



A G E N D A
CITY OF WAUPUN SPECIAL COMMON COUNCIL
MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, March 28, 2023 at 5:30 PM

The Waupun Common Council will meet In-person, virtual, and teleconference. Instructions to join the meeting are provided below:

Virtual: <https://us02web.zoom.us/j/89746634417?pwd=WVZqeDNQeStURmVtRGNwRFIqSkhTZz09>

Dial by your location: 1 312 626 6799

Meeting ID: 897 4663 4417

Passcode: 995651

CALL TO ORDER

ROLL CALL

ORDINANCES-RESOLUTIONS

- [1.](#) \$2,550,000 General Obligation Community Development Bonds, Series 2023A Pre-Sale Report- Philip Cosson, Ehlers
- [2.](#) Resolution Authorizing \$2,550,000 General Obligation Bonds for Community Development Projects in Tax Incremental Districts
- [3.](#) Resolution Directing Publication of Notice to Electors Relating to Bond Issue
- [4.](#) Resolution Establishing Parameters for the Sale of Not to Exceed \$2,550,000 General Obligation Community Development Bonds, Series 2023A

CONSIDERATION - ACTION

- [5.](#) Monthly Financial Report – February 2023 (Motion)
- [6.](#) Summer Hours Change
- [7.](#) Summer Recreation Programming (Discussion)
- [8.](#) Senior Center Site Plans and Preliminary Operating Plan (Discussion)
- [9.](#) Emergency Response Staffing Study Agreement Provider (Motion)
- [10.](#) ARPA Workshop

CONSENT AGENDA

- [11.](#) Future Meetings & Gatherings, License and Permit Applications, Expenses

MAYORAL CORRESPONDENCE

- [12.](#) March 29, 2023 Senator Feyen & Representative Schraa In-District Budget Session (City Hall Council Chambers)
- [13.](#) April 11, 2023 Recognition of National Public Telecommunications Week -April 9-15, 2023
- [14.](#) April 18, 2023 Business Connection event for Go Dutch Solutions (328 S. Division Street, Waupun)
- [15.](#) April 22, 2023 Homan Auto Semi-Annual Event benefiting Waupun REACH (700 County Park Road, Waupun)

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

March 28, 2023

PRE-SALE REPORT FOR

City of Waupun, Wisconsin

**\$2,550,000 General Obligation Community
Development Bonds, Series 2023A**



Prepared by:

Ehlers
N19W24400 Riverwood Drive,
Suite 100
Waukesha, WI 53188

Advisors:

Philip Cosson, Senior Municipal Advisor
Harry Allen, Associate Municipal Advisor

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$2,550,000 General Obligation Community Development Bonds, Series 2023A

Purposes:

The proposed issue includes financing for the following purposes:

Finance Infrastructure in TID 9

General Obligation Community Development Bonds, Series 2023A. Debt service will be paid from ad valorem property taxes and abated with revenues from Tax Increment District No. 9.

Authority:

The Bonds are being issued pursuant to Wisconsin Statute(s):

- 67.04 & 66.1105

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.

The Bonds count against the City's General Obligation Debt Capacity Limit of 5% of total City Equalized Valuation. Following issuance of the Bonds, the City's total General Obligation debt principal outstanding will be approximately \$14,465,000, which is 48% of its limit. Remaining General Obligation Borrowing Capacity will be approximately \$15,935,080.

Term/Call Feature:

The Bonds are being issued for a term of 19 years. Principal on the Bonds will be due on December 1 in the years 2027 through 2042. Interest is payable every six months beginning December 1, 2023.

The Bonds will be subject to prepayment at the discretion of the City on December 1, 2032 or any date thereafter.

Bank Qualification:

Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.

Rating:

The City's most recent bond issues were rated by Moody's Investors Service. The current rating on those bonds is "A1". The City will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City's bond rating if the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid more than face value is considered "reoffering premium." The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or "discount") but will pay the remainder of the premium to the City. For this issue of Bonds, any premium amount received that is more than the underwriting discount and any capitalized interest amounts must be placed in the debt service fund and used to pay a portion of the interest payments due on the Bonds. We anticipate using any premium amounts received to reduce the issue size.

The amount of premium allowed can be restricted in the bid specifications. Restrictions on premium may result in fewer bids but may also eliminate adjustments on the day of sale and unintended results with respect to debt service payment impacts. Ehlers will identify appropriate restrictions for the Bonds to achieve the City's objectives for this financing.

Parameters:

The Common Council will consider adoption of a Parameters Resolution on March 28, 2023, which delegates authority to the Director of Finance/Assistant City Administrator or the City Administrator to accept and approve a bid for the Bonds so long as the bid meets certain parameters. These parameters are:

- * Issue size not to exceed \$2,550,000
- * Maximum Bid of 108.00%
- * Minimum Bid of 98.75%
- * Maximum True Interest Cost (TIC) of 6.0%
- * Maturity Schedule Adjustments not to exceed \$75,000 per maturity

Other Considerations:

The Bonds will be offered with the option of the successful bidder utilizing a term bond structure. By offering underwriters the option to “term up” some of the maturities at the time of the sale, it gives them more flexibility in finding a market for your Bonds. This makes your issue more marketable, which can result in lower borrowing costs. If the successful bidder utilizes a term bond structure, we recommend the City retain a paying agent to handle responsibility for processing mandatory redemption/call notices associated with term bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Tax Exemption Certificate prepared by your Bond Attorney at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitation, 6) investments yield restrictions, 7) de minimis rules, or 8) borrower limited requirements.

We recommend that the City review its specific responsibilities related to the Bonds with an arbitrage expert to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Risk Factors:

GO with Planned Abatement: The City expects to abate the City debt service with Tax Increment District No. 9 revenues. In the event these revenues are not available, the City is obligated to levy property taxes in an amount sufficient to make all debt payments.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services, please contact us.

Bond Counsel: Quarles & Brady LLP.

Paying Agent: Bond Trust Services Corporation.

Rating Agency: Moody's Investors Service, Inc.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by Common Council:	March 28, 2023
Conference with Rating Agency:	April 17, 2023
Due Diligence Call to review Official Statement:	Week of April 17, 2023
Distribute Official Statement:	Week of April 20, 2023
Designated Officials Award Sale of the Bonds:	April 27, 2023
Estimated Closing Date:	May 17, 2023

Attachments

- Estimated Sources and Uses of Funds
- Estimated Proposed Debt Service Schedule
- TID 9 Cashflow
- Parameters Checklist
- Bond Buyer Index

EHLERS' CONTACTS

Philip Cosson, Senior Municipal Advisor	(262) 796-6161
Harry Allen, Associate Municipal Advisor	(262) 796-6182
Na Lee Lee, Public Finance Analyst	(262) 796-6170
Kathy Myers, Senior Financial Analyst	(262) 796-6177

City of Waupun, Wisconsin

Tax Increment District No. 9

Tax Increment Projection Worksheet

Type of District	Mixed Use		Base Value	1,829,700
District Creation Date	August 9, 2022		Appreciation Factor	0.50%
Valuation Date	Jan 1,	2022	Base Tax Rate	\$16.49
Max Life (Years)	20		Rate Adjustment Factor	0.00%
Expenditure Period/Termination	15	8/9/2037		
Revenue Periods/Final Year	20	2043		
Extension Eligibility/Years	Yes	3		
Eligible Recipient District	No			

	Construction Year	Value Added	Valuation Year	Inflation Increment	Total Increment	Revenue Year	Tax Rate	Tax Increment
1	2022	0	2023	0	0	2024	\$16.49	0
2	2023	100,000	2024	0	100,000	2025	\$16.49	1,649
3	2024	21,400,000	2025	500	21,500,500	2026	\$16.49	354,543
4	2025	12,000,000	2026	107,503	33,608,003	2027	\$16.49	554,196
5	2026	0	2027	168,040	33,776,043	2028	\$16.49	556,967
6	2027	0	2028	168,880	33,944,923	2029	\$16.49	559,752
7	2028	0	2029	169,725	34,114,647	2030	\$16.49	562,551
8	2029	0	2030	170,573	34,285,221	2031	\$16.49	565,363
9	2030	0	2031	171,426	34,456,647	2032	\$16.49	568,190
10	2031	0	2032	172,283	34,628,930	2033	\$16.49	571,031
11	2032	0	2033	173,145	34,802,075	2034	\$16.49	573,886
12	2033	0	2034	174,010	34,976,085	2035	\$16.49	576,756
13	2034	0	2035	174,880	35,150,965	2036	\$16.49	579,639
14	2035	0	2036	175,755	35,326,720	2037	\$16.49	582,538
15	2036	0	2037	176,634	35,503,354	2038	\$16.49	585,450
16	2037	0	2038	177,517	35,680,871	2039	\$16.49	588,378
17	2038	0	2039	178,404	35,859,275	2040	\$16.49	591,319
18	2039	0	2040	179,296	36,038,571	2041	\$16.49	594,276
19	2040	0	2041	180,193	36,218,764	2042	\$16.49	597,247
20	2041	0	2042	181,094	36,399,858	2043	\$16.49	600,234
Totals		33,500,000		2,899,858		Future Value of Increment		10,163,965

Notes:

Actual results will vary depending on development, inflation of overall tax rates.

City of Waupun, Wisconsin

Tax Increment District No. 9

Estimated Financing Plan

	G.O. Bond 2023	Municipal Revenue Obligation (MRO) 2025	State Trust Fund Loan 2024	Totals
Projects				
Wilson/Shaler	1,766,472			1,766,472
BayBerry	392,440			392,440
Incentive				
At Occupancy			1,300,000	1,300,000
Developer Incentive ("Pay As You Go")		2,500,000		2,500,000
Total Project Funds	<u>2,158,912</u>	<u>2,500,000</u>	<u>1,300,000</u>	<u>5,958,912</u>
Estimated Finance Related Expenses	96,450			
Debt Service Reserve				
Capitalized Interest	307,523			
Total Financing Required	2,562,885			
Estimated Interest	3.50%	(13,000)		
Assumed spend down (months)	2			
Rounding	115			
Net Issue Size	2,550,000	2,500,000	1,300,000	6,350,000

Notes:

City of Waupun, Wisconsin

Tax Increment District No. 9

Cash Flow Projection

Year	Projected Revenues			Expenditures										Balances			Year	
	Tax Increments	Capitalized Interest	Total Revenues	G.O. Bond 2,550,000 Dated Date: 05/17/23			Municipal Revenue Obligation (MRO) ¹	State Trust Fund Loan 1,300,000 Dated Date: 09/01/24			City Reimbursement	Property Tax Payments to Town of Chester ² Admin. + 2%		Total Expenditures	Annual	Cumulative		Principal/ Incentive Outstanding
2023		307,523	307,523		4.75%	65,273						275	2,500	68,048	239,475	239,475	5,050,000	2023
2024	0		0		4.75%	121,125						275	5,000	126,400	(126,400)	113,075	5,050,000	2024
2025	1,649	0	1,649		4.75%	121,125						275	5,100	126,500	(124,851)	(11,777)	6,350,000	2025
2026	354,543	0	354,543	0	4.75%	121,125	77,103	25,000	5.50%	106,563	7,000	275	5,202	342,268	12,276	499	6,247,897	2026
2027	554,196		554,196	100,000	4.75%	121,125	181,892	30,000	5.50%	70,125	35,000	275	5,306	543,723	10,473	10,972	5,936,005	2027
2028	556,967		556,967	100,000	4.75%	116,375	181,364	40,000	5.50%	68,475	35,000		5,412	546,626	10,341	21,313	5,614,641	2028
2029	559,752		559,752	150,000	4.75%	111,625	141,065	50,000	5.50%	66,275	35,000		5,520	559,486	266	21,579	5,273,576	2029
2030	562,551		562,551	150,000	4.75%	104,500	151,116	50,000	5.50%	63,525	35,000		5,631	559,772	2,779	24,358	4,922,460	2030
2031	565,363		565,363	150,000	4.75%	97,375	157,176	55,000	5.50%	60,775	35,000		5,743	561,069	4,294	28,652	4,560,284	2031
2032	568,190		568,190	150,000	4.75%	90,250	163,465	60,000	5.50%	57,750	40,000		5,858	567,324	866	29,518	4,186,819	2032
2033	571,031		571,031	150,000	4.75%	83,125	169,984	65,000	5.50%	54,450	40,000		5,975	568,535	2,496	32,015	3,801,835	2033
2034	573,886		573,886	150,000	4.75%	76,000	176,733	70,000	5.50%	50,875	40,000		6,095	569,703	4,183	36,198	3,405,102	2034
2035	576,756		576,756	150,000	4.75%	68,875	183,711	75,000	5.50%	47,025	40,000		6,217	570,828	5,928	42,126	2,996,391	2035
2036	579,639		579,639	175,000	4.75%	61,750	170,919	80,000	5.50%	42,900	40,000		6,341	576,910	2,730	44,855	2,570,472	2036
2037	582,538		582,538	175,000	4.75%	53,438	179,306	85,000	5.50%	38,500	40,000		6,468	577,711	4,826	49,682	2,131,166	2037
2038	585,450		585,450	175,000	4.75%	45,125	187,922	90,000	5.50%	33,825	40,000		6,597	578,470	6,981	56,662	1,678,244	2038
2039	588,378		588,378	175,000	4.75%	36,813	196,769	95,000	5.50%	28,875	45,000		6,729	584,185	4,192	60,854	1,211,475	2039
2040	591,319		591,319	200,000	4.75%	28,500	181,475	100,000	5.50%	23,650	45,000		6,864	585,489	5,830	66,684	730,000	2040
2041	594,276		594,276	200,000	4.75%	19,000	105,000	105,000	5.50%	18,150	245,000		7,001	594,151	125	66,809	425,000	2041
2042	597,247		597,247	200,000	4.75%	9,500	110,000	110,000	5.50%	12,375	83,000		7,141	422,016	175,231	242,040	115,000	2042
2043	600,234		600,234				115,000	115,000	5.50%	6,325			15,000	136,325	463,909	705,949	0	2043
Total	10,163,965	307,523	10,471,488	2,550,000		1,552,023	2,500,000	1,300,000		850,438	880,000	1,376	236,703	9,870,539				Total

Notes:

- Per Section 6.4 of the Development Agreement entered into by the City and United Cooperative on June 14, 2022, 80% of the tax increment retained by the City after the payment of any debt service and other eligible project costs and/or expenses will be reimbursed to the Developer up to a maximum of \$2,500,000. Reimbursements will commence the year following completion of Phases 1, 2, and 3 but in no case prior to calendar year 2026.
- Amount shown is the Town of Chester portion of the property tax bills for parcels 010-1315-0922-000, 010-1315-0932-000, and 010-1315-0843-001. The City will pay this amount to the Town for a period of five years following annexation.

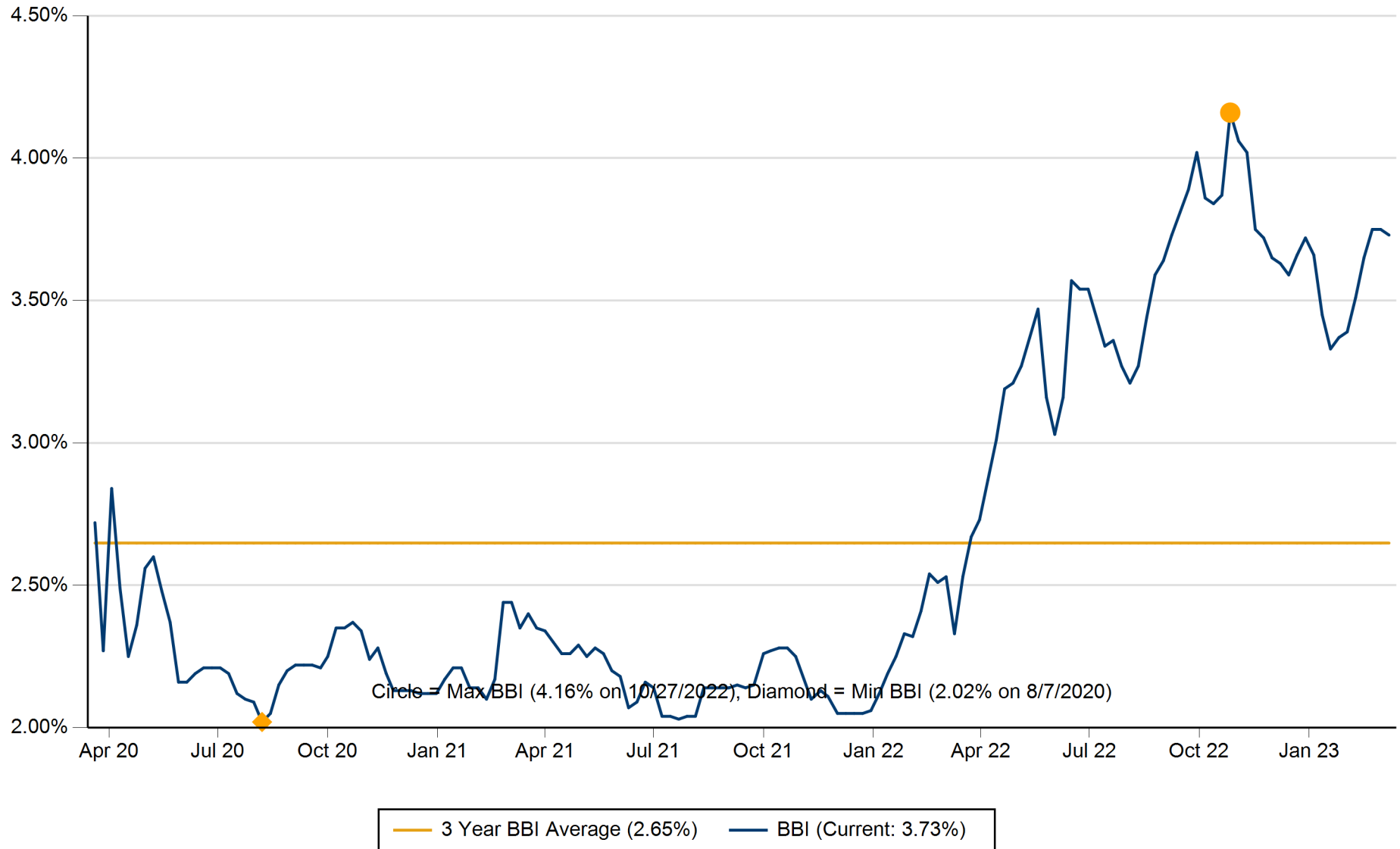
Projected TID Closure

Parameters City of Waupun, Wisconsin

- Not to Exceed Amount \$2,550,000 General Obligation Community Development Bonds, Series 2023A
- Delegated to
 - Person #1
Name: Casey Langenfeld
Title: Director of Finance/Assistant City Administrator
 - OR
 - Person #2 (if applicable)
Name: Kathy Schlieve
Title: City Administrator
- Purchase Price
- - Not less than 98.75%
 - Not more than 108.0%
- True Interest Cost (taking the purchaser's compensation into account)
 - Not to exceed 6.0%
- Maturity Schedule: 2027 to 2042
 - Need estimated schedule
 - Each maturity increased or decreased by up to \$75,000
- Redemption Provisions for New Bonds
 - Set in Parameters? no
 - Delegated to Approving Certificate? yes
- Name of Fiscal Agent? Bond Trust Services Corp.
- Term Bond Option? Yes

3 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates March, 2020 - March, 2023



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

RESOLUTION # 03-28-23-01

INITIAL RESOLUTION AUTHORIZING \$2,550,000 GENERAL
OBLIGATION BONDS FOR COMMUNITY DEVELOPMENT
PROJECTS IN TAX INCREMENTAL DISTRICTS

BE IT RESOLVED by the Common Council of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$2,550,000 for the public purpose of providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying project costs included in the project plans for the City's Tax Incremental Districts.

Adopted, approved and recorded March 28, 2023.

Rohn W. Bishop
Mayor

ATTEST:

Angela J. Hull
City Clerk

(SEAL)

RESOLUTION # 03-28-23-02

RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS
RELATING TO BOND ISSUE

WHEREAS, an initial resolution authorizing general obligation bonds has been adopted by the Common Council of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City") and it is now necessary that said initial resolution be published to afford notice to the residents of the City of its adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Adopted, approved and recorded March 28, 2023.

Rohn W. Bishop
Mayor

ATTEST:

Angela J. Hull
City Clerk

(SEAL)

RESOLUTION NO. 03-28-23-03

RESOLUTION ESTABLISHING PARAMETERS FOR THE SALE
OF NOT TO EXCEED \$2,550,000 GENERAL OBLIGATION
COMMUNITY DEVELOPMENT BONDS, SERIES 2023A

WHEREAS, the Common Council of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City") has heretofore adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds in an amount not to exceed \$2,550,000 for the public purpose of providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying project costs included in the project plans for the City's Tax Incremental Districts (the "Project");

WHEREAS, pursuant to the provisions of Section 67.05, Wisconsin Statutes, within 15 days following the adoption of the Initial Resolution, the City Clerk shall cause a notice to electors to be published in the Beaver Dam Daily Citizen, stating the purpose and maximum principal amount of the bond issue authorized by the Initial Resolution and describing the opportunity and procedure for submitting a petition requesting a referendum on the bond issue authorized by the Initial Resolution;

WHEREAS, the time to file such a petition shall expire on April 27, 2023;

WHEREAS, provided no such petition is filed, the Common Council of the City hereby finds that the general obligation bond issues authorized by the Initial Resolution be issued and sold as a single issue of bonds designated "General Obligation Community Development Bonds, Series 2023A" (the "Bonds") for the purpose of paying the cost of the Project;

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation bonds for such public purposes;

WHEREAS, it is the finding of the Common Council that it is in the best interest of the City to direct its financial advisor, Ehlers & Associates, Inc. ("Ehlers"), to take the steps necessary for the City to offer and sell the Bonds at public sale and to obtain bids for the purchase of the Bonds; and

WHEREAS, in order to facilitate the sale of the Bonds in a timely manner, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City to delegate to either the Director of Finance/Assistant City Administrator or the City Administrator (each, an "Authorized Officer") of the City the authority to accept on behalf of the City the bid for the Bonds that results in the lowest true interest cost for the Bonds (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Sale of the Bonds; Parameters. For the purpose of paying costs of the Project, the City is authorized to borrow pursuant to Section 67.04 Wisconsin Statutes, the principal sum of not to exceed TWO MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$2,550,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 17 of this Resolution, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the City, Bonds aggregating the principal amount of not to exceed TWO MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$2,550,000). The purchase price to be paid to the City for the Bonds shall not be less than 98.75% nor more than 108.00% of the principal amount of the Bonds.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Community Development Bonds, Series 2023A"; shall be issued in the aggregate principal amount of up to \$2,550,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$75,000 per maturity or mandatory redemption amount and that the aggregate principal amount of the Bonds shall not exceed \$2,550,000. The schedule below assumes the Bonds are issued in the aggregate principal amount of \$2,550,000.

<u>Date</u>	<u>Principal Amount</u>
12-01-2027	\$100,000
12-01-2028	100,000
12-01-2029	150,000
12-01-2030	150,000
12-01-2031	150,000
12-01-2032	150,000
12-01-2033	150,000
12-01-2034	150,000
12-01-2035	150,000
12-01-2036	175,000
12-01-2037	175,000
12-01-2038	175,000
12-01-2039	175,000
12-01-2040	200,000
12-01-2041	200,000
12-01-2042	200,000

Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on December 1, 2023. The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) shall not exceed 6.00%. Interest shall be computed upon

the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Bonds shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Schedule MRP. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the City shall direct.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2023 through 2041 for the payments due in the years 2023 through 2042 in the amounts as are sufficient to meet the principal and interest payments when due. The amount of tax levied in the year 2023 shall be the total amount of debt service due on the Bonds in the years 2023 and 2024; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Bonds in the year 2023.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The City hereby appropriates from proceeds of the Bonds or other funds of the City on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Bonds coming due in 2023 as set forth on the schedule to be attached to the Approving Certificate.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Community Development Bonds, Series 2023A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be

paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed

with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter into a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of

interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to a financial institution selected by Ehlers at Closing for further distribution as directed by the City's financial advisor, Ehlers & Associates, Inc.

Section 17. Conditions on Issuance and Sale of the Bonds. The issuance of the Bonds and the sale of the Bonds to the Purchaser are subject to (a) approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Bonds, which approval shall be evidenced by execution by an Authorized Officer of the Approving Certificate and (b) the expiration of the petition period provided for under Section 67.05(7)(b), Wisconsin Statutes, without the filing of a sufficient petition for a referendum with respect to the Initial Resolution.

Upon satisfaction of the condition set forth in (a) above, an Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Bonds to the Purchaser. The Bonds shall not be issued or delivered until both the conditions set forth above are satisfied.

Section 18. Official Statement. The Common Council hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Bonds and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 19. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or

by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 20. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 21. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded March 28, 2023.

Rohn W. Bishop
Mayor

ATTEST:

Angela J. Hull
City Clerk

(SEAL)

EXHIBIT A

APPROVING CERTIFICATE

The undersigned officer of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City"), hereby certifies that:

- Resolution. On March 28, 2023, the Common Council of the City adopted resolutions (collectively, the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$2,550,000 General Obligation Community Development Bonds, Series 2023A of the City (the "Bonds") after a public sale and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Bonds, and to determine the details for the Bonds within the parameters established by the Resolution.
- Preliminary Official Statement. The Preliminary Official Statement with respect to the Bonds is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.
- Proposal; Terms of the Bonds. On the date hereof, the Bonds were offered for public sale and the bids set forth on the Bid Tabulation attached hereto as Schedule I and incorporated herein by this reference were received. The institution listed first on the Bid Tabulation (the "Purchaser") offered to purchase the Bonds in accordance with the terms set forth in the Proposal attached hereto as Schedule II and incorporated herein by this reference (the "Proposal"). Ehlers & Associates, Inc. recommends the City accept the Proposal. The Proposal meets the parameters and conditions established by the Resolution and is hereby approved and accepted.

The Bonds shall be issued in the aggregate principal amount of \$_____, which is not more than the \$2,550,000 approved by the Resolution, and shall mature on December 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule III and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Bonds is not more than \$75,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
12-01-2027	\$100,000	\$ _____
12-01-2028	100,000	_____
12-01-2029	150,000	_____
12-01-2030	150,000	_____
12-01-2031	150,000	_____
12-01-2032	150,000	_____
12-01-2033	150,000	_____
12-01-2034	150,000	_____
12-01-2035	150,000	_____

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
12-01-2036	\$175,000	\$ _____
12-01-2037	175,000	_____
12-01-2038	175,000	_____
12-01-2039	175,000	_____
12-01-2040	200,000	_____
12-01-2041	200,000	_____
12-01-2042	200,000	_____

The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) is _____%, which is not in excess of 6.00%, as required by the Resolution.

4. Purchase Price of the Bonds. The Bonds shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$ _____, plus accrued interest, if any, to the date of delivery of the Bonds, which is not less than 98.75% nor more than 108.00% of the principal amount of the Bonds, as required by the Resolution.

5. Redemption Provisions of the Bonds. [The Bonds maturing on December 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the City, on December 1, _____ or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Bonds are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference.]

6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same respectively falls due, the full faith, credit and taxing powers of the City have been irrevocably pledged and there has been levied on all of the taxable property in the City, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule IV.

7. Expiration of Petition Period. The petition period provided for under Section 67.05(7)(b), Wisconsin Statutes, has expired without the filing of a sufficient petition for a referendum with respect to the Initial Resolution (as defined in the Resolution).]

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Bonds and the direct annual irrepealable tax levy to repay the Bonds, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2023 pursuant to the authority delegated to me in the Resolution.

Katharine M. Schlieve
City Administrator

OR

Cassandra E. Langenfeld
Director of Finance/Assistant City Administrator

COPY

SCHEDULE I TO APPROVING CERTIFICATE

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE II TO APPROVING CERTIFICATE

Proposal

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE III TO APPROVING CERTIFICATE

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

SCHEDULE IV TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Certificate.

(See Attached)

COPY

[SCHEDULE MRP

Mandatory Redemption Provision

The Bonds due on December 1, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on December 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on December 1, 20_____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on December 1, 20_____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on December 1, 20_____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on December 1, 20_____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT B

(Form of Bond)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	DODGE AND FOND DU LAC COUNTIES	
NO. R-____	CITY OF WAUPUN	\$_____
GENERAL OBLIGATION COMMUNITY DEVELOPMENT BOND, SERIES 2023A		

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
December 1, _____	May 17, 2023	_____%	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on December 1, 2023 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$_____, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of providing financial assistance to community development projects under Section 66.1105, Wisconsin Statutes, by paying project costs included in the project plans for the City's Tax Incremental Districts, as authorized by resolutions adopted on March 28, 2023, as supplemented by an Approving Certificate, dated _____, 2023

(the "Approving Certificate") (collectively, the "Resolution"). The Resolution is recorded in the official minutes of the Common Council for said date.

【The Bonds maturing on December 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the City, on December 1, _____ or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.】

【The Bonds maturing in the years _____ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the Common Council as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal

Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WAUPUN
DODGE AND FOND DU LAC COUNTIES,
WISCONSIN

By: _____
Rohn W. Bishop
Mayor

(SEAL)

By: _____
Angela J. Hull
City Clerk

COPIES

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned Resolution of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin.

**BOND TRUST SERVICES
CORPORATION,
ROSEVILLE, MINNESOTA**

By _____
Authorized Signatory

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



AGENDA SUMMARY SHEET

MEETING DATE: 3/28/2023

TITLE: Monthly Financial Report – February 2023

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Casey Langenfeld, Finance Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

SUMMARY:

Summary report of the City’s Monthly Financials.

ATTACHMENTS:

February 2023 Monthly Financials

RECOMMENDED MOTIONS:

Motion to accept and recommend to the Common Council the approval of the February 2023 monthly financial report



**MONTHLY FINANCIAL REPORT
2023**

January

Revenues	Expenses
\$22,215 - Library Board approved to move 2022 surplus from Library Fund to the Capital Project fund in 2023.	

February

Revenues	Expenses
\$55,389 Municipal Services Payment \$4,103 Parking Violation Revenue \$20,666 Interest Income	



**MONTHLY FINANCIAL REPORT
FEBRUARY 28, 2023**

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16%

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FUND 100

General Operations Fund

	2/28/2023	2/28/2023	2/28/2023	2/28/2023	
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES	100,893	102,100	2,405,770	2,303,670	4.24
SPECIAL ASSESSMENTS	-	-	100	100	0.00
INTERGOVERNMENTAL AIDS	55,389	192,750	3,340,523	3,147,773	5.77
LICENSES & PERMITS	164	450	58,160	57,710	0.77
PENALTIES, FOREFEITURES	6,718	7,973	45,500	37,527	17.52
PUBLIC CHARGES FOR SERVICE	9,522	43,713	266,368	222,655	16.41
INTERGOVERNMENTAL CHARGES	-	-	-	-	
MISCELLANEOUS REVENUE	19,661	41,253	50,000	8,747	82.51
SPECIAL FUNDS ACTIVITY	-	-	710,046	710,046	0.00
TOTAL REVENUE	192,348	388,240	6,876,467	6,488,227	

EXPENDITURES					
GENERAL GOVERNMENT	55,639	249,125	1,880,661	1,631,536	13.25
ECO DVLP/ADMIN	2,625	20,834	37,161	16,327	56.06
RECREATION	12,561	23,372	385,944	362,572	6.06
ASSESSOR/INSPECTOR	3,186	6,373	39,875	33,502	15.98
POLICE	154,146	323,551	2,288,462	1,964,911	14.14
FIRE	26,974	55,540	522,597	467,056	10.63
PUBLIC WORKS	138,647	240,348	1,721,767	1,481,419	13.96
TOTAL EXPENDITURES	393,779	919,144	6,876,467	5,957,323	

NET REVENUE OVER EXPENDITURES	(201,431)	(530,903)	0	530,903	
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41 **FUND 200**

42 **Trust Fund**

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
ST AID-WINNEFOX/MID-WISC	-	-	-	-	0.00
INTEREST/DIVIDEND/GRANT	-	-	75	75	0.00
UNREALIZED GAINS	-	-	-	-	0.00
TOTAL REVENUE	-	-	75	75	

EXPENDITURES					
OPERATING TRANSFER OUT	-	-	-	-	0.00
LIBRARY EXPENSES	-	-	-	-	0.00
TOTAL EXPENDITURES	-	-	-	-	

NET REVENUE OVER EXPENDITURES	-	-	75	75	
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62 **FUND 210**

63 **Library Fund**

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES	-	-	516,792	516,792	0.00
INTEREST/DIVIDEND/GRANT	50,898	50,898	213,938	163,040	23.79
FEES	72	284	1,200	916	23.69
DIVIDEND/REVENUE/DONATIONS	1,236	2,516	11,000	8,484	22.87
TOTAL REVENUE	52,206	53,698	742,930	689,232	

EXPENDITURES					
LIBRARY EXPENSES	50,835	93,731	742,930	649,199	12.62
TRANSFER OUT - CAPITAL FUND	-	-	-	-	0.00
TOTAL EXPENDITURES	50,835	93,731	742,930	649,199	

NET REVENUE OVER EXPENDITURES	1,371	(40,032)	-	40,032	
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FUND 220

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Grants and Donations Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
PSC/FEDERAL GRANT	-	-	-	-	0.00
GRANTS	<u>500</u>	<u>1,053</u>	<u>6,010</u>	<u>4,957</u>	17.52
TOTAL REVENUE	<u>500</u>	<u>1,053</u>	<u>6,010</u>	<u>4,957</u>	
EXPENDITURES					
GEN GOVERNMENT	-	-	-	-	0.00
GRANT EXPENSES - RECREATION	-	-	-	-	0.00
GRANT EXPENSES - POLICE	820	1,130	5,000	3,870	22.60
GRANT EXPENSES - FIRE/EMR	-	-	-	-	0.00
GRANT EXPENSES - DPW	-	-	-	-	0.00
ECONOMIC DEVELOPMENT EXPENSES	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	0.00
TOTAL EXPENDITURES	<u>820</u>	<u>1,130</u>	<u>6,000</u>	<u>4,870</u>	
NET REVENUE OVER EXPENDITURES	(320)	(77)	10	87	

FUND 230

Building Inspection Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-BLDG IN	-	-	-	-	0.00
PERMITS-BUILDING	1,811	5,387	75,000	69,613	7.18
FEES	<u>465</u>	<u>1,300</u>	<u>9,150</u>	<u>7,850</u>	14.21
TOTAL REVENUE	<u>2,276</u>	<u>6,687</u>	<u>84,150</u>	<u>77,463</u>	
EXPENDITURES					
OPERATING SUPPLIES/WAGES	<u>4,831</u>	<u>5,960</u>	<u>86,816</u>	<u>80,856</u>	6.87
TOTAL EXPENDITURES	<u>4,831</u>	<u>5,960</u>	<u>86,816</u>	<u>80,856</u>	
NET REVENUE OVER EXPENDITURES	(2,555)	727	(2,666)	(3,393)	

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FUND 240
ARPA Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
FED GRANT (PD BY STATE)-ARPA	-	-	-	-	0.00
INTEREST INCOME-ARPA	<u>4,162</u>	<u>8,471</u>	<u>7,500</u>	<u>(971)</u>	112.95
TOTAL REVENUE	<u>4,162</u>	<u>8,471</u>	<u>7,500</u>	<u>(971)</u>	

EXPENDITURES					
ARPA POLICE OPERATING EXP	-	-	-	-	0.00
ARPA EXPENSES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

NET REVENUE OVER EXPENDITURES	4,162	8,471	7,500	(971)	
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FUND 300
Debt Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
PAID TO ESCROW AGENT	-	-	-	-	0.00
GENERAL PROPERTY TAXES	-	-	788,080	788,080	0.00
FUNDS APPLIED	106	217	375	158	57.77
DEBT SERVICE SURPLUS APPLIED	<u>-</u>	<u>59,785</u>	<u>827,080</u>	<u>767,295</u>	7.23
TOTAL REVENUE	<u>106</u>	<u>60,002</u>	<u>1,615,535</u>	<u>1,555,533</u>	

EXPENDITURES					
ROCK NEWTON 2021 P&I	-	11,175	137,350	126,175	8.14
PRINCIPAL AND INTEREST PAYMENTS	<u>-</u>	<u>72,350</u>	<u>1,478,185</u>	<u>1,405,835</u>	4.89
TOTAL EXPENDITURES	<u>-</u>	<u>83,525</u>	<u>1,615,535</u>	<u>1,532,010</u>	

NET REVENUE OVER EXPENDITURES	106	(23,523)	-	23,523	
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FUND 400
Capital Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
GENERAL PROPERTY TAXES-CIF	-	-	340,000	340,000	0.00
SIDEWALKS	-	-	100,000	100,000	0.00
STATE SHARED REVENUES-EXP REST	289,686	289,686	2,574,434	2,284,748	11.25
FEES-REC FACILITY MAINTENANCE	-	500	15,000	14,500	3.33
CO & MUNIC-STREET & HIGHWAYS	-	-	-	-	0.00
INTEREST AND MISC	5,571	7,298	8,000	702	91.22
TRANSFERS IN FROM OTHER FUNDS	-	-	680,000	680,000	0.00
TOTAL REVENUE	<u>295,257</u>	<u>297,484</u>	<u>3,717,434</u>	<u>3,419,950</u>	

EXPENDITURES					
CITY HALL	-	-	-	-	
RECREATION	-	12,931	2,530,000	2,517,069	0.51
PUBLIC SAFETY	-	-	255,095	255,095	0.00
LIBRARY AND DPW	-	-	-	-	0.00
STREETS	474	2,083	450,000	447,917	0.46
TRANSFER OUT	-	-	-	-	0.00
TOTAL EXPENDITURES	<u>474</u>	<u>15,014</u>	<u>3,235,095</u>	<u>3,220,081</u>	

NET REVENUE OVER EXPENDITURES	294,784	282,469	482,339	199,870	
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FUND 401
TID 5 Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	7,153	408,345	401,192	1.75
DEVELOPER GUARANTEES	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 5 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>7,153</u>	<u>408,345</u>	<u>401,192</u>	

EXPENDITURES					
TID 5 OPERATING EXPENSES	-	52,025	381,050	329,025	13.65
TOTAL EXPENDITURES	<u>-</u>	<u>52,025</u>	<u>381,050</u>	<u>329,025</u>	

NET REVENUE OVER EXPENDITURES	-	(44,872)	27,295	72,167	
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FUND 404
Business Park Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAX INCREMENT	-	-	-	-	0.00
INTEREST INCOME	-	-	-	-	0.00
LEASES/FUND BALANCE	<u>7,695</u>	<u>7,695</u>	<u>224,103</u>	<u>216,408</u>	3.43
TOTAL REVENUE	<u>7,695</u>	<u>7,695</u>	<u>224,103</u>	<u>216,408</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>70</u>	<u>70</u>	<u>15,109</u>	<u>15,039</u>	0.46
TOTAL EXPENDITURES	<u>70</u>	<u>70</u>	<u>15,109</u>	<u>15,039</u>	

NET REVENUE OVER EXPENDITURES	7,625	7,625	208,994	201,369	
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FUND 405
TID 3 Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	150,598	150,598	0.00
PAYMENT IN LIEU OF TAX	-	-	9,000	9,000	0.00
GRANTS	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
PROCEEDS LONG TERM DEBT	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.00
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>159,598</u>	<u>159,598</u>	

EXPENDITURES					
TID 3 OPERATING EXPENSES	6,015	7,638	159,083	151,445	4.80
TRANSFER TO A DIF FUND	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.00
TOTAL EXPENDITURES	<u>6,015</u>	<u>7,638</u>	<u>159,083</u>	<u>151,445</u>	

NET REVENUE OVER EXPENDITURES	(6,015)	(7,638)	515	8,153	
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FUND 407
TID 7 Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	45,000	45,000	0.00
PERMITS-BUILDING-TIF 7	-	-	-	-	0.00
STATE GRANT	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>45,000</u>	<u>45,000</u>	

EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	-	131,138	131,138	0.00
TID 7 OPERATING EXPENSES	-	-	6,500	6,500	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>137,638</u>	<u>137,638</u>	

NET REVENUE OVER EXPENDITURES	-	-	(92,638)	(92,638)	
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FUND 408
TID 6 Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	98,488	98,488	0.00
STATE/FEDERAL GRANT-TIF 6	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS/TRANSFERS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>98,488</u>	<u>98,488</u>	

EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	-	65,630	65,630	0.00
TID 6 OPERATING EXPENSES	1,553	1,908	30,266	28,358	6.30
TOTAL EXPENDITURES	<u>1,553</u>	<u>1,908</u>	<u>95,896</u>	<u>93,988</u>	

NET REVENUE OVER EXPENDITURES	(1,553)	(1,908)	2,592	4,500	
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FUND 410

Equipment Fund

A **B** **C** **D** **E**
 Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES-ERF	-	-	225,000	225,000	0.00
GRANT REVENUE-ERF	-	-	-	-	0.00
MISCELLANEOUS	729	1,486	5,000	3,514	0.00
TRANSFERS	-	-	-	-	0.00
TOTAL REVENUE	<u>729</u>	<u>1,486</u>	<u>230,000</u>	<u>228,514</u>	

EXPENDITURES					
EQUIPMENT ADMINISTRATION	-	-	7,000	7,000	0.00
EQUIPMENT RECREATION	-	-	5,000	5,000	0.00
EQUIPMENT POLICE	4,860	81,653	130,187	48,534	3.73
EQUIPMENT FIRE	1,392	1,392	30,500	29,108	0.00
EQUIPMENT LIBRARY	-	-	-	-	0.00
EQUIPMENT DPW	57,450	57,450	141,500	84,050	0.00
TOTAL EXPENDITURES	<u>63,702</u>	<u>140,495</u>	<u>314,187</u>	<u>173,692</u>	

NET REVENUE OVER EXPENDITURES	(62,973)	(139,010)	(84,187)	54,823	
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FUND 418

TID 8 Fund

A **B** **C** **D** **E**
 Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	125,000	125,000	0.00
PERMITS-BUILDING-TIF 8	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 8 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>125,000</u>	<u>125,000</u>	

EXPENDITURES					
TRANSFER OUT	-	-	15,405	15,405	0.00
TID 8 OPERATING EXPENSES	-	130,000	131,150	1,150	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>130,000</u>	<u>146,555</u>	<u>16,555</u>	

NET REVENUE OVER EXPENDITURES	-	(130,000)	(21,555)	108,445	
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FUND 419
TID 9 Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	-	-	0.00
TIF 9 INTEREST REVENUE	<u>8</u>	<u>16</u>	<u>-</u>	<u>(16)</u>	0.00
TOTAL REVENUE	<u>8</u>	<u>16</u>	<u>-</u>	<u>(16)</u>	

EXPENDITURES					
TRANSFER OUT	-	-	-	-	0.00
TID 9 OPERATING EXPENSES	19,161	<u>19,982</u>	<u>115,116</u>	<u>95,133</u>	17.36
TOTAL EXPENDITURES	<u>19,161</u>	<u>19,982</u>	<u>115,116</u>	<u>95,133</u>	

NET REVENUE OVER EXPENDITURES	(19,153)	(19,967)	(115,116)	(95,149)	
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FUND 420
Recycling Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
STATE GRANT-RECYCLING	-	-	50,000	50,000	0.00
FEES-RECYCLING	11,876	11,876	99,561	87,685	11.93
INTEREST REVENUE	<u>336</u>	<u>684</u>	<u>750</u>	<u>66</u>	91.18
TOTAL REVENUE	<u>12,212</u>	<u>12,560</u>	<u>150,311</u>	<u>137,751</u>	

EXPENDITURES					
TRANSFER OUT	<u>192</u>	<u>15,760</u>	<u>148,828</u>	<u>133,068</u>	10.59
TOTAL EXPENDITURES	<u>192</u>	<u>15,760</u>	<u>148,828</u>	<u>133,068</u>	

NET REVENUE OVER EXPENDITURES	12,021	(3,199)	1,483	4,683	
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FUND 425
Solid Waste Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
FEES-SOLID WASTE	35,629	35,629	441,689	406,060	0.00
TOTAL REVENUE	<u>35,629</u>	<u>35,629</u>	<u>441,689</u>	<u>406,060</u>	

EXPENDITURES					
TRANSFER OUT	291	34,171	436,846	402,675	7.82
TOTAL EXPENDITURES	<u>291</u>	<u>34,171</u>	<u>436,846</u>	<u>402,675</u>	

NET REVENUE OVER EXPENDITURES	35,338	1,458	4,843	3,385	
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FUND 430
Tourism Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
LOCAL ROOM TAX-TOURISM FUND	4,308	4,308	60,000	55,692	7.18
MISCELLANEOUS REVENUE-TOURISM	-	-	10,000	10,000	0.00
TOTAL REVENUE	<u>4,308</u>	<u>4,308</u>	<u>70,000</u>	<u>65,692</u>	

EXPENDITURES					
OPERATING EXPENSES	-	-	70,000	70,000	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>70,000</u>	<u>70,000</u>	

NET REVENUE OVER EXPENDITURES	4,308	4,308	-	(4,308)	
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FUND 501
Taxi Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES	-	-	45,000	45,000	0.00
FED GRANT (PD BY ST)-TRANSPORT	16,956	16,956	109,930	92,974	15.42
SALE OF CITY PROPERTY-TAXI	-	-	-	-	0.00
OPERATING TRANSFER IN-GF	-	-	-	-	0.00
TOTAL REVENUE	<u>16,956</u>	<u>16,956</u>	<u>154,930</u>	<u>137,974</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>387</u>	<u>620</u>	<u>163,303</u>	<u>162,683</u>	0.38
TOTAL EXPENDITURES	<u>387</u>	<u>620</u>	<u>163,303</u>	<u>162,683</u>	

NET REVENUE OVER EXPENDITURES	16,569	16,336	(8,373)	(24,709)	
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FUND 509
CDBG Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
INTEREST REVENUE	3	7	20	13	37.40
TOTAL REVENUE	<u>3</u>	<u>7</u>	<u>20</u>	<u>13</u>	

EXPENDITURES					
OPERATING EXPENSES	-	-	73,000	73,000	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>73,000</u>	<u>73,000</u>	

NET REVENUE OVER EXPENDITURES	3	7	(72,980)	(72,987)	
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FUND 700
StormWater Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GRANT REVENUE-STORMWATER	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
STORMWATER REVENUES	50,064	51,519	588,800	537,281	8.75
PROCEEDS FROM LONG-TERM NOTES	-	-	-	-	0.00
TOTAL REVENUE	<u>50,064</u>	<u>51,519</u>	<u>588,800</u>	<u>537,281</u>	
EXPENDITURES					
ADMIN WAGES/BENEFITS	3,111	6,569	42,815	36,246	15.34
STREET WAGES/BENEFITS	424	457	27,493	27,035	1.66
STREET OPERATING EXPENSES	-	-	3,200	3,200	0.00
REPAIR AND MAIN WAGES/BENEFITS	1,778	2,683	79,906	77,223	3.36
UTILITIES	23,766	25,322	141,900	116,578	17.84
LEAF PICK UP WAGES/BENEFITS	586	586	45,626	45,040	1.28
OPERATING EXPENSES	<u>676</u>	<u>8,551</u>	<u>196,020</u>	<u>187,469</u>	4.36
TOTAL EXPENDITURES	<u>30,342</u>	<u>44,168</u>	<u>536,960</u>	<u>492,792</u>	
NET REVENUE OVER EXPENDITURES	19,722	7,351	51,840	44,489	



AGENDA SUMMARY SHEET

MEETING DATE: 3/28/2023

TITLE: Summer Hours Change

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government	N/A	

ISSUE SUMMARY:

Waupun Utilities recently adopted a schedule change to permit summer hours for staff as follows:

From Memorial Day to Labor Day, office hours will change to 7:00 am – 4:00 pm Monday – Thursday and 7:00 am – 11:00 am on Friday.

Staff are recommending that a similar practice be implemented for City Staff, unless specific roles require a regular schedule other than this due to the nature of the position.

STAFF RECOMMENDATION:

Approve request for summer hours.

ATTACHMENTS:

MOTIONS FOR CONSIDERATION:

Motion to approve summer hours from Memorial Day to Labor Day with office hours from 7 am to 4 p.m. Monday through Thursday and Fridays from 7 to 11 a.m. unless specific roles require a schedule other than this due to the nature of a given position.



AGENDA SUMMARY SHEET

MEETING DATE: 3/28/2023

TITLE: Summer Recreation Programming (Discussion)

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Rachel Kaminski, Recreation Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Quality of Place	As Budgeted	

ISSUE SUMMARY:

Staff will provide an overview of the 2023 summer recreation-programming plan.

STAFF RECOMMENDATION:

Informational

ATTACHMENTS:

Recreation Program Materials

MOTIONS FOR CONSIDERATION:

Discussion only

CITY OF WAUPUN YOUTH & FAMILY ACTIVITIES

JUNE 2023



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Date:	5	6	7	8	9
Special Event	Summer Reading Program Starts			5—6:30pm Summer Kick-Off Party at West End Park	
Date:	12	13	14	15	16
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt	9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Nature Bingo 1:30pm Capture the Flag 2:30pm Hula Hoops	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	9:30am Crafts 10:30am Fishing 1:30pm Tag Games 2:30pm Bean Golf
Dodge Park	9:30am Crafts 10:30am Board Games 1:30pm Flag Football 2:30pm Tennis	9:30am Crafts 10:30am Legos 1:30pm Hockey 2:30pm Golf	9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	9:30am Crafts 10:30am Bubbles 1:30pm Relay Races 2:30pm Parachute
West End Park	9:30am Crafts 10:30am Horseshoes 1:30pm Ag in the Park	9:30am Crafts 10:30am Rockets & Planes 1:30pm Kickball 2:30pm Bean Bag Toss	9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	9:30am Crafts 10:30am Pickleball 1:30pm Four Square 2:30pm Fitness Games
Special Event	Park Program Starts		1pm Slime at Library	5—6:30pm Bike Rodeo at Community Center	
Date:	19	20	21	22	23
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt	9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Nature Bingo 1:30pm Capture the Flag 2:30pm Hula Hoops	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	9:30am Crafts 10:30am Fishing 1:30pm Tag Games 2:30pm Bean Golf
Dodge Park	9:30am Crafts 10:30am Board Games 1:30pm Flag Football 2:30pm Tennis	9:30am Crafts 10:30am Legos 1:30pm Hockey 2:30pm Golf	9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	9:30am Crafts 10:30am Bubbles 1:30pm Relay Races 2:30pm Parachute
West End Park	9:30am Crafts 10:30am Horseshoes 1:30pm Ag in the Park	9:30am Crafts 10:30am Rockets & Planes 1:30pm Kickball 2:30pm Bean Bag Toss	9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	9:30am Crafts 10:30am Pickleball 1:30pm Four Square 2:30pm Fitness Games
Special Event			1pm Haunted WI Speaker at Library		1:30—3pm Art in the Park at Harris Mill Park

JUNE 2023



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Date:	26	27	28	29	30
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt	9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Nature Bingo 1:30pm Capture the Flag 2:30pm Hula Hoops	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	At the Fishing Tournament 1:30pm Tag Games 2:30pm Bean Golf
Dodge Park	9:30am Crafts 10:30am Board Games 1:30pm Flag Football 2:30pm Tennis	9:30am Crafts 10:30am Legos 1:30pm Hockey 2:30pm Golf	9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	At the Fishing Tournament 1:30pm Relay Races 2:30pm Parachute
West End Park	9:30am Crafts 10:30am Horseshoes 1:30pm Ag in the Park	9:30am Crafts 10:30am Rockets & Planes 1:30pm Kickball 2:30pm Bean Bag Toss	9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	At the Fishing Tournament 1:30pm Four Square 2:30pm Fitness Games
Special Event		1pm Magic Show at Library	1pm Cookie Workshop at Library (Must pre-register)	10:30am Yoga in the Park at Harris Mill Park	9am—Noon Fishing Tournament at Harris Mill Park

JULY 2023

July is National Park & Recreation

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Date:	3	4	5	6	7
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt	CLOSED <i>Happy 4th of July</i>	9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	9:30am Crafts 10:30am Fishing 1:30pm Tag Games 2:30pm Bean Golf
Dodge Park	9:30am Crafts 10:30am Board Games 1:30pm Flag Football 2:30pm Tennis		9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	9:30am Crafts 10:30am Bubbles 1:30pm Relay Races 2:30pm Parachute
West End Park	9:30am Crafts 10:30am Horseshoes 1:30pm Ag in the Park		9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	9:30am Crafts 10:30am Pickleball 1:30pm Four Square 2:30pm Fitness Games
Special Event	Park Passport & Pine Street Park Storybook Walk Starts				1:30—3pm Art in the Park at Harris Mill Park

CITY OF WAUPUN YOUTH & FAMILY ACTIVITIES

JULY 2023



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Date:	10	11	12	13	14
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt	9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Nature Bingo 1:30pm Capture the Flag	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	On the Field Trip 1:30pm Tag Games 2:30pm Bean Golf
Dodge Park	9:30am Crafts 10:30am Board Games 1:30pm Flag Football 2:30pm Tennis	9:30am Crafts 10:30am Legos 1:30pm Hockey 2:30pm Golf	9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	On the Field Trip 1:30pm Relay Races 2:30pm Parachute
West End Park	9:30am Crafts 10:30am Horseshoes 1:30pm Ag in the Park	9:30am Crafts 10:30am Rockets & Planes 1:30pm Kickball 2:30pm Bean Bag Toss	9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	On the Field Trip 1:30pm Four Square 2:30pm Fitness Games
Special Event		5—6pm Ice Cream Social at West End Park		10am—2pm Petting Zoo at Library	9am—Noon Field Trip to Beaver Dam Lake
Date:	17	18	19	20	21
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt	9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Nature Bingo 1:30pm Capture the Flag	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	9:30am Crafts 10:30am Fishing 1:30pm Tag Games 2:30pm Bean Golf
Dodge Park	9:30am Crafts Board Games 10:30am 1:30pm Flag Football 2:30pm Tennis	9:30am Crafts 10:30am Legos 1:30pm Hockey 2:30pm Golf	9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	9:30am Crafts 10:30am Bubbles 1:30pm Relay Races 2:30pm Parachute
West End Park	9:30am Crafts 10:30am Horseshoe 1:30pm Ag in the Park	9:30am Crafts 10:30am Rockets & Planes 1:30pm Kickball 2:30pm Bean Bag Toss	9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	9:30am Crafts 10:30am Pickleball 1:30pm Four Square 2:30pm Fitness Games
Special Event		1:30pm Carnival Games at Harris Mill Park		Petting Zoo at Library	4—6pm Carnival at Library

CITY OF WAUPUN YOUTH & FAMILY ACTIVITIES

JULY 2023



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Date:	24	25	26	27	28
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt	9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Nature Bingo 1:30pm Capture the Flag 2:30pm Hula Hoops	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	9:30am Crafts 10:30am Fishing 1:30pm Tag Games 2:30pm Bean Golf
Dodge Park	9:30am Crafts 10:30am Board Games 1:30pm Flag Football 2:30pm Tennis	9:30am Crafts 10:30am Legos 1:30pm Hockey 2:30pm Golf	9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	9:30am Crafts 10:30am Bubbles 1:30pm Relay Races 2:30pm Parachute
West End Park	9:30am Crafts 10:30am Horseshoes 1:30pm Ag in the Park	9:30am Crafts 10:30am Rockets & Planes 1:30pm Kickball 2:30pm Bean Bag Toss	9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	9:30am Crafts 10:30am Pickleball 1:30pm Four Square 2:30pm Fitness Games
Special Event		1:30pm Bingo at Harris Mill Park		10:30am Yoga in the Park at Harris Mill Park	10:30am Rock Scavenger Hunt at Pine Street Park
Date:	31				
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt				
Dodge Park	9:30am Crafts 10:30am Board Games 1:30pm Flag Football 2:30pm Tennis				
West End Park	9:30am Crafts 10:30am Horseshoes 1:30pm Ag in the Park				
Special Event					

CITY OF WAUPUN YOUTH & FAMILY ACTIVITIES

AUGUST 2023



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Date:		1	2	3	4
Pine Street Park		9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Nature Bingo 1:30pm Capture the Flag 2:30pm Hula Hoops	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	9:30am Crafts 10:30am Fishing 1:30pm Tag Games 2:30pm Bean Golf
Dodge Park		9:30am Crafts 10:30am Legos 1:30pm Hockey 2:30pm Golf	9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	9:30am Crafts 10:30am Bubbles 1:30pm Relay Races 2:30pm Parachute
West End Park		9:30am Crafts 10:30am Rockets & Planes 1:30pm Kickball 2:30pm Bean Bag Toss	9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	9:30am Crafts 10:30am Pickleball 1:30pm Four Square 2:30pm Fitness Games
Special Event					1:30—3pm Art in the Park at Harris Mill Park
Date:	7	8	9	10	11
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt	9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Nature Bingo 1:30pm Capture the Flag 2:30pm Hula Hoops	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	9:30am Crafts 10:30am Fishing 1:30pm Tag Games 2:30pm Bean Golf
Dodge Park	9:30am Crafts 10:30am Board Games 1:30pm Flag Football 2:30pm Tennis	9:30am Crafts 10:30am Legos 1:30pm Hockey 2:30pm Golf	9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	9:30am Crafts 10:30am Bubbles 1:30pm Relay Races 2:30pm Parachute
West End Park	9:30am Crafts 10:30am Horseshoes 1:30pm Ag in the Park	9:30am Crafts 10:30am Rockets & Planes 1:30pm Kickball 2:30pm Bean Bag Toss	9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	9:30am Crafts 10:30am Pickleball 1:30pm Four Square 2:30pm Fitness Games
Special Event			Amazing Bike Race 9:30am—11am Harris Mill Park		1:30—3pm Aquatic Center Olympics

AUGUST 2023



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Date	14	15	16	17	18
Pine Street Park	9:30am Crafts 10:30am Nature Walk 1:30pm Obstacle Course 2:30pm Scavenger Hunt	9:30am Crafts 10:30am Boat Races 1:30pm Noodle Games 2:30pm Chalk Art	9:30am Crafts 10:30am Nature Bingo 1:30pm Capture the Flag 2:30pm Hula Hoops	9:30am Crafts 10:30am Frogs 1:30pm Duck Races 2:30pm Hopscotch	9:30am Crafts 10:30am Fishing At the Picnic
Dodge Park	9:30am Crafts 10:30am Board Games 1:30pm Flag Football 2:30pm Tennis	9:30am Crafts 10:30am Legos 1:30pm Hockey 2:30pm Golf	9:30am Crafts 10:30am Story Time 1:30pm Soccer 2:30pm Water Games	9:30am Crafts 10:30am Puzzles 1:30pm Wiffle Ball 2:30pm Sandcastles	9:30am Crafts 10:30am Bubbles At the Picnic
West End Park	9:30am Crafts 10:30am Horseshoes 1:30pm Ag in the Park	9:30am Crafts 10:30am Rockets & Planes 1:30pm Kickball 2:30pm Bean Bag Toss	9:30am Crafts 10:30am Balloon Games 1:30pm Disc Golf 2:30pm Giant Games	9:30am Crafts 10:30am Charades 1:30pm Basketball 2:30pm Dodgeball	9:30am Crafts 10:30am Pickleball At the Picnic
Special Event		1:30pm Bingo at Harris Mill Park		10:30am Yoga in the Park at Harris Mill Park	1:30—3pm End of the Summer Picnic at Dodge Park



Scan QR Code for More
Park Program Information

2023 Waupun Park Program

**ACTIVITIES FOR AGES 7+
(UNDER 6 WITH A CAREGIVER)**

- ✓ Sports & Games
- ✓ Arts & Crafts
- ✓ Special Events & Field Trip
- ✓ Nature Programs

All park activities included in \$10 registration fee!

June 12 - August 18

9am - Noon & 1pm - 4pm

Dodge Park, Pine Street Park, West End Park

**MORE INFORMATION, CALENDAR &
REGISTRATION AT: CITYOFWAUPUN.ORG
& ON FACEBOOK AT WAUPUN
RECREATION DEPARTMENT**



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YOU'RE INVITED!

SUMMER KICK-OFF PARTY

THURSDAY, JUNE 8 AT WEST END PARK, 5PM - 6:30PM

GAMES * MUSIC * FACEPAINTING * BALLOON ANIMALS,
SUMMER ACTIVITY REGISTRATION * FOOD & BEVERAGE

• SPONSORED BY WAUPUN PARK PROGRAM

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WAUPUN FAMILY AQUATIC CENTER

The YMCA of Dodge County in collaboration with the City of Waupun, will be providing lifeguard management and staff of the Waupun Family Aquatic Center.

SUMMER 2023 JUNE 3 - AUGUST 20



City of Waupun General Swimming Pool Information

LOCATED IN FOND DU LAC COUNTY PARK

The Waupun Family Aquatic Center features a zero depth entry, two water slides, a kiddie slide, water spouts and fountains; a lap pool area, two water basketball hoops, a one meter diving board, a bathhouse with private changing and showering areas; lounges, large shade umbrellas and concession stand with snacks and refreshments. There is a shelter area available to be rented for private parties.

ONLINE REGISTRATION AVAILABLE FOR SWIM LESSONS AND SEASON PASSES!

Season passes may be purchased prior to pool opening online at www.theydc.org starting April 10, at Waupun City Hall or at the Waupun Family Aquatic Center beginning June 3.

Swim lessons may be purchased prior to pool opening online at www.theydc.org starting April 10, at the YMCA of Dodge County, or at the Waupun Family Aquatic Center beginning June 3.

Waupun Family Aquatic Center
Waupun City Hall
YMCA of Dodge County

(920)324-7924
(920)324-7900
(920)887-8811



Follow us on Facebook for up to date closings and pool information at Waupun Family Aquatic Center

The YMCA of Dodge County in collaboration with the City of Waupun, will be providing lifeguard management and staff at the Waupun Family Aquatic Center. Any questions regarding operational hours or activities can be directed to the YMCA of Dodge County Aquatics Director at (920)887-8811.

HOURS OF OPERATION

JUNE 3 – AUGUST 20

Open Swim

Monday – Friday 1:00 PM – 6:00 PM

June 12-15 the Pool will close at 5:00 PM for lessons

Saturday & Sunday 12:00 PM – 7:00 PM

Pool hours are subject to change based on weather/attendance.

Note: 3:30-3:45 PM all pool break; weekends only.

SPECIAL EVENTS

FATHER'S DAY

JUNE 18

Dad's get in for \$1.00 all day long!

RECIPROCAL DAYS JUNE 11, JULY 9 & AUGUST 6

Waupun Pass holders will be able to use the YMCA of Dodge County, Horicon Aquatic Center, Fox Lake Aquatic Center & Lomira Pool for FREE!

MY PROPERTY SHOPPE SPONSOR NIGHT JULY 20

From 3:00 PM – 6:00 PM all patrons get in for **FREE!**

Snacks provided from 5:00 PM – 6:00 PM

**Weather makeup day July 27th*

This night is all thanks to My Property Shoppe
"Your Real Estate Company"

SENIOR SWIM (50+)

FRIDAYS AT 11:00 AM

WATER AEROBICS

WEDNESDAYS 4-5 PM

CANDACE WOJAHN START OUT SAFE WATER PROGRAM

June 12-15 Morning and Evening Sessions

Registration can be done online at
www.theydc.org, or forms can be picked up
at the YMCA of Dodge County.

**FREE
Program!**

SEASON PASSES

Individual Pass: Resident – \$90 Non Resident – \$100

Family Pass: Resident – \$180 Non Resident – \$200

Military (Active or Retired) 15% Discount

Family Season Pass is intended for immediate family only; all family members must reside at the same address.

A maximum of 7 family members per Family Season Pass.

Any additional family members can be added for \$10 each.

To qualify for the Military Discount, a Military ID must be shown at pick-up.

DAILY PASSES

Ages 3 years and under FREE

Ages 4 years and older \$6

Senior 60+ Discount \$2

Please note that all patrons are required to pay to enter the Waupun Family Aquatic Center; weather swimming or not.

SWIM LESSONS

Session 1: June 19 – June 29 (PM)

Registration Deadline: June 14

Session 2: July 10 – July 20

Registration Deadline: July 5

Session 3: July 24 – Aug. 3 (PM)

Registration Deadline: July 19

Session 4: August 7 – August 17

Registration Deadline: Aug. 2

For more information on swim lessons visit the YMCA of Dodge County online at www.theydc.org or call (920)887-8811.

PRIVATE SHELTER RENTAL

Rent the shelter for all occasions. 2 hours for \$25. For more information, contact the Waupun Pool Manager at (920)324-7924.

CONTACT INFORMATION: FOLLOW US ON FACEBOOK FOR UP TO DATE CLOSINGS & POOL INFORMATION!

Waupun Family Aquatic Center (920)324-7924

YMCA of Dodge County (920)887-8811

Waupun City Hall (920)324-7900

SEASON PASS REGISTRATION FORM Register online through the YMCA at www.theydc.org, or return form with payment to Waupun City Hall, or the Waupun Family Aquatic Center starting June 3. Make checks payable to the City of Waupun.

Family Last Name _____

First Name (1) _____

First Name (2) _____

First Name (3) _____

First Name (4) _____

First Name (5) _____

*First Name (6) _____

*First Name (7) _____

***\$10 Additional Family Pass Fee**

Address _____

Phone (Home) _____

Phone (Other) _____

I/We the Parent(s) or Guardian(s) of the above individual(s) hereby release, absolve and agree to hold harmless the organizers, supervisors, city employees and participants from any claims arising out of injury to me/us or my/our child(ren). I/We accept full responsibility for liability and cost of treatment from injury for the above registered person(s). I/We agree to treat with respect any and all staff involved and any equipment that is utilized throughout the summer season.

Signature _____

Date _____



WAUPUN

2023 Swim Lessons

The City of Waupun, in collaboration with the YMCA of Dodge County will be providing swim lesson instruction at the Waupun Family Aquatic Center. Any questions regarding these programs or activities should be directed to the YMCA of Dodge County Aquatics Director at (920)887-8811 or the Waupun Family Aquatic Center at (920)324-7924.

The Swim Lesson program is based on swimming skills that will allow participants to enjoy aquatic activities throughout their lives. These skills include personal safety, stroke development, and water games. All swim lessons will be held at the Waupun Family Aquatic Center. Lessons will be cancelled if the air temperature drops below 65 degrees, the water temperature drops below 72 degrees, tornado warning or if it is lightening or thundering. We reserve the right to combine or cancel classes after the first day of class if a minimum enrollment of 4 is not met. Each class time holds a maximum of 25 participants. We will be accepting limited registrations for each time frame to stay within guidelines of instructor to student ratios. Registration is on a first come, first serve basis. Register early!

Please check the Waupun Family Aquatic Center Facebook page or call the YMCA for cancellations.

PRESCHOOL AND YOUTH SWIMMING LESSONS

Fees: \$36 per session

Preschool and Youth classes are 30 minutes in length. All classes are 4 days per week, Monday - Thursday. All children will be assessed on the first day of class to ensure that they are at the right level. Please indicate the level you think most appropriately fits your child's skill level. Make up days will be held on Fridays.

REGISTER EARLY.... Space is limited to a maximum of 25 participants per time frame.

REGISTRATION

Registration and fees will be accepted online through the YMCA at www.theydc.org starting April 10, at the YMCA of Dodge County, by calling (920)887-8811, or at the Waupun Family Aquatic Center during normal operating hours beginning June 3, 2023. Registration form on reverse side. Checks, cash or credit cards (online only) accepted. Make checks payable to the YMCA of Dodge County.

Session 1: June 19-June 29

6:00 PM - 6:30 PM (Water Exploration, Levels 1-2)
6:35 PM - 7:05 PM (Levels 1-3)
7:10 PM - 7:40 PM (Levels 3-5)
Make up days: June 23 & June 30
Registration Deadline: June 14

Session 2: July 10- July 20

11:00 AM - 11:30 AM (Water Exploration, Levels 1-2)
11:35 AM - 12:05 PM (Levels 1-3)
12:10 PM - 12:40 PM (Levels 3-5)
Make up days: July 14 & July 21
Registration Deadline: July 5

Session 3: July 24- August 3

6:00 PM - 6:30 PM (Water Exploration, Levels 1-2)
6:35 PM - 7:05 PM (Levels 1-3)
7:10 PM - 7:40 PM (Levels 3-5)
Make up day: July 28 & August 4
Registration Deadline: July 19

Session 4: August 7 - August 17

11:00 AM - 11:30 AM (Water Exploration, Levels 1-2)
11:35 AM - 12:05 PM (Levels 1-3)
12:10 PM - 12:40 PM (Levels 3-5)
Make up day: August 11 & August 18
Registration Deadline: August 2

School Disclaimer; These materials are neither sponsored nor endorsed by the School District, its employees or agents. The materials, view and information they express, do not reflect the approval or disapproval of the district and/or school administration.

WAUPUN FAMILY AQUATIC CENTER
701 County Park Rd. Waupun, WI 53963
P: (920) 324-7924
facebook.com/waupunfamilyaquaticcenter

YMCA OF DODGE COUNTY
220 Corporate Drive, Beaver Dam WI 53916
P: (920) 887-8811 W: www.theydc.org
facebook.com/theydc

SWIM LESSONS REGISTRATION FORM

Online registration available through the Y starting April 10 at www.theydc.org! This is recommended as spots fill up fast!

Parents Name _____ Emergency Contact _____
Address _____ Phone _____
City _____ State _____ Zip _____ Relationship _____
Phone _____

Participants Name	Date of Birth	Session	Level	Time
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

Liability Waiver: I hereby certify that my child(ren) is/are in normal health and capable of safe participation in the YMCA/Waupun Swimming Lessons Program. I assume all risk and hazards incidental to the conduct of this program. I hereby authorize treatment for my child(ren) in the event that parents cannot be reached.

Signature _____ Date _____

Return this form to the YMCA starting April 10, or to the Waupun Family Aquatic Center starting June 3.

SWIM LESSON LEVEL DESCRIPTIONS



WATER EXPLORATION

This class is for an adult/guardian and child. Come explore our pool while singing and playing to some of your favorite songs. While having fun, your child will be learning to scoop, kick, float and blow bubbles. Your child will become comfortable in the water in this class and when they become confident enough on their own they will be ready for level 1. *Flotation bubbles are provided.



LEVEL 1

This level is designed for children who are just starting out. Anyone who needs our flotation bubbles needs to register for Level 1. Your child will learn to be comfortable in the water. After completion of this class, your child will be jumping from the side, doing bobs and swimming on their front and back without flotation devices. Once your child no longer needs the flotation device they will be ready for level 2.



LEVEL 2

In this level your child will be swimming without the use of any flotation devices. They will be learning to tread water, jump in and swim in deep water. Introduction to front and back crawl as well as diving. When completed they will be swimming one half length of our pool with good form without help.



LEVEL 3

In this level your child will be jumping in the deep, diving and treading water for 1-2 minutes. Side and breast stroke will be introduced. Your child will be required to swim the front and back crawl 1 length with good form.



LEVEL 4

In level 4 your child will be swimming all strokes in good form. They will be diving, treading water 2 minutes and swimming an endurance swim for a number of lengths. All strokes will be swam a minimum of 2-3 lengths. We will introduce the butterfly kick and expect a survival float on front and back for a minimum of 2 minutes. They will also be introduced to flip turns.



LEVEL 5

In level 5 your child will be swimming all strokes with excellent form. They will be swimming these strokes with flip turns in good form. Your child will be swimming under water for 3/4 of our pool length and treading water for 5 minutes. They will learn front surface dives as well as diving from the side and boards with exceptional form.



AGENDA SUMMARY SHEET

MEETING DATE: 3/28/2023

TITLE: Senior Center Site Plans and Preliminary Operating Plan (Discussion)

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Kathy Schlieve, Administrator
Jeff Daane, Public Works Director
Rachel Kaminski, Recreation Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Quality of Place	NIF Grant Funds / Operating TBD	

ISSUE SUMMARY:

Staff will provide an overview of the site plan for the new Senior Center as well as a timeline of events. Additionally, staff will walk you through a preliminary operating plan to examine revenues and facility operating costs.

STAFF RECOMMENDATION:

Informational

ATTACHMENTS:

- Operating Analysis
- Site Plan Documents – Exhibit A
- Financial Forecast – Exhibit B

MOTIONS FOR CONSIDERATION:

Discussion only

City of Waupun
Senior/Community Center Operations Analysis
Prepared by K. Schlieve, March 28, 2023

OVERVIEW

This operations analysis provides an overview of the new Senior/Community Center that the City of Waupun intends to construct at 520 McKinley Street. The project is majority funded by a Neighborhood Investment Grant with planned contribution from TID 6 to support public infrastructure improvements.

Revenues sources outlined in the financials represent new revenues derived from operation of the building and programming. Expenditures include base expenditures from the 2023 operating budget along with new expenses expected from operation of this type of a building. It is important to note that the cost assumptions presented in this analysis are based on preliminary design of the project using costs associated with running the Waupun Public Library, a similar sized facility, with adjustments for extended operational hours, rising energy costs, etc. Data was also verified by comparing the proposed plan with the operating expenses for a similar facility located in the Village of Waunakee, WI.

It is important to note that this operational proforma includes the best information available. Fees and charges utilized for this analysis are subject to review and change as actual construction numbers and design are finalized. An update will be provided when final construction numbers are available and in advance of the 2024 budget approval.

Exhibit A included in this packet provides the proposed site plan and building layout of the facility.

HOURS OF OPERATION:

A facility of this type has significant opportunity to serve the needs of the community. As such, projected hours of operation for the purpose of this analysis are greater expended as follows:

Monday – Friday 8:00 a.m. to 9:00 p.m.
Saturday 8:00 a.m. to 5:00 p.m.
Sunday Noon to 8:00 p.m.

Additional hours of operation and programming would require additional staff to support building operation. This analysis examines the implications of that shift and provides the basis for discussion to make decisions about future operational plans. The plan as proposed requires additional technology to manage space scheduling among various groups. Policy work on access and requirements is also being examined.

REVENUE AND EXPENSE COMPARISON:

Category	Current	Proposed	Variance
Revenue	\$ 1,000	\$ 132,600	\$ 131,600
Expenditure	\$ 72,271	\$ 210,316	\$ 138,045
Net Revenue	\$ (71,271)	\$ (77,716)	\$ (6,445)
% Cost Recovery	1.4%	63.0%	

City of Waupun
Senior/Community Center Operations Analysis
Prepared by K. Schlieve, March 28, 2023

REVENUE PROJECTIONS

Proposed revenues are still being finalized but preliminary plans include the lease of two tenant spaces in the building. Staff have worked with the Waupun Food Pantry Board and the REACH Waupun Board to define terms of lease agreements. Final agreements are pending outcome of construction bid results.

Additionally, the plan assumes that the current levy is maintained and calls for the introduction of user fees and an increase of rental fees as the facility gym and meeting space is opened to the broader community. As shown further in the analysis, additional levy or user fees will need to be secured to support this plan, or reductions to the plan will need to be made to offset the identified deficit.

Category	Annual Revenue
Lease - Food Pantry	\$ 36,000.00
Lease - REACH (Tentative)	\$ 15,000.00
User Fees	\$ 3,600.00
Rentals	\$ 6,000.00
Current Levy	\$ 72,000.00
Total	\$ 132,600.00

Tenant lease terms include a monthly lease fee based on a square footage calculation. The terms of the lease are for five (5) years with an option for a two (2) year renewal at the initial base rate. Beyond year seven (7), the City will extend an additional three (3) year option with the base lease fee rate increasing 1.5% annually in each of those years. Additionally, a flat monthly maintenance fee based on costs of operation. The terms of his portion of the lease agreement will be for five (5) years with fees reviewed annually and adjusted on a cost basis capped at no more than annual CPI as sourced from the Midwest urban CPI index found here: (http://data.bls.gov/pdq/SurveyOutputServlet?data_tool=dropmap&series_id=CUUR0200SA0,CUUS0200SA0).

Revenue assumptions include a membership fee paid by users of the facility as well as rental income from residents and groups who are interested in utilizing the facility for events and group activities. Fees and charges utilized for this analysis are subject to review and change as actual construction numbers and design are finalized. An update will be provided when final construction numbers are available and in advance of the 2024 budget approval. It is important to note that an operational proforma includes the best information available.

Not included in revenue forecasts are the following opportunities:

1. Sponsorships – Staff is currently working on a sponsorship/donation package.
2. Programming fees – it is possible to expand fees for programming to generate additional revenue. Staffing levels would determine feasibility of this option.

City of Waupun
Senior/Community Center Operations Analysis
Prepared by K. Schlieve, March 28, 2023

3. Sale of the existing building would bring a one time revenue source to the project.
 Determination on the future of this property will require council discussion.

EXPENSE PROJECTIONS

Expense assumptions presented in this analysis are based on preliminary design of the project using costs associated with running the Waupun Public Library, a similar sized facility, with adjustments for extended operational hours, rising energy costs, etc. Expenses were also verified by comparing the operating plan for a similar facility located in the Village of Waunakee, WI.

Of significant importance is the level of staffing required to run a facility of this type. The current plan extends operational hours significantly and includes weekend access. To staff for this, the plan projects an increase of two part-time positions (two .5 FTE) and a summer intern to support programming activity. Associated costs for this staffing model are included in this analysis.

Category	Current	Proposed	Variance
Wages - Employee(s)	\$ 38,123	\$ 104,580	\$ 66,457
Payroll Taxes & Benefits	\$ 19,237	\$ 47,061	\$ 27,824
Insurance		\$ 3,300	\$ 3,300
Supplies	\$ 450	\$ 600	\$ 150
Technology		\$ 4,000	\$ 4,000
Telephone/Internet	\$ 1,460	\$ 4,200	\$ 2,740
Water/Sewer/Electric	\$ 9,200	\$ 24,000	\$ 14,800
Alliant Energy		\$ 10,200	\$ 10,200
Advertising		\$ 3,000	\$ 3,000
Offices Expense	\$ 250	\$ 300	\$ 50
Miscellaneous - Unknown		\$ 1,000	\$ 1,000
Cleaning*	\$ 3,000	\$ 6,240	\$ 3,240
Security System		\$ 1,080	\$ 1,080
Building Maintenance		\$ 4,800	\$ 4,800
TOTAL	\$ 71,720	\$ 214,361	\$ 142,641

*currently costing is not by facility and this represents an estimate of total cost

The City could opt to limit hours and reduce overall costs but for the purpose of this analysis we are showing requirements that would allow the community maximum use of this type of facility.

The above costs do not reflect implications to the Dept of Public Works who have primary responsibility for facility maintenance. As the City continues to grow, staff are analyzing staffing time and staffing levels in DPW to support operations and maintenance of all facilities.

NET IMPACT ON GENERAL FUND OPERATIONS BUDGET:

Exhibit B provides a financial forecast based on the above revenue and expense projections. For the purpose of this analysis, the project begins with no cash on hand and shows a net deficit, requiring added support from the levy or identification of additional revenues. Revenues generated through sponsorships and building sales (if that is the direction given by

City of Waupun
Senior/Community Center Operations Analysis
Prepared by K. Schlieve, March 28, 2023

the Council) could offset the gap in cash flow over the short term. However, it is likely that the proposed plan, if fully executed, will take additional levy contribution to optimize access and support operations.

3 YEAR FINANCIAL FORECAST:

The following chart provides a three-year forecast of operating expenditures and income. The following assumptions are included in this forecast:

- Revenue growth in the first three years of operation is expected to increase by 5% to 10% per year due to expanding interest and use of the facility. We would expect user fees to level off and flatten thereafter.
- Operational expenditures are expected to increase approximately 3% a year for the first 3 years, with maintenance costs being less due to warranties on a new facility in the initial years. However, over time we would expect maintenance costs to increase for this type of facility. Current projections do not include a ramp up period for opening and bringing the facility online. We would expect revenues to be less during this ramp up period. As construction timelines are understood we will integrate assumptions for this startup period into the overall plan.

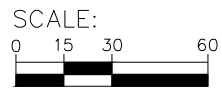
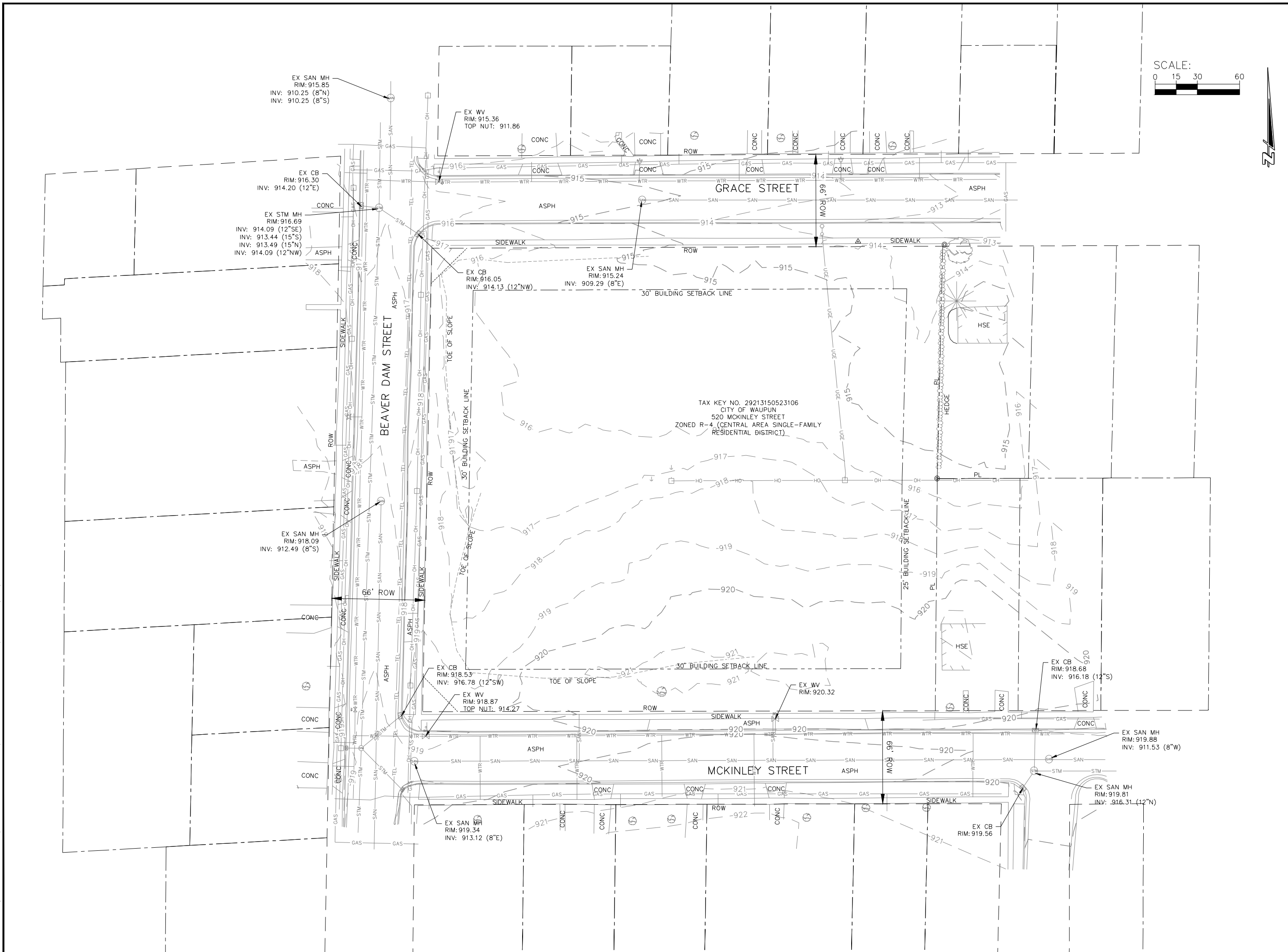
Senior/Community Center						
Financial Forecast						
Income Statement						
	YEAR ONE	%	YEAR TWO	%	YEAR THREE	%
Projected Sales Increase (%)			5.0%		10.0%	
Revenue	\$ 132,600	100%	\$ 139,230	100%	\$ 153,153	100%
GROSS PROFIT	\$ 132,600	100%	\$ 139,230	100%	\$ 153,153	100%
Rate of Inflation (%)			3.0%		3.0%	
OPERATING EXPENSES						
Wages - Employee(s)	\$ 104,580	79%	\$ 107,717	77%	\$ 110,949	72%
Payroll Taxes & Benefits	\$ 47,061	35%	\$ 48,473	35%	\$ 49,927	33%
Insurance	\$ 3,300	2%	\$ 3,399	2%	\$ 3,501	2%
Supplies	\$ 600	0%	\$ 618	0%	\$ 637	0%
Technology	\$ 4,000	3%	\$ 4,120	3%	\$ 4,244	3%
Telephone/Internet	\$ 4,200	3%	\$ 4,326	3%	\$ 4,456	3%
Alliant Energy	\$ 10,200	8%	\$ 10,506	8%	\$ 10,821	7%
Advertising	\$ 3,000	2%	\$ 3,090	2%	\$ 3,183	2%
Offices Expense	\$ 300	0%	\$ 309	0%	\$ 318	0%
Miscellaneous - Unknown	\$ 1,000	1%	\$ 1,030	1%	\$ 1,061	1%
Cleaning	\$ 6,240	5%	\$ 6,427	5%	\$ 6,620	4%
Security System	\$ 1,080	1%	\$ 1,112	1%	\$ 1,146	1%
Building Maintenance	\$ 4,800	4%	\$ 4,944	4%	\$ 5,092	3%
Total Expenses	\$ 190,361	144%	\$ 196,072	141%	\$ 201,954	132%
Net Income	\$ (57,761)	-44%	\$ (56,842)	-41%	\$ (48,801)	-32%

RECOMMENDATIONS:

Overall the facility is projected to cost three times the current operating budget for the senior center. However, the facility also has the opportunity to generate revenues to support operations. Additionally, strategically, decisions to limit hours of operation or other methods to control costs could be deployed to cover gaps. We are recommending that we continue this work to refine this plan as follows:

1. Confirm budget based on construction bid process.
2. Secure lease(s) of proposed tenants spaces once bids are approved and confirmed.
3. Continue to examine ways to increase revenues to support operations and further define operational plan based on confirmed costs and refined expenses.
4. Define membership fees and rental rates to project revenues.
5. Revise this document to reflect plan that will be integrated into 2024 and 2025 budgets, including a scaled revenue model that considers the start-up period in alignment with construction timelines.

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NO.	DATE	DESCRIPTION

ARCHITECT/ENGINEER:
Cedar CORPORATION
engineers · architects · planners · environmental specialists
land surveyors · landscape architects · interior designers
800.472.7372
www.cedarcorp.com

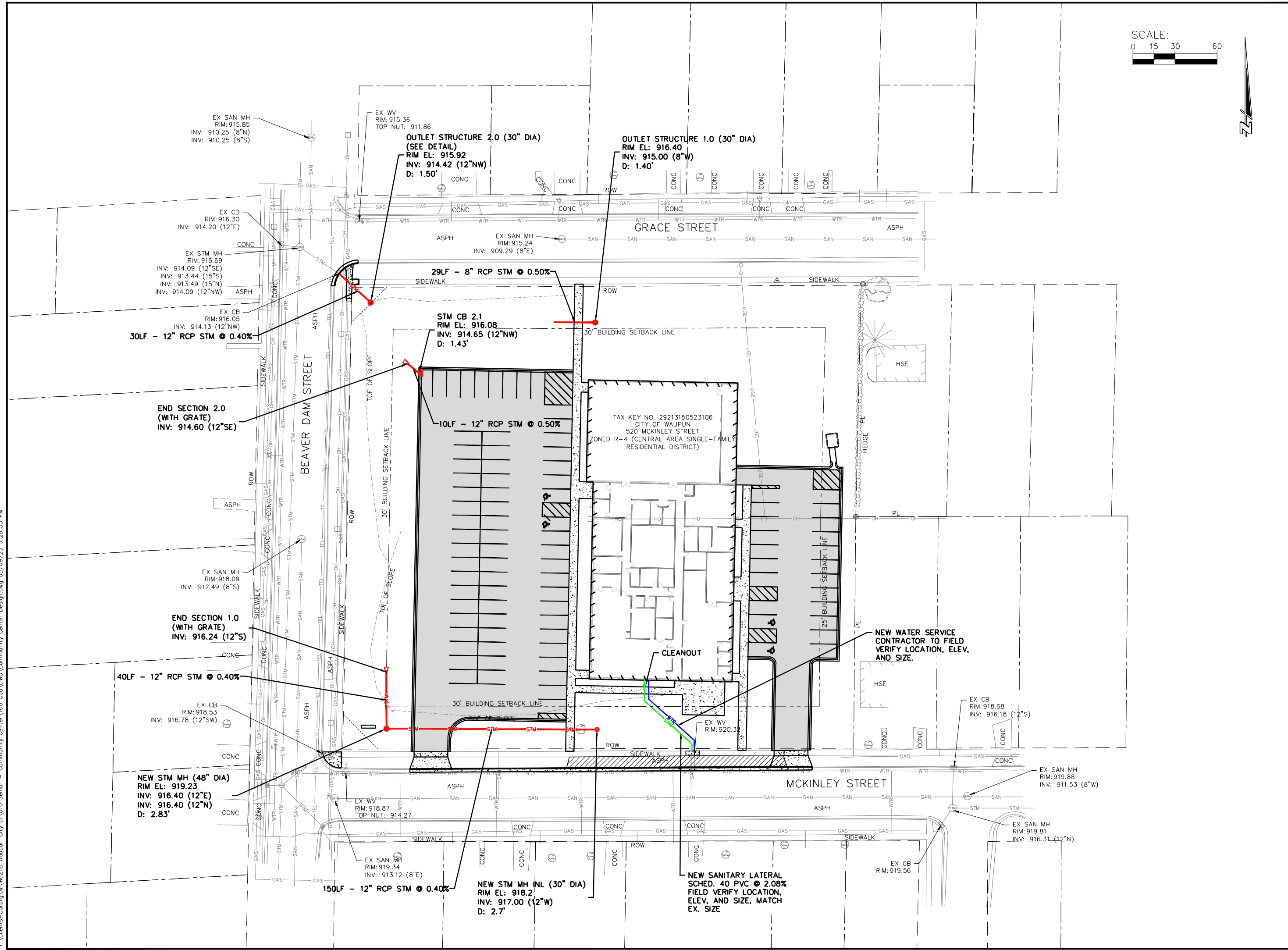
GENERAL CONTRACTOR:

CITY OF WAUPUN
SENIOR/COMMUNITY CENTER
520 MCKINLEY STREET WAUPUN, WISCONSIN 53963

NOT FOR CONSTRUCTION - PRELIMINARY DESIGN

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ISSUE DATE 03.08.2023	SET TYPE PRELIMINARY DESIGN	
EXISTING CONDITIONS		
SHEET NO. CS001		

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NO.	DATE	DESCRIPTION

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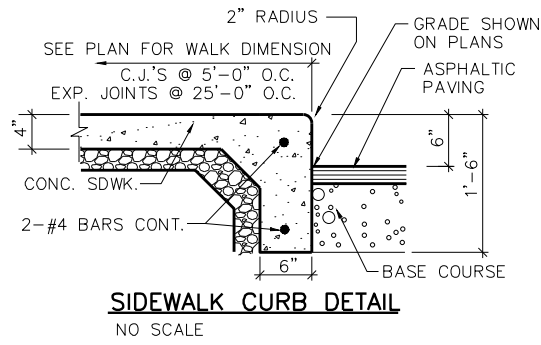
800-472-7372
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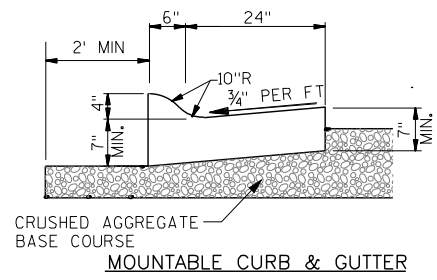
GENERAL CONTRACTOR:

CITY OF WAUPUN
SENIOR/COMMUNITY CENTER
520 MCKINLEY STREET WAUPUN, WISCONSIN 53963

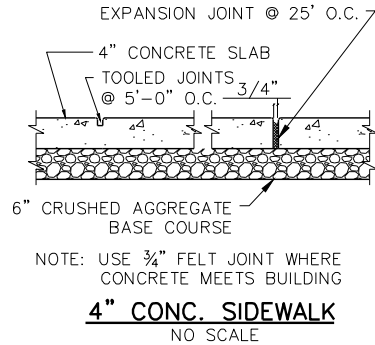
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ISSUE DATE 03.08.2023	
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UTILITY PLAN	
SHEET NO. CS103	



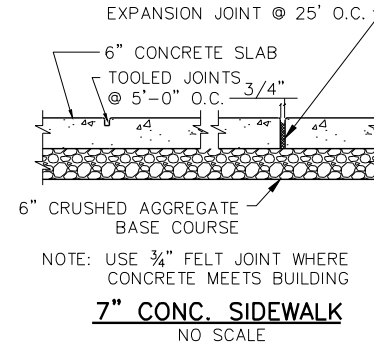
SIDEWALK CURB DETAIL
NO SCALE



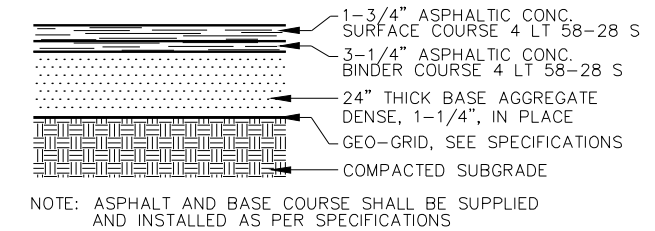
MOUNTABLE CURB & GUTTER



4 inch CONCRETE SIDEWALK
NO SCALE

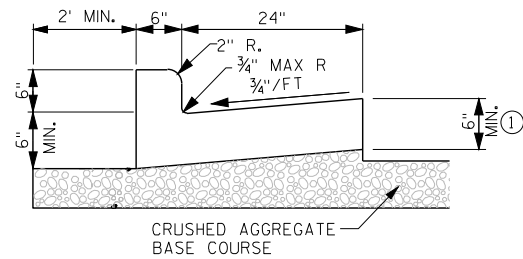


7 inch CONCRETE SIDEWALK
NO SCALE



NOTE: ASPHALT AND BASE COURSE SHALL BE SUPPLIED AND INSTALLED AS PER SPECIFICATIONS

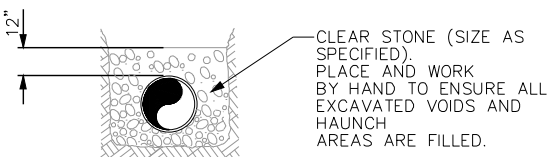
ASPHALT TYPICAL SECTION
NO SCALE



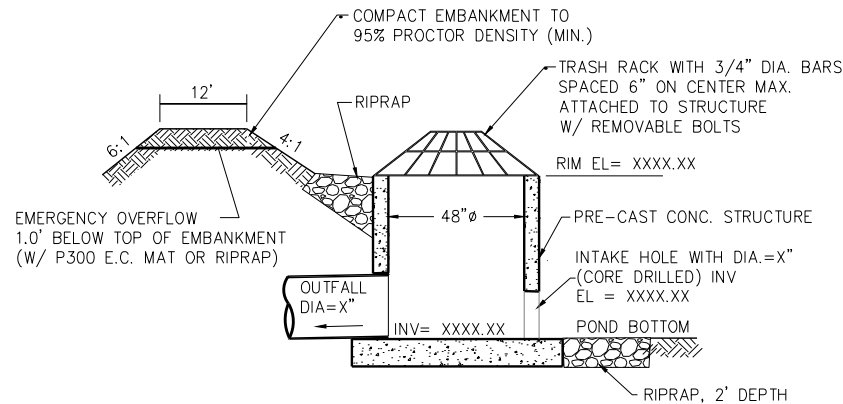
GENERAL NOTES:

① THE BOTTOM OF CURB AND GUTTER MAY BE CONSTRUCTED EITHER LEVEL OR PARALLEL TO THE SLOPE OF THE SUBGRADE OR BASE COURSE PROVIDED A 6" MINIMUM GUTTER THICKNESS IS MAINTAINED.

30 inch CONCRETE CURB AND GUTTER
NO SCALE

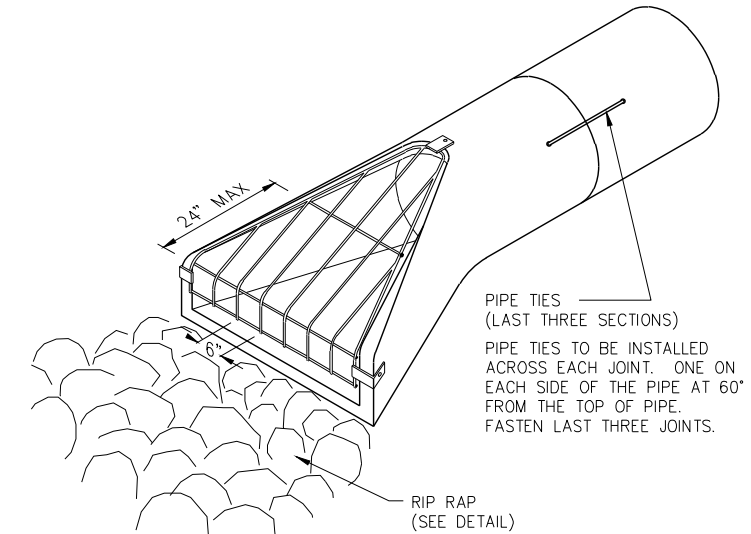


CLASS "B" PIPE EMBEDMENT DETAIL
NO SCALE

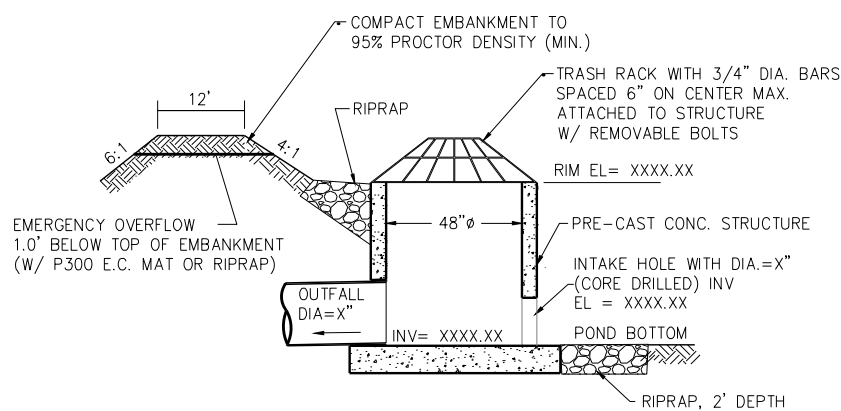


NOTES:
STEPS NEEDED WHEN DEPTH IS GREATER THAN 4.0'
INTAKE HOLES SHALL BE OFFSET FROM STEP LOCATIONS

OUTLET STRUCTURE EAST POND
NO SCALE

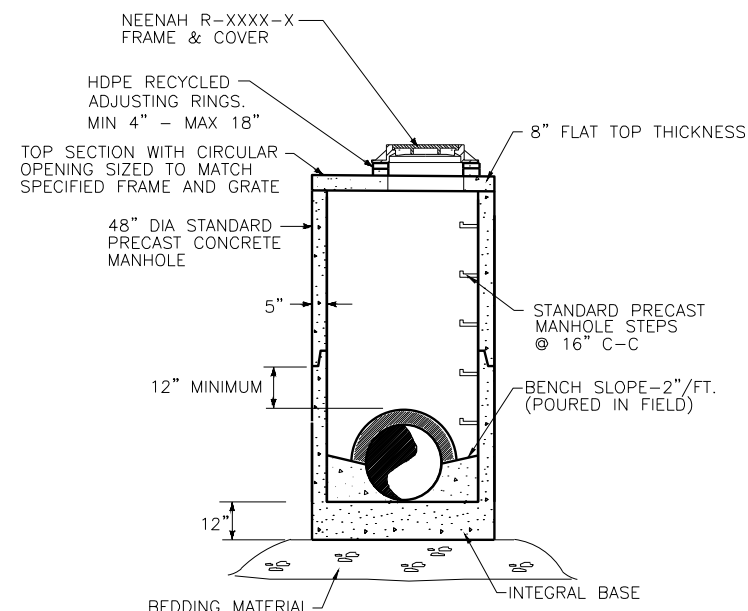


APRON ENDWALL WITH TRASHGUARD
NO SCALE

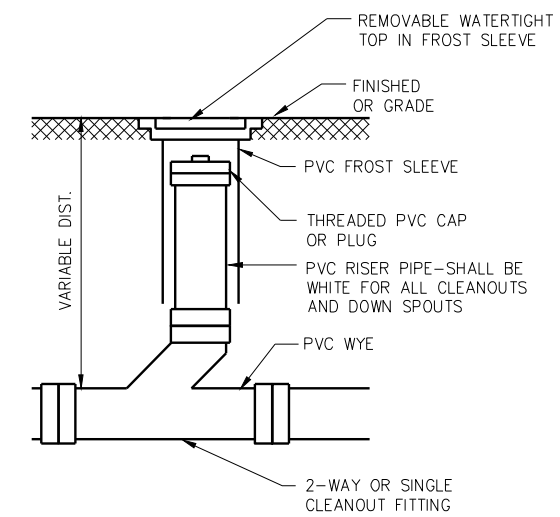


NOTES:
STEPS NEEDED WHEN DEPTH IS GREATER THAN 4.0'
INTAKE HOLES SHALL BE OFFSET FROM STEP LOCATIONS

OUTLET STRUCTURE WEST POND
NO SCALE



STANDARD FLAT TOP STORM MANHOLE



EXTERIOR CLEANOUT DETAIL
NO SCALE

* BOTTOM OF FROST SLEEVE SHALL TERMINATE 12" ABOVE TOP OF DRAIN PIPE, OR 6" BELOW FROST DEPTH.

NO.	DATE	DESCRIPTION

ARCHITECT/ENGINEER:
Cedar CORPORATION
800-472-7372
www.cedarcorp.com
engineers · architects · planners · environmental specialists
land surveyors · landscape architects · interior designers

GENERAL CONTRACTOR:

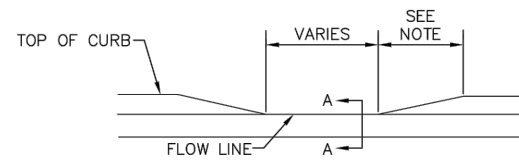
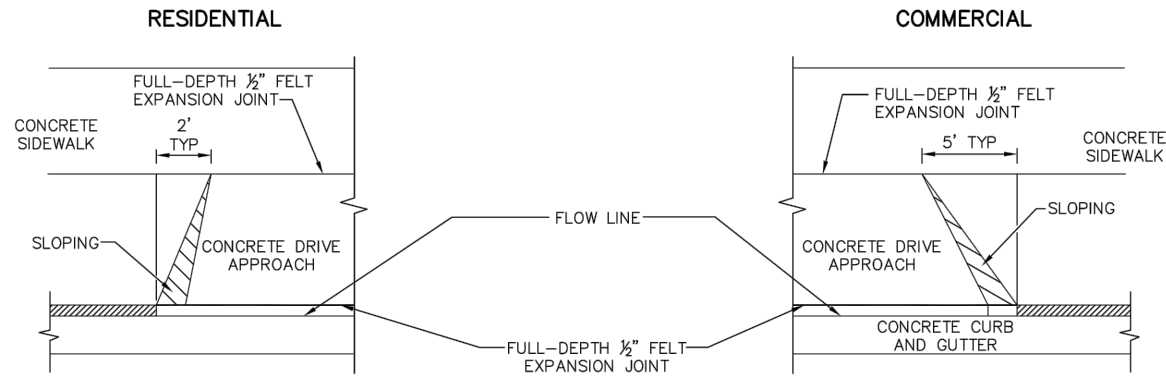
CITY OF WAUPUN SENIOR/COMMUNITY CENTER
520 MCKINLEY STREET WAUPUN, WISCONSIN 53963

JOB NO. 6218-010	CHECKED BY: MJS
DRAWN BY: BJG	ISSUE DATE 03.08.2023
SET TYPE PRELIMINARY DESIGN	
STANDARD CONSTRUCTION DETAILS	

SHEET NO.
CS104

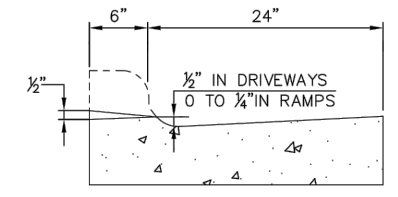
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NOTE:
 12" TO 18" TAPER FOR STANDARD DRIVEWAY APPROACH
 18" TO 24" TAPER FOR STANDARD RAMP

TYPICAL CURB CUT TAPER



**DRIVEWAY SECTION WISDOT TYPE 'A'
 CONCRETE CURB & GUTTER
 SECTION A-A**

NOTES
 IF A MOUNTABLE OR DEPRESSED CURB IS NOT CONSTRUCTED WITH THE INITIAL CURB AND GUTTER CONSTRUCTION, THE CURB CUT SHALL BE MADE BY SAWCUTTING THE EXISTING CURB HEAD BY MEANS OF A SPECIAL SAW DESIGNED TO MEET THE DETAILS ABOVE AND THE WAUPUN SPECIFICATION FOR "MINIMUM REQUIREMENT FOR DRIVEWAY CURB CUT". WITH APPROVAL OF THE DIRECTOR OF PUBLIC WORKS, THE CURB AND GUTTER MAY BE COMPLETELY REPLACED WITH A MOUNTABLE OR DEPRESSED CURB MEETING CITY'S STANDARDS.

CITY OF WAUPUN
 PUBLIC WORKS DEPARTMENT

DRIVEWAY CURB CUT DETAILS

DRAWING NUMBER	C-001
SCALE	NONE
REVISION DATE	02/07
DEPARTMENT	PWD

NO.	DATE	DESCRIPTION

ARCHITECT/ENGINEER:
 CEDAR CORPORATION
 800-472-7372
 www.cedarcorp.com
 engineers · architects · planners · environmental specialists
 land surveyors · landscape architects · interior designers

GENERAL CONTRACTOR:

CITY OF WAUPUN
 SENIOR/COMMUNITY CENTER
 520 MCKINLEY STREET WAUPUN, WISCONSIN 53963

JOB NO. 6218-010	
DRAWN BY: BJG	CHECKED BY: MJS
ISSUE DATE 03.08.2023	
SET TYPE PRELIMINARY DESIGN	
STANDARD CONSTRUCTION DETAILS	

SHEET NO.
CS105


I:\Clients-Cadbrg\W6218 Waupun City of\010 Senior - Community Center\100 Cad\DWG\Community Center Design.dwg 03/09/23 3:46:37 PM

NOT FOR CONSTRUCTION - PRELIMINARY DESIGN

PLAN KEY NOTES	
NOTE 04	WALK-IN COOLER AND FREEZER (BY OTHERS)
NOTE 05	BASKETBALL HOOP (BY OTHERS)

GENERAL NOTES	
A.	GENERAL NOTES ON THIS SHEET ARE APPLICABLE TO THIS SHEET ONLY.
B.	SEE STANDARD MOUNTING HEIGHTS ON SHEET G1002 FOR DETAILS REGARDING INSTALLATION REQUIREMENTS FOR FIXTURES AND ACCESSORIES.
C.	ALL INTERIOR DIMENSIONS ARE FROM FACE OF STUD/ MASONRY CONSTRUCTION TO FACE OF STUD/ MASONRY CONSTRUCTION, UNLESS NOTED OTHERWISE.
D.	"CLEAR DIMENSIONS" ARE DIMENSIONED FROM FACE OF FINISH MATERIAL TO FACE OF FINISH MATERIAL.
E.	FOR WALL TYPES SEE SHEET AE001.
F.	GENERAL CONTRACTOR SHALL COORDINATE WITH OWNER, BEFORE INSTALLATION OF WALL SHEATHING, FOR ANY WOOD BLOCKING, BACKING AND MOUNTING BOARDS REQUIRED FOR OWNER PROVIDED ITEMS.
G.	ALL WALLS TO GO TIGHT TO STRUCTURE ABOVE, UNLESS NOTED OTHERWISE.

NO.	DATE	DESCRIPTION

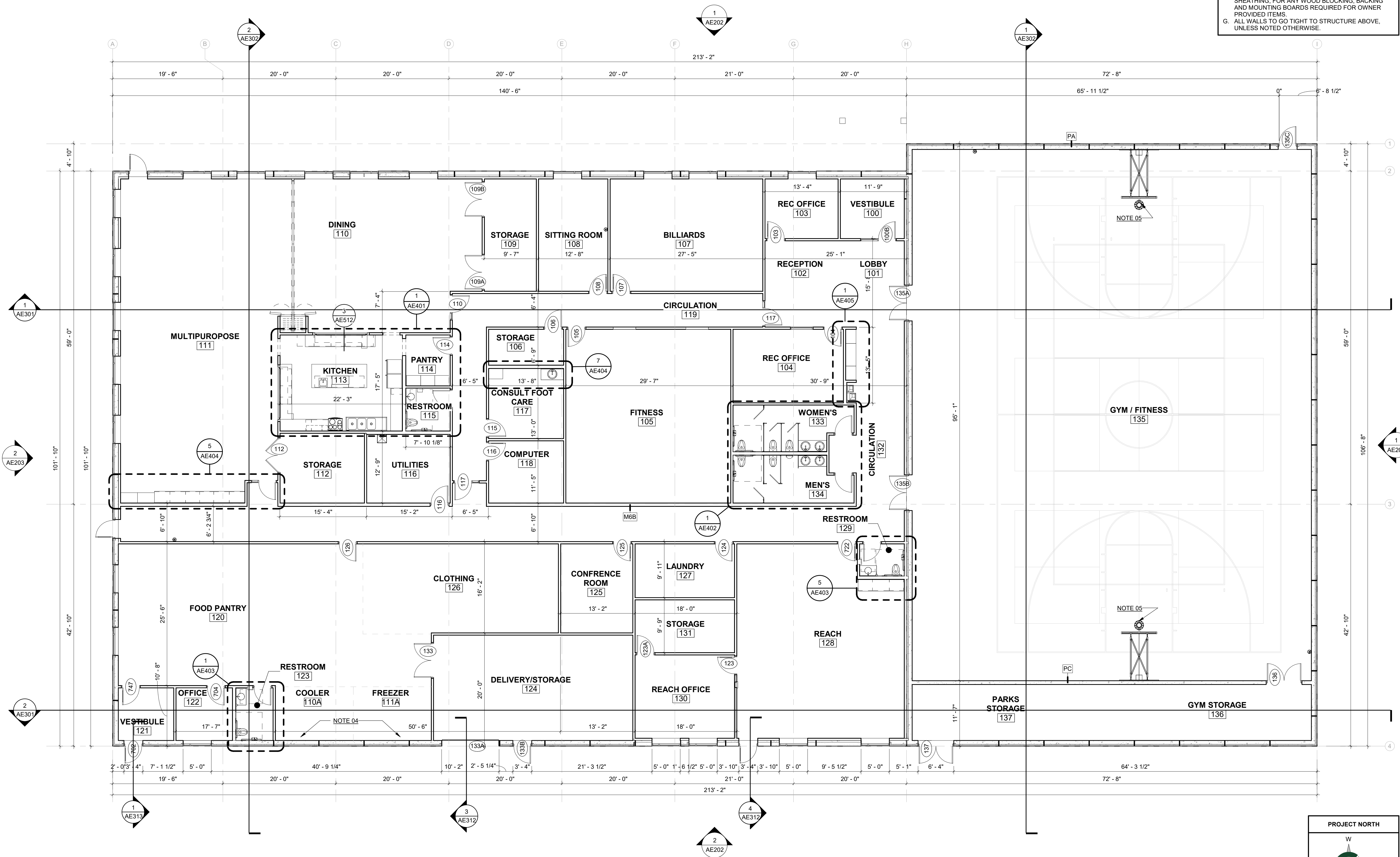
ARCHITECT/ENGINEER:

 Cedar CORPORATION
 engineers • architects • planners • environmental specialists
 land surveyors • landscape architects • interior designers

GENERAL CONTRACTOR:

**CITY OF WAUPUN
 SENIOR/COMMUNITY CENTER**
 520 MCKINLEY STREET WAUPUN, WISCONSIN 53963

JOB NO.	6218-010
DRAWN BY:	JC
CHECKED BY:	KD
ISSUE DATE	03.10.2023
SET TYPE	PRELIMINARY DESIGN
FIRST LEVEL PLAN	
SHEET NO.	AE101

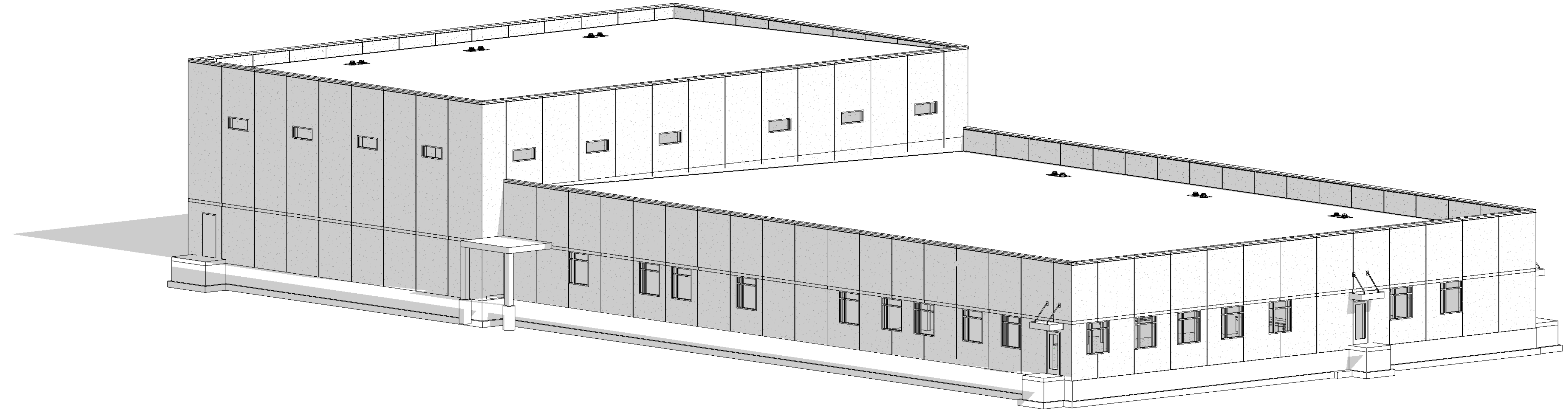
NOT FOR CONSTRUCTION - PRELIMINARY DESIGN



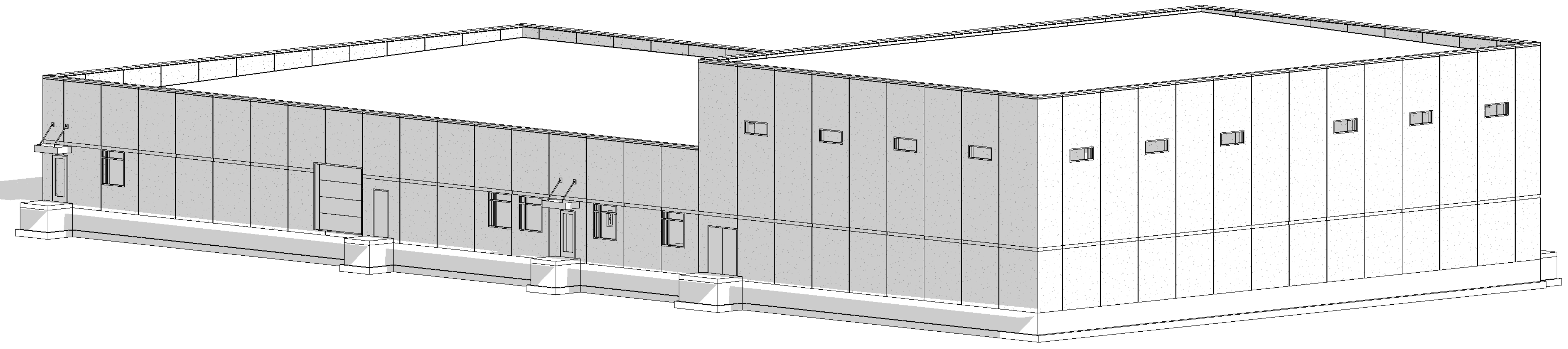
1 FIRST LEVEL FLOOR PLAN
 1/8" = 1'-0"

GENERAL NOTES
 A. GENERAL NOTES ON THIS SHEET ARE APPLICABLE TO THIS SHEET ONLY.
 B. 3D VIEWS ARE FOR INFORMATION ONLY AND ARE NOT PART OF THE CONTRACT DOCUMENTS. THEY DO NOT INDICATE ALL DETAILS, CHANGES IN MATERIAL, AND JOINTS.


NO.	DATE	DESCRIPTION



1 FRONT ENTRANCE (S/W)
 AE201 N.T.S.



2 BACK CORNER (N/E)
 AE201 N.T.S.

ARCHITECT/ENGINEER:

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 engineers • architects • planners • environmental specialists
 land surveyors • landscape architects • interior designers
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GENERAL CONTRACTOR:

**CITY OF WAUPUN
 SENIOR/COMMUNITY CENTER**
 520 MCKINLEY STREET WAUPUN, WISCONSIN 53963

JOB NO.
6218-010
 DRAWN BY: JC CHECKED BY: KD
 ISSUE DATE
03.10.2023
 SET TYPE
PRELIMINARY DESIGN
 EXTERIOR PERSPECTIVE VIEWS

SHEET NO.
AE201


NOT FOR CONSTRUCTION - PRELIMINARY DESIGN

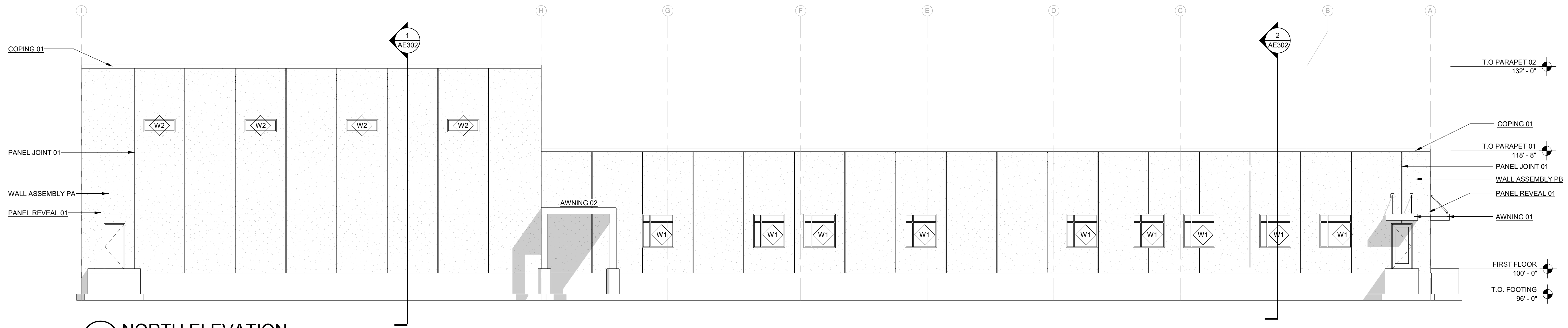
MATERIALS & COMPONENTS	
AWNING 01	PREFINISHED METAL AWNING
AWNING 02	ACM AWNING
COPING 01	PREFINISHED METAL COPING CAP, COLOR TBD
PANEL JOINT 01	PRECAST PANEL JOINT, TYPICAL
PANEL REVEAL 01	PRECAST PANEL HORIZONTAL REVEAL, TYPICAL
WALL ASSEMBLY PA	EXTERIOR WALL ASSEMBLY PA, REFER TO ASSEMBLIES ON SHEET AE001
WALL ASSEMBLY PB	EXTERIOR WALL ASSEMBLY PB, REFER TO ASSEMBLIES ON SHEET AE001

GENERAL NOTES	
A.	GENERAL NOTES ON THIS SHEET ARE APPLICABLE TO THIS SHEET ONLY.
B.	SEE SHEET AE601 FOR DOOR AND WINDOW SIZES AND HEAD HEIGHTS.

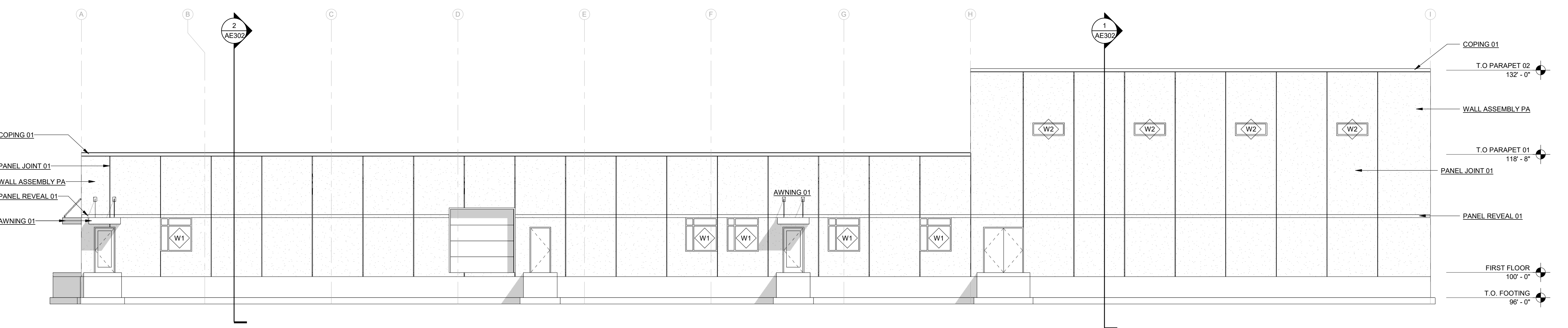
EXTERIOR FINISH LEGEND	
	PRECAST

NO.	DATE	DESCRIPTION

ARCHITECT/ENGINEER:

 Cedar CORPORATION
 engineers • architects • planners • environmental specialists
 land surveyors • landscape architects • interior designers
 800-472-7372
 www.cedarcorp.com



1 NORTH ELEVATION
 1/8" = 1'-0"



2 SOUTH ELEVATION
 1/8" = 1'-0"

GENERAL CONTRACTOR:

**CITY OF WAUPUN
 SENIOR/COMMUNITY CENTER**
 520 MCKINLEY STREET WAUPUN, WISCONSIN 53963

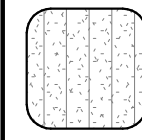
JOB NO.	6218-010
DRAWN BY:	JC
CHECKED BY:	KD
ISSUE DATE	03.10.2023
SET TYPE	PRELIMINARY DESIGN
EXTERIOR ELEVATIONS	

SHEET NO.
AE202

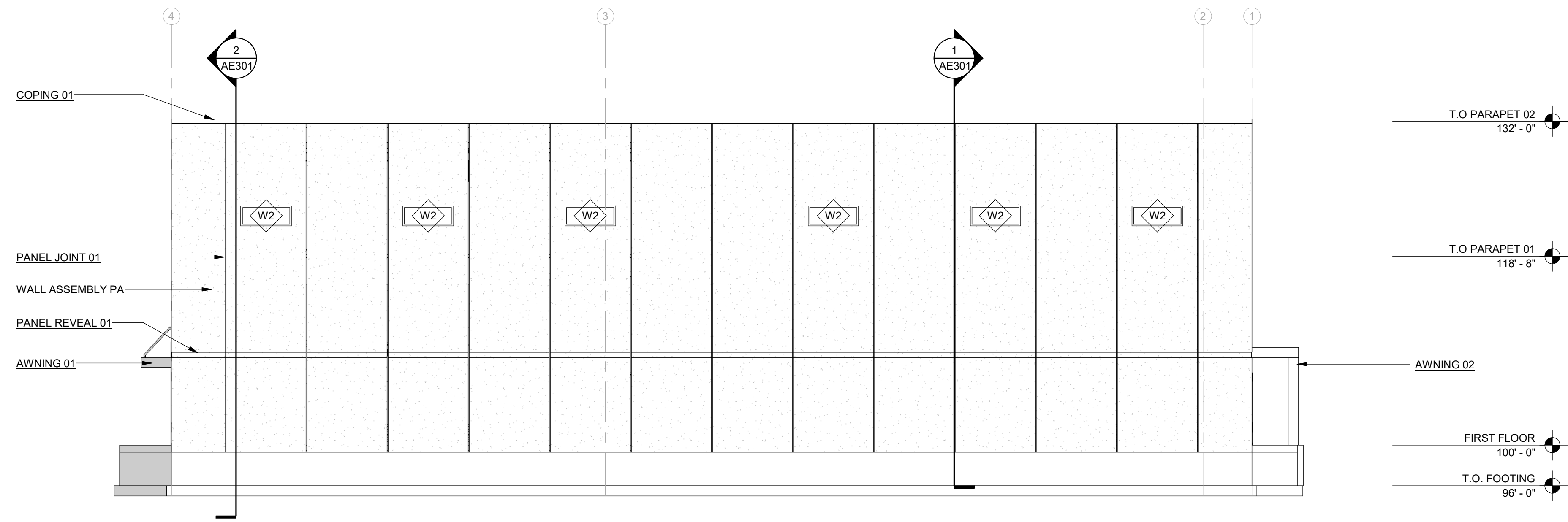
NOT FOR CONSTRUCTION - PRELIMINARY DESIGN

3/10/2023 12:28:36 PM\Autodesk Docs\2023_Waupun - Senior Center\Waupun - Senior - Community Center.rvt

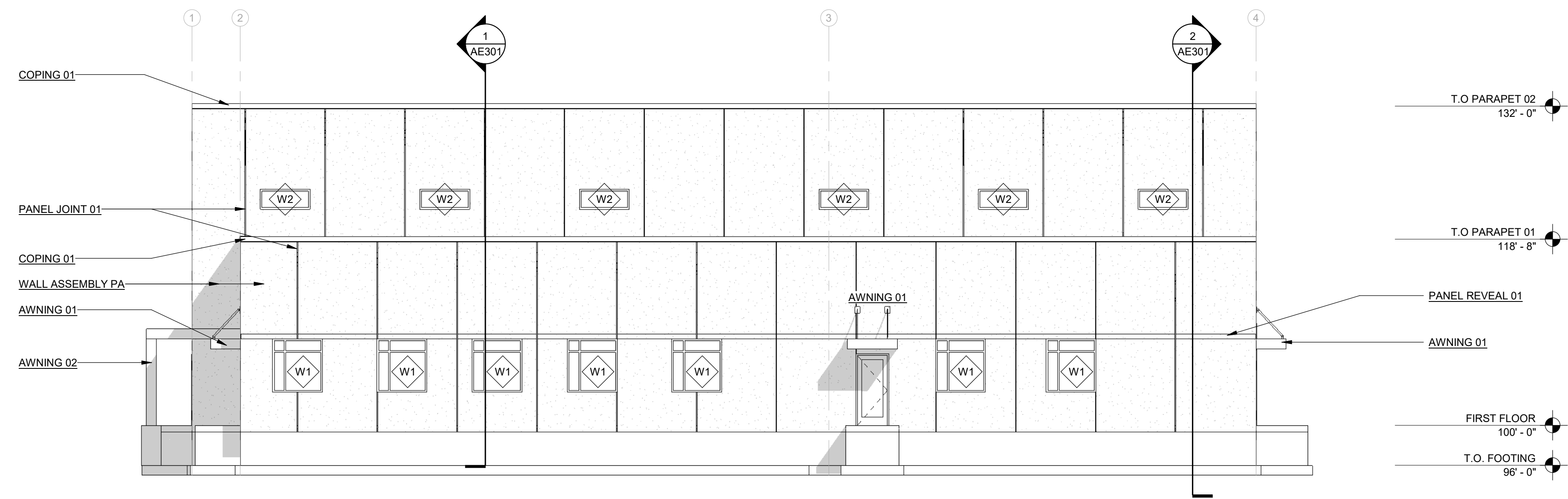
GENERAL NOTES	
A.	GENERAL NOTES ON THIS SHEET ARE APPLICABLE TO THIS SHEET ONLY.
B.	SEE SHEET AE601 FOR DOOR AND WINDOW SIZES AND HEAD HEIGHTS.

EXTERIOR FINISH LEGEND	
	PRECAST

MATERIALS & COMPONENTS	
AWNING 01	PREFINISHED METAL AWNING
AWNING 02	ACM AWNING
COPING 01	PREFINISHED METAL COPING CAP, COLOR TBD
PANEL JOINT 01	PRECAST PANEL JOINT, TYPICAL
PANEL REVEAL 01	PRECAST PANEL HORIZONTAL REVEAL, TYPICAL
WALL ASSEMBLY PA	EXTERIOR WALL ASSEMBLY PA, REFER TO ASSEMBLIES ON SHEET AE001




1 EAST ELEVATION
AE203 1/8" = 1'-0"



2 WEST ELEVATION
AE203 1/8" = 1'-0"

NO.	DATE	DESCRIPTION

ARCHITECT/ENGINEER:



800-472-7372
www.cedarcorp.com

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land surveyors • landscape architects • interior designers

GENERAL CONTRACTOR:

**CITY OF WAUPUN
SENIOR/COMMUNITY CENTER**
520 MCKINLEY STREET WAUPUN, WISCONSIN 53963

JOB NO. 6218-010	
DRAWN BY: JC	CHECKED BY: KD
ISSUE DATE 03.10.2023	
SET TYPE PRELIMINARY DESIGN	
EXTERIOR ELEVATIONS	

SHEET NO.
AE203

NOT FOR CONSTRUCTION - PRELIMINARY DESIGN

EXHIBIT B

Senior/Community Center Financial Forecast															
Updated 3/24/2023															
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Total	2023 Budget Current Facility	
CASH ON HAND	\$ -	\$ (10,647)	\$ (17,044)	\$ (23,440)	\$ (30,087)	\$ (36,484)	\$ (42,881)	\$ (49,527)	\$ (55,924)	\$ (62,321)	\$ (68,968)	\$ (75,364)			
REVENUE															
Leases & Other Fees	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	132,600	
TOTAL REVENUE	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	\$ 11,050	132,600	
TOTAL CASH AVAILABLE	\$ 11,050	\$ 403	\$ (5,994)	\$ (12,390)	\$ (19,037)	\$ (25,434)	\$ (31,831)	\$ (38,477)	\$ (44,874)	\$ (51,271)	\$ (57,918)	\$ (64,314)			
EXPENSES															
Wages - Employee(s)	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	\$ 8,715	104,580	38123
Payroll Taxes & Benefits	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	\$ 3,922	47,061	20537
Insurance	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	3,300	500
Supplies	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	600	\$ 425
Technology	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	4,000	
Telephone/Internet	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	4,200	\$ 1,460
Water/Sewer/Electric	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	24,000	\$ 9,200
Alliant Energy	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	\$ 850	10,200	
Advertising	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	3,000	\$ 2,550.00
Offices Expense	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	300	
Miscellaneous - Unknown	\$ 250	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 250
Cleaning	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520	\$ 520	6,240	
Security System	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	1,080	0
Building Maintenance	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	4,800	
SUBTOTAL	\$ 21,697	\$ 17,447	\$ 17,447	\$ 17,697	\$ 17,447	\$ 17,447	\$ 17,697	\$ 17,447	\$ 17,447	\$ 17,697	\$ 17,447	\$ 17,447	\$ 214,361	\$ 73,045.00	
<i>Less Wages & Benefits</i>													\$ 62,720	\$ 14,385	
TOTAL CASH PAID OUT	\$ 21,697	\$ 17,447	\$ 17,447	\$ 17,697	\$ 17,447	\$ 17,447	\$ 17,697	\$ 17,447	\$ 17,447	\$ 17,697	\$ 17,447	\$ 17,447	\$ 214,361	293%	
CASH POSITION	\$ (10,647)	\$ (17,044)	\$ (23,440)	\$ (30,087)	\$ (36,484)	\$ (42,881)	\$ (49,527)	\$ (55,924)	\$ (62,321)	\$ (68,968)	\$ (75,364)	\$ (81,761)			



AGENDA SUMMARY SHEET

MEETING DATE: 3/28/2023

TITLE: Emergency Response Staffing Study Agreement Provider

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Kathy Schlieve, Administrator
BJ DeMaa, Fire Chief

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
High Performance Government	Not to Exceed \$29,300 (As Budgeted)

ISSUE SUMMARY:

In follow up to our January COW discussion on public safety planning, we are advancing work on an emergency response staffing study as a next step in the master planning process for public safety. Staff reviewed proposals from two providers. We are recommending that you approve an agreement with Public Administration Associates to provide this service. Goals of this work include:

1. Evaluate and recommend a staffing structure that improves the reliability of fire and ems service in the community.
2. Engage the community in discussion to assess level of service expectation.
3. Develop the budgetary inputs for future operating plan.
4. Develop strong intergovernmental relationships as needed to support sustainable fire and ems operations and support consolidation of services where appropriate.
5. Provide a framework that provides information needed to plan for future facility needs.

STAFF RECOMMENDATION:

Approve Public Administration Associates proposal as presented.

ATTACHMENTS:

Public Administration Associates Service Agreement

MOTIONS FOR CONSIDERATION:

Motion to approve Public Administration Associates Service agreement for emergency staffing study at a cost not to exceed \$29,500.



City of Waupun Fire-EMS Study-Future Needs Analysis Proposal

Public Administration Associates, LLC



Public Administration Associates

Public Administration Associates

1155 W. South Street

Whitewater, WI 53190

262.903.9509

www.public-administration.com

kevin.brunner1013@gmail.com

January 10, 2023

City of Waupun
Attn: Kathy Schlieve, City Administrator
201 E. Main Street
Waupun, WI 53963

Dear City Administrator Schlieve:

Thank you for this opportunity to submit this Proposal to provide consulting services for the study and analysis of the city of Waupun's Fire and EMS Services.

Over its 25-year history, Public Administration Associates (PAA) has worked with over 175 Wisconsin municipalities on a wide variety of consulting projects, including over 30 studies of Fire and EMS services similar to that requested by the City of Waupun. We would be quite honored and privileged to work with the City and the surrounding communities it provides Fire and EMS services to.

In the last few years, we have assisted a number of communities throughout Wisconsin in studying and analyzing their Fire and EMS services, most recently for the Cities of Lake Geneva, Park Falls, Platteville and Sturgeon Bay, the Villages of Cottage Grove and Jackson as well as the Lodi Joint Fire/EMS District. We also conducted a study in Oconto County that involved a number of separate municipalities and Fire/EMS agencies that has resulted in significant service improvements and cost savings through organizational consolidation.

Since 1998, Public Administration Associates (PAA) has developed a strong track record of success in providing high quality yet affordable municipal consulting services. What follows is information about our company and the assistance that we would bring to the City of Waupun and its Fire and EMS Services. Please feel free to visit our website at www.public-administration.com.

Please feel free to call me if I can answer any questions or concerns you may have regarding our Waupun Fire and EMS Study and Future Needs Analysis Proposal. We would be also more than willing to present our proposal to the City Council and/or Selection Committee if so requested.

Sincerely,

Kevin M. Brunner

Kevin M. Brunner, President



Public Administration Associates

Document Table of Contents

About Public Administration Associates.....	4
A New Generation of PAA Leadership	4
Comprehensive Government Consulting Services	7
PAA Municipal Clients.....	8
PAA Consultants (Fire and EMS) for Waupun Study.....	11
PAA’s Approach to Fire/EMS Studies.....	13
PAA Consultants on the Waupun Fire and EMS Study/Future Needs Analysis Project	14
Waupun Study Components (Work to be Performed by PAA).....	14
Proposed Citizen Engagement.....	18
Project Costs	18
Project Schedule for Waupun.....	20
Our Commitment to Waupun.....	22
PAA Recent Fire/EMS Study References.....	22

1. About Public Administration Associates

SINCE 1998

Taking Local Government
to New Heights...

Public Administration Associates, LLC (PAA) is recognized among the most trusted, skilled and effective local government consultants in Wisconsin and the Midwest. Our consultants are highly skilled practitioners who get the job done through unparalleled commitment to public service, the highest standards of service to its clients and the efficient use of client time and resources. PAA has built a sterling reputation earned from 20 plus years of municipal consulting and a combined 300+ years of public management experience.

A New Generation of PAA Leadership

PAA was organized in April 1998 by partners William Frueh, Denise Frueh, and Dr. Stephen Hintz. Kevin Brunner is now President of PAA and the Fruehs and Hintz are PAA Associates along with approximately twelve other local government professionals who are affiliated with PAA and work on a project-to-project basis. In 2020, Kevin Brunner was joined by David Bretl and Christopher Swartz as partners of the firm. Brunner currently serves as the firm's president while Bretl serves as vice-president and Swartz as its secretary/treasurer.





Kevin Brunner

President/Partner

Kevin Brunner has over thirty-five years of experience in serving Wisconsin local governments. He served as the manager/administrator in Saukville, Monona, De Pere, and Whitewater and worked as an assistant administrator for the City of Appleton and Kenosha County. He retired from public service as the Director of Central Services/Public Works for Walworth County. Brunner was the recipient of the 2007 Wisconsin City/County Manager of the Year and 2012 Service Innovation awards, both from the Wisconsin City/County Management Association (WCMA). Brunner is a past president of the WCMA and served on the League of Wisconsin Municipalities and Alliance of Cities Boards of Directors. He received his BA in Political Science and Criminal Justice from Carthage College (Magna Cum Laude and Rhodes Scholar Nominee); MPA from Michigan State University and is a graduate of the University of Virginia Senior Executive Institute. He achieved credentialed manager (ICMA-CM) status from the International City/County Management Association during his city management career. He has served on numerous public and non-profit boards and is currently chair of the Geneva Lake Conservancy. Brunner has been actively consulting since 2014.



David Bretl

Vice President/Partner

David Bretl has as served local governments in Wisconsin for the past twenty-nine years. He retired in early 2020 from his position as County Administrator and Corporation Counsel for Walworth County, a combined position that he held since 2003. He has joined PAA as a partner in January 2020 but has been working as a consultant with the firm since 2018. During his eighteen years at Walworth County, Dave was involved in the two board downsizings, the replacement of most of the County's facilities and the consolidation of six departments. Dave has moderated the county's Intergovernmental Cooperation Council (a collaborative effort among municipal, county and town governments) since 2008 and serves as an advisor to Leadership Walworth, a program designed

to develop public, non-profit, and private sector leaders. In 2005 he helped organize a county-wide private-public economic development initiative, WCEDA (Walworth County Economic Development Alliance, Inc.). In 2015 that organization honored him by establishing the Dave Bretl Community Betterment Award.

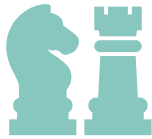


Chris Swartz

Secretary-Treasurer/Partner

Chris Swartz has served as a municipal manager in Wisconsin for over 30 years, most recently as Village Manager for the Village of Shorewood (2004-2017), Administrator for the Village of Sussex (1990-2004) and Clerk-Treasurer Administrative Coordinator Village of East Troy (1986-1990). He started his career as a researcher for the Citizens Governmental Research Bureau/Public Policy Forum (1983-1985). He retired from Shorewood in 2017 as a credentialed manager as designated by the International City Management Association ICMA). Swartz has a Master of Science degree in Urban Affairs from the University of Wisconsin-Milwaukee (1983) and an undergraduate degree from University of Wisconsin-Stevens Point. Swartz has been recognized for his innovative approach to economic development, strategic and financial planning, organizational development and intergovernmental cooperation. He is known as a mentor to emerging public administration leaders through his tenure as an adjunct professor within the Masters of Public Administration (MPA) graduate program at the University of Wisconsin-Milwaukee. Swartz has been formally recognized for his lifetime achievements, including Wisconsin City/County Management Association "Meritorious Service Award" (2015), James R. Ryan Lifetime Achievement Award from the Public Policy Forum (2017) and Wisconsin Economic Development Association Fredrick C. Pearce Lifetime Achievement award (2017).

Comprehensive Government Consulting Services



Executive Recruitment

Assisting municipalities in the recruitment and selection of management personnel including managers, administrators and department/division heads.



Interim Management Services

Providing skilled and experienced administrators on a full-time or part-time basis for a limited period of time.



Organization & Management Studies

Analyzing municipal organizations, operations, and management structure and procedures using best practice standards. Specializing in organizational assessments, public works, and public safety.



Classification & Compensation Studies

Analyzing and developing of classification and compensation plans using internal and external equity standards.



Economic Development Services

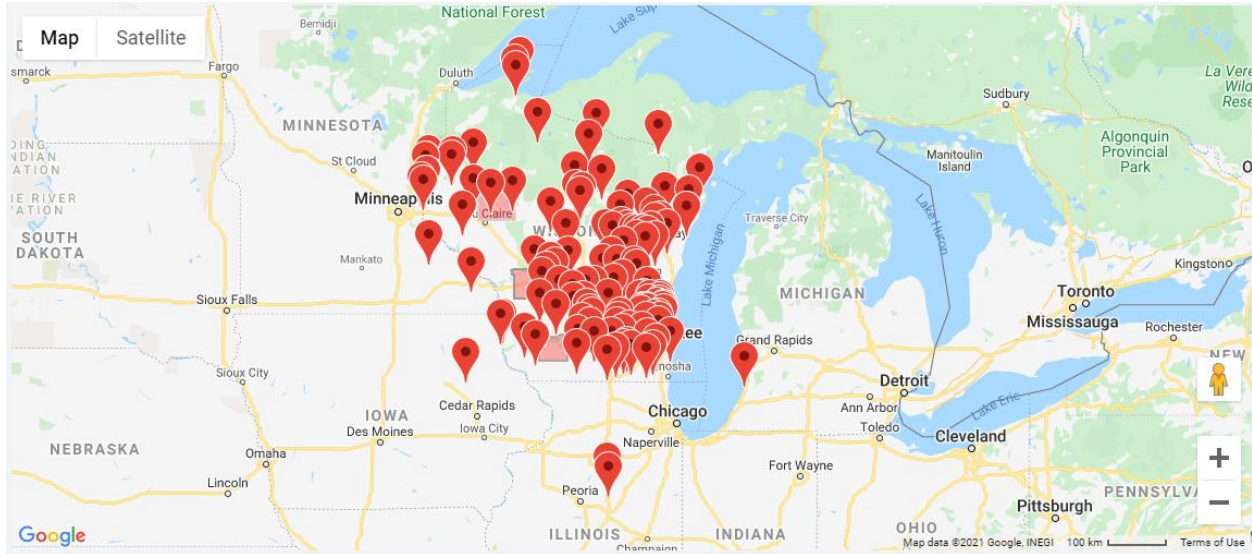
Assisting communities establish and implement economic development projects and programs, including downtown revitalization initiatives, redevelopment and tax incremental financing, business improvement district plans, brownfields initiatives, and business and industrial park planning and development.



Strategic Planning & Implementation

Performing community needs assessments, preparation of plans, strategies for implementation of community plans, site planning/development review assistance, and assisting communities in development of boundary agreements and cooperative plans.

PAA Municipal Clients



The number beside the municipality name is the number of times PAA has assisted the municipality. State of Wisconsin unless otherwise noted. View the [interactive map](#) on our website for the work that we have performed for these communities.

Cities	Fort Atkinson (2)	Mineral Point	South Haven, MI
Abbotsford (2)	Fox Lake (3)	Minonk, Illinois (3)	St. Croix Falls
Adams (2)	Geneseo, Illinois	Monona (3)	St. Francis
Algoma	Glendale	Monroe (2)	Sturgeon Bay (5)
Antigo (3)	Hartford	New Holstein	Thorp
Ashland (2)	Hillsboro (3)	New Lisbon	Tomah (2)
Baraboo (2)	Horicon (2)	New London (3)	Verona (3)
Berlin (2)	Hudson	Niagara	Washburn (2)
Brillion	Independence, Iowa	Oak Park Heights, MN	Waukesha
Chilton (2)	Jefferson (5)	Oconto (2)	Waupaca
Chippewa Falls (2)	Kewaunee (3)	Omro	Waupun
Clintonville (2)	Lake Geneva (2)	Park Falls	Wautoma
Columbus(4)	Lancaster (4)	Pine Island, MN	Wauwatosa (2)
Crystal River, Florida	Marinette (2)	Platteville (5)	Weyauwega (3)
Cudahy	Marquette, Iowa	Prairie du Chien (2)	Whitewater (3)
Delavan (2)	Marshfield (2)	Princeton (2)	
DePere (3)	Mauston (3)	Port Washington	Villages
Durand (3)	Menominee, Michigan	Racine	Ashwaubenon
Eagle River	Menomonie (2)	Reedsburg (2)	Bayside (3)
Elkhorn	Mequon	Rhineland	Bellevue (3)
El Paso, Illinois	Menasha	Rice Lake	Belleville (4)
Elroy (3)	Merrill	Richland Center	Bonduel
Evansville (3)	Middleton (2)	Ripon (2)	Clinton (2)
Fond du Lac	Milton	Shawano (4)	Colfax

Cross Plains (2)
Darien
Deerfield
DeForest (2)
Denmark (2)
East Troy
Edgar
Egg Harbor (2)
Elkhart Lake
Elm Grove
Ephraim
Fox Point (2)
Germantown
Grafton (2)
Greendale (2)
Greenville
Hales Corners
Hammond
Hartland (3)
Howard (3)
Johnson Creek (3)
Kewaskum
Kronenwetter (4)
Little Chute (4)
Lodi (3)
Marshall (3)

Maple Bluff
McFarland (2)
Merton
New Glarus (5)
North Fond du Lac (3)
Oregon (2)
Osceola (3)
Paddock Lake (2)
Palmyra
Pardeeville
Port Edwards
Prairie du Sac
Pulaski
Rothschild(2)
Sherwood
Shorewood Hills
Slinger (2)
Somerset
Spring Green
Suamico (3)
Stanley
Sussex
Thiensville (2)
Turtle Lake
Twin Lakes (2)
Union Grove (2)

Waterford
Waunakee
W. Milwaukee (3)
Williams Bay (3)
Wind Point (2)
Winneconne (4)
Whitefish Bay (2)
Wrightstown (3)

Towns
Algoma (3)
Beloit
Buchanan (5)
Cedarburg (2)
Clayton
Empire
Fox Crossing (Menasha)
(4)
Gibraltar (2)
Grand Chute (3)
Greenville (2)
La Pointe (2)
Lawrence (2)
Ledgeview
Linn
Lisbon

Oconto
Osceola
Rib Mountain
Richfield (2)
Sevastopol
Weston
Washington Island

Counties
Ashland
Chippewa (3)
Dodge (2)
Door
Green Lake
Iowa
Monroe
Oconto (2)
Polk (3)
Price
Sauk
Sawyer
Shawano
Wabasha, MN (2)
Washburn(2)
Waushara

2.

PAA Consultants (Fire and EMS) for Waupun Study



Chuck Butler – Associate

PAA Associate Chuck Butler has over 30 years of experience in Fire and EMS management and operations. He retired in 2021 as the city of Sheboygan's Assistant Fire Chief of Operations/EMS Services Director, a position he held for 11 years. Prior to that assignment, Butler was Commander of Research Development and Training for the Sheboygan Fire Department. Butler is an accomplished EMS leader and manager at both the municipal and county levels. He is the current chair of the Sheboygan County Emergency Current Chair Sheboygan County Local Emergency Planning Committee (LEPC) and Commander of the Sheboygan County Hazardous Materials Response Team. He is a licensed paramedic and holds a BA in Integrative Leadership and Emergency Management from the University of Wisconsin-Green Bay. Butler works on Fire and EMS-related consulting work for PAA and recently completed the EMS portion of the Jackson Study.



Timothy Franz – Associate

PAA Associate Timothy Franz is the retired fire chief of the Oshkosh Fire Department and has been in the fire service for over 30 years. Franz has an associate's degree in fire protection from Fox Valley Technical College and a bachelor's degree in fire science from the University of Cincinnati. He also is a graduate of the National Fire Academy Executive Fire Officer Program. Franz is a past president of the Wisconsin State Fire Chiefs' Association and has served as a consultant on various fire and emergency management studies. Recently, he has worked on the Fire/EMS studies for Cottage Grove, Verona, Sevastopol, Door County, Buchanan, five Oconto County Townships, Jackson, Lake Geneva, Little Chute, Platteville, Sturgeon Bay and Park Falls with PAA.

Franz works on Fire/EMS-related studies and Fire Chief executive search projects as well as Fire/EMS compliance audits for PAA.



Dr. Mamadou Coulibaly – Associate

PAA Associate Dr. Mamadou Coulibaly is a specialist in the application of Geographic Information Systems (GIS). Coulibaly is an Associate Professor of Geography at the University of Wisconsin-Oshkosh where he teaches and conducts research on information processing, data analysis, mapping, and solutions to environmental and socioeconomic problems. He received his Ph.D. from the Southern Illinois University at Carbondale in 2004. Coulibaly has worked on mapping for PAA on a number of Fire/EMS Studies including Cottage Grove, Jackson, Lodi, Little Chute, Platteville and Park Falls.

Dr. Coulibaly works on a wide variety of management studies for PAA.



Michael Romas – Associate

PAA Associate Michael Romas is a 35-year fire service professional. He served as Assistant Chief of the Milwaukee Fire Department and retired as Chief of the Sheboygan Fire Department in 2019. His education includes bachelor's degrees in education and fire service management from Southern Illinois University at Carbondale, MBA from Cardinal Stritch University and completion of the Executive Fire Officer program at the National Fire Academy. He is a career fire-service educator, instructing within departments, for the state technical college system, and is currently an instructor for Emergency Response.

Romas recently completed work on the Cottage Grove Fire and Deer Grove EMS Studies as well as the Jackson Fire Study for PAA.



Dr. Stephen Hintz – Associate

PAA Associate Dr. Stephen Hintz served on the faculty of the University of Wisconsin Oshkosh from 1972 to 2001 where he taught personnel, budgeting, and municipal management in the Master of Public Administration program. For twenty years, he served as executive secretary of the Wisconsin City/County Management Association. Hintz holds a Ph.D. in political science from Yale University. He has been consulting with municipalities on recruitment and management issues since 1980. In 1998, Hintz was elected to the Oshkosh Common Council and was the Mayor of Oshkosh from 2002 to 2004. In 2001, he received the prestigious Sweeney Academic Award from the International

City/County Management Association for his lifelong work in promoting public administration. Dr. Hintz works on executive recruitment and general management studies for PAA. He has worked on over 20 Fire and EMS-related studies during his municipal consulting career with PAA.

3. PAA's Approach to Fire/EMS Studies

Understanding of the City of Waupun's Needs

The City of Waupun has requested that a comprehensive, non-partisan analysis be conducted of the existing organization and operations of the fire protection provided by the City and Rural Fire Departments. The City of Waupun Fire Department is currently providing emergency medical first response, so in conjunction with this study, the contracted emergency medical ambulance transport service will also be reviewed. The emergency medical ambulance transport section of the report will also review service beyond the district of the City and Rural Fire Departments, as the service area spans multiple municipalities in two counties.

It is the intent of the requested process to allow the consultants to provide the community of Waupun with a review of existing organization and governance, operations, facilities, equipment, resources and, in turn, develop recommendations that will help meet the current needs of the community as well as to address future needs as this community continues to develop and grow.

The study outcomes will include the analysis and recommendations to increase efficiency and effectiveness of the Fire Protection and Emergency Medical Services operations and governance. The final report will include an implementation schedule for both short-term and long-term actions to improve the efficiency and effectiveness of the Fire and Emergency Medical Service delivery systems for Waupun and the surrounding municipalities.

Schedule for Anticipated Work Effort for Waupun

We understand that the City of Waupun would like to have the consultant's analysis and recommendations completed by July-August of this year in order to prepare for its 2024 budgetary process. PAA anticipates no problem with completing its work in the next five to four-five months provided 1) the final scope of the work to be performed can be determined fairly quickly between the City and PAA, and 2) the City, EMS contractor(s) and the municipalities that are served by Fire and EMS services can readily provide all of the data and

information that the PAA Consultants will need to complete their analysis. A detailed proposed schedule for the Waupun Fire/EMS Study is included as an attachment to this proposal.

4. PAA Consultants on the Waupun Fire and EMS Study/Future Needs Analysis Project

For the requested Waupun Fire and EMS Study and Future Needs Analysis, PAA Consultants **Kevin Brunner, Chuck Butler, Tim Franz, Michael Romas, Dr. Mamadou Coulibaly and Dr. Stephen Hintz** will be assigned to work with the City. Brunner will provide project coordination and oversight; Franz will be the lead consultant on the entire Study with Butler (EMS) and Romas (Fire) assisting him. Dr. Coulibaly will provide all necessary GIS mapping services integral to the project and Dr. Hintz will provide quality assurance (review of all study documents).

5. Waupun Study Components (Work to be Performed by PAA)

The PAA Study of the Waupun City and Rural Fire Departments will address the following key functional areas:

1. Department Overview-Analysis of Current Operations and Service Delivery
2. Review of Current Emergency Medical System Delivery
3. Governance, Service Agreements and Contracts
4. Feasibility of consolidating the City of Waupun and Waupun Rural Fire Departments
5. Feasibility of Providing Ambulance Service by the Fire Department
6. Analysis of Future Delivery Alternatives
7. Fiscal Analysis and Implications

Items 1 and 2. Department Overview/Analysis of Current Operations and Current EMS Delivery System

A properly functioning Fire Department seeks to align fire service demand with fire and emergency medical service capacity. The baseline for PAA's proposed study for Waupun is the current demand for services and the current delivery capacity of the

fire department and the current contracted emergency medical service provider. This examination addresses items raised in the above items one and two.

The primary source of information about current demand is department trend call data. In particular, our study will analyze call volume, type of call, call locations, response time, and personnel utilized for the past five years. We are particularly interested in several items: (1) personnel turnout and response time for a combination department, (2) the extent of overlapping incidents since this has a major impact on department capacity, (3) geographic distribution of incidents and (4) water supply.

Other demand factors will also be identified. A cross section of department members representing various ranks and tenure will be completed as part of this section. Current demand for services should be correlated with population, age structure, geographic distribution of population, types of construction, and regional obligations. Much of this information is available in census data and municipal records. Other issues about current demand relate to policy decisions. Several major issues that the study will consider include the following: current delivery capacity utilizes data from several sources. First, it takes into account the response data described in the current demand section. It then reviews such items as (1) equipment, (2) facilities, (3) staffing levels, (4) training, (5) standard operating procedures, and (6) recruitment.

Items 3 and 4. Governance, Service Agreements and Contracts

Fire protection for the City of Waupun and the Townships of Waupun, Chester and Trenton are technically delivered by two separate and distinct government agencies. The City of Waupun Fire Department and the Waupun Rural Fire Department. PAA will review the current funding methodologies for fire services for the City and the townships of Waupun, Chester and Trenton.

Current service agreements and contracts will also be reviewed as well as the organizational structure for the staffing and equipment of the two departments. The operational review will include data gathered in the previous section. This review will determine if there are efficiencies and economies of scale that may be gained by a consolidated department. At least one alternative model to the current one utilized for these municipal partners annual service costs will be provided in addition to a cost model for a consolidated department. A transition plan to a consolidated department will also be provided. All Waupun city council members as well as the leaders of the partner municipalities of the Waupun Rural Fire Department will be personally surveyed as part of this process.

Item 5. Feasibility of Providing Ambulance Service by the Fire Department

The operational resources needed, cost, revenue and estimated system performance will be the major areas reviewed in this section. The area served by the current EMS provider is beyond the area served by the City and Rural Fire Departments, therefore

the scope of this section extends to a broader number of municipalities. Laws regarding provision of Emergency Medical Services in the State of Wisconsin as well as industry standards and best practices, will guide the PAA consultants in their review.

The contract with the current private service provider from the area will be reviewed as well as public financial support. Based on available data, a review of the current providers ability to meet service demand and response expectations will be conducted. Data regarding demand for ambulance transport and meeting response time expectations of the community along with national standards will be the basis for estimating the required resources for appropriate ambulance transport.

Several options and cost models will be presented based on service level, coverage area and the addition of interfacility transport. This cost will include equipment, staffing levels and facilities.

Based on the available data, revenue estimates will be developed based on calls for service and the demographics of the service area in conjunction with a third-party ambulance billing provider. Cost and revenues estimates will be used to develop final cost model for the proposed service. Integrating the staffing for ambulances within the fire department will be part of the service model developed.

Item 6. Analysis of Future Service Delivery System Alternatives

This analysis will be based on projections of future demand, especially population growth and population aging. It includes proposed models of service capacity to accommodate demand changes. For example, these models could include the following: responses to population growth, assumption of emergency medical services by the department, full time staffing, and shared/joint departments.

Based on all the information gathered, the study will provide operational alternatives for current and future service as well as recommendations on these options. This section will be driven by the analysis of the fit between current service demand and delivery capacity. As benchmarks, PAA will utilize best practice standards from a variety of sources. Many of these standards are available from the ISO insurance ratings for departments, the National Fire Protection Association (NFPA), and State of Wisconsin regulations. For example, standards for consistent response times will be applied to the department. Standard operating procedures (SOPs) and training practices will be carefully examined. The balance between fire prevention, fire suppression activities and ambulance service by the Fire Department will be reviewed.

Identifying the “right size” of the department and its facilities depends on several factors.

- a. Regular planning needs to occur to identify any changes in demand, to apply best practices benchmarks, and to adjust service capability with long range, medium-range, and short-range perspectives.
- b. The demand for services over a suitable period of time must be calculated, not exceeding twenty years.
- c. Staffing, training, planning, and operating procedures should meet best practice standards.
- d. Equipment and facilities should be determined based on demand for services and best practice standards.
- e. The City of Waupun and partner municipalities will need to make long range determinations of what services and service levels it is willing and able to support.

Item 7. Fiscal Analysis and Implications

PAA will provide an analysis of the City of Waupun and Service area's future growth and will provide future cost projections based upon several possible alternative future staffing models. As part of this analysis, PAA will provide short term (1-3 years); mid-term (3-5 years) and long-term (10 year) cost implications of the alternative future staffing models presented. Included in this analysis will be a review of how these costs may be borne by the partner municipalities that receive services from the City.

PAA will utilize Geographic Information Software (GIS) in its analysis of fire and emergency medical services in several sections of this report. The current fire station location will be reviewed by developing maps that will display the travel distance for Insurance Service Office (ISO) as well as response travel time estimations using industry standard formulas. All travel time mapping takes into consideration actual street travel including natural and man-made barriers impacting routing. The current location will also be reviewed for the addition of Emergency Medical Services and include the entire potential service area. Additional maps that will be developed for hospital transport times for the service area.

Deliverable Work Products to be Provided to the City of Waupun

A comprehensive report will be provided to the City of Waupun that will combine all of the information and data collected as enumerated in the seven items above.

Recommendations will be made for the City of Waupun to consider based upon the PAA consultant findings and application of best practices. An electronic copy of this comprehensive report as well as sufficient bound copies as may be required by the community will be provided. PAA will produce all required Time and Distance maps of the Waupun Fire Service as well as EMS District Areas from the current Fire Station

location and all identified study alternative locations. In addition, mapping of response data and community risk will also be provided. These maps will either be incorporated into the final Fire and EMS Study and Report or will be included as an Appendix to this document.

The following is an estimate of the number of PAA consultant hours for the above outlined Fire and EMS Study for Waupun:

1. Department Overview-Analysis of Current Operations and Service Delivery- 44 hours
2. Review of Current Emergency Medical System Delivery- 40 hours
3. Governance, Service Agreements and Contracts- 48 hours
4. Feasibility of consolidating the City of Waupun and Waupun Rural Fire Departments-36 hours
5. Feasibility of Providing Ambulance Service by the Fire Department-75 hours
6. Analysis of future service delivery-20 hours
7. Fiscal Analysis and Implications and Public Presentation- 30 hours

6. Proposed Citizen Engagement

Involvement of the citizenry that resides within both the Waupun Fire and EMS Service area boundaries is very important to the study. We would strive to work with the City of Waupun in developing a “Community Involvement Plan” at the beginning of the study that would incorporate existing public information tools that are used by the Partners. These could include but are not limited to piggybacking on any available community surveys/polling; public forums/presentations to gather citizen input and ideas and the use of social media platforms that the municipal partners currently use. In addition, it is anticipated that there will be public presentations by PAA of the respective major Study findings and recommendations.

7. Project Costs

We strive to make our costs affordable to the municipal clients that we serve. We know that in Wisconsin, with local government levy limits and expenditure restraints, that municipalities must be ever cost-conscious.

The following is a breakdown of the project costs by functional component of the planned Waupun Fire and EMS Study:

1. Department Overview-Analysis of Current Operations and Service Delivery- 44 hours-\$4,400
2. Review of Current Emergency Medical System Delivery- 40 hours-\$4,000
3. Governance, Service Agreements and Contracts- 48 hours-\$4,800
4. Feasibility of consolidating the City of Waupun and Waupun Rural Fire Departments-36 hours-\$3,600
5. Feasibility of Providing Ambulance Service by the Fire Department-75 hours-\$7,500
6. Analysis of Future Delivery Service Alternatives-20 hours-\$2,000
7. Fiscal Analysis and Implications and Public Presentation- 30 hours-\$3,000

Total-\$29,300

This is a lump sum amount for our services that includes our professional fees and all direct consultant costs incurred such as copying, mileage, meals and lodging that may be necessary to provide the services requested.

PAA will bill Waupun for one-third of the final cost at the execution of the services contract; one-third will be billed upon PAA 's presentation of the draft of its findings and one-third will be billed upon presentation/acceptance of the final PAA report by the City.

Please note that if this proposal is accepted by the City, a services agreement will need to be executed between PAA and the City.

8. Project Schedule for Waupun

Typically, a Fire and/or EMS Study of the scope that the City of Waupun has outlined in its discussion with PAA consultants will take approximately 20-24 weeks to complete. PAA will work closely with the Community to maintain the schedule as may be determined between the parties. A very detailed proposed schedule for the Waupun project is attached, however, the following provides a general outline of our scheduled process.

WEEKS	1-6	7-12	13-18	19-24
Finalize Project Scope with the City- Final Contract for Services Executed				
Kick Off Meeting-Initial Information Gathering/Sharing with PAA				
Initial Consultant Fieldwork (Staff and Elected Official Interviews /Tours of Waupun Facilities and Equipment)				

9. Our Commitment to Waupun

Public Administration Associates, LLC will commit whatever time and effort is necessary to fully and successfully complete all tasks to be completed as part of the Study Components as outlined in Section 5 above and as may be determined in further consultation with the City of Waupun.

10. PAA Recent Fire/EMS Study References

Michael Bablick; Mayor; City of Park Falls, WI (Park Falls Fire Study); Phone 715-762-2436 (Ext. 229)

Jim Brooks, Lodi Fire/EMS District Director, Lodi, WI (Lodi Fire/EMS Study); Phone 608-445-1974(C)

Barbara Daus, City Council President, City of Platteville, WI (Platteville Fire Department Study); Phone 608-348-3365(C)

Tim Dietman; Fire Chief, City of Sturgeon Bay, WI (Sturgeon Bay Fire Department Study); 920-746-2405 (O)

Robert Gaie, Town of Doty Supervisor (Oconto County Fire/EMS Consolidation Study); Phone 715-276-2320 (H)

Matt Giese, Village Administrator, Village of Cottage Grove (Cottage Grove Fire Department and Deer Grove EMS Studies); Phone 920-254-5966 (O)

Jen Keller, Village Administrator, Village of Jackson (Village of Jackson Fire Study); Phone 262-677-9001 Ext. 215 (O)

Aaron Swaney, Fire Chief, Village of Jackson (Village of Jackson Fire Study), Phone 262-677-3811 (Ext. 411)

Josh VanLieshout, City Administrator, City of Sturgeon Bay, WI (Sturgeon Bay Fire Department Study); Phone 920-746-2900 (O)

Dan Woelfel, Sevastapol Town Chair, Town of Sevastapol, WI (Sevastapol Fire Study); Phone 262-853-1300 (C)

Public Safety Planning Project

A Series of Parallel Paths and Decisions Needed to Ensure Sustainability of Public Safety Services

Emergency Response Staffing

- Rising call volumes
- Inadequate response levels of volunteers (all of 2021 through present)
- Inadequate ambulance coverage relying increasingly on mutual aid for 911 response
- Addition of EMR Program with declining pool of volunteers

Fire Service Consolidation

- County and City operations struggling for volunteers
- Potential capital cost savings

Police Staffing

- Rising Call volumes with increased mental health needs impacting length of calls
- Shrinking pool of qualified applicants
- 12 month training cycle (assumes academy sponsorship)
- High volumes of over-time impacting morale and staff retention with anticipated retirements over the next 5 to 7 years

Grants and Capital Needs

- Healthcare Infrastructure Grant (cover base EMR startup costs, including a used ambulance)
- Healthcare Flex Grant (includes funds to move to EMT-Basic Level, including securing a new/newer ambulance) to allow backup ambulance service (requires 24/7 staffing in some form)
- Ladder Truck and long-term capital equipment replacement schedule plan
- Facility gaps to accommodate capital equipment purchases or changes to staffing models

Facility Needs

- Repair roof current roof leaks
- Showers in Fire Dept to promote employee health needed
- Bays for ambulance(s)
- Living quarters for staff covering 24/7 needed to advance service for ambulance/emergency response

Financing

- Pressure on general fund operating budgets to support increasing costs (new EMR program and next level service,
- Need to establish Goals and Targets to support capital investment planning balanced with all other community needs
- Large scale equipment and facility improvement financing



AGENDA SUMMARY SHEET

MEETING DATE: 3/28/2023

TITLE: ARPA Workshop

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
High Performance Government	\$1.17M ARPA Fund Allocations

ISSUE SUMMARY:

From January 2023 ARPA workshop, the following categories were identified as priorities by order of importance:

1. Public Safety
2. Public Works
3. Utilities / Childcare (tied for 3 & 4)
5. Parks & Sports

Criteria used to evaluate projects include:

- # people reach/served (estimated number of residents served)
- Defined economic impact (Ability to generate revenues, place relief on future capital budgets, etc.)
- Does it sustain an essential service (what will be lost if the project is not supported?)
- How did COVID impact the recommended project (supply chain impacts, cost increases, lost revenues, etc.)?
- Can the project be completed within the required timeline (obligated by end 2024; spent by end of 2026)?
- Does the recommended solution build community resiliency? (if yes, describe. How will the recommended project be maintained/sustained in the future?)
- What other funding sources are available to support the project? (Capital budgets, grants, debt issuance, cooperative agreements for debt repayment)
- Level of urgency (high, medium, low – high being something critical like a leaking roof our equipment failure is imminent and low being nice to have but not essential.)

Departments impacted by each of the priority areas were asked to verify costs and rank projects in their individual areas by order of importance. The attached worksheets provide information by category for each project area.

STAFF RECOMMENDATION:

ATTACHMENTS:

ARPA Prioritization by Priority Area

MOTIONS FOR CONSIDERATION:

Discussion only

Department	Name of Proposed Project	Project Description (general purpose of project, who projects serves, timeline to complete, what additional resources are needed/other departments impacted, etc.)	Estimated project cost:	Priority / Urgency (Select Drop List)	Dept Ranking (Select Drop List)	Completion Date (MM/DD/YY)	Are there other ways to fund project? What other funds would be used to complete the project if awarded?
Public Safety	Ladder Truck	Project 14: Address replacement some other alternative to ~30 year old ladder truck nearing the end of its lifecycle. Alternative considerations have been presented to Council and could be substituted for purchase of new. The most recent list of alternatives is attached is a separate spreadsheet for reference.	400,000 - 2000000	High	1		
Public Safety	Reinstate 18th Officer Officer	Project 2: Due to pending retirements and lack of labor force availability, police recruitment and retention is expected to be an ongoing challenge. Committing funds to reinstate the 18th Police Officer (lost in 2011) would permit the police department to prepare for ongoing transitions expected due to retirements by permitting the department to hire an additional quality candidate that may present in the hiring process above their current 17 FTE for sworn officers. Factors compounding the staffing problem include a shallow labor pool, a lengthy training process (12 months if academy sponsorship required) and challenges retaining existing staff who are near burnout levels due to excessive overtime. This strategy supports the City's succession planning process essential to maintain quality of public safety services.	\$120,000	High	2		
Public Safety	Communication - Electronic Signage	Project 16: Replace the digital signage in front of the public safety building to increase communication ability with community.	\$30,000	Medium	3		
TOTAL:			\$550,000 - \$2,150,000				

Last Revised

Aug-22

Option	Strategy	Projected Cost	Life	Annual Cost	Added Costs (annual) Due to Debt/Interest/Maintenance	Considerations
A	New Ladder Truck	\$ 1,750,000	30 Years	\$ 58,333	TBD based on financing terms	26-36 months lead time Debt capacity a concern Delaying purchase increases costs and in 2035 and 2036 an additional engine and squad are due for replacement.
B	Refurbish Existing Truck	\$ 372,000	7-10 years	\$ 46,500	\$ 80,624	Annual cost includes additional costs to delay purchase of ladder truck by 8 years, projected at \$81K annually. Truck would be out of service for 6 to 8 months, would require a service agreement with Fond du Lac or Beaver Dam. In 2035 and 2036, an additional engine and squad will also be due for replacement.
C	Acquire a Used Truck	\$ 750,000	15 Years	\$ 50,000	TBD based on financing terms	Debt capacity a concern Future replacement would come at a much higher cost
D	Lease - turn in* (note numbers from 2019 need to be updated)	\$ 1,152,468	10 Years	\$ 128,052		Levels out capital requirements annually; However, we only levy \$230K for all equipment needs annually. To maintain other equipment, we would need to increase the amount of our levy at an amount equivalent to annual lease payment. Note that 12 and 15 year lease options are also available.
E	Delay Action of Purchase or Refurbish to 2028	\$ 225,000	6 - 8 years	\$ 37,500	\$ 77,385	Annual cost to support increasing maintenance costs. Target dropping debt in 2029; project cost of new ladder at that time will exceed \$2M; Uncertainty as to whether we can get 8-9 years of life from current vehicle. In 2035 and 2036, an additional engine and squad will also be due for replacement.
F	Fire District Consolidation (estimated at 80% of new purchase)	\$ 1,400,000.0	30 Years	\$ 46,667	TBD based on financing terms	Fire Consolidation Project Completion - reduce City portion of aerial to roughly 80% of total cost. ARPA funds applied to this purchase would significantly reduce capital requirement, making a new purchase more attainable. Declining volunteerism may require alternative staffing models that require inclusion of EMS to increase feasibility. Other capital considerations must be given to facilities to address need for showers to reduce to firefighters posed by carcinogens.
G	Fire District Consolidation (estimated at 80% of new purchase) and Application of ARPA	\$ 230,000.0	30 Years	\$ 7,667	TBD based on financing terms	Shows full application of ARPA award.
H	Refurbish Existing Truck Using ARPA	\$ -	7-10 Years	\$ -	\$ 80,624	Annual cost includes additional costs to delay purchase of ladder truck by 8 years, projected at \$81K annually. Truck would be out of service for 6 to 8 months, would require a service agreement with Fond du Lac or Beaver Dam. In 2035 and 2036, an additional engine and squad will also be due for replacement.

Waupun City Fire Department																					
Equipment Replacement Schedule																					
Forecasted Replacement Cost/Year																					
As of March 27, 2023																					
																	Retirement window				
Unit #	Description	Year	Original Cost	Useful Life	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	Total
594	Pierce Enforcer Engine	2006	\$ 328,132.00	25	-	-	-	-	-	-	-	\$ 600,000	\$ 600,000	-	-	-	-	-	-	-	\$ 1,200,000
592	Pierce Saber Squad	2005	\$ 228,500.00	25	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 750,000	\$ 750,000	-	\$ 1,500,000
593	Pierce Lance Truck	1998	\$ 569,928.00	25	\$ 2,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 2,000,000
591	Pierce Impel Engine	2018	\$ 571,920.00	25	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 300,000
581	Chevrolet Tahoe	2015	\$ 31,701.00	15	-	-	-	-	-	-	-	\$ 55,000	-	-	-	-	-	-	-	-	\$ 95,000
599	Ford F250	2021	\$ 40,000.00	15	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 58,000	-	-	\$ 58,000
	Sunrise Alive House	2006	\$ 29,613.00	20	-	-	\$ 48,000	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 48,000
	Turnout Gear	2005	\$ 57,000.00	10	4,500	-	-	-	\$ 33,000	\$ 33,000	\$ 33,000	\$ 13,200	-	-	-	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 21,600	\$ 326,700
	SCBAs incl. breathing tanks	2011	\$ 118,000.00	15	-	-	\$ 190,000	\$ 170,000	-	-	-	-	-	-	-	-	-	-	-	-	\$ 360,000
	SCBA refill station	2011	\$ 46,277.50	20	-	-	-	-	-	-	-	-	-	\$ 62,000	-	-	-	-	-	-	\$ 62,000
	Extrication Equipment (JAWS)	2019	\$ 30,000.00	10	-	-	-	-	-	-	\$ 20,000	-	-	-	-	-	-	-	-	-	\$ 35,000
	Mobile Radios	varies	\$ 6,500.00	15	\$ 6,500	\$ 7,150	-	-	-	-	-	\$ 11,500	-	-	-	-	-	-	-	\$ 19,000	\$ 44,150
	Gear extractor	2020	donated	15	-	-	-	-	-	-	-	-	\$ 20,000	-	-	-	-	-	-	-	\$ 20,000
	MSA 4-Gas detector (Altair 4X)	2016	\$ 1,100.00	7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 1,000
	Sensit Gold 4-Gas	2017	\$ 1,932.23	10	-	-	-	-	\$ 3,100	-	-	-	-	-	-	-	-	-	-	-	\$ 3,100
	Sensit Gold 4-Gas	2016	\$ 2,400.00	10	-	-	-	\$ 3,000	-	-	-	\$ 3,500	-	-	-	-	-	-	-	\$ 4,100	\$ 13,000
	Sensit HXG-3	2008		7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 1,000
	Sensit HCN	2018	\$ 1,000.00	10	-	-	-	-	-	\$ 1,700	-	-	-	\$ 1,600	-	-	-	-	-	-	\$ 3,300
	Thermal Imaging Camera (FLIR)	2016	\$ 4,000.00	10	-	-	\$ 5,000	-	-	-	-	-	-	-	-	-	\$ 5,000	-	-	-	\$ 19,000
	Thermal Imaging Camera (FLIR)	2016	\$ 4,000.00	10	-	-	-	\$ 5,200	-	-	-	-	-	-	-	-	-	-	-	\$ 5,000	\$ 10,200
	Thermal Imaging Camera (SEEK)	2016	\$ 750.00	10	-	-	\$ 1,100	-	-	-	-	-	-	-	-	-	\$ 1,100	-	-	-	\$ 2,200
	Thermal Imaging Camera (SEEK)	2017	\$ 750.00	10	-	-	-	\$ 1,200	-	-	-	-	-	-	-	-	-	-	\$ 1,100	-	\$ 2,300
	Tornado Sirens (Emergency Govt)	2017	\$ 70,000.00	25	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 70,000
	BullEX Fire Extinguisher Trainer	2016	\$ 6,900.00	10	-	-	\$ 13,000	-	-	-	-	-	-	-	-	\$ 12,000	-	-	-	-	\$ 31,900
	Training Facility	2016	\$ 200,000.00	35	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 400,000
	Computer upgrades	2012	\$ 2,000.00	5	-	\$ 7,000	-	-	-	-	\$ 9,500	-	-	-	-	\$ 13,000	-	-	-	-	\$ 32,500
	Portable Radios	varies		10	-	-	-	-	\$ 25,000	\$ 27,500	\$ 30,250	\$ 33,275	\$ 36,600	-	-	-	-	-	-	\$ 45,000	\$ 231,125
	Fire Hose	varies		15	-	-	-	-	-	-	-	-	-	-	-	-	\$ 35,000	\$ 35,000	-	-	\$ 100,000
	Air compressor	1996		20	-	-	-	-	-	-	-	-	-	-	-	-	\$ 8,500	-	-	-	\$ 13,000
	Electronic Sign	2006		parts availability	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
			\$ 2,564,505		\$ 2,011,000	\$ 14,150	\$ 238,000	\$ 179,100	\$ 55,500	\$ 59,700	\$ 90,000	\$ 713,450	\$ 656,775	\$ 100,200	\$ -	\$ 46,600	\$ 21,600	\$ 879,200	\$ 835,800	\$ 70,700	\$ 7,300,475
NOTES:																					

Department	Name of Proposed Project	Project Description (general purpose of project, who projects serves, timeline to complete, what additional resources are needed/other departments impacted, etc.)	Estimated project cost:	Priority / Urgency (Select Drop List)	Dept Ranking (Select Drop List)	Completion Date (MM/DD/YY)	Are there other ways to fund project? What other funds would be used to complete the project if awarded?
Dept of Public Works	Public Safety	Project 38: Public Safety building roof leaking and must be repaired.	\$140,000	High	1	11/1/2023	The roof has been leaking in the police chiefs office for the past few years. Staff has attempted to repair these leaks. The whole older portion of the building is need of replacement.
Dept of Public Works	Museum Tuckpointing and Repair	Project 39: Museum tuckpointing, window and chimney repair.	\$66,350	High	2	10/1/2024	We have had to caulk areas that water has leaked in. There is also some water leaking in just above some of the windows. This is due to bad mortar joints. There is a possible grant to pay for a portion of the work.
Dept of Public Works	Stop and Go Light Cabinets	Project 4: The Stop and Go light cabinets are approaching end of life at Main and Madison and Main and Watertown Streets.	\$34,000	High	3	11/1/2024	We can apply for a Signal and ITS standalone grant our cost would be \$8,000
Dept of Public Works	City Hall Boiler	Project 13: Install/upgrade HVAC systems at City Hall to ensure longevity of building	\$1,100,000	High	4	9/1/2025	The old piping has been leaking. The boiler is over 40 years old with no redundancy. We would replace the piping and convert to 2 hot water boilers. This would ensure that if one would go down the other could still keep some heat in the building
Dept of Public Works	City Hall Maintenance	Project 21: City Hall maintenance including ADA upgrades, upgrades to electrical and fire suppression, repair roofs, tuckpointing, front steps repair, etc., needed to sustain building. Does not include needed renovations to improve workflow of administrative offices and council chambers.	\$505,000	High	5	11/1/2025	There are 3 older flat roofs at City Hall that have been patched. These are older and should be replaced. The tuck pointing around the building has been an issue. During heavy driving rain events we have had leaking in the office area. The front steps are an old lime stone that is soft. Over the year's we have replaced some with concrete. The area under the steps leaks and stays damp due to the fact the steps are cracking and need replacement. The carpeting throughout the office area is in need of replacement. It has tears and gaps, some was patched in during the last remodel. With City Hall used for public events elections, tax collection and public meeting. The bathrooms are not ADA the parking stall is not in compliance and the sidewalk leading up to the building is too steep.
Dept of Public Works	Senior Center Cost Overages	Project 32: Reserve to cover any potential overages with Senior Center construction project.	\$250,000	High	6	12/1/2024	We are hoping to break ground this summer with a completion date late in 2024. As you all know the cost of construction and materials continues to be an issue.
Dept of Public Works	Stormwater Pond Installation	Project 3: Allocate funds to purchase future stormwater pond locations per MS4 permit and agreements with WI-DNR. The city will need to acquire land for proposed future ponds that must be installed in accordance with permit agreement with WI-DNR.	\$300,000	High	7	12/1/2025	We can apply for a UNPS construction grant that pays 50% of the total cost up to \$150,000. This can include acquisition. We will need to put this pond in by the end of year 2025.

Dept of Public Works	Generator - City Hall	Project 18: Add generator to City Hall to support emergency response capabilities and sustain basic services during EM events.	\$130,000	High	8	11/1/2025	When a weather event or any type of disaster would hit the city and power is lost, we have no backup power at City Hall. Right now if an event would knock out power at City Hall we would need to relocate to either the Safety Building or the Utilities. Many residents do try to call City Hall in the event of an emergency
Dept of Public Works	Crosswalks @ Schools	Project 33: Proposed 3 crosswalks near MVP, RRI, and on Lincoln Street to enhance safe routes to schools.	\$25,000	Medium	9	11/1/2024	This request came in for safe travels for walking students
Dept of Public Works	Communication - Meeting Solutions	Project 17: Increase overall virtual meeting capabilities by upgrading technology to enhance presentation; consider digital recording/streaming capabilities.	\$25,000	Medium	10	12/1/2023	This would allow city meeting to be viewed on the city website. It would add more camera options along with easy operating touch screen.
Dept of Public Works	Shaler Drive	Project 12: Install Shaler Drive to improve expand access to commercial and residential lots within the community and support growth of jobs and Tax Increment Districts.	\$1,600,000	Medium	11	12/1/2026	A portion or all of this project could be funded through TID 9 if revenues support. Determination will be several years out before that information is known.
		Staff Retention	\$100,000	Medium	12	12/1/2024	Key positions within DPW deliver significant cost savings to the city because of the skill set staff have. Those same staff are being regularly recruited by outside employers at higher levels of compensation. This would help retain staff in the near term.
		TOTAL:	\$4,275,350				

Department	Name of Proposed Project	Project Description (general purpose of project, who projects serves, timeline to complete, what additional resources are needed/other departments impacted, etc.)	Estimated project cost:	Priority / Urgency (Select Drop List)	Dept Ranking (Select Drop List)	Completion Date (MM/DD/YY)	Are there other ways to fund project? What other funds would be used to complete the project if awarded?
Daycare & Utilities	Childcare	Project 15: Provide grant to support renovations and expansion of existing daycare facility. Provide grant to support startup funds for a second daycare site.	\$250,000	High	1	12/31/2024	County ARPA requests have been denied. Costs have increased significantly, making a project unlikely without support.
Daycare & Utilities	Security Level 1	Security fencing around water reservoir; upgrade lighting at substations; replace fencing and gates at subs; fencing nad gates at WWTF property	\$167,500	High	1		
Daycare & Utilities	Security Level 2	Cameras at WU Facilities	\$100,000	Medium	2		
Daycare & Utilities	Security level 3	Upgrades to Electric SCADA CPU controls and upgrade admin bldg security system	\$155,000	Low	3		

Name of Proposed Project	Project Description (general purpose of project, who projects serves, timeline to complete, what additional resources are needed/other departments impacted, etc.)	Estimated project cost:	Priority / Urgency (Select Drop List)	Dept Ranking (Select Drop List)	Completion Date (MM/DD/YY)	Are there other ways to fund project? What other funds would be used to complete the project if awarded?
Wilcox Park	Project 8: Wilcox Park - ADA accessible playground	\$200,000	High	1	10/1/2025	Recommended replacement from CVMIC. This was approved to install an all inclusive playground here. We can get some equipment for the current number, but to do the original playground plan the number would need to increase.
Downtown Green Space	Project 11: Small business was dramatically impacted by COVID shut downs and continues to suffer through subsequent supply chain and labor issues. Based on community planning documents, Invest in creation of a food truck alley in the downtown to support community building as well as downtown revitalization efforts to maintain a strong commercial core.	\$70,000	High	2	11/1/2023	Utilizing the open spaces downtown for events that could draw people in could help the businesses. We have applied for an open space grant and we could look into a DNR grant as well as an AARP grant to help with cost share.
Hockey	Project 25: Replace floor in community center to sustain ability to retain ice rink for hockey and figure skating in the community.	\$900,000	Medium	3		Can the Hockey work with local contractors to see if this number can come down. Could an excavation company donate some time to remove the floor. Can a plumbing company help lead an effort of volunteers to lay the piping. Could a local concrete company donate some resources to help offset those costs. What could the real number get down too?
Baseball	Project 26: Ball diamond turf replacement	\$577,950	Medium	4		What is the actual number needed? The DNR has a grant that could be applied for and if awarded could pay up to 50%. Does baseball have some dollars set aside or that could be used. A portion of the school fund can be used for this. The turf will need replacement in the near future.
Buwalda Park	Project 10: Buwalda Playground equipment replacement	\$50,000	Medium	5	10/1/2024	This is in our Park and rec plan. Questionares were sent out to area residents and new play equipment was high on the list
Zoellner Park	Project 9: Zoellner Playground equipment replacement	\$50,000	Medium	6	10/1/2024	This is in our Park and rec plan. Questionares were sent out to area residents and new play equipment was high on the list

McCune Park	Project 24: McCune Park Master Plan - prioritization and implementation.	\$2,000,000	Medium	7	11/1/2026	We did apply for a grant for this project. It was unsuccessful. The old beach area and pool house are in bad shap and need something done. We can apply for a DNR grant to help offset a small portion of the costs to build paths and bathroom/pavilion area.
Shaler ADA Improvement	Project 6: ADA landscape around war memorial wall and driveway	\$125,000	Medium	8	10/1/2026	This is important for accessibility around the monuments. We had the driveway and the small parking area black topped and this would complete the ADA portion for the area. This is a project that could be fund raised for.
Softball	Immediate needs: replace back stops, add bull pends, improve playground protection is \$77,950; broader wants (see comments) much more	\$577,950	Medium	9	10/1/2026	\$64,825 (labor & materials) For a net system per backstop without installation. LED Lighting per field \$150,000-\$160,000 for a complete new turn key system. Re-use current poles per field \$90,000-\$100,000. I had conversation with WPPI and at this time Metal Halide bulbs are excluded from any phase out list. (This could always change). We would really need to evaluate the current wood poles to see if this option would be worth while. We are currently going through a facility energy efficiency grant. As part of that grant field lighting updates to LED is going to be studied and we should know what ROI would look like.
Soccer	Project 28: Currently no dedicated space for soccer (play on WASD land). Develop a soccer complex.	\$1,000,000	Medium	10		They have a place to play currently. This is on school property and spread out on both sides of the river. If they do sell concessions it's out of a shed with now running water or electricity. The Rounsville parking area will eventually be a storm water pond, so parking will be lost. If the area north of the current football field was designed and re-graded for water flow they could utilize more of this area. We would have to work with the school on the possibility of adding parking just south of the football field.
Access 4 Recess	Project 29: Access 4 Recess - all inclusive playground at Meadowview Primary	\$200,000	Medium	11		This project is on school property and could be fundraised for.

Dodge Park	Project 5: Replace tennis courts and add outdoor play equipment/elements	\$35,000	Medium	12	11/1/2024	The BPW has approved to remove the old tennis courts. We did apply for a grant that we did not receive. This would add some concrete game tables, GaGa Ball pits and concrete bag toss games that we do not have at any other park
Aquatic Center	Project 7: Climbing Wall	\$30,000	Low	13	10/1/2026	We tool down the high dive a few years back. This would be a feature that could be used by the older patrons.
	TOTAL	\$5,815,900				



Non-Exclusive List of Eligible Uses

ARPA – Local Fiscal Recovery Funds

Responding to the Public Health Emergency	Addressing Negative Economic Impacts	Serving the Hardest Hit	Improving Access to Infrastructure	Replace Public Sector Revenue Loss
<p>COVID-19 mitigation</p> <ul style="list-style-type: none"> • Vaccinations • Personal protective equipment (PPE) • Testing • Alternative care facilities 	<p>Workers and families</p> <ul style="list-style-type: none"> • Unemployment and training • Food, housing, financial security assistance • Survivor’s benefit 	<p>Health disparities</p> <ul style="list-style-type: none"> • Community health works • Public benefits navigators • Community violence intervention 	<p>Water and sewer</p> <ul style="list-style-type: none"> • Drinking/wastewater infrastructure • Cybersecurity • Remediation of lead pipes • Stormwater/green Infrastructure 	<ul style="list-style-type: none"> • Recipients can fund government services up to their revenue loss amount • Revenue loss – use standard allowance up to \$10 million (not greater than award) or calculate actual revenue loss • Government services include any service traditionally provided by a government • Construction of schools and hospitals • Road building and maintenance and other infrastructure • Health services • General government administration, staff and administrative facilities • Environmental remediation • Providing police, fire and other public safety services
<p>Behavioral health care</p> <ul style="list-style-type: none"> • Mental health treatment • Substance abuse treatment • Crisis intervention 	<p>Small businesses</p> <ul style="list-style-type: none"> • Loans • Grants • Counseling programs 	<p>Housing and neighborhoods</p> <ul style="list-style-type: none"> • Homelessness • Affordable housing • Housing vouchers • Residential counseling 	<p>Broadband</p> <ul style="list-style-type: none"> • Currently unserved or underserved • Modern technologies • Address challenges such as affordability and reliability 	
<p>Public health resources</p> <ul style="list-style-type: none"> • Payroll for public health and similar employees 	<p>Impacted industries</p> <ul style="list-style-type: none"> • Tourism • Travel • Hospitality • Non-profits 	<p>Educational disparities</p> <ul style="list-style-type: none"> • Early learning services • School district resources • Educational services 	<p>Review resources at treasury.gov (search "recovery funds")</p> <ul style="list-style-type: none"> • Final rule – effective April 1, 2022 » Overview » Webinar » Presentation 	
<p>Essential workers</p> <ul style="list-style-type: none"> • Premium pay • Retroactive premium pay 	<p>Public sector</p> <ul style="list-style-type: none"> • Rehire public sector employees to pre-pandemic levels 	<p>Healthy environments</p> <ul style="list-style-type: none"> • Childcare • Enhanced child welfare services 		
<p>Capital expenditures</p> <ul style="list-style-type: none"> • Must be related and reasonably proportional to the pandemic impact identified and reasonably designed to benefit the impacted population or class (ex: build affordable housing, childcare facilities, schools, hospitals, other projects) • Coronavirus Capital Projects Fund is another source of funding available to fund critical capital investments 				



AGENDA SUMMARY SHEET

MEETING DATE: 03/28/23

TITLE: Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

ISSUE SUMMARY:

Future meetings/gatherings of the Common Council, consideration of licenses/permits, payment of expenses.

Future Meetings/Gatherings of the Body of the Common Council (All meetings begin at 6:00pm unless otherwise noticed)

Tuesday, April 11, 2023	Common Council	6:00PM
Tuesday, April 18, 2023	Re-Organizational Meeting	5:30PM
Tuesday, April 25, 2023	Committee of the Whole	TBD

License and Permit Applications

OPERATOR LICENSE:

James Ramsey, Jolene Valle, Vanessa Castillo Montes

TEMPORARY CLASS B:

ATTACHMENTS:

Expense Report(s)

RECOMENDED MOTION:

Motion to approve the Consent Agenda (*Roll Call*)

Report Criteria:

Report type: Summary
Invoice.Batch = "032823"

Check Issue Date	Check Number	Payee	Amount
03/23/2023	105508	AMAZON CAPITAL SERVICES	795.77
03/23/2023	105509	AT&T MOBILITY	1,107.99
03/23/2023	105510	BALLWEG IMPLEMENT	10.89
03/23/2023	105511	BATTERIES PLUS LLC	50.40
03/23/2023	105512	BEAR GRAPHICS INC	253.72
03/23/2023	105513	BEACON ATHLETICS	295.00
03/23/2023	105514	BELCO VEHICLE SOLUTIONS LLC	23,758.57
03/23/2023	105515	BRAUER SUPPLY & EQUIPMENT	733.80
03/23/2023	105516	BROWN CAB SERVICE INC	20,176.27
03/23/2023	105517	CAPITAL NEWSPAPERS	516.09
03/23/2023	105518	CENTRAL WELL AND PUMP SERVICE I	1,389.46
03/23/2023	105519	CHARTER COMMUNICATIONS	1,244.56
03/23/2023	105520	CITIES & VILLAGES MUTUAL INS	25,538.00
03/23/2023	105521	FIRE SAFETY USA INC	842.50
03/23/2023	105522	FLEETPRIDE	166.31
03/23/2023	105523	GAPPA SECURITY SOLUTIONS LLC	95.00
03/23/2023	105524	GORDON FLESCH CO INC	138.75
03/23/2023	105525	HALVERSON, ANDREW	62.97
03/23/2023	105526	HAMMES FIRE & SAFETY	68.00
03/23/2023	105527	HOPPERS SILK SCREENING	18.00
03/23/2023	105528	HULL, ANGELA J	26.20
03/23/2023	105529	INTERNET CORPORATION LISTING	95.00
03/23/2023	105530	JEFFERSON FIRE & SAFETY INC	1,090.00
03/23/2023	105531	JOHN FABICK TRACTOR CO	706.61
03/23/2023	105532	LANGE ENTERPRISES	40.10
03/23/2023	105533	LEAGUE OF WI MUNICIPALITIES	400.00
03/23/2023	105534	MSA PROFESSIONAL SERVICES INC	12,062.44
03/23/2023	105535	MACQUEEN EQUIPMENT	420.00
03/23/2023	105536	MENARDS - BEAVER DAM	48.74
03/23/2023	105537	MID-STATES ORGANIZED CRIME INF	150.00
03/23/2023	105538	MONROE TRUCK EQUIPMENT INC	238.17
03/23/2023	105539	PARAGON DEVELOPMENT SYSTEMS	146.00
03/23/2023	105540	PETERSEN, JENNIFER	44.54
03/23/2023	105541	PITNEY BOWES INC	132.79
03/23/2023	105542	REACH	1,010.00
03/23/2023	105543	REINDERS INC	65.86
03/23/2023	105544	RENNERTS	54.99
03/23/2023	105545	ROCK RIVER COALITION	125.00
03/23/2023	105546	ROCK RIVER STORMWATER GROUP	5,000.00
03/23/2023	105547	STONE & SUEDE LLC	105,797.00
03/23/2023	105548	SULLIVAN, TED	6.00
03/23/2023	105549	TRUCK EQUIPMENT INC	5.05
03/23/2023	105550	VON BRIESEN & ROPER, S.C.	715.00
03/23/2023	105551	WARNER, ALEX	148.32
03/23/2023	105552	WAUPUN EQUIPMENT COMPANY INC	834.34
03/23/2023	105553	WAUPUN UTILITIES	23,916.04
03/23/2023	105554	WI BUILDING SUPPLY	85.32
03/23/2023	105555	INSIGHT FS	4,996.40
03/23/2023	105556	MARCO TECHNOLOGIES LLC	160.91

Check Issue Date	Check Number	Payee	Amount
Grand Totals:			<u>235,782.87</u>

Report Criteria:

Report type: Summary
Invoice.Batch = "032823"

Report Criteria:

Report type: Invoice detail
 Check.Type = {<>} "Adjustment"
 Invoice.Batch = "032823"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	ADD 3 LIGHTS TO EAST SIDE OF COMMUNITY CENTER PARKING LOT	03/23/2023	1FND-LVWQ-3	100-70-5410-3-36	293.00	293.00
AMAZON CAPITAL SERVICES	FARADAY BAGS FOR PHONE - DEVICE SHIELDING - FOR EVIDENCE	03/23/2023	1TF9-J6JN-4Y	100-40-5213-3-38	92.00	92.00
AMAZON CAPITAL SERVICES	BREAKROOM SUPPLIES - CITY HALL	03/23/2023	1YF9-3K9V-14	100-10-5110-3-38	45.99	45.99
AMAZON CAPITAL SERVICES	TOWELS FOR VEHICLE WASHING	03/23/2023	14DL-JMRW-	100-70-5412-3-36	89.45	89.45
AMAZON CAPITAL SERVICES	STAPLER - FIN DIRECTOR	03/23/2023	1VMP-7LRV-D	100-10-5153-3-38	15.99	15.99
AMAZON CAPITAL SERVICES	BLACKHAWK T-SERIES DUTY HOLSTER AND STREAMLIGHT WEAPON LIGHT FOR DEPT ISSUED FIREARM	03/23/2023	1GPT-KY7X-3	100-40-5215-3-38	259.34	259.34
Total AMAZON CAPITAL SERVICES:						795.77
AT&T MOBILITY						
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS & DEPT ISSUED CELL PHONES - FEB 23, 2023	03/23/2023	287307537700	100-40-5211-3-31	829.91	829.91
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS - JAN 24-FEB 23 2023 FD	03/23/2023	JAN24-FEB23	100-50-5231-3-31	278.08	278.08
Total AT&T MOBILITY:						1,107.99
BALLWEG IMPLEMENT						
BALLWEG IMPLEMENT	SERVICE #163-08	03/23/2023	P58673	100-70-5411-3-36	10.89	10.89
Total BALLWEG IMPLEMENT:						10.89
BATTERIES PLUS LLC						
BATTERIES PLUS LLC	3V LITHIUM - FLASHLIGHTS	03/23/2023	P60362818	100-50-5232-3-36	50.40	50.40
Total BATTERIES PLUS LLC:						50.40
BEACON ATHLETICS						
BEACON ATHLETICS	BASE PLUGS & ANCHOR SYSTEM	03/23/2023	0565645-IN	100-20-5525-3-36	295.00	295.00
Total BEACON ATHLETICS:						295.00
BEAR GRAPHICS INC						
BEAR GRAPHICS INC	VOTER TALLY CARDS	03/23/2023	0913452	100-10-5142-3-38	253.72	253.72
Total BEAR GRAPHICS INC:						253.72
BELCO VEHICLE SOLUTIONS LLC						
BELCO VEHICLE SOLUTIONS LLC	INSTALLATION OF NEW & EXISTING EQUIPMENT ON 2023 FORD - PD	03/23/2023	8069	410-40-5211-4-00	11,948.40	11,948.40
BELCO VEHICLE SOLUTIONS LLC	INSTALLATION OF NEW & EXISTING EQUIPMENT ON 2023 FORD #1 - PD	03/23/2023	8084	410-40-5211-4-00	11,810.17	11,810.17
Total BELCO VEHICLE SOLUTIONS LLC:						23,758.57
BRAUER SUPPLY & EQUIPMENT						
BRAUER SUPPLY & EQUIPMENT	SNOW PLOW PARTS	03/23/2023	2251	100-70-5435-3-36	733.80	733.80
Total BRAUER SUPPLY & EQUIPMENT:						733.80

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
BROWN CAB SERVICE INC						
BROWN CAB SERVICE INC	FEB 2023 TAXI SERVICES	03/23/2023	3409	501-10-5154-3-38	20,176.27	20,176.27
Total BROWN CAB SERVICE INC:						20,176.27
CAPITAL NEWSPAPERS						
CAPITAL NEWSPAPERS	CITY OF WAUPUN - SUMMER EMPLOYMENT AD 2023	03/23/2023	146776	210-60-5511-3-35	130.63	130.63
CAPITAL NEWSPAPERS	2022 BUDGET AMENDMENT RESOLUTION	03/23/2023	148081	100-10-5110-3-35	131.35	131.35
CAPITAL NEWSPAPERS	PUBLIC TEST - FEB 2023 ELECTION	03/23/2023	143092	100-10-5142-3-35	9.81	9.81
CAPITAL NEWSPAPERS	FILL ALDERMANIC DIST 6 VACANCY	03/23/2023	142990	100-10-5142-3-35	127.69	127.69
CAPITAL NEWSPAPERS	TYPE D NOTICE - FEB 2023 ELECTION	03/23/2023	143095	100-10-5142-3-35	33.85	33.85
CAPITAL NEWSPAPERS	REZONING NOTICE - PARCEL WPN-14 -15-99-OV-076-03	03/23/2023	145952	100-10-5110-3-35	82.76	82.76
Total CAPITAL NEWSPAPERS:						516.09
CENTRAL WELL AND PUMP SERVICE INC						
CENTRAL WELL AND PUMP SERVICE	WELL ABANDONMENT - HOLE PLUG/LABOR/ADMIN FEES - TID 9	03/23/2023	28295	419-70-5435-3-39	1,389.46	1,389.46
Total CENTRAL WELL AND PUMP SERVICE INC:						1,389.46
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	PD - INTERNET - SERVICES 3-1-23 TO 3-31-23	03/23/2023	000319403012	100-40-5211-3-38	490.00	490.00
CHARTER COMMUNICATIONS	MUSEUM - INTERNET - PD BY HISTORICAL SOCIETY	03/23/2023	84621-MAR23	100-13850	99.99	99.99
CHARTER COMMUNICATIONS	SENIOR CENTER - TV, INTERNET	03/23/2023	16011-MAR23	100-20-5513-3-38	178.76	178.76
CHARTER COMMUNICATIONS	AQUATIC CENTER	03/23/2023	54053-MAR23	100-20-5523-3-38	114.97	114.97
CHARTER COMMUNICATIONS	GARAGE - TV, INTERNET	03/23/2023	15199-MAR23	100-70-5412-3-38	210.86	210.86
CHARTER COMMUNICATIONS	CITY HALL - INTERNET	03/23/2023	13430-MAR23	100-10-5197-3-31	149.98	149.98
Total CHARTER COMMUNICATIONS:						1,244.56
CITIES & VILLAGES MUTUAL INS						
CITIES & VILLAGES MUTUAL INS	2023 WORKERS COMP QUARTERLY PAYMENT	03/23/2023	2023 APP 83	100-10-5196-3-38	25,538.00	25,538.00
Total CITIES & VILLAGES MUTUAL INS:						25,538.00
FIRE SAFETY USA INC						
FIRE SAFETY USA INC	TESTING GAS FOR 4-GAS METERS	03/23/2023	169140	100-50-5232-3-36	302.50	302.50
FIRE SAFETY USA INC	FOAM EDUCTOR	03/23/2023	169419	100-50-5232-3-38	540.00	540.00
Total FIRE SAFETY USA INC:						842.50
FLEETPRIDE						
FLEETPRIDE	TAILGATE SOLENOID #11-01	03/23/2023	106246956	100-70-5411-3-36	166.31	166.31
Total FLEETPRIDE:						166.31
GAPPA SECURITY SOLUTIONS LLC						
GAPPA SECURITY SOLUTIONS LLC	TECH REPROGRAMMED A DOOR, ZONE, AND ACCESS GROUP IN CARD ACCESS SOFTWARE.	03/23/2023	27087	100-40-5213-3-38	95.00	95.00
Total GAPPA SECURITY SOLUTIONS LLC:						95.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
GORDON FLESCH CO INC GORDON FLESCH CO INC	RICOH IMC4500 - CITY HALL COLOR COPIER - 2/15/23 - 3/12/23	03/23/2023	IN14129811	100-10-5141-3-36	138.75	138.75
Total GORDON FLESCH CO INC:						138.75
HALVERSON, ANDREW HALVERSON, ANDREW	K9 - KONGS	03/23/2023	123199	220-40-5212-3-36	62.97	62.97
Total HALVERSON, ANDREW:						62.97
HAMMES FIRE & SAFETY HAMMES FIRE & SAFETY	SERVICE CALL/DRY CHEMICAL FIRE EXT RECHARGE FOR SQUAD	03/23/2023	40038	100-40-5212-3-38	68.00	68.00
Total HAMMES FIRE & SAFETY:						68.00
HOPPERS SILK SCREENING HOPPERS SILK SCREENING	PLATES FOR OFFICERS	03/23/2023	76674	100-40-5212-3-38	18.00	18.00
Total HOPPERS SILK SCREENING:						18.00
HULL, ANGELA J HULL, ANGELA J	MILEAGE - FDL CTY - P/U ABSENTEE VOTING MATERIALS FOR 4-4-23 ELECTION	03/23/2023	3-17-23	100-10-5142-3-37	26.20	26.20
Total HULL, ANGELA J:						26.20
INSIGHT FS INSIGHT FS	WEED SPRAY	03/23/2023	220008661	100-70-5613-3-38	4,996.40	4,996.40
Total INSIGHT FS:						4,996.40
INTERNET CORPORATION LISTING INTERNET CORPORATION LISTING	DOMAIN CITYOFWAUPUN.COM MAY 1 2023 - MAY 1 2024	03/23/2023	5/1/23-5/1/24	100-10-5197-3-38	95.00	95.00
Total INTERNET CORPORATION LISTING:						95.00
JEFFERSON FIRE & SAFETY INC JEFFERSON FIRE & SAFETY INC	CLASS A FOAM	03/23/2023	IN300013	100-50-5232-3-38	1,090.00	1,090.00
Total JEFFERSON FIRE & SAFETY INC:						1,090.00
JOHN FABICK TRACTOR CO JOHN FABICK TRACTOR CO JOHN FABICK TRACTOR CO	LAMP INJ GP FUEL - GASKET KIT & COVER	03/23/2023 03/23/2023	PIMK0242231 PIMK0242232	100-70-5411-3-36 100-70-5411-3-36	48.88 657.73	48.88 657.73
Total JOHN FABICK TRACTOR CO:						706.61
LANGE ENTERPRISES LANGE ENTERPRISES	SIGN ON SHALER & BAYBERRY	03/23/2023	83134	100-70-5441-3-36	40.10	40.10
Total LANGE ENTERPRISES:						40.10
LEAGUE OF WI MUNICIPALITIES LEAGUE OF WI MUNICIPALITIES	LOCAL GOV STORMWATER GROUP - DAANE	03/23/2023	031323	700-10-5192-3-38	400.00	400.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total LEAGUE OF WI MUNICIPALITIES:						400.00
MACQUEEN EQUIPMENT						
MACQUEEN EQUIPMENT	HURST TOOL ANNUAL SERVICE	03/23/2023	P12596	100-50-5232-3-36	420.00	420.00
Total MACQUEEN EQUIPMENT:						420.00
MARCO TECHNOLOGIES LLC						
MARCO TECHNOLOGIES LLC	KONICA MINOLTA C3001 COPIER - CONTRACT 3-1-23 TO 4-1-23, COLOR COPY OVERAGE 2-1-22 TO 2-1-23	03/23/2023	496335571	100-40-5211-3-38	160.91	160.91
Total MARCO TECHNOLOGIES LLC:						160.91
MENARDS - BEAVER DAM						
MENARDS - BEAVER DAM	REPLACE DUGOUT CORNERS	03/23/2023	31149	100-20-5525-3-36	48.74	48.74
Total MENARDS - BEAVER DAM:						48.74
MID-STATES ORGANIZED CRIME INF						
MID-STATES ORGANIZED CRIME INF	2023 ANNUAL MEMBERSHIP FEE	03/23/2023	2024724-IN	100-40-5211-3-34	150.00	150.00
Total MID-STATES ORGANIZED CRIME INF:						150.00
MONROE TRUCK EQUIPMENT INC						
MONROE TRUCK EQUIPMENT INC	REPLACE SENSOR FOR SALTER #6-13	03/23/2023	847618	100-70-5411-3-36	238.17	238.17
Total MONROE TRUCK EQUIPMENT INC:						238.17
MSA PROFESSIONAL SERVICES INC						
MSA PROFESSIONAL SERVICES INC	WILSON & SHALER DRIVE EXTENSION PROJECT	03/23/2023	R00212130.0-	419-70-5436-8-00	5,870.14	5,870.14
MSA PROFESSIONAL SERVICES INC	2022 MS4 ANNUAL REPORT ASSISTANCE	03/23/2023	R00212056.0-	700-10-5192-3-38	6,192.30	6,192.30
Total MSA PROFESSIONAL SERVICES INC:						12,062.44
PARAGON DEVELOPMENT SYSTEMS INC						
PARAGON DEVELOPMENT SYSTEMS	USB DOCKS	03/23/2023	15162571	100-10-5153-3-38	292.00	292.00
PARAGON DEVELOPMENT SYSTEMS	CREDIT - RETURNED USB-C DOCK	03/23/2023	4267	100-10-5153-3-38	146.00-	146.00-
Total PARAGON DEVELOPMENT SYSTEMS INC:						146.00
PETERSEN, JENNIFER						
PETERSEN, JENNIFER	MILEAGE - DODGE - PU ABSENTEE VOTING MATERIALS FOR 4-4-23 ELECTION	03/23/2023	3-17-23	100-10-5142-3-37	22.27	22.27
PETERSEN, JENNIFER	MILEAGE - DODGE - PICK UP ELECTION DAY BALLOTS 4-4-23 ELECTION	03/23/2023	3-21-23	100-10-5142-3-37	22.27	22.27
Total PETERSEN, JENNIFER:						44.54
PITNEY BOWES INC						
PITNEY BOWES INC	INK CARTRIDGE FOR POSTAGE MACHINE	03/23/2023	1022748632	100-10-5141-3-36	132.79	132.79
Total PITNEY BOWES INC:						132.79

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
REACH						
REACH	DONATION - FUND RAISING DINNER 2023 - HOMAN FUNRAISING EVENT FOR REACH	03/23/2023	3-21-23	100-10-5110-3-38	1,000.00	1,000.00
REACH	REFUND \$10 NSF FEE	03/23/2023	3-21-23-1	100-10-5141-3-38	10.00	10.00
Total REACH:						1,010.00
REINDERS INC						
REINDERS INC	NEW CUTTING EDGE #157-08-B	03/23/2023	6027893-01	100-70-5411-3-36	65.86	65.86
Total REINDERS INC:						65.86
RENNERTS						
RENNERTS	REPLACE COOLANT HOSE ON 593	03/23/2023	INV-259	100-50-5232-3-36	54.99	54.99
Total RENNERTS:						54.99
ROCK RIVER COALITION						
ROCK RIVER COALITION	2023 MEMBERSHIP	03/23/2023	2023	100-70-5420-3-34	125.00	125.00
Total ROCK RIVER COALITION:						125.00
ROCK RIVER STORMWATER GROUP						
ROCK RIVER STORMWATER GROUP	2023 STORMWATER MEMBERSHIP DUES	03/23/2023	3-16-23	700-10-5192-3-38	5,000.00	5,000.00
Total ROCK RIVER STORMWATER GROUP:						5,000.00
STONE & SUEDE LLC						
STONE & SUEDE LLC	WEDC CDI GRANT REIMBURSEMENT	03/23/2023	20231	405-70-5436-8-00	105,797.00	105,797.00
Total STONE & SUEDE LLC:						105,797.00
SULLIVAN, TED						
SULLIVAN, TED	USE OF PARKING RAMP FOR 2023 WAI CONFERENCE ON 3/21/23	03/23/2023	03212023	100-40-5215-3-37	6.00	6.00
Total SULLIVAN, TED:						6.00
TRUCK EQUIPMENT INC						
TRUCK EQUIPMENT INC	COOLANT SYSTEM REPAIRS	03/23/2023	1041363-00	100-50-5232-3-36	5.05	5.05
Total TRUCK EQUIPMENT INC:						5.05
VON BRIESEN & ROPER, S.C.						
VON BRIESEN & ROPER, S.C.	5504-00033 PERSONNEL-FEB 2023	03/23/2023	420385	100-10-5143-3-38	715.00	715.00
Total VON BRIESEN & ROPER, S.C.:						715.00
WARNER, ALEX						
WARNER, ALEX	CLOTHING ALLOWANCE - WARNER	03/23/2023	113-0223825-3	100-12634	148.32	148.32
Total WARNER, ALEX:						148.32
WAUPUN UTILITIES						
WAUPUN UTILITIES	MONTHLY UTILITY CHARGES	03/23/2023	FEB2023	100-50-5251-3-32	23,916.04	23,916.04

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total WAUPUN UTILITIES:						23,916.04
WAUPUN EQUIPMENT COMPANY INC						
WAUPUN EQUIPMENT COMPANY INC	FILTERS	03/23/2023	22854W	100-70-5411-3-36	834.34	834.34
Total WAUPUN EQUIPMENT COMPANY INC:						834.34
WI BUILDING SUPPLY						
WI BUILDING SUPPLY	PICNIC TABLE REPAIR	03/23/2023	3544330	100-20-5525-3-36	85.32	85.32
Total WI BUILDING SUPPLY:						85.32
Grand Totals:						235,782.87

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-10-5110-3-35	214.11	.00	214.11
100-10-5110-3-38	1,045.99	.00	1,045.99
100-10-5141-3-36	271.54	.00	271.54
100-10-5141-3-38	10.00	.00	10.00
100-10-5142-3-35	171.35	.00	171.35
100-10-5142-3-37	70.74	.00	70.74
100-10-5142-3-38	253.72	.00	253.72
100-10-5143-3-38	715.00	.00	715.00
100-10-5153-3-38	307.99	146.00-	161.99
100-10-5196-3-38	25,538.00	.00	25,538.00
100-10-5197-3-31	149.98	.00	149.98
100-10-5197-3-38	95.00	.00	95.00
100-12634	148.32	.00	148.32
100-13840	1,664.80	.00	1,664.80
100-13850	99.99	.00	99.99
100-20-5512-3-32	103.06	.00	103.06
100-20-5513-3-32	558.53	.00	558.53
100-20-5513-3-38	178.76	.00	178.76
100-20-5523-3-32	893.06	.00	893.06
100-20-5523-3-38	114.97	.00	114.97
100-20-5525-3-32	2,139.34	.00	2,139.34
100-20-5525-3-36	4,440.21	.00	4,440.21
100-20-5525-3-38	43.54	.00	43.54
100-21100	146.00	67,417.53-	67,271.53-
100-40-5211-3-31	829.91	.00	829.91
100-40-5211-3-32	869.32	.00	869.32
100-40-5211-3-34	150.00	.00	150.00
100-40-5211-3-38	650.91	.00	650.91
100-40-5212-3-38	86.00	.00	86.00
100-40-5213-3-38	187.00	.00	187.00
100-40-5215-3-37	6.00	.00	6.00
100-40-5215-3-38	259.34	.00	259.34
100-50-5231-3-31	278.08	.00	278.08
100-50-5231-3-32	489.00	.00	489.00
100-50-5232-3-36	832.94	.00	832.94
100-50-5232-3-38	1,630.00	.00	1,630.00

GL Account	Debit	Credit	Proof
100-50-5251-3-32	16.00	.00	16.00
100-70-5410-3-32	5,744.43	.00	5,744.43
100-70-5410-3-36	293.00	.00	293.00
100-70-5411-3-36	2,087.68	.00	2,087.68
100-70-5412-3-32	1,074.53	.00	1,074.53
100-70-5412-3-36	23.95	.00	23.95
100-70-5412-3-38	210.86	.00	210.86
100-70-5420-3-34	125.00	.00	125.00
100-70-5420-3-35	43.55	.00	43.55
100-70-5435-3-36	733.80	.00	733.80
100-70-5441-3-32	235.71	.00	235.71
100-70-5441-3-36	40.10	.00	40.10
100-70-5442-3-32	10,307.17	.00	10,307.17
100-70-5613-3-38	985.25	.00	985.25
210-21100	.00	1,485.69-	1,485.69-
210-60-5511-3-32	1,442.15	.00	1,442.15
210-60-5511-3-35	43.54	.00	43.54
220-21100	.00	62.97-	62.97-
220-40-5212-3-38	62.97	.00	62.97
400-20-5513-8-00	100.00	.00	100.00
400-21100	.00	622.50-	622.50-
400-70-5436-8-00	522.50	.00	522.50
405-21100	.00	105,797.00-	105,797.00-
405-70-5436-8-00	105,797.00	.00	105,797.00
410-21100	.00	23,758.57-	23,758.57-
410-40-5211-4-00	23,758.57	.00	23,758.57
419-21100	.00	7,259.60-	7,259.60-
419-70-5435-3-39	1,389.46	.00	1,389.46
419-70-5436-8-00	5,870.14	.00	5,870.14
501-10-5154-3-38	20,176.27	.00	20,176.27
501-21100	.00	20,176.27-	20,176.27-
700-10-5192-3-32	43.74	.00	43.74
700-10-5192-3-38	9,305.00	.00	9,305.00
700-21100	.00	9,348.74-	9,348.74-
Grand Totals:	236,074.87	236,074.87-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:

Report type: Invoice detail
Check.Type = {<>} "Adjustment"
Invoice.Batch = "032823"



A G E N D A
CITY OF WAUPUN GATHERING NOTICE - SENATOR
FEYEN AND ASSEMBLY DISTRICT 53
REPRESENTATIVE SCHRAA IN-DISTRICT BUDGET
SESSION
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, March 29, 2023 at 5:00 PM

NOTICE OF GATHERING
CITY OF WAUPUN COMMON COUNCIL
WEDNESDAY, MARCH 29, 2023
5:00PM – 6:00PM

WI STATE SENATOR DAN FEYEN
ASSEMBLY DISTRICT 53 REPRESENTATIVE MICHAEL SCHRAA
WAUPUN CITY HALL COUNCIL CHAMBERS
201 E MAIN STREET
WAUPUN WI 53963

Due to a possibility of a quorum, let it be noticed that all or some members of the City of Waupun Common Council may attend the In-District Budget Session, hosted by WI State Senator Feyen and Assembly District 53 Representative Schraa, on Wednesday, March 29, 2023 at 5:00pm, located in the Waupun City Hall Council Chambers, 201 E Main Street, Waupun.

No action will be taken.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



A G E N D A
CITY OF WAUPUN GATHERING NOTICE - FOND DU
LAC COUNTY DISPATCH RECOGNITION
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, April 11, 2023 at 1:00 PM

NOTICE OF GATHERING
CITY OF WAUPUN COMMON COUNCIL
TUESDAY, APRIL 11, 2023
1:00PM – 3:00PM

FOND DU LAC COUNTY COMMUNICATIONS AND EMERGENCY MANAGEMENT
FOND DU LAC COUNTY DISPATCH CENTER
63 WESTERN AVENUE
FOND DU LAC WI

Due to a possibility of a quorum, let it be noticed that all or some members of the City of Waupun Common Council may attend the Fond Du Lac County Dispatch recognition event, hosted by Fond Du Lac County Communications and Emergency Management, due to National Public Telecommunications Week April 9-15, 2023.

This event will be held on Tuesday, April 11, 2023 at 1:00pm, located in the Fond Du Lac County Sheriff building, 63 Western Avenue, Fond Du Lac.

No action will be taken.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



3



Amy Haase

March 15 at 7:26 PM · 👤



Come check out the Fond du Lac County dispatch center and the amazing dispatchers!



In honor of National Public Safety Telecommunicator Week (April 9th-15th, 2023), the Fond du Lac County Communications and Emergency Management invites the public to tour our Dispatch center and to visit with the telecommunicators who help our communities every day on April 11th, 2023 from 1-3 p.m.



The dispatcher center is located at 63 Western Ave by the jail entrance.



Fond du Lac County Communications and Emergency Management

March 15 at 3:17 PM · 🌐

👍❤️ 45

3 comments 2 shares

■ Like

■ Comment

■ Share



Emily Ann

I wish it wasn't during work hours! It would be great to check out!





A G E N D A
CITY OF WAUPUN GATHERING NOTICE - WAUPUN
BUSINESS ALLIANCE BUSINESS CONNECT- GO
DUTCH SOLUTIONS
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, April 18, 2023 at 4:00 PM

NOTICE OF GATHERING
CITY OF WAUPUN COMMON COUNCIL
TUESDAY, APRIL 18, 2023

WAUPUN BUSINESS ALLIANCE
GO DUTCH SOLUTIONS
328 S. DIVISION STREET
WAUPUN WI 53963

Due to a possibility of a quorum, let it be noticed that all or some members of the City of Waupun Common Council may attend the Business Connection event for Go Dutch Solutions, hosted by Waupun Business Alliance, on Tuesday, April 18, 2023 at 4:00pm, located at Go Dutch Solutions, 328 S. Division Street, Waupun.
No action will be taken.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

Start: Apr 18th 4:00 PM



End: Apr 18th 6:00 PM

Go-Dutch Solutions

328 S. Division St.

Waupun, WI, 53963



Business Connection at Go-Dutch Solutions

Envision Greater FDL

Go- Dutch Solutions is a multi- purpose building in Waupun. The unique set up of the existing building allows them to create a beautiful space for banquets, business meetings, and much more.

Go- Dutch Solutions also provides a shared commercial kitchen space for budding culinary entrepreneurs.

Attend this Business Connection to learn more about the opportunities this facility provides while enhancing your social network.

[Register For Event](#)

[View Event Page](#)

Sponsors





A G E N D A
CITY OF WAUPUN GATHERING - HOMAN AUTO
SEMI-ANNUAL EVENT
Waupun City Hall – 201 E. Main Street, Waupun WI
Saturday, April 22, 2023 at 6:30 PM

NOTICE OF GATHERING
CITY OF WAUPUN COMMON COUNCIL
SATURDAY, APRIL 22, 2023

HOMAN AUTO SEMI-ANNUAL EVENT
BENEFITTING REACH WAUPUN
THE ROCK GOLF CLUB
700 COUNTY PARK ROAD
WAUPUN WI 53963

Due to a possibility of a quorum, let it be noticed that all or some members of the City of Waupun Common Council may attend the Homan Auto semi-annual event, benefiting REACH Waupun, on Saturday, April 22, 2023 at 6:30pm, located at the Rock Golf Club, 700 County Park Road, Waupun.

No action will be taken.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.