



AGENDA

Utility Commission Meeting
Waupun Utilities – 817 S Madison St.
Waupun, WI P.O. Box 431
Monday, February 14, 2022 AT 4:00 PM

There is a regular commission meeting scheduled for Monday, February 14, 2022, at 4:00 PM at the Waupun Utilities Administrative Building located on 817 S. Madison Street, Waupun, Wisconsin.

CALL TO ORDER

ROLL CALL OF COMMISSIONERS

APPROVAL OF PREVIOUS MEETING MINUTES

1. December 13, 2021 and December 20, 2021 Minutes

APPROVAL OF PAYMENT - PREVIOUS MONTHS BILLS

2. 1-2022 Accounts Payable

FINANCIAL REPORT / APPROVAL OF MONTHLY FINANCIAL RESULTS

3. 1-2022 and 2-2022 Finance Director Report

GM REPORT / OPERATIONS REPORT

4. 1-2022 and 2-2022 General Manager Report
5. 1-2022 and 2-2022 Water and Wastewater Report

APPEARANCE BY VISITORS

AGENDA

6. 2022 Energy Services Action Plan (Eric Kostecki Waupun Utilities Senior Energy Services Manager-Team Lead)

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the General Manager at 920-324-7920.

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, December 13, 2021**

The meeting was called to order by President Heeringa at 4:00 p.m.

Commissioners Bishop, Daane, Heeringa, Homan, Kaczmarek, Thurmer and Vanderkin were present.

Motion made by Vanderkin, seconded by Bishop and unanimously carried, to approve minutes from the November 8, 2021 meeting.

On motion by Bishop, seconded by Daane and unanimously carried, bills for month of November 2021 were approved as presented.

On motion by Kaczmarek, seconded by Thurmer and unanimously carried, year-to-date financial reports through October 2021 were approved as presented. Electric operating income was \$361,500 or \$221,800 above budget from higher than budgeted PCAC pass-through revenues and lower overall expenses / customer work. Water operating income was \$658,500 or \$135,100 above budget from lower than budgeted operating expenses. Sewer operating income (loss) was (\$190,700) or (\$386,500) below budget largely due to decrease in public authority consumption related to COVID-19 operational changes and increased expenses incurred during WWTP construction.

General Manager Brooks reported on recent outages and routine electric work being completed. Crews have begun to install new infrastructure for the first unit of Maple Tree Townhomes Development, with remaining infrastructure to be completed spring of 2022. An update was provided on Assembly Bill 588, with the bill aiming to clarify who can own and operate electric vehicle charging stations. Lobbying groups want to ensure no local taxpayer dollars are being used to fund such efforts. Public power utilities are not reliant upon taxpayer dollars. Our power provider WPPI will be supporting the bill because it allows our members to pursue our public charging goals of having charging stations for electric vehicles available within our community.

Commissioner Thurmer asked that General Manager Brooks relay thanks to crews on fast response time of outages and for making the necessary repairs to restore power. All commissioners were in agreement that staff does an amazing job. General Manager Brooks said that it is a testament of how well the crew knows the system which helps to minimize outage time. Treatment Facilities and Operations Superintendent Schramm also commended electric crew for quick efforts and response. The electric crew did a great job getting power restored in a timely matter to allow his staff to get their operations back up and running for both water and wastewater treatment facilities.

Treatment Facilities and Operations Superintendent Schramm reported it was a quiet month overall for facilities. The temporary solids handling belt press has been decommissioned, thoroughly cleaned and is in route back to Michigan. Biosolids handling buildings have gained temporary occupancy which allows operations to gain a key process component and will operate at normal full capacity. Distribution/collection system crew will be out televising and flushing the sanitary sewer system for approximately the next month and a half as part of our preventative maintenance program. A picture slideshow of progress made at the WWTP and the ABNR project was shown. The project is progressing nicely.

Motion made by Vanderkin, seconded by Homan, to adjourn in closed session under Section 19.85 (1) (c) and (e) of the WI Statutes. Motion carried unanimously.

Motion made by Bishop, seconded by Homan, and unanimously carried to reconvene in open session under Section 19.85 (2) of WI Statutes. The Commission agreed to further the discussion on the closed session topic at a special Commission Meeting scheduled for Monday, December 20th at noon at the Utility administration building and deferred any action until further documentation to be provided by Management can be reviewed.

On motion by Bishop, seconded by Daane and unanimously carried, meeting was adjourned at 5:26 p.m.

The next regular commission meeting is scheduled on January 10, 2022, at 4:00 p.m.

Jen Benson
Office & Customer Service Lead

**Minutes of a Special Meeting of the
Waupun Utilities Commission
Monday, December 20, 2021**

The meeting was called to order by President Heeringa at 12:00 p.m.

Commissioners Bishop, Daane, Heeringa, Homan, Kaczmarski, Thurmer, and Vanderkin were present.

Motion made by Thurmer, seconded by Bishop, to adjourn in closed session under Section 19.85 (1) (c) of the WI Statutes. Motion carried unanimously.

Motion made by Vanderkin, seconded by Daane, and unanimously carried to reconvene in open session under Section 19.85 (2) of WI Statutes. No further action in open session.

On motion by Vanderkin, seconded by Daane and unanimously carried, the meeting was adjourned at 1:07 p.m.

Jeff Stanek, CPA
Finance Director

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
AIRGAS USA INC							
855	9984374527	ACETYLENE/OXYGEN/NITROGEN	11/30/2021	19.60	19.60	47595	12/10/2021
	9984374527	ACETYLENE/OXYGEN/NITROGEN	11/30/2021	19.60	19.60	47595	12/10/2021
	9984374527	ACETYLENE/OXYGEN/NITROGEN	11/30/2021	19.60	19.60	47595	12/10/2021
	9984374527-HAZM	ACETYLENE/OXYGEN/NITROGEN	11/30/2021	5.29	5.29	47638	12/28/2021
	9984374527-HAZM	ACETYLENE/OXYGEN/NITROGEN	11/30/2021	5.29	5.29	47638	12/28/2021
	9984374527-HAZM	ACETYLENE/OXYGEN/NITROGEN	11/30/2021	5.28	5.28	47638	12/28/2021
Total AIRGAS USA INC:				74.66	74.66		
ALLIANT ENERGY							
900	183035-12022021	Gas Utility for Water Plant	12/02/2021	833.41	833.41	47639	12/28/2021
	437000-11302021	GAS UTIL BILL FOR SWG PLNT	11/30/2021	957.10	957.10	47596	12/10/2021
	590516-11302021	Split Distribution - Main Bldg	11/30/2021	24.55	24.55	47596	12/10/2021
	590516-11302021	Split Distribution - Main Bldg	11/30/2021	19.64	19.64	47596	12/10/2021
	590516-11302021	Split Distribution - Main Bldg	11/30/2021	19.64	19.64	47596	12/10/2021
	590516-11302021	Split Distribution - Main Bldg	11/30/2021	132.55	132.55	47596	12/10/2021
	590516-11302021	Split Distribution - Main Bldg	11/30/2021	132.55	132.55	47596	12/10/2021
	590516-11302021	Split Distribution - Main Bldg	11/30/2021	132.55	132.55	47596	12/10/2021
	590516-11302021	Split Distribution - Main Bldg	11/30/2021	9.82	9.82	47596	12/10/2021
	590516-11302021	Split Distribution - Main Bldg	11/30/2021	9.82	9.82	47596	12/10/2021
	590516-11302021	Split Distribution - Main Bldg	11/30/2021	9.82	9.82	47596	12/10/2021
	80105.12162021	GAS UTILITY FOR WELLHOUSE #5	12/16/2021	55.95	55.95	47639	12/28/2021
	931084-11302021	GAS UTIL @ WWTP GARAGE	11/30/2021	496.86	496.86	47596	12/10/2021
Total ALLIANT ENERGY:				2,834.26	2,834.26		
AMAZON CAPITAL SERVICES							
1015	113L-936W-13ML	Office Supplies	12/04/2021	51.76	51.76	47597	12/10/2021
	113L-936W-13ML	Office Supplies	12/04/2021	54.67	54.67	47597	12/10/2021
	113L-936W-13ML	Office Supplies	12/04/2021	69.95	69.95	47597	12/10/2021
	ICQX-MRLC-7C4D	NAIL GUN	11/24/2021	47.90	47.90	47597	12/10/2021
Total AMAZON CAPITAL SERVICES:				224.28	224.28		
AMERICAN PUBLIC POWER ASSOC.							
1100	000103649	eRELIABILITY TRACKER - RENEWAL	09/24/2021	252.00	252.00	47598	12/10/2021
Total AMERICAN PUBLIC POWER ASSOC.:				252.00	252.00		
APPLIED TECHNOLOGIES							
1340	35646	ABNR Upgrades	12/03/2021	99,069.37	99,069.37	30016	12/22/2021
Total APPLIED TECHNOLOGIES:				99,069.37	99,069.37		
B & B PLUMBING LLC							
2009	2477	RPZ Valve Testing at Well 4 & 5	12/15/2021	180.00	180.00	47640	12/28/2021
Total B & B PLUMBING LLC:				180.00	180.00		
BENTZ AUTOMOTIVE INC							
2800	20508	Unit #11 Oil Change & Tire Rotation	12/01/2021	96.73	96.73	47599	12/10/2021
	20526	Unit #17 Oil Change	12/01/2021	39.10	39.10	47599	12/10/2021
	20526	Unit #17 Oil Change	12/01/2021	39.09	39.09	47599	12/10/2021
	20548	Unit #18 Oil Change	12/01/2021	66.87	66.87	47599	12/10/2021
	20555	Unit #1 Oil Change	12/01/2021	15.64	15.64	47599	12/10/2021
	20555	Unit #1 Oil Change	12/01/2021	15.64	15.64	47599	12/10/2021

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	20555	Unit #1 Oil Change	12/01/2021	15.64	15.64	47599	12/10/2021
	20590	Unit #145 Oil Change & Wipers	12/01/2021	27.10	27.10	47599	12/10/2021
	20590	Unit #145 Oil Change & Wipers	12/01/2021	27.10	27.10	47599	12/10/2021
	20590	Unit #145 Oil Change & Wipers	12/01/2021	27.10	27.10	47599	12/10/2021
	20607	Unit #147 Oil Change & Tire Rotation	12/01/2021	38.97	38.97	47599	12/10/2021
	20607	Unit #147 Oil Change & Tire Rotation	12/01/2021	38.97	38.97	47599	12/10/2021
	20741	Unit #154 Oil Change & Tire Rotation	12/13/2021	22.29	22.29	47641	12/28/2021
	20741	Unit #154 Oil Change & Tire Rotation	12/13/2021	22.30	22.30	47641	12/28/2021
	20741	Unit #154 Oil Change & Tire Rotation	12/13/2021	22.30	22.30	47641	12/28/2021
Total BENTZ AUTOMOTIVE INC:				514.84	514.84		
BOARDMAN & CLARK LLP							
3200	244635	Biomass Agreement	12/01/2021	7,682.50	7,682.50	47600	12/10/2021
	245520	Biomass Agreement	12/14/2021	6,910.50	6,910.50	47642	12/28/2021
	245600	Professional Services	12/15/2021	26.52	26.52	47642	12/28/2021
	245600	Professional Services	12/15/2021	21.08	21.08	47642	12/28/2021
	245600	Professional Services	12/15/2021	20.40	20.40	47642	12/28/2021
Total BOARDMAN & CLARK LLP:				14,661.00	14,661.00		
BORDER STATES ELECTRIC SUPPLY							
3300	923284631	GUY STRAIN INSULATOR	12/01/2021	687.40	687.40	47601	12/10/2021
	923284631	Shipping	12/01/2021	98.24	98.24	47601	12/10/2021
	923421699	PIN TYPE INSULATORS	12/21/2021	335.30	335.30	47643	12/28/2021
	923421699	Shipping	12/21/2021	42.82	42.82	47643	12/28/2021
Total BORDER STATES ELECTRIC SUPPLY:				1,163.76	1,163.76		
BRANDON MEATS & SAUSAGE INC.							
3365	166348	Employee Lunch- Pork	12/08/2021	31.20	31.20	47602	12/10/2021
	166348	Employee Lunch- Pork	12/08/2021	24.80	24.80	47602	12/10/2021
	166348	Employee Lunch- Pork	12/08/2021	24.00	24.00	47602	12/10/2021
Total BRANDON MEATS & SAUSAGE INC.:				80.00	80.00		
CAPITAL NEWSPAPERS							
5450	81440	190-60005855-MONTHLY MINS	11/20/2021	38.84	38.84	47603	12/10/2021
	81440	190-60005855-MONTHLY MINS	11/20/2021	30.87	30.87	47603	12/10/2021
	81440	190-60005855-MONTHLY MINS	11/20/2021	29.87	29.87	47603	12/10/2021
Total CAPITAL NEWSPAPERS:				99.58	99.58		
CAREW CONCRETE & SUPPLY CO							
5600	1227829	Substation 3/4 Crusher	12/02/2021	353.49	353.49	47644	12/28/2021
Total CAREW CONCRETE & SUPPLY CO:				353.49	353.49		
CITIES and VILLAGES MUTUAL INS							
5890	BM-22-4348	Boiler & Machinery Ins Prem	12/10/2021	379.99	379.99	47645	12/28/2021
	BM-22-4348	Boiler & Machinery Ins Prem	12/10/2021	811.57	811.57	47645	12/28/2021
	BM-22-4348	Boiler & Machinery Ins Prem	12/10/2021	1,445.44	1,445.44	47645	12/28/2021
Total CITIES and VILLAGES MUTUAL INS:				2,637.00	2,637.00		
DAANE, NATE							
7000	2021 4TH QRT	COMMISSION MEETINGS	12/01/2021	38.00	38.00	47604	12/10/2021

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	2021 4TH QRT	COMMISSION MEETINGS	12/01/2021	31.00	31.00	47604	12/10/2021
	2021 4TH QRT	COMMISSION MEETINGS	12/01/2021	31.00	31.00	47604	12/10/2021
Total DAANE, NATE:				100.00	100.00		
DEPT OF ADMINISTRATION							
7070	505-0000064251	PB FEES - LOW INCOME ENERGY AS	12/07/2021	8,136.53	8,136.53	47646	12/28/2021
Total DEPT OF ADMINISTRATION:				8,136.53	8,136.53		
DEVRIES WELDING LLC							
7100	2021 LED UPGRAD	LED Upgrade - Enhanced Incentive	12/01/2021	150.00	150.00	47647	12/28/2021
Total DEVRIES WELDING LLC:				150.00	150.00		
DIGGERS HOTLINE INC.							
7300	211 1 31801	MONTHLY LOCATE TICKET CHRGS	11/30/2021	95.08	95.08	47605	12/10/2021
Total DIGGERS HOTLINE INC.:				95.08	95.08		
EVOQUA WATER TECHNOLOGIES LLC							
8955	905177371	Carbon, Mixbed, Cartridge Organic, Filter Ctrdg	12/10/2021	974.83	974.83	47648	12/28/2021
Total EVOQUA WATER TECHNOLOGIES LLC:				974.83	974.83		
MARTENS ACE HARDWARE							
9200	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	28.18	28.18	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	5.08	5.08	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	20.97	20.97	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	15.98	15.98	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	12.17	12.17	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	175.64	175.64	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	26.30	26.30	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	28.91	28.91	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	28.90	28.90	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	1.35	1.35	47616	12/10/2021
	475905-NOV 2021	MISCELLANEOUS ITEMS	12/01/2021	7.05	7.05	47616	12/10/2021
Total MARTENS ACE HARDWARE:				350.53	350.53		
FARMERS ELEVATOR CORP LTD							
9300	121105	Kerosene - Temp Heat	11/18/2021	275.00	275.00	47606	12/10/2021
	159371	Kerosene - Temp Heat	11/23/2021	400.00	400.00	47606	12/10/2021
	92610	Water Plant Diesel	11/12/2021	1,004.25	1,004.25	47606	12/10/2021
Total FARMERS ELEVATOR CORP LTD:				1,679.25	1,679.25		
GFL ENVIRONMENTAL							
11300	U90000053531	DUMPSTER - OFFICE BLDG	11/19/2021	208.61	208.61	47607	12/10/2021
	U90000053531	DUMPSTER - OFFICE BLDG	11/19/2021	156.46	156.46	47607	12/10/2021
	U90000053531	DUMPSTER - OFFICE BLDG	11/19/2021	156.46	156.46	47607	12/10/2021
	U90000053940	DUMPSTER - WWTP	11/19/2021	2,326.78	2,326.78	47607	12/10/2021
Total GFL ENVIRONMENTAL:				2,848.31	2,848.31		
GUTHS CANDY LLC							
11850	579758-REINHART	(48) Pretzel Buns	12/03/2021	11.60	11.60	47608	12/10/2021

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	579758-REINHART	(48) Pretzel Buns	12/03/2021	9.22	9.22	47608	12/10/2021
	579758-REINHART	(48) Pretzel Buns	12/03/2021	8.94	8.94	47608	12/10/2021
Total GUTHS CANDY LLC:				29.76	29.76		
HARN R/O SYSTEMS INC.							
12140	IN-1742	Vitec 3000 - 500lb Drum	12/15/2021	4,140.00	4,140.00	47649	12/28/2021
Total HARN R/O SYSTEMS INC.:				4,140.00	4,140.00		
HEERINGA, JOE							
12330	2021 4TH QRT	COMMISSIONERS QTRLY SALARY	12/01/2021	52.25	52.25	47609	12/10/2021
	2021 4TH QRT	COMMISSIONERS QTRLY SALARY	12/01/2021	42.63	42.63	47609	12/10/2021
	2021 4TH QRT	COMMISSIONERS QTRLY SALARY	12/01/2021	42.62	42.62	47609	12/10/2021
Total HEERINGA, JOE:				137.50	137.50		
HOMAN, JEFF							
12830	2021 4TH QRT	QTRLY COMMISSION SALARY	12/01/2021	38.00	38.00	47610	12/10/2021
	2021 4TH QRT	QTRLY COMMISSION SALARY	12/01/2021	31.00	31.00	47610	12/10/2021
	2021 4TH QRT	QTRLY COMMISSION SALARY	12/01/2021	31.00	31.00	47610	12/10/2021
Total HOMAN, JEFF:				100.00	100.00		
HYDROCORP INC.							
13985	64707-IN	CROSS CONNECTION CONTROL PROG	11/30/2021	2,252.00	2,252.00	47611	12/10/2021
Total HYDROCORP INC.:				2,252.00	2,252.00		
INFOSEND INC							
14490	203244	BILL PRINT & POSTAGE	12/01/2021	986.93	986.93	47650	12/28/2021
	203244	BILL PRINT & POSTAGE	12/01/2021	784.48	784.48	47650	12/28/2021
	203244	BILL PRINT & POSTAGE	12/01/2021	759.17	759.17	47650	12/28/2021
Total INFOSEND INC:				2,530.58	2,530.58		
INTEGRATED COMMUNICATIONS SERV							
14650	211201451101	TELEPHONE ANSWERING SERV-AFT	11/29/2021	178.87	178.87	47612	12/10/2021
	211201451101	TELEPHONE ANSWERING SERV-AFT	11/29/2021	142.18	142.18	47612	12/10/2021
	211201451101	TELEPHONE ANSWERING SERV-AFT	11/29/2021	137.59	137.59	47612	12/10/2021
Total INTEGRATED COMMUNICATIONS SERV:				458.64	458.64		
INTELLICOM OF WISCONSIN INC							
14690	67932	Telephone Settings	11/29/2021	24.37	24.37	47613	12/10/2021
	67932	Telephone Settings	11/29/2021	19.37	19.37	47613	12/10/2021
	67932	Telephone Settings	11/29/2021	18.76	18.76	47613	12/10/2021
Total INTELLICOM OF WISCONSIN INC:				62.50	62.50		
IRBY, STUART C							
14890	S012647565.001	Yellow Guy Guard	12/15/2021	272.00	272.00	47651	12/28/2021
	S012647565.001	Wedge Clamps	12/15/2021	423.00	423.00	47651	12/28/2021
	S012647565.001	Crossarm Pin	12/15/2021	435.00	435.00	47651	12/28/2021
	S012709248.001	5/8 x 22 Machine Bolt	12/13/2021	180.00	180.00	47651	12/28/2021
	S012709248.001	Shipping	12/13/2021	127.64	127.64	47651	12/28/2021
	S012709248.002	Insulated Splice	12/15/2021	237.00	237.00	47651	12/28/2021

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	S012709248.002	Shipping	12/15/2021	22.47	22.47	47651	12/28/2021
	S012769523.001	100 AMP CUTOOUT	12/13/2021	3,520.00	3,520.00	47651	12/28/2021
Total IRBY, STUART C:				5,217.11	5,217.11		
ITU ABSORB TECH INC.							
14950	7821546	SHOP TOWELS FOR WWTP	12/10/2021	23.75	23.75	47652	12/28/2021
	7821549	SHOP TOWELS MTHLY RENTAL FEE	12/10/2021	13.00	13.00	47652	12/28/2021
	7821549	SHOP TOWELS MTHLY RENTAL FEE	12/10/2021	13.00	13.00	47652	12/28/2021
	7821549	SHOP TOWELS MTHLY RENTAL FEE	12/10/2021	12.99	12.99	47652	12/28/2021
Total ITU ABSORB TECH INC.:				62.74	62.74		
J & H CONTROLS INC							
16000	10000023376	BUILDING MAINT MTHLY CHRГ-WTP	11/16/2021	171.00	171.00	47614	12/10/2021
	10000023377	BUILDING MAINT MTHLY CHRГ	11/16/2021	186.80	186.80	47614	12/10/2021
	10000023377	BUILDING MAINT MTHLY CHRГ	11/16/2021	140.10	140.10	47614	12/10/2021
	10000023377	BUILDING MAINT MTHLY CHRГ	11/16/2021	140.10	140.10	47614	12/10/2021
	10000023407	Office HVAC Repair	12/07/2021	66.30	66.30	47614	12/10/2021
	10000023407	Office HVAC Repair	12/07/2021	52.70	52.70	47614	12/10/2021
	10000023407	Office HVAC Repair	12/07/2021	51.00	51.00	47614	12/10/2021
Total J & H CONTROLS INC:				808.00	808.00		
K BROWN PLUMBING LLC							
17070	2021-591	Toilet Parts - 924 Newton	12/14/2021	114.00	114.00	47653	12/28/2021
Total K BROWN PLUMBING LLC:				114.00	114.00		
KARTECHNER BROTHERS LLC							
17400	2069	Blacktop Patches	12/16/2021	23,129.46	23,129.46	47654	12/28/2021
	2069	Blacktop Patches	12/16/2021	2,419.45	2,419.45	47654	12/28/2021
	2069	Blacktop Patches	12/16/2021	2,576.86	2,576.86	47654	12/28/2021
	2069	Blacktop Patches	12/16/2021	571.34	571.34	47654	12/28/2021
	2071	Blacktop Patches	12/16/2021	750.00	750.00	47654	12/28/2021
Total KARTECHNER BROTHERS LLC:				29,447.11	29,447.11		
KEMIRA WATER SOLUTIONS INC.							
17513	9017735606	FERROUS CHLORIDE	12/06/2021	3,416.42	3,416.42	47615	12/10/2021
Total KEMIRA WATER SOLUTIONS INC.:				3,416.42	3,416.42		
KING MANUFACTURING CORP							
17535	14971	Unit 23 Parts	12/10/2021	200.00	200.00	47655	12/28/2021
	14971	Unit 23 Parts	12/10/2021	25.00	25.00	47655	12/28/2021
	14971	Unit 23 Parts	12/10/2021	25.00	25.00	47655	12/28/2021
Total KING MANUFACTURING CORP:				250.00	250.00		
LOCATORS & SUPPLIES INC.							
18825	0296769-IN	Locator Cord URD	12/06/2021	93.41	93.41	47656	12/28/2021
Total LOCATORS & SUPPLIES INC.:				93.41	93.41		
MEUW							
23500	3536	Electric Operations Expo- C.Flegner	12/09/2021	285.00	285.00	47657	12/28/2021

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	3536	Electric Operations Expo- S.Brooks	12/09/2021	285.00	285.00	47657	12/28/2021
Total MEUW:				570.00	570.00		
SECURIAN FINANCIAL GROUP INC							
25200	1027-26418 JAN 20	BASIC GROUP LIFE INS PREMIUM	12/01/2021	299.78	299.78	47621	12/10/2021
	1027-26418 JAN 20	EMPLOYER CONTRIBUTION 20%	12/01/2021	11.16	11.16	47621	12/10/2021
	1027-26418 JAN 20	EMPLOYER CONTRIBUTION 20%	12/01/2021	8.87	8.87	47621	12/10/2021
	1027-26418 JAN 20	EMPLOYER CONTRIBUTION 20%	12/01/2021	8.61	8.61	47621	12/10/2021
Total SECURIAN FINANCIAL GROUP INC:				328.42	328.42		
MIRON CONSTRUCTION CO INC							
25700	210790-PA 6	Pay Application 6 - WWTP Upgrade	12/01/2021	1,878,193.47	1,878,193.47	30017	12/22/2021
Total MIRON CONSTRUCTION CO INC:				1,878,193.47	1,878,193.47		
NAPA AUTO PARTS							
30900	329761	Unit #23 Seat Cover/Floor Mats	11/08/2021	374.21	374.21	47617	12/10/2021
	329761	Unit #23 Seat Cover/Floor Mats	11/08/2021	46.78	46.78	47617	12/10/2021
	329761	Unit #23 Seat Cover/Floor Mats	11/08/2021	46.78	46.78	47617	12/10/2021
	331825	Unit #14 Filters	11/30/2021	31.41	31.41	47617	12/10/2021
	332046	Gasket	12/01/2021	13.45	13.45	47617	12/10/2021
	332046	Gasket	12/01/2021	13.46	13.46	47617	12/10/2021
	332046	Gasket	12/01/2021	13.46	13.46	47617	12/10/2021
	332249	Unit #89 Oil Filter & Tune Up	12/03/2021	5.82	5.82	47617	12/10/2021
	332249	Unit #89 Oil Filter & Tune Up	12/03/2021	5.83	5.83	47617	12/10/2021
	332249	Unit #89 Oil Filter & Tune Up	12/03/2021	5.83	5.83	47617	12/10/2021
	332558	Unit #30 Filters	12/07/2021	26.11	26.11	47617	12/10/2021
	333471	Oil Dry	12/16/2021	38.96	38.96	47658	12/28/2021
	333471	Oil Dry	12/16/2021	38.97	38.97	47658	12/28/2021
	333471	Oil Dry	12/16/2021	38.97	38.97	47658	12/28/2021
	333485	Unit #33A Parts	12/16/2021	127.67	127.67	47658	12/28/2021
	333485	Unit #33A Parts	12/16/2021	127.67	127.67	47658	12/28/2021
	333531	Fuel Stabilzer	12/16/2021	2.77	2.77	47658	12/28/2021
	333531	Fuel Stabilzer	12/16/2021	2.76	2.76	47658	12/28/2021
	333531	Fuel Stabilzer	12/16/2021	2.76	2.76	47658	12/28/2021
	333736	Unit #28 Alarm	12/20/2021	14.75	14.75	47658	12/28/2021
	333736	Unit #28 Alarm	12/20/2021	14.74	14.74	47658	12/28/2021
	333780	Unit #28 Mark Lamp	12/20/2021	2.23	2.23	47658	12/28/2021
	333780	Unit #28 Mark Lamp	12/20/2021	2.23	2.23	47658	12/28/2021
	333864	Unit #50 - Sewer pump	12/21/2021	4.65	4.65	47658	12/28/2021
	334008	Unit #114 Air Filter	12/22/2021	18.52	18.52	47658	12/28/2021
	334008	Unit #102 Spark Plug & Air Filter	12/22/2021	25.96	25.96	47658	12/28/2021
	334008	Unit #102 Spark Plug & Air Filter	12/22/2021	25.96	25.96	47658	12/28/2021
Total NAPA AUTO PARTS:				1,072.71	1,072.71		
OFFICE DEPOT							
38880	212166170001	OFFICE SUPPLIES	11/24/2021	54.90	54.90	47618	12/10/2021
	212166170001	OFFICE SUPPLIES	11/24/2021	43.64	43.64	47618	12/10/2021
	212166170001	OFFICE SUPPLIES	11/24/2021	42.24	42.24	47618	12/10/2021
	216717342001	OFFICE SUPPLIES	12/20/2021	41.34	41.34	47659	12/28/2021
	216717342001	OFFICE SUPPLIES	12/20/2021	32.86	32.86	47659	12/28/2021
	216717342001	OFFICE SUPPLIES	12/20/2021	31.79	31.79	47659	12/28/2021

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total OFFICE DEPOT:				246.77	246.77		
OSHKOSH OFFICE SYSTEMS							
39000	AR69666	MTHLY CLICK COUNTS	12/01/2021	46.11	46.11	47619	12/10/2021
	AR69666	MTHLY CLICK COUNTS	12/01/2021	36.65	36.65	47619	12/10/2021
	AR69666	MTHLY CLICK COUNTS	12/01/2021	35.48	35.48	47619	12/10/2021
Total OSHKOSH OFFICE SYSTEMS:				118.24	118.24		
PIGGLY WIGGLY							
41200	12/07/2021	Employee Lunch Supplies	12/07/2021	50.22	50.22	47620	12/10/2021
	12/07/2021	Employee Lunch Supplies	12/07/2021	39.91	39.91	47620	12/10/2021
	12/07/2021	Employee Lunch Supplies	12/07/2021	38.64	38.64	47620	12/10/2021
	S00238-5273	SUPPLIES FOR KITCHEN,OFFC, ETC	12/13/2021	14.08	14.08	47660	12/28/2021
	S00238-5273	SUPPLIES FOR KITCHEN,OFFC,ETC	12/13/2021	11.19	11.19	47660	12/28/2021
	S00238-5273	SUPPLIES FOR KITCHEN,OFFC,ETC	12/13/2021	10.82	10.82	47660	12/28/2021
	S00238-5432	SUPPLIES FOR KITCHEN,OFFC, ETC	12/14/2021	5.76	5.76	47660	12/28/2021
	S00238-5432	SUPPLIES FOR KITCHEN,OFFC,ETC	12/14/2021	4.58	4.58	47660	12/28/2021
	S00238-5432	SUPPLIES FOR KITCHEN,OFFC,ETC	12/14/2021	4.42	4.42	47660	12/28/2021
Total PIGGLY WIGGLY:				179.62	179.62		
SABEL MECHANICAL LLC							
50300	21471	Sewer Meter @ Generating Plant	12/10/2021	1,025.41	1,025.41	47661	12/28/2021
Total SABEL MECHANICAL LLC:				1,025.41	1,025.41		
SEERA							
51535	WAUPUN/NOV 202	"WAUPUN" FOCUS PROGRAM FEE	11/30/2021	2,689.78	2,689.78	47622	12/10/2021
Total SEERA:				2,689.78	2,689.78		
STERICYCLE INC							
51860	8000638803	Document Shredding	12/25/2021	22.37	22.37	47664	12/28/2021
	8000638803	Document Shredding	12/25/2021	17.78	17.78	47664	12/28/2021
	8000638803	Document Shredding	12/25/2021	17.22	17.22	47664	12/28/2021
Total STERICYCLE INC:				57.37	57.37		
SPECTRUM BUSINESS							
52500	33381121321	Internet Services	12/13/2021	82.84	82.84	47662	12/28/2021
	33381121321	Internet Services	12/13/2021	65.84	65.84	47662	12/28/2021
	33381121321	Internet Services	12/13/2021	63.72	63.72	47662	12/28/2021
	33381121321	Monthly Service Exp 1st & 2nd	12/13/2021	105.30	105.30	47662	12/28/2021
	33381121321	Mthly Service Exp 1st & 2nd Ln	12/13/2021	83.70	83.70	47662	12/28/2021
	33381121321	Mthly Service Exp 1st&2nd Line	12/13/2021	81.01	81.01	47662	12/28/2021
	33381121321	Water Plant Voice Serv	12/13/2021	79.98	79.98	47662	12/28/2021
	33381121321	WasteWater Voice Serv	12/13/2021	79.98	79.98	47662	12/28/2021
Total SPECTRUM BUSINESS:				642.37	642.37		
SPEE-DEE							
52600	474005	SERVICE CHRG for WATER SAMPLES	11/27/2021	48.32	48.32	47623	12/10/2021
	486291	SERVICE CHRG for WATER SAMPLES	12/11/2021	48.32	48.32	47663	12/28/2021
	492828	SERVICE CHRG for WATER SAMPLES	12/25/2021	42.76	42.76	47663	12/28/2021

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total SPEE-DEE:				139.40	139.40		
STRAND ASSOCIATES INC							
53800	175760-2	R& R Assessment & Emergency Response Plan	11/30/2021	56.11	56.11	47624	12/10/2021
	177732	R& R Assessment & Emergency Response Plan	12/06/2021	1,881.33	1,881.33	47665	12/28/2021
Total STRAND ASSOCIATES INC:				1,937.44	1,937.44		
THURMER, MIKE							
56900	2021 4TH QRT	QTRLY COMMISSION SALARY	12/01/2021	38.00	38.00	47625	12/10/2021
	2021 4TH QRT	QTRLY COMMISSION SALARY	12/01/2021	31.00	31.00	47625	12/10/2021
	2021 4TH QRT	QTRLY COMMISSION SALARY	12/01/2021	31.00	31.00	47625	12/10/2021
Total THURMER, MIKE:				100.00	100.00		
TRUCLEANERS LLC							
58700	NOV 2021	MONTHLY CLEANING SERVICE	11/30/2021	370.50	370.50	47626	12/10/2021
	NOV 2021	MONTHLY CLEANING SERVICE	11/30/2021	294.50	294.50	47626	12/10/2021
	NOV 2021	MONTHLY CLEANING SERVICE	11/30/2021	285.00	285.00	47626	12/10/2021
Total TRUCLEANERS LLC:				950.00	950.00		
USA BLUE BOOK							
59600	805066	WWTP Chemicals	11/30/2021	175.21	175.21	47627	12/10/2021
	810913	Water Plant Chemicals	12/06/2021	365.66	365.66	47627	12/10/2021
	810979	Water Plant Chemicals	12/06/2021	188.20	188.20	47627	12/10/2021
Total USA BLUE BOOK:				729.07	729.07		
VANDE ZANDE & KAUFMAN LLP							
61200	NOV 2021	BioMass Agreement	12/06/2021	1,225.00	1,225.00	47628	12/10/2021
Total VANDE ZANDE & KAUFMAN LLP:				1,225.00	1,225.00		
VERIZON WIRELESS							
62900	9895604476	CELLPHONE MTHLY EXPENSES	12/21/2021	126.06	126.06	47666	12/28/2021
	9895604476	CELLPHONE MTHLY EXPENSES	12/21/2021	100.20	100.20	47666	12/28/2021
	9895604476	CELLPHONE MTHLY EXPENSES	12/21/2021	96.96	96.96	47666	12/28/2021
	9895604476	DPW'S MTHLY/DATA TABLET CHRGS	12/21/2021	58.05	58.05	47666	12/28/2021
Total VERIZON WIRELESS:				381.27	381.27		
WAUPUN, CITY OF							
74400	874	Building Permit Fee	12/01/2021	21,563.53	2,600.00	47677	12/28/2021
	PILOT DEC 2021	property Tax Pilot - Dec 2021	12/01/2021	34,068.00	34,068.00	47630	12/10/2021
	PILOT DEC 2021	property Tax Pilot - Dec 2021	12/01/2021	13,935.00-	13,935.00-	47630	12/10/2021
	SWATER NOV 2021	Stormwater Receipts	11/30/2021	48,569.01	48,569.01	47630	12/10/2021
	TRASH NOV 2021	Trash/Recycling Collection	11/30/2021	38,704.18	38,704.18	47630	12/10/2021
Total WAUPUN, CITY OF:				128,969.72	110,006.19		
WAUPUN UTILITIES							
76800	12/02/2021 P.CASH	Postage - Buchda COBRA	12/02/2021	.53	.53	47629	12/10/2021
	12/02/2021 P.CASH	Postage - Buchda COBRA	12/02/2021	.42	.42	47629	12/10/2021
	12/02/2021 P.CASH	Postage - Buchda COBRA	12/02/2021	.41	.41	47629	12/10/2021

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total WAUPUN UTILITIES:				1.36	1.36		
WESTPHAL RESOURCES INC.							
79900	58440	Vehicle Decals - Various Units	12/01/2021	337.50	337.50	47631	12/10/2021
	58440	Vehicle Decals - Various Units	12/01/2021	31.50	31.50	47631	12/10/2021
	58440	Vehicle Decals - Various Units	12/01/2021	342.00	342.00	47631	12/10/2021
Total WESTPHAL RESOURCES INC.:				711.00	711.00		
WINCAN LLC							
83500	3704	Training - 2 day On-site	12/01/2021	1,650.00	1,650.00	47632	12/10/2021
	3704	Training - 2 day On-site	12/01/2021	1,650.00	1,650.00	47632	12/10/2021
Total WINCAN LLC:				3,300.00	3,300.00		
WISCONSIN STATE LAB OF HYGIENE							
88300	698454	FLLUORIDE	11/30/2021	26.00	26.00	47633	12/10/2021
Total WISCONSIN STATE LAB OF HYGIENE:				26.00	26.00		
WAUPUN UTILITIES (Refund Acct)							
100000	13019000.20	Ref Overpaymt frm: 508 Doty St	12/22/2021	70.72	70.72	47673	12/28/2021
	14028220.21	Ref Overpaymt frm: 604 W Spring St	12/22/2021	94.74	94.74	47669	12/28/2021
	15011480.21	Ref Overpaymt frm: 405 Booth St	12/22/2021	37.82	37.82	47672	12/28/2021
	15038550.23	Ref Overpaymt frm: 415 Johnson St	12/22/2021	22.20	.00	47676	12/28/2021
	15038550.23	Ref Overpaymt frm: 415 Johnson St	12/22/2021	22.20-			
	15038550-23	Ref Overpaymt frm: 415 Johnson St	12/22/2021	22.20	22.20	47678	12/28/2021
	15038675-22	Ref Overpaymt frm: 715 Visser St	12/22/2021	360.09	360.09	47671	12/28/2021
	16094115.30	Ref Overpaymt frm: 827 Mayfair St Apt 3	12/22/2021	24.89	24.89	47668	12/28/2021
	18061820.22	Ref Overpaymt frm: 111 W Franklin St	12/22/2021	56.59	56.59	47674	12/28/2021
	19071440.43	Ref Overpaymt frm: 396 Fond du Lac St	12/22/2021	128.80	128.80	47675	12/28/2021
	19076480.08	Ref Overpaymt frm: 208 N Mill St	12/22/2021	125.40	125.40	47667	12/28/2021
	20086630*20	Ref Overpaymt frm: 19 1/2 S Forest St	12/22/2021	101.00	101.00	47670	12/28/2021
Total WAUPUN UTILITIES (Refund Acct):				1,022.25	1,022.25		
Grand Totals:				2,210,215.21	2,191,251.68		

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
CD						
1						
12/10/2021	1	Record ACH Credit Card Paymt	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	599.46	
		Record ACH Credit Card Paymt	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	287.65	
		Record ACH Credit Card Paymt	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	284.92	
		Record ACH Credit Card Paymt	9-1131-0000-00	COMBINED CASH		1,172.03-
2						
					.00*	
12/28/2021	2	Record Nov's Wholesale Power Bill ACH	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	662,831.79	
		Record Nov's Wholesale Power Bill ACH	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	1,592.20	
		Record Nov's Wholesale Power Bill ACH	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	1,413.28	
		Record Nov's Wholesale Power Bill ACH	9-1131-0000-00	COMBINED CASH		665,837.27-
3						
					.00*	
12/05/2021	3	Record Monthly ACH Vehicle Payment	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	982.51	
		Record Monthly ACH Vehicle Payment	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	419.84	
		Record Monthly ACH Vehicle Payment	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	819.64	
		Record Monthly ACH Vehicle Payment	9-1131-0000-00	COMBINED CASH		2,221.99-
4						
					.00*	
12/07/2021	4	Record Monthly ONLINE Inv Payment	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	5.95	
		Record Monthly ONLINE Inv Payment	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	4.73	
		Record Monthly ONLINE Inv Payment	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	4.57	
		Record Monthly ONLINE Inv Payment	9-1131-0000-00	COMBINED CASH		15.25-
5						
					.00*	
12/08/2021	5	Record Nov's Sales & Use Tax	1-2241-2416-00	TAX COLL PAY - SALES TAX	8,464.31	
		Record Nov's Sales & Use Tax	9-1131-0000-00	COMBINED CASH		8,464.31-
6						
					.00*	
12/13/2021	6	WF Xfer to LGIP Wtr Surplus - Future P&	2-1128-1290-00	SURPLUS FUND - LGIP	90,000.00	
		WF Xfer to LGIP Wtr Surplus - Future P&	9-1131-0000-00	COMBINED CASH		90,000.00-
7						
					.00*	
12/13/2021	7	Record WF Monthly Fees	1-5921-0000-20	OFFICE SUPPLIES AND EXPENSES	223.50	
		Record WF Monthly Fees	2-5921-0000-20	OFFICE SUPPLIES & EXPENSES	61.89	
		Record WF Monthly Fees	3-5851-0000-20	OFFICE SUPPLIES & EXPENSES	58.46	
		Record WF Monthly Fees	9-1131-0000-00	COMBINED CASH		343.85-
8						
					.00*	
12/03/2021	8	Record PSN Fees	1-5921-1010-20	OFC SUP & EXP CREDIT CARD TRAN	2,134.08	
		Record PSN Fees	2-5921-1010-20	OFC SUP & EXP CREDIT CARD TRAN	590.98	
		Record PSN Fees	3-5851-1010-20	OFC SUP & EXP-CREDIT CARD TRAN	558.14	
		Record PSN Fees	9-1131-0000-00	COMBINED CASH		3,283.20-

Documents: 8 Transactions: 28

Total CD:					771,337.90	771,337.90-
Grand Totals:					771,337.90	771,337.90-

Account Number	Account Title	Debit Amount	Credit Amount
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Account Number	Account Title	Debit Amount	Credit Amount
1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	664,419.71	
1-2241-2416-00	TAX COLL PAY - SALES TAX	8,464.31	
1-5921-0000-20	OFFICE SUPPLIES AND EXPENSES	223.50	
1-5921-1010-20	OFC SUP & EXP CREDIT CARD TRAN	2,134.08	
2-1128-1290-00	SURPLUS FUND - LGIP	90,000.00	
2-2232-0000-00	ACCOUNTS PAYABLE - WATER	2,304.42	
2-5921-0000-20	OFFICE SUPPLIES & EXPENSES	61.89	
2-5921-1010-20	OFC SUP & EXP CREDIT CARD TRAN	590.98	
3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	2,522.41	
3-5851-0000-20	OFFICE SUPPLIES & EXPENSES	58.46	
3-5851-1010-20	OFC SUP & EXP-CREDIT CARD TRAN	558.14	
9-1131-0000-00	COMBINED CASH		771,337.90-
Summary Totals:		<u>771,337.90</u>	<u>771,337.90-</u>
Proof:			<u>.00</u>

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
AIRGAS USA INC							
855	9985054525	ACETYLENE/OXYGEN/NITROGEN	12/31/2021	26.71	26.71	47679	01/10/2022
	9985054525	ACETYLENE/OXYGEN/NITROGEN	12/31/2021	26.71	26.71	47679	01/10/2022
	9985054525	ACETYLENE/OXYGEN/NITROGEN	12/31/2021	26.72	26.72	47679	01/10/2022
Total AIRGAS USA INC:				80.14	80.14		
ALLIANT ENERGY							
900	183035.01042022	Gas Utility for Water Plant	01/04/2022	1,141.63	1,141.63	47720	01/31/2022
	437000-12302021	GAS UTIL BILL FOR SWG PLNT	12/30/2021	1,258.94	1,258.94	47680	01/10/2022
	590516-12302021	Split Distribution - Main Bldg	12/30/2021	34.88	34.88	47680	01/10/2022
	590516-12302021	Split Distribution - Main Bldg	12/30/2021	27.90	27.90	47680	01/10/2022
	590516-12302021	Split Distribution - Main Bldg	12/30/2021	27.90	27.90	47680	01/10/2022
	590516-12302021	Split Distribution - Main Bldg	12/30/2021	188.35	188.35	47680	01/10/2022
	590516-12302021	Split Distribution - Main Bldg	12/30/2021	188.35	188.35	47680	01/10/2022
	590516-12302021	Split Distribution - Main Bldg	12/30/2021	188.35	188.35	47680	01/10/2022
	590516-12302021	Split Distribution - Main Bldg	12/30/2021	13.95	13.95	47680	01/10/2022
	590516-12302021	Split Distribution - Main Bldg	12/30/2021	13.95	13.95	47680	01/10/2022
	590516-12302021	Split Distribution - Main Bldg	12/30/2021	13.98	13.98	47680	01/10/2022
	801050.01182022	GAS UTILITY FOR WELLHOUSE #5	01/18/2022	89.02	89.02	47720	01/31/2022
	931084-12302021	GAS UTIL @ WWTP GARAGE	12/30/2021	1,083.99	1,083.99	47680	01/10/2022
Total ALLIANT ENERGY:				4,271.19	4,271.19		
ALTERNATIVE TECHNOLOGIES INC.							
1000	51443	SUBSTATION SAMPLING SERVICES	01/09/2022	70.00	70.00	47721	01/31/2022
Total ALTERNATIVE TECHNOLOGIES INC.:				70.00	70.00		
AMAZON CAPITAL SERVICES							
1015	11MP-FTMF-1GXW	Electric Shop Towels	01/26/2022	37.96	37.96	47722	01/31/2022
	163T-R6GV-HRJC	Electric Phone Case	01/08/2022	29.91	29.91	47722	01/31/2022
	19NT-JV9W-VD6H	Office Supplies	12/19/2021	17.66	17.66	47722	01/31/2022
	19NT-JV9W-VD6H	Office Supplies	12/19/2021	18.24	18.24	47722	01/31/2022
	19NT-JV9W-VD6H	Office Supplies	12/19/2021	22.95	22.95	47722	01/31/2022
	1D4T-NGTN-DYQV	Unit #98 Filter	12/29/2021	4.75	4.75	47722	01/31/2022
	1D4T-NGTN-DYQV	Unit #98 Filter	12/29/2021	4.75	4.75	47722	01/31/2022
	1D4T-NGTN-DYQV	Unit #98 Filter	12/29/2021	4.76	4.76	47722	01/31/2022
	1D4T-NGTN-DYQV	Mouse Pad/Speakers	12/29/2021	10.78	10.78	47722	01/31/2022
	1D4T-NGTN-DYQV	Mouse Pad/Speakers	12/29/2021	8.57	8.57	47722	01/31/2022
	1D4T-NGTN-DYQV	Mouse Pad/Speakers	12/29/2021	8.31	8.31	47722	01/31/2022
	1GNT-R1KG-6HTD	Time Delay Fuse	01/07/2022	52.50	52.50	47722	01/31/2022
	1LNC-R9LK-4L1V	Phone Case Return	01/23/2022	22.83-	22.83-	47722	01/31/2022
	1NN1-VXVM-33TH	Office Supplies	12/12/2021	69.95-	69.95-	47722	01/31/2022
	1NN1-VXVM-33TH	Office Supplies	12/12/2021	54.67-	54.67-	47722	01/31/2022
	1NN1-VXVM-33TH	Office Supplies	12/12/2021	51.76-	51.76-	47722	01/31/2022
	1W77-MFFV-JHJF	Replacement Blades	01/10/2022	42.26	42.26	47722	01/31/2022
Total AMAZON CAPITAL SERVICES:				64.19	64.19		
AMERICAN MESSAGING							
1090	U1850424WA	PAGER FOR ELEC DEPT ON-CALL	12/31/2021	36.35	36.35	47681	01/10/2022
Total AMERICAN MESSAGING:				36.35	36.35		
APPLIED TECHNOLOGIES							
1340	35682	ABNR Upgrades	12/31/2021	52,476.08	52,476.08	30018	01/24/2022

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Total APPLIED TECHNOLOGIES:				52,476.08	52,476.08		
BAKER TILLY VIRCHOW KRAUSE LLP							
2333	BT1975921	PROFESSIONAL SERVICES	01/05/2022	566.61	566.61	47723	01/31/2022
	BT1975921	PROFESSIONAL SERVICES	01/05/2022	566.61	566.61	47723	01/31/2022
	BT1975921	PROFESSIONAL SERVICES	01/05/2022	566.78	566.78	47723	01/31/2022
Total BAKER TILLY VIRCHOW KRAUSE LLP:				1,700.00	1,700.00		
BOARDMAN & CLARK LLP							
3200	247025	Professional Services	01/24/2022	134.16	134.16	47724	01/31/2022
	247025	Professional Services	01/24/2022	106.64	106.64	47724	01/31/2022
	247025	Professional Services	01/24/2022	103.20	103.20	47724	01/31/2022
Total BOARDMAN & CLARK LLP:				344.00	344.00		
BORDER STATES ELECTRIC SUPPLY							
3300	923547721	GUY WIRE	01/17/2022	704.12	704.12	47725	01/31/2022
	923547721	Shipping	01/17/2022	123.37	123.37	47725	01/31/2022
Total BORDER STATES ELECTRIC SUPPLY:				827.49	827.49		
BUTTERS-FETTING CO. INC.							
3800	J081365	Boiler Serv Inspections/Repairs	12/21/2021	3,022.10	3,022.10	47682	01/10/2022
Total BUTTERS-FETTING CO. INC.:				3,022.10	3,022.10		
CAPITAL NEWSPAPERS							
5450	86647	190-60005855-MONTHLY MINS	12/27/2021	30.41	30.41	47726	01/31/2022
	86647	190-60005855-MONTHLY MINS	12/27/2021	24.17	24.17	47726	01/31/2022
	86647	190-60005855-MONTHLY MINS	12/27/2021	23.39	23.39	47726	01/31/2022
	88121	190-60005855-MONTHLY MINS	01/08/2022	6.79	6.79	47726	01/31/2022
	88121	190-60005855-MONTHLY MINS	01/08/2022	5.40	5.40	47726	01/31/2022
	88121	190-60005855-MONTHLY MINS	01/08/2022	5.23	5.23	47726	01/31/2022
Total CAPITAL NEWSPAPERS:				95.39	95.39		
CAREW CONCRETE & SUPPLY CO							
5600	1228880	3/4 CRUSHER RUN	12/28/2021	44.64	44.64	47683	01/10/2022
	1228880	3/4 CRUSHER RUN	12/28/2021	22.32	22.32	47683	01/10/2022
	1228880	3/4 CRUSHER RUN	12/28/2021	22.31	22.31	47683	01/10/2022
Total CAREW CONCRETE & SUPPLY CO:				89.27	89.27		
US CELLULAR							
5700	479816100	Act #851360664	01/01/2022	175.00	175.00	47709	01/10/2022
	480113027	Act #207749466	01/01/2022	212.58	212.58	47706	01/10/2022
	480234399	Act #929862839	01/01/2022	272.26	272.26	47707	01/10/2022
	480336335	Act #375001031	01/01/2022	158.47	158.47	47708	01/10/2022
	485580261	Act #851360664	01/14/2022	177.38	177.38	47750	01/31/2022
	486064060	Act #375001031	01/16/2022	159.72	159.72	47749	01/31/2022
	486093702	Act #929862839	01/16/2022	263.51	263.51	47748	01/31/2022
	486616167	Act #207749466	01/16/2022	316.93	316.93	47747	01/31/2022
Total US CELLULAR:				1,735.85	1,735.85		

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CIVIC SYSTEMS LLC							
5945	CBC21331	SEMI-ANNUAL SUPPORT FEES	01/01/2022	2,569.71	2,569.71	47684	01/10/2022
	CBC21331	SEMI-ANNUAL SUPPORT FEES	01/01/2022	2,042.59	2,042.59	47684	01/10/2022
	CBC21331	SEMI-ANNUAL SUPPORT FEES	01/01/2022	1,976.70	1,976.70	47684	01/10/2022
Total CIVIC SYSTEMS LLC:				6,589.00	6,589.00		
DIGGERS HOTLINE INC.							
7300	211 2 31801	MONTHLY LOCATE TICKET CHRGS	12/31/2021	84.64	84.64	47685	01/10/2022
Total DIGGERS HOTLINE INC.:				84.64	84.64		
DORNER COMPANY							
7700	159922-IN	Valve Repair	12/02/2021	2,918.20	2,918.20	47686	01/10/2022
Total DORNER COMPANY:				2,918.20	2,918.20		
MARTENS ACE HARDWARE							
9200	475905-DEC 2021	MISCELLANEOUS ITEMS	12/31/2021	46.04	46.04	47695	01/10/2022
	475905-DEC 2021	MISCELLANEOUS ITEMS	12/31/2021	3.72	3.72	47695	01/10/2022
	475905-DEC 2021	MISCELLANEOUS ITEMS	12/31/2021	8.73	8.73	47695	01/10/2022
	475905-DEC 2021	MISCELLANEOUS ITEMS	12/31/2021	208.01	208.01	47695	01/10/2022
	475905-DEC 2021	MISCELLANEOUS ITEMS	12/31/2021	5.30	5.30	47695	01/10/2022
	475905-DEC 2021	MISCELLANEOUS ITEMS	12/31/2021	11.29	11.29	47695	01/10/2022
	475905-DEC 2021	MISCELLANEOUS ITEMS	12/31/2021	5.31	5.31	47695	01/10/2022
Total MARTENS ACE HARDWARE:				288.40	288.40		
FARMERS ELEVATOR CORP LTD							
9300	159542	Keroseen - Temp Heat	12/01/2021	275.00	275.00	47687	01/10/2022
	159674	Soil Sample	12/08/2021	240.00	240.00	47687	01/10/2022
Total FARMERS ELEVATOR CORP LTD:				515.00	515.00		
GFL ENVIRONMENTAL							
11300	U90000058175	DUMPSTER - OFFICE BLDG	01/01/2022	188.07	188.07	47688	01/10/2022
	U90000058175	DUMPSTER - OFFICE BLDG	01/01/2022	141.05	141.05	47688	01/10/2022
	U90000058175	DUMPSTER - OFFICE BLDG	01/01/2022	141.05	141.05	47688	01/10/2022
	U90000058584	DUMPSTER - WWTP	01/01/2022	2,350.87	2,350.87	47688	01/10/2022
Total GFL ENVIRONMENTAL:				2,821.04	2,821.04		
GRAINGER							
11400	9183603381	WWTP Maintenance	01/19/2022	29.90	29.90	47727	01/31/2022
	9184100601	WWTP Maintenance	01/19/2022	98.79	98.79	47727	01/31/2022
Total GRAINGER:				128.69	128.69		
HAWKINS INC							
12200	6098667	(6) Vacuum Regulators	01/06/2022	8,700.00	8,700.00	47728	01/31/2022
	6098667	(3) Automatic Switch over valves	01/06/2022	1,920.00	1,920.00	47728	01/31/2022
Total HAWKINS INC:				10,620.00	10,620.00		
HYDROCORP INC.							
13985	65128-IN	CROSS CONNECTION CONTROL PROG	12/31/2021	2,252.00	2,252.00	47689	01/10/2022

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total HYDROCORP INC.:				2,252.00	2,252.00		
INFOSEND INC							
14490	204997	BILL PRINT & POSTAGE	12/31/2021	992.74	992.74	47729	01/31/2022
	204997	BILL PRINT & POSTAGE	12/31/2021	789.10	789.10	47729	01/31/2022
	204997	BILL PRINT & POSTAGE	12/31/2021	763.64	763.64	47729	01/31/2022
Total INFOSEND INC:				2,545.48	2,545.48		
INTEGRATED COMMUNICATIONS SERV							
14650	211301451101	TELEPHONE ANSWERING SERV-AFT	12/27/2021	140.79	140.79	47690	01/10/2022
	211301451101	TELEPHONE ANSWERING SERV-AFT	12/27/2021	111.91	111.91	47690	01/10/2022
	211301451101	TELEPHONE ANSWERING SERV-AFT	12/27/2021	108.29	108.29	47690	01/10/2022
	220101451101	TELEPHONE ANSWERING SERV-AFT	01/24/2022	107.21	107.21	47730	01/31/2022
	220101451101	TELEPHONE ANSWERING SERV-AFT	01/24/2022	85.22	85.22	47730	01/31/2022
	220101451101	TELEPHONE ANSWERING SERV-AFT	01/24/2022	82.46	82.46	47730	01/31/2022
Total INTEGRATED COMMUNICATIONS SERV:				635.88	635.88		
INTELLICOM OF WISCONSIN INC							
14690	679992	Telephone Settings	12/29/2021	73.12	73.12	47691	01/10/2022
	679992	Telephone Settings	12/29/2021	58.12	58.12	47691	01/10/2022
	679992	Telephone Settings	12/29/2021	56.26	56.26	47691	01/10/2022
Total INTELLICOM OF WISCONSIN INC:				187.50	187.50		
ITU ABSORB TECH INC.							
14950	7838284	SHOP TOWELS FOR WWTP	01/07/2022	23.75	23.75	47731	01/31/2022
	7838287	SHOP TOWELS MTHLY RENTAL FEE	01/07/2022	13.00	13.00	47731	01/31/2022
	7838287	SHOP TOWELS MTHLY RENTAL FEE	01/07/2022	13.00	13.00	47731	01/31/2022
	7838287	SHOP TOWELS MTHLY RENTAL FEE	01/07/2022	12.99	12.99	47731	01/31/2022
Total ITU ABSORB TECH INC.:				62.74	62.74		
J & H CONTROLS INC							
16000	10000023442	BUILDING MAINT MTHLY CHRГ-WTP	01/01/2022	171.00	171.00	47692	01/10/2022
	10000023443	BUILDING MAINT MTHLY CHRГ	01/01/2022	186.80	186.80	47692	01/10/2022
	10000023443	BUILDING MAINT MTHLY CHRГ	01/01/2022	140.10	140.10	47692	01/10/2022
	10000023443	BUILDING MAINT MTHLY CHRГ	01/01/2022	140.10	140.10	47692	01/10/2022
	10000023550	WWTP Office Furnace	01/27/2022	503.20	503.20	47732	01/31/2022
	10000023551	Office Building Mnt. Inducer Motor	01/27/2022	140.00	140.00	47732	01/31/2022
	10000023551	Office Building Mnt. Inducer Motor	01/27/2022	105.00	105.00	47732	01/31/2022
	10000023551	Office Building Mnt. Inducer Motor	01/27/2022	105.00	105.00	47732	01/31/2022
Total J & H CONTROLS INC:				1,491.20	1,491.20		
K BROWN PLUMBING LLC							
17070	2022-11	Urinal Fix - Breakroom Bathroom	12/31/2021	88.80	88.80	47693	01/10/2022
	2022-11	Urinal Fix - Breakroom Bathroom	12/31/2021	66.60	66.60	47693	01/10/2022
	2022-11	Urinal Fix - Breakroom Bathroom	12/31/2021	66.60	66.60	47693	01/10/2022
Total K BROWN PLUMBING LLC:				222.00	222.00		
KEMIRA WATER SOLUTIONS INC.							
17513	9017738516	FERROUS CHLORIDE	01/03/2022	4,022.88	4,022.88	47694	01/10/2022

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Total KEMIRA WATER SOLUTIONS INC.:				4,022.88	4,022.88		
LOCATORS & SUPPLIES INC.							
18825	297208-IN	Locator Cord URD	01/06/2022	98.80	98.80	47733	01/31/2022
Total LOCATORS & SUPPLIES INC.:				98.80	98.80		
MACQUEEN EQUIPMENT LLC							
19150	P22415	Unit #114A Sewer Camera	01/25/2022	396.18	396.18	47734	01/31/2022
Total MACQUEEN EQUIPMENT LLC:				396.18	396.18		
MEUW							
23500	10122-75	2022 Membership Dues	01/01/2022	6,451.50	6,451.50	47696	01/10/2022
	10122-75	2022 Membership Dues	01/01/2022	2,150.50	2,150.50	47696	01/10/2022
	11522-04	SAFETY GROUP PROGRAM COST	01/15/2022	2,508.19	2,508.19	47735	01/31/2022
	11522-04	SAFETY GROUP PROGRAM COST	01/15/2022	1,993.69	1,993.69	47735	01/31/2022
	11522-04	SAFETY GROUP PROGRAM COST	01/15/2022	1,929.37	1,929.37	47735	01/31/2022
	11822-09	2022 MSDS Online Fees	01/19/2022	351.00	351.00	47735	01/31/2022
	11822-09	2022 MSDS Online Fees	01/19/2022	279.00	279.00	47735	01/31/2022
	11822-09	2022 MSDS Online Fees	01/19/2022	270.00	270.00	47735	01/31/2022
	3536 CREDIT	Electric Operations Expo- C.Flegner Cancellation	01/27/2022	285.00-	285.00-	47735	01/31/2022
	3598	Managment Training - C Flegner	01/17/2022	295.00	295.00	47735	01/31/2022
	3598	Managment Training - Vande Kolk	01/17/2022	295.00	295.00	47735	01/31/2022
	3598	Managment Training - Benson	01/17/2022	115.05	115.05	47735	01/31/2022
	3598	Managment Training - Benson	01/17/2022	91.45	91.45	47735	01/31/2022
	3598	Managment Training - Benson	01/17/2022	88.50	88.50	47735	01/31/2022
Total MEUW:				16,533.25	16,533.25		
MILTON PROPANE INC							
25000	T489261	Small tanks of Propane for ALL Tools	01/12/2022	36.34	36.34	47736	01/31/2022
	T489261	Small tanks of Propane for ALL Tools	01/12/2022	36.33	36.33	47736	01/31/2022
	T489261	Small tanks of Propane for ALL Tools	01/12/2022	36.33	36.33	47736	01/31/2022
	T489611	Sewer Trailer Heater Propane	01/14/2022	27.25	27.25	47736	01/31/2022
	T490387	Used for Torching	01/19/2022	6.19	6.19	47736	01/31/2022
	T490387	Used for Torching	01/19/2022	6.19	6.19	47736	01/31/2022
	T490387	Used for Torching	01/19/2022	6.18	6.18	47736	01/31/2022
Total MILTON PROPANE INC:				154.81	154.81		
SECURIAN FINANCIAL GROUP INC							
25200	26418-1027-FEB 20	BASIC GROUP LIFE INS PREMIUM	01/01/2022	303.07	303.07	47701	01/10/2022
	26418-1027-FEB 20	EMPLOYER CONTRIBUTION 20%	01/01/2022	11.42	11.42	47701	01/10/2022
	26418-1027-FEB 20	EMPLOYER CONTRIBUTION 20%	01/01/2022	9.08	9.08	47701	01/10/2022
	26418-1027-FEB 20	EMPLOYER CONTRIBUTION 20%	01/01/2022	8.80	8.80	47701	01/10/2022
Total SECURIAN FINANCIAL GROUP INC:				332.37	332.37		
MIRON CONSTRUCTION CO INC							
25700	210790-PA 7	Pay Application 7 - WWTP Upgrade	12/31/2021	1,590,809.49	1,590,809.49	30019	01/24/2022
Total MIRON CONSTRUCTION CO INC:				1,590,809.49	1,590,809.49		
MSA PROFESSIONAL SERVICES INC							
28200	R0019010.0-35	Pay Request Review	12/31/2021	128.40	128.40	47737	01/31/2022

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	R0019010.0-35	Pay Request Review	12/31/2021	128.40	128.40	47737	01/31/2022
Total MSA PROFESSIONAL SERVICES INC:				256.80	256.80		
MUNICIPAL ENVIRONMENTAL GROUP							
29400	2022 MEMBERSHI	ANNUAL MEMBERSHIP DUES- WATER DIVISION	01/21/2022	1,098.00	1,098.00	47738	01/31/2022
Total MUNICIPAL ENVIRONMENTAL GROUP:				1,098.00	1,098.00		
NAPA AUTO PARTS							
30900	335845	Car Wash	01/12/2022	5.33	5.33	47739	01/31/2022
	335845	Car Wash	01/12/2022	5.33	5.33	47739	01/31/2022
	335845	Car Wash	01/12/2022	5.32	5.32	47739	01/31/2022
	337028	Unit #156 Oil Filter	01/25/2022	37.52	37.52	47739	01/31/2022
	337034	Unit #94 Water De-Icer hose	01/25/2022	4.40	4.40	47739	01/31/2022
	337368	Universal Joint	01/27/2022	9.00	9.00	47739	01/31/2022
	337368	Universal Joint	01/27/2022	9.00	9.00	47739	01/31/2022
	337368	Universal Joint	01/27/2022	8.99	8.99	47739	01/31/2022
Total NAPA AUTO PARTS:				84.89	84.89		
NCL OF WISCONSIN INC							
33000	464902	Lab Supplies- WWTP	01/11/2022	616.90	616.90	47740	01/31/2022
Total NCL OF WISCONSIN INC:				616.90	616.90		
OFFICE DEPOT							
38880	216717342002	OFFICE SUPPLIES	01/03/2022	1.38	1.38	47741	01/31/2022
	216717342002	OFFICE SUPPLIES	01/03/2022	1.10	1.10	47741	01/31/2022
	216717342002	OFFICE SUPPLIES	01/03/2022	1.06	1.06	47741	01/31/2022
	217997169001	OFFICE SUPPLIES	01/03/2022	11.86	11.86	47741	01/31/2022
	217997169001	OFFICE SUPPLIES	01/03/2022	9.43	9.43	47741	01/31/2022
	217997169001	OFFICE SUPPLIES	01/03/2022	9.12	9.12	47741	01/31/2022
	217997325001	OFFICE SUPPLIES	01/04/2022	8.58	8.58	47741	01/31/2022
	217997325001	OFFICE SUPPLIES	01/04/2022	6.82	6.82	47741	01/31/2022
	217997325001	OFFICE SUPPLIES	01/04/2022	6.59	6.59	47741	01/31/2022
	220741595001	WWTP Supplies	01/10/2022	84.83	84.83	47741	01/31/2022
	220741595001	OFFICE SUPPLIES	01/10/2022	16.20	16.20	47741	01/31/2022
	220741595001	OFFICE SUPPLIES	01/10/2022	16.74	16.74	47741	01/31/2022
	220741595001	OFFICE SUPPLIES	01/10/2022	21.06	21.06	47741	01/31/2022
	220751341001	OFFICE SUPPLIES	01/07/2022	8.11	8.11	47741	01/31/2022
	220751341001	OFFICE SUPPLIES	01/07/2022	6.44	6.44	47741	01/31/2022
	220751341001	OFFICE SUPPLIES	01/07/2022	6.24	6.24	47741	01/31/2022
	223321677001	OFFICE SUPPLIES	01/19/2022	6.40	6.40	47741	01/31/2022
	223321677001	OFFICE SUPPLIES	01/19/2022	5.08	5.08	47741	01/31/2022
	223321677001	OFFICE SUPPLIES	01/19/2022	4.92	4.92	47741	01/31/2022
	223323755001	OFFICE SUPPLIES	01/18/2022	16.29	16.29	47741	01/31/2022
	223323755001	OFFICE SUPPLIES	01/18/2022	12.95	12.95	47741	01/31/2022
	223323755001	OFFICE SUPPLIES	01/18/2022	12.54	12.54	47741	01/31/2022
	223323756001	OFFICE SUPPLIES	01/23/2022	10.84	10.84	47741	01/31/2022
	223323756001	OFFICE SUPPLIES	01/23/2022	8.61	8.61	47741	01/31/2022
	223323756001	OFFICE SUPPLIES	01/23/2022	8.34	8.34	47741	01/31/2022
Total OFFICE DEPOT:				301.53	301.53		
OSHKOSH OFFICE SYSTEMS							
39000	AR70687	MTHLY CLICK COUNTS	12/31/2021	44.50	44.50	47697	01/10/2022

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
	AR70687	MTHLY CLICK COUNTS	12/31/2021	35.37	35.37	47697	01/10/2022
	AR70687	MTHLY CLICK COUNTS	12/31/2021	34.22	34.22	47697	01/10/2022
Total OSHKOSH OFFICE SYSTEMS:				114.09	114.09		
POLYDYNE INC.							
42000	1610484	CLARIFLOC CE-1855	01/20/2022	12,855.16	12,855.16	47742	01/31/2022
Total POLYDYNE INC.:				12,855.16	12,855.16		
POWER SYSTEM ENGINEERING INC							
42800	9039770	GIS SUPPORT	12/07/2021	1,731.43	1,731.43	47698	01/10/2022
	9039770	GIS SUPPORT	12/07/2021	509.24	509.24	47698	01/10/2022
	9039770	GIS SUPPORT	12/07/2021	458.33	458.33	47698	01/10/2022
	9040019	GIS SUPPORT	12/31/2021	2,147.00	2,147.00	47743	01/31/2022
Total POWER SYSTEM ENGINEERING INC:				4,846.00	4,846.00		
PTS CONTRACTORS INC							
44099	NEWTON/ROCK PA	Pay Request 5	12/31/2021	31,214.09	31,214.09	47744	01/31/2022
	NEWTON/ROCK PA	Pay Request 5	12/31/2021	15,956.26	15,956.26	47744	01/31/2022
	NEWTON/ROCK PA	Retainage	12/31/2021	22,286.31			
	NEWTON/ROCK PA	Retainage	12/31/2021	15,252.69			
Total PTS CONTRACTORS INC:				84,709.35	47,170.35		
REGISTRATION FEE TRUST							
45425	UNIT 23 PLATE/RE	DOC ID: 44108729 Unit #23 Vac Truck	12/07/2021	64.00	64.00	47699	01/10/2022
	UNIT 23 PLATE/RE	DOC ID: 44108729 Unit #23 Vac Truck	12/07/2021	8.00	8.00	47699	01/10/2022
	UNIT 23 PLATE/RE	DOC ID: 44108729 Unit #23 Vac Truck	12/07/2021	8.00	8.00	47699	01/10/2022
Total REGISTRATION FEE TRUST:				80.00	80.00		
RUEKERT-MIELKE							
49300	139631	WATER SCADA Service Work	12/30/2021	170.00	170.00	47700	01/10/2022
	139632	SEWER SCADA Service Work	12/30/2021	170.00	170.00	47700	01/10/2022
Total RUEKERT-MIELKE:				340.00	340.00		
SEERA							
51535	WAUPUN/DEC 202	"WAUPUN" FOCUS PROGRAM FEE	12/31/2021	2,724.24	2,724.24	47702	01/10/2022
Total SEERA:				2,724.24	2,724.24		
SPECTRUM BUSINESS							
52500	33381011322	Internet Services	01/13/2022	82.84	82.84	47745	01/31/2022
	33381011322	Internet Services	01/13/2022	65.84	65.84	47745	01/31/2022
	33381011322	Internet Services	01/13/2022	63.72	63.72	47745	01/31/2022
	33381011322	Monthly Service Exp 1st & 2nd	01/13/2022	105.10	105.10	47745	01/31/2022
	33381011322	Mthly Service Exp 1st & 2nd Ln	01/13/2022	83.54	83.54	47745	01/31/2022
	33381011322	Mthly Service Exp 1st&2nd Line	01/13/2022	80.85	80.85	47745	01/31/2022
	33381011322	Water Plant Voice Serv	01/13/2022	79.98	79.98	47745	01/31/2022
	33381011322	WasteWater Voice Serv	01/13/2022	79.98	79.98	47745	01/31/2022
Total SPECTRUM BUSINESS:				641.85	641.85		

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
SPEE-DEE							
52600	504578	SERVICE CHRG for WATER SAMPLES	01/08/2022	59.27	59.27	47746	01/31/2022
	510106	SERVICE CHRG for WATER SAMPLES	01/22/2022	45.42	45.42	47746	01/31/2022
Total SPEE-DEE:				104.69	104.69		
SUPERIOR CHEMICAL CORP							
54200	321007	CLEANING SUPPLIES	12/08/2021	252.40	252.40	47703	01/10/2022
	321007	Brake Cleaner	12/08/2021	105.28	105.28	47703	01/10/2022
Total SUPERIOR CHEMICAL CORP:				357.68	357.68		
TOTAL BUSINESS PRODUCTS INC.							
57350	90667	Name Plate: DeBoer	12/30/2021	4.50	4.50	47704	01/10/2022
	90667	Name Plate: DeBoer	12/30/2021	5.85	5.85	47704	01/10/2022
	90667	Name Plate: DeBoer	12/30/2021	4.65	4.65	47704	01/10/2022
TOTAL BUSINESS PRODUCTS INC.:				15.00	15.00		
TRUCLEANERS LLC							
58700	DEC 2021	MONTHLY CLEANING SERVICE	12/31/2021	370.50	370.50	47705	01/10/2022
	DEC 2021	MONTHLY CLEANING SERVICE	12/31/2021	294.50	294.50	47705	01/10/2022
	DEC 2021	MONTHLY CLEANING SERVICE	12/31/2021	285.00	285.00	47705	01/10/2022
Total TRUCLEANERS LLC:				950.00	950.00		
USA BLUE BOOK							
59600	850607	Lab Supplies	01/19/2022	1,605.73	1,605.73	47751	01/31/2022
	850643	Water Plant/Water Treatment Tests	01/19/2022	297.16	297.16	47751	01/31/2022
	850848	Water Plant/Water Treatment Tests	01/19/2022	171.77	171.77	47751	01/31/2022
Total USA BLUE BOOK:				2,074.66	2,074.66		
UTILITY SALES and SERVICE							
59775	73122-IN	Ann'l Aerial Inspection/Test Unit#4	12/22/2021	837.48	837.48	47710	01/10/2022
	73123-IN	Ann'l Digger Inspec/Dielectric Test #25	12/22/2021	1,293.37	1,293.37	47710	01/10/2022
	73124-IN	Ann'l Digger Inspec/Dielectric Test #150	12/22/2021	1,456.76	1,456.76	47710	01/10/2022
	73125-IN	Ann'l Aerial Inspection/Test Unit#156	12/22/2021	1,697.82	1,697.82	47710	01/10/2022
Total UTILITY SALES and SERVICE:				5,285.43	5,285.43		
UTILITY SERVICE CO. INC.							
59800	550588	ANNUAL PRISON TANK	01/01/2022	20,431.04	20,431.04	47752	01/31/2022
Total UTILITY SERVICE CO. INC.:				20,431.04	20,431.04		
VAN BUREN, JEROME and/or SANDRA							
60800	NOV & DEC 2021 S	SOLAR CREDIT	12/31/2021	271.14	271.14	47753	01/31/2022
Total VAN BUREN, JEROME and/or SANDRA:				271.14	271.14		
VANDE ZANDE & KAUFMAN LLP							
61200	DECEMBER 2021	Bonds/USDA Meeting	12/31/2021	385.00	385.00	47711	01/10/2022
Total VANDE ZANDE & KAUFMAN LLP:				385.00	385.00		

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
VERIZON WIRELESS							
62900	9897843630	CELLPHONE MTHLY EXPENSES	01/21/2022	126.73	126.73	47754	01/31/2022
	9897843630	CELLPHONE MTHLY EXPENSES	01/21/2022	100.74	100.74	47754	01/31/2022
	9897843630	CELLPHONE MTHLY EXPENSES	01/21/2022	97.49	97.49	47754	01/31/2022
	9897843630	DPW'S MTHLY/DATA TABLET CHRGS	01/21/2022	58.02	58.02	47754	01/31/2022
Total VERIZON WIRELESS:				382.98	382.98		
VERMEER WISCONSIN INC.							
63000	20253206	BLADES SHARPEN FOR UNIT#56	01/27/2022	71.40	71.40	47755	01/31/2022
Total VERMEER WISCONSIN INC.:				71.40	71.40		
VERONA SAFETY SUPPLY INC							
63200	56234	Safety Gloves	01/12/2022	153.93	153.93	47756	01/31/2022
	56234	Safety Gloves	01/12/2022	76.96	76.96	47756	01/31/2022
	56234	Safety Gloves	01/12/2022	76.96	76.96	47756	01/31/2022
Total VERONA SAFETY SUPPLY INC:				307.85	307.85		
VIKING ELECTRIC SUPPLY							
63300	S005349931.001	WWTP LED Upgrade	12/10/2021	467.19	467.19	47712	01/10/2022
	S005349931.002	WWTP LED Upgrade	12/10/2021	982.68	982.68	47712	01/10/2022
	S005349931.003	WWTP LED Upgrade	12/13/2021	212.52	212.52	47712	01/10/2022
	S005349931.004	WWTP LED Upgrade	12/27/2021	303.60	303.60	47712	01/10/2022
Total VIKING ELECTRIC SUPPLY:				1,965.99	1,965.99		
WAUPUN CHAMBER OF COMMERCE							
73200	2022 MEMBERSHI	MEMBERSHIP INVESTMENT	01/27/2022	169.65	169.65	47757	01/31/2022
	2022 MEMBERSHI	MEMBERSHIP INVESTMENT	01/27/2022	134.85	134.85	47757	01/31/2022
	2022 MEMBERSHI	MEMBERSHIP INVESTMENT	01/27/2022	130.50	130.50	47757	01/31/2022
	ANNIV GIFT CARD	(18) \$10.00 Chamber Gift Certificates- Employee Anniversary	01/01/2022	70.20	70.20	47713	01/10/2022
	ANNIV GIFT CARD	(18) \$10.00 Chamber Gift Certificates- Employee Anniversary	01/01/2022	55.80	55.80	47713	01/10/2022
	ANNIV GIFT CARD	(18) \$10.00 Chamber Gift Certificates- Employee Anniversary	01/01/2022	54.00	54.00	47713	01/10/2022
Total WAUPUN CHAMBER OF COMMERCE:				615.00	615.00		
WAUPUN, CITY OF							
74400	1032	2022 Worker's Comp Premium 1st Qrt	01/01/2022	1,589.00	1,589.00	47715	01/10/2022
	1032	2022 Worker's Comp Premium 1st Qrt	01/01/2022	1,906.80	1,906.80	47715	01/10/2022
	1032	2022 Worker's Comp Premium 1st Qrt	01/01/2022	2,860.20	2,860.20	47715	01/10/2022
	PILOT - JAN 2022	PILOT-Water	01/01/2022	30,396.00	30,396.00	47715	01/10/2022
	PILOT - JAN 2022	PILOT-Electric	01/01/2022	25,177.00	25,177.00	47715	01/10/2022
	STORMWATER-DE	Stormwater Receipts	12/31/2021	48,968.52	48,968.52	47715	01/10/2022
	TRASH- DEC 2021	Trash/Recycling Collection	12/31/2021	38,719.67	38,719.67	47715	01/10/2022
Total WAUPUN, CITY OF:				149,617.19	149,617.19		
WISCONSIN DEPT OF REVENUE							
85800	2022-2024 B.TAX	Biennial Fees tax id#:600-00000357814-04	01/01/2022	10.00	10.00	47716	01/10/2022
Total WISCONSIN DEPT OF REVENUE:				10.00	10.00		
WISCONSIN STATE LAB OF HYGIENE							
88300	701669	Fluoride	12/07/2021	26.00	26.00	47717	01/10/2022

Vendor Number	Invoice Number	Description	Invoice Date	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total WISCONSIN STATE LAB OF HYGIENE:				26.00	26.00		
WWOA							
88900	285	CONFERENCE REGISTRATION - STEVE SCHRAMM	01/10/2022	65.00	65.00	47766	01/31/2022
	290	CONFERENCE REGISTRATION - RYAN HOFFMAN	01/10/2022	45.00	45.00	47766	01/31/2022
Total WWOA:				110.00	110.00		
WONDERWARE MIDWEST							
89430	24202	SCADA Upgrade Water Plant	01/20/2022	6,723.75	6,723.75	47765	01/31/2022
	INV24193	SCADA Upgrade - WWTP	01/19/2022	12,398.75	12,398.75	47765	01/31/2022
Total WONDERWARE MIDWEST:				19,122.50	19,122.50		
WAUPUN UTILITIES (Refund Acct)							
100000	13012940.20	Ref Overpaymt frm: 511 S Grove	01/26/2022	250.00	250.00	47758	01/31/2022
	13019000.20	Ref Overpaymt frm: 508 Doty St	12/22/2021	70.72	.00	47673	Multiple
	13019000.20	Ref Overpaymt frm: 508 Doty St	12/22/2021	70.72-			
	13019000-20	Ref Overpaymt frm: 508 Doty St	01/01/2022	70.72	70.72	47714	01/10/2022
	14023260.20	Ref Overpaymt frm: 642 S Madison St	01/26/2022	101.35	101.35	47763	01/31/2022
	14024300.21	Ref Overpaymt frm: 505 Morse St	01/26/2022	207.90	207.90	47762	01/31/2022
	15035150.25	Ref Overpaymt frm: 536 Pleasant Ave	01/26/2022	.68	.68	47761	01/31/2022
	18061260.24	Ref Overpaymt frm: 132 Rose St	01/26/2022	350.81	350.81	47760	01/31/2022
	19074300.21	Ref Overpaymt frm: 615 Park St	01/26/2022	175.08	175.08	47764	01/31/2022
	20082370.46	Ref Overpaymt frm: 820 E Brown St Apt 11	01/26/2022	100.99	100.99	47759	01/31/2022
Total WAUPUN UTILITIES (Refund Acct):				1,257.53	1,257.53		
Grand Totals:				2,020,551.49	1,983,012.49		

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
CD						
1						
01/28/2022	1	Record Dec's Wholesale Power Bill ACH	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	705,698.87	
		Record Dec's Wholesale Power Bill ACH	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	1,251.74	
		Record Dec's Wholesale Power Bill ACH	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	1,083.89	
		Record Dec's Wholesale Power Bill ACH	9-1131-0000-00	COMBINED CASH		708,034.50-
2						
					.00*	
01/07/2022	2	Record Monthly ONLINE Inv Payment	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	4.35	
		Record Monthly ONLINE Inv Payment	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	3.46	
		Record Monthly ONLINE Inv Payment	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	3.34	
		Record Monthly ONLINE Inv Payment	9-1131-0000-00	COMBINED CASH		11.15-
3						
					.00*	
01/05/2022	3	Record Monthly ACH Vehicle Payment	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	737.60	
		Record Monthly ACH Vehicle Payment	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	428.87	
		Record Monthly ACH Vehicle Payment	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	785.20	
		Record Monthly ACH Vehicle Payment	9-1131-0000-00	COMBINED CASH		1,951.67-
4						
					.00*	
01/17/2022	4	Record Dec's Sales & Use Tax	1-2241-2416-00	TAX COLL PAY - SALES TAX	9,090.83	
		Record Dec's Sales & Use Tax	9-1131-0000-00	COMBINED CASH		9,090.83-
5						
					.00*	
01/10/2022	5	Record ACH Credit Card Paymt	1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	1,315.62	
		Record ACH Credit Card Paymt	2-2232-0000-00	ACCOUNTS PAYABLE - WATER	182.07	
		Record ACH Credit Card Paymt	3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	218.96	
		Record ACH Credit Card Paymt	9-1131-0000-00	COMBINED CASH		1,716.65-
6						
					.00*	
01/11/2022	6	Record WF Monthly Fees	1-5921-0000-20	OFFICE SUPPLIES AND EXPENSES	211.52	
		Record WF Monthly Fees	2-5921-0000-20	OFFICE SUPPLIES & EXPENSES	58.58	
		Record WF Monthly Fees	3-5851-0000-20	OFFICE SUPPLIES & EXPENSES	55.32	
		Record WF Monthly Fees	9-1131-0000-00	COMBINED CASH		325.42-
7						
					.00*	
01/03/2022	7	Record PSN Fees	1-5921-1010-20	OFC SUP & EXP CREDIT CARD TRAN	1,911.78	
		Record PSN Fees	2-5921-1010-20	OFC SUP & EXP CREDIT CARD TRAN	529.42	
		Record PSN Fees	3-5851-1010-20	OFC SUP & EXP-CREDIT CARD TRAN	500.00	
		Record PSN Fees	9-1131-0000-00	COMBINED CASH		2,941.20-
Documents: 7 Transactions: 26						
Total CD:					724,071.42	724,071.42-
Grand Totals:					724,071.42	724,071.42-

Account Number	Account Title	Debit Amount	Credit Amount
1-2232-0000-00	ACCOUNTS PAYABLE - ELECTRIC	707,756.44	
1-2241-2416-00	TAX COLL PAY - SALES TAX	9,090.83	
1-5921-0000-20	OFFICE SUPPLIES AND EXPENSES	211.52	
1-5921-1010-20	OFC SUP & EXP CREDIT CARD TRAN	1,911.78	
2-2232-0000-00	ACCOUNTS PAYABLE - WATER	1,866.14	

Account Number	Account Title	Debit Amount	Credit Amount
2-5921-0000-20	OFFICE SUPPLIES & EXPENSES	58.58	
2-5921-1010-20	OFC SUP & EXP CREDIT CARD TRAN	529.42	
3-2232-0000-00	ACCOUNTS PAYABLE - WASTEWATER	2,091.39	
3-5851-0000-20	OFFICE SUPPLIES & EXPENSES	55.32	
3-5851-1010-20	OFC SUP & EXP-CREDIT CARD TRAN	500.00	
9-1131-0000-00	COMBINED CASH		724,071.42-
Summary Totals:		<u>724,071.42</u>	<u>724,071.42-</u>
Proof:			<u>.00</u>



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: January 10, 2022
SUBJECT: November 2021 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

Electric utility construction activity consisted of outage repairs at the Main Sub due to wildlife disturbances, installing new services for Maple Tree Townhomes Development and several other infrastructure upgrades and new services billed to customers. Water and Sewer construction for the Rock / Newton street reconstruction project is complete for the Utilities and awaiting final billings from the contractor. Construction at the WWTP continues with monthly Disbursement Requests being processed through the USDA. Progression is being made on the ABNR mix tank, pump station, green house and process buildings including installation of racking and glass piping in the green house.

Plants additions consisted of the purchase of a new motor in the amount of \$429,300 to replace the existing, fully depreciated model. The cost was a 2021 budget item and is split 80% to the Sewer utility and 10% each to the Electric and Water utilities.

MONTHLY OPERATING RESULTS – November 2021 Monthly and Year-To-Date (YTD)

Sales

Electric

- Monthly kWh sales were **2.9% above** budget & **6.2% higher** than November 2020 on higher sales to Industrial and Large Industrial Power customers.
- YTD kWh sales were **2.4% above** budget & **3.6% higher** than November 2020 YTD actual sales.

Water

- Monthly sales units of 100 cubic feet were **0.4% below** budget & **0.6% lower** than November 2020 sales; usage decreases on a continued trend from three industrial water customers.
- YTD water sales were **0.6% above** budget & **1.0% lower** than November 2020 YTD actual sales.

Sewer

- Monthly sales units of 100 cubic feet were **20.2% below** budget & **11.5% lower** than November 2020 sales due to lower public authority volume. Sales to public authority customers continue to remain affected by the onset of COVID beginning in the spring of 2020 and have not returned to historical averages.
- YTD sewer sales were **14.2% below** budget & **14.5% lower** than November 2020 YTD actual sales.

Income Statement

Electric

- Operating revenues and purchased power expense were **above** budget \$571,500 and \$476,600, respectively, due to higher than budgeted in kWh's sold, primarily to Industrial and Large Industrial Power users.

- Gross margin was \$95,000 *above* budget.
- Operating expenses were \$89,900 *below* budget primarily due to continued labor hours and material being applied to billable construction work orders than operational expenses.
- Operating income was \$387,300 or \$231,800 *above* budget from increases kWh sales and lower overall expenses / customer work.
- Net income was \$410,000 or \$312,300 *above* budget primarily from the increase in operating revenues from kWh sale increases and lower operational expenses.

Water

- Operating revenues were \$17,500 *above* budget due to overall slightly higher consumption for residential, multi-family and commercial customers for the year.
- Operating expenses were \$170,500 *below* budget due to less maintenance and chemical-related costs from fewer main breaks experienced compared to prior years. The decrease is attributed to the water crew's leak detection and prevention program that has ramped up in recent years.
- Operating income was \$729,200 or \$157,700 *above* budget from lower than budgeted operating expenses.
- Net income was \$608,600 or \$157,900 *above* budget.

Sewer

- Operating revenues were \$310,600 *below* budget from continued lower public authority sales from the Department of Corrections facilities as a result of changes in operations due to COVID-19.
- Operating expenses were \$54,600 *above* budget due to costs associated with WWTF operations during construction. A temporary increase in sludge hauling and belt press rental costs will remain until December 2021 when the belt press building is completed during the WWTF upgrade.
- Operating loss was (\$186,500) or \$(403,500) *below* budget.
- Net (loss) was (\$267,300) or \$(427,000) *below* budget largely due to the decrease in public authority consumption related to COVID-19 operational changes and increased expenses incurred during WWTF construction.

Balance Sheets

Electric

- Balance sheet *increased* \$41,800 from October 2021 as a result of an increase in collections from customers that resulted from higher sales in the previous month.
- Unrestricted cash *increased* \$46,300 from the prior month largely due to an increase in collections from higher October 2021 billings and receivable balances.
- Net position *increased* \$38,400 as a result of the previously stated activity.

Water

- Balance sheet *increased* \$71,400 from October 2021 largely due to an increase in collections from the prior month.
- Total unrestricted and restricted cash *increased* \$89,700 from the change in monthly payment collections and payments associated with the Rock/Newton street reconstruction project.
- Net position *increased* by \$61,500 primarily due to the increases in cash position mentioned previously.

Sewer

- Balance sheet *increased* \$6,141,500 from October 2021 as a result of construction work in progress at the WWTF offset by Disbursement Reimbursements from the USDA (classified as debt) and plant associated with the Rock/Newton street reconstruction project. A new factor was also purchased during the month of which \$344,000 was allocated to the Sewer Utility.
- Unrestricted cash *decreased* \$286,900 primarily from payments associated with temporary WWTF expenses (sludge hauling & belt press rental), payments for the Rock/Newton project,

purchase of the new vector equipment and \$39,000 in total interest-only payments associated with the 2003 and 2020 Revenue Bonds.

- Long-term debt *increased* \$6,162,100 from the receipt of funds from the USDA for Disbursement Request #8 for the WWTF upgrade.
- Net position *increased* \$7,004 from a net of cash payments related to capital improvements with related debt offsets, debt payments and additional WWTF operating expenses during construction.

Cash and Investments

The monthly metrics dashboard for cash and investments provide a monthly comparison of cash and investment balances, and graphs that present long-term investments by maturity, type, and rating.

- Total cash and investments *decreased* \$196,000 or **1.5%** from October 2021 primarily the acquisition of the new vector asset and Sewer utility interest-only debt payments.
- Received interest and distributions of \$14,00 and recorded an unrealized *negative* market adjustment of (\$7,600), along with \$500 in management fees, resulting in a net portfolio *gain* of \$5,900 for the month.
- Total interest and investment income earned on all accounts for the month was \$6,700 and \$9,900 year-to-date.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget (As of 4/14/2021):	\$ 36,008,000
Total Project Costs to Date (Thru 1/5/2022):	\$ 17,485,886
Loan Draws – Project to Date: (Thru 12/22/2021):	\$ 17,305,797
Disburse Request #9 – Requested (12/7/2021):	\$ 1,977,263
Disburse Request #9 – Paid (12/22/2021):	\$ 1,977,263

2021 USDA Revenue Bond Closing – Final Loan

The Utilities hosted a loan pre-closing meeting with relevant parties on December 15, 2021 to sign documentation related to the fourth and final USDA loan in the amount of \$5,000,000. The official closing date was December 22, 2021. The 2022 Sewer utility budget forecasts the first three loans will be exhausted by the 2nd Quarter of 2022 and the addition of this fourth and final loan will be applied in 2022. Once all loans are exhausted our grant funding will be expended for the remainder of the project.

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstaneke@waupunutilities.org with any questions or comments.

Waupun Utilities
Construction and Plant Additions Summary
November 2021

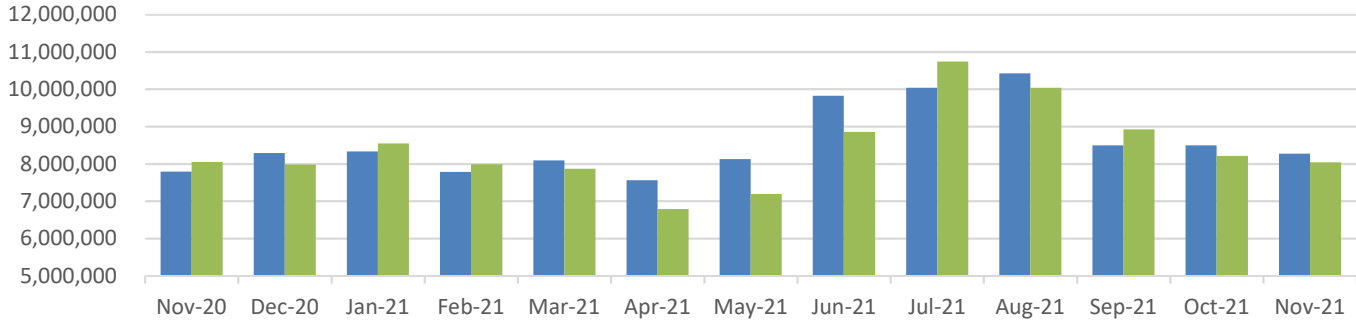
CONSTRUCTION:	Electric			Sewer			Water			Total	
	Month	Project To Date	Budget	Month	Project To Date	Budget	Month	Project To Date	Budget	Project To Date	Budget
Projects:											
Poles, towers and fixtures	\$ 1,154	\$ 12,587	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,587	\$ 10,000
Overhead and underground conductor and devices	1,520	1,520	10,000	-	-	-	-	-	-	1,520	10,000
Transformers	9,876	83,219	70,000	-	-	-	-	-	-	83,219	70,000
Overhead and Underground Services	313	14,370	15,000	-	-	-	-	-	-	14,370	15,000
LED street lighting	5,449	23,086	50,000	-	-	-	-	-	-	23,086	50,000
Voltage conversion	-	-	25,000	-	-	-	-	-	-	-	25,000
Rebuild overhead line	543	73,210	146,000	-	-	-	-	-	-	73,210	146,000
Underground wire and equipment upgrade	6,555	12,631	30,000	-	-	-	-	-	-	12,631	30,000
CIAC - Work Invoiced to Customer / Others	17,355	99,186	-	-	-	-	-	2,285	-	101,470	-
City of Waupun - Shared Services	1,929	4,162	-	-	332	-	-	685	-	5,179	-
Rock / Newton street reconstruction	-	-	-	-	408,950	545,600	-	347,927	505,900	756,877	1,051,500
S. Madison street reconstruction - phase 2 (Postponed)	-	-	-	-	-	448,300	-	-	661,800	-	1,110,100
Harris Lift Station reconfiguration	-	-	-	-	134,400	200,000	-	-	-	134,400	200,000
WWTF Construction Upgrade - ABNR	-	-	-	6,056,302	12,747,108	15,668,000	-	-	-	12,747,108	15,668,000
CIPP Sewer lining	-	-	-	-	40,939	45,000	-	-	-	40,939	45,000
Meters	343	4,387	6,000	-	-	-	-	12,923	11,500	17,310	17,500
Miscellaneous Work Orders	-	331	-	-	4,485	-	3,851	20,360	-	-	-
TOTAL CONSTRUCTION	\$ 45,037	\$ 328,689	\$ 362,000	\$ 6,056,302	\$ 13,336,215	\$ 16,906,900	\$ 3,851	\$ 384,180	\$ 1,179,200	\$ 14,023,908	\$ 18,448,100
CARRYOVER PROJECTS:											
ATC - Increase clearance work	-	101,966	-	-	-	-	-	-	-	101,966	-
Newton/Rock Avenue Engineering	-	-	-	285	47,262	71,875	285	41,343	55,215	88,605	127,090
Madison St Engineering & Construction - Phase 2	-	-	-	168	4,478	-	168	4,478	-	8,956	-
WWTF Phosphorus Upgrade Engineering	-	-	-	105,087	2,702,101	3,804,000	-	-	-	2,702,101	3,804,000
PLANT ADDITIONS:											
Description	Electric			Sewer			Water			Total	
	Current Month	YTD	Budget	Current Month	YTD	Budget	Current Month	YTD	Budget	YTD	Budget
Accounting software upgrade	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ 15,000
Replace wire cutter/hydraulic press & misc tools	-	2,715	15,000	-	-	-	-	-	-	2,715	15,000
Test breakers in substation	-	-	8,000	-	-	-	-	-	-	-	8,000
Backhoe	-	83,500	85,000	-	-	-	-	-	-	83,500	85,000
Vactor Replacement (E-10%, S-80%, W-10%)	42,929	42,929	43,000	343,429	343,429	344,000	42,929	42,929	43,000	429,286	430,000
Zero Turn Lawn Mower	-	3,466	3,600	-	3,466	3,600	-	3,467	3,600	10,399	10,800
GIS Collector & handheld meter reader	-	2,750	3,330	-	1,726	3,330	-	4,114	3,330	8,590	9,990
Security system upgrade	-	1,518	-	-	1,518	-	-	1,518	-	4,553	-
Digester building equipment replacement	-	-	-	-	8,840	10,000	-	-	-	8,840	10,000
Blower building equipment replacement	-	-	-	-	11,011	13,000	-	-	-	11,011	13,000
Belt press building equipment replacement	-	-	-	-	9,643	13,000	-	-	-	9,643	13,000
Intermediate east and west clarifier rebuild	-	-	-	-	20,000	43,000	-	-	-	20,000	43,000
UTV with attachments for WWTP	-	-	-	-	28,501	29,000	-	-	-	28,501	29,000
Other equipment replacement	-	-	-	-	7,497	4,500	-	4,197	4,500	11,694	9,000
TOTAL PLANT ADDITIONS	\$ 42,929	\$ 136,877	\$ 162,930	\$ 343,429	\$ 435,631	\$ 468,430	\$ 42,929	\$ 56,224	\$ 59,430	\$ 628,731	\$ 690,790

Sales and Revenues Dashboard - Nov 2021

	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
KWh	8,276,112	↑ 2.9%	↑ 2.4%	Power Costs	\$ 659,666	↑ 21.3%	↑ 6.9%
Revenues	\$ 818,941	↑ 16.6%	↑ 6.6%	Gross Margin	\$ 159,276	↑ 0.7%	↑ 5.3%

kWhs Sold

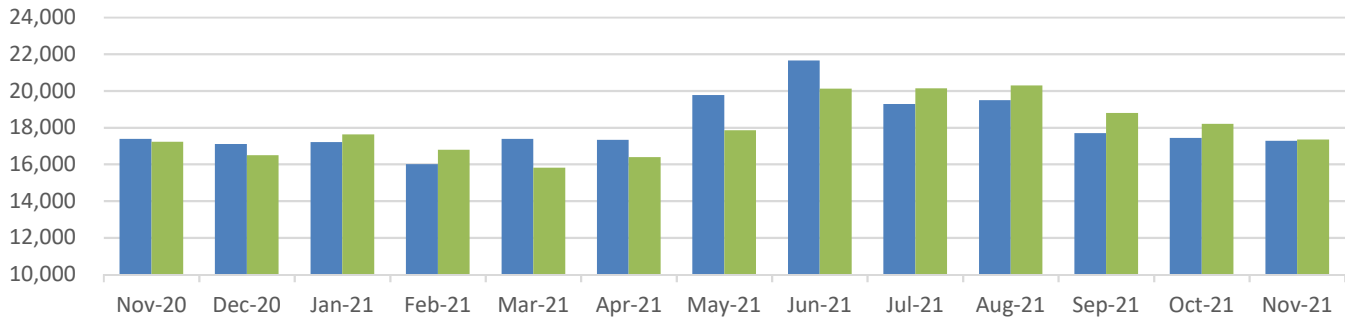
■ Actual ■ Budgeted



	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	17,287	↓ -0.4%	↑ 0.6%	Revenues	\$ 139,172	→ -0.2%	↑ 0.7%

Water Cubic Feet (100's) Sold

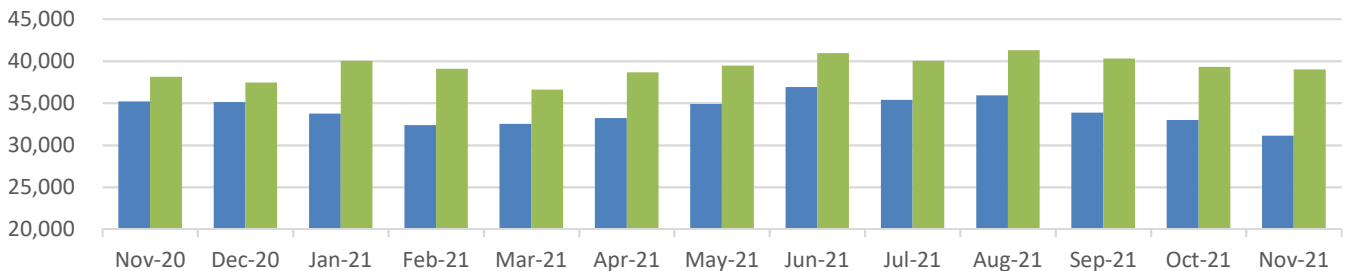
■ Actual ■ Budgeted



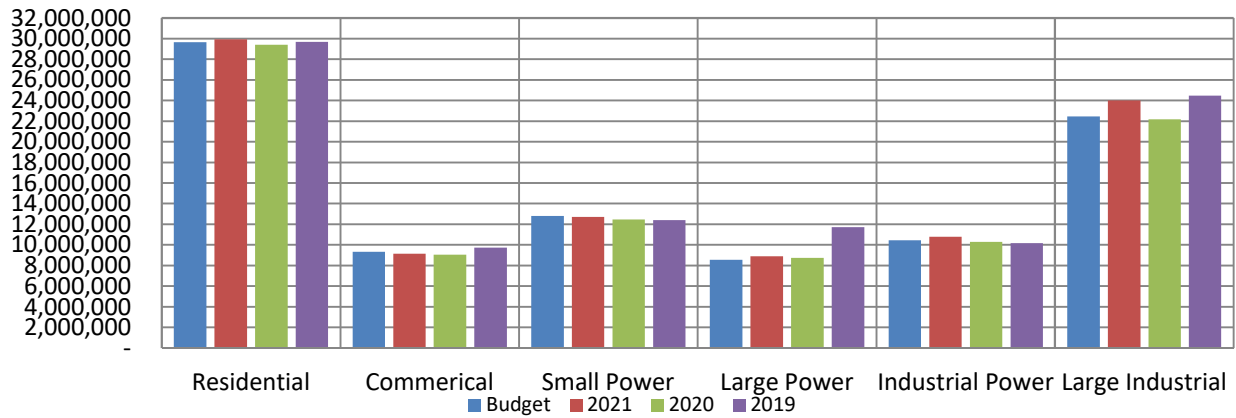
	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	31,146	↓ -20.2%	↓ -14.2%	Revenues	\$ 157,342	↓ -16.3%	↓ -15.2%

Sewer Cubic Feet (100's) Treated

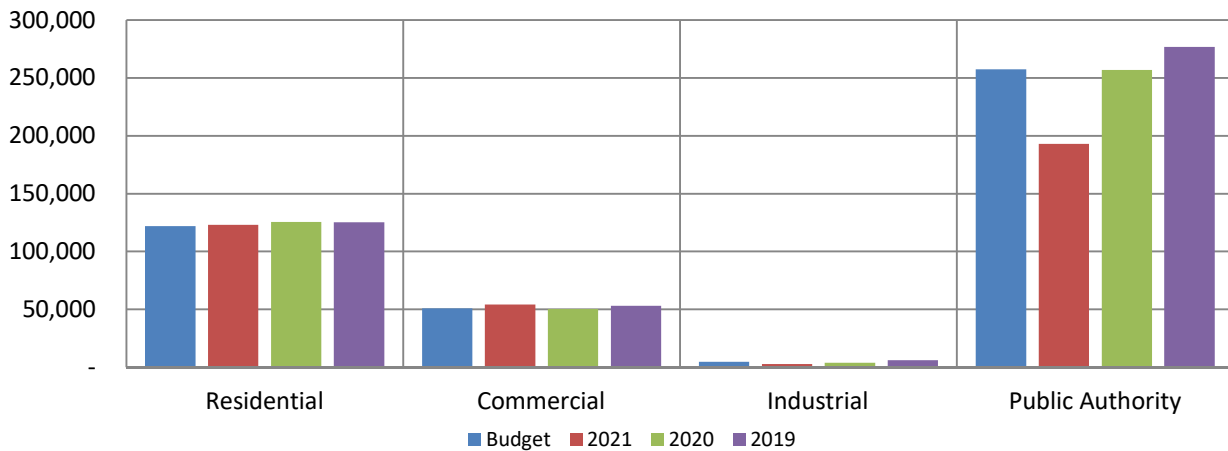
■ Actual ■ Budgeted



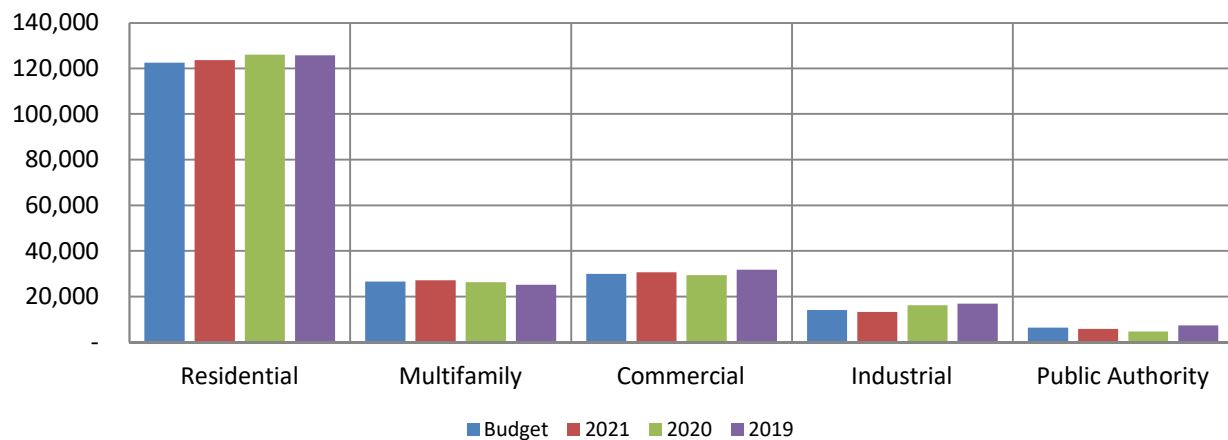
YTD Electric Sales (kWh)



YTD Sewer Sales (Ccf)



YTD Water Sales (Ccf)



WAUPUN UTILITIES
Income Statement and Financial Ratios
Electric Utility
For the 12 Months Ending:

ELECTRIC	Nov 2019	Nov 2020	Nov 2021
Sales of Electricity	\$ 9,726,087	\$ 9,405,018	\$ 10,005,776
Purchased Power	7,688,816	7,338,316	7,932,740
Gross Margin	2,037,271	2,066,702	2,073,036
	20.9%	22.0%	20.7%
Other Operating Revenues	103,071	94,730	176,908
Operating Expenses			
Distribution expense	379,765	328,627	270,327
Customer accounts expense	118,416	127,031	116,655
Advertising expense	505	535	5,547
Administrative & general expense	427,302	413,598	383,909
Total operating expenses	925,987	869,792	776,437
Other Operating Expenses			
Depreciation expense	589,904	602,779	661,093
Taxes	348,442	354,026	333,156
Total other operating expenses	938,346	956,805	994,250
Operating Income	276,009	334,835	479,258
Other Income (Expense)			
Capital contributions	44,072	39,776	49,534
Interest expense	(31,822)	(39,594)	(29,006)
Amortization of debt-related costs	(17,216)	(29,870)	(6,818)
Other	117,925	(14,349)	151,678
Total other income (expense)	112,959	(44,037)	165,388
Net Income	\$ 388,968	\$ 290,798	\$ 644,646

Regulatory Operating Income	339,938	438,430	542,742
Rate of Return	3.98	5.26	6.52
Authorized Rate of Return	6.00	5.00	5.00
Current Ratio	4.8	4.9	5.0
Months of Unrestricted Cash on Hand	2.4	2.9	3.6
Equity vs Debt	0.88	0.90	0.91
Asset Utilization	0.51	0.52	0.54
Combined E&W Debt Coverage	3.13	3.07	4.32
Minimum Required Coverage	1.25	1.25	1.25

Note 1 - Electric rates increased September 2016.

Definitions

Rate of Return - Return on investment in capital infrastructure. Should be near authorized rate of return.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

Debt Coverage - Earnings coverage of annual debt service. Must exceed 1.25

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Electric Utility
For the Period Ended Nov, 30 2021

	Last 12 Months	YTD 2021	YTD Budget	Difference
ELECTRIC				
Operating Revenues	\$ 10,005,776	\$ 9,235,985	\$ 8,664,463	\$ 571,522
Purchased Power	7,932,740	7,345,360	6,868,805	476,555
Gross Margin	2,073,036	1,890,624	1,795,658	94,966
	20.7%	20.5%	20.7%	
Other Operating Revenues	176,908	167,137	77,363	89,774
Operating Expenses				
Distribution expense	270,327	279,825	344,807	(64,982)
Customer accounts expense	116,655	106,374	105,886	488
Advertising expense	5,547	4,906	1,463	3,443
Administrative & general expense	383,909	344,009	372,845	(28,836)
Total operating expenses	776,437	735,114	825,001	(89,887)
Other Operating Expenses				
Depreciation expense	661,093	606,518	561,484	45,034
Taxes	333,156	328,810	331,056	(2,246)
Total other operating expenses	994,250	935,328	892,540	42,788
Operating Income	479,258	387,319	155,480	231,839
Other Income (Expense)				
Capital contributions	49,534	33,302	-	33,302
Interest expense	(29,006)	(26,331)	(27,159)	828
Amortization of debt-related costs	(6,818)	(6,142)	(20,856)	14,714
Other	151,678	21,826	(9,837)	31,663
Total other income (expense)	165,388	22,654	(57,852)	80,506
Net Income	\$ 644,646	\$ 409,973	\$ 97,628	\$ 312,345

	Nov 2021	Oct 2021	Sept 2021	Aug 2021	July 2021	June 2021	May 2021	April 2021	March 2021	Feb 2021	Jan 2021	Dec 2020	Nov 2020
Operating Revenues	\$ 818,941	\$ 806,932	\$ 912,962	\$ 1,110,435	\$ 1,106,125	\$ 935,240	\$ 737,066	\$ 681,277	\$ 721,227	\$ 685,144	\$ 720,635	\$ 769,791	\$ 702,128
Purchased Power	659,666	645,859	748,222	921,380	922,961	749,942	576,542	515,618	552,817	505,642	546,712	587,379	533,487
Gross Margin	159,276	161,072	164,740	189,054	183,165	185,298	160,524	165,659	168,410	179,502	173,923	182,412	168,640
	19.4%	20.0%	18.0%	17.0%	16.6%	19.8%	21.8%	24.3%	23.4%	26.2%	24.1%	23.7%	24.0%
Other Operating Revenues	9,485	9,446	10,035	11,257	8,766	9,092	8,586	75,621	9,195	7,922	7,732	9,772	12,164
Operating Expenses													
Distribution expense	23,598	28,782	16,402	21,367	21,068	21,005	30,251	24,956	35,473	29,856	27,066	(9,499)	19,004
Customer accounts expense	8,019	10,767	7,757	8,770	8,738	8,729	12,425	14,467	9,389	9,534	7,779	10,281	8,053
Advertising expense	36	1,217	942	1,552	500	(2,873)	(374)	1,318	1,377	512	699	641	190
Administrative & general expense	28,448	38,290	27,008	21,859	31,463	21,667	34,775	32,175	30,555	34,420	43,349	39,900	30,046
Total operating expenses	60,101	79,056	52,108	53,548	61,769	48,528	77,078	72,916	76,794	74,322	78,893	41,323	57,292
Other Operating Expenses													
Depreciation expense	55,138	55,138	55,138	55,138	55,138	55,138	55,138	55,138	55,138	53,024	57,252	54,575	50,203
Taxes	27,748	40,242	32,716	27,173	27,373	27,280	28,599	33,595	27,953	28,029	28,102	4,346	27,577
Total other operating expenses	82,886	95,380	87,854	82,311	82,511	82,418	83,737	88,733	83,091	81,053	85,354	58,921	77,780
Operating Income	25,773	(3,918)	34,813	64,452	47,651	63,443	8,296	79,632	17,720	32,049	17,408	91,939	45,732
Other Income (Expense)													
Capital contributions	14,412	593	-	-	9,667	4,101	-	2,986	1,543	-	-	16,233	17,128
Interest expense	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,675)	(2,675)	(2,675)	(2,675)
Amortization of debt-related costs	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(676)	(676)
Other	1,122	(189)	(897)	(390)	(20)	382	184	22,108	(120)	(287)	(66)	(2,287)	733
Total other income (expense)	12,644	(2,486)	(3,787)	(3,279)	6,757	1,593	(2,706)	22,204	(1,467)	(3,520)	(3,299)	10,594	14,509
Net Income	\$ 38,418	\$ (6,404)	\$ 31,025	\$ 61,173	\$ 54,408	\$ 65,036	\$ 5,590	\$ 101,836	\$ 16,253	\$ 28,530	\$ 14,108	\$ 102,533	\$ 60,241

WAUPUN UTILITIES
Income Statement and Financial Ratios
Water Utility
For the 12 Months Ending:

WATER	Nov 2019	Nov 2020	Nov 2021
Operating Revenues	\$ 2,613,889	\$ 2,596,360	\$ 2,605,517
Operating Expenses			
Source of supply expenses	523	44,781	706
Pumping expenses	90,269	80,626	81,309
Water treatment expenses	174,301	172,992	158,900
Transmission & distribution expenses	307,129	251,015	231,013
Customer accounts expenses	113,351	108,702	99,284
Administrative & general expense	246,050	298,660	266,979
Total operating expenses	931,624	956,776	838,190
Other Operating Expenses			
Depreciation expense	537,646	579,372	585,897
Taxes	379,958	380,425	374,980
Total other operating expenses	917,604	959,797	960,877
Operating Income	764,661	679,787	806,450
Other Income (Expense)			
Capital contributions from customers and municipal	67,178	-	180,432
Interest expense	(134,455)	(154,814)	(118,188)
Amortization of debt-related costs	(58,670)	(104,193)	(17,492)
Other	28,171	7,498	(93)
Total other income (expense)	(97,777)	(251,509)	44,659
Net Income	\$ 666,884	\$ 428,278	\$ 851,110

Regulatory Operating Income	810,522	740,098	842,139
Rate of Return	5.86	5.55	6.24
Authorized Rate of Return	6.50	6.50	6.50
Current Ratio	25.14	40.28	48.24
Months of Unrestricted Cash on Hand	8.32	13.96	18.22
Equity vs Debt	0.70	0.72	0.75
Asset Utilization	0.36	0.38	0.38

Note 1 - Water rates increased May 2012.

Definitions

Rate of Return - Return on investment in capital infrastructure. Should be near authorized rate of return.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Water Utility
For the Period Ended Nov 30, 2021

	Last 12 Months	YTD 2021	YTD Budget	Difference
WATER				
Operating Revenues	\$ 2,605,517	\$ 2,392,741	\$ 2,375,276	\$ 17,465
Operating Expenses				
Source of supply expenses	706	706	3,113	(2,407)
Pumping expenses	81,309	74,983	80,652	(5,669)
Water treatment expenses	158,900	148,155	188,969	(40,814)
Transmission & distribution expenses	231,013	211,336	294,745	(83,409)
Customer accounts expenses	99,284	90,677	107,173	(16,496)
Administrative & general expense	266,979	243,728	265,452	(21,724)
Total operating expenses	838,190	769,585	940,104	(170,519)
Other Operating Expenses				
Depreciation expense	585,897	548,704	518,584	30,120
Taxes	374,980	345,242	345,070	172
Total other operating expenses	960,877	893,946	863,654	30,292
Operating Income	806,450	729,210	571,518	157,692
Other Income (Expense)				
Capital contributions	180,432	-	-	-
Interest expense	(118,188)	(107,700)	(109,747)	2,047
Amortization of debt-related costs	(17,492)	(15,722)	(15,719)	(3)
Other	(93)	2,789	4,587	(1,798)
Total other income (expense)	44,659	(120,633)	(120,879)	246
Net Income	\$ 851,110	\$ 608,577	\$ 450,639	\$ 157,938

	Nov 2021	Oct 2021	Sept 2021	Aug 2021	July 2021	June 2021	May 2021	April 2021	March 2021	Feb 2021	Jan 2021	Dec 2020	Nov 2020
WATER													
Operating Revenues	\$ 211,955	\$ 213,703	\$ 215,880	\$ 223,135	\$ 223,283	\$ 235,131	\$ 225,151	\$ 212,772	\$ 212,753	\$ 206,483	\$ 212,495	\$ 212,776	\$ 213,324
Operating Expenses													
Source of supply expenses	-	-	-	-	137	-	-	234	219	115	-	-	-
Pumping expenses	7,936	5,865	6,128	7,074	7,351	6,718	6,320	6,855	7,279	6,866	6,591	6,325	5,830
Water treatment expenses	15,173	12,578	13,424	12,028	16,376	11,316	17,050	10,098	12,642	11,348	16,121	10,745	11,722
Transmission & distribution expenses	10,507	24,580	20,195	39,728	16,469	19,275	25,509	11,537	15,281	16,659	11,595	19,677	43,516
Customer accounts expenses	6,913	9,694	6,850	7,630	8,083	7,663	11,312	8,618	8,393	8,510	7,011	8,607	7,078
Administrative & general expense	20,112	25,989	18,317	14,973	26,191	18,347	26,598	23,938	23,548	20,466	25,249	23,251	18,017
Total operating expenses	60,641	78,707	64,915	81,434	74,607	63,319	86,789	61,281	67,363	63,964	66,566	68,605	86,163
Other Operating Expenses													
Depreciation expense	49,882	49,882	49,882	49,882	49,882	49,882	49,882	49,882	49,882	49,882	49,882	37,193	49,201
Taxes	30,753	34,860	31,132	31,007	30,985	30,977	31,828	30,843	30,903	31,009	30,945	29,738	31,208
Total operating expenses	80,635	84,743	81,014	80,890	80,867	80,859	81,710	80,725	80,786	80,891	80,827	66,931	80,409
Operating Income	70,679	50,254	69,951	60,811	67,810	90,953	56,652	70,766	64,604	61,629	65,101	77,241	46,752
Other Income (Expense)													
Capital contributions	-	-	-	-	-	-	-	-	-	-	-	180,432	-
Interest expense	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(10,489)	(10,487)	(10,488)	(10,488)
Amortization of debt-related costs	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,770)	(1,770)
Other	1,890	(215)	(981)	(442)	(39)	(25)	104	2,188	96	100	113	(2,882)	123
Total other income (expense)	(9,176)	(11,281)	(12,047)	(11,507)	(11,104)	(11,090)	(10,962)	(8,877)	(10,969)	(11,818)	(11,803)	165,292	(12,134)
Net Income	\$ 61,503	\$ 38,974	\$ 57,904	\$ 49,304	\$ 56,706	\$ 79,863	\$ 45,690	\$ 61,889	\$ 53,635	\$ 49,811	\$ 53,298	\$ 242,533	\$ 34,617

WAUPUN UTILITIES
Income Statement and Financial Ratios
Sewer Utility
For the 12 Months Ending:

SEWER	Nov 2019	Nov 2020	Nov 2021
Operating Revenues	\$ 2,424,774	\$ 2,424,340	\$ 2,207,798
Operating Expenses			
WWTP operation expenses	374,894	356,425	388,034
Laboratory expenses	76,981	77,286	80,905
Maintenance expenses	480,194	417,831	610,379
Customer accounts expenses	152,352	148,721	141,229
Administrative & general expenses	386,236	451,899	448,995
Total operating expenses	1,470,656	1,452,161	1,669,542
Other Operating Expenses			
Depreciation expense	674,716	709,389	726,472
Total other operating expenses	674,716	709,389	726,472
Operating Income	279,401	262,790	(188,215)
Other Income (Expense)			
Interest expense	(53,891)	(46,385)	(102,050)
Capital contributions	63,390	-	134,100
Other	165,379	39,414	(116,437)
Total other income (expense)	174,878	(6,971)	(84,387)
Net Income	\$ 454,279	\$ 255,819	\$ (272,602)

Operating Income (excluding GASB 68 & 75)	299,147	300,993	(183,672)
Rate of Return	1.94	2.32	(1.39)
Current Ratio	138.85	168.50	31.40
Months of Unrestricted Cash on Hand	14.44	21.81	10.25
Equity vs Debt	0.90	0.81	0.46
Asset Utilization	0.50	0.52	0.51

Note 1 - Sewer rates increased April 2021.

Definitions

Rate of Return - Return on investment in capital infrastructure.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Sewer Utility
For the Period Ended Nov 30, 2021

	Last 12 Months	YTD 2021	YTD Budget	Difference
SEWER				
Operating Revenues	\$ 2,207,798	\$ 2,024,869	\$ 2,335,480	\$ (310,611)
Operating Expenses				
WWTP operation expenses	388,034	349,484	347,886	1,598
Laboratory expenses	80,905	74,730	76,296	(1,566)
Maintenance expenses	610,379	585,582	500,291	85,291
Customer accounts expenses	141,229	126,340	144,144	(17,804)
Administrative & general expenses	448,995	388,237	401,159	(12,922)
Total operating expenses	1,669,542	1,524,373	1,469,776	54,597
Other Operating Expenses				
Depreciation expense	726,472	687,032	648,747	38,285
Total other operating expenses	726,472	687,032	648,747	38,285
Operating Income (Loss)	(188,215)	(186,536)	216,957	(403,493)
Non-operating Income (Expense)				
Interest Expense	(102,050)	(97,111)	(75,614)	(21,497)
Capital contributions	134,100	-	-	-
Other	(116,437)	16,319	18,337	(2,018)
Total other income (expense)	(84,387)	(80,792)	(57,277)	(23,515)
Net Income (Loss)	\$ (272,602)	\$ (267,328)	\$ 159,680	\$ (427,008)

	Nov 2021	Oct 2021	Sept 2021	Aug 2021	July 2021	June 2021	May 2021	April 2021	March 2021	Feb 2021	Jan 2021	Dec 2020	Nov 2020
SEWER													
Operating Revenues	\$ 178,712	\$ 179,124	\$ 179,817	\$ 195,590	\$ 194,823	\$ 202,923	\$ 191,965	\$ 188,247	\$ 172,097	\$ 167,546	\$ 174,024	\$ 182,929	\$ 177,162
Operating Expenses													
WWTP operation expenses	22,582	29,085	36,781	40,220	30,128	30,294	46,792	26,722	27,366	27,669	31,846	38,550	20,637
Laboratory expenses	3,798	7,004	5,100	6,269	6,526	4,738	8,571	4,709	10,285	12,516	5,214	6,175	7,825
Maintenance expenses	41,096	52,002	59,618	56,799	53,856	56,642	114,885	42,042	54,348	27,614	26,680	24,797	69,607
Customer accounts expenses	10,168	12,946	9,927	11,065	11,083	10,921	14,591	12,010	11,607	11,768	10,253	14,889	10,402
Administrative & general expense	34,469	38,854	30,983	30,647	35,338	27,486	49,142	34,687	36,160	32,021	38,450	60,757	31,118
Total operating expenses	112,113	139,890	142,410	145,000	136,933	130,081	233,981	120,170	139,765	111,588	112,443	145,169	139,589
Other Operating Expenses													
Depreciation expense	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	39,440	60,110
Total other operating expenses	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	39,440	60,110
Operating Income	4,142	(23,224)	(25,050)	(11,868)	(4,567)	10,385	(104,474)	5,620	(30,125)	(6,499)	(876)	(1,679)	(22,537)
Other Income (Expense)													
Interest expense	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(4,939)	(4,939)
Capital contributions	-	-	-	-	-	-	-	-	-	-	-	134,100	-
Other	11,690	(386)	(2,967)	(1,128)	151	248	733	4,123	5,725	(1,441)	(429)	(615)	3,707
Total other income (expense)	2,862	(9,214)	(11,796)	(9,956)	(8,678)	(8,580)	(8,095)	(4,706)	(3,104)	(10,269)	(9,257)	128,546	(1,233)
Net Income	\$ 7,004	\$ (32,438)	\$ (36,846)	\$ (21,824)	\$ (13,245)	\$ 1,805	\$ (112,569)	\$ 914	\$ (33,229)	\$ (16,768)	\$ (10,133)	\$ 126,866	\$ (23,769)

WAUPUN UTILITES
Balance Sheets
Electric, Water, and Sewer

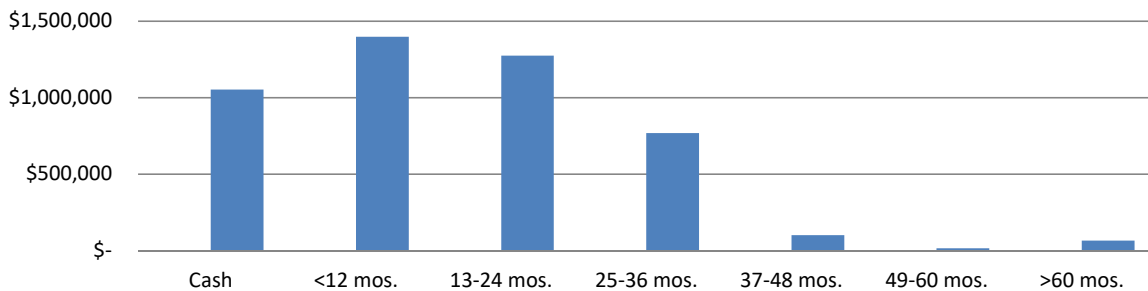
ELECTRIC	Nov 2019	Nov 2020	Nov 2021	Oct 2021	Change
Cash and investments - unrestricted	\$ 1,825,666	\$ 2,078,055	\$ 2,710,623	\$ 2,664,349	\$ 46,275
Cash and investments - restricted	223,165	131,798	175,699	159,205	16,494
Receivables	919,388	954,116	1,020,939	1,064,319	(43,380)
Materials and supplies	180,597	192,171	203,012	209,298	(6,286)
Other assets	59,268	100,543	62,429	63,115	(685)
Plant - net of accumulated depreciation	9,160,630	9,140,289	9,047,469	9,018,045	29,424
Deferred outflows of resources	482,730	408,536	491,728	491,728	-
Total Assets	12,851,445	13,005,509	13,711,900	13,670,059	41,842
Accounts payable	559,670	608,068	736,903	739,577	(2,675)
Payable to sewer utility	-	-	-	-	-
Interest accrued	7,651	8,025	7,406	5,075	2,331
Accrued benefits	88,249	99,412	85,783	83,925	1,858
Deferred inflows of resources	726,052	727,923	840,082	838,173	1,909
Long-term debt	1,268,540	1,070,000	905,000	905,000	-
Net Position	10,201,283	10,492,080	11,136,726	11,098,309	38,418
Total Liabilities & Net Position	\$ 12,851,445	\$ 13,005,509	\$ 13,711,900	\$ 13,670,059	\$ 41,842
WATER	Nov 2019	Nov 2020	Nov 2021	Oct 2021	Change
Cash and investments - unrestricted / designated	\$ 909,563	\$ 1,555,612	\$ 1,841,951	\$ 1,797,392	\$ 44,560
Cash and investments - restricted	691,904	346,524	505,774	460,648	45,126
Receivables	247,101	241,544	234,730	238,710	(3,980)
Materials and supplies	50,357	58,572	71,258	71,438	(179)
Other assets	215,253	190,917	147,424	152,843	(5,419)
Plant - net of accumulated depreciation	16,223,049	15,752,754	15,746,638	15,755,362	(8,724)
Deferred outflows of resources	243,359	204,803	245,971	245,971	-
Total Assets	18,580,587	18,350,727	18,793,747	18,722,363	71,384
Accounts payable	12,084	13,157	13,122	12,132	990
Interest accrued	33,932	31,464	29,930	20,294	9,636
Accrued benefits	46,840	50,293	46,285	44,902	1,383
Deferred inflows of resources	353,723	462,716	480,202	482,331	(2,129)
Long-term debt	5,484,188	4,715,000	4,295,000	4,295,000	-
Net Position	12,649,820	13,078,098	13,929,207	13,867,704	61,503
Total Liabilities & Net Position	\$ 18,580,587	\$ 18,350,727	\$ 18,793,747	\$ 18,722,363	\$ 71,384
SEWER	Nov 2019	Nov 2020	Nov 2021	Oct 2021	Change
Cash and investments - unrestricted	\$ 1,769,142	\$ 2,638,713	\$ 1,425,869	\$ 1,712,780	\$ (286,910)
Cash and investments - restricted	2,147,652	2,227,374	2,244,931	2,242,173	2,757
Receivables	235,544	199,017	203,349	205,849	(2,501)
Receivable from electric utility	536	-	-	-	-
Materials and supplies	8,500	7,866	7,661	7,661	-
Advances to other funds	428,440	328,440	291,946	291,946	-
Other assets	(9,589)	16,024	34,532	29,644	4,888
Plant - net of accumulated depreciation	14,790,024	15,788,065	29,768,563	23,345,286	6,423,277
Deferred outflows of resources	329,543	278,275	338,279	338,279	-
Total Assets	19,699,793	21,483,773	34,315,130	28,173,618	6,141,511
Accounts payable	10,883	11,902	12,664	12,025	640
Interest accrued	3,555	4,939	39,214	69,364	(30,150)
Accrued benefits	61,691	66,702	69,547	67,647	1,900
Deferred inflows of resources	459,328	446,263	510,810	510,810	-
Long-term debt	1,532,153	3,066,500	16,068,029	9,905,912	6,162,117
Net Position	17,632,183	17,887,467	17,614,865	17,607,861	7,004
Total Liabilities & Net Position	\$ 19,699,793	\$ 21,483,773	\$ 34,315,130	\$ 28,173,618	\$ 6,141,511

Monthly Dashboard - Cash & Investments

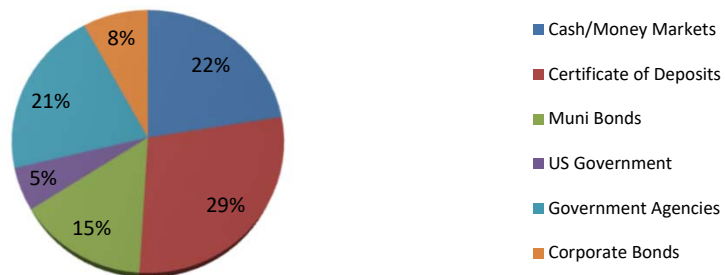
November 2021

Account	Restrictions	Nov 2021	Oct 2021	\$ Inc/(Dec)	% Inc/(Dec)
Checking - E	Unrestricted	\$ 1,201,451	\$ 1,139,798	\$ 61,653	5.41%
Checking - W	Unrestricted	586,604	498,107	88,496	17.77%
Checking - S	Unrestricted	225,520	474,394	(248,874)	-52.46%
Reserves - E	Unrestricted	1,509,172	1,524,551	(15,379)	-1.01%
Reserves - W	Unrestricted	755,232	799,210	(43,978)	-5.50%
Reserves - S	Unrestricted	1,200,350	1,238,386	(38,036)	-3.07%
P&I Redemption - E	Restricted	134,301	117,868	16,433	13.94%
P&I Redemption - W	Restricted	347,181	302,289	44,893	14.85%
P&I Redemption - S	Restricted	272,608	272,230	378	0.14%
Bond Reserve - S	Restricted	-	-	-	#DIV/0!
Construction - S	Restricted	47	185	(138)	-74.73%
Depreciation - E	Restricted	41,398	41,337	61	0.15%
Depreciation - W	Restricted	158,593	158,359	233	0.15%
ERF - Water Plant	Designated	500,115	500,074	41	0.01%
ERF - WWTP	Restricted	<u>1,972,276</u>	<u>1,969,758</u>	<u>2,518</u>	0.13%
		<u>\$ 8,904,848</u>	<u>\$ 9,036,546</u>	<u>\$ (131,699)</u>	-1.46%
Unrestricted and Designated		<u>\$ 5,978,444</u>	<u>\$ 6,174,520</u>	<u>\$ (196,076)</u>	-3.18%
	Restricted	<u>\$ 2,926,404</u>	<u>\$ 2,862,026</u>	<u>\$ 64,377</u>	2.25%

Long-Term Investment by Maturity



Long-Term Investments by Type





TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: February 14, 2022
SUBJECT: December 2021 Financial Report

This month's report contains the December YTD 2021 financial report. The Utilities audit fieldwork was completed February 7-9 and the auditors have not communicated any audit adjustments as of the date of this report. We don't anticipate any material changes in the figures included in this report.

The December YTD 2021 financial report follows.

CONSTRUCTION AND PLANT ADDITION SUMMARY - 2021

The attached construction and plant additions summary shows activity for December and year-to-date 2021. Total construction activity for budgeted line items for the year was \$275,500 **over** budget largely due to the timing of WWTF construction disbursement draws. This has a zero cash-flow impact on the sewer utility as all construction costs are financed with USDA debt proceeds. The Electric Utility was \$84,000 **over** its construction budget, however, this was primarily the result of unbudgeted work completed for, and billed to customers which has a positive cash flow impact. The largest billable project for Electric was ATC upgrades for \$97,000. Water and Wastewater infrastructure associated with the partial Rock & Newton street improvement project was completed during the year under budget for both Utilities and equal to the contractor's bid price. The S. Madison Street improvement project budgeted for 2021 construction was delayed until 2022.

Plant additions were **under** budget in all three utilities during the year as a result of delaying several equipment / software purchases until future periods. The vector was replaced during the year at a budgeted cost of \$430,000 less trade-in value with the cost being allocated 80% to the wastewater utility and 10% each to electric and water. The attached schedule highlights budget to actual variances for each budgeted item.

2021 FINANCIAL HIGHLIGHTS

Sales

Total electric sales were 2,631,000 kWh or 2.60% **above** budget on higher sales to large power, industrial and large industrial power customer classes. Total electric kilowatt hours sold totaled 103,982,000 in 2021 compared to 100,462,000 in 2020. Revenues associated with the kWh sales **increases** generated an additional \$666,200 or 7.16% over 2020 revenues largely due to higher PCAC revenues that resulted from increasing market energy prices.

Total water sales revenue was 0.88% or \$15,000 **above** budget. The water utility sold 882 **fewer** units of 100 cubic feet compared to 2020. Sales revenue in 2021 **decreased** \$2,000 to \$1,730,100 from \$1,732,400 in 2020 on lower residential and industrial water sales.

Total sewer sales were 15.02% **below** budget on **lower** flows and loadings from the three Department of Corrections facilities that resulted from changes in their operations during COVID-19 protocol. Total volume from the three facilities **decreased** 6,390,000 gallons or 25.25% which resulted in a revenue **decrease** from 2020 of \$194,700 or 17.10%. Total sewer revenues from 2021 sales **decreased** \$147,100 from 2020 primarily from correctional facilities despite having a rate increase effect April 1, 2021.

Income Statement

Electric

The electric utility's regulatory operating income **increased** \$120,800 to \$532,100 in 2021 compared to \$411,400 in 2020 from the following:

- *Gross Margin* – **Increase** of \$105,300 from strong electric sales from large users returning to normal operations after COVID-19 operational changes
- *Other operating revenues* – **Increase** of \$28,000 from the prior year due to the timing of collections of pole contact revenues and the PSCW allowing the utility to bill for late payment penalties which were delayed in 2020 due to COVID-19
- *Distribution expense* – **Decrease** of \$88,600 as a result of working on the ATC transmission line rebuild billed to ATC which diverted time spent on overhead line construction

Net income was \$626,700 or \$503,900 **above** budget. Net income was **higher** than budget due to:

- \$133,800 in capital contributions from ATC and customers
- \$105,300 in higher gross margin
- \$150,200 reduction in operational expenses due to more work being completed and billed to customers and fewer storm events than budgeted

Electric's 2020 rate of return **increased** to 6.14 from 4.70 in 2020. The largest impact on the rate of return was the increase in billable customer work and higher operating margins.

Water

The water utility's regulatory operating income **increased** \$334,000 to \$789,200 in 2021 compared to \$755,200 in 2020. Operating expenses **decreased** \$60,000 in 2021 compared to 2020 on **lower** source of supply expenses from well maintenance in 2020 that did not occur in 2021. Overall, water net income was \$736,700 or \$250,000 **above** budget due to operational expenses being \$164,500 **below** budget and capital contributions associated with the Maple Tree Town Home contributions. The 2021 rate of return **increased** to 5.50 compared to 5.39 in 2020.

Sewer

The sewer utility's operating income (loss) (excluding GASB 68 & 75) **decreased** \$411,200 to a **loss** of (\$141,600) in 2021 compared to income of \$269,600 in 2020. Operating expenses **increased** \$211,100 from temporary equipment and operating costs incurred during WWTF construction. Operating revenues were \$335,600 **below** budget despite a rate increase effective April 1, 2021 on **lower** public authority revenues from the correctional facilities. Operating expenses were \$42,300 **above** budget on higher temporary WWTF operation expenses discussed previously. Net income (loss) was a loss of (\$126,300) or (\$300,900) **below** budget due to the loss in revenue from the correctional facilities and increase in temporary operating costs during WWTF construction.

Balance Sheets – Years Ended December 31, 2021 and 2020

The electric utility balance sheet **increased** \$760,000 to \$14,129,000 from \$13,369,000 in 2020. Unrestricted cash increased \$426,700 and restricted cash increased \$43,900. Receivables increased by \$156,500 compared to 2020 on higher construction receivables. Net plant decreased \$70,300 as a result of current year depreciation expense being higher than net plant additions. Accounts payable increased \$114,400 from a higher power bill payable at year-end. Net position **increased** by \$626,700 from operating results and capital contributions.

The water utility balance sheet **increased** \$418,000 to \$19,070,000 from \$18,652,000 in 2021. Unrestricted and designated cash and investments **increased** \$224,100. Restricted cash increased \$158,600 due to final contributions to the Commission designated equipment replacement fund. Net plant decreased \$58,800 on \$597,100 in additions and \$623,200 in retirements and depreciation. Net position **increased** \$736,700 from operating results and capital contributions.

The sewer utility balance sheet **increased** \$17,561,000 to \$39,153,000 from \$21,592,000 in 2020. Unrestricted cash and investments **decreased** \$1,188,000 from operating results and payments associated with the Rock/Newton street reconstruction and Harris lift station projects. Net plant increased \$18,456,000 on \$18,022,000 in additions to construction in progress associated with the WWTF upgrade, \$623,200 in plant additions for Rock/ Newton improvements and \$1,134,000 in retirements and depreciation. Net position **decreased** \$126,300 from operating results and capital contributions.

Cash and Investments

The monthly metrics dashboard for cash and investments provide a comparison of cash and investment balances, and graphs that present long-term investments by maturity, type, and rating.

Total cash and investments **decreased** \$182,500 in 2021. Unrestricted and designated cash and investments **decreased** \$536,800 from operating results and payments of \$1,065,000 associated with water & sewer infrastructure improvements for the Rock/Newton project. The long-term investments portfolio included \$145,000 in net deposits, received interest and distributions of \$77,100, incurred portfolio management fees of \$7,000, and recorded an unrealized negative market adjustment of \$76,800 resulting in a net \$138,300 increase for the year.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget (As of 4/14/2021):	\$ 36,008,000
Total Project Costs to Date (Thru 2/10/2022):	\$ 19,076,696
Loan Draws – Project to Date: (Thru 2/10/2022):	\$ 18,949,083
Disburse Request #11 – Requested (2/8/2022):	\$ 442,407
Disburse Request #10 – Paid (1/1/2022):	\$ 1,643,286

2020 WPPI Benchmarking Results

Annually WPPI provides a benchmarking report for selected electric operating and financial ratios which provides a comparison of Waupun Utilities to its peers within the WPPI membership group. The 2020 report is included in this month's Commission packet and includes a 10-year comparison of 16 operational and financial ratios of Waupun Utilities compared to; 1) an average of the 51 member WPPI membership group, 2) the WP&L Control area and 3) four peer utilities of similar operational make-up to Waupun within WPPI's member group. Waupun ranks at or better than these three groups in 13 of the 16 ratios analyzed for 2020.

Potential 2022 Budget Amendments

Since the 2022 capital and operating budgets were created in the late summer of 2021 and approved by the Commission in November 2021, new information has been received which may require a budget amendment at future Commission meetings. Potential changes being analyzed by management include a capital asset addition for the replacement of the Utilities firewall which will no longer be supported in the 4th Qtr of 2022 and will require replacement. Management is working with WPPI staff to identify the hardware, software and equipment necessary for this replacement. Management anticipates a budget neutral effect as other capital budget items will be delayed to support the cost.

Of greater significance to the utility is substantial cost increases associated with the S. Madison Street reconstruction project budgeted for 2022. City personnel has notified the Utilities of recent project estimate updates from the DOT with additional cost increases to the water and sewer utilities. Final costs break-downs and bid allocations aren't known at this time, however, increases are expected and may require a 2022 budget amendment. Management is working with the City to determine options to address the anticipated additional costs.

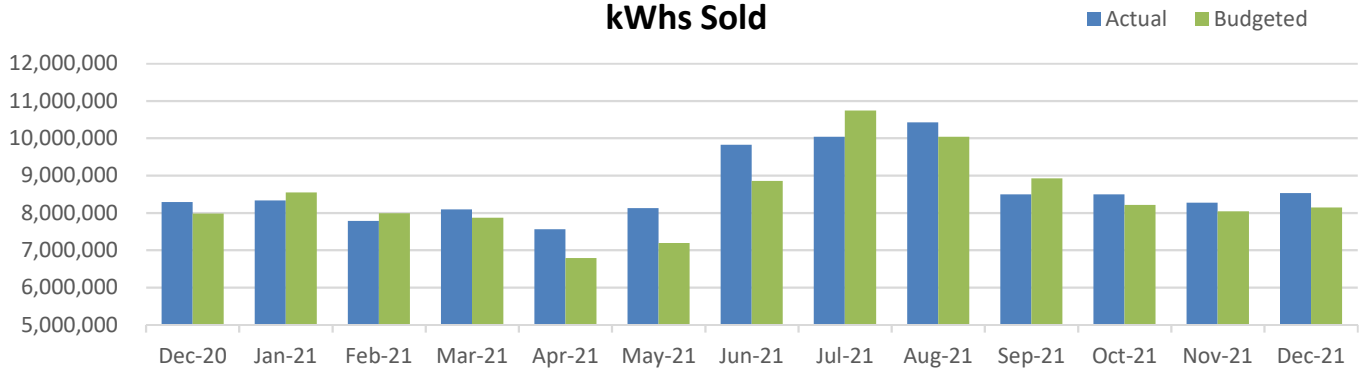
This concludes my report. Please do not hesitate to contact me at 324-7920 or jstanek@waupunutilities.org with any questions or comments.

Waupun Utilities											
Construction and Plant Additions Summary											
December 2021											
CONSTRUCTION:											
Description	Electric			Sewer			Water			Total	
	Month	Project To Date	Budget	Month	Project To Date	Budget	Month	Project To Date	Budget	Project To Date	Budget
Projects:											
Poles, towers and fixtures	\$ (398)	\$ 38,710	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,710	\$ 10,000
Overhead and underground conductor and devices	-	1,520	10,000	-	-	-	-	-	-	1,520	10,000
Transformers	-	83,219	70,000	-	-	-	-	-	-	83,219	70,000
Overhead and Underground Services	(463)	13,907	15,000	-	-	-	-	-	-	13,907	15,000
LED street lighting	2,210	25,296	50,000	-	-	-	-	-	-	25,296	50,000
Voltage conversion	-	-	25,000	-	-	-	-	-	-	-	25,000
Rebuild overhead line	(2,170)	95,509	146,000	-	-	-	-	-	-	95,509	146,000
Underground wire and equipment upgrade	1,030	15,222	30,000	-	-	-	-	-	-	15,222	30,000
CIAC - Work Invoiced to Customer / Others	1,240	47,874	-	-	-	-	-	2,285	-	50,159	-
City of Waupun - Shared Services	1,305	5,467	-	-	332	-	-	685	-	6,485	-
Rock / Newton street reconstruction	-	-	-	26,064	435,015	545,600	58,759	406,686	505,900	841,701	1,051,500
S. Madison street reconstruction - phase 2 (Postponed)	-	-	-	-	-	448,300	-	-	661,800	-	1,110,100
Harris Lift Station reconfiguration	-	-	-	6,379	140,779	200,000	-	-	-	140,779	200,000
WWTF Construction Upgrade - ABNR	-	-	-	3,493,008	16,240,116	15,668,000	-	-	-	16,240,116	15,668,000
CIPP Sewer lining	-	-	-	-	40,939	45,000	-	-	-	40,939	45,000
Meters	-	4,387	6,000	-	-	-	-	12,923	11,500	17,310	17,500
Miscellaneous Work Orders	10,936	11,267	-	-	4,485	-	2,907	23,267	-	-	-
TOTAL CONSTRUCTION	\$ 13,690	\$ 342,380	\$ 362,000	\$ 3,525,451	\$ 16,861,667	\$ 16,906,900	\$ 61,666	\$ 445,846	\$ 1,179,200	\$ 17,610,874	\$ 18,448,100
CARRYOVER PROJECTS:											
ATC - Increase clearance work	-	101,966	-	-	-	-	-	-	-	101,966	-
Newton/Rock Avenue Engineering	-	-	-	128	47,390	26,926	(6,250)	35,092	27,335	82,482	54,261
Madison St Engineering & Construction - Phase 2	-	-	-	-	4,478	-	-	4,478	-	8,956	-
WWTF Phosphorus Upgrade Engineering	-	-	-	151,545	2,853,646	3,804,000	-	-	-	2,853,646	3,804,000
PLANT ADDITIONS:											
Description	Electric			Sewer			Water			Total	
	Current Month	YTD	Budget	Current Month	YTD	Budget	Current Month	YTD	Budget	YTD	Budget
Accounting software upgrade	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ 15,000
Replace wire cutter/hydraulic press & misc tools	-	2,715	15,000	-	-	-	-	-	-	2,715	15,000
Test breakers in substation	-	-	8,000	-	-	-	-	-	-	-	8,000
Backhoe	-	83,500	85,000	-	-	-	-	-	-	83,500	85,000
Vactor Replacement (E-10%, S-80%, W-10%)	-	42,929	43,000	-	343,429	344,000	-	42,929	43,000	429,286	430,000
Zero Turn Lawn Mower	-	3,466	3,600	-	3,466	3,600	-	3,467	3,600	10,399	10,800
GIS Collector & handheld meter reader	-	2,750	3,330	-	1,726	3,330	-	4,114	3,330	8,590	9,990
Security system upgrade	-	1,518	-	-	1,518	-	-	1,518	-	4,553	-
Digester building equipment replacement	-	-	-	-	8,840	10,000	-	-	-	8,840	10,000
Blower building equipment replacement	-	-	-	-	11,011	13,000	-	-	-	11,011	13,000
Belt press building equipment replacement	-	-	-	-	9,643	13,000	-	-	-	9,643	13,000
Intermediate east and west clarifier rebuild	-	-	-	-	20,000	43,000	-	-	-	20,000	43,000
UTV with attachments for WWTP	-	-	-	-	28,501	29,000	-	-	-	28,501	29,000
Other equipment replacement	-	-	-	-	7,497	4,500	-	4,197	4,500	11,694	9,000
TOTAL PLANT ADDITIONS	\$ -	\$ 136,877	\$ 162,930	\$ -	\$ 435,631	\$ 468,430	\$ -	\$ 56,224	\$ 59,430	\$ 628,731	\$ 690,790

Sales and Revenues Dashboard - Dec 2021

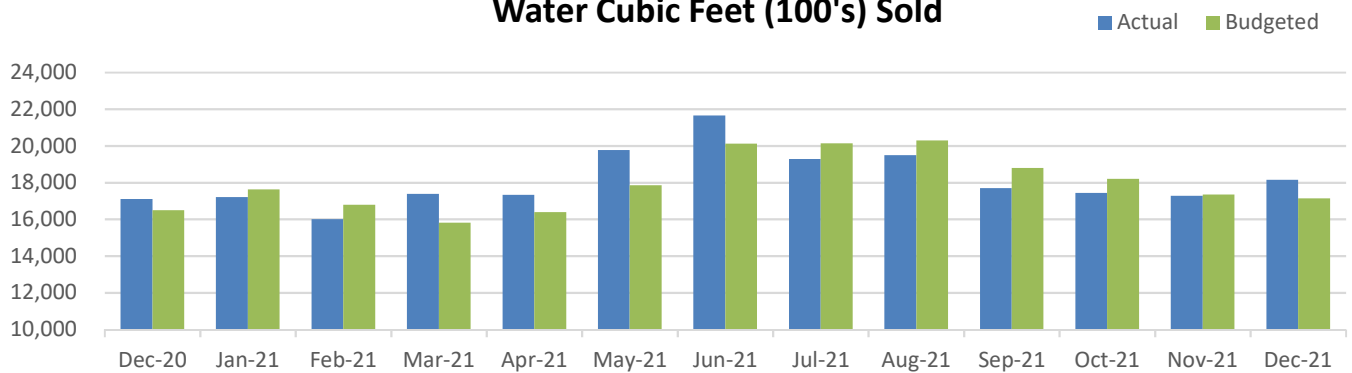
	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
KWh	8,529,001	↑ 4.8%	↑ 2.6%	Power Costs	\$ 703,218	↑ 30.0%	↑ 8.6%
Revenues	\$ 881,419	↑ 24.4%	↑ 7.9%	Gross Margin	\$ 178,200	↑ 6.1%	↑ 5.4%

kWhs Sold



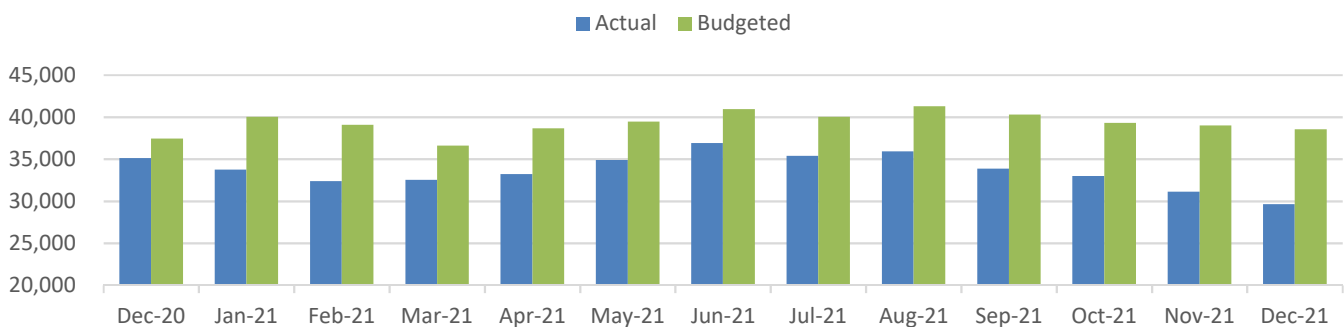
	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	18,144	↑ 5.9%	↑ 1.0%	Revenues	\$ 142,838	↑ 3.2%	↑ 0.9%

Water Cubic Feet (100's) Sold

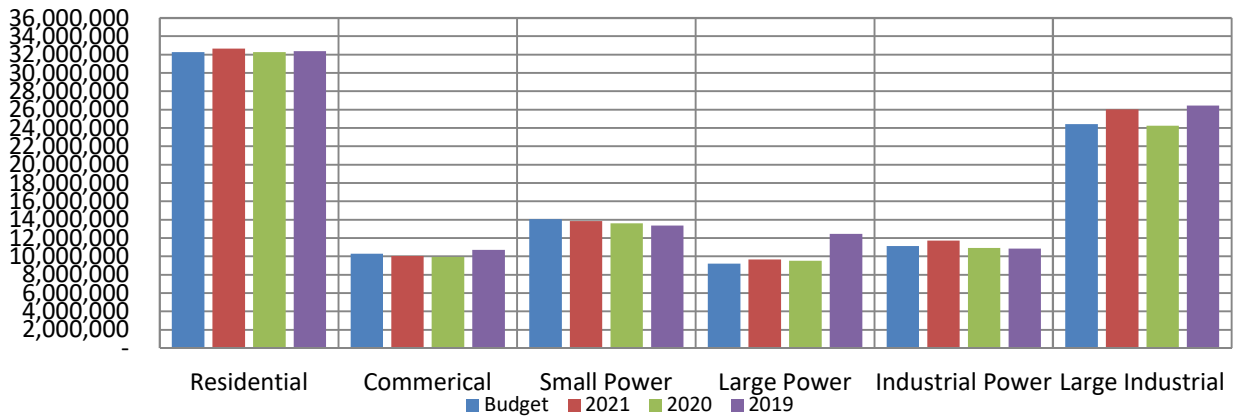


	Variance from Budget				Variance from Budget		
	Current	Current	YTD		Current	Current	YTD
Cubic Ft (100)	29,638	↓ -23.1%	↓ -14.9%	Revenues	\$ 162,957	↓ -12.8%	↓ -15.0%

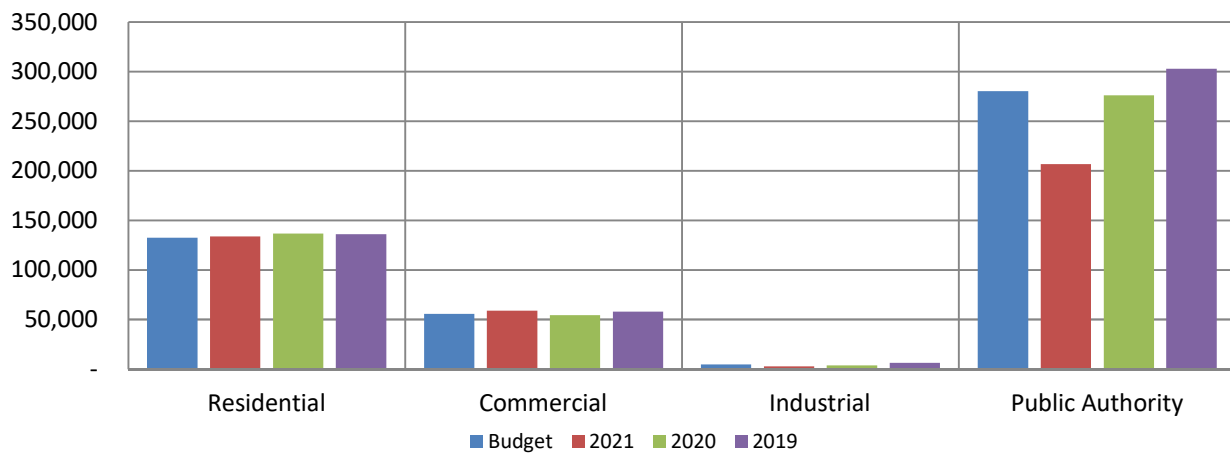
Sewer Cubic Feet (100's) Treated



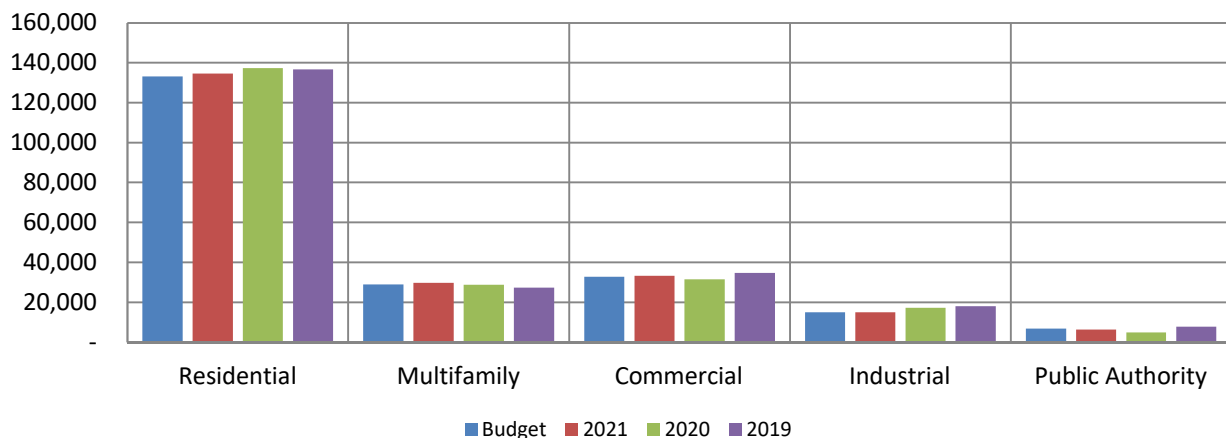
YTD Electric Sales (kWh)



YTD Sewer Sales (Ccf)



YTD Water Sales (Ccf)



WAUPUN UTILITIES
Income Statement and Financial Ratios
Electric Utility
For the 12 Months Ending:

ELECTRIC	Dec 2019	Dec 2020	Dec 2021
Sales of Electricity	\$ 9,690,582	\$ 9,453,820	\$ 10,117,403
Purchased Power	7,652,205	7,380,142	8,048,579
Gross Margin	2,038,377	2,073,677	2,068,825
	21.0%	21.9%	20.4%
Other Operating Revenues	102,074	95,213	112,349
Operating Expenses			
Distribution expense	354,689	315,257	274,162
Customer accounts expense	128,177	121,019	112,652
Advertising expense	1,009	976	1,546
Administrative & general expense	456,851	381,019	351,452
Total operating expenses	940,727	818,271	739,812
Other Operating Expenses			
Depreciation expense	590,846	606,808	617,367
Taxes	344,905	334,605	318,251
Total other operating expenses	935,752	941,413	935,618
Operating Income	263,973	409,206	505,743
Other Income (Expense)			
Capital contributions	6,814	49,195	133,826
Interest expense	(33,871)	(37,264)	(27,975)
Amortization of debt-related costs	(38,131)	(8,113)	(6,700)
Other	114,086	113,586	21,779
Total other income (expense)	48,897	117,404	120,930
Net Income	\$ 312,870	\$ 526,610	\$ 626,674

Regulatory Operating Income	365,574	411,371	532,121
Rate of Return	4.17	4.70	6.14
Authorized Rate of Return	6.00	5.00	5.00
Current Ratio	4.5	5.0	5.0
Months of Unrestricted Cash on Hand	2.6	3.2	3.6
Equity vs Debt	0.88	0.90	0.92
Asset Utilization	0.50	0.51	0.53
Combined E&W Debt Coverage	3.14	3.17	4.24
Minimum Required Coverage	1.25	1.25	1.25

Note 1 - Electric rates increased September 2016.

Definitions

Rate of Return - Return on investment in capital infrastructure. Should be near authorized rate of return.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

Debt Coverage - Earnings coverage of annual debt service. Must exceed 1.25

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Electric Utility
For the Period Ended Dec, 31 2021

	Last 12 Months	YTD 2021	YTD Budget	Difference
ELECTRIC				
Operating Revenues	\$ 10,117,403	\$10,117,403	\$ 9,373,148	\$ 744,255
Purchased Power	8,048,579	8,048,579	7,409,612	638,967
Gross Margin	2,068,825	2,068,825	1,963,536	105,289
	20.4%	20.4%	20.9%	
Other Operating Revenues	112,349	112,349	84,396	27,953
Operating Expenses				
Distribution expense	274,162	274,162	366,205	(92,043)
Customer accounts expense	112,652	112,652	115,512	(2,860)
Advertising expense	1,546	1,546	1,596	(50)
Administrative & general expense	351,452	351,452	406,740	(55,288)
Total operating expenses	739,812	739,812	890,053	(150,241)
Other Operating Expenses				
Depreciation expense	617,367	617,367	612,528	4,839
Taxes	318,251	318,251	361,152	(42,901)
Total other operating expenses	935,618	935,618	973,680	(38,062)
Operating Income	505,743	505,743	184,199	321,544
Other Income (Expense)				
Capital contributions	133,826	133,826	-	133,826
Interest expense	(27,975)	(27,975)	(29,628)	1,653
Amortization of debt-related costs	(6,700)	(6,700)	(22,752)	16,052
Other	21,779	21,779	(9,004)	30,783
Total other income (expense)	120,930	120,930	(61,384)	182,314
Net Income	\$ 626,674	\$ 626,674	\$ 122,815	\$ 503,859

	Dec 2021	Nov 2021	Oct 2021	Sept 2021	Aug 2021	July 2021	June 2021	May 2021	April 2021	March 2021	Feb 2021	Jan 2021	Dec 2020
Operating Revenues	\$ 881,419	\$ 818,941	\$ 806,932	\$ 912,962	\$ 1,110,435	\$ 1,106,125	\$ 935,240	\$ 737,066	\$ 681,277	\$ 721,227	\$ 685,144	\$ 720,635	\$ 769,791
Purchased Power	703,218	659,666	645,859	748,222	921,380	922,961	749,942	576,542	515,618	552,817	505,642	546,712	587,379
Gross Margin	178,200	159,276	161,072	164,740	189,054	183,165	185,298	160,524	165,659	168,410	179,502	173,923	182,412
	20.2%	19.4%	20.0%	18.0%	17.0%	16.6%	19.8%	21.8%	24.3%	23.4%	26.2%	24.1%	23.7%
Other Operating Revenues	(54,788)	9,485	9,446	10,035	11,257	8,766	9,092	8,586	75,621	9,195	7,922	7,732	9,772
Operating Expenses													
Distribution expense	(5,663)	23,598	28,782	16,402	21,367	21,068	21,005	30,251	24,956	35,473	29,856	27,066	(9,499)
Customer accounts expense	6,278	8,019	10,767	7,757	8,770	8,738	8,729	12,425	14,467	9,389	9,534	7,779	10,281
Advertising expense	(3,360)	36	1,217	942	1,552	500	(2,873)	(374)	1,318	1,377	512	699	641
Administrative & general expense	7,443	28,448	38,290	27,008	21,859	31,463	21,667	34,775	32,175	30,555	34,420	43,349	39,900
Total operating expenses	4,698	60,101	79,056	52,108	53,548	61,769	48,528	77,078	72,916	76,794	74,322	78,893	41,323
Other Operating Expenses													
Depreciation expense	10,849	55,138	55,138	55,138	55,138	55,138	55,138	55,138	55,138	55,138	53,024	57,252	54,575
Taxes	(10,559)	27,748	40,242	32,716	27,173	27,373	27,280	28,599	33,595	27,953	28,029	28,102	4,346
Total other operating expenses	290	82,886	95,380	87,854	82,311	82,511	82,418	83,737	88,733	83,091	81,053	85,354	58,921
Operating Income	118,425	25,773	(3,918)	34,813	64,452	47,651	63,443	8,296	79,632	17,720	32,049	17,408	91,939
Other Income (Expense)													
Capital contributions	100,525	14,412	593	-	-	9,667	4,101	-	2,986	1,543	-	-	16,233
Interest expense	(1,644)	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,331)	(2,675)	(2,675)	(2,675)
Amortization of debt-related costs	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(558)	(676)
Other	(46)	1,122	(189)	(897)	(390)	(20)	382	184	22,108	(120)	(287)	(66)	(2,287)
Total other income (expense)	98,276	12,644	(2,486)	(3,787)	(3,279)	6,757	1,593	(2,706)	22,204	(1,467)	(3,520)	(3,299)	10,594
Net Income	\$ 216,701	\$ 38,418	\$ (6,404)	\$ 31,025	\$ 61,173	\$ 54,408	\$ 65,036	\$ 5,590	\$ 101,836	\$ 16,253	\$ 28,530	\$ 14,108	\$ 102,533

WAUPUN UTILITIES
Income Statement and Financial Ratios
Water Utility
For the 12 Months Ending:

WATER	Dec 2019	Dec 2020	Dec 2021
Operating Revenues	\$ 2,616,838	\$ 2,598,453	\$ 2,605,519
Operating Expenses			
Source of supply expenses	540	44,666	886
Pumping expenses	88,618	79,785	82,374
Water treatment expenses	174,983	170,105	162,084
Transmission & distribution expenses	265,567	250,039	260,748
Customer accounts expenses	114,655	110,283	101,581
Administrative & general expense	274,399	266,489	253,351
Total operating expenses	918,762	921,366	861,023
Other Operating Expenses			
Depreciation expense	536,069	578,406	576,974
Taxes	380,293	379,130	380,620
Total other operating expenses	916,362	957,536	957,594
Operating Income	781,714	719,550	786,902
Other Income (Expense)			
Capital contributions from customers and municipal	-	180,432	80,000
Interest expense	(142,899)	(145,711)	(115,632)
Amortization of debt-related costs	(138,996)	(21,238)	(17,151)
Other	27,735	3,195	2,603
Total other income (expense)	(254,160)	16,679	(50,180)
Net Income	\$ 527,554	\$ 736,229	\$ 736,722

Regulatory Operating Income	842,025	755,239	789,202
Rate of Return	6.09	5.39	5.50
Authorized Rate of Return	6.50	6.50	6.50
Current Ratio	9.70	30.06	23.82
Months of Unrestricted Cash on Hand	8.86	14.96	17.84
Equity vs Debt	0.71	0.73	0.75
Asset Utilization	0.35	0.36	0.37

Note 1 - Water rates increased May 2012.

Definitions

Rate of Return - Return on investment in capital infrastructure. Should be near authorized rate of return.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Water Utility
For the Period Ended Dec 31, 2021

	Last 12 Months	YTD 2021	YTD Budget	Difference
WATER				
Operating Revenues	\$ 2,605,519	\$ 2,605,519	\$ 2,586,353	\$ 19,166
Operating Expenses				
Source of supply expenses	886	886	3,396	(2,510)
Pumping expenses	82,374	82,374	87,984	(5,610)
Water treatment expenses	162,084	162,084	206,148	(44,064)
Transmission & distribution expenses	260,748	260,748	321,540	(60,792)
Customer accounts expenses	101,581	101,581	116,916	(15,335)
Administrative & general expense	253,351	253,351	289,584	(36,233)
Total operating expenses	861,023	861,023	1,025,568	(164,545)
Other Operating Expenses				
Depreciation expense	576,974	576,974	565,728	11,246
Taxes	380,620	380,620	376,440	4,180
Total other operating expenses	957,594	957,594	942,168	15,426
Operating Income	786,902	786,902	618,617	168,285
Other Income (Expense)				
Capital contributions	80,000	80,000	-	80,000
Interest expense	(115,632)	(115,632)	(119,724)	4,092
Amortization of debt-related costs	(17,151)	(17,151)	(17,148)	(3)
Other	2,603	2,603	5,004	(2,401)
Total other income (expense)	(50,180)	(50,180)	(131,868)	81,688
Net Income	\$ 736,722	\$ 736,722	\$ 486,749	\$ 249,973

	Dec 2021	Nov 2021	Oct 2021	Sept 2021	Aug 2021	July 2021	June 2021	May 2021	April 2021	March 2021	Feb 2021	Jan 2021	Dec 2020
WATER													
Operating Revenues	\$ 212,778	\$ 211,955	\$ 213,703	\$ 215,880	\$ 223,135	\$ 223,283	\$ 235,131	\$ 225,151	\$ 212,772	\$ 212,753	\$ 206,483	\$ 212,495	\$ 212,776
Operating Expenses													
Source of supply expenses	180	-	-	-	-	137	-	-	234	219	115	-	-
Pumping expenses	7,391	7,936	5,865	6,128	7,074	7,351	6,718	6,320	6,855	7,279	6,866	6,591	6,325
Water treatment expenses	13,929	15,173	12,578	13,424	12,028	16,376	11,316	17,050	10,098	12,642	11,348	16,121	10,745
Transmission & distribution expenses	49,412	10,507	24,580	20,195	39,728	16,469	19,275	25,509	11,537	15,281	16,659	11,595	19,677
Customer accounts expenses	10,904	6,913	9,694	6,850	7,630	8,083	7,663	11,312	8,618	8,393	8,510	7,011	8,607
Administrative & general expense	9,623	20,112	25,989	18,317	14,973	26,191	18,347	26,598	23,938	23,548	20,466	25,249	23,251
Total operating expenses	91,438	60,641	78,707	64,915	81,434	74,607	63,319	86,789	61,281	67,363	63,964	66,566	68,605
Other Operating Expenses													
Depreciation expense	28,269	49,882	49,882	49,882	49,882	49,882	49,882	49,882	49,882	49,882	49,882	49,882	37,193
Taxes	35,378	30,753	34,860	31,132	31,007	30,985	30,977	31,828	30,843	30,903	31,009	30,945	29,738
Total operating expenses	63,647	80,635	84,743	81,014	80,890	80,867	80,859	81,710	80,725	80,786	80,891	80,827	66,931
Operating Income	57,692	70,679	50,254	69,951	60,811	67,810	90,953	56,652	70,766	64,604	61,629	65,101	77,241
Other Income (Expense)													
Capital contributions	80,000	-	-	-	-	-	-	-	-	-	-	-	180,432
Interest expense	(7,932)	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(9,636)	(10,489)	(10,487)	(10,488)
Amortization of debt-related costs	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,429)	(1,770)
Other	(185)	1,890	(215)	(981)	(442)	(39)	(25)	104	2,188	96	100	113	118
Total other income (expense)	70,453	(9,176)	(11,281)	(12,047)	(11,507)	(11,104)	(11,090)	(10,962)	(8,877)	(10,969)	(11,818)	(11,803)	168,292
Net Income	\$ 128,145	\$ 61,503	\$ 38,974	\$ 57,904	\$ 49,304	\$ 56,706	\$ 79,863	\$ 45,690	\$ 61,889	\$ 53,635	\$ 49,811	\$ 53,298	\$ 245,533

WAUPUN UTILITIES
Income Statement and Financial Ratios
Sewer Utility
For the 12 Months Ending:

SEWER	Dec 2019	Dec 2020	Dec 2021
Operating Revenues	\$ 2,437,370	\$ 2,404,857	\$ 2,212,567
Operating Expenses			
WWTP operation expenses	389,706	357,070	380,503
Laboratory expenses	75,941	79,960	79,849
Maintenance expenses	399,494	410,031	645,287
Customer accounts expenses	155,299	150,984	139,242
Administrative & general expenses	418,575	436,567	400,757
Total operating expenses	1,439,014	1,434,612	1,645,639
Other Operating Expenses			
Depreciation expense	668,644	700,653	708,481
Total other operating expenses	668,644	700,653	708,481
Operating Income	329,712	269,592	(141,553)
Other Income (Expense)			
Interest expense	(52,489)	(46,950)	(91,300)
Capital contributions	-	134,100	92,000
Other	149,121	(98,785)	14,590
Total other income (expense)	96,632	(11,635)	15,290
Net Income	\$ 426,344	\$ 257,957	\$ (126,263)

Operating Income (excluding GASB 68 & 75)	367,915	274,135	(184,751)
Rate of Return	2.38	2.01	(1.30)
Current Ratio	5.14	42.12	0.59
Months of Unrestricted Cash on Hand	15.46	21.16	9.79
Equity vs Debt	0.90	0.81	0.47
Asset Utilization	0.50	0.49	0.49

Note 1 - Sewer rates increased April 2021.

Definitions

Rate of Return - Return on investment in capital infrastructure.

Current Ratio - measure of liquidity or ability to pay obligations. Should be > 1.

Months of Unrestricted Cash on Hand - measure of reserves. Should be at least 2-3 months.

Equity vs Debt - Percent of infrastructure financed by operations. 50% is a good benchmark.

Asset Utilization - Illustrates the relative age of the system. Ratio of 1 indicates a system at full life expectancy.

WAUPUN UTILITIES
Detailed Income Statement and YTD Budget Comparison
Sewer Utility
For the Period Ended Dec 31, 2021

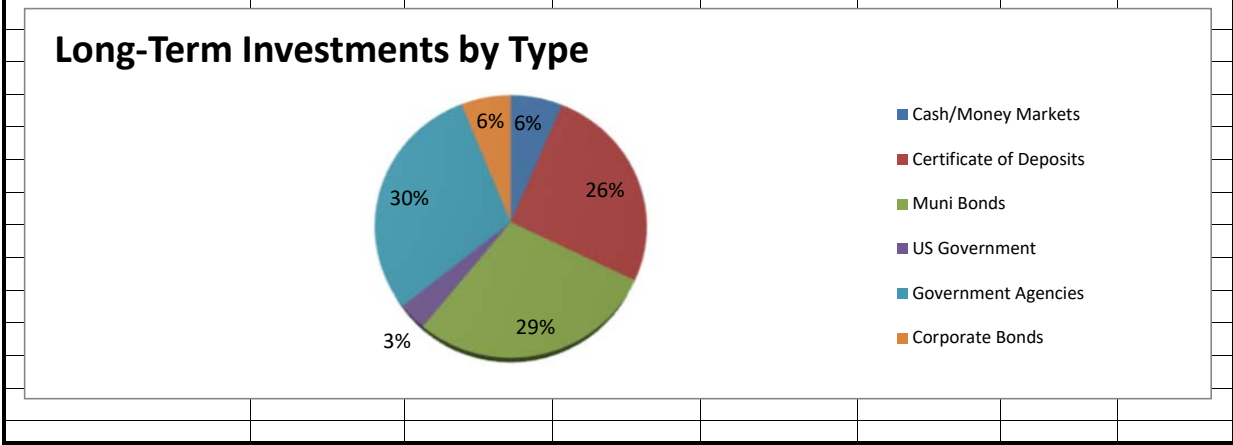
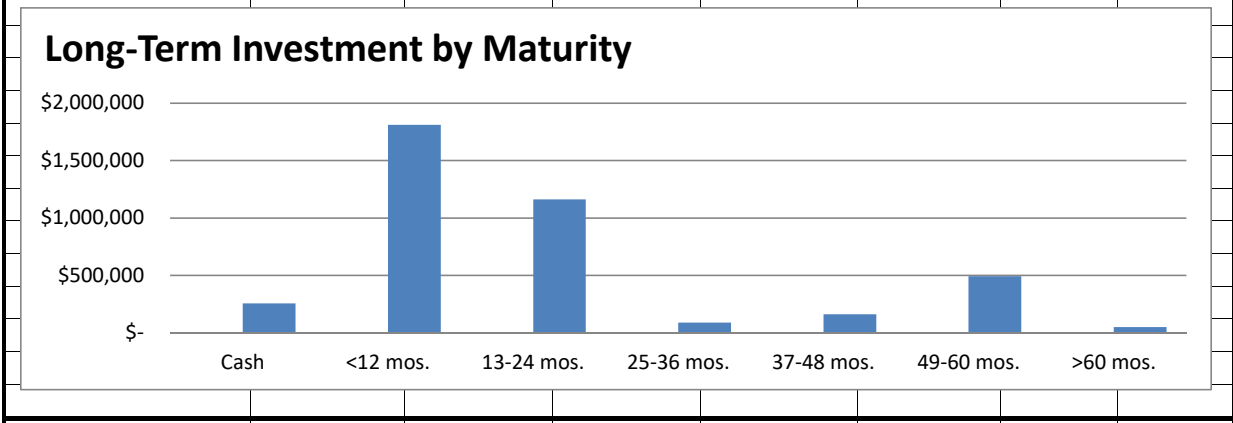
	Last 12 Months	YTD 2021	YTD Budget	Difference
SEWER				
Operating Revenues	\$ 2,212,567	\$ 2,212,567	\$ 2,548,194	\$ (335,627)
Operating Expenses				
WWTP operation expenses	380,503	380,503	379,512	991
Laboratory expenses	79,849	79,849	83,232	(3,383)
Maintenance expenses	645,287	645,287	545,772	99,515
Customer accounts expenses	139,242	139,242	157,248	(18,006)
Administrative & general expenses	400,757	400,757	437,628	(36,871)
Total operating expenses	1,645,639	1,645,639	1,603,392	42,247
Other Operating Expenses				
Depreciation expense	708,481	708,481	707,724	757
Total other operating expenses	708,481	708,481	707,724	757
Operating Income (Loss)	(141,553)	(141,553)	237,078	(378,631)
Non-operating Income (Expense)				
Interest Expense	(91,300)	(91,300)	(82,488)	(8,812)
Capital contributions	92,000	92,000	-	92,000
Other	14,590	14,590	20,004	(5,414)
Total other income (expense)	15,290	15,290	(62,484)	77,774
Net Income (Loss)	\$ (126,263)	\$ (126,263)	\$ 174,594	\$ (300,857)

	Dec 2021	Nov 2021	Oct 2021	Sept 2021	Aug 2021	July 2021	June 2021	May 2021	April 2021	March 2021	Feb 2021	Jan 2021	Dec 2020
SEWER													
Operating Revenues	\$ 187,697	\$ 178,712	\$ 179,124	\$ 179,817	\$ 195,590	\$ 194,823	\$ 202,923	\$ 191,965	\$ 188,247	\$ 172,097	\$ 167,546	\$ 174,024	\$ 182,929
Operating Expenses													
WWTP operation expenses	31,019	22,582	29,085	36,781	40,220	30,128	30,294	46,792	26,722	27,366	27,669	31,846	38,550
Laboratory expenses	5,119	3,798	7,004	5,100	6,269	6,526	4,738	8,571	4,709	10,285	12,516	5,214	6,175
Maintenance expenses	59,705	41,096	52,002	59,618	56,799	53,856	56,642	114,885	42,042	54,348	27,614	26,680	24,797
Customer accounts expenses	12,902	10,168	12,946	9,927	11,065	11,083	10,921	14,591	12,010	11,607	11,768	10,253	14,889
Administrative & general expense	12,520	34,469	38,854	30,983	30,647	35,338	27,486	49,142	34,687	36,160	32,021	38,450	60,757
Total operating expenses	121,266	112,113	139,890	142,410	145,000	136,933	130,081	233,981	120,170	139,765	111,588	112,443	145,169
Other Operating Expenses													
Depreciation expense	21,449	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	39,440
Total other operating expenses	21,449	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	62,457	39,440
Operating Income	44,983	4,142	(23,224)	(25,050)	(11,868)	(4,567)	10,385	(104,474)	5,620	(30,125)	(6,499)	(876)	(1,679)
Other Income (Expense)													
Interest expense	5,811	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(8,828)	(4,939)
Capital contributions	92,000	-	-	-	-	-	-	-	-	-	-	-	134,100
Other	(1,728)	11,690	(386)	(2,967)	(1,128)	151	248	733	4,123	5,725	(1,441)	(429)	(615)
Total other income (expense)	96,082	2,862	(9,214)	(11,796)	(9,956)	(8,678)	(8,580)	(8,095)	(4,706)	(3,104)	(10,269)	(9,257)	128,546
Net Income	\$ 141,066	\$ 7,004	\$ (32,438)	\$ (36,846)	\$ (21,824)	\$ (13,245)	\$ 1,805	\$ (112,569)	\$ 914	\$ (33,229)	\$ (16,768)	\$ (10,133)	\$ 126,866

WAUPUN UTILITES
Balance Sheets
Electric, Water, and Sewer

ELECTRIC	Dec 2019	Dec 2020	Dec 2021	Nov 2021	Change
Cash and investments - unrestricted	\$ 1,926,928	\$ 2,294,257	\$ 2,720,911	\$ 2,710,623	\$ 10,287
Cash and investments - restricted	242,083	148,226	192,107	175,699	16,409
Receivables	916,181	1,027,673	1,184,206	1,020,939	163,266
Materials and supplies	176,414	186,714	198,194	203,012	(4,817)
Other assets	107,819	89,342	78,353	62,429	15,924
Plant - net of accumulated depreciation	9,144,536	9,131,555	9,061,033	9,047,469	13,564
Deferred outflows of resources	408,536	491,728	694,671	491,728	202,943
Total Assets	12,922,497	13,369,494	14,129,475	13,711,900	417,575
Accounts payable	625,937	655,395	769,795	736,903	32,893
Payable to sewer utility	-	-	-	-	-
Interest accrued	12,656	10,700	9,050	7,406	1,644
Accrued benefits	105,284	77,750	76,519	85,783	(9,264)
Deferred inflows of resources	740,686	828,896	1,015,683	840,082	175,601
Long-term debt	1,237,790	1,070,000	905,000	905,000	-
Net Position	10,200,144	10,726,754	11,353,427	11,136,726	216,701
Total Liabilities & Net Position	\$ 12,922,497	\$ 13,369,494	\$ 14,129,475	\$ 13,711,900	\$ 417,575
WATER	Dec 2019	Dec 2020	Dec 2021	Nov 2021	Change
Cash and investments - unrestricted / designated	\$ 959,259	\$ 1,621,374	\$ 1,845,476	\$ 1,841,951	\$ 3,524
Cash and investments - restricted	771,418	392,020	550,584	505,774	44,810
Receivables	236,076	266,661	254,288	234,730	19,558
Materials and supplies	52,220	57,843	69,191	71,258	(2,067)
Other assets	237,765	179,903	138,019	147,424	(9,405)
Plant - net of accumulated depreciation	16,227,067	15,888,042	15,829,236	15,746,638	82,598
Deferred outflows of resources	204,803	245,971	383,028	245,971	137,057
Total Assets	18,688,608	18,651,813	19,069,822	18,793,747	276,075
Accounts payable	69,737	20,857	50,307	13,122	37,184
Interest accrued	53,523	41,952	37,863	29,930	7,932
Accrued benefits	57,092	49,756	47,929	46,285	1,645
Deferred inflows of resources	485,684	503,618	581,370	480,202	101,168
Long-term debt	5,438,171	4,715,000	4,295,000	4,295,000	-
Net Position	12,584,401	13,320,630	14,057,353	13,929,207	128,145
Total Liabilities & Net Position	\$ 18,688,608	\$ 18,651,813	\$ 19,069,822	\$ 18,793,747	\$ 276,075
SEWER	Dec 2019	Dec 2020	Dec 2021	Nov 2021	Change
Cash and investments - unrestricted	\$ 1,853,741	\$ 2,529,614	\$ 1,342,039	\$ 1,425,869	\$ (83,830)
Cash and investments - restricted	2,184,447	2,269,141	2,421,026	2,244,931	176,096
Receivables	222,249	216,833	212,371	203,349	9,022
Receivable from electric utility	-	-	-	-	-
Materials and supplies	8,454	7,789	7,358	7,661	(303)
Advances to other funds	428,440	328,440	291,946	291,946	-
Other assets	23,949	-	1,445	34,532	(33,086)
Plant - net of accumulated depreciation	15,080,625	15,901,946	34,357,418	29,768,563	4,588,855
Deferred outflows of resources	278,275	338,279	519,315	338,279	181,036
Total Assets	20,080,179	21,592,042	39,152,918	34,315,130	4,837,789
Accounts payable	396,096	55,325	2,601,142	12,664	2,588,477
Interest accrued	7,929	9,879	33,404	39,214	(5,811)
Accrued benefits	73,501	67,335	68,503	69,547	(1,044)
Deferred inflows of resources	446,263	510,810	648,648	510,810	137,838
Long-term debt	1,532,153	3,066,500	18,045,292	16,068,029	1,977,263
Net Position	17,624,236	17,882,193	17,755,930	17,614,865	141,066
Total Liabilities & Net Position	\$ 20,080,179	\$ 21,592,042	\$ 39,152,918	\$ 34,315,130	\$ 4,837,789

Monthly Dashboard - Cash & Investments						December 2021
Account	Restrictions	Dec 2021	Nov 2021	\$ Inc/(Dec)	% Inc/(Dec)	
Checking - E	Unrestricted	\$ 1,228,308	\$ 1,201,451	\$ 26,857	2.24%	
Checking - W	Unrestricted	545,124	586,604	(41,480)	-7.07%	
Checking - S	Unrestricted	318,636	225,520	93,117	41.29%	
Reserves - E	Unrestricted	1,492,603	1,509,172	(16,569)	-1.10%	
Reserves - W	Unrestricted	800,183	755,232	44,951	5.95%	
Reserves - S	Unrestricted	1,023,403	1,200,350	(176,947)	-14.74%	
P&I Redemption - E	Restricted	150,724	134,301	16,423	12.23%	
P&I Redemption - W	Restricted	392,049	347,181	44,867	12.92%	
P&I Redemption - S	Restricted	359,229	272,608	86,621	31.77%	
Bond Reserve - S	Restricted	90,050	-	90,050	#DIV/0!	
Construction - S	Restricted	57	47	10	21.71%	
Depreciation - E	Restricted	41,383	41,398	(15)	-0.04%	
Depreciation - W	Restricted	158,536	158,593	(57)	-0.04%	
ERF - Water Plant	Designated	500,169	500,115	53	0.01%	
ERF - WWTP	Restricted	<u>1,971,691</u>	<u>1,972,276</u>	<u>(585)</u>	-0.03%	
		<u>\$ 9,072,143</u>	<u>\$ 8,904,848</u>	<u>\$ 167,296</u>	1.88%	
	Unrestricted and Designated	<u>\$ 5,908,425</u>	<u>\$ 5,978,444</u>	<u>\$ (70,019)</u>	-1.17%	
	Restricted	<u>\$ 3,163,718</u>	<u>\$ 2,926,404</u>	<u>\$ 237,315</u>	8.11%	





TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: January 10, 2022
SUBJECT: General Manager Report

Electric Department Update:

Power Outages

- December 15th at 1:15 am, power outage was reported in the area of E. Spring St. and Nevel Ave. The crew found a broken disconnect switch at the corner of Nevel Ave and N. Madison St. Load was switched to the Comtech Sub Feeder #1 to move the open point and restore power at 2:15. After power was restored, the porcelain disconnect switches were replaced with new polomer switches. The outage affected 32 customers.
- December 16th we experenced a high wind event lasting several hours. At 12:00 am, a power outage was reported on the West end of town. A three-phase deadend pole with a 3 phase transformer bank on it broke at the ground line causing the West Substation braker to lock out. The crew was able to isolate the down lines and restore power to all customers except Anytime Fitness. The pole was replaced and new equipment installed. Power was restored to Anytime Fitness at 3:30 pm.

At 2:00 am, a power outage was reported on the North East side of town. The high winds caused debris to contact the power line and create a phase to phase fault. The primay condutors burned to the ground and caused the breaker in the Main Substation to lock out. The crew isalted the downed wires and restored power to most cusomers. The condutors were repaired power was restored to all customers on Feeder 6 at 2:50 am.

Tenneco (Federal Mogul)

- Tenneco shuts down production between Christmas and New Years for annual equipment maintenance. Completing this shutdown is always a concern, as we completely de-energize the 1,500 kva industrial size transformers that feed Federal Mogul. You may recall last year while re-energizing one of the units, the transformer had an internal fault occur which destroyed the unit. Replacement costs for the transformer alone is around \$27,000, not including our overtime labor or crane expenses.
- We have installed monitoring equipment several times over the last year on the new transformer feeding the service we have experienced problems with. All the testing shows normal load well under the manufactures ratings. We pulled oil samples from the transformers during the outage. The samples were sent into the testing laboratory. They can help determine the condition of the transformer. Checking for dissolved gases and break down in the insulation inside the transformers windings.

General Manager Update:

Customer Billing Representative

- I am pleased to report we are fully staffed. Madi DeBoer started Tuesday January 4th and Jen is working with Madi to learn the billing process, procedures and customer service systems. The Customer Billing Representative position requires training on several different software systems. Jen will be responsible for the majority of the training. Madi will also have the opportunity to attend training provided by WPPI.

WPPI Board of Directors Meeting

- During its meeting on Dec. 16, the WPPI Board of Directors voted to approve both the 2022 budget and our 2022-2026 business plan. The resulting 2022 budget includes a revenue requirement of \$368.1 million and energy sales to members of 4,884,397 megawatt-hours (MWh), translating to a budgeted average power cost to members of \$75.35/MWh. The 2022 WPPI budget should produce slight increases in power costs, largely due to overall higher market energy prices experienced in 2021 and forecasted for 2022.
- In the past several months our region has experienced a sharp rise in market energy prices, with resulting impacts for utility wholesale power costs. We will continue to monitor market energy conditions and keep you informed.

WPPI Scholarship

- I recently recieved a scholarship from WPPI to cover the cost of attending the American Public Power Association's annual conference. This years National Conference will be held in Nashville, Tennessee June 12 -15. This is a great oportunity to learn and network with colegues from around the country

This concludes my report for January 2022. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: February 14, 2022
SUBJECT: General Manager Report

Electric Department Update:

Power Outages

- National Rivet requested a scheduled power outage on Saturday, February 5th at 12:00 pm, to replace a damaged main breaker. Waupun Utilities provided a 2-man crew to de-energize the 6 large transformers located on the roof of one of the National Rivet buildings. Waupun Utilities crew repaired the transformers secondary connection during the scheduled outage. The connections showed up “hot” on our annual infrared system inspection. All repairs were made and power was restored at 4:15 pm.

Line Clearance Maintenance

- The electric crew continues to work on line clearance maintenance. About 50% of the scheduled line clearance maintenance for this year has been completed. We plan to complete the cycle tree trimming without hiring a line clearance contractor in 2022.

Electric Distribution System Study / Long Range Plan

- With changes to the distribution system that have taken place, we feel the last system study is no longer accurate. The changes include customers acquired from the territory agreement with Alliant Energy (added miles of new line to the distribution system), voltage conversion work, and future potential for new development (load growth).
- We are reviewing a proposal provided by Forster Engineering. It will provide updated information to help our staff prioritize and budget for needed improvements to the distribution system.

General Manager Update:

MEUW Electric Operations Conference

- On January 11-14th, I attended the annual MEUW Electric Operations Conference where I had the opportunity to attend several meetings, breakout sessions, listen to guest speakers, and network with colleagues.
- Key events that I participated in were: Safety and Education Committee meeting, WPPI Joint Purchasing meeting, MEUW Board of Directors meeting, and breakout sessions 1) Impact of Solar

Interconnections on the Electric Distribution System, 2) Critical Infrastructure Protection Best Practices, 3) Distributed Energy Resources Interconnections Process Changes, 4) and Grid Impacts from Transitioning to Renewables.

Staff Training

- Waupun Utilities hosted a MEUW 3 phase transformer workshop on January 18th. The electric crew and 20 other linemen from the area attended the workshop. We also invited a Waupun High School senior to attend the workshop whom has plans to attend Northeast WI Technical College for Electric Power Distribution in Fall of 2022.
- MEUW Safety Coordinator Andrew Paulson led trainings on January 26th for operations crews on Flagger Certification and Fork Truck training at Waupun Utilities main building.
- Utility Billing Representative completed a two-day NorthStar new user training at WPPI.
- Three employees will attend Training Session D on February 16th in Wisconsin Dells as part of the MEUW Management Training Program series. The training program consists of six sessions that take place over a two-year period and has been a successful effort in providing education to create “home grown” management personnel.

Waupun Chamber of Commerce

- Thursday February 24th, I plan to attend the Waupun Area Chamber of Commerce “Waupunies” dinner at the Rock to help support the local businesses and organizations that strive to make Waupun a great place to live, work, and play. If anyone would like to join me in attending, please let me know by February 16th. Waupun Utilities will provide a ticket for the event.

Waupun Utilities Scholarship

- The 2022 Waupun Utilities scholarship information is now available on our website. Applications will be due in by April 8, 2022. Information has been shared with area schools and will be communicated to our customers on our Facebook page.

Reliable Public Power Provider (RP3) Platinum Designation – APPA

- After several months of staff working diligently to complete the demanding application we received news Waupun Utilities has received the 2022 Reliable Public Power Provider (RP3) designation by the American Public Power Association (APPA). Our utility will be honored during the APPA Engineering and Operations Conference in Austin, Texas on March 28, 2022.
- The RP3 designation recognizes community-owned, not-for-profit public power utilities that exhibit operational excellence and demonstrate high proficiency in four disciplines: Reliability, Safety, Workforce Development and System Improvement. Criteria within each of the four RP3 areas are based on sound business practices and recognized industry leading practices.
- All RP3 designations are valid for three years. Applications are reviewed by an 18-member panel of public power representatives nationwide. Through the RP3 program, utilities have a chance to learn, grow, and improve, as well as serve as an example for others striving for excellence.

This concludes my report for February 2022. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: January 5, 2022
SUBJECT: Monthly Operation Report

Water Treatment Facility:

There are no call-ins to report this month.

Level 1 bleeders were turned on the week of January 3rd. "Bleeding" means the controlled wasting of water through an orifice (prior to meter). The orifice will maintain water flow in the service lines and prevent freezing.

Wastewater Treatment Facility:

There are no call-ins to report this month.

Crane Engineering has completed their annual preventative maintenance program for all pumps. This program includes setting pump clearances, seal adjustments, and laser alignment of the rotating assembly. This program identifies potential problems prior to a major mechanical failure, saving the Utilities costly repairs.

Staff has been limited this past month due to several vacations. With limited staff, operators worked on preventive maintenance items.

Distribution/Collection System Crew:

There are no call-ins to report this month.

Staff has been limited this past month due to several vacations. With limited staff, annual preventive maintenance of all equipment was completed.

Staff focus of the next couple of months will be televising sanitary sewers. This process allows staff to see "inside" of the sanitary sewer. The camera measures the exact distance in a pipe, so repairs to cracks, joints, or removing obstructions can be done easily and precisely. The pipe condition is recorded as the camera moves through the pipe. The pipe condition and its location are then used to establish a pipe priority grade. This allows staff to pinpoint areas within the gravity sanitary sewer pipes that need a more thorough investigation due to the critical nature of the location, physical attributes of a pipe section, the structural integrity of the pipe, and operation and maintenance needs of the pipe.

Wastewater Treatment Facility ABNR Update:

ABNR Mix Tank (Building 62) –

- Tank has passed leak testing, now all mechanical piping will be installed.

ABNR Pump Station (Building 63) –

- Masons have completed block walls and precast roof.
- Brick work and steel sheeting has begun.

ABNR Green House (Building 65) -

- The east, south, and west wall panels are installed, with the north side wrapped with weather barrier until spring.
- Racking and glass continues to be installed.
- Electrical and gas piping are in the process of installation.

ABNR Process (Building 68) –

- Roof and parapet wall is complete.
- Steel siding is delayed due to supply chain.
- Underground plumbing and electrical installation continues.

Biosolids Storage Building (Building 83) –

- Building has been approved for temp occupancy.
- Steel siding is installed.
- Mechanical HVAC equipment has been delayed until the end of January.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or sschramm@waupunutilities.org.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: February 10, 2022
SUBJECT: Monthly Operation Report

Water Treatment Facility:

There are no call-ins to report this month.

Level 2 bleeders were turned on January 27th due to the forecasted below zero weather and current frost depths of 30 inches in the road. The total number of bleeders turned on is 41. "Bleeding" means the controlled wasting of water through an orifice (prior to meter). The orifice will maintain water flow in the service lines and prevent freezing.

Wastewater Treatment Facility:

There is one call-in to report this month. On January 26th, the digester heat exchanger failed to fire upon start up. After trouble shooting, a faulty contact relay was identified as the problem. The relay was replaced and the heat exchanger was returned to service.

Due to construction phasing, staff continues to make temporary operational process changes to the treatment facility, which takes considerable time and resources.

Distribution/Collection System Crew:

There are no call-ins to report this month.

There was a total of two water main breaks this past month. Details are as follows:

- The first break was located on Frontier Street. This was an 8 inch main, and the break was a 3" blow hole. The break was leaking approximately 1,880 gallons per minute, for 2.5 hours, totaling 282,340 gallons.
- The second break was located on Pleasant Avenue. This was a 6 inch main, and the break was a radial crack. The break was leaking approximately 104 gallons per minute, for 168 hours, totaling 1,056,834 gallons.

Staff focus has been large customer meter testing. With the use of a portable test meter, staff can efficiently and accurately test large water meters at high and low flow, without removing the meter from service. The testing accuracy of our large field meters confirms billing for accurate volume usage.

Wastewater Treatment Facility ABNR Update:

ABNR Mix Tank (Building 62) –

- Tank aluminum cover has been erected and scheduled for installation in the coming week.

ABNR Pump Station (Building 63) –

- Exterior brick and steel panel installation has been completed.
- Interior hoists installation and painting on going.

ABNR Green House (Building 65) –

- The east, south, and west wall panels are installed, with the north side approximately fifty percent sheeted.
- North wall exhaust fans are at fifty percent installation.
- Racking and glass continue to be installed.
- Electrical and gas piping continue to be installed.

ABNR Process (Building 68) –

- Exterior brick and steel continue to be installed.
- Interior subgrade mechanical and electrical are completed.
- Interior concrete floor and equipment pads are completed.

Biosolids Storage Building (Building 83) –

- Mechanical conveyor equipment delivery and installation delayed until end of February.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or sschramm@waupunutilities.org.