



# MINUTES—CITY OF WAUPUN BOARD OF PUBLIC WORKS & FACILITIES

Tuesday, 10-January-2023 – City Council Chambers

## CALL TO ORDER

Chairman Peter Kaczmarki called the meeting to order at 4:29 PM

## ROLL CALL

Roll call was taken:

Alders—Peter Kaczmarki, William Langford, Mike Matoushek

Citizens—Dale Heeringa, Dave Rens, Andrew Sullivan, Gregg Zonnefeld

Ex-officio—DPW Director Jeff Daane, Mayor Rohn Bishop, City Administrator Kathy Schlieve

## PERSON WISHING TO ADDRESS THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

There were no guests for public comment portion of the meeting.

## FUTURE MEETINGS AND GATHERINGS OF THE BOARD OF PUBLIC WORKS & FACILITIES COMMITTEE

Next meeting will be on Tuesday, February 14th at 4:30PM.

## CONSIDERATION - ACTION

1. Approve minutes of the December 12, 2022 Board of Public Works & Facilities Meeting.  
Minutes of the August 10 meeting were presented. Motion (Rens/Matoushek) to approve minutes as presented.  
**MOTION CARRIED (7-0)**
2. 2023 Landfill Monitoring agreement with MSA  
DPW Director Jeff Daane shared an update on the monitoring agreement at the former Waupun Landfills behind the City Garage. The DNR requires annual monitoring, and the city has engaged MSA to do this two times per year to do this service. Motion (Zonnefeld/Sullivan) to approve the Waupun Closed Landfill Environmental Monitoring 2023 agreement at a cost of \$11,500. **MOTION CARRIED (7-0)**
3. Aquatic Center rates for the 2023 season  
A survey of area Aquatic Center rates was reviewed as presented by DPW Director Daane and Administrator Kathy Schlieve. Last year's fees were increased and it was able to meet the YMCA Fees and result in a small gain. This year the YMCA costs have gone up 19% due to wage increases and an additional lifeguard. Discussion was held regarding the rates and the overall cost outlay, which annually is around \$100,000. Motion (Matoushek/Heeringa) to approve 2023 Aquatic Center Fees below through the Calendar year of 2023:  
Family Pass \$180 (City Residents) / \$200 (Non-Residents)  
Individual Pass - \$90 (City Resident) / \$100 (Non Resident)  
Daily Price Pass - \$6.00  
Swim Lesson - \$36  
**MOTION CARRIED (7-0).**
4. 2023 Park Shelter Rates  
DPW Director Daane shared the survey of park rates. The one change is to add the \$15 cleaning fee directly to the rates rather than as an add-on. Discussion was held regarding an additional security deposit, but Director Daane is comfortable with only having that in place for the McCune rentals as is current policy. Motion (Zonnefeld/Matoushek) to approve the schedule as presented, adding the cleaning fee directly into the rental rates. **MOTION CARRIED (7-0).**

## DISCUSSION ONLY

5. 2023 Project List  
DPW Director Daane shared the 2023 project list for information and discussion

## ADJOURNMENT

Motion (Matoushek/Rens) to adjourn the meeting of the BPW & Facilities at 4:54PM. **MOTION CARRIED (7-0).**

Respectfully submitted,

Gregg Zonnefeld, BPW Clerk