



A G E N D A
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Thursday, December 11, 2025 at 10:00 AM

The Waupun Economic Development Committee will meet In-person, virtual, and teleconference. Instructions to join the meeting are provided below:

Virtual: <https://us02web.zoom.us/j/88245542631?pwd=IXpwBfeQFlapLIS3dEWu0fQ1JmMZKY.1>

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT --*State name, address, and subject of comments. (2 Minutes)*

CONSIDERATION - ACTION

1. Minutes November 26, 2025 Economic Development Committee Meeting

DISCUSSION

2. WEDC Main Street Visit January 6, 2026
3. WEDC Vibrant Spaces Grant

ADJOURN TO CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) of the WI Statutes for:
(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

4. Investment of Public Funds for Housing Development in TID 9, North of Claggett Avenue

RECONVENE TO OPEN SESSION

The Economic Development Committee will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION

ADVANCED PLANNING

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES

CITY OF WAUPUN ECONOMIC DEVELOPMENT
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, November 25, 2025 at 11:30 AM

Item 1.

Meeting called to order by chairperson Pete Kaczamarski at 11:31 am.

Roll Call taken. Members present include: Jason Westphal, Pete Kaczamarski, Dan Siebers, Rohn Bishop, Dan Vande Zande, and Lisa McArthur, Steve Brooks (online). Absent and excused: Jeff Daane, Mayor Bishop. Also present is Administrator Schlieve, and Assistant City Administrator, Casey Langenfeld.

No one present for public comment.

Motion Siebers, second McArthur to approve the consent agenda including minutes from September 23, 2025 Economic Development committee meeting. Carried unanimously.

Administrator Schlieve provides an update. The Main Street cohort group, which is following a four-point model and working towards certification, has made significant progress. Schlieve explained that the group is focusing on creating a sustainable organizational structure to support a full-time director, and while the cohort will likely disband, its efforts will be integrated into the organization. WEDC will be in Waupun for a full day on January 6th and members are asked to participate in portions of that day. An agenda is forthcoming shortly. Schlieve also explained the CDA's preparation for the sunset of the expenditure period from TID3, with plans to transition from grants to a revolving loan fund by 2027. Lisa McArthur provided a brief update on a housing project that Envision is undertaking to support needs across the county. Brian Doudna from Doudna consulting will be helping assess needs in communities across the county and will be visiting Waupun on December 8.

Motion Siebers, second Westphal to adjourn into closed session under Section 19.85 (1) of the WI Statutes to deliberate the negotiation or purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

1. Negotiate Land Sale in Waupun Industrial Park, TID 9
2. Negotiate public investment in 331 Bly Street Redevelopment, TID 10
3. Negotiate land sale in Heritage Ridge, TID 7

Motion Siebers, second Westphal to reconvene to open session under Section 19.85(2) of the WI Statutes. Carried unanimously.

No action from closed session.

Motion Westphal, second McArthur to adjourn the meeting at 12:45 pm. Carried unanimously.



AGENDA SUMMARY SHEET

MEETING DATE: 12/11/25

TITLE: WEDC Main Street Visit January 6, 2026

AGENDA SECTION: Action

PRESENTER: Schlieve

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Stewardship	\$50,000 Potential Grant Funding	

ISSUE SUMMARY:

Staff will review the agenda for the WEDC Main Street visit on January 6th and discuss role of this committee in supporting that effort.

STAFF RECOMENDATION:

ATTACHMENTS:

RECOMENDED MOTION:



AGENDA SUMMARY SHEET

MEETING DATE: 12/11/25

TITLE: WEDC Vibrant Spaces Grant

AGENDA SECTION: Action

PRESENTER: Schlieve

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Stewardship	\$50,000 Potential Grant Funding	

ISSUE SUMMARY:

Staff have a meeting with WEDC on the back-alley project on Tuesday, 12/9, to review the potential for a Vibrant Spaces grant to support beautification. We will review the outcome of that meeting and discuss next steps.

STAFF RECOMENDATION:

ATTACHMENTS:

RECOMENDED MOTION: