

**Minutes of the Waupun Public Library Board Meeting
Wednesday, July 20, 2022**

The Waupun Public Library Board was called to order by Beverly Martens, President, at 4:30 p.m. on Wednesday, July 20, 2022. Present were Gehl, Schultz, Sullivan, Siebers, Rohrer, Garcia, and Jaeger. Hintze absent.

ARTICLE I: Motion by Sullivan, supported by Schultz, to accept the minutes of the June 15, 2022 meeting as written. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 61,869 items through the end of June.
- b. Drive-thru window service: handled 518 transactions through the end of June.

ARTICLE IV: June Budget Report was not received from the City for review.

ARTICLE V:

- a. Motion by Gehl, supported by Sullivan, to pay July bills. Motion carried 6-0 on roll call.

ARTICLE VI: Budget Committee met and reported that there are a number of unknowns yet to be worked through before a budget can be finalized and brought to the Board for a vote.

ARTICLE VII: Librarians' Report

- a. **Interior Signage:** Samples of signage from Warrior Innovation were received and on display.
- b. **A \$1,000 donation was received from Waupun Lions Club** and will be used to purchase large print books. The Board stated its appreciation for the donation.
- c. Attendance at the now, in-person **Summer Reading Program** has ranged from 153 to 174 through June, reaching pre-COVID numbers. Good news.
- d. Interns have finished re-organizing the last of the bound newspapers in the storage room shelving and will begin modifying the periodical shelving. Flat shelves will be added in their place to help with the growth of the fiction collection.
- e. **The library received a \$5,000 grant from the Nelson G. and Vera C. Hicks Charitable Foundation.** These funds will be used for the Summer Reading program and to enhance the children's area of the library.
- f. The **Jim Henderson memorial** donation is complete with the arrival of the chair which matches the loveseat on second floor.

g. **Volunteers from One Waupun** were recognized for their help in moving the display case and semi-trucks, donated by Don Schultz, to the library. The Board stated its appreciation for their time. DPW will install the collection as time permits.

h. Bret has registered for CVMIC's First Amendment audit program on August 10.

i. Bret spoke with the Paintworx representative concerning painting the weathered library name and address on the front of the building and is waiting for a quote.

j. The Board will be receiving a new Laminating Policy to be reviewed next month.

ARTICLE VIII: No Old Business .

ARTICLE IX: New Business:

a. The Bulletin Board Policy adopted on 2/17/2020 was reviewed. No changes required.

ARTICLE X: Motion by Rohrer, supported by Schultz, to adjourn at 5:00 p.m. Motion carried.

*Next tentative meeting: **Wednesday, August 17, 2022 at 4:30 p.m.**

SANDRA ROHRER Secretary
SR/bkj