



MINUTES
CITY OF WAUPUN COMMON COUNCIL
Waupun City Hall – 201 E. Main Street, Waupun WI
Tuesday, January 11, 2022 at 6:00 PM

CALL TO ORDER

Mayor Nickel called the meeting to order at 6:00pm.

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

Pledge of Allegiance is heard, followed by a moment of silence.

ROLL CALL

Council in attendance on roll call is:

Virtually: Mayor Nickel, Alderman Vanderkin

In-Person: Alderman Kaczmariski, Alderman Langford, Alderman Bishop, Alderman Matoushek, Alderman Westphal

Members absent and excused: None

Management Staff present is:

Virtually: Clerk Hull, Attorney VandeZande, Police Chief Loudon, Library Director Jaeger, Recreation Director Kaminski, Finance Director Kast, Fire Chief Demaa

In-Person: Director of Public Works Daane, Administrator Schlieve

Staff absent and excused: Utility Finance Director Stanek, General Utility Manager Brooks

City Staff present is:

Virtually: Community and Economic Development Coordinator VanBuren

Audience in attendance is:

Virtually: Jason Whitford

In-Person: Zak Dickhut

Media in attendance:

Virtually: None Ken Thomas of the Daily Citizen

In-Person: None

PERSONS WISHING TO ADDRESS COUNCIL

No persons address the Council

CONSENT AGENDA

Motion Vanderkin, second Kaczmariski to approve the consent agenda. Motion carried 6-0 on roll call.

RESOLUTIONS AND ORDINANCES:

Ordinance to amend Ch.6.05(3) entitled Traffic Code-Parking Limitations

Motion Matoushek, second Bishop to waive the first reading and adopt Ordinance 22-01 to amend Chapter 6 entitled Traffic Code with the revision of providing the Director of Public Works or his designee the authority to authorize parking and spelling error: "of" to "or". Motion carried 6-0 on roll call.

BOARD/COMMITTEE/COMMISSION RECOMMENDATIONS

Certified Survey Map- Soodsma Properties LLC (1 W. Main, 5 W. Main, 8 W Jefferson) *Plan Commission 1-10-22*

Motion Vanderkin, second Bishop to approve the Certified Survey Map, Soodsma Properties LLC to divide parcels (1 W. Main, 5 W. Main, 8 W Jefferson). Motion carried 6-0 on roll call.

CONSIDERATION - ACTION

20. 2021 City of Waupun Housing Fee Report

Vanburen provides the WI State Legislature requires communities of 10,000 population or more to provide two separate annual reports related to housing affordability and housing fees in an effort to shed light and foster change on affordable housing issues across the state. On November 16, 2020, the City's request to be waived for the housing affordability mandate was approved by the Department of Revenue for a four-year period. However, the City is still responsible for annually producing a housing fee report.

21. PSC Comprehensive Energy Planning Grant- Up to \$50,000

The City applied for a PSC Energy Innovation Grant to replace the boiler and Piping, Air cooled condenser and Air distribution system. The total project cost was estimated at \$955,781 and the grant amount we submitted for was \$721,657. The City did not receive this grant.

Feedback on the application points to two issues of concern: 1) lack of ROI relative to total energy savings; 2) lack of innovation. The City engaged with Slipstream, a non-profit that works with local governments on energy innovation/solutions. Given that the PSC grant requires innovation and that any new programs coming from an infrastructure bill will follow suit, they are recommending that the City pursue an energy innovation planning grant. The planning grant would address existing data and relevant city policies review, city building audits, energy saving measures, and report development.

Motion Matoushek, second Bishop to approve pursuit of a PSC energy innovation planning grant with Slipstream as outlined. It is understood that the grant is reimbursement based and, if awarded, that any out of pocket expenditures the City incurs from this work will be paid through capital reserves. Motion carried 6-0 on roll call.

22. Dodge County American Rescue Plan (ARPA) Allocation

The Dodge County Board of Supervisors will hold a Special Meeting on February 1, 2022 to begin a discussion on how to best allocate Dodge County's approximately \$17.4 million American Rescue Plan Act funds. As part of the allocation process, municipalities are requested to submit their proposals for these funds. Schlieve provides a list of possible ARPA projects for consideration. Council prioritizes child care and affordable housing.

23. Wayfinding Signage Update

As Bishop inquired on the wayfinding signage in Waupun, the Mayor provides the happening of the signs and states that the signs will remain down until after April.

CLOSED SESSION

At 6:53pm, Motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (e)(g) of the WI Statutes for Confer with Legal Counsel for possible Litigation due to Personal Property Damage and Investing Public Funds in Waupun Industrial Park. Motion carried 6-0.

OPEN SESSION

At 7:36pm, Motion Matoushek, second Vanderkin to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

ACTION FROM CLOSED SESSION

No action.

ADJOURNMENT

At 7:37pm, Motion Vanderkin, second Matoushek to call the meeting adjourned. Motion carried 6-0.