



## MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

**Tuesday, 12-April-2022 – City Council Chambers**

### **CALL TO ORDER**

Chairman Peter Kaczmarki called the meeting to order at 4:32 PM

### **ROLL CALL**

Roll call was taken members present:

Alders—Peter Kaczmarki, Mike Matoushek (Zoom), Jason Westphal (Zoom) Citizens—  
Dale Heeringa (remote), Ryan Mielke, Dave Rens, Gregg Zonnefeld

Ex-officio—Mayor Julie Nickel, City Administrator Kathy Schlieve (absent), DPW Director Jeff Daane, Recreation Director Rachel Kaminski (absent)

### **PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE**

There were no guests for public comment.

### **FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE**

Due to potential primary election, the next meeting may be Thursday, May 12 at 4:30 PM. Gregg Zonnefeld noted he will be absent for that meeting due to an event conflict.

### **CONSIDERATION - ACTION**

1. Approve minutes of the March 8<sup>th</sup>, 2022 Board of Public Works & Facilities Meeting.  
Minutes of the March 8<sup>th</sup> meeting were presented. Motion (Zonnefeld/Heeringa) for approval. **MOTION CARRIED (6-0)**
2. Approve seal coat and crack seal of Library, City Hall, and Safety Building Parking lots.  
DPW Director Daane shared the history of DPW's work parking lot maintenance to extend the life of these areas. This is a budgeted expense. Motion (Matoushek/Rens) to approve Tracy Sealcoating Service to seal coat and crack seal of the Library parking lot (\$5,011), City Hall parking lot (\$2,187), and Safety Building parking lot (\$11,383) at a total cost of \$18,581. **MOTION CARRIED (6-0)**
3. Recommend Bayberry Lake Extension Agreement with MSA professional Services to City Council  
DPW Director Daane shared a desire to complete engineering work for potential development in the area north of the current Wild Goose Truck Stop. Motion (Zonnefeld/Rens) to approve this task order. **MOTION CARRIED (6-0)**
4. Approve Storm Sewer Re-routing Evaluation agreement with MSA Professional Services.  
DPW Director Daane laid out the difficulty of the current storm sewer placement, which was installed without easements through existing properties. The current clay lines need to be removed, and it is best to explore the best options for this rerouting. Motion (Mielke/Heeringa) to approve this work at a cost of \$4,680. **MOTION CARRIED (6-0)**
5. Approve Microsurfacing on Olmstead Street from S Madison, S Drummond, and Bly Street from Lincoln Street to West Main Street.  
DPW Director Daane shared the past work of the BPW to continue to microseal streets for maintenance. Two bids were received. potential ideas for the tennis court area that is slated for removal. Ideas shared included concrete bag toss, gaga ball pit, game table. Recommendation was also to try to maintain lighting for evening use. Committee discussed potential for Building Trades to do the work. Director Daane will put together a plan with costs and also discuss with Lions Club. Motion (Matoushek/Mielke) to approve the low bid by Fahrner Asphalt to do the microsurfacing. **MOTION CARRIED (6-0)**
6. Recommend Municipal solid waste collection, disposal, and recycling services for the City of Waupun RFP.  
With the current expiration of our ten-year garbage contract at the end of 2022, DPW Director Daane put out an RFP to three companies for bids. These would include new similar-sized containers. Motion (Matoushek/Rens) to accept the low bid from GFL Environmental for a five-year contract for weekly trash & every other week recycling at a rate of \$14.99. Bulk pick-up costs and dumpsters included. **MOTION CARRIED (6-0)**

7. Mayor Julie Nickel shared her appreciation to the members of the BPW for their service to the City.
8. DWP Director Daane gave an update on the South Madison Street Project. They are awaiting final start approval from the Wisconsin DOT, hopefully by the end of the week. The parks are all open for the summer; bubblers are wrapped at present to avoid damage from freezing conditions.

**ADJOURNMENT**

Motion (Rens/Heeringa) to adjourn the meeting of the BPW at 5:06PM. **MOTION CARRIED (6-0)**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gregg Zonnefeld", with a horizontal line extending from the end of the signature.

Gregg Zonnefeld, BPW Clerk