

**Minutes of the Waupun Public Library Board Meeting
Wednesday, October 18, 2023**

The Waupun Public Library Board was called to order by Sadie Schultz, Vice-President, at 4:30 p.m. on Wednesday, October 18, 2023. Present were Gehl, Siebers, Garcia, and Jaeger. Hintze and Sullivan present via Zoom. Beer, Martens, and Rohrer were absent. Due to the absence of the Secretary, Jaeger volunteered to record minutes.

ARTICLE I: Motion by Hintze, supported by Siebers, to accept the minutes of the September 20, 2023, meeting as written. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 104,765 items through the end of September, up 7.6%.
- b. 42,668 people visited the library through the end of September, up 17.8%.
- c. Program attendance up 103.7% through the end of September.
- d. Meeting room use up 101.1% through the end of September.

ARTICLE IV: Budget was reviewed.

ARTICLE V:

- a. Motion by Siebers, supported by Hintze, to pay the October 2023 bills. Motion carried 5-0 on roll call. Due to absence of Secretary, Siebers was appointed to sign list of bills.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarians' Report.

- a. Alyssa Sommerfeldt, from Fond du Lac County Health, provided the library staff with a Dementia refresher program on September 22.
- b. The library had 246 individuals interact with our booth at the Waupun Community Services event on October 9.
- c. State Senator Joan Ballweg sent a letter informing the library that she will be dropping off a new copy of the Wisconsin Blue Book sometime in the next few weeks.
- d. Jaeger informed the Library Board of the City of Waupun Energy Plan, which was recently completed. The Plan can be found on the City of Waupun website in the October 10 Common Council packet link.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

a. No action taken on the current Meeting Rooms Policy.

ARTICLE X: Motion by Sullivan, supported by Siebers, to adjourn at 5:03 p.m. Motion carried.

*Next tentative meeting: Wednesday, November 15, 2023, at 4:30 p.m.

Bret Jaeger, Acting Secretary