



A G E N D A
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, April 18, 2023 at 5:30 PM

VIRTUAL AND TELECONFERENCE MEETING LINK (Via Zoom)

Virtual: <https://us02web.zoom.us/j/84684528625?pwd=czB2Q0kzRUNHTUN6N2dWYVE0RU4yZz09>

Teleconference: 1 312 626 6799

Meeting ID: 846 8452 8625

Passcode: 414990

CALL TO ORDER

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

ROLL CALL--Mayor to excuse any absent members

OATH OF OFFICE TO NEWLY SEATED COUNCIL MEMBERS

NOMINATION AND ELECTION OF COMMON COUNCIL PRESIDENT

ESTABLISH DAY OF MONTH AND TIME FOR COMMON COUNCIL AND COMMITTEE OF THE WHOLE MONTHLY MEETINGS

DESIGNATION OF OFFICIAL CITY NEWSPAPER

MAYORAL APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS 2023-2024

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

No Public Participation after this point.

RESOLUTIONS AND ORDINANCES:

- [1.](#) Resolution Designating Public Depositories and Authorizing Withdrawal of City Monies
- [2.](#) Resolution Suspending Waupun Common Council Standing Committee Rules through April 15, 2024

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

- [3.](#) Award Asphalt Paving Contract – Shoot Range Pad (Board of Public Works 4-11-23)
- [4.](#) Waupun Youth Hockey Association and Rink-Tec International Inc. Contract- Installation of new concrete rink floor system at 510 E. Spring Street, Waupun (Board of Public Works 4-11-23)

CONSIDERATION - ACTION

- [5.](#) Authorization for Use of City Land - Hero's Hunt for Veterans
- [6.](#) Establish City of Waupun 2023 Halloween Trick or Treating Date and Hours
- [7.](#) Fire Department Emergency Medical Responder Job Description

MAYORAL CORRESPONDENCE/PRESENTATIONS

8. Recognition of National Public Safety Telecommunications Week (April 9-15)
9. Recognition of Municipal Treasurers Week (April 16-22) and Municipal Clerks Week (April 30-May 6)
10. Recognition of National Library Week (April 23-29)
11. Recognition of National Firefighters Day (May 4)
12. Recognition of Drinking Water Week (May 7-13)

CONSENT AGENDA (Roll Call Motion) Items under the consent agenda may be acted upon by one motion.

It is the judgment of any Board Member that any item may be moved to later on the agenda for discussion and/or action.

- [13.](#) Future Meetings & Gatherings, License and Permit Applications, Expenses
- [14.](#) Monthly Financial Report

BOARDS, COMMITTEE AND COMMISSION MEETING MINUTES

- [15.](#) Board of Public Works 2-14-23
- [16.](#) Plan Commission 2-22-23
- 17. Zoning Board 3-6-23
- [18.](#) Utility Commission 3-13-23
- [19.](#) Common Council 3-14-23
- [20.](#) Library Board 3-15-23

DEPARTMENT REPORTS

- [21.](#) Police Department
- [22.](#) Fire Department
- [23.](#) Library
- [24.](#) Recreation
- [25.](#) Public Works
- [26.](#) Utilities
- 27. City Clerk-Treasurer-HR
- 28. Administrator-Economic Development

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.

COMMON COUNCIL
CITY OF WAUPUN, WISCONSIN

RESOLUTION NO. _____

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES
AND AUTHORIZING WITHDRAWAL OF CITY MONIES

RESOLVED, that the following being qualified public depositories under Chapter 34 of the Wisconsin Statutes shall be and are hereby designated as public depositories for all public moneys coming into the hands of the City Treasurer of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin.

National Exchange Bank and Trust
Wells Fargo Bank
Marine Credit Union
Fox Valley Savings Bank
Horicon Bank
Huntington National Bank
BMO Harris Bank
TD Ameritrade Institutional (Custodian)
Local Government Investment Pool

That the withdrawal or disbursement from any one of the above named depositories shall be made in accordance with Section 66.0607 of the Wisconsin Statutes; with all order checks signed by the following persons: Angela J. Hull, City Clerk/Treasurer and Cassandra E. Langenfeld, Finance Director.

It is further resolved, that in lieu of their personal signatures, a facsimile signature may be affixed on such order checks.

In addition, the Common Council authorizes the investment of public moneys, within the terms established by law acting to the best of his ability to ensure the safety of these funds.

FURTHER RESOLVED, that a copy of this resolution shall be provided to the above named depositories and Treasurer, State of Wisconsin.

Dated this 18th day of April, 2023.

Rohn W. Bishop, Mayor

ATTEST:

Angela J. Hull, Clerk/Treasurer

This is to certify that the foregoing resolution was adopted by the Common Council of the City of Waupun, Wisconsin at a meeting held on the 18th day of April, 2023.

CITY OF WAUPUN
COMMON COUNCIL
RESOLUTION NO: ____

**RESOLUTION SUSPENDING WAUPUN COMMON COUNCIL
STANDING COMMITTEE RULES THROUGH APRIL 15, 2024**

WHEREAS, City of Waupun Ordinance 2.04 outlines standing committees of the Common Council that ensure citizen engagement in local government, and

WHEREAS, the Common Council of the City of Waupun has since elected to operate by a Committee of the Whole structure whereby the whole membership of the legislative body acts as a committee, sitting in a deliberative rather than a legislative capacity, for informal debate and preliminary consideration of matters awaiting legislative action, and

WHEREAS, the Committee of the Whole is responsible for issues that are not specifically delegated to other standing committees.

NOW, THEREFORE, BE IT RESOLVED that the Waupun Common Council Rules as outlined in City of Waupun Ordinance 2.04 are hereby suspended until April 15, 2024.

BE IT FURTHER RESOLVED that prior to April 15, 2024 the Waupun Common Council will deliberate and adopt a revision to City of Waupun Ordinance 2.04 (1) that includes rules for standing committee structure with the City of Waupun that reflect current operating practices while ensuring strong citizen engagement.

BE IT FURTHER RESOLVED that during the period of this suspension, the Waupun Common Council hereby authorizes the following committee structure and mayoral appointments:

1. Committee of the Whole is responsible for finance and personnel, judicial committee, and property and persons committee responsibilities as they pertain to risk management and strategy on public facilities.

2. City Affairs and Promotion Committee is eliminated with responsibilities assumed by Economic Development Committee.
3. Board of Public Works is renamed to Public Works and Facilities Committee with responsibilities for park and public facility upgrades, including ADA and general maintenance and repair.
4. Board of Review remains unchanged as a standing committee.
5. Board of Zoning Appeals remains unchanged as a standing committee.
6. Public Utility Commission remains unchanged as a standing committee.
7. Recreation Board is eliminated. Park and recreation facility matters are the responsibility of the Public Works & Facilities Committee ~~and programming is the responsibility of the Recreation & Wellness Advisory Board.~~ Programming responsibilities are the responsibility of the Committee of the Whole
8. Planning commission remains unchanged as a standing committee.
9. Fire and Police Commission remains unchanged in accordance with §62.13, Wis. Stats.
10. Board of Health responsibilities are fulfilled by County Public Health with local matters referred to the Committee of the Whole.
11. Library Board remains unchanged as a standing committee in accordance with §43.54, Wis. Stats.
12. Committee on Human Rights is ~~renamed Recreation & Wellness Advisory Board~~ is eliminated with individuals issues pertaining to Human Rights referred to Committee of the Whole.
13. Economic Development Committee remains unchanged as a standing committee.

In addition, Mayoral appointments remain unchanged for the following standing committees as required by city operating plans and/or other statutory obligations:

14. Business Improvement District (BID)
15. Community Development Authority (CDA) with the exception of CDA housing subcommittee, which is eliminated with responsibilities, assigned to CDA in accordance with current practice.

16. Transit Committee

17. Joint Review Board (JRB)

18. ADA committee is eliminated with responsibilities directed to Public Works & Facilities.

In accordance with City of Waupun Ordinance 2.04 (2) Mayoral appointments and procedures remain unchanged and the Mayor remains as an ex officio, nonvoting member of each committee. Language referring to the inclusion of a member of the Board of Directors of the Waupun Industrial Development Corporation inclusion on the Economic Development committee is eliminated.

In accordance with City of Waupun Ordinance 2.04 (3) Committees shall meet on the call of the chairperson. The chairperson shall call a committee meeting at the request of the Mayor or any two committee members.

In accordance with City of Waupun Ordinance 2.04 (4) Committee Reports. Each committee shall, at least by the next regular meeting, submit a written report of all matters referred to it. Such report shall recommend a definite action on each item and be signed by the Chairperson or acting chairperson of each committee. Any committee may require any City officer to confer with it and supply information in connection with any matter pending before it.

FISCAL NOTE: This resolution does not require an appropriation from the city general fund.

Passed and adopted this 18th day of April, 2023.

Rohn W. Bishop, Mayor

ATTEST:

Angela J. Hull, City Clerk-Treasurer



AGENDA SUMMARY SHEET

MEETING DATE: 4-18-23 **TITLE:** Award Asphalt Paving Contract – Shoot Range Pad (Board of Public Works 4-11-23)

AGENDA SECTION: BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

PRESENTER: Jeff Daane, Public Works Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
	\$10,260

ISSUE SUMMARY

Director of Public Works Daane is working with the Police Department for a new shooting range to be located at 903 N Madison Street, Waupun (City Garage old landfill site).

Sealed bids were received until Wednesday, March 29, 2023 at 11:00am, at which time there were publically opened and read aloud. Two bids were received for this project:

- Northeast Asphalt \$10,260
- Kartechner Brothers \$12,720.

STAFF RECCOMENDATION:

Award the low bid with Northeast Asphalt

ATTACHMENTS:

Bid Tab

RECCOMENDED MOTIONS FOR CONSIDERATION:

1. Motion to award the Asphalt Paving Contract – Shoot Range Pad to Northeast Asphalt in the amount of \$10.260
- OR**
2. Motion to award the Asphalt Paving Contract – Shoot Range Pad to Kartechner Brothers in the amount of \$12,720

**CITY OF WAUPUN
 BID TAB FOR
 SHOOTING RANGE ASPHALT PAD**

			Northeast Asphalt 20 Camelot Dr Fond du Lac, WI 54935		Kartechner Brothers N11829 County Rd I Waupun, WI 53963	
Item Description	Quantity	Unit	Price per unit	Total Price	Price per unit	Total Price
40' x 75' ASPHALT PAD						
Fine Grade & Compact	3,000	SF	\$0.70	\$2,100.00	\$0.50	\$1,500.00
Pave 2.25" Binder Course Asphalt (2.25 3LT 58-28s)	3,000	SF	\$1.52	\$4,560.00	\$1.89	\$5,670.00
Pave 1.75" Surface Course Asphalt (1.75 4LT 58-28s)	3,000	SF	\$1.20	\$3,600.00	\$1.85	\$5,550.00
Total Item #1				\$10,260.00		\$12,720.00



AGENDA SUMMARY SHEET

MEETING DATE: 4-18-23 **TITLE:** Waupun Youth Hockey Association and Rink-Tec International Inc. Contract- Installation of new concrete rink floor system at 510 E. Spring Street, Waupun (Board of Public Works 4-11-23)

AGENDA SECTION: BOARDS/COMMITTEES/COMMISSION RECOMMENDATIONS

PRESENTER: Jeff Daane, Public Works Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Sustainability	\$794,000 paid for by Waupun Hockey

ISSUE SUMMARY

The Waupun Youth Hockey Association has been working on a fund raising campaign to support floor replacement at the Community Center, located at 510 E. Spring Street, Waupun. The Association would like to enter into a contract with Rink-Tec to complete this project in the summer of 2025. The past year has seen significant price increases and by entering into a contract, the group is able to lock in pricing through 2025. Note that Waupun Youth Hockey Association is conducting a capital fundraising campaign to support this project. A copy of the group’s fundraising plan is included with this agenda item.

Considerations:

1. This is a City-owned building. Based on language of the contract, a lien could be placed on the building in the event that the capital campaign falls short to support required payments. To mitigate this risk, an exit clause was added to the contract that allows the association to withdraw/reschedule on or before January 2, 2025 in the event that fundraising falls short.
2. This contract is not subject to bid requirements per WI. Stat. 62.15 as funds for the project are being privately raised.

STAFF RECCOMENDATION:

Approve the Contract between Waupun Youth Hockey Association and Rink-Tec International Inc.

ATTACHMENTS:

- Contract
- Waupun Hockey Fundraising plan

RECCOMENDED MOTION:

Motion to grant permission to Waupun Youth Hockey Association to enter into a contract with Rink-Tec International Inc. for the purpose of installing a new concrete floor system at the Community Center, located at 510 E Spring Street, Waupun, contingent on review and final approval by the City Council prior to January 2, 2025 and before authorizing contracted work to commence on city-owned property.

CONTRACT

THIS CONTRACT IS MADE AND ENTERED INTO BY AND BETWEEN **RINK-TEC INTERNATIONAL, INC. (hereinafter referred to as "RINK-TEC")** WHOSE PRINCIPAL OFFICE OR PLACE OF BUSINESS IS AT 3485 WILLOW LAKE BLVD, SUITE 500, VADNAIS HEIGHTS, MINNESOTA 55110, AND **WAUPUN YOUTH HOCKEY ASSOCIATION (Hereinafter referred to as "OWNER")** WHOSE PRINCIPAL OFFICE OR PLACE OF BUSINESS IS AT 510 E SPRING ST, WAUPUN, WISCONSIN 53963.

ON THIS _____ DAY OF MARCH 2023.

WHEREAS the parties wish to enter into an agreement for the sale and installation of a new concrete rink floor system:

IN CONSIDERATION of the mutual covenants contained herein and other good and valuable considerations, the sufficiency of which is hereby acknowledged.

NOW THEREFORE it is hereby stipulated and agreed, by and between the parties to this agreement through their undersigned representatives, as follows:

1. DEFINITIONS

- (A) "Project Site" for the purposes of this agreement is defined as: 510 E Spring St., Waupun, WI 53963.
- (B) "Warranty" for the purposes of this agreement is defined as the terms and conditions of the RINK-TEC INTERNATIONAL WARRANTY.

2. RINK-TEC SCOPE OF WORK

CONCRETE REMOVAL AND SYSTEM DEMO

The existing fluid in the floor system will be drained. Rink-Tec will water saw and cut the existing concrete floor into 6' x 6' pieces, remove, and dispose of them. The existing insulation under the rink slab will be disposed of. The existing sub-grade will be excavated an additional 6" and the granular fill removed to the outside of the building. It will be reused to cover the new subfloor system.

PERIMETER CONCRETE

New perimeter concrete will be installed where the end header is currently located. The end header will be removed, trench backfilled, and new perimeter formed and poured including two new radii, so all refrigeration is inside the new rink area.

85' X 200' CONCRETE RINK FLOOR SYSTEM

Mains - The refrigeration mains between the equipment room and the refrigerated floor are 8" SDR 11 fusion pipe with 3" thick pipe insulation and a PVC jacket. The mains for the sub floor heating system are 3" SDR 11 pipe. Once the mains are tested, they will be backfilled.

Sub-Floor Heating System - The sub-floor heating system will be constructed of ¾" O.D. high density polyethylene tubing placed on 18" centers throughout the rink floor. The manifold system will be constructed of 3" SDR 11 fusion pipe and fittings. The polyethylene tubing is connected to the manifold with ¾" SDR 11 fusion fittings. The mains will be stubbed up in the mechanical room for future connection.

Fine Grading - This section consists of placing 6" of the existing granular fills, on top of the sub-floor heating system after it has been tested and leveling that fill to plus or minus ¼" throughout the rink area.

Rink Floor Insulation - This section consists of furnishing and installing two layers of 1½" thick 25 psi extruded insulation on top of the fine grade, including cutting and fitting the insulation to conform to the profiles of the rink and the header trench.

Vapor Barrier - This section consists of furnishing and installing a 6 mil. Vapor barrier on top of the rink floor insulation including overlap of vapor barrier material.

Reinforcing Steel - This section consists of furnishing and installing 22,500 lbs. of #4, grade 60 reinforcing steel on top of the reinforcing steel supports. The steel is installed on 16" centers the 85' direction of the rink floor and 12" centers the 200' direction of the rink floor.

Rink Floor System - Our refrigerated floor manifolds are constructed of 8" SDR 11 fusion pipe. They will be in a header trench at center of your ice-skating surface. The rink floor tubing is 1" SDR 11 pipe placed on 4" centers. The return bends are 180° fusion fittings connected to the rink floor tubing at each end of the rink. Our tubing spacers are constructed of 3/16" wire with a 3" wide foot plated for stability. They are placed on 3' centers throughout the rink floor and double as reinforcing steel supports.

Mesh - This section consists of furnishing and installing a 6" x 6", 10-gauge wire mesh on top of the rink floor tubing.

Dasher Inserts – Rink-Tec will supply and install new cast in place anchors in the refrigerated slab for the existing dasher system.

Rink Floor Concrete - This section includes providing a complete design mix, concrete testing, furnishing, and placing the concrete, proper finishing, and poly cure of the concrete. The concrete will be placed with a concrete pump. The concrete design will include a water reducing agent, air entrainment, and super plasticizer for the placement.

Expansion Joint - This section consists of all the materials that make up the expansion joint which separates the refrigerated ice rink concrete from the outer perimeter concrete.

Other Items - Other items necessary for a complete installation which are not included, and the responsibility of the owner are: **Removal and reinstallation of the dasher board system.**

The price for all materials listed above for a complete floor system replacement is \$794,000.00. Price will be held through 2025.

This quotation includes the following.

- Any necessary permits.
- Engineered Drawings Stamped by licensed Mechanical Engineer.
- The floor system will carry our standard five-year warranty.

Deductive Options -

- **Concrete Sawing** - If concrete sawing of the rink floor is performed by others, deduct \$26,000.00. – removed from third installment if option is taken.
- **Concrete Removal** - If concrete is removed from the building and site by others, deduct \$25,000.00. – removed from third installment if option is taken.
- **Insulation Removal** - If rink floor insulation is removed and disposed of by others, deduct \$12,000.00. – removed from third installment if option is taken.
- **Subgrade Removal** - If subgrade material is removed to the outside of the arena by others, deduct \$15,000.00. – removed from third installment if option is taken.
- **Ready Mix** – The hockey association can provide the 270 yards of ready mix directly for the concrete floor system. Deduct \$32,700.00 – removed from fourth installment if option is taken.
- **Volunteer Labor** – Rink Tec will use approximately 500 hours of volunteer labor at a \$35.00 per hour labor credit. Rink-Tec will supply a sign in sheet on the jobsite. Each volunteer will sign in before they start work and sign out once they leave. The hours will be tabulated, and a credit given for every hour that is supplied by a volunteer. – removed from final installment if option is taken.

3. REPRESENTATIONS, RIGHTS AND OBLIGATIONS OF OWNER

(A) The Owner further agrees to pay RINK-TEC the total sum of Seven Hundred Ninety-Four Thousand Dollars (\$794,000.00) (“Contract Price”).

1. Payment Terms

3% Upon signed contract. - \$23,820.00
32% on or before January 10th, 2025 - \$254,080.00
30% Upon Removal of Floor System- \$238,200.00
30% Once Concrete Floor is Poured - \$238,200.0
5% Upon System Making Ice- \$39,700.00

2. Removal and Reinstallation of Dasher Board System.
3. If funding for the project is not obtained by January 2nd, 2025, the association can withdraw from the contract without penalty and reschedule it to the following year. The pricing would be updated at that time for any possible price increases.

All title or interest in and to the materials furnished by RINK-TEC is retained by RINK-TEC until such time as full and complete payment has been received.

4. GENERAL CLAUSES

- (A) This AGREEMENT constitutes a complete statement of all terms, conditions, and agreements between the two parties with respect to the subject matter hereof and supersedes and merges all agreements heretofore existing between the parties.
- (B) No term, condition or provision of this AGREEMENT may be modified or terminated without the written authorization of both parties.
- (C) Neither party shall represent itself as agent of the other for any purpose and shall have no right to create or assume any obligation, express or implied, for or on behalf of the other in any way whatsoever.
- (D) This AGREEMENT shall be construed in accordance with the laws of the State of Wisconsin.
- (E) The parties to this AGREEMENT hereby acknowledge receiving independent legal advice with respect to this AGREEMENT.
- (F) All notices or mailing required under this AGREEMENT shall be delivered to the following addresses:

Waupun Youth Hockey Assoc. 510 E. Spring St. Waupun, WI 53963	Rink-Tec International, Inc. 3485 Willow Lake Blvd, Suite 500 Vadnais Heights, MN 55110
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- (G) **As required by the Wisconsin construction lien law, the undersigned Prime Contractor hereby notifies Owner that persons or companies furnishing labor or materials for the construction on Owner's Property may have lien rights on Owner's Property and**

buildings if not paid. Those entitled to lien rights, in addition to the undersigned, are those who contract directly with the Owner or those who give the Owner notice within sixty (60) days after they first furnish labor or materials for the construction. Accordingly, Owner probably will receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to the mortgage lender, if any. Undersigned Prime Contractor agrees to cooperate with the Owner and Owner's lender, if any, to see that all potential lien claimants are duly paid.

- (H) No Third-Party Beneficiary. Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies or by reason of this Agreement on any person's other than the parties to it, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third persons to any party to this Agreement, nor shall any provision give any third persons any right of subrogation or action over and against any party to this Agreement.
- (I) In the event any action or proceeding is brought by Rink-Tec for enforcement of this Agreement, Owner shall be liable to Rink-Tec for all of Rink-Tec's costs of collection, including reasonable attorney's fees.
- (J) All title or interest in and to the materials furnished by RINK-TEC is retained by RINK-TEC until such time as full and complete payment has been received.
- (K) Interest accrues at a rate of 1.5% per month assessed daily on all balances past due beyond thirty (30) days and RINK-TEC reserves the right to terminate completion of the project if the payments provided for remain unpaid for a period of thirty (30) days following the expiration of the due date for each payment.
- (L) Once the system is commissioned and first makes ice. RINK-TEC will issue the RINK-TEC INTERNATIONAL Warranty on new materials installed to the mat system and chiller system, valid for a period of two (2) years (defined as sixty (24) consecutive calendar months).
- (M) Rink-Tec is a non-union employer paying fair wages and benefits and this contract is based upon RINK-TEC's use of non-union labor. In the event RINK-TEC is required, for any reason whatsoever, to employ union labor, RINK-TEC may either renegotiate the Contract Price and terms based solely upon the additional cost of union labor, or at its sole option, terminate this contract and receive from Owner compensation for work, materials and reasonable profit performed to the date of the termination.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK]

Dated this ___ day of March 2023.

RINK-TEC INTERNATIONAL, INC.

By: _____

Kyle Gillespie, President

Dated this ___ day of March 2023.

**WAUPUN YOUTH HOCKEY
ASSOCIATION**

By: _____

Lucas Dawson, President

The contract for all materials and labor for a complete floor system replacement is \$794,000. We have explored other options, like not changing the header system, and after speaking with WDS and Excel Engineering it was determined that the project is specialized enough that using a company who only does rink flooring systems was best.

Deductive Options:

- Concrete Sawing - deduct \$26,000.00.
- Concrete Removal - deduct \$25,000.00.
- Insulation Removal - deduct \$12,000.00.
- Subgrade Removal - deduct \$15,000.00.
- Volunteer Labor –500 hours of volunteer labor at a \$35.00 per hour labor credit = \$17,500
- Ready Mix – Deduct \$32,700.00

Total of cost savings **\$128,200.**

We have also been approached by a contractor wanting to complete the concrete finish work. This is not normally a deductive option for Rink-Tec but they have spoken to one another and currently have a verbal yes. At a later date Rink-Tec will meet and review things further to ensure the contractor meets certain specifications for their work. Rink-Tec did not have an amount for us but the contractor figured around the \$60,000 range.

Possible savings total of \$188,200. Total out of pocket cost with the potential deductions **\$605,800.**

Safety & Efficiency:

The current system has an exposed header at the north end of the rink that is covered with metal plates. These can fall and cause leaks. The new system would have a header that would run down the middle of the rink and be completely covered with concrete eliminating this hazard. This would also make the system more efficient. Rheinlander has reported a cost savings on utilities of approximately \$1,000 a month.

Partnership:

We are working with a class in UW Milwaukee who have already began to be a tremendous help. They are fine tuning our professional letter that will be going out to area business, updated our flyer, contacting media outlets, writing articles, promoting our cause. Most recently the Memphis Klug story of asking for donations to our rink for his birthday. Several news articles were published along with some coverage on Fox 6 in Milwaukee and Madison area.

Outreach:

Once the professional letter is complete, we will be going to all business in and around the area along with other potential donors asking for donations, sponsorships or selling advertising at the rink. There is a dedicated subcommittee for this task along with seeking out additional Grants. Also there is another subcommittee for the actual construction side and focusing on getting all of the deductive work options filled/committed to, working with Rink-Tec on our options and seeking out other cost savings.

Grants Applied for: all of these have recently gone out and will be some time before we hear back.

- Michels Family Foundation (\$500,000)
- Beaver Dam Hospital (\$100,000)
- Saputo (as organization) (\$50,000)
- NEBAT (Stone Family Foundation) (\$500,000)
- Saputo (as employee) (\$50,000)

Current available funds:

Direct for floor funding - \$56,570.76

Ed Jones money market - \$221,635.04

One thing to note is this price has gone up more than \$40,000 since September 2022. And has gone up over \$300k since the original quote in the fall of 2019. This contract will lock in our cost for 2-years. Our optimistic plan is to raise the needed funds without having to use the Ed Jones account. We are also visiting the option to finance a portion only if needed.

Project cost: \$794,000

Available Funds: \$278,205

Deductive options: \$188,200 approximate

Grant totals: TBD

Remaining balance: \$327,595



AGENDA SUMMARY SHEET

MEETING DATE: 4-18-23 **TITLE:** Authorization for Use of City Land - Hero's Hunt for Veterans

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeff Daane, Public Works Director

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

ISSUE SUMMARY

2023 provides for the 10th year the Hero's Hunt for Veterans have made request for the use of City land, located at the City Garage Landfill, for the hunting season.

Brian Ball requests to be able to hunt the land in September-November.

STAFF RECCOMENDATION:

Approve the request for hunting of City land.

ATTACHMENTS:

None

RECCOMENDED MOTION:

Motion to approve the Hero's Hunt for Veterans Program, the use of City land located at the City Garage Landfill, for hunting purposes



AGENDA SUMMARY SHEET

MEETING DATE: 4-18-23

TITLE: Establish City of Waupun 2023 Halloween Trick or Treating Date and Hours

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Angie Hull, Clerk

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

ISSUE SUMMARY

The Downtown Promotions Committee wishes to hold “Halloween on Main” for Saturday, October 28th from 1pm-4pm. Prior years, the City has held the City wide trick or treating directly following Halloween on Main until 6pm.

STAFF RECCOMENDATION:

Establish City of Waupun 2023 City Wide Trick or Treating on Saturday, October 28th from 4pm-6pm.

ATTACHMENTS:

None

RECCOMENDED MOTION:

Motion to establish City of Waupun 2023 City Wide celebration of Trick or Treating on Saturday, October 28th from 4pm-6pm.



AGENDA SUMMARY SHEET

MEETING DATE: 4-18-23

TITLE: Fire Department Emergency Medical Responder
Job Description

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: B.J. DeMaa, Fire Chief/Emergency
Management Director

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	\$ [Enter]
Safe, Healthy, and Sustainable Community High Performance Government	\$0	

ISSUE SUMMARY:

Since the creation of the original job description in March, 2021, we now have a clearer picture of how staffing needs to be scheduled to balance optimal coverage and time off. This has prompted the addition of language stating “this position does require the need to work 7-10 shifts per month to include weekends and holidays.” Additionally, the residency requirement which is present on our firefighter job description, was inadvertently missed on this job description. That correction is being made at this time as well with one change. Rather than 15 miles, it is being listed as 5 miles due to the shift work requirements and the urgency surrounding certain medical calls.

STAFF RECOMMENDATION:

Approve the updated Emergency Medical Responder job description.

ATTACHMENTS:

Emergency Medical Responder 4-5-23 DRAFT job description

RECOMMENDED MOTION:

Approve the updated job description for the Fire Department Emergency Medical Responder

WAUPUN FIRE DEPARTMENT

POLICY NO.: 3-10

Position Description – Emergency Medical Responder (EMR)

Common Council Adoption: 4/18/2023

Emergency Medical Responder (EMR)

Department: Fire

Division: Emergency Medical Services (EMS)

Supervisor: Fire Chief

Salary: Annual Stipend

Status: Paid-On-Call (POC)

Position Purpose:

With a limited amount of equipment, the EMR answers emergency calls to provide efficient and immediate care to ill and injured patients. EMRs document the care they provide to a patient and report them to the responding EMS unit or the receiving medical facility staff. EMRs may also provide support, based on the organization's scope of care, to EMTs, EMT-A, and Paramedics. At the completion of calls, EMRs will restock used supplies and clean/disinfect all equipment. After receiving notification of an emergency, the EMR safely responds to the address or location given, following all traffic laws, using the most expeditious route, depending on traffic and weather conditions.

Essential Duties and Responsibilities:

- A. **Provide Care to Ill and Injured Patients:** Conduct size-up of scene to ensure it is safe to enter. Identify the total number of patients and request additional help if necessary. Identify the mechanism of injury or nature of illness. Render emergency medical care to adults, children and infants based on assessment findings.
- B. **Document Patient Care and Provide Reports:** Document all patient care and provide report to EMTs, EMT-A, and Paramedics upon transfer of patient care.
- C. **Assist EMTs, EMT-A, and Paramedics within Scope of Care:** Provide help to EMS unit when requested. This may include operating the ambulance to the medical care facility.
- D. **Restock and Clean all Equipment:** Restock and replace any used supplies. Clean and disinfect reusable equipment. Ensure all equipment is ready for next response.
- E. **Conduct Post-Trip Inspections of Emergency Vehicles:** Conduct and document the inspection of emergency vehicles after each response. Ensure the vehicle is readied for the next response.
- F. **Provide Support in the Rehab Sector at Fire Scenes:** Conduct vital testing. Ensure firefighters are properly hydrating while in the rehab sector. Ensure firefighters meet the appropriate vitals prior to being released from rehab. Recommend transport to a medical facility if vitals suggest.
- G. **Adhere to all Traffic Laws while Responding:** Adhere to all traffic laws when responding in Personally Owned Vehicles (POV). Responses in emergency vehicles shall be in accordance with Fire Department Policies.
- H. **Initiate or Assist with Traffic Control:** In the absence of law enforcement or fire crews, create a safe traffic environment such as the placement of road flares/cones, removal of debris and redirection of traffic for the protection of the injured and those assisting in the care of injured patients.
- I. **Shift work:** This position does require the need to work 7-10 shifts per month to include weekends and holidays.
- J. **Other Duties and Responsibilities as Assigned.**

WAUPUN FIRE DEPARTMENT

POLICY NO.: 3-10

Position Description – Emergency Medical Responder (EMR)

Common Council Adoption: 4/18/2023

Qualifications:

- A. 18 years of age or older.
- B. Complete and successfully pass a background check.
- C. Complete and successfully pass a driving history check.
- D. Professional rescuer level CPR and/or ability to obtain training within six (6) months of acceptance of position.
- E. Requires EMR Card/Certification and/or ability to obtain certification within six (6) months of acceptance of position, and maintain in good standing issued by the Wisconsin Technical College System, WI Department of Health Services, or the National Registry of Emergency Medical Technicians (NREMT).
- F. Maintain a valid driver's license.
- G. **Comply with residency requirements (<5 miles from the Fire Station).**

Knowledge, Skills, Abilities, Personal Attributes:

- A. Ability to plan, assign and coordinate the work of a number of subordinate fire protection personnel and civilian subordinates;
- B. Ability to instruct, assign, and review the work of others;
- C. Ability to counsel, mediate and provide supervision;
- D. Ability to persuade, convince, and train others;
- E. Ability to advise and provide interpretation regarding the application of policies, procedures and standards to specific situations;
- F. Ability to apply knowledge of the principle of fire administration and of accepted practices and procedures;
- G. Ability to apply knowledge of proper and effective methods of deploying personnel in accordance with actual and anticipated emergencies;

Physical Demands and Work Environment:

- A. Ability to maintain mental and physical condition appropriate to the performance of assigned duties and responsibilities of an EMR, which may include running, jumping, walking, crouching or crawling during emergency operations, moving equipment, lifting and moving injured or deceased persons, occasionally lifting 150 lbs., climbing stairs and ladders, performing life-saving and rescue procedures, and walking, standing, stooping, kneeling, crouching, crawling or sitting for extended periods of time and while operating in extreme cold or heat and while wearing required equipment;
- B. Ability to operate a variety of equipment such as, but not limited to, a piece of fire apparatus, mobile radio, portable radio, first aid equipment, medical equipment such as an A.E.D. or oxygen machine; camera, computer, photocopying machine, and telephone;

WAUPUN FIRE DEPARTMENT

POLICY NO.: 3-10

Position Description – Emergency Medical Responder (EMR)

Common Council Adoption: 4/18/2023

- C. Ability to attend and react appropriately in emergency situations;
- D. Ability to see and have adequate close vision, distance vision, color vision, peripheral vision and depth vision, and the ability to adjust and focus; and
- E. Ability to hear and smell and to perceive and discriminate smells and sounds.
- F. Work is performed indoors and outdoors in all forms of Wisconsin weather and in extreme heat and cold and under inclement situations.
- G. Noise level is moderate to loud and depends on the location of duties performed.
- H. Position requires the ability to perform in dangerous situations under high levels of stress.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The City of Waupun is an Equal Opportunity Employer. In compliance with state and federal law, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



AGENDA SUMMARY SHEET

MEETING DATE: 4-18-23 **TITLE:** Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

ISSUE SUMMARY:

Future meetings/gatherings of the Common Council, consideration of licenses/permits, payment of expenses.

Future Meetings/Gatherings of the Body of the Common Council (*All meetings begin at 6:00pm unless otherwise noticed*)

Tuesday, April 25, 2023	Committee of the Whole	TBD
Tuesday, May 9, 2023	Common Council	
Tuesday, May 30, 2023	Committee of the Whole	
Tuesday, June 13, 2023	Common Council	
Tuesday, June 27, 2023	Committee of the Whole	
Tuesday, July 11, 2023	Common Council	
Tuesday, July 25, 2023	Committee of the Whole	

License and Permit Applications

OPERATOR LICENSE:

Alexa Cupery, David Foucault

TEMPORARY OPERATOR LICENSE:

Kristen Jurjens, Gary Dejager, Benjamin Ruch, Andrea Oosterhouse, Amber Lackey, Cassandra Verhage, Melanie William, Michelle Kulczewski, Stephanie Starker, Rachel Darnick, Lauren Tillema, Bobbi Jo Kunz, Kristen Schulz, Janelle Kartechner

TEMPORARY CLASS B:

April 29-30, 2023 Waupun Area FFA Alumni – Farm Toy and Tractor Show (Waupun Community Center 510 E Spring St. Waupun)
May 5, 2023 Downtown Promotions Inc.- Wine Walk (Waupun Downtown District)

SODA/DAIRY:

April 29-30, 2023 Waupun Area FFA Alumni – Farm Toy and Tractor Show (Waupun Community Center 510 E Spring St. Waupun)
2023 Main Street Bistro & Bakery LLC, 5 W. Main Street, Waupun, Owner Shae Cupery

KEEPING OF BACKYARD CHICKENS

John Feher 628 Park St. Waupun

ATTACHMENTS:

Expense Report
Monthly Financial Report

RECOMENDED MOTION:
Motion to approve the Consent Agenda (*Roll Call*)



**MONTHLY FINANCIAL REPORT
2023**

January

Revenues	Expenses
\$22,215 - Library Board approved to move 2022 surplus from Library Fund to the Capital Project fund in 2023.	

February

Revenues	Expenses
\$55,389 Municipal Services Payment \$4,103 Parking Violation Revenue \$20,666 Interest Income	



**MONTHLY FINANCIAL REPORT
FEBRUARY 28, 2023**

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16%

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FUND 100

General Operations Fund

	2/28/2023	2/28/2023	2/28/2023	2/28/2023	
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
TAXES	100,893	102,100	2,405,770	2,303,670	4.24
SPECIAL ASSESSMENTS	-	-	100	100	0.00
INTERGOVERNMENTAL AIDS	55,389	192,750	3,340,523	3,147,773	5.77
LICENSES & PERMITS	164	450	58,160	57,710	0.77
PENALTIES, FOREFEITURES	6,718	7,973	45,500	37,527	17.52
PUBLIC CHARGES FOR SERVICE	9,522	43,713	266,368	222,655	16.41
INTERGOVERNMENTAL CHARGES	-	-	-	-	
MISCELLANEOUS REVENUE	19,661	41,253	50,000	8,747	82.51
SPECIAL FUNDS ACTIVITY	-	-	710,046	710,046	0.00
TOTAL REVENUE	192,348	388,240	6,876,467	6,488,227	

EXPENDITURES					
GENERAL GOVERNMENT	55,639	249,125	1,880,661	1,631,536	13.25
ECO DVLP/ADMIN	2,625	20,834	37,161	16,327	56.06
RECREATION	12,561	23,372	385,944	362,572	6.06
ASSESSOR/INSPECTOR	3,186	6,373	39,875	33,502	15.98
POLICE	154,146	323,551	2,288,462	1,964,911	14.14
FIRE	26,974	55,540	522,597	467,056	10.63
PUBLIC WORKS	138,647	240,348	1,721,767	1,481,419	13.96
TOTAL EXPENDITURES	393,779	919,144	6,876,467	5,957,323	

NET REVENUE OVER EXPENDITURES	(201,431)	(530,903)	0	530,903	
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41 **FUND 200**

42 **Trust Fund**

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
ST AID-WINNEFOX/MID-WISC	-	-	-	-	0.00
INTEREST/DIVIDEND/GRANT	-	-	75	75	0.00
UNREALIZED GAINS	-	-	-	-	0.00
TOTAL REVENUE	-	-	75	75	

EXPENDITURES					
OPERATING TRANSFER OUT	-	-	-	-	0.00
LIBRARY EXPENSES	-	-	-	-	0.00
TOTAL EXPENDITURES	-	-	-	-	

NET REVENUE OVER EXPENDITURES	-	-	75	75	
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62 **FUND 210**

63 **Library Fund**

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES	-	-	516,792	516,792	0.00
INTEREST/DIVIDEND/GRANT	50,898	50,898	213,938	163,040	23.79
FEES	72	284	1,200	916	23.69
DIVIDEND/REVENUE/DONATIONS	1,236	2,516	11,000	8,484	22.87
TOTAL REVENUE	52,206	53,698	742,930	689,232	

EXPENDITURES					
LIBRARY EXPENSES	50,835	93,731	742,930	649,199	12.62
TRANSFER OUT - CAPITAL FUND	-	-	-	-	0.00
TOTAL EXPENDITURES	50,835	93,731	742,930	649,199	

NET REVENUE OVER EXPENDITURES	1,371	(40,032)	-	40,032	
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FUND 220

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Grants and Donations Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
PSC/FEDERAL GRANT	-	-	-	-	0.00
GRANTS	<u>500</u>	<u>1,053</u>	<u>6,010</u>	<u>4,957</u>	17.52
TOTAL REVENUE	<u>500</u>	<u>1,053</u>	<u>6,010</u>	<u>4,957</u>	
EXPENDITURES					
GEN GOVERNMENT	-	-	-	-	0.00
GRANT EXPENSES - RECREATION	-	-	-	-	0.00
GRANT EXPENSES - POLICE	820	1,130	5,000	3,870	22.60
GRANT EXPENSES - FIRE/EMR	-	-	-	-	0.00
GRANT EXPENSES - DPW	-	-	-	-	0.00
ECONOMIC DEVELOPMENT EXPENSES	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>1,000</u>	0.00
TOTAL EXPENDITURES	<u>820</u>	<u>1,130</u>	<u>6,000</u>	<u>4,870</u>	
NET REVENUE OVER EXPENDITURES	(320)	(77)	10	87	

FUND 230

Building Inspection Fund

	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GENERAL PROPERTY TAXES-BLDG IN	-	-	-	-	0.00
PERMITS-BUILDING	1,811	5,387	75,000	69,613	7.18
FEES	<u>465</u>	<u>1,300</u>	<u>9,150</u>	<u>7,850</u>	14.21
TOTAL REVENUE	<u>2,276</u>	<u>6,687</u>	<u>84,150</u>	<u>77,463</u>	
EXPENDITURES					
OPERATING SUPPLIES/WAGES	<u>4,831</u>	<u>5,960</u>	<u>86,816</u>	<u>80,856</u>	6.87
TOTAL EXPENDITURES	<u>4,831</u>	<u>5,960</u>	<u>86,816</u>	<u>80,856</u>	
NET REVENUE OVER EXPENDITURES	(2,555)	727	(2,666)	(3,393)	

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FUND 240
ARPA Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
FED GRANT (PD BY STATE)-ARPA	-	-	-	-	0.00
INTEREST INCOME-ARPA	<u>4,162</u>	<u>8,471</u>	<u>7,500</u>	<u>(971)</u>	112.95
TOTAL REVENUE	<u>4,162</u>	<u>8,471</u>	<u>7,500</u>	<u>(971)</u>	

EXPENDITURES					
ARPA POLICE OPERATING EXP	-	-	-	-	0.00
ARPA EXPENSES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	

NET REVENUE OVER EXPENDITURES	4,162	8,471	7,500	(971)	
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FUND 300
Debt Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
PAID TO ESCROW AGENT	-	-	-	-	0.00
GENERAL PROPERTY TAXES	-	-	788,080	788,080	0.00
FUNDS APPLIED	106	217	375	158	57.77
DEBT SERVICE SURPLUS APPLIED	<u>-</u>	<u>59,785</u>	<u>827,080</u>	<u>767,295</u>	7.23
TOTAL REVENUE	<u>106</u>	<u>60,002</u>	<u>1,615,535</u>	<u>1,555,533</u>	

EXPENDITURES					
ROCK NEWTON 2021 P&I	-	11,175	137,350	126,175	8.14
PRINCIPAL AND INTEREST PAYMENTS	<u>-</u>	<u>72,350</u>	<u>1,478,185</u>	<u>1,405,835</u>	4.89
TOTAL EXPENDITURES	<u>-</u>	<u>83,525</u>	<u>1,615,535</u>	<u>1,532,010</u>	

NET REVENUE OVER EXPENDITURES	106	(23,523)	-	23,523	
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FUND 400
Capital Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
GENERAL PROPERTY TAXES-CIF	-	-	340,000	340,000	0.00
SIDEWALKS	-	-	100,000	100,000	0.00
STATE SHARED REVENUES-EXP REST	289,686	289,686	2,574,434	2,284,748	11.25
FEES-REC FACILITY MAINTENANCE	-	500	15,000	14,500	3.33
CO & MUNIC-STREET & HIGHWAYS	-	-	-	-	0.00
INTEREST AND MISC	5,571	7,298	8,000	702	91.22
TRANSFERS IN FROM OTHER FUNDS	-	-	680,000	680,000	0.00
TOTAL REVENUE	<u>295,257</u>	<u>297,484</u>	<u>3,717,434</u>	<u>3,419,950</u>	

EXPENDITURES					
CITY HALL	-	-	-	-	
RECREATION	-	12,931	2,530,000	2,517,069	0.51
PUBLIC SAFETY	-	-	255,095	255,095	0.00
LIBRARY AND DPW	-	-	-	-	0.00
STREETS	474	2,083	450,000	447,917	0.46
TRANSFER OUT	-	-	-	-	0.00
TOTAL EXPENDITURES	<u>474</u>	<u>15,014</u>	<u>3,235,095</u>	<u>3,220,081</u>	

NET REVENUE OVER EXPENDITURES	294,784	282,469	482,339	199,870	
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FUND 401
TID 5 Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	7,153	408,345	401,192	1.75
DEVELOPER GUARANTEES	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 5 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>7,153</u>	<u>408,345</u>	<u>401,192</u>	

EXPENDITURES					
TID 5 OPERATING EXPENSES	-	52,025	381,050	329,025	13.65
TOTAL EXPENDITURES	<u>-</u>	<u>52,025</u>	<u>381,050</u>	<u>329,025</u>	

NET REVENUE OVER EXPENDITURES	-	(44,872)	27,295	72,167	
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FUND 404
Business Park Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAX INCREMENT	-	-	-	-	0.00
INTEREST INCOME	-	-	-	-	0.00
LEASES/FUND BALANCE	<u>7,695</u>	<u>7,695</u>	<u>224,103</u>	<u>216,408</u>	3.43
TOTAL REVENUE	<u>7,695</u>	<u>7,695</u>	<u>224,103</u>	<u>216,408</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>70</u>	<u>70</u>	<u>15,109</u>	<u>15,039</u>	0.46
TOTAL EXPENDITURES	<u>70</u>	<u>70</u>	<u>15,109</u>	<u>15,039</u>	

NET REVENUE OVER EXPENDITURES	7,625	7,625	208,994	201,369	
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FUND 405
TID 3 Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	150,598	150,598	0.00
PAYMENT IN LIEU OF TAX	-	-	9,000	9,000	0.00
GRANTS	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
PROCEEDS LONG TERM DEBT	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.00
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>159,598</u>	<u>159,598</u>	

EXPENDITURES					
TID 3 OPERATING EXPENSES	6,015	7,638	159,083	151,445	4.80
TRANSFER TO A DIF FUND	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	0.00
TOTAL EXPENDITURES	<u>6,015</u>	<u>7,638</u>	<u>159,083</u>	<u>151,445</u>	

NET REVENUE OVER EXPENDITURES	(6,015)	(7,638)	515	8,153	
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FUND 407
TID 7 Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	45,000	45,000	0.00
PERMITS-BUILDING-TIF 7	-	-	-	-	0.00
STATE GRANT	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>45,000</u>	<u>45,000</u>	

EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	-	131,138	131,138	0.00
TID 7 OPERATING EXPENSES	-	-	6,500	6,500	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>137,638</u>	<u>137,638</u>	

NET REVENUE OVER EXPENDITURES	-	-	(92,638)	(92,638)	
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FUND 408
TID 6 Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	98,488	98,488	0.00
STATE/FEDERAL GRANT-TIF 6	-	-	-	-	0.00
PERMITS	-	-	-	-	0.00
DONATIONS/TRANSFERS	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>98,488</u>	<u>98,488</u>	

EXPENDITURES					
INTEREST ON ADVANCES OTHER FUNDS	-	-	65,630	65,630	0.00
TID 6 OPERATING EXPENSES	1,553	1,908	30,266	28,358	6.30
TOTAL EXPENDITURES	<u>1,553</u>	<u>1,908</u>	<u>95,896</u>	<u>93,988</u>	

NET REVENUE OVER EXPENDITURES	(1,553)	(1,908)	2,592	4,500	
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FUND 410

Equipment Fund

A **B** **C** **D** **E**
 Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES-ERF	-	-	225,000	225,000	0.00
GRANT REVENUE-ERF	-	-	-	-	0.00
MISCELLANEOUS	729	1,486	5,000	3,514	0.00
TRANSFERS	-	-	-	-	0.00
TOTAL REVENUE	<u>729</u>	<u>1,486</u>	<u>230,000</u>	<u>228,514</u>	

EXPENDITURES					
EQUIPMENT ADMINISTRATION	-	-	7,000	7,000	0.00
EQUIPMENT RECREATION	-	-	5,000	5,000	0.00
EQUIPMENT POLICE	4,860	81,653	130,187	48,534	3.73
EQUIPMENT FIRE	1,392	1,392	30,500	29,108	0.00
EQUIPMENT LIBRARY	-	-	-	-	0.00
EQUIPMENT DPW	57,450	57,450	141,500	84,050	0.00
TOTAL EXPENDITURES	<u>63,702</u>	<u>140,495</u>	<u>314,187</u>	<u>173,692</u>	

NET REVENUE OVER EXPENDITURES	(62,973)	(139,010)	(84,187)	54,823	
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FUND 418

TID 8 Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	125,000	125,000	0.00
PERMITS-BUILDING-TIF 8	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
TIF 8 INTEREST REVENUE	-	-	-	-	0.00
PROCEEDS OF LONG-TERM DEBT	-	-	-	-	0.00
TOTAL REVENUE	<u>-</u>	<u>-</u>	<u>125,000</u>	<u>125,000</u>	

EXPENDITURES					
TRANSFER OUT	-	-	15,405	15,405	0.00
TID 8 OPERATING EXPENSES	-	130,000	131,150	1,150	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>130,000</u>	<u>146,555</u>	<u>16,555</u>	

NET REVENUE OVER EXPENDITURES	-	(130,000)	(21,555)	108,445	
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FUND 419
TID 9 Fund

A **B** **C** **D** **E**
Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
TAXES-TAX INCREMENTAL DISTRICT	-	-	-	-	0.00
TIF 9 INTEREST REVENUE	<u>8</u>	<u>16</u>	<u>-</u>	<u>(16)</u>	0.00
TOTAL REVENUE	<u>8</u>	<u>16</u>	<u>-</u>	<u>(16)</u>	

EXPENDITURES					
TRANSFER OUT	-	-	-	-	0.00
TID 9 OPERATING EXPENSES	19,161	<u>19,982</u>	<u>115,116</u>	<u>95,133</u>	17.36
TOTAL EXPENDITURES	<u>19,161</u>	<u>19,982</u>	<u>115,116</u>	<u>95,133</u>	

NET REVENUE OVER EXPENDITURES	(19,153)	(19,967)	(115,116)	(95,149)	
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FUND 420
Recycling Fund

Month Activity **YTD Actual** **Budget Amount** **Unearned** **Percent**

REVENUE					
STATE GRANT-RECYCLING	-	-	50,000	50,000	0.00
FEES-RECYCLING	11,876	11,876	99,561	87,685	11.93
INTEREST REVENUE	<u>336</u>	<u>684</u>	<u>750</u>	<u>66</u>	91.18
TOTAL REVENUE	<u>12,212</u>	<u>12,560</u>	<u>150,311</u>	<u>137,751</u>	

EXPENDITURES					
TRANSFER OUT	<u>192</u>	<u>15,760</u>	<u>148,828</u>	<u>133,068</u>	10.59
TOTAL EXPENDITURES	<u>192</u>	<u>15,760</u>	<u>148,828</u>	<u>133,068</u>	

NET REVENUE OVER EXPENDITURES	12,021	(3,199)	1,483	4,683	
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FUND 425
Solid Waste Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
FEES-SOLID WASTE	<u>35,629</u>	<u>35,629</u>	<u>441,689</u>	<u>406,060</u>	0.00
TOTAL REVENUE	<u>35,629</u>	<u>35,629</u>	<u>441,689</u>	<u>406,060</u>	

EXPENDITURES					
TRANSFER OUT	<u>291</u>	<u>34,171</u>	<u>436,846</u>	<u>402,675</u>	7.82
TOTAL EXPENDITURES	<u>291</u>	<u>34,171</u>	<u>436,846</u>	<u>402,675</u>	

NET REVENUE OVER EXPENDITURES	35,338	1,458	4,843	3,385	
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FUND 430
Tourism Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
LOCAL ROOM TAX-TOURISM FUND	<u>4,308</u>	<u>4,308</u>	<u>60,000</u>	<u>55,692</u>	7.18
MISCELLANEOUS REVENUE-TOURISM	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>10,000</u>	0.00
TOTAL REVENUE	<u>4,308</u>	<u>4,308</u>	<u>70,000</u>	<u>65,692</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>-</u>	<u>-</u>	<u>70,000</u>	<u>70,000</u>	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>70,000</u>	<u>70,000</u>	

NET REVENUE OVER EXPENDITURES	4,308	4,308	-	(4,308)	
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FUND 501
Taxi Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
GENERAL PROPERTY TAXES	-	-	45,000	45,000	0.00
FED GRANT (PD BY ST)-TRANSPORT	16,956	16,956	109,930	92,974	15.42
SALE OF CITY PROPERTY-TAXI	-	-	-	-	0.00
OPERATING TRANSFER IN-GF	-	-	-	-	0.00
TOTAL REVENUE	<u>16,956</u>	<u>16,956</u>	<u>154,930</u>	<u>137,974</u>	

EXPENDITURES					
OPERATING EXPENSES	<u>387</u>	<u>620</u>	<u>163,303</u>	<u>162,683</u>	0.38
TOTAL EXPENDITURES	<u>387</u>	<u>620</u>	<u>163,303</u>	<u>162,683</u>	

NET REVENUE OVER EXPENDITURES	16,569	16,336	(8,373)	(24,709)	
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FUND 509
CDBG Fund

Month Activity YTD Actual Budget Amount Unearned Percent

REVENUE					
INTEREST REVENUE	3	7	20	13	37.40
TOTAL REVENUE	<u>3</u>	<u>7</u>	<u>20</u>	<u>13</u>	

EXPENDITURES					
OPERATING EXPENSES	-	-	73,000	73,000	0.00
TOTAL EXPENDITURES	<u>-</u>	<u>-</u>	<u>73,000</u>	<u>73,000</u>	

NET REVENUE OVER EXPENDITURES	3	7	(72,980)	(72,987)	
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FUND 700
StormWater Fund

A **B** **C** **D** **E**
Month Activity YTD Actual Budget Amount Unearned Percent

	A	B	C	D	E
	Month Activity	YTD Actual	Budget Amount	Unearned	Percent
REVENUE					
GRANT REVENUE-STORMWATER	-	-	-	-	0.00
FEES-MISCELLANEOUS	-	-	-	-	0.00
STORMWATER REVENUES	50,064	51,519	588,800	537,281	8.75
PROCEEDS FROM LONG-TERM NOTES	-	-	-	-	0.00
TOTAL REVENUE	<u>50,064</u>	<u>51,519</u>	<u>588,800</u>	<u>537,281</u>	
EXPENDITURES					
ADMIN WAGES/BENEFITS	3,111	6,569	42,815	36,246	15.34
STREET WAGES/BENEFITS	424	457	27,493	27,035	1.66
STREET OPERATING EXPENSES	-	-	3,200	3,200	0.00
REPAIR AND MAIN WAGES/BENEFITS	1,778	2,683	79,906	77,223	3.36
UTILITIES	23,766	25,322	141,900	116,578	17.84
LEAF PICK UP WAGES/BENEFITS	586	586	45,626	45,040	1.28
OPERATING EXPENSES	<u>676</u>	<u>8,551</u>	<u>196,020</u>	<u>187,469</u>	4.36
TOTAL EXPENDITURES	<u>30,342</u>	<u>44,168</u>	<u>536,960</u>	<u>492,792</u>	
NET REVENUE OVER EXPENDITURES	19,722	7,351	51,840	44,489	

Report Criteria:

Report type: Summary

Invoice.Batch = "041123","A"

Check Issue Date	Check Number	Payee	Amount
03/30/2023	136	CINTAS CORPORATION NO 2	511.59
03/30/2023	137	CREXENDO	454.79
03/30/2023	138	KWIK TRIP STORES	10,778.15
03/30/2023	139	WELLS FARGO PAYMENT REMITT	3,842.65
04/13/2023	105668	AMAZON CAPITAL SERVICES	552.03
04/13/2023	105669	AIRGAS USA LLC	143.50
04/13/2023	105670	ALLIANT ENERGY/WP&L	5,243.71
04/13/2023	105671	ARMGA, BARB	296.00
04/13/2023	105672	ARMGA, RANDY	166.49
04/13/2023	105673	ASSOCIATED APPRAISAL CONSULTA	3,186.36
04/13/2023	105674	AT & T	129.40
04/13/2023	105675	AT&T MOBILITY	1,107.99
04/13/2023	105676	BAKER TILLY US LLP	11,595.00
04/13/2023	105677	BALLWEG IMPLEMENT	149.27
04/13/2023	105678	BATTERIES PLUS LLC	161.82
04/13/2023	105679	BEAR GRAPHICS INC	224.59
04/13/2023	105680	BEACON ATHLETICS	129.00
04/13/2023	105681	BEAVER DAM LOCK & SECURITY	345.00
04/13/2023	105682	BENTZ AUTOMOTIVE INC	15.00
04/13/2023	105683	BODA, SUSAN	148.83
04/13/2023	105684	BOERSON, ANN C.	138.74
04/13/2023	105685	BOND TRUST SERVICES CORPORATI	53,431.25
04/13/2023	105686	BOSSENBROEK, GLENDA	65.59
04/13/2023	105687	BOUWKAMP, DARLENE	237.99
04/13/2023	105688	CAPITAL NEWSPAPERS	1,619.28
04/13/2023	105689	CEDAR CORPORATION	57,148.50
04/13/2023	105690	CEDARQUIST, ANNIE	26.00
04/13/2023	105691	CHARTER COMMUNICATIONS	737.13
04/13/2023	105692	CIVIC PLUS LLC (PAYMENTS)	1,582.00
04/13/2023	105693	COBAN TECHNOLOGIES INC	3,295.00
04/13/2023	105694	CODA, DEB	32.79
04/13/2023	105695	SSM HEALTH LABORATORIES	160.00
04/13/2023	105696	COUNTRY HILLS PET HOSPITAL	225.51
04/13/2023	105697	DAANE, BETTY G	108.47
04/13/2023	105698	DANULA, KIM	40.36
04/13/2023	105699	DANULA, CHARLIE	138.74
04/13/2023	105700	DETROIT INDUSTRIAL TOOL	486.21
04/13/2023	105701	DESTINATION LAKE WINNEBAGO RE	4,437.32
04/13/2023	105702	DEVRIES WELDING LLC	230.70
04/13/2023	105703	DIESEL FORWARD	254.10
04/13/2023	105704	DILLE, KAROL	116.04
04/13/2023	105705	DISPLAY SALES	918.04
04/13/2023	105706	DUMKE, GRAHAM	141.64
04/13/2023	105707	ELECTION SYSTEMS & SOFTWARE	382.20
04/13/2023	105708	MARTENS ACE HARDWARE	2,026.06
04/13/2023	105709	FIRE SAFETY USA INC	324.95
04/13/2023	105710	FOND DU LAC COUNTY	17,663.59
04/13/2023	105711	FOND DU LAC COUNTY CLERK OF C	309.81
04/13/2023	105712	GAPPA SECURITY SOLUTIONS LLC	299.65

Check Issue Date	Check Number	Payee	Amount
04/13/2023	105713	GFL ENVIRONMENTAL	45,374.73
04/13/2023	105714	GRAFIX SHOP	271.26
04/13/2023	105715	GRAND VALLEY INSPECTION SERVIC	3,592.20
04/13/2023	105716	HAEFEMEYER, SUE	25.23
04/13/2023	105717	HALRON LUBRICANTS INC	251.05
04/13/2023	105718	HAMMES FIRE & SAFETY	307.00
04/13/2023	105719	HANDSHY, ARLENE	151.35
04/13/2023	105720	HOMAN AUTO -GATEWAY	115.68
04/13/2023	105721	HOMAN AUTO -MAIN	170.28
04/13/2023	105722	HOPP, DAVE	148.83
04/13/2023	105723	JMB & ASSOCIATES LLC	685.00
04/13/2023	105724	IWORQ	6,000.00
04/13/2023	105725	JOHN FABICK TRACTOR CO	5,903.82
04/13/2023	105726	KAST, MICHELLE	382.50
04/13/2023	105727	KIMBALL MIDWEST	627.45
04/13/2023	105728	LEMMENES, CALVIN	141.26
04/13/2023	105729	LEMMENES, KAREN	141.26
04/13/2023	105730	LIFESTAR EMERGENCY MEDICAL	5,500.00
04/13/2023	105731	MENARDS - BEAVER DAM	130.96
04/13/2023	105732	MESA, FRANK	148.83
04/13/2023	105733	MILLIMAN	10,000.00
04/13/2023	105734	MILTON PROPANE INC	35.19
04/13/2023	105735	MONARCH, JANAH	103.42
04/13/2023	105736	MULDER, GEORGENE	138.74
04/13/2023	105737	NAPA AUTO PARTS-WAUPUN	1,542.88
04/13/2023	105738	NEVCO INC	74.47
04/13/2023	105739	PETERSEN, CARLA	153.87
04/13/2023	105740	PETERSEN, JAMES	30.27
04/13/2023	105741	PETERSEN, KAYL	154.38
04/13/2023	105742	PETERSEN, CLAIRE	45.41
04/13/2023	105743	PETERSEN, JENNIFER	134.93
04/13/2023	105744	PIGGLY WIGGLY DISCOUNT FOODS	13.38
04/13/2023	105745	PIONEER SUPPLY LLC	4,240.00
04/13/2023	105746	PLATT, JEFF	143.78
04/13/2023	105747	PLATT, LORI	143.78
04/13/2023	105748	PUBLIC ADMINISTRATION ASSOCIATE	9,666.00
04/13/2023	105749	PURCHASE POWER	1,005.00
04/13/2023	105750	RENS FLORAL	151.90
04/13/2023	105751	ROLAND MACHINERY CO	880.49
04/13/2023	105752	SSM HEALTH AT WORK	450.00
04/13/2023	105753	SHERWIN WILLIAMS	31.96
04/13/2023	105754	SHERWIN INDUSTRIES	437.66
04/13/2023	105755	SHRED-IT	111.12
04/13/2023	105756	STAPLES CREDIT PLAN	91.89
04/13/2023	105757	STOBB PLUMBING & HEATING INC	21.25
04/13/2023	105758	SULLIVAN, TED	37.14
04/13/2023	105759	SYMBOLARTS	140.00
04/13/2023	105760	TAMBLIN, JAN	148.83
04/13/2023	105761	TENPASS, JODIE	52.97
04/13/2023	105762	TRUCK EQUIPMENT INC	7,376.16
04/13/2023	105763	TRU CLEANERS LLC	4,052.81
04/13/2023	105764	US CELLULAR	370.62
04/13/2023	105765	VANDESTREEK, MADY	83.24

Check Issue Date	Check Number	Payee	Amount
04/13/2023	105766	VANDEZANDE & KAUFMAN, LLP	2,775.00
04/13/2023	105767	VANHIERDEN, KATIE L.	156.40
04/13/2023	105768	VON BRIESEN & ROPER, S.C.	3,380.00
04/13/2023	105769	WAUPUN AREA ANIMAL SHELTER INC	1,000.00
04/13/2023	105770	WAUPUN UTILITIES	31,354.26
04/13/2023	105771	WERNER ELECTRIC SUPPLY	125.25
04/13/2023	105772	WI DEPT OF JUSTICE	35.00
04/13/2023	105773	BOS, LOIS	138.74
04/13/2023	105774	PEACHEY, MARGE	148.83
04/13/2023	105775	BISHOP, ROHN	40.00
04/13/2023	105776	BOSSENBROEK, ALLEGRA	166.49
04/13/2023	105777	TOP PACK DEFENSE LLC	709.94
04/13/2023	105778	CND SPECIALTIES INC	191.40
Grand Totals:			<u>338,112.37</u>

Report Criteria:

Report type: Summary

Invoice.Batch = "041123","A"

Report Criteria:

Report type: Invoice detail
 Check.Type = {<>} "Adjustment"
 Invoice.Batch = "041123","A"

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AIRGAS USA LLC						
AIRGAS USA LLC	WELDING TIPS	04/13/2023	9136038894	100-70-5411-3-36	143.50	143.50
Total AIRGAS USA LLC:						143.50
ALLIANT ENERGY/WP&L						
ALLIANT ENERGY/WP&L	FIRE DEPT - MONTHLY FUEL CHARGES - MARCH 2023	04/13/2023	5946940000-	100-50-5231-3-32	1,046.38	1,046.38
ALLIANT ENERGY/WP&L	COMMUNITY CENTER MONTHLY FUEL-MAR 2023 - CITY	04/13/2023	2831330000-	100-70-5410-3-32	1,355.41	1,355.41
ALLIANT ENERGY/WP&L	GARAGE MONTHLY FUEL - MARCH 2023	04/13/2023	3264610000-	100-70-5412-3-32	1,915.19	1,915.19
ALLIANT ENERGY/WP&L	MUSEUM MONTHLY FUEL CHARGE - MARCH 2023	04/13/2023	3425110000-M	100-20-5512-3-32	489.23	489.23
ALLIANT ENERGY/WP&L	AQUATIC CENTER - MARCH 2023	04/13/2023	5374620000-	100-20-5523-3-32	176.78	176.78
ALLIANT ENERGY/WP&L	SENIOR CENTER - MARCH 2023	04/13/2023	7255200000-	100-20-5513-3-32	260.72	260.72
Total ALLIANT ENERGY/WP&L:						5,243.71
AMAZON CAPITAL SERVICES						
AMAZON CAPITAL SERVICES	FENDER FLARES FOR PICKUP TRUCK #29-11	04/13/2023	1HY4-DC6T-1	100-70-5411-3-36	70.50	70.50
AMAZON CAPITAL SERVICES	HOME PLATE FOR BALL DIAMONDS	04/13/2023	1JC7-MRXG-F	100-20-5525-3-36	63.04	63.04
AMAZON CAPITAL SERVICES	REPLACE BROKEN BATHROOM SIGNS	04/13/2023	1M46-T9VW-Y	100-70-5410-3-36	47.21	47.21
AMAZON CAPITAL SERVICES	CREDIT - FENDER FLARES	04/13/2023	CREDIT	100-70-5411-3-36	65.50-	65.50-
AMAZON CAPITAL SERVICES	LIGHTS - REPLACE	04/13/2023	1N19-MQKH-6	100-70-5411-3-36	20.99	20.99
AMAZON CAPITAL SERVICES	WINDOW ENVELOPES, PLATES	04/13/2023	191L-TWQ3-D	100-40-5211-3-30	74.68	74.68
AMAZON CAPITAL SERVICES	BREAKROOM SUPPLIES - PD	04/13/2023	1LDL-VVLD-G	100-40-5211-3-30	59.74	59.74
AMAZON CAPITAL SERVICES	STREAMLIGHT TACTICAL LIGHT	04/13/2023	13KD-VTDW-	100-40-5215-3-38	121.63	121.63
AMAZON CAPITAL SERVICES	ANTI-STATIC BAGS FOR ELECTRONIC DEVICES - EVID PROC	04/13/2023	191L-TWQ3-Y	100-40-5213-3-38	14.75	14.75
AMAZON CAPITAL SERVICES	8GB COMPACT FLASH MEMORY CARD	04/13/2023	1CMK-JH3H-6	100-10-5197-3-38	26.68	26.68
AMAZON CAPITAL SERVICES	WIFI EXTENDER FOR CITY GARAGE	04/13/2023	1XGK-JCMR-J	100-70-5412-3-38	29.88	29.88
AMAZON CAPITAL SERVICES	PARK PROGRAM SUPPLIES	04/13/2023	1D3M-RXFY-J	100-20-5525-3-39	229.06	229.06
AMAZON CAPITAL SERVICES	STREAMLIGHT TACTICAL LIGHT	04/13/2023	1HKP-JLMH-G	100-40-5215-3-38	140.63-	140.63-
Total AMAZON CAPITAL SERVICES:						552.03
ARMGA, BARB						
ARMGA, BARB	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	296.00	296.00
Total ARMGA, BARB:						296.00
ARMGA, RANDY						
ARMGA, RANDY	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	166.49	166.49
Total ARMGA, RANDY:						166.49
ASSOCIATED APPRAISAL CONSULTAN						
ASSOCIATED APPRAISAL CONSULTA	MONTHLY SERVICES-REVAL PROGRAM APRIL 2023	04/13/2023	167739	100-30-5152-3-38	3,186.36	3,186.36
Total ASSOCIATED APPRAISAL CONSULTAN:						3,186.36

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
AT & T						
AT & T	POLICE DEPT MONTHLY PHONE CHARGES	04/13/2023	FEB20-MAR1	100-40-5211-3-31	129.40	129.40
	Total AT & T:					129.40
AT&T MOBILITY						
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS & DEPT ISSUED CELL PHONES - MAR 23, 2023	04/13/2023	287307537700	100-40-5211-3-31	829.91	829.91
AT&T MOBILITY	FIRSTNET MOBILE AIRCARDS - FEB 24-MAR 23 2023 FD	04/13/2023	FEB24-MAR2	100-50-5231-3-31	278.08	278.08
	Total AT&T MOBILITY:					1,107.99
BAKER TILLY US LLP						
BAKER TILLY US LLP	12/31/23 WEDC GRANT FINAL EXAM	04/13/2023	BT2363448	405-70-5436-8-00	11,595.00	11,595.00
	Total BAKER TILLY US LLP:					11,595.00
BALLWEG IMPLEMENT						
BALLWEG IMPLEMENT	REPLACE FRONT MOWER DECK GUIDE WHEEL #159-15	04/13/2023	P59920	100-70-5411-3-36	149.27	149.27
	Total BALLWEG IMPLEMENT:					149.27
BATTERIES PLUS LLC						
BATTERIES PLUS LLC	BATTERIES FOR TRAFFIC WANDS & AIR PACKS	04/13/2023	P61324813	100-50-5232-3-36	161.82	161.82
	Total BATTERIES PLUS LLC:					161.82
BEACON ATHLETICS						
BEACON ATHLETICS	REPLACEMENT HOME PLATE FOR BASEBALL COMPLEX	04/13/2023	0566454-IN	100-20-5525-3-36	129.00	129.00
	Total BEACON ATHLETICS:					129.00
BEAR GRAPHICS INC						
BEAR GRAPHICS INC	ELECTION ENVELOPES	04/13/2023	0914118	100-10-5142-3-38	224.59	224.59
	Total BEAR GRAPHICS INC:					224.59
BEAVER DAM LOCK & SECURITY						
BEAVER DAM LOCK & SECURITY	EVID DRYING CABINET LOCK REPLACED	04/13/2023	30516	100-40-5213-3-38	345.00	345.00
	Total BEAVER DAM LOCK & SECURITY:					345.00
BENTZ AUTOMOTIVE INC						
BENTZ AUTOMOTIVE INC	TIRE VALVE STEMS #152-20	04/13/2023	26114	100-70-5411-3-36	15.00	15.00
	Total BENTZ AUTOMOTIVE INC:					15.00
BISHOP, ROHN						
BISHOP, ROHN	REIMBURSEMENT FOR CELL PHONE - APRIL 2023	04/13/2023	4-6-23	100-10-5131-3-31	40.00	40.00
	Total BISHOP, ROHN:					40.00
BODA, SUSAN						
BODA, SUSAN	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	148.83	148.83

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total BODA, SUSAN:						148.83
BOERSON, ANN C.						
BOERSON, ANN C.	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	138.74	138.74
Total BOERSON, ANN C.:						138.74
BOND TRUST SERVICES CORPORATION						
BOND TRUST SERVICES CORPORATI	GENERAL OBLIGATION PROMISSORY NOTES INTEREST SERIES 2016A	04/13/2023	78837	300-10-5924-6-00	24,562.50	24,562.50
BOND TRUST SERVICES CORPORATI	GENERAL OBLIGATION PROMISSORY NOTES INTEREST SERIES 2017A	04/13/2023	78838	300-10-5923-6-00	28,068.75	28,068.75
BOND TRUST SERVICES CORPORATI	PAYING AGENT FEE 2016A BONDS	04/13/2023	79017	300-10-5943-6-00	400.00	400.00
BOND TRUST SERVICES CORPORATI	PAYING AGENT FEE 2017 TID 7 BONDS	04/13/2023	79018	300-10-5943-6-00	400.00	400.00
Total BOND TRUST SERVICES CORPORATION:						53,431.25
BOS, LOIS						
BOS, LOIS	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	138.74	138.74
Total BOS, LOIS:						138.74
BOSSENBROEK, ALLEGRA						
BOSSENBROEK, ALLEGRA	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	166.49	166.49
Total BOSSENBROEK, ALLEGRA:						166.49
BOSSENBROEK, GLENDA						
BOSSENBROEK, GLENDA	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	65.59	65.59
Total BOSSENBROEK, GLENDA:						65.59
BOUWKAMP, DARLENE						
BOUWKAMP, DARLENE	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	237.99	237.99
Total BOUWKAMP, DARLENE:						237.99
CAPITAL NEWSPAPERS						
CAPITAL NEWSPAPERS	2023 WAUPUN VISITORS GUIDE	04/13/2023	146451-1/148	100-10-5534-3-36	1,270.00	1,270.00
CAPITAL NEWSPAPERS	ZONING BD OF APPEALS MEETING 3-6-23	04/13/2023	148385	100-10-5110-3-35	21.83	21.83
CAPITAL NEWSPAPERS	ORDINANCE 23-02	04/13/2023	149894	100-10-5110-3-35	29.05	29.05
CAPITAL NEWSPAPERS	CREDIT BROUGHT FORWARD	04/13/2023	151377-1/151	100-10-5110-3-35	298.40	298.40
Total CAPITAL NEWSPAPERS:						1,619.28
CEDAR CORPORATION						
CEDAR CORPORATION	SENIOR CENTER DESIGN & PLANNING THRU 3-18-23	04/13/2023	114904	400-20-5513-8-00	57,148.50	57,148.50
Total CEDAR CORPORATION:						57,148.50
CEDARQUIST, ANNIE						
CEDARQUIST, ANNIE	TRAINING - TRAVEL & CONFERENCE EXP REIMBURSEMENT	04/13/2023	04042023	100-40-5215-3-37	26.00	26.00
Total CEDARQUIST, ANNIE:						26.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
CHARTER COMMUNICATIONS						
CHARTER COMMUNICATIONS	SENIOR CENTER - TV, INTERNET	04/13/2023	16011-APRIL2	100-20-5513-3-38	178.76	178.76
CHARTER COMMUNICATIONS	PD - INTERNET - SERVICES 4-1-23 TO 4-30-23	04/13/2023	000319404012	100-40-5211-3-38	490.00	490.00
CHARTER COMMUNICATIONS	PD - VOICE, TV - SERVICES 4-1-23 TO 4-30-23	04/13/2023	001861504012	100-40-5211-3-38	68.37	68.37
Total CHARTER COMMUNICATIONS:						737.13
CINTAS CORPORATION NO 2						
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - FEB 2023	03/30/2023	4146847222	100-70-5411-3-38	38.40	38.40
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - FEB 2023	03/30/2023	4147474228	100-70-5411-3-38	38.40	38.40
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - MAR 2023	03/30/2023	4148181887	100-70-5411-3-38	37.63	37.63
CINTAS CORPORATION NO 2	SAFETY BUILDING RUGS - MAR 2023	03/30/2023	4148884069	100-70-5410-3-38	80.32	80.32
CINTAS CORPORATION NO 2	SENIOR CENTER RUGS - MAR 2023	03/30/2023	4148884108	100-70-5410-3-38	48.37	48.37
CINTAS CORPORATION NO 2	LIBRARY RUGS - MAR 2023	03/30/2023	4148884177	100-70-5410-3-38	94.91	94.91
CINTAS CORPORATION NO 2	CITY HALL RUGS - MAR 2023	03/30/2023	4148884180	100-70-5410-3-38	105.78	105.78
CINTAS CORPORATION NO 2	GARAGE SHOP TOWELS/UNIFORMS - MAR 2023	03/30/2023	4148884405	100-70-5411-3-38	67.78	67.78
Total CINTAS CORPORATION NO 2:						511.59
CIVIC PLUS LLC (PAYMENTS)						
CIVIC PLUS LLC (PAYMENTS)	MUNICODE PAGES/MUNICODE IMAGES	04/13/2023	257701	100-10-5163-3-38	1,582.00	1,582.00
Total CIVIC PLUS LLC (PAYMENTS):						1,582.00
CND SPECIALTIES INC						
CND SPECIALTIES INC	ELECTION FOOD 4-4-23	04/13/2023	3709-1	100-10-5142-3-38	191.40	191.40
Total CND SPECIALTIES INC:						191.40
COBAN TECHNOLOGIES INC						
COBAN TECHNOLOGIES INC	SETUP BACKOFFICE PACKAGE	04/13/2023	51715	100-40-5212-3-38	3,295.00	3,295.00
Total COBAN TECHNOLOGIES INC:						3,295.00
CODA, DEB						
CODA, DEB	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	32.79	32.79
Total CODA, DEB:						32.79
COUNTRY HILLS PET HOSPITAL						
COUNTRY HILLS PET HOSPITAL	K9 URINALYSIS, AMOXICILLIN & CLAV, UNRINE CULTURE, ENROFLOXACIN	04/13/2023	215844	220-40-5212-3-38	225.51	225.51
Total COUNTRY HILLS PET HOSPITAL:						225.51
CREXENDO						
CREXENDO	SENIOR CENTER PHONE CHARGES - MAR 2023	03/30/2023	MAR2023	100-20-5513-3-31	454.79	454.79
Total CREXENDO:						454.79
DAANE, BETTY G						
DAANE, BETTY G	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	108.47	108.47

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total DAANE, BETTY G:						108.47
DANULA, CHARLIE						
DANULA, CHARLIE	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	138.74	138.74
Total DANULA, CHARLIE:						138.74
DANULA, KIM						
DANULA, KIM	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	40.36	40.36
Total DANULA, KIM:						40.36
DESTINATION LAKE WINNEBAGO REGION						
DESTINATION LAKE WINNEBAGO RE	70% OF ROOM TAX - FEBRUARY 2023	04/13/2023	Feb 23	430-70-5436-3-42	4,437.32	4,437.32
Total DESTINATION LAKE WINNEBAGO REGION:						4,437.32
DETROIT INDUSTRIAL TOOL						
DETROIT INDUSTRIAL TOOL	SAFETY FIRST AID KITS	04/13/2023	594960	100-70-5412-3-38	486.21	486.21
Total DETROIT INDUSTRIAL TOOL:						486.21
DEVRIES WELDING LLC						
DEVRIES WELDING LLC	REPLACE BLOWER COVER PLATE - #155-96	04/13/2023	02104	700-10-5193-3-36	230.70	230.70
Total DEVRIES WELDING LLC:						230.70
DIESEL FORWARD						
DIESEL FORWARD	TEST INJECTORS	04/13/2023	SRI-021304	100-70-5411-3-36	254.10	254.10
Total DIESEL FORWARD:						254.10
DILLE, KAROL						
DILLE, KAROL	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	116.04	116.04
Total DILLE, KAROL:						116.04
DISPLAY SALES						
DISPLAY SALES	MINI AMERICAN FLAGS FOR MEMORIAL DAY PARADE	04/13/2023	INV-035528	100-10-5534-3-38	918.04	918.04
Total DISPLAY SALES:						918.04
DUMKE, GRAHAM						
DUMKE, GRAHAM	CLOTHING ALLOWANCE - DUMKE	04/13/2023	111-7627594-6	100-12634	89.64	89.64
DUMKE, GRAHAM	TRAINING - TRAVEL & CONFERENCE EXP REIMBURSEMENT	04/13/2023	04042023	100-40-5215-3-37	52.00	52.00
Total DUMKE, GRAHAM:						141.64
ELECTION SYSTEMS & SOFTWARE						
ELECTION SYSTEMS & SOFTWARE	SERVICE CONTRACT - DODGE CTY VOTING MACHINES	04/13/2023	CD2057288	100-10-5142-3-38	382.20	382.20
Total ELECTION SYSTEMS & SOFTWARE:						382.20

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
FIRE SAFETY USA INC						
FIRE SAFETY USA INC	REPLACE EXPIRED TESTING GAS FOR GAS METERS	04/13/2023	170895	100-50-5232-3-36	324.95	324.95
Total FIRE SAFETY USA INC:						324.95
FOND DU LAC COUNTY						
FOND DU LAC COUNTY	SALT BRINE MIX	04/13/2023	23610199	100-70-5435-3-36	17,663.59	17,663.59
Total FOND DU LAC COUNTY:						17,663.59
FOND DU LAC COUNTY CLERK OF COURTS						
FOND DU LAC COUNTY CLERK OF C	PHONE - CISCO MERAKI ENTERPRISE 5 YR SUBSCRIPTION	04/13/2023	NFMS732	100-40-5211-3-31	304.81	304.81
FOND DU LAC COUNTY CLERK OF C	CITATION FEE	04/13/2023	4-12-23	100-40-5213-3-38	5.00	5.00
Total FOND DU LAC COUNTY CLERK OF COURTS:						309.81
GAPPA SECURITY SOLUTIONS LLC						
GAPPA SECURITY SOLUTIONS LLC	KEY FOBS FOR CITY HALL	04/13/2023	27086	100-70-5410-3-36	168.75	168.75
GAPPA SECURITY SOLUTIONS LLC	2 HID PROXKEY III KEY FOBS	04/13/2023	27142	100-40-5211-3-38	13.90	13.90
GAPPA SECURITY SOLUTIONS LLC	DEAD LATCHES FOR BUILDINGS	04/13/2023	27169	100-70-5410-3-36	117.00	117.00
Total GAPPA SECURITY SOLUTIONS LLC:						299.65
GFL ENVIRONMENTAL						
GFL ENVIRONMENTAL	RESIDENTIAL RECYCLING - MAR 2023	04/13/2023	U9000013465	420-70-5436-3-38	45,374.73	45,374.73
Total GFL ENVIRONMENTAL:						45,374.73
GRAFIX SHOP						
GRAFIX SHOP	GRAPHICS FOR SQUAD	04/13/2023	149855	100-10-5194-3-38	271.26	271.26
Total GRAFIX SHOP:						271.26
GRAND VALLEY INSPECTION SERVICES						
GRAND VALLEY INSPECTION SERVIC	BLG INSPECTION-ZONING ADMIN MAR 2023	04/13/2023	2023-53	230-30-5241-3-38	3,592.20	3,592.20
Total GRAND VALLEY INSPECTION SERVICES:						3,592.20
HAEFEMEYER, SUE						
HAEFEMEYER, SUE	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	25.23	25.23
Total HAEFEMEYER, SUE:						25.23
HALRON LUBRICANTS INC						
HALRON LUBRICANTS INC	PURUS DEF FLUID	04/13/2023	0185021-IN	100-70-5411-3-36	251.05	251.05
Total HALRON LUBRICANTS INC:						251.05
HAMMES FIRE & SAFETY						
HAMMES FIRE & SAFETY	ANNUAL INSPECTION - FD	04/13/2023	40074	100-50-5232-3-36	307.00	307.00
Total HAMMES FIRE & SAFETY:						307.00
HANDSHY, ARLENE						
HANDSHY, ARLENE	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	151.35	151.35

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total HANDSHY, ARLENE:						151.35
HOMAN AUTO -GATEWAY						
HOMAN AUTO -GATEWAY	REPLACE FILTER #27-20	04/13/2023	1020476	100-70-5411-3-36	5.10	5.10
HOMAN AUTO -GATEWAY	REPLACE FILTERS #27-20	04/13/2023	1020492	100-70-5411-3-36	110.58	110.58
Total HOMAN AUTO -GATEWAY:						115.68
HOMAN AUTO -MAIN						
HOMAN AUTO -MAIN	SQUAD 9 - WATER PUMP	04/13/2023	411477	100-40-5212-3-36	121.88	121.88
HOMAN AUTO -MAIN	SQUAD 9 - ANTIFREEZE COOLANT	04/13/2023	411478	100-40-5212-3-36	48.40	48.40
Total HOMAN AUTO -MAIN:						170.28
HOPP, DAVE						
HOPP, DAVE	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	148.83	148.83
Total HOPP, DAVE:						148.83
IWORQ						
IWORQ	PERMIT MANAGEMENT - PLAN REVIEW MAY 2023-APRIL 2024	04/13/2023	200166	230-30-5241-3-38	6,000.00	6,000.00
Total IWORQ:						6,000.00
JMB & ASSOCIATES LLC						
JMB & ASSOCIATES LLC	ANNUAL CALIBRATION - DPW GARAGE/SAFETY BUILDING	04/13/2023	40007	100-70-5410-3-36	685.00	685.00
Total JMB & ASSOCIATES LLC:						685.00
JOHN FABICK TRACTOR CO						
JOHN FABICK TRACTOR CO	YEARLY SUBSCRIPTION CAT ET	04/13/2023	PIMK0242776	100-70-5411-3-38	2,500.00	2,500.00
JOHN FABICK TRACTOR CO	REPLACE INJECTORS & FUEL LINES #105-08	04/13/2023	PIMK0244091	100-70-5411-3-36	3,355.02	3,355.02
JOHN FABICK TRACTOR CO	REPLACE GAUGE ASSEMBLY IN CAB #106-96	04/13/2023	PIMK0245509	100-70-5411-3-36	48.80	48.80
Total JOHN FABICK TRACTOR CO:						5,903.82
KAST, MICHELLE						
KAST, MICHELLE	MAR 2023 FIN DIR TRAINING	04/13/2023	2023-03	100-10-5153-3-38	382.50	382.50
Total KAST, MICHELLE:						382.50
KIMBALL MIDWEST						
KIMBALL MIDWEST	SHOP SUPPLIES	04/13/2023	100881779	100-70-5411-3-36	627.45	627.45
Total KIMBALL MIDWEST:						627.45
KWIK TRIP STORES						
KWIK TRIP STORES	DPW MONTHLY FUEL PURCHASES - FEB 2023	03/30/2023	DPW-FEB23	100-70-5411-3-38	8,038.46	8,038.46
KWIK TRIP STORES	FIRE DEPT MONTHLY FUEL - FEB 2023	03/30/2023	FD-FEB23	100-50-5232-3-38	254.61	254.61
KWIK TRIP STORES	POLICE DEPT MONTHLY FUEL - FEB 2023	03/30/2023	PD-FEB23	100-40-5212-3-38	2,485.08	2,485.08

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total KWIK TRIP STORES:						10,778.15
LEMMENES, CALVIN						
LEMMENES, CALVIN	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	141.26	141.26
Total LEMMENES, CALVIN:						141.26
LEMMENES, KAREN						
LEMMENES, KAREN	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	141.26	141.26
Total LEMMENES, KAREN:						141.26
LIFESTAR EMERGENCY MEDICAL						
LIFESTAR EMERGENCY MEDICAL	ACLS SERVICE- MAR 2023	04/13/2023	21-0171	100-10-5255-3-38	5,500.00	5,500.00
Total LIFESTAR EMERGENCY MEDICAL:						5,500.00
MARTENS ACE HARDWARE						
MARTENS ACE HARDWARE	SPREADER NOZZLE/GORILLA ADH	04/13/2023	226650	100-70-5410-3-36	27.97	27.97
MARTENS ACE HARDWARE	PAINT	04/13/2023	226652	100-70-5410-3-36	52.99	52.99
MARTENS ACE HARDWARE	FASTENERS	04/13/2023	226707	100-70-5411-3-36	20.72	20.72
MARTENS ACE HARDWARE	FASTENERS	04/13/2023	226717	100-20-5523-3-36	104.32	104.32
MARTENS ACE HARDWARE	FASTENERS	04/13/2023	226721	100-20-5523-3-36	22.74	22.74
MARTENS ACE HARDWARE	SHELF SUPPORT CLIP/SHELF	04/13/2023	226722	100-20-5525-3-36	13.98	13.98
MARTENS ACE HARDWARE	PAINT	04/13/2023	226714	100-20-5525-3-36	44.99	44.99
MARTENS ACE HARDWARE	FASTENERS	04/13/2023	226728	100-70-5411-3-36	3.56	3.56
MARTENS ACE HARDWARE	GLASS CLEANER/WASH & WAX/SIMPLE GREEN/CAR FRESHENER	04/13/2023	226737	100-70-5411-3-36	54.14	54.14
MARTENS ACE HARDWARE	MULTI-PURP CLEANER	04/13/2023	226760	100-70-5411-3-36	13.98	13.98
MARTENS ACE HARDWARE	COMET CLEANSER	04/13/2023	226791	100-70-5411-3-36	1.79	1.79
MARTENS ACE HARDWARE	SELF-CUT/BLOWER KIT	04/13/2023	226886	220-50-5231-3-38	359.98	359.98
MARTENS ACE HARDWARE	PARTS TO INSTALL LIGHTS ON COMM CENTER	04/13/2023	226900	100-70-5410-3-36	49.39	49.39
MARTENS ACE HARDWARE	DRILL BIT	04/13/2023	226905	100-70-5410-3-36	9.99	9.99
MARTENS ACE HARDWARE	FASTENERS	04/13/2023	226928	100-70-5411-3-36	3.99	3.99
MARTENS ACE HARDWARE	18-8 HX	04/13/2023	226939	100-70-5411-3-36	36.99	36.99
MARTENS ACE HARDWARE	BLEND FIL PENCIL/WINDEX	04/13/2023	226947	100-20-5525-3-36	10.98	10.98
MARTENS ACE HARDWARE	WAX	04/13/2023	226993	100-70-5411-3-36	24.99	24.99
MARTENS ACE HARDWARE	GREAT STUFF	04/13/2023	226996	100-70-5410-3-36	6.99	6.99
MARTENS ACE HARDWARE	SCREWDRIVER SET	04/13/2023	227020	100-40-5211-3-38	5.99	5.99
MARTENS ACE HARDWARE	SPRING TORSION	04/13/2023	227036	100-20-5525-3-36	89.99	89.99
MARTENS ACE HARDWARE	SPRAYFINISH	04/13/2023	227040	100-70-5411-3-36	9.99	9.99
MARTENS ACE HARDWARE	CREDIT - RETURNED ITEM	04/13/2023	2270421	100-20-5525-3-36	89.99-	89.99-
MARTENS ACE HARDWARE	TAILPIECE/DRAIN CLEANER	04/13/2023	227049	100-20-5525-3-36	24.97	24.97
MARTENS ACE HARDWARE	SPLINE	04/13/2023	227053	100-70-5412-3-36	9.99	9.99
MARTENS ACE HARDWARE	ANTIFREEZE PEAK	04/13/2023	227064	100-50-5232-3-36	47.96	47.96
MARTENS ACE HARDWARE	PARTS TO INSTALL OUTLET	04/13/2023	227066	100-20-5525-3-36	48.34	48.34
MARTENS ACE HARDWARE	CREDIT - RETURNED	04/13/2023	227074	100-20-5525-3-36	15.99-	15.99-
MARTENS ACE HARDWARE	ADAPTER/VALVE/COUPLING/STUBOUT/CABLETIE/THREAD SEAL	04/13/2023	227075	100-20-5525-3-36	50.30	50.30
MARTENS ACE HARDWARE	COUPLE & STOP	04/13/2023	227078	100-20-5525-3-36	3.18	3.18
MARTENS ACE HARDWARE	SIGHT/GLOCK	04/13/2023	227087	100-40-5215-3-38	659.98	659.98
MARTENS ACE HARDWARE	PAINT	04/13/2023	227109	100-20-5525-3-36	44.99	44.99
MARTENS ACE HARDWARE	CAP HOSE BRASS/WASHER	04/13/2023	227126	100-20-5525-3-36	7.58	7.58
MARTENS ACE HARDWARE	STEEL ANGLE/CARPENTERS PENCIL/FASTENERS	04/13/2023	227130	100-70-5410-3-36	65.63	65.63
MARTENS ACE HARDWARE	WALLPLATES/BOX DBL/OUTLET/BLADE WOOD	04/13/2023	227143	100-70-5412-3-36	36.91	36.91

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
MARTENS ACE HARDWARE	ALLWEATHER ROOF	04/13/2023	227221	100-70-5410-3-36	52.99	52.99
MARTENS ACE HARDWARE	GFI ST RECPT	04/13/2023	227249	100-70-5410-3-36	34.99	34.99
MARTENS ACE HARDWARE	IMPACT DRIVER BT	04/13/2023	227250	100-70-5411-3-38	12.99	12.99
MARTENS ACE HARDWARE	TAPING KNIFE	04/13/2023	227267	100-70-5410-3-36	12.99	12.99
MARTENS ACE HARDWARE	ADAPTERS/COUPLES/BUSHINGS	04/13/2023	227287	100-20-5525-3-36	30.32	30.32
MARTENS ACE HARDWARE	CLEANER/PIPE PVC	04/13/2023	227293	100-20-5525-3-36	17.48	17.48
Total MARTENS ACE HARDWARE:						2,026.06
MENARDS - BEAVER DAM						
MENARDS - BEAVER DAM	SCHLIEVE FIELD BATTING CAGE DOOR	04/13/2023	31669	100-20-5525-3-36	69.99	69.99
MENARDS - BEAVER DAM	PARK PROGRAM SUPPLIES	04/13/2023	32277	100-20-5525-3-39	60.97	60.97
Total MENARDS - BEAVER DAM:						130.96
MESA, FRANK						
MESA, FRANK	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	148.83	148.83
Total MESA, FRANK:						148.83
MILLIMAN						
MILLIMAN	UTILITIES SHARE OF GASB 75 VALUATION REPORT - DEC 2020	04/13/2023	026WPN90-75	100-13850	10,000.00	10,000.00
Total MILLIMAN:						10,000.00
MILTON PROPANE INC						
MILTON PROPANE INC	FUEL FOR FORKLIFT	04/13/2023	T522750	100-70-5411-3-38	35.19	35.19
Total MILTON PROPANE INC:						35.19
MONARCH, JANA H						
MONARCH, JANA H	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	103.42	103.42
Total MONARCH, JANA H:						103.42
MULDER, GEORGENE						
MULDER, GEORGENE	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	138.74	138.74
Total MULDER, GEORGENE:						138.74
NAPA AUTO PARTS-WAUPUN						
NAPA AUTO PARTS-WAUPUN	BRAKE PARTS CLEANER	04/13/2023	373939	100-70-5411-3-36	15.56	15.56
NAPA AUTO PARTS-WAUPUN	BOXED CAPSULES	04/13/2023	374491	100-70-5411-3-36	15.48	15.48
NAPA AUTO PARTS-WAUPUN	FILTER	04/13/2023	374553	100-70-5411-3-36	37.38	37.38
NAPA AUTO PARTS-WAUPUN	COOLANT SYSTEM REPAIRS - FD	04/13/2023	374708	100-50-5232-3-36	111.98	111.98
NAPA AUTO PARTS-WAUPUN	REARVIEW MIRROR	04/13/2023	375018	100-70-5411-3-36	7.29	7.29
NAPA AUTO PARTS-WAUPUN	WIRE HEAT SHRINK	04/13/2023	375204	100-70-5411-3-36	9.90	9.90
NAPA AUTO PARTS-WAUPUN	RIVET	04/13/2023	375374	100-70-5411-3-36	8.09	8.09
NAPA AUTO PARTS-WAUPUN	RIVET	04/13/2023	375383	100-70-5411-3-36	8.09	8.09
NAPA AUTO PARTS-WAUPUN	2PC PRY BAR SET	04/13/2023	375567	100-70-5411-3-38	124.99	124.99
NAPA AUTO PARTS-WAUPUN	AIR FILTERS/FUEL FILTERS	04/13/2023	375706	100-70-5411-3-36	185.70	185.70
NAPA AUTO PARTS-WAUPUN	HYDRAULIC FILTER/OIL FILTER	04/13/2023	375818	100-70-5411-3-36	91.46	91.46
NAPA AUTO PARTS-WAUPUN	HYDRAULIC HOSE/HOSE ENDS/PARTS	04/13/2023	375901	100-70-5411-3-36	210.16	210.16
NAPA AUTO PARTS-WAUPUN	HYDRAULIC HOSE/HOSE ENDS/IMPACT SOCKET/COUPLER/PARTS	04/13/2023	375944	100-70-5411-3-36	228.40	228.40

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
NAPA AUTO PARTS-WAUPUN	OIL FILTER	04/13/2023	376074	100-70-5411-3-36	17.44	17.44
NAPA AUTO PARTS-WAUPUN	BATTERIES	04/13/2023	376182	100-70-5411-3-36	457.40	457.40
NAPA AUTO PARTS-WAUPUN	SWITCH	04/13/2023	376376	100-70-5411-3-36	11.49	11.49
NAPA AUTO PARTS-WAUPUN	FITTING	04/13/2023	376466	100-70-5411-3-36	2.07	2.07
Total NAPA AUTO PARTS-WAUPUN:						1,542.88
NEVCO INC						
NEVCO INC	REMOTE CONTROL BATTERY COVERS & CLIPS FOR BALL FIELDS	04/13/2023	0000250992	100-20-5525-3-36	74.47	74.47
Total NEVCO INC:						74.47
PEACHEY, MARGE						
PEACHEY, MARGE	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	148.83	148.83
Total PEACHEY, MARGE:						148.83
PETERSEN, CARLA						
PETERSEN, CARLA	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	153.87	153.87
Total PETERSEN, CARLA:						153.87
PETERSEN, CLAIRE						
PETERSEN, CLAIRE	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	45.41	45.41
Total PETERSEN, CLAIRE:						45.41
PETERSEN, JAMES						
PETERSEN, JAMES	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	30.27	30.27
Total PETERSEN, JAMES:						30.27
PETERSEN, JENNIFER						
PETERSEN, JENNIFER	MILEAGE - FDL - PU ELECTION DAY MATERIALS FOR 4-4-23 ELECTION	04/13/2023	3-31-23	100-10-5142-3-37	26.20	26.20
PETERSEN, JENNIFER	MILEAGE - FDL - DROP OFF ELECTION DAY MATERIALS FOR 4-4- 23 ELECTION	04/13/2023	4-12-23	100-10-5142-3-37	108.73	108.73
Total PETERSEN, JENNIFER:						134.93
PETERSEN, KAYL						
PETERSEN, KAYL	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	154.38	154.38
Total PETERSEN, KAYL:						154.38
PIGGLY WIGGLY DISCOUNT FOODS						
PIGGLY WIGGLY DISCOUNT FOODS	WATER FOR REHAB - FD	04/13/2023	4435	100-50-5232-3-38	13.38	13.38
Total PIGGLY WIGGLY DISCOUNT FOODS:						13.38
PIONEER SUPPLY LLC						
PIONEER SUPPLY LLC	2023 SIDEWALK PROGRAM - WARNING FIELDS FOR CROSSWALKS	04/13/2023	22383	400-70-5444-8-00	4,240.00	4,240.00
Total PIONEER SUPPLY LLC:						4,240.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
PLATT, JEFF						
PLATT, JEFF	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	143.78	143.78
Total PLATT, JEFF:						143.78
PLATT, LORI						
PLATT, LORI	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	143.78	143.78
Total PLATT, LORI:						143.78
PUBLIC ADMINISTRATION ASSOCIATES						
PUBLIC ADMINISTRATION ASSOCIAT	2023 FIRE AND EMS STUDY	04/13/2023	C-41-23	100-50-5231-3-38	9,666.00	9,666.00
Total PUBLIC ADMINISTRATION ASSOCIATES:						9,666.00
PURCHASE POWER						
PURCHASE POWER	POSTAGE OVERAGE FEE	04/13/2023	4-12-23	100-10-5141-3-36	1,005.00	1,005.00
Total PURCHASE POWER:						1,005.00
RENS FLORAL						
RENS FLORAL	PLANT FOR WALTERS SERVICE	04/13/2023	2188	100-10-5110-3-38	55.95	55.95
RENS FLORAL	PLANT FOR WALTERS SERVICE	04/13/2023	2189	100-50-5231-3-38	95.95	95.95
Total RENS FLORAL:						151.90
ROLAND MACHINERY CO						
ROLAND MACHINERY CO	#105-08-A	04/13/2023	47016040	100-70-5411-3-36	1,124.20	1,124.20
ROLAND MACHINERY CO	CREDIT - INVOICE 47016040 #105-08-A	04/13/2023	47016040C	100-70-5411-3-36	1,180.41-	1,180.41-
ROLAND MACHINERY CO	#105-08-A	04/13/2023	47016041	100-70-5411-3-36	983.54	983.54
ROLAND MACHINERY CO	CREDIT INVOICE #47016041 - #105-08-A	04/13/2023	47016041C	100-70-5411-3-36	983.54-	983.54-
ROLAND MACHINERY CO	REPLACE CUTTING EDGE ON BUCKET	04/13/2023	47016054	100-70-5411-3-36	936.70	936.70
Total ROLAND MACHINERY CO:						880.49
SHERWIN INDUSTRIES						
SHERWIN INDUSTRIES	HP CONCRETE COLD PATCH	04/13/2023	SS097359	100-70-5431-3-36	437.66	437.66
Total SHERWIN INDUSTRIES:						437.66
SHERWIN WILLIAMS						
SHERWIN WILLIAMS	PAINT FRONT ENTRANCE & LOBBY - LIBRARY	04/13/2023	4355-0	100-70-5410-3-38	31.96	31.96
Total SHERWIN WILLIAMS:						31.96
SHRED-IT						
SHRED-IT	DESTRUCTION OF RECORDS - MARCH 2023	04/13/2023	8003636685	100-40-5211-3-38	111.12	111.12
Total SHRED-IT:						111.12
SSM HEALTH AT WORK						
SSM HEALTH AT WORK	EAP QUARTERLY FEE	04/13/2023	39334	100-10-5143-3-38	450.00	450.00

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total SSM HEALTH AT WORK:						450.00
SSM HEALTH LABORATORIES						
SSM HEALTH LABORATORIES	LEGAL BLOOD DRAWS - MARCH 2023	04/13/2023	4595908	100-40-5213-3-38	160.00	160.00
Total SSM HEALTH LABORATORIES:						160.00
STAPLES CREDIT PLAN						
STAPLES CREDIT PLAN	PRINTER CARTRIDGE - RACHEL	04/13/2023	4-6-23	100-20-5513-3-30	91.89	91.89
Total STAPLES CREDIT PLAN:						91.89
STOBB PLUMBING & HEATING INC						
STOBB PLUMBING & HEATING INC	DRAIN CLEANER	04/13/2023	14359	100-70-5410-3-36	21.25	21.25
Total STOBB PLUMBING & HEATING INC:						21.25
SULLIVAN, TED						
SULLIVAN, TED	ICS-300 TRAINING - TRAVEL EXPENSE	04/13/2023	03302023	100-40-5215-3-37	37.14	37.14
Total SULLIVAN, TED:						37.14
SYMBOLARTS						
SYMBOLARTS	K9 BADGE	04/13/2023	0459473	220-40-5212-3-38	140.00	140.00
Total SYMBOLARTS:						140.00
TAMBLIN, JAN						
TAMBLIN, JAN	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	148.83	148.83
Total TAMBLIN, JAN:						148.83
TENPASS, JODIE						
TENPASS, JODIE	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	52.97	52.97
Total TENPASS, JODIE:						52.97
TOP PACK DEFENSE LLC						
TOP PACK DEFENSE LLC	CLOTHING ALLOWANCE - BRZEZINSKI	04/13/2023	10307	100-12634	459.94	459.94
TOP PACK DEFENSE LLC	CLOTHING ALLOWANCE - GILE	04/13/2023	10269	100-12634	250.00	250.00
Total TOP PACK DEFENSE LLC:						709.94
TRU CLEANERS LLC						
TRU CLEANERS LLC	CLEANING SERVICE FOR CITY OF WAUPUN - FOR MAR 2023	04/13/2023	CW040123	100-70-5410-3-38	4,052.81	4,052.81
Total TRU CLEANERS LLC:						4,052.81
TRUCK EQUIPMENT INC						
TRUCK EQUIPMENT INC	AMBER/GREEN LIGHTS FOR SNOW PLOW EQUIPMENT	04/13/2023	1041033-00	100-70-5411-3-38	7,376.16	7,376.16
Total TRUCK EQUIPMENT INC:						7,376.16

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
US CELLULAR						
US CELLULAR	ECONOMIC DEVELOPER/ADMINISTRATOR CELL PHONE - MAR 2023	04/13/2023	0568681343	100-10-5191-3-31	370.62	370.62
Total US CELLULAR:						370.62
VANDESTREEK, MADY						
VANDESTREEK, MADY	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	83.24	83.24
Total VANDESTREEK, MADY:						83.24
VANDEZANDE & KAUFMAN, LLP						
VANDEZANDE & KAUFMAN, LLP	TRAFFIC MONTHLY ATTORNEY FEES - MAR 2023	04/13/2023	14590	100-10-5161-3-38	195.00	195.00
VANDEZANDE & KAUFMAN, LLP	MONTHLY CITY ATTORNEY FEES - MAR 2023	04/13/2023	MAR2023	100-10-5161-3-38	2,580.00	2,580.00
Total VANDEZANDE & KAUFMAN, LLP:						2,775.00
VANHIERDEN, KATIE L.						
VANHIERDEN, KATIE L.	4-4-23 ELECTION	04/13/2023	4-12-23	100-10-5142-1-10	156.40	156.40
Total VANHIERDEN, KATIE L.:						156.40
VON BRIESEN & ROPER, S.C.						
VON BRIESEN & ROPER, S.C.	5504-00033 PERSONNEL-MAR 2023	04/13/2023	422172	100-10-5143-3-38	3,380.00	3,380.00
Total VON BRIESEN & ROPER, S.C.:						3,380.00
WAUPUN UTILITIES						
WAUPUN UTILITIES	2021 CVMIC LIABILITY DIVIDEND	04/13/2023	32823	100-10-5194-3-38	4,140.00	4,140.00
WAUPUN UTILITIES	MONTHLY UTILITY CHARGES	04/13/2023	MAR2023	100-50-5251-3-32	24,432.20	24,432.20
WAUPUN UTILITIES	VERIZON CHARGES - DPW I-PADS - MARCH 2023	04/13/2023	5799	100-70-5420-3-31	67.62	67.62
WAUPUN UTILITIES	NEW EQUIPMENT - 3 IPADS & OTTERBOXES	04/13/2023	5800	100-70-5420-3-31	1,688.94	1,688.94
WAUPUN UTILITIES	STORMWATER BILLING & COLLECTION FEES - MARCH 2023	04/13/2023	5817	700-10-5192-3-38	873.00	873.00
WAUPUN UTILITIES	WPPI SUPPORT - MARCH 2023	04/13/2023	5818	100-10-5197-3-38	152.50	152.50
Total WAUPUN UTILITIES:						31,354.26
WAUPUN AREA ANIMAL SHELTER INC						
WAUPUN AREA ANIMAL SHELTER IN	MONTHLY CONTRACT - APRIL 2023	04/13/2023	APRIL2023	100-40-5343-3-38	1,000.00	1,000.00
Total WAUPUN AREA ANIMAL SHELTER INC:						1,000.00
WELLS FARGO PAYMENT REMITT						
WELLS FARGO PAYMENT REMITT	USPS POSTAGE - MAIL TAX PAYMENTS TO FDL - OVERNIGHT	03/30/2023	ANGIE-JAN23	100-10-5141-3-33	146.90	146.90
WELLS FARGO PAYMENT REMITT	AMAZON - LIVE BURN TRAINING GUIDE	03/30/2023	BJ-JAN23/FE	100-50-5234-3-38	420.82	420.82
WELLS FARGO PAYMENT REMITT	SPECTRUM BILL - LIBRARY - 01/18/23-02/17/23	03/30/2023	BRET-FEB23	210-60-5511-3-31	179.97	179.97
WELLS FARGO PAYMENT REMITT	PIERCE MFG - TRAINING	03/30/2023	JEFF-JAN23/F	100-70-5411-3-37	544.58	544.58
WELLS FARGO PAYMENT REMITT	BGUNUNIFORMS - RASCH - CLOTHIN ALLOW	03/30/2023	JEREMY-FEB	100-12634	965.16	965.16
WELLS FARGO PAYMENT REMITT	NIU OUTREACH - WCMA CONF	03/30/2023	KATHY-JAN23	100-10-5191-3-37	940.72	940.72
WELLS FARGO PAYMENT REMITT	BERIN LIQUIDATION - FITNESS MACHINE CLEANING WIPES	03/30/2023	RACHEL-JAN	100-20-5513-3-38	100.00	100.00
WELLS FARGO PAYMENT REMITT	DOT - REG SUSPENSION FOR UNPAID PARKING TICKETS	03/30/2023	SCOTT-FEB2	100-40-5211-3-38	544.50	544.50

Payee	Description	Check Issue Date	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total WELLS FARGO PAYMENT REMITT:						3,842.65
WERNER ELECTRIC SUPPLY						
WERNER ELECTRIC SUPPLY	CREDIT - KEYLITE	04/13/2023	S6285248.003	100-70-5412-3-36	8.28-	8.28-
WERNER ELECTRIC SUPPLY	NEW PLUG FOR WIRE WELDER	04/13/2023	S7060342.001	100-70-5411-3-36	133.53	133.53
Total WERNER ELECTRIC SUPPLY:						125.25
WI DEPT OF JUSTICE						
WI DEPT OF JUSTICE	G3369 - BACKGROUND CHECKS - MAR 2023	04/13/2023	G3369-MAR23	100-40-5213-3-38	35.00	35.00
Total WI DEPT OF JUSTICE:						35.00
Grand Totals:						338,112.37

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-10-5110-3-35	50.88	100.00-	49.12-
100-10-5110-3-37	60.00	.00	60.00
100-10-5110-3-38	201.67	.00	201.67
100-10-5131-3-31	40.00	.00	40.00
100-10-5131-3-37	25.00	.00	25.00
100-10-5141-3-31	74.47	.00	74.47
100-10-5141-3-33	26.90	.00	26.90
100-10-5141-3-36	5.00	.00	5.00
100-10-5142-1-10	4,055.95	.00	4,055.95
100-10-5142-3-37	134.93	.00	134.93
100-10-5142-3-38	798.19	.00	798.19
100-10-5143-3-38	3,830.00	.00	3,830.00
100-10-5153-3-38	382.50	.00	382.50
100-10-5157-3-38	14,638.00	.00	14,638.00
100-10-5161-3-38	2,775.00	.00	2,775.00
100-10-5163-3-38	1,582.00	.00	1,582.00
100-10-5191-3-31	74.48	.00	74.48
100-10-5191-3-37	570.00	.00	570.00
100-10-5194-3-38	4,411.26	.00	4,411.26
100-10-5197-3-31	335.25	.00	335.25
100-10-5197-3-38	379.18	.00	379.18
100-10-5255-3-38	5,500.00	.00	5,500.00
100-10-5534-3-36	420.00	.00	420.00
100-10-5534-3-38	918.04	.00	918.04
100-12634	1,015.57	.00	1,015.57
100-13850	5,000.00	.00	5,000.00
100-16210	1,000.00	.00	1,000.00
100-20-5512-3-32	619.03	.00	619.03
100-20-5513-3-30	91.89	.00	91.89
100-20-5513-3-31	65.43	.00	65.43
100-20-5513-3-32	788.13	.00	788.13
100-20-5513-3-38	278.76	.00	278.76
100-20-5523-3-32	1,075.36	.00	1,075.36
100-20-5523-3-36	127.06	.00	127.06
100-20-5525-3-32	2,637.95	.00	2,637.95

GL Account	Debit	Credit	Proof
100-20-5525-3-36	723.60	105.98-	617.62
100-20-5525-3-39	290.03	.00	290.03
100-21100	2,584.34	150,569.74-	147,985.40-
100-30-5152-3-38	3,186.36	.00	3,186.36
100-40-5211-3-30	268.46	.00	268.46
100-40-5211-3-31	1,264.12	.00	1,264.12
100-40-5211-3-32	1,539.15	.00	1,539.15
100-40-5211-3-34	20.00	.00	20.00
100-40-5211-3-37	99.00	.00	99.00
100-40-5211-3-38	716.92	.00	716.92
100-40-5212-3-36	170.28	.00	170.28
100-40-5212-3-38	3,796.01	.00	3,796.01
100-40-5213-3-38	579.75	.00	579.75
100-40-5215-3-37	1,092.30	.00	1,092.30
100-40-5215-3-38	781.61	140.63-	640.98
100-40-5343-3-38	1,000.00	.00	1,000.00
100-50-5230-3-38	17.29	.00	17.29
100-50-5231-3-31	278.08	.00	278.08
100-50-5231-3-32	865.78	.00	865.78
100-50-5231-3-35	398.40	.00	398.40
100-50-5231-3-38	10,026.05	.00	10,026.05
100-50-5232-3-36	953.71	.00	953.71
100-50-5232-3-38	335.95	.00	335.95
100-50-5234-3-38	71.47	.00	71.47
100-50-5251-3-32	16.00	.00	16.00
100-70-5410-3-32	6,944.90	.00	6,944.90
100-70-5410-3-36	1,479.68	.00	1,479.68
100-70-5410-3-38	4,382.19	.00	4,382.19
100-70-5411-3-36	12,081.55	2,229.45-	9,852.10
100-70-5411-3-37	450.00	.00	450.00
100-70-5411-3-38	8,408.26	.00	8,408.26
100-70-5412-3-31	95.59	.00	95.59
100-70-5412-3-32	3,131.90	.00	3,131.90
100-70-5412-3-36	46.90	8.28-	38.62
100-70-5412-3-38	516.09	.00	516.09
100-70-5420-3-31	1,895.27	.00	1,895.27
100-70-5431-3-36	437.66	.00	437.66
100-70-5435-3-36	17,663.59	.00	17,663.59
100-70-5441-3-32	229.51	.00	229.51
100-70-5442-3-32	10,268.45	.00	10,268.45
100-80-5670-3-37	60.00	.00	60.00
210-21100	.00	1,728.14-	1,728.14-
210-60-5511-3-31	221.45	.00	221.45
210-60-5511-3-32	1,506.69	.00	1,506.69
220-10-5140-4-00	5,000.00	.00	5,000.00
220-21100	.00	5,725.49-	5,725.49-
220-40-5212-3-38	365.51	.00	365.51
220-50-5231-3-38	359.98	.00	359.98
230-21100	.00	9,592.20-	9,592.20-
230-30-5241-3-38	9,592.20	.00	9,592.20
300-10-5923-6-00	28,068.75	.00	28,068.75
300-10-5924-6-00	24,562.50	.00	24,562.50
300-10-5943-6-00	800.00	.00	800.00
300-21100	.00	53,431.25-	53,431.25-
400-20-5513-8-00	57,148.50	.00	57,148.50
400-21100	.00	61,388.50-	61,388.50-
400-70-5444-8-00	4,240.00	.00	4,240.00
405-21100	.00	1,957.00-	1,957.00-

GL Account	Debit	Credit	Proof
405-70-5436-8-00	1,957.00	.00	1,957.00
410-21100	.00	2,000.00-	2,000.00-
410-40-5211-4-00	2,000.00	.00	2,000.00
420-21100	.00	12,138.27-	12,138.27-
420-70-5436-3-38	12,138.27	.00	12,138.27
425-21100	.00	33,236.46-	33,236.46-
425-70-5476-3-38	33,236.46	.00	33,236.46
430-21100	.00	5,287.32-	5,287.32-
430-70-5436-3-38	850.00	.00	850.00
430-70-5436-3-42	4,437.32	.00	4,437.32
700-10-5192-3-32	53.06	.00	53.06
700-10-5192-3-38	3,358.58	.00	3,358.58
700-10-5193-3-36	230.70	.00	230.70
700-21100	.00	3,642.34-	3,642.34-
Grand Totals:	<u>343,281.05</u>	<u>343,281.05-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Invoice detail
 Check.Type = {<->} "Adjustment"
 Invoice.Batch = "041123","A"



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS AND
FACILITIES COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, February 14, 2023 at 4:30 PM

CALL TO ORDER

Chairman Kaczmarek calls the meeting of the Board of Public Works and Facilities meeting to order at 430pm.

ROLL CALL

In-Person: Chairman Kaczmarek, Mike Matoushek, Dale Heeringa, Andy Sullivan, Dave Rens

Absent/Excused: Gregg Zonnefeld, Will Langford

City Staff In-Person: Public Works Director Daane, City Clerk Hull, Mayor Bishop, Administrator Schlieve

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS

No public participation was heard.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

The next scheduled, monthly meeting, is scheduled for Tuesday, March 14, 2023 at 430pm in the City Hall Council Chambers.

CONSIDERATION - ACTION

1. Approve minutes of the January 10, 2023 meeting.

Motion Matoushek, second Sullivan to accept the January 10, 2023 meeting minutes of the Public Works and Facilities and recommend approval to the Common Council. Motion carried 5-0.

2. 2023 Asphalt Paving Railroad Tracks Contract

The City of Waupun received three (3) bids for the 2023 Asphalt Paving Railroad Tracks contact: Northeast Asphalt \$13,785; Kartechner Brothers \$23,475; Forward Contractors \$41,750.

Daane recommends to the Board to accept and recommend to the Common Council to award the low bid of \$13,785 from Northeast Asphalt for the 2023 Asphalt Paving Railroad Tracks contact.

Motion Heeringa, second Rens to accept and recommend to the Common Council to award the 2023 Asphalt Paving Railroad Tracks contract to Northeast Asphalt at the lowest bid of \$13,785. Motion carried 5-0.

3. 2023 Asphalt Paving Mill & Overlay Contract

The City of Waupun received two (2) bids for the 2023 Asphalt Paving Mill and Overlay contact: Kartechner Brothers \$119,631.25 and Northeast Asphalt \$122,589.60.

Daane recommends to the Board to accept and recommend to the Common Council to award the low bid of \$119,631.25 from Kartechner Brothers for the 2023 Asphalt Paving Mill and Overlay contact.

Motion Matoushek, second Sullivan to accept and recommend to the Common Council to award the 2023 Asphalt Paving Mill and Overlay contract to Kartechner Brothers at the lowest bid of \$119,631.25. Motion carried 5-0.

4. 2023 Sidewalk Management Program Contract

The City of Waupun received two (2) bids for the 2023 Sidewalk Management Program contact: Forward Contractors \$213,782.75 and Rennhack Construction \$217,568.00

Daane recommends to the Board to accept and recommend to the Common Council to award the low bid of \$213,782.75 from Forward Contractors for the 2023 Sidewalk Management Program contact.

Motion Rens, second Heeringa to accept and recommend to the Common Council to award the 2023 Sidewalk Management Program contact to Forward Contractors at the lowest bid of \$213,782.75. Motion carried 5-0.

5. 2023 Equipment Rates to Council

Motion Matoushek, second Sullivan to accept and recommend to the Common Council to approve the 2023 Public Works Equipment Rates. Motion carried 5-0.

6. Wilson and Shaler Drive Extension

Daane provides plans, created by MSA Professional Services, for the Wilson Drive and Shaler Drive extension, which is needed for the United Coop project. The construction of this plan is currently out for bid.

7. Farmers Elevator New scale request to encroach into the City Right of Way

Farmer's Elevator, located at 2 W. Main Street (corners of Main St, N. Commercial St., W. Franklin St.), Waupun will be decommissioning the old scale and filling with gravel. Farmer's Elevator requests the new scale will be located at the corner of W. Franklin St. and N. Commercial St. as it is more feasible with entering and exiting the scale from Main Street, which will encroach on the City right of way.

Daane recommends to the Board to accept and recommend to the Zoning Board of Appeals, to allow Farmer's Elevator to install a new scale on N. Commercial St. and approve the impact of encroachment on the City right of way.

Motion Matoushek, second Rens to recommend to the Zoning Board of Appeals to allow Farmer's Elevator to install a new scale on N. Commercial St. and approve the impact of encroachment on the City right of way. Motion carried 5-0.

8. Update the Comprehensive Outdoor Recreation Plan Agreement with MSA

The current Comprehensive Outdoor Recreation Plan expired in 2022. To maintain the City's eligibility for State and Federal park and recreation grants, the city must maintain a five-year Comprehensive Outdoor Recreation Plan (CORP). This plan envisions a connected system of parks, open spaces, and trails throughout the community related to the city's natural resources, geography and neighborhoods.

MSA Professional Services provides an agreement for updating this plan.

Daane recommends the Board to accept and recommend Common Council to approve MSA Professional Services to Update the Comprehensive Outdoor Recreation Plan.

Motion Matoushek, second Heeringa to accept and recommend Common Council to approve MSA Professional Services to Update the Comprehensive Outdoor Recreation Plan. Motion carried 5-0.

9. Public Safety Planning Needs Ad Hoc Committee

Due to several public safety projects and initiatives, discussion is heard of the creation of an ad-hoc committee to coordinate planning efforts for public safety. Staff recommends appointing two Alderman (Kaczmariski and Siebers) and one Board member (Heeringa) to this committee.

Motion Matoushek, second Sullivan to recommend to the Common Council to appoint two Alderman (Kaczmariski and Siebers) and one Board member (Heeringa) to the Public Safety Planning Needs Ad Hoc Committee. Motion carried 5-0.

ADJOURNMENT

Motion Matoushek, second Rens to call the meeting adjourned at 5:04pm. Motion carried 5-0.



MINUTES
CITY OF WAUPUN PLAN COMMISSION MEETING
Waupun City Hall – 201 E. Main Street, Waupun WI
Wednesday, February 22, 2023 at 4:30 PM

CALL TO ORDER

Chairman Bishop called the meeting to order at 4:30 pm.

ROLL CALL

Members Present: Elton TerBeest, Jerry, Jeff Daane, Rohn Bishop, Jason Whitford, and Jill Vanderkin (arrived at 4:34 pm)

Members Excused: Mike Matoushek

Staff Present: City Administrator Kathy Schlieve, Zoning Administrator Sue Leahy, City Attorney Dan VandeZande

Others Present: Scott Roffers and Jodi Mallas

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION--None

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

The next Plan Commission meeting is scheduled for March 29, 2023

CONSIDERATION - ACTION

1. Approve Minutes of the December 21, 2022 meeting.
Motion by Whitford, 2nd by TerBeest to approve the minutes of the December 21, 2022 meeting. Motion carried, unanimously.

2. Public Hearing - Rezoning Petition of Scott Roffers to rezone 2, 4, 6, & 8 E. Franklin St. and 17 & 23 Jackson St. from the M-1 Closed Storage/Light Manufacturing District to the PCD - Planned Community Development District.

Motion by Whitford 2nd by Medema to open the Public Hearing. Motion carried, unanimously. Kathy explained that this building was San-knit long ago and zoned properly in the M-1 District. It then sat vacant for a long time. Scott Roffers and Jodi Mallas have invested a lot of money into the building and improved the area and we need to bring the property into compliance and allow for future development. Neighbors within 100' of the property were notified. Sue had 3 calls from neighbors, and she said once she explained the reasoning they were all good with it. The process of rezoning was explained. Sue stated that when the owner received building permits that the property needed to be rezoned to fit the current use of the property.

Motion by Medema 2nd by TerBeest to close the Public Hearing. Motion carried, unanimously.

Motion by Whitford, 2nd by TerBeest to recommend approval of the Ordinance to rezone property at 2, 4, 6 & 8 E. Franklin and 17 & 23 Jackson St. from the M-1 Closed Storage/Light Manufacturing District to the PCD – Planned Community Development. Motion carried, unanimously.

ADJOURNMENT

Motion by Medema, 2nd by TerBeest to adjourn the meeting. Motion carried, meeting adjourned at 4:37 pm.

Minutes prepared by Trista Steinbach

**Minutes of a Regular Meeting of the
Waupun Utilities Commission
Monday, March 13, 2023**

Meeting called to order by Vice President Daane at 4:00 p.m.

Commissioners Daane, Homan, Kaczmarek, Kunz and Thurmer present in person. Commissioner Westphal present via Zoom. Commissioner Heeringa absent with notice.

Motion made by Thurmer, seconded by Homan and unanimously carried, to approve minutes from February 13, 2023 meeting. On motion by Thurmer, seconded by Kaczmarek and unanimously carried, to approve special meeting minutes from February 23, 2023.

Motion by Kaczmarek, seconded by Thurmer and unanimously carried, bills for month of February 2023 approved as presented.

On motion by Homan, seconded by Kunz and unanimously carried, year-to-date financial reports through January 2023 approved as presented. Electric operating income was \$81,500. Water operating income was \$67,600. Sewer operating income was \$69,400.

Upon researching options on ways to lessen the burden of credit card transaction fees assessed to utility from our third party payment processor, Finance Director Stanek presented to the commission an analysis comparing a percentage of payment-based fee versus a flat fee payment option. Utility staff has elected to go with the percentage of payment amount based fee option after weighing the options and various payment scenarios. Effective May 1, 2023; a 3.25% Service Fee will be charged by our third-party payment-processing provider, Payment Service Network (PSN), for debit or credit card transactions. If using a debit or credit card while using the IVR phone payment system, additional fees will apply. Free, no fee payment processing options are available through cash, check/money order, bank bill pay or ACH (electronic transfer).

General Manager Brooks reported on outages and current projects completed by electric crew. Annual line clearance program will conclude within the week. General Manager Brooks and Waupun Mayor Rohn Bishop participated in the APPA Legislative Rally in Washington D.C. February 27-March 1, meeting with state representatives to discuss key issues affecting public power communities. From Memorial Day to Labor Day, office hours will change to 7:00 am – 4:00 pm Monday – Thursday and 7:00 am – 11:00 am on Friday.

Treatment Facilities and Operations Superintendent Schramm reported on operations at Water and Wastewater Treatment Facilities and current projects of Distribution/Collection crew. Treatment facility staff has completed annual maintenance of High lift and RO booster pumps and training on HVAC, Permeate pumps, CO2 and ammonia equipment at WWTF. Staff continues to assist with the transitioning from existing processors and control schemes to the new systems for ABNR upgrade. Distribution/collection crew has completed the annual large meter verification as required by the PSCW and televising sanitary Basins H & I.

Commission Vice President Daane welcomed visitor Daniel Siebers.

Motion by Thurmer, seconded by Homan, to adjourn in closed session under Section 19.85 (1) (c) of the WI Statutes for update and discussion on Line Technician – Journey Level position. Motion carried unanimously.

Motion by Thurmer, seconded by Homan, and unanimously carried to reconvene in open session under Section 19.85 (2) of WI Statutes. No further action in open session.

On motion by Westphal, seconded by Homan and unanimously carried, meeting adjourned at 5:27 p.m.

The next regular commission meeting is scheduled on April 10, 2023, at 4:00 p.m.

Jen Benson
Office & Customer Service Supervisor



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, March 14, 2023 at 6:00 PM

CALL TO ORDER

Mayor Bishop called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence.

ROLL CALL

Council in-person: Mayor Bishop, Alderman Westphal, Alderman Kaczmariski, Alderman Langford, Alderman Matoushek, Alderman Siebers, Alderman Kunz

Management in-person: Attorney VandeZande, City Clerk/Treasurer Hull, Administrator Schlieve, Director of Public Works Daane, Police Chief Louden, Fire Chief Demaa, Finance Director Langenfeld, General Utility Manager Brooks, Library Director Jaeger, Recreation Director Kaminski

Management absent and excused: Utility Finance Director Stanek

Audience in-person: Sam Kaufman, Kyle Clark, Zak Dickhut, Jeff Berry, Tom Pluim, Roland Yohn, Glenda & Emma Yohn, Bryan Yohn, Lance & Mindi Bresser, Wally Beekman, Jaedon Buchholz

Audience virtually: Addison Lathers

PUBLIC HEARING - NONE

PERSONS WISHING TO ADDRESS COUNCIL--*State name, address, and subject of comments. (2 Minutes)*

Recognition of Years of Service with the Waupun Fire Department - Roland Yohn

Roland Yohn was recognized for his 37 years of service with the Waupun Fire Department as Firefighter, squad driver, and Assistant Chief for Country department.

Fond du Lac County Executive Sam Kaufman - Update on County Proceedings

Executive Kaufman provided updates to County proceedings to include employee benefits and budget/financials.

At 6:15p, Chief Demaa is excused from the meeting.

Waupun Historical Society Zak Dickhut - Update on Historical Society Proceedings

Zak Dickhut provided updates to Historical Society proceedings.

RESOLUTIONS AND ORDINANCES:

Resolution Authorizing the Director of Public Works to Serve as the City's Authorized Representative with Regards to actions pertaining to application and administration of an Urban Non-Point Source (UNPS) Planning Grant Application

The Urban Non-Point Source (UNPS) Planning Grant application will request funds to expand the stormwater quality master plan by identifying up to 30 potential BMP locations to achieve higher TSS and TP reductions on the South Branch Rock River reach. Director Daane provides a resolution to continue to find potential locations for future storm water BMP's for consideration.

Motion Matoushek, second Siebers to approve Resolution 03-14-23-01 Authorizing the Director of Public Works to Serve as the City's Authorized Representative with Regards to actions pertaining to application and administration of an Urban Non-Point Source (UNPS) Planning Grant Application. Motion carried 6-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS *(Roll Call Motion)*

2022 Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits
(Board of Public Works 3-14-23)

Annually the city is required to submit an MS4 report in accordance with our MS4 permit issued under WI Statute NR 216.025. Under this legislation, the City is one of roughly 256 municipalities listed as a federally designated urbanized area with a population exceeding 10,000 as of the latest decennial census. MS4 permits are effective for a period of up to five years and must be updated and reissued at that time. The City of Waupun's 2022 MS4 report is reviewed by Council.

Notice of Award for Wilson & Shaler Drive Extension Project City of Waupun *(Board of Public Works 3-14-23)*

Four bids we received for the extension of Wilson and Shaler Drive: Wondra Construction Inc \$1,657,831.73; Kruczek Construction Inc \$1,677,777.77; Kopplin & Kinan Co Inc \$1,746,706.80; Woleske Construction Company Inc \$1,852,607.70.

Motion Kaczmariski second Kunz to award Wondra Construction for the Wilson & Shaler Drive Extension Project in the base bid amount of \$1,657,831.73. Motion carried 6-0 on roll call.

Leaf Collection and Street Sweeping Water Quality Assessment Agreement *(Board of Public Works 3-14-23)*

Motion Kaczmariski, second Westphal to approve Leaf Collection and Street Sweeping Water Quality Assessment Agreement with MSA Professional Services, Inc. for \$15,000. Motion carried 6-0 on roll call.

Replacement of Shaler Park Water Fountain *(Board of Public Works 3-14-23)*

The fountain located in the Mill Pond which was donated in 2006 has been deteriorating. The City has been working with the Community Fund group on replacement of the fountain. Quotes received from Pumpstation Professionals \$18,585.46; Aquatic Biologist Inc. \$19,727.60; WI Lake and Pond Resource LLC \$20,476.54 (1 of 2 quotes), WI Lake and Pond Resource LLC \$20,802.02 (2 of 2 quotes).

Suggested for the City to purchase the fountain and be reimbursed by the Community fund.

Motion Westphal, second Matoushek to accept the quote from Pumpstation Professionals for Municipal Well and Pump in the amount of \$18,585.46 for the purchase of a fountain to be installed in Shaler Mill Pond, contingent upon reimbursement by the Community Fund Group. Motion carried 6-0 on roll call.

CONSIDERATION – ACTION

Offer to purchase vacant tax parcels 010-1315-0543-014 and 010-1315-0543-015 in Town of Chester, Dodge County

Offer to purchase 14 acres in Town of Chester, located across the Waupun Utilities, for future for \$175,000.

Motion Westphal, second Siebers to approve the offer to purchase tax parcels 010-1315-0543-014 and 010-1315-0543-015 in Town of Chester, Dodge County, for future use. Motion carried 6-0 on roll call.

WIDOT FFY24 STP Local Grant Request for Wilcox Street

Motion Matoushek, second Kunz to approve grant application for WisDOT FFY24 STP-Local grant application for improvements to Wilcox Street. If awarded, a local match requirement of \$68,541 will be committed from the Capital Improvement Budget. Motion carried 6-0 on roll call.

MAYORAL CORRESPONDENCE/PRESENTATIONS

No comments are heard.

CONSENT AGENDA

Motion Matoushek, second Siebers to accept the consent agenda. Motion carried 6-0 on roll call.

ADJOURNMENT

At 7:15pm, Motion Kunz, second Matoushek to call the meeting adjourned. Motion carried 6-0.

**Minutes of the Waupun Public Library Board Meeting
Wednesday, March 15, 2023**

In the absence of Bev Martens, President, the Waupun Public Library Board was called to order by Sadie Schultz, Vice President, at 4:30 p.m. on Wednesday, March 15, 2023. Present were, Siebers, Gehl, Garcia, and Jaeger. Sullivan via phone, and Hintze and Rohrer present via Zoom. Mike Beer was welcomed as the newest Waupun Library Board member appointed by the Fond du Lac County Board of Supervisors.

ARTICLE I: Motion by Siebers, supported by Hintze, to accept the minutes of February 15, 2023 meeting as written. Beer abstained due to absence at the last board meeting. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 22,557 items through the end of February.
- b. 7,975 people visited the library through the end of February.

ARTICLE IV: Budget reviewed with no concerns noted.

ARTICLE V:

- a. Motion by Hintze, supported by Rohrer, to pay March 2023 bills. Motion carried 7-0 on roll call.

ARTICLE VI: No committee reports.

ARTICLE VII: Librarians' Report.

- a. Universal Class database is now available at the library. Classes can be found on the library website under Online Resources.
- b. Hoopla is now available at the library. The link can be found on the home page of the library website.
- c. With the completion of our State Annual Report, we have billed Columbia and Dodge counties for service to the county residents. This annual bill is for reimbursement of actual cost of service. Winnefox Library System bills Fond du Lac and Green Lake counties on our behalf.
- d. We have filled our two intern positions for 2023. Both will start in May.
- e. National Library Week is April 23-29. On April 26 at 6:00pm, the Waupun Historical Society is presenting Waupun Public Library: A History.
- f. Adult programming March:

1. March 28 at 1:00 p.m., 6:00 p.m., and 7:00 p.m. Lisa with Mackford Home and Gifts: Create a bouquet of wood flowers. Space is limited. Reservations required. \$5.00 Fee.

2. April 11 at 6:00 p.m. Crafters will create a painted wine bottle vase.

g. WAPL Conference will be held in Oshkosh April 27-28.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

a. Displays and Exhibits Policy was reviewed with no changes required.

ARTICLE X: Motion by Rohrer, supported by Siebers, to adjourn at 4:50 p.m. Motion carried.

*Next tentative meeting: Wednesday, April 19, 2023 at 4:30 p.m.

SANDRA ROHRER Secretary
SR/bkj



Waupun Police Department Total Call Report



From: March 01, 2023 To: March 31, 2023

Agency	Incident Type	Total Incidents	WP		
WP	911 CHECK	74		FUNERAL ESCORT	2
	ABANDONED VEHICLE	1		HIT AND RUN	2
	ABUSE/NEGLECT	1		INFORMATION TO DOCUMENT	10
	ACCIDENT	8		INTOXICATED DRIVER	1
	AMBULANCE	56		INTRUSION ALARM	2
	ANIMAL COMPLAINT	10		JUVENILE PROBLEM	9
	ASSIST AGENCY	19		LOST ANIMAL	1
	ASSIST CITIZEN	26		LOST ANIMAL LOCATED	2
	ASSIST MOTORIST	4		LOST PROPERTY	2
	AUTO THEFT	1		NEIGHBOR DISPUTE	2
	BATTERY	1		NOISE COMPLAINT	2
	BUILDING CHECK	34		OCCUPIED DISABLED	2
	CAR IN DITCH	3		OFFICER STANDBY	2
	CARCASS IN ROADWAY	1		ORDINANCE VIOLATION	11
	CHECK WELFARE	31		PARKING ENFORCEMENT	18
	CHILD CUSTODY	5		PATROL ASSIST FIRE	7
	CIVIL PROBLEM	3		PROBATION HOLD VIOLATION	1
	DIRECTED AREA PATROL	218		RECKLESS DRIVER	5
	DISABLED VEHICLE	3		REPOSSESSION	3
	DISORDERLY CONDUCT	6		RUNAWAY	2
DOMESTIC	4		SCAM COMPLAINT	4	
DRUGS/NARCOTICS	2		SEXUAL ASSAULT	1	
EXTRA PATROL	81		SHOPLIFTER	2	
FOLLOW UP	43		SPECIAL ASSIGNMENT	17	
FOOT PATROL	10		STALKING COMPLAINT	1	
FOUND ANIMAL	3		SUBJECT STOP	5	
FOUND PROPERTY	3				
FRAUD COMPLAINT	2				



Waupun Police Department Total Call Report



From: March 01, 2023 To: March 31, 2023

WP	SUSPICIOUS ACTIVITY	13
	SUSPICIOUS VEHICLE	14
	TAVERN CHECK	5
	THEFT	4
	THREATS COMPLAINT	2
	TRAFFIC ENFORCEMENT	1
	TRAFFIC PROBLEM	5
	TRAFFIC STOP	215
	TRESPASSING	2
	VANDALISM	2
	WARRANT	2
	WARRANT OTHER AGENCY	2
	WRONG WAY DRIVER	1
	Total	1037
Total		1037

Waupun Police Department Update –March Report

Training:

Officer Jaret Knudson successfully completed Field Training. Lt Ted Sullivan attended the Wisconsin Association for Identification Seminar. Officer AJ Halverson attended K9 Handler Training.

Events/Reports:

New Squads put in service

Search Warrant - See briefing below

Records Personnel – Attended FDL County Flex User Group meeting

Deputy Chief Rasch obtained the position of President for the Fond du Lac County Law Executive Board

Staffing/Hiring Process:

Officer Adam Schnell was sworn in on 3/31/23 and started field training on 4/1/23. An applicant was given a conditional offer of employment and accepted the offer. Approximately 2 weeks later the applicant rescinded the accepted offer and took employment with Madison PD. We are currently hiring for one vacancy.

Briefs:

Calls for Service: 1037

Traffic Stops: 215

Winter Parking Cites: 56

Arrests: 10

Code Enforcement	Warnings	Citations
January	10	5
February	10	6
March	5	10

On 3/1/23 at approximately 1:16am, police conducted a traffic stop on E Main St at Fond du Lac St. A 22 year old woman was taken into custody for Operating While Intoxicated 1st Offense. The woman was released to a responsible party.

On 3/2/23 at approximately 1:23am, police conducted a traffic stop on Hillyer St at W Jefferson St. A 38 year old man was taken into custody for Possession of Drug Paraphernalia and Felony Bail Jumping. The man was also cited for Open Intoxicants. The man was transported to the Dodge County Jail.

On 3/2/23 at approximately 5:44pm, police responded to a business on W Main St for a report of a vehicle striking a concrete post adjacent to the building. A 22 year old man was cited for Operating w/out a Valid Driver's License and Operating w/out Insurance.

On 3/06/23 at approximately 9:08am, police responded to E Lincoln St at S Grove St for a 2 vehicle crash. No injuries were reported and an 18 year old woman was cited for Inattentive Driving.

On 3/06/23 at approximately 12:34pm, police responded to a residence on Fond du Lac St for a subject allegedly making suicidal comments. Fond du Lac County Crisis was contacted and a safety plan was put in place.

On 3/07/23 at approximately 11:16am, police responded to a residence on E Franklin St for a warrant pick up. A 39 year old man was taken into custody on a Probation and Parole warrant. The man was transported to the Fond du Lac County Jail.

On 3/08/23 at approximately 8:28am, police responded to Rock River Intermediate School for a disorderly conduct incident that took place the evening prior at a sporting event. Three juveniles were cited for Disorderly Conduct.

On 3/08/23 at approximately 8:35pm, police conducted a traffic stop in the 400 block of E Main St. A 25 year old man was cited for Operating w/out a Valid Driver's License.

On 3/09/23 at approximately 2:54am, police responded to the 400 block of Grandview Ave for a report of man causing a disturbance. Police located the intoxicated 19 year old man lying in the middle of the road in the 500 block of Pleasant Ave. The man was taken into custody for Disorderly Conduct and Resisting an Officer. The man was also cited for Underage Alcohol Consumption. The man was transported to the hospital for medical clearance and later transported to a detox facility. The following day the man was transported to the Dodge County Jail.

On 3/10/23 at approximately 11:19am, police responded to a residence on S Grove St for a report of a 39 year old man making suicidal comments. The man was placed into protective custody and later transported to a mental health facility.

On 3/11/23 at approximately 2:03am, police conducted a traffic stop on Maple Ave at N Harris Ave. A 26 year old man was taken into custody for Operating While Intoxicated 3rd Offense, Operating After Revocation, Resisting an Officer, Possession of THC, Possession of Drug Paraphernalia and a Failure to Appear warrant through Fall River. The man was also cited for Open Intoxicants. The man was transported to the Fond du Lac County Jail.

On 3/12/23 at approximately 4:01pm, police conducted a traffic stop in the 600 block of E Main St. The operator, a 27 year old man, was taken into custody and turned over to the Dodge County Sheriff's Office as he was involved in a Disorderly Conduct incident in Dodge County.

On 3/13/23 at approximately 2:00pm, police responded to the 800 block of E Lincoln St for a report of juveniles smoking illegal substances. A 17 year old juvenile was cited for Possession of Controlled Substance and Possession of Tobacco Products. Another 17 year old juvenile was cited for Possession of Tobacco Products.

On 3/15/23 at approximately 8:02am, police responded to a residence on Wilcox St to execute a residential search warrant. A 27 year old man was taken into custody on 10 counts of Possession of Child Pornography. The man was transported to the Dodge County Jail.

On 3/15/23 at approximately 11:16pm, police responded to a medical call at a residence on W Jefferson St. While on scene drug paraphernalia and controlled substances were turned over to police. A 35 year old man was cited for Possession of Controlled Substance and Drug Paraphernalia.

On 3/16/23 at approximately 11:54pm, police conducted a traffic stop on W Main St at County Park Rd. A 42 year old man was taken into custody for Operating While Intoxicated 1st Offense. The man was later released to a responsible party.

On 3/17/23 at approximately 12:45am, police conducted a traffic stop on S Watertown St at E Brown St. A 51 year old man was taken into custody for Operating While Intoxicated 1st Offense. The man was transported to the Dodge County Jail and held for 12 hours.

On 3/18/23 at approximately 12:48am, police conducted a tavern check in the 400 hundred block of E Main St. A 20 year old man was located drinking in the bar. The man was escorted out of the bar and cited for Underage Alcohol Consumption.

On 3/19/23 at approximately 12:30am, police conducted a traffic stop on E Main St at N Mill St. A 20 year old man was cited for Operating After Suspension.

On 3/19/23 at approximately 2:16am, police conducted a traffic stop on Beaver Dam St at S Madison St. A 19 year old man was cited for Possession of Drug Paraphernalia and Possession of Controlled Substances.

On 3/27/23 at approximately 1:20pm, police conducted a traffic stop on E Main St at Hwy 151. A 64 year old man was cited for Operating After Suspension.

On 3/30/23 at approximately 2:52am, police conducted a traffic stop on W Main St at Verhage Rd. A 30 year old man was cited for Operating w/out a Valid Driver's License.



Waupun Fire Department

16 E. Main Street Waupun, WI 53963

Non-emergency Number: 920-324-7910

B.J. DeMaa, Chief
bjdema@waupunpd.org

Monthly Report

Date: April 5, 2023
 To: Mayor, Council, City Administrator, and PFC
 From: Fire Chief, B.J. DeMaa
 Re: March report

Fire Calls:

There were thirteen (13) fire & rescue calls in the month of March for a total of thirty-seven (37) year-to-date. EMRs ran a total of forty-five (45) medical calls in the month of March for a total of one hundred thirty-eight (138) year-to-date.

Average Fire Personnel Response (excluding mutual aid & shift calls):		
	Avg # of Responders	% of Total Department
4A – 8P	10.8	42%
8P – 4A	8.4	32%

* Current roster is 26 members.

** National Institute of Standards and Technology (NIST) recommends no less than 18 firefighters for offensive fire attack at structure fire.

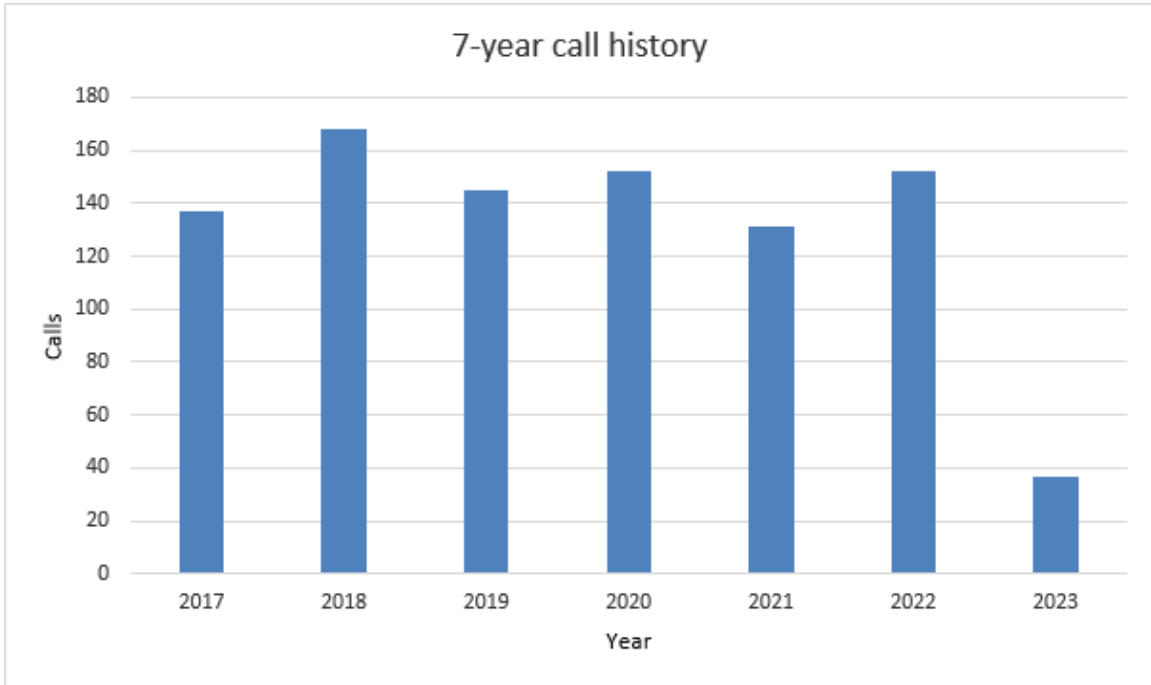
RED = below recommended industry best practices

GREEN = meets industry best practices

Average Fire Personnel Response (excluding mutual aid & shift calls) YTD:												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
4A – 8P	9.0	8.7	10.8									
8P – 4A	9.0	8.0	8.3									

Notes:

- 0 mutual aid calls for the month
- Staffing:
 - o Firefighters: 26 (can go up to 33)
 - o EMRs: 9 (can go up to 15)
- Response numbers suggest staffing is a 24/7 issue.



EMR Call Summary:

Emergency Medical Responder Calls YTD:												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
48	45	45										138

Notes:

- **Total calls EMRs first on scene – 14 (31%)**
- **Avg. arrival time before contracted service – 2.5 minutes (does not include mutual aid calls)**
- **Mutual aid requests by Lifestar – 2 (Lifestar cancelled both requests)**
- **Shift calls – 24 (38%)**
- **Calls not covered by EMRs for the month – 3 (lack of daytime coverage)**

2023 Fire Department Strategic Initiatives Update:

#1 – Implement grant programs to strengthen ambulance response:	
Healthcare Infrastructure Grant progress	In progress
EMS Flex Grant progress	In progress

#2 – Complete staffing study for fire and EMR to form recommendations for sustainable emergency response model:	
Work with contractor on study	Contractor has been selected. Kick-off meeting on 4/10

#3 – Command Staff restructuring to balance call response and workload:	
Work with existing staff on structure	
Post vacancies	
Fill vacancies and train	

#4 – Determine need for public safety referendum and timing:	
Dependent on staffing study and other inputs	See Initiative #2

#5 – Conclude fire consolidation discussions with townships and define long-term strategy for cost containment by Q1 of 2022:	
Set meeting with townships	On hold – staff capacity
Discuss long-term strategies	On hold – staff capacity

#6 – Establish baseline schedule and process for Lexipol policy implementation:	
Put together schedule for policy edits	
Put together schedule for policy releases	

#7 – Integrate EMI AAR into overall Emergency Response Plan (Emergency Mgmt.):	
Resolve and implement identified gaps in program	

Legend:
On track to meet deadline or already completed.
Project is trending behind schedule.
Project will not meet established timeline or no work completed.

LIBRARY	MONTHLY REPORT TO COMMON COUNCIL April 2023
Subject	Summary
Statistics	Through the end of March, the library circulated/downloaded/loaned 35,033 items, and 12,899 people walked through our doors.
National Library Week	2023 National Library Week is April 23 – 29. Programs for that week include Tech Take-A-Part program for kids to take apart old electronics and find out what’s inside on April 25th. On April 26 th the Waupun Historical Society will present Waupun Public Library: A History. On April 27th we’ll be showing a movie at 3:30 pm and 6 pm.
Other April programs	On April 20 th , Real Sportscards will be presenting a card collecting program at 6 pm.

RECREATION DEPARTMENT	MONTHLY REPORT TO COMMON COUNCIL APRIL 11, 2023	
Activity/Project	Status	Notes/Other
Senior Center Attendance – March	1,354 participants signed in Average daily attendance - 59 participants	Open 23 days. Late start on March 10. Opened at 10:00am due to weather.
Senior Center Rentals – March	0 rentals	2 rentals in March 2022
Senior Center Meals – March	121 Curbside & indoor dining meals 339 mobile meals	Average daily attendance curbside meals/indoor dining – 7 meals Average daily attendance mobile meals – 15 meals
Senior Center Special Activities/Events – March	March 16 – St. Patrick’s Day Party March 31 – Mini Golf	61 participants 11 participants
Upcoming Senior Center Special Activities/Events	April 3-6 – Spring Break Mini Golf and Bean Bag Toss Annual T-Shirt Sale Cribbage added on Fridays April 28 – Derby Day & Buddy Bingo with WASD Student Council May 1 – Indoor lunch dining & mobile meals only	For students and REACH Taking pre-orders in April Suggested program from seniors Horseraces, derby hats, trivia, lunch and bingo Curbside pickup is no longer available.
Park Program	Information distributed to 6 th grade and under students Facebook name changed to “Waupun Recreation Department” Online registration opened on city website All Park Leaders hired	

DATE: April 11, 2023			
Project	Status		Other
Safety Building roof	Working with contractors to finalize a bid spec sheet.		
Wilson Dr. and Shaler Dr. extension project bids have been received	Anticipated start date is beginning of May with completion set for September.		
Mower replacement for 2023	I have been working with a local business getting an updated quote and specs. Sounds like we will need to order this in the next month to have it by mowing season. I will be receiving a few quotes.		
New Senior Center Grant	Staff continues to meet with Cedar Corp. Working on some flooring options, door hardware, camera placement, security, lights and electrical plans.		
Bulk Pickup	Pick up was completed on Wednesday April 5th		
Community Center	The ice was removed on Tuesday April 4th		
Storm Water Pond and BMP inspections sent out	With all developments that require storm water plans. Property owners are required to fill out an inspection report and send to the city for review		
Staff projects	Spring cleanup has started. Ballfields and Park bathrooms are open for the season Street ratings have started Street sweeping		
Bayberry Lane	We have a pre-construction meeting April 14 th .		



TO: Waupun Utilities Commissioners
FROM: Steve Brooks, General Manager
DATE: April 10, 2023
SUBJECT: General Manager Report

Electric Department Update:

Call-In

- On April 1, 2023, a customer on the 100 block of Peasant Avenue reported a power outage at 11:45 am. The crew repaired a bad connector at weather head. Full power was restored at 12:30 pm. Only one customer was without power.

United Cooperative

- We continue to work with United Cooperative on infrastructure design, placement, and timing of installation. The estimate for materials, installation costs minus the embedded cost credits are being developed. Cost estimate will be presented to United Cooperative in April.

South Madison Street (County Road M)

- An overhead re-conductor project has started on South Madison Street. The project will include replacing select poles, installing new updated primary conductor and replacing the old unreliable copper weld conductor.

Porcelain Cutout Replacement

- Crews will focus on replacing the failing porcelain cutouts on Main Sub Feeder 6 located in the northeast section of the system.

System Inspections

- Crews worked on annual system inspections, completing Comtech Feeder 1. All findings were minor and repairs are complete.

General Manager Update:

Job Posting

- We have a new team member starting April 10, 2023. Ross Hackbarth accepted the position of Journey Level - Line Technician with Waupun Utilities. Ross has 20 years of line experience working on several construction projects and storm repairs throughout the United States.

Revised Disconnection Policy

- The disconnection policy has been revised, lowering the electric disconnection threshold from \$150 to \$75. The lesser amount better aligns with utility standards. By lowering the threshold, it allows our customer arrears to remain smaller and easier to manage. Staff will continue to work with customers setting up payment plans and informing them of assistance options available.

Winter Moratorium

- The winter moratorium ends April 15, 2023, allowing utilities to disconnect electric services for those customers in arrears. On March 31, 2023, 442 disconnection notices and 89 friendly reminders were generated. Electric disconnection will take place on April 19, 2023 for those customers who still have a balance in arrears and have not made payment arrangements.

Customers First Coalition Meeting

- Staff from Waupun Utilities will attend the annual Power Breakfast hosted by the Customers First Coalition on April 13, 2023 in Madison. The forum will feature speakers discussing state policy issues impacting nuclear energy. Regulators, legislators, industry experts and executives will join to highlight the new technologies and changing economics and possibilities for nuclear power as our generation mix changes.

Public Service Commission (PSC)

- Governor Evers appointed Summer Strand to serve a six-year term as Commissioner on the Wisconsin Public Service Commission. Strand has a long history of public service. Strand currently serves on the State of Wisconsin Building Commission (SBC), having been appointed by Governor Evers in 2019 to serve as the sole citizen member of the commission. She also served as the administrator of the Division of Facilities Development at the Wisconsin Department of Administration (DOA) from August 2011 to May 2016.

Staff Training

- NESC Code Changes (Owen VandeKolk)
- MEUW Watt-Hour Meter Institute (Chris Jahn, Owen VandeKolk)
- CVMIC Emerging Leader Certification (Chad Veleke)
- MEUW JT&S Best Work Practices, Rubber Gloving, Jobsite Inspections (Electric Department)
- MEUW Credit & Collections Seminar (Madi DeBoer, Ashley Apfelbeck)
- WPPI Joint Action Leadership Certification (Jen Benson)

This concludes my report for April 2023. Please contact me at 324-7920 or sbrooks@waupunutilities.org with any questions or concerns.



TO: Waupun Utilities Commissioners
FROM: Steve Schramm
DATE: April 4, 2023
SUBJECT: Monthly Operation Report

Water Treatment Facility:

There are no call-ins to report this month.

Staff has replaced all chlorine lines for both iron removal and disinfection systems. In addition, they are in the process of upgrading chlorine-monitoring equipment to a dual sensor system.

Wastewater Treatment Facility:

There are no call-ins to report this month.

J and H Controls have completed the HVAC work at the treatment facility. There is noticeable improvement of stability within the administration building and laboratory.

With all of the recent rain, flows have increased from 2.0 million gallons per day to 6.1 million gallons per day. This increase of flow has not created any issues for the treatment facility.

The majority of staff's time has been dedicated to preventative maintenance. This is in preparation of several processes startups over the next couple of weeks.

Water/Sewer Crew:

There are no call-ins to report this month.

There was one water main break this past month. Details are as follows:

- The break was a radial crack on a 6-inch main, located at North Grove and Chapman, leaking approximately 209 gallons per minute, totaling 8,454,744 gallons.

Staff has been conducting manhole inspections for infiltration. Infiltration is excess water that flows into collection system from groundwater and storm water. Groundwater (infiltration) seeps into the manholes through holes, cracks, joint failures, and faulty connections. Repairs are made by using a special polyurethane resin, which is injected through the wall of the manhole to seal cracks and holes while also filling voids that are allowing water through, even when under pressure. Being proactive helps reduce the infiltration and capacity within the collections system and wastewater treatment facility.

This concludes my report. Please do not hesitate to contact me with your questions or concerns at 324-7920 or sschramm@waupunutilities.org.



TO: Waupun Utilities Commissioners
FROM: Jeff Stanek, CPA, Finance Director
DATE: April 10, 2023
SUBJECT: February 2023 Financial Report

CONSTRUCTION AND PLANT ADDITIONS

Construction for all three utilities was minimal as is typical for the winter months. Electric crews work on maintenance projects such as tree trimming and the water/sewer crews work on televising mains to identify failing infrastructure. Construction at the WWTP continues with monthly Disbursement Requests processed through the USDA.

MONTHLY OPERATING RESULTS – February 2023 Monthly and Year-To-Date (YTD)

Sales

Electric

- Monthly kWh sales were **2.2% above** budget & **0.8% lower** than February 2022 on lower sales to Residential & General customers.
- YTD kWh sales were **1.5% above** budget & **1.4% lower** than February 2022 YTD actual sales.

Water

- Monthly sales units of 100 cubic feet were **8.9% above** budget & **0.9% lower** than February 2022 sales on higher sales to Industrial customers.
- YTD water sales were **5.9% above** budget & **1.0% higher** than February 2022 YTD actual sales.

Sewer

- Monthly sales units of 100 cubic feet were **18.9% above** budget & **18.9% higher** than February 2022 from increased volumes to public authority customers.
- YTD sewer sales were **20.1% above** budget & **20.1% higher** than February 2022 YTD actual sales.

Income Statement

Electric

- Operating revenues and purchased power expense were **above** budget \$109,600 and \$113,700, respectively, due to overall higher purchased power costs from increased sales and continued high market energy prices.
- Gross margin was \$4,100 **below** budget.
- Operating expenses were \$31,800 **below** budget primarily due to lower tree trimming costs than budgeted.
- Operating income was \$109,700 or \$94,900 **above** budget from increased revenues and lower operating costs than budgeted.
- Net income was \$113,700 or \$104,300 **above** budget primarily from increased sales and lower than budgeted distribution expenses.

Water

- Operating revenues were \$10,000 *above* budget due to overall higher consumption for industrial customers.
- Operating expenses were \$34,200 *below* budget on lower supply and distribution expenses.
- Operating income was \$135,900 or \$52,300 *above* budget from lower than budgeted operating expenses.
- Net income was \$127,000 or \$67,800 *above* budget.

Sewer

- Operating revenues were \$77,200 *above* budget from increased consumption and high strength charges to public authority customers.
- Operating expenses were \$15,400 *above* budget due to the payment timing associated with software licenses and utility-paid contributions to employees Health Savings accounts at the beginning of the year.
- Operating income was 86,100 or 56,000 *above* budget.
- Received \$795,000 in grant contributions related to USDA disbursement draws.
- Net income was 840,600 or \$210,400 *above* budget largely due to the timing and dollar value of grant contributions compared to budget. Without the grant contribution net income was \$45,600 or \$66,400 above budget.

Balance Sheets

Electric

- Balance sheet *decreased* \$178,800 from January 2023 due to a decrease in receivables associated with higher sales in the previous month.
- Unrestricted cash *increased* \$32,500 from the prior month.
- Net position *increased* \$27,700 from January 2023.

Water

- Balance sheet *increased* \$45,000 from January 2023 largely due to lower than budgeted operating expenses.
- Unrestricted cash *increased* \$65,800 from January 2023 from higher collections of receivables associated with higher sales in the prior month.
- Net position *increased* by \$61,000.

Sewer

- Balance sheet *increased* \$242,200 from January 2023 because of month-to-month fluctuations in payables associated with construction work in progress at the WWTF offset by Disbursement Reimbursements from the USDA.
- Unrestricted cash *increased* \$202,200 because of the City paying the remaining balance on their outstanding Advance from the Sewer Utility for \$210,452.
- Net position *increased* \$784,300.

Cash and Investments

The monthly metrics dashboard for cash and investments provide a monthly comparison of cash and investment balances and graphs that present long-term investments by maturity, type, and rating. The Utility's investments are typically fixed-income and held-to-maturity unless called before maturity by the issuer. Held to maturity investments recognize monthly mark to market adjustments that ultimately are not realized when the investment matures.

- Total cash and investments *increased* \$300,500 or **5.0%** from January 2023 primarily from the City paying off the remaining balance of its Advance from the Sewer Utility for \$210,452.
- Received interest and distributions of \$5,600 and recorded unrealized negative market adjustments of (\$13,300), along with (\$500) in management fees, resulting in a net portfolio *loss* of \$8,200 for the month.
- Total interest and investment income earned (excluding market value adjustments) on all accounts for the month was \$16,200 and \$33,600 year-to-date.

OTHER FINANCIAL MATTERS

WWTP Upgrade – Construction Update and Progress

Listed below is a summary of the costs incurred and paid for with USDA loan proceeds requested to date:

Total Project Budget <i>(As of 4/14/2022):</i>	\$ 37,508,000
Total Project Costs to Date <i>(Thru 4/4/2023):</i>	\$ 33,116,314
Loan Draws – Project to Date <i>(Thru 4/4/2023):</i>	\$ 27,807,000
Grants Provided <i>(Thru 4/4/2023):</i>	\$ 4,980,000
Disburse Request #24 Requested <i>(3/13/2023):</i>	\$ 106,901
Disburse Request #22,23 – Paid <i>(2/15/2023):</i>	\$ 795,000

Electric Disconnection Moratorium Ends April 15, 2023

The electric utility will resume electric service disconnections effective April 15, 2023 per Wisconsin State Statutes and PSCW operating rules. Any customers meeting the disconnection criteria will be disconnected as of April 19, 2023 if adequate payment is not received.

This concludes my report. Please do not hesitate to contact me at 324-7920 or jstanek@waupunutilities.org with any questions or comments.