



MINUTES
CITY OF WAUPUN BOARD OF PUBLIC WORKS
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, September 09, 2025 at 4:30 PM

Chairman Siebers called meeting to order at 4:31pm.

ROLL CALL

Members present include: Alderpersons: Dan Siebers, Michael Matoushek, Bobbi Jo Kunz. Citizens: Andrew Sullivan. Ex Officio: DPW Director Jeff Daane. Also in attendance: Mayor Rohn Bishop. Absent and Excused: Dale Heeringa, Dave Rens.

PERSONS WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS

No persons wishing to address the Board of Public Works

FUTURE MEETINGS AND GATHERING INVOLVING THE BOARD OF PUBLIC WORKS

Next Regularly Scheduled Meeting: Tuesday, October 14, 2025, 4:30 p.m. Waupun City Hall, 201 E Main Street, Waupun, WI

CONSIDERATION – ACTION

1. Prior Minutes

Motion Matoushek, second Sullivan to approve minutes from August 12, 2025 Board of Public Works Meeting. Carried unanimously.

2. Fall Yard Waste Pickup Dates

Daane presents the proposed Fall yard waste pickup dates starting October 6, 2025 – November 10, 2025, weather permitting. Every year the Fall & Spring yard waste pickup dates are scheduled to begin the week following bulk pickup and looking for staff to be able to set the Spring & Fall yard waste pickup dates. Motion Kunz, second Matoushek. Carried unanimously.

3. Update to Ordinance 10.15 Collection of Recyclable Material

Each year the city applies for a recycling grant and to be in compliance we need to update our recycling ordinance by early 2026. Since there were so many changes, the recycling ordinance was completely recreated to reflect the new changes. Motion Siebers, second Matoushek to recommend to council. Carried unanimously.

DISCUSSION

4. Department Report for August

Daane reviews monthly report for August that gives a breakdown for total number of work orders, hours for each work order, and total costs associated.

ADJOURNMENT

Motion Kunz, second Matoushek to adjourn this meeting at 4:44pm. Carried unanimously.