



A G E N D A
CITY OF WAUPUN BOARD OF PUBLIC WORKS AND
FACILITIES COMMITTEE
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, February 14, 2023 at 4:30 PM

The Waupun Board of Public Works and Facilities Committee will meet in-person, virtual, and teleconference. Instructions to join the meeting are provided below:

To Join Zoom Meeting

<https://us02web.zoom.us/j/85041232418?pwd=VFNaV3ZlcGhuNjlaNWlWTjBmd21ZUT09>

Meeting ID: 850 4123 2418

Passcode: 178653

By Phone: (312) 626 6799 US (Chicago)

CALL TO ORDER

ROLL CALL

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS--*State name, address, and subject of comments.*
(2 Minutes)

No Public Participation after this point.

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

CONSIDERATION - ACTION

- [1.](#) Approve minutes of the January 10, 2023 meeting.
- [2.](#) Recommend 2023 Asphalt Paving Railroad Tracks Contract
- [3.](#) Recommend 2023 Asphalt Paving Mill & Overlay Contract
- [4.](#) Recommend 2023 Sidewalk Management Program Contract
- [5.](#) Recommend 2023 Equipment Rates to Council
- [6.](#) Wilson And Shaler Drive extension
- [7.](#) Farmers Elevator New scale request to encroach into the City Right of Way
- [8.](#) Recommend to Waupun Common Council the Approval of Update to CORP Plan Agreement with MSA
- [9.](#) Recommend to Waupun Common Council the Approval of a Public Safety Planning Needs Ad Hoc Committee

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.



MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

Tuesday, 10-January-2023 – City Council Chambers

CALL TO ORDER

Chairman Peter Kaczmarki called the meeting to order at 4:29 PM

ROLL CALL

Roll call was taken:

Alders—Peter Kaczmarki, William Langford, Mike Matoushek
Citizens—Dale Heeringa, Dave Rens, Andrew Sullivan, Gregg Zonnefeld
Ex-officio—DPW Director Jeff Daane, Mayor Rohn Bishop, City Administrator Kathy Schlieve

PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

There were no guests for public comment portion of the meeting.

FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

Next meeting will be on Tuesday, February 14th at 4:30PM.

CONSIDERATION - ACTION

1. Approve minutes of the December 12, 2022 Board of Public Works & Facilities Meeting.
Minutes of the August 10 meeting were presented. Motion (Rens/Matoushek) to approve minutes as presented.
MOTION CARRIED (7-0)
2. 2023 Landfill Monitoring agreement with MSA
DPW Director Jeff Daane shared an update on the monitoring agreement at the former Waupun Landfills behind the City Garage. The DNR requires annual monitoring, and the city has engaged MSA to do this two times per year to do this service. Motion (Zonnefeld/Sullivan) to approve the Waupun Closed Landfill Environmental Monitoring 2023 agreement at a cost of \$11,500. **MOTION CARRIED (7-0)**
3. Aquatic Center rates for the 2023 season
A survey of area Aquatic Center rates was reviewed as presented by DPW Director Daane and Administrator Kathy Schlieve. Last year's fees were increased and it was able to meet the YMCA Fees and result in a small gain. This year the YMCA costs have gone up 19% due to wage increases and an additional lifeguard. Discussion was held regarding the rates and the overall cost outlay, which annually is around \$100,000. Motion (Matoushek/Heeringa) to approve 2023 Aquatic Center Fees below through the Calendar year of 2023:
Family Pass \$180 (City Residents) / \$200 (Non-Residents)
Individual Pass - \$90 (City Resident) / \$100 (Non Resident)
Daily Price Pass - \$6.00
Swim Lesson - \$36
MOTION CARRIED (7-0).
4. 2023 Park Shelter Rates
DPW Director Daane shared the survey of park rates. The one change is to add the \$15 cleaning fee directly to the rates rather than as an add-on. Discussion was held regarding an additional security deposit, but Director Daane is comfortable with only having that in place for the McCune rentals as is current policy. Motion (Zonnefeld/Matoushek) to approve the schedule as presented, adding the cleaning fee directly into the rental rates. **MOTION CARRIED (7-0).**

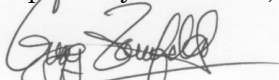
DISCUSSION ONLY

5. 2023 Project List
DPW Director Daane shared the 2023 project list for information and discussion

ADJOURNMENT

Motion (Matoushek/Rens) to adjourn the meeting of the BPW & Facilities at 4:54PM. **MOTION CARRIED (7-0).**

Respectfully submitted,


Gregg Zonnefeld, BPW Clerk



AGENDA SUMMARY SHEET

MEETING DATE: 2/14/23

TITLE: Recommend 2023 Asphalt Paving Railroad Tracks Contract

AGENDA SECTION:

PRESENTER: Jeff Daane Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Sustainability	\$ 13,785.00

ISSUE SUMMARY:

The City of Waupun received 3 bids at the Monday January 25th bid opening. The two lowest bids have done quality asphalt work in the City.

STAFF RECOMENDATION:

Approve the low bid.

ATTACHMENTS:

Bid Tab

MOTIONS FOR CONSIDERATION:

1. Recommend Northeast Asphalt for the 2023 Asphalt Paving Railroad Tracks for the bid amount of \$ 13,785.00
2. Recommend Kartechner Brothers for the 2023 Asphalt Paving Railroad Tracks for the bid amount of \$23,475.00
3. Recommend Forward Contractors for the 2023 Asphalt Paving Railroad Tracks for the bid Amount of \$41,750.00

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**CITY OF WAUPUN
 BID TAB FOR
 ASPHALT PAVING
 Railroad Tracks**

				Northeast Asphalt 20 Camelot Dr Fond du Lac, WI 54935		Kartechner Brothers LLC N11829 County Rd I Waupun, WI 53963		Forward Contractors PO Box 396 Grafton, WI 53024	
Item No	Item Description	Quantity		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	6" ASPHALT – Mix 4LT 58-28s								
	MOBILIZATION	1	ea	\$1,860.00	\$1,860.00	\$1,500.00	\$1,500.00	\$8,000.00	\$8,000.00
	FINE GRADE & COMPACT	1700	SF	\$1.25	\$2,125.00	\$0.80	\$1,360.00	\$4.00	\$6,800.00
	PAVE 6" HOT MIX ASPHALT IN THREE LIFTS	70	TON	\$140.00	\$9,800.00	\$294.50	\$20,615.00	\$385.00	\$26,950.00
Total Item #1					\$13,785.00		\$23,475.00		\$41,750.00



AGENDA SUMMARY SHEET

MEETING DATE: 2/14/23

TITLE: Recommend 2023 Asphalt Paving Mill & Overlay Contract

AGENDA SECTION: Consideration/Action

PRESENTER: Jeff Daane Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Sustainability	\$119,631.25

ISSUE SUMMARY:

The City of Waupun received 2 bids at the Monday January 25th bid opening. Both Contractors have done quality work in the City.

STAFF RECOMENDATION:

Approve the low bid.

ATTACHMENTS:

Bid Tab

MOTIONS FOR CONSIDERATION:

1. Recommend Kartechner Brothers for the 2023 Asphalt Paving Contract for the bid amount of \$119,631.25
2. Recommend Northeast Asphalt for the 2023 Asphalt Paving Contract for the bid amount of \$122,589.60

**CITY OF WAUPUN
 BID TAB FOR
 ASPHALT PAVING
 Mill & Overlay Projects**

Kartechner Brothers LLC N11829 County Rd I Waupun, WI 53963					
Item No	Item Description	Approx S.Y.	Mill Price	Surface Price	Total Price
1	2" Profile Mill				
	2" Blacktop Surface (4LT 58-28s)				
	Taylor St. (Howard St. to Brandon St.)	3392	\$1.40	\$9.35	\$36,464.00
	Rens Way (Fox Lake Rd. to W. Lincoln St.)	5183	\$1.40	\$9.35	\$55,717.25
Total Item #1					\$92,181.25
Item No	Item Description – Community Center Parking Lot Patching	Approx S.F.	Unit Price	Total Price	
2	Fine Grade and Compact	9,000	\$0.10	\$900.00	
	HMA Binder Course (2.25 3LT 58-28s)	9,000	\$1.55	\$13,950.00	
	HMA Surface Course (1.75 4LT 58-28s)	9,000	\$1.40	\$12,600.00	
Total Item #2					\$27,450.00
Total Price (Item #1 & #2)					\$119,631.25

Northeast Asphalt 20 Camelot Dr Fond du Lac, WI 54935					
Item No	Item Description	Approx S.Y.	Mill Price	Surface Price	Total Price
1	2" Profile Mill				
	2" Blacktop Surface (4LT 58-28s)				
	Taylor St. (Howard St. to Brandon St.)	3392	\$1.70	\$9.95	\$39,516.80
	Rens Way (Fox Lake Rd. to W. Lincoln St.)	5183	\$1.70	\$9.90	\$60,122.80
Total Item #1					\$99,639.60
Item No	Item Description – Community Center Parking Lot Patching	Approx S.F.	Unit Price	Total Price	
2	Fine Grade and Compact	9,000	\$0.50	\$4,500.00	
	HMA Binder Course (2.25 3LT 58-28s)	9,000	\$1.05	\$9,450.00	
	HMA Surface Course (1.75 4LT 58-28s)	9,000	\$1.00	\$9,000.00	
Total Item #2					\$22,950.00
Total Price (Item #1 & #2)					\$122,589.60



AGENDA SUMMARY SHEET

MEETING DATE: 2/14/23

TITLE: Recommend 2023 Sidewalk Management Program Contract

AGENDA SECTION: Approve for recommendation

PRESENTER: Jeff Daane Director of Public Works

DEPARMTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Sustainability	\$ 213,782.75	

ISSUE SUMMARY:

The City of Waupun received 2 bids at the Monday January 25th bid opening. Both contractors have done work in the City.

STAFF RECOMENDATION:

ATTACHMENTS:

Bid Tab

MOTIONS FOR CONSIDERATION:

1. Recommend Forward Contractors for the 2023 Sidewalk Management Program for the bid amount of \$213,782.75.
2. Recommend Rennhack Construction for the 2023 Sidewalk Management Program for the bid amount of \$217,568.

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**CITY OF WAUPUN
 BID TAB FOR
 CONCRETE SIDEWALK
 CONTRACT 1-2023**

Item No.	Quantity	Unit	Item Description	Forward Contractors PO Box 396 Grafton, WI 53024		Rennhack Construction N3715 CTH G Reeseville, WI 53579	
				Bid Price	Total Amount	Bid Price	Total Amount
1	11425	SQFT	4" Concrete Sidewalk	\$8.25	\$94,256.25	\$9.10	\$103,967.50
2	2250	SQFT	6" Concrete Sidewalk	\$8.25	\$18,562.50	\$10.20	\$22,950.00
3		SQFT	8" Concrete Pavement	\$20.00	\$0.00	\$58.50	\$0.00
4	13664	SQFT	Sidewalk & Driveway Removal	\$2.25	\$30,744.00	\$2.35	\$32,110.40
5		LNFT	Sawcut Asphalt Pavement	\$20.00	\$0.00	\$4.00	\$0.00
6	1740	EACH	Drilled Sidewalk Bars (#4 x 12")	\$5.00	\$8,700.00	\$6.75	\$11,745.00
7	50	EACH	Install Detectable Warning Field - Supplied by City	\$20.00	\$1,000.00	\$50.00	\$2,500.00
8		LNFT	6" Wide Variable Concrete Pedestrian Curb	\$80.00	\$0.00	\$32.10	\$0.00
9	890	LNFT	30" Concrete Curb & Gutter - Standard	\$55.00	\$48,950.00	\$37.27	\$33,170.30
10	890	LNFT	Curb and Gutter Removal	\$13.00	\$11,570.00	\$12.50	\$11,125.00
11		SQFT	4½" Asphalt Pavement	\$50.00	\$0.00	\$85.00	\$0.00
Total					\$213,782.75		\$217,568.20



AGENDA SUMMARY SHEET

MEETING DATE: 2/14/23

TITLE: Recommend 2023 Equipment Rates to Council

AGENDA SECTION: Consideration/Action

PRESENTER: Jeff Daane Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Sustainability		

ISSUE SUMMARY:

Each year the Department of Public Works updates their equipment rates. These rates come from the Wisconsin DOT website. These rates help the city to get funding or reimbursement in the event of a weather event or accident cleanup.

STAFF RECOMENDATION:

Recommend 2023 equipment rates

ATTACHMENTS:

Equipment Rates

MOTIONS FOR CONSIDERATION:

Recommend 2023 Equipment Rates to council as presented

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2023 Equipment Rates

ID	Description	Manufacturer	Model	Year	VIN
1-16	Ford Escape	Ford	Escape	2017	1FMCU9G97HUA 52025
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$17.48	119
3-08	Tandem Dump Truck	Sterling	LT-7501	2008	2FZHATBS78AY7 9046
	Ratesub				
	Name		Date	Rate	DOT #
	Truck		1/1/2023	\$90.30	118
	Power Reversible		1/1/2023	\$16.26	633
	Tailgate-Mounted-computerized		1/1/2023	\$16.64	426
	Widening Wing		1/1/2023	\$15.50	635
5-09	Tandem Dump Truck	Freightliner	M2106V	2009	1FVHC3BS19HAJ 1444
	Ratesub				
	Name		Date	Rate	DOT #
	Truck		1/1/2023	\$90.30	118
	Power Reversible		1/1/2023	\$16.26	633
	Tailgate-Mounted-computerized		1/1/2023	\$16.64	426
	Widening Wing		1/1/2023	\$15.50	635
6-13	Single Axle Dump Truck	Freightliner	108SD	2013	1FVAG5BS0DHF B9538
	Ratesub				
	Name		Date	Rate	DOT #
	Truck		1/1/2023	\$68.84	106
	Power Reversible		1/1/2023	\$16.26	633
	Tailgate - mounted - computerized - prewetting sy		1/1/2023	\$18.52	420
	Widening Wing		1/1/2023	\$15.50	635
7-03	Tandem Dump Truck	Sterling	LT-7501	2003	2FZHATAKX3AM 13718
	Ratesub				
	Name		Date	Rate	DOT #
	Truck		1/1/2023	\$90.30	118
	Power Reversible		1/1/2023	\$16.26	633
	Widening Wing		1/1/2023	\$15.50	635
8-20	Tandem Dump Truck	Freightliner	114SD	2020	1FVHG3FE9LHLW7783
	Ratesub				
	Name		Date	Rate	DOT #
	Truck		1/1/2023	\$90.30	118
	Power Reversible		1/1/2023	\$16.26	633
	Tailgate - mounted - computerized - prewetting sy		1/1/2023	\$18.52	420
	Widening Wing		1/1/2023	\$15.50	635
9-12	Tandem Dump Truck	Freightliner	M280	2012	1FVHC3BS3CHB R5339
	Ratesub				
	Name		Date	Rate	DOT #
	Truck		1/1/2023	\$90.30	118
	Power Reversible		1/1/2023	\$16.26	633
	Tailgate - mounted - computerized		1/1/2023	\$16.64	426
	Widening Wing		1/1/2023	\$15.50	635
11-01	Tandem Dump Truck	Sterling	LT-7501	2001	2FZHATAK01AJ9 3549
	Ratesub				
	Name		Date	Rate	DOT #
	Truck		1/1/2023	\$ 90.30	118
	Power Reversible		1/1/2023	\$ 16.26	633
	Widening Wing		1/1/2023	\$ 15.50	635

ID	Description	Manufacturer	Model	Year	VIN
12-18	Global Street Sweeper	Global	M4HSD	2017	1G9GS4HL3HS4 62010
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$127.96	433
15-17	3/4 Ton Pick-up Truck	Chevrolet	Silverado 15	2017	1GCNKNEC4HZ1 85094
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
19-03	1/2-Ton Pickup Truck	Chevrolet	1500	2003	1GCEK14T63Z26 3023
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
22-13	1/2-Ton Pickup Truck	Chevrolet	Silverado	2013	1GCNKPE01DZ1 65235
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
27-20	1-Ton Flatbed Truck w/hoist	Chevrolet	Silverado 35	2020	1GB3YSEY8LF278652
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
28-03	1-Ton Flatbed Truck w/hoist	Chevrolet	3500	2003	1GBJK34173E26 6968
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
29-11	1/2 Ton Pick-up	Chevrolet	Silverado	2011	1GCNKPE03BZ3 61139
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
30-06	1-Ton Flatbed Truck w/hoist	Chevrolet	3500	2006	1GBJK34266E12 6374
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
34-09	1-Ton Pickup Truck w/ hoist	Chevrolet	3500	2009	1GBJK74649F15 8829
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
34-12-A	Wideout Plow	Western		2012	
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.26	633
38-22	F350 Pick-Up Truck	Ford	F350	2022	1FDRF3H4NDA 19380
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
39-06	1-Ton Flatbed Truck w/hoist	Chevrolet	3500	2006	1GBJK34296E12 5381
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
40-07	1-Ton Flatbed Truck	Chevrolet	Silverado	2007	1GBJK34667E52 5564
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101

ID	Description	Manufacturer	Model	Year	VIN
52-99	1-Ton Flatbed Pickup Truck	Chevrolet	3500	1999	1GBJK34F2XF01 7036
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.52	101
101-88	Track Loader	Caterpillar	953	1988	20Z01628
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$63.32	217
102-84	Grader	Caterpillar	140G	1984	72V06860
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$78.10	307
	Ripper Attachment		1/1/2023	\$180.08	907
	Widening Wing		1/1/2023	\$40.88	612
103-10	Caterpillar Payloader	Caterpillar	930H	2010	CAT0930HPDHC 02116
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$75.50	208
103-22	Snowblower	Larue	D40	2022	D40186
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$206.72	9296
103-10-B	Payloader Wausau Plow	Wausau	HSP4212H	2010	17494
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.26	633
103-10-C	Payloader Wausau Wing	Wausau	PW10 RHTE Wing	2010	17494
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$40.88	612
103-10-D	GEM Grapple Bucket		GEM	2023	
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$21.04	9113
104-18	New Holland Backhoe	New Holland	895CSC	2018	NJHH01346
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$70.86	250
104-18-A	Compactor	New Holland		2018	
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$36.60	9254
104-18-B	Breaker	New Holland		2018	12986
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$36.64	9054
105-08	Front End Loader	Caterpillar	930H	2008	CAT0930HLDHC 00679
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$75.50	208
105-08-C	Payloader Wausau Plow	Wausau	SS4212H	2008	08172
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$16.26	633

ID	Description	Manufacturer	Model	Year	VIN
105-08-D	Payloader Wausau Wing	Wausau	PW9RHTE	2008	08172
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$40.88	612
106-96	Backhoe / Tractor	Caterpillar	311	1996	9LJ00491
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$58.94	558
107-96	Bobcat Loader, skid w/ auger & chisel	Melroe	773	1996	509638612
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$38.38	221
107-23	CAT 259 Skid Loader	Caterpillar	259D	2023	
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$38.12	222
151-76	Tractor	Massey Ferguson	MF-20	1976	9A236875
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$40.40	204
	Roto-tiller		1/1/2023	\$42.88	9114
152-20	Groundsmaster Mower/Snowblower	Toro	7210	2020	405498862
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$28.78	411
153-98	Floor Sweeper	Clarke	575-100	1998	350802
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$87.38	9258
					PER DAY
154-08	Compactor	Honda	WP 1550AW	2008	7576 121 6644032
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$41.18	906
155-96	Leaf Vac	Giant Vac	6600 JD	1996	96267144
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$32.76	9284
156-10	Leaf Vac	Giant Vac	6600JDT-TR14	2010	111910001
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$32.76	9284
157-18	Toro Groundsmaster	Toro	30695	2018	403155061
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$28.78	411
158-84	Tractor	John Deere	430	1984	M00430X360056
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$17.92	410
159-15	Mower	John Deere	1600 WAM TD TP	2015	1TC1600TPEF30 0039
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$28.78	411

ID	Description	Manufacturer	Model	Year	VIN
160-96	Tractor / Blade / Broom	John Deere	455	1996	00455C040252
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$17.92	410
	Broom		1/1/2023	\$46.64	431
	Sprayer		1/1/2023	\$15.74	925
162-85	Tractor	John Deere	430	1985	
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$17.92	410
163-08	John Deere 6330 Premium Tractor	John Deere	6330	1988	LO6330H535002
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$48.38	224
	2 pan section		1/1/2023	\$29.08	415
164-94	Roller / Vibrating	Wacker	RD880	1994	629601130
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$37.98	533
165-07	Brush Chipper	Brush Bandit	1290H Drum Bandit	2007	007231
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$38.98	902
166-12	Rustler 120 4X4	New Holland	120	2012	CM1234-304085
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$23.92	9201
167-03	Toyota Fork Lift	Toyota	7FGU25	2003	69064
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$75.44	9352
168-00	Versa Vac Trailer		1266	2000	1J911172XYC124 266
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$71.56	9375
169-22	50 Gallon Sprayer	Master MFG		2022	
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$15.74	925
200-18	Walk behind concrete saw		FS400	2018	20181400182
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$69.12	934
201	Makita Concrete Saw	Makita	DPC7311		0507096193
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$69.12	934
202	Cement Saw	ICS	613GC		4470492
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$69.12	934

ID	Description	Manufacturer	Model	Year	VIN
203	Cement Saw	Dolmar	309		309000150
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$69.12	934
211-15	Cement Saw	Stihl	TS500i		4250-351-0500B
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$69.12	934
250-98	Air Compressor	Atlas	XAS90JD	1998	4500A0717WH60 6309
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$19.80	402
251-73	Trailer	Roller Trailer	8-12	1973	Home Made
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$17.12	491
252-01	Paint Striper	Line Laze II		3900	2001 BA5980
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$22.48	9036
253	Paint / Cone Trailer				Home Made
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$13.38	490
254	425 Gal. Water Tank & Pump		PG2		5806936
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$33.90	926
255	Toro Mower Trailer	Toro			Home Made
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$17.12	491
256-12	3" Diaphragm Pump	Wacker - Neuson PD3	PDT3A	2012	20059729
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$24.78	924
257-13	Generator	Honda	EU2000i	2013	EACT-1120920
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$24.00	805
258	Compactor	Wacker	B5-604		0501310334
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$41.18	906
260	Tiller	Gilson			13D2C1-433
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$42.88	9114
261	Portable Generator	OHV	OVH50		H934107
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$24.00	805

ID	Description	Manufacturer	Model	Year	VIN
262-22	H&H ATV Utility Trailer		H&H	2022	5JWU11412MR556409
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$17.12	491
263	Bobcat Flatbed Trailer				Home Made
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$25.02	493
265-94	CAT Flatbed Trailer	Trail King	TK40LP	1994	1TKC02422RM11 5296
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$51.98	496
269	Power Washer	Alkota	5181		D02-05181
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$73.32	960
277-12	All Seasons Sprayer	Monroe	ASSU 325	2012	12-04-9001
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$24.34	9255
278-13	Anti-Icer	Monroe	Anti Icer Unit	2013	18-08-9000
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$39.32	9257
282	Floor Cleaner	Advance		393670	1162169
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$87.38	9258
283	Cement Trailer	Radius			Home Made
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$17.12	491
285-05	Cement Trailer			2005	Home Made
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$17.12	491
346	Miller Arc Welder	Miller			JD724859
	Ratesub				
	Name		Date	Rate	DOT #
	Default			\$5.90	976
366-13	Air Compressor	Rolair	D2002HPV5	2013	13103350
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$15.14	9006
376	Air Compressor	NAPA	NAC82-309-VBT		0006995
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$19.80	402
379-13	Pressure Washer	MI-T-M	cv-2400-4mbc	2013	10663263
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$58.64	947

ID	Description	Manufacturer	Model	Year	VIN
380-14	Pressure Washer	MI-T-M	cv-2600-ommc	2014	10702320
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$58.64	947
381-14	Pressure Washer	Clean Blue	AR142plus	2014	13019-0813040
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$58.64	947
382-14	Laser Level		Stabila	LAR200	2014 08044LAR2
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$7.96	9159
900	Cub Cadet Volunteer 4x2 625		625		
	Ratesub				
	Name		Date	Rate	DOT #
	Default		1/1/2023	\$23.92	9201
901	John Deere Gator CX	John Deere	Gator CX		1M00CXRAEEM1 20288
	Ratesub				
	Name	Date	Rate		DOT #
	Default	1/1/2023	\$23.92		9201
902	John Deere 3 Wheeler	John Deere	1200A		TC1200A14480
	Ratesub				
	Name	Date	Rate		DOT #
	Default	1/1/2023	\$23.92		9201



AGENDA SUMMARY SHEET

MEETING DATE: 2/14/2023

TITLE: Wilson And Shaler Drive extension

AGENDA SECTION: Information Only

PRESENTER: Jeff Daane

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

ISSUE SUMMARY

This project is needed to support the United Coop. operation. The construction is currently out for bid.

STAFF RECCOMENDATION:

ATTACHMENTS:

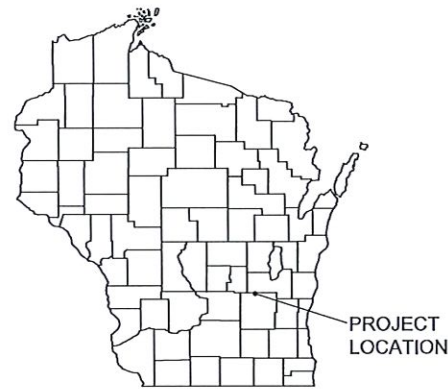
Partial Plan set of Wilson and Shaler Drive.

RECCOMENDED MOTION

WILSON DR. & SHALER DR. EXTENSION

CITY OF WAUPUN

DODGE COUNTY, WISCONSIN



LOCATION MAP
NOT TO SCALE

SHEET INDEX

G - GENERAL SHEETS

G 1 TITLE SHEET

D - DETAIL SHEETS

D 1-9 CONSTRUCTION DETAILS

ST - SITE PLAN SHEETS

ST 1 EROSION CONTROL PLAN - WILSON DR
 ST 2 EROSION CONTROL PLAN - SHALER DR
 ST 3 DESIGNATED SPOIL AREAS FOR BULK GRADING
 ST 4 INTERSECTION GRADING PLAN - WILSON DR & SHALER DR
 ST 5 INTERSECTION GRADING PLAN - SHALER DR & STH 26
 ST 6 STORM POND GRADING PLAN
 ST 7 STH 26 TRAFFIC CONTROL PLAN - PHASE 1 - GENERAL
 ST 8 STH 26 TRAFFIC CONTROL PLAN - PHASE 2 - FLAGGING

U - SANITARY SEWER AND WATERMAIN CONSTRUCTION PLAN SHEETS

U 1-3 WILSON DR. UTILITY PLAN & PROFILE
 U 4-6 SHALER DR. UTILITY PLAN & PROFILE

R - ROAD CONSTRUCTION AND STORM SEWER PLANS

R 1-3 WILSON DR. STREET & STORM SEWER PLAN & PROFILE
 R 4-6 SHALER DR. STREET & STORM SEWER PLAN & PROFILE
 R 7 STH 26 INTERSECTION PLAN & PROFILE
 R 8 STH 26 INTERSECTION SIGNING & PAVEMENT MARKING

CS - CROSS SECTION SHEETS

CS 1-6 WILSON DR. CROSS SECTIONS
 CS 7-11 SHALER DR. CROSS SECTIONS

RELEVANT WisDOT STANDARD DETAILS

SDD 08D01-a CONCRETE CURB AND GUTTER
 SDD 08D01-b CONCRETE CURB AND GUTTER, TIES, AND CURB AND GUTTER APPLICATIONS
 SDD 11B2 CONCRETE MEDIAN NOSE
 SDD 15C07-b PAVEMENT MARKING WORDS
 SDD 15C7-c PAVEMENT MARKING ARROWS
 SDD 15C33 STOP LINE AND CROSSWALK PAVEMENT MARKING
 A4-3 TYPICAL INSTALLATION OF PERMANENT TYPE II SIGNS ON SINGLE POSTS
 R1-1 STANDARD SIGN
 R4-7 STANDARD SIGN
 R6-3 STANDARD SIGN

LEGEND

	EXISTING WATER MAIN
	EXISTING WATER MAIN, VALVE & HYDRANT
	EXISTING WATER SERVICE & CURB STOP
	PROPOSED WATER MAIN, VALVE, & HYDRANT
	PROPOSED WATER SERVICE & CURB STOP
	EXISTING SANITARY SEWER & MANHOLE
	PROPOSED SANITARY SEWER & MANHOLE
	EXISTING FORCEMAIN
	EXISTING STORM SEWER & INLET
	PROPOSED STORM SEWER & INLET
	PROPOSED STORM SEWER & MANHOLE
	BURIED ELECTRIC
	BURIED GAS & VALVE
	BURIED CABLE TELEVISION
	BURIED TELEPHONE
	BURIED FIBER OPTICS
	OVERHEAD UTILITY
	RAILROAD TRACKS
	EXISTING CURB & GUTTER
	PROPOSED CURB & GUTTER
	EXISTING SIDEWALK
	PROPOSED SIDEWALK
	EXISTING CULVERT PIPE
	PROPOSED CULVERT PIPE
	FENCE LINE
	DRAINAGE ARROW
	SILT FENCE
	RIGHT-OF-WAY
	BASELINE
	PROPERTY LINE
	TREE LINE
	BENCHMARK
	IRON PIPE
	IRON ROD
	CONTROL POINT
	UTILITY POLE & GUY
	SOIL BORING
	LIGHT POLE
	PEDESTAL
	STREET SIGN
	MAILBOX
	FLAGPOLE
	TREE - DECIDUOUS
	TREE - CONIFEROUS
	TREE TO BE REMOVED

UTILITIES

GAS:
 ALLIANT ENERGY
 120 E. MAPLE AVENUE
 BEAVER DAM, WI 53916
 PHONE: 920-887-6041
 CONTACT: JEREMY RENTMEESTER

ELECTRIC:
 WAUPUN UTILITIES
 817 S. MADISON STREET
 WAUPUN, WI 53963
 PHONE: 920-324-7920
 CONTACT: STEVE BROOKS

TELEPHONE:
 AT&T
 70 E. DIVISION STREET, FLOOR 1
 FOND DU LAC, WI 54935
 PHONE: 920-929-1013
 CONTACT: CHUCK BARTELT

SANITARY & WATER:
 WAUPUN UTILITIES
 817 S. MADISON STREET
 WAUPUN, WI 53963
 PHONE: 920-324-7920
 CONTACT: STEVE SCHRAMM

STORM SEWER & STREET:
 CITY OF WAUPUN
 201 E. MAIN STREET
 WAUPUN, WI 53963
 PHONE: 920-210-8200
 CONTACT: JEFF DAANE

CATV:
 CHARTER COMMUNICATIONS
 N3760 C.T.H. "DJ"
 JUNEAU, WI 53039
 PHONE: 920-349-3201
 CONTACT: NICK FRASE

DIGGERS HOTLINE
 Dial 811 or (800) 242-8511
 www.DiggersHotline.com

NOTE:
 UTILITY LOCATIONS SHOWN ON PLANS ARE APPROXIMATE AND CONTRACTOR SHALL HAVE APPROPRIATE UTILITY MARK EXACT LOCATIONS PRIOR TO CONSTRUCTION.

PROJECT DATE:	NO.	DATE	REVISION	BY
DRAWN BY: Init	-	-	-	-
DESIGNED BY: Init	-	-	-	-
CHECKED BY: Init	-	-	-	-

PLOT DATE: 1/20/2023 3:00 PM, G:\00\00212\00212130\CADD\Construction Documents\00212130 Details.dwg

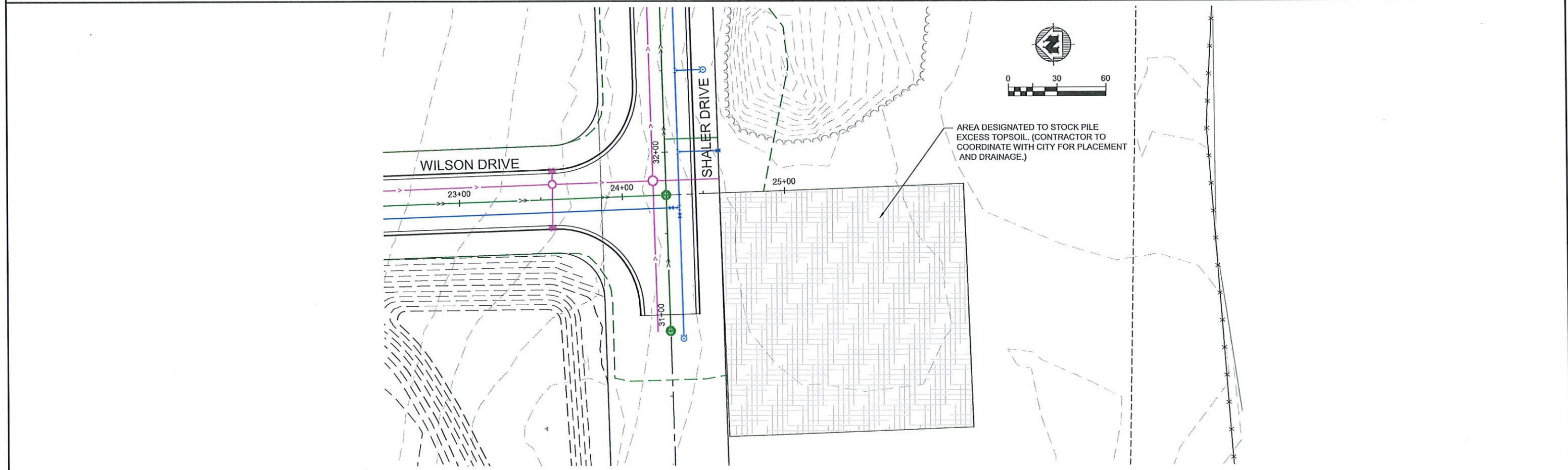
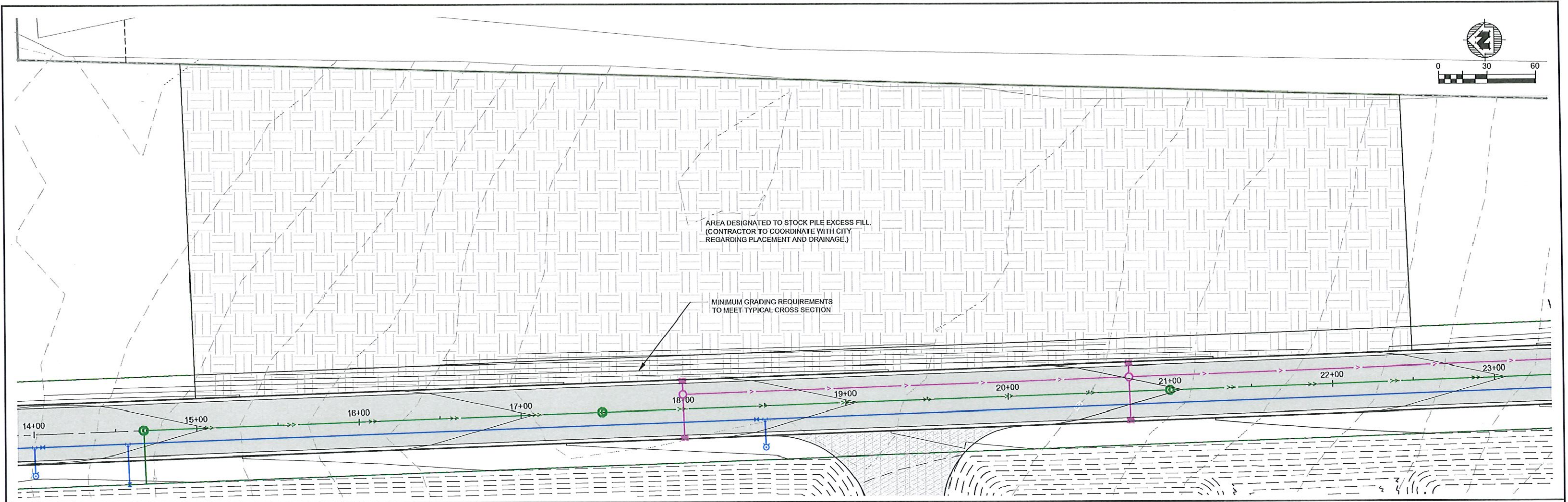


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WILSON DR. & SHALER DR. EXTENSION
 CITY OF WAUPUN
 DODGE COUNTY, WISCONSIN

TITLE SHEET

PROJECT NO.
00212130
SHEET
G1



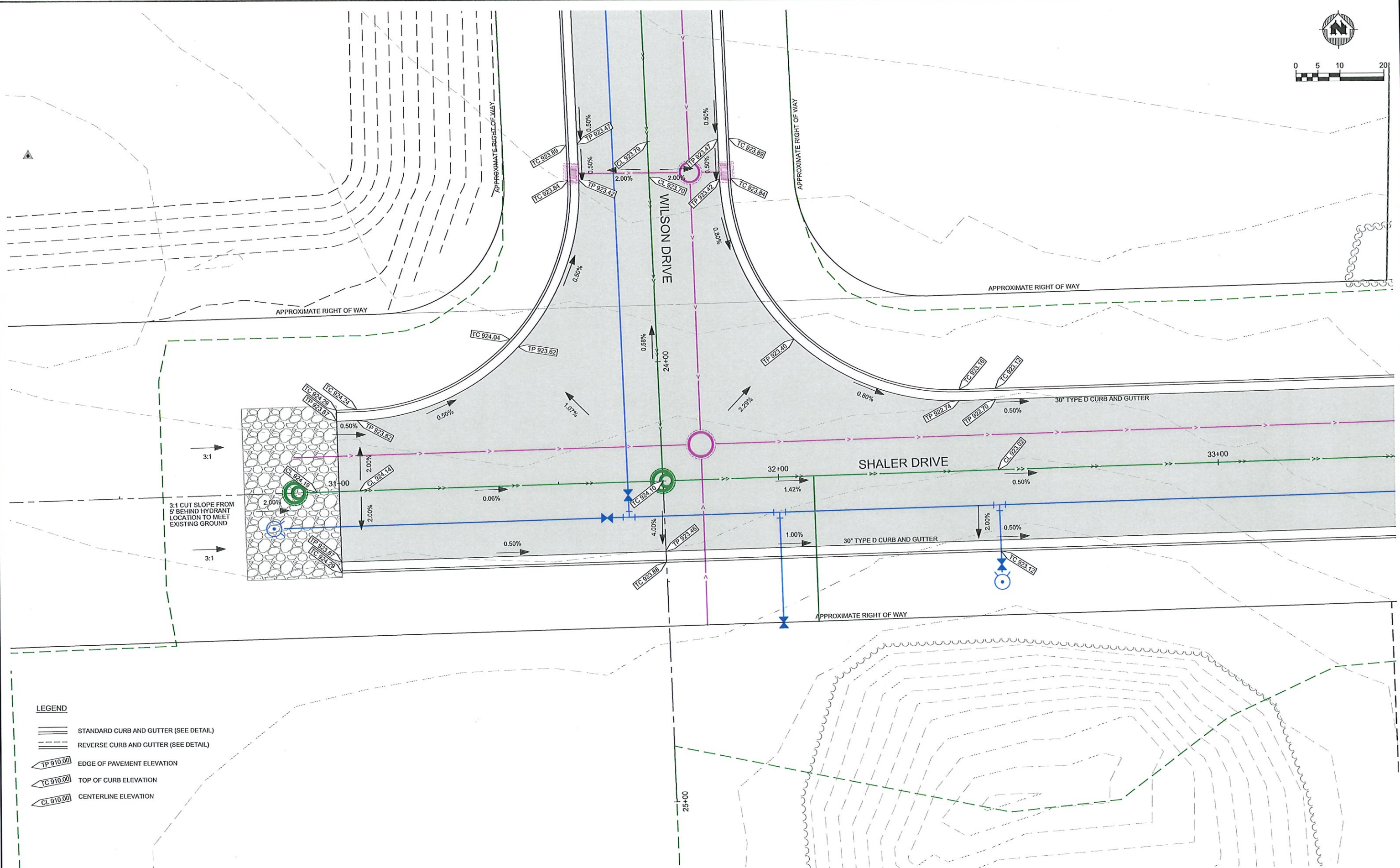
PROJECT DATE:	NO.	DATE	REVISION	BY
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CHECKED BY: Int	-	-	-	-

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 CITY OF WAUPUN
 DODGE COUNTY, WISCONSIN

DESIGNATED SPOIL AREAS FOR BULK GRADING

PROJECT NO.
00212130
 SHEET
ST3



- LEGEND**
- STANDARD CURB AND GUTTER (SEE DETAIL)
 - REVERSE CURB AND GUTTER (SEE DETAIL)
 - TP 910.00 EDGE OF PAVEMENT ELEVATION
 - TC 910.00 TOP OF CURB ELEVATION
 - CL 910.00 CENTERLINE ELEVATION

PROJECT DATE:	DRAWN BY:	NO.	DATE	REVISION	BY
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	Int	-	-	-	-
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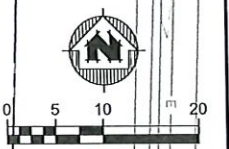
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WILSON DR. & SHALER DR. EXTENSION
 CITY OF WAUPUN
 DODGE COUNTY, WISCONSIN

INTERSECTION GRADING PLAN - WILSON DR & SHALER DR

PROJECT NO.
00212130
 SHEET
ST4

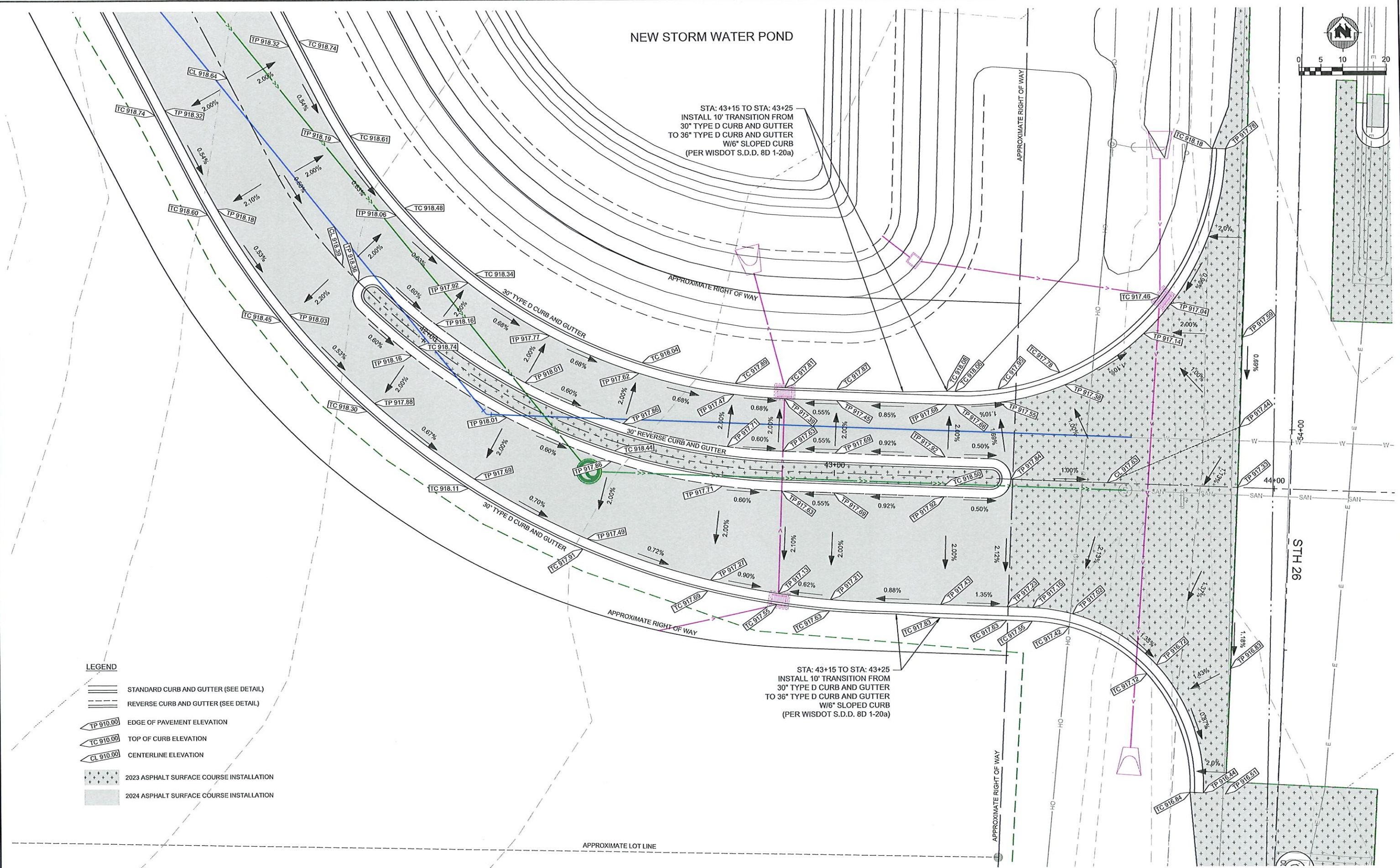
NEW STORM WATER POND



STA: 43+15 TO STA: 43+25
 INSTALL 10' TRANSITION FROM
 30" TYPE D CURB AND GUTTER
 TO 36" TYPE D CURB AND GUTTER
 W/6" SLOPED CURB
 (PER WISDOT S.D.D. 8D 1-20a)

STA: 43+15 TO STA: 43+25
 INSTALL 10' TRANSITION FROM
 30" TYPE D CURB AND GUTTER
 TO 36" TYPE D CURB AND GUTTER
 W/6" SLOPED CURB
 (PER WISDOT S.D.D. 8D 1-20a)

- LEGEND**
- STANDARD CURB AND GUTTER (SEE DETAIL)
 - REVERSE CURB AND GUTTER (SEE DETAIL)
 - EDGE OF PAVEMENT ELEVATION
 - TOP OF CURB ELEVATION
 - CENTERLINE ELEVATION
 - 2023 ASPHALT SURFACE COURSE INSTALLATION
 - 2024 ASPHALT SURFACE COURSE INSTALLATION



PROJECT DATE:	DRAWN BY:	NO.	DATE	REVISION	BY
	Int	-	-	-	-
	Int	-	-	-	-
	Int	-	-	-	-



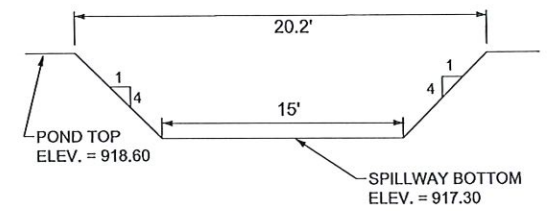
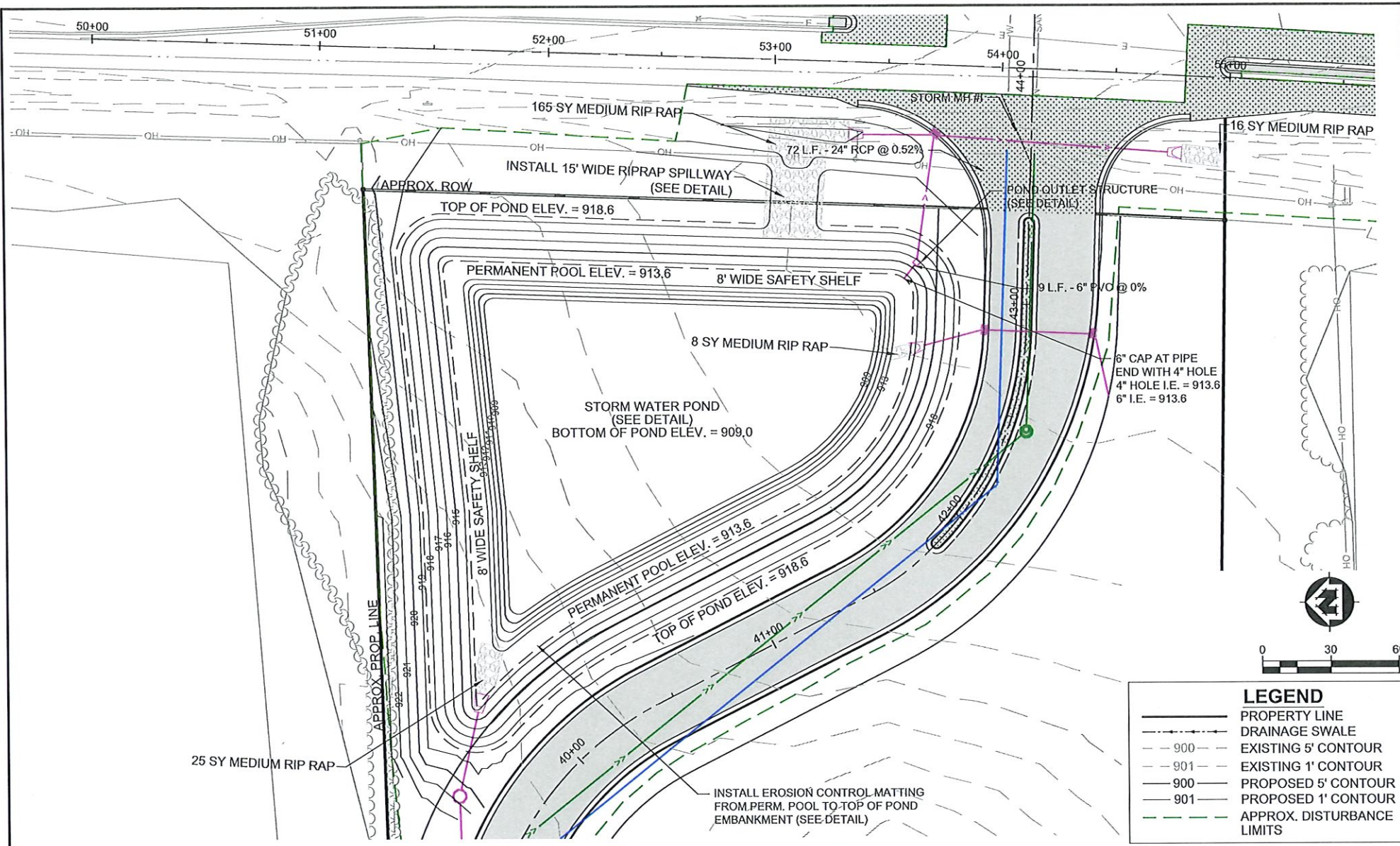
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WILSON DR. & SHALER DR. EXTENSION
 CITY OF WAUPUN
 DODGE COUNTY, WISCONSIN

INTERSECTION GRADING PLAN - SHALER DR & STH 26

PROJECT NO.
00212130
 SHEET
ST5

PLOT DATE: 1/20/2023 3:05 PM, G:\00\00212130\CADD\Construction Documents\00212130 EROSION CONTROL & SITE PLAN.dwg

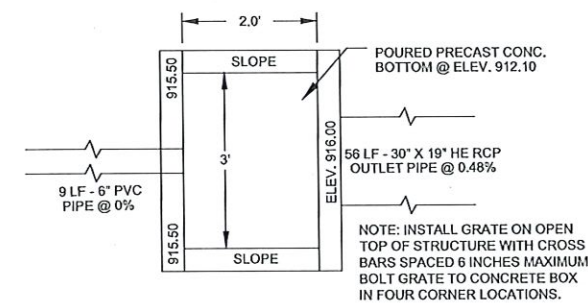


FRONT VIEW

INSTALL CLASS III TYPE C RIPRAP WITH INFILTRATION BASIN SPILLWAY. RIPRAP SHALL BE INSTALLED FROM INSIDE THE BASIN TO THE TOE OF THE SLOPE ON THE OUTSIDE OF THE BASIN.

15' WIDE EMERGENCY SPILLWAY DETAIL

SCALE: NONE



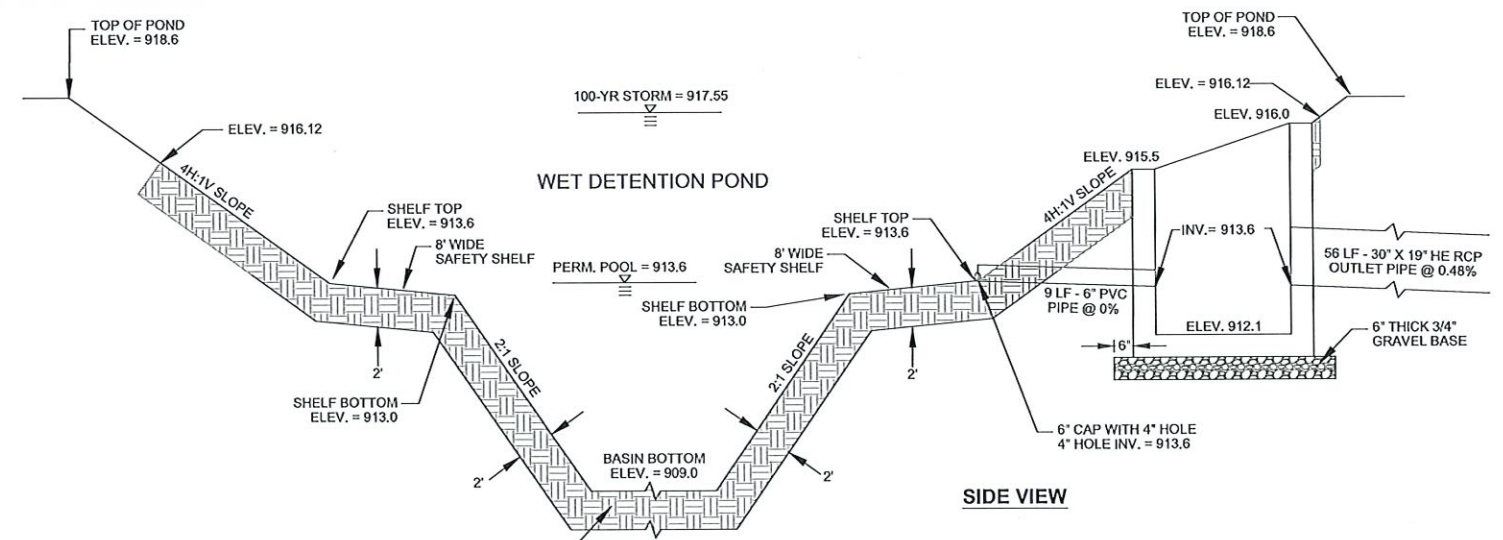
TOP VIEW

WET DETENTION POND OUTLET STRUCTURE DETAIL

SCALE: NONE

LEGEND

- PROPERTY LINE
- - - DRAINAGE SWALE
- - - 900 - EXISTING 5' CONTOUR
- - - 901 - EXISTING 1' CONTOUR
- - - 900 - PROPOSED 5' CONTOUR
- - - 901 - PROPOSED 1' CONTOUR
- - - APPROX. DISTURBANCE LIMITS



WET DETENTION POND DETAIL

SCALE: NONE

- POND CONSTRUCTION GUIDELINES**
1. THE WET DETENTION POND AREA SHALL BE BUILT AT THE BEGINNING OF THE PROJECT IN ORDER TO FUNCTION AS A SEDIMENTATION BASIN DURING CONSTRUCTION.
 2. EXCAVATE THE WET DETENTION POND AREA ONLY DURING DRY WEATHER.
 3. DEEP TILL AND RESTORE ALL UNPAVED DISTURBED AREAS (EXCEPT BELOW THE PERMANENT POOL ELEVATION WITHIN THE WET DETENTION POND AREA) AFTER GRADING IS COMPLETE.
 4. REMOVE ACCUMULATED SEDIMENT FROM THE WET DETENTION POND AREA, DRAINAGE SWALES, AND STORM SEWER STRUCTURES AFTER ALL CONSTRUCTION ACTIVITIES ARE COMPLETED.

PROJECT DATE:	DRAWN BY:	NO.	DATE	REVISION	BY
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	Int	-	-	-	-
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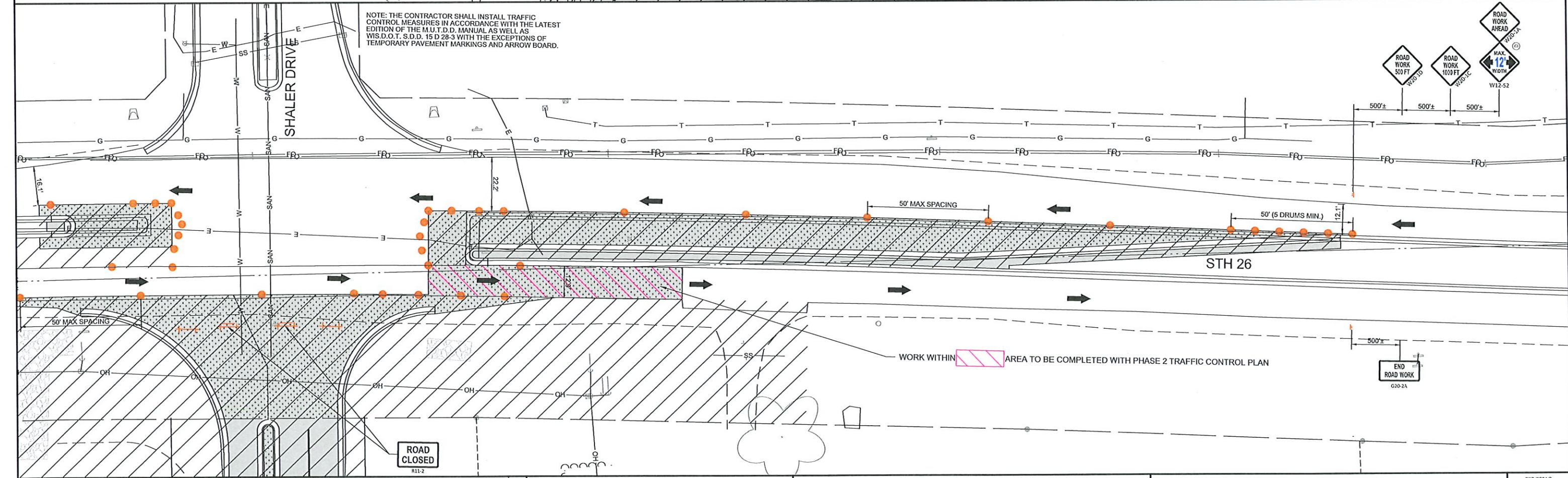
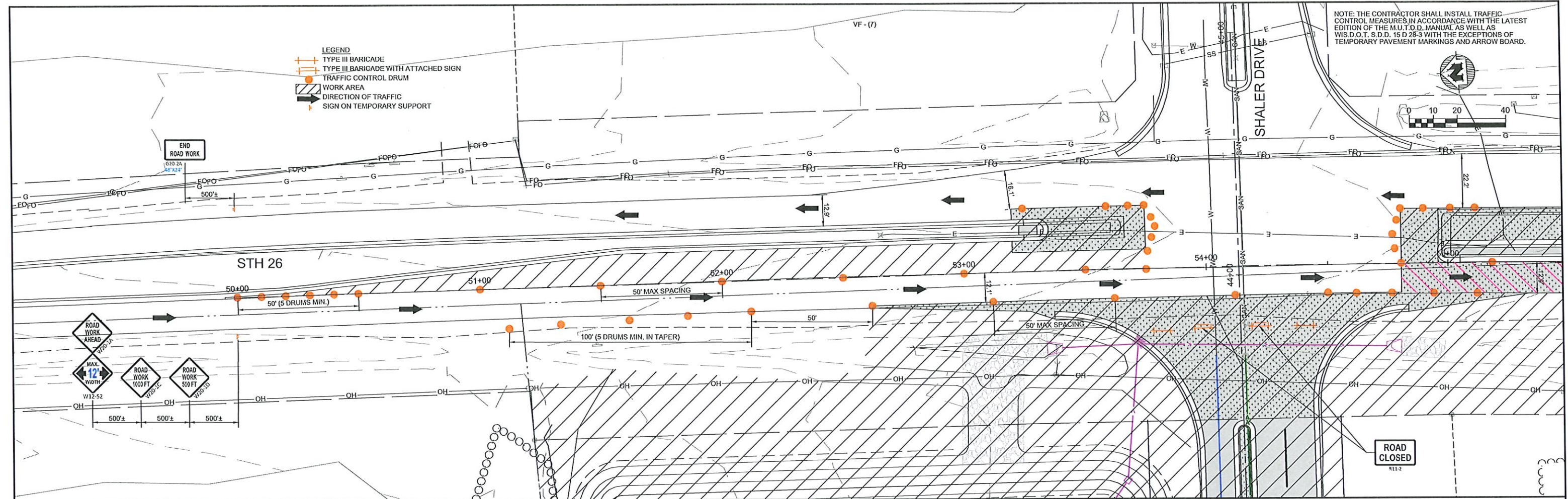


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 DODGE COUNTY, WISCONSIN

STORM POND GRADING PLAN

PROJECT NO.
00212130
SHEET
ST6



PROJECT DATE:	DRAWN BY:	NO.	DATE	REVISION	BY
1/20/2023 3:07 PM, G:\00\00212\00212130\CADD\Construction Documents\00212130 STH 26 Traffic Control.dwg	Int	-	-	-	-
	DESIGNED BY:	Int	-	-	-
	CHECKED BY:	Int	-	-	-

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STH 26 TRAFFIC CONTROL PLAN - PHASE 1 - GENERAL

PROJECT NO.
00212130
 SHEET
ST7



AGENDA SUMMARY SHEET

MEETING DATE: 2/14/2023

TITLE: Farmers Elevator New scale request to Encroach into the City Right of Way

AGENDA SECTION: Consideration/Action

PRESENTER: Jeff Daane

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

ISSUE SUMMARY

The Farmers Elevator Company currently has an old scale at the SW corner of their building that will be decommissioned and filled in with Gravel. The new scale would be more at the corner of W. Franklin St. and Commerical St.

By moving the scale down there it helps with entering and exiting the scale from Main St.

STAFF RECCOMENDATION:

To allow Farmers Elevator to install the new scale

ATTACHMENTS:

Farmers Elevator Packet

RECCOMENDED MOTION:

1. Approve Farmers Elevator to install a new scale on Commercial St. that encroaches the City Right of Way.

Fee: \$150.00 Paid: _____ Date: _____



CITY OF WAUPUN
201 E. Main Street
WAUPUN, WISCONSIN 53963

VARIANCE APPLICATION

From: Farmers Elevator Company Ltd.
(business name or individual)

Property Description and address:

2 West Main St.
Waupun WI 53963

Variance Requested:

Build a new truck scale on NW corner of block
and discontinue use of scale on SW corner of block

Zoning Ordinance Section Involved:

Right of Way infringement
16.04 (2)(c)(iv)

Date presented to Zoning Board of Appeals: _____

VARIANCE: Granted Denied

Comments:

Signature of Applicant (s):

David Burt General Manager



FARMERS ELEVATOR CO.

2 West Main Street

Waupun, WI 53963

Phone (920) 324-3593 Fax (920) 324-3261

farmers53963@gmail.com

1/26/23

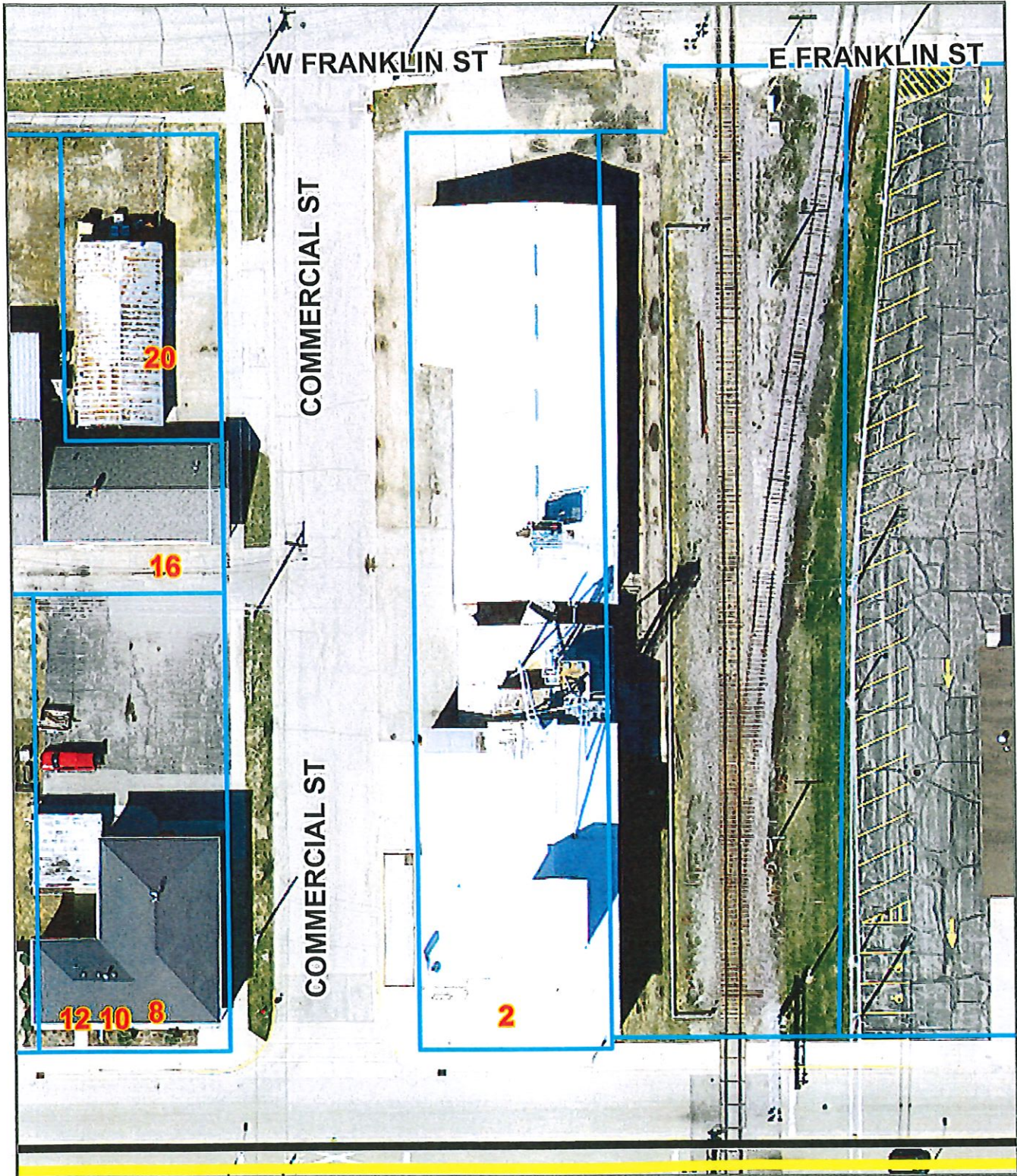
Farmers Elevator is requesting a variance to build a new truck length scale. The purpose of the new scale would be to replace the existing scale. We want to build it at the north end of our block and discontinue use of the scale at the south end of the block. The existing scale is in the ROW (right-of-way) where it is now. Looking at repairing the existing scale versus building a new one makes sense. A new one will allow us to weigh all trucks since it will be longer. It will also remove congestion and visibility issues coming right off main street. If we can't get the variance for a new one and new location of scale, we would have to repair and keep using the current scale

David Buiter

Farmers Elevator



Fond du Lac County, WI

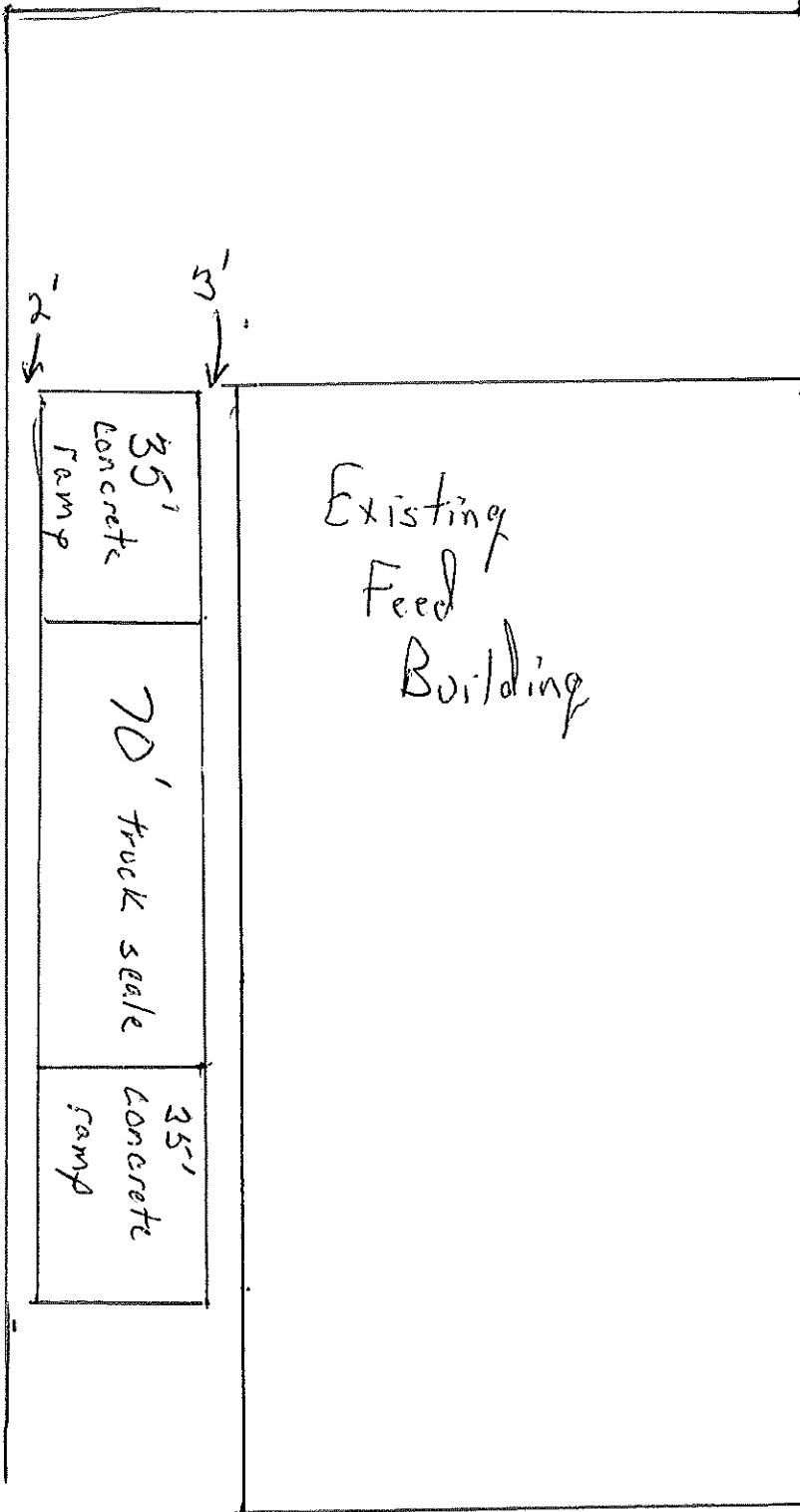


Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.

Map Scale
1 inch = 50 feet
 1/27/2023

W. Franklin St.

N Commercial St.





AGENDA SUMMARY SHEET

MEETING DATE: 2/14/2023

TITLE: Recommend to Waupun Common Council the Approval of Update to CORP Plan Agreement with MSA

AGENDA SECTION: Consideration/Action

PRESENTER: Kathy Schlieve Administrator and Jeff Daane Director of Public Works

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
High Performance Government	\$7,500 (Budgeted carryover)

ISSUE SUMMARY:

To maintain the City’s eligibility for State and Federal park and recreation grants, the city must maintain a five-year Comprehensive Outdoor Recreation Plan (CORP). This plan envisions a connected system of parks, open spaces, and trails throughout the community related to the city’s natural resources, geography and neighborhoods. The current CORP plan expired in 2022. Staff is recommending to the Common Council that the plan be updated to make the City eligible to apply for a state grant needed to fund a project in the city. This board will have input into the plan refresh. Following is a schedule of milestones that will need to be met to align with grant deadlines:

- March 14, 2023: Staff and Board of Public Works Meeting # 1
- March 20th – April 16th: Public Survey Live
- April 21, 2023: MSA sends Board of Public Works draft plan for their review; Committee sends any comments/edits back to MSA by April 26th
- May 2, 2023: Send updated draft plan to Board of Public Works and City Council for review and inclusion in meeting packets
- May 9, 2023: Department of Public Works Board Meeting #2 (4:30pm) and City Council Adoption (6:00pm)

STAFF RECOMMENDATION:

Recommend MSA Agreement for a CORP Plan update to the Common Council

ATTACHMENTS:

MSA Service Agreement for CORP Plan Update

MOTIONS FOR CONSIDERATION:

Motion to recommend approval of MSA agreement for updating the CORP as presented.

ATTACHMENT A - SCOPE OF SERVICES CITY OF WAUPUN COMPREHENSIVE OUTDOOR RECREATION PLAN UPDATE & STEWARDSHIP GRANT APPLICATION

DECEMBER 16, 2022

Comprehensive Outdoor Recreation Plan (CORP) Content

Introduction & Community Overview

The outline of this plan is designed to meet the Wisconsin DNR's requirements for CORP's. Chapter 1: *Introduction* will provide a summary of the plan purpose and description of the overall planning process. Chapter 2: *Description of Waupun* will detail the City's existing park and recreation facilities, summarize significant natural resources in the area, and provide an overview of projected demographics. Chapter 3: *Open Space and Recreation Inventory* provides a detailed summary of the City's parks and recreation facilities, City-owned as well as school, county, and other regional facilities.

Analysis of Needs & Demands

Chapter 4 will detail MSA's quantitative and qualitative analysis, including an analysis of available park land per acre based on current and estimated City population projections, map of existing parks and trails, and a summary of the public engagement activities conducted.

Goals & Objectives

Chapter 5 will provide goals and objectives to guide the development and maintenance of parks in Waupun based on feedback from the City and current best practices.

Recommendations & Implementation

Chapter 6: *Recommendations* will summarize the recommended improvements for the City's parks, recreational programming, and trails. Chapter 7: *Implementation* will summarize state and federal grant opportunities, provide cost estimates for the recommended improvements in Chapter 6, and outline the adoption process for the plan.

Stewardship Grant Application

Following the adoption of the CORP, MSA will work with the City to prepare and apply for the Knowles-Nelson Stewardship grant program for the western portion of the Downtown Plaza Concept Plan. This will be submitted before the DNR's deadline of May 1st, 2023.

Planning Process

CORRESPONDENCE & MEETINGS

We understand the need for quality and frequent communication to make the process run smoothly. As such we propose the following elements of communication during this project:

Staff Communication

We will work with Village staff via email and phone conversations to move the plan along and work through any issues or opportunities which may arise.

Staff and/or Recreation & Wellness Board Working Meetings

for working meetings two (2) times throughout the process:

1. Meeting 1 (Virtual): Discuss items in the current plan have been accomplished since its last adoption; discuss any proposed new park and trail improvements to be incorporated into the plan update; discuss any other items to be included or removed from the current CORP; review survey draft survey questions (using previous survey questions as a starting point).
2. Meeting 2 (Virtual): Draft copies of the CORP will be provided to staff and/or recreation & Wellness Board members for review in advance of the meeting. MSA will present a summary of the plan and results from the public survey, and pending any non-substantial edits, it will be recommended for adoption by the City Council.

Plan Adoption

City Council will adopt the plan by resolution. MSA will present a summary of the CORP at the City Council meeting.

We will typically provide any materials for meetings 7 days before the scheduled meeting, including drafts and agenda items

NOTE: All meetings and required meeting notifications throughout the process are to be arranged by the City.

Proposed Timeline

Option A: CORP Update & Stewardship Grant

CORP Update: January 2023 to March 2023

- January: Staff and/or Wellness & Recreation Board Meeting 1
- January - February: Public Survey
- February: Staff and/or Wellness & Recreation Board Meeting 2
- March: Plan Adoption

Stewardship Grant: April 2023 – May 2023

- Following the CORP's adoption in March, MSA will complete and submit a Knowles-Nelson Stewardship grant application on behalf of the City for the western portion of the Downtown Plaza Concept Plan.

Option B: CORP Update

January 2023 to May 2023

- January: Staff and/or Wellness & Recreation Board Meeting 1
- February - March: Public Survey
- March/April (weather dependent): Public Input Meeting/Pop-Up Engagement Event (Optional; \$1,200 additional cost)
- April: Staff and/or Wellness & Recreation Board Meeting 2
- May: Plan Adoption

Cost Breakdown

Option A: CORP Update & Stewardship Grant - \$ (\$7,500 for CORP and \$6,500 for Stewardship)

Option B: CORP Update – \$7,500

Additional, Optional Fees:

- \$1,200 for an additional public engagement activity
- \$500 per meeting to convert virtual meetings to in-person attendance



AGENDA SUMMARY SHEET

MEETING DATE: 2/14/2023

TITLE: Public Safety Planning Needs Ad Hoc Committee

AGENDA SECTION: Consideration/Action

PRESENTER: Kathy Schlieve Administrator and Jeff Daane Director of Public Works

DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
High Performance Government		

ISSUE SUMMARY:

Currently a number of public safety initiatives are being worked on independent of one another. We are at a point where we need to coordinate planning efforts and start to articulate a broad vision for public safety as there are a number of dependencies between the various projects that must be well planned and coordinated to ensure success.

STAFF RECOMMENDATION:

Select two Alderman and one Board Member

ATTACHMENTS:

MOTIONS FOR CONSIDERATION:

Recommend the two Council Members and one Board member to council