

**Minutes of the Waupun Public Library Board Meeting
Wednesday, September 20, 2023**

The Waupun Public Library Board was called to order by Bev Martens, President, at 4:30 p.m. on Wednesday, September 20, 2023. Present were Schultz, Gehl, Siebers, Rohrer, Garcia, and Jaeger. Hintze present via Zoom. Sullivan present via phone. Beer was absent.

ARTICLE I: Motion by Gehl, supported by Martens, to accept the minutes of the August 19, 2023, meeting as written. Motion carried.

ARTICLE II: No visitor appearance.

ARTICLE III: Monthly Statistics.

- a. Circulated/downloaded/loaned: 94,258 items through the end of August, up 10%.
- b. 38,884 people visited the library through the end of August, up 19%.
- c. Program attendance up 112% through the end of August.
- d. Meeting room use up 115% through the end of August.

ARTICLE IV: Budget was reviewed.

ARTICLE V:

- a. Motion by Siebers, supported by Schultz, to pay September 2023 bills. Motion carried 7-0 on roll call.

ARTICLE VI: No Committee Reports.

ARTICLE VII: Librarians' Report.

- a. The Fond du Lac County libraries are finishing up a draft of the next five-year service agreement with Fond du Lac County. Waupun Public Library is part of both Fond du Lac and Dodge County agreements.
- b. Result of the 10 Book Adult Reading Challenge from June 5 to August 31: a. total of 35 patrons played; b. 53 Challenge sheets returned which qualified for 11 prizes. Lisa Bille did a great job creating and supervising this Challenge.
- c. The 2023 Wisconsin Library Association (WLA) Conference will be held in Madison, October 25-27.
- d. On September 8, AT&T performed hardware maintenance with a "cutover" from old equipment to new. The equipment is connected to our fiber line which runs back to the Monarch Library System office.
- e. Adult programming:
 1. Three (3) business job fair, September 26, at 6pm.
 2. History of the Recording Angel, October 3, at 6pm.

3. Crafts continue second Tuesday of every month, at 6pm.
4. Two Book Club groups meet the second Wednesday of every month, at 11am and 6pm.

f. The library will have a table at the Community Services event at the Safety Building on Monday, October 9th, from 5 – 8 pm. Tami Lont, Pam Garcia and Heather Van Buren will be representing the library at the table.

g. Alyssa Sommerfeldt, from Fond du Lac County Health, will provide the library staff with a refresher program on Dementia. This will be a review and update on information the staff has received previously.

ARTICLE VIII: No Old Business.

ARTICLE IX: New Business:

- a. Current Mission Statement was reviewed with no additions or changes noted.

ARTICLE IX: Motion by Siebers, supported by Rohrer, to adjourn at 4:49 p.m. Motion carried.

*Next tentative meeting: Wednesday, October 18, 2023, at 4:30 p.m.

SANDRA ROHRER Secretary
SR/bkj