



A G E N D A
CITY OF WAUPUN ZONING BOARD OF APPEALS
 Waupun City Hall – 201 E. Main Street, Waupun WI
 Monday, August 07, 2023 at 4:30 PM

The Waupun Zoning Board of Appeals will meet in-person, virtual, and teleconference. Instructions to join the meeting are provided below.

To Join the Zoom Meeting:

<https://us02web.zoom.us/j/86095321607?pwd=V2U3Y3RiaWJldmNLWWptazFkdmwrUT09>

Meeting ID: 860 9532 1607

Passcode: 898846

By Phone: (312) 626-6799 US (Chicago)

CALL TO ORDER

ROLL CALL

PERSONS WISHING TO ADDRESS THE ZONING BOARD OF APPEAL--State name, address, and subject of comments. (2 Minutes)

No Public Participation after this point.

FUTURE MEETINGS AND GATHERING INVOLVING THE ZONING BOARD OF APPEAL

CONSIDERATION - ACTION

1. Approve minutes of the April 3, 2023 meeting.
2. Recognition of Mayoral Appointments of Board Members

ZONING BOARD OF APPEALS (3 Year Term)

The Board of Zoning Appeals shall consist of 5 members and an alternate. The alternate shall act with full power when a member of the Board is absent or refuses to vote because of interest. Simultaneous membership on the Board of Zoning Appeals and Plan Commission is permissible. The Mayor appoints the Chairperson.

ALDERMAN (Mayoral Appointed Chairman	4/30/2025	Jason Westphal
CITIZEN	4/30/2025	Mark Nickel
CITIZEN	4/30/2026	Derek Minnema
CITIZEN	4/30/2024	Rick Vanthoff
CITIZEN	4/30/2024	Dylan Weber
CITIZEN ALTERNATE	4/30/2026	Patricia Beyer
UTILITY GENERAL MANAGER (Ex-Officio)		
DIRECTOR OF PUBLIC WORKS (Ex-Officio)		

3. Establish Day of Month and Time of Board Meeting.
4. Public Hearing - Variance Request of Rich Lamers at 610 Hillyer St. to relocate a 10' x 10' pre-fab shed in the front yard. 24' front setback from the property line and 3' from the side yard, per Municipal Code Section 16.03(4)(c)(iv).

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES
CITY OF WAUPUN ZONING BOARD OF APPEALS
Waupun City Hall – 201 E. Main Street, Waupun WI
Monday April 3, 2023 at 4:30 PM

CALL TO ORDER

Chairperson Westphal called the In-house & Virtual Zoning Board of Appeals meeting to order at 4:30 p.m.

ROLL CALL

Members present: Jason Westphal (via zoom), Dylan Weber, Mark Nickel, Rick Vanthoff & Patricia Beyer.

Absent: Derek Minnema

Also in attendance were Susan Leahy, Zoning Administrator & Kathy Schlieve, Administrator

PERSONS WISHING TO ADDRESS THE ZONING BOARD OF APPEAL--State name, address, and subject of comments. (2 Minutes)

No persons appeared.

FUTURE MEETINGS AND GATHERING INVOLVING THE ZONING BOARD OF APPEAL

No future meetings planned.

CONSIDERATION - ACTION

1. Motion by Vanthoff, second by Weber to approve the March 6, 2023 Zoning Board of Appeals meeting minutes.
5 Ayes, 0 Nays. Motion carried unanimously
2. Public Hearing – Westphal read Variance request – Go-Dutch Solutions at 328 South Division Street, to install a ground mounted sign that is 32 sq. ft. per side per the Municipal Ordinance Section 16.11(4) Type 8 allows signs not exceeding 20 sq. ft. per side.
 - Casey, Go-Dutch Solutions, was unable to attend the meeting due to a death in the family so she forwarded an email to all the board members regarding the request for the sign.
 - Westphal stated he also spoke to Casey regarding the proposed sign and why the 32 sq. ft. Signarama, Sign company, stated to her that making the sign smaller, you would not be able to see the logo or the name would not be visible. Signarama told her that making it smaller would not benefit her. Westphal went on to add that he stopped at the site and measured the sign for the apartment complex on Bly Street and stated that sign is 3x8 and doesn't include the concrete pillars.
 - The sign will be non-lit per the drawing. All the board members were in favor of the non-lit sign.
 - Leahy stated she received one telephone from a resident on South Division Street that was against the size of the sign.
 - The sign will be located on South Division Street in front of here business.
 - No other questions
 - Motion by Vanthoff to approve the 32 sq. ft. non-lit sign as presented, seconded by Wber
Westphal – Aye, Weber – Aye, Nickel – Aye, Vanthoff – Aye, Beyer – Aye
5 Ayes, 0 Nays. Motion carried unanimously

ADJOURNMENT

Motion by Beyer, seconded by Nickel to adjourn the meeting. Motion carried, meeting adjourned at 4:39 pm.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that at a meeting of the Zoning Board of Appeals of the City of Waupun, will be held on Monday, August 7, 2023 at 4:30 pm to consider the application for a Variance Request of:

1. Rich Lamers at 610 Hillyer St. to relocate a 10' x 10' pre-fab shed in the front yard. 24' front setback from the property line and 3' from the side yard, per Municipal Code Section 16.03(4)(c)(iv).

The meeting will be held in person, virtual and teleconference.

To Join Zoom Meeting

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Susan Leahy
Zoning Administrator
City of Waupun

(PUBLISH July 29, 2023)

Fee: \$150.00 Paid: \$150.00 Date: JUNE 19, 2023



CITY OF WAUPUN
201 E. Main Street
WAUPUN, WISCONSIN 53963

VARIANCE APPLICATION

From: Rich Laners
(business name or individual)

Property Description and address:
Parcel No. 292-1315-0523-009 610 HILLYER ST

Variance Requested:
RELOCATE 10x10 ^{EXISTING} PREFAB SHED IN FRONT YARD, 24' FRONT SETBACK FROM PROPERTY LINE : 3' FROM SIDE CORNER LOT, SMALL LOT. BLDG NEW DETACHED GARAGE : NO ROOM BEHIND HOUSE

Zoning Ordinance Section Involved:
16.03 (4)(c)(IV)

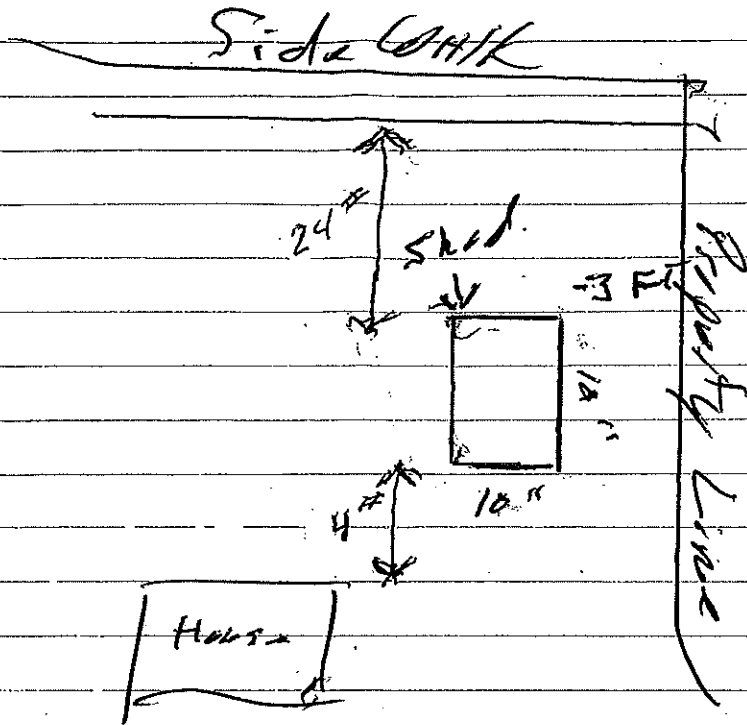
Date presented to Zoning Board of Appeals: 8/7/23

VARIANCE: Granted Denied

Comments:

Signature of Applicant (s): Rich Laners

Rick Lambert
610 Hill St. W. Anger



920-384-1900