



**A G E N D A**  
**CITY OF WAUPUN COMMON COUNCIL SPECIAL**  
**MEETING**  
Waupun City Hall – 201 E. Main Street, Waupun WI  
Tuesday, December 03, 2019 at 4:30 PM

**CALL TO ORDER**

**ROLL CALL**

**CONSENT AGENDA**

1. Future Meetings & Gatherings, License and Permit Applications, Expenses

**ORDINANCES AND RESOLUTIONS**

2. Ordinance to amend Ch.16.01(10) entitled Zoning Ordinance-Zoning Map: Lots 20-34 of Park Estates Subdivision (*Plan Commission November 20, 2019*)

**CONSIDERATION - ACTION**

3. Certified Survey Map- Lot 1 Mayfair Estates (*Plan Commission November 20, 2019*)
4. 2020-2021 Election Inspectors
5. Consideration of holding Primary Election for Office of Mayor and Aldermanic Districts 2, 4, and 6 on February 18, 2020
6. 2020 Fire Department Equipment Rates
7. City of Waupun Warning Sirens (Discussion)

**CLOSED SESSION**

The Waupun Common Council will adjourn in closed session under Section 19.85 (1) (e) of the WI Statutes for: (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

8. Consideration of Land Sale and Terms of Developer Agreement for Lot 1 of Mayfair Street

**OPEN SESSION**

The Waupun Common Council will reconvene in open session under Section 19.85(2) of the WI Statutes.

**ACTION FROM CLOSED SESSION**

**ADJOURNMENT**

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the City Clerk at 920-324-7915.*



# AGENDA SUMMARY SHEET

**MEETING DATE:** 12/03/2019 **TITLE:** Future Meetings & Gatherings, License and Permit Applications, Expenses

**AGENDA SECTION:** CONSENT AGENDA

**PRESENTER:** Angela Hull, Clerk

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT

**ISSUE SUMMARY:**

The Consent Agenda consist of future meetings and gatherings of the Common Council and consideration of licenses and permits and payment of expenses.

**Future Meetings and Gatherings**

Tuesday, December 10, 2019	Common Council	6:00pm	City Hall
Tuesday, December 31, 2019	Committee of the Whole	5:30pm	City Hall
Tuesday, January 7, 2020	Common Council	6:00pm	City Hall
Tuesday, January 28, 2020	Committee of the Whole	5:30pm	City Hall
Tuesday, February 11, 2020	Common Council	6:00pm	City Hall
Tuesday, February 25, 2020	Committee of the Whole	5:30pm	City Hall
Tuesday, March 10, 2020	Common Council	6:00pm	City Hall
Tuesday, March 31, 2020	Committee of the Whole	5:30pm	City Hall
Tuesday, April 14, 2020	Common Council	6:00pm	City Hall
Tuesday, April 21, 2020	Seating of the 2020 Council	5:30pm	City Hall
Tuesday, April 28, 2020	Committee of the Whole	5:30pm	City Hall

**License and Permit Applications**

**OPERATOR LICENSE:** Majorie Hendricks

**TAXI CAB LICENSE:**

Brown Cab Inc. dba Waupun Taxi, Karl Schulte (Agent)

**TAXI CAB DRIVER'S LICENSE:**

William Donovan, Donna Donovan, Kristine Donovan, Joseph Donovan, Joseph Fuchs, Christine Sturm, Robert Nummerdor, Amanda Engel, Barbara Brautigam

**STAFF RECOMENDATION:**

Approve the Consent Agenda

**ATTACHMENTS:**

Expense Report

**RECOMENDED MOTION:**

Motion to approve the Consent Agenda. (Roll Call)



## Report Criteria:

Report type: Summary

Check Issue Date	Check Number	Payee	Amount
11/21/2019	98892	ADVANCED DISPOSAL	43,065.96
11/21/2019	98893	AIRGAS USA, LLC	642.06
11/21/2019	98894	ALLIANT ENERGY/WP&L	45.13
11/21/2019	98895	AXON ENTERPRISE INC	1,312.00
11/21/2019	98896	BALLWEG IMPLEMENT	146.61
11/21/2019	98897	BAYCOM	1,301.07
11/21/2019	98898	BEAR GRAPHICS, INC.	132.01
11/21/2019	98899	BEAVER DAM LOCK & SECURITY	48.00
11/21/2019	98900	BROWN CAB SERVICE INC	8,328.72
11/21/2019	98901	CAPITAL AUTOBODY, LLC	2,700.57
11/21/2019	98902	CAPITAL NEWSPAPERS	23.22
11/21/2019	98903	CARTRIDGE WORLD	96.57
11/21/2019	98904	CHARTER COMMUNICATIONS	1,627.66
11/21/2019	98905	DESTINATION LAKE WINNEBAGO RE	6,360.27
11/21/2019	98906	EAGLE ENGRAVING	79.09
11/21/2019	98907	FLEETPRIDE	300.00
11/21/2019	98908	FOND DU LAC COUNTY TREASURER	4,802.44
11/21/2019	98909	GERRITSEN, BRETT	13.00
11/21/2019	98910	GOODYEAR COMMERCIAL TIRE & SE	785.16
11/21/2019	98911	GREMMER & ASSOCIATES INC	85,756.56
11/21/2019	98912	GUNDERSON, INC.	224.84
11/21/2019	98913	HALVERSON, ANDREW	11.16
11/21/2019	98914	HOMAN AUTO -GATEWAY	189.33
11/21/2019	98915	INTER-QUEST	137.44
11/21/2019	98916	INTERNET CORPORATION LISTING	65.00
11/21/2019	98917	J.F. AHERN CO.	236.00
11/21/2019	98918	KWIK TRIP STORES	5,105.67
11/21/2019	98919	LANGE ENTERPRISES	211.99
11/21/2019	98920	LUECK, FRED	20.00
11/21/2019	98921	MSA PROFESSIONAL SERVICES INC.	3,029.48
11/21/2019	98922	MARCO TECHNOLOGIES LLC	47.07
11/21/2019	98923	MK CELLULAR	99.98
11/21/2019	98924	MORAINÉ PARK TECHNICAL COLLEG	529.43
11/21/2019	98925	MUNICIPAL ELECTRIC UTILITIES OF	900.00
11/21/2019	98926	NATIONAL ELEVATOR INSPECTION	240.00
11/21/2019	98927	NORTHEAST ASPHALT-APPLETON	1,557.40
11/21/2019	98928	PTASCHINSKI CONSTRUCTION INC	448,300.47
11/21/2019	98929	PETERSEN, JENNIFER	46.40
11/21/2019	98930	PETTY CASH-CITY HALL	51.00
11/21/2019	98931	PFALZGRAF, JOSEPH	34.26
11/21/2019	98932	PIGGLY WIGGLY DISCOUNT FOODS	13.34
11/21/2019	98933	PITNEY BOWES INC	59.49
11/21/2019	98934	Q-TRONICS	120.91
11/21/2019	98935	RENNERTS	548.48
11/21/2019	98936	RESPONDER WIPES	123.80
11/21/2019	98937	SCHNEIDER, RYAN	125.27
11/21/2019	98938	SCHOOL DISTRICT OF WAUPUN	8,075.01
11/21/2019	98939	SERVICE MOTOR COMPANY	35.19
11/21/2019	98940	ST. CROIX COMPUTER GRAPHICS	175.34
11/21/2019	98941	STATE OF WISCONSIN	150.00

Check Issue Date	Check Number	Payee	Amount
11/21/2019	98942	STICKS AND STONES	90.00
11/21/2019	98943	TRC LOCKBOX	5,685.76
11/21/2019	98944	TRIPLE CROWN PRODUCTS	379.28
11/21/2019	98945	TRUCK COUNTRY	216.15
11/21/2019	98946	US CELLULAR	641.22
11/21/2019	98947	VON BRIESEN & ROPER, S.C.	4,075.32
11/21/2019	98948	WALMART COMMUNITY/GEMB	580.47
11/21/2019	98949	WAUPUN UTILITIES	25,901.25
11/21/2019	98950	W.W. ELECTRIC MOTORS, INC.	232.00
11/21/2019	98951	LEADSONLINE	1,758.00
11/21/2019	98952	SENSIT TECHNOLOGIES LLC	288.41
11/21/2019	98953	EAST CENTRAL WI REGIONAL PLANNI	1,375.00
11/21/2019	98954	HUZZARD SYSTEMS	508.00
Grand Totals:			669,760.71

Report Criteria:

Report type: Summary

## Report Criteria:

[Report], Invoice Date = 11/21/2019

Invoice	Description	Invoice Date	Total Cost	GL Account
<b>615 ADVANCED DISPOSAL</b>				
E10001378584	Recycle	11/21/2019	8,755.24	420-70-5436-3-38
E10001378584	Residential Trash	11/21/2019	33,610.72	425-70-5476-3-38
E10001378584	bulk pick-up dumpsters	11/21/2019	700.00	425-70-5476-3-38
Total 615 ADVANCED DISPOSAL:			43,065.96	
<b>987 AIRGAS USA, LLC</b>				
9965759735	Gas cylinders/hazmat handling	11/21/2019	642.06	100-70-5411-3-36
Total 987 AIRGAS USA, LLC:			642.06	
<b>1174 ALLIANT ENERGY/WP&amp;L</b>				
7255200000-OCT19	Senior Center monthly heat	11/21/2019	45.13	100-20-5513-3-32
Total 1174 ALLIANT ENERGY/WP&L:			45.13	
<b>1994 AXON ENTERPRISE INC</b>				
SI-1546111	battery pack/smart cartridge/holster/dataport download	11/21/2019	1,312.00	100-40-5215-3-38
Total 1994 AXON ENTERPRISE INC:			1,312.00	
<b>4015 BALLWEG IMPLEMENT</b>				
P76641	alternator/coupler plug/coupler socket	11/21/2019	294.01	100-70-5411-3-36
P76645	credit	11/21/2019	147.40	100-70-5411-3-36
Total 4015 BALLWEG IMPLEMENT:			146.61	
<b>4089 BAYCOM</b>				
PB1336	Antenna System Installation - FD	11/21/2019	1,301.07	410-50-5231-4-00
Total 4089 BAYCOM:			1,301.07	
<b>5009 BEAR GRAPHICS, INC.</b>				
0834691	tax bill envelopes	11/21/2019	132.01	100-10-5141-3-38
Total 5009 BEAR GRAPHICS, INC.:			132.01	
<b>5022 BEAVER DAM LOCK &amp; SECURITY</b>				
27144	keys - community center	11/21/2019	48.00	100-70-5410-3-36
Total 5022 BEAVER DAM LOCK & SECURITY:			48.00	
<b>6252 BROWN CAB SERVICE INC</b>				
1792	October monthly taxi service 2019	11/21/2019	8,328.72	501-10-5154-3-38
Total 6252 BROWN CAB SERVICE INC:			8,328.72	
<b>7057 CAPITAL AUTOBODY, LLC</b>				
7871	paint dump box	11/21/2019	2,700.57	100-70-5411-3-36
Total 7057 CAPITAL AUTOBODY, LLC:			2,700.57	
<b>7058 CAPITAL NEWSPAPERS</b>				
1672166	Ordinance	11/21/2019	23.22	100-10-5110-3-35

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 7058 CAPITAL NEWSPAPERS:			23.22	
<b>7075 CARTRIDGE WORLD</b>				
76989	Cartridges	11/21/2019	96.57	100-40-5211-3-38
Total 7075 CARTRIDGE WORLD:			96.57	
<b>10048 CHARTER COMMUNICATIONS</b>				
64276-NOV19	city hall - voice	11/21/2019	119.97	100-10-5197-3-31
13430-NOV19	city hall - tv, internet, voice	11/21/2019	370.13	100-10-5197-3-31
16011-NOV19	senior center - tv, internet, voice	11/21/2019	39.99	100-20-5513-3-31
16011-NOV19	senior center - tv, internet, voice	11/21/2019	168.47	100-20-5513-3-38
54053-NOV19	aquatic center	11/21/2019	110.74	100-20-5523-3-38
41336-NOV19	PD - voice	11/21/2019	169.23	100-40-5211-3-31
18615-NOV19	PD - tv, internet, voice	11/21/2019	336.66	100-40-5211-3-38
41336-NOV19	FD - voice	11/21/2019	23.08	100-50-5231-3-31
15199-NOV19	garage - tv, internet, voice	11/21/2019	289.39	100-70-5412-3-38
Total 10048 CHARTER COMMUNICATIONS:			1,627.66	
<b>11275 DESTINATION LAKE WINNEBAGO REGION</b>				
11-21-19	70% Of Sept Room Tax	11/21/2019	6,360.27	430-70-5436-3-42
Total 11275 DESTINATION LAKE WINNEBAGO REGION:			6,360.27	
<b>12277 EAGLE ENGRAVING</b>				
2019-5957	name tags	11/21/2019	79.09	100-50-5231-3-38
Total 12277 EAGLE ENGRAVING:			79.09	
<b>13354 FLEETPRIDE</b>				
35484468-2	repair leaking cylinder	11/21/2019	460.80	100-70-5411-3-36
35527599-2	credit - hydraulic cylinder repair	11/21/2019	160.80	100-70-5411-3-36
Total 13354 FLEETPRIDE:			300.00	
<b>13700 FOND DU LAC COUNTY TREASURER</b>				
11-21-19	request for sharing of 2017 omitted tax	11/21/2019	4,802.44	202-26130
Total 13700 FOND DU LAC COUNTY TREASURER:			4,802.44	
<b>14594 GERRITSEN, BRETT</b>				
11-21-19	Meal reimbursement - Training	11/21/2019	13.00	100-40-5215-3-37
Total 14594 GERRITSEN, BRETT:			13.00	
<b>14641 GOODYEAR COMMERCIAL TIRE &amp; SER</b>				
132-1176443	tires for Tahoe - FD	11/21/2019	785.16	100-50-5232-3-36
Total 14641 GOODYEAR COMMERCIAL TIRE & SER:			785.16	
<b>14791 GREMMER &amp; ASSOCIATES INC</b>				
6/6	Madison St Construction - Water/Sewer	11/21/2019	20,043.50	100-13850
6/6	Madison St -Mileage/Vehicle - Wtr/Swr	11/21/2019	179.80	100-13850
4-4	Madison Eng Dsgn Ph 2-Water/Sewer	11/21/2019	504.00	100-13850
6-6	Madison Eng Dsgn Ph 2-Water/Sewer	11/21/2019	1,016.00	100-13850
6/6	Madison St Construction - Street	11/21/2019	13,384.00	400-70-5436-8-00

Invoice	Description	Invoice Date	Total Cost	GL Account
6/6	Madison St -Mileage-Street	11/21/2019	272.60	400-70-5436-8-00
4-4	Madison Eng Dsgn Ph 2-Street	11/21/2019	2,769.39	400-70-5436-8-00
8/8	Madison St Construction - Street	11/21/2019	28,413.50	400-70-5436-8-00
8/8	Madison St -Mileage/Vehicle - St	11/21/2019	448.92	400-70-5436-8-00
6-6	Madison Eng Dsgn Ph 2-Street	11/21/2019	5,582.74	400-70-5436-8-00
6/6	Madison St Construction - Storm	11/21/2019	5,074.00	700-10-5192-8-00
4-4	Madison Eng Dsgn Ph 2-Storm	11/21/2019	1,576.03	700-10-5192-8-00
8/8	Madison St Construction - Storm	11/21/2019	3,315.00	700-10-5192-8-00
6-6	Madison Eng Dsgn Ph 2-Storm	11/21/2019	3,177.08	700-10-5192-8-00
Total 14791 GREMMER & ASSOCIATES INC:			85,756.56	
<b>15075 GUNDERSON, INC.</b>				
798196	Library Rugs	11/21/2019	61.18	100-70-5410-3-36
798203	fire Dept-Rugs	11/21/2019	50.17	100-70-5410-3-36
798194	Senior center rugs	11/21/2019	52.26	100-70-5410-3-36
799695	Garage supplies	11/21/2019	42.84	100-70-5411-3-36
799696	Uniform/charges	11/21/2019	18.39	100-70-5412-3-38
Total 15075 GUNDERSON, INC.:			224.84	
<b>15445 HALVERSON, ANDREW</b>				
11-21-19	Meal reimbursement - training	11/21/2019	11.16	100-40-5215-3-37
Total 15445 HALVERSON, ANDREW:			11.16	
<b>15950 HOMAN AUTO -GATEWAY</b>				
1012082	fluid/pump kit/core charge - Deputy Chief car-PD	11/21/2019	189.33	100-40-5211-3-36
Total 15950 HOMAN AUTO -GATEWAY:			189.33	
<b>16440 INTER-QUEST</b>				
66528	remote support - PD	11/21/2019	74.96	100-40-5211-3-38
65908	remote support - PD	11/21/2019	62.48	100-40-5212-3-38
Total 16440 INTER-QUEST:			137.44	
<b>16523 INTERNET CORPORATION LISTING</b>				
11/15/19-11/15/20	Domain City of Waupun 11-15-19/11-15-20	11/21/2019	65.00	100-10-5197-3-38
Total 16523 INTERNET CORPORATION LISTING:			65.00	
<b>16662 J.F. AHERN CO.</b>				
348662	Sprinkler inspections - Library	11/21/2019	236.00	100-70-5410-3-36
Total 16662 J.F. AHERN CO.:			236.00	
<b>17175 KWIK TRIP STORES</b>				
PD-OCT19	Police Dept monthly fuel	11/21/2019	1,993.51	100-40-5212-3-38
FD-OCT19	Fire dept monthly fuel	11/21/2019	326.35	100-50-5232-3-38
DPW-OCT19	DPW monthly fuel purchases	11/21/2019	2,379.34	100-70-5411-3-38
DPW-OCT19	DPW monthly fuel purchases	11/21/2019	246.58	700-10-5192-3-38
DPW-OCT19	DPW monthly fuel purchases	11/21/2019	159.89	700-10-5193-3-36
Total 17175 KWIK TRIP STORES:			5,105.67	
<b>17280 LANGE ENTERPRISES</b>				
71119	Signs	11/21/2019	211.99	100-70-5441-3-36



Invoice	Description	Invoice Date	Total Cost	GL Account
Total 17280 LANGE ENTERPRISES:			211.99	
<b>17900 LUECK, FRED</b>				
11-21-19	Plan Commission Minutes - Nov 2019	11/21/2019	20.00	100-80-5632-1-10
Total 17900 LUECK, FRED:			20.00	
<b>18009 MSA PROFESSIONAL SERVICES INC.</b>				
R00212056.0-59	Waupun Storage Site Plan Review	11/21/2019	264.00	100-13840
R00212056.0-59	Meeting - Grant Opportunities	11/21/2019	357.58	100-70-5420-3-38
R00212056.0-59	103 Gateway Dr Storm Pond Inspection	11/21/2019	864.95	700-10-5192-3-38
R00212056.0-59	160/180 Gateway Dr Storm Pond Inspection	11/21/2019	864.95	700-10-5192-3-38
R00212056.0-59	Harris Ave & Cardinal Ct Pond Estimate	11/21/2019	404.00	700-10-5192-3-38
R00212056.0-59	WisDOT Harris Creek & Hwy 68 Culvert Eval	11/21/2019	274.00	700-10-5192-3-38
Total 18009 MSA PROFESSIONAL SERVICES INC.:			3,029.48	
<b>18459 MARCO TECHNOLOGIES LLC</b>				
INV6957463	Konica/A7PY011X001	11/21/2019	47.07	100-40-5211-3-38
Total 18459 MARCO TECHNOLOGIES LLC:			47.07	
<b>19287 MK CELLULAR</b>				
MKSMBIN11859	Cell phone Todd	11/21/2019	99.98	100-70-5420-3-31
Total 19287 MK CELLULAR:			99.98	
<b>19450 MORAINÉ PARK TECHNICAL COLLEGE</b>				
11-21-19	request for sharing of 2017 omitted tax	11/21/2019	529.43	202-26130
Total 19450 MORAINÉ PARK TECHNICAL COLLEGE:			529.43	
<b>19697 MUNICIPAL ELECTRIC UTILITIES OF WI</b>				
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	56.25	100-10-5131-3-38
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	56.25	100-10-5141-3-36
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	56.25	100-20-5513-3-38
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	225.00	100-20-5523-3-36
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	56.25	100-30-5241-3-38
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	56.25	100-40-5211-3-36
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	56.25	100-50-5231-3-36
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	56.25	100-60-5511-3-36
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	225.00	100-70-5410-3-36
111819-02	MSDS Online Contract Dec 2019-Dec 2020	11/21/2019	56.25	100-80-5670-3-38
Total 19697 MUNICIPAL ELECTRIC UTILITIES OF WI:			900.00	
<b>20070 NATIONAL ELEVATOR INSPECTION</b>				
0368737	City Hall-Routine inspection	11/21/2019	80.00	100-70-5410-3-36
0368738	library elevator routine inspection	11/21/2019	80.00	100-70-5410-3-36
0368739	safety building-Routine Inspection	11/21/2019	80.00	100-70-5410-3-36
Total 20070 NATIONAL ELEVATOR INSPECTION:			240.00	
<b>20599 NORTHEAST ASPHALT-APPLETON</b>				
809104-03	HMA patching	11/21/2019	1,557.40	100-70-5431-3-36

Invoice	Description	Invoice Date	Total Cost	GL Account
Total 20599 NORTHEAST ASPHALT-APPLETON:			1,557.40	
<b>20996 PTASCHINSKI CONSTRUCTION INC</b>				
8	Madison St Constr-Pmt 8	11/21/2019	404,931.00	400-70-5436-8-00
8	Madison St Constr-Pmt 8	11/21/2019	43,369.47	700-10-5192-8-00
Total 20996 PTASCHINSKI CONSTRUCTION INC:			448,300.47	
<b>21357 PETERSEN, JENNIFER</b>				
11-21-19	MILEAGE to FDL - pick up dog tags for 2020	11/21/2019	23.20	100-10-5141-3-37
11-21-19	MILEAGE to FDL - pick up election machine	11/21/2019	23.20	100-10-5142-3-38
Total 21357 PETERSEN, JENNIFER:			46.40	
<b>21450 PETTY CASH-CITY HALL</b>				
11-21-19	Postage to quarries & Brady	11/21/2019	25.50	100-10-5110-3-38
11-21-19	Postage - building insp	11/21/2019	25.50	100-30-5241-3-33
Total 21450 PETTY CASH-CITY HALL:			51.00	
<b>21557 PFALZGRAF, JOSEPH</b>				
11-21-19	reimburse meals - training	11/21/2019	34.26	100-40-5212-3-37
Total 21557 PFALZGRAF, JOSEPH:			34.26	
<b>21665 PIGGLY WIGGLY DISCOUNT FOODS</b>				
6519	FD purchase	11/21/2019	13.34	100-50-5232-3-38
Total 21665 PIGGLY WIGGLY DISCOUNT FOODS:			13.34	
<b>21801 PITNEY BOWES INC</b>				
1014269541	tape sheets	11/21/2019	59.49	100-40-5211-3-33
Total 21801 PITNEY BOWES INC:			59.49	
<b>22330 Q-TRONICS</b>				
10079302	wifi extender	11/21/2019	29.99	100-10-5141-3-36
10079295	computer cables	11/21/2019	20.94	100-10-5141-3-36
10079234	speaker cable & TIC battery - FD	11/21/2019	69.98	100-50-5232-3-36
Total 22330 Q-TRONICS:			120.91	
<b>22750 RENNERTS</b>				
41504	Preventative maint on 591	11/21/2019	548.48	100-50-5232-3-36
Total 22750 RENNERTS:			548.48	
<b>22929 RESPONDER WIPES</b>				
11-21-19	Decomtamination wipes	11/21/2019	123.80	100-50-5232-3-38
Total 22929 RESPONDER WIPES:			123.80	
<b>23274 SCHNEIDER, RYAN</b>				
11-21-19	Meal/fuel reimbursement - training	11/21/2019	125.27	100-40-5212-3-37
Total 23274 SCHNEIDER, RYAN:			125.27	

Invoice	Description	Invoice Date	Total Cost	GL Account
<b>23300 SCHOOL DISTRICT OF WAUPUN</b>				
11-21-19	request for sharing of 2017 omitted tax	11/21/2019	8,075.01	202-26130
Total 23300 SCHOOL DISTRICT OF WAUPUN:			8,075.01	
<b>23550 SERVICE MOTOR COMPANY</b>				
P10369	plug, oil gauge	11/21/2019	35.19	100-70-5411-3-36
Total 23550 SERVICE MOTOR COMPANY:			35.19	
<b>23935 ST. CROIX COMPUTER GRAPHICS</b>				
009932	w-2's/1099/envelopes	11/21/2019	175.34	100-10-5141-3-38
Total 23935 ST. CROIX COMPUTER GRAPHICS:			175.34	
<b>24138 STATE OF WISCONSIN</b>				
511584	Elevator permit - City Hall	11/21/2019	50.00	100-70-5410-3-36
511585	Elevator permit - Library	11/21/2019	50.00	100-70-5410-3-36
511384	Elevator permit - Safety building	11/21/2019	50.00	100-70-5410-3-36
Total 24138 STATE OF WISCONSIN:			150.00	
<b>24350 STICKS AND STONES</b>				
10997	snow removal - 13 FDL St, 506 Morse St, 534 E Franklin	11/21/2019	90.00	100-70-5435-3-36
Total 24350 STICKS AND STONES:			90.00	
<b>25370 TRC LOCKBOX</b>				
386039	Madison St Hazardous Material Investigation	11/21/2019	5,685.76	400-70-5436-8-00
Total 25370 TRC LOCKBOX:			5,685.76	
<b>25399 TRIPLE CROWN PRODUCTS</b>				
222456	safety sweatshirts for DPW crew	11/21/2019	379.28	100-70-5412-3-38
Total 25399 TRIPLE CROWN PRODUCTS:			379.28	
<b>25445 TRUCK COUNTRY</b>				
X203687725:01	repair water leak - parts	11/21/2019	216.15	100-70-5411-3-36
Total 25445 TRUCK COUNTRY:			216.15	
<b>25760 US CELLULAR</b>				
0336639713	Clerk cell phone	11/21/2019	77.00	100-10-5141-3-31
0336639713	Economic Developer/Administrator	11/21/2019	81.12	100-10-5191-3-31
0336639713	PARK-rec cell phone	11/21/2019	49.02	100-20-5513-3-31
0336639713	FIRE DEPT monthly cell phone charges	11/21/2019	220.74	100-50-5231-3-31
0336639713	DPW Director/Foreman monthly cell phone	11/21/2019	145.19	100-70-5420-3-31
0336639713	Library monthly cell	11/21/2019	68.15	210-50-5511-3-31
Total 25760 US CELLULAR:			641.22	
<b>26465 VON BRIESEN &amp; ROPER, S.C.</b>				
303503	Personnel	11/21/2019	4,075.32	100-10-5143-3-38
Total 26465 VON BRIESEN & ROPER, S.C.:			4,075.32	

Invoice	Description	Invoice Date	Total Cost	GL Account
<b>26540 WALMART COMMUNITY/GEMB</b>				
11-21-19	supplies - senior center	11/21/2019	51.84	100-20-5513-3-38
11-21-19	park program supplies	11/21/2019	22.32	100-20-5525-3-39
11-21-19	park and rec supplies	11/21/2019	118.12	100-20-5525-3-39
11-21-19	park program supplies	11/21/2019	60.27	100-20-5525-3-39
11-21-19	park and rec supplies	11/21/2019	114.36	100-20-5525-3-39
11-21-19	Senior center supplies	11/21/2019	38.31	220-20-5513-3-38
11-21-19	Senior center supplies	11/21/2019	175.25	220-20-5513-3-38
Total 26540 WALMART COMMUNITY/GEMB:			<u>580.47</u>	
<b>27450 WAUPUN UTILITIES</b>				
4784	WPPI monthly email user/archiving accts/monitoring servi	11/21/2019	224.00	100-10-5197-3-38
OCT2019	Monthly utility charges	11/21/2019	147.54	100-20-5512-3-32
OCT2019	Monthly utility charges	11/21/2019	436.48	100-20-5513-3-32
OCT2019	Monthly utility charges	11/21/2019	870.20	100-20-5523-3-32
OCT2019	Monthly utility charges	11/21/2019	2,766.99	100-20-5525-3-32
OCT2019	Monthly utility charges	11/21/2019	782.09	100-40-5211-3-32
OCT2019	Monthly utility charges	11/21/2019	464.87	100-50-5231-3-32
OCT2019	Monthly utility charges	11/21/2019	16.00	100-50-5251-3-32
OCT2019	Monthly utility charges	11/21/2019	5,465.00	100-70-5410-3-32
OCT2019	Monthly utility charges	11/21/2019	1,148.08	100-70-5412-3-32
OCT2019	Monthly utility charges	11/21/2019	271.32	100-70-5441-3-32
OCT2019	Monthly utility charges	11/21/2019	11,193.52	100-70-5442-3-32
OCT2019	Monthly utility charges	11/21/2019	1,578.81	210-60-5511-3-32
4784	computer replacement - Hull, Rec, Garage, Toughbook/D	11/21/2019	485.00	410-10-5140-4-00
OCT2019	Monthly utility charges	11/21/2019	51.35	700-10-5192-3-32
Total 27450 WAUPUN UTILITIES:			<u>25,901.25</u>	
<b>29875 W.W. ELECTRIC MOTORS, INC.</b>				
WPN10552	century #394 - community center	11/21/2019	232.00	100-70-5410-3-36
Total 29875 W.W. ELECTRIC MOTORS, INC.:			<u>232.00</u>	
<b>300091 LEADSONLINE</b>				
252432	LeasOnline total track investigation sys ser package	11/21/2019	1,758.00	100-40-5213-3-38
Total 300091 LEADSONLINE:			<u>1,758.00</u>	
<b>300173 SENSIT TECHNOLOGIES LLC</b>				
0283138-IN	annual serv for gas meter	11/21/2019	288.41	100-50-5232-3-36
Total 300173 SENSIT TECHNOLOGIES LLC:			<u>288.41</u>	
<b>300195 EAST CENTRAL WI REGIONAL PLANNING COMM</b>				
0001287-IN	Statutory Housing Report	11/21/2019	1,375.00	100-80-5670-3-38
Total 300195 EAST CENTRAL WI REGIONAL PLANNING COMM:			<u>1,375.00</u>	
<b>300202 HUZARD SYSTEMS</b>				
12838	Printek Interceptor 820	11/21/2019	508.00	100-40-5212-3-38
Total 300202 HUZARD SYSTEMS:			<u>508.00</u>	
Grand Totals:			<u><u>669,760.71</u></u>	

GL Period	Amount
11/19	669,760.71
<b>Grand Totals:</b>	<b>669,760.71</b>

Vendor number hash: 2585041  
 Vendor number hash - split: 3764638  
 Total number of invoices: 88  
 Total number of transactions: 145

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	669,760.71	.00	669,760.71
<b>Grand Totals:</b>	<b>669,760.71</b>	<b>.00</b>	<b>669,760.71</b>

Report Criteria:  
 [Report].Invoice Date = 11/21/2019



# AGENDA SUMMARY SHEET

**MEETING DATE:** 12/03/2019 **TITLE:** Ordinance to amend Ch.16.01(10) entitled Zoning Ordinance-Zoning Map: Lots 20-34 of Park Estates Subdivision (*Plan Commission November 20, 2019*)

**AGENDA SECTION:** ORDINANCES AND RESOLUTIONS

**PRESENTER:** Kathy Schlieve, Administrator

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT
Economic Vitality	N/A

**ISSUE SUMMARY:**

The Plan Commission is recommending an ordinance to change the zoning map to rezone lots 20-34 of Park Estates Subdivision from R1 to R2. Please note that Lot 50 was omitted from the zoning request at the Plan Commission meeting. A private developer is seeking to acquire the land from the current owner to construct a combination of single-family and two-family (zero lot line) homes on the lots. At the Plan Commission meeting on November 20, 2019, a number of residents appeared and commented on water drainage/flooding issues in the area, asking that any development plan address water runoff to avoid future problems. The developer would be required to work with city engineers to address/control water runoff in the area as part of any development plan put forward.

**STAFF RECCOMENDATION:**

Approve the rezoning request as presented.

**PLAN COMMISSION RECOMMENDATION:**

Motion by Matoushek, seconded by Nickel to file a favorable recommendation to the City Council on the rezoning request of Alex and Ann Zabel to rezone Lots 20-34 of the Park Estates Plat being part of the NE ¼, SW ¼, Section 31, T14N R15E City of Waupun, Fond du Lac County, Wisconsin from the R-1 Single Family Residential Zoning District to the R-2 Two Family Residential District for the construction of duplexes and zero lot line single family residences. Motion carried, unanimously.

**ATTACHMENTS:**

- Ordinance
- Zoning petition
- Maps

**RECCOMENDED MOTION:**

Motion to adopt Ordinance # \_\_\_\_\_ to amend Ch.16.01(10) entitled Zoning Ordinance-Zoning Map to rezone Lots 20-34 of Park Estates Subdivision from R1 to R2.

COMMON COUNCIL  
CITY OF WAUPUN

**ORDINANCE # 19 - \_\_\_\_**

AN ORDINANCE TO AMEND CHAPTER SIXTEEN OF THE MUNICIPAL CODE OF THE CITY OF WAUPUN ENTITLED "ZONING ORDINANCE."

THE COMMON COUNCIL OF THE CITY OF WAUPUN ORDAINS:

SECTION 1: Section 16.01(10) of the Municipal Code of the City of Waupun entitled "Zoning Map" is amended to provide as follows: real estate currently owned by Alex A. and Ann L. Zabel and described as Lots 20-34 of Park Estates Subdivision being presently zoned R-1 Single Family Residential District, is rezoned to the R-2 Two Family Residential.

SECTION 2: This Ordinance shall be in full force and effect on its passage and publication as provided by law.

Enacted this \_\_ day of \_\_\_\_\_, 2019.

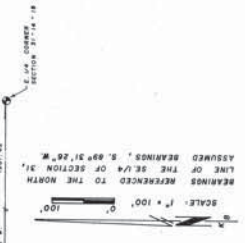
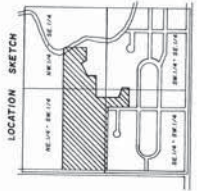
\_\_\_\_\_  
Julie J. Nickel  
Mayor

ATTEST:

\_\_\_\_\_  
Angela J. Hull  
City Clerk

# II PARK ESTATES

LOCATED IN PART OF LOT 1, CERTIFIED SURVEY MAP NUMBER 3101, RECORDED IN VOLUME 16, PAGES 187 AND 187A, BEING PART OF THE NE 1/4 OF THE SW 1/4 AND THE SE 1/4 OF THE SW 1/4 AND THE NW 1/4 OF THE SE 1/4, AND THE SW 1/4 OF THE SE 1/4, SECTION 31, T.14 N., R.15 E., CITY OF WAUPUN, FOND DU LAC COUNTY, WISCONSIN.



### LEGEND

- ⊕ 4" GAL. ALUMINUM MONUMENT FOUND
  - ⊙ 2" X 30" IRON PIPE, WELDING 1/8" LB. LINEAL FOOT
  - ⊗ FOUND X CHISELED IN CONCRETE
  - ⊖ MEASURED
  - ⊘ (CH) CHORD
  - ⊘ UTILITY EASEMENT
- ALL OTHER LOT CORNERS STATED WITH 1" X 24" IRON PIPE, WELDING 1/8" LB. LINEAL FOOT.

WETLANDS AREA - ESTABLISHED FROM CITY OF WAUPUN, WETLAND INVENTORY MAP, ADOPTED NOVEMBER 11, 1984. THIS AREA SUBJECT TO CITY OF WAUPUN, SHORELAND-WETLAND ZONING ORDINANCE.

NOTE: ALL LINEAR MEASUREMENTS HAVE BEEN MADE TO THE NEAREST ONE HUNDREDTH OF A FOOT. ALL ANGULAR MEASUREMENTS HAVE BEEN TO THE NEAREST SECOND AND COMPUTED TO HALF SECONDS.

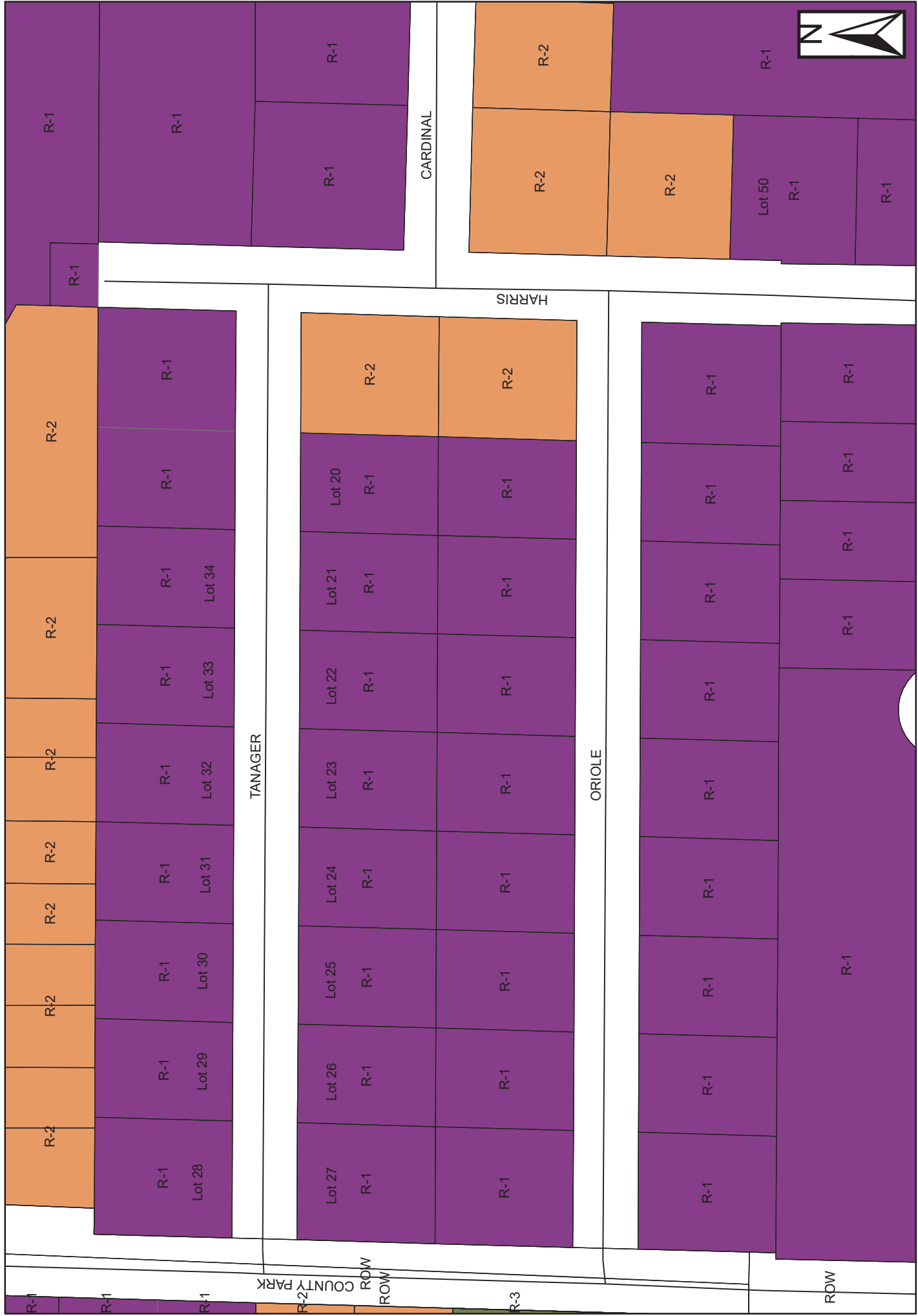


EUGENE C. UTTECH, R.L.S. 51481  
DATED THIS 10th DAY OF Oct 1988.  
SHEET 1 OF 2 SHEETS

COURSE NO.	LOT NO.	BEARING	LENGTH	ARC LENGTH	CHORD LENGTH	CHORD BEARINGS	CENTRAL ANGLE	TARGET BEARINGS
1-2	41	174.84°	141.48'	137.65'	6.67°47'22"E	659.21'44"	S. 89°01'46"E	S. 44°34'30"E
2-3	40	60.00°	307.11'	285.00'	S. 49°23'32"E	293.5'50"	N. 12°01'29"W	S. 79°45'31"E
3-4	39	120.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"W
4-5	38	180.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"W
5-6	37	240.84°	108.84'	106.87'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
6-7	36	300.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
7-8	35	360.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
8-9	34	00.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
9-10	33	60.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
10-11	32	120.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
11-12	31	180.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
12-13	30	240.84°	108.84'	106.87'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
13-14	29	300.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
14-15	28	360.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
15-16	27	00.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
16-17	26	60.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
17-18	25	120.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
18-19	24	180.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
19-20	23	240.84°	108.84'	106.87'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
20-21	22	300.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
21-22	21	360.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
22-23	20	00.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
23-24	19	60.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
24-25	18	120.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
25-26	17	180.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
26-27	16	240.84°	108.84'	106.87'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
27-28	15	300.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
28-29	14	360.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
29-30	13	00.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
30-31	12	60.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
31-32	11	120.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
32-33	10	180.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
33-34	9	240.84°	108.84'	106.87'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
34-35	8	300.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
35-36	7	360.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
36-37	6	00.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
37-38	5	60.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
38-39	4	120.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
39-40	3	180.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
40-41	2	240.84°	108.84'	106.87'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
41-42	1	300.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E
42-43	0	360.00°	140.00'	140.00'	S. 89°01'46"E	659.21'44"	N. 89°01'46"E	S. 44°34'30"E



# Park Estates Current Zoning



# Park Estates Proposed Zoning





**CITY OF WAUPUN**  
201 E. Main Street  
WAUPUN, WISCONSIN 53963

# PETITION FOR REZONING

From: Alex and Ann Zabel Phone: 920-295-9884  
PO Box 219 Fax: \_\_\_\_\_  
Green Lake, WI 54941

The petition of Alex and Ann Zabel respectfully alleges and petitions the Common Council  
Owners Name: \_\_\_\_\_  
of the City of Waupun as follows:

1. That the petitioner is owner of real estate which is situated in the City of Waupun,  
Fond du Lac County, Wisconsin and legally described as follows:  
Lots 20 through 34 in the Park Estates Plat on Tanager Street, Fond du Lac County, Waupun, WI

2. That the petitioner is the owner of the real estate described above which lies in the  
R - 1 District of the City of Waupun for zoning purposes.
3. That the petitioner wishes that the above described real estate be rezoned and placed in the  
R - 2 District of the City of Waupun for zoning purposes.

Dated this 1<sup>st</sup> day of November 2019.  
Petitioners Signature Alex Zabel  
Petitioners Signature Ann S. Zabel  
Petitioners Signature \_\_\_\_\_

\$150.00 Application fee payable upon filing. Date paid: \_\_\_\_\_

File Petition with: Zoning Administrator  
City of Waupun  
201 E. Main St.  
Waupun, WI 53963



# AGENDA SUMMARY SHEET

**MEETING DATE:** 12/03/2019

**TITLE:** Certified Survey Map- Lot 1 Mayfair Estates (Plan Commission November 20, 2019)

**AGENDA SECTION:** CONSIDERATION-ACTION

**PRESENTER:** Kathy Schlieve, Administrator

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DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	
Economic Vitality	N/A	

---

**ISSUE SUMMARY:**

The Plan Commission is recommending a Certified Survey Map (CSM) for Lot 1 Mayfair Estates. Said property is located in part of the SW ¼, SW ¼, Section 4, T13N, R15E, City of Waupun, Dodge County, Wisconsin. Plan Commission recommends to approve the CSM as shown on the new lot (1) at the intersection of Watertown St (Business STH 26) provided that a site plan is submitted showing the proposed number, size, and location of the parking spaces on the lot and the location of a safe driveway access. Plan Commission motion carried unanimously.

**STAFF RECCOMENDATION:**

Approve the CSM as recommended by the Plan Commission

**ATTACHMENTS:**

Certified Survey Map

**RECCOMENDED MOTION:**

Motion to approve the Certified Survey Map (CSM) for Lot 1 Mayfair Estates as presented and recommended by the Plan Commission from November 20, 2019 meeting.

ENGINEERING | ARCHITECTURE | SURVEYING  
 PLANNING | ENVIRONMENTAL  
 201 E. MAIN ST.  
 WAUPUN, WI 53983  
 (920) 887-0242 | www.msa-ps.com



PROJECT NO. 212114  
 DRAWN BY: B. BUCHDA  
 SURVEYOR: M. LAUE  
 FILE NO. MAYFAIR CSM.DWG  
 SHEET NO. 1 of 2

OWNER:  
 CITY OF WAUPUN  
 201 E. MAIN ST.  
 WAUPUN, WI 53983

**DODGE COUNTY CERTIFIED SURVEY MAP #**

A RESURVEY OF LOT 1 OF MAYFAIR ESTATES RECORDED IN THE DODGE COUNTY REGISTER OF DEEDS OFFICE AND BEING PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 4, T. 13N., R. 15E., CITY OF WAUPUN, DODGE COUNTY, WISCONSIN

**LINE TABLE**

NO.	BEARING	DISTANCE
L1	N 88°56'47" E	33.00'
L2	N 68°56'47" E	48.21'
L3	S 78°10'45" E	17.95'
L4	N 69°11'04" W	17.03'
L5	S 69°13'02" W	64.17'

**CURVE TABLE**

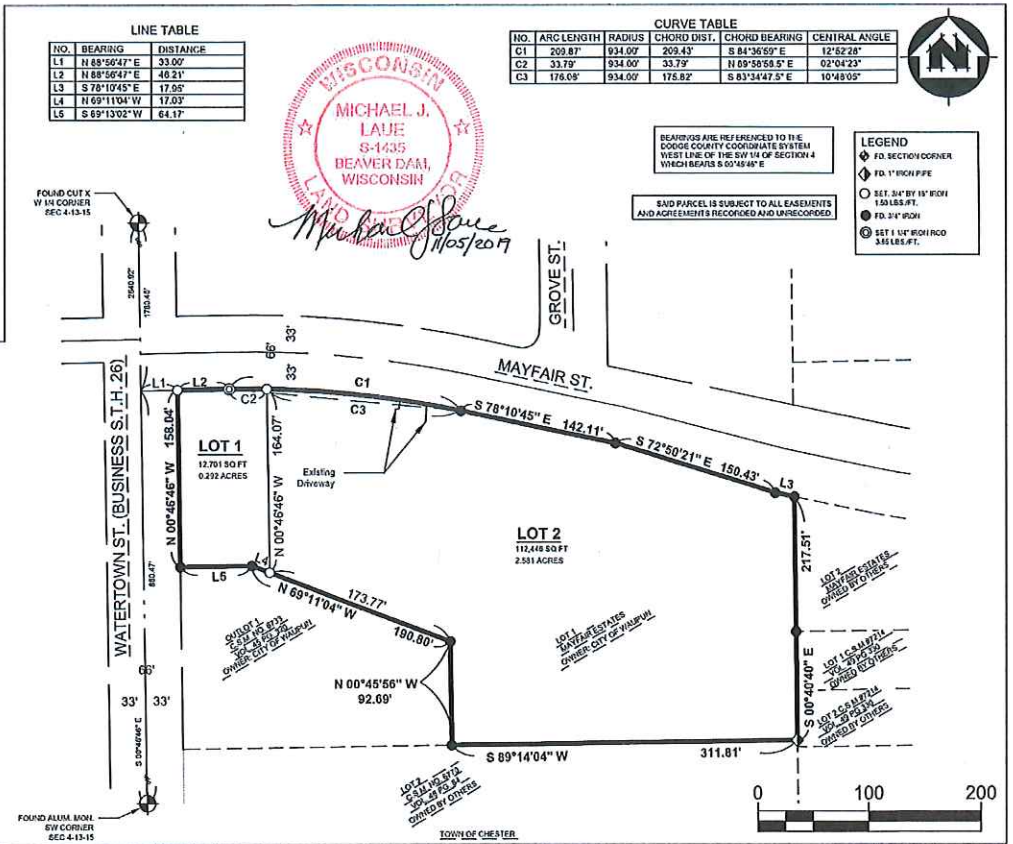
NO.	ARC LENGTH	RADIUS	CHORD DIST.	CHORD BEARING	CENTRAL ANGLE
C1	209.87'	934.00'	209.43'	S 84°36'59" E	12°52'28"
C2	33.79'	934.00'	33.73'	N 69°58'59" E	02°04'23"
C3	178.09'	934.00'	175.82'	S 63°24'47" E	10°48'05"



BEARINGS ARE REFERENCED TO THE DODGE COUNTY COORDINATE SYSTEM WEST LINE OF THE SW 1/4 OF SECTION 4 WHICH BEARS S 03°48'48" E

SAID PARCEL IS SUBJECT TO ALL EASEMENTS AND AGREEMENTS RECORDED AND UNRECORDED

- LEGEND**
- FD. SECTION CORNER
  - FD. 1" HIGH PIPE
  - SEE 3/4" BY 1/4" IRON 120 LBS. FT.
  - FD. 3/4" IRON
  - SEE 1 1/4" IRON ROD 365 LBS. FT.



WISCONSIN  
 MICHAEL J. LAUE  
 S-1435  
 BEAVER DAM,  
 WISCONSIN  
 Surveyed 11/05/2017

FOUND ALUM. MON. BY CORNER SEC 4-13-15

ISOWLOC CENTER



ENGINEERING | ARCHITECTURE | SURVEYING  
 FUNDING | PLANNING | ENVIRONMENTAL  
 201 Corporate Drive, Beaver Dam WI 53916  
 (920) 887-4242 www.msa-ps.com  
 © MSA Professional Service, Inc.

PROJECT NO. 212114  
 DRAWN BY: B. BUCHDA  
 CHECKED BY: M. LAUE  
 FILE: MAYFAIR CSM/DWG  
 SHEET NO. 2 OF 2

**DODGE COUNTY CERTIFIED SURVEY MAP # \_\_\_\_\_**

**SURVEYOR'S CERTIFICATE:**

I, Michael J. Laue, Professional Land Surveyor of the State of Wisconsin do hereby certify that by order of the City of Waupun (owner), I have made a resurvey of Lot 1 Mayfair Estates as recorded in the Dodge County Register of Deeds Office and being part of the SW 1/4 of the SW 1/4 of Section 4, T.13N., R.19E., City of Waupun, Dodge County, Wisconsin. The parcel is more particularly described as follows:

**LEGAL DESCRIPTION**

Lot 1 of Mayfair Estates as recorded in the Dodge County Register of Deeds Office in Cabinet "C" on Page 125 as Document # 1233191.  
 Said parcel contains 125,147 sq.ft. / 2.873 acres more or less

**CITY OF WAUPUN APPROVAL**

This Certified Survey Map is hereby approved by the City of Waupun.

JULIE NICKEL  
 MAYOR

Date

I further certify that this map is a correct representation of all of the exterior boundaries of the land surveyed and the division of that land; that I have complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the City of Waupun Subdivision Control Ordinance in surveying and mapping the same to the best of my knowledge and belief.

*Michael J. Laue*  
 Michael J. Laue

\*SURVEYOR'S SEAL\*





# AGENDA SUMMARY SHEET

**MEETING DATE:** 12/03/19

**TITLE:** 2020-2021 Election Inspectors

**AGENDA SECTION:** CONSIDERATION-ACTION

**PRESENTER:** Angela Hull, Clerk

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DEPARTMENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

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**ISSUE SUMMARY:**

As December 31, 2019 marks the end of the current two-year term for Election Inspectors, the City Clerk is required to have the municipal body appoint Election Inspectors for the next two-year term, no later than December 1.

WI State Statute: 5.66(1)

*“The municipal clerks shall certify to their county clerk, on the first day of the 2nd month preceding the month in which the primary is held, the approximate number of electors in the municipality”.*

**STAFF RECOMMENDATION:**

Approve Election Inspectors for the 2020-2021 term.

**ATTACHMENTS:**

List of Election Inspectors

**RECOMMENDED MOTION:**

Motion to approve the 2020-2021 City of Waupun Election Inspectors.

2020-2021 City of Waupun Election Inspectors

Alice Rahn	452 Fox Lake Rd	Waupun, WI 53963
Ann Boerson	1021 Maple Ave	Waupun, WI 53963
Arlene Handsby	307 McKinley	Waupun, WI 53963
Beth Vanderkin	700 Autumn Ave	Waupun, WI 53963
Betty Daane	20 Chapman Pl	Waupun, WI 53963
Bill Wiggins	511 Grace St	Waupun, WI 53963
Bonnie Vanhierden	618 Wilcox St	Waupun, WI 53963
Dan Prey	721 W Spring	Waupun, WI 53963
Dave Imhoff	406 S Grove St	Waupun, WI 53963
Dawn Meyer	111 Liberty St	Waupun, WI 53963
Deloris Zastrow	701 Rock River Ave	Waupun, WI 53963
Diane Imhoff	406 S Grove St	Waupun, WI 53963
Diane Prey	721 W Spring	Waupun, WI 53963
Donna VanderBush	511 Hoard Rd	Waupun, WI 53963
Eileen VantHoff	811 Summer Ave	Waupun, WI 53963
Frank Mesa	931 Rock Ave	Waupun, WI 53963
Georgene Mulder	696 Rock River Ave	Waupun, WI 53963
Gerald Rahn	452 Fox Lake Rd	Waupun, WI 53963
Jane Reilly	806 Pattee Drive	Waupun, WI 53963
Joan Pluim	724 Fern	Waupun, WI 53963
Judy Hurst	40 S Grove St.	Waupun, WI 53963
Judy Mecklenberg	520 S Watertown St	Waupun, WI 53963
Judy West	100 S Watertown St	Waupun, WI 53963
Justine Katze	600 Robin Road #15	Waupun WI 53963
Kathy Jensen	425 S Watertown St	Waupun, WI 53963
Katie VanHierden	618 Wilcox St.	Waupun, WI 53963
Kay Hansen	1020 W LincolnSt	Waupun, WI 53963
Linda Nickel	606 Rens Way	Waupun, WI 53963
Lois Bos	920 W Brown St	Waupun, WI 53963
Lois Pausma	529 W Brown st	Waupun, WI 53963
Lorna Patrouille	396 S Watertown St	Waupun, WI 53963
Marge Peachey	605 Beekman St	Waupun, WI 53963
Marilyn Smits	906 Visser Ave	Waupun, WI 53963
Marlene D. Teletzke	721 Wilcox St. #721	Waupun, WI 53963
Mary Bestul	401 S Watertown St	Waupun, WI 53963
Merlin Bowe	511 S Grove St	Waupun, WI 53963
Nancy Neevel	759 Wilcox St	Waupun, WI 53963
Nancy Vanderkin	202 Woodland Dr	Waupun, WI 53963
Ruth Buwalda	710 Rock River Ave	Waupun, WI 53963
Ruth Schrank	908 Rock Ave	Waupun, WI 53963
Sandy Bowe	511 S Grove	Waupun, WI 53963



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Sue Boda	201 S Watertown St	Waupun, WI 53963
Suesan Karsten	435 Neevel Ave	Waupun WI 53963
Sue Stoffel	114 S Division St #204	Waupun, WI 53963
Sue Streekstra	216 Taylor St	Waupun, WI 53963
Sue Vandenberg	725 W Spring St.	Waupun, WI 53963
Sue Wiggins	511 Grace St	Waupun, WI 53963
Tom Corcoran	16 Birdie Blvd	Waupun, WI 53963



# AGENDA SUMMARY SHEET

**MEETING DATE:** 12/3/2019 **TITLE:** Consideration of holding Primary Election for Office of Mayor and Aldermanic Districts 2, 4, and 6 on February 18, 2020

**AGENDA SECTION:** CONSIDERATION-ACTION

**PRESENTER:** Angela Hull, Clerk

DEPARMTENT GOAL(S) SUPPORTED <i>(if applicable)</i>	FISCAL IMPACT	

**ISSUE SUMMARY:**

The City does not have an ordinance that requires a primary be held whenever the number of candidates who qualify for the ballot is more than twice the number of seats open for an office. Because of this, we will not hold a primary regardless of the number of candidates, unless the Council makes motion upon a spring primary not later than 3 days after the deadline for filing nomination papers or Electors of the City file a sufficient petition requesting a primary within 3 days after the deadline for filing nomination papers.

At this time, all City incumbents have filed their Declaration of Candidacy and no other Citizens have shown interest at this time. I have been informed by the County Clerk’s that there is a possibility of a February Election due to the Justice of Supreme Court race.

The filing deadline for Nomination Papers is January 7, 2020. The Council’s decision to hold a Primary or not would be due January 10, 2020.

Due to the possibility of tabling Council meetings due to the holiday season, if a motion was made today, we would not have to hold a Special meeting prior to January 10, 2020 to vote on this issue.

**STAFF RECCOMENDATION:**

If the City would deny holding a Primary Election, the City would not have to share in the cost of that Election. As no other Citizens have stepped forward with interest in a Seat and due to budget restraints, I would recommend denying the 2020 Primary Election for local municipal races.

**ATTACHMENTS:**

WI Statute-Chapter 8

**RECCOMENDED MOTION OPTIONS:**

1. Motion to deny holding 2020 Primary Election for the local municipal races of Mayor and Aldermanic District 2, 4, and 6 if there is more than twice the number of candidates filing for these seats
- OR**
2. Motion to approve holding a 2020 Primary Election for the local municipal races of Mayor and Aldermanic District 2, 4, and 6 if there is more than twice the number of candidates filing for these seats

**WI STATUTE – CH 8**

**Last day for governing body of a city or village to decide upon a primary, or for electors to petition for a primary, if not required by ordinance.**

8.11(1)(a), (c), (1m)(a), (e) – 3rd day following deadline for nomination papers

8.11 Spring primary.

(1) CITY.

(a) A primary may be held in any city for the nomination of candidates for city office. When a majority of all the members of the governing body of a city decide upon a spring primary for any specific election, they shall so provide not later than 3 days after the deadline for filing nomination papers.

(b) Any city may provide by charter ordinance, under s. 66.0101, that whenever 3 or more candidates file nomination papers for a city office, a primary to nominate candidates for the office shall be held.

(c) Whenever electors, equal to at least 10 percent of the vote for governor in the city at the last general election, file a petition conforming to the requirements of s. 8.40 with the city clerk requesting a primary within 3 days after the deadline for filing nomination papers, there shall be a primary for any specific election.

(d) When the number of candidates for any city office does not exceed twice the number to be elected to the office, no primary may be held for the office and the candidates' names shall appear on the ballot for the ensuing election.

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# *Waupun Fire Department*

16 E. Main Street Waupun, WI 53963

Non-emergency Number: 920-324-7910

B.J. DeMaa, Chief  
bjdema@waupunpd.org

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**To:** Mayor and Council Members

**From:** B.J. DeMaa, Fire Chief

**Subject:** 2020 Equipment and Personnel Rates

Annually, we set the rates for billable calls at the November or December Council Meeting. I would suggest that we set equipment rates for 2020 at the rates listed below. These rates remain flat compared to 2019.

Engine / Pumper @ \$225.00 per hour (1-hour min.)

Aerial Ladder @ \$325.00 per hour (1-hour min)

Squad / Command Post @ \$175.00 per hour (1-hour min.)

Mini Pumper / Rescue Tools @ \$175.00 per hour (1-hour min.)

One charge for Personnel @ \$360.00 per hour (1-hour min.)

Individual or small groups at \$18.00 per hour, per firefighter (1-hour min.)

Incidentals @ cost

If you have any questions, feel free to call me at 324-7910 or email at [bjdema@waupunpd.org](mailto:bjdema@waupunpd.org).