



A G E N D A
CITY OF WAUPUN
SPECIAL POLICE AND FIRE COMMISSION MEETING
Waupun Safety Building-16 E. Main Street, Waupun
Thursday, June 27, 2024 at 5:00 PM

CALL TO ORDER

ROLL CALL

MINUTES FROM PREVIOUS MEETING

1. Approve Minutes from June 4, 2024 Police and Fire Commission Meeting
2. Approve Minutes from June 24, 2024 Police and Fire Commission Meeting

CLOSED SESSION

The Waupun Police and Fire Commission will adjourn in closed session under Section 19.85 (1)(c) of the WI Statutes to conduct interviews with qualified applicants for employment for the open Patrol Officer, EMR and Firefighter vacancies.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

3. Police Dept - Lt Applicant 1 - Application & Resume
4. Police Dept - Lt Interview Questions - PFC
5. Fire Dept - EMR & Firefighter Applicant 1
6. Fire Dept - EMR & Firefighter Interview Questions - PFC

OPEN SESSION

The Waupun Police and Fire Commission will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES
CITY OF WAUPUN
Police & Fire Commission (PFC) Meeting
Waupun Safety Building – 16 E. Main Street, Waupun
Tuesday, June 04, 2024 at 4:30pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 4:30pm by PFC President.

ROLL CALL

Present: John Bett (PFC Vice President), Bambi Buchholz (PFC Citizen), Teresa Heidemann (PFC Citizen), Bobbi Jo Kunz (Council Member-Ex Officio), Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President), WPD Chief Jeremy Rasch, WFD Chief BJ DeMaa

Member(s) absent (excused): N/A

Guests: N/A

RECOGNITION OF MAYORAL APPOINTMENT AND NOMINATION OF APPOINTMENTS

The following annual Commission Nomination and Appointments were recognized:

- Nomination and motion by T. Rhodes, second by T. Heidemann for M. Thurmer as President; all in favor, motion passed.
- Nomination and motion by T. Rhodes, second by B. Buchholz for J. Bett as Vice President; all in favor, motion passed.
- Nomination and motion by T. Heidemann second by J. Bett for T. Rhodes as Secretary; all in favor, motion passed.
- Recognition of Mayoral Appointment of Ex-Officio Bobbi Jo Kunz.

Motion at 4:34 by T. Rhodes, second by J. Bett for Commission to meet on quarterly basis with dates to be established due to wanting to align meetings with interview needs of Fire and Police departments; all in favor, motion passed. Chief Rasch noted officer interviews with PFC will be necessary later this month due to two openings and PFC identified date for next/future meeting as Monday, June 24th at 5pm. Chief Rasch new officers are patrolling; have one staff in academy, two in training. WPD Chief Rasch left the meeting at 4:43pm.

MINUTES FROM PREVIOUS MEETINGS

Minutes from the March 20, 2024 meeting were presented for approval. Motion to approve minutes as submitted at 4:36pm by J. Bett, B. Buchholz second; all in favor, motion passed.

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for employment of Firefighter and EMR vacancies.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Candidate packets presented for individual review by PFC. Motion to go into Closed Session at 4:53pm was made by J. Bett, T. Rhodes; all in favor, motion passed.

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 6:46pm after motion from J. Bett, B. Buchholz second; all in favor, motion passed.

ACTION FROM CLOSED SESSION

Motion at 6:41pm to extend conditional offer to candidates, Stephen Metz, Annette Ireland, David Schlichting and Abel Kooima, was made by T. Rhodes, J. Bett second; all in favor, motion passed.

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

The next Commission meeting scheduled for June 24th at 5:00pm in the Waupun Safety Building. The PFC meets quarterly, at minimum.

If necessary, please send any agenda requests to Chief DeMaa or Chief Rasch so appropriate preparation(s) can be made.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

ADJOURNMENT

Motion at 6:43pm to adjourn meeting made by T. Rhodes, J. Bett second; all in favor, motion passed.

Respectfully submitted,
Tara Rhodes, Secretary



MINUTES
CITY OF WAUPUN
Special Police & Fire Commission (PFC) Meeting
Waupun Safety Building – 16 E. Main Street, Waupun
Monday, June 24, 2024 at 5:00pm

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

CALL TO ORDER

Meeting convened at 5:04pm by PFC President.

ROLL CALL

Present: Bambi Buchholz (PFC Citizen), Bobbi Jo Kunz (Council Member-Ex Officio), Tara Rhodes (PFC Citizen/Secretary), Mike Thurmer (PFC Citizen/President), WPD Chief Jeremy Rasch
Member(s) absent (excused): John Bett (PFC Vice President), Teresa Heidemann (PFC Citizen), WFD Chief BJ DeMaa
Guests: N/A

CLOSED SESSION

The Waupun Police and Fire Commission adjourned into closed session under Section 19.85 (1) (c) of the WI Statutes to conduct interviews with qualified applicants for employment for the open Patrol Officer, EMR and Firefighter vacancies.

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion to go into Closed Session at 5:05pm was made by B. Buchholz, B. Kunz second; all in favor, motion passed.

OPEN SESSION

The Waupun Police and Fire Commission reconvened in open session under Section 19.85(2) of the WI Statutes at 7:56pm after motion from T. Rhodes, B. Buchholz second; all in favor, motion passed.

ACTION FROM CLOSED SESSION

The PFC completed 3 of 4 interviews for 2nd shift Patrol Lieutenant; with the final interview scheduled to occur at next meeting (6/27); the same Commissioners will be present. The firefighter and EMR interview was rescheduled to next meeting (6/27).

No motion from closed session.

FUTURE MEETINGS AND GATHERING INVOLVING THE POLICE AND FIRE COMMISSION

The next Commission meeting scheduled for June 27th at 5:00pm in the Waupun Safety Building. The PFC meets quarterly, at minimum.

If necessary, please send any agenda requests to Chief DeMaa or Chief Rasch so appropriate preparation(s) can be made.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

ADJOURNMENT

Motion at 7:58pm to adjourn meeting made by B. Buchholz, T. Rhodes second; all in favor, motion passed.

Respectfully submitted,
Tara Rhodes, Secretary