



CITY OF WAUPUN RECREATION BOARD
Waupun Senior Center- 301 E. Main Street, Waupun WI
Monday, January 27, 2020

Waupun Recreation Board
Agenda of Meeting
Monday, January 27, 2020

The Waupun Recreation Board will meet on Monday, January 27, 2020 at 4:30pm at the Waupun Senior Center, located at 301 E. Main Street, Waupun.

Call to Order

Roll Call

1. Persons Wishing to Address the Board (*Please keep comments to 2 minutes*)
 - a. David Long – Gaga Ball Request

No public participation after this point

2. Recognition of Recreation Board Appointment - Brian Markus
3. Approval of the Monday, September 23, 2019 Meeting Minutes
4. Discussion Items
 - a. 2020 Pool Information – Jacob Van Den Berg, YMCA of Dodge County
 - i. Opening and Closing Dates
 - ii. Swim Lesson Dates
 - iii. Candace Wohjan Swim Program Pool Usage Request
 - iv. Fees
 - v. Needed Supplies & Equipment
 - b. Canoe/Kayak Launch Fundraising – Jeff Daane, City of Waupun
5. Updates
 - a. Park Tree Replacement Donations
 - b. Recreation – Rachel Kaminski, City of Waupun
 - i. Senior Center – 2019 Attendance Report, Highlights and News
 - ii. Park Program – 2019 Attendance Report and 2020 Plan
 - iii. Dementia Friendly
 - iv. 2020 Spring - Summer Recreation Guide
 - v. Senior Center Rental Application
6. Future Meetings/Gatherings of the Waupun Recreation Board
 - a. Monday, February 24, 2019 at 6:00pm at the Waupun Senior Center
7. Adjournment

Rachel Kaminski, Recreation Program Director

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the City Clerk's office at (920) 324-7900.

Cc: Recreation Board Members

Mayor

Common Council

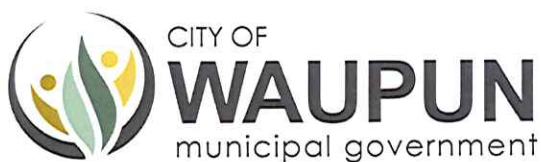
City Attorney

Department Heads

Media

Jacob Van Den Berg, YMCA of Dodge County

David Long



MINUTES
CITY OF WAUPUN RECREATION BOARD MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Monday, September 23, 2019 at 4:30 PM

CALL TO ORDER

Recreation Board President Sullivan called the meeting to order at 4:30pm.

ROLL CALL

Those present on roll call are Larry Sullivan, Jan Harmsen, Amy Ewert, Mike Matoushek, and Bobbie Vossekul. Member absent is Beth Lienhard.

City Staff in attendance is Public Works Director Daane.

No audience is in attendance.

No media is in attendance.

PERSONS WISHING TO ADDRESS THE RECREATION BOARD

No persons appeared before the Board.

FUTURE MEETINGS AND GATHERING INVOLVING THE RECREATION BOARD

1. Designation of Time for Future Meetings Involving the Board of Recreation

Discussion of the date of month, start time, and designation of the Board of Recreation meetings was heard. The consensus of the Board was to continue with the fourth Monday of each month and to be held at the Waupun Senior Center however it is understood that due to possible conflicts in the meeting room, the designation may need to be changed. The start time was desired to be changed to 4:30pm vs 6pm, with the understanding that the start time may need to be changed due to public participation. Board members are reminded if they are unable to attend, to contact President Sullivan or Recreation Director Kaminski.

Motion Harmsen, second Matoushek to revise the start time of the future meetings of the Board of Recreation to 4:30pm with the understanding that from time to time, adjustments may be necessary due to public participation. Motion carried 5-0.

2. 2019 Future Meetings & Gatherings Involving the Board of Recreation

The next scheduled meeting of the Board of Recreation is Monday, October 28, 2019 at 4:30pm at the Waupun Senior Center.

CONSIDERATION - ACTION

3. Approval of Recreation Board Minutes - August 26, 2019

Motion Harmsen, second Ewert to approve the Board of Recreation minutes from the July 22, 2019. Motion carried 5-0.

3. Sponsorship-Donations for Ash Tree Replacement in City Parks

The Waupun Recreation Board is looking to be part in the donation process and solicit donations for tree replacement in City parks, due to the Emerald Ash Borer damages. Terrace trees will not be replaced to aid with maintenance on street and curb due to the roots. Harmsen will discuss with the Lions Club for donations as they sponsor Dodge Park.

Motion Matoushek, second Vossekul to recommend to the Common Council that the Board of Recreation be granted approval to pursue fundraising for Ash Tree replacement in City parks. Motion carried 5-0.

DEPARTMENTAL REPORTS

4. YMCA of Dodge County

Jake Vandenberg is absent and excused but provided information on the 2019 season of aquatic center:

Total Attendance: 17,224

Total Concessions Revenue: \$14,323.54

Total Admissions/Passes Revenue: \$51,565

5. Department of Public Works

Daane reports on West End Park: Restroom updates are complete. As the Waupun Fine Arts wish to relocate the Concerts in the Park to West End Park, a cement slab will be poured tomorrow for placement of their concessions shed. Next Spring, gravel and blacktop will be placed for the basketball hoop area.

Public Works staff will begin weatherizing and closing the parks next week for the season except for the ball diamonds due to fall baseball leagues.

Discussion is heard on construction of a restroom at Pine Street Park vs the rental of a porta potty to cut costs of cleaning.

Was a good year for park maintenance, grass mowing, clean up, and very little vandalism. Lots of donations from sports teams for new equipment or repair coming in. The sports leagues and Public Works have a good working relationship.

ADJOURNMENT

Motion Ewert, second Matoushek to call the meeting adjourned. Motion carried 5-0.

2019 Ash Borer Tree Donations

Cash Receipting: 220-48-4850-005

Business	Address	City, State, Zip	Donation Amount	Scan check	Mail/Email Receipt
Waupun Area Recreation Project (WARP)	324 E Main St	Waupun WI 53963	\$500.00	X	Mailed 9/26/19
King Manufacturing Corporation	1100 S Watertown St	Waupun WI 53963	\$50.00	X	Mailed 9/30/19
Rock River Eyewear	223 E Main St	Waupun WI 53963	\$100.00	X	Mailed 9-30-19
Tony's Pizza	420 Fond du Lac St	Waupun WI 53963	\$200.00	X	Mailed 9-30-19
Casey Despres - The Pickled Patch	233 Grandview Ave	Waupun WI 53963	\$75.00	X	Gave rec 9-30-19
Werner Harmsen	116 E Main St	Waupun WI 53963	\$150.00	X	Mailed 10-1-19
K Brown Plumbing LLC	N3840 Savage Rd	Brandon, WI 53919	\$150.00	X	Mailed 10-2-19
Marshland Pet & Lawn	16 Commercial St	Waupun WI 53963	\$20.00	CASH	Mailed 10-4-19
Snow Law	PO Box 591	Waupun WI 53963	\$50.00	X	Mailed 10-8-19
Gentlemens Grooming Co LLC	10 S Mill Street	Waupun WI 53963	\$50.00	X	Mailed 10-9-19
Guth's Candy LLC	928 E Main St	Waupun WI 53963	\$150.00	X	Mailed 10-10-19
Marshland Travel Mart Mobil	1001 E Main St	Waupun WI 53963	\$50.00	CASH	Mailed 10-11-19
Piggly Wiggly	100 Gateway Dr	Waupun WI 53963	\$50.00	CASH	Mailed 10-14-19
My Property Shoppe LLC	300 E Main St	Waupun WI 53963	\$100.00	X	Mailed 10-15-19
NBW Bank		Waupun WI 53963	\$500.00	X	Mailed 10-18-19
Perfectly Polished	8 S Mill St	Waupun WI 53963	\$50.00	X	Mailed 10-18-19
Gysbers Jewelry	305 E Main St	Waupun WI 53963	\$100.00	CASH	Mailed 10-22-19
SIA Insurance	999 W Main St	Waupun WI 53963	\$75.00	X	Mailed 10-22-19
Bentz Automotive	501 E Main St	Waupun WI 53963	\$100.00	X	Mailed 10-23-19
Tom Dooley Apple Orchard	W5759 State Rd 49	Waupun WI 53963	\$75.00	X	Mailed 10-24-19
Green Collar Grooming LLC	818 E Jefferson St	Waupun WI 53963	\$75.00	X	Mailed 10-25-19
Homan Auto Sales	925 W Main St	Waupun WI 53963	\$100.00	X	Mailed 10-28-19
Nickel, Mark & Julie		Waupun WI 53963	\$100.00	X	Gave to Julie
John Karsten/Karsten Real Estate	4 Fond du Lac St	Waupun WI 53963	\$100.00	X	Mailed 10-29-19
Larry & Gail Sullivan	N11935 Brath Rd	Randolph, WI	\$50.00	CASH	Gave to Larry
The Goose Shot	5 W Main St	Waupun WI 53963	\$75.00	X	Mailed 10-30-19
Torres Tree Service LLC	127 N Grove St	Waupun WI 53963	\$200.00	X	Mailed 11-4-19
Mike's Wild Boar	814 W Main St	Waupun WI 53963	\$100.00	X	Mailed 11-7-19
Waupun Soccer Association	PO Box 269	Waupun WI 53963	\$150.00	X	Mailed 11-8-19
Nancy Vanderkin	422 Fond du Lac St	Waupun WI 53963	\$25.00	CASH	Mailed 11-11-19
Waupun Girls Softball Association	PO Box 413	Waupun WI 53963	\$150.00	X	Mailed 11-14-19
Nate & Jenny Petersen	429 Edgewood Dr	Waupun WI 53963	\$50.00	X	Gave Rec 11-15-19
Wings Over Wisconsin Inc	PO Box 174	Waupun WI 53963	\$250.00	X	Mailed 11-19-19
Waupun Volksfest	PO Box 545	Waupun WI 53963	\$500.00	X	Mailed 12-2-19
Kwik Trip Inc	PO Box 2107	LaCrosse, WI 54603	\$150.00	X	Mailed 12-11-19
Michael & Wendy Polenska	N3268 Lemmenes Pkwy	Waupun WI 53963	\$50.00	X	Mailed 12-16-19

\$4,720.00



CITY OF WAUPUN RECREATION REPORT
Waupun Senior Center- 301 E. Main Street, Waupun WI
Tuesday, January 14, 2020

Senior Center 2019 Duplicate Count/*Individual	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	December Notes
Monthly Attendance	1,110	873	1,155	1,239	1,243	1,043	1,177	1,186	1,027	1,311	1,421	1,129	Open 19 days
Average Daily Attendance	58	52	53	54	52	50	54	49	52	55	62	59	
*Rentals	-	2	-	3	3	2	3	3	1	0	6	8	31
Mobile Meals	192	217	250	260	342	322	322	298	239	230	204	209	
Table Meals	198	143	171	212	193	215	187	181	176	224	171	210	
Transportation Rides	30	29	38	31	41	34	42	62	45	72	37	31	3 individuals
Open Pool	96	85	91	36	24	18	20	25	28	119	145	492	
Monday Euchre	63	74	87	114	66	85	107	82	100	98	113	56	
Tuesday Pool League	64	64	64	-	-	-	-	-	-	-	48	36	Did not meet 12/24 and 12/31
Sheepshead	211	168	213	233	309	211	210	228	217	288	231	201	Wednesdays & Thursdays, Did not meet on 12/25
Wednesday Workout	62	54	66	72	77	34	89	60	62	79	90	42	Did not meet on 12/25
Friday Fitness	44	48	62	69	81	59	47	55	43	48	45	45	
Yoga Stretch	324	318	381	362	341	321	349	295	216	346	326	249	Mondays & Thursdays
*Book Club	13	8	15	16	16	14	12	13	14	10	7	12	Last Friday of the month
Bingo	136	59	152	137	141	108	81	89	78	96	123	139	3 times this month
Friday Sevens Cards	19	16	30	42	34	24	20	51	48	37	57	24	
Tuesday Hand & Foot Cards	32	23	36	72	66	72	86	65	52	63	98	40	Did not meet on 12/24 and 12/31
*Jam Session/Party	52	22	49	73	-	43	35	28	-	41	53	54	Christmas Lunch Party
Board Games/Marbles	17	10	14	13	17	12	17	15	12	16	13	16	Thursdays
Bank or Bust Dice	24	21	31	38	52	40	49	40	33	50	29	26	Wednesdays, Not on 12/25
*Craft Club	12	6	-	12	12	19	12	-	-	12	13	6	1 Tuesday a month
*Paint Pals	6	6	10	-	22	7	-	-	-	8	-	-	1 Tuesday a month
*Presentations/Services	21	-	26	22	19	41	18	6	6	8	5	12	Eyeglasses, Smart Driver
*Computer/Tech Classes	14	5	8	6	6	5	6	8	-	20	17	14	Individual meetings this month
*Movie Night	-	13	17	-	-	-	12	-	-	11	26	16	
Thursday Night Knit-Wits	24	15	28	18	24	18	26	35	18	15	15	18	Did not meet on 12/26
*Euchre Tournament	41	-	32	41	32	26	37	41	32	36	41	55	1 st Saturday of the month
*Sheepshead Tournament	-	-	-	-	-	-	-	-	-	31	32	-	3 rd Saturday of the month
Tuesday Night Pickleball	29	26	40	63	47	49	64	45	48	57	57	42	Did not meet the week of 12/24
*Trips	-	-	15	-	54	-	18	-	-	-	-	-	



CITY OF WAUPUN RECREATION REPORT
Waupun Senior Center- 301 E. Main Street, Waupun WI
Tuesday, January 14, 2020

Waupun Senior Center 2014 - 2019							
	2014	2015	2016	2017	2018	2019	
Rentals	17	22	23	25	35	31	
Meals	5,596	5,885	5,594	5,379	5,202	5,366	
Transportation Rides	732	940	957	1,031	533	492	
Attendance	-	8,877	12,119	12,541	12,988	13,914	
Average Daily Attendance	35	35	48	49	50	57	
Lunch Individuals	78	162	173	192	186	139	

2014 - 2019

Park Program Attendance

<i>Total Attendance</i> ***Duplicate Counts	2014	2015	2016	2017	2018	2019	2020
Aquatic Center					306		
Baseball Complex					430		
Dodge Park	1,286	551	631	447	640	713	
Harris Mill Park			327	435			
Pine Street Park	716	675	316	445		484	
McCune Park	378	337			120		
West End Park	508	358	431	412	662	628	
Wilcox Park	1,475	889	817	434		531	
Zoellner Park	284	245					
Total Parks Open	6	6	5	5	5	4	
Total Week Open	10	10	10	10	10	9	
Total	4,568	3,055	2,522	2,163	2,158	2,356	
<i>Average Daily Attendance</i>	2014	2015	2016	2017	2018	2019	2020
Aquatic Center					8		
Baseball Complex					10		
Dodge Park	26	12	16	12	16	16	
Harris Mill Park			8	11			
Pine Street Park	14	15	8	13		12	
McCune Park	8	7			4		
West End Park	10	8	10	12	15	15	
Wilcox Park	30	18	19	11		12	
Zoellner Park	6	6					

2019 Special Events & Trips	Bike Rodeo 88	Earth Camp 0	Sports Camp 14	Fishing 32	Field Trip 0	Archery Shoot 72	Field Trip 0	Picnic 52
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