



A G E N D A
CITY OF WAUPUN ZONING BOARD OF APPEALS
Waupun City Hall – 201 E. Main Street, Waupun WI
Monday, April 03, 2023 at 4:30 PM

The Waupun Zoning Board of Appeals will meet in-person, virtual, and teleconference. Instructions to join the meeting are provided below.

Join Zoom Meeting

<https://us02web.zoom.us/j/86095321607?pwd=V2U3Y3RiaWJldmNLWWptazFkdmwrUT09>

Meeting ID: 860 9532 1607

Passcode: 898846

By Phone: (312) 626 6799

CALL TO ORDER

ROLL CALL

PERSONS WISHING TO ADDRESS THE ZONING BOARD OF APPEAL--State name, address, and subject of comments. (2 Minutes)

No Public Participation after this point.

FUTURE MEETINGS AND GATHERING INVOLVING THE ZONING BOARD OF APPEAL

CONSIDERATION - ACTION

1. Approve minutes of the March 6, 2023 meeting.
2. Variance Request of Go Dutch Solutions at 328 S Division St. to install a ground mounted sign that is 32 sq. ft. per side per Municipal Code Section 16.11(4) Type 8 allows signs not exceeding 20 sq. ft. per side.

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES
CITY OF WAUPUN ZONING BOARD OF APPEALS
Waupun City Hall – 201 E. Main Street, Waupun WI
Monday March 6, 2023 at 4:30 PM

CALL TO ORDER

Chairperson Westphal called the In-house & Virtual Zoning Board of Appeals meeting at 4:30 p.m.

ROLL CALL

Members present: Jason Westphal, Derek Minnema, Dylan Weber, & Patricia Beyer.

Absent: Mark Nickel & Rick Vanthoff

Also in attendance were Jeff Daane, DPW, David Buitter, Farmers Elevator, & Susan Leahy, Zoning Administrator

PERSONS WISHING TO ADDRESS THE ZONING BOARD OF APPEAL--State name, address, and subject of comments. (2 Minutes)

No persons appeared.

FUTURE MEETINGS AND GATHERING INVOLVING THE ZONING BOARD OF APPEAL

No future meetings planned.

CONSIDERATION - ACTION

1. Motion by Weber, second by Beyer to approve the August 24, 2022 Zoning Board of Appeals meeting minutes.
4 Ayes, 0 Nays. Motion carried unanimously
2. Public Hearing – Westphal read Variance request – Farmers Elevator Company LTD – 2 West Main Street to build a new truck scale on the NW corner of the block and discontinue use of scale on the SW corner of the block. This will infringe on the right-of-way per Municipal Code Section 16.04(2)(c)(iv).
 - Buitter explained the project stating the existing scale is in need of repair and not 100% useable. Farmers Elevator would like to install a new full length truck scale at the NW corner of the property which will infringe into the right-of-way like the current scale and the old scale will then be removed. The current scale area will turn into (2) parking stalls. The new scale will be located 3’ from building and 2’ from the curb line.
 - Daane advised the board that this has been presented to the Public Works Board who approved unanimously on the relocation. This would ease the congestion of traffic coming off of West Main Street.
 - Buitter stated he has been in contact with Utilities regarding the relocation of a power pole to the east.
 - Westphal asked if this will increase the truck traffic by adding the new scale.
 - Buitter stated that the corn weighing will still be done at the west end property, soybeans are at this location.
 - No other questions
 - Motion by Webber to approve as presented. Beyer 2nd
Westphal – Aye, Weber – Aye, Minnema – Aye, Beyer – Aye
4 Ayes, 0 Nays. Motion carried unanimously

ADJOURNMENT

Motion by Weber, seconded by Westphal to adjourn the meeting. Motion carried, meeting adjourned at 4:42 pm.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



CITY OF WAUPUN BUILDING INSPECTOR
Waupun City Hall – 201 E. Main Street, Waupun WI
P: 920-324-7917 * F: 920-324-7939
www.cityofwaupun.org

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that at a meeting of the Zoning Board of Appeals of the City of Waupun, will be held on Monday, April 3, 2023 at 4:30 pm to consider the application for a Variance Request of:

1. Go Dutch Solutions at 328 S Division St. to install a ground mounted sign that is 32 sq. ft. per side per Municipal Code Section 16.11(4) Type 8 allows signs not exceeding 20 sq. ft. per side.

The meeting will be held in person, virtual and teleconference.

To Join Zoom Meeting

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Meeting ID: 860 9532 1607

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By Phone: (312) 626 6799

Dated this 23rd day of March, 2023

Susan Leahy
Zoning Administrator
City of Waupun

(PUBLISH March 27, 2023)

Fee: \$150.00 Paid: _____ Date: 01/30/2023



CITY OF WAUPUN
201 E. Main Street
WAUPUN, WISCONSIN 53963

VARIANCE APPLICATION

From: Go-Dutch Solutions Casey Koehler
(business name or individual)

Property Description and address:

The old dining room of the Christian Home.
328 S. Division St. Waupun WI 53983

Variance Requested:

Zoning - SIGN Ground mounted 32 SF FALE PER SIDE

Zoning Ordinance Section Involved:

16.11(A)
TYPE B - NOT EXCEEDING 20 SF PER FALE

Date presented to Zoning Board of Appeals: _____

VARIANCE: Granted Denied

Comments:

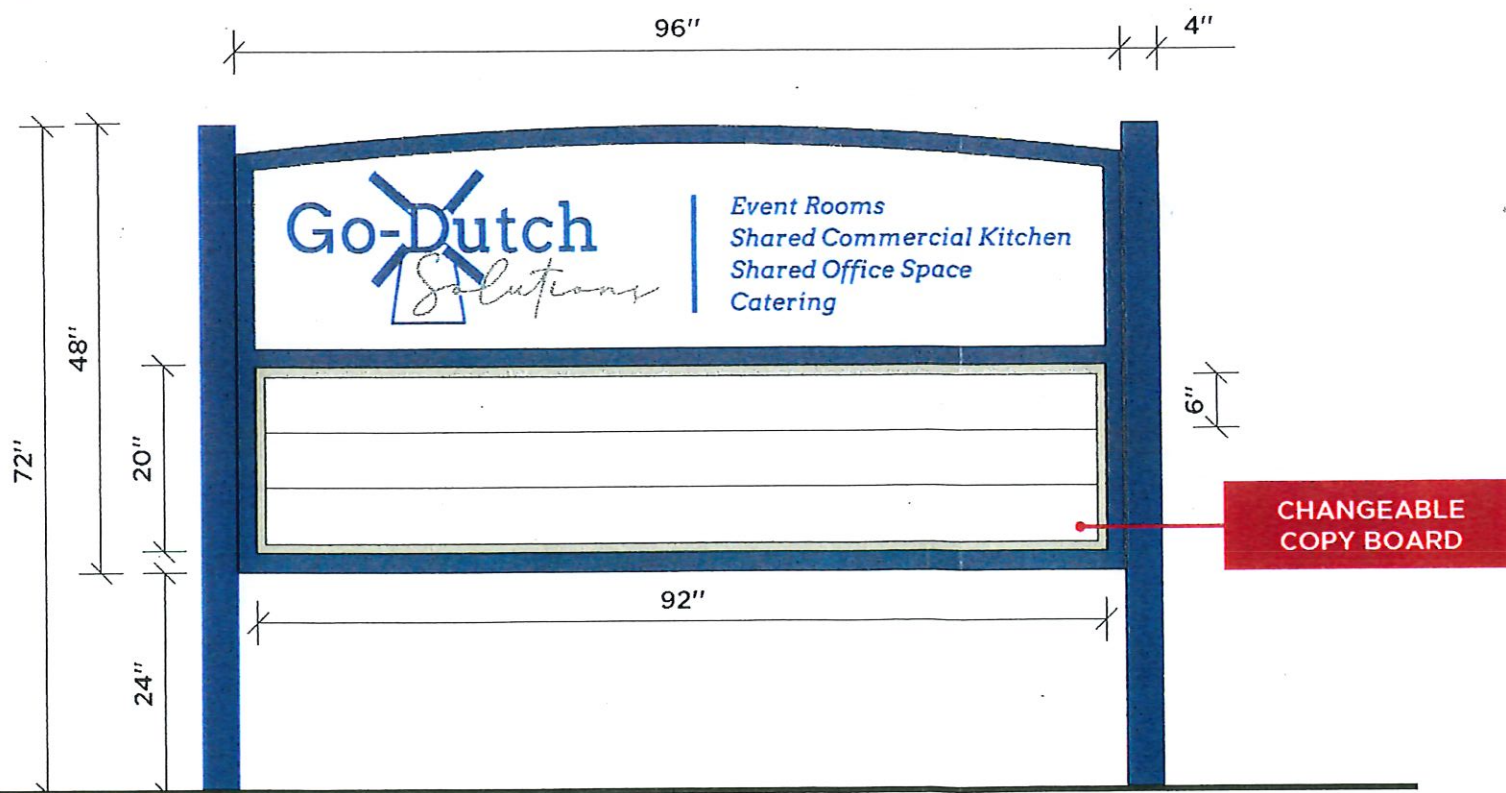
Signature of Applicant (s): Casey Koehler

OPTION B - SIGN 1

MOCKUP BY DAY



MEASUREMENTS



328 S. Division Street
Waupun WI

Appleton • Fond du Lac
Signarama
The way to grow your business.

Fond du Lac:
N5528 Miranda Way
Fond du Lac, WI 54937

920-921-7181

Appleton:
2428 W. Nordale Dr.
Appleton, WI 54914

920-739-7446

Date: 12/06/2022

File Name: Exterior Ground Signs

Page: 2

Version: 2

Scale: 1:20

File Drawn By: TSP



Creating business to creating memories

Project Details:

- Qty: 1
- Double-sided 6 mm ACM Panel Sign, with digitally-printed vinyl application
- 4x4 wooden poles
- Changeable copy area with vandal cover

Install Notes / Pickup Info:

Signarama.com

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