



**MINUTES
CITY OF WAUPUN ECONOMIC DEVELOPMENT
COMMITTEE MEETING
Zoom
Tuesday, May 25, 2021 at 4:30 p.m.**

Committee Members Present:

Steve Brooks Waupun Utilities
Rohn Bishop City Council
Jim Cleveland Envision Greater Fond du Lac
Pete Kaczmarek City Council
Julie Nickel Mayor
Jason Westphal City Council

Committee Members Absent:

Jeff Daane Director of Public Works

Staff Present:

Kathy Schlieve Administrator
Sarah Van Buren Community & Economic Development Coordinator
Dan VandeZande City Attorney

CALL TO ORDER:

Mr. Kaczmarek called the virtual meeting of the Economic Development Committee meeting to order at 4:31 p.m.

ROLL CALL OF BOARD MEMBERS:

Roll call and quorum determined.

PUBLIC COMMENT:

None.

CONSIDER APPROVAL OF THE FOLLOWING AGENDA ITEMS:

1. Approval of Agenda/Motion to Deviate

Administrator Schlieve requested item 5 be removed from the agenda.

A motion to approve the agenda, as amended, was made by Mr. Westphal and seconded by Mr. Bishop, passing unanimously.

2. Approval of February 23, 2021 Economic Development Committee Closed Session Minutes

A motion to approve the February 21, 2021 closed session minutes was made by Mayor Nickel and seconded by Mr. Westphal, passing unanimously.

3. Approval of March 30, 2021 Economic Development Committee Minutes

A motion to approve the March 30, 2021 Economic Development Committee minutes was made by Mayor Nickel and seconded by Mr. Westphal, passing unanimously.

4. Approval of March 30, 2021 Economic Development Committee Closed Session Minutes

A motion to approve the March 30, 2021 Economic Development Committee Closed Session minutes was made by Mr. Westphal and seconded by Mayor Nickel, passing unanimously.

DISCUSSION

5. Update on 520 McKinley Street RFP

Per action taken in item #1, this item was removed from the agenda.

ADJOURN TO CLOSED SESSION:

A motion was made by Mr. Bishop and seconded by Mayor Nickel to adjourn into closed session under Section 19.85 (1) of the WI Statutes for:

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion was

unanimously approved.

6. Negotiations and investing of public funds for a proposed project at 505 Libby Street,

RECONVENE TO OPEN SESSION

A motion was made by Mr. Westphal and seconded by Mayor Nickel to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion unanimously approved.

ACTION FROM CLOSED SESSION

None

ADVANCED PLANNING:

7. Potential Agenda Items

- Will be determined, as needed.

8. Date of Next Scheduled Meeting

The next meeting will be June 29, 2021 at 4:30 p.m. Due to the pace of opportunities presented, the members are willing to be flexible with future meeting dates and times.

ADJOURNMENT

The motion to adjourn was made by Mr. Bishop and seconded by Mayor Nickel, passing unanimously. The meeting adjourned at 5:38 p.m.