



MINUTES
CITY OF WAUPUN PLAN COMMISSION MEETING
201 E Main St
Monday, December 21, 2020 at 4:45 PM
(Approved 1/20/21)

CALL TO ORDER

The Waupun Plan Commission met vitruually at 4:45 pm via Zoom.

ROLL CALL

Member Present: Julie Nickel, Fred Lueck, Jerry Medema, Jill Vanderkin, and Jeff Daane

Member Excused: Mike Matoushek and Elton TerBeest

Staff Present: Sarah VanBuren, Sue Leahy, and Steve Brooks

PERSONS WISHING TO ADDRESS THE PLAN COMMISSION--

Chairman Nickel asked if there were any persons wishing to address the committee on any items not included on today's agenda. Hearing nothing, Chairman Nickel proceeded to address the items listed for consideration and action on today's committee agenda.

FUTURE MEETINGS AND GATHERING INVOLVING THE PLAN COMMISSION

Chairman Nickel indicated the next meeting of the Plan Commission will be Wednesday, January 20, 2021 at 4:45 pm.

CONSIDERATION - ACTION

1. Review CSM of Waupun West Realty JIG, LLC.

Chairman Nickel indicated the Waupun West Realty JJB LLC CSM was back on the agenda for further committee review as we now have more information on the proposed access to Lot 1. City Engineer Daane noted after talking to the surveyor, there will be an easement to get to Lot 1 but the exact location has yet to be determined. Eric Otte, surveyor appeared by Zoom and confirmed an easement will be provided across Lots 2 and 3 for access to Lot 1. Another possible solution would be a frontage road easement along STH 49. The easement location has yet to be worked out. It was also pointed out that the north boundary across existing Lots 7, 8, 9, and 10 is existing and this survey will not change those lots.

The committee had no further questions so Chairman Nickel asked for a motion to act on the request for approval of the CSM.

Motion by Daane, seconded by Vanderkin to provide a favorable recommendation to the City Council for a CSM for Waupun West Realty JIG, LLC for part of Lots 1, 2, 3, 4, 5, 7, 8, 9, 10, and all of Lots 12 and 13 Block 2, Harris Park Subdivision, City of Waupun, Fond du Lac Count, Wisconsin.

Vote: Daane, Vanderkin, Medema, Lueck and Nickel – "AYE"

Motion carried unanimously 5/0.

ADJOURNMENT

Motion by Daane, seconded by Nickel to adjourn the meeting. Motion carried, meeting adjourned at 4:52 pm.

Fred Lueck
Secretary