

**Minutes of the Waupun Public Library Board Meeting
Wednesday, October 20, 2021**

The Waupun Public Library Board was called to order by Dr. Bev Martens, President, at 4:30 pm on Wednesday, October 20, 2021. Also present were Schultz, Garcia, Jaeger, new Library Board member Jessica Sullivan, and Hintze via Zoom. Langford, Rohrer, and Gehl were absent. Due to the absence of the Secretary, Jaeger volunteered to record the minutes.

ARTICLE I: Motion by Schultz, supported by Martens, to accept the minutes of the September 15, 2021, meeting as written. Motion carried.

ARTICLE II: No personal appearances.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 86,639 items through the end of September.
- b. Curbside service: handled 1,615 transactions through the end of September.

ARTICLE IV: The 2021 Budget was discussed with no concerns noted.

ARTICLE V:

- a. Motion by Sullivan, supported by Schultz, to pay the October bills. Motion carried 4-0 on roll call. Schultz appointed to sign the list of bills.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarians' Report.

- a. Drive-thru Window Project is complete.
- b. October 3 water leak has been cleaned up. Interior walls with moisture issues have been dried, new vinyl base has been installed and we are now waiting for replacement tile to be installed in the public restrooms. All old autoflush valves in the public restrooms have been replaced with new autoflush valves.
- c. Donations received in memory of Jim Henderson have reached \$2,425. A reading chair and matching loveseat will be purchased with these funds, with the loveseat already purchased and located on the second floor. Due to manufacturing delays, the matching chair might not arrive for a few months.
- d. Bret and Pam met with the Warrior Fabrication class on Monday, September 27, regarding interior signage.
- e. Bret met with Russ Moss of Buckstaff to discuss lockable wall cabinets in the Shaler and Carnegie rooms. We will likely see a quote in the next few days.

f. The virtual program of Wisconsin's Most Haunted Locations was attended by seventeen people.

g. On November 9 the library has scheduled a virtual program with Wisconsin author Beth Amos.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

a. Motion by Martens, supported by Sullivan, to elect Schultz as Vice-President of the Library Board. Motion carried.

ARTICLE X: Motion by Sullivan, supported by Schultz, to adjourn at 4:55 p.m. Motion carried.

***Next tentative meeting: Wednesday, November 17, 2021 at 4:30 p.m. The Board will meet face to face at the Library, but efforts will be made to provide availability for those unable to attend in person.**

Bret Jaeger, Acting Secretary