



A G E N D A
CITY OF WAUPUN SPECIAL COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, April 28, 2020 at 5:30 PM

VIDEO CONFERENCE AND TELECONFERENCE

The Waupun Common Council will meet virtually at 5:30pm on April 28, 2020, via Zoom.
The public may access the conference meeting online or by phone. Instructions to join the meeting are provided below:

1. Join Zoom Meeting

<https://us02web.zoom.us/j/89267929978?pwd=OHc4VnVZYWxDN2MvcFlZcWhvNEpqcDZ09>

Meeting ID: 892 6792 9978

Password: 488977

2. By Phone:

+13126266799 US (Chicago)

CALL TO ORDER

ROLL CALL

CONSENT AGENDA (Roll Call Motion) *Items under the consent agenda may be acted upon by one motion.*

It is the judgment of any Board Member that any item may be moved to later on the agenda for discussion and/or action.

1. Future Meetings & Gatherings, License and Permit Applications, Expenses

RESOLUTIONS AND ORDINANCES:

2. Resolution Authorizing the Issuance and Sale of \$3,455,000 General Obligation Refunding Bonds, Series 2020A
3. Ordinance to Amend Ch.1 entitled General Government for the recreation of the Board of Public Works and the Park and Recreational Director

CONSIDERATION - ACTION

4. Harmsen Ave. & Oak Lane Regional Storm Water Management Pond Agreement with MSA Professional Services Inc.
5. Consideration of 2020-2021 Annual Renewal License Fees

ADMINISTRATOR CORRESPONDENCE/PRESENTATIONS

6. City of Waupun COVID-19 Update

CLOSED SESSION

The Waupun Common Council will adjourn in closed session under Section 19.85 (1)(e) of the WI Statutes for the following:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- 7. Developer Negotiations for MVP Property TID 5**

- 8. Developer Negotiations for Tanager St TID 8**

OPEN SESSION

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes.

ACTION FROM CLOSED SESSION**ADJOURNMENT**

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



AGENDA SUMMARY SHEET

MEETING DATE: 04/28/2020

TITLE: Future Meetings & Gatherings, License and Permit Applications, Expenses

AGENDA SECTION: CONSENT AGENDA

PRESENTER: Angela Hull, Clerk

| DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i> | FISCAL IMPACT | |
|---|---------------|--|
| | | |

ISSUE SUMMARY:

The Consent Agenda consist of future meetings and gatherings of the Common Council and consideration of licenses and permits and payment of expenses.

Future Meetings and Gatherings (Common Council- 2nd Tuesday) (Committee of the Whole – Last Tuesday)

| | | | |
|------------------------|------------------------|--------|-----------|
| Tuesday, May 12, 2020 | Common Council | 6:00pm | City Hall |
| Tuesday, May 26, 2020 | Committee of the Whole | 5:30pm | City Hall |
| Tuesday, June 9, 2020 | Common Council | 6:00pm | City Hall |
| Tuesday, June 30, 2020 | Common Council | 5:30pm | City Hall |

License and Permit Applications

TEMPORARY OPERATOR LICENSE:

None

OPERATOR LICENSE:

Angelic Cook, Seth Nelson

TEMPOARY CLASS B LICENSE:

None

STAFF RECOMENDATION:

Approve the Consent Agenda

ATTACHMENTS:

Expense Report

RECOMENDED MOTION:

Motion to approve the Consent Agenda. (Roll Call)

Report Criteria:

Report type: Summary

| Check Issue Date | Check Number | Payee | Amount |
|------------------|--------------|--------------------------------|-----------|
| 04/16/2020 | 99774 | ADVANCED DISPOSAL | 43,394.26 |
| 04/16/2020 | 99775 | AGNESIAN WORK & WELLNESS- | 70.00 |
| 04/16/2020 | 99776 | AIRGAS USA, LLC | 673.06 |
| 04/16/2020 | 99777 | ALLIANT ENERGY/WP&L | 4,036.13 |
| 04/16/2020 | 99778 | AT & T | 159.40 |
| 04/16/2020 | 99779 | ATLAS COMMUNICATIONS SERVICE | 525.00 |
| 04/16/2020 | 99780 | BAKER TILLY VIRCHOW KRAUSE LLP | 14,318.00 |
| 04/16/2020 | 99781 | BAYCOM | 1,152.00 |
| 04/16/2020 | 99782 | BEAR GRAPHICS, INC. | 230.98 |
| 04/16/2020 | 99783 | BODA, SUSAN | 27.90 |
| 04/16/2020 | 99784 | BUCHHOLZ, BARON | 46.50 |
| 04/16/2020 | 99785 | CAPITAL NEWSPAPERS | 946.09 |
| 04/16/2020 | 99786 | CAREW CONCRETE & SUPPLY INC | 381.50 |
| 04/16/2020 | 99787 | CASPERS TRUCK EQUIPMENT | 440.49 |
| 04/16/2020 | 99788 | CARTRIDGE WORLD | 138.40 |
| 04/16/2020 | 99789 | CHARTER COMMUNICATIONS | 1,843.51 |
| 04/16/2020 | 99790 | CONSULTANTS LABORATORY-FDL | 160.00 |
| 04/16/2020 | 99791 | COUNTY MATERIALS CORP. | 3,475.00 |
| 04/16/2020 | 99792 | DAANE, BETTY G | 106.95 |
| 04/16/2020 | 99793 | FERGUSON WATERWORKS #1476 | 3,428.00 |
| 04/16/2020 | 99794 | DESTINATION LAKE WINNEBAGO RE | 2,787.84 |
| 04/16/2020 | 99795 | DEVRIES WELDING LLC | 85.00 |
| 04/16/2020 | 99796 | DICKHUT, MATT | 134.85 |
| 04/16/2020 | 99797 | DICKHUT, RACHEL | 116.25 |
| 04/16/2020 | 99798 | DICKHUT, ZAK | 120.90 |
| 04/16/2020 | 99799 | DTAK LLC | 2,520.00 |
| 04/16/2020 | 99800 | MARTENS ACE HARDWARE | 1,368.52 |
| 04/16/2020 | 99801 | FISHER, KAREN | 162.00 |
| 04/16/2020 | 99802 | FIX, WAYNE | 134.85 |
| 04/16/2020 | 99803 | GAPPA SECURITY SOLUTIONS LLC | 22.00 |
| 04/16/2020 | 99804 | GITZEL, PAULA | 125.55 |
| 04/16/2020 | 99805 | GRAND VALLEY INSPECTION SERVIC | 4,393.92 |
| 04/16/2020 | 99806 | GUNDERSON, INC. | 286.52 |
| 04/16/2020 | 99807 | H & R SAFETY SOLUTIONS LLC | 191.34 |
| 04/16/2020 | 99808 | HAAS, GARY & CHRISTINA | 800.00 |
| 04/16/2020 | 99809 | HAMMES FIRE & SAFETY | 47.00 |
| 04/16/2020 | 99810 | HANDSHY, ARLENE | 158.10 |
| 04/16/2020 | 99811 | HARTGERINK, KEEGAN | 46.50 |
| 04/16/2020 | 99812 | HOLZ, COLIN | 130.20 |
| 04/16/2020 | 99813 | HOME CONTRACTORS & SUPPLY INC | 28.70 |
| 04/16/2020 | 99814 | HOMETOWN GLASS & IMPROVEMENT | 375.00 |
| 04/16/2020 | 99815 | HURST, SALLY | 125.55 |
| 04/16/2020 | 99816 | HURST, AUGUSTA | 125.55 |
| 04/16/2020 | 99817 | HULL, CONNOR | 65.10 |
| 04/16/2020 | 99818 | INTER-QUEST | 24.99 |
| 04/16/2020 | 99819 | J & S CARWASH LLC | 140.00 |
| 04/16/2020 | 99820 | KITTLESAN, KYLIE | 65.10 |
| 04/16/2020 | 99821 | KWIK TRIP STORES | 2,643.71 |
| 04/16/2020 | 99822 | LIFESTAR EMERGENCY MEDICAL | 3,500.00 |
| 04/16/2020 | 99823 | LINCOLN CONTRACTORS | 328.68 |

| Check Issue Date | Check Number | Payee | Amount |
|------------------|--------------|---------------------------------|------------|
| 04/16/2020 | 99824 | MSA PROFESSIONAL SERVICES INC. | 5,297.70 |
| 04/16/2020 | 99825 | MARCO TECHNOLOGIES LLC | 168.03 |
| 04/16/2020 | 99826 | MENARDS-FOND DU LAC | 410.88 |
| 04/16/2020 | 99827 | MENARDS - BEAVER DAM | 385.50 |
| 04/16/2020 | 99828 | MESA, FRANK | 168.00 |
| 04/16/2020 | 99829 | MK CELLULAR | 350.00 |
| 04/16/2020 | 99830 | MUNICIPAL CODE CORPORATION | 1,410.00 |
| 04/16/2020 | 99831 | NAPA AUTO PARTS-WAUPUN | 2,026.77 |
| 04/16/2020 | 99832 | NICKEL, JULIE | 40.00 |
| 04/16/2020 | 99833 | OPEN TEXT INC | 96.64 |
| 04/16/2020 | 99834 | OSHKOSH OFFICE SYSTEMS | 536.80 |
| 04/16/2020 | 99835 | PATROUILLE, LORNA MAE | 153.45 |
| 04/16/2020 | 99836 | PETERSEN, CLAIRE | 206.93 |
| 04/16/2020 | 99837 | PETERSEN, JENNIFER | 42.55 |
| 04/16/2020 | 99838 | PETTY CASH-CITY HALL | 84.82 |
| 04/16/2020 | 99839 | PFALZGRAF, JOSEPH | 105.48 |
| 04/16/2020 | 99840 | PIGGLY WIGGLY DISCOUNT FOODS | 185.00 |
| 04/16/2020 | 99841 | PLUIM, JOAN | 334.80 |
| 04/16/2020 | 99842 | POMP'S TIRE - FOND DU LAC | 400.00 |
| 04/16/2020 | 99843 | PURCHASE POWER | 2,015.00 |
| 04/16/2020 | 99844 | Q-TRONICS | 89.94 |
| 04/16/2020 | 99845 | REINDERS INC. | 447.85 |
| 04/16/2020 | 99846 | ROCK RIVER STORMWATER GROUP | 5,000.00 |
| 04/16/2020 | 99847 | SERVICE MOTOR COMPANY | 3,554.43 |
| 04/16/2020 | 99848 | SHARE CORPORATION | 372.87 |
| 04/16/2020 | 99849 | STOBB PLUMBING & HEATING, INC. | 277.50 |
| 04/16/2020 | 99850 | SUMMIT AUTOMOTIVE | 32.43 |
| 04/16/2020 | 99851 | SURE FIRE, INC. | 551.75 |
| 04/16/2020 | 99852 | HIGHLAND GROUP | 7,800.00 |
| 04/16/2020 | 99853 | TRACTOR SUPPLY CREDIT PLAN | 4.58 |
| 04/16/2020 | 99854 | TRU CLEANERS LLC | 4,052.81 |
| 04/16/2020 | 99855 | UNIFORM SHOPPE | 401.60 |
| 04/16/2020 | 99856 | US CELLULAR | 1,658.66 |
| 04/16/2020 | 99857 | VANDEBERG, SUE | 130.20 |
| 04/16/2020 | 99858 | VANDE ZANDE & KAUFMAN, LLP | 5,570.00 |
| 04/16/2020 | 99859 | C.VERHAGE.PHOTO | 150.00 |
| 04/16/2020 | 99860 | VOEGTLINE, TRISHA | 250.00 |
| 04/16/2020 | 99861 | WALMART COMMUNITY/GEMB | 409.29 |
| 04/16/2020 | 99862 | WAUPUN AREA ANIMAL SHELTER, INC | 1,000.00 |
| 04/16/2020 | 99863 | WAUPUN UTILITIES | 24,460.41 |
| 04/16/2020 | 99864 | WESTPHAL | 270.00 |
| 04/16/2020 | 99865 | WI BUILDING SUPPLY | 812.03 |
| 04/16/2020 | 99866 | WI DEPART OF JUSTICE | 366.00 |
| 04/16/2020 | 99867 | WI DEPART OF TRANSPORTATION | 1,001.66 |
| 04/16/2020 | 99868 | TOP PACK DEFENSE LLC | 519.04 |
| 04/16/2020 | 99869 | MARCO TECHNOLOGIES LLC | 244.86 |
| 04/16/2020 | 99870 | NAVIS, HELENE | 46.50 |
| Grand Totals: | | | 170,499.65 |

Report Criteria:

[Report]. Invoice Date = 04/16/2020

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|--|--|--------------|------------|------------------|
| 615 ADVANCED DISPOSAL | | | | |
| E10001409705 | Recycle | 04/16/2020 | 8,960.90 | 420-70-5436-3-38 |
| E10001409705 | Residential Trash | 04/16/2020 | 34,433.36 | 425-70-5476-3-38 |
| Total 615 ADVANCED DISPOSAL: | | | 43,394.26 | |
| 955 AGNESIAN WORK & WELLNESS- | | | | |
| 30482 | vaccines - Barnes - FD | 04/16/2020 | 70.00 | 100-50-5231-3-38 |
| Total 955 AGNESIAN WORK & WELLNESS-: | | | 70.00 | |
| 987 AIRGAS USA, LLC | | | | |
| 9969514955 | Gas cylinders/hazmat handling | 04/16/2020 | 673.06 | 100-70-5411-3-36 |
| Total 987 AIRGAS USA, LLC: | | | 673.06 | |
| 1174 ALLIANT ENERGY/WP&L | | | | |
| 3425110000-MAR20 | MUSEUM monthly fuel charges | 04/16/2020 | 270.71 | 100-20-5512-3-32 |
| 7255200000-MAR20 | Senior Center monthly heat | 04/16/2020 | 116.99 | 100-20-5513-3-32 |
| 5374620000-MAR20 | Aquatic Center | 04/16/2020 | 69.83 | 100-20-5523-3-32 |
| 5946940000-MAR20 | Police Dept - monthly fuel charges | 04/16/2020 | 384.05 | 100-40-5211-3-32 |
| 5946940000-MAR20 | Fire Dept - monthly fuel charges | 04/16/2020 | 216.03 | 100-50-5231-3-32 |
| 1780510000-MAR20 | CITY HALL monthly fuel charges | 04/16/2020 | 995.32 | 100-70-5410-3-32 |
| 2831330000-MAR20 | community center monthly fuel - hockey portion | 04/16/2020 | 384.30 | 100-70-5410-3-32 |
| 2831330000-MAR20 | community center monthly fuel - school portion | 04/16/2020 | 480.37 | 100-70-5410-3-32 |
| 2831330000-MAR20 | community center monthly fuel | 04/16/2020 | 96.07 | 100-70-5410-3-32 |
| 3264610000-MAR20 | Garage monthly fuel | 04/16/2020 | 1,022.46 | 100-70-5412-3-32 |
| Total 1174 ALLIANT ENERGY/WP&L: | | | 4,036.13 | |
| 1904 AT & T | | | | |
| 7924FEB/MAR20 | Police Dept monthly phone charges | 04/16/2020 | 159.40 | 100-40-5211-3-31 |
| Total 1904 AT & T: | | | 159.40 | |
| 1936 ATLAS COMMUNICATIONS SERVICE | | | | |
| 59230 | annual fire alarm inspection | 04/16/2020 | 525.00 | 100-70-5410-3-36 |
| Total 1936 ATLAS COMMUNICATIONS SERVICE : | | | 525.00 | |
| 4005 BAKER TILLY VIRCHOW KRAUSE LLP | | | | |
| BT1586240 | 2019 City Audit Fees | 04/16/2020 | 12,470.00 | 100-10-5157-3-38 |
| BT1586240 | 2019 Audit TID 5 | 04/16/2020 | 203.00 | 401-70-5436-3-39 |
| BT1586240 | 2019 Audit TID 1 | 04/16/2020 | 204.00 | 402-10-5701-3-39 |
| BT1586240 | 2019 Audit TID 3 | 04/16/2020 | 204.00 | 405-70-5436-3-39 |
| BT1586240 | 2019 Audit TID 7 | 04/16/2020 | 203.00 | 407-70-5436-3-39 |
| BT1586240 | 2019 Audit TID 6 | 04/16/2020 | 203.00 | 408-70-5436-3-39 |
| BT1586240 | 2019 Audit TID 8 | 04/16/2020 | 831.00 | 418-70-5436-3-39 |
| Total 4005 BAKER TILLY VIRCHOW KRAUSE LLP: | | | 14,318.00 | |
| 4089 BAYCOM | | | | |
| SRVCE000000027255 | paggers - FD | 04/16/2020 | 1,152.00 | 100-50-5232-3-36 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|---|--------------|------------|------------------|
| Total 4089 BAYCOM: | | | 1,152.00 | |
| 5009 BEAR GRAPHICS, INC. | | | | |
| 0845228 | laser checks | 04/16/2020 | 230.98 | 100-10-5141-3-38 |
| Total 5009 BEAR GRAPHICS, INC.: | | | 230.98 | |
| 5640 BODA, SUSAN | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 27.90 | 100-10-5142-1-10 |
| Total 5640 BODA, SUSAN: | | | 27.90 | |
| 6445 BUCHHOLZ, BARON | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 46.50 | 100-10-5142-1-10 |
| Total 6445 BUCHHOLZ, BARON: | | | 46.50 | |
| 7058 CAPITAL NEWSPAPERS | | | | |
| 1698980 | Notice of public test - election April 2020 | 04/16/2020 | 11.25 | 100-10-5142-3-35 |
| 1699923 | election Notice April 2020 | 04/16/2020 | 34.84 | 100-10-5142-3-35 |
| 4-16-20 | Discover Dodge 2020 | 04/16/2020 | 900.00 | 430-70-5436-3-38 |
| Total 7058 CAPITAL NEWSPAPERS: | | | 946.09 | |
| 7065 CAREW CONCRETE & SUPPLY INC | | | | |
| 1160951 | concrete - inlet repair - E Brown St | 04/16/2020 | 381.50 | 700-10-5192-3-36 |
| Total 7065 CAREW CONCRETE & SUPPLY INC: | | | 381.50 | |
| 7070 CASPERS TRUCK EQUIPMENT | | | | |
| 0043996-IN | replace rubber skirt | 04/16/2020 | 76.98 | 100-70-5411-3-36 |
| 0042338-IN | snow plow blade | 04/16/2020 | 363.51 | 100-70-5435-3-36 |
| Total 7070 CASPERS TRUCK EQUIPMENT: | | | 440.49 | |
| 7075 CARTRIDGE WORLD | | | | |
| 78650 | Cartridges | 04/16/2020 | 138.40 | 100-40-5211-3-38 |
| Total 7075 CARTRIDGE WORLD: | | | 138.40 | |
| 10048 CHARTER COMMUNICATIONS | | | | |
| 64276-MAR20 | city hall - voice | 04/16/2020 | 119.97 | 100-10-5197-3-31 |
| 16011-APRIL20 | senior center - tv, internet, voice | 04/16/2020 | 39.99 | 100-20-5513-3-31 |
| 16011-APRIL20 | senior center - tv, internet, voice | 04/16/2020 | 178.20 | 100-20-5513-3-38 |
| 54053-APRIL20 | aquatic center | 04/16/2020 | 110.74 | 100-20-5523-3-38 |
| 41336-APRIL20 | PD - voice | 04/16/2020 | 226.42 | 100-40-5211-3-31 |
| 18615-APRIL20 | PD - tv, internet, voice | 04/16/2020 | 346.34 | 100-40-5211-3-38 |
| 3194-MAR20 | Ethernet Intrastate MBPS | 04/16/2020 | 490.00 | 100-40-5211-3-38 |
| 41336-APRIL20 | FD - voice | 04/16/2020 | 30.88 | 100-50-5231-3-31 |
| 15199-APRIL20 | garage - tv, internet, voice | 04/16/2020 | 300.97 | 100-70-5412-3-38 |
| Total 10048 CHARTER COMMUNICATIONS: | | | 1,843.51 | |
| 10468 CONSULTANTS LABORATORY-FDL | | | | |
| 1WPD-MAR20 | legal blood draws | 04/16/2020 | 80.00 | 100-40-5213-3-38 |
| 442000000117 | legal blood draws | 04/16/2020 | 80.00 | 100-40-5213-3-38 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|--|---|--------------|------------|------------------|
| Total 10468 CONSULTANTS LABORATORY-FDL: | | | 160.00 | |
| 10600 COUNTY MATERIALS CORP. | | | | |
| 3376700-00 | parts for storm sewer inlets | 04/16/2020 | 3,475.00 | 700-10-5192-3-36 |
| Total 10600 COUNTY MATERIALS CORP.: | | | 3,475.00 | |
| 10892 DAANE, BETTY G | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 106.95 | 100-10-5142-1-10 |
| Total 10892 DAANE, BETTY G: | | | 106.95 | |
| 11013 FERGUSON WATERWORKS #1476 | | | | |
| 0296512 | parts/supplies - inlet repairs | 04/16/2020 | 3,428.00 | 700-10-5192-3-36 |
| Total 11013 FERGUSON WATERWORKS #1476: | | | 3,428.00 | |
| 11275 DESTINATION LAKE WINNEBAGO REGION | | | | |
| 4-16-20 | 70% Of Feb Room Tax | 04/16/2020 | 2,787.84 | 430-70-5436-3-42 |
| Total 11275 DESTINATION LAKE WINNEBAGO REGION: | | | 2,787.84 | |
| 11276 DEVRIES WELDING LLC | | | | |
| 120-1051 | Laser Cut & form parts | 04/16/2020 | 85.00 | 100-70-5411-3-36 |
| Total 11276 DEVRIES WELDING LLC: | | | 85.00 | |
| 11291 DICKHUT, MATT | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 134.85 | 100-10-5142-1-10 |
| Total 11291 DICKHUT, MATT: | | | 134.85 | |
| 11292 DICKHUT, RACHEL | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 116.25 | 100-10-5142-1-10 |
| Total 11292 DICKHUT, RACHEL: | | | 116.25 | |
| 11293 DICKHUT, ZAK | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 120.90 | 100-10-5142-1-10 |
| Total 11293 DICKHUT, ZAK: | | | 120.90 | |
| 12200 DTAK LLC | | | | |
| 42032 | woodchips for park playgrounds | 04/16/2020 | 2,520.00 | 100-20-5525-3-36 |
| Total 12200 DTAK LLC: | | | 2,520.00 | |
| 12700 MARTENS ACE HARDWARE | | | | |
| MARCH2020 | batteries - election | 04/16/2020 | 37.97 | 100-10-5142-3-38 |
| MARCH2020 | batteries for hand sanitizer dispensers | 04/16/2020 | 12.99 | 100-10-5142-3-38 |
| MARCH2020 | glue sticks - election | 04/16/2020 | 8.17 | 100-10-5142-3-38 |
| MARCH2020 | microfiber clothes | 04/16/2020 | 5.98 | 100-10-5142-3-38 |
| MARCH2020 | parts for pool | 04/16/2020 | 5.38 | 100-20-5523-3-36 |
| MARCH2020 | basketball net | 04/16/2020 | 3.99 | 100-20-5525-3-36 |
| MARCH2020 | lysol wipes | 04/16/2020 | 77.88 | 100-40-5211-3-38 |
| MARCH2020 | batteries | 04/16/2020 | 33.98 | 100-50-5232-3-38 |
| MARCH2020 | pipe insulating | 04/16/2020 | 2.59 | 100-70-5410-3-36 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|--|--------------|------------|------------------|
| MARCH2020 | parts to hook up washer/dryer | 04/16/2020 | 46.56 | 100-70-5410-3-36 |
| MARCH2020 | parts to hook up washer/dryer | 04/16/2020 | 49.94 | 100-70-5410-3-36 |
| MARCH2020 | pine sol cleaner - community center | 04/16/2020 | 23.98 | 100-70-5410-3-36 |
| MARCH2020 | parts - picnic table repairs | 04/16/2020 | 100.99 | 100-70-5410-3-36 |
| MARCH2020 | safety harness parts | 04/16/2020 | 27.57 | 100-70-5410-3-36 |
| MARCH2020 | fasteners | 04/16/2020 | 4.76 | 100-70-5410-3-36 |
| MARCH2020 | distilled water/spraypaint | 04/16/2020 | 5.49 | 100-70-5410-3-36 |
| MARCH2020 | painting supplies - city hall stairway | 04/16/2020 | 134.67 | 100-70-5410-3-36 |
| MARCH2020 | couple hose/hose mender | 04/16/2020 | 14.98 | 100-70-5410-3-36 |
| MARCH2020 | paint | 04/16/2020 | 63.98 | 100-70-5410-3-36 |
| MARCH2020 | repair library bubbler | 04/16/2020 | 11.99 | 100-70-5410-3-36 |
| MARCH2020 | fasteners | 04/16/2020 | 26.22 | 100-70-5410-3-36 |
| MARCH2020 | o-rings | 04/16/2020 | .79 | 100-70-5410-3-36 |
| MARCH2020 | single cut key | 04/16/2020 | 7.96 | 100-70-5410-3-36 |
| MARCH2020 | cleaning supplies | 04/16/2020 | 21.94 | 100-70-5410-3-36 |
| MARCH2020 | picnic table repair parts/garbage cans | 04/16/2020 | 117.07 | 100-70-5410-3-36 |
| MARCH2020 | cleaning supplies | 04/16/2020 | 19.56 | 100-70-5410-3-36 |
| MARCH2020 | paint - city hall | 04/16/2020 | 74.09 | 100-70-5410-3-36 |
| MARCH2020 | paint supplies - city hall | 04/16/2020 | 81.96 | 100-70-5410-3-36 |
| MARCH2020 | paint - city hall | 04/16/2020 | 17.99 | 100-70-5410-3-36 |
| MARCH2020 | repair tile floor - shop office | 04/16/2020 | 15.17 | 100-70-5410-3-36 |
| MARCH2020 | credit | 04/16/2020 | 4.99- | 100-70-5410-3-36 |
| MARCH2020 | paint supplies - city hall | 04/16/2020 | 25.71 | 100-70-5410-3-36 |
| MARCH2020 | paint supplies - city hall | 04/16/2020 | 24.66 | 100-70-5410-3-36 |
| MARCH2020 | paint supplies - city hall | 04/16/2020 | 55.15 | 100-70-5410-3-36 |
| MARCH2020 | sump pump check valves | 04/16/2020 | 29.98 | 100-70-5410-3-36 |
| MARCH2020 | paint supplies - city hall | 04/16/2020 | 36.99 | 100-70-5410-3-36 |
| MARCH2020 | nails for building projects | 04/16/2020 | 9.99 | 100-70-5410-3-36 |
| MARCH2020 | parts - repair control box | 04/16/2020 | 33.16 | 100-70-5411-3-36 |
| MARCH2020 | distilled water - fill batteries | 04/16/2020 | 3.98 | 100-70-5411-3-36 |
| MARCH2020 | tools | 04/16/2020 | 45.99 | 100-70-5411-3-36 |
| MARCH2020 | fasteners | 04/16/2020 | 4.39 | 100-70-5441-3-36 |
| MARCH2020 | fasteners | 04/16/2020 | 15.00 | 100-70-5441-3-36 |
| MARCH2020 | inlet repair parts | 04/16/2020 | 31.92 | 700-10-5192-3-36 |
| Total 12700 MARTENS ACE HARDWARE: | | | 1,368.52 | |
| 13177 FISHER, KAREN | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 162.00 | 100-10-5142-1-10 |
| Total 13177 FISHER, KAREN: | | | 162.00 | |
| 13276 FIX, WAYNE | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 134.85 | 100-10-5142-1-10 |
| Total 13276 FIX, WAYNE: | | | 134.85 | |
| 14275 GAPPA SECURITY SOLUTIONS LLC | | | | |
| 21060 | city hall - main door sweep | 04/16/2020 | 22.00 | 100-70-5410-3-36 |
| Total 14275 GAPPA SECURITY SOLUTIONS LLC: | | | 22.00 | |
| 14629 GITZEL, PAULA | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 125.55 | 100-10-5142-1-10 |
| Total 14629 GITZEL, PAULA: | | | 125.55 | |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|---|--------------|------------|------------------|
| 14698 GRAND VALLEY INSPECTION SERVICES | | | | |
| 2020-50 | Building Insp/Zoning Admin for Mar 2020 | 04/16/2020 | 4,393.92 | 230-30-5241-3-38 |
| Total 14698 GRAND VALLEY INSPECTION SERVICES: | | | 4,393.92 | |
| 15075 GUNDERSON, INC. | | | | |
| 844399 | fire Dept-Rugs - April 2020 | 04/16/2020 | 50.17 | 100-70-5410-3-38 |
| 846556 | CITY HALL rugs - April 2020 | 04/16/2020 | 62.93 | 100-70-5410-3-38 |
| 847948 | Uniform/charges - April 2020 | 04/16/2020 | 19.13 | 100-70-5411-3-38 |
| 847947 | Garage supplies - April 2020 | 04/16/2020 | 28.03 | 100-70-5411-3-38 |
| 845759 | Garage supplies - April 2020 | 04/16/2020 | 43.50 | 100-70-5411-3-38 |
| 845760 | Uniform/charges - April 2020 | 04/16/2020 | 18.39 | 100-70-5411-3-38 |
| 850154 | Garage supplies - April 2020 | 04/16/2020 | 45.24 | 100-70-5411-3-38 |
| 850155 | Uniform/charges - April 2020 | 04/16/2020 | 19.13 | 100-70-5411-3-38 |
| Total 15075 GUNDERSON, INC.: | | | 286.52 | |
| 15297 H & R SAFETY SOLUTIONS LLC | | | | |
| 4818 | caution tape/markings paint | 04/16/2020 | 191.34 | 100-70-5412-3-38 |
| Total 15297 H & R SAFETY SOLUTIONS LLC: | | | 191.34 | |
| 15348 HAAS, GARY & CHRISTINA | | | | |
| 4-16-20 | S Madison Street Phase 2 | 04/16/2020 | 800.00 | 400-70-5436-8-00 |
| Total 15348 HAAS, GARY & CHRISTINA: | | | 800.00 | |
| 15452 HAMMES FIRE & SAFETY | | | | |
| 35628 | service call/extinguisher inspec | 04/16/2020 | 47.00 | 100-70-5410-3-36 |
| Total 15452 HAMMES FIRE & SAFETY: | | | 47.00 | |
| 15460 HANDSHY, ARLENE | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 158.10 | 100-10-5142-1-10 |
| Total 15460 HANDSHY, ARLENE: | | | 158.10 | |
| 15622 HARTGERINK, KEEGAN | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 46.50 | 100-10-5142-1-10 |
| Total 15622 HARTGERINK, KEEGAN: | | | 46.50 | |
| 15938 HOLZ, COLIN | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 130.20 | 100-10-5142-1-10 |
| Total 15938 HOLZ, COLIN: | | | 130.20 | |
| 16001 HOME CONTRACTORS & SUPPLY INC. | | | | |
| 29506 | PARTS for election sanitizing stands | 04/16/2020 | 28.70 | 100-10-5142-3-38 |
| Total 16001 HOME CONTRACTORS & SUPPLY INC.: | | | 28.70 | |
| 16020 HOMETOWN GLASS & IMPROVEMENT | | | | |
| 221499 | window - police vehicle | 04/16/2020 | 375.00 | 100-40-5212-3-36 |
| Total 16020 HOMETOWN GLASS & IMPROVEMENT: | | | 375.00 | |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|-----------------------------------|--------------|------------|------------------|
| 16061 HURST, SALLY | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 125.55 | 100-10-5142-1-10 |
| Total 16061 HURST, SALLY: | | | 125.55 | |
| 16063 HURST, AUGUSTA | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 125.55 | 100-10-5142-1-10 |
| Total 16063 HURST, AUGUSTA: | | | 125.55 | |
| 16076 HULL, CONNOR | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 65.10 | 100-10-5142-1-10 |
| Total 16076 HULL, CONNOR: | | | 65.10 | |
| 16440 INTER-QUEST | | | | |
| 68725 | remote support - PD | 04/16/2020 | 24.99 | 100-40-5212-3-38 |
| Total 16440 INTER-QUEST: | | | 24.99 | |
| 16603 J & S CARWASH LLC | | | | |
| 4-16-20 | Car Washes - PD | 04/16/2020 | 140.00 | 100-40-5212-3-38 |
| Total 16603 J & S CARWASH LLC: | | | 140.00 | |
| 17069 KITTLESON, KYLIE | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 65.10 | 100-10-5142-1-10 |
| Total 17069 KITTLESON, KYLIE: | | | 65.10 | |
| 17175 KWIK TRIP STORES | | | | |
| PD-MAR20 | Police Dept monthly fuel | 04/16/2020 | 1,349.75 | 100-40-5212-3-38 |
| FD-MARCH20 | Fire dept monthly fuel | 04/16/2020 | 252.19 | 100-50-5232-3-38 |
| DPW-MAR20 | DPW monthly fuel purchases | 04/16/2020 | 1,013.46 | 100-70-5411-3-38 |
| DPW-MAR20 | DPW monthly fuel purchases | 04/16/2020 | 28.31 | 700-10-5192-3-38 |
| Total 17175 KWIK TRIP STORES: | | | 2,643.71 | |
| 17759 LIFESTAR EMERGENCY MEDICAL | | | | |
| 19-0951 | ACLS Service Mar 2020 | 04/16/2020 | 3,500.00 | 100-10-5255-3-38 |
| Total 17759 LIFESTAR EMERGENCY MEDICAL: | | | 3,500.00 | |
| 17800 LINCOLN CONTRACTORS | | | | |
| M71503 | parts - repair pool gutter | 04/16/2020 | 109.98 | 100-20-5523-3-36 |
| M71623 | caulk for joints in pool | 04/16/2020 | 218.70 | 100-20-5523-3-36 |
| Total 17800 LINCOLN CONTRACTORS: | | | 328.68 | |
| 18009 MSA PROFESSIONAL SERVICES INC. | | | | |
| R00212056.0-63 | 412 Shaler Drive Site Plan Review | 04/16/2020 | 240.00 | 100-13640 |
| R00212056.0-63 | 2019 MS4 Report Assistance | 04/16/2020 | 360.00 | 700-10-5192-3-38 |
| R00212110.0-7 | 2019 Monroe St Pond Design | 04/16/2020 | 4,697.70 | 700-10-5192-8-00 |
| Total 18009 MSA PROFESSIONAL SERVICES INC.: | | | 5,297.70 | |
| 18459 MARCO TECHNOLOGIES LLC | | | | |
| INV7480991 | Konica/A7PY011X001 | 04/16/2020 | 51.78 | 100-40-5211-3-38 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|---|--------------|------------|------------------|
| INV7495903 | service over phone | 04/16/2020 | 116.25 | 100-40-5211-3-38 |
| Total 18459 MARCO TECHNOLOGIES LLC: | | | 168.03 | |
| 18960 MENARDS-FOND DU LAC | | | | |
| 16982 | election materials | 04/16/2020 | 410.88 | 100-10-5142-3-38 |
| Total 18960 MENARDS-FOND DU LAC: | | | 410.88 | |
| 18961 MENARDS - BEAVER DAM | | | | |
| 73743 | election materials | 04/16/2020 | 385.50 | 100-10-5142-3-38 |
| Total 18961 MENARDS - BEAVER DAM: | | | 385.50 | |
| 18969 MESA, FRANK | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 168.00 | 100-10-5142-1-10 |
| Total 18969 MESA, FRANK: | | | 168.00 | |
| 19287 MK CELLULAR | | | | |
| MKSMBIN12431 | units for the PD in-car data services | 04/16/2020 | 300.00 | 100-40-5212-3-36 |
| MKSMBIN12425 | units for the PD in-car data services | 04/16/2020 | 50.00 | 100-40-5212-3-36 |
| Total 19287 MK CELLULAR: | | | 350.00 | |
| 19695 MUNICIPAL CODE CORPORATION | | | | |
| 00340848 | Codification of 2019 Ordinances | 04/16/2020 | 1,410.00 | 100-10-5163-3-38 |
| Total 19695 MUNICIPAL CODE CORPORATION: | | | 1,410.00 | |
| 19802 NAPA AUTO PARTS-WAUPUN | | | | |
| 271384 | brake pads/brake rotors - PD | 04/16/2020 | 477.24 | 100-40-5211-3-36 |
| 273319 | wheel bearing & hub assembly - PD | 04/16/2020 | 242.18 | 100-40-5211-3-36 |
| 270939 | front brake pads - PD | 04/16/2020 | 63.79 | 100-40-5212-3-36 |
| 271129 | blstr pk miniatures | 04/16/2020 | 3.19 | 100-40-5212-3-36 |
| 271875 | front wiper blades - PD | 04/16/2020 | 5.97 | 100-40-5212-3-36 |
| 272143 | brake rotor & pad/brake pads/brake rotor - FD | 04/16/2020 | 107.39 | 100-50-5231-3-36 |
| 272207 | control arm/muffler - FD | 04/16/2020 | 222.18 | 100-50-5231-3-36 |
| 272379 | blister pack capsules - FD | 04/16/2020 | 9.99 | 100-50-5231-3-36 |
| 271146 | oil filters | 04/16/2020 | 13.58 | 100-70-5411-3-36 |
| 271156 | air filters | 04/16/2020 | 25.18 | 100-70-5411-3-36 |
| 271475 | hand cleaner | 04/16/2020 | 68.89 | 100-70-5411-3-36 |
| 271765 | air filters/oil filter/fuel filter | 04/16/2020 | 42.06 | 100-70-5411-3-36 |
| 271770 | battery | 04/16/2020 | 115.09 | 100-70-5411-3-36 |
| 271794 | credit | 04/16/2020 | 10.00 | 100-70-5411-3-36 |
| 271887 | cabin air filter | 04/16/2020 | 13.19 | 100-70-5411-3-36 |
| 272149 | adapter trailer wire | 04/16/2020 | 12.49 | 100-70-5411-3-36 |
| 272168 | o-rings | 04/16/2020 | 39.30 | 100-70-5411-3-36 |
| 272355 | boxed capsules/battery | 04/16/2020 | 261.37 | 100-70-5411-3-36 |
| 272360 | boxed capsules | 04/16/2020 | 9.39 | 100-70-5411-3-36 |
| 272365 | credit | 04/16/2020 | 6.79 | 100-70-5411-3-36 |
| 272680 | stock fittings for shop | 04/16/2020 | 6.69 | 100-70-5411-3-36 |
| 272764 | hydraulic filter | 04/16/2020 | 23.98 | 100-70-5411-3-36 |
| 272797 | cleanup wiper | 04/16/2020 | 52.69 | 100-70-5411-3-36 |
| 272891 | air filters/oil filters | 04/16/2020 | 32.96 | 100-70-5411-3-36 |
| 273566 | light bulbs | 04/16/2020 | 10.90 | 100-70-5411-3-36 |
| 273794 | def fluid for trucks | 04/16/2020 | 160.89 | 100-70-5411-3-36 |
| 273797 | 2.5 Def | 04/16/2020 | 22.98 | 100-70-5411-3-36 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|--|--------------|------------|------------------|
| Total 19802 NAPA AUTO PARTS-WAUPUN: | | | 2,026.77 | |
| 20480 NICKEL, JULIE | | | | |
| 4-16-20 | Reimbursement for cell phone use - April 2020 | 04/16/2020 | 40.00 | 100-10-5131-3-31 |
| Total 20480 NICKEL, JULIE: | | | 40.00 | |
| 20799 OPEN TEXT INC | | | | |
| RC494407 | IGC Standard Support/Braval Desktop | 04/16/2020 | 96.64 | 100-40-5211-3-38 |
| Total 20799 OPEN TEXT INC: | | | 96.64 | |
| 20900 OSHKOSH OFFICE SYSTEMS | | | | |
| AR50069 | City Hall Color Copier 6333 | 04/16/2020 | 217.77 | 100-10-5141-3-36 |
| AR50410 | toner | 04/16/2020 | 247.25 | 100-10-5141-3-36 |
| AR50316 | copy machine MPC 3500 - fire dept | 04/16/2020 | 71.78 | 100-50-5231-3-30 |
| Total 20900 OSHKOSH OFFICE SYSTEMS: | | | 536.80 | |
| 21168 PATROUILLE, LORNA MAE | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 153.45 | 100-10-5142-1-10 |
| Total 21168 PATROUILLE, LORNA MAE: | | | 153.45 | |
| 21356 PETERSEN, CLAIRE | | | | |
| 4-16-20 | Election Day Processing - April 2020 election | 04/16/2020 | 27.90 | 100-10-5142-1-10 |
| 4-16-20-1 | 4-7-20 election | 04/16/2020 | 179.03 | 100-10-5142-1-10 |
| Total 21356 PETERSEN, CLAIRE: | | | 206.93 | |
| 21357 PETERSEN, JENNIFER | | | | |
| 4-16-20 | MILEAGE - FDL Cty - drop off final election materials 4-7- | 04/16/2020 | 23.00 | 100-10-5142-3-38 |
| 4-16-20 | MILEAGE - Dodge Cty - drop off final election materials 4- | 04/16/2020 | 19.55 | 100-10-5142-3-38 |
| Total 21357 PETERSEN, JENNIFER: | | | 42.55 | |
| 21450 PETTY CASH-CITY HALL | | | | |
| 4-16-20 | in/out sign for city hall | 04/16/2020 | 12.96 | 100-10-5141-3-38 |
| 4-16-20 | election supplies - Kwik Trip - April 2020 | 04/16/2020 | 31.60 | 100-10-5142-3-38 |
| 4-16-20 | containers for sanitizer | 04/16/2020 | 11.98 | 100-10-5142-3-38 |
| 4-16-20 | mileage - to Beaver Dam - p/u election supplies - April 20 | 04/16/2020 | 13.23 | 100-10-5142-3-38 |
| 4-16-20 | Postage | 04/16/2020 | 15.05 | 100-70-5420-3-33 |
| Total 21450 PETTY CASH-CITY HALL: | | | 84.82 | |
| 21557 PFALZGRAF, JOSEPH | | | | |
| 4-16-20 | clothing allowance | 04/16/2020 | 105.48 | 100-12634 |
| Total 21557 PFALZGRAF, JOSEPH: | | | 105.48 | |
| 21665 PIGGLY WIGGLY DISCOUNT FOODS | | | | |
| 6683 | election supplies - April 2020 | 04/16/2020 | 164.93 | 100-10-5142-3-38 |
| 5516 | water - FD | 04/16/2020 | 20.07 | 100-50-5232-3-38 |
| Total 21665 PIGGLY WIGGLY DISCOUNT FOODS: | | | 185.00 | |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|--|--|--------------|------------|------------------|
| 21896 PLUIM, JOAN | | | | |
| 4-16-20 | absentee voting assistance for April 2020 election | 04/16/2020 | 204.60 | 100-10-5142-1-10 |
| 4-16-20-1 | 4-7-20 election | 04/16/2020 | 130.20 | 100-10-5142-1-10 |
| Total 21896 PLUIM, JOAN: | | | 334.80 | |
| 22026 POMP'S TIRE - FOND DU LAC | | | | |
| 520085140 | tire repair cage | 04/16/2020 | 400.00 | 100-70-5411-3-36 |
| Total 22026 POMP'S TIRE - FOND DU LAC: | | | 400.00 | |
| 22324 PURCHASE POWER | | | | |
| 4-16-20 | Postage overage fee | 04/16/2020 | 15.00 | 100-10-5141-3-33 |
| 4-16-20 | Postage fees | 04/16/2020 | 2,000.00 | 100-16210 |
| Total 22324 PURCHASE POWER: | | | 2,015.00 | |
| 22330 Q-TRONICS | | | | |
| 10079921 | powercord - DVD reader | 04/16/2020 | 89.94 | 100-70-5420-3-36 |
| Total 22330 Q-TRONICS: | | | 89.94 | |
| 22700 REINDERS INC. | | | | |
| 1821974-00 | brake pivot/ring-retaining | 04/16/2020 | 33.10 | 100-70-5411-3-36 |
| 1823057-00 | parts - repair brakes | 04/16/2020 | 414.75 | 100-70-5411-3-36 |
| Total 22700 REINDERS INC.: | | | 447.85 | |
| 23042 ROCK RIVER STORMWATER GROUP | | | | |
| 2020 | 2020 Stormwater Membership Dues | 04/16/2020 | 5,000.00 | 700-10-5192-3-38 |
| Total 23042 ROCK RIVER STORMWATER GROUP: | | | 5,000.00 | |
| 23550 SERVICE MOTOR COMPANY | | | | |
| P12900 | parts-repair mower shafts & bearings | 04/16/2020 | 2,427.85 | 100-70-5411-3-36 |
| P12706 | parts - hex shaft/bracket/bearings | 04/16/2020 | 1,126.58 | 100-70-5411-3-36 |
| Total 23550 SERVICE MOTOR COMPANY: | | | 3,554.43 | |
| 23589 SHARE CORPORATION | | | | |
| 126315 | hand sanitizer | 04/16/2020 | 372.87 | 100-70-5410-3-36 |
| Total 23589 SHARE CORPORATION: | | | 372.87 | |
| 24400 STOBBS PLUMBING & HEATING, INC. | | | | |
| 11055 | parts - repair water leak - safety building | 04/16/2020 | 127.50 | 100-70-5410-3-36 |
| 11064 | replace broken toilet at ball complex | 04/16/2020 | 150.00 | 100-70-5410-3-36 |
| Total 24400 STOBBS PLUMBING & HEATING, INC.: | | | 277.50 | |
| 24530 SUMMIT AUTOMOTIVE | | | | |
| 6064627 | repair tire | 04/16/2020 | 32.43 | 100-40-5211-3-36 |
| Total 24530 SUMMIT AUTOMOTIVE: | | | 32.43 | |
| 24650 SURE FIRE, INC. | | | | |
| SD18577 | SERVICE CALL AT safety building | 04/16/2020 | 551.75 | 100-70-5410-3-36 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|---|--------------|------------|------------------|
| Total 24650 SURE FIRE, INC.: | | | 551.75 | |
| 24902 HIGHLAND GROUP | | | | |
| 2 | Ph 2 S Madison St Negotiation Fee | 04/16/2020 | 7,800.00 | 400-70-5436-8-00 |
| Total 24902 HIGHLAND GROUP: | | | 7,800.00 | |
| 25249 TRACTOR SUPPLY CREDIT PLAN | | | | |
| 100035511 | parts to repair lift arm | 04/16/2020 | 4.58 | 100-70-5411-3-36 |
| Total 25249 TRACTOR SUPPLY CREDIT PLAN: | | | 4.58 | |
| 25450 TRU CLEANERS LLC | | | | |
| CW040120 | cleaning service for City of Waupun | 04/16/2020 | 4,052.81 | 100-70-5410-3-38 |
| Total 25450 TRU CLEANERS LLC: | | | 4,052.81 | |
| 25482 UNIFORM SHOPPE | | | | |
| 297745 | clothing allowance | 04/16/2020 | 122.85 | 100-12634 |
| 296700 | clothing allowance | 04/16/2020 | 180.85 | 100-12634 |
| 296702 | clothing allowance | 04/16/2020 | 97.90 | 100-12634 |
| Total 25482 UNIFORM SHOPPE: | | | 401.60 | |
| 25760 US CELLULAR | | | | |
| 0363173950 | Clerk cell phone | 04/16/2020 | 71.08 | 100-10-5141-3-31 |
| 0363173950 | Economic Developer/Administrator | 04/16/2020 | 75.68 | 100-10-5191-3-31 |
| 0363173950 | PARK-rec cell phone | 04/16/2020 | 43.58 | 100-20-5513-3-31 |
| 0363410984 | POLICE DEPT monthly cell phone charges | 04/16/2020 | 1,068.76 | 100-40-5211-3-31 |
| 0363173950 | FIRE DEPT monthly cell phone charges | 04/16/2020 | 213.54 | 100-50-5231-3-31 |
| 0363173950 | DPW Director/Foreman monthly cell phone | 04/16/2020 | 123.83 | 100-70-5420-3-31 |
| 0363173950 | Library monthly cell | 04/16/2020 | 62.19 | 210-60-5511-3-31 |
| Total 25760 US CELLULAR: | | | 1,658.66 | |
| 25979 VANDEBERG, SUE | | | | |
| 4-16-20 | 4-7-20 election | 04/16/2020 | 130.20 | 100-10-5142-1-10 |
| Total 25979 VANDEBERG, SUE: | | | 130.20 | |
| 26042 VANDE ZANDE & KAUFMAN, LLP | | | | |
| MAR2020 | monthly City Attorney Fees | 04/16/2020 | 5,270.00 | 100-10-5161-3-38 |
| 11355 | Traffic monthly attorney fees | 04/16/2020 | 300.00 | 100-10-5161-3-38 |
| Total 26042 VANDE ZANDE & KAUFMAN, LLP: | | | 5,570.00 | |
| 26353 C.VERHAGE.PHOTO | | | | |
| 3504 | Police Dept Pictures | 04/16/2020 | 150.00 | 100-40-5211-3-38 |
| Total 26353 C.VERHAGE.PHOTO: | | | 150.00 | |
| 26457 VOEGTLINE, TRISHA | | | | |
| 4-16-20 | Refund from rental of auditorium due to virus | 04/16/2020 | 250.00 | 100-48-4821-0-00 |
| Total 26457 VOEGTLINE, TRISHA: | | | 250.00 | |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|--|--------------|------------|------------------|
| 26540 WALMART COMMUNITY/GEMB | | | | |
| 4-16-20 | Senior center office supplies | 04/16/2020 | 129.04 | 100-20-5513-3-30 |
| 4-16-20 | Senior center operating/PD graduation/Easter/Fish tank | 04/16/2020 | 176.50 | 100-20-5513-3-38 |
| 4-16-20 | Senior center paint pals | 04/16/2020 | 17.85 | 100-20-5513-3-38 |
| 4-16-20 | pool concession stand | 04/16/2020 | 85.90 | 100-20-5523-3-39 |
| Total 26540 WALMART COMMUNITY/GEMB: | | | 409.29 | |
| 26790 WAUPUN AREA ANIMAL SHELTER,INC | | | | |
| APRIL2020 | Monthly Contract | 04/16/2020 | 1,000.00 | 100-40-5343-3-38 |
| Total 26790 WAUPUN AREA ANIMAL SHELTER,INC: | | | 1,000.00 | |
| 27450 WAUPUN UTILITIES | | | | |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 132.13 | 100-20-5512-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 497.35 | 100-20-5513-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 974.70 | 100-20-5523-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 2,253.59 | 100-20-5525-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 821.73 | 100-40-5211-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 462.22 | 100-50-5231-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 16.00 | 100-50-5251-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 4,642.78 | 100-70-5410-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 1,305.42 | 100-70-5412-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 255.97 | 100-70-5441-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 10,889.43 | 100-70-5442-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 1,287.38 | 210-60-5511-3-32 |
| MARCH2020 | Monthly utility charges | 04/16/2020 | 56.21 | 700-10-5192-3-32 |
| 4896 | Stormwater Billing & Collection Fees | 04/16/2020 | 865.50 | 700-10-5192-3-38 |
| Total 27450 WAUPUN UTILITIES: | | | 24,460.41 | |
| 27987 WESTPHAL | | | | |
| 52136 | voting signs | 04/16/2020 | 270.00 | 100-10-5142-3-38 |
| Total 27987 WESTPHAL: | | | 270.00 | |
| 28247 WI BUILDING SUPPLY | | | | |
| 3533391 | lumber for picnic table repairs | 04/16/2020 | 239.89 | 100-70-5410-3-36 |
| 3533339 | lumber for picnic table repairs | 04/16/2020 | 70.72 | 100-70-5410-3-36 |
| 3533282 | lumber for picnic table repairs | 04/16/2020 | 501.42 | 100-70-5410-3-36 |
| Total 28247 WI BUILDING SUPPLY: | | | 812.03 | |
| 28650 WI DEPART OF JUSTICE | | | | |
| 455TIME-0000008645 | quarterly billing-Time System | 04/16/2020 | 366.00 | 100-40-5213-3-38 |
| Total 28650 WI DEPART OF JUSTICE: | | | 366.00 | |
| 28963 WI DEPART OF TRANSPORTATION | | | | |
| 395-0000167450 | Madison Ph 2 Dsgn Review - Street | 04/16/2020 | 638.37 | 400-70-5420-8-00 |
| 395-0000167450 | Madison Ph 2 Dsgn Review - SW | 04/16/2020 | 363.29 | 700-10-5192-8-00 |
| Total 28963 WI DEPART OF TRANSPORTATION: | | | 1,001.66 | |
| 300187 TOP PACK DEFENSE LLC | | | | |
| 3980 | clothing allowance | 04/16/2020 | 201.58 | 100-12634 |
| 3979 | clothing allowance | 04/16/2020 | 233.09 | 100-12634 |
| 4037 | clothing allowance | 04/16/2020 | 130.90 | 100-12634 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|--------------------------------------|-------------|--------------|------------|------------------|
| REFUND refund | | 04/16/2020 | 46.53- | 100-12634 |
| Total 300187 TOP PACK DEFENSE LLC: | | | 519.04 | |
| 300188 MARCO TECHNOLOGIES LLC | | | | |
| 67350719 KONMIN/BHC308 | | 04/16/2020 | 244.86 | 100-40-5211-3-38 |
| Total 300188 MARCO TECHNOLOGIES LLC: | | | 244.86 | |
| 300239 NAVIS, HELENE | | | | |
| 4-16-20 4-7-20 election | | 04/16/2020 | 46.50 | 100-10-5142-1-10 |
| Total 300239 NAVIS, HELENE: | | | 46.50 | |
| Grand Totals: | | | 170,499.65 | |

Report GL Period Summary

| GL Period | Amount |
|---------------|------------|
| 04/20 | 170,499.65 |
| Grand Totals: | 170,499.65 |

Vendor number hash: 4573421
Vendor number hash - split: 5886532
Total number of invoices: 170
Total number of transactions: 253

| Terms Description | Invoice Amount | Discount Amount | Net Invoice Amount |
|-------------------|----------------|-----------------|--------------------|
| Open Terms | 170,499.65 | .00 | 170,499.65 |
| Grand Totals: | 170,499.65 | .00 | 170,499.65 |

Report Criteria:

[Report].Invoice Date = 04/16/2020

Report Criteria:

Report type: Summary

| Check Issue Date | Check Number | Payee | Amount |
|------------------|--------------|--------------------------------|------------|
| 04/23/2020 | 99885 | AMARIL UNIFORM | 230.67 |
| 04/23/2020 | 99886 | ACC CONSTRUCTION | 650.00 |
| 04/23/2020 | 99887 | AMERICAN FAMILY INSURANCE | 350.00 |
| 04/23/2020 | 99888 | BADGER STATE INDUSTRIES | 200.64 |
| 04/23/2020 | 99889 | BALLWEG IMPLEMENT | 47.51 |
| 04/23/2020 | 99890 | BLUE HERON ANTIQUES | 2,500.00 |
| 04/23/2020 | 99891 | BROWN CAB SERVICE INC | 7,686.11 |
| 04/23/2020 | 99892 | CAPITAL NEWSPAPERS | 250.00 |
| 04/23/2020 | 99893 | CAREW CONCRETE & SUPPLY INC | 949.67 |
| 04/23/2020 | 99894 | CHARTER COMMUNICATIONS | 578.05 |
| 04/23/2020 | 99895 | CLUB FITNESS LLC | 2,500.00 |
| 04/23/2020 | 99896 | COPLIEN PAINTING INC | 24,750.00 |
| 04/23/2020 | 99897 | FERGUSON WATERWORKS #1476 | 555.00 |
| 04/23/2020 | 99898 | FIRE SAFETY USA INC | 180.00 |
| 04/23/2020 | 99899 | FISHER, KAREN | 162.00 |
| 04/23/2020 | 99900 | GALLS, LLC | 384.19 |
| 04/23/2020 | 99901 | GOVERNMENT BRANDS SHARED SE | 620.00 |
| 04/23/2020 | 99902 | GOOSESHOT | 2,500.00 |
| 04/23/2020 | 99903 | GREMMER & ASSOCIATES INC | 6,886.05 |
| 04/23/2020 | 99904 | GUNDERSON, INC. | 112.61 |
| 04/23/2020 | 99905 | HOMAN AUTO -MAIN | 6,750.00 |
| 04/23/2020 | 99906 | HOUSE TO HOME PROPERTIES LLC | 2,500.00 |
| 04/23/2020 | 99907 | INTERNET CORPORATION LISTING | 40.00 |
| 04/23/2020 | 99908 | IIMC | 195.00 |
| 04/23/2020 | 99909 | JIMMY JOHNS | 500.00 |
| 04/23/2020 | 99910 | JUDSONS LLC | 2,500.00 |
| 04/23/2020 | 99911 | K'S BOUTIQUE | 2,500.00 |
| 04/23/2020 | 99912 | KEYS 4 REAL ESTATE LLC | 2,500.00 |
| 04/23/2020 | 99913 | KYLIE MARIE PHOTOGRAPHY | 740.00 |
| 04/23/2020 | 99914 | LANGE ENTERPRISES | 1,095.44 |
| 04/23/2020 | 99915 | LINK'S MARTIAL ARTS | 2,500.00 |
| 04/23/2020 | 99916 | MARTIN, TERRENCE D & BARBARA A | 400.00 |
| 04/23/2020 | 99917 | NAPA AUTO PARTS-WAUPUN | 49.42 |
| 04/23/2020 | 99918 | NCBA | 350.00 |
| 04/23/2020 | 99919 | NEW MEDICAL CENTER | 500.00 |
| 04/23/2020 | 99920 | OUR BAR | 2,500.00 |
| 04/23/2020 | 99921 | PTASCHINSKI CONSTRUCTION INC | 116,938.92 |
| 04/23/2020 | 99922 | PERKINS OIL | 1,314.14 |
| 04/23/2020 | 99923 | PFALZGRAF, JOSEPH | 75.96 |
| 04/23/2020 | 99924 | PRAMUKH LLC | 2,500.00 |
| 04/23/2020 | 99925 | REIKI ESSENTIALS & WELLNESS | 1,839.95 |
| 04/23/2020 | 99926 | RENNERTS | 146.61 |
| 04/23/2020 | 99927 | RHODES, TARA | 40.00 |
| 04/23/2020 | 99928 | RON'S BARBER SHOP | 885.12 |
| 04/23/2020 | 99929 | ROSENDALE-BRANDON SCHOOLS | 250.00 |
| 04/23/2020 | 99930 | SAN-A-CARE, INC | 116.64 |
| 04/23/2020 | 99931 | SHAW, MITCH | 80.00 |
| 04/23/2020 | 99932 | SHRED-IT | 101.75 |
| 04/23/2020 | 99933 | STAPLES CREDIT PLAN | 621.68 |
| 04/23/2020 | 99934 | STEP OF FAITH INC | 2,500.00 |

| Check Issue Date | Check Number | Payee | Amount |
|------------------|--------------|-------------------------------|------------|
| 04/23/2020 | 99935 | TACTICAL SOLUTIONS | 440.00 |
| 04/23/2020 | 99936 | TAILS A WAGGIN | 2,330.99 |
| 04/23/2020 | 99937 | THE PARLOR HAIR BOUTIQUE | 2,500.00 |
| 04/23/2020 | 99938 | THE CLOTHING PALLET | 2,500.00 |
| 04/23/2020 | 99939 | THIRSTY MARLINS LLC | 2,500.00 |
| 04/23/2020 | 99940 | THRIVENT - JONATHAN LEONARD | 2,078.02 |
| 04/23/2020 | 99941 | THURMER, MIKE | 40.00 |
| 04/23/2020 | 99942 | TOTAL BUSINESS PRODUCTS | 46.30 |
| 04/23/2020 | 99943 | C.VERHAGE.PHOTO | 2,500.00 |
| 04/23/2020 | 99944 | VON BRIESEN & ROPER, S.C. | 3,192.00 |
| 04/23/2020 | 99945 | WEBER, DAVID | 3,700.00 |
| 04/23/2020 | 99946 | WEAVING IT UP TO YOU | 2,500.00 |
| 04/23/2020 | 99947 | WIND & UNWIND LLC | 2,500.00 |
| 04/23/2020 | 99948 | WI DEPT OF JUSTICE | 49.00 |
| 04/23/2020 | 99949 | ZARNOTH BRUSH WORKS, INC. | 712.40 |
| 04/23/2020 | 99950 | EXCEL2WELL WELLNESS SOLUTIONS | 2,500.00 |
| 04/23/2020 | 99951 | GREEN COLLAR GROOMING | 2,500.00 |
| 04/23/2020 | 99952 | BETT, JOHN | 40.00 |
| 04/23/2020 | 99953 | VIAGGIO LLC | 2,500.00 |
| Grand Totals: | | | 240,251.84 |

Report Criteria:

Report type: Summary

Report Criteria:

[Report].Invoice Date = 04/23/2020

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|--|--------------|------------|------------------|
| 46 AMARIL UNIFORM | | | | |
| IV168495 | masks | 04/23/2020 | 230.67 | 100-70-5410-3-36 |
| Total 46 AMARIL UNIFORM: | | | 230.67 | |
| 199 ACC CONSTRUCTION | | | | |
| 4-23-20 | Fence repairs On GUS | 04/23/2020 | 650.00 | 100-20-5525-3-36 |
| Total 199 ACC CONSTRUCTION: | | | 650.00 | |
| 1202 AMERICAN FAMILY INSURANCE | | | | |
| 4-23-20 | Refund Celebrate Waupun Sponsorship 2020 | 04/23/2020 | 350.00 | 450-48-4861-0-00 |
| Total 1202 AMERICAN FAMILY INSURANCE: | | | 350.00 | |
| 3072 BADGER STATE INDUSTRIES | | | | |
| 306-182612 | can liners | 04/23/2020 | 200.64 | 100-70-5410-3-36 |
| Total 3072 BADGER STATE INDUSTRIES: | | | 200.64 | |
| 4015 BALLWEG IMPLEMENT | | | | |
| P84460 | diesel fuel storg stabilizer - clean fuel syst | 04/23/2020 | 47.51 | 100-70-5411-3-36 |
| Total 4015 BALLWEG IMPLEMENT: | | | 47.51 | |
| 5551 BLUE HERON ANTIQUES | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 5551 BLUE HERON ANTIQUES: | | | 2,500.00 | |
| 6252 BROWN CAB SERVICE INC | | | | |
| 1842 | March monthly taxi service 2020 | 04/23/2020 | 7,686.11 | 501-10-5154-3-38 |
| Total 6252 BROWN CAB SERVICE INC: | | | 7,686.11 | |
| 7058 CAPITAL NEWSPAPERS | | | | |
| 4-23-20 | Waupun Entertainment Guide - 2020 | 04/23/2020 | 250.00 | 450-70-5440-3-40 |
| Total 7058 CAPITAL NEWSPAPERS: | | | 250.00 | |
| 7065 CAREW CONCRETE & SUPPLY INC | | | | |
| 1161558 | rebar | 04/23/2020 | 15.64 | 700-10-5192-3-36 |
| 16681002 | concrete - inlet repair - Gateway & E Main | 04/23/2020 | 545.00 | 700-10-5192-3-36 |
| 1162300 | concrete - inlet repair - Woodland & Madison St ticket#42 | 04/23/2020 | 166.73 | 700-10-5192-3-36 |
| 1162028 | concrete - inlet repair - schaler & E Main - ticket#534745 | 04/23/2020 | 222.30 | 700-10-5192-3-36 |
| Total 7065 CAREW CONCRETE & SUPPLY INC: | | | 949.67 | |
| 10048 CHARTER COMMUNICATIONS | | | | |
| 13430-APRIL20 | city hall - tv, internet, voice | 04/23/2020 | 406.21 | 100-10-5197-3-31 |
| APRIL20 | library - internet, voice | 04/23/2020 | 171.84 | 210-60-5511-3-31 |
| Total 10048 CHARTER COMMUNICATIONS: | | | 578.05 | |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|--|--|--------------|------------|------------------|
| 10336 CLUB FITNESS LLC | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 10336 CLUB FITNESS LLC: | | | 2,500.00 | |
| 10479 COPLIEN PAINTING INC | | | | |
| 24474 | Paint aquatic center pool | 04/23/2020 | 24,750.00 | 400-20-5525-8-00 |
| Total 10479 COPLIEN PAINTING INC: | | | 24,750.00 | |
| 11013 FERGUSON WATERWORKS #1476 | | | | |
| 0296512-1 | parts/supplies - inlet repairs | 04/23/2020 | 279.00 | 700-10-5192-3-36 |
| 0299201 | parts/supplies - inlet repairs | 04/23/2020 | 276.00 | 700-10-5192-3-36 |
| Total 11013 FERGUSON WATERWORKS #1476: | | | 555.00 | |
| 13011 FIRE SAFETY USA INC | | | | |
| 133892 | replace broken handlight | 04/23/2020 | 180.00 | 100-50-5232-3-36 |
| Total 13011 FIRE SAFETY USA INC: | | | 180.00 | |
| 13177 FISHER, KAREN | | | | |
| 4-23-20 | 4-7-20 election | 04/23/2020 | 162.00 | 100-10-5142-1-10 |
| Total 13177 FISHER, KAREN: | | | 162.00 | |
| 14160 GALLS, LLC | | | | |
| 15647632 | Clothing allowance | 04/23/2020 | 384.19 | 100-12634 |
| Total 14160 GALLS, LLC: | | | 384.19 | |
| 14481 GOVERNMENT BRANDS SHARED SERVICES | | | | |
| 27850 | Tax Collection Software - 1/1/20-12/31/20 | 04/23/2020 | 620.00 | 100-10-5141-3-38 |
| Total 14481 GOVERNMENT BRANDS SHARED SERVICES: | | | 620.00 | |
| 14633 GOOESHOT | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 14633 GOOESHOT: | | | 2,500.00 | |
| 14791 GREMMER & ASSOCIATES INC | | | | |
| 13 | Madison St Construction - Water/Sewer | 04/23/2020 | 252.00 | 100-13850 |
| 10/10 | Madison Eng Dsgn Ph 2-Water/Sewer | 04/23/2020 | 624.00 | 100-13850 |
| 10/10 | Madison Eng Dsgn Ph 2-Street | 04/23/2020 | 3,428.77 | 400-70-5420-8-00 |
| 13 | Madison St Construction - Street | 04/23/2020 | 630.00 | 400-70-5436-8-00 |
| 10/10 | Madison Eng Dsgn Ph 2-Storm | 04/23/2020 | 1,951.28 | 700-10-5192-8-00 |
| Total 14791 GREMMER & ASSOCIATES INC: | | | 6,886.05 | |
| 15075 GUNDERSON, INC. | | | | |
| 851053 | CITY HALL rugs - April 2020 | 04/23/2020 | 65.45 | 100-70-5410-3-38 |
| 852471 | Uniform/charges - April 2020 | 04/23/2020 | 19.13 | 100-70-5411-3-38 |
| 852470 | Garage supplies - April 2020 | 04/23/2020 | 28.03 | 100-70-5411-3-38 |
| Total 15075 GUNDERSON, INC.: | | | 112.61 | |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|--|--------------|------------|------------------|
| 15951 HOMAN AUTO -MAIN | | | | |
| 4-23-20 | Refund Celebrate Waupun Sponsorship 2020 | 04/23/2020 | 6,750.00 | 450-48-4861-0-00 |
| Total 15951 HOMAN AUTO -MAIN: | | | 6,750.00 | |
| 16024 HOUSE TO HOME PROPERTIES LLC | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 16024 HOUSE TO HOME PROPERTIES LLC: | | | 2,500.00 | |
| 16523 INTERNET CORPORATION LISTING | | | | |
| 5/1/20-5/1/21 | Domain City of Waupun 5-1-20/5-1-21 | 04/23/2020 | 40.00 | 100-10-5197-3-38 |
| Total 16523 INTERNET CORPORATION LISTING: | | | 40.00 | |
| 16550 IIMC | | | | |
| 2020ANGIE | annual membership renewal | 04/23/2020 | 195.00 | 100-10-5141-3-34 |
| Total 16550 IIMC: | | | 195.00 | |
| 16701 JIMMY JOHNS | | | | |
| 4-23-20 | Refund Celebrate Waupun Sponsorship 2020 | 04/23/2020 | 500.00 | 450-48-4861-0-00 |
| Total 16701 JIMMY JOHNS: | | | 500.00 | |
| 16826 JUDSONS LLC | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 16826 JUDSONS LLC: | | | 2,500.00 | |
| 16832 K'S BOUTIQUE | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 16832 K'S BOUTIQUE: | | | 2,500.00 | |
| 16971 KEYS 4 REAL ESTATE LLC | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 16971 KEYS 4 REAL ESTATE LLC: | | | 2,500.00 | |
| 17172 KYLIE MARIE PHOTOGRAPHY | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 740.00 | 405-70-5436-3-38 |
| Total 17172 KYLIE MARIE PHOTOGRAPHY: | | | 740.00 | |
| 17280 LANGE ENTERPRISES | | | | |
| 72248 | Signs - update to add service animals | 04/23/2020 | 1,095.44 | 100-20-5525-3-36 |
| Total 17280 LANGE ENTERPRISES: | | | 1,095.44 | |
| 17815 LINK'S MARTIAL ARTS | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 17815 LINK'S MARTIAL ARTS: | | | 2,500.00 | |
| 18592 MARTIN, TERRENCE D & BARBARA A | | | | |
| 4-23-20 | S Madison St Ph 2 | 04/23/2020 | 400.00 | 400-70-5436-8-00 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|--|--|--------------|------------|------------------|
| Total 18592 MARTIN, TERRENCE D & BARBARA A: | | | 400.00 | |
| 19802 NAPA AUTO PARTS-WAUPUN | | | | |
| 272814 | safety mask | 04/23/2020 | 17.74 | 100-50-5232-3-36 |
| 274381 | bug wash | 04/23/2020 | 5.70 | 100-50-5232-3-38 |
| 276198 | shop towels | 04/23/2020 | 25.98 | 100-50-5232-3-38 |
| Total 19802 NAPA AUTO PARTS-WAUPUN: | | | 49.42 | |
| 20249 NCBA | | | | |
| 4-23-20 | Refund GUS baseball field deposit fee due to COVID | 04/23/2020 | 350.00 | 100-46-4672-0-00 |
| Total 20249 NCBA: | | | 350.00 | |
| 20420 NEW MEDICAL CENTER | | | | |
| 4-23-20 | Refund Vendor Payment for Celebrate Waupun 2020 | 04/23/2020 | 500.00 | 450-48-4864-0-00 |
| Total 20420 NEW MEDICAL CENTER: | | | 500.00 | |
| 20910 OUR BAR | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 20910 OUR BAR: | | | 2,500.00 | |
| 20996 PTASCHINSKI CONSTRUCTION INC | | | | |
| 10 | Madison St Constr-Pmt 10 | 04/23/2020 | 116,938.92 | 400-70-5436-8-00 |
| Total 20996 PTASCHINSKI CONSTRUCTION INC: | | | 116,938.92 | |
| 21245 PERKINS OIL | | | | |
| 0082517-IN | Bulk Shell Spirax S4 TXM | 04/23/2020 | 1,314.14 | 100-70-5411-3-36 |
| Total 21245 PERKINS OIL: | | | 1,314.14 | |
| 21557 PFALZGRAF, JOSEPH | | | | |
| 4-23-20 | clothing allowance | 04/23/2020 | 75.96 | 100-12634 |
| Total 21557 PFALZGRAF, JOSEPH: | | | 75.96 | |
| 22114 PRAMUKH LLC | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 22114 PRAMUKH LLC: | | | 2,500.00 | |
| 22695 REIKI ESSENTIALS & WELLNESS | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 1,839.95 | 405-70-5436-3-38 |
| Total 22695 REIKI ESSENTIALS & WELLNESS: | | | 1,839.95 | |
| 22750 RENNERTS | | | | |
| 41991 | fix scene lights | 04/23/2020 | 146.61 | 100-50-5232-3-36 |
| Total 22750 RENNERTS: | | | 146.61 | |
| 22940 RHODES, TARA | | | | |
| 4-23-20 | Police & Fire Comm per diem | 04/23/2020 | 40.00 | 100-10-5210-3-38 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|--|--|--------------|------------|------------------|
| Total 22940 RHODES, TARA: | | | 40.00 | |
| 23080 RON'S BARBER SHOP | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 885.12 | 405-70-5436-3-38 |
| Total 23080 RON'S BARBER SHOP: | | | 885.12 | |
| 23087 ROSENDALE-BRANDON SCHOOLS | | | | |
| 4-23-20 | Refund of Auditorium Rental | 04/23/2020 | 250.00 | 100-48-4821-0-00 |
| Total 23087 ROSENDALE-BRANDON SCHOOLS: | | | 250.00 | |
| 23224 SAN-A-CARE, INC | | | | |
| 515303 | Cleaning supplies | 04/23/2020 | 116.64 | 100-70-5410-3-36 |
| Total 23224 SAN-A-CARE, INC: | | | 116.64 | |
| 23588 SHAW, MITCH | | | | |
| 4-23-20 | ramps to change sweeper broom | 04/23/2020 | 80.00 | 100-70-5411-3-36 |
| Total 23588 SHAW, MITCH: | | | 80.00 | |
| 23612 SHRED-IT | | | | |
| 8129533469 | destruction of records | 04/23/2020 | 101.75 | 100-40-5211-3-38 |
| Total 23612 SHRED-IT: | | | 101.75 | |
| 24108 STAPLES CREDIT PLAN | | | | |
| 4-23-20 | office supplies | 04/23/2020 | 24.51 | 100-10-5131-3-30 |
| 4-23-20 | office supplies | 04/23/2020 | 49.01 | 100-10-5141-3-30 |
| 4-23-20 | timecard paper | 04/23/2020 | 115.99 | 100-10-5141-3-38 |
| 4-23-20 | Election supplies | 04/23/2020 | 27.59 | 100-10-5141-3-38 |
| 4-23-20 | Election supplies | 04/23/2020 | 26.42 | 100-10-5141-3-38 |
| 4-23-20 | Election supplies | 04/23/2020 | 31.90 | 100-10-5141-3-38 |
| 4-23-20 | Election supplies | 04/23/2020 | 18.30 | 100-10-5141-3-38 |
| 4-23-20 | Election supplies | 04/23/2020 | 52.84 | 100-10-5141-3-38 |
| 4-23-20 | Election supplies | 04/23/2020 | 27.58 | 100-10-5141-3-38 |
| 4-23-20 | Election supplies | 04/23/2020 | 125.00 | 100-10-5141-3-38 |
| 4-23-20 | office supplies | 04/23/2020 | 24.51 | 100-10-5191-3-30 |
| 4-23-20 | office supplies | 04/23/2020 | 24.51 | 100-20-5513-3-30 |
| 4-23-20 | office supplies | 04/23/2020 | 49.01 | 100-70-5420-3-30 |
| 4-23-20 | office supplies | 04/23/2020 | 24.51 | 100-80-5670-3-30 |
| Total 24108 STAPLES CREDIT PLAN: | | | 621.68 | |
| 24303 STEP OF FAITH INC | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 24303 STEP OF FAITH INC: | | | 2,500.00 | |
| 24793 TACTICAL SOLUTIONS | | | | |
| 7673 | Certification of Radar Units & laser units | 04/23/2020 | 440.00 | 100-40-5212-3-38 |
| Total 24793 TACTICAL SOLUTIONS: | | | 440.00 | |
| 24795 TAILS A WAGGIN | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,330.99 | 405-70-5436-3-38 |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|--|--|--------------|------------|------------------|
| Total 24795 TAILS A WAGGIN: | | | 2,330.99 | |
| 24929 THE PARLOR HAIR BOUTIQUE | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 24929 THE PARLOR HAIR BOUTIQUE: | | | 2,500.00 | |
| 24933 THE CLOTHING PALLET | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 24933 THE CLOTHING PALLET: | | | 2,500.00 | |
| 24934 THIRSTY MARLINS LLC | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 24934 THIRSTY MARLINS LLC: | | | 2,500.00 | |
| 24980 THRIVENT - JONATHAN LEONARD | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,078.02 | 405-70-5436-3-38 |
| Total 24980 THRIVENT - JONATHAN LEONARD: | | | 2,078.02 | |
| 25027 THURMER, MIKE | | | | |
| 4-23-20 | Police & Fire Commission per diem | 04/23/2020 | 40.00 | 100-10-5210-3-38 |
| Total 25027 THURMER, MIKE: | | | 40.00 | |
| 25143 TOTAL BUSINESS PRODUCTS | | | | |
| 89692 | name plate/engraving | 04/23/2020 | 46.30 | 100-50-5231-3-38 |
| 25143 TOTAL BUSINESS PRODUCTS: | | | 46.30 | |
| 26353 C.VERHAGE.PHOTO | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 26353 C.VERHAGE.PHOTO: | | | 2,500.00 | |
| 26465 VON BRIESEN & ROPER, S.C. | | | | |
| 318739 | Personnel | 04/23/2020 | 3,192.00 | 100-10-5143-3-38 |
| Total 26465 VON BRIESEN & ROPER, S.C.: | | | 3,192.00 | |
| 27908 WEBER, DAVID | | | | |
| 4-23-20 | S Madison St Phase 2 | 04/23/2020 | 3,700.00 | 400-70-5436-8-00 |
| Total 27908 WEBER, DAVID: | | | 3,700.00 | |
| 27917 WEAVING IT UP TO YOU | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 27917 WEAVING IT UP TO YOU: | | | 2,500.00 | |
| 28207 WIND & UNWIND LLC | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 28207 WIND & UNWIND LLC: | | | 2,500.00 | |

| Invoice | Description | Invoice Date | Total Cost | GL Account |
|---|--|--------------|------------|------------------|
| 28600 WI DEPT OF JUSTICE | | | | |
| G3369-MAR20 | G3369 - background checks - Mar 2020 | 04/23/2020 | 49.00 | 100-40-5213-3-38 |
| Total 28600 WI DEPT OF JUSTICE: | | | 49.00 | |
| 29900 ZARNOTH BRUSH WORKS, INC. | | | | |
| 0179788-IN | tube broom/gutter broom - street sweeper | 04/23/2020 | 712.40 | 100-70-5411-3-36 |
| Total 29900 ZARNOTH BRUSH WORKS, INC.: | | | 712.40 | |
| 300043 EXCEL2WELL WELLNESS SOLUTIONS | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 300043 EXCEL2WELL WELLNESS SOLUTIONS: | | | 2,500.00 | |
| 300069 GREEN COLLAR GROOMING | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 300069 GREEN COLLAR GROOMING: | | | 2,500.00 | |
| 300205 BETT, JOHN | | | | |
| 4-23-20 | Per Diem - Police & Fire Commission | 04/23/2020 | 40.00 | 100-10-5210-3-38 |
| Total 300205 BETT, JOHN: | | | 40.00 | |
| 300207 VIAGGIO LLC | | | | |
| 4-23-20 | Covid-19 Downtown Business Support Program | 04/23/2020 | 2,500.00 | 405-70-5436-3-38 |
| Total 300207 VIAGGIO LLC: | | | 2,500.00 | |
| Grand Totals: | | | 240,251.84 | |

Report GL Period Summary

| GL Period | Amount |
|---------------|------------|
| 04/20 | 240,251.84 |
| Grand Totals: | 240,251.84 |

Vendor number hash: 2501790
Vendor number hash - split: 2859567
Total number of invoices: 79
Total number of transactions: 95

| Terms Description | Invoice Amount | Discount Amount | Net Invoice Amount |
|-------------------|----------------|-----------------|--------------------|
| Open Terms | 240,251.84 | .00 | 240,251.84 |
| Grand Totals: | 240,251.84 | .00 | 240,251.84 |

| Terms Description | Invoice Amount | Discount Amount | Net Invoice Amount |
|-------------------|----------------|-----------------|--------------------|
|-------------------|----------------|-----------------|--------------------|

Report Criteria:

[Report].Invoice Date = 04/23/2020

AGENDA SUMMARY SHEET

MEETING DATE: 4/28/2020

TITLE: Resolution Authorizing the Issuance and Sale of
\$3,455,000 General Obligation Refunding Bonds,
Series 2020A

AGENDA SECTION: Resolutions & Ordinances

PRESENTER: Michelle Kast, Finance Director
Phil Cosson, Ehlers

| DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i> | FISCAL IMPACT | |
|---|--|--|
| | Interest savings for TID 5, amount TBD on April 28 th bond sale date | |

ISSUE SUMMARY:

- The Resolution authorizes the issuance and sale of Refunding Bonds, for the purpose of obtaining interest savings for TID 5
- On April 22nd, a preliminary official statement was released to solicit bids for the purchase of the Refunding Bonds
- On April 28th, the bid opening will occur at 10AM and the results will be presented by Ehlers at the council meeting
- The attached Resolution is in draft format, as the bid opening for the Refunding Bonds has not taken place yet
- The final version of the Resolution and a Sale Day Report and will be provided at or before the council meeting
- Note: If market volatility occurs and desired interest savings is not obtained the sale will be pulled and held for a later date. However, recent bond sales of comparable rated communities have seen good results as both bidders and interest rates in the municipal market have stabilized over the last three weeks. We anticipate this trend to continue resulting in good sale results for the City.

ATTACHMENTS:

- 1) Draft Resolution
- 2) To be provided: Final Resolution
- 3) To be provided: Sale Day Report

RECOMMENDED MOTION:

Approve the Resolution Authorizing the Issuance and Sale of \$3,455,000 General Obligation Refunding Bonds, Series 2020A.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE
OF \$3,455,000 GENERAL OBLIGATION REFUNDING
BONDS, SERIES 2020A

WHEREAS, on April 14, 2020, the Common Council of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City") adopted a resolution (the "Set Sale Resolution"), providing for the sale of General Obligation Refunding Bonds, Series 2020A (the "Bonds") for the public purpose of paying the cost of refinancing certain outstanding obligations of the City, specifically, the 2021 through 2031 maturities of the General Obligation Community Development Bonds, dated August 17, 2011 (the "2011 Bonds"); and the State Trust Fund Loan, dated January 18, 2019 (the "2019 STFL") (collectively, the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligations for the purpose of achieving debt service savings;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations;

WHEREAS, pursuant to the Set Sale Resolution, the City has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds to pay the cost of the Refunding;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on April 28, 2020;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on April 28, 2020;

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Ratification of the Notice of Sale and Offering Materials. The Common Council hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of THREE MILLION FOUR HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$3,455,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds, Series 2020A"; shall be issued in the aggregate principal amount of \$3,455,000; shall be dated May 20, 2020; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on August 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on August 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the City, on August 1, 2029 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

[If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the City shall direct.]

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2020 through 2030 for the payments due in the years 2021 through 2031 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, Series 2020A, dated May 20, 2020" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds and the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain

the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 11. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 12. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 15. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by Ehlers.

Section 16. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 18. Redemption of the 2011 Bonds. The 2011 Bonds are hereby called for prior payment and redemption on August 1, 2020 at a price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk to work with Ehlers to cause timely notice of redemption, in substantially the form attached hereto as Exhibit F and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice. Any and all actions heretofore taken by the officers and agents of the City to effectuate the redemption of the 2011 Bonds are hereby ratified and approved.

Section 19. Redemption of the 2019 STFL. The City hereby calls the 2019 STFL for redemption on June 10, 2020. The City hereby directs the City Clerk to work with Ehlers to cause timely notice of redemption to be sent to the Board of Commissioners of Public Lands by registered or certified mail at least 30 days prior to the date of redemption of the 2019 STFL.

The City hereby directs the City Clerk to take all actions necessary for the redemption of the 2019 STFL on their redemption date. Any and all actions heretofore taken by the officers and agents of the City to effectuate such redemption are hereby ratified and approved.

Section 20. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 21. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 28, 2020.

Julie J. Nickel
Mayor

ATTEST:

Angela J. Hull
City Clerk

(SEAL)

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

DRAFT

[EXHIBIT MRP

Mandatory Redemption Provision

The Bonds due on August 1, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on August 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on August 1, ____

| <u>Redemption Date</u> | <u>Amount</u> |
|----------------------------|-----------------|
| ____ | \$ ____ |
| ____ | ____ |
| ____ | ____ (maturity) |

For the Term Bonds Maturing on August 1, ____

| <u>Redemption Date</u> | <u>Amount</u> |
|----------------------------|-----------------|
| ____ | \$ ____ |
| ____ | ____ |
| ____ | ____ (maturity) |

For the Term Bonds Maturing on August 1, ____

| <u>Redemption Date</u> | <u>Amount</u> |
|----------------------------|-----------------|
| ____ | \$ ____ |
| ____ | ____ |
| ____ | ____ (maturity) |

For the Term Bonds Maturing on August 1, ____

| <u>Redemption Date</u> | <u>Amount</u> |
|----------------------------|------------------|
| ____ | \$ ____ |
| ____ | ____ |
| ____ | ____ (maturity)] |

EXHIBIT E

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
DODGE AND FOND DU LAC COUNTIES
NO. R-____ CITY OF WAUPUN \$_____
GENERAL OBLIGATION REFUNDING BOND, SERIES 2020A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
August 1, _____ May 20, 2020 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2021 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by Bond Trust Services Corporation, Roseville, Minnesota (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$3,455,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of paying the cost of refunding certain obligations of the City, as authorized by a resolution adopted on April 28, 2020. Said resolution is recorded in the official minutes of the Common Council for said date.

The Bonds maturing on August 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the City, on August 1, 2029 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the City, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

【The Bonds maturing in the years _____ are subject to mandatory redemption by lot as provided in the resolution referred to above, at the redemption price of par plus accrued interest to the date of redemption and without premium.】

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond is transferable only upon the books of the City kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the City appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the City for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and City may treat and

consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

This Bond shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Mayor and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

CITY OF WAUPUN
DODGE AND FOND DU LAC COUNTIES,
WISCONSIN

By: _____
Julie J. Nickel
Mayor

(SEAL)

By: _____
Angela J. Hull
City Clerk

Date of Authentication: _____, _____

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds of the issue authorized by the within-mentioned resolution of the City of Waupun, Dodge and Fond du Lac Counties, Wisconsin.

BOND TRUST SERVICES
CORPORATION,
ROSEVILLE, MINNESOTA

By _____
Authorized Signatory

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

EXHIBIT F

NOTICE OF FULL CALL*

Regarding

CITY OF WAUPUN
DODGE AND FOND DU LAC COUNTIES, WISCONSIN
GENERAL OBLIGATION COMMUNITY DEVELOPMENT BONDS
DATED AUGUST 17, 2011

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called by the City for prior payment on August 1, 2020 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

| <u>Maturity Date</u> | <u>Principal Amount</u> | <u>Interest Rate</u> | <u>CUSIP No.</u> |
|----------------------|-------------------------|----------------------|------------------|
| 08/01/21 | \$230,000 | 2.80% | 943266GB6 |
| 08/01/22 | 245,000 | 3.00 | 943266GC4 |
| 08/01/23 | 250,000 | 3.15 | 943266GD2 |
| 08/01/24 | 260,000 | 3.25 | 943266GE0 |
| 08/01/25 | 270,000 | 3.40 | 943266GF7 |
| 08/01/26 | 280,000 | 3.50 | 943266GG5 |
| 08/01/27 | 290,000 | 3.60 | 943266GH3 |
| 08/01/28 | 300,000 | 3.70 | 943266GJ9 |
| 08/01/29 | 305,000 | 3.80 | 943266GK6 |
| 08/01/30 | 305,000 | 3.90 | 943266GL4 |
| 08/01/31 | 315,000 | 4.00 | 943266GM2 |

The City shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before August 1, 2020.

Said Bonds will cease to bear interest on August 1, 2020.

By Order of the
Common Council
City of Waupun
City Clerk

Dated _____

* To be provided by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to August 1, 2020 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

ORDINANCE # 20-04

A CHARTER ORDINANCE TO AMEND CHAPTER ONE OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN ENTITLED "GENERAL GOVERNMENT."

THE COMMON COUNCIL OF THE CITY OF WAUPUN ORDAINS:

SECTION 1: Section 1.05 of the Municipal Code of the City of Waupun entitled "Boards and Commissions" is amended to repeal and recreate subsection (4) as follows:

(4) BOARD OF PUBLIC WORKS. The Board of Public Works shall consist of three (3) Alderpersons and four (4) additional City residents, all of whom shall be appointed by the Mayor subject to approval by the Common Council. Alderpersons shall each serve for a term of one (1) year. Resident members shall each serve for a term of three (3) years. The Mayor, Director of Public Works, Recreation Program Director, Public Utilities Manager, Clerk and Police Chief or his or her designee shall also serve as *ex officio*, non-voting members of the Board. The Mayor shall designate one of the members as Board Chair, who shall also serve as Board President. The Clerk shall serve as Board Clerk.

SECTION 2: Section 1.25 of the Municipal Code of the City of Waupun entitled "Board of Park and Recreation Commissioners" is repealed and recreated to provide as follows:

(1) ADMINISTERED BY BOARD OF PUBLIC WORKS. The Board of Public Works shall exercise all duties, responsibility and authority assigned to the Board of Park and Recreation Commissioners under provisions of the Wisconsin Statutes and the Waupun Municipal Code.

(2) DUTIES. In administering the affairs of Park and Recreation Commissioners, the Board of Public Works shall have all of the duties, responsibility and authority identified in §27.08(2), Wis. Stats., as well as the following responsibilities and powers:

(a) The Board shall plan for and purchase the necessary materials to maintain a recreational program in the City parks and at such other places as the Board shall determine. The Board shall adopt such rules and regulations for the use of the City parks and for the regulation of the recreational program as it shall deem necessary.

(b) The Board shall supervise the activities of the Park and Recreational Director of the City, and shall report on his or her activities to the Common Council. The Board shall assist the Park and Recreational Director whenever possible.

(c) The Board shall have such additional responsibilities and powers as may, from time to time, be directed by the Common Council.

SECTION 3: Section 1.11 of the Municipal Code of the City of Waupun entitled “PARK AND RECREATIONAL DIRECTOR” is repealed and recreated as follows:

1.11 PARK AND RECREATIONAL DIRECTOR. Under the general direction of the City Administrator, and in cooperation with the Board of Public Works, the Park and Recreational Director shall oversee operations of all municipal park and recreational programs, shall assist the Board of Public Works in all of its duties and responsibilities identified in this Code and under §27.08(2), Wis. Stats., and shall perform such other duties as may be prescribed by the City Administrator.

SECTION 4: All ordinances or portions of ordinances in conflict with this charter ordinance are repealed.

SECTION 5: This ordinance shall take effect 60 days after its passage and publication, unless within this time a referendum petition is filed as provided by section 66.01 of the Wisconsin Statutes, in which event this ordinance shall not take effect until submitted to a referendum and approved by a majority of the voting electors.

Enacted this ____ day of _____, 2020.

Julie J. Nickel
Mayor

ATTEST:

Angela Hull
City Clerk



AGENDA SUMMARY SHEET

MEETING DATE: 4/28/20

TITLE: Harmsen Ave. & Oak Lane Regional Storm Water Management Pond Agreement with MSA Professional Services Inc.

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Jeff Daane, Public Works Director

| DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i> | FISCAL IMPACT | |
|---|---------------|--|
| | \$34,660 | |

ISSUE SUMMARY:

The project area is approximately 0.7 acres in size and is located at the northwest corner of the Harmsen Avenue and Oak Lane intersection in the City of Waupun. The City is in the process of transferring their WDNR Urban Non-Point Source Construction Grant funds from the Monroe Street Pond project to this project. If approved, the City intends to construct a regional storm water management pond at the Harmsen Avenue and Oak Lane site, which was outlined in the City's December 2017 Storm Water Quality Plan Update.

STAFF RECOMENDATION:

None

ATTACHMENTS:

MSA Agreement- Harmsen Avenue & Oak Lane Regional Storm Water Management Pond

MOTIONS FOR CONSIDERATION:

Motion to accept the Harmsen Ave. and Oak Lane Storm Water Management Pond Agreement with MSA Professional Services.

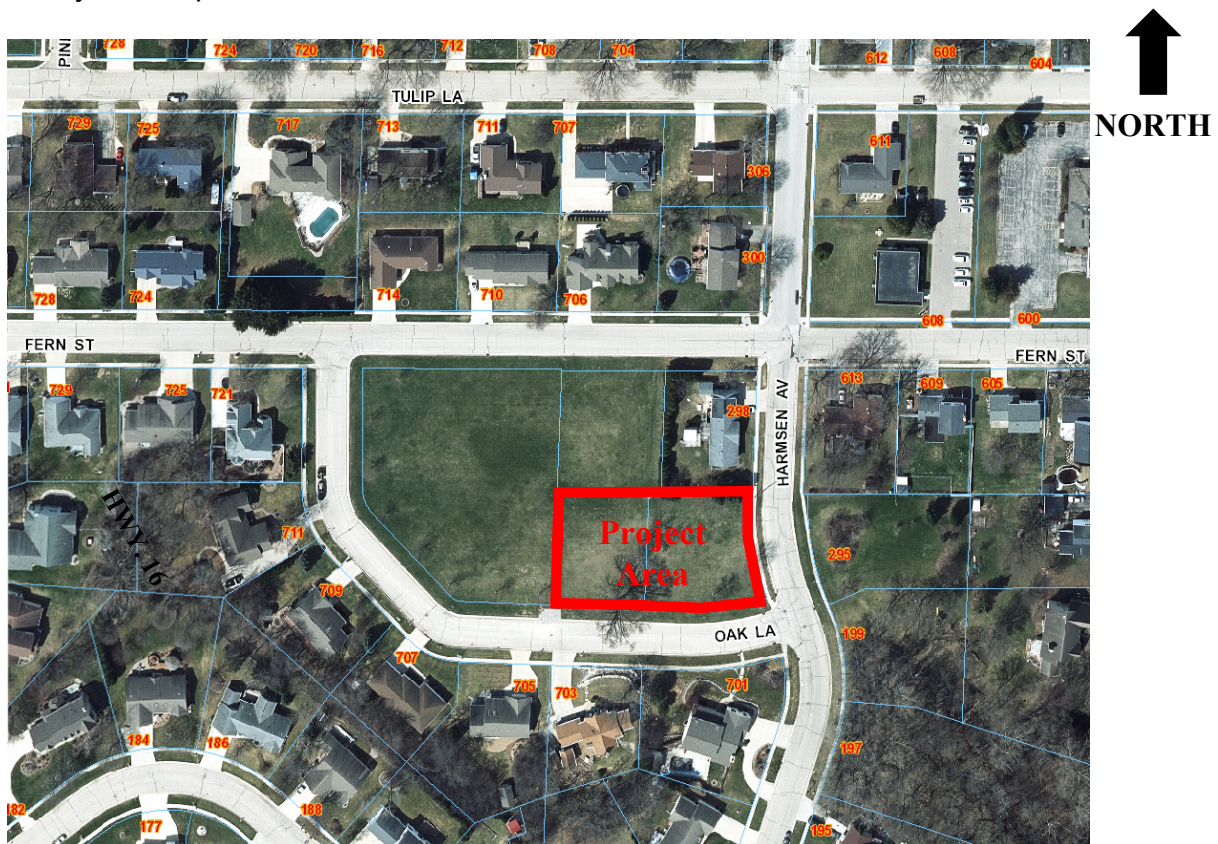


Professional Services Agreement

This AGREEMENT (Agreement) is made today April 20, 2020 by and between CITY OF WAUPUN, WI (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

PROJECT NAME: Harmsen Ave. & Oak Lane Regional Storm Water Management Pond
City of Waupun, Fond du Lac County, Wisconsin

PROJECT UNDERSTANDING: The project area is approximately 0.7 acres in size and is located at the northwest corner of the Harmsen Avenue and Oak Lane intersection in the City of Waupun. The City is in the process of transferring their WDNR Urban Non-Point Source Construction Grant funds from the Monroe Street Pond project to this project. If approved, the City intends to construct a regional storm water management pond at the Harmsen Avenue and Oak Lane site, which was outlined in the City's Decemer 2017 Storm Water Quality Plan Update.



PROPOSED SCOPE OF SERVICES: MSA proposes to provide the following scope of services. When Client or Owner is mentioned herein, it shall mean the City of Waupun, WI or its designated representative. When Consultant, MSA, or Engineer is mentioned, it shall mean MSA Professional Services, Inc. or its designated representative.

The Owner shall provide MSA with all criteria and full information as to project requirements including design objectives, constraints, budgetary limitations, and other available information pertinent to the project. The Owner shall also furnish any available pertinent project information for use by MSA. This may include reports, investigations, property descriptions, land use restrictions, development agreements, permits/approvals, easements, data from previous designs, concept maps, wetland delineations, architectural building plans, and any other information relative to the design and construction of the proposed improvements.

1. TOPOGRAPHIC SURVEY AND BASE MAPPING

MSA will provide topographic data collection within the overall project limits to prepare a base map of the existing conditions, which will be used for the subsequent design work. The proposed survey work includes the following basic services:

- a. Location of existing lot corners and other nearby survey markers, if visible and readily observable.
- b. Location, elevation, size, and type (as applicable) of existing public utility structures and piping systems (culverts, manholes, inlets, water valves/hydrants, storm sewer, sanitary sewer, and water main) as readily observable or as marked by contacting Digger's Hotline. MSA will not be liable for issues resulting from mapping utilities that are not members of Digger's Hotline or from utilities that are incorrectly marked or not completely marked by the Digger's Hotline representative(s).
- c. Location of any private utility facilities within or adjacent to the project site (electric, telephone, natural gas, cable TV, fiber optic) as marked by contacting Digger's Hotline. MSA will not be liable for issues resulting from mapping utilities that are not members of Digger's Hotline or from utilities that are incorrectly marked or not completely marked by the Digger's Hotline representative(s).
- d. Location of other pertinent features such as: trees, fences, walls, poles, surface structures, driveways, and other related features as readily observable.

2. WETLAND DELINEATION

Per the WisDNR surface water data viewer, no wetlands are known to exist onsite; however, there are wetland indicator soils present within the project area; therefore, the WisDNR will likely require a wetland delineation to determine that no wetlands will be impacted by the project. MSA shall prepare a wetland delineation for the project, which shall include research, one site visit to perform field work, preparation of a report including findings and data sheets, submitting the report to the WDNR for concurrence, as well as one onsite meeting with WDNR.

Deliverables: One electronic (PDF format) version of the wetland delineation report.

3. SUBSURFACE SOIL INVESTIGATION COORDINATION

Subsurface soil investigations will be required by the WisDNR for the design of the regional storm water management pond. It is assumed that this investigation shall be performed by a geotechnical engineer contracted separately by the Owner. It is anticipated that three (3) soil boring investigations will be required for purposes of establishing whether a pond liner, bedrock, and/or high groundwater conditions will need to be accommodated. MSA will prepare a scope of work and solicit bids from up to three (3) local geotechnical firms to provide these services. MSA will contact the geotechnical firms and request proposals for services on behalf of the City. It is assumed that the City of Waupun will contract for these services directly and they are not included in this proposal. It is also assumed that MSA will be supplied with the results of this testing for use in preparation of the SWMP.

Deliverables: One electronic (PDF format) version of the project SWMP report.

4. ENGINEERING DESIGN

MSA will prepare a set of construction plans for the proposed regional storm water management improvements. MSA proposes to complete the following engineering design related services.

- a. Using the base map of the existing site conditions and information from the City; MSA will prepare improvement plans as follows:
 - i. Erosion Control Plan depicting proposed erosion control measures required by the applicable approval agencies for the SWMP improvements as well as the sanitary and water improvements.
 - ii. Storm Water Management Pond Plan depicting the location and proposed ground contours for the proposed storm water management pond.
 - iii. Construction Details Plan depicting various details for construction clarification purposes as well as standard details for manholes, trenching, pond outlet structure(s), and typical pond cross-section.
- b. Submit preliminary plans to the City for review, comment and preliminary approval. It is assumed that one comprehensive set of review comments will be submitted to MSA by the City, which will be used to further develop the preliminary plans into final construction plans.
- c. Submit the final construction plans to the City for final review and approval prior to submitting the plans for applicable permit approvals and bidding.

Deliverables: One electronic (PDF format) version of the preliminary plan set.
One electronic (PDF format) version of the final construction plan set.

5. STORM WATER DESIGN REPORT

MSA will write a design report which includes an analysis of the contributing watershed, a construction and maintenance cost estimate for the facility, stage-storage-outflow relationships for the pond and outlet device, design of the outlet device including accessibility and overflow route, and TSS and TP removal calculations stated in terms of % reduction of City's total regulated load.

Deliverables: One electronic (PDF format) version of the design report.

6. PROJECT SPECIFICATIONS

MSA will prepare technical specifications for the proposed regional storm water pond. The specifications shall also incorporate City standard requirements, where appropriate as well as information needed to bid the project work on behalf of the City.

Deliverables: One electronic (PDF format) version of the project specifications.

7. PROJECT PERMITTING

MSA proposes to prepare and submit permit applications on behalf of the Owner for the following anticipated permits:

- i. WDNR WRAPP permit for site disturbance over 1-acre.
- ii. MSA will submit a set of plans, specification, and bid documents to the WDNR reviewer in charge of approving plans for UNPS Construction Grant funding, and will address reviewer's comments. MSA will coordinate with the UNPS Construction Grant reviewer during the design and construction phases of the project as needed or as directed by the City staff.

All permit and review fees shall be the responsibility of the client and are not included in the fees shown herein. MSA can assist the Owner with any calculations, additional information, and/or modifications to the project documents that are requested by the approval agencies as directed by the Owner on a time and expense basis. Any other permits not specifically listed as included within this contract are assumed to be by others or can be performed by MSA as additional services.

Deliverables: Permit applications filled out on behalf of the Owner for the permits listed above.

8. BIDDING RELATED SERVICES

MSA shall assist the Owner with publicly bidding the proposed project improvements, which shall include the following:

- a. Assist Owner in advertising for and obtaining bids or proposals for the Work and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued.
- b. Coordinate the distribution of the bid documents to perspective bidders, subcontractors and suppliers.
- c. Answer bidder's questions to clarify the intent of the contract documents. Assist the Owner with issuing any addenda needed to change the bidding documents.
- d. Conduct an electronic bid opening, compile the bid results, and make a recommendation for the award of the construction contract to the Owner.

9. CONSTRUCTION RELATED SERVICES

MSA shall assist the Owner with any construction related services for this project as directed by the Owner on a time and expense basis. These services may include, but are not limited to, the following:

- a. Construction Staking: MSA will provide a project benchmark and one (1) set of grade stakes delineating the top of pond contour, bottom of pond contour, and outlet structure location. Re-staking or staking of features in addition to shall be an extra to this contract.
- b. Site observation: MSA will provide a Resident Project Representative who will assist with construction site observation for this project on a time and expense basis as directed by the City. It is assumed that 5-days (10-hours per day) may be needed for this project; however, this timeframe may increase or decrease as directed by the City D.P.W. based on the site conditions and construction activities.
- c. Pay requests: MSA will review contractor pay requests and recommend payment to the City.
- d. Project closeout: MSA will assist the City to create a final project punchlist and oversee punchlist resolution at final acceptance stage of the project.
- e. As-Built plan: MSA will conduct a post-construction as-built survey of the facility to verify that the volumes provided by construction match design volumes, and that the outlet structure was constructed in conformance with plans and specifications. MSA will update the design report to document any variation in TSS/TP reductions that result from as-built conditions that differ from planned conditions.

ESTIMATED FEE SCHEDULE SUMMARY:

| DESCRIPTION | AMOUNT | |
|---|-----------|-------------------|
| 1. Topographic Survey & Base Map | \$ | 1,950 |
| 2. Wetland Delineation | \$ | 3,910 |
| 3. Subsurface Soil Investigation Coordination | \$ | 800 |
| 4. Engineering Design | \$ | 6,320 |
| 5. Storm Water Design Report | \$ | 3,960 |
| 6. Project Specifications | \$ | 2,460 |
| 8. Bidding Related Services | \$ | 1,950 |
| ===== | | |
| SUBTOTAL | \$ | 21,350 (Lump Sum) |
| 7. Project Permitting | \$ | 3,000 (Per Diem) |
| 9. Construction Related Services | \$ | 10,310 (Per Diem) |
| ===== | | |
| TOTAL | \$ | 34,660 |

SCHEDULE OF SERVICES:

Once the signed agreement has been received from the Owner, MSA can begin work on this project immediately. It is anticipated that the project work would be bid in the fall of 2020 and that construction may commence sometime there after with all work completed by summer/fall of 2021.

ASSUMPTIONS & CONDITIONS OF SERVICE:

1. MSA is not responsible for the timeliness or outcome of agency reviews or approvals.
2. Fees charged by agencies for plan review, permits, inspection, or other purposes are the sole responsibility of the client including fees for bid advertisement and public notices.
3. Payment is expected in accordance with the "Prices and Terms of Payment" section of our standard contract. In addition to the provisions set forth therein, MSA Professional Services, Inc. reserves the right to stop work any time after balances are more than 30 days past due and all other efforts are exhausted to resolve any conflicts or disputes.
4. All work will be done in accordance with the terms and conditions set forth in the contract. Items not specifically mentioned in the scope of services are not a part of this contract but may be added at the request of the client as additional work on a time & expense basis.
5. If work is requested of MSA that is not included in the Scope of Services herein, or is a change to work in progress, MSA shall notify the Owner of the change in scope and the Owner shall provide written (letter, email, contract amendment, etc.) authorization to proceed prior to starting the work.
6. MSA staff can attend any meetings not specifically mentioned in this scope when requested by the client on a time and expense basis as additional services.
7. It is assumed that MSA will not be involved in the acquisition of any additional property from adjacent land owners and that the project area does not impact any wetlands, floodplains, environmentally sensitive areas, contaminated soils, hazardous materials, endangered

species habitat, cultural/historical sensitive areas, or involve high bedrock, and/or groundwater issues unless specifically indicated in the scope of work. If additional investigation into any of these items or if testing performed by a sub-consultant is required, it shall be provided by the Owner or provided by MSA as additional services.

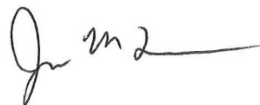
8. MSA assumes no liability for the project's compliance with local zoning, land use, and shoreland ordinances. Unless specifically mentioned herein, any platting, parcel subdividing, or easement description preparation work is not included in this contract but may be provided by MSA as additional services.
9. The proposed engineering design services described herein do not include retaining wall design, site lighting, site fencing, or any other services not specifically mentioned in this scope. If any of these services are required, they shall be provided by the Owner or provided by MSA as additional services.
10. This proposal assumes that the layout and location of the improvements will be adhered to throughout the project once provided (or approved) by the Owner and that no major changes will be made during the course of the work. If changes are made, MSA will provide the client with an estimated fee for inclusion of the changes into the plans and will require the client's authorization of the additional fee prior to making any change.
11. This scope of service is premised upon one prime contract for the construction. If more than one prime contract is awarded, or the work phased or segmented somehow, MSA shall be entitled to an equitable increase in compensation.

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services shall be on a lump sum basis and time & expense basis as indicated above in the "Fee Schedule Summary" section (see Attachment A – MSA rate schedule).

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF WAUPUN, WI

MSA PROFESSIONAL SERVICES, INC.



Julie Nickel
City Mayor

Jason M. Laue
MSA Project Manager

Date: _____

Date: April 20, 2020

201 E. Main Street
Waupun, WI 53963
Phone: 920-324-7918

201 Corporate Drive
Beaver Dam, WI 53916
Phone: 920-887-4242

MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC)

1. **Scope and Fee.** The quoted fees and scope of services constitute the best estimate of the fees and tasks required to perform the services as defined. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required. The OWNER agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as may be required for the project

2. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Past due balances shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

3. **Costs and Schedules.** Costs and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

4. **Access to Site.** Owner shall furnish right-of-entry on the project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

5. **Location of Utilities.** Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to Consultant by others.

6. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not guarantee that proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

7. **Construction.** This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.

8. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

9. **Construction Site Visits.** MSA shall make visits to the site at intervals appropriate to the various stages of construction as MSA deems necessary in order to observe, as an experienced and qualified design professional, the progress and quality of the various aspects of Contractor's work.

The purpose of MSA's visits to, and representation at the site, will be to enable MSA to better carry out the duties and responsibilities assigned to and undertaken by MSA during the Construction Phase, and in addition, by the exercise of MSA's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed work of Contractor will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. On the other hand, MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

10. **Termination.** This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

11. **Betterment.** If, due to MSA's error, any required or necessary item or component of the project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

12. **Hazardous Substances.** OWNER acknowledges and agrees that MSA has had no role in generating, treating, storing, or disposing of hazardous substances or materials which may be present at the project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

13. **Insurance.** MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

14. **Reuse of Documents.** Reuse of any documents and/or services pertaining to this project by the OWNER or extensions of this project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

15. **Indemnification.** To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, agents, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, agents, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, agents, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

16. **Dispute Resolution.** OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in any state or federal court having jurisdiction.

17. **Exclusion of Special, Indirect, Consequential and Liquidated Damages.** Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

18. **State Law.** This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

19. **Jurisdiction.** OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be, at MSA's option, Sauk County, Wisconsin, or any county in which MSA has an office.

20. **Understanding.** This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.



AGENDA SUMMARY SHEET

MEETING DATE: 4-28-20

TITLE: Consideration of 2020-2021 Annual Renewal License Fees

AGENDA SECTION: CONSIDERATION-ACTION

PRESENTER: Angela Hull, Clerk

ISSUE SUMMARY:

Each year, the licenses of Liquor, Operator, Soda, Dairy, Amusement, Tobacco, and Junk Dealership expire on June 30th. These license applications go before the Council for renewal consideration at the June Council meeting. All liquor and operator licenses are processed through inspections and a criminal background verification prior to their release.

Due to COVID-19, some establishments have had to close. Due to this great hardship, the WI Tavern League has provided a request to waive or reduce fees. This document is attached.

According to WI Statutes, which regulates the minimum and maximum liquor license fees, the minimum fee for a Class A Liquor (liquor stores) and Class B Liquor (bars) license is \$50. The minimum fee for Class A Fermented Malt Beverage (liquor stores, gas stations) and Class B Fermented Malt Beverage (Ballfields, Parish Center, and bars) is \$0.00.

City current fees: Class A Liquor \$150, Class B Liquor \$250, Class A Fermented Malt Beverage \$75, and Class B Fermented Malt Beverage \$100.

Also in the WI Tavern League draft letter, it makes request for waiving the renewal fee for amusement license (City charges \$15 per game) and Operator License (City charges \$20). Please know that of this \$20 Operator fee, the Department of Justice invoices the City \$7 per record for the background verification.

| Type of License | # of Current Licenses | Current Fee | Total Collected |
|------------------|-----------------------|-------------|-----------------|
| "Class A" Liquor | 2 | \$ 150 | \$ 300 |
| "Class B" Liquor | 14 | \$ 250 | \$ 3,500 |
| Class "A" Beer | 10 | \$ 75 | \$ 750 |
| Class "B" | 18 | \$ 100 | \$ 1,800 |
| Operator | 309 | \$ 20 | \$ 6,180 |
| Soda | 67 | \$ 5 | \$ 335 |
| Dairy | 33 | \$ 10 | \$ 330 |
| Tobacco | 12 | \$ 50 | \$ 600 |
| Amusement | 114 | \$15 ea | \$ 1,710 |
| Junk Dealership | 2 | \$ 50 | \$ 100 |

| State Law Minimum Total Fee if Approved |
|---|
| \$ 100 |
| \$ 700 |
| \$ - |
| \$ - |
| \$ - |
| |
| |
| |
| \$ - |
| |

STAFF RECCOMENDATION:

Consideration to direct the City Attorney to prepare a resolution if the Council deems to waive or lower current City ordinance fees for licenses.

ATTACHMENTS:

WI Tavern League draft letter

WI League of Municipalities Notice

| Business / Trade Name | "Class A" Liquor \$150 | Class "A" Beer \$75 | "Class B" Liquor \$250 | Class "B" Beer \$100 | SODA \$5 | DAIRY \$10 | TOBACCO \$50 | AMUSEMENT \$15/game | Junk \$50 | Total |
|----------------------------|---------------------------|------------------------|---------------------------|-------------------------|-------------|---------------|-----------------|------------------------|--------------|--------|
| Kwik Trip #651 | | \$ 75 | | | \$ 5 | \$ 10 | \$ 50 | | | \$ 140 |
| Holliday Food & Sport | | \$ 75 | | | \$ 5 | \$ 10 | \$ 50 | | | \$ 140 |
| Waupun Ultimart | | \$ 75 | | | \$ 5 | \$ 10 | \$ 50 | | | \$ 140 |
| Dollar General Store #6554 | | \$ 75 | | | \$ 5 | \$ 10 | \$ 50 | | | \$ 140 |
| Waupun Mart | | \$ 75 | | | \$ 5 | \$ 10 | \$ 50 | \$ 45 | | \$ 185 |
| Walgreens #11649 | | \$ 75 | | | \$ 5 | \$ 10 | \$ 50 | | | \$ 140 |
| Marshland Travel Mart | | \$ 75 | | | \$ 5 | \$ 10 | \$ 50 | | | \$ 140 |
| Heritage Ridge Travel Mart | | \$ 75 | | | \$ 5 | \$ 10 | \$ 50 | | | \$ 140 |

| | | | | | | | | | | |
|-------------------------------|--------|-------|--|--|------|-------|-------|--|--|--------|
| Mike's Wild Boar Liquor Store | \$ 150 | \$ 75 | | | \$ 5 | | \$ 50 | | | \$ 280 |
| Piggly Wiggly 238 | \$ 150 | \$ 75 | | | \$ 5 | \$ 10 | \$ 50 | | | \$ 290 |

| | | | | | | | | | | |
|--|--|--|--|--------|------|--|--|-------|--|--------|
| American Legion Baseball (Schlieve Field) | | | | \$ 100 | \$ 5 | | | | | \$ 105 |
| American Legion Baseball (High School Field) | | | | \$ 100 | \$ 5 | | | | | \$ 105 |
| Knights of Columbus Council 4897-Waupun | | | | \$ 100 | \$ 5 | | | | | \$ 105 |
| Snow Links | | | | \$ 100 | \$ 5 | | | \$ 60 | | \$ 165 |

| | | | | | | | | | | |
|---------------------------|--|--|--------|--------|------|-------|-------|--------|--|--------|
| Our Bar | | | \$ 250 | \$ 100 | \$ 5 | | \$ 50 | \$ 150 | | \$ 555 |
| Tony's Pizza | | | \$ 250 | \$ 100 | \$ 5 | \$ 10 | | | | \$ 365 |
| Jud-Sons | | | \$ 250 | \$ 100 | \$ 5 | | | \$ 420 | | \$ 775 |
| Other Bar | | | \$ 250 | \$ 100 | \$ 5 | \$ 10 | | \$ 105 | | \$ 470 |
| Gooseshot LLC | | | \$ 250 | \$ 100 | \$ 5 | \$ 10 | | \$ 90 | | \$ 455 |
| Kibb's Pub | | | \$ 250 | \$ 100 | \$ 5 | | \$ 50 | \$ 150 | | \$ 555 |
| Thirsty Marlin's | | | \$ 250 | \$ 100 | \$ 5 | | | \$ 150 | | \$ 505 |
| AmericInn by Wyndham | | | \$ 250 | \$ 100 | \$ 5 | \$ 10 | | | | \$ 365 |
| Bridges at the Rock | | | \$ 250 | \$ 100 | \$ 5 | \$ 10 | | | | \$ 365 |
| Wild Goose Café | | | \$ 250 | \$ 100 | \$ 5 | \$ 10 | | \$ 60 | | \$ 425 |
| Cuco's Mexican Restaurant | | | \$ 250 | \$ 100 | \$ 5 | \$ 10 | | | | \$ 365 |
| Brittain House | | | \$ 250 | \$ 100 | \$ 5 | \$ 10 | | \$ 90 | | \$ 455 |
| Wind & Unwined | | | \$ 250 | \$ 100 | \$ 5 | | | | | \$ 355 |
| The Legion Bar | | | \$ 250 | \$ 100 | \$ 5 | | | \$ 90 | | \$ 445 |

| | | | | | | | | | | |
|---|--------|--------|----------|----------|--------|--------|--------|----------|--------|----------|
| A & W | | | | | \$ 5 | \$ 10 | | \$ 60 | | \$ 75 |
| Alter Metal Recycling | | | | | \$ 5 | | | | \$ 50 | \$ 55 |
| Aronsons Recycling | | | | | | | | | \$ 50 | \$ 50 |
| Badgerland Youth for Christ | | | | | \$ 5 | | | | | \$ 5 |
| Bentz | | | | | \$ 5 | | | | | \$ 5 |
| Central Wisconsin Christian School | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Chang Jiang | | | | | \$ 5 | | | | | \$ 5 |
| City of Waupun - City Hall | | | | | \$ 5 | | | | | \$ 5 |
| City of Waupun - Community Center | | | | | \$ 5 | | | | | \$ 5 |
| City of Waupun - Dodge Park | | | | | \$ 5 | | | | | \$ 5 |
| City of Waupun - Harris Mill Park | | | | | \$ 5 | | | | | \$ 5 |
| City of Waupun - McCune Park | | | | | \$ 5 | | | | | \$ 5 |
| City of Waupun - Medema Fields | | | | | \$ 5 | | | | | \$ 5 |
| City of Waupun - Waupun Family Aquatic Center | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| City of Waupun - Waupun Public Library | | | | | \$ 5 | | | | | \$ 5 |
| City of Waupun - Waupun Sports Complex | | | | | \$ 5 | | | | | \$ 5 |
| City of Waupun - Wilcox Park | | | | | \$ 5 | | | | | \$ 5 |
| Culvers | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Dollar Tree #6801 | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Dominos | | | | | \$ 5 | | | | | \$ 5 |
| Federal Mogul | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Gateway Inn & Suites | | | | | \$ 5 | | | | | \$ 5 |
| Golden Cup Café | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Guth's Candy | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Inn Town Motel | | | | | \$ 5 | | | | | \$ 5 |
| Jimmy Johns | | | | | \$ 5 | | | | | \$ 5 |
| Martens Farm & Home | | | | | \$ 5 | | | | | \$ 5 |
| Mateo's Café & Restaurant LLC | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| McDonalds | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| National Rivet | | | | | \$ 5 | | | | | \$ 5 |
| Redbox Automated Retail LLC | | | | | | | | \$ 15 | | \$ 15 |
| Rock River Intermediate | | | | | \$ 5 | | | | | \$ 5 |
| Subway | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Waupun Area Junior Senior High School | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Waupun Fire Department | | | | | \$ 5 | | | | | \$ 5 |
| Waupun Girls Softball | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Waupun Hockey Association | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Waupun Little League | | | | | \$ 5 | | | | | \$ 5 |
| Waupun Meadowview Primary | | | | | \$ 5 | | | | | \$ 5 |
| Waupun Memorial Hospital | | | | | \$ 5 | \$ 10 | | | | \$ 15 |
| Waupun Pizza Ranch | | | | | \$ 5 | \$ 10 | | \$ 225 | | \$ 240 |
| TOTAL | \$ 300 | \$ 750 | \$ 3,500 | \$ 1,800 | \$ 335 | \$ 330 | \$ 600 | \$ 1,710 | \$ 100 | \$ 9,425 |



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fax: (608) 267-0645
league@lwm-info.org; www.lwm-info.org

Reducing Alcohol Beverage Licensing Fees in Response to COVID-19 Pandemic

League of Wisconsin Municipalities

April 21, 2020

The League of Wisconsin Municipalities has received many questions relating to whether municipalities may reduce alcohol beverage licensing fees for the upcoming 2020 licensing renewal period or take other steps to help restaurants and bars hurt by the COVID-19 pandemic and resulting “Safer-at-Home” order.

Reducing Licensing Fees. Municipal governing bodies may reduce alcohol beverage licensing fees for the 2020 licensing renewal period. Licensing fees are determined locally but must be within the maximum and minimum ranges specified by state law.

Maximum and Minimum license fees under state law:

Class “A” beer – no state maximum or minimum; the amount is determined by the municipality

Class “B” beer -- \$100 maximum; no minimum

“Class A” liquor -- \$500 maximum; \$50 minimum

“Class B” liquor -- \$500 maximum; \$50 minimum

Reserve “Class B” liquor renewal -- \$500 maximum; \$50 minimum

“Class C” wine license -- \$100 maximum; no minimum

A community could, at its discretion, reduce the 2020 renewal fees for Class “A” beer, Class “B” beer, and “Class C” wine to zero. The fees for “Class A” liquor, “Class B” beer, and Reserve “Class B” liquor renewal licenses could be reduced to \$50 each. Restaurants and bars typically hold Class B licenses and restaurants without an intoxicating liquor license may have a Class C wine license. Class A licenses are typically held by stores and sell for consumption off premise.

In communities that set license fees by ordinance, governing bodies wishing to reduce fees will need to adopt an ordinance modifying the alcohol beverage licensing renewal fees for the July 1, 2020 to June 30, 2021 licensing year. In communities with ordinances specifying that fees are amended by resolution of the governing body, the governing body will need to adopt a resolution modifying the fees.

Waiving Late Fees for Alcohol Beverage Renewal Applications. Another step communities might consider taking to provide partial relief to restaurants and bars hurt by the COVID-19 pandemic is to waive any late fees the municipality imposes when applicants file their alcohol beverage renewal applications after the deadline for submittal.

To Whom it may concern,

As you all are aware The Restaurants, Bars and Supper Clubs in your municipality have been shut down since 5pm on March 17th. Governor Evers latest Extension will put us closed until May 26th the Tuesday **AFTER** Memorial Day. That will be a total of 70days, including St. Patrick's Day, Easter, Mother's Day and the season starting Memorial Day weekend. Some of us have been able to do Carryout orders, but this is nowhere near enough revenue to keep our businesses going. Unfortunately, not all liquor license holders have food forcing them to be shut down completely.

Considering these issues, I am asking on behalf of your small business community that your municipality consider placing on an upcoming agenda the following items:

- Lowering the renewal of existing class b liquor license to \$50 the lowest amount allowed by state statute.
- Waive the renewal fee for class b beer license
- Waive the renewal fee for any amusement license that your municipality may have.
- Waive renewal fees for existing operators license
- Waive the renewal fee for any municipal business or cabaret license

This may not seem like a lot of money to you, but every little bit helps to our small struggling businesses in Wisconsin. Thank you for your time, if you have any questions please feel free to contact me.

Sincerely,



AGENDA SUMMARY SHEET

MEETING DATE: 4/28/20

TITLE: City of Waupun COVID-19 Update

AGENDA SECTION: ADMINISTRATOR
CORRESPONDENCE-
PRESENTATIONS

PRESENTER: Kathy Schlieve, Administrator

| DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i> | FISCAL IMPACT | |
|---|---------------|--|
| High Performance Government | Informational | |

SUMMARY ISSUE:

Staff will provide an update on the current COVID-19 response.

STAFF RECOMMENDATION:

Informational

ATTACHMENTS:

RECOMMENDED MOTION:

N/A