Main Street
Waupun, WI 53963

Date: June 24, 2024
Plan Date:
Project Name: CO Waupun RR 2024
Project Location:

Description	Quantity	UOM	Unit Price	Total
4" Asphalt Pavement	52	TN	\$ 210.00	\$ 10,920.00
ESTIMATED TOTAL:				\$ 10,920.00

****NO BOND INCLUDED****

Notes:

1. Due to the volatility of the petroleum markets, please be aware of the time and date requirements as set forth below for the acceptance of this proposal.
2. Fine grading is included.
3. Final price to be based off of actual quantities installed.
4. Any saw cutting, removals, utility adjustment or stone required for fine grading is to be furnished by others.
5. Landscape restoration to be completed by others.
6. Price does not include any undercutting of unsuitable soils.
7. Price includes one (1) mobilization.
8. Permits not included.
9. QC testing not included.
10. The above price is based upon the site allowing for a minimum of 1% drainage. If 1% drainage is not obtainable water ponding may occur.

*If you have any questions on this Quotation, please call me at the contact information listed above.
Thank you!*

IF THIS QUOTATION IS NOT ACCEPTED AND RETURNED WITHIN SELECT ONE DAYS FROM THE DATE OF THIS QUOTATION OR IF THE WORK IS NOT COMPLETED BY OCTOBER 1, 2024, NORTHEAST ASPHALT, INC. RESERVES THE RIGHT TO WITHDRAW THE QUOTATION OR MODIFY THE TERMS OF THE QUOTATION/CONTRACT.

STANDARD TERMS AND CONDITIONS

Changed Conditions: Any changed condition of the job specifications involving extra costs will be performed only upon submission of a written change order, and Owner/Contractor will be required to pay to Northeast Asphalt, Inc. an extra charge over and above the original contract price for performance of the requested change order.

Subgrade/Aggregate Base: The Owner/Contractor is responsible to furnish Northeast Asphalt, Inc. a suitable subgrade/aggregate base having the ability to support the maximum axle loads transmitted from the heaviest Construction and/or vehicle traffic anticipated as not to cause any deformation to the subgrade/aggregate base. All subgrade must be rough graded by Owner/Contractor to within ±0.1' of the proposed plan subgrade elevations.

Cold Weather Paving: Per section 450.3.2.1.1 and 450.3.2.1.2 in the Wisconsin DOT Standard Specifications, if Northeast Asphalt, Inc. is directed to place any asphaltic mixtures outside of WDOT specified date range, Northeast Asphalt, Inc., will not be responsible for damage or defects attributed to temperature or other weather conditions. Replacement or repairs will be done on a time and material basis.

Liquidated Damages: It is understood and agreed that the Owner/Contractor will not assess liquidated damages against Northeast Asphalt, Inc. prior to meeting with and providing Northeast Asphalt, Inc. with documentation demonstrating that Northeast Asphalt, Inc. failed to complete their portion of work within the time agreed upon in the contract or within such extra time as may have been allowed by extensions. Any arbitrary assessment will be subject to a 1.5% per month service charge.

Insurance/Indemnification: This Quotation is contingent upon the express agreement that indemnification, defense, additional insured status and waivers of subrogation, if required by the Owner/Contractor, shall be provided by Northeast Asphalt, Inc., but only to the extent of Northeast Asphalt, Inc.'s negligent acts or omissions in the performance of its work. Owner/Contractor to carry any necessary property insurance on the Work. Northeast Asphalt, Inc.'s workers are fully covered by Workers' Compensation Insurance. Northeast Asphalt, Inc. will meet insurance limits of liability by using a combination of primary insurance policies and umbrella/excess policies.

Incorporation: If any other agreement is entered into between the parties, the terms of this agreement shall be incorporated into any such agreement and shall supersede any conflicting terms contained therein.

Payment: Northeast Asphalt, Inc. proposes to furnish material and labor - complete in accordance with above specifications and prices. Northeast Asphalt, Inc. is entitled to final payment upon substantial completion of the "Work" required herein. Terms of payment shall be net on receipt of invoice. A 1.5% per month service charge shall be charged on all outstanding balances. Upon receipt of payment in full, Northeast Asphalt, Inc. will provide a lien waiver required by Owner/Contractor.

Acceptance of Quotation - The above prices, specifications and terms and conditions are satisfactory and are hereby accepted. Northeast Asphalt, Inc. is authorized by Owner/Contractor to do the Work as specified. Payment will be made to Northeast Asphalt, Inc. by Owner as outlined above. If separate bids or alternate bids are indicated, acknowledge acceptance by initialing those prices which you hereby accept.

Owner/Contractor: _____ Date: _____

Signature: _____

AGENDA SUMMARY SHEET**MEETING DATE:** 7/9/24**TITLE:** Amend City of Waupun Policy for Participation in Youth-Related Parades and Escorts**AGENDA SECTION:** CONSIDERATION-ACTION**PRESENTER:** Kathy Schlieve, Administrator

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Community & Economic Vitality	--	

ISSUE SUMMARY

Based on previous discussions relative to our existing policy on youth-related parades and escorts, the attached policy language is being offered for consideration and direction.

STAFF RECOMMENDATION:

Consider approval of the draft policy as presented

ATTACHMENTS:

Redlined Policy
Draft Policy and Registration Form

RECOMMENDED MOTION:

Motion to approve the amended City of Waupun Policy for Participation in Youth-Related Parades and Escorts

OR

as modified [state required revisions]

City of Waupun Policy for Participation in Youth-Related Parades or Escorts

~~Adopted 9/14/17; Amended Draft 7/9/24~~

City of Waupun departments, including Fire, Police, and Public Works, may participate in a youth-school related parade or escort if contacted by ~~the Waupun Area School District (WASD) Superintendent or his/her designee, or Central Wisconsin Christian School (CWC) Administration, or his/her designee,~~ a school administrator or his/her designee, or by a youth organization club president or head coach, for the following:

- ~~1. A youth team returning from a State Competition involving a sport, forensic, academic or other extra-curricular event that results in a State championship.~~
- ~~A police escort for a high-school team departing as a state qualifier to a sanctioned state competition involving a sport, forensic, academic or other extra-curricular event.~~

- Homecoming parade.
- Special Event requested by school administration.
- A state celebratory parade welcoming home a team or individual placing first or second in a state championship for a sport, forensic, academic or other extra-curricular event. OR, for a team or individual medaling at any level in a state qualifying competition for a sport, forensic, academic or other extra-curricular event if the organization has registered the event as their chosen recognition event with the City of Waupun. Additional consideration will be given to teams interested in a celebratory parade for sanctioned, national-level events, provided they register the event with the City of Waupun. *

~~** Please provide as much advanced notice as possible so the department has enough time to make the necessary staffing arrangements.~~

~~*The city's ability to provide a return parade is contingent on staffing availability. Please provide enough advanced notice as possible. If staffing is unavailable, the requestor may be asked to consider an alternative day and time for the parade.~~

The following process must be adhered to when requesting a parade or escort:

~~School Administrators from WASD or CWC or his/her designee will contact the Waupun Police Department (920-324-7911) to request a Waupun Police Officer contact the School Administrator or designee. The School Administrator or designee will request a parade route escort, including time, date, and route location.~~

1. A school administrator or his/her designee or a youth organization club president or head coach (herein referred to as the requestor) will contact the Waupun Police Department (920.324.7911) to request a Waupun Police Officer call back. Upon call back, the requestor will request a parade route escort, including purpose, time, day and route location.

The Waupun Police Officer on duty will contact the following for approval:

Police Chief Louden: 920.948.0238

Fire Chief DeMaar: 920.948.9912

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~~2. Upon team/individual medaling, a school administrator or his/her designee or a youth organization club president or head coach (herein referred to as the requestor) will contact the Waupun Police Department (920.324.7911) to request a Waupun Police Officer call back. Upon call back, the requestor will request a parade route escort, including purpose, time, day and route location.~~

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~~3. The Waupun Police Officer on duty will contact one of the following authorizing officials for approval:~~

- ~~• Waupun Police Chief: 920.948.4834~~
- ~~• Waupun Fire Chief & Emergency Management Director: 920.948.9912~~

Deleted: ¶The Waupun Police Officer on duty will contact the following for approval: Police Chief Louden: 920.948.6238¶ Fire Chief DeMaa: 920.948.9912¶

~~Once contact and approval is made, the Police Chic for the Fire Chief will contact the City of Waupun Mayor and the City Administrator to obtain approval:~~

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~~If the request requires the involvement of other City departments, those contacts will be made by Police or Fire Department personnel:~~

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~~Upon approval, the on-duty Waupun Police Officer will contact the School Administrator or his/her designee and advise that a request for a parade has been granted:~~

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~~4. The authorizing official, after confirming availability of required staff needed from any city department, has final authority to approve the parade request and is responsible for communicating approval to the requestor.~~

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~~Once approval has been granted it will be the responsibility of designated personnel to organize the parade activities with the police and fire department's personnel:~~

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~~5. The requestor is responsible for organizing the parade activities with the police and fire department's personnel in accordance with the rules set forth in this policy. No parade will be authorized unless approved by the proper chain of command as indicated above. Failure to adhere to the approval process as outlined will terminate any request.~~

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~~Parade escorts will only be provided for students and chaperones traveling on a bus or within a single vehicle. No other civilian vehicles will be allowed to participate in the parade escort.~~

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~~6. Once contact and approval is made, the authorizing official will contact the City Administrator, or in their absence the Mayor, to provide parade details. The City Administrator or Mayor is responsible for notification of all elected officials and social media communication with the general public.~~

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~~No sirens or air horns are to be sounded in parades or escorts beginning after 9:00 PM and no parade escorts will be provided after 10 PM. Only warning lights are to be used in parades or escorts between 9:00 and 10:00 PM.~~

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~~7. Parade escorts will only be provided for students or chaperones, traveling on a bus or within no more than four (4) single vehicles. No other civilian vehicles will be allowed to participate in the parade escort.~~

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~~8. No sirens or air horns are to be sounded in parades or escorts beginning after 10:00 PM and no parade escorts will be provided after 11:00 PM.~~

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City reserves the right to change its policy at any time without first obtaining the approval of either School District.

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This policy is hereby adopted by the Waupun Common Council on ~~September 12, 2017~~ July , 2024.

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Adopted 9/12/17

**Policy for Participation in
~~High School Youth~~-Related Parades or Escorts**

Mayor, City of Waupun (signature and date)	Police Chief (signature and date)
City Administrator (signature and date)	Fire Chief (signature and date)
CWC Administrator (signature and date)	CWC Athletic Director (signature and date)
WASD District Administrator (signature and date)	WASD Athletic Director (signature and date)
Youth Sports Organization (Orgnaization Name, Signature & Date)	

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Adopted 9/12/17

City of Waupun
Registration Form for Future Return Recognition Parade

Youth organizations are required to submit this form if they intend to advance individual or a team to a state-level championship event for a sport, forensic, academic or other extra-curricular event and they wish to hold a return recognition parade honoring a medaling accomplishments of area youth participating in the event. Groups are permitted one parade submission annually and must have the details of this event on file with the City of Waupun prior to the event. Please note that the city's ability to provide a return parade is contingent on staffing availability. Please provide enough advanced notice as possible. If staffing is unavailable, the requestor may be asked to consider an alternative day and time for the parade.

ORGANIZATION: _____

PRIMARY CONTACT: _____

PHONE: _____ EMAIL: _____

EVENT: _____

DATE OF EVENT: _____

FORM OF TRANSPORTATION:

- Bus
- Parent/Adult Vehicle
- Other _____

OFFICE USE ONLY:

Date Received: _____ Received by (Initials): _____

Date copies of registration filed with Police and Fire: _____

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City of Waupun Policy for Participation in Youth-Related Parades and Escorts

Adopted 9/14/17; Amended Draft 7/9/24

City of Waupun departments, including fire, police and public works, may participate in a youth-related parade or escort if contacted by a school administrator or his/her designee, or by a youth organization club president or head coach, for the following purposes:

- A police escort for a high-school team departing as a state qualifier to a sanctioned state competition involving a sport, forensic, academic or other extra-curricular event.
- Homecoming parade.
- Special event requested by school administration.
- A state celebratory parade welcoming home a team or individual placing first or second in a state championship for a sport, forensic, academic or other extra-curricular event. OR, for a team or individual medaling at any level in a state qualifying competition for a sport, forensic, academic or other extra-curricular event if the organization has registered the event as their chosen recognition event with the City of Waupun. Additional consideration will be given to teams interested in a celebratory parade for sanctioned, national-level events, provided they register the event with the City of Waupun. *

**The city's ability to provide a return parade is contingent on staffing availability. Please provide enough advanced notice as possible. If staffing is unavailable, the requestor may be asked to consider an alternative day and time for the parade.*

The following process must be adhered to when requesting a parade or escort:

1. Individual groups or organizations will complete the registration form that designates one sanctioned state competition event as their chosen recognition event.
2. Upon team/individual medaling, a school administrator or his/her designee or a youth organization club president or head coach (herein referred to as the requestor) will contact the Waupun Police Department (920.324.7911) to request a Waupun Police Officer call back. Upon call back, the requestor will request a parade route escort, including purpose, time, day and route location.
3. The Waupun Police Officer on duty will contact one of the following authorizing officials for approval:
 - Waupun Police Chief: 920.948.4834
 - Waupun Fire Chief & Emergency Management Director: 920.948.9912
4. The authorizing official, after confirming availability of required staff needed from any city department, has final authority to approve the parade request and is responsible for communicating approval to the requestor.
5. The requestor is responsible for organizing the parade activities with the police and fire department's personnel in accordance with the rules set forth in this policy. No parade will be authorized unless approved by the proper chain of command as outlined in this policy. Failure to adhere to the approval process as outlined will terminate the request.

6. Once contact and approval is made, the authorizing official will contact the City Administrator, or in their absence the Mayor, to provide parade details. The City Administrator or Mayor is responsible for notification of all elected officials and social media communication with the general public.
7. Parade escorts will only be provided for students or chaperones, traveling on a bus or within no more than four (4) single vehicles. No other civilian vehicles will be allowed to participate in the parade escort.
8. No sirens or air horns are to be sounded in parades or escorts beginning after 10:00 PM and no parade escorts will be provided after 11:00 PM.

The City reserves the right to change its policy at any time without first obtaining the approval of any private youth organization or school district.

This policy is hereby adopted by the Waupun Common Council on _____, 2024.

Police for Participation in Youth-Related Parades or Escorts

Mayor, City of Waupun (signature & date)	Police Chief (signature & date)
Fire Chief & Emergency Management Director (signature & date)	City Administrator (signature & date)
Youth Sports Organization (Organization Name, Ssignature & Date)	CWC Athletic Director (signature & date)
WASD District Administrator (signature & date)	WASD Athletic Director (signature & date)
CWC Administrator (signature & date)	

City of Waupun
Registration Form for Future Return Recognition Parade

Youth organizations are required to submit this form if they intend to advance individual or a team to a state-level championship event for a sport, forensic, academic or other extra-curricular event and they wish to hold a return recognition parade honoring a medaling accomplishments of area youth participating in the event. Groups are permitted one parade submission annually and must have the details of this event on file with the City of Waupun prior to the event. Please note that the city's ability to provide a return parade is contingent on staffing availability. Please provide enough advanced notice as possible. If staffing is unavailable, the requestor may be asked to consider an alternative day and time for the parade.

ORGANIZATION: _____

PRIMARY CONTACT: _____

PHONE: _____ EMAIL: _____

EVENT: _____

DATE OF EVENT: _____

FORM OF TRANSPORTATION:

- Bus
- Parent/Adult Vehicle
- Other _____

OFFICE USE ONLY:

Date Received: _____ Received by (Initials): _____

Date copies of registration filed with Police and Fire: _____



AGENDA SUMMARY SHEET

MEETING DATE: 7-9-24

TITLE: Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

FUTURE MEETINGS

Tuesday, July 30, 2024	Committee of the Whole	5:30PM	
Tuesday, August 13, 2024	Common Council	6:00PM	Reschedule due to Election
Tuesday, August 27, 2024	Committee of the Whole	5:30PM	
Tuesday, September 10, 2024	Common Council	6:00PM	
Tuesday, September 24, 2024	Committee of the Whole	5:30PM	
Tuesday, October 8, 2024	Common Council	6:00PM	
Tuesday, October 29, 2024	Committee of the Whole	5:30PM	
Tuesday, November 12, 2024	Common Council	6:00PM	
Tuesday, November 26, 2024	Committee of the Whole	5:30PM	
Tuesday, December 10, 2024	Common Council	6:00PM	
Tuesday, December 31, 2024	Committee of the Whole	5:30PM	Reschedule/Cancel due to Holiday

LICENSE/PERMIT APPLICATIONS

Operator: Susan Haefemeyer, Tracy Lieber, Elizabeth Ballard, Marla Gomez, Tonya Thomas

Temporary Class B- Waupun Drift Jumpers (August 9-10, 2024) Waupun Truck N Show, 510 E Spring Street, Waupun WI 53963

EXPENSES

Attached

RECOMENDED MOTION:

Motion to approve the Consent agenda and monthly Financial Report. *(Roll Call)*

Report Criteria:

Report type: Summary

Invoice.Batch = "A","070924","070324"

Check Issue Date	Check Number	Payee	Amount
06/28/2024	200	CREXENDO	456.60
06/28/2024	201	KWIK TRIP STORES	7,786.92
06/28/2024	202	PAYMENT SERVICE NETWORK INC	10.50
06/28/2024	203	WELLS FARGO PAYMENT REMITT	3,350.38
06/28/2024	204	WI DEPT OF REVENUE	35.65
07/03/2024	108113	AMAZON CAPITAL SERVICES	807.21
07/03/2024	108114	AIRGAS USA LLC	1,203.60
07/03/2024	108115	ASSOCIATED APPRAISAL CONSULTA	3,200.13
07/03/2024	108116	AT & T	129.40
07/03/2024	108117	BUREAU OF CORRECTIONAL ENTER	506.24
07/03/2024	108118	BOUND TREE MEDICAL LLC	228.76
07/03/2024	108119	BUCHHOLZ, BAMBI	80.00
07/03/2024	108120	CAPITAL AUTOBODY LLC	1,944.00
07/03/2024	108121	MADISON MEDIA PARTNERS	220.26
07/03/2024	108122	CAREW CONCRETE & SUPPLY INC	327.50
07/03/2024	108123	CEDAR CORPORATION	29,503.17
07/03/2024	108124	CHARTER COMMUNICATIONS	149.98
07/03/2024	108125	CINTAS CORPORATION NO 2	753.10
07/03/2024	108126	CIVIC PLUS LLC (PAYMENTS)	9,205.81
07/03/2024	108127	CIVIC SYSTEMS	7,213.00
07/03/2024	108128	COBAN TECHNOLOGIES INC	60.00
07/03/2024	108129	COLUMN SOFTWARE PBC	349.80
07/03/2024	108130	CRETEX SPECIALTY PRODUCTS	6,192.70
07/03/2024	108131	DEBOER, DANYELLE	67.28
07/03/2024	108132	DESTINATION LAKE WINNEBAGO RE	5,400.93
07/03/2024	108133	DEVRIES WELDING LLC	18.00
07/03/2024	108134	GFL ENVIRONMENTAL	46,406.27
07/03/2024	108135	GORDON FLESCH CO INC	180.77
07/03/2024	108136	GREENFIELD, DAWN	50.37
07/03/2024	108137	H & R SAFETY SOLUTIONS LLC	160.05
07/03/2024	108138	HAWKINS INC	5,371.25
07/03/2024	108139	HOLIDAY WHOLESale	991.82
07/03/2024	108140	HORICON BANK	69,460.10
07/03/2024	108141	KARTECHNER BROTHERS LLC	323.48
07/03/2024	108142	KREUZIGER, JEFFREY D	1,165.00
07/03/2024	108143	L F GEORGE INC	535.56
07/03/2024	108144	LEE RECREATION LLC	498.00
07/03/2024	108145	LIFESTAR EMERGENCY MEDICAL	3,780.00
07/03/2024	108146	MENARDS - BEAVER DAM	314.42
07/03/2024	108147	NEUMAN POOLS INC	46.36
07/03/2024	108148	O'REILLY AUTOMOTIVE INC	673.74
07/03/2024	108149	PIGGLY WIGGLY DISCOUNT FOODS	86.30
07/03/2024	108150	PIT-STOP PORTABLES	217.50
07/03/2024	108151	PROS 4 TECHNOLOGY INC	3,637.50
07/03/2024	108152	RENNERTS	2,398.97
07/03/2024	108153	RHODES, TARA	80.00
07/03/2024	108154	SSM HEALTH AT WORK	741.75
07/03/2024	108155	SHERWIN WILLIAMS	115.00
07/03/2024	108156	SHINY WASH	400.00

Check Issue Date	Check Number	Payee	Amount
07/03/2024	108157	STAPLES	53.26
07/03/2024	108158	SYMBOLARTS	275.00
07/03/2024	108159	THURMER, MIKE	80.00
07/03/2024	108160	TRAFFIC & PARKING CONTROL CO	4,607.50
07/03/2024	108161	TRUCK EQUIPMENT INC	299.18
07/03/2024	108162	TRU CLEANERS LLC	4,175.61
07/03/2024	108163	US CELLULAR	388.08
07/03/2024	108164	VANDEZANDE & KAUFMAN, LLP	270.00
07/03/2024	108165	VON BRIESEN & ROPER, S.C.	483.00
07/03/2024	108166	WALMART COMMUNITY/CAPITAL ONE	1,122.34
07/03/2024	108167	WAUPUN AREA ANIMAL SHELTER INC	1,000.00
07/03/2024	108168	WAUPUN GIRLS SOFTBALL	5,000.00
07/03/2024	108169	WAUPUN GRIDIRON ASSOCIATION	3,469.25
07/03/2024	108170	WAUPUN GYMNASTICS CLUB	4,365.00
07/03/2024	108171	WAUPUN UTILITIES	62.28
07/03/2024	108172	A & M WEE CARE TOO	7,060.39
07/03/2024	108173	WI DEPT OF JUSTICE	875.00
07/03/2024	108174	YMCA OF DODGE COUNTY	13,171.34
07/03/2024	108175	INSIGHT FS	627.00
07/03/2024	108176	BISHOP, ROHN	40.00
07/03/2024	108177	TOP PACK DEFENSE	795.00
07/03/2024	108178	SILICA APPLIANCE & ELECTRONICS	1,645.49
Grand Totals:			266,699.85

Report Criteria:

Report type: Summary

Invoice.Batch = "A","070924","070324"

Report Criteria:

Report type: Invoice detail
 Check.Type = {<>} "Adjustment"
 Invoice.Batch = "A","070924","070324"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
A & M WEE CARE TOO						
A & M WEE CARE TOO	CHILDCARE STABILIZATION GRANT REIMBURSEMENT - PMT 3	07/03/2024	7-2-24	100-80-5671-3-38	7,060.39	7,060.39
Total A & M WEE CARE TOO:						7,060.39
AIRGAS USA LLC						
AIRGAS USA LLC	POOL CHEMICALS	07/03/2024	9150881093	100-20-5523-3-40	1,203.60	1,203.60
Total AIRGAS USA LLC:						1,203.60
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	ADAPTER - FOOD TRUCK ALLEY	07/03/2024	1ND6-DNNY-3	405-70-5437-8-00	10.89	10.89
AMAZON CAPITAL SERVICES	BREAKROOM - PAPERTOWEL	07/03/2024	14GW-WC9W-	100-10-5110-3-38	22.86	22.86
AMAZON CAPITAL SERVICES	HDMI CABLE	07/03/2024	1VNY-JV9C-1	100-10-5141-3-36	8.09	8.09
AMAZON CAPITAL SERVICES	SET UP NEW TRUCK 19-24	07/03/2024	1MWN-GCCF-	410-70-5412-4-00	270.74	270.74
AMAZON CAPITAL SERVICES	MICROPHONE DYNAMIC MOVING COIL	07/03/2024	1J3K-VYPY-3	100-20-5525-3-36	19.99	19.99
AMAZON CAPITAL SERVICES	SAMSUNG PHONE CASE	07/03/2024	1FH1-J3MF-6	100-70-5412-3-38	21.95	21.95
AMAZON CAPITAL SERVICES	MOTOROLA CABLE ROOF MOUNT 30-06	07/03/2024	131F-PNXF-L	100-70-5411-3-36	24.89	24.89
AMAZON CAPITAL SERVICES	WADERS FOR CREW	07/03/2024	1W3R-M7X6-	100-70-5412-3-38	58.88	58.88
AMAZON CAPITAL SERVICES	MEMORY CARD	07/03/2024	1H7Y-N11Q-3	100-40-5211-3-30	218.94	218.94
AMAZON CAPITAL SERVICES	RADIO BATTERY	07/03/2024	1G99-99ML-H	100-40-5211-3-30	59.99	59.99
AMAZON CAPITAL SERVICES	TRANSMISSION FLUID PUMP	07/03/2024	1D73-WL76-J	100-70-5411-3-38	89.99	89.99
Total AMAZON CAPITAL SERVICES:						807.21
ASSOCIATED APPRAISAL CONSULTAN						
ASSOCIATED APPRAISAL CONSULTA	MONTHLY SERVICES-REVAL PROGRAM JULY 2024	07/03/2024	175217	100-30-5152-3-38	3,200.13	3,200.13
Total ASSOCIATED APPRAISAL CONSULTAN:						3,200.13
AT & T						
AT & T	POLICE DEPT MONTHLY PHONE CHARGES	07/03/2024	MAY20-JUNE1	100-40-5211-3-31	129.40	129.40
Total AT & T:						129.40
BISHOP, ROHN						
BISHOP, ROHN	REIMBURSEMENT FOR CELL PHONE - JULY 2024	07/03/2024	6-26-24	100-10-5131-3-31	40.00	40.00
Total BISHOP, ROHN:						40.00
BOUND TREE MEDICAL LLC						
BOUND TREE MEDICAL LLC	EPINEPHERINE	07/03/2024	85377788	100-50-5230-3-38	142.99	142.99
BOUND TREE MEDICAL LLC	RESPIRATOR FIT TESTING SOLUTION	07/03/2024	85396046	100-50-5230-3-38	85.77	85.77
Total BOUND TREE MEDICAL LLC:						228.76
BUCHHOLZ, BAMBI						
BUCHHOLZ, BAMBI	6-27-24 PER DIEM - POLICE & FIRE COMMISSION	07/03/2024	06272024	100-10-5210-3-38	40.00	40.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
BUCHHOLZ, BAMBI	6-24-24 PER DIEM - POLICE & FIRE COMMISSION	07/03/2024	06242024	100-10-5210-3-38	40.00	40.00
Total BUCHHOLZ, BAMBI:						80.00
BUREAU OF CORRECTIONAL ENTERPRISES						
BUREAU OF CORRECTIONAL ENTER	CAN LINERS	07/03/2024	306-195633	100-70-5410-3-38	506.24	506.24
Total BUREAU OF CORRECTIONAL ENTERPRISES:						506.24
CAPITAL AUTOBODY LLC						
CAPITAL AUTOBODY LLC	PAINTING LIGHT POLES - FOOD TRUCK ALLEY	07/03/2024	11309	405-70-5437-8-00	1,944.00	1,944.00
Total CAPITAL AUTOBODY LLC:						1,944.00
CAREW CONCRETE & SUPPLY INC						
CAREW CONCRETE & SUPPLY INC	CONCRETE-VARIOUS STORM SEWER REPAIRS	07/03/2024	1295072	700-10-5192-3-36	327.50	327.50
Total CAREW CONCRETE & SUPPLY INC:						327.50
CEDAR CORPORATION						
CEDAR CORPORATION	PROFESSIONAL SERVICES - SENIOR/COMM CENTER - THRU 6/15/24	07/03/2024	120181	400-20-5513-8-00	27,003.17	27,003.17
CEDAR CORPORATION	PROFESSIONAL SERVICES - WAUPUN HERITAGE MUSEUM RESTORATION	07/03/2024	120448	400-20-5512-8-00	2,500.00	2,500.00
Total CEDAR CORPORATION:						29,503.17
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	CITY HALL - INTERNET	07/03/2024	171156301-JU	100-10-5197-3-31	149.98	149.98
Total CHARTER COMMUNICATIONS:						149.98
CINTAS CORPORATION NO 2						
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JUNE 2024	07/03/2024	4195001259	100-70-5411-3-38	52.59	52.59
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JUNE 2024	07/03/2024	4195713019	100-70-5411-3-38	52.59	52.59
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JUNE 2024	07/03/2024	4196483183	100-70-5411-3-38	52.59	52.59
CINTAS CORPORATION NO 2	GLOVES - SHOP	07/03/2024	1904954146	100-70-5411-3-38	135.00	135.00
CINTAS CORPORATION NO 2	SAFETY BUILDING RUGS - JUNE 2024	07/03/2024	4197217978	100-70-5410-3-38	91.09	91.09
CINTAS CORPORATION NO 2	CITY HALL RUGS - JUNE 2024	07/03/2024	4197218014	100-70-5410-3-38	119.98	119.98
CINTAS CORPORATION NO 2	SENIOR CENTER RUGS - JUNE 2024	07/03/2024	4197218025	100-70-5410-3-38	54.86	54.86
CINTAS CORPORATION NO 2	LIBRARY RUGS - JUNE 2024	07/03/2024	4197218026	100-70-5410-3-38	107.64	107.64
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - JUNE 2024	07/03/2024	4197218138	100-70-5411-3-38	86.76	86.76
Total CINTAS CORPORATION NO 2:						753.10
CIVIC PLUS LLC (PAYMENTS)						
CIVIC PLUS LLC (PAYMENTS)	WEB OPEN PLATFORM MIGRATION/PREM WEB OPEN ANNUAL 9/1/2024-8/31/2025	07/03/2024	308983	100-10-5197-3-38	5,976.86	5,976.86
CIVIC PLUS LLC (PAYMENTS)	MUNICODE MEETINGS RENEWAL 9/1/24-8/31/25	07/03/2024	308644	100-10-5110-3-38	3,228.95	3,228.95
Total CIVIC PLUS LLC (PAYMENTS):						9,205.81

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
CIVIC SYSTEMS						
CIVIC SYSTEMS	SEMI ANNUAL CIVIC SUPPORT FEES 7/1/24-12/31/24	07/03/2024	CVC25301	100-10-5141-3-38	7,213.00	7,213.00
Total CIVIC SYSTEMS:						7,213.00
COBAN TECHNOLOGIES INC						
COBAN TECHNOLOGIES INC	SINGLE OFFICE DOCK PKG	07/03/2024	56801	100-40-5211-3-38	60.00	60.00
Total COBAN TECHNOLOGIES INC:						60.00
COLUMN SOFTWARE PBC						
COLUMN SOFTWARE PBC	GENERAL LEGAL NOTICE - PENALTY PROVISION	07/03/2024	B9B0C366-00	100-10-5110-3-35	132.32	132.32
COLUMN SOFTWARE PBC	GENERAL LEGAL NOTICE - TRUANCY	07/03/2024	B9B0C366-00	100-10-5110-3-35	217.48	217.48
Total COLUMN SOFTWARE PBC:						349.80
CRETEX SPECIALTY PRODUCTS						
CRETEX SPECIALTY PRODUCTS	WHITE ADHESIVE/PRO-RING FLAT RING/ANGLE RING - VARIOUS INLET REPAIRS	07/03/2024	043584	700-10-5192-3-36	6,192.70	6,192.70
Total CRETEX SPECIALTY PRODUCTS:						6,192.70
CREXENDO						
CREXENDO	SENIOR CENTER PHONE CHARGES - JUNE 2024	06/28/2024	JUNE2024	100-20-5513-3-31	456.60	456.60
Total CREXENDO:						456.60
DEBOER, DANYELLE						
DEBOER, DANYELLE	MEAL REIMBURSMENT - NCJTC-LEAP CONF	07/03/2024	7-1-24	100-40-5211-3-37	67.28	67.28
Total DEBOER, DANYELLE:						67.28
DESTINATION LAKE WINNEBAGO REGION						
DESTINATION LAKE WINNEBAGO RE	70% OF ROOM TAX - MAY 2024	07/03/2024	May 2024	430-70-5436-3-42	5,400.93	5,400.93
Total DESTINATION LAKE WINNEBAGO REGION:						5,400.93
DEVRIES WELDING LLC						
DEVRIES WELDING LLC	GARBAGE CAN HANDLES	07/03/2024	02512	100-20-5525-3-36	18.00	18.00
Total DEVRIES WELDING LLC:						18.00
GFL ENVIRONMENTAL						
GFL ENVIRONMENTAL	RECYCLING FUEL SURCHARGE CREDIT - JUNE 2024	07/03/2024	U9000020013	420-70-5436-3-38	46,406.27	46,406.27
Total GFL ENVIRONMENTAL:						46,406.27
GORDON FLESCH CO INC						
GORDON FLESCH CO INC	RICOH PRINT CART SP 4100NL	07/03/2024	IN14737554	100-10-5141-3-36	180.77	180.77
Total GORDON FLESCH CO INC:						180.77
GREENFIELD, DAWN						
GREENFIELD, DAWN	REIMBURSE MEAL/LEAP CONF	07/03/2024	7-1-24	100-40-5211-3-37	50.37	50.37

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total GREENFIELD, DAWN:						50.37
H & R SAFETY SOLUTIONS LLC	HARD HATS/SAFETY VESTS	07/03/2024	8759	100-70-5412-3-38	147.25	147.25
H & R SAFETY SOLUTIONS LLC	EYEWASH BOTTLE/EYE	07/03/2024	8758	100-70-5410-3-38	12.80	12.80
H & R SAFETY SOLUTIONS LLC	WASH/HYDROGEN PEROXIDE PUMP					
Total H & R SAFETY SOLUTIONS LLC:						160.05
HAWKINS INC						
HAWKINS INC	POOL CHEMICALS	07/03/2024	6790413	100-20-5523-3-40	5,371.25	5,371.25
Total HAWKINS INC:						5,371.25
HOLIDAY WHOLESALE						
HOLIDAY WHOLESALE	POOL CONCESSIONS	07/03/2024	1747978	100-20-5523-3-39	138.80	138.80
HOLIDAY WHOLESALE	POOL CONCESSIONS	07/03/2024	1759639	100-20-5523-3-39	853.02	853.02
Total HOLIDAY WHOLESALE:						991.82
HORICON BANK						
HORICON BANK	TID 8 DEBT PRINCIPAL PAYMENT	07/03/2024	8124	300-10-5920-6-00	37,082.70	37,082.70
HORICON BANK	TID 3 INTEREST PAYMENT	07/03/2024	8124A	300-10-5922-6-00	32,377.40	32,377.40
Total HORICON BANK:						69,460.10
INSIGHT FS						
INSIGHT FS	WEED SPRAY	07/03/2024	220014322	100-70-5613-3-38	627.00	627.00
Total INSIGHT FS:						627.00
KARTECHNER BROTHERS LLC						
KARTECHNER BROTHERS LLC	VARIOUS STORM SEWER REPAIRS	07/03/2024	3572	700-10-5192-3-36	323.48	323.48
Total KARTECHNER BROTHERS LLC:						323.48
KREUZIGER, JEFFREY D						
KREUZIGER, JEFFREY D	JUNE LAWN MOWING	07/03/2024	620142	100-70-5613-3-38	1,165.00	1,165.00
Total KREUZIGER, JEFFREY D:						1,165.00
KWIK TRIP STORES						
KWIK TRIP STORES	DPW MONTHLY FUEL PURCHASES - MAY 2024	06/28/2024	DPW-MAY24	100-70-5411-3-38	4,627.13	4,627.13
KWIK TRIP STORES	FIRE DEPT MONTHLY FUEL - MAY 2024	06/28/2024	FD-MAY24	100-50-5232-3-38	418.89	418.89
KWIK TRIP STORES	POLICE DEPT MONTHLY FUEL - MAY 2024	06/28/2024	PD-MAY24	100-40-5212-3-38	2,740.90	2,740.90
Total KWIK TRIP STORES:						7,786.92
L F GEORGE INC						
L F GEORGE INC	BELT-WOOD CHIPPER	07/03/2024	IC93890	100-70-5411-3-36	535.56	535.56
Total L F GEORGE INC:						535.56
LEE RECREATION LLC						
LEE RECREATION LLC	PARTS/SUPPLIES - BLEACHER					

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
	REPAIR @ MEDEMA FIELDS	07/03/2024	16455-24	100-20-5525-3-36	498.00	498.00
Total LEE RECREATION LLC:						498.00
LIFESTAR EMERGENCY MEDICAL	DEDUCTION DUE TO CITY OF BEAVER DAM ATTENDING A CALL ON 6-15-24	07/03/2024	21-0262	100-10-5255-3-38	3,780.00	3,780.00
Total LIFESTAR EMERGENCY MEDICAL:						3,780.00
MADISON MEDIA PARTNERS	JOINT REVIEW BOARD MEETING	07/03/2024	205462	100-10-5110-3-35	27.62	27.62
MADISON MEDIA PARTNERS	REZONING NOTICE - 1134 W MAIN STREET 6-19-24	07/03/2024	209850	100-10-5110-3-35	73.98	73.98
MADISON MEDIA PARTNERS	AFB - HERITAGE MUSEUM RESTORATION	07/03/2024	209594	400-20-5512-8-00	118.66	118.66
Total MADISON MEDIA PARTNERS:						220.26
MENARDS - BEAVER DAM	BATTERIES FOR BUILDINGS	07/03/2024	56574	100-70-5410-3-36	36.81	36.81
MENARDS - BEAVER DAM	LOCKING OUTLET/LATTICE CHAIRS	07/03/2024	57131	100-20-5523-3-36	104.12	104.12
MENARDS - BEAVER DAM	GARBAGE DISPOSAL - COMMUNITY CENTER	07/03/2024	56931	100-20-5511-3-38	173.49	173.49
Total MENARDS - BEAVER DAM:						314.42
NEUMAN POOLS INC	POOL CHEMICALS	07/03/2024	501624	100-20-5523-3-40	46.36	46.36
Total NEUMAN POOLS INC:						46.36
O'REILLY AUTOMOTIVE INC	OIL FILTERS - STOCK FOR CHEVY TRUCKS	07/03/2024	2391-144972	100-70-5411-3-36	38.35	38.35
O'REILLY AUTOMOTIVE INC	SETUP NEW TRUCK 19-24	07/03/2024	2391-145588	400-70-5412-8-00	541.41	541.41
O'REILLY AUTOMOTIVE INC	TOGGLE COVER	07/03/2024	2391-146421	100-70-5411-3-36	13.99	13.99
O'REILLY AUTOMOTIVE INC	TIRE INFLAIR - SHOP TOOL	07/03/2024	2391-144874	100-70-5411-3-38	79.99	79.99
Total O'REILLY AUTOMOTIVE INC:						673.74
PAYMENT SERVICE NETWORK INC	CITY OF WAUPUN CLINIC PAYMENTS - 5/1/24-5/31/24	06/28/2024	295770	100-10-5256-3-38	10.50	10.50
Total PAYMENT SERVICE NETWORK INC:						10.50
PIGGLY WIGGLY DISCOUNT FOODS	SUPPLIES - GARAGE	07/03/2024	6012	100-70-5410-3-38	86.30	86.30
Total PIGGLY WIGGLY DISCOUNT FOODS:						86.30
PIT-STOP PORTABLES	PINE STREET PARK PORT A POTTY 6/5/24 - 7/2/24	07/03/2024	A-158347	100-20-5525-3-38	217.50	217.50
Total PIT-STOP PORTABLES:						217.50

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
PROS 4 TECHNOLOGY INC						
PROS 4 TECHNOLOGY INC	AGREEMENT ADVANCED SECURITY JULY 24	07/03/2024	51181	100-10-5197-3-38	632.00	632.00
PROS 4 TECHNOLOGY INC	AGREEMENT MANAGED BACKUP SERVICE JULY 24	07/03/2024	51183	100-10-5197-3-38	88.00	88.00
PROS 4 TECHNOLOGY INC	IT MANAGEMENT JULY 24	07/03/2024	51180	100-10-5197-3-38	2,785.00	2,785.00
PROS 4 TECHNOLOGY INC	MICROSOFT 365 AGREEMENT JULY 24	07/03/2024	51182	100-10-5197-3-38	132.50	132.50
Total PROS 4 TECHNOLOGY INC:						3,637.50
RENNERTS						
RENNERTS	REPLACE AC COMPRESSOR ON 592	07/03/2024	2504	100-50-5232-3-36	2,398.97	2,398.97
Total RENNERTS:						2,398.97
RHODES, TARA						
RHODES, TARA	6-27-24 PER DIEM - POLICE & FIRE COMMISSION	07/03/2024	06272024	100-10-5210-3-38	40.00	40.00
RHODES, TARA	6-24-24 PER DIEM - POLICE & FIRE COMMISSION	07/03/2024	06242024	100-10-5210-3-38	40.00	40.00
Total RHODES, TARA:						80.00
SHERWIN WILLIAMS						
SHERWIN WILLIAMS	SPRAY GUN REPAIR-STREET PAINTER	07/03/2024	2691-9	100-70-5411-3-36	115.00	115.00
Total SHERWIN WILLIAMS:						115.00
SHINY WASH						
SHINY WASH	VIP CAR WASH CARD FOR PD	07/03/2024	140408	100-40-5212-3-36	400.00	400.00
Total SHINY WASH:						400.00
SILICA APPLIANCE & ELECTRONICS						
SILICA APPLIANCE & ELECTRONICS	REFRIDGERATOR/RANGE CORD/ELECTRIC RANGE - FINAL PMT	07/03/2024	B00002246/2	100-20-5511-3-38	1,645.49	1,645.49
Total SILICA APPLIANCE & ELECTRONICS:						1,645.49
SSM HEALTH AT WORK						
SSM HEALTH AT WORK	EAP QUARTERLY FEE	07/03/2024	43027	100-10-5143-3-38	468.75	468.75
SSM HEALTH AT WORK	EMR DRUG SCREEN	07/03/2024	43154	100-50-5230-3-38	52.50	52.50
SSM HEALTH AT WORK	FF PULMONARY/RESPIRATORY TESTING - SCHLICHTING	07/03/2024	43069	100-50-5231-3-38	220.50	220.50
Total SSM HEALTH AT WORK:						741.75
STAPLES						
STAPLES	EXPANDING FILE FOLDER A-Z	07/03/2024	6005995635	100-10-5141-3-30	19.59	19.59
STAPLES	RUBBERBANDS/MANILA FOLDERS	07/03/2024	6005995633	100-10-5141-3-30	33.67	33.67
Total STAPLES:						53.26
SYMBOLARTS						
SYMBOLARTS	BADGE - DC	07/03/2024	0496219	100-40-5211-3-38	275.00	275.00
Total SYMBOLARTS:						275.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
THURMER, MIKE						
THURMER, MIKE	6-27-24 PER DIEM - POLICE & FIRE COMMISSION	07/03/2024	06272024	100-10-5210-3-38	40.00	40.00
THURMER, MIKE	6-24-24 PER DIEM - POLICE & FIRE COMMISSION	07/03/2024	06242024	100-10-5210-3-38	40.00	40.00
Total THURMER, MIKE:						80.00
TOP PACK DEFENSE						
TOP PACK DEFENSE	CLOTHING ALLOWANCE - EFFERT	07/03/2024	13517	100-12634	795.00	795.00
Total TOP PACK DEFENSE:						795.00
TRAFFIC & PARKING CONTROL CO						
TRAFFIC & PARKING CONTROL CO	SIGNAL SERVICE REPAIR MAIN AND BEAVER DAM ST	07/03/2024	1781915	100-70-5441-3-36	4,607.50	4,607.50
Total TRAFFIC & PARKING CONTROL CO:						4,607.50
TRU CLEANERS LLC						
TRU CLEANERS LLC	CLEANING SERVICE FOR CITY OF WAUPUN - FOR JUNE 2024	07/03/2024	CW070124	100-70-5410-3-38	4,175.61	4,175.61
Total TRU CLEANERS LLC:						4,175.61
TRUCK EQUIPMENT INC						
TRUCK EQUIPMENT INC	REPLACE MUD-FLAPS	07/03/2024	1105427-00	100-70-5411-3-36	70.34	70.34
TRUCK EQUIPMENT INC	BRAKE REPAIRS TO 594	07/03/2024	1105425-00	100-50-5232-3-36	228.84	228.84
Total TRUCK EQUIPMENT INC:						299.18
US CELLULAR						
US CELLULAR	ECONOMIC DEVELOPER/ADMINISTRATOR CELL PHONE - JUNE 2024	07/03/2024	0660791955	100-10-5191-3-31	388.08	388.08
Total US CELLULAR:						388.08
VANDEZANDE & KAUFMAN, LLP						
VANDEZANDE & KAUFMAN, LLP	TRAFFIC MONTHLY ATTORNEY FEES - JUNE 2024	07/03/2024	15666	100-10-5161-3-38	270.00	270.00
Total VANDEZANDE & KAUFMAN, LLP:						270.00
VON BRIESEN & ROPER, S.C.						
VON BRIESEN & ROPER, S.C.	LEGAL FEES VONBRIESEN	07/03/2024	462369	100-10-5110-3-38	310.50	310.50
VON BRIESEN & ROPER, S.C.	LEGAL FEES VONBRIESEN	07/03/2024	462370	100-10-5110-3-38	172.50	172.50
Total VON BRIESEN & ROPER, S.C.:						483.00
WALMART COMMUNITY/CAPITAL ONE						
WALMART COMMUNITY/CAPITAL ON	BIKE RODEO	07/03/2024	6-21-24	220-40-5214-3-38	1,122.34	1,122.34
Total WALMART COMMUNITY/CAPITAL ONE:						1,122.34
WAUPUN AREA ANIMAL SHELTER INC						
WAUPUN AREA ANIMAL SHELTER IN	MONTHLY CONTRACT - JULY 2024	07/03/2024	JULY2024	100-40-5343-3-38	1,000.00	1,000.00
Total WAUPUN AREA ANIMAL SHELTER INC:						1,000.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
WAUPUN GIRLS SOFTBALL						
WAUPUN GIRLS SOFTBALL	YOUTH SPORTS AND REC GRANT - SOFTBALL	07/03/2024	6-21-24	100-20-5527-3-38	5,000.00	5,000.00
Total WAUPUN GIRLS SOFTBALL:						5,000.00
WAUPUN GRIDIRON ASSOCIATION						
WAUPUN GRIDIRON ASSOCIATION	YOUTH SPORTS GRANT - FOOTBALL	07/03/2024	62724	100-20-5527-3-38	3,469.25	3,469.25
Total WAUPUN GRIDIRON ASSOCIATION:						3,469.25
WAUPUN GYMNASTICS CLUB						
WAUPUN GYMNASTICS CLUB	CDA/TID 3 REIMBURSEMENT - 16 FOND DU LAC ST	07/03/2024	6-14-24	405-70-5436-3-38	4,365.00	4,365.00
Total WAUPUN GYMNASTICS CLUB:						4,365.00
WAUPUN UTILITIES						
WAUPUN UTILITIES	VERIZON CHARGES - DPW I-PADS - JUNE 2024	07/03/2024	6180	100-70-5420-3-31	62.28	62.28
Total WAUPUN UTILITIES:						62.28
WELLS FARGO PAYMENT REMITT						
WELLS FARGO PAYMENT REMITT	ZOOM SUBSCRIPTION - TAX REFUND	06/28/2024	PAM-MAY24	210-60-5511-3-42	159.90	159.90
WELLS FARGO PAYMENT REMITT	HOTEL STAY - WI LIBRARY ASSOC	06/28/2024	BRET-MAY24	210-60-5511-3-37	104.99	104.99
WELLS FARGO PAYMENT REMITT	NORTHERN TOOL CREDIT - CANCEL SUBSCRIPTION	06/28/2024	JEFF-APR24/	100-70-5411-3-36	478.17	478.17
WELLS FARGO PAYMENT REMITT	UW LOCAL GOV EDUCATION - 2024 BD OF REVIEW MATERIALS/HANDBOOK	06/28/2024	ANGIE-APR24	100-10-5141-3-37	375.00	375.00
WELLS FARGO PAYMENT REMITT	RAZOR SHARP SCREEN PRINTING - PARK LEADER STAFF SHIRTS	06/28/2024	RACHEL-APR	100-20-5525-3-39	232.50	232.50
WELLS FARGO PAYMENT REMITT	USPS - POSTAGE TO MADISON	06/28/2024	JEREMY-MAY	100-40-5211-3-33	1,198.95	1,198.95
WELLS FARGO PAYMENT REMITT	AMAZON - GATORADE FOR REHAB	06/28/2024	BJ-APR24/MA	100-50-5232-3-38	800.87	800.87
Total WELLS FARGO PAYMENT REMITT:						3,350.38
WI DEPT OF JUSTICE						
WI DEPT OF JUSTICE	G3369 - BACKGROUND CHECKS - JUNE 2024	07/03/2024	G3369-JUNE2	100-40-5213-3-38	875.00	875.00
Total WI DEPT OF JUSTICE:						875.00
WI DEPT OF REVENUE						
WI DEPT OF REVENUE	WI MONTHLY STATE TAX - POOL	06/28/2024	6-28-24	100-46-4676-0-00	35.65	35.65
Total WI DEPT OF REVENUE:						35.65
YMCA OF DODGE COUNTY						
YMCA OF DODGE COUNTY	WAUPUN AQUATIC CENTER PAYROLL - 6-9-24 THRU 6-22-24	07/03/2024	6272024	100-20-5523-3-38	13,171.34	13,171.34
Total YMCA OF DODGE COUNTY:						13,171.34
Grand Totals:						266,699.85

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-10-5110-3-35	451.40	.00	451.40
100-10-5110-3-38	3,734.81	.00	3,734.81
100-10-5131-3-31	40.00	.00	40.00
100-10-5141-3-30	53.26	.00	53.26
100-10-5141-3-31	67.07	.00	67.07
100-10-5141-3-36	188.86	.00	188.86
100-10-5141-3-37	50.00	.00	50.00
100-10-5141-3-38	7,213.00	.00	7,213.00
100-10-5143-3-38	468.75	.00	468.75
100-10-5161-3-38	595.00	.00	595.00
100-10-5191-3-31	67.07	.00	67.07
100-10-5197-3-31	486.56	.00	486.56
100-10-5197-3-38	9,614.36	.00	9,614.36
100-10-5210-3-38	448.99	.00	448.99
100-10-5255-3-38	5,500.00	1,720.00-	3,780.00
100-10-5256-3-38	8.75	.00	8.75
100-10-5534-3-36	27.49	.00	27.49
100-10-5534-3-38	89.50	.00	89.50
100-12634	795.00	.00	795.00
100-13850	1.75	.00	1.75
100-20-5511-3-38	1,791.49	.00	1,791.49
100-20-5513-3-31	92.25	.00	92.25
100-20-5513-3-38	10.32	.00	10.32
100-20-5523-3-36	104.12	.00	104.12
100-20-5523-3-38	13,171.34	.00	13,171.34
100-20-5523-3-39	1,017.04	.00	1,017.04
100-20-5523-3-40	6,621.21	.00	6,621.21
100-20-5525-3-36	991.79	.00	991.79
100-20-5525-3-38	217.50	.00	217.50
100-20-5525-3-39	573.00	.00	573.00
100-20-5527-3-38	8,469.25	.00	8,469.25
100-21100	1,759.99	101,552.98-	99,792.99-
100-30-5152-3-38	3,200.13	.00	3,200.13
100-40-5211-3-30	69.94	.00	69.94
100-40-5211-3-31	129.40	.00	129.40
100-40-5211-3-33	28.95	.00	28.95
100-40-5211-3-37	117.65	.00	117.65
100-40-5211-3-38	335.00	.00	335.00
100-40-5212-3-36	400.00	.00	400.00
100-40-5212-3-38	2,740.90	.00	2,740.90
100-40-5213-3-38	875.00	.00	875.00
100-40-5215-3-37	1,170.00	.00	1,170.00
100-40-5343-3-38	1,000.00	.00	1,000.00
100-46-4676-0-00	35.65	.00	35.65
100-50-5230-3-38	533.83	.00	533.83
100-50-5231-3-38	238.50	.00	238.50
100-50-5232-3-36	2,627.81	.00	2,627.81
100-50-5232-3-38	632.24	.00	632.24
100-50-5233-3-38	316.95	.00	316.95
100-70-5410-3-36	36.81	.00	36.81
100-70-5410-3-38	5,154.52	.00	5,154.52
100-70-5411-3-36	798.13	39.99-	758.14
100-70-5411-3-38	4,169.42	.00	4,169.42
100-70-5412-3-31	95.97	.00	95.97
100-70-5412-3-38	228.08	.00	228.08
100-70-5420-3-31	197.28	.00	197.28
100-70-5441-3-36	4,607.50	.00	4,607.50
100-70-5613-3-38	1,792.00	.00	1,792.00

GL Account	Debit	Credit	Proof
100-80-5671-3-38	7,060.39	.00	7,060.39
210-21100	8.80	324.43-	315.63-
210-60-5511-3-31	50.74	.00	50.74
210-60-5511-3-37	104.99	.00	104.99
210-60-5511-3-42	168.70	8.80-	159.90
220-21100	.00	656.80-	656.80-
220-40-5214-3-38	656.80	.00	656.80
300-10-5920-6-00	45,000.00	.00	45,000.00
300-10-5922-6-00	24,460.10	.00	24,460.10
300-21100	.00	69,460.10-	69,460.10-
400-20-5512-8-00	2,618.66	.00	2,618.66
400-20-5513-8-00	27,003.17	.00	27,003.17
400-21100	.00	30,163.24-	30,163.24-
400-70-5412-8-00	541.41	.00	541.41
405-21100	.00	6,838.05-	6,838.05-
405-70-5436-3-38	4,365.00	.00	4,365.00
405-70-5436-8-00	122.99	.00	122.99
405-70-5437-8-00	2,350.06	.00	2,350.06
410-21100	.00	270.74-	270.74-
410-70-5412-4-00	270.74	.00	270.74
420-21100	196.93	12,531.78-	12,334.85-
420-70-5436-3-38	12,531.78	196.93-	12,334.85
425-21100	740.83	34,356.45-	33,615.62-
425-70-5476-3-38	34,356.45	740.83-	33,615.62
430-21100	.00	5,400.93-	5,400.93-
430-70-5436-3-42	5,400.93	.00	5,400.93
700-10-5191-3-38	725.69	.00	725.69
700-10-5192-3-36	6,843.68	.00	6,843.68
700-10-5192-3-38	281.53	.00	281.53
700-21100	.00	7,850.90-	7,850.90-
Grand Totals:	<u>272,112.95</u>	<u>272,112.95-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:

Report type: Invoice detail
Check.Type = {<>} "Adjustment"
Invoice.Batch = "A","070924","070324"



MINUTES
CITY OF WAUPUN PLAN COMMISSION
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, May 15, 2024 at 4:30 PM

CALL TO ORDER

Chairman Bishop called the meeting to order at 4:30 pm.

ROLL CALL

Members Present: Chairman Bishop, Jason Whitford, Elton TerBeest

Members Present (via Zoom): Jeff Daane

Members excused: Mike Matoushek, Gary DeJager, Jerry Medema

Staff Present: Sue Leahy

Others Present: Ken & Jenny Brown, Jaden Buchholz, Kristine Feil

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION--

None

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

CONSIDERATION - ACTION

1. Recognition of Mayoral Appointments of Board Members.
Mayor recognized new member Gary DeJager who replaced Jill Vanderkin on the Board.
2. Nominations and Appointment of Secretary.
Motion by Terbeest, 2nd by Whitford to nominate Jeff Daane as Secretary. Motion carried, unanimously.
3. Establish Day and Month and Time of Board Meeting.
Motion by Whitford, 2nd by TerBeest to hold the monthly Plan Commission meetings on the 3rd Wednesday of each month at 4:30 p.m. Motion carried, unanimously.
4. Approve minutes of the March 20, 2024 meeting.
Motion by TerBeest, 2nd by Whitford to approve the minutes of the March 20, 2024 meeting. Motion carried, unanimously.
5. Public Hearing - Conditional Use Permit Application - Kenneth Brown at 13 S. Watertown St. to operate a Plumbing business per Municipal Code Section 16.04(2)(d)(v).

Motion by Whitford, 2nd by TerBeest to open the public hearing. Motion carried, unanimously.

Kristine Feil, an adjoining neighbor asked about their plans for building, plans for exterior, how grounds will be kept, and if anything stored outside.

Ken Brown appeared. Trucks will be stored on site, dumpsters will be on site but fenced in. The building will be updated. There will be 2-4 trucks. No storage in front of building.

Motion by Whitford, 2nd by TerBeest to close the public hearing. Motion carried, unanimously.

Motion by TerBeest, 2nd Whitford by to approve the Conditional Use Permit application of Kenneth Brown at 13 S. Watertown St. to operate a plumbing business with the following conditions: No storage in front yard, and the dumpsters must be in an enclosed area.

Motion carried, unanimously.

6. Site Plan Review - 18 Wheeler Truck Wash - 1815 Shaler Dr.

Brian Retzlaff appeared to discuss plans. He talked to Jason at MSA and would like to get rid of some concrete and replace with grass where they enter the building. The current location of the fire hydrant by the East driveway will need to be moved. The curb will need to be extended 30' and the road blacktopped. Jeff Daane discussed the stormwater plans and stated the site is not suitable for infiltration so the stormwater will have to get directed to the regional pond.

The costs for the curb and fire hydrant moving have not been discussed internally at the City level yet. Retzlaff asked if they need curb and gutter. Jeff stated the driveway approach cannot go right to the road without a curb but he will go over the site plan with Jason from MSA when the project gets closer to starting.

Motion by Whitford , 2nd by TerBeest to approve the site plan for 18 Wheeler Truck Wash at 1815 Shaler Dr. with the following conditions: - Stormwater must get directed to the regional pond.

Motion carried, unanimously.

ADJOURNMENT

Motion by TerBeest, 2nd by Whitford by to adjourn the meeting. Motion carried, meeting adjourned at 4:45 pm



MINUTES
CITY OF WAUPUN
Police & Fire Commission (PFC) Meeting
Waupun Safety Building – 16 E. Main Street, Waupun
Tuesday, June 04, 2024 at 4:30pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 4:30pm by PFC President.

ROLL CALL

Present: John Bett (PFC Vice President), Bambi Buchholz (PFC Citizen), Teresa Heidemann (PFC Citizen), Bobbi Jo Kunz (Council Member-Ex Officio), Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President), WPD Chief Jeremy Rasch, WFD Chief BJ DeMaa

Member(s) absent (excused): N/A

Guests: N/A

RECOGNITION OF MAYORAL APPOINTMENT AND NOMINATION OF APPOINTMENTS

The following annual Commission Nomination and Appointments were recognized:

- Nomination and motion by T. Rhodes, second by T. Heidemann for M. Thurmer as President; all in favor, motion passed.
- Nomination and motion by T. Rhodes, second by B. Buchholz for J. Bett as Vice President; all in favor, motion passed.
- Nomination and motion by T. Heidemann second by J. Bett for T. Rhodes as Secretary; all in favor, motion passed.
- Recognition of Mayoral Appointment of Ex-Officio Bobbi Jo Kunz.

Motion at 4:34 by T. Rhodes, second by J. Bett for Commission to meet on quarterly basis with dates to be established due to wanting to align meetings with interview needs of Fire and Police departments; all in favor, motion passed. Chief Rasch noted officer interviews with PFC will be necessary later this month due to two openings and PFC identified date for next/future meeting as Monday, June 24th at 5pm. Chief Rasch new officers are patrolling; have one staff in academy, two in training. WPD Chief Rasch left the meeting at 4:43pm.

MINUTES FROM PREVIOUS MEETINGS

Minutes from the March 20, 2024 meeting were presented for approval. Motion to approve minutes as submitted at 4:36pm by J. Bett, B. Buchholz second; all in favor, motion passed.

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for employment of Firefighter and EMR vacancies.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Candidate packets presented for individual review by PFC. Motion to go into Closed Session at 4:53pm was made by J. Bett, T. Rhodes; all in favor, motion passed.

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 6:46pm after motion from J. Bett, B. Buchholz second; all in favor, motion passed.

ACTION FROM CLOSED SESSION

Motion at 6:41pm to extend conditional offer to candidates, Stephen Metz, Annette Ireland, David Schlichting and Abel Kooima, was made by T. Rhodes, J. Bett second; all in favor, motion passed.

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

The next Commission meeting scheduled for June 24th at 5:00pm in the Waupun Safety Building. The PFC meets quarterly, at minimum.

If necessary, please send any agenda requests to Chief DeMaa or Chief Rasch so appropriate preparation(s) can be made.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

ADJOURNMENT

Motion at 6:43pm to adjourn meeting made by T. Rhodes, J. Bett second; all in favor, motion passed.

Respectfully submitted,
Tara Rhodes, Secretary

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, June 10, 2024**

Meeting called to order by President Heeringa at 4:00 p.m.

Commissioners Present In-person: Daane, Heeringa, Ledesma, Siebers and Thurmer

Commissioner Present via Zoom: Homan

Commissioner Absent with Notice: Kunz

Motion made by Thurmer, seconded by Daane and unanimously carried, to approve minutes from May 13, 2024 meeting.

Motion by Ledesma, seconded by Siebers and unanimously carried, bills for month of May 2024 approved as presented.

On motion by Siebers, seconded by Ledesma and unanimously carried, year-to-date financial reports through April 2024 approved as presented by Finance Director Stanek. Electric operating income was \$66,500. Water operating income was \$166,900. Sewer operating income was \$59,300.

Assistant Electric Operations Supervisor Vande Kolk presented electric operations report, providing an overview of May 21st storm event in which caused approximately 163 customer power outages. In addition to Waupun Utilities electric department and collection/distribution collection crews, mutual aid crews from Juneau Utilities, Columbus Water & Light and Hartford Utilities came to assist with cleanup, pole installations and power restoration. Commission expressed their appreciation and complimented all involved with the event, for working safely together during unfavorable weather conditions in hazardous areas.

Treatment Facilities and Operations Superintendent Schramm provided an update on operations and maintenance completed by water/wastewater treatment facilities and water/wastewater distribution/collection staff. Interior washout inspection and maintenance was completed on underground reservoir. No deficiencies were noted. May 21st storm event resulted in staff call-ins. Treatment facilities staff monitored facilities and rain accumulation, making necessary operational changes. Distribution/collection staff maintained lift stations and assisted electric department with materials and wrecking out of poles.

President Heeringa acknowledged visitor Jason Whitford present via Zoom.

Treatment Facilities and Operations Superintendent Schramm presented a review of the 2023 Compliance Maintenance Annual Report (CMAR). Plant received a 3.57 GPA. Motion by Thurmer, seconded by Ledesma and unanimously carried, 2023 CMAR approved as presented.

Treatment Facilities and Operations Superintendent Schramm reported on 2023 Annual Water Quality Report. Waupun Utilities reverse osmosis treated water continues to meet or exceed all federal and state standards for health and safety.

Discussion held regarding July commission meeting. In the event no action items arise, there will be no July 2024 commission meeting.

On motion by Daane, seconded by Ledesma and unanimously carried, meeting adjourned at 4:48 p.m.

The next regular commission meeting will be held on August 12, 2024 at 4:00 p.m.

Jen Benson
Office & Customer Service Supervisor



MINUTES
CITY OF WAUPUN JOINT REVIEW BOARD ANNUAL
MEETING
City Hall Council Chambers 201 E Main Street,
Waupun
Tuesday, June 11, 2024 at 1:00 PM

CLERK CALLS THE MEETING TO ORDER

The meeting is called to order at 1:00pm.

CLERK TAKES ROLL CALL

In-Person Members: Bishop, Siebers, Hintze

Virtual Members: Gerred, Kasubaski

Absent: Frohling

In-Person Staff: Clerk/Treasurer Hull, Administrator Schlieve, Finance Director Langenfeld

JOINT REVIEW BOARD MEMBERSHIP- RECOGNITION OF MAYORAL APPOINTED PUBLIC MEMBER

1. 2024-2025 City of Waupun Joint Review Board Membership

The Board acknowledges Daniel Siebers as the Public Member of the Board.

Other Board seats and their representatives:

Waupun School District – Director of Business Carrie Hintze

Technical College – VP Finance/Administration Carrie Kasubaski

Dodge County –County Board Vice Chairman Robert Boelk

Fond Du Lac County – Director of Administration Erin Gerred

Municipal – City of Waupun Mayor Rohn Bishop

NOMINATION AND ELECTION OF JOINT REVIEW BOARD CHAIRPERSON

Hull calls for nominations for Board Chairperson. Motion Hintze, second Siebers to nominate Bishop.

No other nominations are heard. Nominations close.

Motion Hintze, second Siebers to appoint Bishop as the 2024 Joint Review Board Chairperson. Motion Carried 5-0.

JOINT REVIEW BOARD PRIOR MEETING MINUTES

Joint Review Board Meeting Minutes - Annual Meeting on June 15, 2023

Motion Siebers, second Hintze to approve the June 15, 2023, annual meeting minutes of the Joint Review Board.

Motion carried 5-0.

PERFORMANCE OF TAX INCREMENTAL DISTRICTS

Overview, Financial Reports, and Notes: TID 8 (Fond Du Lac County)

Created 2018 as mixed-use area. TID expenditure period ends 2034 with closure in 2039. This TID lies on the west side in Fond Du Lac County. Due to the 2023 TID laws, personal property in the amount of \$231,200 was removed from the base value of the TID. Improvements consist of developer incentive for Tanager Street housing development. Future projects provide additional housing potential and additional storm water expenditures. 2023 beginning fund balance provides \$53,722, revenues of \$585,481, expenses of \$595,604, and year-end fund balance of \$43,599. Estimates for future projects, prior to closure of the TID, provide revenue of \$2,775,371, expenses of \$2,702,805, and a surplus of \$116,165.

Overview, Financial Reports, and Notes: TID 3 (Fond Du Lac and Dodge County)

Created 2005 as mixed use/blighted area which was amended in 2012 to extend boundaries. TID expenditure period ends 2027 with closure in 2032. This TID lies in our downtown central business district in both Dodge and

Fond Du Lac Counties and shares with TID 6. Future projects provide CDA business relief grants, streetscaping, and targeted reinvestments. 2023 beginning fund balance provides \$79,374, revenues of \$303,157, expenses of \$242,605 and year-end fund balance of \$139,926. Estimates for future projects, prior to closure of the TID, provides revenue of \$3,257,474, expenses of \$2,925,697, and a surplus of \$471,703.

Overview, Financial Reports, and Notes: TID 6 (Fond Du Lac and Dodge County)

Created 2012 as mixed use/blighted area and amended in 2012 and 2020. TID expenditure period ends 2034 with closure in 2039. This TID lies on the west side of the City in both Fond du Lac and Dodge County and shares with TID 3. Future projects provide public infrastructure. 2023 beginning fund balance provides (\$382,971), revenues of \$107,034, expenses of \$68,062, and year-end balance of (\$343,999). Estimates for future projects, prior to closure of the TID, provides revenue of \$2,099,466, expenses of \$1,675,662, and a surplus of \$79,805.

Overview, Financial Reports, and Notes: TID 5 (Dodge County)

Created 2008 as mixed use and amended in 2012 and extended in 2018. TID expenditure period ends 2023 with closure in 2034. This TID lies on the east side in Dodge County for commercial development. There are no future planned projects. 2023 beginning fund balance provides (\$1,746,956), revenues of \$436,787, expenses of \$381,213, and year-end fund balance of (\$1,691,383). Projected revenues, prior to closure of the TID, provides \$5,356,872, expenses of \$3,665,488, and a surplus of \$0.

Overview, Financial Reports, and Notes: TID 7 (Dodge County)

Created 2017 as mixed use. TID expenditure period ends 2033 with closure in 2038. This TID lies on the east side in Dodge County for commercial development. Future projects provide for Eric Mulder Construction, truck wash, Multi- family and other commercial projects. 2023 beginning fund balance provides (\$243,474), revenues of \$258,421, expenses of \$133,301, and year-end fund balance of (\$118,354). Estimates for future projects, prior to TID closure, provides revenue of \$1,484,614, expenses of \$2,339,530, and a surplus of (\$973,270).

Overview, Financial Reports, and Notes: TID 9 (Dodge County)

Created 2022 as mixed use. TID expenditure period ends 2037 with closure in 2043. This TID lies on the south side in Dodge County for commercial development. Future projects provide for industrial and residential development (Claggett subdivision) and possible extension of Shaler Drive. 2023 beginning fund balance provides (\$902,368), revenues of \$2,542,391, expenses of \$2,175,065, and year-end fund balance of (\$535,042). Projected revenues, prior to closure of the TID, Provides \$11,497,307, expenses of \$10,906,865, and a surplus of \$55,400.

ACCEPTANCE OF THE PE-300 TID ANNUAL REPORTS

Motion Hintze, second Siebers to accept the 2023 PE-300 TID Annual Reports. Motion carried 5-0.

ADJOURNMENT

Motion Siebers, second Hintze duly called the meeting adjourned at 1:19pm. Motion carried 5-0.



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 11, 2024 at 5:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:01pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarek, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Ledesma, Alderman Westphal

Management in-person: Attorney VandeZande, Administrator Schlieve

Management Virtual: City Clerk/Treasurer Hull

CLOSED SESSION

Motion Siebers, second Kunz to adjourn in closed session under Section 19.85 (1) (e)(g) of the WI Statutes for the purpose of Contract for Building and Zoning Administration Services. Motion carried 6-0.

OPEN SESSION

Motion Matoushek, second Siebers to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

The council will resume the general meeting, following a short recess.

At 6:00pm, the meeting of the Common Council resumes.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarek, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Ledesma, Alderman Westphal

Management in-person: Attorney VandeZande, Administrator Schlieve, Police Chief Rasch, Fire Chief Demaa, Library Director Jaeger, Public Works Director Daane, Recreation Director Kaminski, Finance Director Langenfeld

Management Virtual: City Clerk/Treasurer Hull

Management absent and excused: Utility Finance Director Stanek, General Utility Manager Brooks

Audience in-person: Mike Beer, Chuck Willinger, Jaedon Buchholz, Steve and Avonelle Booth, Sherry Booth,

Ellie, Chelsea

Audience Virtual: Jason Whitford

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

The Pledge of Allegiance is heard followed by a moment of silence.

PUBLIC HEARING

2. 2024-2025 City of Waupun Liquor and Fermented Malt Beverage Licenses

Motion Ledesma, second Matoushek to open the public hearing. Motion carried 6-0.

Motion Westphal, second Kunz to close the public hearing. Motion carried 6-0.

Motion Matoushek, second Ledesma to approve the 2024-2025 Fermented Malt Beverage and Intoxicating

Liquor License Renewal Applications effective July 1, 2024, contingent upon approval of inspections and all payments and delinquencies owed to the City be paid in full, not to exceed sixty (60) days. Motion carried 6-0.

PERSONS WISHING TO ADDRESS COUNCIL

Avonelle Booth, owner of 722 E Franklin Street, Waupun, makes request to increase the number of chicken permits to issue and the number of chickens to be kept. Mayor provides this will be held at a future meeting for discussion.

RESOLUTIONS AND ORDINANCES:

3. Ordinance to amend Ch.18.04 Penalty Provisions (2nd Reading)

Motion Matoushek, second Westphal to waive the second reading and adopt Ordinance 2024-006 amending

Ch.18.04 Penalty Provisions. Motion carried 6-0 on roll call.

4. Ordinance to repeal and recreate Ch.8.08 Truancy (2nd Reading)

Motion Matoushek, second Siebers to waive the second reading and adopt Ordinance 2024-007 to repeal

and recreate Ch.8.08 Truancy. Motion carried 6-0 on roll call.

5. Resolution to Adopt the Revised 2024 Fee Schedule

Motion Westphal, second Kunz to adopt Resolution 06-11-24-01 to Adopt the Revised 2024 Fee Schedule.

Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

6. Sponsorship Agreement with the National Exchange Bank Foundation and the Barbara & Peter Stone Family Foundation

Motion Siebers, second Matoushek to approve the sponsorship agreement with the National Exchange Bank

Foundation and the Barbara & Peter Stone Family Foundation for \$750,000. Motion carried 6-0.

7. Updated Guidelines for Youth Sports and Recreation Grant

Motion Kunz, second Kaczmarek to approve revisions to the Youth Sports & Recreation Grant. Motion carried 6-0.

8. Mayoral Appointments to Special Committee on Public Safety

Motion Matoushek, second Kunz to appoint a Public Safety Committee. Motion carried 6-0.

DISCUSSION-INFORMATIONAL

9. Policy for Participation in Youth-Related Parades or Escorts

Staff requests clarity and consistency of the services for parades/escorts. Current policy provides for "school related" sports and the request to City departments to come from Waupun School District or CWC.

A few requests this year have come to staff for parades outside of the policy.

MAYORAL CORRESPONDENCE/PRESENTATIONS

10. Park and Recreation Month - July 2024

Mayor provides the departmental recognitions supporting the month of July as Park and Recreation Month.

CONSENT AGENDA

Motion Matoushek, second Ledesma accept the monthly Finance Report and approve the Consent Agenda. Motion carried 6-0 on roll call.

At 7:13p, motion Kunz, second Siebers to call the meeting adjourned. Motion carried 6-0.

**Minutes of the Waupun Public Library Board Meeting
Wednesday, June 19, 2024**

The Waupun Public Library Board was called to order by Vice-President Sadie Schultz at 4:30 p.m. on Wednesday, June 19, 2024. Present were Gehl and Siebers. Hintze and Sullivan were present via Zoom. Beer, Martens, and Svec were absent. Due to absence of Secretary, Jaeger recorded minutes.

Minutes from Previous Meetings

Motion by Siebers, second Gehl, to accept the May minutes as presented. Motion carried.

Persons Wishing to Address the Library Board

None.

Monthly Statistics

May statistics were reviewed.

Budget Summary

Current budget was reviewed.

Consideration of Bills for Payment

Motion by Siebers, second Schultz, to pay the bills as presented. Motion carried 5-0 on roll call. Gehl was appointed to sign list of bills.

Committee Reports

None.

Librarian's Report

Librarian's report was reviewed.
Possible memorial bench donation was discussed.

Old Business

None.

New Business

Siebers and Svec were appointed to the 2025 Budget Committee.

Future meetings and gatherings involving the Library Board

Next tentative meeting: Wednesday, July 17, 2024, at 4:30 p.m.

Adjournment

Motion by Gehl, second Hintz, to adjourn at 5:07 p.m. Motion carried.

Bret Jaeger, Acting Secretary



MINUTES
CITY OF WAUPUN PLAN COMMISSION
WAUPUN CITY HALL - 201 E. MAIN STREET
Wednesday, June 19, 2024 at 4:30 PM

CALL TO ORDER

Chairman Bishop called the meeting to order at 4:31 pm

ROLL CALL

Members In-person: Mayor Rohn Bishop, Elton Terbeest, Jerry Medema

Members On-line: Jason Whitford, Alderman Mike Matoushek

Members absent: Gary Dejager, Public Works Director Jeff Daane

Staff In-person: Attorney Vandezande, Building Inspector Leahy, Administrator Schlieve, Clerk/Treasurer Hull

Audience: None

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION

No persons in the audience

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

Next scheduled meeting of the Plan Commission is Wednesday, July 17, 2024 at 4:30pm.

CONSIDERATION - ACTION

1. Approve minutes of the May 15, 2024 meeting.

Motion Terbeest, second Whitford to approve the May 15, 2024 Plan Commission meeting minutes.

Motion carried 5-0.

2. Public Hearing - Rezoning Petition of Samsyl Properties to rezone property located at 1134 W. Main St. from the B-3 Shopping Center Business District to the PCD Planned Community Development District.

Motion Medema, second Whitford to open the public hearing. Motion carried 5-0.

Building Inspector Leahy informs the Commission that the property at 1134 W. Main Street, Waupun, which was the prior Pamida Store, is zoned B-3 Shopping Center District. The current business, Samsyl Properties, does not fall under the description of a B-3 business. Due to this, Sam Vandergalien issued a petition to rezone this property to Planned Community Development (PCD)

No comments from audience is heard.

Motion Whitford, second Terbeest to close the public hearing. Motion carried 5-0.

Motion Whitford, second Terbeest to approve the petition to rezone the property at 1134 W. Main Street, Waupun, Samsyl Properties, to Planned Community Development (PCD). Motion carried 5-0.

ADJOURNMENT

Motion Medema, second by Terbeest to call the meeting adjourned at 4:38pm.



M I N U T E S
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, June 25, 2024 at 4:30 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 4:30pm.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Ledesma, Alderman Westphal

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Public Works Daane, Fire Chief Demaa, Police Chief Rasch, Recreation Director Kaminski

Management Absent/Excused: Library Director Jaeger, General Utility Manager Brooks, Finance Director Langenfeld

CLOSED SESSION

Motion Matoushek, second Ledesma to adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for the purpose of Viewing Community Center Construction and Progress and Construction Contract for Food Truck Alley in TID 3. Motion carried 6-0.

At 4:32pm, the Mayor and Council adjourned to 520 McKinley Street for viewing the Community Center and its progress.

At 5:10pm, the Mayor and Council returned to City Hall, 201 E Main Street, in closed session.

OPEN SESSION

At 5:37pm, motion Ledesma, second Matoushek to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

Attendance

Council in-person: Mayor Bishop, Alderman Kaczmarski, Alderman Kunz, Alderman Siebers, Alderman Matoushek, Alderman Ledesma, Alderman Westphal

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Public Works Daane, Fire Chief Demaa, Police Chief Rasch, Recreation Director Kaminski, Library Director Jaeger

Management Absent/Excused: Finance Director Langenfeld

Management Virtual- General Utility Manager Brooks

Audience Virtual – Jason Whitford

ACTION FROM CLOSED SESSION

No action.

RESOLUTIONS AND ORDINANCES:

3. Ordinance to amend 16.01(10) Zoning Map to rezone 1134 W Main Street from B-3 to PCD

Motion Westphal, second Matoushek to waive the first reading and adopt Ordinance 2024-008 amending 16.01(10) Zoning Map to rezone 1134 W Main Street from B-3 to PCD. Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

4. Authorize Use of Fund Balance for Ice Arena Ammonia Detection System Repair

The ice arena ammonia detection system has been provided as a safety issue. Staff makes request to allocate fund balance, not to exceed \$250,000, for the needed improvements and to authorize a bidding process

immediately.

Motion Siebers, second Kunz to authorize the allocation of fund balance, not to exceed \$250,000, for improvements to the ice arena ammonia detection system and authorize a bidding process. Motion carried 6-0 on roll call.

5. Heritage Museum Restoration Project Bids

Bid opening for the museum tuckpointing project provided B&B Quality Building Restoration \$194,194; Berglund Construction Co \$280,000; and Building Restoration Corp \$468,290. The City budgeted \$73,000 for the work based on a preliminary contractor estimate. Cedar Corporation, the engineer, is recommending to reject all bids and reevaluate the project.

Motion Siebers, second Ledesma to approve bid for lowest qualified bidder, B&B Quality Building Restoration, for the museum tuckpointing project in the amount of \$194,194. Motion failed 4-2 on roll call with Matoushek, Westphal, Ledesma, and Kaczmariski voting nay.

Motion Westphal, second Matoushek to reject all qualified bids for the museum tuckpointing project and direct staff to analyze project scope and recommend alternate bid package. Motion carried 6-0 on roll call.

6. City of Waupun Gift Agreement with Fox Valley Savings Bank

Motion Kunz, second Matoushek to approve the City of Waupun Gift Agreement with FVS Bank in the amount of \$10,000 to sponsor the Community Center conference room. Motion 6-0 on roll call.

7. Curb Replacement on Pioneer Avenue

Motion Westphal, second Matoushek to approve use of \$7,210 from the storm water maintenance and repair fund to replace 206' of curb along Pioneer Ave. Motion carried 6-0 on roll call.

8. Future Meetings & Gatherings, License and Permit Applications, Expenses

Motion Ledesma, second Siebers to approve meeting dates, license and permits, and expenses. Motion carried 6-0 on roll call.

DISCUSSION-INFORMATIONAL

9. Consideration to amend Regulation of Chickens Ordinance

Council requests information from other communities on their number of chickens per household, number of permits and if they require neighbors to sign approval of a permit. This will be reviewed at a future meeting.

10. Consideration of amending Policy for Participation in Youth-Related Parades or Escorts

Council reviewed current police of youth parades. To be reviewed at a future meeting.

11. 2025 Budget Workshop- Department Priorities

Departmental priorities were provided for consideration of the 2025 budget process.

12. Ordinance Pipeline

Review pending ordinances.

ADJOURNMENT

At 7:23pm, motion Kunz, second Siebers to call the meeting adjourned. Motion carried 6-0.



Waupun Police Department Monthly Report

June 2024

Staffing/Hiring Process

Our current staff level is 14 sworn personnel and 2 non-sworn personnel. We currently have a vacant Patrol Officer position and a vacant Patrol Lieutenant position.

Officer Jon Cupery and Officer Dax Roberts are currently in our Field Training Program

Officer in Training Kole Brice is currently attending Police Recruit Academy at Fox Valley Technical College.

Community Engagement

Waupun Bicycle Rodeo

Cops and Bobbers

Waupun HS State Softball Champion Parade/Escort

Celebrate Waupun

Senator John Jagler – meeting w/ local law enforcement

Fond du Lac County Sheriff's Office Interview Panel

Waupun Festivals Committee meeting

Dodge County School Safety meeting

Dodge County Law Enforcement Executive meeting

Dodge County Drug Task Force Meeting

Fond du Lac County Sexual Assault Response Team meeting

Department Information

Dodge County SWAT Team – Staff was informed of a hiring process for the SWAT Team and Officer Halverson submitted his resume to Dodge County and participated in the SWAT Team hiring process. For the first time in our department history we have an officer on the team as Officer Halverson was offered the position and accepted it.

WCI Demonstration – The demonstration on June 9th at WCI remained peaceful. Many additional law enforcement officers from Waupun Police Department, Dodge County Sheriff's Office, and Fond du Lac County Sheriff's Office assisted with this event.

Crime Information Bureau Time System Audit – This audit is required every 3 years and the audit commenced in June.

Handheld Portable Radios – 3 new Kenwood handheld radio were acquired and in the field. We will continue to update our handheld and squad car radios to meet the requirements from Fond du Lac County's Radio System.

June Anniversary – Lt Brad Brzezinski, 21 year of service



Waupun Police Department Monthly Report

June 2024

Open Records Requests

We are continuing to field a large number of open records requests. Due to the complexity of some of these requests we are beginning to track the amount of time it takes to complete these tasks.

2024 Total – 326

June Total – 53

2023 Annual Total – 583

2022 Annual Total – 555

2021 Annual Total – 564

2020 Annual Total – 623

Police Activity

Calls for Service: 755

Arrests: 22

Code Enforcement	Warnings	Citations
January	19	3
February	11	6
March	4	10
April	9	2
May	6	1
June	4	11

Complex Investigations

- WP2301169 Follow up - Reckless Homicide Investigation
- WP2302462 Follow up – Theft Investigation
- WP2400777 Follow up - Child Exploitation/Child Pornography Investigation
- WP2401136 Follow up – Sexual Assault Investigation
- WP2400809 Follow up – Drug Investigation
- WP2400582 Follow up – Burglary Investigation
- WP2401227 Domestic Disturbance w/SWAT call out



Waupun Police Department Monthly Report

June 2024

WP2401228 Death Investigation

Chief of Police
Jeremy Rasch



Press Release

On 6/26/2024 at approximately 11:55pm, the Waupun Police Department responded to a physical domestic disturbance at a residence on E Franklin St. Police attempted to locate a male suspect that had left the scene of the incident prior to police arrival. Police then responded to a residence on N Division St, as it was reported the male suspect was at that residence. Upon arrival, police learned the male suspect had fled the area. Police later learned the male suspect was back at the original residence on E Franklin St. Police had phone contact with the suspect, but the suspect would not comply with requests to exit the residence. The Waupun Police Department requested the Fond du Lac County Sheriff's Office SWAT Team to assist with negotiations and the apprehension of the suspect. The Fond du Lac County SWAT Team requested the assistance of the City of Fond du Lac SWAT Team. During the negotiations, two residents were able to exit the residence safely. The suspect, a 31 year old Waupun man, later exited the residence and was taken into custody at approximately 5:26am on 6/27/24. The man is in custody on the following charges; 3 counts of Felony Bail Jumping, False Imprisonment – Domestic Related, Battery – Domestic Related, Suffocation and Strangulation – Domestic Related, Disorderly Conduct – Domestic Related, and Resisting/Obstructing an Officer. Upon release from a local medical facility, the man will be transported to the Fond du lac County Jail.

This was an isolated incident and there is no danger to the community.

The following agencies assisted the Waupun Police Department with this incident: Fond du lac County Sheriff's Office, Dodge County Sheriff's Office, Fond du Lac Police Department, Waupun Emergency Medical Responders, Waupun Fire Department, LifeStar Ambulance, and North Fond du Lac Ambulance.

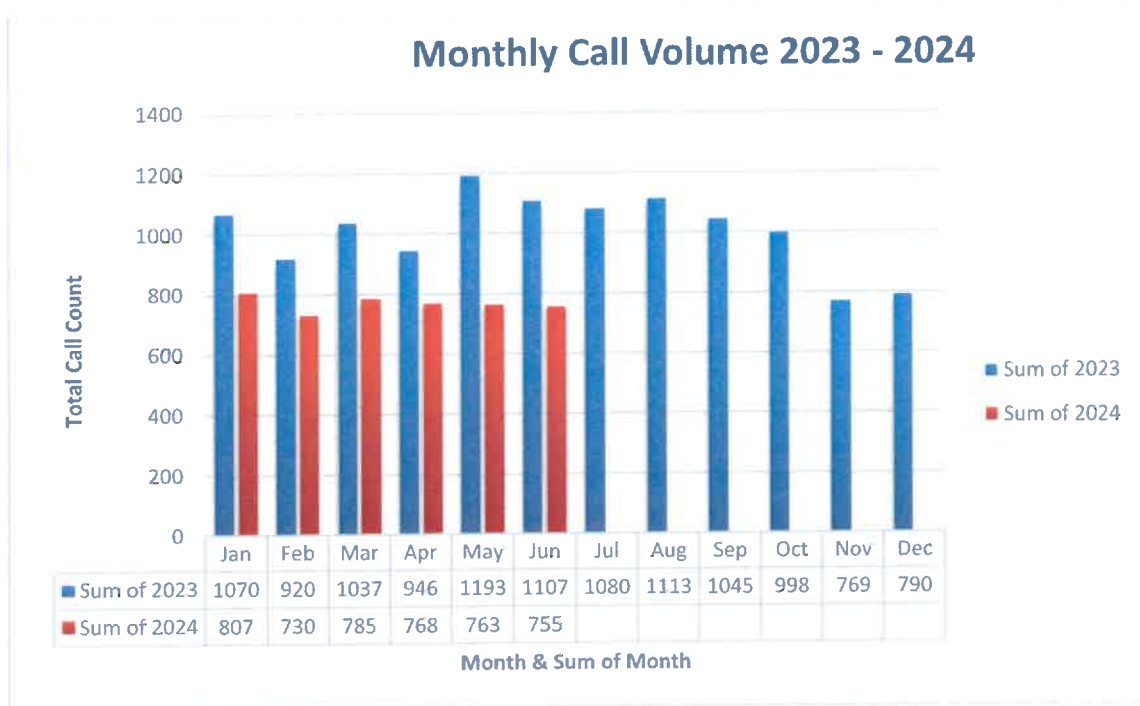
Chief Jeremy Rasch
Waupun Police Department



June 2024



Monthly Call Volume Report



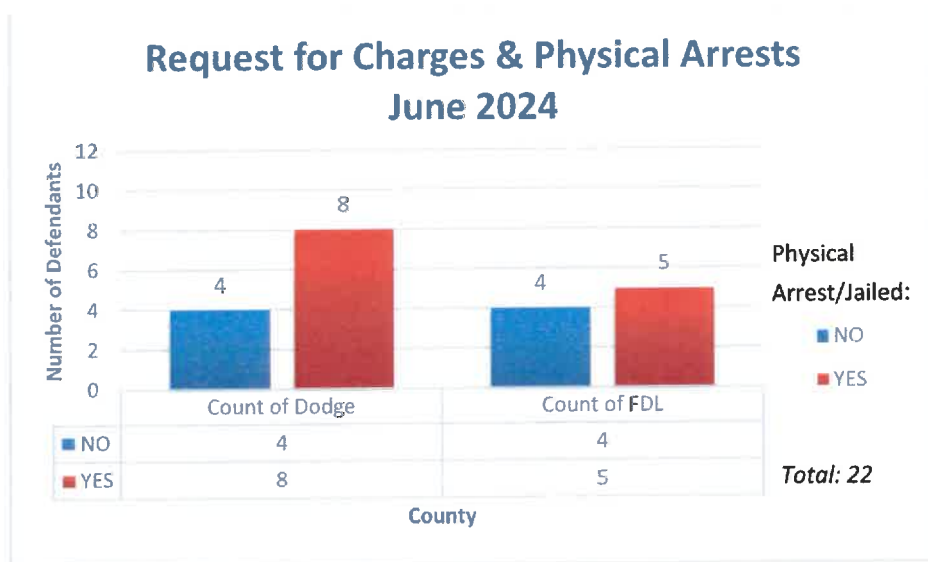
Call Volume Monthly 2023 - 2024			
Month	2023	2024	Percent Difference
January	1070	807	-24.6%
February	920	730	-20.7%
March	1037	785	-24.3%
April	946	768	-18.8%
May	1193	763	-36.0%
June	1107	755	-31.8%
July	1080		
August	1113		
September	1045		
October	998		
November	769		
December	790		
Grand Total:	12,068	4,608	



June 2024



Request for Charges & Physical Arrest Report





Waupun Police Department Total Call Report



From: June 01, 2024 To: June 30, 2024

Agency	Incident Type	Total		Total
WP	911 CHECK	21	HARRASSMENT	3
	ABANDONDED VEHICLE	4	HIT AND RUN	5
	ACCIDENT	4	HOUSE WATCH REQUEST	1
	ACCIDENT W/INJURIES	1	INFORMATION TO DOCUMENT	7
	ACCIDENT W/INJURY	1	INTOXICATED DRIVER	3
	ACCIDENT WITH BLOCKAGE	1	INTOXICATED SUBJECT	1
	AMBULANCE	46	INTRUSION ALARM	8
	ANIMAL ABUSE	1	JUVENILE PROBLEM	6
	ANIMAL BITE	2	LITTERING	1
	ANIMAL COMPLAINT	8	LOST ANIMAL	4
	ASSIST AGENCY	15	LOST ANIMAL FOUND	1
	ASSIST CITIZEN	40	LOST PROPERTY	1
	ASSIST MOTORIST	1	MENTAL SUBJECT	1
	ATTEMPT TO LOCATE	2	MINI DIRT/BIKE COMPLAINT	2
	BUILDING CHECK	26	MISSING ADULT	1
	CARDIAC	1	NEIGHBOR DISPUTE	1
	CHECK WELFARE	15	NEIGHBORHOOD POLICING	1
	CHILD ABUSE/NEGLECT	2	OCCUPIED DISABLED	4
	CHILD CHILD CUSTODYODY	1	ORDINANCE VIOLATION	12
	CHILD CUSTODY	1	PAPER SERVICE	1
	CIVIL PROBLEM	3	PARKING ENFORCEMENT	16
	DEAD BODY	1	PATROL ASSIST FIRE	11
	DEPARTMENT K9 DOG	1	PORNOGRAPHY	3
	DIRECTED AREA PATROL	104	PROPERTY DAMAGE	1
	DISABLED VEHICLE	2	RECKLESS DRIVER	3
	DISORDERLY CONDUCT	7	REPOSSESSION	5
	DOMESTIC	2	ROAD CLOSURE/REPAIR	1
	DRUGS/NARCOTICS	1	SCAM COMPLAINT	4
	DUI ALCOHOL OR DRUGS	1	SEX OFFENDER	1
	ESCORT	1	SHOPLIFTER	2
	ESCORT FUNERAL	3	SPECIAL ASSIGNMENT	17
	EVICITION	1	SUBJECT STOP	1
	EXTRA PATROL	47	SUBJECT WITH A GUN	1
	FIGHT	1	SUBJECT WITH A WEAPON	1
	FIREWORKS COMPLAINT	1	SUSPICIOUS ACTIVITY	7
	FOLLOW UP	42	SUSPICIOUS VEHICLE	6
	FOOT PATROL	8	SWAT PAGE OUT	1
	FOUND ANIMAL	2	TAVERN CHECK	4
	FOUND PROPERTY	10	THEFT	9
	FRAUD	1	THREATS COMPLAINT	2



Waupun Police Department Total Call Report



From: June 01, 2024 To: June 30, 2024

Agency	Incident Type	Total
WP	TRAFFIC ENFORCEMENT	27
	TRAFFIC OFFENSE	108
	TRAFFIC PROBLEM	5
	TRAFFIC STOP	2
	VANDALISM	3
	VEHICLE LOCKOUT	3
	WARRANT	2
	WARRANT OTHER AGENCY	2
	WEATHER RELATED INFO	10
	WRONG WAY DRIVER	1

Total Incidents:	755
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LIBRARY	MONTHLY REPORT July 2024
Subject	Summary
Statistics	Through the end of June, the library circulated/downloaded/loaned 71,000 items, and 28,146 people walked through our doors. Program attendance is up 15%, drive-up service window transactions up 26%.
Summer Reading Program	June performer programs were attended by 635 residents. July events include a puzzle race on July 3 at 1 p.m., Science Heroes program on July 10 at 1 p.m., and the Carnival Finale in the parking lot on July 19 from 4 – 6 p.m.
Possible bench donation	A family reached out regarding the donation of a memorial bench. According to the family member, it would be similar to the metal memorial bench found at Tanner Park. Location at the library would likely be underneath the overhang near the front entrance.



RECREATION DEPARTMENT
MONTHLY REPORT TO COMMON COUNCIL – July 9, 2024

Activity/Project	Status	Notes/Other
Senior Center Attendance – June	1,404 participants signed in Average daily attendance - 70 participants	Open 20 days Rachel on vacation June 24-26, no fitness classes 6/24 & 6/25
Senior Center Rentals – June	2 rentals	4 rentals in June 2023
Senior Center Meals – June	Serving Monday - Wednesday, 50 Indoor Dining Meals Serving Monday - Friday, 102 Mobile Meals, FdL Cty	Daily Average – 4 meals Daily Average – 5 meals
Senior Center Special Activities/Events	<ul style="list-style-type: none"> June 7 – Friday Senior Swim Starts June 20 – Yoga in the Park June 30 – Celebrate Waupun Bingo 	Every Friday until August 16 44 participants 137 participants
Upcoming Senior Center Special Activities/Events	<ul style="list-style-type: none"> July 9 – Historical Society Presentation July 23 – Community Conversations Focus Group July 25 – Yoga in the Park July 31 – Brewer Game 	Seniors invited to all Park Program special events and field trip
Waupun Family Aquatic Center Update - J	Opened June 1 <ul style="list-style-type: none"> June Average Temperature - 78° June Average Daily Attendance – 165 patrons 5 closed early/open late days due to weather 	SOS Water Safety Swim Lessons held June 10-13. Swim lessons started on June 17.
Park Program Update	<ul style="list-style-type: none"> July is National Park & Recreation Month All Month: Park Passport All Month: Pine Street Park Storybook Walk July 2: Kim’s Amazing Animal Show, Rec. Dept. July 5: Park Bingo, 1pm, Harris Mill Park July 11: Movie in the Park, 7:30pm, Harris Mill Park July 18: Ice Cream Social, 5pm, West End Park July 22: Farm Animal Petting Zoo, 1pm, West End Park July 12 – Field Trip to Shalom Wildlife Zoo in West Bend 	195 participants registered as of 7/3/24 109 participants
Camp Waupun Update	<ul style="list-style-type: none"> 9 registered participants for Week 1 (June 3 – 7) 10 registered participants for Week 2 (June 10 -14) 10 registered participants for Week 3 (June 17 - 21) 11 registered participants for Week 4 (June 24 - 28) 	Participants can sign up weekly or for more weeks at a time RRIS was camp site during Celebrate Waupun
Park Shelter Rentals - June	Rentals in 2024 Dodge Park – 7 Harris Mill Park – 2 McCune Park – 2 West End Park – 5 Wilcox Park – 3	Rentals in 2023 Dodge Park – 4 Harris Mill Park – 3 McCune Park – 1 West End Park – 4 Wilcox Park – 1



AGENDA SUMMARY SHEET

MEETING DATE: 7/9/2024

TITLE: Finance

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Casey Langenfeld, Finance
Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

SUMMARY:

STAFF RECOMMENDATION:

Request action to accept the financials for June 2024.

ATTACHMENTS:

June 2024 Monthly Financials

RECOMMENDED MOTION:

Motion to accept the monthly financials.



MONTHLY FINANCIAL REPORT 2024

January

Revenues	Expenses

February

Revenues	Expenses
\$46,984 Payment for Municipal Services (\$27,984 more than budgeted for)	
\$43,510.65 interest income over budget	

March

Revenues	Expenses
\$250,000 Donation to Community Center Stone Family Foundation	

April

Revenues	Expenses

May

Revenues	Expenses
\$50,679 Recycling Grant Received	

June

Revenues	Expenses
\$206,503 Interest Income over budget	

CITY OF WAUPUN MONTHLY FINANCIAL REPORT

June 30, 2024



FUND 100					% of Year Past
General Operations Fund					50%
	6/30/2024	6/30/2024	6/30/2024	6/30/2024	
	<i>Month Activity</i>	<i>YTD Actual</i>	<i>Budget Amount</i>	<i>Over/(Under)</i>	Percent
REVENUE					
Taxes	52,689	1,642,964	2,279,125	(636,161)	72.09
Special Assessments	-	217	100	117	217.17
Intergovernmental Aids	1,145	433,442	3,970,768	(3,537,326)	10.92
Licenses and Permits	9,216	24,128	55,230	(31,102)	43.69
Penalties, Forfeitures	3,423	23,721	42,500	(18,779)	55.81
Public Charges for Service	34,397	168,196	299,143	(130,947)	56.23
Intergovernmental Charges	-	-	-	-	
Miscellaneous Revenue	12,564	271,195	62,500	208,695	433.91
Special Funds Activity	-	-	190,701	(190,701)	0.00
TOTAL REVENUE	113,434	2,563,863	6,900,067	(4,336,203)	
EXPENDITURES					
General Government	49,998	627,460	1,481,040	(853,580)	42.37
Recreation	56,689	174,304	802,351	(628,047)	21.72
Assessor/Inspector	3,500	19,501	40,500	(20,999)	48.15
Police	179,423	1,121,150	2,540,805	(1,419,655)	44.13
Fire	29,288	178,458	571,498	(393,040)	31.23
Public Works	129,292	781,197	1,674,638	(893,441)	46.65
Economic Dvlp/Admin	262	104,370	22,235	82,135	469.39
TOTAL EXPENDITURES	448,452	3,006,440	7,133,067	(4,126,627)	
NET REVENUE OVER EXPENDITURES	(335,018)	(442,576)	(233,000)		
FUND 210					
Library Fund					
	<i>Month Activity</i>	<i>YTD Actual</i>	<i>Budget Amount</i>	<i>Over/(Under)</i>	Percent
REVENUE					
Tax Levy	-	448,707	553,896	(105,189)	81.01
Interest/Divid/Grants/Cty Approp	-	224,606	216,625	7,981	103.68
Fees	5,155	6,075	700	5,375	867.90
Revenue/Donations	807	14,775	5,000	9,775	295.49
TOTAL REVENUE	5,962	694,163	776,221	(82,058)	
EXPENDITURES					
Library Expenses	60,451	360,228	776,221	(415,993)	46.41
Transfer Out - Capital Fund	-	-	-	-	0.00
TOTAL EXPENDITURES	60,451	360,228	776,221	(415,993)	
NET REVENUE OVER EXPENDITURES	(54,488)	333,935	-		

FUND 220**Grants and Donations Fund**

	6/30/2024 Month Activity	6/30/2024 YTD Actual	6/30/2024 Budget Amount	6/30/2024 Over/(Under)	Percent
REVENUE					
Federal Grants	-	49,976	-	49,976	0.00
State/Misc Grants & Donations	1,958	320,842	6,010	314,832	5338.46
TOTAL REVENUE	1,958	370,817	6,010	364,807	
EXPENDITURES					
General Government	-	-	5,000	(5,000)	0.00
Recreational Grants	41,598	41,598	-	41,598	0.00
Police Grants	221	863	-	863	0.00
Fire/EMR Grants	-	-	-	-	0.00
DPW Grants	-	-	-	-	0.00
Economic Development	-	-	1,000	(1,000)	0.00
TOTAL EXPENDITURES	41,819	42,461	6,000	36,461	
NET REVENUE OVER EXPENDITURES	(39,861)	328,357	10		

FUND 230**Building Inspection Fund**

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Levy	-	-	-	-	0.00
Building Permits	14,714	34,283	75,000	(40,717)	45.71
Fees	3,285	8,720	9,500	(780)	91.79
TOTAL REVENUE	17,999	43,003	84,500	(41,497)	
EXPENDITURES					
Operating Supplies/Wages	3,338	27,501	76,825	(49,325)	35.80
TOTAL EXPENDITURES	3,338	27,501	76,825	(49,325)	
NET REVENUE OVER EXPENDITURES	14,662	15,502	7,675		

FUND 300**Debt Fund**

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Paid to Escrow Agent	-	-	-	-	0.00
General Property Tax	-	657,880	812,105	(154,225)	81.01
Funds Applied	155	931	1,000	(69)	93.13
Transfer in Other Funds	-	224,488	1,005,937	(781,449)	22.32
TOTAL REVENUE	155	883,300	1,819,042	(935,742)	
EXPENDITURES					
2021 Street Project P&I	-	9,450	133,900	(124,450)	7.06
Principal and Interest Payments	-	482,026	1,685,142	(1,203,116)	28.60
TOTAL EXPENDITURES	-	491,476	1,819,042	(1,327,566)	
NET REVENUE OVER EXPENDITURES	155	391,824	-		

FUND 400**Capital Fund**

	6/30/2024	6/30/2024	6/30/2024	6/30/2024	
	<i>Month Activity</i>	<i>YTD Actual</i>	<i>Budget Amount</i>	<i>Over/(Under)</i>	Percent
REVENUE					
Tax Levy	-	275,431	340,000	(64,569)	81.01
Sidewalks	-	609	-	609	0.00
State Shared Revenue/Exp. Restr.	-	1,506,099	2,561,877	(1,055,778)	58.79
Fees - Recreation Facilities	-	500	15,000	(14,500)	3.33
Co. & Muni. Street & Highways	-	-	-	-	0.00
Interest and Misc Income	2,119	12,912	8,000	4,912	161.40
Transfer in Other Funds	-	-	219,010	(219,010)	0.00
TOTAL REVENUE	2,119	1,795,552	3,143,887	(1,348,335)	
EXPENDITURES					
City Hall	-	75	86,300	(86,225)	
Recreation	445,960	2,202,800	2,786,500	(583,700)	79.05
Public Safety	-	-	50,000	(50,000)	0.00
Library and DPW	-	-	-	-	0.00
Streets	25,653	29,305	256,000	(226,695)	11.45
Transfer Out - Other Funds	-	-	-	-	0.00
TOTAL EXPENDITURES	471,614	2,232,180	3,178,800	(946,620)	
NET REVENUE OVER EXPENDITURES	(469,495)	(436,629)	(34,913)		

FUND 404**Business Park Fund**

	<i>Month Activity</i>	<i>YTD Actual</i>	<i>Budget Amount</i>	<i>Over/(Under)</i>	Percent
REVENUE					
Tax Increment	-	-	-	-	0.00
Interest Income	-	-	-	-	0.00
Leases	400,000	405,327	10,453	394,874	3877.62
TOTAL REVENUE	400,000	405,327	10,453	394,874	
EXPENDITURES					
Operating	405,225	410,610	10,000	400,610	4106.10
TOTAL EXPENDITURES	405,225	410,610	10,000	400,610	
NET REVENUE OVER EXPENDITURES	(5,225)	(5,283)	453		

FUND 405
TID 3 Fund

	<i>6/30/2024</i> <i>Month Activity</i>	<i>6/30/2024</i> <i>YTD Actual</i>	<i>6/30/2024</i> <i>Budget Amount</i>	<i>6/30/2024</i> <i>Over/(Under)</i>	<i>Percent</i>
REVENUE					
Tax Increment	-	145,660	192,642	(46,982)	75.61
PILOT	-	6,023	9,000	(2,977)	66.92
Grants	-	-	50,000	(50,000)	0.00
Permits	-	-	-	-	0.00
Donations	-	-	-	-	0.00
Proceeds Long Term Debt Issue	-	-	-	-	0.00
TOTAL REVENUE	-	151,683	251,642	(99,959)	
EXPENDITURES					
Operating	8,693	96,702	206,222	(109,520)	46.89
Transfer Out - Other Funds	-	-	-	-	0.00
TOTAL EXPENDITURES	8,693	96,702	206,222	(109,520)	
NET REVENUE OVER EXPENDITURES	(8,693)	54,981	45,420		

FUND 401
TID 5 Fund

	<i>Month Activity</i>	<i>YTD Actual</i>	<i>Budget Amount</i>	<i>Over/(Under)</i>	<i>Percent</i>
REVENUE					
Tax Increment	-	346,567	434,681	(88,114)	79.73
Developer Guarantees	-	32,342	24,735	7,607	0.00
Fees	-	-	-	-	0.00
Interest Revenue	-	-	-	-	0.00
Proceeds Long Term Debt Issue	-	-	-	-	0.00
TOTAL REVENUE	-	378,909	459,416	(80,507)	
EXPENDITURES					
Operating	-	1,083	379,200	(378,117)	0.29
TOTAL EXPENDITURES	-	1,083	379,200	(378,117)	
NET REVENUE OVER EXPENDITURES	-	377,826	80,216		

FUND 408
TID 6 Fund

	<i>Month Activity</i>	<i>YTD Actual</i>	<i>Budget Amount</i>	<i>Over/(Under)</i>	<i>Percent</i>
REVENUE					
Tax Increment	-	92,077	117,781	(25,704)	78.18
State/Federal Grants	-	-	-	-	0.00
Permits	-	-	-	-	0.00
Donations/Transfer In	-	-	-	-	0.00
TOTAL REVENUE	-	92,077	117,781	(25,704)	
EXPENDITURES					
Transfers Out - Other Funds	-	-	67,630	(67,630)	0.00
Operating	-	1,083	5,240	(4,157)	20.67
TOTAL EXPENDITURES	-	1,083	72,870	(71,787)	
NET REVENUE OVER EXPENDITURES	-	90,993	44,911		

FUND 407**TID 7 Fund**

	<i>6/30/2024</i> <i>Month Activity</i>	<i>6/30/2024</i> <i>YTD Actual</i>	<i>6/30/2024</i> <i>Budget Amount</i>	<i>6/30/2024</i> <i>Over/(Under)</i>	<i>Percent</i>
REVENUE					
Tax Increment	-	46,515	57,419	(10,904)	81.01
Permits	-	-	-	-	0.00
State Grants	-	-	-	-	0.00
Permits - Other	-	-	-	-	0.00
Donations	-	-	-	-	0.00
TOTAL REVENUE	-	46,515	57,419	(10,904)	
EXPENDITURES					
Int on Adv/Transfer to Debt Fund	-	27,469	154,938	(127,469)	17.73
Operating	4,934	6,017	1,150	4,867	523.25
TOTAL EXPENDITURES	4,934	33,486	156,088	(122,601)	
NET REVENUE OVER EXPENDITURES	(4,934)	13,029	(98,669)	111,697	

FUND 418**TID 8 Fund**

	<i>Month Activity</i>	<i>YTD Actual</i>	<i>Budget Amount</i>	<i>Over/(Under)</i>	<i>Percent</i>
REVENUE					
Tax Increment	-	150,010	185,177	(35,166)	81.01
Permits	-	-	-	-	0.00
Fees	-	-	-	-	0.00
Interest Revenue	-	-	-	-	0.00
Proceeds from Long Term Debt Issue	-	-	-	-	0.00
TOTAL REVENUE	-	150,010	185,177	(35,166)	
EXPENDITURES					
Transfer Out - Debt Fund	-	57,070	94,152	(37,083)	0.00
Operating	-	18,583	31,150	(12,567)	0.00
TOTAL EXPENDITURES	-	75,653	125,302	(49,650)	
NET REVENUE OVER EXPENDITURES	-	74,358	59,875		

FUND 419**TID 9 Fund**

	<i>Month Activity</i>	<i>YTD Actual</i>	<i>Budget Amount</i>	<i>Over/(Under)</i>	<i>Percent</i>
REVENUE					
Tax Increment	-	20,960	25,874	(4,914)	0.00
Interest Revenue	2,265	16,366	-	16,366	0.00
Proceeds Long Term Debt	(400,000)	-	-	-	0.00
TOTAL REVENUE	(397,735)	37,326	25,874	11,452	
EXPENDITURES					
Transfer Out - Other Funds	-	51,750	103,500	(51,750)	0.00
Operating	(395,793)	186,151	27,540	158,611	675.93
TOTAL EXPENDITURES	(395,793)	237,901	131,040	106,861	
NET REVENUE OVER EXPENDITURES	(1,943)	(200,575)	(105,166)		

FUND 410
Equipment Fund

	6/30/2024	6/30/2024	6/30/2024	6/30/2024	
	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Levy	-	182,271	225,000	(42,729)	81.01
Grants	-	8,592	5,000	3,592	0.00
Misc.	1,064	16,237	9,000	7,237	180.41
Transfers In - Other Funds	-	-	-	-	0.00
TOTAL REVENUE	1,064	207,100	239,000	(31,900)	
EXPENDITURES					
Administration	145	4,245	14,000	(9,755)	0.00
Recreation	-	2,208	5,000	(2,792)	0.00
Police	-	25,590	131,624	(106,034)	0.00
Fire	-	1,197	26,500	(25,304)	0.00
Library	-	-	-	-	0.00
DPW	246	105,939	101,617	4,322	0.00
TOTAL EXPENDITURES	391	139,178	278,741	(139,563)	
NET REVENUE OVER EXPENDITURES	673	67,922	(39,741)		

FUND 420
Recycling Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Grant	-	5,000	5,000	-	0.00
Fees	12,113	60,573	154,377	(93,804)	39.24
Interest	490	2,940	3,500	(560)	84.00
TOTAL REVENUE	12,602	68,513	162,877	(94,364)	
EXPENDITURES					
Operating	12,433	63,046	154,604	(91,558)	40.78
TOTAL EXPENDITURES	12,433	63,046	154,604	(91,558)	
NET REVENUE OVER EXPENDITURES	169	5,467	8,273		

FUND 425
Solid Waste Fund

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Fees	36,339	181,720	428,259	(246,539)	42.43
TOTAL REVENUE	36,339	181,720	428,259	(246,539)	
EXPENDITURES					
Operating	33,986	170,166	432,093	(261,928)	39.38
TOTAL EXPENDITURES	33,986	170,166	432,093	(261,928)	
NET REVENUE OVER EXPENDITURES	2,353	11,555	(3,834)		

FUND 430**Tourism Fund**

	6/30/2024 Month Activity	6/30/2024 YTD Actual	6/30/2024 Budget Amount	6/30/2024 Over/(Under)	Percent
REVENUE					
Local Room Tax	3,733	19,455	60,000	(40,545)	32.42
Misc.	20,000	20,000	10,000	10,000	0.00
TOTAL REVENUE	23,733	39,455	70,000	(30,545)	
EXPENDITURES					
Operating	4,079	21,072	70,000	(48,928)	30.10
TOTAL EXPENDITURES	4,079	21,072	70,000	(48,928)	
NET REVENUE OVER EXPENDITURES	19,653	18,383	-		

FUND 501**Taxi Fund**

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Tax Levy	-	36,454	45,000	(8,546)	0.00
State/Federal Grants	-	41,093	70,000	(28,907)	58.70
Sale of Vehicles/Property	-	-	-	-	0.00
Transfer In - Other Funds	-	-	-	-	0.00
TOTAL REVENUE	-	77,547	115,000	(37,453)	
EXPENDITURES					
Operating	12,516	61,747	212,916	(151,169)	29.00
TOTAL EXPENDITURES	12,516	61,747	212,916	(151,169)	
NET REVENUE OVER EXPENDITURES	(12,516)	15,800	(97,916)		

FUND 509**CDBG Fund**

	Month Activity	YTD Actual	Budget Amount	Over/(Under)	Percent
REVENUE					
Interest	3	17	20	(3)	83.95
TOTAL REVENUE	3	17	20	(3)	
EXPENDITURES					
Operating	-	7,498	73,000	(65,502)	0.00
TOTAL EXPENDITURES	-	7,498	73,000	(65,502)	
NET REVENUE OVER EXPENDITURES	3	(7,481)	(72,980)		

FUND 700**Stormwater Fund**

	6/30/2024 <i>Month Activity</i>	6/30/2024 <i>YTD Actual</i>	6/30/2024 <i>Budget Amount</i>	6/30/2024 <i>Over/(Under)</i>	Percent
REVENUE					
Grants	-	-	-	-	0.00
Fees	-	-	-	-	0.00
Stormwater Fees	51,777	260,262	592,500	(332,238)	43.93
Proceeds Long Term Debt Issue	-	-	-	-	0.00
TOTAL REVENUE	51,777	260,262	592,500	(332,238)	
EXPENDITURES					
Operating, Wages, Benefits	22,030	193,355	-	193,355	#DIV/0!
TOTAL EXPENDITURES	22,030	193,355	-	193,355	
NET REVENUE OVER EXPENDITURES	29,747	66,908	592,500		

Administrative Report for June 2024

Prepared by K Schlieve, 7/2/24

Personnel

- Our team has done an amazing job over the past month and a half, responding to ongoing weather events that have caused flooding and other damage across the city. Staff are working extra hours and handling larger volumes of complaints due to this, and overall emotions are running high. While this is not unexpected given the challenges we are all experiencing from what seems like non-stop rain, I want you to know that staff are encountering verbal abuse, offensive language and threats from residents that they may sue the city. It is important that we all remember that city staff are here to serve but are not a resource to abuse. Staff are responding and working to provide the best solutions possible but there are limits to what is possible given the large amounts of rainfall received. Even the Rock River, where our stormwater discharges, is at high levels that make it difficult to move high volumes of stormwater away from neighborhoods quick enough to mitigate flooding. At some point later this summer or fall, we will debrief and provide the council with a recap of these events. The DPW Board has previously discussed flooding and we will include outcomes from that discussion as well as county hazard mitigation plans to help us think through preparedness and community resilience as it pertains to flood prevention and recovery.
- The fire department continues recruiting to fill vacancies for six (6) firefighters and (4) EMR positions. They have implemented a new recruitment committee, and we will work to provide supporting resources to aid that group.
- With 50% of the year complete, police overtime budgets are 88% spent. While we have moved closer to full staffing levels (currently 15 of 17), we have been operating at roughly 50% of patrol on schedule through the first six months of the year as we continue to move new hires through a year-long training process. Overall, the department budget remains on track due to vacancies.
- Recruitment is underway with Police to fill an open lieutenant position vacated when Officer Williams accepted the Lieutenant of Investigations position. Police also completed a hiring process with no candidates identified to fill a vacant patrol position.
- Trista Steinbach submitted her resignation, creating a vacancy with Public Works. Trista recently completed 25 years of service with the city and we thank her for her service and dedication. We are currently evaluating staffing needs before proceeding to fill the vacancy.

FACILITIES:

- The bid for the museum tuckpointing project was rejected due to costs being nearly triple the budgeted amount. Staff are working to modify the bid package in an attempt to bring costs down. We expect to rebid the project in the near future. Additionally, we are preparing bid documents to rebid the city hall roofing project.
- Facility walk throughs are being planned for the July Committee of the Whole meeting. This will be an opportunity to outline needs within each facility as we work on debt forecasting/planning.
- Senior/Community Center construction remains on schedule. Final details on signage and the final sponsorship agreement are being worked on now. Ribbon Cutting is being planned for October.

COMMUNITY/ECONOMIC DEVELOPMENT:

- Ava Bille started work as a youth apprentice focused on Connect Waupun, work focused on enhancing downtown promotion and communication. Ava is going to be a senior at WASD this fall and has experience in graphic design. Ava's position is funded by the BID and Downtown Promotions groups. As a first project, Ava is working with us to coordinate

Administrative Report for June 2024

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opening of the Food Truck Alley and is developing collateral material for a ribbon cutting of the Waupun Sculpture Tour to be held in August.

- Pre-construction meeting was held for the Food Truck Alley. We are initiating change orders to bring the project in budget. Construction is slated to start the week of July 8.
- We are fielding questions from developers considering response to our housing RFP for a multi-family development in Heritage Ridge. Proposals are due July 24, 2024.

Budget/IT/Risk Management:

- 2025 Strategic Priorities have been mapped out and were outlined in a presentation to the committee of the whole. Key priorities for 2025 include:
 - Police will shift the 18th patrol vacancy to an investigator position for 2025 to address growing complexity and volume of cases.
 - Fire will add officers to create a more balanced workload and three additional POC firefighter positions based on staffing report recommendations in each of the next three years.
 - Public Works will complete the Rock & Newton reconstruction, which is partially funded by a WisDOT grant, among other large capital projects.
 - Administration will focus on addressing growing needs in staff recruitment, retention, communication and service delivery. The team will focus on process improvements and consider technology integration to support efficiency. Additionally, determination on debt issuance and grant sourcing and management will be an ongoing focus.
 - Recreation will occupy their new building and is working to add additional staff to support expansion of programming and hours of operation.
 - The library will work to retain talent and maintain their current level of programming.
 - Economic Development works to fund projects through tax increment financing that ultimately has its own revenue sources. However, to kick-start projects, there is a need for cash advances for projects like housing, downtown improvements and industrial park expansion. Advances do impact our debt capacity and are therefore a piece of the puzzle that will need to be balanced in our overall debt utilization strategy.